



Parks & Recreation Commission Meeting Agenda

August 10, 2026
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

INVOCATION:

To be led by Adam Medeiros as a guest of Commissioner Castaneda

FLAG SALUTE:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Meeting Minutes for July 13, 2026.

DIVISION UPDATES:

- A. Sports Complex Updates
- B. Parks Updates
- C. Marketing/Sponsorship Updates
- D. Events and Managerial Updates
- E. Directors Updates
- F. Program Updates

GENERAL BUSINESS:

- A. Public Works: Recommendation regarding the reinstallation of the zipline playground amenity at Lacey and Coe Parks.
- B. Recreation and Community Services: Lacey Water Feature (Big Green Mushroom) Removal

FUTURE AGENDA ITEMS:

ADJOURNMENT:



AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval of Meeting Minutes for July 13, 2026.

RECOMMENDATION:

Recommendation: Approve meeting minutes for July 13, 2026.

Recommended Motion: I motion to approve the meeting minutes for July 13, 2026.

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Approval of Meeting Minutes for July 13, 2026



**Parks & Recreation Commission Regular Meeting
Minutes**

**July 13, 2026 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Was called to order at 5:30pm

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner sheldon Blackwell	Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Santiago Rodrigez

INVOCATION:

To be led by Commissioner Rodriguez.

Led by Vice Chair Blackwell.

FLAG SALUTE:

Led by Vice Chair Blackwell

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

No public presented comment.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

No consent calendar items were present for vote.

DIVISION UPDATES:

A. Sports Complex Updates

No report was provided for the month of July

B. Parks Updates

Parks Manager presented information on updates regarding plunge repairs, staffing shortages and transitions, mainline repairs, and base duties for the month. Also reviewed Helping Hands July project that took place in Coe Park, where they cleaned, painted, detailed parking lots. Also mentioned that the position of Senior MT Worker was released. Commissioner Castaneda stated that he is happy to see the slide at the plunge functional again and he would have liked an invitation to the reveal.

C. Marketing/Sponsorship Updates

Staff presented updates on marketing plans for the upcoming events. She also touched on sponsorship development plans for each event. Commissioner Castaneda asked if we were going to host two fishing derbies, and asked why it didn't occur in Spring. Staff replied that at this moment with several commitments to our programming and other events, Catfish will still be one time a year but we have added more ages to the event for our older kids and that we are seeking sponsorships. Commissioner Castaneda also asked if Ren Faire will take place at Civic and be fenced off. Staff replied it will be the same event as last year and no big changes will occur.

D. Program Updates

Staff presented updates on dept programs including toddler soccer, summer camp, and the new senior program. Vice Chair Commissioner Blackwell asked for an update on the leg strength and balance class. Staff responded that it will take place starting in Oct. and that we are ready to open for enrollment. No other questions were provided.

E. Directors Updates

Director provided update on Freedom Fest event, HPD Time Capsule, and Slide into Summer Event. Also reviewed upcoming events for the Fall/Winter season. Director did also provide an update for Potential Ballot Measure on the polling results were promising but did not meet the threshold for a 2/3 vote. Council deferred the measure to November 2028, and staff will recommend a Resolution to establish a Blue-Ribbon Committee, draft an expenditure plan, and establish the strategic plan for a future ballot initiative. Commissioner Kelley let Director know that he believe there is a safety issue with having the vets and civic building with a whole in the wall and it looks dangerous. Director replied to Commissioner Kelley's concern stating that Randy Shaw leads those projects. Commissioner Castaneda asked about Freedom Fest tickets to see what number were free entry, Director replied that it was 50 paid /50 free based on our ticket sales. Vice Chair Blackwell asked why the fireworks were so low? Director stated that he heard that feedback from other sources as well and that if council moves forward with the dept. hosting another Freedom Fest then we will make sure to have higher ones, and also mentioned that it would likely increase costs.

F. Recreation and Event Updates

Staff provided updates on: movies in the park, plunge updates, civic park updates, minor programming updates, and staffing. No questions were provided by Commissioners.

GENERAL BUSINESS:

A. Public Works: Recommendation on the weekly maintenance closure periods for the off-leash community dog parks.

Staff presented Commissioners with closure period of 3 dog parks to provide established weekly maintenance periods at Centennial, Hidden Valley, and Freedom Parks.

Commissioner Castaneda asked if during those closure periods how many community members use the space and how will it effect them did also ask if they needed all 5 hours? Staff responded that they believe their period request is during the slower hours of the day and will be for one day only at each park for 5 hours, extra time is needed if chemicals are used for turf control to ensure the safety of animals before they reopen to public. Commissioner Kelley stated that he supports this request only if signage is near the gated area and hours are clearly posted, he would also like the public to have 30-days notice before change is implemented.

1st Motion Made: approve request but put signage near the gated areas of each park and that the public is notified 30 days before change take place. Commissioner Kelley

2nd provided by Commissioner Castaneda

Role Call vote took place and approved.

FUTURE AGENDA ITEMS:

No future items reported

ADJOURNMENT:

Meeting adjourned at 6:30pm.



AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Sports Complex Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

None

July updates

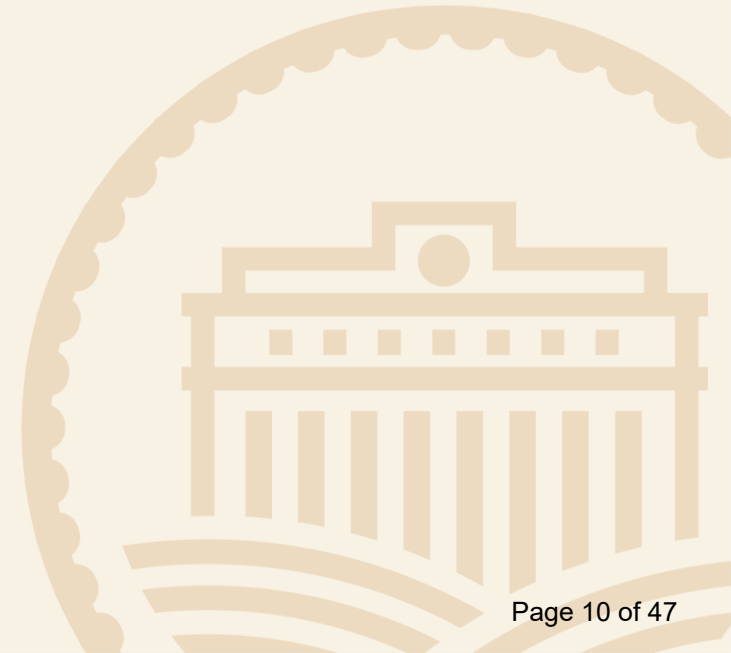
- **We hosted our first ever city ran baseball tournament on July 18th & 19th**
- **We had a total of 12 teams attend the weekend tournament**
- **We had a lot of positive feed back from the coaches and spectators**
- **We have another tournament coming up this weekend, as of current I have ten teams signed up and I am expecting a few more to sign up last minute.**
- **We have a new drip system now fully installed for all of the new trees at the softball complex.**



Upcoming for August

- We have tournaments scheduled on the weekends of 8/15, 8/29 for softball and for baseball.
- Adult league is currently mid season and will have their final season games at the end of August with playoffs to follow.

Questions??????????





AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Parks Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Parks Updates 8.26



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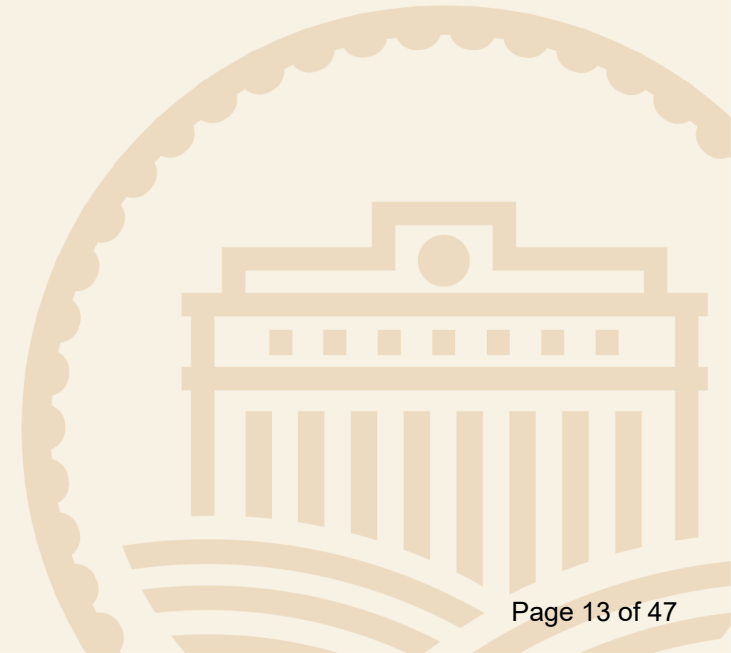
PARKS MONTHLY UPDATE

Parks And Recreation Commission August 2026

Updates

Projects/ Updates:

- Field preparations for Basin
- Tree breaks
- Irrigation repairs
- Base services



Helping Hands 2026

Aug 8 8:00-12:00

Quail Run Estates Frontage /11th Ave

- **Weed abatement**
- **Shrub pruning**
- **Area clean up**

Questions or Comments?





AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Marketing/Sponsorship Updates

RECOMMENDATION:

Recommendation:

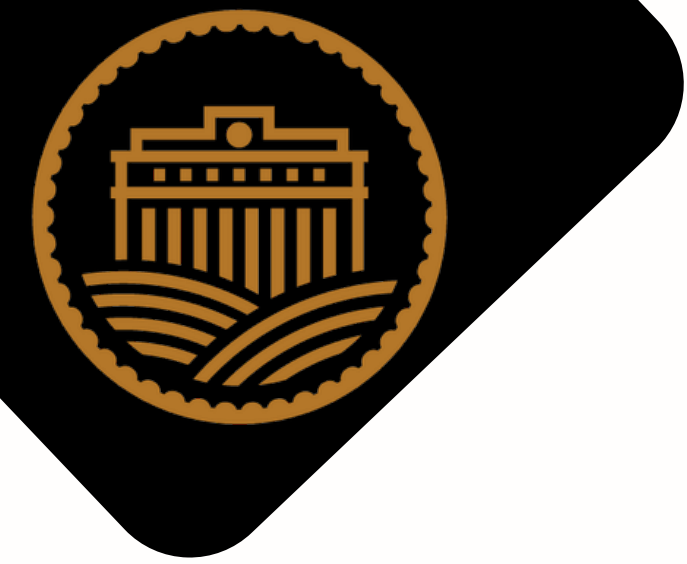
Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Marketing Updates



MARKETING & SPONSORSHIP UPDATE

Aug 10 , 2026

CATFISH CRAWL

September 12th

Marketing

Posters

Social Media – *Facebook, Instagram*

Website

Press Release

Sponsorships

Goal \$3,000

Secured \$1,000



RENAISSANCE FAIRE

October 3rd-4th

Marketing

Posters *large banners, businesses*

Boosted Social Media *Facebook, Instagram*

Website

Press Release

ABC 30 Commercial



The slide features two large, gold-colored geometric shapes. On the left, a trapezoidal shape points towards the center. On the right, a triangular shape also points towards the center. The word "QUESTIONS?" is centered between them in a dark red, bold, sans-serif font.

QUESTIONS?



AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Events and Managerial Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. 8-10-2026. EVENTS AND MANAGERS UPDATES.



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August-Events & Manager Updates

Upcoming Events

Catfish Crawl Fishing Derby

- ✓ Date: 9/12 Saturday
- ✓ Time: 9am-12pm
- ✓ Three Separate Age Groups: 9am-10am Pollywogs (Ages 3-6), 10am-11am Minnows (Ages 7-9), and 11am-12pm Guppies (Ages 10-13).
- ✓ Trophies provided for top three finishers in derby per each age group
- ✓ Tickets go live Monday 8/10 @ 5:30pm
- ✓ Food trucks and vendors will be present
- ✓ \$7/child registration fee: includes bait and tackle
- ✓ 125 registration spots per each age group
- ✓ Space available for walk-ups



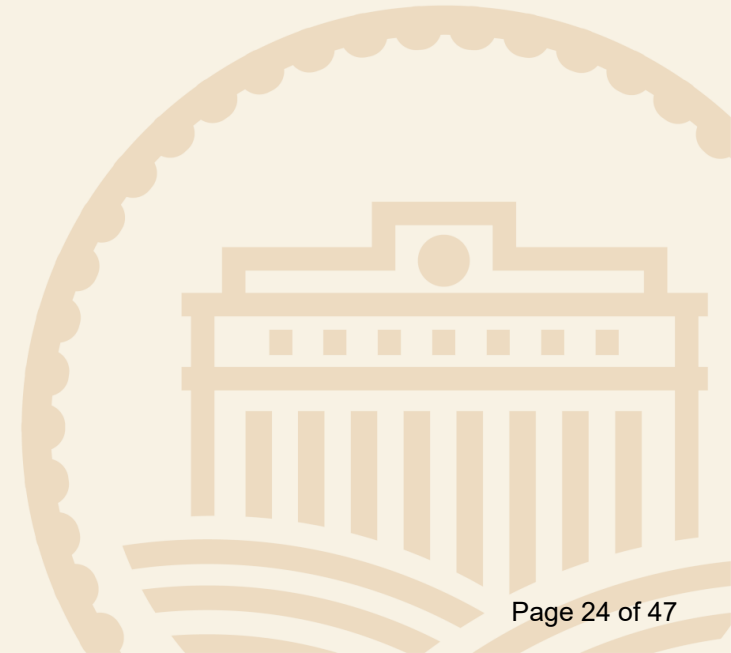
City of Hanford 2026 Catfish Crawl

Get ready to reel in fun at the City of Hanford 2026 Catfish Crawl—good vibes, great eats, and awesome times!

Upcoming Events Continued...

Renaissance Faire

- ✓ Signed two-year extension with C-squared productions to produce faire
- ✓ Flyer in development
- ✓ Ticketed event
- ✓ Fence off Civic Park
- ✓ Tickets will go live September 1st
- ✓ Two-Day Event: 10/3 and 10/4



Upcoming Events Continued...

“Halloween Bash at Civic Park”

- ✓ Friday 10/30
- ✓ Walkthrough “Scare Maze”
- ✓ Reshowing of “Ghost Hunters”-Dead Man Walking from 2023
- ✓ Custom Contest
- ✓ Trunk or Treat?
- ✓ Community Family Pumpkin Carving
- ✓ Food, beverage, and craft vendors
- ✓ Pumpkin Smashing Zone



Manager Updates

Winter Wonderland recruitment will begin: 8/7 Open for 4 weeks

- Ice Rink Manager, WWL Operations, WWL Security, WWL Ice Rink MT Tech, WWL Entertainers/Mascots, Santas.
- Hoping to fill 50 positions this Season
- Planning/design is currently underway
- Job Fair will take place on: Saturday August 22nd: Informative job fair for anyone interested in applying for the positions

Christmas Parade

- Planning is underway
- Goals: simplify registration process and bringing back dual language announcers
- Keeping same parade route as last year

Questions?



AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Program Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Programs Update 8.10.26



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CALIFORNIA

8/10/26
Program Updates

NEW PROGRAM UPDATES

BINGO

PRACTICED MINDFULNESS OR DEEP BREATHING	DID SOMETHING THAT CHALLENGED YOUR BRAIN	LIMITED SCREEN TIME	HAD A POSITIVE CONVERSATION	DID SOMETHING CREATIVE
MET WITH SOMEONE IN PERSON	DID CROSSWORD, WORD SEARCH, OR PUZZLE	SET A SMALL GOAL	PRACTICED GRATITUDE	HELPED SOMEONE TODAY
DRANK 6+ CUPS OF WATER	PRACTICED PATIENCE WITH YOURSELF OR OTHERS	THE BRIGHT MINDS PROJECT	DID SOMETHING THAT FELT RELAXING	ENJOYED A HOBBY
JOINED A GROUP ACTIVITY	SAT LESS AND MOVED MORE	TRIED A MEMORY EXERCISE	CALLED OR TEXTED A FRIEND	DID LIGHT STRETCHING
		LET GO OF	TOOK A MENTAL	TOOK

Senior Wellness Workshop- The Bright Minds

- FREE!
- Walk-Ins Always Welcome!
Register Today on ActiveNet

Updates: 5 participants total

Activity: Mental Health BINGO

- Interactive
- Engaging
- Educational
- Laughter & Connection



Creative Writing Group

Topics

- ✓ Creative Writing
- ✓ Poetry
- ✓ Storytelling
- ✓ Scripts & Journaling
- ✓ Brainstorming New Ideas

Starts August 3rd

Free Class!

All writing levels are welcome!
Whether you're new to writing or have years of experience, this group is a place to share ideas, find inspiration, build confidence, and connect with others who share a passion for creative writing.

 **Civic Auditorium - West Wing**

*NEW Creative Writing Group

- **FREE**
- **Walk-Ins Always Welcome!**
Register Today on ActiveNet
- **STARTED: August 3, 2026**
- **3 Participants total on the first day.**
- **7 enrolled on ActiveNet**
- **Participants provided positive feedback and shared that they would definitely recommend the Creative Writing Group to their friends and family.**

Summer Camp-Last Week

Week 5: 7/6-7/10 enrolled 45: Color Splash

Week 6: 7/13-7/17 enrolled 41: Foodie Fun

Week 7: 7/20-7/24 enrolled 49: Animal Expedition

Week 8: 7/27-7/31 enrolled 48: Show N Tell

TOTALS FOR JULY: 183

Week 9: 8/3-8/7 enrolled 48

*After 8/7 summer camp has officially concluded

Amazing season!



Camp Continued...



NEW PROGRAM IN DEVELOPMENT

Leg Strength and Balance Class Update

Official start date is: October 6th

Every Tuesday and Thursday

Month by Month program

One hour class twice a week

Sessions will take place inside Civic Auditorium

Adult/Senior program

Seated and Standing Class (depending on skill level)

Paid Program: \$16.00/month for all participants

Currently taking enrollment on ActiveNet.

https://anc.apm.activecommunities.com/hanfordrec/activity/search/detail/8867?onlineSiteId=0&from_original_cui=true

**Flyer in development*

CITY OF HANFORD NFL FLAG FOOTBALL LEAGUE

DIVISION 1: 6U Coed Ages 5-6
DIVISION 2: 8U Coed Ages 7-8
DIVISION 3: 10U Coed Ages 9-10
DIVISION 4: 12U Coed Ages 11-12

**REGISTRATION OPEN ON
ACTIVENET: August 10, 2026**
**SEASON: October 3, 2026 –
November 7, 2026**
6 WEEKS
LOCATION: Rotary Park
GAMES: Saturdays
TIME: 8:00am to 1:00pm
REGISTRATION FEE: \$75
**SCHOLARSHIPS AVAILABLE:
\$1,000 for 15 Kids**





FLAG FOOTBALL EQUIPMENT



City of Hanford Registration Provides:

- Reversible Jersey
- Flag Belt

Questions?



AGENDA STAFF REPORT

MEETING DATE: 8/10/2026	AGENDA SECTION: GENERAL BUSINESS
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SUBJECT:

Recommendation regarding the reinstallation of the zipline playground amenity at Lacey and Coe Parks.

RECOMMENDATION:

Recommendation: That the Parks and Recreation Commission, by motion, make a recommendation on the following:

1. Installation of a new zipline track and reinstallation of the zipline seat at Lacey Park.
2. Reinstallation of the zipline seat at Coe Park.

Recommended Motion: I move to recommend that the Public Works Department replace the following playground equipment:

1. Installation of a new zipline track and reinstallation of the zipline seat at Lacey Park.
2. Reinstallation of the zipline seat at Coe Park.

BACKGROUND:

Summary:

The City of Hanford currently maintains two (2) park playground structures, one at Lacey Park and the other at Coe Park and are designed for children between 5 and 12 years old. These playground structures contain freestanding straight-line ziplines as an amenity to the playground area.

The zip lines are a popular feature of the playgrounds and are frequently used by children of various ages. Unfortunately, the zipline at Lacey Park was damaged and the end cap which held the seat on the track broke free and injured a child using the playground equipment. After the incident, the seats from both ziplines were removed and the playground amenities were closed to public use.

Staff then reached out to the playground manufacturer to discuss the damaged zipline track and if there were any recalls, or common issues with other ziplines installed at other communities. The manufacturer responded that there were no recalls or known zipline issues with other ziplines. The manufacturer also contacted their design team to ask if any modifications had been changed from earlier models. There were no changes to the construction or design of the ziplines. The manufacturer did recommend the replacement of the entire track to ensure there were no issues with the track having different wear from old to new track sections.

After discussion with the manufacturer, a new zipline track was ordered for the Lacey Park zipline. Parks Staff were also trained on proper inspection of the zipline track to ensure damage can be identified and repaired before an incident occurs. Because an incident occurred with the playground equipment, our pooled risk/group-purchased insurance vendor, PRISM, and the City's Risk Division require a recommendation from the Parks and Recreation Commission on the re-opening of the zipline.

Following discussions with the playground manufacturer and employee training, staff feel confident the incident was an isolated occurrence and staff will be better suited to inspect and resolve any maintenance needs in the future, if they should arise.

Background

The playground structures at Lacey Park were constructed in two phases and funded by CDBG grant funding. With the 2- to 5-year-old age range playground completed in 2018 and the 5- to 12-year-old age range playground completed in 2019, onstruction of the Coe Park playground structure was completed in 2020 and funded by the CDBG grant.

The ziplines have been a popular playground amenity since they were introduced to the City's park system and have helped to activate the parks.

FISCAL IMPACT:

The playground replacement parts have already been purchased through the Park's Division operational maintenance budget and there will be no further impact on the Park Maintenance budget.

ATTACHMENTS:

1. Lacey Park Zipline
2. Coe Park Zipline







AGENDA STAFF REPORT

MEETING DATE: 8/10/2026

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Lacey Water Feature (Big Green Mushroom) Removal

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Lacey water demo 8.26



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PARKS MONTHLY UPDATE

Parks And Recreation Commission August 2026

Lacey Splash Pad Removal

- Shut down ~10-15 years ago
 - Lifeguard requirement
- Health Dept new approach
- Plan to remove
 - Timeline to remove



Questions or Comments?

