



City Council Meeting Agenda

December 2, 2025
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Council Members will meet in-person in the Council Chambers. The meeting will also be lived streamed on the City's website: <http://livestream.hanford.city/>

4:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

ROLL CALL BY THE CITY CLERK:

PUBLIC COMMENT:

*Study Sessions are considered Special Meetings under the Brown Act. Accordingly, comments from the public are limited to items listed on the agenda (GC 54954.3a). Public Comment will be accepted during each agenda item. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION:

- A. GIS System Modernization Update and Demonstration of New Capabilities
- B. Presentation from R3 Consultants on the Prop 218 Rate Study for the Refuse Division and set a hearing date for consideration for approval

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (54956.9 (d)(2))
2 Potential cases.

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

Roger McCort (Captain)

FLAG SALUTE:

CLOSED SESSION ACTION REPORT:

RECOGNITION:

- A. Badge Pinning Ceremony and Oath of Office for Police Department Promotions for Lieutenant Chad Allen, Sergeant Larry Leeds, Corporal Daniel Todd, and Corporal Kevin Wheat
- B. Recognition of the Sierra Pacific High School Girls' Water Polo Team for Winning Their First Central Section Championship

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

REORGANIZATION OF THE CITY COUNCIL-SELECTION OF THE MAYOR AND VICE MAYOR:

RECESS:

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Waive reading in full of resolutions and ordinances and approval and adoption of same by reading the title only.
- B. City Clerk: Approval of the Minutes of the October 7, 2025 Meeting
- C. Administration: Authorize the Mayor to Execute a Letter of Support in lieu of an Amicus Brief in support of Kings County Farm Bureau legal efforts related to water with the State
- D. Community Development: Approval of the purchase of two (2) 2026 Ford Maverick vehicles for Code Compliance Division from Keller Ford of Hanford, CA in the total amount of \$62,229.50 fully funded by Measure H.
- E. Community Development: Waiver of second reading and adoption of Ordinance 2025-08, approving Zone Text Amendment No. 2025-12, a request to amend Title 17, Section 17.56.200, Property maintenance and add Chapter 9.12 – Graffiti: in order to establish regulations for abatement of graffiti on public and private property.
- F. Community Development: Waiver of second reading and adoption of Ordinance 2025-09, approving Zone Text Amendment No. 2025-11, a request to amend Title 17.56.050, 17.56.150, 17.56.155, and 17.56.310 Temporary and Portable Signs: in order to establish the placement, size and materials for portable signs.
- G. Community Development: Waiver of second reading and adoption of Ordinance 2025-07, approving Zone Text Amendment No. 2025-10, a request to amend Title 17, Section 17.56.230, Wall mural placement and design criteria: in order to comply with free speech requirements.
- H. Public Works: Approval and authorization for the City Manager to enter into a contract with BDM Inc. of Hanford, California in the amount of \$133,811.25 for the supply and installation of twelve (12) HVAC units located at City Hall.
- I. Utilities and Engineering: Utilities and Engineering: Approval to increase a current

service contract with 4Creeks, Inc. in the total amount of \$56,200.00 for the Preliminary Design of the intersection of Grangeville and 9th Avenue

- J. Utilities and Engineering: Authorization for the City Manager to execute a “One Time Only Agreement for the Positive Location of Underground Utilities” with the California Department of Transportation (Caltrans).
- K. Utilities and Engineering: Authorization for the City Manager to execute the purchase of an Internal Lift Screw Pump for installation at the Wastewater Treatment Facility from Evoqua Water Technologies LLC, in the amount of \$1,325,000 and Appropriation of \$450,000 from the Wastewater Fund (0362) to cover approximately 30% of the purchase price.
- L. Finance: Review and Approval of the Annual Report for Development Impact Fees pertaining to City of Hanford Impact Fees for Parks, Circulation, Fire Protection, Police Protection, Storm Water System, Water System, Wastewater System, and Refuse/Recycling for fiscal year ending June 30, 2025.

PUBLIC HEARING:

- A. Community Development: Community Development: Adoption of the 2025 California Building Standards Code (Title 24) and Amendment to Title 15 of the Hanford Municipal Code.

GENERAL BUSINESS:

- A. Fire: Proposed changes to the Hanford Municipal Code regarding illegal fireworks, definitions, and application of administrative citation fines.
- B. Community Development: Direction on Advertising Planning Commission Vacancies and Appointment Procedures

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

ITEMS FOR FUTURE AGENDAS:

At this time, any Council Member may ask a question for clarification or may request a matter, which is not otherwise scheduled on a City Council agenda, to be placed on a future agenda. The Council Member referring the item shall provide sufficient information as to the nature of the item. The City Council, by concurrence of a majority, may direct the City Manager to put the item on a future agenda. (GOV. CODE SEC. 54954.2)

- A. Council Future Agenda Items
- B. Upcoming Events and Important Dates:
 - December 16: Regular City Council Meeting
 - December 19: Hanford Police Department and Central California Blood Center's 2025 South Valley Battle of the Badges — 425 N. Irwin Street, 10 am to 2:00 pm
 - December 24 – January 1: City Offices Holiday Closure.

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting. If you need a disability-related modification or accommodation, including

auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: STUDY SESSION

SUBJECT:

GIS System Modernization Update and Demonstration of New Capabilities

RECOMMENDATION:

Recommendation: Receive presentation on the GIS System Modernization Update and Demonstration of New Capabilities

BACKGROUND:

The purpose of this item is to update the City Council on progress made toward the comprehensive modernization of the City's Geographic Information System (GIS). This work is being completed in partnership with Langan, funded by REAP 2.0, and supported by newly allocated resources for GIS staffing and training. Several new GIS features, datasets, and tools have now been deployed or are nearing completion.

The GIS modernization project has reached several major milestones, and staff are pleased to report meaningful progress. The new GIS tools significantly enhance the City's ability to manage data, improve transparency, and support planning, engineering, and public service operations. Staff will provide a live demonstration of the new viewer and datasets during the Council meeting.

FISCAL IMPACT:

Project Funded via REAP 2.0 Grant Funds

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: STUDY SESSION

SUBJECT:

Presentation from R3 Consultants on the Prop 218 Rate Study for the Refuse Division and set a hearing date for consideration for approval

RECOMMENDATION:

Recommendation:

That City Council receives a presentation from R3 Consulting Group on the progress of a rate study for the City of Hanford's Refuse Division and provide direction to staff and R3 Consultants for setting a public hearing date and consideration for approval.

Recommended Motion:

That Council provides direction to staff and R3 Consultants for the rate study and setting a hearing date in the future for consideration for approval.

BACKGROUND:

At the April 1, 2025 Council meeting staff gave a presentation on the current challenges within the Refuse Division. At that meeting, Council provided direction to staff to start an RFP for a future rate study. Staff issued an RFP and received multiple proposals. Staff then evaluated each proposal and selected R3 Consultants to conduct the rate study.

Staff returned to Council at the July 1, 2025 meeting with award of the rate study being awarded to R3 Consultants.

The City of Hanford Refuse Fund is a self-supporting enterprise fund that provides services for a fee. Charges for service through rates are the primary source of funding for operations and also fund a significant portion of the Refuse Divisions capital improvement projects. Developer fees are the other funding source for capital projects. However, impact fees paid by developers are legally limited to addressing the impacts caused by the development. For example, a project's impact fees may not be used to address normal wear and tear to infrastructure improvements that are not caused by that project.

It has been approximately three years since the City of Hanford's last refuse rate study. The last increase in the refuse rates was on July 1, 2025, in the amount of 4%. Due to unforeseen and unaccounted increases in tipping fees, unfunded mandates from the State of California and airboard regulations, the refuse fund is operating in the negative and requires a potential rate increase to support the services provided to the residents of Hanford.

The City Council has the sole authority to approve rate changes when necessary to ensure the continued recovery of costs for services and to secure reinvestment in the sytem infrastructure for long-term sustainability.

Proposition 218 (Prop 218), approved in 1996, adds Article XIII D (Voter approval for local tax levies) to the California Constitution. All property related fees, such as solid waste fees and charges, must meet Prop 218's requirements. It applies to most utility charges and fees. However, electric and gas utility charges were specifically exempted from the definition of property-related charges in the statute. The City is required to provide notice of proposed increases to the solid waste collection service fees and charges to all affected ratepayers and record the receipt of all written protests during a public hearing. Prop 218 prohibits increases to fees and charges if a majority of the affected ratepayers submit written opposition to the proposed increase.

The City's Solid Waste (Refuse) Division is faced with many current and future challenges, including aging equipment, unfunded State mandates stipulating diversion rates that must be passed onto the rate payers, and increased tipping fees at KWRA. At the time of the last prop 218 rate study, the tipping fees at KWRA were \$58 a ton for MSW, \$40 a ton for recycling and \$40 a ton for green waste. Currently, the rates are \$75 a ton for MSW (29% increase), \$55 a ton for recycling (48% increase) and \$40 a ton for green waste (no change), increases that drastically affected the division's operating budget.

Recent changes to the state mandate for diversion to landfills have drastically increased as well. The prior requirement for commercial diversion was any account that produced four (4) yards of waste a week. The new mandate requires that the City establishes commercial recycling for any account that produces one (1) yard of waste a week, essentially encompassing all commercial business.

The California Air Resources Board (CARB) has established recent air quality control mandates as well. Previously, all heavy trucks were required to have a smoke test performed annually. New regulations are stricter and require smoke testing every three (3) months, creating additional downtime for an already aging fleet. CARB is also requiring that all government fleets replace all heavy vehicles with 2010 model year or older. Although staff have been working relentlessly to stay up to date on the mandates and ahead of the requirements, the costs of both residential and commercial trucks have increased dramatically, and the current refuse fund is unable to keep up. There are no non-critical improvements being proposed in this rate study in order to keep any increases as low as possible.

Staff worked closely with R3 Consulting in developing the proposed rate structure and have only included actual needs for the division to meet industry standards, as recommended.

R3 Consulting and staff will present to Council the preliminary look at the needs of the Refuse Division and seek Council's direction on how to draft a final report before final public notification and public hearings.

FISCAL IMPACT:

There is no fiscal impact at this time. City Council's direction today will help shape how the City is able to adequately fund the Refuse Division and its capital needs.

The proposed five-year refuse rate plan will fund local and state requirements while maintaining future operating and capital costs, maintain reserve levels and financial metrics that comply with approved fiscal reserve policies, and maintain current bond ratings to keep current and potential borrowing costs for capital improvements low.

Based on Council's direction today, staff and R3 Consulting will bring back an updated draft study for consideration to prepare all documents necessary for public noticing of a rate proposal, to update the proposed rate schedules to reflect changes due to the rate proposal, and to update any other documents necessary for the public hearing.

ATTACHMENTS:

1. Hanford Rate Study Working Session Presentation 112625
2. Hanford Rate Model 112525



City of Hanford City Council Workshop Refuse Rate Study Work Session

December 2, 2025

City of Hanford – Refuse Rate Study – Presentation Agenda

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- Objectives
- Cost Issues to be Aware of
- Rate Comparison
- Major Findings from the Performance Review
- Major Findings from the Financial Review
- Proposed Commercial Rates
- 5-Year Rate Adjustment Scenarios
- Recommended Action / Next Steps



- Conduct a high-level performance review of the Solid Waste Division's operations;
- Develop a Rate Model and a 10-year financial forecast for the Solid Waste Enterprise Fund; and,
- Develop five (5) year rate adjustment scenarios that will generate sufficient revenue to enable the Enterprise Fund to continue to effectively operate.



Cost Issues to be Aware Of

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- The City new Deputy Public Works Director and Community Enhancement Officer are providing support to the Division.
- Many residential carts are reaching their useful life and need to be replaced. The Division plans to replace many residential carts over the next 5+ years.
- Approximately 75% of commercial accounts (1,000) do not have recycling service as required by SB 1383. Providing that service will require additional recycling containers, vehicles and drivers.
- Electric vehicles will require significant capital investment, as well as trained mechanics to maintain those vehicles.
- The Rate Model does not account for any electric vehicle costs during the 5-year rate setting period.



- The Rate Model accounts for the following new costs:
 - GPS Route Management Software
 - Community Enhancement Officer
 - Deputy Public Works Director
 - Refuse Administrative Assistant
 - Additional Route Drivers (expanded commercial recycling + growth)
 - \$600K annual funding to the Capital Improvement Program (CIP) Reserve Fund
 - \$120K annual funding for new corporation yard
- The Rate Model assumes 0% increase to Disposal Expense (KWRA Tip Fee)



- The Division is doing a good job operating the City's residential and commercial solid waste collection systems given available resources.
- Existing resources are not adequate to support an operation that is in line with industry standards.
- If provided with the necessary resources, we see no reason why the Division cannot operate to industry standards.



➤ Additional Industry Standard Requirements include:

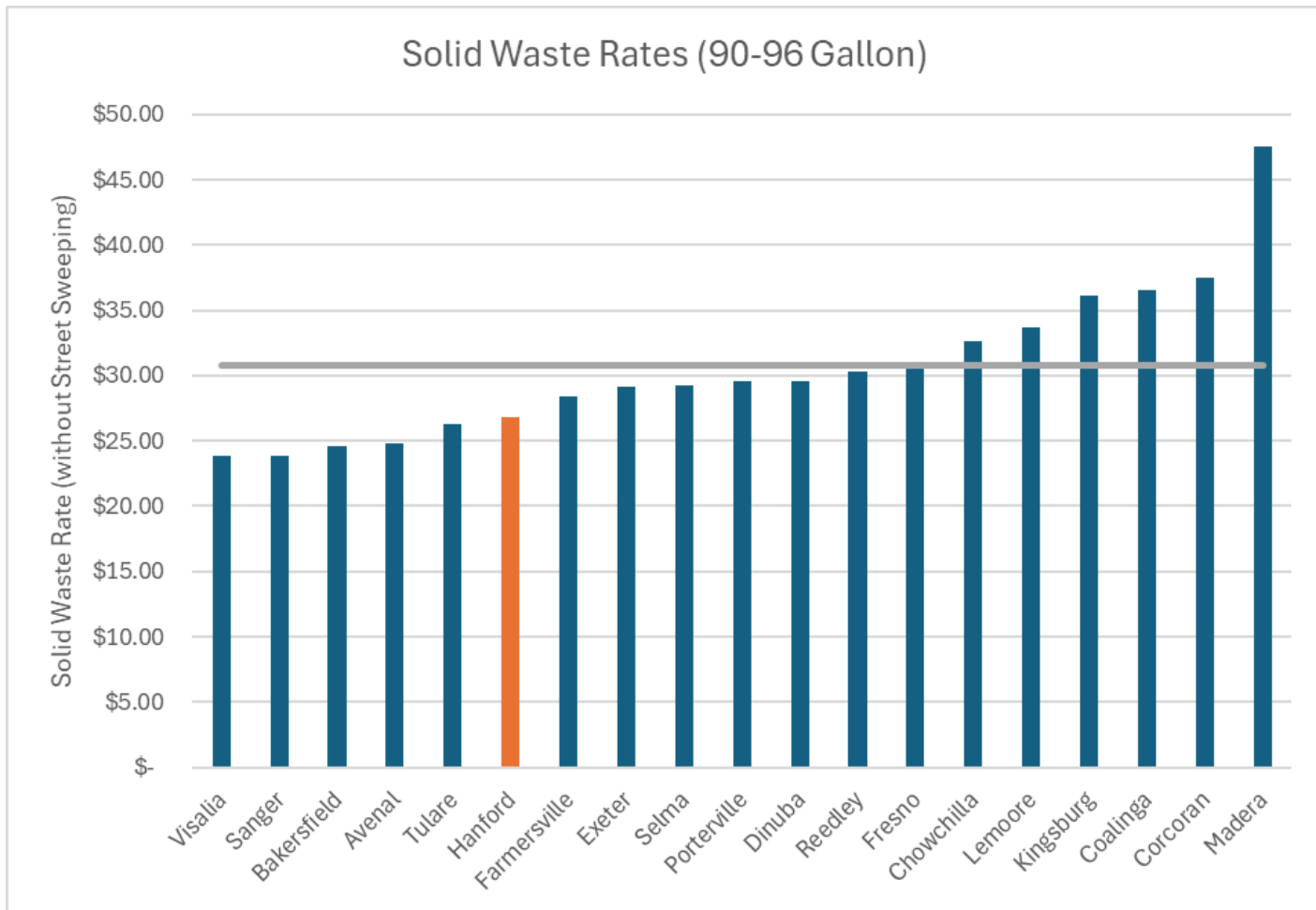
- A solid waste collection specific safety program.
- A vehicle fleet that is sufficient in number and type, well maintained by dedicated mechanics, and replaced as scheduled.
- A customer relations management (CMR) system that provides a real-time link between route drivers and customer service / billing representatives.
- Additional management and administrative/analytical staff support.



Major Findings – Rate Comparison

8

- The City's current residential and commercial rates compare favorably to the rates in many other jurisdictions in the region.



Major Findings – Financial Review

9

- A high-level cost of service analysis found that residential, commercial and street sweeping rates are generally consistent with the associated cost of service.
- The Division had an Operating Reserve shortfall of \$3.0 million entering this Fiscal Year (FY).
- The Division's budget projects a current FY shortfall of \$274,000.



Major Findings – Financial Review

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0

- The Division had \$618,000 in Impact Fee Reserves for new capital expenses entering this FY.
- The Rate Model assumes \$600,000 in additional annual funding for projected capital expenses (carts, containers, vehicles).
- The Division had \$5.3 million in its Vehicle Replacement Reserve entering this FY.
- The Division's current approved budget includes \$1.1 million in contributions to the Vehicle Replacement Reserve.
- The Rate Model assumes that \$1.1 million annual contribution will continue over the 10-year modeling period.



- The City currently has separate rates for commercial trash, recycling and organic services with the rate the same for each of those three commodities.
- Commercial trash, recycling and organic services are largely provided with front-loading vehicles with a 1-yard container the smallest size offered.
- The larger commercial accounts that were required to recycle prior to SB 1383 were recycling.
- SB 1383 requires all commercial accounts to recycle. As a result, there are now significantly more accounts that need to receive recycling service.
- Of the 1,000 accounts that are not currently recycling, 200 subscribe to the minimum level of weekly trash service (i.e., 1 yard one time per week).



- Those 200 accounts will not be able to reduce that trash service level by recycling.
- To minimize the rate impact to these accounts, the City plans to offer a new every-other-week recycling service at 50% of the weekly rate (~\$40/month additional cost).
 - Pending the implementation of routing software and an account specific waste assessment.



5-Year rate Adjustment Scenarios – No KWRA Fee Increase

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➤ Scenario 1 – 1 Year Catchup

- 12% + 5% each of the following 4 years

Division is in the black at the end of Year 1
(\$31.51 residential rate Year 2)

➤ Scenario 2 – 2 Year Catchup

- 10% + 7% + 5% each of the following 3 years Division is in the black at the end of Year 2
(\$31.53 residential rate Year 2)

	Year				
	1	2	3	4	5
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
Scenario 1	12.0%	5.0%	5.0%	5.0%	5.0%
Scenario 2	10.0%	7.0%	5.0%	5.0%	5.0%

KWRA Tip Fee - Any Increase to KWRA Tip Fee with require corresponding pass-through increase to City's collection rate.



5-Year rate Adjustment Scenarios

Assumes KWRA Fee Increase

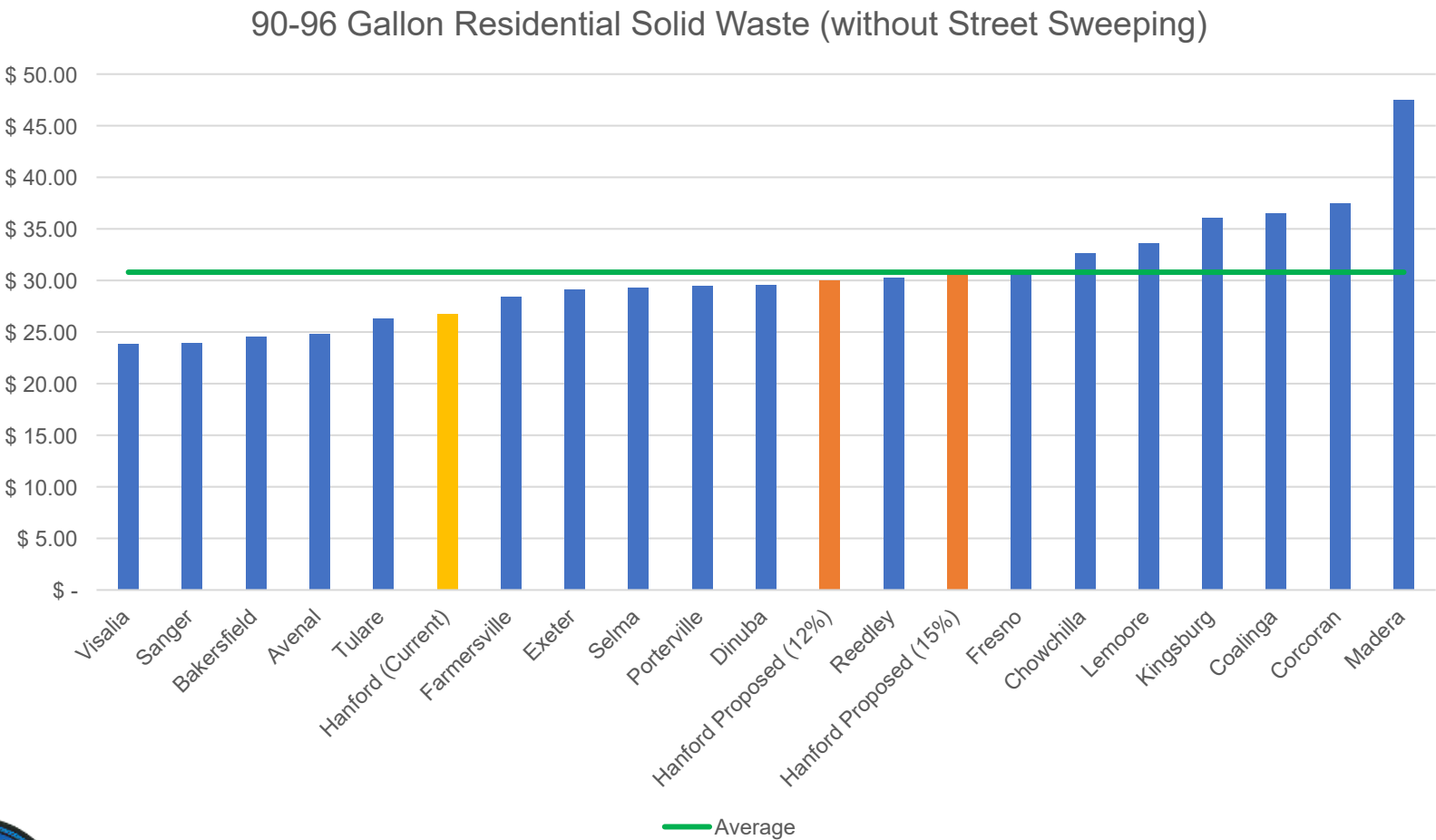
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- **Scenario 1** – 15% + 5% each of the following 4 years
- **Scenario 2** – 10% + 10% + 5% each of the following 3 years

	Year				
	1	2	3	4	5
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
Scenario 1	15.0%	5.0%	5.0%	5.0%	5.0%
Scenario 2	10.0%	10.0%	5.0%	5.0%	5.0%

KWRA Tip Fee – Assumes 3.35% annual increase in KWRA Fees over the 5-year planning period = \$91.40 Solid Waste Tip Fee by FY 30/31 (currently \$75.00).





➤ Recommended Action:

- Select the preferred rate adjustment scenario.

➤ Next Steps

- Advise City staff to issue Prop 218 notices to the public and begin the 45 day-review period.
- At a February Council Meeting, following 45 day-review period adopt a resolution accepting the 2025 Solid Waste Rate Study and approve the new solid waste rates effective April 1, 2026.



Questions & Comments/Discussion

For additional questions, contact:

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(916) 782-7821

wschoen@r3cgi.com

Jordan Muratsuchi | Senior Consultant

(916) 782-7821

jmuratsuchi@r3cgi.com



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CITY OF HANFORD
Solid Waste Rate Model

Jordan Muratsuchi:
Per City Email 8/25/25

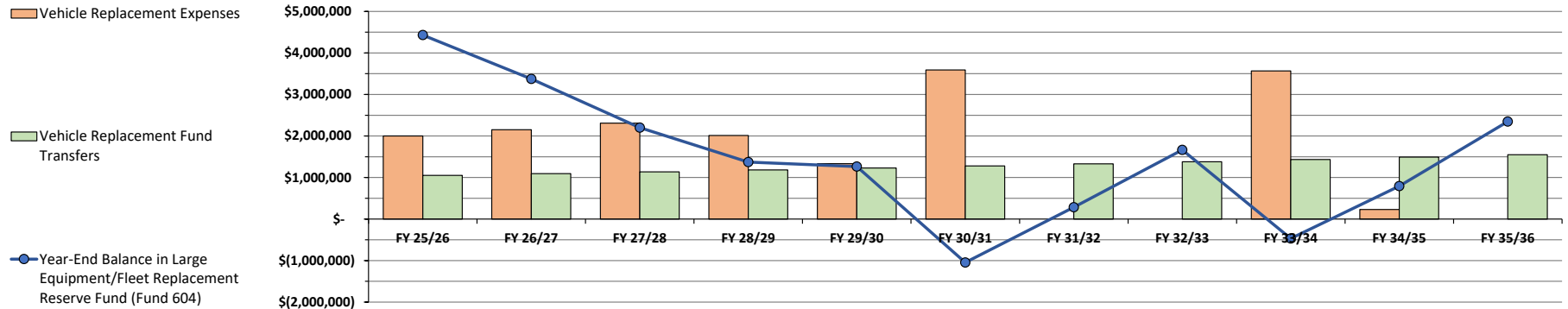
Vehicle Replacement Fund (RM 5)

CELL DATA SOURCES	
User Input	Calculated Surplus
Calculated Value	Calculated Shortfall

Note: All non-"User Input" cells on this sheet are protected to prevent accidental changes. There is no password to unprotect. (Go to "Review" tab → click "Unprotect Sheet" to unprotect.)

	FY24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	FY 33/34	FY 34/35	FY 35/36
Vehicle Replacement Expenses		\$ 2,000,000	\$ 2,150,000	\$ 2,311,250	\$ 2,012,521	\$ 1,335,469	\$ 3,589,073	\$ -	\$ -	\$ 3,566,956	\$ 230,069	\$ -
Vehicle Replacement Fund Transfers		\$ 1,052,646	\$ 1,094,286	\$ 1,137,572	\$ 1,182,571	\$ 1,229,350	\$ 1,277,980	\$ 1,328,533	\$ 1,381,085	\$ 1,435,717	\$ 1,492,510	\$ 1,551,549
Annual Surplus/(Shortfall)		\$ (947,354)	\$ (1,055,714)	\$ (1,173,678)	\$ (829,950)	\$ (106,119)	\$ (2,311,094)	\$ 1,328,533	\$ 1,381,085	\$ (2,131,239)	\$ 1,262,441	\$ 1,551,549
Year-End Balance in Large Equipment/Fleet Replacement Reserve Fund (Fund 604)	\$ 5,378,121	\$ 4,430,767	\$ 3,375,053	\$ 2,201,375	\$ 1,371,425	\$ 1,265,306	\$ (1,045,788)	\$ 282,745	\$ 1,663,830	\$ (467,408)	\$ 795,033	\$ 2,346,582

Large Equipment/Fleet Replacement Reserve Fund Balance



	B	C	D	E	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
1	REFUSE EQUIPMENT LIST AND REPLACEMENT REQUIREMENTS																					
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3																						
4																						
5																						
6	ASSET No.	YEAR	MAKE	MODEL	TYPE	COMMODITY	MILEAGE	REPLACEMENT YEAR	REQ MET	Column1	Column16	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9	Column10	Column11	Column15
7	206	2023	GASKIN	REFUSE CONTAINERS	6000 GVW			?????		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	210	2022	PRO-TAIN	PROD-03FL	6000 GVW			?????		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	61	2004	CHEVY	3500	ONE TON FLATBED	DELIVERY/SERV	40,996	FY14	NOT CRITICAL -	\$ 80,000	\$ 80,000	\$ 86,000	\$ 92,450	\$ 99,384	\$ 106,838	\$ 114,850	\$ 123,464	\$ 132,724	\$ 142,678	\$ 153,379	\$ 164,883	
10	60	2008	FORD	F-350	ONE TON FLATBED	DELIVERY	140,472	FY18	DO NOT REPLACE	\$ 80,000	\$ 80,000	\$ 86,000	\$ 92,450	\$ 99,384	\$ 106,838	\$ 114,850	\$ 123,464	\$ 132,724	\$ 142,678	\$ 153,379	\$ 164,883	
11	343	2008	PETERBILT/HEIL	320	REAR LOADER	COMM. TRASH	146,895	FY18	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
12	141	2011	PETERBILT/HEIL	320	AUTOMATED	RES. SPARE	BURNED DOWN	FY21	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
13	142	2011	PETERBILT/HEIL	320	AUTOMATED	RES. SPARE	13,405	FY21		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
14	144	2011	PETERBILT/HEIL	320	AUTOMATED	RES. SPARE	137,616	FY21	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
15	146	2011	PETERBILT/HEIL	320	AUTOMATED	RES. SPARE	45,582	FY21		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
16	153	2012	PETERBILT/HEIL	320	REAR LOADER	COMM. SPR/TRSH	127,280	FY22	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
17	74	2014	TOYOTA	TACOMA	COMPACT PICKUP	SUPERVISOR	35,160	FY24	NOT CRITICAL -	\$ 80,000	\$ 80,000	\$ 86,000	\$ 92,450	\$ 99,384	\$ 106,838	\$ 114,850	\$ 123,464	\$ 132,724	\$ 142,678	\$ 153,379	\$ 164,883	
18	123	2014	FORD	F-150	HALF TON PICKUP	SUPERVISOR	58,991	FY24	DO NOT REPLACE	\$ 80,000	\$ 80,000	\$ 86,000	\$ 92,450	\$ 99,384	\$ 106,838	\$ 114,850	\$ 123,464	\$ 132,724	\$ 142,678	\$ 153,379	\$ 164,883	
19	154	2014	PETERBILT/HEIL	320	REAR LOADER	COMM. SPR/TRSH	105,916	FY24	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
20	157	2014	PETERBILT/HEIL	320	REAR LOADER	COMM. SPR/TRSH	117,633	FY24	UP FOR REPLACEMENT	\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
21	345	2016	PETERBILT/HEIL	320	AUTOMATED	RES. ORGANICS	121,204	FY26		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
22	340	2016	PETERBILT/HEIL	320	AUTOMATED	RES. SPARE	116,976	FY26		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
23	346	2017	PETERBILT/HEIL	320	AUTOMATED	RES. TRASH	99,439	FY27		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
24	347	2017	PETERBILT/HEIL	320	AUTOMATED	RES. TRASH	106,146	FY27		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
25	149	2018	KENWORTH	T270	26,000 GVW REFUSE	DELIVERY	47,616	FY28		\$ 120,000	\$ 120,000	\$ 129,000	\$ 138,675	\$ 149,076	\$ 160,256	\$ 172,276	\$ 185,196	\$ 199,086	\$ 214,017	\$ 230,069	\$ 247,324	
26	341	2018	PETERBILT/HEIL	520	AUTOMATED	RES. TRASH	90,195	FY28		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
27	349	2018	PETERBILT/HEIL	520	FRONT LOADER	COMM. SPARE	62,982	FY28		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
28	348	2019	PETERBILT/HEIL	520	AUTOMATED	RES. ORGANICS	82,655	FY29		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
29	350	2020	PETERBILT/HEIL	520	FRONT LOADER	COMM. TRASH	40,216	FY30		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
30	351	2020	PETERBILT/HEIL	520	REAR LOADER	COMM. TRASH	60,064	FY30		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
31	356	2021	PETERBILT/HEIL	520	AUTOMATED	RES. ORGANICS	54,331	FY31		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
32	355	2021	PETERBILT/HEIL	520	AUTOMATED	RES. RECYCLE	57,359	FY31		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
33	357	2021	PETERBILT/HEIL	520	AUTOMATED	RES. RECYCLE	54,004	FY31		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
34	358	2021	PETERBILT/HEIL	520	AUTOMATED	RES. RECYCLE	56,995	FY31		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
35	359	2021	PETERBILT/HEIL	520	AUTOMATED	RES. TRASH	53,852	FY31		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
36	R-1142	2024	BATTLE/HEIL	LET 2	FRONT LOADER	COMM. ORGANICS	12,229	FY34		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
37	R-1141	2024	BATTLE/HEIL	LET 2	FRONT LOADER	COMM. RECYCLE	17,543	FY34		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
38	R-1143	2024	BATTLE/HEIL	LET 2	FRONT LOADER	COMM. RECYCLE	10,404	FY34		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
39	143	2024	PETERBILT/NEW	520/40 FEL MAMMOTH	FRONT LOADER	COMM. TRASH	23,136	FY34		\$ 500,000	\$ 500,000	\$ 537,500	\$ 577,813	\$ 621,148	\$ 667,735	\$ 717,815	\$ 771,651	\$ 829,525	\$ 891,739	\$ 958,619	\$ 1,030,516	
40	367	2020	CATERPILLAR	DP25N	FORKLIFT			FY35		\$ 120,000	\$ 120,000	\$ 129,000	\$ 138,675	\$ 149,076	\$ 160,256	\$ 172,276	\$ 185,196	\$ 199,086	\$ 214,017	\$ 230,069	\$ 247,324	
41																						
42	* NOTE - PER CITY POLICY, ALL VEHICLES MUST MEET THE REQUIREMENT OF 10YEARS OF AGE AND 100,000 MILES TO QUALIFY FOR REPLACEMENT.										\$ 2,000,000	\$ 2,150,000	\$ 2,311,250	\$ 2,012,521	\$ 1,335,469	\$ 3,589,073	0	0	\$ 3,566,956	\$ 230,069	0	\$ 17,195,338
43	C.A.R.B. COMPLIANCE REGULATIONS MUST BE FOLLOWED AND MAY TRUMP CITY POLICY FOR REPLACEMENT																					
44																						
46																						

	A	B	C	D	E	F	G	H	I	J
1	Refuse CIP over next 5 years		Total cost over 5	FY 26/27	FY 27/28	FY 28/29	FY 30/31	FY 31/32	5-Year	
2		Units	years	Year 1	Year 2	Year 3	Year 4	Year 5	Average	Notes
3	New Frontload Trucks	2	\$1,077,813	\$500,000		\$577,813				For additional recycle accounts
4	New Sideload Trucks (Growth)	2	\$1,198,961			\$577,813	\$621,148			~1,500 res homes over next 5 years
5	Frontload Recycle Containers	750	\$675,000	\$135,000	\$135,000	\$135,000	\$135,000	\$135,000		
6	Frontload Containers	600	\$600,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000		Add \$100K - hold off
7	Residential Containers			\$259,000	\$259,000	\$259,000	\$259,000	\$259,000		Add \$259K
8			Annual Totals	\$ 1,014,000	\$ 514,000	\$ 1,669,626	\$ 1,135,148	\$ 514,000	\$ 969,355	
9										
10										
11		Escalation Factor	3.96%							
12										
13										
14										
15	Additional Employees									
16	Community Enhancement Officer	1	\$367,640	\$73,528	\$73,528	\$73,528	\$73,528	\$73,528		New Employee %100 Paid by Refuse
17	Deputy Public Works Director	1	\$1,073,176	\$214,635	\$214,635	\$214,635	\$214,635	\$214,635		New Employee %100 Paid by Refuse
18	Refuse Collector	2	\$387,832			\$96,958	\$96,958	\$193,916		Add two collectors year 3 & 4
19	Refuse Administrative Assistance	1	\$442,415	\$88,483	\$88,483	\$88,483	\$88,483	\$88,483		
20										
21	GPS/Route Management Software	1	\$304,182	\$102,942	\$50,310	\$50,310	\$50,310	\$50,310		Install & Hardware included in year 1
22										

	A	B	C	D	E	F	G	H	I	J	K	L
1												
2												
3												
4												
5		Solid Waste	\$ 75.00	\$ 90.00	20.0%							
6		Segregated Clean Green Waste	\$ 40.00									
7		Segregated Commingled Clean Recyclables	\$ 55.00									
8		Metal										
9		C&D										
10		others										
11												
12												
13												
14												
15	755000	OTHER CONTRACTUAL SERVICE	Disposal/Processing			#####						
16												
17												
18												
19												
20				25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34
21					2.30%							
22			\$ 75.00	\$ 76.73	\$ 78.49	\$ 80.29	\$ 82.14	\$ 84.03	\$ 85.96	\$ 87.94	\$ 89.96	\$ 92.03
23												
24					3.35%							
25			\$ 75.00	\$ 77.51	\$ 80.11	\$ 82.79	\$ 85.57	\$ 88.43	\$ 91.40	\$ 94.46	\$ 97.62	\$ 100.89
26												
27												
28									\$ 91.40			

Assuming no KWRA Fee Increase

	Year				
	1	2	3	4	5
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
Scenario 1	12.0%	5.0%	5.0%	5.0%	5.0%
Scenario 2	10.0%	7.0%	5.0%	5.0%	5.0%

Accounting for Projected KWRA Fee Increase

	Year				
	1	2	3	4	5
	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31
Scenario 1	15.0%	5.0%	5.0%	5.0%	5.0%
Scenario 2	10.0%	10.0%	5.0%	5.0%	5.0%

Consumer Price Index for All Urban Consumers (CPI-U) Original Data Value

Series Id: CUSR0000SEHG

Seasonally Adjusted

Series Title: Water and sewer and trash collection services in

Area: U.S. city average

Item: Water and sewer and trash collection services

Base Period: DECEMBER 1997=100

Years: 2015 to 2025

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2015	210.090	210.981	211.468	211.987	212.729	213.299	213.986	215.560
2016	218.191	218.681	219.417	220.319	221.497	221.680	221.530	222.383
2017	226.235	227.001	227.360	227.883	228.445	228.803	229.186	229.664
2018	232.771	233.609	234.041	234.873	235.894	236.642	237.301	238.261
2019	241.276	241.538	242.397	243.288	243.924	244.538	245.073	245.294
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974
2021	257.722	258.763	259.204	259.581	259.542	260.400	261.706	262.810
2022	268.128	269.521	269.621	270.419	270.844	271.925	273.097	274.984
2023	281.461	283.663	284.166	285.052	286.322	287.457	289.005	290.975
2024	297.079	298.751	299.183	300.178	299.987	300.652	302.106	303.311
2025	310.239	313.344	313.925	314.820	315.585	316.851	318.244	319.403
Jan-Aug Avg								315.301
								3783.617

Sep	Oct	Nov	Dec	HALF1	HALF2	
216.143	216.550	217.124	217.742		2567.659	
223.102	223.631	224.493	225.013		2659.937	3.6%
230.179	230.838	231.604	232.042		2749.240	3.4%
238.605	239.276	241.862	242.436		2845.571	3.5%
245.965	247.032	247.582	248.024		2935.931	3.2%
254.266	254.781	255.650	256.456		3029.513	3.2%
263.747	264.278	264.580	265.365		3137.698	3.6%
276.759	276.892	277.824	278.464		3278.478	4.5%
291.279	291.683	292.694	292.915		3456.672	5.4%
305.117	306.336	308.015	308.234		3628.949	5.0%
				Annualized	3783.617	4.3%
						3.96%



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025	AGENDA SECTION: CONSENT CALENDAR
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SUBJECT:

Approval of the Minutes of the October 7, 2025 Meeting

RECOMMENDATION:

Recommendation: Approve the minutes of the October 7, 2025, Meeting.

BACKGROUND:**FISCAL IMPACT:****ATTACHMENTS:**

1. October 7, 2025 Meeting Minutes



**City Council Regular Meeting
Minutes**

**October 7, 2025 7:00 PM
Council Chambers
400 N. Douty St.**

4:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

Mayor Paden called the study session and closed session to order at 4:00 p.m.

ROLL CALL BY THE CITY CLERK:

Present:	Absent:
Council Member Mark Kairis Council Member Travis Paden Council Member Lou Martinez Council Member Kimber Regan Council Member Nancy Howze	

PUBLIC COMMENT:

*Study Sessions are considered Special Meetings under the Brown Act. Accordingly, comments from the public are limited to items listed on the agenda (GC 54954.3a). Public Comment will be accepted during each agenda item. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos commented on the Caltrans presentation and provided his input.

Chris Perriera commented on the Setback and Accessory Structure Standards.

Alex Dwiggins commented on the Setback and Accessory Structure Standards. He also suggested public outreach and he offered his assistance.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC 54956.9 (d)(2))

3 Potential Cases

B. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION (GC 54956.9(d)(1))

1 Workers' Compensation Claim

STUDY SESSION:

A. New Employee introduction: Alvin Dias, Deputy Public Works Director

Public Works Director Russ Sterling introduced and welcomed Alvin Dias.

B. Caltrans Presentation of the SH198 at 9th Avenue Interchange to provide project status

Utilities and Engineering Director Frank Senteno provided a brief overview and introduced the Caltrans team. Project Manager Victor Aldama then introduced the Caltrans representatives: Project Manager Ronnie Kier, Senior Environmental Scientist Judith Lopez, Environmental Scientist David Farris, Community Engagement Program Manager Odemi (Mimi) Ibrahim, Senior Right-of-Way Acquisition Specialist Chanin McKeighen, Design Manager Michael Stavropoulos, and Design Project Engineer Mark Bretz. The Caltrans team discussed the Caltrans process, provided a brief overview of the project, and outlined the project objectives, purpose, alternatives, and cost. The team also announced upcoming public scoping meetings and responded to questions from the Council. The Council expressed support for the project and provided input on the preliminary drafts.

C. Consideration and Direction Regarding Residential Setback and Accessory Structure Standards

Deputy City Manager Jason Waters and Senior Planner Gabrielle Meyers presented the recommended updates for the Council's review and direction. After much discussion, the Council provided feedback, and staff responded to the Council's questions, noting the challenges that come with adding highly specific regulations. By consensus, the Council directed staff to refine the setback standards to ensure they meet legal requirements and to allow open-air structures, with their own definitions, requirements, and permit process. Staff will move forward with the Council's direction and begin the appropriate steps to amend the Municipal Code related to Residential Setback and Accessory Structure Standards.

Mayor Paden adjourned the study session at 6:31 p.m.

CALL TO ORDER REGULAR SESSION:

Mayor Paden called the meeting to order at 7:00 p.m.

ROLL CALL:

Present:	Absent:
Council Member Mark Kairis Council Member Travis Paden Council Member Lou Martinez Council Member Kimber Regan Council Member Nancy Howze	

INVOCATION:

The invocation was led by Pastor Mark Curts.

FLAG SALUTE:

The flag salute was led by Mayor Paden.

CLOSED SESSION ACTION REPORT:

None.

RECOGNITION:

A. Certificate of Recognition – Government Finance Officers Association Award for Budget Preparation

Interim City Manager Chris Tavaréz introduced Finance Manager Destiny Borba and Senior Administrative Analyst Sarah Wilborn, and commended the entire finance team for achieving the recognition.

B. Presentation of a plaque to the City Council by Jim Gregory of the Kings County Historical Society, commemorating the Civic Auditorium’s 100th anniversary

Mr. Jim Gregory of the Kings County Historic Society presented the Council with a plaque commemorating the Civic Auditorium’s 100th Anniversary.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public’s opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

Bob Ramos commented on the March 18 City Council meeting study session discussion regarding an RFP for city attorney services and questioned why it has not been brought back for action.

Raymond Douglas Ibarra III expressed his concerns about several city issues and stated that council members should not get a raise.

Larry Faria commented on the city’s time capsule articles.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Item E was pulled by Mayor Paden. Motion to approve the consent calendar except for the items pulled for separate discussion.

Motion to Approve.	
RESULT:	Passed (UNANIMOUS)
MOVER:	Council Member Mark Kairis
SECONDER:	Council Member Lou Martinez
AYES:	Mark Kairis, Travis Paden, Lou Martinez, Kimber Regan, Nancy Howze

- A. Waive reading in full of resolutions and ordinances and approval and adoption of same by reading the title only.
- B. City Clerk: Approval of the Minutes of the August 19, 2025 Meeting
- C. City Clerk: Approval of the Minutes of the September 16, 2025 Meeting
- D. Administration: Approval of the City Hanford Full-time and Part-time Salary Schedule
- E. Public Works: Appropriation of \$32,151.05 from Fleet Reserves Fund (0448) for the repair of truck #131
- F. Public Works: Appropriate additional \$41,113 from Fleet Reserve Fund (0448), and approve the purchase of one (1) PB Loader patch truck in the amount of \$341,209.41 from PB Loader Corporation, of Fresno, CA, using Sourcewell contract #080521-PBL, and declare patch truck #135 surplus to sell
- G. Public Works: Appropriation and approval of the purchase of five (5) utility carts from

California Turf Equipment and Supply of Tulare, CA, to be reimbursed with grant funding in the total amount of \$100,000 from San Joaquin Valley Air Pollution Control District (SJVAPCD).

- H. Utilities and Engineering: Utilities and Engineering: Authorization for the City Manager to approve a Work Order with Interwest Consulting Group for On Call Project Management Services for up to a two year period in the amount of \$400,000 with budget billed toward multiple budgeted Capital Improvement Projects.
- I. Utilities and Engineering: Approval of a Change Order for additional On Call Construction Inspector Services through the month of October 2025, and Authorization for the City Manager to extend services for up to three additional months at a not to exceed cost of \$94,100.
- J. Finance: Approval of Blanket Purchase Order for Pre-Sort Center of Stockton, Inc. for final utility billing print and mail services for \$58,558.87

PULLED CONSENT ITEMS:

- A. Community Development: Community Development: 2nd reading of Ordinance No. 06-25, approving Rezone No. 2022-01, a request to change the zoning on 39.16 acres from C-H Highway Commercial to C-S Service Commercial and R-H High-Density Residential with a Planned Unit Development overlay. The project is located between 11th and 12th Avenues along Glendale Drive, north of Highway 198 (APN 011-060-007, 011-060-008, 012-290-040, 012-290-042, and 012-290-054).

[Item E]

Pulled by Mayor Paden to recuse himself from voting.

Motion to Approve.

RESULT:	Passed
MOVER:	Council Member Mark Kairis
SECONDER:	Council Member Kimber Regan
AYES:	Mark Kairis, Lou Martinez, Kimber Regan, Nancy Howze
NAYS:	None
ABSTAIN:	Travis Paden

PUBLIC HEARING:

- A. Community Development: Public Hearing to receive comments on the proposed Zone Text Amendment No. 2025-10, a request to amend Title 17, Section 17.56.230, Wall mural placement and design criteria: in order to comply with free speech requirements and establish new application process and Introduction of Ordinance 2025-07, approving the zone text amendment.

Mayor Paden opened the public hearing at 7:20 p.m. and called for the staff report. Deputy City Manager Jason Waters discussed the proposed Zone Text Amendment for the Council review and approval. Staff and the city attorney answered questions from the Council. After much discussion about the zone restrictions and the enforceable criteria, Mayor Paden motioned to approve to keep it located within the city's MX-D zone only and approve the first reading of Ordinance 25-10. The public hearing was closed at 7:53 p.m.

Public Comment:

IN-FAVOR

Raymond Douglas Ibarra III commented on the freedom to let people put up murals.

Jennifer Butts spoke in favor, and expressed some concerns about the placement criteria.

OPPOSED:

Larry Faria questioned the definition of all areas of the city.

Chris Perriera questioned private property murals.

Motion to Approve.

RESULT:	Passed
MOVER:	Council Member Travis Paden
SECONDER:	Council Member Nancy Howze
AYES:	Travis Paden, Lou Martinez, Nancy Howze
NAYS:	Mark Kairis, Kimber Regan

- B. Community Development: Public Hearing to receive comments on the proposed Zone Text Amendment No. 2025-12, a request to amend Title 17, Section 17.56.200, Property maintenance and add Chapter 9.12 – Graffiti: in order to establish regulations for abatement of graffiti on public and private property and Introduction of Ordinance 2025-08, approving the zone text amendment.

Mayor Paden opened the public hearing at 7:54 p.m. and called for the staff report. Deputy City Manager Jason Waters discussed the proposed Zone Text Amendment changes for the Council's review and approval. Staff answered questions from the Council. The public hearing was closed at 8:18 p.m.

Public Comment:

IN-FAVOR:

Chris Perriera commented on vandalized areas in the city, and he expressed some concerns about the color of paint used to cover up the graffiti. Public Works Director Sterling, responded to the questions and comments about the color match.

Raymond Douglas Ibarra III commented on the graffiti and provided his suggestions of ways to cover it up.

OPPOSED:

Justin Adams commented on behalf of Onan Champi, and stated that he disagrees with the municipal code and the graffiti regulations should be removed.

Motion to approve with wording provided by the Planning Commission.

RESULT:	Passed (UNANIMOUS)
MOVER:	Council Member Mark Kairis
SECONDER:	Council Member Nancy Howze
AYES:	Mark Kairis, Travis Paden, Lou Martinez, Kimber Regan, Nancy Howze

- C. Community Development: Public Hearing to receive comments on the proposed Zone Text Amendment No. 2025-11, a request to amend Title 17.56.050, 17.56.150, 17.56.155, and 17.56.310 Temporary and Portable Signs: in order to establish the placement, size and materials for portable signs and Introduction of Ordinance 2025-09, approving the zone text amendment.

Mayor Paden opened the public hearing at 8:19 p.m. and called for the staff report. Deputy City Manager Jason Waters presented the proposed Zone Text Amendment for the Council's review and approval. Staff responded to questions from the Council. After extensive discussion, the Council provided input and voted on several amendments. The public hearing was closed at 9:22 p.m.

Public Comment:

IN-FAVOR:

Steven Olivera thanked staff and the council for communicating with him. He asked that some of the restrictions be removed, and he's open to compromise.

Jorge Kassas from Shogun, spoke in opposition and stated there are a lot of restrictions and he would like to see something that works for him.

OPPOSED:

Raymond Douglas Ibarra III stated there are too many restrictions.

Motion to approve and direct staff to remove the restriction of the 100-foot permanent sign and the sight-triangle criteria for driveway approaches.

RESULT: Passed (UNANIMOUS)
MOVER: Council Member Mark Kairis
SECONDER: Council Member Lou Martinez
AYES: Mark Kairis, Travis Paden, Lou Martinez, Kimber Regan, Nancy Howze

Motion to approve 10 feet of another portable/temporary freestanding sign.

RESULT: Passed
MOVER: Council Member Kimber Regan
SECONDER: Council Member Lou Martinez
AYES: Travis Paden, Lou Martinez, Kimber Regan, Nancy Howze
NAYS: Mark Kairis

Motion to approve 10 feet of a permanent freestanding sign.

RESULT: Passed
MOVER: Council Member Lou Martniez
SECONDER: Council Member Nancy Howze
AYES: Travis Paden, Lou Martinez, Kimber Regan, Nancy Howze
NAYS: Mark Kairis

Motion to approve the introduction and waive the first reading of ordinance 25-09 with amendments.

RESULT: Passed (UNANIMOUS)
MOVER: Council Member Mark Kairis
SECONDER: Council Member Nancy Howze
AYES: Mark Kairis, Travis Paden, Nancy Howze
NAYS: Lou Martniez, Kimber Regan

GENERAL BUSINESS:

- A. Presentation and Discussion of future changes to Council Compensation as allowed under SB329

Interim City Manager Tavarez provided an overview for the Council's review and direction. After a brief discussion, the Council reached a consensus to table the item until October 21, 2025.

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

None.

ITEMS FOR FUTURE AGENDAS:

At this time, any Council Member may ask a question for clarification or may request a matter, which is not otherwise scheduled on a City Council agenda, to be placed on a future agenda. The Council Member referring the item shall provide sufficient information as to the nature of the item. The City Council, by concurrence of a majority, may direct the City Manager to put the item on a future agenda. (GOV. CODE SEC. 54954.2)

- A. Council Future Agenda Items

None.

B. Upcoming Events and Important Dates:

October 12: Hanford Fire Department 2025 Open House, Fire Station 1, 350 W. Grangeville Blvd. 10:00 a.m. - 2:00 p.m.

October 18: Walk with a Doc at Freedom Park (2000 9 1/4 Avenue, Hanford) 9:00 a.m. - 10:00 a.m.

October 21: Regular City Council Meeting

October 22: First Open House Event for East Lacey Project City Hall Training Room, 319 N. Douty St. 6:00 p.m.

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}

Mayor Paden adjourned the meeting at 9:32 p.m.

Respectfully submitted,

Natalie Corral
City Clerk



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Authorize the Mayor to Execute a Letter of Support in lieu of an Amicus Brief in support of Kings County Farm Bureau legal efforts related to water with the State

RECOMMENDATION:

Recommendation: Authorize the Mayor to execute a Letter of Support in lieu of an Amicus Brief in support of Kings County Farm Bureau legal efforts related to water with the State

Recommended Motion: I move to Authorize the Mayor to execute a Letter of Support in lieu of an Amicus Brief in support of Kings County Farm Bureau legal efforts related to water with the State

BACKGROUND:

The Kings County Farm Bureau (KCFB) is actively engaged in advocacy and legal efforts intended to protect and promote the interests of the agricultural community in Kings County. These efforts often involve complex regulatory and legal issues related to water that have direct impacts on local farmers, ranchers, and related industries, many of which are vital to Hanford's economy.

KCFB presented to City Council in November 2025 and requested support from local jurisdictions. While some partners may choose to participate through formal amicus briefs, the time for those is no longer applicable as the appellate court has issued a ruling in KCFB's matter and there is no longer an opportunity for the City to file such a brief. Providing a Letter of Support allows the City to express its position in regards to KCFB's efforts.

If approved, the City Manager, with City Attorney review, will draft a letter of support for execution by the Mayor.

FISCAL IMPACT:

None

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval of the purchase of two (2) 2026 Ford Maverick vehicles for Code Compliance Division from Keller Ford of Hanford, CA in the total amount of \$62,229.50 fully funded by Measure H.

RECOMMENDATION:

Recommendation:

That the City Council, by motion, approve the purchase of two (2) 2026 Ford Maverick vehicles from Keller Ford of Hanford, CA in the total amount of \$62,229.50 fully funded by Measure H.

Recommended Motion:

I move to approve the purchase of two (2) 2026 Ford Maverick vehicles from Keller Ford of Hanford, CA in the total amount of \$62,229.50 fully funded by Measure H.

BACKGROUND:

In 2024, the citizens of Hanford approved Measure H, which includes a defined expenditure plan outlining how and where funds are to be allocated. The plan provides for an increase in Code Enforcement staffing by two employees, along with the purchase of necessary support equipment and vehicles. These two (2) Ford Maverick vehicles will supply the operational support required for the daily activities of the newly hired staff.

Fleet staff obtained quotes from Keller Ford of Hanford, Future Ford of Clovis, and Sager Ford of Saint Helena. After a thorough review, Keller Ford of Hanford, CA was identified as the best option, taking into consideration the five-percent local vendor preference outlined in the City of Hanford's Purchasing Policy, Section H, Subsection 7.

FISCAL IMPACT:

Measure H Fund includes budget of \$120,000 for the purchase of two (2) vehicles and can fully support this purchase.

ATTACHMENTS:

1. Keller Ford of Hanford (Selected)
2. Future Ford of Clovis
3. Sager Ford of Saint Helena



1073 W. Cadillac Lane • Hanford, CA 93230

(559) 584-5531 • www.kellerdeal.com

11-13-25

SELLING PRICE..... \$28,703.00
SALES TAX..... 2,368.00
TIRE FEE..... 8.75
DMV FEES 35.00

TOTAL..... \$31,114.75 *

* UNIT WILL BE ORDERED AND WILL TAKE 60-120 DAYS FOR DELIVERY AND
PRICING GOOD FOR 30 DAYS FROM QUOTE DATE *

*** BUYER ***

CITY OF HANFORD
315 N. DOUTY ST.
HANFORD, CA.93230
(559) 585-2554

*** PURCHASE ***

STOCK# TBD
VIN.# TBD
YEAR: 2026
MAKE: FORD
MODEL: MAVERICK
COLOR: WHITE
TRIM: CLOTH
ODOMETER: TBD

CHRIS HILL


FLEET MANAGER



Vehicle: [Fleet] 2026 Ford Maverick (W8A) XL FWD SuperCrew (✔ Complete)

Window Sticker

SUMMARY

[Fleet] 2026 Ford Maverick (W8A) XL FWD SuperCrew

MSRP:\$28,145.00

Interior:Black Onyx/Dark Slate, Front Cloth Bucket Seats

Exterior 1:Oxford White

Exterior 2:No color has been selected.

Engine: 2.5L Hybrid

Transmission: Power-Split Electric CVT

OPTIONS

CODE	MODEL	MSRP
W8A	[Fleet] 2026 Ford Maverick (W8A) XL FWD SuperCrew	\$28,145.00
OPTIONS		
100A	Equipment Group 100A	\$0.00
153	Front License Plate Bracket	\$0.00
425	50-State Emissions System	\$0.00
44E	Transmission: Power-Split Electric CVT	\$0.00
56M	Ford US National Fleet Incentives	\$0.00
993	Engine: 2.5L Hybrid	\$0.00
9W	Black Onyx/Dark Slate, Front Cloth Bucket Seats	\$0.00
YZ	Oxford White	\$0.00
—	2.91 Axle Ratio	\$0.00
—	Fleet Advertising Credit	\$0.00

SUBTOTAL	\$28,145.00
Adjustments Total	\$0.00
Destination Charge	\$1,695.00
TOTAL PRICE	\$29,840.00

FUEL ECONOMY

Est City:42 (2025) MPG

Est Highway:35 (2025) MPG

Est Highway Cruising Range:483.00 mi

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Data Version: 26962. Data Updated: Nov 11, 2025 6:51:00 PM PST.

Prepared for: Glenn Weaver, City of Hanford

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615



Client Proposal

Prepared by:
Carlos Rodriguez
Office: 559-291-2581
Date: 11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave., Clovis, California, 93613202
Office: 559-291-2581 | Fax: 559-291-2193

Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202



2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Selected Equip & Specs

Dimensions

• Conventional Capacity: 2,000 lbs. • GCWR: 6,010 lbs. • Cargo box length: 54.4" • Cargo box min width: 42.6" • Cargo box volume: 33.3 cu.ft. • Pickup box depth: 20.3" • Cargo box max width: 53.3" • Cargo box max length: 72.0" • Cargo box tailgate width: 49.8" • Cargo box length feet: 4.5 • Vehicle body length: 199.7" • Vehicle body width: 72.6" • Vehicle body height: 68.7" • Wheelbase: 121.1" • Vehicle turning radius: 20.0' • Front track: 63.4" • Rear track: 62.8" • Front bumper to back of cab: 137.6" • Total passenger volume: 100.3 cu.ft. • Headroom first-row: 40.3" • Headroom second-row: 39.6" • Leg room first-row: 42.8" • Leg room second-row: 35.9" • Shoulder room first-row: 57.3" • Shoulder room second-row: 55.6" • Hip room first-row: 55.4" • Hip room second-row: 54.1"

Powertrain

• Spark ignition system * **2L I-4 gasoline direct injection, DOHC, variable valve control, intercooled turbo, engine with 250HP** • Engine cylinders: I-4 * **Horsepower: 250 HP@5500 RPM** * **Torque: 280 lb.-ft.@3000 RPM** • Radiator • Hybrid electric motor starter • Auto stop-start engine • Driver selectable drivetrain mode * **8-speed automatic** • Front-wheel drive * **Recommended fuel: premium unleaded** • Easy Fuel capless fuel filler • All-speed ABS and driveline traction control

Fuel Economy and Emissions

• Fuel economy (city/highway/combined): 42 mpg/35 mpg/38 mpg • Fuel economy city: 42 mpg • Fuel economy combined: 38 mpg • Fuel economy highway: 35 mpg • Gasoline secondary fuel type * **LEV3-ULEV50 emissions** • Electric additional fuel types

Suspension and Handling

• Standard ride suspension • Gas-pressurized front shock absorbers • Gas-pressurized rear shock absorbers

Driveability

• 4-wheel disc brakes • Front and rear ventilated disc brakes • 4-wheel antilock (ABS) brakes • Four channel ABS brakes • Electronic parking brake • Post Collision Braking automatic post-collision braking system • Automatic brake hold • Brake assist system • Hill Start Assist • Independent front suspension • Strut front suspension • Front anti-roll bar • Front coil springs • Semi-independent rear suspension • Rear anti-roll bar • Torsion beam rear suspension • Speed sensitive power steering • Electric power-assist steering system • Rack-pinion steering • Driver selectable steering effort • 2-wheel steering system

Body Exterior

• 4 doors • Standard style pickup box • Pickup bed-rail protectors • Monotone paint • Black side window trim • Black door handles • Black rear window trim • Body-coloured front bumper • Black rear bumper • Rear bumper step • Black front bumper rub strip • Black grille • Standard style side mirrors • Black door mirrors • Conventional left rear passenger door • Conventional right rear passenger door • Tailgate • P225/65RH17 AS BSW front and rear tires • 17 x 7-inch front and rear silver steel wheels

Convenience

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Selected Equip & Specs (cont'd)

• Built-in virtual assistant • Power door locks with 2 stage unlocking • Keyfob activated door locks • All-in-one remote fob and ignition key • Auto-locking doors • Manual tailgate/rear door lock • Cruise control with steering wheel mounted controls • Day/Night rearview mirror • Power first-row windows • Full floor console • Driver foot rest • Fixed rear windshield • Front beverage holders • Standard glove box • 12 beverage holders • 1 seatback storage pocket • Driver and passenger door bins • Rear door bins • Rear under seat tray • Rear beverage holders • Dashboard storage • Retained accessory power • Trip computer • PRND in IP

Comfort

• Automatic climate control • Cabin air filter • Rear under seat climate control ducts • Voice-activated climate control • Cloth headliner material • Full headliner coverage • Full carpet floor covering • Carpet front floor mats • Full floor coverage • Cloth rear seat upholstery • Carpet rear seatback upholstery • Urethane steering wheel • Manual tilting steering wheel • Manual telescopic steering wheel

Seats and Trim

• Seating capacity: 5 • Bucket front seats • Driver seat with 6-way directional controls • Front passenger seat with 4-way directional controls • Height adjustable front seat head restraints • Manual front seat head restraint control • Front seat center armrest • Manual reclining driver seat • Manual height adjustable driver seat • Manual driver seat fore/aft control • Manual reclining passenger seat • Manual passenger seat fore/aft control • Fixed rear seats • Fixed rear head restraints • Rear bench seat • Cloth front seat upholstery

Entertainment Features

• 2 total number of 1st row displays • 13.2 inch primary display • Primary touchscreen display • SiriusXM with 360L AM/FM/Satellite radio • AM/FM/satellite • In-vehicle audio • AM radio • FM radio • SiriusXM with 360L satellite radio • Seek scan • Radio data system (RDS) • External memory control • Ford Connectivity Package (1-year included) internet radio capability • 3 month satellite trial subscription • Standard grade speakers • Speakers number: 6 • Steering wheel mounted audio controls • SYNC 4 with Enhanced Voice Recognition voice activated audio controls • Speed sensitive volume • Wireless audio streaming • Integrated roof audio antenna

Lighting, Visibility and Instrumentation

• Coloured instrument panel insert • Digital/analog instrumentation display • Configurable instrumentation gauges • Trip odometer • Digital clock • Compass • Exterior temperature display • Redundant digital speedometer • SmartGauge with EcoGuide ECO feedback display gauge • Driver information center * **Tachometer** • Engine/electric motor temperature gauge • Gauge cluster display size (inches): 8.00 • Deep tinted windows • Reflector headlights • LED low and high beam headlights • Autolamp auto on/off headlight control • Multiple enclosed headlights • Delay-off headlights • Auto High Beam auto high-beam headlights • DRL preference setting • Fixed interval front windshield wipers • Illuminated entry • Front reading lights • Variable instrument panel light • LED daytime running lights • High mounted center stop light • Fade interior courtesy lights • Pickup box cargo light

Technology and Telematics

• SYNC 4 911 Assist emergency SOS system via mobile device • Bluetooth handsfree wireless device connectivity • Apple CarPlay/Android Auto smart device mirroring • Ford App mobile app access • 5G Modem - Ford Connectivity Package mobile hotspot internet access • 3 USB ports

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Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)

Safety and Security

• Driver front impact airbag • Seat mounted side impact driver airbag • Safety Canopy System curtain first and second-row overhead airbags • Passenger front impact airbag • Seat mounted side impact front passenger airbag • Airbag occupancy sensor • Driver side knee airbag • 7 airbags • Rear seat center 3-point seatbelt • Front height adjustable seatbelts • Front and rear seatbelt pretensioners • 4 seatbelt pre-tensioners • SecuriLock immobilizer • Remote panic alarm • Lane-Keeping System • PCA with AEB and Intersection Assist forward collision mitigation with left turn assist • Pre-Collision Assist with Pedestrian Detection • Driver Alert • Front cross traffic mitigation • Rear mounted camera • AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover • Manual rear child safety door locks • **Tire mobility kit**

Dimensions

General Weights

Curb weight	3,685 lbs.	* GVWR	5,240 lbs.
Payload	1,500 lbs.		

Trailer Weights

Conventional capacity	2,000 lbs.	GCWR	6,010 lbs.
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Off Road

Min ground clearance	8.3"	Loading floor height	30.1"
Approach angle	20.6	Departure angle	21.9

Exterior Measurements

Vehicle body length	199.7"	Vehicle body width	72.6"
Vehicle body height	68.7"	Wheelbase	121.1"
Cargo box length	54.4"	Cargo box min width	42.6"
Cargo box volume	33.3 cu.ft.	Pickup box depth	20.3"
Cargo box max width	53.3"	Cargo box max length	72.0"
Cargo box tailgate width	49.8"	Cargo box length feet	4.5
Front track	63.4"	Rear track	62.8"
Vehicle turning radius	20.0'	Front bumper to back of cab	137.6"

Interior Volume

Total passenger volume	100.3 cu.ft.
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Headroom

Headroom first-row	40.3"	Headroom second-row	39.6"
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Legroom

Leg room first-row	42.8"	Leg room second-row	35.9"
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Shoulder Room

Shoulder room first-row	57.3"	Shoulder room second-row	55.6"
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Hip Room

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City of Hanford

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11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Selected Equip & Specs (cont'd)

Hip room first-row	55.4"	Hip room second-row	54.1"
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Powertrain*Engine*

* Engine	2L I-4 gasoline direct injection, DOHC, variable valve control, intercooled turbo, engine with 250HP	Valves per cylinder	4
Engine cylinders	I-4	Engine location	Front mounted engine
Ignition	Spark ignition system	Engine mounting direction	Transverse mounted engine
Engine block material	Aluminum engine block	Cylinder head material	Aluminum cylinder head

Engine Specs

* Displacement	2.0L	* cc	122 cu.in.
* Bore	3.44"	* Stroke	3.27"
* Compression ratio	9.3		

Engine Power

* Horsepower	250 HP@5500 RPM	* Torque	280 lb.-ft.@3000 RPM
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Alternator

Alternator amps	150A	Alternator type	Regenerative alternator
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Battery

Battery amps	45Ah	Battery type	Lead acid battery
Battery rating	390CCA	Battery run down protection	Battery run down protection

Engine Extras

Radiator	Radiator	Starter	Hybrid electric motor starter
Start-stop engine	Auto stop-start engine	Drivetrain selectable	Driver selectable drivetrain mode

Transmission

* Transmission	8-speed automatic	Transmission electronic control	Transmission electronic control
Overdrive transmission	Overdrive transmission	Lock-up transmission	Lock-up transmission
* First gear ratio	4.69	* Second gear ratio	3.31
* Third gear ratio	3.01	* Fourth gear ratio	1.92
* Fifth gear ratio	1.45	* Sixth gear ratio	1
* Reverse gear ratio	2.96	* Seventh gear ratio	0.75
* Eighth gear ratio	0.62	Selectable mode transmission	Selectable mode transmission

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City of Hanford

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11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)**Drive Type**

Drive type Front-wheel drive

Drivetrain*** Axle ratio** 3.63**Exhaust**

Tailpipe Stainless steel single exhaust

Fuel*** Fuel type** premium unleaded**Fuel Tank**Capless fuel filler Easy Fuel capless fuel filler *** Fuel tank capacity** 16.51 gal.**Drive Feature**

Traction control All-speed ABS and driveline traction control

Fuel Economy and Emissions**Fuel Economy**

Secondary fuel type	Gasoline secondary fuel type	Fuel economy combined	38 mpg
Fuel economy city	42 mpg	Fuel economy highway	35 mpg
Fuel economy (city/highway/combined)	42 mpg/35 mpg/38 mpg		

Emissions*** Emissions** LEV3-ULEV50 emissions *** Emissions tiers** Tier 3 Bin 50 emissions**Fuel Economy (Alternate 1)**

Additional fuel types Electric additional fuel types

Green Values

Greenhouse gas score	7.00 GG	Energy Impact Score (Barrels per year)	7.8
Carbon FP / Tailpipe and upstream total GHG (CO ₂ , tons per year)	4.7		

Suspension and Handling**Suspension**

Suspension	Standard ride suspension	Front shock absorbers	Gas-pressurized front shock absorbers
Rear shock absorbers	Gas-pressurized rear shock absorbers		

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City of Hanford

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11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Selected Equip & Specs (cont'd)**Driveability****Brakes**

Brake type	4-wheel disc brakes	Ventilated brakes	Front and rear ventilated disc brakes
ABS brakes	Four channel ABS brakes	Electronic parking brake	Electronic parking brake
ABS brakes	4-wheel antilock (ABS) brakes	Post collision braking system	Post Collision Braking automatic post-collision braking system

Brake Assistance

Hill start assist	Hill Start Assist	Brake assist system	Brake assist system
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Front Suspension

Front anti-roll	Front anti-roll bar	Suspension ride type front	Independent front suspension
Suspension type front	Strut front suspension		

Front Spring

Regular front springs	Regular front springs	Springs front	Front coil springs
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Rear Spring

Springs rear	Rear coil springs	Rear springs	Regular grade rear springs
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Rear Suspension

Rear anti-roll	Rear anti-roll bar	Suspension type rear	Torsion beam rear suspension
Suspension ride type rear	Semi-independent rear suspension		

Steering

Steering	Electric power-assist steering system	Steering type	Rack-pinion steering
Speed sensitive steering	Speed sensitive power steering	Driver selectable steering effort	Driver selectable steering effort
Steering type number of wheels	2-wheel steering system		

Exterior**Front Wheels**

Front wheels diameter	17"	Front wheels width	7"
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Rear Wheels

Rear wheels diameter	17"	Rear wheels width	7"
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Front And Rear Wheels

Appearance	silver	Material	steel
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Front Tires

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City of Hanford

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11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)

Aspect	65	Diameter	17"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	225mm		

Rear Tires

Aspect	65	Diameter	17"
Sidewalls	BSW	Speed	H
Tread	AS	Type	P
Width	225mm		

Body Exterior**Trailer**

Towing trailer sway	Trailer sway control
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Exterior Features

Box style	Standard style pickup box	Number of doors	4 doors
* License plate front bracket	Front license plate bracket		

Body

Body panels	Galvanized steel and aluminum body panels with side impact beams
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Spare Tire

Spare tire	Compact spare tire with steel wheel	Spare tire location	Crank-down spare tire
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Wheels

Wheel covers	Wheel hub covers
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Convenience**Technology**

Built-in virtual assistant	Built-in virtual assistant
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Door Locks

Door locks	Power door locks with 2 stage unlocking	Keyfob door locks	Keyfob activated door locks
All-in-one key	All-in-one remote fob and ignition key	Auto door locks	Auto-locking doors
Tailgate control	Manual tailgate/rear door lock		

Cruise Control

Cruise control	Cruise control with steering wheel mounted controls
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Rear View Mirror

Day/Night rearview mirror	Day/Night rearview mirror
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**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)**Exterior Mirrors**

Folding door mirrors Manual folding door mirrors

Front Side Windows

First-row windows Power first-row windows

Floor Console

Floor console Full floor console Floor console storage Covered floor console storage

Overhead Console

Overhead console Mini overhead console Overhead console storage Overhead console storage

Driver Visor

Visor driver mirror Driver visor mirror Visor driver expandable coverage Driver visor with expandable coverage

Passenger Visor

Visor passenger mirror Passenger visor mirror Visor passenger expandable coverage Passenger visor with expandable coverage

Power Outlets

12V power outlets 1 12V power outlet

Pedals

Driver foot rest Driver foot rest

Rear Windshield

Rear windshield Fixed rear windshield

Storage

Door bins front	Driver and passenger door bins	Door bins rear	Rear door bins
Number of beverage holders	12 beverage holders	Beverage holders	Front beverage holders
Beverage holders rear	Rear beverage holders	Glove box	Standard glove box
Dashboard storage	Dashboard storage	Seatback storage pockets	1 seatback storage pocket
Under seat tray rear	Rear under seat tray		

Windows Feature

One-touch down window Driver one-touch down window

Windows Rear Side

Second-row windows Power second-row windows

Miscellaneous

Trip computer	Trip computer	PRND in IP	PRND in IP
Accessory power	Retained accessory power		

Comfort

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Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)**Climate Control**

Climate control	Automatic climate control	Cabin air filter	Cabin air filter
Voice activated climate control	Voice-activated climate control	Rear under seat ducts	Rear under seat climate control ducts

Headliner

Headliner material	Cloth headliner material	Headliner coverage	Full headliner coverage
--------------------	--------------------------	--------------------	-------------------------

Door Trim

Door panel insert	Coloured door panel insert
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Floor Trim

Floor covering	Full carpet floor covering	Floor coverage	Full floor coverage
Floor mats	Carpet front floor mats		

Second-Row Seat Trim

Rear seat upholstery	Cloth rear seat upholstery	Rear seatback upholstery	Carpet rear seatback upholstery
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Steering Wheel

Steering wheel material	Urethane steering wheel	Steering wheel telescopic	Manual telescopic steering wheel
Steering wheel tilt	Manual tilting steering wheel		

Seats and Trim**Seat Capacity**

Seating capacity	5
------------------	---

Front Seats

Driver seat direction controls	Driver seat with 6-way directional controls	Height adjustable driver seat	Manual height adjustable driver seat
Driver seat fore/aft control	Manual driver seat fore/aft control	Passenger seat direction	Front passenger seat with 4-way directional controls
Split front seats	Bucket front seats	Reclining passenger seat	Manual reclining passenger seat
Passenger seat fore/aft control	Manual passenger seat fore/aft control	Front head restraints	Height adjustable front seat head restraints
Front head restraint control	Manual front seat head restraint control	Armrests front center	Front seat center armrest
Reclining driver seat	Manual reclining driver seat		

Rear Seats

Bench seats	Rear bench seat	Rear seats fixed or removable	Fixed rear seats
Folding second-row seats	Full folding rear seats	Rear seat direction	Front facing rear seat
Rear seat folding position	Fold forward rear seatback	Rear head restraints	Fixed rear head restraints

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Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)

Number of rear head restraints 3 rear seat head restraints

Front Seat Trim

Front seat upholstery Cloth front seat upholstery Front seatback upholstery Cloth front seatback upholstery

Interior Accents

Interior accents Other interior accents

Entertainment Features**Displays**

Primary touchscreen display Primary touchscreen display Number of first-row displays 2 total number of 1st row displays
Primary display size 13.2 inch primary display

Radio Features

External memory External memory control Seek scan Seek scan
RDS Radio data system (RDS) Internet radio capability Ford Connectivity Package
(1-year included) internet radio capability

Speakers

Speakers Standard grade speakers Speakers number 6

Audio Features

Steering mounted audio control Steering wheel mounted audio controls Speed sensitive volume Speed sensitive volume
Voice activated audio SYNC 4 with Enhanced Voice Wireless streaming Wireless audio streaming
Recognition voice activated audio controls

Lighting, Visibility and Instrumentation**Instrument Panel Trim**

Panel insert Coloured instrument panel insert

Instrumentation

Trip odometer Trip odometer Instrumentation display Digital/analog instrumentation display

Configurable instrumentation gauges Configurable instrumentation gauges

Instrumentation Displays

Speedometer Redundant digital speedometer Temperature display Exterior temperature display
Driver information center Driver information center Clock Digital clock
Compass Compass Eco feedback SmartGauge with EcoGuide ECO feedback display gauge

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**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)*Instrumentation Gauges**** Tachometer****Tachometer**

Gauge cluster display size (inches)

8.00

Engine/electric motor temperature

gauge Engine/electric motor temperature gauge

*Instrumentation Warnings*Engine temperature warning
warning

Engine temperature

Oil pressure warning

Oil pressure warning

Low fuel warning

Low fuel warning

Low washer fluid warning

Low washer fluid warning

Low brake fluid warning

Low brake fluid warning

Battery charge warning

Battery charge warning

Headlights on reminder

Headlights on reminder

Key in vehicle warning

Key in vehicle warning

Bulb warning

Bulb failure warning

Door ajar warning

Door ajar warning

Trunk warning

Rear cargo ajar warning

Service interval warning

Intelligent Oil-Life Monitor

Low tire pressure warning
pressure warning

Tire specific low air

service interval indicator

Glass

Tinted windows

Deep tinted windows

Headlights

Headlights

LED low and high beam headlights

Headlight type

Reflector headlights

Auto headlights Autolamp auto on/off headlight control

Multiple headlights

Multiple enclosed headlights

Delay off headlights

Delay-off headlights

Auto high-beam headlights

Auto High Beam auto

DRL preference setting

DRL preference setting

high-beam headlights

Front Windshield

Wipers

Fixed interval front windshield wipers

Interior Lighting

Illuminated entry

Illuminated entry

Variable panel light

Variable instrument panel light

Front reading lights

Front reading lights

Lights

Running lights

LED daytime running lights

Interior courtesy lights

Fade interior courtesy lights

High mount stop light High mounted center stop light

Pickup box cargo light

Pickup box cargo light

Technology and Telematics*Connectivity*

Handsfree

Bluetooth handsfree wireless device

Smart device integration

Apple CarPlay/Android Auto

connectivity

smart device mirroring

Emergency SOS SYNC 4 911 Assist emergency SOS
system via mobile device

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11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Selected Equip & Specs (cont'd)**Internet Access**

Internet access 5G Modem - Ford Connectivity
Package mobile hotspot internet access

USB Ports

USB ports 3 USB ports

Safety and Security**Airbags**

Front impact airbag driver	Driver front impact airbag	Number of airbags	7 airbags
Front impact airbag passenger	Passenger front impact airbag	Knee airbag	Driver side knee airbag
Front side impact airbag driver	Seat mounted side impact driver airbag	Front side impact airbag passenger	Seat mounted side impact front passenger airbag
Occupancy sensor	Airbag occupancy sensor	Overhead airbags	Safety Canopy System curtain first and second-row overhead airbags

Seatbelts

3-point seatbelt	Rear seat center 3-point seatbelt	Height adjustable seatbelts	Front height adjustable seatbelts
Seatbelt pretensioners	Front and rear seatbelt pretensioners	Seatbelt pretensioners number	4 seatbelt pretensioners

Security System

Immobilizer	SecuriLock immobilizer	Remote panic alarm	Remote panic alarm
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Active Driving Assistance

Lane departure	Lane-Keeping System	Forward collision warning	PCA with AEB and Intersection Assist forward collision mitigation with left turn assist
Pedestrian detection	Pre-Collision Assist with Pedestrian Detection	Driver attention monitor	Driver Alert
Front cross traffic warning	Front cross traffic mitigation		

Cameras

Rear camera	Rear mounted camera
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Traction Control

Electronic stability control AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover

Occupant Safety

Child door locks Manual rear child safety door locks

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City of Hanford

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11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Hybrid/Electric Components Warranty

Hybrid/electric components warranty 96 months/100,000 miles

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Prepared for: Glenn Weaver

City of Hanford

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11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

As Configured Vehicle

Description	MSRP
-------------	------

Base Vehicle

Base Vehicle Price (W8A)	\$28,145.00
--------------------------	-------------

Packages

Equipment Group 100A (2.0L EcoBoost)	-\$1,000.00
--------------------------------------	-------------

Includes:

- Engine: 2.0L EcoBoost

- 3.63 Axle Ratio

- Transmission: 8-Speed Automatic

- GVWR: 5,230 lbs

- Tires: P225/65R17 A/S BSW

- Wheels: 17" Steel w/Sparkle Silver Painted Cover

- Front Cloth Bucket Seats

- Includes 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console with eShifter, armrest and storage bin.

- Radio: AM/FM Stereo w/6 Speakers

- Includes 2 front USB ports and 1 rear USB port.

- Ford Connectivity Package (1-Year Included)

Features may vary by make and model. Includes unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50G within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.

- SYNC 4 w/Enhanced Voice Recognition

Includes 13.2" center display, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owner's manual and conversational voice command recognition. A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles.

- SiriusXM w/360L

A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles. Service will automatically stop at the end of your trial subscription period unless you decide to continue service. Trial is non-transferrable. If you do not wish to enjoy your trial, you can cancel by calling the number below. All SiriusXM services require a subscription, each sold separately by SiriusXM after the trial period. Service subject to the SiriusXM customer agreement and privacy policy, visit siriusxm.com for complete terms and how to cancel which includes online methods or calling 1-866-635-2349. Some services and features are subject to device capabilities and location availability. Satellite service not available in Alaska and Hawaii. Certain features and/or content may not be available in vehicles with SiriusXM with 360L unless an active data connection is enabled in the vehicle. Content varies by SiriusXM subscription plan. All fees, content and features are subject to change. SiriusXM and related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.

Powertrain

Engine: 2.0L EcoBoost	Included
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Includes:

- 3.63 Axle Ratio

Transmission: 8-Speed Automatic	Included
---------------------------------	----------

3.63 Axle Ratio	Included
-----------------	----------

GVWR: 5,230 lbs	Included
-----------------	----------

Wheels & Tires

Tires: P225/65R17 A/S BSW	Included
---------------------------	----------

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Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

As Configured Vehicle (cont'd)

Description	MSRP
Wheels: 17" Steel w/Sparkle Silver Painted Cover	Included
Seats & Seat Trim	
Front Cloth Bucket Seats	Included
<i>Includes 6-way manual adjustable driver and 4-way manual adjustable passenger, front floor console with eShifter, armrest and storage bin.</i>	
Other Options	
121" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/6 Speakers	Included
<i>Includes 2 front USB ports and 1 rear USB port.</i>	
<i>Includes:</i>	
<i>- Ford Connectivity Package (1-Year Included)</i>	
<i>Features may vary by make and model. Includes unlimited Wi-Fi hotspot, audio and video streaming, voice assistant and entertainment. Included for one-year from warranty start date. Requires activation via Ford app with credit card authorization; customer may cancel at any time. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50G within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.</i>	
<i>- SYNC 4 w/Enhanced Voice Recognition</i>	
<i>Includes 13.2" center display, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owner's manual and conversational voice command recognition. A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles.</i>	
<i>- SiriusXM w/360L</i>	
<i>A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles. Service will automatically stop at the end of your trial subscription period unless you decide to continue service. Trial is non-transferrable. If you do not wish to enjoy your trial, you can cancel by calling the number below. All SiriusXM services require a subscription, each sold separately by SiriusXM after the trial period. Service subject to the SiriusXM customer agreement and privacy policy, visit siriusxm.com for complete terms and how to cancel which includes online methods or calling 1-866-635-2349. Some services and features are subject to device capabilities and location availability. Satellite service not available in Alaska and Hawaii. Certain features and/or content may not be available in vehicles with SiriusXM with 360L unless an active data connection is enabled in the vehicle. Content varies by SiriusXM subscription plan. All fees, content and features are subject to change. SiriusXM and related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.</i>	
Front License Plate Bracket	N/C
<i>Standard in states where required by law, optional to all others.</i>	
Exterior Color	
Oxford White	N/C
Interior Color	
Black Onyx/Dark Slate w/Front Cloth Bucket Seats	N/C
SUBTOTAL	\$27,145.00
Destination Charge	\$1,695.00

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Prepared for: Glenn Weaver

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025



Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

As Configured Vehicle (cont'd)

Description	MSRP
TOTAL	\$28,840.00

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City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202

**2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)**

Price Level: 615

Pricing Summary - Single Vehicle

MSRP*Vehicle Pricing*

Base Vehicle Price	\$28,145.00
Options	-\$1,000.00
Colors	\$0.00
Upfitting	\$0.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,695.00
Subtotal	\$28,840.00

Pre-Tax Adjustments

Code	Description	MSRP
DOC FEE	DOC FEE	\$85.00
FUTURE FORD	FLEET DISCOUNT	-\$400.00
Subtotal		\$28,525.00

Sales Taxes

Code	Description	MSRP
Tax	Kings/ Hanford county tax	\$2,353.31
Subtotal		\$30,878.31

Post-Tax Adjustments

Code	Description	MSRP
Tire Fee	Ca tire disposal fee	\$8.75
Subtotal		\$30,887.06
Total		\$30,887.06

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Prepared for: **Glenn Weaver**

City of Hanford

Prepared by: Carlos Rodriguez

11/12/2025

Future Ford of Clovis | 920 W. Shaw Ave. Clovis California | 936123202



2026 Maverick FWD SuperCrew 4.5' box 121.1" WB XL (W8A)

Price Level: 615

Pricing Summary - Single Vehicle

Customer Signature

Acceptance Date

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SAGER FORD

OF SAINT HELENA

VEHICLE QUOTE

MUNICIPALITY NAME: City of Hanford CONTACT: Glen Weaver

DATE: November 14, 2025

PHONE: EMAIL: FIN: QO088

=====

VEHICLE: MAVERICK XL

COLOR: WHITE ENGINE: 2.0L Ecoboost STOCK #: TBD

=====

VEHICLE PRICE:\$27,861.51

DOC FEES.....\$85.00

TAXABLE VEHICLE PRICE.....\$27,946.51

SALES TAX.....(7.25 %).....\$2,032.28

TIRE TAX.....(5 X \$1.75 PER TIRE).....\$8.75

CA EXEMPT FEES

DMV ELECTRONIC FILING FEES\$35.00

=====

TOTAL VEHICLE COST INCLUDING TAXES/FEES.....\$30,022.54/UNIT

2 VEHICLES X BID PRICE \$30,022.54 = TOTAL BID \$60,045.08

ACCEPTED by: _____

Signature: _____

Date: _____

21 S Main St, Saint Helena, CA. 94574 Tel: (707) 963-2771 ext 300



Preview Order T004 - W8A - SuperCrew FWD - XL: Order Summary Time of Preview: 11/13/2025 11:57:30 Receipt: 11/13/2025

Dealership Name: Sager Ford

Sales Code : F72512

Dealer Rep.	terry beglinger	Type	Fleet	Vehicle Line	Maverick	Order Code	T004
Customer Name	HANFORD	Priority Code	A2	Model Year	2026	Price Level	615

DESCRIPTION	MSRP	DESCRIPTION	MSRP
W8A0 MAVERICK XL FWD	\$28145	FORD FLEET SPECIAL ADJUSTMENT	\$0
.121.0" WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$28145	SIRIUSXM W/360L (3 MOS TRIAL)	\$0
OXFORD WHITE	\$0	CONN PKG:1YR INCL W/FORD APP	\$0
CLOTH	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
EBONY	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
EQUIPMENT GROUP 100A	\$-1000	FUEL CHARGE	\$0
.XL TRIM	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
.17" STEEL WHEEL	\$0	PRICED DORA	\$0
2.0L ECOBOOST ENGINE	\$0	ADVERTISING ASSESSMENT	\$0
AUTOMATIC TRANSMISSION	\$0	DESTINATION & DELIVERY	\$1695
CA NEW MTR VEHICLE BOARD FEES	\$0		
TOTAL BASE AND OPTIONS			MSRP \$28840
DISCOUNTS			NA
TOTAL			\$28840

ORDERING FIN: Q0088 END USER FIN: Q0088

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Waiver of second reading and adoption of Ordinance 2025-08, approving Zone Text Amendment No. 2025-12, a request to amend Title 17, Section 17.56.200, Property maintenance and add Chapter 9.12 – Graffiti: in order to establish regulations for abatement of graffiti on public and private property.

RECOMMENDATION:

Recommendation: Introduce and waive the first reading of Ordinance No. 2025-26, approving Zone Text Amendment 2025-12.

Recommended Motion: I move to introduce and waive the first reading of Ordinance No. 2025-08, approving Zone Text Amendment 2025-12.

BACKGROUND:

At the July 15, 2025, and August 19, 2025, City Council meetings, Council received a presentation regarding the current process for graffiti abatement. Following the presentation, Council directed staff to update the Municipal Code by removing graffiti from the Zoning Ordinance and establishing a new abatement process in the Municipal Code.

The proposed ordinance incorporates provisions from State Law concerning the sale and possession of graffiti implements. The notice and removal process requires the City to issue two notices before the City enforces the ordinance against a landowner. The first notice directs the property owner to remove graffiti within 10 business days. If the graffiti is not removed within that period, a second and final notice is issued, providing an additional 20 business days before the City may abate the graffiti.

The ordinance also authorizes the City Manager, or designee, to enter into an agreement with a property owner or lessee to remove graffiti using City crews or contractors, subject to reimbursement or waiver conditions. If the City initiates abatement, the associated costs may be recovered through a lien or special assessment against the property.

The Hanford Planning Commission recommended approval of the Ordinance with a proposed changed to require graffiti to be removed from public property within the same timeframe as removal requirements for private property (30 business days).

In taking action on a Zone Text Amendment, the City Council must make the appropriate findings, in accordance with the Hanford Municipal Code:

1. The amendment is internally consistent with the goals, objectives, and policies of the General

Plan and this title;

ANALYSIS: That according to General Plan Policy L121, Encourage the maintenance of private property within the city's neighborhoods, and actively enforce the City's codes related to blight. The revision of the Hanford Municipal Code is consistent with the policies of the General Plan, as it encourages the maintenance of private property.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.200 and the addition of CHAPTER 9.12 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community as it encourages the maintenance of private property within the City's neighborhoods.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to graffiti regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies to graffiti and will not propose a change in land uses.

FISCAL IMPACT:

None with this action. Graffiti abatement performed by the city could be recovered.

ATTACHMENTS:

1. Notice of Exemption 2025
2. Ordinance 25-08
3. Graffiti Ordinance

Notice of Exemption 2025-XX

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

☒ County Clerk
County of Kings
Kings County Government Center
Hanford, CA 93230

From: City of Hanford
317 North Douty Street
Hanford, CA 93230

Project Title: Zone Text Amendment No. 2025-12

Project Location – City of Hanford

Project Location – City: Hanford

Project Location – County: Kings County

Description of Nature, Purpose and Beneficiaries of Project: Zone Text Amendment No. 2025-12: 17.50.200 and 19.12: in order to establish graffiti abatement procedures on public and private property.

Name of Public Agency Approving Project: City of Hanford, Planning Division

Name of Person or Agency Carrying Out Project: City of Hanford

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 152698);
☐ Declared Emergency (Sec. 21080(b)(3); 15269 (a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☐ Categorical Exemption: State type and section number:
☒ Statutory Exemption. State code number: 15061(b)(3) General Rule

Reasons why project is exempt:

The proposed ordinance is exempt under Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The proposed project is a text amendment that is not associated with a physical development; therefore, there are no physical impacts that will result from the project.

Lead Agency

Contact Person: Jason Waters Area Code/ Telephone: (559) 585-2590

Signature: _____ Date: September 9, 2025 Title: Deputy City Manager

☒ Signed by Lead Agency Date received for filing at OPR: _____
☐ Signed by Applicant

ORDINANCE NO. 25-08

**AN ORDINANCE APPROVING ZONE TEXT AMENDMENT NO. 2025-12, A REQUEST BY
THE CITY OF HANFORD TO APPROVE ZONE TEXT AMENDMENT NO. 2025-12 AND
AMEND TITLE 17, SECTION TITLE 17, 17.56.200 PROPERTY MAINTENANCE AND
CHAPTER 9.12 GRAFFITI**

The City Council of the City of Hanford does ordain as follows:

SECTION 1: The Hanford Municipal Code Title 17 the Zoning Ordinance and Code Title 9 contain regulations to ensure the public health, safety, peace, comfort, convenience, prosperity and general welfare of the citizens of Hanford, including zoning categories, allowed uses and development standards.

SECTION 2: The City Council has held a public hearing on the amendment to Title 17, to amend Title 17, 17.56.200 Property maintenance and add Chapter 9.12 – Graffiti in order to establish regulations for abatement of graffiti on public and private property. The proposed ordinance changes are attached as **Exhibit A**.

SECTION 3: The City Council finds that the adoption of this ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to the following section of the CEQA Guidelines, 14 Cal. Code of Regulations, Chapter 3.

- a) The ordinance is exempt under Section 15061(b) (3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 4: The proposed amendment was evaluated for consistency with the General Plan and the Zoning Ordinance in accordance with Sections 17.86.030 and based on the following findings:

1. The amendment is internally consistent with the goals, objectives, and policies of the General Plan and this title;

ANALYSIS: That according to General Plan Policy L121, Encourage the maintenance of private property within the city's neighborhoods, and actively enforce the City's codes related to blight. The revision of the Hanford Municipal Code is consistent with the policies of the General Plan, as it encourages the maintenance of private property.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.200 and the addition of CHAPTER 9.12 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to graffiti regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies to graffiti and will not propose a change in land uses.

SECTION 5: The City Council of the City of Hanford does ordain that Title 17 is hereby amended, as shown in **Exhibit A**.

SECTION 6: That the ordinance shall take effect thirty (30) days after its passage, and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on October 7, 2025, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

Travis Paden
MAYOR of the City of Hanford

ATTEST:

Natalie Corral
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the 7th day of October, 2025, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of ____, 2025.

NATALIE CORRAL
CITY CLERK

17.50.200 Property maintenance.

~~L. Failure to address graffiti for longer than 48 hours from the time that graffiti is placed on a surface;~~

Chapter 9.12 – Graffiti

9.12.010 Purpose

A. The purpose of this chapter is to provide for the prompt abatement of graffiti from public and private properties in the city; to provide for methods of controlling the sale to and the unauthorized use of aerosol paint containers and wide tipped marker pens by minors; and to encourage citizens to report occurrences of graffiti vandalism within the city.

B. Due to the increase of graffiti vandalism on both public and private property, a condition has arisen within the city which has resulted in a deterioration of property values and concern for the quality of life of the city's citizens. The city council finds and determines that graffiti constitutes a public nuisance which, left unabated, adversely affects the city's image, business development, retail sales, and residential housing costs. Allowing graffiti to remain on public or private property encourages additional occurrences of graffiti, fuels fear among the community, and depreciates the value of the affected property and surrounding properties.

C. The purpose of this chapter is, therefore, to minimize the impact graffiti has on the city's quality of life, economic stability, environmental image, and sense of safety and security. Because the existence of graffiti tends to breed community discontent and criminal or gang-related activities, this chapter will mitigate these problems through timely removal and control of graffiti vandalism.

9.12.020 Definitions.

"Abatement and related administrative costs" includes, but is not limited to, court costs, attorney's fees, cost of removal of the graffiti or other inscribed material and costs of repair and replacement of defaced property, and the enforcement costs incurred by the City.

"Graffiti" is defined as, but not limited to, an unauthorized inscription, word, figure, design, writing, or picture marked, etched, scratched, drawn, or painted upon any public or private property or any structure, wall, fence, sidewalk, sign, public utility box, or any structural component of any building, bridge, structure, or facility in public view within the city.

9.12.030 Sale of aerosol paint containers or wide tipped marker pens to minors

It is unlawful for any person to sell, offer to sell, or cause to be sold any aerosol or pressurized container of paint and/or any wide tipped marker pens exceeding four millimeters in width, containing anything other than a water-soluble solution, to any person under the age of eighteen (18) years who is not accompanied by a responsible adult.

9.12.040 Possession by minors

It is unlawful for any person under eighteen (18) years of age, in a public place or on private property without consent of the owner or operator and not accompanied by a responsible adult, to possess (1) an aerosol or pressurized container of paint, and/or (2) wide tipped marker pens with tips exceeding four millimeters in width that contain other than a water-soluble solution.

9.12.050 Control

Any retail commercial establishment selling aerosol containers or wide tipped marker pens exceeding four millimeters in width containing non-water-soluble substances shall store such items in an area viewable by but not directly accessible to the public without employee assistance.

9.12.060 Signs required

Retailers engaged in the sale of such aerosol containers or wide tipped marker pens shall display at the point of sale a clearly visible and legible sign stating:

“It is unlawful for any person to sell, lend, or give to any individual under the age of eighteen (18) years, who is not accompanied by a responsible adult, an aerosol or pressurized container of paint or wide tipped marker pens exceeding four (4) millimeters in width, containing anything other than a water-soluble solution.”

9.12.070 Removal

A. **General.** It is unlawful for any person to apply graffiti to any public or private property located within the city. Any person applying graffiti within the city shall remove it within twenty-four (24) hours after notice by the city or property owner. Failure to do so constitutes an additional violation of this chapter. Consistent with Cal. Civil Code § 1714.1 where graffiti is applied by minors, the parent or guardian shall be responsible for such removal or payment of costs thereof.

B. **Public Property.** Graffiti on city property shall be removed within 30 business days. Graffiti on property of another public entity may only be removed by the city with written consent and waiver from that entity.

C. **Private Property – Notice and Removal.**

1. Where graffiti is located on private property visible from a public right-of-way, it is the property owner's duty to remove it. If not promptly removed, the city shall serve written notice of the location and description of graffiti and the owner's obligation to remove it.
2. First Notice: Property owner shall commence removal within 10 business days of service by mail or personal delivery.
3. Second Notice: If graffiti remains after the first period, a 20-business-day final notice shall be issued, requiring complete removal within that period.
4. Notices shall be served by one of the following methods:

- a. Personal service;
- b. First class mail, postage prepaid, to each person identified at the address as it appears on the last equalized assessment roll of the county, or as otherwise known to the Code Enforcement Officer. The address of the property owner shown on the assessment roll shall be conclusively deemed to be the property address for the purpose of service of the administrative citation. Service by mail in the manner described above shall be effective on the date of mailing.

The failure of the person with an interest in the property to receive any notice in accordance with this section shall not affect the validity of any proceedings taken under this chapter. If the owner of record, after diligent search cannot be found, the notice may be served by posting a copy thereof in a conspicuous place upon the property for a period of ten (10) calendar days.

5. Proof of service of a notice served pursuant to this chapter shall be documented at the time of service by a declaration under penalty of perjury executed by the person effecting service, declaring the date and manner in which service was made.
6. If the owner fails to act after both notices, the city may abate graffiti and recover abatement and related administrative costs.
7. Alternative Abatement Agreement. The City Manager or designee may enter into an agreement with the property owner to abate graffiti using city crews or contractors, subject to reimbursement or waiver conditions.
8. City's Release From Liability. Any abatement by the City at an owner's consent requires a release of liability signed by the property owner.
9. Failure to Remove. If the owner fails to remove graffiti after both notices or fails to request abatement assistance, the City may abate the graffiti and assess abatement and administrative costs as a lien or special assessment against the affected property. Abatement and administrative costs not paid by a landowner

within thirty (30) calendar days of receipt of a request for payment from City shall be deemed delinquent and will be subject to a ten percent (10%) late fee and interest on delinquent abatement and administrative costs will incur interest at the rate of ten percent (10%) per annum.

10. The Code Enforcement Officer shall keep an itemized account of the expenses and costs incurred by the City in the work and abatement of any graffiti on private property. Upon completion of the work and abatement, the Code Enforcement Officer shall prepare a report specifying the work and abatement performed, the itemized costs of the work on the property, including direct and indirect costs, a description of the property, and the names and addresses of the persons entitled to service pursuant to this Chapter 9.12. Each person named in the notice shall be jointly and severally liable for such work and abatement costs and administrative expenses, and the amount of such costs and expenses shall be a debt owed to the city. Such report shall be served upon the responsible persons identified therein, together with a demand that the amount identified therein be paid within thirty (30) calendar days of receipt of the report.

9.12.080 Notice of Lien and Collection of Confirmed Assessment

A. If an owner fails to pay the city's costs of graffiti abatement within ten (10) calendar days of the owner's receipt of the city's written request for payment or within ten (10) calendar days after the date of the decision of the hearing officer should the hearing officer affirm the costs of abatement, the city's Code Enforcement Officer may execute and file in the office of the county recorder a notice of lien of substantially the following form:

NOTICE OF LIEN

Pursuant to the authority vested in the Code Enforcement Officer by the City of Hanford Municipal Code, said Code Enforcement Officer, by the provisions of the City of Hanford Municipal Code, and on or about _____, said Code Enforcement Officer did assess an amount comprised of administrative expenses and abatement costs upon that certain real property commonly known as _____ Hanford, California, and more particularly described in Exhibit "A", which is attached hereto and made a part hereof ("Real Property"), and the assessed amount has not been paid. The City of Hanford hereby claims a lien on the Real Property for said administrative expenses and abatement costs in the amount of \$ _____. This amount shall be a lien upon the Real Property until the sum has been paid in full and discharged of record.

Dated: This _____ day of _____, 20__.

CODE ENFORCEMENT OFFICER OF THE CITY OF HANFORD (ACKNOWLEDGMENT)

B. Immediately upon the recording of the notice of lien, the assessment shall constitute a lien on the real property assessed. Such lien shall, for all purposes, be upon a parity with the lien of state and local taxes.

C. The notice of lien, after recording, shall be delivered to the tax assessor of Kings County, who shall enter the amount on the county assessment book opposite the description of the real

property, and the amount shall be collected together with all other taxes levied thereon against the real property.

D. Thereafter, the amount set forth in the notice of lien shall be collected at the same time and in the same manner as ordinary county real property taxes are collected and shall be subject to the same penalties and interest and to the same procedure under foreclosure and sale in case of delinquency as provided for ordinary county taxes. All laws applicable to the levy, collection and enforcement of county taxes are made applicable to such assessment. The amount set forth in the notice of lien shall be returned to the City to the fund designated for code enforcement activities.

9.12.090 Appeals

A. Any person receiving a notice pursuant to this Chapter 9.12 may appeal to the City Manager. A notice of appeal must be submitted on an appeal form provided by the City's Community Development Director, must specify the basis for the appeal in detail, and must be filed with the Community Development Director within ten (10) calendar days after the date of service of the notice that the party wishes to appeal. If the deadline falls on a weekend or city holiday, then the deadline shall be extended until the next regular business day. Except as otherwise provided herein, no appeal hearing shall be held unless the appealing party pays the required appeal fee established by resolution of the City Council. Notwithstanding such requirement, the payment of an appeal fee shall be waived if the City Manager determines that the appealing party is financially unable to pay such amount. A waiver request must be submitted to the Community Development Director with the person's request for appeal, along with a sworn declaration and other supporting documents and materials showing the person's actual financial inability to pay the appeal fee. The appealing party bears the burden of demonstrating financial hardship to the satisfaction of the City Manager. If the City Manager determines that a waiver is warranted, the appeal fee will be waived or partially waived. If the City Manager finds that a waiver is not warranted, the appealing party must, within three (3) business days of the party's receipt of the City Manager's written decision, pay the appeal fee to the City for the person's appeal to be processed.

B. When an appeal is filed, unless the Code Enforcement Officer determines that the violation identified in the notice constitutes an immediate threat to the health or safety of any person, the enforcement of the violations identified in the notice of violation shall be stayed until the date that the appeal hearing is held.

C. As soon as practicable after receiving the written notice of appeal, the City Manager shall fix a date, time, and place for the hearing. Written notice of the date, time, and place for the hearing shall be served at least ten (10) calendar days prior to the date of the hearing to the appealing party by any one of the following means:

1. Personal service; or
2. First class mail and posting the notice of hearing conspicuously on or in front of

the property on which the violation is located.

D. The failure of any person with an interest in the property to receive such notice of hearing shall not affect the validity of any proceedings taken under this chapter. Service by mail in the manner described above shall be deemed effective on the date of mailing.

E. Failure of any person to file an appeal in accordance with the provisions of this section shall constitute a failure to exhaust administrative remedies and will be waiver of that person's rights to administrative determination of the merits of the notice of violation and any amount assessed for the City's abatement and administrative costs.

F. The City Council shall designate or appoint a hearing officer, and in no event shall the Code Enforcement Officer, nor any other officer or employee in his or her department, be the hearing officer for appeals occurring under this Chapter 9.12.

G. Hearing Procedure.

1. Except as otherwise provided herein, no hearing to contest a notice of violation or an amount assessed for the City's abatement and administrative costs shall be held unless the appealing party pays the applicable appeal fee to the City.

2. A hearing shall be set for a date that is not less than fifteen (15) calendar days and not more than sixty (60) calendar days from the date that the request for hearing is filed in accordance with the provisions of this chapter.

3. At the hearing, the party contesting the notice of violation or the abatement and related administrative costs levied by the city shall be given the opportunity to testify and to present evidence supporting his/her/their appeal.

4. The failure of an appealing party to appear at the appeal hearing shall constitute a failure to exhaust his/her/their administrative remedies.

5. The notice of violation and any additional report submitted by the Code Enforcement Officer shall constitute prima facie evidence of the respective facts contained in those documents.

6. The hearing officer may continue the hearing and request additional information from the Code Enforcement Officer or the appealing party prior to issuing a written decision.

H. After considering all of the testimony and evidence submitted at the hearing, the hearing officer shall issue a written decision to uphold, modify, or cancel the notice of violation and/or the amount levied for abatement and related administrative costs and shall list in the decision the reasons for the decision. The decision of the hearing officer shall be final.

9.12.100 Violation and Responsibility

A. It is unlawful for a person to violate any provision or to fail to comply with any of the

requirements of this chapter.

B. Violations of this chapter are hereby declared a public nuisance and are subject to abatement by the city.

C. Any individual guilty of violating §9.12.070.A. shall pay restitution to the property owner in addition to penalties to the city. Parents or guardians of minors shall be liable.

D. The city may assess abatement and administrative costs as a special assessment or lien per § 9.12.080 against the violator's property or against the property of the parent/guardian of a minor violator.

E. The remedies under this chapter are cumulative and in addition to other civil or criminal actions available at law or in equity.

9.12.110 Penalties

A. It is unlawful to apply graffiti on any premises.

B. It is unlawful and an infraction for a minor to unlawfully possess aerosol paint or wide tipped markers.

C. Penalties:

1. Misdemeanor: Up to \$500 fine and/or 30 days jail (first offense); up to \$1,000 fine and/or 90 days jail (second offense within one year); up to \$2,500 fine and/or 6 months jail (subsequent within one year).
2. Infraction: \$50 (first offense); \$100 (second offense within one year); \$250 (subsequent within one year).

9.12.110 Alternatives

Nothing in this chapter prevents the city from commencing alternative civil or criminal nuisance abatement proceedings.

9.12.120 Severability

If any provision of this chapter is found invalid or unenforceable, such determination shall not affect remaining provisions, which shall remain in full force and effect.



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Waiver of second reading and adoption of Ordinance 2025-09, approving Zone Text Amendment No. 2025-11, a request to amend Title 17.56.050, 17.56.150, 17.56.155, and 17.56.310 Temporary and Portable Signs: in order to establish the placement, size and materials for portable signs.

RECOMMENDATION:

Recommendation: That the City Council, by motion, waive and adopt the second reading of Ordinance No. 2025-09, approving Zone Text Amendment 2025-11.

BACKGROUND:

The proposed ordinance provides an alternative approach that would allow feather flags under specified restrictions to balance business visibility needs with community aesthetics and safety.

A summary of the proposed changes is provided below:

Location Restrictions

- Prohibited in rights-of-way, drive aisles/parking spaces, multiuse trails, or sidewalks that block a 4-foot pedestrian path.
- Cannot block pedestrian access or be placed within:
 - 10 feet of a permanent freestanding sign,
 - 10 feet of another portable/temporary freestanding sign,
 - 30 feet of a street intersection.

Placement & Size Standards

- Must be located on the same private property as the business using the sign.
- Maximum size: **16 sq. ft.**; Maximum height: **10 ft.**

- Must be at least **7 ft.** from the curb or pavement edge.
- Cannot obstruct sight distance or view corridors

Design & Materials

- Constructed of durable, professional-quality materials (vinyl, polyethylene, fabric, etc.).
- Must be well-maintained, free of fading, damage, and wear.

Quantity & Timing

- Minimum of **1 portable sign per parcel** is allowed.
- Maximum of **1 sign per 30 linear feet** of street frontage.
- May only be displayed during business hours (½ hour before opening to ½ hour after closing).

Special Restrictions

- **Feather flags are prohibited** in the Downtown Mixed Use (MX-D) zone.

The Hanford Planning Commission recommended approval of the Ordinance.

In taking action on a Zone Text Amendment, the City Council must make the appropriate findings, in accordance with the Hanford Municipal Code:

1. The amendment is internally consistent with the goals, objectives, and policies of the General Plan and this title;

ANALYSIS: That according to General Plan Policy E11, the City of Hanford shall Strengthen the reputation of Hanford's city government as one that is service-oriented and business friendly. The revision of Section 17.56.230 of the Hanford Municipal Code is consistent with the policies of the General Plan, as it continues the support of local businesses to advertise on their property.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.050, 17.56.150, 17.56.155, AND 17.56.310 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to sign regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies to signs and does not propose a change in land uses.

FISCAL IMPACT:

Not applicable

ATTACHMENTS:

1. Notice of Exemption
2. Ordinance 25-09
3. Temporary Sign Ordinance

Notice of Exemption 2025-XX

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

☒ County Clerk
County of Kings
Kings County Government Center
Hanford, CA 93230

From: City of Hanford
317 North Douty Street
Hanford, CA 93230

Project Title: Zone Text Amendment No. 2025-11

Project Location – City of Hanford

Project Location – City: Hanford

Project Location – County: Kings County

Description of Nature, Purpose and Beneficiaries of Project: Zone Text Amendment No. 2025-11: 17.56.050, 17.56.150, 17.56.155, and 17.56.310 Temporary and Portable Signs: in order to establish the placement, size and materials for portable signs.

Name of Public Agency Approving Project: City of Hanford, Planning Division

Name of Person or Agency Carrying Out Project: City of Hanford

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 152698);
☐ Declared Emergency (Sec. 21080(b)(3); 15269 (a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☐ Categorical Exemption: State type and section number:
☒ Statutory Exemption. State code number: 15061(b)(3) General Rule

Reasons why project is exempt:

The proposed ordinance is exempt under Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The proposed project is a text amendment that is not associated with a physical development; therefore, there are no physical impacts that will result from the project.

Lead Agency

Contact Person: Jason Waters Area Code/ Telephone: (559) 585-2590

Signature: _____ Date: September 9, 2025 Title: Deputy City Manager

☒ Signed by Lead Agency Date received for filing at OPR: _____
☐ Signed by Applicant

ORDINANCE NO. 25-09

AN ORDINANCE APPROVING ZONE TEXT AMENDMENT NO. 2025-11, A REQUEST BY THE CITY OF HANFORD TO APPROVE ZONE TEXT AMENDMENT NO. 2025-11, 17.56.050, 17.56.150, 17.56.155, AND 17.56.310 TEMPORARY AND PORTABLE SIGNS

The City Council of the City of Hanford does ordain as follows:

SECTION 1: The Hanford Municipal Code Title 17 the Zoning Ordinance contain regulations to ensure the public health, safety, peace, comfort, convenience, prosperity and general welfare of the citizens of Hanford, including zoning categories, allowed uses and development standards.

SECTION 2: The City Council has held a public hearing on the amendment 17.56.050, 17.56.150, 17.56.155, and 17.56.310 Temporary and Portable Signs by adding sections in order to establish the placement, size and materials for portable signs. The proposed ordinance changes are attached as **Exhibit A**.

SECTION 3: The City Council finds that the adoption of this ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to the following section of the CEQA Guidelines, 14 Cal. Code of Regulations, Chapter 3.

- a) The ordinance is exempt under Section 15061(b) (3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 4: The proposed amendment was evaluated for consistency with the General Plan and the Zoning Ordinance in accordance with Sections 17.86.030 and based on the following findings:

1. The amendment is internally consistent with the goals, objectives, and policies of the General Plan and this title;

ANALYSIS: That according to General Plan Policy E11, the City of Hanford shall Strengthen the reputation of Hanford's city government as one that is service-oriented and business friendly. The revision of Section 17.56.230 of the Hanford Municipal Code is consistent with the policies of the General Plan, as it continues the support of local businesses to advertise on their property.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.050, 17.56.150, 17.56.155, AND 17.56.310 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to sign regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies signs in all zone districts and will not propose a change in land uses.

SECTION 5: The City Council of the City of Hanford does ordain that Title 17 is hereby amended, as shown in **Exhibit A**.

SECTION 6: That the ordinance shall take effect thirty (30) days after its passage, and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on December 2, 2025, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

Travis Paden
MAYOR of the City of Hanford

ATTEST:

Natalie Corral
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the 7th day of October, 2025, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of ____, 2025.

NATALIE CORRAL
CITY CLERK

17.56.050 Prohibited signs.

~~S. Feather signs.~~

17.56.150 Temporary sign standards.

E. Temporary freestanding signs shall be affixed to supporting structures made of a durable, rigid material such as, without limitation, wood, plastic or metal. ~~Feather banners must be secured and stabilized so as to withstand wind gusts, or be removed during windy conditions. Freestanding signs placed on sidewalks in conformance with this chapter are exempt from this subsection if they have a weight and mass that makes them not inadvertently movable.~~

17.56.155 Portable signs

A. Portable Signs in nonresidential zones shall not be located:

1. In any public right-of-way;
2. In parking lot driving lanes, aisles or spaces;
3. On multiuse trails or sidewalks if they would block a four-foot wide pedestrian path of travel;
4. At any location where they would block pedestrian access;
5. Within 10 feet on either side, or in front of, a permanent freestanding sign, portable sign, or temporary sign;
6. Within 30 feet from an intersection of two streets.

B. Portable signs are subject to the following standards:

1. Portable signs shall be placed on private property on the same lot or development site as the establishment that qualifies for such sign.
2. The total sign area for a portable sign may not exceed 16 square feet.
3. Portable signs must not exceed a height of 10 feet above the ground level.
4. Portable signs must be a minimum of seven feet from the back of the curb, or edge of pavement where no curb exists.

5. Portable signs shall not interfere with either pedestrian or vehicular sight distance, any view corridor, obstruct views to any existing business or existing permanent sign.
6. Portable signs shall be constructed of acceptable materials such as vinyl, nylon reinforced vinyl, polyethylene or polyester-like materials, durable fabric, or similar materials.
7. A minimum of one portable sign shall be allowed per parcel, regardless of frontage length.
8. The number of portable signs allowed on a site shall not exceed one (1) for every thirty (30) lineal feet of frontage along the adjacent public street.
9. Portable signs are permitted during the hours a business is open for business and one-half hour before opening and one-half hour after closing. They must be removed during hours when the establishment is not open to the public
10. Feather flags are prohibited in the Downtown Mixed Use (MX-D) zone.
11. Portable signs shall be constructed of durable materials, not subject to rapid deterioration or fading, and shall be professional in appearance. Signs must be maintained in good condition, free from damage, fading, or wear that impairs legibility or aesthetic quality.

17.56.310 Definitions.

~~"Temporary sign" means a sign that is easily moveable and which is not attached to a building, structure, or the ground in such a manner as to be rendered a permanent sign.~~

"Temporary sign" means a sign or advertising display constructed of fabric, cardboard, plywood, or other light material, with or without a frame that is not designed for permanent display. Temporary signs do not include portable signs such as A-frame signs or feather flags that are required to be removed during non-business hours.

“Portable Sign” means a freestanding sign that is not permanently affixed, anchored or secured to either the ground or a structure on the property it occupies including A-frame signs and feather flags.



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Waiver of second reading and adoption of Ordinance 2025-07, approving Zone Text Amendment No. 2025-10, a request to amend Title 17, Section 17.56.230, Wall mural placement and design criteria: in order to comply with free speech requirements.

RECOMMENDATION:

Recommendation: Waive second reading of Ordinance No. 2025-07 and adopt Zone Text Amendment 2025-10.

Recommended Motion: I move to waive the second reading of and adopt Ordinance No. 2025-24, approving Zone Text Amendment 2025-10.

BACKGROUND:

In 2024, the Hanford City Council directed staff to review the current mural ordinance and evaluate whether changes were necessary to comply with free speech requirements and to create a new application process. Staff review of the ordinance at that time revealed that several design guidelines in HMC 17.56 related to murals are not enforceable, due to content-based restrictions. Except for obscene content and commercial advertisements, the City is not able to deny a mural permit based on the content of the mural.

Zoning Text Amendment 2024-01 removed the content-based requirements from the City's mural ordinance and replaced it with criteria that outline the application process but, due to a procedural issue, it is necessary to readopt the ordinance language.

Since content-based restrictions are unenforceable, the mural policy has been revised to eliminate discretionary approval and allow for staff-level approval. Staff will review each application to ensure that the necessary information has been provided, as well as ensure that the application does not propose a mural which is obscene in nature, or proposes commercial speech/depictions.

The Hanford Planning Commission has recommended adoption of the updated ordinance but has requested that the City expand the zones so that murals may be placed in all zones within the City instead of limiting their locations to the MX-D zone.

In taking action on a Zone Text Amendment, the City Council must make the appropriate findings, in accordance with Section 17.86.030 of the Hanford Municipal Code:

1. The amendment is internally consistent with the goals, objectives, and policies of the General

Plan and this title;

ANALYSIS: That according to General Plan Policy E8, the City of Hanford shall support local arts and cultural activities that can contribute to the local economy, enrich residents' lives, and strengthen a sense of community. The revision of Section 17.56.230 of the Hanford Municipal Code is consistent with the policies of the General Plan, as it continues the support of local arts activities that may enrich residents' lives and strengthen a sense of community.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.230 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to mural regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies to wall murals and will not propose a change in land uses.

The proposed mural policy and mural ordinance are attached. Pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) guidelines, the project is exempt from environmental review.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Notice of Exemption
2. Ordinance 25-07
3. Proposed Mural Ordinance

Notice of Exemption 2025-XX

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

☒ County Clerk
County of Kings
Kings County Government Center
Hanford, CA 93230

From: City of Hanford
317 North Douty Street
Hanford, CA 93230

Project Title: Zone Text Amendment No. 2024-01

Project Location – City of Hanford

Project Location – City: Hanford

Project Location – County: Kings County

Description of Nature, Purpose and Beneficiaries of Project: Zone Text Amendment No. 2024-01: a request to amend Title 17, Section 17.56.230 of the Hanford Municipal Code in order to remove content-based restrictions on murals and establish a policy for reviewing and approving murals in the City of Hanford

Name of Public Agency Approving Project: City of Hanford, Planning Division

Name of Person or Agency Carrying Out Project: City of Hanford

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 152698);
☐ Declared Emergency (Sec. 21080(b)(3); 15269 (a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☐ Categorical Exemption: State type and section number:
☒ Statutory Exemption. State code number: 15061(b)(3) General Rule

Reasons why project is exempt:

The proposed ordinance is exempt under Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. The proposed project is a text amendment that is not associated with a physical development; therefore, there are no physical impacts that will result from the project.

Lead Agency

Contact Person: Jason Waters Area Code/ Telephone: (559) 585-2590

Signature: _____ Date: September 9, 2025 Title: Deputy City Manager

☒ Signed by Lead Agency Date received for filing at OPR: _____
☐ Signed by Applicant

ORDINANCE NO. 25-07

**AN ORDINANCE APPROVING ZONE TEXT AMENDMENT NO. 2025-10, A REQUEST BY
THE CITY OF HANFORD TO APPROVE ZONE TEXT AMENDMENT NO. 2025-10 AND
AMEND TITLE 17, SECTION TITLE 17, SECTION 17.56.230 WALL MURAL PLACEMENT
AND DESIGN CRITERIA.**

The City Council of the City of Hanford does ordain as follows:

SECTION 1: The Hanford Municipal Code Title 17, the Zoning Ordinance contains regulations to ensure the public health, safety, peace, comfort, convenience, prosperity and general welfare of the citizens of Hanford, including zoning categories, allowed uses and development standards.

SECTION 2: The City Council has held a public hearing on the amendment to Title 17, to amend Title 17, Section 17.56.230 – Wall mural placement and design criteria of the Hanford Municipal Code by adding sections in order to remove the content-based requirements from the City's mural ordinance and replace it with criteria that outlines the application process, allows the City to adopt a mural policy, and prohibits murals that are obscene or classified as commercial advertisements. The proposed ordinance changes are attached as **Exhibit A**.

SECTION 3: The City Council finds that the adoption of this ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to the following section of the CEQA Guidelines, 14 Cal. Code of Regulations, Chapter 3.

- a) The ordinance is exempt under Section 15061(b) (3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 4: The proposed amendment was evaluated for consistency with the General Plan and the Zoning Ordinance in accordance with Sections 17.86.030 and based on the following findings:

1. The amendment is internally consistent with the goals, objectives, and policies of the General Plan and this title;

ANALYSIS: That according to General Plan Policy E8, the City of Hanford shall support local arts and cultural activities that can contribute to the local economy, enrich residents' lives, and strengthen a sense of community. The revision of Section 17.56.230 of the Hanford Municipal Code is consistent with the policies of the General Plan, as it continues the support of local arts activities that may enrich residents' lives and strengthen a sense of community.

2. The amendment would not be detrimental to the public health, safety, or welfare of the community;

ANALYSIS: That the revision of Section 17.56.230 of the Hanford Municipal Code is not detrimental to the public health, safety, or welfare of the community.

3. The amendment would maintain the appropriate balance of land uses within the City;

ANALYSIS: That the amendment will not affect the balance of land uses within the City of Hanford. The zone text amendment pertains to mural regulations, only.

4. The anticipated land uses on the subject site would be compatible with existing and future surrounding uses;

ANALYSIS: That the zone text amendment applies to wall murals and will not propose a change in land uses.

SECTION 5: The City Council of the City of Hanford does ordain that Title 17 is hereby amended, as shown in **Exhibit A**.

SECTION 6: That the ordinance shall take effect thirty (30) days after its passage, and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on November 2, 2025, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

Travis Paden
MAYOR of the City of Hanford

ATTEST:

Natalie Corral
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the 7th day of October, 2025, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of ____, 2025.

NATALIE CORRAL
CITY CLERK

17.56.230 Wall mural placement and design criteria.

The Community Development Director is authorized to implement and administer a city mural policy and application process for private structures, as adopted by the city council by resolution, which establishes requirements for murals on private structures.

A. Allowed Murals. An application which meets all of the following criteria, and which is not otherwise prohibited by this Chapter, will be allowed:

1. Submission of a complete mural application;
2. Compliance with all the requirements of the adopted mural policy and all requirements of this Code;
3. Located within the City's MX-D zone;
4. Payment of any fees required for a mural permit.

B. Prohibited Murals. The following murals are prohibited:

1. Murals containing statements, words, symbols, or characters of an obscene nature.
2. Murals that contain commercial advertisements or contain words and/or images which specifically identify or reflect the business, products and/or services provided by any business service or economic activity.

C. This ordinance shall not apply to spaces not visible from the street or other public or private property;



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval and authorization for the City Manager to enter into a contract with BDM Inc. of Hanford, California in the amount of \$133,811.25 for the supply and installation of twelve (12) HVAC units located at City Hall.

RECOMMENDATION:

Recommendation:

That the City Council, by motion, approve and authorize the City Manager to execute a contract with BDM Inc. of Hanford, California in the amount of \$133,811.25 for the supply and installation of twelve (12) HVAC units located at Hanford City Hall.

Recommended Motion:

I move, by motion, that the City Council, by motion, approve and authorize the City Manager to execute a contract with BDM Inc. of Hanford, California in the amount of \$133,811.25 for the supply and installation of twelve (12) HVAC units located at Hanford City Hall.

BACKGROUND:

The City of Hanford City Hall offices currently operate eighteen (18) different HVAC units and have cost the City \$63,544 over the previous two fiscal years in repairs.

In 2012, the City of Hanford has allocated some Measure H funds for facility improvements. A first phase will be to replace sixteen (16) units at City Hall. Many of these units have exceeded their useful life and have become costly to maintain as well as severely inefficient, increasing the City's energy consumption and operating expenses. Installing modern, energy-efficient units will reduce both utility costs and long-term maintenance burdens.

City staff solicited bids for this project and received seven (7) total bids from well-qualified vendors. BDM Inc of Hanford, California submitted the lowest responsible bid at a total cost of \$133,811.25.

FISCAL IMPACT:

City-owned building maintenance and improvements capital project is currently budgeted in the Measure H Fund for FY26 and can fully support this cost.

ATTACHMENTS:

1. BDM Quote
2. Bidders list

BIDDER'S CHECKLIST

SUBMIT THIS BIDDER'S CHECKLIST WITH YOUR BID DOCUMENTS.

Bidders shall complete and submit all documents marked with an "X" in the "REQUIRED" column for bids to be considered responsive.

REQUIRED Designation of Subcontractors

- ☒ 1. Bid Proposal
- ☒ 2. Bid Schedule
- ☒ 3. Bid Bond
- ☒ 4. Certification of Bidder's Experience and Qualifications
- ☒ 5. Bidder's List
- ☒ 6. Designation of Subcontractors
- ☒ 7. Preliminary Construction Schedule
- ☒ 8. Non-Collusion Affidavit
- ☒ 9. Workers Compensation Certificate
- ☒ 10. Equal Employment Opportunity Compliance Certificate
- ☒ 11. Americans with Disabilities Act Compliance Certificate
- ☒ 12. California Ownership Disclosure for Contractors
- ☒ 13. State of California Drug-Free Workplace Certification
- ☒ 14. Iran Contracting Act Certification
- ☒ 15. All issued Addenda
- ☒ 16. Bid Security attached to front of Proposal in the form of (check one):
 - ☐ Certified Check
 - ☒ Bid Guaranty Bond (Section 00 32 00)
 - ☐ Cashier's Check
 - ☐ Cash

SUBMITTED BY: _____

Name of Company BDM Inc. Contact Name Lyle Bolte
Address 240 N. 12th Ave. Box 306
City Hanford State CA Zip 93230
Phone No. 559-554-5848 Fax No. n/a
Contractor's License No. 1078193
Contractors D.I.R. Number 1000803780

Documents required on the checklist but not included with your bid may render your bid non-responsive and ineligible for award. Bids received by the City of Hanford by the scheduled bid opening time will be opened and publicly read but are subject to verification that all the required documents have been submitted.

BID PROPOSAL

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

City of Hanford
315 North Douty Street
Hanford, CA 93239-3951

Date: 11/12/2025

The undersigned, as bidder, declares that we have received and examined the project entitled.

SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS AT CITY HALL

and will contract with the owner, on the form of agreement provided herewith, to do everything required for the fulfillment of the contract to:

Furnish all necessary labor, materials, and equipment per these specifications to remove and replace multiple air conditioning package units on the roof at City Hall, located at 315 N. Douty Street in Hanford, CA. Work will consist of removal and disposing of existing units; supply new condensation lines, gas valve and flex, electrical flex, and service disconnect; provide new engraved plastic unit numbering riveted to disconnect lid same as existing; provide all title 24 requirements including but not limited to fresh air venting and economizers for climate zone 13 Hanford CA; any AC curbs with a clearance of less than 8" from roof to top is to be rebuilt and roofed into surrounding roof envelope by authorized Garland roofing installer; all installations to be on predetermined schedule with enough time to plan for alternative work areas within the building during replacement.

We agree that the contract documents include all parts of this project document as well as all referenced federal, state, and local agency requirements.

We acknowledge that addenda numbers 1 through 4 have been received and have been examined as part of the project.

Attached is a bid guaranty bond duly completed by a guaranty company authorized to carry on business in the State of California in the amount of at least 10 percent (10%) of the total amount of our bid, or alternatively, there is attached a certified cashier's check payable to the Owner in the amount of at least 10 percent (10%) of the total amount of our bid.

If our bid is accepted, we agree to sign the agreement without qualifications and to furnish the performance and payment bonds and the required evidence of insurance within 20 calendar days after receiving written notice of the award of the contract.

It is further understood and agreed that:

- (a) In case of a discrepancy between words and figures, the words shall prevail, and in case of a discrepancy between unit prices and totals, the unit price shall prevail.
- (b) The City reserves the right to eliminate any section of this proposal from the contract without claim from the contractor for profits lost.

- (c) No verbal agreement or conversation with any officer, agent, or employee of the City, either before or after execution of the Agreement, shall affect or modify any of the terms or obligations of this proposal.
- (d) The City will not be responsible for any errors or omissions on the part of the undersigned in making up his bid nor will the bidder be released on account of errors.
- (e) The undersigned bidder is properly licensed in accordance with the State of California Act providing for the registration of Contractors.
- (f) If the proposal shall be accepted and undersigned shall fail to contract as aforesaid and to give the bonds in the sums to be determined aforesaid with surety satisfactory to the City Council within TWENTY (20) CALENDAR DAYS after the bidder has received notice from the City Council that the contract is ready for signature, the City Council may, at its option, determine that the bidder has abandoned the contract, and thereafter, this proposal and the acceptance thereof shall be null and void, and the forfeiture provisions relating to such security accompanying this proposal shall operate and the said security shall be the property of the City of Hanford.

We further agree, if our bid is accepted and a contract for performance of the work is entered into with the Owner, to so plan work and to prosecute it with such diligence that the work shall be completed within the time stipulated.

BDM Inc.

Name of Bidder

1078193

Contractor's License No.



Signature of Bidder

CEO

Title of Signatory

240 N. 12th Ave. Box 306 Hanford, CA 93230

Address of Bidder



Witness

Secretary

Title of Witness

California

State of Incorporation

REVISED BID SCHEDULE
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

PROJECT TITLE:

SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS AT CITY HALL per specifications of RFB 2026-05

ITEM NO.	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT (include all appurtenant expenses, labor, installation, tools, delivery, taxes, incidentals, and fees)
1	1	LS	2 ton side draft (single phase 208/230V -Unit #8)	\$ <u>9,367.50</u>	\$ <u>9,367.50</u>
2	1	LS	2.5 ton side draft (single phase 208/230V -Unit #12)	\$ <u>9,220.00</u>	\$ <u>9,220.00</u>
3	1	LS	2.5 ton side draft (single phase 208/230v to run on generator- Unit #17)	\$ <u>9,220.00</u>	\$ <u>9,220.00</u>
4	1	LS	3 ton side draft (single phase 208/230V -Unit #13)	\$ <u>9,516.25</u>	\$ <u>9,516.25</u>
5	1	LS	3.5 ton side draft (Unit # 5)	\$ <u>10,252.50</u>	\$ <u>10,252.50</u>
6	1	LS	3.5 ton down draft (Unit # 16)	\$ <u>11,683.75</u>	\$ <u>11,683.75</u>
7	3	LS	4 ton down draft (Units #11,14,15)	\$ <u>13,482.50</u>	\$ <u>40,447.50</u>
8	1	LS	4 ton side draft (Unit #3)	\$ <u>10,760.00</u>	\$ <u>10,760.00</u>
9	1	LS	4 ton down draft (single phase 208/230v to run on generator-Unit #18)	\$ <u>11,798.75</u>	\$ <u>11,798.75</u>
10	1	LS	5 ton side draft (Unit # 1)	\$ <u>11,545.00</u>	\$ <u>11,545.00</u>

All units are 208/230v 3ph unless noted.

TOTAL BID AMOUNT WRITTEN IN WORDS:

One hundred thirty three thousand eight hundred twenty five/100 dollars

\$ 133,811.25
NUMERICAL VALUE

The lowest responsive and responsible bid will be determined on the basis of Total Bid amounts. The City reserves the right to reject any and all bids.

Abbreviations Used Above: LS= LUMP SUM

BID GUARANTY BOND

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

KNOW ALL MEN BY THESE PRESENTS:

That _____ BDM, Inc. _____, hereinafter,
called the Principal, and _____ United Surety Insurance Company _____, hereinafter,
called the Surety, are jointly and severally held and firmly bound unto the City of Hanford, hereinafter
called the Oblige, each in the penal sum of 10 percent (10%) of the total amount of the bid of the Principal
for the work, this sum not to exceed, _____ ten percent of the amount bid _____ Dollars
(\$ 10% _____) of lawful money of the United States for the payment whereof unto the Oblige, the
Principal and Surety jointly and severally bind themselves forever firmly by these presents.

WHEREAS the Principal is herewith submitting its offer for the fulfillment of Oblige's contract for:

SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS AT CITY HALL

NOW THEREFORE, the conditions of this obligation is such that if the Principal is awarded the contract, and if the Principal, within the time specified in the bid for such contract enters into, executes, and delivers to the Oblige an agreement in the form provided herein complete with evidences of insurance, and if the Principal within the time specified in the bid gives to the Oblige the performance and payment bonds on the form provided herein, then this obligation shall be void; otherwise, the Principal and Surety will pay unto the Oblige the difference in money between the total amount of the bid of the Principal and the amount of which the Oblige legally contract with another party to fulfill the contract if the latter amount be in excess of the former, but in no event shall the Surety's liability exceed the penal sum hereof.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable under this obligation as Principal, and that nothing of any kind or nature whatsoever that will not discharge the Principal shall operate as a discharge or a release of liability of the Surety.

IT IS HEREBY FURTHER DECLARED AND AGREED that this obligation shall be binding upon and insured to the benefit of the Principal, and Surety, and the Oblige and their respective heirs, executors, administrators, successors and assigns.

SIGNED AND SEALED this 11th day of November 2025.

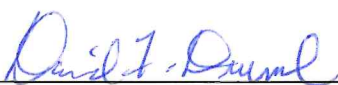
(SEAL)

BDM, Inc.
Principal


Signature for Principal Lyle Bolte, President

(SEAL)

United Surety Insurance Company
Surety


Signature for Surety

David F. Druml, Attorney-in-Fact
Title of Signatory



POWER OF ATTORNEY

171614

KNOW ALL MEN BY THESE PRESENTS: That United Casualty and Surety Insurance Company, a corporation of the State of Nebraska, and US Casualty and Surety Insurance Company and United Surety Insurance Company, assumed names of United Casualty and Surety Insurance Company (collectively, the Companies), do by these presents make, constitute and appoint:

David F. Druml, Horace A. Nabers, III

its true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed Five Million & 00/100 Dollars** (**\$5,000,000.00**). This Power of Attorney shall expire without further action on December 31st, 2026.

This Power of Attorney is granted under and by authority of the following resolutions adopted by the Board of Directors of the Companies at a meeting duly called and held on the 1st day of July, 1993:

Resolved that the President, Treasurer, or Secretary be and they are hereby authorized and empowered to appoint Attorneys-in-Fact of the Company, in its name and as its acts to execute and acknowledge for and on its behalf as Surety any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected Officers of the Company in their own proper persons.

That the signature of any officer authorized by Resolutions of this Board and the Company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereunto affixed, this 17th day of July, 2025



Corporate Seals

UNITED CASUALTY AND SURETY INSURANCE COMPANY
US Casualty and Surety Insurance Company
United Surety Insurance Company

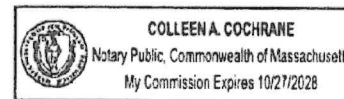
R. Kyle Fowler
R. Kyle Fowler, Treasurer

Commonwealth of Massachusetts
County of Suffolk ss:

On this 17th day of July, 2025, before me, Colleen A. Cochrane, a notary public, personally appeared, R. Kyle Fowler, Treasurer of United Casualty and Surety Insurance Company, US Casualty and Surety Insurance Company and United Surety Insurance Company, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person(s), or the entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the Commonwealth of Massachusetts that the foregoing paragraph is true and correct.
WITNESS my hand and seal.

Colleen A. Cochrane (Seal)
Notary Public Commission Expires: 10/27/2028



I, Robert F. Thomas, President of United Casualty and Surety Insurance Company, US Casualty and Surety Insurance Company and United Surety Insurance Company do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Boston, Massachusetts this 11th day of

Corporate Seals



Robert F. Thomas
Robert F. Thomas, President

TO CONFIRM AUTHENTICITY OF THIS BOND OR DOCUMENT EMAIL: CONFIRMBOND@UNITEDCASUALTY.COM

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

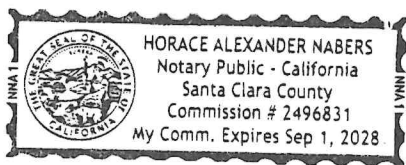
State of California)

County of San Mateo)On 11/11/2025 before me, Horace Alexander Nabers,
Date Here Insert Name and Title of the Officerpersonally appeared David F. Druml
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

**CERTIFICATION OF BIDDER'S
EXPERIENCE AND QUALIFICATIONS**
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

The undersigned bidder certifies that he is, at the time of award, and shall be, throughout the period of the contract, licensed by the State of California to do the type of work required under terms of the contract documents, under California Contractors License Number 1078193, and which has an expiration date of 7/31/2027. Bidder further certifies that he is skilled and regularly engaged in the general class and type of work called for in the contract documents.

In accordance with the requirements of Section 9 on Page 9, the bidder represents that he is competent, knowledgeable and has special skills in the nature, extent, and inherent conditions of the work to be performed. Bidder expressly acknowledges that he is aware of and has the skill and experience to foresee and to adopt protective measures to perform the construction work adequately and safely.

The bidder and its employee or agent signing this Certification declares under penalty of perjury that the foregoing statements and representations are true and correct and will remain true and correct throughout the period of the contract.

The Bidder's List on the next page should be completed and incorporated with documents submitted at time of bid. After award of contract, all subcontractors' information on Bidder's List shall be submitted to Project Engineer.

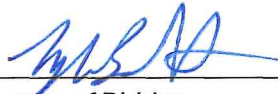
Signed this 12 day of November 2025.

BDM Inc.

Name of Bidder

1078193, California

Contractor's License No. & State



Signature of Bidder

CEO

Title of Signatory

BIDDER'S LIST

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

All bidders/proposers are requested to provide the following information for all DBE and non-DBE contractors who provide a proposal, bid, quote, or are contacted by the proposed prime. This information is also required from the prime contractor, and we request that it be submitted with their bid/proposal. The City of Hanford will use this information to maintain and update a "Bidder's" List to assist in the overall annual DBE goal-setting process.

Firm Name: BDM Inc.

Contractors License Number: 1078193

Department of Industrial Relations Number (DIR Number): 1000803780

Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

Contact Person: Lyle Bolte

Phone: 559-554-5848

Fax: n/a

E-mail Address: lyleb@bDMINC.NET

Number of years in Business: 5

Type of work/services/materials provided by firm: General Construction and

General Building services, HVAC, Electrical

What are your firm's Gross Annual Receipts for last year?

☐ Less than \$1 million

☐ Less than \$5 million

☐ Less than \$10 million

☐ Less than \$15 million

☒ More than \$15 million

Thank you for your cooperation in completing this survey.

DESIGNATION OF SUBCONTRACTORS
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

The undersigned certifies that he has used the sub-bids of the following listed subcontractors in making up his bid, and that the duly licensed subcontractors listed will be used for the work for which they bid, subject to the approval of the Engineer, and in accordance with the applicable provisions of these specifications and plans. If no subcontractors will be on the job, write "None" across form. All subcontractors used for the work must be listed per Section 4104(a) of the Public Contract Code.

ITEM #	SUBCONTRACTOR	ADDRESS/TELEPHONE NO.	CSLB LICENSE NO.	D.I.R. NUMBER
		NONE		

11/12/2025

Date

240 N.12th Ave. Box 306 Hanford, CA 93230

Address

Corporation

Type of Organization

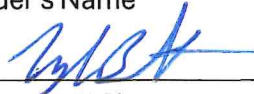
(Individual, Partnership or Corporation)

1078193

Bidder's License No.

BDM Inc.

Bidder's Name



Authorized Signature

559-554-5848

Telephone Number

1000803780

Bidder's D.I.R. No.



BDM INC.
240 North 12th Ave Box 306
Hanford, CA 93230
(559) 554-5848

November 12, 2025

RFB 2026-05 Supply and Installation of Air Conditioning Units at City Hall

Preliminary Construction Schedule

Notice to Proceed	12/01/2025
Submittals	12/01/2025 - 01/01/2026
HVAC Unit Procurement	01/05/2026 - 3/15/2026
Installation of HVAC Units	3/16/2026 - 4/3/2025
Punch Walk	4/6/2026
Punch and Closeouts	4/7/2026 – 4/10/2026

NON-COLLUSION DECLARATION
Public Contract Code § 7106
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

The undersigned declares:

I am the CEO [Title]
of BDM Inc. [Name of Bidder],
the party making the foregoing bid for:

SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS AT CITY HALL

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on November 12, 2025 [Date], at Hanford [City], California [State].



Signature of Bidder

Lyle Bolte, CEO

Name and Title of Signature

WORKERS' COMPENSATION INSURANCE CERTIFICATE

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

STATE OF CALIFORNIA)

) ss

CITY OF HANFORD)

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work under this contract.

Company Name: BDM Inc.

Business Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

Signature: 

Name of Signing Official: Lyle Bolte

Title of Signing Official: CEO

Date: 11/12/2025

Company Seal:

EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATE

(EXECUTIVE ORDER 11246)

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

Equal Opportunity Clause: Unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Executive Orders 10925, 11114 or Section 204 of Executive Order 11246 of September 24, 1965, during the performance of each contract with the City of Hanford, the Proposer agrees as follows:

- a) The proposer will not discriminate against any employee or applicant for employment because of race, color, religion, gender, national origin, or political affiliation. The proposer will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, gender, national origin, or political affiliation. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The proposer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- b) The proposer will, in all solicitations or advertisements for employees, placed by or on behalf of the proposer, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin or political affiliation.
- c) The proposer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or the workers' representative of the proposer commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice on conspicuous places available to employees and applicants for employment.
- d) The proposer will comply with all provisions of Executive Order 11246 of September 24, 1965, and the rules, regulations and relevancy orders of the Secretary of Labor.
- e) The proposer will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- f) In the event of the proposer's non-compliance with the non-discrimination clauses of this subcontract or with any of such rules, regulations or orders, this subcontract may be canceled, terminated or suspended, in whole, or in part and the proposer may be declared ineligible for further government contracts in accordance with the procedures authorized in accordance with Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or otherwise provided by law.
- g) The proposer will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The proposer will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance. Provided, however, that in the event the proposer becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the proposer may request the United States to enter into such litigation to protect the interest of the United States.

Company Name: BDM Inc.

Business Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

Signature: 

Name of Signing Official (type): Lyle Bolte

Title of Signing Official (type): CEO Date: 11/12/2025 (SEAL)

RFB 2026-05

Supply and Installation of Air Conditioning Units at City Hall

AMERICANS WITH DISABILITIES ACT COMPLIANCE CERTIFICATE

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

By submission of a bid, the BIDDER certifies it will comply with the Americans with Disabilities Act, 42 U.S.C., 12101 et. seq., and will maintain compliance throughout the life of this Contract. By commencing performance of the Contract work, the selected BIDDER certifies to the Americans with Disabilities Act compliance.

Company: BDM Inc.

Business Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

Signature: 

Name of Signing Official: Lyle Bolte

Title of Signing Official: CEO

Date: 11/12/2025

Company Seal:

**CITY OF HANFORD, CA OWNERSHIP DISCLOSURE FOR CONTRACTORS
AND CONSULTANTS**
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

NAMES OF PRINCIPALS, PARTNERS, AND/OR TRUSTEES:

Firm Name: BDM Inc.

Firm Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

List the names of all principals, partners, and/or trustees. For corporations provide names of officers, directors and all stockholders owning more than 10% equity interest in corporation:

Lyle Bolte

Chris Drake

Submitted by: Name Lyle Bolte 

Date 11/12/2025

STATE OF CALIFORNIA DRUG-FREE WORKPLACE CERTIFICATION

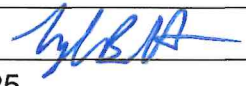
STD.21 (REV.12-93)

(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

I, the official named below, hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the certification described below. I am fully aware that this certification, executed on the date below, is made under penalty of perjury under the laws of the State of California.

Contractor Proposer Firm Name: BDM Inc.

Federal ID Number: 35-2716138

BY (Authorized Signature): 

Date Executed 11/12/2025

Printed Name of Person Signing: Lyle Bolte

Telephone Number (Including Area Code): 559-554-5848

Title: CEO

Contractor/Proposer Firm's Mailing Address: 240 N. 12th Ave. Box 306 Hanford, CA 93230

The contractor or grant recipient named above hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The above-named contractor or grant recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
 - a) The dangers of drug abuse in the workplace,
 - b) The person's or organization's policy of maintaining a drug-free workplace,
 - c) Any available counseling, rehabilitation, and employee assistance programs, and
 - d) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide as required by Government Code Section 8355(c), that every employee who works on the proposed contract or grant:
 - a) Will receive a copy of the company's drug-free workplace policy statement, and
 - b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
4. At the election of the contractor or grantee, from and after the "Date Executed" and until 11/12/2028 (NOT TO EXCEED 36 MONTHS), the state will regard this certificate as valid for all contracts or grants entered into between the contractor or grantee and this state agency without requiring the contractor or grantee to provide a new and individual certificate for each contract or grant. If the contractor or grantee elects to fill in the blank date, then the terms and conditions of this certificate shall have the same force, meaning effect and enforceability as if a certificate were separately, specifically, and individually provided for each contract or grant between the contractor or grantee and this state agency.



RFB 2026-05

Supply and Installation of Air Conditioning Units at City Hall

IRAN CONTRACTING ACT CERTIFICATION
(Public Contract Code Section 2200 et seq.)
(TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID)

As required by California Public Contract Code Section 2204, the Contractor certifies subject to penalty for perjury that the option checked below relating to the Contractor's status in regard to the Iran Contracting Act of 2010 (Public Contract Code Section 2200 et seq.) is true and correct:



The Contractor is not:

- (a) Identified on the current list of persons and entities engaged in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203; or
- (b) A financial institution that extends, for 45 days or more, credit in the amount of \$20,000,000 or more to any other person or entity identified on the current list of persons and entities engaging in investment activities in Iran prepared by the California Department of General Services in accordance with subdivision (b) of Public Contract Code Section 2203, if that person or entity uses or will use the credit to provide goods or services in the energy sector in Iran.

___ The City has exempted the Contractor from the requirements of the Iran Contracting Act of 2010 after making a public finding that, absent the exemption, the City will be unable to obtain the goods and/or services to be provided pursuant to the Contract.

___ The amount of the Contract payable to the Contractor for the Project does not exceed \$1,000,000 over the life of the contract (up to 3 years).

Signature: 

Printed Name: Lyle Bolte

Title: CEO

Agency Name: BDM Inc.

Date: 11/12/2025

Note: In accordance with Public Contract Code Section 2205, false certification of this form shall be reported to the California Attorney General and may result in civil penalties equal to the greater of \$250,000 or twice the Contract amount, termination of the Contract and/or eligibility to bid on contracts for three years.

Questions & Answers - 1

Solicitation

RFB 2026-05 - Supply and Installation of Air Conditioning Units at City Hall

Buying Organization

City of Hanford

No	Question/Answer	Question Date
Q1	Question: Model and serial numbers of existing equipment Do you have model and serial numbers of the existing HVAC equipment? We would need these numbers to give the bid. If you do not have them, I would have to open the panels of each unit when I go to the job walk. Thank you Answer: Please see attachment for model and serial numbers.	10/14/2025



Asset Name	Parent Ass	Category	ADDRESS	YEAR BUILT	BUILDING	Model	Notes	Make	SERIAL #	VOLT/PH
PACKAGE UNIT #1	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ060N06525NXC		York	W1G2045585	
PACKAGE UNIT #3	CITY HALL	HVAC	315-323 N	2010	CITY HALL	48ESNA4809050		Carrier	4910C21137	
PACKAGE UNIT #5	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ042N06525C		York	W1G2045581	
PACKAGE UNIT #8	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ024N03606NXC		York	W1F2947713	
PACKAGE UNIT #11	CITY HALL	HVAC	315-323 N	2009	CITY HALL	48ESNA4809050		Carrier	2609C09984	
PACKAGE UNIT #12	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ030N03606NXC		York	W1G2044700	
PACKAGE UNIT #13	CITY HALL	HVAC	315-323 N	2011	CITY HALL	48ESNA3606038TP		Carrier	8711C38857	
PACKAGE UNIT #14	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ048N09025NXC		York	W1F2955572	
PACKAGE UNIT #15	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ048N06525NXC		York	W1E2420516	
PACKAGE UNIT #16	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ042N06525C		York	W1G2045580	
PACKAGE UNIT #17	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D1NQ030N03606NXC		York	W1G2044699	
PACKAGE UNIT #18	CITY HALL	HVAC	315-323 N	2012	CITY HALL	D2NQ048N09006NXC		York	W1F3856496	

WASH

SIZE (TON)	LOCATION
5	FINANCE ON SOUTH WALL NEAR CUSTOMER WINDOWS
5	FINANCE CONF RM, S OFFICES
4	BUILDING DEPT SW OFFICES
3.5	BUILDING OFFICIALS OFFICE
3.5	COMMUNITY DEVELOPMENT DIRECTOR OFFICE AND NEIGHBORING OFFICE
3.5	FINANCE NE WALL
3	PARKS&REC WEST OFFICES
2	IT OFFICE
2.5	Public hallway west
4	RARI&REC EAST OFFICE
4	CITY HALL BREAK ROOM
2.5	CITY MANAGER'S OFFICE
3	EMPLOYEE HALLWAY BY FINANCE DOORS
4	EXECUTIVE CONF ROOM
4	HR NW RECEPTION
3.5	Public hallway east
2.5	
4	Training Room



2025 ASSE' CAMERA SI UPDATED COMMENT WATER HE METER METER NU PANEL PURCHASE ASSETS AC#1 CONDENSE

A handwritten signature in blue ink, appearing to be 'M. J. A.', is written across the page.

CANNON # Occupancy CHARGEPOINT CHARGING STATION

A handwritten signature in blue ink, appearing to be 'J. B. L.', is located in the center of the page.



Addendum Description

This addendum is being issued to provide changes to the bid meeting, questions deadline, and submittal deadline dates. The pre-bid meeting is being postponed due to weather in our area to next Tuesday, October 28, 2025 at 10:00 a.m.

Notice Modifications

Notice Information	From Value	To Value
Question Acceptance Deadline	10/29/25 4:00 PM PST/PDT	11/5/25 4:00 PM PST/PDT
Closing Date	11/5/25 2:00 PM PST/PDT	11/12/25 2:00 PM PST/PDT
Pre-Bidding Events	Job-Walk Visit	Job-Walk Visit
	Recommended	Recommended
	10/22/25 10:00 AM PST/PDT	10/28/25 10:00 AM PST/PDT
	City Hall 315 N. Douty Street, Hanford, CA 93230	City Hall 315 N. Douty Street, Hanford, CA 93230
	Please meet at the rear of the building in the back parking lot.	Please meet at the rear of the building in the back parking lot.
Bid Intent Deadline	11/4/25 2:00 PM PST/PDT	11/11/25 2:00 PM PST/PDT
The Solicitation Owner is notified of new bid intents	No	Yes

Category Modifications

Added Categories

No Categories Added

Removed Categories

No Categories Removed



ADDENDUM NO. 03

Issued: Tuesday, November 4, 2025
Project: Supply and Installation of Air Conditioning Units at City Hall
RFB No.: 2026-05
Proposals Due: Wednesday, November 12, 2025 @ 2:00 p.m.

Addendum No. 03 is being issued to provide answers to questions asked at the Pre-Bid Job Walk and via Bidnet, to provide a copy of the sign-in sheet for the job walk, and to provide an updated Bid Schedule. The attached Bid Schedule **must be included with your bid to replace the one in the original solicitation**. This addendum becomes part of the Contract Documents for the project mentioned above and must be signed and submitted with the Bid.

RESPONSES TO QUESTIONS

1. City building permits are required.
2. An encroachment permit will be required for any crane operations in the street.
3. Existing thermostats will be reused and are standalone units. If replacement is necessary, Venstar thermostats are specified.
4. Rheem or Ruud air conditioning (AC) units are acceptable.
5. If an existing curb does not meet the 8-inch height requirement, it may be extended, provided the new unit's footprint fits the existing curb.
6. If a new curb is required to accommodate the unit's footprint, the associated cost must be included in the bid.
7. Condensate drain lines shall be Schedule 40 PVC and painted black.
8. Minimum efficiency requirements:
 - Under 65,000 BTU single phase 15 SEER or 12 EER
 - Under 65,000 BTU three phase 14 SEER
 - See chart attached
9. In addition to Units #17 and #18 (single phase as specified), Units #8, #12, and #13 are also single phase- not three phase as previously stated.
10. All AC units shall include a duct-mounted air filter insert rather than a filter located inside the unit.
11. Removal and installation of a maximum of four (4) units per day will be permitted to minimize disruption to building occupants. Fewer units may be replaced per day as required.
12. All AC units rated 3 tons and above shall include economizers.
13. All AC units rated 5 tons and above shall include duct-mounted smoke detectors.
14. All AC units, regardless of size, shall include fresh air intake vents.
15. If any gas piping requires replacement, black steel or galvanized pipe is acceptable.
16. The Title 24 Ultra-Low NOx requirement will not be enforced for this project, as most manufacturers, including Rheem and Ruud, do not produce three-phase Ultra-Low NOx units.
17. Job walk sign-in sheet is attached to this document.
18. The estimated budget for this project is \$151,000, including any contingency.

REPLACEMENT OF BID SCHEDULE

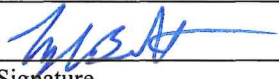
The attached revised Bid Schedule replaces the current Bid Schedule in the original solicitation. The description of Items 1, 2 and 4 have been amended to reflect a change in unit types. This revised Bid Schedule **must** be submitted with bid documents for the bid to be considered responsive.

BIDDER ACKNOWLEDGMENT OF ADDENDUM NO. 3

Purchasing Division

Bidder to sign and submit with bid.

Firm: BDM Inc. Date: 11/12/2025

By: 
Signature

City of Hanford, CA

900 South 10th Ave, Hanford, CA 93230



Purchasing Department

ADDENDUM NO. 04

Issued: Wednesday, November 5, 2025
Project: Supply and Installation of Air Conditioning Units at City Hall
RFB No.: 2026-05
Proposals Due: Wednesday, November 12, 2025 @ 2:00 p.m.

Addendum No. 04 is being issued to revise Item #10 originally listed in Addendum No. 3. This addendum becomes part of the Contract Documents for the project mentioned above and must be signed and submitted with the Bid.

REVISION

Item #10 in Addendum No. 3 is stated as follows:

10. All AC units shall include a duct-mounted air filter insert rather than a filter located inside the unit.

Item #10 is amended as follows:

10. All units with a duct adapter on the roof will need a filter drawer, all downdraft units will require an integral filter tray.

BIDDER ACKNOWLEDGMENT OF ADDENDUM NO. 4

Purchasing Division

Bidder to sign and submit with bid.

Firm: BDM Inc. Date: 11/12/2025

By: 
Signature

↶ Expand All ↷ Collapse All

Organization Name ▲	Org. Number	Submission Type	Bid Amount	Exceptions	Bid Rank
> Air King Heating & Cooling Inc	2968834	Electronic	\$145,095.00	No	2
> American Incorporated	2983523	Electronic	\$148,300.00	No	4
> B&M Builders, Inc.	2750868	Electronic	\$245,245.00	No	7
> BDM Inc.	2575288	Electronic	\$133,811.25	No	1
> Kenyon & Sons Inc	2952577	Electronic	\$239,500.00	No	6
> New England Sheet Metal & Mechanical Co.	2785959	N/A	N/A	N/A	N/A
> Noga's Air Conditioning & Heating	2976574	Electronic	\$148,100.00	No	3
> Precision Mechanical Solutions, Inc	2535136	N/A	N/A	N/A	N/A
> Summer Systems	2254305	Electronic	\$175,448.91	No	5



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Utilities and Engineering: Approval to increase a current service contract with 4Creeks, Inc. in the total amount of \$56,200.00 for the Preliminary Design of the intersection of Grangeville and 9th Avenue

RECOMMENDATION:

Recommendation:

That the City Council by motion approve an increase to a current service contract with 4Creeks, Inc. in the total amount of \$56,200.00 for the Preliminary Design of the intersection of Grangeville and 9th Avenue

Recommended Motion:

I make a motion to approve an increase to a current service contract with 4Creeks, Inc. in the total amount of \$56,200.00 for the Preliminary Design of the intersection of Grangeville and 9th Avenue

BACKGROUND:

On March 28, 2025, Staff approved a Work Order with 4Creeks to perform Preliminary Engineering Design of the 9th Avenue at Grangeville Boulevard Roundabout project.

The contract amount was \$36,850.00 and included:

1. Provide a preliminary geometric design of a roundabout at the intersection of 9th Ave and Grangeville Blvd as a means to improve vehicle and pedestrian safety, and to account for the future Heroes Park Development and future residential developments to the north.
2. Determine the amount of right of way that will need to be acquired to construct a roundabout at the intersection.

On July 2, 2025, Change Order No. 1 was approved in the amount of \$9,750.00 to include:

1. Create conceptual street extensions in each direction of the roundabout, to show ultimate right-of-way and roadway connectivity.
2. Determine the location and number of power poles that need to be relocated to allow the ultimate street widths.
3. Provide additional exhibits to better understand the limits and obstacles for connecting

into the sanitary sewer system at the intersection of the future 9th Ave and Lacey Blvd.

The contract total after Change Order No. 1 was \$46,600.00.

Due to the progression of development in the northwest quadrant of the intersection and the need to determine the alignment of 9th Avenue, the City required additional engineering services to finalize the geometric design of the roundabout and include utilities and project connections with Heroes Park and the proposed Copper Ridge subdivision development. Change Order No. 2 in the amount of \$9,600.00 services include:

1. Provide additional drafting services that include, but are not limited to:
 - Final geometrics of the roundabout at the 9th Ave and Grangeville Blvd. intersection.
 - Preliminary design or layout of underground wet utilities (sanitary sewer, water, storm drain).
 - Preliminary geometrics of the 9th Ave and Grangeville Blvd. roadway extensions.
2. Provide additional detailed design and to draft the proposed improvements for the extension of 9th Ave. from the south end of the Copper Ridge project boundary to Lacey Blvd. and for the extensions of Grangeville Blvd. that connect the future roundabout to 9-1/4 Ave. to the west and along the future Heroes Park frontage to the east.

The total contract with Change Order No. 2 amounts to \$56,200.00. Per City policy, contracts exceeding \$50,000 require approval by City Council.

The preliminary design and geometrics for 9th Avenue from Lacey Boulevard to north of Grangeville Boulevard to Copper Valley Subdivision boundary, Grangeville Boulevard from 9 ¼ Avenue to 8 ¾ Avenue, and the preliminary roundabout at the intersection of 9th Avenue and Grangeville Boulevard are completed. The city will be required to enter into a separate contract with a design engineer to provide complete plans and specifications for construction of these future improvements.

FISCAL IMPACT:

The 9th Avenue at Grangeville Boulevard project (21800000-825618) has a project budget balance of \$9,600.00, which is available to cover the costs of Change Order #2. Due to the total project costs exceeding the \$50,000.00 threshold limit, city policy requires that the City Council approve the project costs.

ATTACHMENTS:

1. WO5 - 9th at Grangeville Roundabout PE-Signed
2. WO5-CCO1 approved
3. WO5-CCO2-CHANGE ORDER-4C Signed



CITY OF HANFORD
Department of Public Works

Focused On Our Community 24/7

900 South 10th Avenue • HANFORD, CA 93230-5234 • (559) 585-2550

This is an amendment to the agreement between 4Creeks and the City of Hanford dated April 6, 2021 and therefore all work to be performed under this Work Order shall comply with all provisions of said agreement.

Work Order No. 5: Preliminary Engineering Design of the 9th Avenue and Grangeville Boulevard Roundabout Project

Work performed shall be paid in accordance with the hourly rates established in the fee schedule contained in the Professional Agreement for On Call Engineering Services and attached Fee Schedule and the scope of work described in the attached Scope of Work, but **not to exceed \$36,850** without an approved change order executed by the City of Hanford and 4Creeks.

Scope of Work:

See attached Scope of Work

By:  Dated: 3/28/25
Kyle McDonald, Engineering Director
Print name and title

By: Mario Cifuentes AA Dated: 3/28/2025
Mario Cifuentes
City Manager

*Reviewed
Fonth 3-28-25*

PO. #



March 28, 2025

Mrs. Lisa Dock

City Engineer
City of Hanford
900 S. 10th Avenue
Hanford, CA 93230

Subject: Proposal for Engineering Design of the 9th Avenue and Grangeville Boulevard Roundabout Project

Dear Mrs. Dock,

We have prepared a scope and fee for the services required in order to complete the preliminary basis of design and geometric layout for the 9th Avenue and Grangeville Boulevard roundabout project in Hanford, CA. Our understanding of the client's needs for the project are as follows:

- 1) Provide a preliminary geometric design of a roundabout at the intersection of 9th Ave and Grangeville Blvd as a means to improve vehicle and pedestrian safety, and to account for the future Heroes Park Development and future residential developments to the north.
- 2) Determine the amount of right of way that will need to be acquired to construct a roundabout at the intersection.



SCOPE OF WORK

After our review of the project's requirements, it is our understanding that the following tasks will be required in developing preliminary designs and a Basis of Design Report:

TASK 1: PROJECT MANAGEMENT

4Creeks will act as the prime consultant and will manage the design team's progress throughout the life of the project. The City of Hanford will act as the Contract Administrator for the project. The purpose of the Project Management task is to organize the efforts of the project team and the City to keep the project on schedule and within budget. Project management will include:

- 1) Administration.
- 2) Schedule meetings in coordination with the City of Hanford. We plan to hold Microsoft Teams conference video meetings with the City to minimize costs to the City as necessary.
- 3) Represent the Design Team at project coordination meetings.
- 4) Ensure that the City's questions/correspondence is responded to within two (2) working days of the inquiry.
- 5) Prepare and deliver monthly invoices to the City of Hanford.
- 6) Overall Quality Control of the contract documents.

The above-described **Task 1** services shall be provided on a **Time and Materials** Basis for an estimated fee of **\$8,500**.

TASK 2: TOPOGRAPHIC SURVEY

4Creeks will obtain topographic information necessary for designing the proposed roundabout. 4Creeks will complete the topographic field survey which shall include, but not be limited to, the following:

- 1) Detailed topography of existing properties along the frontage of Grangeville Boulevard from approximately 600-ft West of the proposed roundabout location to approximately 600-ft East of the proposed roundabout location.
- 2) Detailed topography at the proposed roundabout location, for the intersection of 9th Avenue and Grangeville Boulevard, as needed for the roundabout and tying into existing conditions.
- 3) Detailed topography of existing conditions for approximately 600-ft in each direction of the proposed roundabout legs.
- 4) Existing observable improvements outside of the right-of-way or directly adjacent thereto that may be affected by the project.
- 5) Paved areas (parking, driveway approaches, etc.).
- 6) Tie into City of Hanford's benchmark system.



- 7) Tie in adjacent centerline or property line monuments for baseline control of site and rotate as necessary.
- 8) 4Creeks will then prepare the topographic survey map. Property boundaries will be prepared based on record data and field monumentation.
- 9) Any title or agency documentation, if necessary, shall be provided by the City and/or their agents.

The above-described **Task 2** services shall be provided on a **Time and Materials** Basis for an estimated fee of **\$13,850**.

TASK 3: PRELIMINARY ENGINEERING

In order to complete this task, the following items will be required:

- 1) Coordinate with City staff to identify the existing right of way.
- 2) Draft preliminary geometric design.
- 3) Design roundabout improvements in accordance with the most current edition of the National Cooperative Highway Research Program (NCHRP) Report 672 titled Roundabouts: An Informational Guide, CA MUTCD, Highway Design Manual, Highway Capacity Manual, State and Federal ADA requirements, and the City of Hanford Standards.
- 4) Identify potential impacts to existing infrastructure, utilities, and right-of-way.
- 5) Update and finalize the geometric design after reviewing the applicable documents / information and coordination with the City has been completed.
- 6) Provide preliminary engineering drawings and AutoCAD base files for the completed project. Drawings and AutoCAD files will include topographic survey, design layout, and right-of-way acquisitions identified in the CAD file.

The above-described **Task 3** services shall be provided on a **Time and Materials** Basis for an estimated fee of **\$14,500**.



EXCLUSIONS

The following services are excluded from the scope of this proposal:

- Legal descriptions and exhibits.
- Basis of Design Report
- Permit fees or any fees not listed in this scope of services.
- Bidding and Construction Phase Services.
- Any work not specifically listed or mentioned in this scope of services.

BASIC COMPENSATION

We will bill the project as follows:

Task 1: Project Management	\$8,500	T&M
Task 2: Topographic Survey	\$13,850	T&M
Task 3: Preliminary Engineering	\$14,500	T&M
Total:	\$36,850	T&M

4Creeks is capable and willing to perform many of these excluded services and/or hire subconsultants to perform these services as needed by the City. If the City would prefer that 4Creeks add additional tasks to our proposal to cover these services, please let us know.

We are very excited to submit this proposal and look forward to continuing to develop a strong working relationship with the City of Hanford. If you have any questions or need any additional information, please feel free to give us a call to discuss.

Sincerely,



Kyle McDonald, RCE #82531
Project Engineer



Matthew Ainley, RCE #66233
Principal-In-Charge

Mario Cifuentes 3/28/2025
Concurrence Date

Encl: Attachment A – 4Creeks, Inc. Fee Schedule





4Creeks, Inc. Fee Schedule – Professional

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit. Multi-Year contracts are subject to any subsequent changes in these rates. Fee schedules for the various billing categories are:

Classification	Charges Per Hour	Classification	Charges Per Hour
Architectural Services		Planning Services	
Associate Architect	\$155	Assistant Planner	\$105
Architect	\$180	Associate Planner	\$125
Senior Architect	\$215	Planner	\$145
Principal Architect	\$245	Senior Planner	\$175
		Principal Planner	\$210
Civil Engineering Services			
Associate Engineer	\$145	Project Manager/Coordinator	
Engineer I	\$160	Associate Project Manager/Coordinator	\$120
Engineer II	\$175	Associate Design Project Manager	\$145
Senior Engineer	\$195	Project Manager/Coordinator	\$145
Principal Engineer	\$245	Design Project Manager	\$170
		Senior Project Manager/Coordinator	\$190
Construction Inspection (Non-Prevailing Wage)			
Associate Construction Inspector*	\$125	Public Outreach Coordination	
Construction Inspector*	\$150	Associate Outreach Coordinator	\$105
Senior Construction Inspector*	\$170	Outreach Coordinator	\$125
Construction Management		Software Engineering Services	
Associate Construction Manager	\$135	Assistant Software Engineer	\$90
Construction Manager	\$165	Associate Software Engineer	\$110
Senior Construction Manager	\$190	Software Engineer	\$135
Principal Construction Manager	\$210	Senior Software Engineer	\$165
Expert Witness		Structural Engineering Services	
Expert Witness	\$300	Associate Structural Engineer	\$145
		Structural Engineer	\$165
GIS Services		Senior Structural Engineer	\$190
GIS Technician	\$105	Principal Structural Engineer	\$215
GIS Analyst/Developer	\$120		
GIS Manager	\$145	Technical Services	
Drone Pilot	\$175	Project Technician I	\$95
		Project Technician II	\$110
Land Surveying Services		Project Technician III	\$125
Assistant Surveyor	\$120	Project Technician IV	\$140
Land Surveyor	\$155		
Senior Survey Manager	\$160	Utility Design Services	
Senior Surveyor	\$185	Associate Designer	\$125
Principal Land Surveyor	\$215	Designer	\$155
1-Man Survey Crew *	\$180	Senior Designer	\$195
2-Man Survey Crew *	\$260		
3-Man Survey Crew*	\$350	Water Consulting Services	
		Associate Water Consultant	\$115
		Water Consultant	\$140
		Senior Water Consultant	\$170

Direct Charges

At cost plus fifteen percent (15%):

- Transportation and per-diem expenses (auto mileage @ current IRS rate, off-road charges \$50.00/day)
- Printing and reproduction: \$0.03 per b/w copy, \$0.12 per color copy, \$0.80 per sq. ft. large printing
- Equipment rentals, subcontractors, laboratory analyses
- Website Hosting Fees: \$15/mo. | \$150/annual

*Prevailing wage rates by separate schedule – Varies by County



CITY OF HANFORD
Department of Public Works

900 South 10th Ave. • HANFORD, CA 93230-5234 • (559) 585-2550

ENGINEERING DIVISION

CONTRACT CHANGE ORDER NO. 1 REV. NO. SUPPL. NO.

PROJECT PE Design of the 9th Ave. at Grangeville Blvd. Roundabout SHEET 1 OF 1 SHEETS

TO CONTRACTOR: 4Creeks. CONTRACT NO. 21810000-825618 (PO 22500575)

YOU ARE HEREBY DIRECTED TO MAKE THE HEREIN DESCRIBED CHANGES FROM THE PLANS AND SPECIFICATIONS OR DO THE FOLLOWING DESCRIBED WORK NOT INCLUDED IN THE PLANS AND SPECIFICATIONS ON THIS CONTRACT.

NOTE: THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY THE CITY.

Contract Amount: **\$36,850.00**

DESCRIPTION OF WORK TO BE DONE, ESTIMATE OF QUANTITIES AND PRICES TO BE PAID. SEGREGATE BETWEEN ADDITIONAL WORK AT CONTRACT PRICE, AGREED PRICE AND FORCE ACCOUNT. UNLESS OTHERWISE STATED, RATES FOR RENTAL OF EQUIPMENT COVER ONLY SUCH TIME AS EQUIPMENT IS ACTUALLY USED AND NO ALLOWANCE WILL BE MADE FOR IDLE TIME.

CHANGE REQUESTED BY: ~~THE Engineering, Inc.~~ 4 Creeks *HP*

THE LAST PERCENTAGE SHOWN IS THE NET ACCUMULATED INCREASE OR DECREASE FROM THE ORIGINAL QUANTITY IN THE ENGINEER'S ESTIMATE.

1. Additional supplemental services provided in Work Order No. 5. See attached Exhibit "A". Billed Time and Materials per attached Fee Schedule.

For a net increase of \$9,750.00

ESTIMATED COST THIS CHANGE, INCREASE \$9,750.00.
CONTRACT TOTAL, INCLUDING THIS CHANGE \$46,600.00.

BY REASON OF THIS ORDER THE TIME OF COMPLETION WILL BE AS FOLLOWS:

APPROVAL RECOMMENDED, ENGINEER *K. MacDonald* DATE 7/1/25

APPROVED, CITY OF HANFORD *Font* DATE 7-2-25

WE, THE UNDERSIGNED CONTRACTOR, HAVE GIVEN CAREFUL CONSIDERATION TO THE CHANGE PROPOSED AND HEREBY AGREE IF THIS PROPOSAL IS APPROVED, THAT WE WILL PROVIDE ALL EQUIPMENT, FURNISH ALL MATERIALS, EXCEPT AS MAY OTHERWISE BE NOTED ABOVE, AND PERFORM ALL SERVICES NECESSARY FOR THE WORK ABOVE SPECIFIED, AND WILL ACCEPT AS FULL PAYMENT THEREFOR THE PRICES SHOWN ABOVE

ACCEPTED, DATE *7/2/25* CONSULTANT 4Creeks.

BY Kyle McDonald, PE TITLE Engineering Group Director

IF THE CONTRACTOR DOES NOT SIGN ACCEPTANCE OF THIS ORDER, HIS ATTENTION IS DIRECTED TO THE REQUIREMENTS OF THE SPECIFICATIONS AS TO PROCEEDING WITH THE ORDERED WORK AND FILING A WRITTEN PROTEST WITHIN THE TIME THEREIN SPECIFIED.



June 25, 2025

Mrs. Lisa Dock

City Engineer

City of Hanford

900 S. 10th Avenue

Hanford, CA 93230

**Subject: Proposal for Engineering Design of the 9th Avenue and Grangeville Boulevard
Roundabout Project: Contract Amendment No. 01**

Dear Mrs. Dock,

We have prepared a scope and fee for the services required to complete the contract amendment, requested by the City, for the 9th Avenue and Grangeville Boulevard roundabout project in Hanford, CA. Our understanding of the client's needs for the amendment are as follows:

- 1) Create conceptual street extensions in each direction of the roundabout, to show ultimate right-of-way and roadway connectivity.
- 2) Determine the location and number of power poles that need to be relocated to allow the ultimate street widths.
- 3) Provide additional exhibits to better understand the limits and obstacles for connecting into the sanitary sewer system at the intersection of the future 9th Ave and Lacey Blvd.



324 S Santa Fe St Suite A
Visalia, CA 93292

559-802-3052
info@4-creeks.com

SCOPE OF WORK

After our review of the City's requirements, it is our understanding that the following tasks will be required in developing the additional street extension layouts for the contract amendment:

TASK 4: ADDITIONAL ENGINEERING

In order to complete this task, the following items will be required:

- 1) Provide 9th Ave layout exhibits for a 100-foot right-of-way street with alignments centered on the Section Line.
- 2) Provide Grangeville Blvd layout exhibits for an 84-foot right-of-way street from 9-1/4 Ave to the proposed 9th Ave and Grangeville Blvd roundabout, centered on the Section Line and without a median island.
- 3) Provide Grangeville Blvd layout exhibits for a 100-foot right-of-way street from the proposed 9th Ave and Grangeville Blvd roundabout and across the Heroes Park frontage.
- 4) Call out existing power pole locations requiring a Rights Check throughout the proposed project.
- 5) Provide 9th Ave layout exhibits for a sanitary sewer extension from Grangeville Blvd to Lacey Blvd.

The above-described **Task 4** services shall be provided on a **Time and Materials** Basis for an estimated fee of **\$9,750**.

EXCLUSIONS

The following services are excluded from the scope of this proposal:

- Legal descriptions and exhibits.
- Basis of Design Report
- Permit fees or any fees not listed in this scope of services.
- Bidding and Construction Phase Services.
- Final roundabout and roadway designs.
- Final design for wet utilities (sanitary sewer, water, storm drain, etc.).
- Construction plans.
- Utility coordination.
- Any work not specifically listed or mentioned in this scope of services.



BASIC COMPENSATION

We will bill the project as follows:

Task 4: Additional Engineering	\$9,750	T&M
Total:	\$9,750	T&M

4Creeks is capable and willing to perform many of these excluded services and/or hire subconsultants to perform these services as needed by the City. If the City would prefer that 4Creeks add additional tasks to our proposal to cover these services, please let us know.

We are very excited to submit this proposal and look forward to continuing to develop a strong working relationship with the City of Hanford. If you have any questions or need any additional information, please feel free to give us a call to discuss.

Sincerely,



Kyle McDonald, RCE #82531
Project Engineer



Matthew Ainley, RCE #66233
Principal-In-Charge

Concurrence

Date

Encl: Attachment A – 4Creeks, Inc. Fee Schedule



Effective June 1, 2025



4CREEKS
Design

4Creeks, Inc. Fee Schedule – Professional

Fees are based on the median hourly pay rate for employees in each classification, plus, indirect costs, overhead, and profit. These rates are effective for one year from the contract execution date.

Classification	Charges Per Hour	Classification	Charges Per Hour
Architectural Services		Planning Services	
Associate Architect	\$160	Assistant Planner	\$108
Architect	\$185	Associate Planner	\$129
Senior Architect	\$221	Planner	\$149
Principal Architect	\$252	Senior Planner	\$180
		Principal Planner	\$216
Civil Engineering Services		Project Manager	
Assistant Engineer	\$149	Associate Project Manager	\$124
Associate Engineer	\$165	Associate Project Manager - Design	\$149
Engineer	\$180	Project Manager	\$149
Senior Engineer	\$215	Project Manager – Design	\$175
Principal Engineer	\$252	Senior Project Manager	\$196
GIS Services		Public Outreach Coordination	
GIS Technician	\$108	Associate Outreach Coordinator	\$108
GIS Analyst/Developer	\$124	Outreach Coordinator	\$129
GIS Manager	\$149		
Drone Pilot	\$180	Software Engineering Services	
Expert Witness		Assistant Software Engineer	\$93
Expert Witness	\$309	Associate Software Engineer	\$113
		Software Engineer	\$139
		Senior Software Engineer	\$170
Land Surveying Services		Structural Engineering Services	
Assistant Surveyor	\$124	Associate Structural Engineer	\$149
Associate Surveyor	\$155	Structural Engineer	\$170
Land Surveyor	\$175	Senior Structural Engineer	\$196
Senior Surveyor	\$200	Principal Structural Engineer	\$221
Principal Land Surveyor	\$235	Technical Services	
Senior Survey Manager	\$165	Project Technician I	\$98
1-Man, Survey Crew *	\$185	Project Technician II	\$113
2-Man, Survey Crew *	\$268	Project Technician III	\$129
3-Man, Survey Crew *	\$361	Project Technician IV	\$144
1-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$245	Utility Design Services	
1-Man, Survey Crew – Kern/Kings	\$245	Associate Utility Designer	\$129
2-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$400	Utility Designer	\$160
2-Man, Survey Crew – Kern/Kings	\$400	Senior Utility Designer	\$201
3-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$585	Water Consulting Services	
3-Man, Survey Crew – Kern/Kings	\$585	Associate Water Consultant	\$118
		Water Consultant	\$144
		Senior Water Consultant	\$175

Direct Charges

At cost plus fifteen percent (15%):

- Transportation and per-diem expenses (auto mileage @ current IRS rate, off-road charges \$50.00/day)
- Printing and reproduction: \$0.03 per b/w copy, \$0.12 per color copy, \$0.80 per sq. ft. large printing
- Equipment rentals, subcontractors, laboratory analyses

*Prevailing wage rates are subject to change based on the DIR updates.



CITY OF HANFORD

Department of Public Works

900 South 10th Ave. • HANFORD, CA 93230-5234 • (559) 585-2550

ENGINEERING DIVISION

CONTRACT CHANGE ORDER NO. 2 REV. NO.

PROJECT PE Design of the 9th Ave. at Grangeville Blvd. Roundabout

SHEET 1 OF 6

TO CONSULTANT: 4Creeks, Inc. CONTRACT NO. 21810000-825618 (PO 22500575).

YOU ARE HEREBY DIRECTED TO MAKE THE HEREIN DESCRIBED CHANGES FROM THE PLANS AND SPECIFICATIONS OR DO THE FOLLOWING DESCRIBED WORK NOT INCLUDED IN THE PLANS AND SPECIFICATIONS ON THIS CONTRACT.

NOTE: THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY THE CITY.

Contract Amount: **\$36,850.00**
CCO#1: **\$ 9,750.00**

DESCRIPTION OF WORK TO BE DONE, ESTIMATE OF QUANTITIES AND PRICES TO BE PAID. SEGREGATE BETWEEN ADDITIONAL WORK AT CONTRACT PRICE, AGREED PRICE AND FORCE ACCOUNT. UNLESS OTHERWISE STATED, RATES FOR RENTAL OF EQUIPMENT COVER ONLY SUCH TIME AS EQUIPMENT IS ACTUALLY USED AND NO ALLOWANCE WILL BE MADE FOR IDLE TIME.

CHANGE REQUESTED BY: City of Hanford

THE LAST PERCENTAGE SHOWN IS THE NET ACCUMULATED INCREASE OR DECREASE FROM THE ORIGINAL QUANTITY IN THE ENGINEER'S ESTIMATE.

1. Additional supplemental services provided for Work Order No. 5. See attached Exhibit "A". Billed Time and Materials per attached Fee Schedules (including updated Fee Schedule).

For a net increase of \$9,600.00.

ESTIMATED COST THIS CHANGE: \$9,600.00
CONTRACT TOTAL, INCLUDING THIS CHANGE \$56,200.00

BY REASON OF THIS ORDER THE TIME OF COMPLETION WILL BE AS FOLLOWS:

APPROVAL RECOMMENDED, ENGINEER *Kirk Rock* DATE 9/15/2025

APPROVED, CITY OF HANFORD _____ DATE _____

WE, THE UNDERSIGNED CONTRACTOR, HAVE GIVEN CAREFUL CONSIDERATION TO THE CHANGE PROPOSED AND HEREBY AGREE IF THIS PROPOSAL IS APPROVED, THAT WE WILL PROVIDE ALL EQUIPMENT, FURNISH ALL MATERIALS, EXCEPT AS MAY OTHERWISE BE NOTED ABOVE, AND PERFORM ALL SERVICES NECESSARY FOR THE WORK ABOVE SPECIFIED, AND WILL ACCEPT AS FULL PAYMENT THEREFOR THE PRICES SHOWN ABOVE

ACCEPTED, DATE 9/15/25 CONSULTANT 4Creeks, Inc.

BY *[Signature]* TITLE Engineering Group Director

IF THE CONTRACTOR DOES NOT SIGN ACCEPTANCE OF THIS ORDER, HIS ATTENTION IS DIRECTED TO THE REQUIREMENTS OF THE SPECIFICATIONS AS TO PROCEEDING WITH THE ORDERED WORK AND FILING A WRITTEN PROTEST WITHIN THE TIME THEREIN SPECIFIED.



September 12, 2025

Mrs. Lisa Dock, PE

City Engineer
City of Hanford
900 S. 10th Ave.
Hanford, CA 93230

**Subject: 9th Ave. & Grangeville Blvd. Roundabout
Contract Amendment #2: Additional Engineering Exhibits & Services
4Creeks Project No. 241023**

Dear Mrs. Dock,

We have prepared a scope and fee for the services required to complete the scope of work for the 9th Avenue and Grangeville Boulevard roundabout project in Hanford, CA. The scope of work in the previously approved Contract Amendment #1 required additional design detail that was not originally anticipated. Listed below is the additional scope of work that is covered by this proposal:

- 1) Provide additional drafting services that include, but are not limited to:
 - a) Final geometrics of the roundabout at the 9th Ave and Grangeville Blvd. intersection.
 - b) Preliminary design of underground wet utilities (sanitary sewer, water, storm drain).
 - c) Preliminary geometrics of the 9th Ave and Grangeville Blvd. roadway extensions.
- 2) Provide additional detailed design and draft the proposed improvements for the extension of 9th Ave. from the south end of the Copper Ridge project boundary to Lacey Blvd. and for the extensions of Grangeville Blvd. that connect the future roundabout to 9-1/4 Ave. to the west and along the future Heroes Park frontage to the east.



SCOPE OF WORK

We are submitting this Contract Amendment for the additional exhibits and services that were provided and as noted below.

TASK 5: ADDITIONAL ENGINEERING EXHIBITS & SERVICES

In order to complete this task, the following items will be required:

- 1) Provide additional drafting services for surveying items that include the following:
 - a) Obtain and review preliminary title reports for parcels adjacent to the project. Draft existing right-of-way, section, center, and property lines based on the received title reports in the boundary survey drawing.
 - b) Proposed right-of-way for 9th Ave. and Grangeville Blvd.
 - c) Extension of section lines for 9th Ave. and Grangeville Blvd.
 - d) Approximate right-of-way limits of the existing railroad 400-ft north of Lacey Blvd.
- 2) Provide additional detailed design and draft the proposed improvements for the extension of 9th Ave. from the south end of the Copper Ridge project boundary to Lacey Blvd. and for the extensions of Grangeville Blvd. that connect the future roundabout to 9-1/4 Ave. to the west and along the future Heroes Park frontage to the east.
 - a) Proposed 84-ft right-of-way along Grangeville Blvd. extension and west of the future roundabout.
 - b) Proposed 100-ft right-of-way along Grangeville Blvd. extension and east of the future roundabout.
 - c) Proposed 100-ft right-of-way along 9th Ave. extension.
 - d) Proposed curb and gutter.
 - e) Proposed median curb.
 - f) Proposed concrete sidewalk.
 - g) Proposed concrete drive approaches along the frontage of the future Heroes Park property.
 - h) Proposed street lighting.
 - i) Proposed concrete curb return ramps. It should be noted that the connection from Lacey Blvd. across the railroad to the southern end of 9th Ave. is currently being designed by another consultant, which includes the future curb ramps at Lacey Blvd.



- j) Proposed asphalt concrete pavement.
- k) Proposed roadway striping and pavement markings.

The above-described **Task 5** services shall be provided on a **Time and Materials** Basis for an estimated fee of **\$9,600**.

EXCLUSIONS

- Any work not specifically listed in this scope of services. *Any additional items requested by the City that are not already under contract or specifically mentioned in this scope of services will be billed on a time and materials basis per the current 4Creeks fee schedule.*

We greatly appreciate your continued trust and partnership. Thank you for your time and consideration, and we look forward to working together to successfully complete the 9th Ave. & Grangeville Blvd. Roundabout Project.

Sincerely,

Kyle McDonald, PE 82531, QSD, MBA
Engineering Group Director

Matthew D. Ainley, PE 66233
Principal-In-Charge

Project: 9th Ave. & Grangeville Blvd. Roundabout – Contract Amendment #2

City of Hanford Approval:

Signature

Date

Print Name and Title

Attachments:

- A – Contracted Fee Schedule
- B – Updated Fee Schedule

**Honest
Authentic
Solutions**



4Creeks, Inc. Fee Schedule – Professional

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit. Multi-Year contracts are subject to any subsequent changes in these rates. Fee schedules for the various billing categories are:

Classification	Charges Per Hour	Classification	Charges Per Hour
Architectural Services		Planning Services	
Associate Architect	\$155	Assistant Planner	\$105
Architect	\$180	Associate Planner	\$125
Senior Architect	\$215	Planner	\$145
Principal Architect	\$245	Senior Planner	\$175
		Principal Planner	\$210
Civil Engineering Services			
Associate Engineer	\$145	Project Manager/Coordinator	
Engineer I	\$160	Associate Project Manager/Coordinator	\$120
Engineer II	\$175	Associate Design Project Manager	\$145
Senior Engineer	\$195	Project Manager/Coordinator	\$145
Principal Engineer	\$245	Design Project Manager	\$170
		Senior Project Manager/Coordinator	\$190
Construction Inspection (Non-Prevailing Wage)			
Associate Construction Inspector*	\$125	Public Outreach Coordination	
Construction Inspector*	\$150	Associate Outreach Coordinator	\$105
Senior Construction Inspector*	\$170	Outreach Coordinator	\$125
Construction Management		Software Engineering Services	
Associate Construction Manager	\$135	Assistant Software Engineer	\$90
Construction Manager	\$165	Associate Software Engineer	\$110
Senior Construction Manager	\$190	Software Engineer	\$135
Principal Construction Manager	\$210	Senior Software Engineer	\$165
Expert Witness		Structural Engineering Services	
Expert Witness	\$300	Associate Structural Engineer	\$145
		Structural Engineer	\$165
GIS Services		Senior Structural Engineer	\$190
GIS Technician	\$105	Principal Structural Engineer	\$215
GIS Analyst/Developer	\$120		
GIS Manager	\$145	Technical Services	
Drone Pilot	\$175	Project Technician I	\$95
		Project Technician II	\$110
Land Surveying Services		Project Technician III	\$125
Assistant Surveyor	\$120	Project Technician IV	\$140
Land Surveyor	\$155		
Senior Survey Manager	\$160	Utility Design Services	
Senior Surveyor	\$185	Associate Designer	\$125
Principal Land Surveyor	\$215	Designer	\$155
1-Man Survey Crew *	\$180	Senior Designer	\$195
2-Man Survey Crew *	\$260		
3-Man Survey Crew*	\$350	Water Consulting Services	
		Associate Water Consultant	\$115
		Water Consultant	\$140
		Senior Water Consultant	\$170

Direct Charges

At cost plus fifteen percent (15%):

- Transportation and per-diem expenses (auto mileage @ current IRS rate, off-road charges \$50.00/day)
- Printing and reproduction: \$0.03 per b/w copy, \$0.12 per color copy, \$0.80 per sq. ft. large printing
- Equipment rentals, subcontractors, laboratory analyses
- Website Hosting Fees: \$15/mo. | \$150/annual

*Prevailing wage rates by separate schedule – Varies by County



4Creeks, Inc. Fee Schedule – Professional

Fees are based on the median hourly pay rate for employees in each classification, plus, indirect costs, overhead, and profit. These rates are effective for one year from the contract execution date.

Classification	Charges Per Hour	Classification	Charges Per Hour
Architectural Services		Planning Services	
Associate Architect	\$160	Assistant Planner	\$108
Architect	\$185	Associate Planner	\$129
Senior Architect	\$221	Planner	\$149
Principal Architect	\$252	Senior Planner	\$180
		Principal Planner	\$216
Civil Engineering Services			
Assistant Engineer	\$149	Project Manager	
Associate Engineer	\$165	Associate Project Manager	\$124
Engineer	\$180	Associate Project Manager - Design	\$149
Senior Engineer	\$215	Project Manager	\$149
Principal Engineer	\$252	Project Manager - Design	\$175
		Senior Project Manager	\$196
GIS Services		Public Outreach Coordination	
GIS Technician	\$108	Associate Outreach Coordinator	\$108
GIS Analyst/Developer	\$124	Outreach Coordinator	\$129
GIS Manager	\$149		
Drone Pilot	\$180	Software Engineering Services	
		Assistant Software Engineer	\$93
Expert Witness		Associate Software Engineer	\$113
Expert Witness	\$309	Software Engineer	\$139
		Senior Software Engineer	\$170
Land Surveying Services		Structural Engineering Services	
Assistant Surveyor	\$124	Associate Structural Engineer	\$149
Associate Surveyor	\$155	Structural Engineer	\$170
Land Surveyor	\$175	Senior Structural Engineer	\$196
Senior Surveyor	\$200	Principal Structural Engineer	\$221
Principal Land Surveyor	\$235		
Senior Survey Manager	\$165	Technical Services	
1-Man, Survey Crew *	\$185	Project Technician I	\$98
2-Man, Survey Crew *	\$268	Project Technician II	\$113
3-Man, Survey Crew *	\$361	Project Technician III	\$129
		Project Technician IV	\$144
1-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$245		
1-Man, Survey Crew – Kern/Kings	\$245	Utility Design Services	
		Associate Utility Designer	\$129
2-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$400	Utility Designer	\$160
2-Man, Survey Crew – Kern/Kings	\$400	Senior Utility Designer	\$201
3-Man, Survey Crew – Fresno/Tulare/Tuolumne	\$585	Water Consulting Services	
3-Man, Survey Crew – Kern/Kings	\$585	Associate Water Consultant	\$118
		Water Consultant	\$144
		Senior Water Consultant	\$175
		Principal Water Consultant	\$215

Direct Charges

At cost plus fifteen percent (15%):

- Transportation and per-diem expenses (auto mileage @ current IRS rate, off-road charges \$50.00/day)
- Printing and reproduction: \$0.03 per b/w copy, \$0.12 per color copy, \$0.80 per sq. ft. large printing
- Equipment rentals, subcontractors, laboratory analyses

*Prevailing wage rates are subject to change based on the DIR updates.



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Authorization for the City Manager to execute a “One Time Only Agreement for the Positive Location of Underground Utilities” with the California Department of Transportation (Caltrans).

RECOMMENDATION:

Recommendation: That the City Council, by motion, authorize the City Manager to execute a “One Time Only Positive Location of Underground Utilities Agreement” with the California Department of Transportation (Caltrans).

Recommended Motion: I make a motion that the City Council authorize the City Manager to execute a “One Time Only Positive Location of Underground Utilities Agreement” with the California Department of Transportation (Caltrans).

BACKGROUND:

Staff was contacted by California Department of Transportation (Caltrans) Right of Way Division requesting that the City of Hanford execute a “One Time Positive Utility Locations Agreement” allowing Caltrans to perform work to locate city facilities in their project area and within Caltrans Right of Way. The agreement allows Caltrans to perform bores within Caltrans Right of Way over City facilities (storm, sewer, water) to locate and identify them.

Caltrans is preparing a project along State Highway 198 within city limits where a positive location or "potholing" of the City of Hanford facilities within the highway right of way is required. The city has several locations along State Highway 198 and within Caltrans Right of Way where city utilities facilities are located. For Caltrans to perform their required work, they must field verify locations and types of utilities within their project area to determine if conflicts may exist, and to alter their design as may be necessary.

This one-time agreement will permit Caltrans to perform non-destructive vacuum extraction and electronic detection to determine the exact facility location and elevation at no expense to the city as the utility owner. Further, Caltrans will indemnify the City of Hanford of all liability with the testing procedures.

Should the City of Hanford choose not to sign the attached agreement, the City as the utility owner will be burdened to hire an engineering firm to conduct locating said utilities and prepare all mandated reports and mapping when notified by the State of California.

With an agreement, Caltrans will deliver written notification to the utility owner advising the City of the

testing and our contact information before any test is performed.

FISCAL IMPACT:

There is no fiscal impact with this agreement.

ATTACHMENTS:

1. City of Hanford One-Time Positive Location Agreement-UNSIGNED

**ONE TIME ONLY—AGREEMENT FOR THE POSITIVE LOCATION
OF UNDERGROUND UTILITIES**

RW 13-20A (NEW 07/2021)

One Time Only

AGREEMENT FOR THE POSITIVE LOCATION OF UNDERGROUND UTILITIES

Date: _____

PARTIES:

1. State of California, acting by and through the Department of Transportation ("Department"). "Department" includes the Department, its officers, agents, employees and contractors.
2. City of Hanford ("Owner").
"Owner" includes the Owner, its officers, agents, employees and contractors.

RECITALS:

- A. Owner owns, operates or maintains underground utility facilities in the State of California.
- B. In order to facilitate the planning, design and construction of Department's projects and to ensure the safety of the traveling public, the horizontal and vertical location and/or apparent visual condition of underground utilities must periodically be confirmed. These activities and their results are known as "positive location," and are commonly referred to as "potholing." Where referred to in this agreement, such positive location operations include, but are not limited to: vacuum excavation, electronic detection, probing, and external and internal video inspection.
- C. In general, utility owners have been responsible for performing such positive location activities, with the cost of such activities apportioned as provided by California Law, Master Contracts or Department's Policies.
- D. Department's needs frequently require the positive location of underground utilities more expeditiously than Owner can readily or economically provide.
- E. Department is willing to assume control of the operation and cost of such positive location of underground utilities on a test basis to facilitate Department's needs from time to time as provided herein, and to determine if assuming the cost and operation of this work creates sufficient benefit to the Department to justify continuing the practice.

**ONE TIME ONLY—AGREEMENT FOR THE POSITIVE LOCATION
OF UNDERGROUND UTILITIES**

RW 13-20A (NEW 07/2021)

One Time Only Agreement for the Positive Location of Underground Utilities

Between The State of California, Department of Transportation, and

City of Hanford, "Owner."**THEREFORE:**

1. This agreement is made and executed by the parties hereto pursuant to the provisions of Sections 680.5 and 707.5 of the Streets and Highways Code. It shall govern exclusively the determination of the obligations and costs to be borne by each party hereto in regard to work described herein in lieu of determination under the provisions of Sections 673, 680 and 700 to 707, inclusive, of said Streets and Highways Code, as now or hereafter existing, or under any other laws applicable to said subject matter. This agreement shall apply to the location described below:

Project I.D.:

County:

Route:

P.M.:

Project Description:

This agreement is not intended to, and shall not, establish any precedent, principle, rule or guide to interpretation, as between the parties hereto after its termination or as between either of parties hereto and any third party at any time, and may be terminated at any time as provided herein.

2. The work to be performed under this agreement is limited to the work necessary to positively determine the horizontal and vertical location and or apparent visual condition of the Owner's utility facilities with the degree of accuracy necessary to meet the Department's requirements. All work under this agreement shall be preceded by the delivery of a written notification to Owner by Department.
3. This agreement does not apply to the relocation, rearrangement, removal or protection of utility facilities.
4. When the work described in this agreement is performed by the Department, the cost of the work shall be borne by the Department. The Owner shall provide confirmation in the field of the identity and typical characteristics (including size, material, contents, pressure or capacity) of Owner's exposed utility facility and related activities, including, but not limited to, inspection services at no expense to the Department, in accordance with the Department's time schedule.
5. It is anticipated that the work described in this agreement will be performed by the Department through the services of a contractor.

**ONE TIME ONLY—AGREEMENT FOR THE POSITIVE LOCATION
OF UNDERGROUND UTILITIES**

RW 13-20A (NEW 07/2021)

One Time Only Agreement for the Positive Location of Underground Utilities

Between The State of California, Department of Transportation, and

City of Hanford, "Owner."

6. The Owner may choose to perform certain positive location work itself, provided the Owner delivers written notification to Department of Owner's intention within 5 days of the Department's Notice to Owner. When the Owner so elects to perform such work, the cost of the work shall be borne by the Department in the same amount as the unit cost for such work by the Department's contractor for the District area. If no such contract exists at the time, cost shall be the most recent such contract cost for the District area. Department will issue a Notice to Owner ordering the Owner to diligently perform the work in accordance with Department's reasonable schedule included in the Notice to Owner. The Owner shall allocate sufficient staff and resources to meet all schedules established for the project design and construction work. Should the Owner not meet Department's schedule, Department shall have the right and option to perform such work to maintain the Department's schedule.
7. It is intended that all work under this agreement performed by the Department shall be performed using the vacuum extraction method, hand excavation or comparable methods acceptable to the Owner and the Department. Electronic detection may also be used in conjunction with, and when confirmed by, vacuum extraction at the Department's option. Other machine methods may only be used to remove paving materials. Machine methods used by the Department for any other purpose will require the concurrence and on-site observation of Owner.
8. Owner grants to Department, immediately upon receipt of notification, in accordance with the Department's time schedule, permission to perform positive location of Owner's facilities within Owner's private rights of way, wherever located. Owner retains the right to require reasonable controls and restrictions. Such controls and restrictions shall be promptly reported to the Department in writing.
9. Upon the completion of the work performed under this agreement, Department shall restore the work site to substantially the same condition as existed when the work commenced.
10. To the extent permitted by law, Department shall defend, indemnify and hold Owner harmless from any death, injury, or property claim made by any person, which materially arises from work performed by the Department, its employees, agents and contractors pursuant to this agreement. Owner shall defend, indemnify and hold Department harmless from any death, injury, or property claim made by any person, which materially arises from work performed by the Owner, its employees, agents and contractors pursuant to this agreement.
11. This agreement supersedes and replaces any previous agreement between the properties, or portions thereof, regarding positive location activities ("potholing").
12. This agreement may be amended, changed or altered by mutual consent of the parties hereto in writing.

One Time Only Agreement for the Positive Location of Underground Utilities

Between The State of California, Department of Transportation, and

City of Hanford, "Owner."

13. This agreement may be terminated by either party upon ninety (90) days written notice.
14. Time shall be of the essence of this agreement.
15. This agreement can only be executed by the HQ Office Chief of Utility Relocations.

Utility Owner

By: City of Hanford
Name: Chris Tavaréz
Title: Interim City Manager

Date

State of California, Department of Transportation

TIAIRA T. MOERING-HILL, Chief
Office of Railroad Coordination and Utility Relocation
Division of Right of Way and Land Surveys
California Department of Transportation

Date

- DISTRIBUTION:
- 1- HQ Right of Way, Office of Railroad Coordination and Utility Relocation
- 1- District
- 1- Utility Owner



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Authorization for the City Manager to execute the purchase of an Internal Lift Screw Pump for installation at the Wastewater Treatment Facility from Evoqua Water Technologies LLC, in the amount of \$1,325,000 and Appropriation of \$450,000 from the Wastewater Fund (0362) to cover approximately 30% of the purchase price.

RECOMMENDATION:

Recommendation:

1. Authorize the City Manager to execute the purchase an Internal Lift Screw Pump from Evoqua Water Technologies LLC of Thomasville, GA in the amount of \$1,325,000; and
2. Appropriate \$450,000 from the Wastewater Fund (0362) for approximately 30% of the purchase price to place the order and to fund engineering expenditures through plan submittal.

Recommended Motion:

1. I move to authorize the City Manager to execute the purchase an Internal Lift Screw Pump from Evoqua Water Technologies LLC of Thomasville, GA in the amount of \$1,325,000; and appropriate \$450,000 from the Wastewater Fund (0362) for approximately 30% of the purchase price to place the order and to fund engineering expenditures through plan submittal.

BACKGROUND:

This item requests the City Council's authorization to begin the purchase process of a new internal lift screw pump, which will replace Pump #1 of the Wastewater Treatment Facility's (WWTF) headworks primary internal lift screw pump array.

The headworks of the WWTF is the first step in the wastewater treatment process, where the City's entire conveyed wastewater enters the plant and undergoes primary treatment. The primary pumps are comprised of internal lift "screw" pumps that lift the wastewater to begin the treatment process through the facility. Preliminary treatment comprises screening raw sewage to remove inorganics such as trash, grit, and sand.

City Council authorized the procurement of the Internal Lift Screw Pump (Pump #3) from Evoque Water Technologies LLC at the December 3, 2024 City Council meeting. The WWTF headworks is designed to accommodate a total of three internal lift screw pumps. Pumps #1 and #2 are currently in operation and Pump #3 is currently being manufactured and once installed will complete the pump array.

At the March 5, 2024 City Council Meeting, City Council authorized the procurement of an emergency standby pump which serves as a temporary backup should the internal lift screw pumps (Pumps #1 and #2) fail. At the July 2, 2024 City Council Meeting, City Council approved a construction contract with W.M. Lyles of Fresno, CA for the installation of the emergency stand-by pump. At this time of writing this report, the installation of the standby pump has been completed and in use. This standby pump is critical to the operations of the WWTF should the primary internal lift screw pump(s) fail resulting in a catastrophic spill. The standby pump will be activated upon the malfunction or failure of one of the two degraded headwork primary pumps.

Also previously stated in the March 5, 2024 Staff Report, both existing internal lift screw pumps were installed in 2002 and have a life expectancy of 20-25 years. In that report, Staff also apprised City Council that the Wastewater Division had been experiencing a noticeable degradation in pump efficiency due to the pump flight failure within internal lift screw Pump #1. Therefore, due to their age and condition, an allocation of wastewater funds was made for this third pump and was included in the Mid-Cycle Amendment to the 2024-25 Fiscal Year Budget approved at the July 2, 2024 City Council Meeting. A replacement tube for internal lift screw Pump #1 was to be made later as a separate CIP project, which is now budgeted in FY2027.

As mentioned above, this new internal lift screw pump tube will complete a series of (3) working primary pumps. The headwork facilities was originally designed and constructed to include three primary pumps and if approved this internal lift screw pump will replace the current Internal Lift Screw Pump #1 within the wet well structure.

Procurement of this internal lift screw pump is a sole source purchase from Evoque Water Technologies since they are the sole manufacturer and provider of the primary pumps currently in use at the headworks facility.

The cost includes manufacturing, delivery, installation, field start-up services, and taxes. Note that the attached quote is good through December 31, 2025, and could be subject to steel cost fluctuations until the time the pump is released for manufacturing.

Staff recommends that the Internal Lift Screw Pump #1 be acquired at this time because of the needed reliability and added redundancy needed should Internal Lift Screw Pump #2 fail, as it has begun to further degrade, just as Internal Lift Screw Pump #1.

A minimum of two pumps are required because of the peak flows encountered especially during rain events when flows can double. A single Internal Lift Screw Pump normally runs 24/7 while a second internal lift screw pump helps supplement during rain events. Should either of the working pumps fail, Pump #1 cannot by itself be used as a redundant pump to handle the average daily flows. Therefore, it's critical to procure Pump Tube #1 since neither of the two pumps can be taken out of commission and because of the one-year lead time it takes to manufacture, deliver, and install a replacement internal lift screw pump.

FISCAL IMPACT:

Due to the critical need at the WTTT Headworks, approval of an appropriation in the amount of

\$450,000 is recommended to begin the procurement process through Evoque Water Technologies LLC. A 10% deposit is required to start the order and 20% due upon submittal of the engineering drawings per the terms of the attached quotation. The total purchase amount is \$1,325,000, but a 10% price increase is likely at the beginning of the year. 65% of the invoice balance will be due on the day of delivery and final 5% following commissioning of the pump. The pump manufacturing through delivery has an approximate 12-month duration.

The project is identified in the CIP as "Internal Lift Pump Tube #1" and budgeted in FY2027 in the amount of \$1,050,000. A final and firm price will be negotiated with Evoque and the balance due will be appropriated as part of the mid-year budget review.

There are significant capital needs at the WWTF, therefore staff will continue to monitor the fund's ability to handle critical capital needs. A review of capital fund needs and balances will be reviewed during the budget process.

ATTACHMENTS:

1. Evoque Budgetary Proposal - Pump 1 Replacement
2. Headwork Internal Pumps and Wet Well

BUDGETARY PROPOSAL

HANFORD WASTEWATER
TREATMENT PLANT
HANFORD, CA / USA

INTERNALIFT® SCREW PUMPS

Quotation No: 758025 – 7/18/2025

Questions related to this Proposal should be directed to Evoqua's area sales representative:

SALES REPRESENTATIVE

Simon Morris

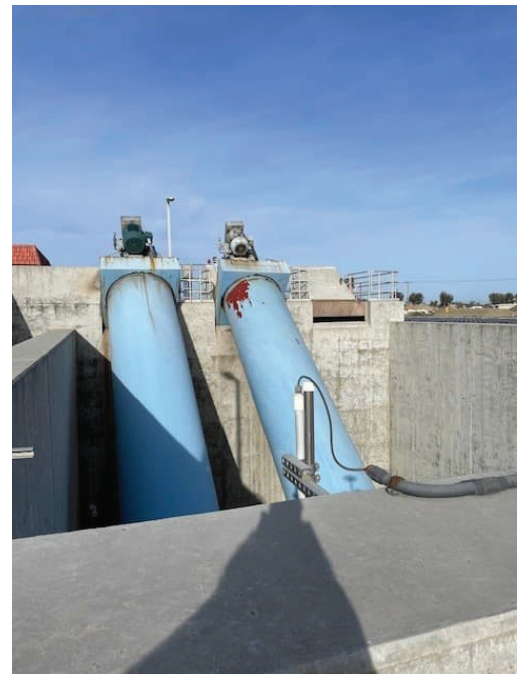
JBI Water & Wastewater Equipment

3386 Tartan Trail

El Dorado Hills, CA 95762

M: (916) 642-5500 / W: (916) 933-5500

Email: simonmorris@jbiwater.com



1. SUMMARY

Evoqua Water Technologies LLC (Evoqua) proposes to furnish the equipment specified in this Quotation in accordance with the scope of supply described in this quotation and subject to the Clarifications/Exceptions and Standard Terms of Sale stated herein.

Addenda received:

The information in this quotation is confidential and/or proprietary and has been prepared solely for the recipient's use in considering the purchase of the equipment and/or services described herein. Transmission of all or any part of this information to others, or use by the recipient, for other purposes is expressly prohibited without Evoqua's prior written consent.

ITEM & DESCRIPTION	PRICE
Item A – One (1) new 72" Diameter Internalift® Screw Pump Body	\$925,000 USD
Item B – Removal & Installation Services (One Mobilization)	\$340,000 USD
Adder: Two mobilizations for removal and installation	\$ 60,000 USD

Evoqua's price includes only the specific items detailed in this quotation. Items not specifically identified herein are to be furnished by others. Please refer to the excluded items in Section 4 of this quotation for a list of items to be furnished by others.

A. OPTIONS: An order for items quoted as an extra cost option, if any, will be accepted only when included with the basic equipment order.

B. FREIGHT: Pricing is FOB shipping point with standard freight allowed to the job site. Our price does not include any costs for unloading, transporting on the site, phased shipments or storage.

C. QUOTATION VALIDITY: This quotation is budgetary.

D. START-UP SERVICES: Evoqua's pricing includes the services of a factory field service technician for checking the installed equipment and instruction of Owner's personnel. No additional trips beyond those listed here are included in Evoqua's scope.

Included, one trip, three (3) days on site, per pump for inspection of installed equipment, alignment checks, start-up services and operator training. Operator training is to take place during the start-up visit, unless noted otherwise. No additional separate trips for training purposes are included unless listed otherwise.

E. SERVICE MANUALS: Our pricing includes an electronic version of the operation and maintenance (O&M) manual as an Adobe PDF file format only. If requested, Evoqua will supply hard copies of the service manual at the customer's expense. Drawings will be supplied in an unchangeable PDF file

format only. The rights to the content of Evoqua O&M manuals and drawings belong solely to Evoqua and Evoqua reserves the right to make changes to content at any time.

F. PAYMENT AND PRICE TERMS: The terms of payment are net 30 in accordance with the following milestones:

Equipment Milestones

- 10% on order.
- 20% on drawing submittal delivery.
- 65% on shipment of equipment or offer to ship.
- 5% on startup of equipment or 120 days from final delivery, whichever occurs first.

Installation Services Milestones:

- 100% on Installation Completion (Start-up of Equipment)

G. CANCELLATION POLICY: If Evoqua is issued an order and the Buyer cancels or suspends its order for any reason other than Evoqua's breach, the Buyer shall promptly pay Evoqua for work performed prior to cancellation or suspension and any other costs incurred by Evoqua as a result of such cancellation or suspension. At a minimum, cancellation after executed contract will result in a cancellation fee of 10% of the total order value.

2. DRAWING AND SHIPPING INFORMATION (PRELIMINARY)

Evoqua will furnish shop drawing submittals and equipment per the following project schedule:

- Submittal Drawings: Within 14 to 16 weeks from the date of final agreement by both parties.
- Submittal Drawing Reviews/Approvals: Within 4 weeks from Evoqua's delivery of Submittal Drawings.
- Shipment of Equipment: Within 34 to 36 weeks after approval of Submittal Drawings.

Evoqua has provided typical standard times and shipment dates. Actual times will be provided upon receipt of a Purchase Order based upon current backlog. Evoqua will work closely with the General Contractor and/or Engineer to provide delivery dates to meet the overall project schedule as possible.

If Submittal Drawing Reviews/Approvals are not received by Evoqua in accordance with the project schedule noted above, Evoqua shall be entitled to a reasonable extension of the *Shipment of Equipment* times and/or a reasonable increase in the contract price to cover costs incurred because of Submittal Drawing Review/Approval delays unless the delay is the fault of Evoqua.

3. EQUIPMENT SCOPE

The following equipment and services are included in Evoqua's scope of work:

Item A:

One (1) 72" Diameter x 53' – 8" long Internallift Screw Pump, designed for a flow rate of 11,111 GPM at a pool-to-apex lift of 27.56'. The pump is to be installed at a 38-degree incline. The pump will include the following:

No.	Description	Quantity
1.	New pump body of A36 carbon steel construction, complete with two A36 carbon steel flight helixes and carbon steel drive shaft.	1
2.	New wear ring assembly with pilot blocks and saddle plates.	1
3.	New two-piece 304/304L stainless steel discharge splash baffle of 0.1875T material.	1
4.	New lower bearing assembly, to include 4 roller assemblies, two (2) roller carriages, sole plate and guard. Sole plate, guard and carriage assemblies to be painted carbon steel construction.	1
5.	New upper bearing assembly (will ship attached to pump body)	1
6.	Installation, Operation and Maintenance Manuals	1
7.	Painting and Surface Protection as described below	1

Item B: Removal and Installation Services

Evoqua Field installation crews would be onsite prior to the new pump arrival to begin preparation for removal of the existing pump and be ready to receive, offload and install new pump as it arrives.

Crane services, all tools, safety equipment, loading and unloading equipment is included in EWT field pricing. Hole watch included as pit is a confined space. Prevailing wages are included in installation cost.

- Removal of the existing pump system (pump disposal is by customer)
 - Remove any support necessary for pump removal from pit
 - Remove cover located below upper bearing
 - Remove coupling guard
 - Disconnect Para-flex coupling
 - After the pump has been dewatered, power is to be disconnected by customer.
 - Remove lower bearing guard
 - Remove nuts on the upper splash guard anchor bolts
 - Using the appropriate rigging to connect pump with crane
 - Remove the hold down bolts on the upper bearing housing
 - Remove the pump from pit with wear ring attached. Either load on truck for disposal or set pump on dunnage for future disposal by customer. (Truck and dunnage as well as pump disposal are the responsibility of the customer.)

- Remove the lower carriage, roller assembly and lower base plate from the pit.
- Remove existing grout from under the lower base plate.
- Clean the lower base plate and drive anchor bolts for reuse.

Installation of new pump and peripheral equipment (The new pump will ship from the factory complete with lower bearing and upper bearing assembly attached and will be installed per the Evoqua supplied Installation, Operation & Maintenance manual)

- The lower bearing base plate will be installed with carriages onto the lower pedestal
- Using the appropriate rigging the new pump will be placed into pit.
- Connect the upper bearing to drive sole plate.
- Install para-flex coupling between upper bearing and gear reducer
- Align coupling and pump system.
- Install upper splash guard and wear ring guard.
- Reconnect existing lubrication system.
- Power to be reconnected by customer.
- Rotate pump to confirm alignment
- Grout sole plates
- Start-up

Evoqua typical work schedule is 10 hours a day, 7 days a week until completed. If work schedule is restricted, Evoqua will revise estimate to meet any additional cost associated with schedule change.

Evoqua field services crews will be able to install the new pump in the pit location without having to shut-off or drain the pit as long as incoming flow remains at least 4 feet below the working area. Based on recently supplied photos of the project site this should not be an issue.

Evoqua's price is based on the following surface protection, unless stated otherwise in this quotation:

- A.** All exposed fabricated carbon steel or cast-iron components shall be near white blasted (SSPC-SP10) and prime coated with Tnemec Series 140 Pota-pox Epoxy Primer at 6 mils D.F.T. minimum. Color to be determined based on topcoat color selection.
- B.** All primed equipment will be final coated using Tnemec Series N69 Epoxy Coating at 6 mils D.F.T. minimum, for a final finished coat (primer & topcoat) of 12 mils D.F.T. minimum. Final coat color to be selected by owner at time of submittal from EWT color chart.
- C.** The pump tube exterior from the inlet end to the lower bearing wear ring shall be coated with Tnemec 46H-413 Tneme-Tar Coal Tar Epoxy.
- D.** Interior surfaces shall be near-white blast cleaned (SSPC-SP10) prior to fabrication and after fabrication/assembly completely coated using a two-pass, flow coat process with Tnemec Series 46-465 H.B. Tnemecol Coal Tar Epoxy at 8 mils minimum DFT, Color Black
- E.** Shafting and exposed machined surfaces: solvent wiping, followed by one (1) coat of Evoqua's standard shop preservative.
- F.** Wood, nonferrous materials, and galvanized surfaces: unpainted.
- G.** Drive units and controls: manufacturer's standard.

H. All stainless surfaces shall be cleaned in accordance with ASTM A380 standards

Touch-up and all additional coats shall be furnished and applied by others at the site.

Prices are based on paints and surface preparations as outlined in this quotation. In the event an alternate paint system is selected, purchaser's order must advise of its selection. Evoqua will, at its sole discretion, either adjust its price as necessary to comply or ship the material unpainted if compliance is not possible due to price considerations, application problems or environmental controls.

Evoqua does not guarantee primer's compatibility with purchaser's coating system unless approved by the coating system manufacturer. Primers will only protect for a minimal amount of time, usually thirty (30) days. Specific information should be obtained from the coating system manufacturer.

4. EXCLUDED ITEMS

The price provided by Evoqua includes only those items listed in this Quotation. The items listed below are excluded:

- Electrical, hydraulic, or pneumatic controls.
- Wiring of motors or controls, control panels, or panel supports.
- Piping, valves, wall sleeves, gates, drains, weirs, baffles.
- Floor grating, stairways, ladders, platforms, handrailing.
- Concrete, grout, mastic, sealing compounds, shims.
- Lubricants, grease piping, grease gun.
- Machinery or bearing supports, shims.
- Detail shop fabrication drawings.
- Tools or spare parts.
- Equipment offloading and installation of any kind.
- Modifications to existing equipment or structures.
- Supervisory services; laboratory, shop, or field testing.
- Underwriters Laboratory inspection of electrical controls.

5. CLARIFICATIONS/EXCEPTIONS

The equipment specified herein shall conform to the specification sections referenced in Section 1 of Evoqua's Quotation to the extent they are technically applicable to Evoqua's scope of supply as described in this Quotation and subject to the following clarifications:

Article, Section	Clarifications/Proposed Modifications
General	The scope of supply and pricing are based on Evoqua standard designs for flow and lift utilizing historical record drawings to provide drop-in replacement of the existing equipment. The scope does not include any civil design or site work for supporting concrete structure and/or structural calculations.
General	Any operator training if required will be provided during start-up services trips. No additional trips beyond those listed under start-up services are included in

	Evoqua's Scope. If additional trips are needed, they can be purchased at the rate as described in Additional Field Services below.
General	The Contractor is responsible for verifying dimensions of existing equipment at the time of submittals.
General	Evoqua standard discharge splash baffle is supplied. No additional vapor covers included. Small modifications for fit of guard to concrete structure may be required.
General	No special tools are required, nor supplied by Evoqua for this equipment.
General	No Performance, factory or field testing is included in Evoqua's scope of supply.
General	The estimated shipping weight of the screw pump body is 22,000 lbs. each.
General	The screw pumps are fabricated in the United States at Evoqua's manufacturing facility in Thomasville, GA.

6. ADDITIONAL FIELD SERVICES

Should the Purchaser feel that additional services will be required, they can be purchased from Evoqua. Additional services may be purchased at the per diem rate stated below.

Evoqua's price does not include service of a factory field service technician during the time of installation of the equipment items.

In the event Purchaser wishes to videotape the Evoqua field service personnel during start-up and/or field service, Purchaser must execute Evoqua's standard "Videotape Agreement" in which the Purchaser shall expressly waive any claim against Evoqua, for injury or damage caused by inaccuracies or errors in such videotape(s) and acknowledge that such videotaping is done by Purchaser at its sole risk.

TERMS GOVERNING FIELD SERVICES: Services of a factory field service technician to inspect installation and/or first operation of the products specified in the quotation can be furnished by Evoqua at the following rates:

- A.** Supervision or consultation of a process service technician within the continental limits of the United States: \$1,600 USD per eight (8) hour day plus expenses, Monday through Friday inclusive.
- B.** Supervision or inspection of a field service technician within the continental limits of the United States: \$1,400 USD per eight (8) hour day plus expenses, Monday through Friday inclusive. Overtime Monday through Friday and Saturday work is charged at time and one-half. Time worked on Sunday will be charged double time; time worked on U.S. Holidays will be charged triple time.
- C.** Traveling, living and incidental expenses at cost, including shipping charges on tools and other equipment which the factory field service technician has shipped to the construction site.
- D.** Travel time will be charged to and from Purchaser's construction site, and weekend or holiday travel request or required by Purchaser will be charged at the overtime rates.

- E. Rescheduling or cancellation of a field service trip once booked will incur the greater of either a \$1,700 USD cancellation or re-scheduling charge, or actual costs.

Rates shown above apply only to additional services performed within twelve (12) months from the date of Quotation. Additional services performed after twelve (12) months from the date of Quotation shall be subject to Evoqua's current rates at the time such service is provided. Except for the direct acts or omissions of the factory field service technician, the responsibility for the installation and/or first operation shall be Purchaser's. Evoqua will assume responsibility for workmen's compensation coverage of Evoqua employees only and will provide umbrella liability coverage during installation. All other insurance coverage and necessary materials to accomplish installation shall be provided by Purchaser.

Pump #1

Pump #2

Future
Pump #3





AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Review and Approval of the Annual Report for Development Impact Fees pertaining to City of Hanford Impact Fees for Parks, Circulation, Fire Protection, Police Protection, Storm Water System, Water System, Wastewater System, and Refuse/Recycling for fiscal year ending June 30, 2025.

RECOMMENDATION:

Recommendation:

That the City Council review and approve the Annual Report for Development Impact Fees pertaining to City of Hanford Impact Fees for Parks, Circulation, Fire Protection, Police Protection, Storm Water System, Water System, Wastewater System, and Refuse/Recycling for the fiscal year ending June 30, 2025.

Recommended Motion:

I move that the City Council approve the Annual Report for Development Impact Fees pertaining to City of Hanford Impact Fees for Parks, Circulation, Fire Protection, Police Protection, Storm Water System, Water System, Wastewater System, and Refuse/Recycling for the fiscal year ending June 30, 2025.

BACKGROUND:

California Government Code Section 66006 requires the city to annually review at a regular scheduled public meeting the types of fees, amounts of fees, the beginning and ending balances, interest, other income, annual expenditures and other matters concerning the above subject funds. All impact fees are included in this annual review. Additionally, a public notice of the availability of information and the time and place of the public meeting was issued in accordance.

The attached Development Impact Fee Annual Report for the Fiscal Year Ended June 30, 2025, summarizes the activity of these Impact Fee funds.

FISCAL IMPACT:

This report summarizes financial activity in fiscal year 2024/2025. There is no General Fund impact.

ATTACHMENTS:

1. DEVELOPMENT IMPACT FEE REPORT 2024-25



CITY OF HANFORD
DEVELOPMENT IMPACT FEE
REPORT

FY2024/2025

CITY OF HANFORD
Impact Fee Fund Summary
GC 66006
FY 2024-2025

Fund	Beginning Fund Balance	Impact Fees Collected	Interest Earned	Other Misc. Revenue, Credits, and Refunds	Total Revenue for Fiscal Year	Total Expenditures for Fiscal Year	Ending Fund Balance
Park	5,975,176	1,241,466	256,753	81,714	1,579,933	(9,764)	7,545,345
Circulation	9,368,825	1,589,005	376,324	117,318	2,082,647	(864,994)	10,586,478
Fire Protection	920,294	223,038	37,779	14,895	275,712	(9,755)	1,186,251
Police Protection	26,192	127,321	2,226	3,193	132,740	(6,655)	152,277
Storm Water	805,439	411,755	40,872	12,289	464,917	(125,046)	1,145,309
Water System	3,524,058	1,058,753	125,766	36,258	1,220,777	(1,717,457)	3,027,378
Wastewater System	4,656,621	1,135,203	201,221	64,156	1,400,581	(96,134)	5,961,068
Refuse/Recycle	372,256	230,661	19,258	6,369	256,288	(5,135)	623,410
	<u>25,648,861</u>	<u>6,017,202</u>	<u>1,060,200</u>	<u>336,193</u>	<u>7,413,595</u>	<u>(2,834,939)</u>	<u>30,227,517</u>

CITY OF HANFORD
Public Improvement Summary
GC 66006
FY 2024-2025

CIP #		Expense	% of Total Cost of Improv. Funded from Impact Fees	Approx. date to commence (construction), if funds available to complete project
	Parks			
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	2,927		
	Circulation			
820640	12TH AV WID/SPRINGCREST-SW	3,018	100%	ONGOING
820644	TRAF SIGNAL/12TH AV TO HUME	5,512	80%	ONGOING
822645	9TH AVE & LACEY SIGNAL	182	94%	COMPLETED
823619	LACEY WIDEN/RECON/10TH-SIERRA	82,217	13%	ONGOING
825610	T865-1 WATER MAIN & ST IMP	194,946	18%	COMPLETED
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
825615	T928-3 WATER MAIN & ST IMP	168,423	49%	COMPLETED
825616	T928-4 ST IMP REIMB	136,013	100%	COMPLETED
825617	TRAFFIC IMPACT STUDY	6,564	100%	ONGOING
825618	9TH AVE & GRV L ROUNDABOUT PRJ	38,466	12%	ONGOING
825619	T922-2 ST IMP & WTR MAIN REIMB	178,184	38%	COMPLETED
	Sub-Total	816,451		
	Fire Protection*			
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	2,927		
	Police Protection*			
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	2,927		
	Storm Water*			
825611	UTILITY MASTER PLANS UPDATE	106,039	43%	ONGOING
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	108,966		
	Water System*			
825610	T865-1 WATER MAIN & ST IMP	1,161,568	82%	COMPLETED
825611	UTILITY MASTER PLANS UPDATE	65,640	27%	ONGOING
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
825615	T928-3 WATER MAIN & ST IMP	175,232	51%	COMPLETED
825619	T922-2 ST IMP & WTR MAIN REIMB	296,710	63%	COMPLETED
	Sub-Total	1,702,078		
	Wastewater System*			
825611	UTILITY MASTER PLANS UPDATE	74,632	30%	ONGOING
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	77,559		
	Refuse/Recycling			
825612	CITY'S DEV IMPACT FEES UPDATE	2,927	13%	ONGOING
	Sub-Total	2,927		
	Grand Total	2,716,762		

DEVELOPMENT IMPACT FEES

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT		
	FIRE FEE PER UNIT	POLICE FEE PER UNIT	WATER FEE PER UNIT
Low Density Residential	\$646.74	\$350.95	\$2,938.09
Medium Density Residential	\$363.55	\$518.94	\$1,642.44
High Density Residential	\$182.66	\$168.31	\$994.41
Neighborhood Commercial	\$0.54	\$0.72	\$1.25
Regional Commercial	\$0.45	\$0.31	\$1.10
Service Commercial	\$0.68	\$0.10	\$1.51
Highway Commercial	\$0.54	\$0.24	\$1.25
Office Residential	\$0.23	\$0.43	\$1.35
Office	\$0.25	\$0.26	\$0.87
Neighborhood Mixed Use	\$0.54	\$0.69	\$1.57
Corridor Mixed Use	\$0.54	\$0.47	\$1.41
Downtown Mixed Use	\$0.09	\$0.41	\$0.30
Light Industrial	\$0.16	\$0.01	\$1.76
Heavy Industrial	\$0.16	\$0.01	\$1.79
Open Space	\$0.00	\$0.00	\$0.00
Public Facilities	\$0.06	\$0.09	\$1.51
Educational Facilities	\$0.00	\$0.00	\$0.79
LAND USE CATEGORY	WASTEWATER PER UNIT	PARKS FEE PER UNIT	STORM DRAIN PER ACRE
Low Density Residential	\$2,516.20	\$3,243.55	\$2,859.66
Medium Density Residential	\$2,014.22	\$2,904.84	\$3,145.62
High Density Residential	\$1,836.54	\$2,566.11	\$3,431.57
Neighborhood Commercial	\$0.85	\$0.00	\$5,147.38
Regional Commercial	\$0.88	\$0.00	\$5,147.38
Service Commercial	\$0.86	\$0.00	\$5,147.38
Highway Commercial	\$0.85	\$0.00	\$5,147.38
Office Residential	\$1.82	\$0.00	\$3,431.57
Office	\$0.86	\$0.00	\$5,147.38
Neighborhood Mixed Use	\$1.66	\$0.00	\$5,147.38
Corridor Mixed Use	\$1.19	\$0.00	\$5,147.38
Downtown Mixed Use	\$0.52	\$0.00	\$4,115.88

DEVELOPMENT IMPACT FEES

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT		
LAND USE CATEGORY	WASTEWATER PER UNIT	PARKS FEE PER UNIT	STORM DRAIN PER ACRE
Light Industrial	\$0.98	\$0.00	\$4,575.44
Heavy Industrial	\$1.13	\$0.00	\$4,575.44
Open Space	\$0.00	\$0.00	\$0.00
Public Facilities	\$0.86	\$0.00	\$4,003.51
Educational Facilities	\$0.53	\$0.00	\$4,003.51

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT
Water and Wastewater Impact Analysis	
Hydraulic modeling to identify utility impacts. Estimate based fee	Actual City and/or Consultant time and materials plus a 10% admin fee
Traffic Impact Analysis Peer Review	
Estimate based fee	Actual City and/or Consultant time and materials plus a 10% admin fee
Developer Agreements	
Estimate based fee	Actual City and/or Consultant time and materials plus a 10% admin fee
Inspection Fees Subdivisions	
Initial deposit of 1% of initial estimated construction cost of all improvements as prepared by developer's engineers. Payment due prior to inspection of improvements. The deposit is to be replenished once 25% of funds remaining.	Actual City and/or Consultant cost for construction inspection(s) and/or other construction support services plus a 10% admin fee
Inspection Final Fee	The actual City and/or consultant cost of improvement inspections plus a 10% admin fee

*Fee for residential uses is per dwelling unit. Fee for other uses is per building square foot.

*Wastewater treatment portion of fee is based on standard household strength waste of 200 MG/L B.O.D. and 200 MG/L S.S. and 300 gal./day flow rate

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT
LAND USE CATEGORY	REFUSE FEES PER UNIT
Residential Container/Equip	\$585.44
Commercial	
Per No. of 1 Cubic Yard Dumpsters	\$1,026.03
Per No. of 2 Cubic Yard Dumpsters	\$1,291.59
Per No. of 3 Cubic Yard Dumpsters	\$1,376.09
Per No. of 4 Cubic Yard Dumpsters	\$1,750.28
Per No. of 6 Cubic Yard Dumpsters	TBD

DEVELOPMENT IMPACT FEES

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT	
LAND USE CATEGORY	CIRCULATION FEES PER UNIT	
Single-Family Residential	\$4,059.65	Dwelling Unit
Multi-Family Residential	\$2,850.66	Dwelling Unit
Senior Residential/Assisted Living	\$1,476.23	Dwelling Unit
Hotel/Motel (per room)	\$2,584.33	Room
Retail (<100KSF) unless specifically listed below	\$11,834.53	1,000 Sq Ft
Retail (>100KSF)	\$8,936.76	1,000 Sq Ft
Convenience Store- Without Gas Station	\$107,121.20	1,000 Sq Ft
Gas Station- With or Without Convenience Store	\$15,658.80	Fueling Position
Motor Vehicle Sales, Minor and Major Repair	\$2,241.97	1,000 Sq Ft
Restaurant- No Drive-thru	\$22,890.04	1,000 Sq Ft
Restaurant with Drive-thru- Stand-alone	\$104,617.25	1,000 Sq Ft
Restaurant with Drive-thru Within a Shopping Center	\$28,125.96	1,000 Sq Ft
General Office/Bank	\$5,036.99	1,000 Sq Ft
Medical/Dental Office	\$10,188.67	1,000 Sq Ft
Government	\$3,084.14	1,000 Sq Ft
Industrial/Service Commercial	\$2,027.33	1,000 Sq Ft
Warehouse/Distribution < 100,000 sq ft	\$1,672.23	1,000 Sq Ft
Warehouse/Distribution > 100,000 sq ft	\$804.19	1,000 Sq Ft
Mini Storage > 100,000 sq ft	\$804.19	1,000 Sq Ft
Religious Institution or Public Facility	\$2,190.41	1,000 Sq Ft
Other uses option	\$393.11	Trip
TYPE OF FEE	DEVELOPMENT FEE FOR SINGLE FAMILY RESIDENCE	
Fire, Police, Water, Wastewater, Parks	\$9,695.53	
Circulation	\$4,059.65	
Storm Drainage	\$2,859.66	
Refuse	\$585.44	
Total	\$17,200.28	
SANITARY SEWER AREA	BENEFIT DISTRICT FEE PER ACRE	
9th Ave Area of Benefit District (10th Ave to Hwy 43)		
Area generally south of Hanford-Armona Road	\$1,006.49	
Area located Between Hanford-Armona Rd and Lacey Blvd	\$1,496.18	
Areal located between Lacey Blvd and Grangeville Blvd	\$2,254.01	
Area located between Grangeville Blvd and Hwy 43	\$3,108.04	
12th Ave Area of Benefit District (11-1/2 Ave to 13th Ave)		
Area generally south of Hanford-Armona Road	\$695.65	
Area located Between Hanford-Armona Rd and Lacey Blvd	\$1,073.83	
Area located between Lacey Blvd and Grangeville Blvd	\$1,460.00	
Area located between Grangeville Blvd and Fargo Ave	\$1,939.91	
Area located between Fargo Ave and Flint Ave	\$2,685.81	

DEVELOPMENT IMPACT FEES

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT	
IMPACT FEE CREDITS FROM WATER, WASTEWATER AND STORM DRAINAGE IMPACT FEES		
ITEM	CREDIT PER UNIT	UNIT
Water:		
8" Pipeline	\$78.47	Lineal Foot
12" Pipeline	\$209.12	Lineal Foot
18" Pipeline	\$253.82	Lineal Foot
Groundwater Well (1,500 gpm)	\$1,448,824.65	Each
Pump Station (3 @ 3,100 gpm)	\$4,831,993.46	Each
Pump Station (4 @ 1,400 gpm)	\$3,305,529.77	Each
Storage Tank (1.5 MG)	\$4,128,229.07	Each
Land for Storage Tank or Well	\$48,283.73	Acre
Wastewater:		
8" Gravity Main	\$214.86	Lineal Foot
12" Gravity Main	\$363.98	Lineal Foot
15" Gravity Main	\$381.54	Lineal Foot
18" Gravity Main	\$411.87	Lineal Foot
21" Gravity Main	\$446.98	Lineal Foot
24" Gravity Main	\$464.55	Lineal Foot
27" Gravity Main	\$536.39	Lineal Foot
30" Gravity Main	\$630.58	Lineal Foot
36" Gravity Main	\$783.82	Lineal Foot
18" Force Main	\$367.42	Lineal Foot
Lift Station	\$1,669.16	GPM
Storm Drain:		
12" Pipeline	\$115.88	Lineal Foot
21" Pipeline	\$265.01	Lineal Foot
24" Pipeline	\$312.89	Lineal Foot
30" Pipeline	\$384.72	Lineal Foot
36" Pipeline	\$456.57	Lineal Foot
42" Pipeline	\$528.40	Lineal Foot
48" Pipeline	\$624.19	Lineal Foot
60" Pipeline	\$719.97	Lineal Foot
96" Pipeline	\$1,224.42	Lineal Foot
Retention Basin (0 to 5 acre feet)	\$39,882.46	Acre Foot
Retention Basin (Over 5 to 10 acre feet)	\$23,810.47	Acre Foot
Retention Basin (Over 10 to 20 acre feet)	\$13,549.43	Acre Foot
Retention Basin (Over 20 acre feet)	\$8,227.74	Acre Foot

DEVELOPMENT IMPACT FEES

FEE NAME/DESCRIPTION OF SERVICE	FEE AMOUNT	
IMPACT FEE CREDITS FROM CIRCULATION AND PARKS IMPACT FEE ACCOUNTS		
ITEM	CREDIT PER UNIT	UNIT
Circulation- Arterial and Major Arterial Street		
Median Curb (both sides)	\$24.14	Lineal Foot
Median Concrete (16' wide)	\$193.14	Lineal Foot
Pavement (one side- 22' wide)	\$96.07	Lineal Foot
Right of Way in Exceeding 42' Wide Half Street	\$2.49	Square Foot
Circulation- Collection Street		
Pavement (one side- 18' wide)	\$68.51	Lineal Foot
Circulation- Street Intersections		
Traffic Signal	\$482,837.34	Each
Intersection Improvements (full)	\$482,837.34	Each
Parks- Must be Identified in General Plan		
Park Improvements	\$222,413.17	Acre
Land for Park	\$108,638.40	Acre



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025	AGENDA SECTION: PUBLIC HEARING
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SUBJECT:

Community Development: Adoption of the 2025 California Building Standards Code (Title 24) and Amendment to Title 15 of the Hanford Municipal Code.

RECOMMENDATION:

Recommendation:

Staff recommends that the City Council:

1. Introduce and waive the first reading of Ordinance No. 25-12, adopting the 2025 California Building Standards Code (Title 24, Parts 1–12), including Part 7 – California Wildland-Urban Interface Code (CWUIC) and Amendment to Title 15 of the Hanford Municipal Code.
2. Continue the public hearing for this item to December 16, 2025, consistent with Government Code Section 50022.3.

Recommended Motion:

1. I move to introduce and waive the first reading of Ordinance 25-12, adopting the 2025 California Building Standards Code (Title 24, Parts 1–12), including Part 7 – California Wildland-Urban Interface Code (CWUIC) and Amendment to Title 15 of the Hanford Municipal Code.
2. I move to continue the public hearing to December 16, 2025, consistent with Government Code. Section 50022.3.

BACKGROUND:

The State of California updates the California Building Standards Code every three years. The 2025 Edition was adopted by the California Building Standards Commission on July 1, 2025, and becomes effective statewide on January 1, 2026. Local jurisdictions must adopt the updated code and any justified amendments.

The proposed ordinance:

1. Adopts the 2025 California Building Standards Code, including:
 - Part 1 – Administrative Code
 - Part 2 – California Building Code

- Part 2.5 – California Residential Code
- Part 3 – California Electrical Code
- Part 4 – California Mechanical Code
- Part 5 – California Plumbing Code
- Part 6 – California Energy Code
- Part 7 – California Wildland-Urban Interface Code (CWUIC)
- Part 8 – California Historical Building Code
- Part 9 – California Fire Code
- Part 10 – Existing Building Code
- Part 11 – CALGreen
- Part 12 – Reference Standards Code

2. Repeals prior code adoption ordinances where they conflict.

3. Maintains all local amendments previously adopted.

4. Uses a consolidated adoption format for clarity and simplicity.

ENVIRONMENTAL REVIEW:

The proposed zone text amendment is exempt under Section 15061(b) (3) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

PUBLIC COMMENT:

Noticing of the project was published in the newspaper on November 21, 2025, pursuant to the requirements of Government Code. Section 50022.3.

No comments have been received as of the date of preparation of this report.

Continuation Request: In accordance with Section 50022.3 of the California Government Code, adoption of the Codes by reference with local amendments requires that the City Council introduce the proposed Ordinances and schedule a time and place for a public hearing to consider whether or not to adopt the Codes, as amended. Accordingly, it is requested that the City Council, by motion, continue this public hearing to December 16, 2025.

STAFF RECOMMENDATION:

Staff recommends that the City Council:

1. Introduce and waive the first reading of Ordinance No. 25-12, adopting the 2025 California Building Standards Code (Title 24, Parts 1–12), including Part 7 – California Wildland-Urban Interface Code (CWUIC) and Amendment to Title 15 of the Hanford Municipal Code.
2. Continue the public hearing for this item to December 16, 2025, consistent with Government Code Section 50022.3.

FISCAL IMPACT:

Allocation for expenses related to the new code adoption has been budgeted under Building Safety Special Department Expense account.

ATTACHMENTS:

1. Ordinanance 25-12

ORDINANCE NO. 25-12

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HANFORD

ADOPTING BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE (TITLE 24)

AND AMENDING TITLE 15 OF THE HANFORD MUNICIPAL CODE

SECTION 1. PURPOSE AND INTENT

The purpose of this Ordinance is to adopt by reference the 2025 California Building Standards Code, Title 24, Parts 1 through 12, including Part 7 – California Wildland-Urban Interface Code (CWUIC), and to amend Title 15 of the Hanford Municipal Code to incorporate the updated codes along with the City’s existing local amendments, modifications, and additions necessary due to local climatic, geological, and topographical conditions.

SECTION 2. REPEAL OF PRIOR ADOPTION ORDINANCE

Effective January 1, 2026, Ordinance Nos. 17-09 through 17-15, and any ordinance adopting earlier editions of the California Building Standards Code, are repealed to the extent they conflict with this Ordinance. Administrative provisions not tied to code adoption remain in effect.

SECTION 3. ADOPTION OF THE 2025 CALIFORNIA BUILDING STANDARDS CODE

The City of Hanford adopts by reference the 2025 California Building Standards Code, Title 24, Parts 1, 2, 2.5, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12. Copies shall be kept on file with the City Clerk and the Building Division for public inspection.

SECTION 4. EXPRESS FINDINGS

The City Council finds that amendments to the 2025 California Building Standards Code are justified based on local climatic, geological, and topographical conditions in accordance with Health and Safety Code Sections 17958.5 and 17958.7. All findings previously adopted in 2016 are reaffirmed and updated to reflect the 2025 code cycle.

SECTION 5. LOCAL MODIFICATIONS TO THE 2025 CALIFORNIA FIRE CODE

The following sections of the 2025 California Fire Code (Part 9) are amended:

1. Section 507.1 – Required hydrants must be fully operable prior to construction. Portable tanks do not satisfy required fire flow.
2. Section 906.1 – Minimum fire extinguisher rating shall be 2A:10BC unless otherwise authorized.
3. Section 903.4 – All automatic sprinkler and fire detection systems shall be monitored by a UL-listed central station.

SECTION 6. LOCAL ADDITIONS

The following appendices and sections of the 2025 California Building Standards Code are adopted:

- CBC Appendices C, F, and I
- CEBC Section 409.2 – Moving Permits
- CRC Appendix J – Existing Buildings and Structures
- CPC Appendix C – Alternate Plumbing Systems

SECTION 7. CONFORMING AMENDMENTS

Title 15 adoption sections for Building, Electrical, Fire, Mechanical, and Plumbing Codes are updated to reference the 2025 editions. Administrative provisions relating to licensing, permit fees, enforcement, liability, and penalties remain unchanged.

SECTION 8. SEVERABILITY

If any portion of this Ordinance is found invalid, the remainder shall continue in full force and effect.

SECTION 9. EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days after its passage, and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage

SECTION 10. CERTIFICATION

The City Clerk shall certify and publish this Ordinance as required by law.

APPROVED this ____ day of _____, 2025.

Mayor of the City of Hanford

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Proposed changes to the Hanford Municipal Code regarding illegal fireworks, definitions, and application of administrative citation fines.

RECOMMENDATION:

Recommendation: Staff recommends that the City Council waive the first reading of and pass Ordinance 25-11 to a second reading for purposes of adoption.

Recommended Motion: I move that the Council waive the first reading of and pass Ordinance 25-11 to a second reading for purposes of adoption.

BACKGROUND:

Over the past 5 years the City of Hanford has experienced a significant increase in illegal fireworks activity. This activity consists of confiscated pre-sale illegal fireworks taken off of the streets as well as an increase in the use of illegal fireworks within and adjacent to the city limits on and around July 4th each year. This marked increase has negatively impacted the public in terms of fire losses in residential and commercial property, as well as causing strain on the Firefighting and Law Enforcement resources that protect the City of Hanford.

In September of 2024, staff researched best practices in several areas to address this problem and over the next year beta-tested several methods to address the growing issue. Once these beta tests were completed, staff compiled the results to formulate a comprehensive approach to the issues. In September of 2025, staff presented these findings to Council in study sessions as well as in public meetings to propose 3 options to address the issues. City Council opted to implement the "It's Not Worth It Campaign." This campaign increases staffing and funding for both Fire and Police resources on the days immediately before the 4th of July, as well as changes Municipal Code language to bolster compliance for an "It's Not Worth It Campaign". The increase in staffing and funding for both Fire and Law Enforcement would occur only over the 3-day period, beginning on July 3rd through July 5th each year.

To improve the City's (Fire Department's) ability to identify and hold accountable those responsible for selling, possessing, or using dangerous or illegal fireworks, the City Council unanimously approved two measures as part of the "It's Not Worth It" campaign: directing that a Hanford Municipal Code amendment be prepared to clarify that each illegal fireworks device is a separate offense and authorizing the use of drones to identify problem areas within the city.

The proposed Ordinance accompanying this staff report addresses the issue described above and clarifies existing fireworks provisions. The proposed Municipal Code amendment will result in the levying of a separate fine for **each** dangerous fireworks device possessed by a person. For example, if a person is caught in possession of five (5) dangerous fireworks devices, the violator will receive a citation with five (5) corresponding fines.

A separate resolution will be presented to the City Council in the future regarding fireworks fine amounts. The resolution will establish a limit on total fines that may be imposed upon a person per day to ensure consistency with the 8th Amendment of the U.S. Constitution, which prohibits excessive fines.

These changes are necessary and have been well vetted and supported by the unanimous vote of the Hanford City Council all in an effort to create an “It’s not worth it” answer to the City of Hanford’s growing Illegal and Dangerous Fireworks issues.

FISCAL IMPACT:

These changes have No fiscal impact on the current adopted budget.

ATTACHMENTS:

1. 2025.11.20 Fireworks Ordinance Amendment (1)

ORDINANCE NO. 25-11

**AN ORDINANCE OF THE CITY OF HANFORD AMENDING HANFORD MUNICIPAL
CODE CHAPTER 8.11 RELATING TO DANGEROUS FIREWORKS AND ILLEGAL
FIREWORKS ACTIVITIES**

The City Council of the City of Hanford does ordain as follows:

Section 1: Hanford Municipal Code Chapter 8.11 contains regulations regarding dangerous fireworks and illegal fireworks activities.

Section 2: The regulations contained in Chapter 8.11 were adopted many years ago, and the Council has determined that the enforcement provisions of the chapter needs update.

Section 3: Accordingly, Hanford Municipal Code Section 8.11.070.C.1. is hereby rescinded and restated as show in the attached Exhibit “A,” which is incorporated herein by reference.

Section 4: This ordinance shall take effect thirty (30) days after its passage and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on _____, 2025, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

ATTEST:

Travis
Paden

MAYOR of the City of Hanford

NATALIE CORRAL
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the 2nd day of December 2025, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the day ____ of _____, 2025.

NATALIE CORRAL
CITY CLERK

Exhibit “A”

Hanford Municipal Code Section 8.11.070.C.1. is hereby amended to state:

Administrative Remedies. In addition to any other remedy available at law, an administrative citation may be issued to:

(i) Any person or entity who:

(a) possesses, uses, stores, sells and/or displays dangerous fireworks;

(b) possesses, uses, sells and/or displays safe and sane fireworks on or at dates, times, or locations other than those permitted; or

(c) otherwise engages in illegal fireworks activities or violates this chapter;

and

(ii) Any responsible person.

With respect to dangerous fireworks, the imposition of administrative fines under this chapter will, however, be limited to the possession, use, sale, and/or display of twenty-five (25) pounds or less of dangerous fireworks.

The possession, use, storage, sale, or display of a single dangerous fireworks device constitutes a distinct violation of this chapter, and each violation shall be subject to a separate administrative fine. For example (and for purposes of illustration only), if, at the time of citation issuance, a person is found to be in possession of five (5) dangerous fireworks devices, the violator shall be cited for five (5) distinct violations of this chapter, and each of the five (5) violations will be subject to a separate administrative fine.

Similarly, the prohibited possession, use, sale, or display of a single safe and sane fireworks device constitutes a distinct violation of this chapter, and each such violation shall be subject to a separate administrative fine.

1. Issuance of Citation.

a. Whenever the city's fire chief, police chief, or a designee of either determines that a violation of this chapter has occurred, the fire chief, the police chief, or a designee of either shall have the authority to issue an administrative citation to the violator and other responsible person.

b. Each administrative citation shall contain the following information:

i. The date of the violation or, if the date of the violation is unknown, then the date the violation is identified;

- [ii.](#) The address or a definite description of the location where the violation occurred;
- [iii.](#) The section of this chapter violated and a description of each violation;
- [iv.](#) The amount of the fine for each violation;
- [v.](#) A description of the fine payment process, including a description of the time within which and the place to which the fine shall be paid;
- [vi.](#) An order prohibiting the continuation or repeated occurrence of the code violation described in the administrative citation;
- [vii.](#) A description of the administrative citation review process, including the time within which the administrative citation may be contested and the place from which a request for hearing form to contest the administrative citation may be obtained; and
- [viii.](#) The name and signature of the individual issuing the citation.



AGENDA STAFF REPORT

MEETING DATE: 12/2/2025

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Direction on Advertising Planning Commission Vacancies and Appointment Procedures

RECOMMENDATION:

Recommendation: Provide direction to staff on the number of Planning Commission vacancies to advertise and the selection process for Planning Commissioner appointments in January 2026.

BACKGROUND:

The City of Hanford currently anticipates up to three Planning Commission vacancies due to a recent resignation, a potential vacancy related to attendance, and one expiring term.

1. Resignation

Commissioner Richard Douglas submitted his resignation, creating one vacant seat. Commissioner Douglas served several terms diligently on the Planning Commission. He has offered to continue serving until the City Council appoints a replacement, consistent with Hanford Municipal Code (HMC) § 2.20.030, which requires vacancies to be noticed and filled by mayoral appointment with Council approval.

2. Possible Vacancy Due to Attendance

Alternate Commissioner Marez has not formally resigned; however, his attendance record may meet the threshold for removal under the Hanford Municipal Code. HMC § 2.20.030 and the City's attendance policy provide that Commission members:

"Serve at the pleasure of the City Council and may be removed for cause or no cause. Members may be removed by the City Council for cause for various reasons, including three consecutive absences or attendance at less than 30% of meetings held over a 12-month period, unless extenuating circumstances apply and are noted for the record."

Alternate Commissioner Marez attended 41% of Planning Commission meetings in 2025 and has missed three consecutive meetings, which may constitute cause for removal by the City Council. Commissioner Marez has indicated that changes in his work schedule have made it difficult for him to attend meetings. If removed, this would create a second vacancy.

3. Expiring Term

Commissioner Garry Curtis's term expires on December 31, 2025. Commissioner Curtis is eligible for reappointment to a second term. Under HMC § 2.20.040, the Mayor may reappoint a commissioner to a new term in January, subject to Council approval. The Mayor, with approval of Council, may

reappoint Commissioner Curtis or direct staff to advertise the position and solicit applications.

HMC § 2.20.030 establishes the following requirements for commission appointments:

- Members are appointed by the Mayor with approval of the City Council
- Appointments to fill expiring terms may occur at the first Council meeting in January
- Vacancies due to resignation or other cause must be filled at the earliest possible date
- All vacancies must be advertised so that any interested resident may apply
- City residency is required

In preparation for January appointments, staff seeks Council direction on the following:

1. Number of Vacancies to Advertise

- Advertise one vacancy (Douglas only),
- Advertise two vacancies (Douglas + Marez (Alternate)), or
- Advertise three vacancies (Douglas + Marez (Alternate) + Curtis term expiration).

2. Selection Process

- Council may conduct applicant interviews at a Special Meeting, during which the Council may evaluate all qualified applicants and make final appointments at a subsequent Regular Meeting, consistent with standard Council procedures
- Whether the commissioner eligible for reappointment must submit an application and/or participate in the interview process

Staff will implement Council direction and prepare the January appointment process accordingly.

FISCAL IMPACT:

No Fiscal Impact

ATTACHMENTS:

None

Council Future Agenda Items				
Originated Date	Item	Originator	Staff Lead	Date Estimate
9/16/2025	Wastewater Treatment Facility	Utilities and Engineering	Frank Senteno	12/16/2025
11/26/2025	Civic Center Area/Downtown Crow Abatement Program with Main Street Hanford for 2026	City Manager	Chris Tavarez	12/16/2025
11/26/2025	Main Street Hanford Annual Report	City Manager	Chris Tavarez	1/20/2026
11/4/2025	Artificial Intelligence Policy Discussion	City Council	Chris Tavarez	TBD
11/18/2025	RFP for City Attorney Services	City Council	Chris Tavarez	2027