



Parks & Recreation Commission Meeting Agenda

October 13, 2025
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

INVOCATION :

LED BY COMMISSIONER RODRIGUEZ

FLAG SALUTE:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the August 11, 2025 Meeting Minutes

DIVISION UPDATES:

- A. Parks Resource Officer Annual Updates
- B. Sports Complex Updates
- C. Parks Updates
- D. Marketing/Sponsorship Updates
- E. Events and Programs Updates
- F. Directors Updates

GENERAL BUSINESS:

- A. Tree Removal Request - 605 S. Irwin St

FUTURE AGENDA ITEMS:

ADJOURNMENT:



AGENDA STAFF REPORT

MEETING DATE: 10/13/2025

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval of the August 11, 2025 Meeting Minutes

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Parks & Rec Commission Minutes - August 11, 2025



**Parks & Recreation Commission Regular Meeting
Minutes**

**August 11, 2025 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Chair Blackwell called the meeting to order at 5:30 PM.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell Parks and Recreation Commissioner Santiago Rodrigez	

FLAG SALUTE:

Chair Blackwell led the flag salute.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

None

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of July 14, 2025 Meeting Minutes - Corrected

Motion to Approve

RESULT: Passed (UNANIMOUS)
MOVER: Parks and Recreation Commissioner Gregory Kelley
SECONDER: Parks and Recreation Commissioner Joseph Castaneda
AYES: Joseph Castaneda, Carolyn Hudgins, Gregory Kelley, Judy Scott, Sheldon Blackwell, Santiago Rodrigez

DIVISION UPDATES:

A. Sports Complex Updates

Sports Coordinator Austin Payne gave a breakdown of the recent softball tournaments and the recreation adult league.

B. Parks Updates

Parks Updates by Parks Manager Levi Winebrenner

- Projects/ Updates:
- Base duties
- Backflow replacements Downtown
- Carnegie mulch
- PAL building weed abatement
- YAC construction – Anomalies
- Softball Pump progress
- Plans Upcoming:
- Base duties

July 12

YAC Complex – All three parts

Parking lot planters, fence lines, tree work

August 9 Airport clean up

Clean up the wash station

Open spaces around hangers

Cleared runway lights buffers

Next Event: Sept 13 – Location TDB

Park of the Month

Skate Park Plunge

- 1.8 Acres – Pool complex, Skate Park and Parking, 17 trees & landscaping
- Seasonal Pool usage, year-round skate park usage
- Weekly Visits
- 50-100 off season, 400-900 summer
- Improvements/ Issues
- Major renovation 10 yrs
- Slide pending repairs – possibly this next offseason
- Leak pending repair
- Skate Park fence reno 2 yrs ago

C. Recreation Updates

Recreation Manager Adam Ramos provided the recreation updates.

Plunge

- Over 13K community members visited the Plunge this season.
- Private Party Rentals for August: all weekends sold out.
- 250 Children completed swim lessons: Ages 3-12
- 85 Active Lap Swimmers
- 3 Successful Movies at the Plunge Events Averaging over 200+ people in attendance per movie.
- Upgrades to facilities: iron rod fencing was repaired, chemical expenses decreased, new eye wash station replaced, new Plunge mural, updated signage throughout facility, iron rod fencing painted, added 20+ new deck lounge chairs for customers.

Summer Camp

- August enrollment sold out
- 428 new children enrolled, with over 85 children attending from other areas.

D. Director's Updates

Directors Updates were given by Director Brad Alber

Department Reorganization Updates

- Heroes Park Design – Currently at 70% of design. Ongoing environmental studies. Groundbreaking scheduled for June 2026.
- Urban and Community Forestry Grant – The tree inventory has been completed and under review. The On-Call Arborist RFQ will be released this week. Tree planting will begin in October.
- The Plunge – Staff will present a study session to the Council on September 16th regarding the Plunge repairs, improvements, and long-range evaluation. Staff will seek approval of urgent repairs to the leaking circulation pipes, completion of repairs to the slide and slide pool, and assessment and recommended repairs to the mechanical room.
- Hanford Softball Complex – In October, staff will present the current tournament fee structure, concession operations, and the 2/3 renovated fields at Hanford HS.
- Park Resource Officer Program – During the October 13th Commission meeting, HPD will provide an annual report on the Park Resource Officer Program including calls for service, violations, arrests, and safety concerns.

There was discussion.

FUTURE AGENDA ITEMS:

Commissioner Kelley requested Parks Resource Officer crime reports/leash laws.

ADJOURNMENT:

Chair Blackwell adjourned the meeting at 6:38 PM.



AGENDA STAFF REPORT

MEETING DATE: 10/13/2025

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Parks Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Parks updates 10.25



HANFORD

CALIFORNIA

PARKS MONTHLY UPDATE

Parks And Recreation Commission October 2025

Updates

- **Projects/ Updates:**

- Base duties
- Renaissance Fair Fencing
- Soccom close out
- Hidden Valley Slide Replacement

Plans Upcoming:

- Winter Wonderland - Plan and set up
- Splash Pad - Shutdown and Winterize



Helping Hands 2025

Sept 13 – Freedom Park

- Fitness court softfall top off
- String trimming
- Shelter clean up
- Deep clean play structure

October Centennial Park

- Painting
- Fibar Top-Off
- General Park Cleanup

**November Civic Park –Winter
Wonderland 11/8/2025**



Park of the Month

Hidden Valley Park

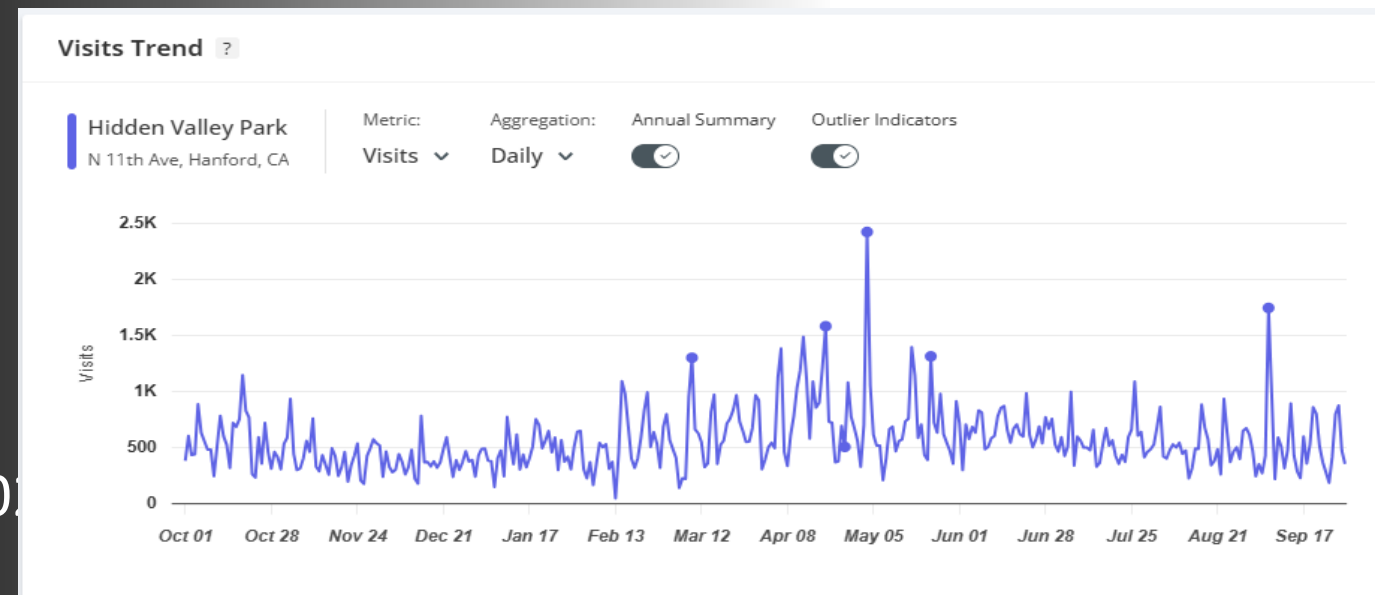
- 18 Acres – Passive & active uses
- Splash Pad, beach Volleyball, Shelters, Playground
- Pond, Dog Park, Disc Golf, Fitness Court

Visits

- 205k per year, 561+ per day average
- 76k unique visitors
- 51-minute dwell time

Improvements/ Issues

- Fitness court in 2023
- Events like Catfish Crawl, September 20
- Disc Golf course



Questions or Comments?





AGENDA STAFF REPORT

MEETING DATE: 10/13/2025

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Tree Removal Request - 605 S. Irwin St

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. heritage tree removal 605 Irwin
2. Letter to City of Hanford
3. 2 site plan



Heritage Tree Removal 605 Irwin

Levi Winebrenner
Parks Manager

COORDINATE EXTENT OF NEW CONCRETE AREA W/ ADJACENT PROPERTY OWNER AND ENSURE PROPER DRAINAGE

(E) OAK TREE TO BE REMOVED FOR SOLAR SHADE INSTALLATION

EXISTING STORAGE

(2) SHORT TERM BICYCLE RACK

ENCLOSURE FOR REFUSE CANS CHAINLINK FENCE W/ SLATS

INSTALL U/G CONDUITS ON-SITE AND PULLBOX IN EXTERIOR WALL FOR FUTURE USE. COORD W/ OWNER

DASHED LINE INDICATES FUTURE SOLAR SHADE PARKING AREA



10'

16'

2'-6"

9'

9'

WOOD FENCE

Factors to think about when making this decision:

- **This location and tree were previously approved for pruning/maintenance at the July meeting.**
- **A change in the construction plans is incompatible with preserving the tree.**
- **Property owner is now asking to have the tree removed.**
- **Solar over parking area, trash enclosure and**

Recommendation

- **Possible impacts if not approved**
Degradation



October 6, 2025

Levi Winebrenner
Parks Manager
City of Hanford
900 S. 10th Avenue
Hanford, Ca 93230

Regarding: Request for removal of Oak Tree due to conflict with solar panel installation and safety concerns.

Dear Mr. Winebrenner:

I am writing to formally request the removal of an oak tree located 605 N. Irwin Street, which I understand falls under the City's jurisdiction for heritage or protected trees.

This tree, while appreciated for its environmental and aesthetic value, is currently in a location that significantly interferes with a planned solar panel installation. After a professional assessment by a licensed solar contractor, it has been determined that the tree's canopy will severely obstruct sunlight access to the solar array, thereby compromising the efficiency and viability of the renewable energy system. In addition, removal of the tree before moving dirt on the property will allow proper compaction in that area.

Additionally, the tree poses a safety concern. Given its size and branching structure, there is a notable risk that falling limbs during storms or high winds could cause damage to property or potentially injure individuals in the vicinity. This concern has become more pressing with recent observations of dead or weakened limbs.

While I fully support the preservation of trees and understand the importance of urban forestry, I believe that in this instance, the long-term environmental benefits of the solar installation, combined with the potential safety risks posed by the tree, justify its removal. I am willing to explore options such as replanting a more appropriately located tree or contributing to a tree replacement program, if required by the city.

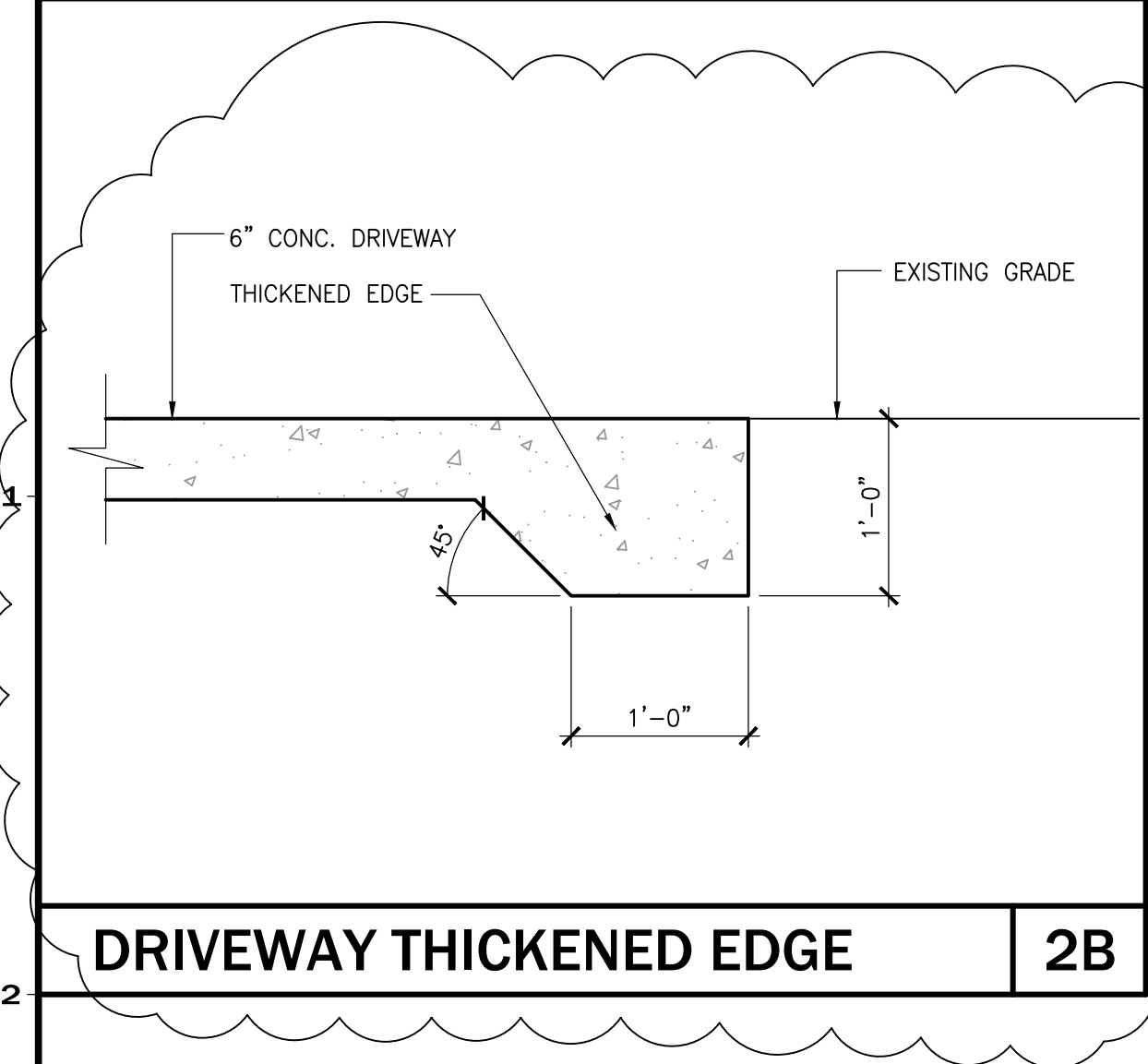
Please let me know the next steps in this process, including any forms, inspections, or hearings that may be necessary. I am happy to provide additional documentation, including the solar contractor's shading analysis and photographs of the tree and its location.

Thank you for your time and consideration. I look forward to your response.

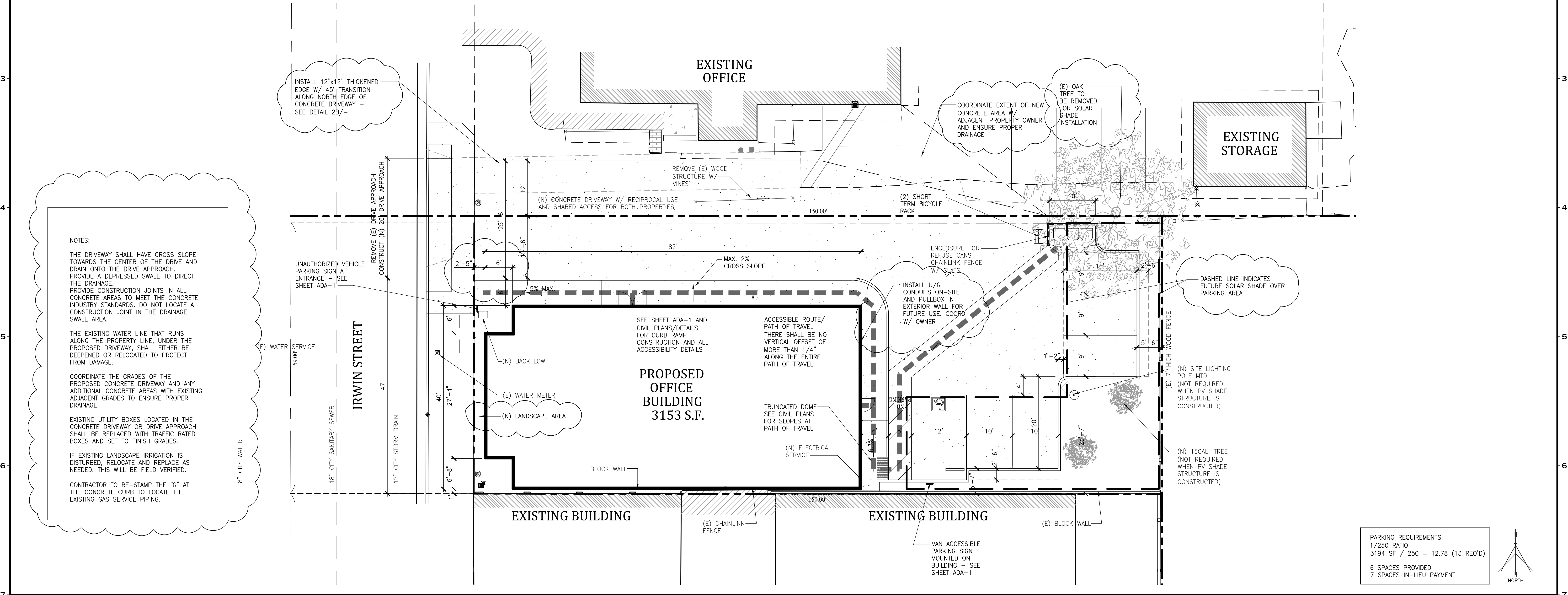
Sincerely,

Martin C. Garcia
Martin C. Garcia Accountancy Corporation
Certified Public Accountant

6260 North Douty Street, Suite 101, Hanford, CA 93230
Telephone: (559) 582-4991, Facsimile: (559) 582-7914
Email: mgarcia@martingarcia.com



DRIVWAY THICKENED EDGE **2B**



NOTES:

THE DRIVEWAY SHALL HAVE CROSS SLOPE TOWARDS THE CENTER OF THE DRIVE AND DRAIN ONTO THE DRIVE APPROACH. PROVIDE A DEPRESSED SWALE TO DIRECT THE DRAINAGE. PROVIDE CONSTRUCTION JOINTS IN ALL CONCRETE AREAS TO MEET THE CONCRETE INDUSTRY STANDARDS. DO NOT LOCATE A CONSTRUCTION JOINT IN THE DRAINAGE SWALE AREA.

THE EXISTING WATER LINE THAT RUNS ALONG THE PROPERTY LINE, UNDER THE PROPOSED DRIVEWAY, SHALL EITHER BE DEEPENED OR RELOCATED TO PROTECT FROM DAMAGE.

COORDINATE THE GRADES OF THE PROPOSED CONCRETE DRIVEWAY AND ANY ADDITIONAL CONCRETE AREAS WITH EXISTING ADJACENT GRADES TO ENSURE PROPER DRAINAGE.

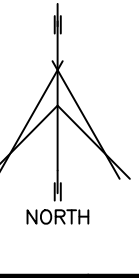
EXISTING UTILITY BOXES LOCATED IN THE CONCRETE DRIVEWAY OR DRIVE APPROACH SHALL BE REPLACED WITH TRAFFIC RATED BOXES AND SET TO FINISH GRADES.

IF EXISTING LANDSCAPE IRRIGATION IS DISTURBED, RELOCATE AND REPLACE AS NEEDED. THIS WILL BE FIELD VERIFIED.

CONTRACTOR TO RE-STAMP THE "G" AT THE CONCRETE CURB TO LOCATE THE EXISTING GAS SERVICE PIPING.

SITE PLAN

PARKING REQUIREMENTS:
 1/250 RATIO
 3194 SF / 250 = 12.78 (13 REQ'D)
 6 SPACES PROVIDED
 7 SPACES IN-LIEU PAYMENT



DRAFTING BY
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 Sacramento, CA 95831
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 mdunn.se.dunnengr@sbcglobal.net



PROPOSED NEW DEVELOPMENT FOR:
GARCIA FAMILY INVESTMENTS, LLC
 A.P.N.: 010-233-014
 605 N. IRWIN, ST. HANFORD, CA 93230
 SHEET TITLE:
SITE PLAN

PROJECT NO:
 DATE: 9-15-25
 SHEET NUMBER:
2
 SHEET OF