



**Parks & Recreation Commission Regular Meeting
Minutes**

**June 9, 2025 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Chair Blackwell called the meeting to order at 5:30pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell	Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Santiago Rodriguez

INVOCATION:

No invocation for meeting.

FLAG SALUTE:

Flag Salute was led by Chair Blackwell.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your residence.

No public comment present for this meeting.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of May 12, 2025 Meeting Minutes.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Parks and Recreation Commissioner Gregory Kelley
SECONDER:	Parks and Recreation Commissioner Judy Scott
AYES:	Joseph Castaneda, Gregory Kelley, Judy Scott, Sheldon Blackwell

DIVISION UPDATES:

A. Recreation and Events Updates

Staff reviewed the programs and events updates went into detail on the enrollment numbers for plunge programs and camps. Staff reviewed movies in the park, begins at dusk and went over vendors present, are free to attend.

Questions

How do the numbers compare to from last year was asked and how many staff does it take to operate the program by Commission, staff replied that there are two full time camp coordinators/leads and 6-8 support staff as well as background cleared teen volunteers. Commission asked about meals from KCAO, Staff replied that KCAO does supply food daily for campers. Commission asked about plunge private rentals, staff responded that we are actively booking those throughout the weeks and the demand is there. A mural update was requested and Director stated that we are in the procurement process. Plunge discount card was also mentioned and the rules on the back of the card were reviewed.

B. Parks Updates

Staff reviewed park of the month and continuation of regular park landscaping duties: Sherwood Commission inquired about the tree canopy, and question about basins and if we can plant trees in there. Director Albert confirmed that Dudek is currently working on completely the canopy cover study.

C. Softball Complex Updates

Staff reviewed softball complex operations and concession stand. Confirmed the amount of tournament bookings, adult league, and the new field machine that has been purchased.

Commission praised the staff efforts with the complex and concession stand and asked if staffing would be fully trained on the new machine, which Staff responded that training is currently ongoing and staff is trained on new machine.

D. Director's Updates

Director updated Commission on City Managers departure, city wide reorganization, update on master fee schedule, update on green Latinos grant/project with Dudek, update on YAC concession building and restrooms, and that a lighting assessment is currently in progress for Bob Hill baseball fields.

Commission asked if with the reorg if they will have a presence in the Parks Commission, Director stated that PW Director may have a presence here, but Levi will continue to be apart of the Parks Commission meetings. Commission stated that the parks resource officer, make a annual report with parks issues or stats of the parks and what they experience. Commission asked about catfish derby, you saying in July, wouldn't the water temp affect their survival? Director stated that the conditions of the Hidden Valley water area will allow catfish to survive.

Commission asked about the merger and what impact will have on the Parks Commission Meetings Director Albert stated that doesn't see anything changing in the agendas moving forward that has to do with our department. It doesn't look different from what it is now. Regardless we have to work together, Levi maintains the places we program, just a different reporting structure.

Commission asked about Green Latinos 300 trees and Director stated tll be easy to plant the first 300 and the rest may go to Heros Park, but Levi would have a good picture for the current locations, but once we get the data from Dudek well have a better picture on where to put those with most going to Heroes Park. Commission asked about new trash cans with new images on them, Director stated that put out 3 trash cans that are artistic, they are recycling containers and compact the recyclables. We are going to get another 3, annual grant through refuse. Commission asked and praised the 100 year celebration, kudos to those who created and led the event. To the car show people, music, etc...it was pretty neat to experience and to see the patriotic history was really nice as stated by Commissioner Castaneda. .

GENERAL BUSINESS:

N/A

FUTURE AGENDA ITEMS:

Commission requested an update on meeting minutes and recordings.

ADJOURNMENT:

Chair Commissioner adjourned the meeting at 6:44pm.