



**Parks & Recreation Commission Regular Meeting
Minutes**

**May 12, 2025 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Meeting was called to order at 5:31pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell Parks and Recreation Commissioner Santiago Rodrigez	

INVOCATION:

No invocation present for this meeting.

FLAG SALUTE:

Flag salute was led by Chair Commissioner Blackwell.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your residence.

Whittney B: Hanford local resident. Serves on the board for HYB, function out at YAC. Serve 600-700 kids each year in the community. Last year Council created the permit fees, HYB field permit bill is estimated to be \$8K. As a result, we had to raise registration fees, impacting families. Brought up lighting issue and stated that the City has delayed this repair, income to snack bar is important to us, goes into field MT, etc... Cause for concern if YAC concession stand is taken over by the City, worry about City's capacity to lead the Concession stand at YAC due to the lighting issue. If the City wants to generate revenue, then they should put the revenue back into the park. Want to work with the City and not point to fingers on the other items. She asked that the Commission consider the YAC concession stays with the league and field permits be removed.

No additional comments were made by Community.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of April 14, 2025 Parks and Recreation Commission Meeting Minutes

Motion to Approve

RESULT: Passed (UNANIMOUS)
MOVER: Parks and Recreation Commissioner Gregory Kelley
SECONDER: Parks and Recreation Commissioner Judy Scott
AYES: Joseph Castaneda, Carolyn Hudgins, Gregory Kelley, Judy Scott, sheldon Blackwell, Santiago Rodrigez

DIVISION UPDATES:

A. Director Updates

- Updated them regarding change order for Dudek. Consulting company hired for tree inventory and masterplan, in addition engineering division is assisting us.
- Updated on YAC concession building .
 1. Installed in late August, which is ahead of schedule and project completion in December.
- Plunge mural/sign
 1. Reviewed the sign. Stated that it's a sign more than a mural, we plan to put at the Plunge, reviewed the color way of the mural with the animals. Idea was to freshen the area with some energy, and hope to get completed on June 7th.
- Echoes of Courage Event
 1. Thanked Castaneda for being apart of the planning committee, reviewed what he brought over. Stated that he a good planning group that came together, many veterans. Mentioned that it rained that day, rain or shine. Will make as an ongoing event, the planning group wants to make this an ongoing event. Will happen the 4th Saturday of March, each year. Lines up with Vietnam day. Make better and bigger, will be sending out a hold the date. Reviewed pictures and how Home Depot was involved.

Questions:

CH: asked if vendors needed to pay to be at EOC event. BA stated no they were invited and no charges were passed onto vendors for that event.

JC: On the trees on the 600 trees, do we have to buy before September? BA: yes we do, we are going to bond the trees and have a nursery hold and manage those trees while we wait to plant. JC: are they going to hold them? BA: no we are doing a contract grow, they will have them ready to go on those two days. A lot of large companies do this kind of agreement. JC: at the YAC, you talked about the new asphalt cement or asphalt? BA: the asphalt will come off of campus that leads into the HUB and spiders out in 3 other directions from that hub, were going to move the C-train storages to do the asphalt. They'll be cement under the bleachers. JC: what the blocks made of at the plunge for the mural? BA: 3ft wide with iron fencing in between. One cap letter in each slot. JC: Echoes of Courage: it was a really nice event for the men there, hearing that person testimony was interesting to hear, and went on to state his experience during the event.

No other questions were provided for Director Albert.

B. Recreation Updates

Staff reviewed all the open events and programs that we have completed or scheduled.

Questions

CH: who was the DJ that we had? Stated we received several quotes and his was best suited for our budget. If I wanted to rent out the plunge how much would that be? Adam: \$400 for a two-hour party.

Rodriguez: What were the numbers on the dances? BP stated the numbers for attendance.

GK: All financial columns are much appreciated and he stated his appreciation to staff for the reports. Question: asked if moving the food truck take over from Tuesday and Wednesday was a good move? BP: would say overall, wait to finalize the reports after last day of program. It was a good move, thank you for the suggestion.

JC: State good showing on the egg hunt. Shared a personal story of the egg hunt. Good event, and we had a lot of people come through. appreciated staffs efforts.

No other questions provided to staff.

C. Softball Complex Updates

Staff AP reviewed all activity at the softball complex and other baseball field facilities. Reviewed the finances of the concession stand.

Questions:

SB: will the complex be used for anything in the summer?

AP: stated that summer adult league is coming in and concessions will operate during that period.

GK: Can Brad clarify on the revenue. BA: We've been looking at different business models. How can we improve cost recovery? We review, how much does light, sewer, etc...need to recover those expenses through our revenue. Field permit fees don't scratch the cost recovery, we are looking for ways to provide that.

AR: stated that the way the concession stand is operating we are in good shape and will meet our expected 6 month revenue goals if patterns stay consistent.

SR: stated that trends looks positive and looking forward to report once FY concludes.

JS: Requested a full finance report at the end of the fiscal year.

AR: Confirmed that a report will be provided to the Commission once we conclude this FY.

No other questions from Commission.

D. Parks Updates

Staff touched based on the YAC lighting, mentioned the story of how we came about repairing the lights at the YAC. We are looking at least a week worth of time.

Pour in Place Patch Training and Repair: reviewed the wear layer, procured several patch kits. When looking outward, a patch will cost, 10-12K, we are able to do it in house at 1K a unit. With increase irrigation, main lines are showing wear, at Freedom-Centennial-Rotary, irrigation flooded out at Centennial. Spring season: doing, topping off playgrounds with wood chips, and regular operations are continuing. Spring is growing season so everything is coming out, right now we are at 50% staffing. We are working at best we can to maintain facilities at the highest levels with our staff numbers. Reviewed helping hands and what work was completed at Corp Yard clean up.

Park of the Month: LF. Reviewed the parks' amenities.

Questions:

CH: Were you able to get the basketball nets up? Yes, all courts are replaced with chain nets.

JC: In the gym at LF, who is our maintenance issues.

Adam answer JC question: a vendor from Fresno is schedule for routine inspections 1x a month. If repairs are needed they seek approval and charge card on file for the work. Typically takes 1-2 business days for the vendor to repair issues inside LF gym.

GENERAL BUSINESS:

A. Approval of Tree Permit Prune Request for 316 Ivy St

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Parks and Recreation Commissioner Gregory Kelley
SECONDER:	Parks and Recreation Commissioner Joseph Castaneda
AYES:	Joseph Castaneda, Carolyn Hudgins, Gregory Kelley, Judy Scott, sheldon Blackwell, Santiago Rodrigez

B. City of Hanford Streets and Shrubs Ordinance 12.12.020-12.12.530

Staff provided Commissioners with full ordinance of the Trees and Shrubs Ordinance 12.12.020-12.12.530.

BA reviewed the process of how the permitting operates and code enforcement fines. Reviewed the 26 sections of the muni code pertaining to heritage and street trees. Stated that you will get a chance to review and vote approve, deny, revise items in the report. More than likely will happen in August. Reviewed the process on how to change the muni code.

Questions:

GK: tree permit request is there a fee for this? LW: stated that no, there is no fee for the permit, want to encourage people. BA: Do you have a recommended amount? GK: the reason I bring it up is this, application fee of \$25, the first

minor offense is \$50, that really doesn't act as a determinant. GK: about the \$1,000 there seems to be some issues in the documents matching the muni code.

JC: asked what would you like to do? About the muni code?

GK: things are brought back to the body that are going to be posted, printed, and change, important that all members of the commission have an input in the process. Main concern and reason to bring forward and request this information. Reading through it may alleviate a lot of discussion. If something is a hazard then we can move this through faster as the Director making the executive choice to remove/prune the item, not the commission.

BA: we would like to get our arborist out as soon as possible, sometimes the arborist can or cannot provide the report within a timely manner.

LW: would be affective to have an arborist on city payroll to assist with making these choices.

BA: part of the master plan is to have an on-call arborist list that we can pull from and have them complete business on the city's behalf.

JC: having an on-call, we have had a speaker who is an on call arborist. Mentioned that Champi would be a good person to contact.

BA: is confident in Dudek that they will provide all of the items that we would need for the review of the code and suggestions on what would work better for the City.

GK: if we are going to review the muni code, we have the copy of the changes to see, and the changes applied to the new muni code.

BA: Stated that he will request to have Dudek provide that.

CH: Take on this, didn't we use to have a tree commission? Now its on us to take these on? If it was me, who is not knowing, how do we educate the public on these issues? I have no idea on what the terms and laws mean? Is there some way we can send out some information to the public?

BA: we are in discussions with Dudek to do that very thing, given the opportunity to reach out, the QR code will take you to survey and it takes you to a webpage to explain the code.

GK: is it possible to have that as a special meeting?

BA: we can accept the special meeting? And schedule that to discuss this further.

JS: it sounds like, council has study sessions, why cant we do the same thing? Regarding the topic at hand. I think our City's at a point where we at a growth and busting out of our little boy pants and getting to the point where theres a lot of things that need to be done. She mentioned that our fines are not really a deterrent for the public to follow the code.

GK: asked if we could update the fees at any point in time?

BA: stated yes, through council approval.

SB: a lot of new neighborhoods, the landscaping, why do I have to maintain the green space when outside of the sidewalk.

LW: explained landscaping district, that is on the outside perimeter of a development. Usually a block wall, once it becomes a wood fence, that is a right of way of owner. It was intermittently applied in the past, property owner if beyond block wall usually in LAD, which is maintained by the City.

No other questions were provided.

FUTURE AGENDA ITEMS:

No future agenda items requested for next meeting.

ADJOURNMENT:

Adorned at: 7:21pm.