



**Parks & Recreation Commission Regular Meeting
Minutes**

**November 4, 2024 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Meeting was called to order at 5:29pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell	

INVOCATION:

No invocation was held during this meeting.

FLAG SALUTE:

Flag salute was led by Chair Blackwell.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your residence.

No public comments to record for this meeting.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of Meeting Minutes for October 14, 2024.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Parks and Recreation Commissioner Carolyn Hudgins
SECONDER:	Parks and Recreation Commissioner Judy Scott
AYES:	Joseph Castaneda, Carolyn Hudgins, Gregory Kelley, Judy Scott, sheldon Blackwell

DIVISION UPDATES:

A. Parks and Community Services: Recreation Updates

Coordinator presented updates to Commission regarding: haunted bash was successful despite the Haunted House being canceled. Presented the Longfield Center trunk or treat event was a success, had a positive turnout from community. Updated Commission on Tour of Light sales and stated that 3 slots were remaining. Provided a date for softball tournament that provides the opportunity for teams to donate toys for our toy drive. No questions were provided by Commissioners.

B. Park's Updates

Parks updates were provided the Parks Supervisor. Reviewed the completion of 3rd street clean up, tree planting for the UTF, updated on new staffing, and what the month is going to look like for the Winter Wonderland Event.

Blackwell: asked what are the hours for COE park restrooms? PS stated that open 5 days a week unless Police asks them to close. Night crew closes the restrooms at Coe at 10pm.

Kelley: reviewed the powerpoint slides and asked where the trash was located for the clean up, as well as any other locations that need that attention, and how many hours a week are being dedicated to those kinds of projects. PS stated that was along 10th and Highway 198, dedicated 8-10 hours a week, and other locations are Hidden Valley Park Cortner Wall.

Castaneda: expressed gratitude cleaning up graffiti, and requested an update on the carousel and see if we can use the prisons to paint the horses again, PS stated that project is led by Building MT Manager.

C. Parks and Community Services: Director's Updates

Director updated on: Winter Wonderland planning and prep, Hero's Park Design, and Hanford Goes Green Media Event. Measure H was also discussed and updated for the Commission.

Castaneda: asked if the large tree in Civic Park is going to be present year around and if not can we add something there to replace the missing old tree. Director stated that the Christmas Tree will come down after the completion of the event and that he can look into seeing what options can go there.

No other questions were asked.

GENERAL BUSINESS:

A. Parks and Community Services: Final Report on the 2024 Renaissance of Kings Faire

Review the final numbers of the Renaissance Faire. Stated that the event was gated, used a production company to assist with event, and charged admissions at the gate. The revenue will be reinvested back into the park and facility.

Kelley: stated that he appreciates the chart and financial reporting onto the event, would like to see more for larger events in the future. Said he learned some things out there from the community and agrees to continue to charge admissions to offset expenses.

Castaneda: asked about the budget, Director stated that with revenue generated, we covered expenses of the event.

Rodriguez: asked for clarification of guilds. Director stated that are a form of entertainment and some do charge for their participation.

Blackwell: had positive comments of the event.

FUTURE AGENDA ITEMS:

No future items were requested.

ADJOURNMENT:

Meeting adjourned: 6:08PM. By Chair Blackwell.