



Parks & Recreation Commission Meeting Agenda

December 9, 2024
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

INVOCATION:

FLAG SALUTE:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Parks and Community Services: Approval of Meeting Minutes for November 4th, 2024.

DIVISION UPDATES:

- A. Parks and Community Services: Recreation Updates
- B. Parks and Community Services: Parks Updates
- C. Parks and Community Services: Director's Updates

GENERAL BUSINESS:

- A. Parks and Community Services: Selection of Chair and Vice-Chair

FUTURE AGENDA ITEMS:

ADJOURNMENT:



**Parks & Recreation Commission Regular Meeting
Minutes**

**November 4, 2024 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Meeting was called to order at 5:29pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell	

INVOCATION:

No invocation was held during this meeting.

FLAG SALUTE:

Flag salute was led by Chair Blackwell.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your residence.

No public comments to record for this meeting.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of Meeting Minutes for October 14, 2024.

Motion to Approve

RESULT: Passed (UNANIMOUS)

MOVER:	Parks and Recreation Commissioner Carolyn Hudgins
SECONDER:	Parks and Recreation Commissioner Judy Scott
AYES:	Joseph Castaneda, Carolyn Hudgins, Gregory Kelley, Judy Scott, sheldon Blackwell

DIVISION UPDATES:

A. Parks and Community Services: Recreation Updates

Coordinator presented updates to Commission regarding: haunted bash was successful despite the Haunted House being canceled. Presented the Longfield Center trunk or treat event was a success, had a positive turnout from community. Updated Commission on Tour of Light sales and stated that 3 slots were remaining. Provided a date for softball tournament that provides the opportunity for teams to donate toys for our toy drive. No questions were provided by Commissioners.

B. Park's Updates

Parks updates were provided the Parks Supervisor. Reviewed the completion of 3rd street clean up, tree planting for the UTF, updated on new staffing, and what the month is going to look like for the Winter Wonderland Event. Blackwell: asked what are the hours for COE park restrooms? PS stated that open 5 days a week unless Police asks them to close. Night crew closes the restrooms at Coe at 10pm. Kelley: reviewed the powerpoint slides and asked where the trash was located for the clean up, as well as any other locations that need that attention, and how many hours a week are being dedicated to those kinds of projects. PS stated that was along 10th and Highway 198, dedicated 8-10 hours a week, and other locations are Hidden Valley Park Corner Wall. Castaneda: expressed gratitude cleaning up graffiti, and requested an update on the carousel and see if we can use the prisons to paint the horses again, PS stated that project is led by Building MT Manager.

C. Parks and Community Services: Director's Updates

Director updated on: Winter Wonderland planning and prep, Hero's Park Design, and Hanford Goes Green Media Event. Measure H was also discussed and updated for the Commission. Castaneda: asked if the large tree in Civic Park is going to be present year around and if not can we add something there to replace the missing old tree. Director stated that the Christmas Tree will come down after the completion of the event and that he can look into seeing what options can go there. No other questions were asked.

GENERAL BUSINESS:

A. Parks and Community Services: Final Report on the 2024 Renaissance of Kings Faire

Review the final numbers of the Renaissance Faire. Stated that the event was gated, used a production company to assist with event, and charged admissions at the gate. The revenue will be reinvested back into the park and facility. Kelley: stated that he appreciates the chart and financial reporting onto the event, would like to see more for larger events in the future. Said he learned some things out there from the community and agrees to continue to charge admissions to offset expenses. Castaneda: asked about the budget, Director stated that with revenue generated, we covered expenses of the event. Rodriguez: asked for clarification of guilds. Director stated that are a form of entertainment and some do charge for their participation. Blackwell: had positive comments of the event.

FUTURE AGENDA ITEMS:

No future items were requested.

ADJOURNMENT:

Meeting adjourned: 6:08PM. By Chair Blackwell.



AGENDA STAFF REPORT

MEETING DATE: 12/9/2024

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Recreation Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

- Enchanted Princess Event at Winter Wonderland On December 1st - Successful & Sold Out Completely
- Superhero Breakfast Event on December 15th
- Longfield Toy Giveaway on December 21st. The Fire dept is assisting us with a toy drive to benefit the giveaway.
- Winter Camp enrollment is open and camp starts December 23rd. We have ongoing scholarship funding available for Hanford residents who qualify.

FISCAL IMPACT:

ATTACHMENTS:

1. Superhero Breakfast
2. Longfield Toy Giveaway



Parks &
Community
Services

SUPERHERO BREAKFAST

AT WINTER WONDERLAND

\$40
Child &
Parent

REGISTRATION NOW OPEN

Pre-Register:
Online



SUNDAY DEC 15

8AM-9:30AM

INCLUDES BREAKFAST FOR TWO (PARENT & CHILD), ICE SKATING, AND THE OPPORTUNITY TO HANG OUT WITH SOME OF YOUR FAVORITE SUPERHEROES (IN COSTUME).



WWW.HANFORDWINTERWONDERLAND.COM





Annual **TOY GIVEAWAY**

At Longfield Center

560 S Douty St. Hanford, CA

SATURDAY, DECEMBER 21, 2024

8:00 AM - 10:00 AM Breakfast
10:00 AM - 10:30 AM Dance Activity
11:00 AM - 12:30 PM Santa & Toys

(Limited to first come first served)

PRE-REGISTRATION IS NOT REQUIRED

Children 10 years old & younger and accompanied by a parent or guardian



For more information call: 559-585-2530





AGENDA STAFF REPORT

MEETING DATE: 12/9/2024	AGENDA SECTION: DIVISION UPDATES
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SUBJECT:

Director's Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

Winter Wonderland

This past month has been hectic preparing for and implementing the annual Winter Wonderland Event, which opened on November 23rd with the tree-lighting ceremony. Two drone shows are scheduled for December 21st and 31st. On December 24th, we have Story Time with Santa at 5 and 7 pm in the Civic Auditorium. Rosa Brother's Milk Company donated the milk and cookies (see attached fliers). We have also introduced group packaging to encourage groups of 10+ to ice skate.

Urban Forestry Grant

We recently conducted oral interviews with the top three consulting firms. The final selection will be made this week. Once finalized, the tree inventory of 20,000 trees will commence.

Active Transportation Plan

We are wrapping up the Active Transportation Plan with Alta Transportation. The draft plan will be presented to the Commission in February.

Hidden Valley Park Expansion

On December 17th, staff will present a possible phasing plan for the Hidden Valley Park Expansion to the City Council for review. This plan will include infrastructure, cost estimates, and potential funding strategies.

YAC Concession/Restroom Project

The bid award for the building and site work for the YAC concession/restroom building will be presented to the City Council on December 17th. This is critical to meet the ARPA funding deadline to encumber funding by December 31st.

City Council

On December 5th, the two new Council members were sworn in. They are Kimber Regan and Nancy Howze. Lou Martinez was selected as the Mayor, and Travis Payden the Vice-Mayor.

FISCAL IMPACT:**ATTACHMENTS:**

1. Drone Show - Nov 21
2. Storytime with Santa
3. Drone Show - Dec 31
4. Winter Winter Weekday Special



DRONE SHOW

AT WINTER WONDERLAND

SATURDAY
DEC 21 | 7 PM

400 N. DOUTY ST
FREE EVENT



CITY OF HANFORD
PARKS AND COMMUNITY SERVICES

(559) 585-2525

HANFORDWINTERWONDERLAND.COM



Winter
Wonderland

Storytime with Santa

Free Special Event

Tuesday, December 24
5:00 PM & 7:00 PM

Join Santa Claus for a special reading of *The Night Before Christmas*. Milk and cookies provided by Rosa Brothers Milk Company.



CIVIC AUDITORIUM
400 N. DOUTY ST
(559) 585-2525



CITY OF HANFORD

WINTER WONDERLAND

2025

NYE

DRONE SHOW

TUESDAY

DEC 31ST

9:00 PM

FREE EVENT

400 N. DOUTY ST

(559) 585-2525

HANFORDWINTERWONDERLAND.COM



Winter
Wonderland
ICE RINK IN DOWNTOWN HANFORD



WINTER WEEKDAY SPECIAL

\$10 Ice Skating Tickets

Same-day, in-person box office purchases only - not available online

TUESDAYS & WEDNESDAYS

DEC 3-18

Ice Skating Sessions:

4:00 PM

5:30 PM

7:00 PM

8:30 PM



**CITY OF HANFORD
PARKS AND COMMUNITY SERVICES
DEPARTMENT
(559) 585-2525**



**Winter
Wonderland**
ICE RINK IN DOWNTOWN HANFORD

HANFORDWINTERWONDERLAND.COM

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AGENDA STAFF REPORT

MEETING DATE: 12/9/2024

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Selection of Chair and Vice-Chair

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

None