



Parks & Recreation Commission Meeting Agenda

October 14, 2024
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

INVOCATION:

FLAG SALUTE:

- A. Richard Douglas Representing the Elks Club-Presentation of American Flags

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Meeting Minutes for: September 9th, 2024.

DIVISION UPDATES:

- A. Programs and Events Updates
- B. Parks Updates
- C. Directors' Updates

GENERAL BUSINESS:

- A. Approval of Tree Removal Permit for 510 Grangeville Blvd, Hanford CA 93230.
- B. Park of the Month-Quail Park

C. Boys and Girls Club Annual Update- Presented by Unit Director

FUTURE AGENDA ITEMS:

ADJOURNMENT:



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024	AGENDA SECTION: CONSENT CALENDAR
--------------------------	----------------------------------

SUBJECT:
Approval of Meeting Minutes for: September 9th, 2024.

RECOMMENDATION:
Recommendation: Review and approve of meeting minutes for September 9th, 2024.

Recommended Motion: To approve the meeting minutes of September 9th, 2024.

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:
1. Meeting Minutes.



**Parks & Recreation Commission Regular Meeting
Minutes**

**September 9, 2024 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Meeting was called to order at 5:30pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner sheldon Blackwell	

INVOCATION:

Led by Pastor Lori Niles

N/A.

FLAG SALUTE:

Chair Blackwell led flag salute.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

Community member Odin Champi stated that he would like the Commission to reopen and review the current tree ordinance. Stated the placement of trees were laid over electrical and communication lines created safety hazards for public. Also mentioned the widening of 10th Ave and American Sycamore trees were put there. Restated the main point of his comment was urging the Commission to reopen the current tree ordinance for review.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of Meeting Minutes for: August 12, 2024.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Parks and Recreation Commissioner Judy Scott
SECONDER:	Parks and Recreation Commissioner Gregory Kelley
AYES:	Joseph Castaneda, Carolyn Hudgins, Gregory Kelley , Judy Scott, Sheldon Blackwell

DIVISION UPDATES:

A. Recreation Updates

Recreation Coordinators Brittany and Tash provided updates on recreation items. Presented Haunted House updates and dates on events, as well as the Trunk or Treat at Longfield Center, Winter Wonderland progress, and Renaissance Faire updates. Presented marketing strategies, dates and times of all events, and other details of events.

Commissioner Castaneda: stated that he has seen the curtain at Longfield and really likes the product and that it is a good addition to Longfield Center. Also asked about the Santa Experience, which Director Albert stated are in his updates.

Commissioner Santiago: questioned the sponsorship for the renaissance fair who and when that will be provided, Tash responded that we are awaiting on final approvals from sponsor. Director Albert also responded that the donor would like to remain anonymous and that it will cover the gate fees if sponsorship approved.

B. Director's Updates

Director Albert provided updates on:

- Heroes Park Outreach Meetings
- 8/22/24: All-Wheel (Skate) Park outreach meeting
- 9/5/24: General conceptual design outreach meeting
- Urban and Community Forestry Grant
- Major media event planned for late September/early October. Location: Hanford Softball Complex
- Request for Proposals (RFP) for professional urban forestry services is open
- Measure H
- Public outreach meeting is scheduled for 9/12 at 5:30 pm at the City Hall Training Room
- Active Transportation Plan (ATP) Community Engagement Events
- 9/25 Pop-up Event @ Fulton Cycle Works (209 N. Irwin) 3:00-4:00 pm
- 9/25 Community Open House @ Civic Auditorium 5:30-7:00 pm
- 9/26 Pop-Up Event @ Veteran/Senior Building 9:00-10:00 am
- 9/26 Pop-up Event @ Thursday Night Market Place 5:30-9:00 pm

Commissioner Kelley: asked by Civic Auditorium was not used for Hero's Park design outreach. Suggested that we use the Civic Auditorium to attract more public input and participation and make it easier for the public to access the meetings. Suggested we do meeting during Thursday Night Market. Director Albert responded by stating that the room sizes in the Civic Auditorium are large and that much space may not be necessary for these meetings, but took note and will try to implement in next outreach meetings.

Commissioner Rodriguez: asked who was the firm designing the ATP plan. Director Albert stated that it was a consultation firm called ALTA. He also stated that they are leading the project, marketing the project, and completing the outreach in coordination with the Dept. Commissioner Rodriguez also stated that he would like to see some project reference to see some work ALTA has completed. Director Albert stated that they were involved in several large infrastructure projects and can provide their website as reference to those projects.

Commissioner Scott: asked to see dates for ATP completion. Did mention the the measure H meeting was nice turn out for public to receive information, also did mention that she agrees with Commissioner Kelley that Thursday Night Market is a good time for public outreach.

C. Parks Updates

Parks Manager Winebrenner presented updates on Civic Park, and stated that irrigation repairs were underway in several park locations. Also presented his team's involvement with Winter Wonderland and that planning and preparations are underway for that event. Presented the next Helping Hands update on the date and location.

Commissioner Kelley: wanted an update on the basketball netting at Lacey Park. Parks Manager stated that they are ensuring that when damaged they are replaced. A new netting is in the works that is safe and sturdy.

Commissioner Castaneda: stated all courts are up and running at Lacey and wanted more detail on Old Navy partnering with Helping Hands and provided kudos for the partnership.

Commissioner Hudgins: stated that if Levi wanted to increase volunteers for Helping Hands, Kohls stores have a good volunteer program.

GENERAL BUSINESS:

A. Park of the Month

Parks Manager Levi Winebrenner provided updates on Encore Park. Provided information on the size, amenities, and type of park. Also showcased Dept staff that cares for this location.

No questions were provided by Commission.

B. Heroes Park Update

Director Albert provided updates on Hero's Park:

- Moved the fire station from Grangeville Blvd to 9th Ave.
- Extended the parking lot to provide access to more of the park, moved the skate park next to the fire station
- Reconfigured the pickleball complex and added two championship courts. Central Plaza: Possible location for ground lease retail food. Added back-of-house parking behind the amphitheater for stage production and artists. Added more trails to design.

Director Albert also provided an updated concept design drawing. Mentioned dogs being important in the concept and their popularity in other cities parks designs as well as the phasing of the projects completion.

Commissioner Kelley: asked the purpose of phasing. Director Albert stated that its common and that infrastructure is typically first and needs to be phased into the project.

Commissioner Castaneda: stated that dogs are important in these areas as well. That the central shopping hub is a good idea and will attract businesses to the park.

Commissioner Scott: asked if widening the street for bike paths for biking and walking will be incorporated, and Director Albert stated that trails are incorporated into the design and are present.

Commissioner Hudgins: asked if the park will be ADA accessible. Director Albert stated yes.

FUTURE AGENDA ITEMS:

No future agenda items were presented.

ADJOURNMENT:

Meeting adjourned at 7:06pm.



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Programs and Events Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Report

Staff Report - Recreation Department

- Haunted House
 - Event Details: Updates on the planning stages.
- Trunk or Treat
 - Event Details: Overview of the event's planning process.
 - Participation: How many organizations are participating
 - Date for event
- Renaissance Faire
 - 3,850 tickets sold
 - positive feedback from vendors/entertainers
- Freddie The Firetruck - Tour of Lights
 - November 30-December 23
 - \$165/tour
 - Tickets go live October 21st





AGENDA STAFF REPORT

MEETING DATE: 10/14/2024

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Parks Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

Projects:

Ren Fair set-up/ teardown

Softball preparation

Splash pads closed winterized

Plan:

LAD projects, 3rd st, Receive materials for WW

Helping Hands 2024: Next date 11/9/24 Civic WW prep

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Directors' Updates

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

- Hanford Goes Green Media Event
 1. October 16th @ 11 am at the Hanford Softball Complex
 2. USFS Chief Randy Moore will be the guest of honor
 3. Several media outlets will also attend

- Hanford Goes Green Proposals for urban forestry consulting services

Received four proposals for tree inventory, canopy and risk assessment, Operations Review, and Urban Forest Master Plan.

1. Will evaluate and recommend for contract award
2. RFQ for on-call Arborist
3. RFP for tree supplier

- Heroes Park Design
 1. Second skate park meeting on October 17th at 6pm
 2. Meetings on pickleball courts and community garden upcoming

- Active Transportation Plan
 1. Second round of community engagement

2. Draft plan presented to the Commission in December

- Planning and Preparation for Winter Wonderland

1. Prep begins on October 28th
2. Ice rink arrives on November 4th
3. Online tickets go on sale November 1st
4. Santa Experience is under construction

- Attendance at the NRPA Conference

FISCAL IMPACT:

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024	AGENDA SECTION: GENERAL BUSINESS
---------------------------------	---

SUBJECT:

Approval of Tree Removal Permit for 510 Grangeville Blvd, Hanford CA 93230.

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

To remove the Oak tree in the front yard of property address 510 Grangeville Blvd. 60 % of the tree is leaning over Grangeville Blvd. which is a major roadway with heavy traffic.

The roots have already broken and lifted the sidewalk, and they are encroaching on the water main.

Customer is willing to re-plant trees in different areas of the yard in safer less invasive areas.

The codominant structure of this tree makes for a weaker branch structure. It does have a nice bark ridge at the union, which is a plus, but the tree is still a concern due to its location on a busy roadway.

FISCAL IMPACT:
ATTACHMENTS:

1. TREE PERMIT. PARKS. COMISSION MEETING.



TREE PERMIT REQUEST

Parks and Community Services Department
321 North Dooty Street, Suite A
Hanford, CA 93230
Office (559) 585-2525
Website: www.cityofhanfordca.com
TDD/TYY, Dial 711

Office Use Only:

Received: _____ on: _____

Approved: _____ on: _____

This application is hereby made under provisions of the City of Hanford Title 12, Chapter 12, Section 220

Ordinance for permission to Plant, Prune, or Remove:

Under Title 12, Chapter 12, Section 520 penalties for failing to follow codes laid out in this section could include penalties up to \$1000 per infraction

- ☐ Street Tree 12.12.300: Trees within the park strip or buffer/ abutting one's property
☒ Heritage Tree 12.12.020: Native Oaks protected for historical significance

Date 10/3/2024

I am requesting to:

- ☐ Plant street trees in the public right of way
☐ Prune street trees in the public right of way
☐ Remove street trees in the public right of way
510 W Grangeville Blvd.

No. of street trees affected _____

Name of Applicant Joe Jr's Tree Seervice, Inc.

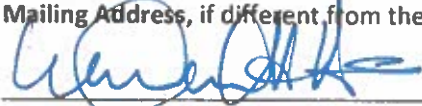
Address where the tree is located

19971 Fremont Ave., Lemoore.

Telephone: 559-836-2450

Mailing Address, if different from the tree location

Email: joejrstreetseerviceinc@gamil.com



Signature of the property owner

Are you the owner of the property? No

Details of request: Details are on the attached page.

FOR OFFICIAL USE ONLY

Responsibility	Planting	Prune	Removal	Comments
Expense				
Owner				
City				

Commission approval required:

Commission Vote: Y: _____ N: _____ A: _____ Result: _____

APPROVED BY: _____

Signature: _____

Permit No. _____ Date _____

PERMIT VALID FOR SIXTY (60) DAYS FROM THE DATE ABOVE

Details of Request:

To remove the Oak tree in the front yard of property address 510 Grangeville Blvd. 60 % of the tree is leaning over Grangeville Blvd. which is a major roadway with heavy traffic.

The roots have already broken and lifted the sidewalk, and they are encroaching on the watermain.

Customer is willing to re-plant trees in different areas of the yard in safer less invasive areas.

The codominant structure of this tree makes for a weaker branch structure, it does have a nice bark ridge at the union, which is a plus, but the tree is still a concern due to location over a busy roadway.



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Park of the Month-Quail Park

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

- 2.5 acres Acers, 2.3 green space, .2 hardscape
- Playground bench and open green space
- On street parking only and neighborhood Park

Staff: Cayn Sanchez, 4.6 years in Department, showcased personal interests.

FISCAL IMPACT:

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 10/14/2024

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Boys and Girls Club Annual Update- Presented by Unit Director

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

None