



Revenue Measure Committee Meeting Agenda

April 17, 2024
6:00 PM – Regular Meeting
City Hall Training Room
319 N. Douty St.

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Revenue Measure Committee. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the committee to discuss or take action on issues not on the agenda, except that members of the committee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes of the April 10, 2024 Meeting

GENERAL BUSINESS:

- A. Finance: Presentation and review of Draft Expenditure Plan for potential revenue measure

ADJOURN:



AGENDA STAFF REPORT

MEETING DATE: 4/17/2024	AGENDA SECTION: CONSENT CALENDAR
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SUBJECT:

Approval of the Minutes of the April 10, 2024 Meeting

RECOMMENDATION:

Recommendation: Approval of the Minutes of the April 10, 2024 Meeting

Recommended Motion: I move to approve the Minutes of the April 10, 2024 Meeting

BACKGROUND:
FISCAL IMPACT:

None

ATTACHMENTS:

1. 4.10.24 RMC minutes



Revenue Measure Committee Regular Meeting Minutes

**April 10, 2024 6:00 PM
City Hall Training Room
319 N. Douty St.**

CALL TO ORDER REGULAR SESSION:

6pm - Chair Devine called meeting to order

ROLL CALL:

Staff took roll call, 10 members present, Vice-Chair Strawn, Member Bartell, Member Ferrier absent

Member Ferrier present 6:03p, Vice-Chair Strawn present 6:35p

12 present at end of meeting

PUBLIC COMMENT:

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CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion by Member Chavarin, 2nd by Member Barone - motion passed 10-0

A. Approval of the Minutes of the April 3, 2024 Meeting

B. Approval of the Minutes of the April 6, 2024 Meeting

GENERAL BUSINESS:

A. Finance: Recap of past discussion regarding RMC agenda items and follow-up on outstanding matters.

Finance Director, Chris Tavarez, presented a recap of all meetings and topics the RMC has covered. There were some questions from RMC and responded to by staff.

B. Presentation to RMC and review of measures that the City of Hanford can take to improve the City's financial position.

Director Tavarez presented to the RMC an overview of revenue measures the City could take and where it is at compared to other cities. Various questions were asked by the RMC and responded to by staff.

C. Preliminary review of National Community Survey results and group activity to establish RMC prioritization of needs of the City in relation to the General Fund such as Parks and Community Services, Police, Fire, Streets, Code Compliance and other essential services.

Brian Johnson, Communications Manager, presented to the RMC the preliminary results of the National Community Survey. There were several areas that depicted the community outlook in relation to areas that the RMC is considering as priorities for the General Fund. Questions were asked and responded to by staff.

Director Tavarez and staff initiated a "Dot Priority Exercise" with the RMC. Each member was provided with 10 sticker dots and asked to place where their priorities would be based on all the education and knowledge they now have. Areas of priority were listed on whiteboards Parks (19 dots), Police (37 dots), Fire (31 dots), Streets (22 dots) and Code Enforcement/Other Needs (11 dots). The results were put on a spreadsheet with the # of dots on each and comments were provided by the RMC under each category and listed on the spreadsheet for future reference.

Staff advised that a draft expenditure plan would be developed based on responses and needs identified by departments.

ADJOURN:

8:03pm



AGENDA STAFF REPORT

MEETING DATE: 4/17/2024

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Presentation and review of Draft Expenditure Plan for potential revenue measure

RECOMMENDATION:

Recommendation: Presentation and review of Draft Expenditure Plan for potential revenue measure

Recommended Motion: No motion is required, but the RMC will develop a Draft Expenditure Plan during this item.

BACKGROUND:

The Revenue Measure Committee has met since February 13, 2024 and over the course nine meetings is now educated on primary functions of departments, which are funded out of the City's General Fund.

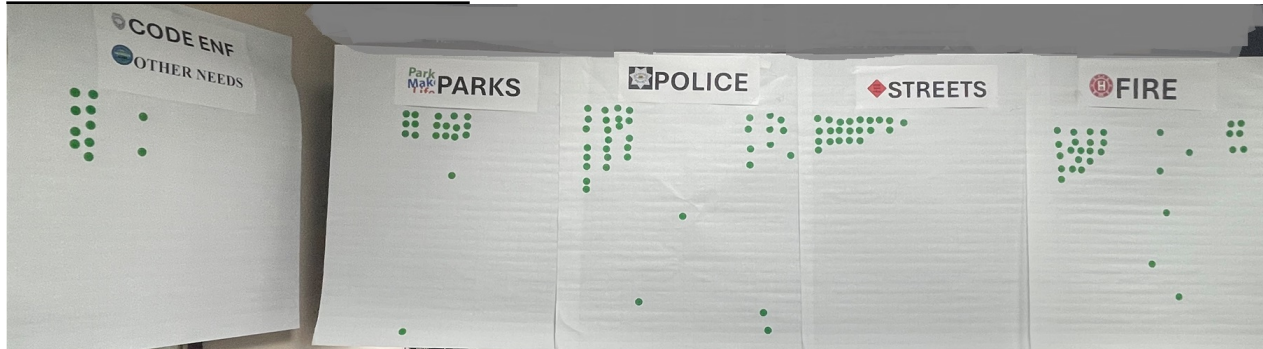
Below is a summary of where, when and what meetings have previously been conducted by the RMC:

Meeting Place:	City Hall Training Room, 319 N. Douty Street				
Time:	6pm				
Day:	Wednesdays				
<u>Date</u>	<u>Topics</u>				
2/13/2024	Purpose, organization, intro to finance 101				
2/21/2024	General Fund, trends and condition, options for revenue				
2/28/2024	Police, questions from prior				
3/6/2024	Fire, questions from prior				
3/20/2024	Streets, questions from prior				
4/3/2024	Parks and other needs, questions from prior				
4/6/2024	Tour of City facilities				
4/10/2024	Discussion of needs, where should \$ go				
4/17/2024	Development of recommendation to City Council				

At the April 10, 2024, meeting, the RMC conducted a priority "DOT" exercise that allowed each member to express their priorities for any additional funding that the committee may ultimately

recommend. There were twelve (12) members present at that meeting and each member was provided with 10 dots to place on the board(s) that they considered to be priority areas for additional funding. Below are the results for (in ranking order) Police, Fire, Streets, Parks and Code Enforcement/Other Needs.

Picture 1: RMC 'Dot Exercise'



In addition, the RMC provided details on what specific types of priorities they believe may warrant attention in the five groups.

Table 1: Revenue Measure Committee - "Dot" Priority Exercise Comments

	CITY OF HANFORD			
	REVENUE MEASURE COMMITTEE			
	PRIORITY EXERCISE - COMMENTS			
PRIORITY 1	PRIORITY 2	PRIORITY 3	PRIORITY 4	PRIORITY 5
Police (37)	Fire (31)	Streets (22)	Parks (19)	Code & Other Needs (11)
Staffing	Staffing	Roads	Water fountains	Historic bldgs maint
Safety Bldg/Infrastructure	Safety	Improvements	Playgrounds	Code enforcement staffing
Equipment	Stations	Rehab and preservation	Splash pad	Abatement
Safety	Training Facility	Intersections	Maintenance	Patrolling
Proactive not reactive	Communications/radio system	Demolition	Indoor recreation facility	ADA compliant
Response time	Station Improvements	Promenades	Staffing	Technology/Equip
Specialty Vehicles	Vehicles/apparatus	Machinery & equip	Programs and rec	Graffiti removal
Addtl Park Officer	Extractor	Underground network and fiber	Trails	Shelter needs
Reduction of OT	Equipment	Signal Lights	Senior Facility	Homeless needs
K9 Officers	Response time	Staffing	Plunge	Facility needs
Technology/ communication	Proactive not reactive	Alleys	Addtl Parks beyond Heroes Park	Larger council chambers
Training	Disaster planning	Beautification projects	Hidden Valley Expansion	Communication improvements
Community outreach	Community outreach	Railroad grade seperation	Basketball courts	Beautification projects
Weapons	Hazmat Training and Equip		Outdoor events	
Shot finder	Illegal fireworks prevention		Multi-generational facility	
			Attractions (new skate park)	
			Pump track	
			Beautification projects	

In discussion with department heads, who are experts in their respective fields; giving consideration to those priorities as indicated by the RMC; and factoring in preliminary results of the National Community Survey, staff has developed a draft Expenditure Plan (Attachment 'A'), which would fund those priority areas in the General Fund into a better position to be able to protect and preserve the services and facilities that residents and businesses may most value and appreciate.

The RMC will be asked to consider the draft expenditure plan, as proposed, and to provide any recommended changes to the Plan that can be supported by the majority of the RMC members. The final version of the Expenditure Plan would then be provided to Council in line with the goal established for the RMC to "...review the needs of the community and the City's financial ability to meet those needs and to make a recommendation to the City Council if they ultimately support a

revenue measure for the November ballot." The amount could be increased (adding services, facilities) or decreased (decreasing services, facilities) based on further development. **The final amount and final version of any Expenditure Plan, as well as any proposed ballot language for a potential measure, would ultimately be the decision of the City Council.**

FISCAL IMPACT:

A potential sales tax revenue measure could bring in millions more in revenue to the City's General Fund to be able to protect and preserve the City of Hanford's operations, services and facilities.

ATTACHMENTS:

1. Measure Hanford 10 year plan v.1

CITY OF HANFORD
Initial Spending Plan With Maintenance and Emerging Needs

		Plan Elements				
Year	Units	Police	Fire	Streets	Parks and Community Services	Maint & Emerging Needs @ 3%
1				New Elements		
	8	Police Officers	Communications Equipment	Road Rehabilitation/Pavement Pres.	2 Park Maintenance Employees	Maint. & Com. Needs
	8	Police Cars and Equipment	3 Firefighters		* Equipment/Vehicles	
	3	Professional Staff *	Station #4 Design		1 Recreation Coordinator	2 Code Compliance Officers*
		Prof Staff Cars and Equipment*	Station Improvements/Equipment		New Park Maintenance	* Equipment/Vehicles
		* Dispatchers, Records and CSO Officers			New Park Improvements	Community Cleanup
		Public Safety Building Land/Reserve			Building Maintenance	
2		New Elements				
		Public Safety Building Design	Station #4 Construction Reserve			
			Fire Engine			
		Continuing Elements				
	8	Police Officers	3 Firefighters	Road Rehabilitation/Pavement Pres.	2 Park Maintenance Employees	Maint. & Com. Needs
	8	Police Cars and Equipment - exp	Station Improvements/Equipment	3% annual increase	1 Recreation Coordinator	
	3	Professional Staff			New Park Maintenance	2 Code Compliance Officers
		Public Safety Building Reserve			New Park Improvements	Community Cleanup
						Building Maintenance
3		New Elements				
			Station #4 Construction		1 Park Maintenance Employee	
					* Equipment/Vehicles	
		Continuing Elements				
	8	Police Officers	3 Firefighters	Road Rehabilitation/Pavement Pres.	2 Park Maintenance Employees	Maint. & Com. Needs
	8	Police Cars and Equipment - exp	Station Improvements/Equipment	3% annual increase	1 Recreation Coordinator	
	3	Professional Staff			New Park Maintenance	2 Code Compliance Officers
		Public Safety Building Reserve			New Park Improvements	Community Cleanup
						Building Maintenance

4	New Elements				
	Public Safety Building Furnishings	Station #4 Staffing Station #4 furnishings/equipment 1 Firefighter			
	Continuing Elements				
	8 Police Officers 8 Police Cars and Equipment - exp 3 Professional Staff Public Safety Building debt payment	3 Firefighters Station Improvements/Equipment	Road Rehabilitation/Pavement Pres. 3% annual increase	3 Park Maintenance Employees 1 Recreation Coordinator New Park Maintenance New Park Improvements	Maint. & Com. Needs 2 Code Compliance Officers Community Cleanup Building Maintenance
5	New Elements				
	4 Police Officers Police Cars and Equipment (new & rep) Professional Staff vehicle replacements (2) 2 Professional Staff	Ladder Truck			
	Continuing Elements				
	8 Police Officers 8 Police Cars and Equipment - exp 3 Professional Staff Public Safety Building debt payment	4 Firefighters Station Improvements/Equipment Station #4 Staffing	Road Rehabilitation/Pavement Pres. 3% annual increase	3 Park Maintenance Employees 1 Recreation Coordinator New Park Maintenance New Park Improvements	Maint. & Com. Needs 2 Code Compliance Officers Community Cleanup Building Maintenance

Year	Units	Police	Fire	Roads	Park and Rec	Maint & Emerging Needs @ 3%
6		New Elements				
		Fire Engine Replacement Training Facility - Station #2			2 Park Maintenance Employees * Equipment/Vehicles Replace	
		Continuing Elements				
	12 Police Officers	Station #4 Staffing	Road Rehabilitation/Pavement Pres.	3 Park Maintenance Employees	Maint. & Com. Needs	
	12 Police Cars and Equipment - exp	4 Firefighters	3% annual increase	1 Recreation Coordinator		
7	5 Professional Staff	Station Improvements/Equipment		New Park Maintenance	2 Code Compliance Officers	
	Public Safety Building debt payment			New Park Improvements	Community Cleanup Building Maintenance	
		New Elements				
		Continuing Elements				
	12 Police Officers	Station #4 Staffing	Road Rehabilitation/Pavement Pres.	3 Park Maintenance Employees	Maint. & Com. Needs	
8	12 Police Cars and Equipment - exp	4 Firefighters	3% annual increase	1 Recreation Coordinator		
	5 Professional Staff	Station Improvements/Equipment		New Park Maintenance	2 Code Compliance Officers	
	Public Safety Building debt payment			New Park Improvements	Community Cleanup Building Maintenance	
		New Elements				
		Type6 Apparatus Replacement 1 Firefighter				
		Continuing Elements				
	12 Police Officers	Station #4 Staffing	Road Rehabilitation/Pavement Pres.	3 Park Maintenance Employees		
	12 Police Cars and Equipment - exp	4 Firefighters	3% annual increase	1 Recreation Coordinator	Maint. & Com. Needs	
	5 Professional Staff	Station Improvements/Equipment		New Park Maintenance		
	Public Safety Building debt payment			New Park Improvements	2 Code Compliance Officers Community Cleanup Building Maintenance	

9	New Elements				
	Fire Engine Replacement				
	Continuing Elements				
	12 Police Officers	Station #4 Staffing	Road Rehabilitation/Pavement Pres.	3 Park Maintenance Employees	Maint. & Com. Needs
10	12 Police Cars and Equipment - exp	5 Firefighters	3% annual increase	1 Recreation Coordinator	
	5 Professional Staff	Station Improvements/Equipment		New Park Maintenance	2 Code Compliance Officers
	New Elements				
	Police Cars and Equipment (12 Replacements) Professional Staff vehicle replacements (3)				
	Continuing Elements				
	12 Police Officers	Station #4 Staffing	Road Rehabilitation/Pavement Pres.	3 Park Maintenance Employees	Maint. & Com. Needs
	12 Police Cars and Equipment - exp	5 Firefighters	3% annual increase	1 Recreation Coordinator	
	5 Professional Staff	Station Improvements/Equipment		New Park Maintenance	2 Code Compliance Officers
Total	New Elements				
	Results				
	Police				
	12 Police Officers	Fire	Roads	Parks and Rec	Maintenance and Emerging Needs
	12 Police Cars and Equipment	Station #4	Road Rehabilitation/Pavement Pres.	2 park maint. Emp.	2 Code Compliance Officers
	3 Professional Staff	Station #4 Staffing	(PCI to 65)	Trailway Maintenance	Community Cleanup
	Public Safety Building	5 New Firefighters		Building Maintenance	Building Maintenance
		Ladder Truck Replacement		New Park Maintenance	
		New Fire Engine		Recreation Coordinator	
		(2) Engine Replacement			
		Engine Type 6 Replacement			