



Parks & Recreation Commission Meeting Agenda

April 8, 2024
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

INVOCATION:

Led by Pastor Mark Curts

FLAG SALUTE:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of minutes for the meeting held March 12, 2024.

DIVISION UPDATES :

- A. Parks Division Update
- B. Recreation Division Updates
- C. Director's Update

GENERAL BUSINESS:

- A. Park of the Month

FUTURE AGENDA ITEMS:

ADJOURNMENT:



AGENDA STAFF REPORT

MEETING DATE: 4/8/2024

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval of minutes for the meeting held March 12, 2024.

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

1. Meeting Minutes for March 12, 2024.



Parks & Recreation Commission Regular Meeting Minutes

March 11, 2024 5:30 PM
Council Chambers
400 N. Douty St.

CALL TO ORDER:

Meeting called to order at 5:30pm.

ROLL CALL:

Present:	Absent:
Parks and Recreation Commissioner Joseph Castaneda Parks and Recreation Commissioner Carolyn Hudgins Parks and Recreation Commissioner Gregory Kelley Parks and Recreation Commissioner Judy Scott Parks and Recreation Commissioner Sheldon Blackwell	

INVOCATION:

Pastor Lori Niles

Completed by Pator Lori Niles

FLAG SALUTE:

Flag salute led by Chair Blackwell.

PUBLIC COMMENT:

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Richard Douglas stated that he represents the Hanford Elks, wanted to congratulate Longfield staff and use of the facility for his Hoop Shoot Challenge, also provide a photo of the winner to the Commission.

Martin Devine, requested that we name a play structure at Freedom Park after Dan Chin. Stated that Dan was important community member in the developing the area and park. Requested procedure on how to start that process.

Bob Ramos, resident of Hanford, stated that he shows support for the Freedom Park play structure name being Dan Chin and expressed his interest in assiting with the process.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of minutes for the meeting held February 12, 2024.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Parks and Recreation Commissioner Gregory Kelley
SECONDER:	Parks and Recreation Commissioner Joseph Castaneda
AYES:	Joseph Castaneda, James Castleman, Carolyn Hudgins, Gregory Kelley , Judy Scott, sheldon Blackwell

DIVISION UPDATES:

A. Parks Division Updates

Parks Manager Winebrenner reviewed his open projects of Earl F Johnson Play Structure and its status. He also presented an update to the SOD repair at Civic Park. Provided an update on irrigation repairs. Presented the date for the next Helping Hands event (04-12) as well as recapping what they completed, which was the SOD project at Civic Park. He will also present a final date on the ribbon cutting for the EFJ structure.

Commissioner Hudgins stated that the new EFJ structure is great, asked if we could install additional shade structures over the benches.

Commissioner Castaneda: stated support for the EFJ structure and its movement, asked about additional shading and location of structure.

Chair Commissioner Blackwell: asked about the restrooms at COE Park and the opening/closure of those, inquired about the cross-walk and how that can happen for COE Park area.

Vice Chair Commissioner Scott: loves the park of the month idea, suggested we add to our website for public to view.

Commissioner Castaneda: asked about the plumbing at EFJ and its Splash Pad. Parks Manager responded by saying the plumbing needs work, to bring splash pad back would need major repairs and staffing.

Commissioner Kelley: mentioned splash pad at EFJ, stated numerous homes in the area do not have good HVAC systems and need this water structure to work.

B. Recreation Division Updates

Recreation Coordinator Brittany presented updates for the Food Truck Takeover and stated they are every 1st and 3rd Tuesday of every month from 11:30-1:30pm. She stated the last event had a good turn out,. It is currently accepting new vendors and taking referrals, Spring Day Camp will held from (3-5)-(3-29). Presented the Easter free event to the community and what age groups are scheduled.

Commissioner Kelley stated that Hanford Elementary has minimum release days on Wednesday this may increase business for the event, suggesting a potential day change to increase sales.

Commissioner Hudgins: asked about the amount charged to vendors, answer was 15% of their daily sales.

C. Director Updates

Director Albert presented:

- Grand opening of the Hanford Boys & Girls Club. March 30th.
- YAC concession/restroom building update
- Infield renovation at the Hanford Softball Complex
- Revenue Measure Committee-Departmental presentation on April 3rd. Site visits on April 6
- Heroes Park Design – focus on infrastructure and environmental reports
- Park Usage Data (detailed)

Commissioner Castaneda: stated that the Hill family sends their appreciate for updating the signs at the park. Asked about the infield dirt upgrades at softball complex. Asked if the Boys and Girls Club was full of members and asked updates for BGC. Stated how important the YAC project is to the community and economic development in the area.

Commissioner Hudgins: stated support for Boys and Girls Club and its travel arrangements for members. Asked for clarification of Placer AI data. Asked about update to treadmills in Longfield Center.

Commissioner Kelley: asked for clarification on Placer AI data.

Commissioner Scott: stated appreciation for YAC building and update, inquired about who is responsible for the lighting at the softball complex.

GENERAL BUSINESS:

A. Park of the Month

Parks Manager Winebrenner presented the Park of the Month: Lacey Park. Mentioned staff, overview of the parks assets, and utilization of the park.

B. Winter Wonderland Final Report

- Director Albert presented the Winter Wonderland Final Report. Showcased event data, attendance, heat mapping, financial's, photos, survey results, and marketing campaign.
- Vice Chair Commissioner Scott: recommended another Freddy Truck or walking tour for downtown, congratulated Director Albert and staff.
- Commissioner Kelley: Congratulated staff, mentioned events success and correlated to staffing and planning.
- Commissioner Castaneda: mentioned origins of event, congratulated staff, asked if a rink cover could be purchased. Wanted to know what size rink is going to be purchased. Brad answered 70X100.
- Chair Commissioner Blackwell: stated support for the event and the staff.
- Commissioner Hudgins: stated support for the event and the staff.

C. Review Street Tree Permit Request for Removal of One Tree Located at 1325 N Douty St.

Motion to Approve

RESULT:	Passed
MOVER:	None
SECONDER:	None
AYES:	James Castleman, Gregory Kelley , Judy Scott, sheldon Blackwell
NAYS:	Joseph Castaneda

D. Review Street/Heritage Tree Request for Removal of Multiple Trees Located at 667 Saffron St.

Motion to Approve

RESULT:	Passed
MOVER:	Parks and Recreation Commissioner Gregory Kelley
SECONDER:	Parks and Recreation Commissioner Hudgins
AYES:	Carolyn Hudgins, Gregory Kelley , Judy Scott, Sheldon Blackwell
NAYS:	Joseph Castaneda

E. Review Street Tree Permit Request for Removal of One Tree Located at 901 W. Orange St.

Motion to approve removal of one tree located at 901 W. Orange St, and replace with one tree.

FUTURE AGENDA ITEMS:

No future items discussed or requested.

ADJOURNMENT:

Chair Blackwell adjourned the meeting at 7:52pm.



**AGENDA
STAFF REPORT**

MEETING DATE: 4/8/2024	AGENDA SECTION: GENERAL BUSINESS
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SUBJECT:
Park of the Month

RECOMMENDATION:

Recommendation:

Recommended Motion:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:
None