



Revenue Measure Committee Meeting Agenda

March 20, 2024
6:00 PM – Regular Meeting
City Hall Training Room
319 N. Douty St.

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Revenue Measure Committee. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the committee to discuss or take action on issues not on the agenda, except that members of the committee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes of the March 6, 2024 Meeting

GENERAL BUSINESS:

- A. Finance: Recap of past discussion regarding RMC agenda items and follow-up on any outstanding matters.
- B. Utilities and Engineering: Presentation of Public Works, and Utilities & Engineering Departments General Fund Street related operations, capital needs and resources

ADJOURN:



AGENDA STAFF REPORT

MEETING DATE: 3/20/2024

AGENDA SECTION: CONSENT CALENDAR

SUBJECT:

Approval of the Minutes of the March 6, 2024 Meeting

RECOMMENDATION:

Recommendation: Approval of the Minutes of the March 6, 2024 Meeting

Recommended Motion: I move to approve the Minutes of the March 6, 2024 Meeting.

BACKGROUND:

FISCAL IMPACT:

Not applicable

ATTACHMENTS:

1. Minutes RMC 3.6.2024



**Revenue Measure Committee Regular Meeting
Minutes**

**March 6, 2024 6:00 PM
City Hall Training Room
319 N. Douty St.**

CALL TO ORDER REGULAR SESSION:

6pm call to order by Chair Devine

ROLL CALL:

6pm roll call: Member Leach absent, Member Lofy (6:02pm) present, 13 members present.

Member Rosa was absent, notified RMC of resignation notice.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Revenue Measure Committee. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the committee to discuss or take action on issues not on the agenda, except that members of the committee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

6:01pm - no public comment

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes of the February 28, 2024 Meeting

Motion by Vice-Chair Strawn, 2nd by Member Chavarin, motion passed 13-0

GENERAL BUSINESS:

A. Finance: Recap of past discussion regarding RMC agenda items and follow-up on any outstanding matters.

Chris Tavarez, Finance Director, provided the RMC a presentation to summarize past meetings and follow up on some outstanding questions from the RMC. The goal of the RMC was reviewed and the schedule of future meetings. Questions from the RMC were responded to by Mr. Tavarez, Destiny Borba, Finance Manager and Police Chief Huddleston.

B. Fire: Presentation of Fire Department operations, capital needs and resources

Luis Nevarez, Interim Fire Chief, Frank Utulain, Fire Captain, Battalion Chiefs, Moses Neil and Matt Rowe and Jared Turner, Fire Engineer presented to the RMC a review of the Fire Department's mission, operations and needs in operations, equipment and facilities. Questions were taken by staff from the RMC and responded to.

ADJOURN:

8:02pm



AGENDA STAFF REPORT

MEETING DATE: 3/20/2024	AGENDA SECTION: GENERAL BUSINESS
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SUBJECT:

Recap of past discussion regarding RMC agenda items and follow-up on any outstanding matters.

RECOMMENDATION:

Recommendation: That the RMC receive a presentation from Staff regarding any additional information or responses requested by committee members from past Revenue Measure Committee meetings.

Recommended Motion: No motion is required.

BACKGROUND:

The Revenue Measure Committee has had the following meetings:

2/13/2024 - Purpose, organization and introduction to City finance

2/21/2024 - General Fund budget, trends and condition

2/28/2024 - Police Department presentation and follow up on past meetings

3/6/2024 - Fire Department presentation and follow up on past meetings

FISCAL IMPACT:

Not applicable

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 3/20/2024

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Presentation of Public Works, and Utilities & Engineering Departments General Fund Street related operations, capital needs and resources

RECOMMENDATION:

Recommendation: Staff recommends the Revenue Measure Committee (RMC) receive a presentation of Public Works, and Utilities & Engineering Departments General Fund Street related operations, capital needs and resources

Recommended Motion: No motion is required.

BACKGROUND:

The Public Works Department and Utilities and Engineering Department will provide the RMC with an overview of their respective department's General Fund Street related operations, capital needs and the state of its current resources. This is part of an ongoing effort to provide the RMC with information to assess the needs of the City's General Fund, and the operations that it supports, and provide a recommendation to the City Council on a Revenue Measure option for the November 2024 ballot.

On November 7, 2023, City Council was presented with options for potential revenue measures out of concern for the City's financial health. Council directed staff to continue looking into the needs of the City in order to further develop a path for identifying the best options for a potential revenue measure.

On December 5, 2023, staff presented the City Council with a planning level look across all departments in the General Fund. In addition, staff requested that the City Council provide direction to staff in the development of a Proposed Revenue Measure Advisory Committee.

On January 24, 2024, at a Special Meeting, the City Council appointed fifteen (15) community members to the City of Hanford Revenue Measure Committee and Adopted Resolution 24-01-R establishing the committee for the purpose of making a recommendation to the City Council for a 2024 Ballot Measure.

Questions and answers regarding the presentation will be received during and after the presentation.

FISCAL IMPACT:

Not applicable

ATTACHMENTS:

None