



**City Council Regular Meeting
Minutes**

**December 19, 2023 7:00 PM
Council Chambers
400 N. Douty St.**

6:00 PM CALL TO ORDER STUDY SESSION:

Vice Mayor Kairis called the study session to order at 6:00 p.m.

ROLL CALL BY THE CITY CLERK:

Present:	Absent:
Council Member Mark Kairis Council Member Lou Martinez Council Member Kalish Morrow Council Member Diane Sharp	Council Member Travis Paden

PUBLIC COMMENT:

*Study Sessions are considered Special Meetings under the Brown Act. Accordingly, comments from the public are limited to items listed on the agenda (GC 54954.3a). Public Comment will be accepted during each agenda item. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

STUDY SESSION:

- A. Presentation by Greg Burns of Thorn Run Partners, the City of Hanford's contracted federal lobbying firm, with updates on national legislative matters and discussion of possible legislation and actions that Council should be aware of for the coming year.

Greg Burns of Thorn Run Partners provided an update on national legislative matters and discussed activities for the upcoming years. Mr. Burns answered questions from the Council. After a brief discussion, Vice Mayor Kairis thanked Mr. Burns and adjourned the study session at 6:21 p.m.

CALL TO ORDER REGULAR SESSION:

Vice Mayor Kairis called the meeting to order at 7:00 p.m.

ROLL CALL:

Present:	Absent:
Council Member Mark Kairis Council Member Lou Martinez Council Member Kalish Morrow Council Member Diane Sharp	Council Member Travis Paden

INVOCATION:

The invocation was led by Sylvia Gaston.

FLAG SALUTE:

The flag salute was led by retired Navy Master Chief Petty Officer Scott Holwell.

RECOGNITION:

- A. Presentation of the Annual Law Enforcement Officer of the Year Award to Officer Jorge Orosco, by the American Legion Post 3

Captain Huddleston introduced the members of the American Legion Post 3 and they presented Officer Jorge Orosco with the 2023 Officer of the Year Award.

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

The Council members discussed the events and meetings they attended.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

Jack Schwartz provided an update about the Hanford Carnegie Museum and answered questions from the Council.

Bob Ramos commented on Longfield Center Winter Day Camp, and he expressed his concerns regarding the kids that can't use it while the camp is in session. He suggested another location for the program.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Items C and H were requested to be pulled by Council Member Sharp. Motion to approve except for the items pulled for separate discussion.

RESULT:	Passed (UNANIMOUS)
MOVER:	Council Member Diane Sharp
SECONDER:	Council Member Lou Martinez
AYES:	Diane Sharp, Mark Kairis, Kalish Morrow, Lou Martinez
ABSENT:	Travis Paden

- A. Procedural Waiver: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only.
- B. City Clerk: Approval of the Minutes of the October 17, 2023 Meeting
- C. Administration: Approval of an "In-Kind" two-year Facility Lease Agreement with State Center Community College District on behalf of Valley Community Small Business Development Center (VCSBDC), for use of office space inside the Amtrak Station in exchange for providing services as the Hanford SBDC Outreach Office.
- D. Administration: Approval of the renewal and Authorization for the City Manager to execute the annual Professional Services Agreement with Thorn Run Partners for federal legislative advocacy services, effective January 1, 2024 through Dec. 31, 2024, for a monthly fee of \$5,000.
- E. IT: Authorization and Award of an agreement to AgreeYa Solutions, Inc. (Folsom, CA) for Microsoft Implementation Services and security assessment for \$59,125
- F. Community Development: Approval of the appropriation of \$36,360, from the Transportation Development Act Fund, for engineering and grant writing services to be provided by Interwest Consulting Group for the purpose of applying for the 2024 RAISE Grant for infrastructure improvements to Downtown Hanford and nearby alleys
- G. Public Works: Public Works Engineering: Approval of Final Map, Subdivision Agreement and acceptance of Easements for Tract No. 881, Unit No. 1 near the Southwest of Hume Ave, and Alpine Ave.
- H. Public Works: Approval of an emergency Purchase Order (PO) 22400418 for emergency well repair at well #35, located at fire station #1, to Valley Pump & Dairy Systems Inc. from Armona, CA in the amount of \$153,279.14 for emergency repairs due to breaks in the well casing.
- I. Public Works: Public Works: Approval of the Notice of Completion for Tract No. 928 Unit No. 3, located near the Southeast corner of Centennial Drive and Fargo Avenue, in the City of Hanford, and Authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- J. Finance: Review and Approval of the Annual Report for Development Impact Fees pertaining to City of Hanford Impact Fees for Parks, Circulation, Fire Protection, Police Protection, Storm Water System, Water System, Wastewater System, and Refuse/Recycling for fiscal year ending June 30, 2023.

PULLED CONSENT ITEMS:

- A. City Clerk: Approval of the Minutes of the November 7, 2023, Meeting

[Item C]

Pulled by Council Member Sharp.

City Manager Cifuentez addressed the error in the November 7, 2023, minutes.

Motion to approve as amended.

RESULT: Passed (UNANIMOUS)
MOVER: Council Member Kalish Morrow
SECONDER: Council Member Mark Kairis
AYES: Diane Sharp, Mark Kairis, Kalish Morrow, Lou Martinez
ABSENT: Travis Paden

- B. Police: Acceptance of a grant from the Federal Railroad Administration (FRA) in the amount of \$24,077, to help reduce homelessness along railways, and Amend the Police Department's operating budget by Appropriation of the same amount in the General Fund, and Authorize the City Manager to execute the grant agreement.

[Item H]

Pulled by Council Member Sharp.

Ms. Sharp recused herself.

Motion to Approve.

RESULT: Passed
MOVER: Council Member Mark Kairis
SECONDER: Council Member Kalish Morrow
AYES: Mark Kairis, Kalish Morrow, Lou Martinez
ABSTAIN: Diane Sharp
ABSENT: Travis Paden

COUNCIL REQUESTS/REPORTS:

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GOV. CODE SEC. 54954.2)

A. Council Future Agenda Items

None.

B. Upcoming Events and Important Dates:

December 25 & 26: City offices will be closed in observance of Christmas
January 1 & 2: City offices will be closed in observance of New Year's Day
January 16: Regular City Council Meeting

ADJOURNMENT:

Vice Mayor Kairis adjourned the meeting at 7:32 p.m.

Respectfully submitted,

Natalie Corral
City Clerk