



**Parks & Recreation Commission Regular Meeting
Minutes**

**January 8, 2024 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Chair Kelley called the meeting to order at 5:30 pm.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Carolyn Hudgins		Present	
Sheldon Blackwell		Present	
Judy Scott		Present	

INVOCATION:

Pastor Mark Curts

Chair Kelley introduced Pastor Mark Curts. The invocation was led by Pastor Mark Curts.

FLAG SALUTE:

Chair Kelley led the flag salute.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

None

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Castaneda
SECONDER:	Scott
AYES:	Castaneda, Hudgins, Kelley , Scott, Blackwell

A. Approval of the Minutes for the Meeting held November 13, 2023

B. Approval of the Minutes for the Meeting held December 11, 2023

DIVISION UPDATES:

A. Parks Division Updates

Project: Trees along main thoroughfares
Thin/lift and remove as needed

Update: Launch of Productive Parks software and smartphones.

Plan: Winter Wonderland breakdown and renovation.

Helping Hands 2024: Seeking input for possible project sites
Current planned projects:
Corp Yard (Jan)
Civic Turf (Feb)
Hidden Valley (March)
Tree Planting (April -Earth & Arbor Days)

Maintenance Management Plan

- Inventory
- Maintenance Plan
- Implementation
- Evaluation

Parks Manager Winebrenner presented the updates and addressed all questions.

B. Recreation Division Updates

- Winter Camp: Ended on Jan.5th. We had 32-38 Kids attend each week.
- Winter Wonderland: Ended on Jan. 7th. Very successful year.
- Freddie the Fire Truck: Tour of Lights Sold out including the additional dates that were added.
- Toy Giveaway: Dec. 16th. Highly attended event. Partnered with the Lions Club and the Traffic Kingz & Queenz
- Civic Renovations: Civic will be closed January - May

Recreation Coordinator Brittany Parreira presented the updates and answered questions.

C. Director Updates

- Winter Wonderland Event - Initial data is trending well. Final report in February.
- Hanford Boys & Girls Club - Final purchases, recruitment, Star-Link internet access.
- Heroes Park Design - Ongoing design with a focus on infrastructure.
- Active Transportation Plan (ATP) - Finishing outreach, crash data, and maps. TAC meeting scheduled for 1/25/24 @ 2pm.
- Revenue Measure Committee - The City is seeking volunteer community members to serve. Apply on the City's website.

- o Civic Park Turf Renovation - Post Winter Wonderland
- o YAC Concession/Restroom Building – Going with the pre-fabricated building. Electrical, plumbing, and site preparation engineering.
- o Part-time Sports Coordinators – Kelvin Sheppard and Austin Payne hired.

There was some discussion. Director Albert addressed all questions.

GENERAL BUSINESS :

A. Nomination of Chair and Vice-Chair

Chair Kelley nominated Commissioner Blackwell as Chair Commissioner. Commissioner Castaneda second; the vote passed unanimously.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Kelley
SECONDER:	Castaneda
AYES:	Castaneda, Hudgins, Kelley, Scott, Blackwell

Chair Kelley nominated Commissioner Scott as Vice-Chair Commissioner. Castaneda second; the vote passed unanimously.

Motion to Approve

RESULT:	Passed (UNANIMOUS)
MOVER:	Kelley
SECONDER:	Castaneda
AYES:	Castaneda, Hudgins, Kelley, Scott, Blackwell

FUTURE AGENDA ITEMS:

Department cost recovery policy - Chair Kelley

Small Sided Soccer - Chair Kelley

ADJOURNMENT:

Chair Kelley adjourned the meeting at 6:35 pm.