



Parks & Recreation Commission Regular Meeting Minutes

**December 11, 2023 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Chair Kelley called the meeting to order at 5:30 pm.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Carolyn Hudgins		Excused	
Sheldon Blackwell		Present	
Judy Scott		Present	

FLAG SALUTE:

Chair Kelley led the flag salute.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

None.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to Approve

RESULT: Passed (UNANIMOUS)
MOVER: Castaneda
SECONDER: Scott
AYES: Castaneda, Kelley, Scott, Blackwell

A. Approval of the Minutes for the Meeting held October 9, 2023

DIVISION UPDATES:

A. Parks Division Updates

Seasonal and Special Projects

- Primarily working in and around parks doing base duties (mow, edge, blow, irrigation repairs, etc.).
- Winter schedule includes misc. projects (irrigation valve rebuilding, supporting Winter Wonderland, tree work, etc.)

Parks Manager Winebrenner provided the updates and addressed all questions.

B. Recreation Division Updates

Winter Camp

- Starts December 18th through January 5th
- 30 Signed Up
- Scholarship Funding Still Available

Winter Wonderland

- Ticket Sales
- Past Events/ Upcoming Events
- Reindeer Games/ Mini Golf
- Wonderland Village
- New Photo Opportunities
- Marketing
- Tour of Lights Sold Out

Rec Coordinator Brittany Parreira provided the updates to the commission.

C. Director Updates

Field Permit Fee Establishment - On December 5, 2023, the Council established the following fees. Effective on July 1, 2024

- A Field permit fee of \$2.50 per field hour based on actual field usage
- Two biannual permit seasons
- A reduction (offset) of up to 25% can be requested based on repairs and maintenance purchases
- Future field permit fees will be included within the Master Fee schedule proposed to the Council in June, during the annual budgeting process

- **Direction from Council on a proposed Revenue Measure** - The Council provided direction to move forward with a potential sales tax measure, including a public opinion survey and future polling.
- **Hanford Boys and Girls Club** - Staff is meeting with Principals at the school sites and will survey students.
- **Hidden Valley Park Expansion** - Draft conceptual drawing
- **Heroes Park** - The design kickoff meeting on November 16th. Environmental studies.
- **Outdoor Recreation Legacy Program (ORLP)** - Possible renovation of Coe Park and Harris Street Ballpark.
- **Longfield Center** – Future Council agenda item.

Director Albert provided the updates and also introduced the commission to Melton Design Group staff. There was

discussion.

FUTURE AGENDA ITEMS:

Chair Kelley requested that Small-Sided Soccer be added to a future agenda.

ADJOURNMENT:

Chair Kelley adjourned the meeting at 7:02 pm.