



**Parks & Recreation Commission Regular Meeting
Minutes**

**March 13, 2023 5:30 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER:

Chair Commissioner Kelley called the meeting to order at 5:30 pm.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Carolyn Hudgins		Present	
Jim Castleman		Present	

FLAG SALUTE:

Chair Commissioner Kelley led the flag salute.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

None.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the minutes of the February 13, 2023 Meeting

Motion to Approve

RESULT: Passed (UNANIMOUS)
MOVER: Joseph Castaneda
SECONDER: Carolyn Hudgins
AYES: Joseph Castaneda, James Castleman, Carolyn Hudgins, Gregory Kelley

DIVISION UPDATES :

A. Parks Division Updates

Special /Seasonal Projects

- * Storm Damage Response/ Downed Trees
- * Helping Hands 3/11/23 =242 hr YTD
- * Civic Turf Replacement
- * Winter Irrigation Projects

Parks and Facilities Manager Winebrenner answered questions from the commissioners.

B. Recreation Division Updates

March

- 4, 11, 18, 25: Kids in the Kitchen
- 7, 14, 21, 28: Food Truck Takeover
- 17: Zumbathon

April

- 1: Food Truck Takeover on Court Street in Civic Park
- 3 - 7: Spring Day Camp
- 4, 11, 18, 25: Food Truck Takeover
- 7: Egg Hunt
- 21: Mother & Son Date Night
- 22: Daddy & Daughter Date Night

HANFORD PLUNGE

Water Slide Pool Remodel

- * Resurface Slide Pool
- * Replace Tile
- * Replace Circulating Grates
- * Replace Light
- * Replace Skimmers
- * Gel Coat Slide
- * Repair & Repaint Steps (Staff)
- * Currently waiting on bids to arrive.

HANFORD PLUNGE

Hiring of Lifeguards

- * Interviews: March 15th
- * Hired: April 28th
- * L.G. Training: May 5th – 7th
- * CPRS S.L.W.: June 3rd (Sanger)
- * Plunge Opens: June 4th

LONGFIELD CENTER

Fitness Center

- * 124 total members (active/expired)
- * 50 total active members, 14 new since February 13th (last meeting)
- * 74 members who memberships expired because they didn't pay after 2 months.

Recreation Supervisor Da Silva informed the commission that this was his last meeting and that he had accepted a position in another city. All questions were addressed by Recreation Supervisor Da Silva.

C. Director Updates

- * Proposals for Active Transportation Plan (ATP)
- * Update on Heroes Park
- * March 7th presentation to Council on Landscape Assessment Districts
- * Hidden Valley Park community outreach dates are coming soon.
- * Walk with a Doc – Kicks off this Saturday @ Freedom Park at 9 AM
- * Fitness Court orientation classes – Every Saturday at 9 am
- * Commission vacancy and selection process

Director Albert addressed all questions.

GENERAL BUSINESS:

A. Heritage Tree Municipal Code Overview

Muni Code 12.12 was updated October of 2015

- * Part of that process included public hearings and public notice through council meetings
 - * City Council has full oversight of Muni- Code
 - * The code grants this commission it's authority to approve or deny requests
- * No complete tree inventory exists, currently
 - * Tree Inventory could be developed as part of an Urban Forestry Program/ Division-
 - * Unfunded program currently, possibility of grant funding to start the process

Applies to Street Trees and "Heritage Trees"

- * Street Trees – are trees located in the strip between the curb and sidewalk or within public right of way or easement on property/ street adjacent.
- * Heritage Trees - are Valley Oaks with a trunk width of 10" or greater at 4.5' or (ABH) "At Breast Height"

Hanford Muni-Code 12-12 Overview

- * Permits are required to remove or modify Heritage Trees
- * Carve outs were made for emergency or hazardous situations
- * PUC allows utilities special dispensation or allowances outside of the code.
- * Penalties are assessed by Code Enforcement inline with other Muni-Code violations

Current Process for approval

- * Tree Service/ Homeowner apply for permit with necessary info
- * Address, location, description of request
- * City staff reviews request/ get clarification if needed
- * Site Evaluation of tree
- * Presented to Parks Commission as appropriate
- * Based on vote- send out notice of outcome
- * Work completed.

Matrix of Comparable Cities

	Heritage Tree Policy/Plan	Arborist Required	Hazardous Conditions Provision	Mitigation Options	Citation Authority	Funding to Offset	Public	Private Property	Penalties
Hanford	Yes	Optional	Yes	Yes	Code	No	Yes	Yes	Fines
Tulare	Yes	No	Yes	N/A	Not noted	Yes	Yes	Yes	Fines +
Visalia	Yes	Yes	Yes	Yes	Parks	Yes	Yes	Yes	Fines +
Selma	No	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Madera	No	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Lemoore	Yes	No	Yes	Yes	Not noted	No	Yes	Yes	not noted
Porterville	No	N/A	NA	N/A	N/A	N/A	N/A	N/A	N/A
Fresno	yes*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
* Only on previously identified trees									

There was some discussion and all questions were addressed by Parks and Facilities Manager Winebrenner.

B. Review Street Tree Permit Request for Removal of one tree located at 1035 Hoover

Way.

Parks and Facilities Manager Winebrenner presented a street tree permit application requesting approval from the Parks and Recreation Commission to remove one tree located at 1035 Hoover Way.

There was some discussion.

Motion to Approve

RESULT:	Passed
MOVER:	Jim Castleman
SECONDER:	Carolyn Hudgins
AYES:	Castleman, Hudgins, Kelley
NAYS:	Castaneda

Commissioner Castaneda and Parks and Facilities Manager Winebrenner agreed to work together to update the Street Tree Permit Application.

FUTURE AGENDA ITEMS:

Chair Commissioner Kelley requested that the Longfield Fitness Center fee structure be added to the April meeting agenda.

ADJOURNMENT:

Chair Commissioner Kelley adjourned the meeting at 7:01 pm.

Respectfully submitted,

Tasheenia Lawag