



Parks & Recreation Commission Meeting Agenda

February 13, 2023
5:30 PM – Regular Meeting
Council Chambers
400 N. Douty St.

CALL TO ORDER:

ROLL CALL:

FLAG SALUTE:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes for the Meeting held January 9, 2023

DIVISION UPDATES :

- A. Parks Division Updates
- B. Recreation Division Updates
- C. Director Updates

GENERAL BUSINESS:

- A. Winter Wonderland 22/23 Debriefing
- B. Formation of the Field Sports Advisory Committee (FSAC)
- C. Clean California Grant Application

FUTURE AGENDA ITEMS:

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023	AGENDA SECTION: CONSENT CALENDAR
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SUBJECT:

Approval of the Minutes for the Meeting held January 9, 2023

RECOMMENDATION:

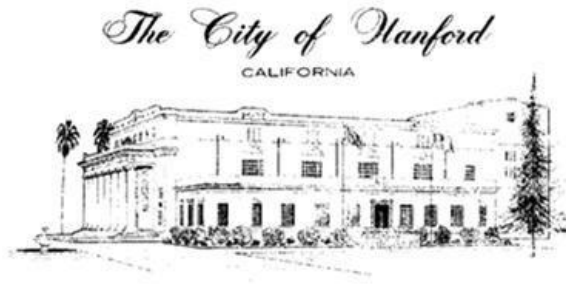
Approve the Minutes for the Meeting held January 9, 2023

FISCAL IMPACT:

This item does not have a fiscal impact.

ATTACHMENTS:

1. JANUARY 9, 2023 MINUTES



PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, January 9, 2023

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 pm.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	
Jim Castleman		Present	

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Onan Champi, City of Hanford resident, requested clarification on why Heritage Oak trees on private property require a Street Tree Permit application to be pruned or removed.

Vice-Mayor Mark Kairis, City of Hanford resident, gave recognition to Vice-Chair Commissioner Strawn for his many years of service in the community. Mr. Kairis also expressed appreciation for Vice-Chair Strawn's hard work and passion.

Bob Ramos, City of Hanford resident, requested that City staff look at a tree in bad shape located near N. East Steet and E. Bass Street.

Parks and Facilities Manager Winebrenner addressed the concern from Mr. Ramos and informed him that the tree has been cited by Code Enforcement and is being taken care of.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes for the Meeting held on December 12, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Jim Castleman
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

DIVISION UPDATES

A. Parks Division Updates - Parks and Facilities Manager Winebrenner

Special /Seasonal Projects

- * Response to Skate Park inquiry from November & December Commission meeting
- * Tree Work in parks and downtown
- * Clean up industrial district 1.5 + miles of buffers

Commissioners Strawn, Castleman, and Castaneda had questions that were addressed by Parks and Facilities Manager Winebrenner.

B. Recreation Division Updates - Recreation Supervisor Da Silva

January

- * 3rd - iPhone for Newbies (Every Tuesday & Thursday),
- * 3rd - Winter Camp
- * 3rd - Zumba (Every Tuesday & Thursday)
- * 4th - Aerobics (Every Monday, Wednesday & Friday)
- * 8th - Final Day of Winter Wonderland
- * Softball Complex Weekend Tournaments - 1 Youth Softball

Overview of Winter Wonderland

Activities, Programs & Special Events:

- * Ice Skating
- * Skate & Hockey Lessons
- * Broomball
- * Turkey Bowling
- * Prince and Princess Ice Skate Party
- * Photo Ops with Characters

- * Circus at the Civic
- * Drone Show
- * Carnival Games
- * S'more the Merrier
- * North Pole Lounge & Gingerbread House

Longfield Fitness Center Membership Data

94 Fitness Members / \$3,804.00

Adult annually: 5 / 11%

Adult quarterly: 8 / 8%

Adult monthly: 57 / 38%

Senior annual: 9 / 31%

Senior monthly: 13 / 8%

Senior quarterly: 2 / 4%

Usage since February 2022

Percentage of usage overall separated by the memberships.

Discussion arose regarding the scholarship assistance program and advertisement. All questions and concerns were addressed by Recreation Supervisor Da Silva.

C. Director Updates - Director Albert

- * Departmental focus on Winter Wonderland operations
- * Request For Proposal (RFP) for Active Transportation Plan
- * Heroes Park update
- * Community outreach for Hidden Valley Park is scheduled for March
- * Orientation meetings with new Council Members

All questions were addressed by Director Albert.

GENERAL BUSINESS

A. Nomination of Chair and Vice-Chair

Vice-Chair Commissioner Strawn nominated Chair Commissioner Kelley to remain as Chair Commissioner. Commissioner Castleman second, the vote passed unanimously.

Commissioner Castleman nominated Commissioner Castaneda for Vice-Chair Commissioner; Commissioner Castaneda declined the nomination.

Vice-Chair Commissioner Strawn nominated Commissioner Hudgins for Vice-Chair Commissioner.

RESULT:	APPROVED [UNANIMOUS]
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B. 2022 Year in Review: Parks and Community Services Department

Director Albert gave the Commissioners an overview of the 2022 Parks and Community Services Department successes and challenges.

Successes

- * Grant funding for Heroes Park: Combined \$10,403,395 to acquire and develop the new 40-Acre Park
- * The success of the Winter Wonderland event
- * Staffing

Challenges

- * Not being awarded the Rural Recreation and Tourism Grant to purchase and develop Soc Com
- * Finalization of a long-term financial strategy to fund the 10-Year Capital Improvement Plan identified in the 2020 Parks and Recreation Master Plan
- * Staffing

Commissioners had questions about staffing, Civic Park, and Winter Wonderland financials. Director Albert addressed all questions, and informed the Commission that the Winter Wonderland financials should be ready by the next Commission meeting.

C. Review Street Tree Permit Request for Removal of two trees located at 502 W. Grangeville Blvd.

Parks and Facilities Manager Winebrenner presented a street tree permit application requesting approval from the Parks and Recreation Commission to remove two trees located at 502 W. Grangeville Blvd.

Parks and Facilities Manager Winebrenner also addressed why Heritage Oak trees on private property require a Street Tree Permit application to be pruned or removed, which was requested during public comment.

Discussion arose regarding the need of a certified arborist to assess the two trees. Parks and Facilities Manager Winebrenner informed the Commission that the municipal code does not require a certified arborist to assess heritage trees for a tree permit application.

Vice-Chair Commissioner Strawn motioned to table the item to allow time for the property owner to seek out a certified arborist, to get an assessment on the health of the two heritage

oak trees before moving forward with the permit application. Commissioner Castaneda requested to amend Vice-Chair Commissioner Strawn's motion and require the property owner to obtain certification from an arborist to verify that the trees should be removed.

Vice-Chair Commissioner Strawn amended his original motion that the property owner can move forward with the request, if recommended by the certified arborist. Commissioner Castaneda second, this motion failed 2 to 3.

RESULT:	FAILED [2 TO 3]
MOVER:	Cheyne Strawn
SECONDER:	Joseph Castaneda
AYES:	Castaneda, Strawn
NAYS:	Kelley, Hudgins, Castleman

Commissioner Hudgins motioned to approve the permit request and allow the removal of the two trees, Castleman second. This motion passed 3 to 2.

RESULT:	APPROVED [3 TO 2]
MOVER:	Carolyn Hudgins
SECONDER:	Jim Castleman
AYES:	Kelley, Hudgins, Castleman
NAYS:	Castaneda, Strawn

FUTURE AGENDA ITEMS

Vice-Chair Strawn thanked the Commission and City staff for their work and service in the community.

Chair Commissioner Kelley thanked Vice-Chair Strawn for his service in the community.

Commissioner Hudgins thanked Vice-Chair Commissioner Strawn for his service, passion, and mentorship.

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 7:03 pm.

Respectfully submitted,

Tasheenia Lawag



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Parks Division Updates

RECOMMENDATION:

Recommendation: The Commission receives the update.

Recommended Motion:

BACKGROUND:

- Civic rehab progress post-Winter Wonderland. With the thousands of patrons and guests that attended during the run of the event and the hundred-plus events throughout the year, the grounds needed some extra attention. Staff is utilizing the leftover sand, fertilizing, and replacing damaged/ worn turf areas around the park.
- Hanford Helping Hands progress report. we helped 2 events since our last meeting that were well attended and made a good impact at both sites served.
- Hidden Valley 9-hole Disc Golf was installed and an inaugural tournament was held to help the local food bank.
- NRPA Agency Performance Survey submission completed
- Positive coverage in the media

FISCAL IMPACT:

This item does not have a fiscal impact.

ATTACHMENTS:

1. Sentenial article 1.30.23

‘We like being invisible’

Hanford parks department looks for continued improvement, efficiency.

The Sentinel Jan 30, 2023



To keep the work of Hanford's Parks and Recreation Department moving forward smoothly, Facilities Manager Levi Winebrenner said Monday the department has added more efficient routes, is using a rolling project list and putting definitive metrics on tasks that are continually adjusted.

“We can always do something different, find a better way to do it,” Winebrenner said. “Push a little further; get that five or 10 percent more without anything extra. Through some trial and error and explanation, I think that is how you get there.

'We like being invisible'

Hanford parks department looks for continued improvement, efficiency.

The Sentinel Jan 30, 2023

Winebrenner said that the Parks department has worked to improve and optimize routes that workers take throughout the day so that they will complete routine work as efficiently as possible.

The department has also developed clear standards and guidelines for maintenance workers for completing certain tasks. The guidelines are continually adjusted in discussion with individual crew members based on the conditions of the individual parks they work in.

The rolling project list aims to make sure that workers' newfound time will be put to good use.

"There's always something to do," Winebrenner said. "Just like at-home landscaping, you can always do something to get yourself ahead. We've roughly 200 acres, a crew of 10 folks, and that allows us to get out and cover those pretty well."

The department wants the parks used as much as possible, but the more a park is used, the more maintenance that park will require, Winebrenner noted.

"For every person that puts their foot in the park, there's an impact," Winebrenner said. "We can keep it perfect and green, but that negates the reason these parks exist. We keep both sides balanced."

Winebrenner said that the work of the Park's department is often simplified, but there is more to the work than is commonly thought.

'We like being invisible'

Hanford parks department looks for continued improvement, efficiency.

The Sentinel Jan 30, 2023

“When we do things on this kind of scale, at a municipal level, with the restrictions that we have given to us on what kind of chemicals we can use, what vehicles we can use, when we can use water, it makes things a little more complex, even if the fundamental is the same,” Winebrenner said.

An example, he said, is that the Parks department is subject to the same restrictions as the rest of the city and is required to only water parks on specific days of the week. Unlike a homeowner, though, parks are available for public use and open to the public for the majority of the day and evening, leaving a small window where it's possible to water.

Winebrenner said the thing he was most proud of in the department is his staff's ability to pull through and band together, particularly during a period last year when several vacancies and three long-term injuries left the department with half the staff it currently has.

“We have a really good staff,” said Parks Supervisor Willie Johnson. “We have some guys who have been here a while, and some newer guys, but we all look out for each other. That's one thing that I'm really happy with about the crew that we have.”

There are many other small areas within the Hanford city limits that the department is responsible for as well including 6.5 acres of street medians, playgrounds and some small neighborhood parks.

'We like being invisible'

Hanford parks department looks for continued improvement, efficiency.

The Sentinel Jan 30, 2023

"We have a lot of little areas that are city-owned that we have to maintain," Johnson said. "We have some neighborhood parks that contractors take care of, but we're responsible for the inner structure."

Winebrenner said his goal for Hanford's parks department is for it to be seen as an example of one of the best. He said he believes that the department is heading down that path and describes the opportunity to maintain parks for the city as exciting.

"We like being invisible," Winebrenner said. "The park is green, everything is working, everything is beautiful, and you see a guy in a white truck drive away."

[Jesse Stone](#)

Associate Editor / Reporter



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023

AGENDA SECTION: DIVISION UPDATES

SUBJECT:

Director Updates

RECOMMENDATION:

Recommendation: The Parks and Recreation Commission receives the Director's Report

Recommended Motion:

BACKGROUND:

January 2023 was spent wrapping up the Winter Wonderland Event and the beginning of the Civic Park turf renovation project. Below is a bulleted list of notable actions:

- **Walk with a Doc Program**– We met with Adventist Health and joined the national Walk with a Doc Program to develop the Hanford Walk with a Doc Program. The program will operate on the third Saturday of every month at 9 am. A monthly health theme has been chosen to coincide with Adventist Health's calendar. Freedom and Centennial Parks will be the two locations used. The attached 2023 Wal with a Doc schedule is attached.
- **RFP for the Active Transportation Plan (ATP)** – The RFP for the Active Transportation Plan will close on February 24th. Proposals will be scored and ranked. Based on the results, interviews with the top consulting firms will result in the selection.
- **Heroes Park Land Acquisition**- Hower and Associates has completed the appraisal for the 40-Acre for the future Heroes Park. We are awaiting the appraisal review required by the State, and once that is completed, escrow on the property can begin.

FISCAL IMPACT:

N/A

ATTACHMENTS:

None



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Winter Wonderland 22/23 Debriefing

RECOMMENDATION:

Recommendation: The Parks and Recreation Commission receives the presentation

Recommended Motion:

BACKGROUND:

In many ways, the Winter Wonderland Event exceeded expectations. The modifications and lessons learned from the previous year's inaugural event proved beneficial. The larger-sized ice rink enabled us to increase the capacity and number of visits by 25%, with 17,779 visits. The partnership with ABC30 proved very beneficial with commercials and on-air mentions by the news anchors. Snappy, the Gingerbread Person, was a fun addition and enabled us to use TikTok as a new marketing medium. We could have TikTok influencer Leo Gonzalez visit and create two videos promoting the event. We also added the S'mor to the Merrier area, where families could purchase and prepare S'mors.

- **Community Support-** The sponsorships increased with \$102,000 secured and another \$42,500 in value for trade goods and services.
- **Marketing** – 34 476 website visits, 6,581 Facebook followers, 2,326 Instagram followers, 160 TikTok followers, and a trade sponsorship with ABC30 worth \$5,800 plus several on-air mentions.
- **Event Data**
 - 47 days of operation. Four days were canceled due to the weather
 - 20 canceled sessions resulting in up to \$27,100 in lost revenue
 - 17,779 tickets sold
 - 16,540 actual visits
 - Percentage of tickets purchased and not redeemed: 7%

- The average number of skaters per session: 94 (25% increase from last year)

- **Financial Data** – This year's event generated a cost recovery percentage of 107%. (See attached Financial Report).

- **Lessons Learned**

- Keep the ice rink the same size
- The general layout was good
- Do not rent an event tent
- Focus on sponsorship development
- Village concept with Tuff Shed and vendors
- Addition of Sanppy and TikTok
- Adjust sessions
- Adjust the snow machine location

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. Winter Wonderland 22.23 Financial Report

Winter Wonderland 22/23 Financial Report

Expenses	FY 23	Revenue	FY23
Ice Rink rental + tax	\$166,120	Ice Skating Tickets	\$238,414
PT Staffing	\$58,000	Sponsorships	\$56,702
FT Staffing (% of FT staff)	\$37,000	Vendor Split	\$22,744
Gingerbread tent rental	\$11,976	<u>Northpole</u> Lounge/Ice Rink & Gingerbread tent rentals	\$31,090
Utilities (Gas, Water, Refuse, Electricity)	\$5,595	Skate Aid rentals	\$14,510
Promotions (Tik Tok & Videos)	\$12,670	<u>S'Mores</u>	\$2,980
Skate Aids (one time purchase)	\$12,870	Skate Lessons	\$2,960
Supplies & Equipment	\$42,095	Circus & Enchanted Princess	\$4,777
Sod Replacement	\$2,956	Misc. (Lockers/Socks etc..)	\$1,217
Total	\$349,282	Total	\$375,394



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023	AGENDA SECTION: GENERAL BUSINESS
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SUBJECT:

Formation of the Field Sports Advisory Committee (FSAC)

RECOMMENDATION:

Recommendation: The Parks and Recreation Commission will receive the presentation.

Recommended Motion:

BACKGROUND:

The City of Hanford manages three sports complexes providing youth and adult sports venues. Those complexes include the Youth Athletic Complex (YAC), the Hanford Soccer Complex (Som Com), and the Hanford Softball Complex.

On February 2, 2023, staff will meet with all five Hanford youth sports organizations, which include the following:

- Hanford Youth Baseball
- Hanford Youth Softball League
- Hanford Youth Soccer League/Kings County Soccer Club
- Hanford Rebel Football and Cheer
- Hanford United Youth Football and Cheer

The purpose of this meeting is to:

- Solicit feedback on organizing and managing the City's field permit system
- Discuss the formation of the Field Sports Advisory Committee (FSAC)
- Discuss a fair and equitable field permit fee structure to improve the City's cost-recovery percentage for the maintenance and management of the sports facilities.

The formation of FSAC is requested to partner with the local youth sports organizations collectively to ensure fair and equitable management of the City's sports facilities while protecting the City's resources. It is proposed that FSAC will meet quarterly and serve an advisory role to the Parks and Recreation Commission.

FISCAL IMPACT:

N/A

ATTACHMENTS:

1. FSAC Guidelines Draft 1.30.23

**HANFORD
FIELD SPORTS ADVISORY COUNCIL (FSAC)
OPERATIONAL GUIDELINES**

ARTICLE I: NAME

This Council shall be called "Hanford Field Sports Advisory Council" or "FSAC."

ARTICLE II: SCOPE AND PURPOSE

Scope:

The Field Sports Advisory Council (FSAC) shall be composed of organizations possessing a strong interest in field sports opportunities in the City of Hanford, representatives of youth sports programs using fields, and the Parks and Community Services Director.

Purpose:

While the ultimate responsibility for parks, recreation, and facility policy is vested in the City Council with the advice of the Parks and Recreation Commission (PRC), FSAC shall serve as the ad-hoc advisory body to the PRC regarding community field sports activities and programs.

The purpose of the FSAC is to give voice to and promote cooperation between Hanford field user groups. FSAC shall serve as the ad-hoc advisory body to the PRC regarding use guidelines for athletic fields under the City's purview, community sports activities and programs utilizing athletic fields, needs assessments related to current and future fields, and other such related topics as may be requested by the PRC or deemed appropriate by members of FSAC.

ARTICLE III: ORGANIZATION

Section A. Membership

The voting membership of FSAC shall consist of one designated representative of each qualified organized sports groups. The sports represented are:

- Hanford Youth Baseball
- Hanford Youth Softball
- Hanford Rebels Football and Cheer
- Hanford United Youth Football and Cheer
- Hanford Youth Soccer League (HYSL)
- American Youth Soccer Organization (AYSO)

Additional attendees from each member may address the FSAC under public comment.

Section A.1. Qualifications for Membership and Voting Rights

Organized sports groups seeking membership in FSAC must be able to demonstrate the following:

Organized Sports Groups

1. Membership

- a) Must have a Hanford address (physical or P.O. Box).
- b) Must be a corporation, or part of a corporation, in good standing with the California Secretary of State and have a board of directors, bylaws and organizational rules
- c) Must provide proof of insurance
- d) Must offer field sports
- e) Representatives must be responsible for the operation of the sports program utilizing fields in Hanford

2. Voting Rights

- f) One (1) vote per sports group

City Programs

1. Representatives

- a) One (1) representative for adult softball program

Parks and Recreation Commission Liaison

1. Representatives

- a) The PRC will appoint a Commissioner and possible alternate to serve as liaison to the FSAC

2. Voting Rights

- b) None

Section A.2. Application for Membership

Any sports group seeking membership on FSAC must advise the FSAC chairperson of their desire to do so and provide 1) a copy of their Articles of Incorporation, by-laws, organizational rules, and 2) proof of insurance.

Private schools seeking membership on FSAC must advise the FSAC chairperson of their desire to do so and provide 1) a letter from the school headmaster/principal certifying the school is physically located in Hanford and offers field sports and 2) proof of insurance.

The chairperson shall put the request for membership on the agenda of the next regularly scheduled meeting at which time the requesting group or school will be asked to present their qualifications for membership. After suitable time for questions and discussion, the FSAC members shall vote whether to recommend the requesting group or school for membership to FSAC. Final decision on inclusion of a requesting group or school to FSAC will be the decision/responsibility of the RPC.

FSAC membership does not in any way increase the ability to secure field space. Field space is allocated in accordance with the City's Field Permit Guidelines.

Section A.3. Acceptance for Membership

Groups approved for membership shall provide the staff liaison with the organization's Board of Directors and officers including name, address and phone number(s) of the designated FSAC representative and the name and phone number(s) of the first alternate.

Section B. Attendance

FSAC members are encouraged to attend all scheduled meetings and should notify the Staff Liaison if they or their designated alternate will be unable to do so. Any member absent for two consecutive meetings or any member with an attendance record of less than 2/3 of all meetings on a 12 month basis will be contacted by the Chairperson to determine their status and desire to continue to be a member.

Section C. Dispute Resolution

Should a dispute arise between members of FSAC regarding the issuance of a long term field and/or facility use permit and should this dispute prove irreconcilable, the staff liaison may form a subcommittee of unaffected FSAC members to review, discuss and make a recommendation for conflict resolution to the staff liaison.

Section D. Quorum

At least 1/3 of all voting members shall constitute a quorum.

Section E. Voting

A simple majority of the quorum shall prevail on matters brought before FSAC that require the vote of the FSAC members.

ARTICLE IV: FIELD SPORTS ADVISORY COUNCIL POSITIONS

Section A. Positions

There shall be a Chairperson and a Vice Chairperson who shall be representatives of voting members of FSAC.

Section B. Election of Chairperson and Vice Chairperson

Nominations for the positions of chairperson and vice chairperson shall be made by the voting members once a year. Those nominated need not be present but must notify the staff liaison of their willingness to serve. Chair and Vice Chairperson shall be elected or reelected in January by the FSAC members. Terms of office shall begin with the next meeting following the January meeting and end at the January meeting.

Section C. Chairperson

The chairperson shall preside at all FSAC meetings and assist in the preparation of the agenda and FSAC official correspondence.

Section D. Vice Chairperson

The vice chairperson shall function as the chairperson if the chairperson is absent or incapacitated. The vice chairperson shall succeed to the office of chairperson in the event that the office becomes vacant prior to the expiration of the term. In addition, the vice chairperson will perform other duties as may be requested by the chairperson.

Section A. Regular Meetings

The FSAC will meet Quarterly at 7:00 p.m. on the first Monday of July, October, January, and March at a place so designated by the chairperson in accordance with the California Open Meeting Law (Brown Act). The members of FSAC may vote to cancel any scheduled meeting.

Section B. Special Meetings

Special meetings may be called by the chairperson in accordance with the California Open Meeting Law (Brown Act).

Section C. Open Meetings

All FSAC meetings and any committee meetings shall be open to the public except where a closed meeting is specifically allowed by the California Open Meeting Law (Brown Act).

Section D. Additional Committees

Additional committees may be proposed by the chairperson with approval of the proposed committees and members by a majority vote of the council. These committees shall also abide by the Brown Act.

ARTICLE VI: ADOPTION AND AMENDMENTS

Section A. Adoption

These guidelines shall become effective upon being adopted by the PRC.

Section B. Amendments

Provided that notification of proposed amendments to FSAC guidelines was made at the previous regular meeting or by written notice to all FSAC members, the membership present at the meeting shall be responsible for reviewing the proposed amendments and making a recommendation to the RPC in regards to adopting the amendments.

ARTICLE VII: SOURCE OF AUTHORITY

Except for rules set up by FSAC, meetings of the Hanford Field Sports Advisory Council and all of its committees shall be governed by Robert's Rules of Order.

DRAFT



AGENDA STAFF REPORT

MEETING DATE: 2/13/2023

AGENDA SECTION: GENERAL BUSINESS

SUBJECT:

Clean California Grant Application

RECOMMENDATION:

Recommendation: The Parks and Recreation Commission receives the presentation and provides input.

Recommended Motion:

BACKGROUND:

The City of Hanford is embarking on a long-range renovation of the downtown business district. Currently, three funding sources have been identified for this project with a combined total of approximately \$17 Million:

- American Rescue Plan Act (ARPA) funding
- Rebuilding American Infrastructure with Sustainability and Equity (RAISE)
- Clean California

The Parks and Community Services Department will take the lead in preparing the Clean California grant application funded by Caltrans. Thus far, the scope of work is planned for the following:

- Replace 45 trash/recycling containers in the downtown business district and Civic Park
- Design and construct the Court Street Promenade in Civic Park (includes pavers, lighting, signage, wayfinding, park benches, and trees)
- Create and purchase one prominent art installation (In partnership with the Kings Art Center)
- Add alternate: Hardscaping the center rectangle in front of the Civic Auditorium

The estimated grant request will be approximately \$3 Million.

During the initial community outreach for this project in March 2022, the following survey results were tabulated:

Question		Yes	Yes %	No	No%	Total
Court Street Promenade		110	76.9%	33	23.1%	143
Keep Patio at Bastille		42	30.9%	94	69.1%	136
Hardscape rectangle		104	73.2%	38	26.8%	142
Add restroom		121	87.7%	17	12.3%	138
Add lighting		120	86.3%	19	13.7%	139

Attached are one conceptual rendering and one conceptual drawing.

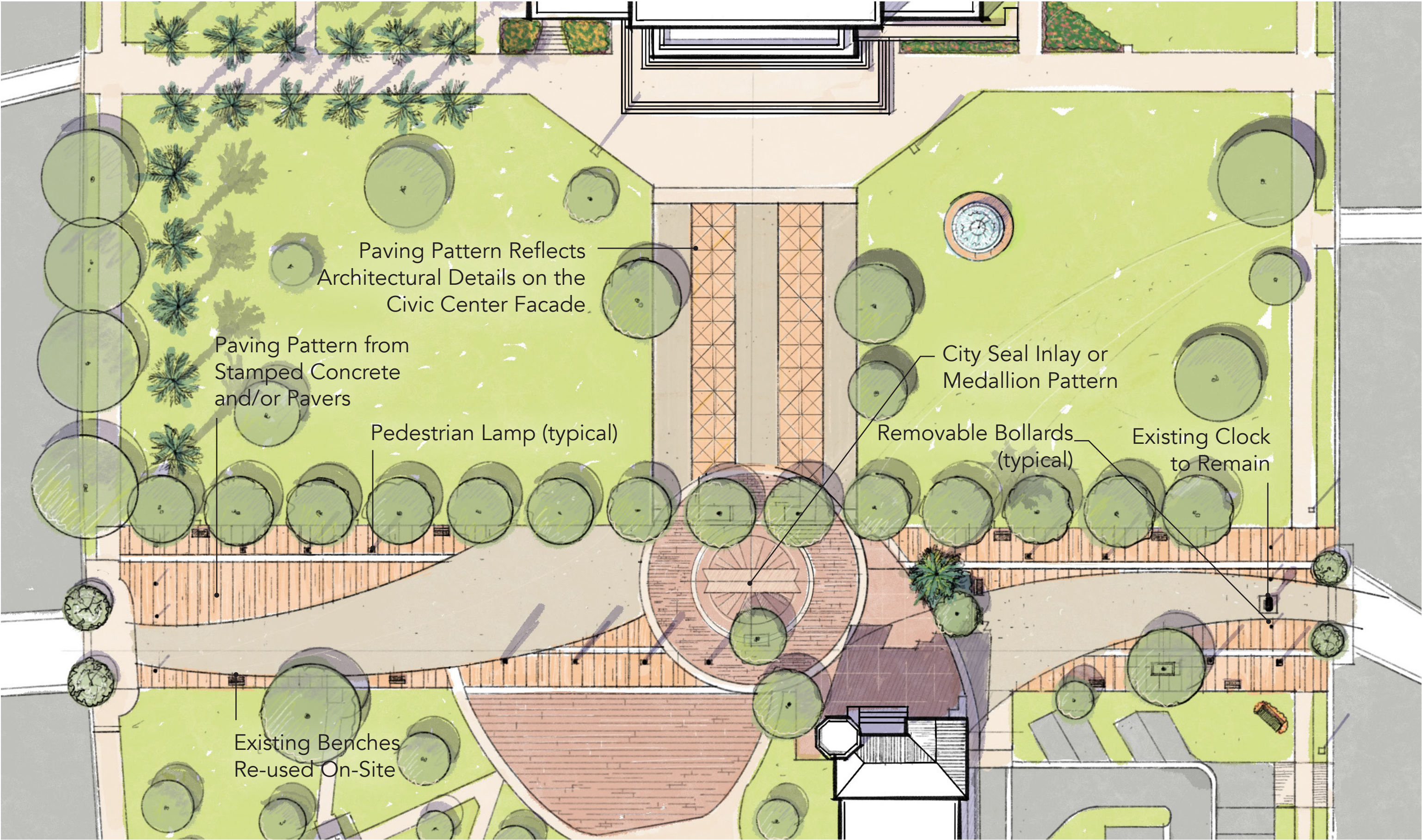
FISCAL IMPACT:

Up to \$3 Million for this project.

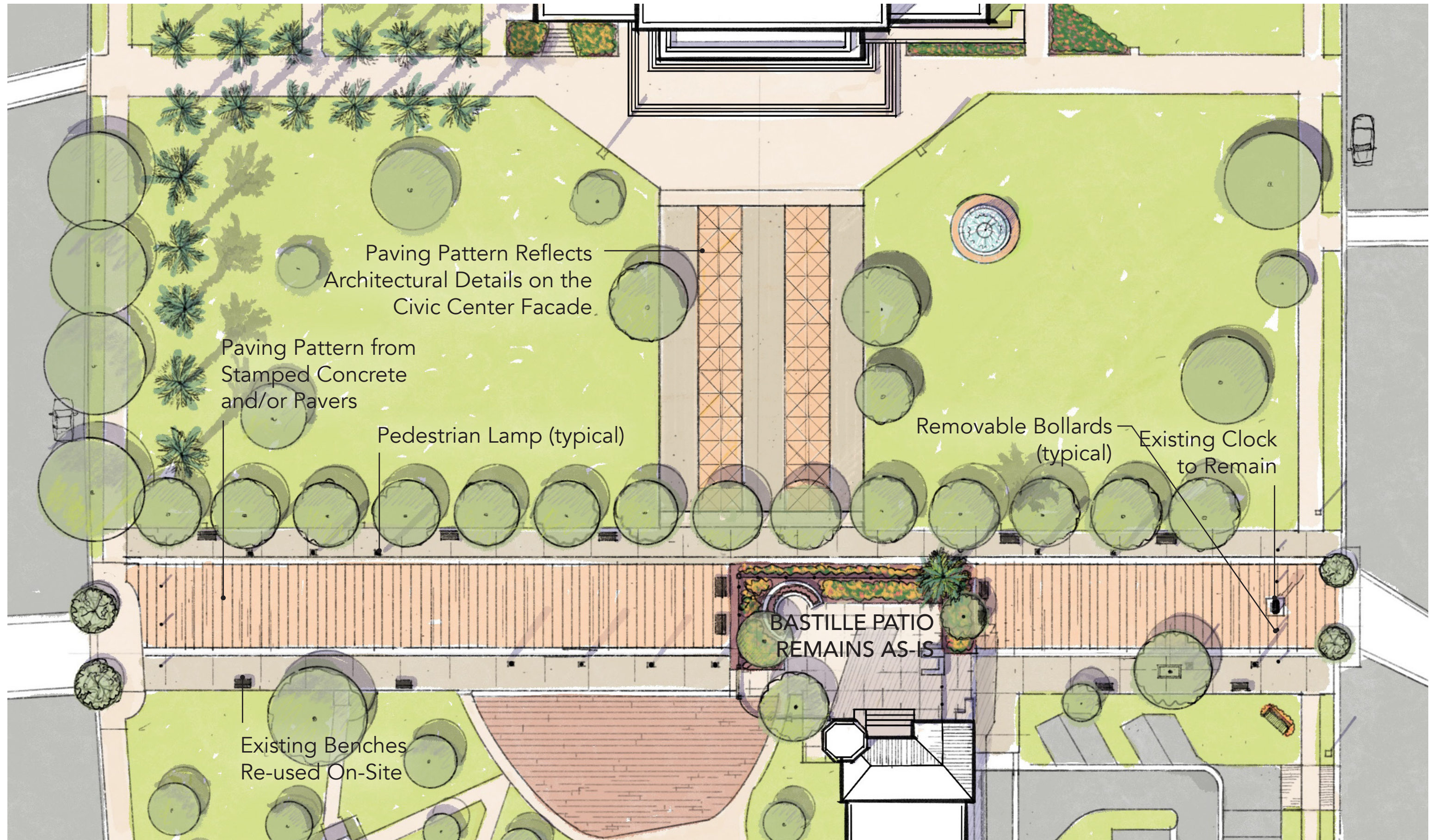
ATTACHMENTS:

1. 22-0213_Promenade Concepts_100sc_Alt wit Lattice Paving
2. Court Street Promenade Rendering

Concept A | Full Promenade



Concept B | Promenade with Existing Bastille Patio



Promenade Draft

