



PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, December 12, 2022

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Late	5:33 PM
Carolyn Hudgins		Present	
Jim Castleman		Present	

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Mickey Stoddard, City of Hanford resident, would like the Longfield Fitness center yearly, monthly, and daily revenue reports on the agenda for a future meeting. Mr. Stoddard also wanted to recognize Parks Supervisor Willie Johnson and Parks staff for doing good deeds in the community.

Damien Gibbs, did not state City of residence, had questions about plumbing issues at the skate park. Mr. Gibbs questions were addressed by Parks and Facilities Manager Levi Winebrenner.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes for the Meeting held on November 14, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Jim Castleman
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

DIVISION UPDATES

A. Parks Division Updates – Parks and Facilities Manager Winebrenner

Special /Seasonal Projects

- * Fall leaf and tree work- Downtown, major roads
- * Winter Wonderland opening
- * Pollarded Mulberry trees at Coe, Johnson, Lacey
- * Civic was postponed until next year

Special Accomplishments

- * Maintenance Management School attendance - November 14-18
- * Hire 3 Full-time staff - onboarding two employees on December 12th & one employee on December 27th.
- * Skate Park Fence completion- on time/on budget

There was some discussion. Commissioners had questions and concerns that were addressed by Parks and Facilities Manager Winebrenner and Director Albert.

B. Recreation Division Updates - Recreation Supervisor Da Silva

December

- * 2nd, 9th, 16th, 23rd & 30th - Broomball
- * 10th & 18th - Prince and Princess Ice Skate Party
- * 16th - Drone Show
- * 17th - Longfield Center Breakfast with Santa & Toy Giveaway
- * 17th - PatyStudio Dance Workshop
- * 17th - Last Day for Photo with Santa
- * 23rd - Circus Royal (Inside Civic)
- * Ice Skating & Hockey Lessons
- * Letters to Santa (Until December 10th)

The Longfield Center - Breakfast with Santa & Toy Giveaway

Saturday, December 17, 2022
Breakfast: 10:00 a.m. - 11:00 a.m.
Dance Activity: 11:00 a.m. - 11:30 a.m.
Santa & Toys: 11:30 a.m. - 12:30 p.m.
FREE to the Community / Ages: 0 - 10
Must be accompanied by parent or guardian.

Commissioners Strawn, Hudgins, and Castleman had questions that were addressed by Recreation Supervisor Da Silva.

C. Director Updates - Director Albert

- * Submitted the Prop 64 Public Health and Safety Grant Program. This would create a Boys and Girls Club at Coe Park. The grant request was \$2,458,732 for five years of funding.
- * Heroes Park Update: The State has officially approved the location change. The property survey and appraisal are underway.
- * Submittal of the draft RFP to Caltrans for the Active Transportation Plan.
- * Possible Clean California Grant for Civic Park renovation.

There was discussion. Some Commissioners had questions and concerns that were addressed by Director Albert and Recreation Supervisor Da Silva.

GENERAL BUSINESS

A. Review Street Tree Permit Request for Removal of two trees located at the Fargo Crossing Shopping Center, 2539 N 11th Ave.

Parks and Facilities Manager Winebrenner presented a street tree permit application requesting approval from the Parks and Recreation Commission to remove two oak trees located at 2539 N. 11th Ave.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Castleman
SECONDER:	Cheyne Strawn
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

FUTURE AGENDA ITEMS

Vice-Chair Commissioner Strawn informed the Commission that he will be resigning from the Commission effective at the end of the January 9, 2023, Parks and Recreation Commission meeting. Vice-Chair Commissioner Strawn will be focusing on furthering his education.

Chair-Commissioner Kelley requested that Director Albert provide a 2022-year review of the Parks and Recreation department and include three accomplishments and three challenges.

ADJOURNMENT

Chair Commissioner adjourned the meeting at 7:25 p.m.