

## PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, December 12, 2022  
COUNCIL CHAMBERS  
400 N. Douty St

### CALL TO ORDER

### ROLL CALL

### FLAG SALUTE

### PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

### CONSENT CALENDAR

*Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

- A. Approval of the Minutes for the Meeting held on November 14, 2022

### DIVISION UPDATES

- A. Parks Division Updates
- B. Recreation Division Updates
- C. Director Updates

### GENERAL BUSINESS

- A. Review Street Tree Permit Request for Removal of two trees located at the Fargo Crossing Shopping Center, 2539 N. 11th Ave.

### ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, [www.cityofhanfordca.com](http://www.cityofhanfordca.com) subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA  
STAFF REPORT**

|                                 |                          |
|---------------------------------|--------------------------|
| <b>MEETING DATE:</b> 12/12/2022 | <b>AGENDA SECTION:</b> 1 |
|---------------------------------|--------------------------|

**SUBJECT:**

Approval of the Minutes for the Meeting held on November 14, 2022

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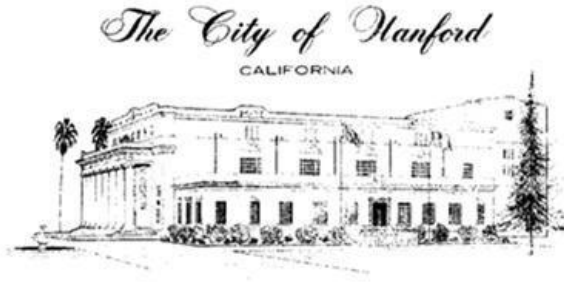
**RECOMMENDATION:**

Approve the Minutes for the Meeting held on November 14, 2022.

**FISCAL IMPACT:**

**ATTACHMENTS:**

November 14, 2022 MINUTES



## PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS  
400 N. Douty St.  
5:30 PM, Monday, November 14, 2022

### CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

### ROLL CALL

| Attendee Name    | Title | Status  | Arrived |
|------------------|-------|---------|---------|
| Joseph Castaneda |       | Present |         |
| Gregory Kelley   |       | Present |         |
| Cheyne Strawn    |       | Present |         |
| Carolyn Hudgins  |       | Excused |         |
| Jim Castleman    |       | Present |         |

### FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

### PUBLIC COMMENT

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No public comment.

### CONSENT CALENDAR

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#### A. Approval of the Minutes for the Meeting held on October 10, 2022

|                  |                                      |
|------------------|--------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | Jim Castleman                        |
| <b>SECONDER:</b> | Cheyne Strawn                        |
| <b>AYES:</b>     | Castaneda, Kelley, Strawn, Castleman |
| <b>EXCUSED:</b>  | Hudgins                              |

## DIVISION UPDATES

### A. Parks Division Updates – Director Albert

Parks and Facilities Manager Winebrenner was unable to attend. Parks Division updates were provided by Director Albert.

- \* Special / Seasonal Projects - Focused on Mulberry trees
  - \* Fall tree pruning - focused on Mulberry trees at Coe, Lacey, Johnson, and Civic.
- \* Winter Wonderland preparations
  - \* Hanging cables and lights
  - \* Grounds preparations & irrigation modifications
- \* Special Accomplishments
  - \* ARPA Skate Park fence
  - \* Removal of west courthouse arbor
  - \* Removal of ten downtown benches
- \* Looking into self-cleaning restrooms
- \* Working with refuse to pilot four vandal-proof trash/recycling cans downtown.

There was some discussion.

### B. Recreation Division Updates - Recreation Supervisor Da Silva

November Events

- \* 4th - Zumbathon
- \* iPhone for Newbies (Every Tuesday)
- \* 19th - Winter Wonderland opening day & Tree lighting ceremony
- \* 19th & 20th - Toys-4-Kids Softball Tournament
- \* Softball Complex Weekend Tournaments - 1 youth softball & 1 youth baseball
- \* Letters to Santa until December 10th

#### Financial Report

Haunted House

Expenses: \$8,000.00 (estimate)

Revenue: \$11,650.00

(\$5/person = 2,330 participants in 3 1/5 days)

Total \$3,650.00

Carousel & Freddie  
Expenses \$915.00  
Revenue \$1,106.00

Winter Wonderland  
Activities, Programs & Special Events  
\* Skate & Hockey Lessons  
\* Broomball  
\* Turkey Bowling  
\* December 4th - Be with You!  
\* Dance Showcase - Give Back Project  
\* Prince and Princess Ice Skate Party  
\* Circus at the Civic  
\* Drone Show  
\* Mini Golf & Carnival Games  
\* S'more the Merrier  
\* North Pole Lounge & Gingerbread House  
\* Circus Royal Christmas Show

Longfield Center - Fitness Center  
85 Fitness Members  
Usage since February 2022  
Adult annually: 10%  
Adult quarterly: 9%  
Adult monthly: 38%  
Senior annual: 31%  
Senior monthly: 8%  
Senior quarterly: 4%

### **C. Director Updates - Director Albert**

- \* Heroes Park: Received approval from State to relocate to the new parcel. Preliminary Title Report, Property survey, and appraisal underway.
- \* Sustainable Transportation Planning Grant: To develop an Active Transportation Plan.
- \* Park Cameras
- \* Winter Wonderland: Final preparations underway.

Commissioners had some concerns and questions that were addressed by Director Albert.

## **GENERAL BUSINESS**

### **A. Proposition 64 Public Health and Safety Grant**

Director Albert gave the commission an overview of the Proposition 64 grant.

### **Board of State and Community Corrections (BSCC)**

**Intent:** To mitigate the impact within communities of the legalization of the recreational use of marijuana.

**Maximum grant award:** \$3 Million

**Grant Cycle:** May 1, 2023, to April 30, 2028 (Five years)

**Proposals due:** December 2, 2022

**Eligibility of funding:** Applicants must be local governments that have not banned both indoor and outdoor commercial cannabis cultivation, or retail sale of marijuana or marijuana products and must submit a non-binding letter of intent to apply.

#### Grant Program Project Purpose Areas (PPA)

- \* PPA 1: Youth Development/Youth Prevention and intervention
- \* PPA 2: Public Health
- \* PPA 3: Public Safety
- \* PPA 4: Environmental Impacts

#### Proposed Program Concept

- \* PPA 1: Youth Development/Youth Prevention and Intervention
- \* Partner with the Boys and Girls Club of the Sequoias. Coordinate with the Hanford Police Department, Hanford Elementary School District, and the Hanford Joint High School District.
- \* Operate the program at the Coe Park Building.
- \* Requires evidence-based curriculum

#### Four Priority Outcomes

- \* Academic success
- \* Good character and citizenship
- \* Healthy lifestyles
- \* Science, Technology, Engineering, and Math (STEM)

#### Staff Recommendation:

- \* That the City Council by motion adopt Resolution 22-43-R and authorize the City Manager to execute the grant application and agreement, if awarded.

Commissioners Castleman, Castaneda, and Kelley had comments and questions that were addressed by Director Albert.

### **FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

Chair Commissioner Kelley adjourned the meeting at 6:44 p.m.