



PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, September 12, 2022
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

INTRODUCTION TO NEW STAFF

SPECIAL RECOGNITION TO KELLER MOTORS FOR THEIR SPONSORSHIP ON "FOOD TRUCK TAKEOVER 2022"

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes for the Meeting held August 8, 2022

DIVISION UPDATES

- A. Parks Division Updates
- B. Recreation Division Updates
- C. Director Updates

GENERAL BUSINESS

- A. Location of Heroes Park
- B. Grant Updates

FUTURE AGENDA ITEMS

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 9/12/2022

AGENDA SECTION: A

SUBJECT:

Approval of the Minutes for the Meeting held August 8, 2022

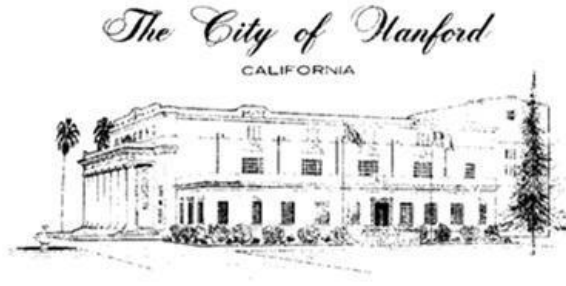
RECOMMENDATION:

Approve the Minutes for the Meeting held on August 8, 2022.

FISCAL IMPACT:

ATTACHMENTS:

August 8, 2022 MINUTES



PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, August 8, 2022

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	
Jim Castleman		Present	

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

PUBLIC COMMENT

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No public comment.

CONSENT CALENDAR

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A. Approval of the Minutes for the Meeting held on May 9, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Joseph Castaneda
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

B. Approval of the Minutes for the Meeting held on June 13, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Joseph Castaneda
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

DIVISION UPDATES

A. Parks Division Updates

Parks Updates - Parks Manager Winebrenner

- * New Staffing
- * Four new part-time staff
- * One full-time staff
- * Completed - Downtown and Civic Median Projects

Commissioners Strawn, Castleman, and Castaneda had questions that were addressed by Park and Facilities Manager Winebrenner.

B. Recreation Division Updates

Recreation Updates - Recreation Supervisor Da Silva

Events:

- * Movies in the park
- * Dive-In theater
- * Swim Lessons
- * Day Camp
- * Longfield Center three Point Shootout
- * Backpack Giveaway

Future Events

- * City of Hanford Birthday on August 11th at 7 p.m.
- * KJUG Summer Concert Series - August 31st at 6:30 p.m.
- * Softball and Baseball Tournaments

Commissioners Castleman and Castaneda had questions that were answered by Recreation Supervisor Da Silva.

C. Director Updates

Director Updates – Director Albert

- * Heroes Park Project ongoing - Property appraised, certified appraisal, Request for Proposal has been drafted.
 - * Winter Wonderland upcoming project will begin November 19th through January 9th, 60'X100' ice rink, 20'X60' Long Tent rentals, Disc Jockey services, tickets go on sale November 1st.
 - * Reporting on the state grant funded projects
- There was discussion and questions were addressed by Director Albert.

GENERAL BUSINESS

A. FY 22/23 Department Projects Update

Director Albert gave the Commission an update on big pending projects:

- * Improve Park service level
- * Hidden Valley Park Outreach Project
- * Revise Park development standard design
- * Update on Winter Wonderland Event
- * Active Transportation Plan
- * Establish and develop Sports Advisory Committee and field permit system

Capital Projects FY22/23

- * YAC Concession building
- * Plunge fencing project
- * Per Capita Grant - park security cameras and installation
- * Earl F Johnson Park CIP - playground replacement
- * Centennial Park lighting project

Long Range Projects (2+ years)

- * Long-range financial strategy
- * Class one Trails-People's Trail Project
- * Artificial turf field
- * Indoor Recreation Center
- * New Aquatics Complex
- * Four-five new community parks

B. Park Division Operational Modifications

Parks and Facilities Manager Winebrenner gave Commissioner an overview of the reorganization in the Parks Division

Past Model

- * One Lead/Senior Maintenance Worker
- * Nine Maintenance Workers
- * One Part-timer
- * Two Contracted Service Providers (Seven-day coverage)

New Model

- * One Lead/Senior Maintenance Worker
- * Nine Maintenance Workers
- * Five Part-timer
- * One Contracted Service Providers (Five-day coverage)

Full-Time

- * Monday through Friday
- * 6:30 am-3:00 pm
- * Landscaping
- * Irrigation
- * Maintenance

Part-Time

- * Monday through Sunday seven-days/two per day
 - * 6:00 pm 10:00 pm (Summertime)
- * Custodial
 - * Trash
- * Litter
- * Securing the restrooms

Contracted Services - SVS

- * Monday through Friday Mornings
- * Custodial
- * Trash
- * Litter

Weekend Shifts (two positions)

- * Friday/Saturday/Sunday-6:30 am-3:00 pm

Benefits

- * Greater depth of service
- * Accountability
- * Skilled staff focuses on more complex tasks
- * Lower-level staff will handle fewer complex tasks
- * Additional hours with staff present and visible in the parks
- * Forty-eight hours per week to eighty-two hours.

FUTURE AGENDA ITEMS

Vice-Chair Commissioner Strawn - Grant Funding

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 6:59 pm

Respectfully submitted,

Rosamaria Contreras
Development Service Technician