



PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, August 8, 2022
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes for the Meeting held on May 9, 2022
- B. Approval of the Minutes for the Meeting held on June 13, 2022

DIVISION UPDATES

- A. Parks Division Updates
- B. Recreation Division Updates
- C. Director Updates

GENERAL BUSINESS

- A. FY 22/23 Department Projects Update
- B. Park Division Operational Modifications

FUTURE AGENDA ITEMS

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 8/8/2022	AGENDA SECTION: A
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SUBJECT:

Approval of the Minutes for the Meeting held on May 9, 2022

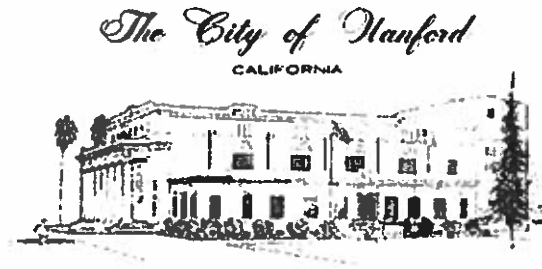
RECOMMENDATION:

Approve the Minutes for the Meeting held on May 9, 2022

FISCAL IMPACT:

ATTACHMENTS:

MAY 9, 2022 MINUTES



PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, May 9, 2022

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Absent	
Jim Castleman		Present	

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Dennis Ham, City of Hanford resident, expressed his concerns on the 18 acres zoning of the Hidden Valley Park.

Bob Ramos and Lou Martinez, City of Hanford residents, commented on the ongoing Hidden Valley Park and its development of the 18 acres. In addition, requested the bathrooms at all parks remain open regardless of the ongoing vandalism.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Approval of the Minutes for the Meeting held on April 11, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Jim Castleman
AYES:	Castaneda, Kelley, Strawn, Castleman
ABSENT:	Hudgins

DIVISION UPDATES

A. Park Resource Officer Updates

Currently unavailable.

B. Parks Division Updates

Parks and Facilities Manager Winebrenner gave the Commission an update on the Parks Division.

- * Ongoing tasks-landscaping, custodial, general maintenance.
 - * Seasonal tasks-splash parks open June 1st 12-8pm Sunday thru Saturday, irrigation being ramped up.
 - * Specialized Tasks/Projects - Downtown Sign at 10th and 7th, Parking lot secured at the plunge, Stump removal at Civic.
 - * Pending Projects/Tasks - Serve Day May 14th (Plunge Turf, Hidden Valley Slough, Community Garden, Tot lot top-off), new maintenance worker starts May 16th.
- Commissioners had a few questions on Staffing, Median strips maintenance and upkeep, Lacey Park construction work which were addressed by Parks and Facilities Manager Winebrenner.

C. Facilities Division Updates

Building Superintendent Shaw gave the Commission an update on the Building Maintenance Division.

- * Civic Auditorium Roof Project nearly completed
- * Building and Planning Department - minor remodel, remove the old laminate floor, ground and buff concrete.
- * Maintenance Staff building new partition walls for the workstations.
- * Freddie - Thank you plaque was placed on it to acknowledge the work that was completed by Hanford Auto Dismantling and Anthony's Auto.
- * Courthouse A/C Well - The Courthouse water well that supplies water for the air conditioning pump has failed. The pump was replaced in 2013 and it has been determined it will have to be replaced at a cost of \$9,545 and repairs will begin on Wednesday.
- * To help prevent vagrancy and vandalism Hanford Police Department will be partially staffing Train Station Suite D to make a presence for prevention.

Commissioners had a few questions that were answered by Building Superintendent Shaw.

D. Recreation Division Updates

Parks and Recreation Supervisor Da Silva gave the Commission an update on the Recreation Division.

- * Adult Senior Services: **Zumba \$16** (Seniors - 55+) **\$20** (all ages under 55) (Civic Auditorium) Monday and Wednesday 6 p.m. - 7 p.m. and **Aerobics \$16** (Seniors - 55+) **\$20** (all ages under 55) (Longfield Center) Monday, Wednesday, and Friday 9 a.m. - 10 a.m. classes are ongoing
- * Egg Hunt Friday, April 18th - \$3 Advance/\$5 Day of - 1-3 years @ 10:30 a.m./4-6 years @ 11:00 am/7-9 years @ 11:30 am (Civic Park - Food Vendors will be available)
- * Daddy Daughter Date Night - Saturday, April 23rd \$50 per couple \$20 each additional daughter 6-9 p.m. Civic Auditorium Theme: Tailgate Party.
- * Cinco de Zumbathon, Friday, May 6th 6-9 p.m.
- * Tuesday, Food Truck Takeover Begins
- * Saturday food Truck Takeover begins May 7th.
- * Carousel and Freddie Fire Truck is open Thursday Night 5:30 p.m. - 8:30 p.m. and Saturdays 12-5 p.m.
- * Rentals on a continuous
- * Plunge: June 4th thru August 7th Closed Monday's/Swim Lessons: June 7th thru July 29th Group \$70 2-weeks Tuesday-Friday and Private \$80 1-week Monday -Friday
- * Summer Camp - June 6 thru August 5, 2022 7:30 a.m.-5:30 p.m., \$100 per week per child 5-12 years, space is limited (Assistance program is available)
- * Summer Movies in the Park June 17th - July 29th Every other Friday, Free to the public and Dive in Theatre June 24th - July 22nd Every other Friday, \$3 per person

E. Director Updates

Director Albert updated the Commission.

- * Heroes Park Update
- * Per Capita Grant Update - Security cameras in parks
- * Fitness Court Grand Opening May 21st at 10 am
- * Several items on May 17th Council Meeting
 - * Study Session on goal #1 of Council's goals and objectives
 - * Appropriation for Heroes Park and Per Capita Grant funding
 - * Approval of contract with Magic Ice for next year's 60'x100' ice rink

GENERAL BUSINESS

A. Public Safety Concerns at the Skate Park

Director Albert and Hanford Police Chief Sever gave the Commission a Presentation of the Skate Park Issues

- * Vagrancy
- * Drinking
- * Vandalism
- * Graffiti

- * Trash
- * Disrespectful behavior toward Hanford Police Department

Proposed changes (Six-week Pilot Project)

- * Hours of operation 2-8 pm Monday-Sunday
- * Security 4-8 pm Monday-Sunday
- * Perimeter fencing
- * New security camera system (Per Capita Grant)
- * Possibility of staffing the skate park

Commissioners had some questions and concerns that were addressed by Police chief Sever and Director Albert.

Note: Vice-chair Commissioner Strawn recommended that City Council consider using Arpa funding first then ACO funding or park impact funding.

RESULT:	CONSENSUS
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B. Park Restrooms

Director Albert gave the Commission a Presentation of the Park Restrooms

- * Vagrancy, vandalism, drug/alcohol use, fire damage, bathing, and sleeping overnight
- * Vandalism of electronic lock system making it difficult to close restrooms at night to prevent overnight use.
- * Increase of time required to clean and maintain restrooms, resulting in less time for other park maintenance tasks.

Proposed Plan of Action

Option #1: Pilot motion sensors within restroom at Coe Park. Alert is transmitted directly to Hanford Police Department Dispatch. If successful, replicate at other park restrooms.

Option #2: Replace and/or remove restrooms from targeted parks.

RESULT:	CONSENSUS
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FUTURE AGENDA ITEMS

Commissioner Castaneda recommended invocation be added onto future Agenda items.

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 7:53 p.m.

Respectfully submitted,



Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 8/8/2022	AGENDA SECTION: B
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SUBJECT:

Approval of the Minutes for the Meeting held on June 13, 2022

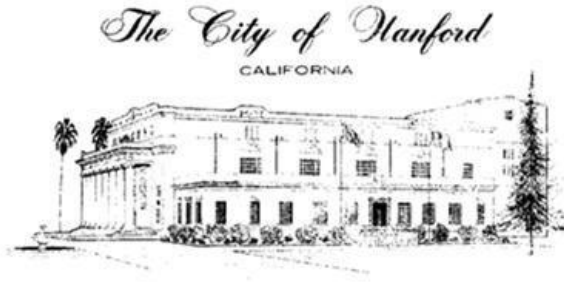
RECOMMENDATION:

Approve the Minutes for the Meeting held on June 13, 2022

FISCAL IMPACT:

ATTACHMENTS:

June 13, 2022 MINUTES



PARKS AND RECREATION COMMISSION MINUTES

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, June 13, 2022

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Absent	
Carolyn Hudgins		Present	
Jim Castleman		Present	

INVOCATION

Hanford Elks Lodge Chaplain Eric Skinner led the Invocation.

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

SPECIAL DEDICATION OF FLAGS FROM HANFORD ELKS LODGE FOR CITY PARKS

Hanford Elks Lodge Representative, Richard Douglas presented the City of Hanford Parks and Community Services Department with flags for our parks to celebrate Flag Day.

PUBLIC COMMENT

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Mickey Stoddard, City of Hanford resident, expressed his concerns regarding the fees being charged to use the fitness room at the Longfield Center.

DEPARTMENT UPDATES

Parks Updates - Parks Manager Winebrenner

- * Lacey Basketball Project completed
- * Soc-Com Repairs
- * Volunteer Serve Day - May 14, 2022 Hidden Valley, Community Garden, Play areas

Recreation Updates - Recreation Supervisor Da Silva

- * Summer Day Camp has started
- * Plunge is open
- * Swim Lessons at the Plunge
- * Summer movie series at the Parks and Plunge

Director Updates

- * New Administrative Analyst II - Jerald Campbell
 - * Acquisition of property for Heroes Park
 - * Site visit by State for Rural Recreation and Tourism Grant application for acquisition and development of Soc-Com
 - * Land and Water Conservation Fund grant application for Phase 2 of Heroes Park
- There was some discussion and questions that were addressed.

GENERAL BUSINESS

A. Longfield Fitness Center Update

Director Albert gave the Commission Update on the Longfield Fitness Center.

- * Old vs New
- * Membership Fees
- * Memberships by month
- * Revenue Goals - \$14,000 annually = \$1,167/per month average YTD Revenue: \$2,142 (46%)

Director Albert addressed questions from the Commissioners.

FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician