



PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, May 9, 2022
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes for the Meeting held on April 11, 2022

DIVISION UPDATES

- A. Park Resource Officer Updates
- B. Parks Division Updates
- C. Facilities Division Updates
- D. Recreation Division Updates
- E. Director Updates

GENERAL BUSINESS

- A. Public Safety Concerns at the Skate Park
- B. Park Restrooms

FUTURE AGENDA ITEMS

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 5/9/2022	AGENDA SECTION:
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SUBJECT:

Approval of the Minutes for the Meeting held on April 11, 2022

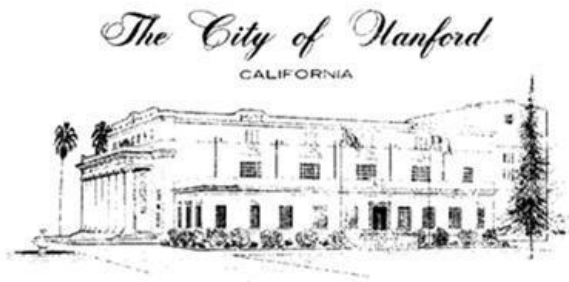
RECOMMENDATION:

Approve the Minutes for the Meeting held on April 11, 2022

FISCAL IMPACT:

ATTACHMENTS:

APRIL 11, 2022 MINUTES



PARK AND RECREATION COMMISSION MEETING MINUTES

5:30 PM, Monday, April 11, 2022
Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	
Jim Castleman		Present	

FLAG SALUTE

Chair Commissioner Kelley led the flag salute.

SPECIAL RECOGNITION TO CARVALHO CONSTRUCTION FOR THEIR WINTER WONDERLAND

SPONSORSHIP

Superintendent Shaw presented Carvalho Construction with a plaque of appreciation for their Winter Wonderland Sponsorship.

PUBLIC COMMENT

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Mr. Mickey Stoddard, a Hanford resident, expressed his concerns with charges to utilize the Longfield Center and weight room and is against the membership fee to use this facility. Mr.

Stoddard asked for the plaque honoring Donald Taylor to be returned and mounted back on the Hall wall. In addition, Mr. Stoddard requested the Longfield Center be added to the Agenda for the June 13th, 2022 meeting.

Mr. Dennis Ham, a Hanford resident, expressed his support for rezoning and developing Hidden Valley Park.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes for the Meeting held on February 14, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Joseph Castaneda
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

B. Approval of the Minutes for the Special Meeting held on March 5, 2022

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Joseph Castaneda
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman

DIVISION UPDATES

A. Park Resource Officer Updates

Park Resource Officer Bursiaga gave the Commission an update on the Skate Park's temporary closure. Commissioners had some questions that were addressed by Officer Bursiaga.

B. Parks Division Updates

Parks and Facilities Manager Winebrenner gave the Commission an update on the Parks Division.

- * Ongoing Regular Activities: Landscaping, Custodial, General Maintenance
- * Seasonal Tasks: Splash pads start-up, Weed Abatement, Irrigation start-up

Specialized Tasks/Projects

- * Soc-Com Improvements - Parking Lot, Irrigation, Restroom/Building Improvements
- * Two new Maintenance Workers
- * Lacey Basketball Delays
- * Hidden Valley Fitness Court
- * Employee of the Year - Willie Johnson

Pending Projects/Tasks

- * Soc-Com Ongoing Repair
- * Water Efficiency Measures
- * Field Renovations - Soc-Com, Rotary

C. Facilities Division Updates

Superintendent Shaw updated the Commissioners on the Facilities Division.

- * Soc-Com Bathrooms
 - * Exterior was primed and painted
 - * Epoxy floor paint was applied
 - * Walls and stalls were cleaned and painted
 - * Light fixtures were replaced
 - * Five toilets were replaced and urinals will be added to the men's restroom.
- * Civic Auditorium Rood
 - * Removal of the surface pipes
 - * New stub ups are completed on the West Wing
 - * Relocation of the pipes and wires.
- * Hidden Valley Park Fitness Court Project is near completion

D. Recreation Division Updates

Recreation Supervisor Da Silva gave Commissioners Recreation Division update

- * Zumba (Net Revenue - January through March \$1,380) & Aerobics (Net Revenue - January through March \$1,076) classes are ongoing
- * Hiring for Lifeguards, Pool Manager, and Swim Instructors
- * Zumbathon for March is Mardi Gras Shenanigans Net Revenue - \$1,455

UPCOMING

- * Tuesday Food Truck three to four trucks
- * Saturday Food Truck Takeover eight food trucks, one Pop-up and Beer Trailer, Kids zone, Live Music
- * Egg Hunt Civic Park Enrollment opens March 1st Event is Friday, April 18th \$3 Advance/\$5 Day of Session by hour/age
- * Daddy Daughter Date Night Civic Auditorium Enrollment opens March 1st - Event is Saturday, April 23rd \$50 couple/ \$20 each additional participant Theme: "Tailgate Party"
- * Spring Camp Enrollment opens March 1st Camp is April 11th thru 15th \$100.00 per child ages 5-12 years 7:30 am-5:30 pm (City Assistance and CDBG Program)
- * Rentals February and March Revenue \$9,748.50
- * Longfield Rentals February and March Revenue \$1,235

There was some discussion and questions were addressed by Recreation Supervisor da Silva.

E. Director Updates

Director Albert updated the Commission

A. Sustainable Transportation Planning Grant Award:

- * \$224,423 to develop an Active Transportation Plan

- B. Heroes Park Update
 - * Preliminary Title Report
 - * Property Survey
 - * Property Appraisal
- C. Per Capita Grant Update: Security cameras in parks
 - * Plunge/Skate Park
 - * Centennial Park
 - * Hidden Valley Park
 - * Freedom Park
 - * Earl F. Johnson Park
 - * Youth Athletic Complex (YAC)
 - * Softball Complex
 - * Solar Lighting at Earl F. Johnson Park
- D. City council Goals and Objectives Meeting (March 29th)

Revised Goal #1: "Council will value the important role of parks in helping to achieve improved quality of living for all citizens."

 - * Pleased with the direction of the department
 - * Cleanliness and creativity are up
 - * Hidden Valley Park is important
 - * Parks and Recreation are a high priority
 - * There is a lot to do, ongoing need
- E. Formation of the Field Sports Advisory Committee
 - * All field sports organizations
 - * Field permitting
 - * Field Permit Fees
 - * Long-range influence with funding strategies
- F. Nomination for the Helen Putnam Award for Excellence for the Winter Wonderland Event League of California Cities

Commissioners had some questions that were addressed by Director Albert.

GENERAL BUSINESS

A. Civic Park Improvements and Renovation Project

Director Albert Presented Commissioners with the results of the Community Based Planning and Online Survey Results.

<u>QUESTION:</u>	<u>YES</u>	<u>%</u>	<u>NO</u>	<u>%</u>	<u>TOTAL</u>
* Court Street Promenade	110	76.9%	33	23%	143
* Keep Patio at Bastille	42	30.9%	94	69.1%	136
* Hardscape Rectangle	104	73.2%	38	26.8%	142
* Add Restroom	121	87.7%	17	12.3%	138
* Add Lighting	120	86.3%	19	13.7%	139

Phase 1

Proposed Scope of Work-Cost Estimate

Design	\$60,000.
Electrical Infrastructure #1	\$115,000.
Electrical Infrastructure #1	\$65,000.
New Lighting	\$224,400.
Restroom	\$334,400.
Sub-Total	\$798,800
Contingency (15%)	\$119,820
Total	\$918,620.

There was some discussion and questions which were answered by Director Albert. Motion in support of Civic Park Improvements and Renovations Project Phase I and Phase II referring this project for City Councils review and approval.

Vice-Chair Commissioner Strawn Abstained due to conflicts with the funding sources for this project.

RESULT:	APPROVED [4 TO 0]
MOVER:	Joseph Castaneda
SECONDER:	Carolyn Hudgins, Parks and Recreation Commissioner
AYES:	Castaneda, Kelley, Hudgins, Castleman
ABSTAIN:	Strawn

FUTURE AGENDA ITEMSJune Meeting:

- * Longfield Center
 - * Annual Goals
 - * Possible Incentives to increase memberships
 - * Long Term Plans for the weight room

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 7:21 p.m.

Respectfully submitted,

Rosamaria Contreras



**AGENDA
STAFF REPORT**

MEETING DATE: 5/9/2022

AGENDA SECTION: A

SUBJECT:

Public Safety Concerns at the Skate Park

RECOMMENDATION:

Public Safety Presentation given by Director Albert

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 5/9/2022

AGENDA SECTION: B

SUBJECT:
Park Restrooms

RECOMMENDATION:
Park Restrooms

FISCAL IMPACT:

ATTACHMENTS: