



PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, January 10, 2022
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- a. Approval of the Minutes for the Meeting held November 8, 2021

GENERAL BUSINESS

- a. Nomination of Chair and Vice Chair
- b. Recognize Commissioner Rodarmel

DIVISION UPDATES

- a. Recreation Division Updates
- b. Parks Division Updates
- c. Facilities Division Updates
- d. Director Updates

FUTURE AGENDA ITEMS

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 1/10/2022

AGENDA SECTION: a

SUBJECT:

Approval of the Minutes for the Meeting held November 8, 2021

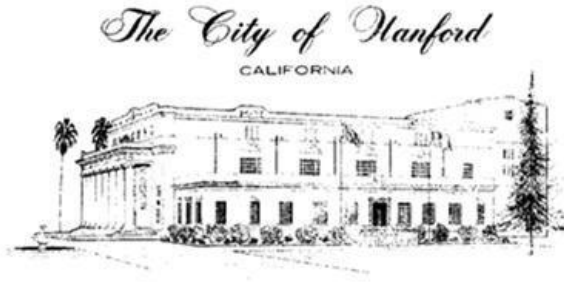
RECOMMENDATION:

Approve the Minutes for the Meeting held November 8, 2021

FISCAL IMPACT:

ATTACHMENTS:

NOVEMBER 8, 2021 MINUTES



PARK AND RECREATION COMMISSION MEETING MINUTES

5:30 PM, Monday, November 8, 2021
Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status
Joseph Castaneda	Parks and Recreation Commissioner	Present
Gregory Kelley	Parks and Recreation Commissioner	Present
Cheyne Strawn	Parks and Recreation Commissioner	Present
Carolyn Hudgins	Parks and Recreation Commissioner	Present
Jim Castleman	Parks and Recreation Commissioner	Present
Paul Rodarmel	Parks and Recreation Commissioner	Present

FLAG SALUTE

Flag salute was led by Chair Commissioner Kelley.

PUBLIC COMMENT

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Silvia Gonzalez Scherer representative for Mary Mendoza who was unable to attend and supports the proposed plaque dedicated to Stephen Ray Perry.

"October 19, 2021"

"I am here in place of Mary Mendoza who resides in Texas, and whose group are from many parts of the country. They trek yearly to Hanford to experience the town that Steve Perry grew up in. What they desire is permission to honor Steve Perry with a plaque and place it permanently at a bench in civic park. Briefly, their organization was

created in 2016 and is called "Addicted To Steve Perry Group". They have over 3.3 thousand members. The leaders of this group are Mary Mendoza from Texas, and Cindy Dagerais from Missouri. They are faithful fans of Steve Perry.



The plaque is already designed and is here on this letter for your inspection. They simply ask for permission for this simple act of appreciation for 'Hanford's son.' If you give the okay, they can have it ready by the end of the year. In the famous words by Steve Perry that this group lives by, "Don't Stop Believing" they believe you will see their sincere desire to recognize him, and grant permission for this plaque."

Submitted by Silvia Gonzalez Scherer on behalf of Mary Mendoza

There were no additional Public Comments

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes for the Meeting held September 13, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Paul Rodarmel
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman, Rodarmel

DIVISION UPDATES

A. Parks Division Updates

Parks and Facilities Division Manager Winebrenner updated the Commission on the Parks Division.

- * Downtown Holiday Preparations
- * City wide street tree services
- * Centennial Park Upgrades-Post and Cable Project and New Park Equipment opening
- * Technical: Turf and Irrigation Management

Turf & Irrigation Management

- a. Preparation: Collect and Analyze Data/Plan to treatment
- b. Treatment Action Steps: Open Soil, Treatment (most common Gypsum), Flush contaminants below root zone
- c. Expected Benefits/Outcomes: Decreases in overall salinity, Improved water uptake in plants (resulting in decrease in water demand), Improved Plant Health
- * Water Conservation Initiative
 - a. Manage water inputs
 - b. Drought impacts water usage
 - c. Balancing green space needs and water limitations
 - d. Solutions to reduce the water usage demands in our parks

Irrigation Strategies:

- a. Decrease water consumption at all park sites, improve parks soil conditions, grow stronger plants, replace higher water plants to dry/hard landscape elements to lower the water usage.
- b. Soak Cycle-shorter cycle with multiple cycles per run day, Balanced irrigation line to prevent runoff, increase water holding soil capacity, Turn off irrigation during winter season. There were a few questions asked and addressed by Manager Winebrenner.

B. Facilities Division Updates

Superintendent Shaw updated the Commissioners on the Facilities Division.

- * Longfield Game Room: Maintenance staff added new 6ft window opening between the game room and computer room, Old flag removed, Robinson's Interior was awarded the Contract for the flooring, Dawn Electric installed ceiling fans.
- * Longfield Fitness Room: Installation of the Wiring and Drywall, Texturing completed, and Advanced Painting will finalize the painting, Trim and video displays nearly completed.
- * Longfield Gym: Gym painting completed and the rubber base is nearly completed.
- * Winter Wonderland Ice Rink installation has begun
- * Carousel Pennant Installed by Maintenance staff
- * Carousel Horses: Continued work on six horses by Avenal Prison and newly powder coated stirrups and horse hangers were received from staff
- * New Discovery: Maintenance Staff recovered a plaque that was due to be disposed of. Kings County library helped identify it as the original plaque from the front of the Plunge.

C. Recreation Division Updates

Supervisor da Silva updated the Commission on the Recreation Division.

Ongoing

- * Aerobics and Zumba classes are still being offered monthly
- * Indoor Volleyball Monday & Wednesday 4:45 p.m.-5:45 p.m. at the Longfield Center
- * Softball Complex Tournaments are still active

Summary of Completed Events

- * 42nd Renaissance of Kings Faire 34 Craft Vendors, 7 Food Vendors, Beer Garden, Carousel & Freddie with a total Revenue of \$8,453
- * Old Courthouse...Haunted 3rd floor total Revenue \$8,140
- * Dia de los Muertos Zumbathon total Revenue \$1,040 All proceeds help fund Assistance Programs for youth
- * Hanford Civic Auditorium Rental Revenue October \$6,975.09
- * Hanford Civic Auditorium Rental Revenue November \$4,813.04

* <u>Carousel</u>	&	<u>Freddie the Fire Truck</u>
September 2021		September 2021
Riders: 1,344		Riders: 412
Total: \$2,687		Total: \$1,177
Total Riders: 1756		Total Revenue: \$3,864 FY: \$13,194

* <u>Carousel</u>	&	<u>Freddie the Fire Truck</u>
October 2021		October 2021
Riders: 1,047		Riders: 412
Total: \$2,094		Total: \$1,269
Total Riders: 1468		Total Revenue: \$3,363 FY: \$16,557

Upcoming Events

- * Toys for Kids Tournament November 20th and 21st - \$150/per team and One (\$10) toy per player. All toys and proceeds go to Longfield Center Toy Giveaway
- * Winter Wonderland Fire Trolley "Hanford Tour of Lights" \$150/an hr
- * Letters to Santa
- * Drive Thru Toy Giveaway - Longfield Center December 11th 10-11:30am Ages: 10 and younger
- * Winter Day Camp - December 20th through January 7th 7:30am-5:30pm Ages: 5-12
- * Winter Wonderland - Ice Skate Lessons \$20/per lesson (30 minutes)
- * Winter Wonderland - Broom Ball \$5/per player (30-minute game)
- * Winter Wonderland Merchandise: Hoodies \$30/ornaments \$8 until November 19th (\$40/\$10 after)

Winter Wonderland Important Dates:

November 20th: Opening Day & Tree Lighting
November 23rd: Turkey Bowling
November 24th: Welcome Back Wednesday
November 26th: Christmas Parade
November 27th: Holiday Boutique
December 11th: Holiday Boutique
December 17th: Ugly Sweater Night
December 19th: Enchanted Princess & Prince on Ice

December 20th: Student Night
 December 23rd: Concert inside Civic
 December 31th: New Year's Eve on Ice

D. Director Updates

Director Albert updated the Commission

- * Thanked all Staff
- * Director Albert attended the NRPA Annual Conference in Nashville
- * Technical assistance request to the Trust for Public Land with our efforts to finance parks, trails, open spaces and other recreation priorities. Ballot measure passed 26 out of 26 during the November election
- * Submitted the Sustainable Transportation Planning Grant to Caltrans for the development of an Active Transportation Plan
- * Park Resource Officer was approved by Council as a regular position
- * Soc Com lease and appropriated funding for operations and improvements was approved by Council and Lease begins on January 1st.
- * Meeting with Hanford Elementary School District
- * Longfield Center opening day is set for December 1st
- * Preparing Rural Recreation & Tourism Program grant application for acquisition and development of Soc Com

Hidden Valley Park Update

- a. Council voted to re-zone the vacant 18-Acre parcel back to open space
 - b. Require a zone-text amendment to the General Plan, including the housing element. This is under the purview of the Planning Commission and City Council.
 - c. Staff will re-assess the alignment and/or need of the Rogers Road extension.
 - d. Community outreach and input will provide the conceptual design of the park.
 - e. Cost estimates will be prepared and will develop a funding strategy.
- There was some discussion and questions were addressed by Director Albert.

GENERAL BUSINESS

1. Proposed Fishing Tournament for Hanford Youth – Presentation By: Flint Epps, Fishers of Men, Men Who Fish.

RESULT:	WITHDRAWN
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2. Proposal to Dedicate a Civic Park Bench to Recognize Steve Perry

Director Albert Presented Commissioners with a proposed Park Bench Plaque to Honor Steve Perry

- * Verbal and written proposal was submitted to City Council on October 19, 2021. This proposal was submitted by "Addicted to Steve Perry Group". Which was created in 2016 and

includes approximately 3,300 members nationwide. The request is to place a plaque on an existing park bench at Civic Park. Per the naming policy, Council referred the matter to the Commission.

City of Hanford's Naming Policy

Purpose: To establish guidelines relating to the naming, renaming or removal of a name of City of Hanford facilities and property; such as parks, building, streets, and amenities at such locations.

Policy: The criteria for naming rights will include the following:

- * The person or organization has a longstanding affiliation with the City of Hanford
- * The name provides a sense of place, reflecting the geographic location, community, neighborhood or street where the park, facility, or amenity is located.
- * The name recognizes the historical significance of the area or reflects unique characteristics of the site
- * The names of person, organizations, corporation, foundations, or families will be considered when they have made a significant contribution to the City of Hanford by:
 - * Enhancing the quality of life and well-being of the City
 - * Contributing to the historical or cultural preservation of the City
 - * Making exemplary or meritorious contributions to the City

Where the name of an individual is recommended, it is preferred that the person be deceased a minimum of one year before the name is bestowed upon the facility or property. Consent shall be obtained from the individual's next of kin prior to City Council's public consideration. The Council, upon the report and recommendation from the City Manager or Commission, shall take such action as it deems appropriate, including hearing any appeals that may be presented. The Council may also refer the recommendations back to the City Manager or Commission for further discussion and review.



There was some discussion.

Motion made by Vice Chair Strawn to approve the plaque as is, second by Commissioner Castaneda

RESULT:	APPROVED [AMENDED]
MOVER:	Cheyne Strawn
SECONDER:	Castaneda
AYES:	Kelley, Strawn, Hudgins, Rodarmel
NAYS:	Castleman

Motion was made to Amend approval by Commissioners due to verbiage

Motion was made by Commissioner Rodarmel to remove "Hanford's Favorite Son" second by Vice Chair Strawn voted and approved unanimously

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Paul Rodarmel
SECONDER:	Cheyne Strawn
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman, Rodarmel

FUTURE AGENDA ITEMS

- * Review Municipal Code Violations on Heritage Trees

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 7:57 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 1/10/2022

AGENDA SECTION: a

SUBJECT:

Nomination of Chair and Vice Chair

RECOMMENDATION:

Nominate Chair and Vice Chair

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/10/2022	AGENDA SECTION: b
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SUBJECT:

Recognize Commissioner Rodarmel

RECOMMENDATION:

Thank you for your service and dedication to the Parks & Recreation Commission

FISCAL IMPACT:

ATTACHMENTS: