



PARK AND RECREATION COMMISSION MEETING AGENDA

5:30 PM, Monday, September 13, 2021
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes for the Meeting held August 9, 2021

DIVISION UPDATES

- A. Park Division Updates
- B. Facility Division Updates
- C. Recreation Division Updates
- D. Special Recognition to Keller Motors for Their Food Truck Takeover Sponsorship
- E. Director Updates

STUDY SESSION

- A. Athletic Field usage and Reservation Policy

GENERAL BUSINESS

- A. Request from Brad Smith for a Street Tree Permit Approval to remove a Valley Oak Tree in the Public Right of Way.

COMMISSIONERS' ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021	AGENDA SECTION: A
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SUBJECT:

Approval of the Minutes for the Meeting held August 9, 2021

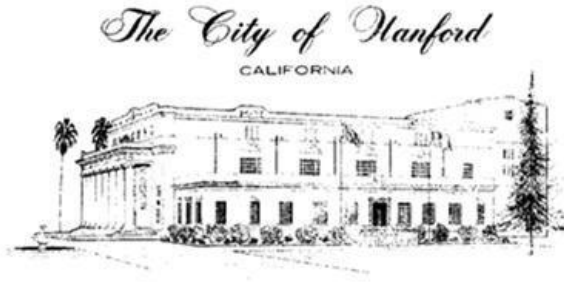
RECOMMENDATION:

Approve the Minutes of the Meeting held on August 9, 2021

FISCAL IMPACT:

ATTACHMENTS:

AUGUST 9, 2021 MINUTES



PARK AND RECREATION COMMISSION MEETING MINUTES

5:30 PM, Monday, August 9, 2021
Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	
Jim Castleman		Present	
Paul Rodarmel		Present	

FLAG SALUTE

Flag salute was led by Commissioner Kelley.

PUBLIC COMMENT

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Dolores Alves, City of Hanford resident for over thirty years, expressed concerns about the criminal activity at Lacey Park she has also spoken to several neighbors Patty, Janet who have also expressed their concerns. Mrs. Alves stated that having the presence of the Park Resource officer has helped but is still an ongoing issue and is requesting that the arbor at this park be removed.

John Alves, City of Hanford resident, also expressed his concerns regarding the "safe haven" for this type of criminal activity at Lacey Park and supports having the park arbor removed. He is very grateful for the Parks Resource Officer Bursiaga and appreciates his hard work.

CONSENT CALENDAR

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A. Approval of the Minutes for the Meeting held July 12, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Castaneda
SECONDER:	Jim Castleman
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman, Rodarmel

GENERAL BUSINESS

A. Introduction of the new Staff Members

Director Albert introduced Levi Winebrenner as the new Parks and Facility Manager.

B. Lacey Park Arbor

Director Albert introduced Parks and Community Services Resource Officer Bursiaga. Officer Bursiaga explained all the efforts made to decrease the homeless population and criminal activity at Lacey Park.

There was some discussion.

There was some discussion among the Commission and Officer Bursiaga.

Director Albert gave the Commission an update on the reservations made at this park two in the last twelve months. Director Albert proposed some possible solutions to reduce criminal activity Crime Prevention Through Environmental Design CPTED.

Step 1:

Remove the roof of the arbor

Step 2:

Remove the tables cement and shelter completely

Director Albert explained, Lacey Park is the least visited park due to criminal activity. However, Lacey Park will be getting a new splash pad and field renovations and adding a fourth basketball court located on the Douty Street side.

There was some discussion.

Motion:

Redesign Park Arbor by removing arbor and foundation pad to reduce criminal activity and transient traffic. In addition, as a priority, add individual benches to replace the removed seating structure.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Castleman
SECONDER:	Cheyne Strawn
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman, Rodarmel

C. Winter Wonderland Overview

Director Albert gave the Commission an update on the Hanford Winter Wonderland

Why?

Location, Hanford as a regional destination, Economic Development, Community Pride, and Something Different and New

Dates of Operation

November 20th through January 9th

Monday-Friday: 4pm-9:45pm

Saturday/Sunday: 12pm~9:45pm

*School field trips, private parties and ice-skating lessons will be scheduled for non-public hours.

Target Markets

Primary: Kings & Tulare Counties

Secondary: Fresno & Kern Counties

*Target Demographics: Families & Millennials

Partnership Agreement

City

Ice Rink Rental

Operational Staffing

Secure vendors

Provide overnight security

Decorations

Main Street Hanford

Fund marketing campaign

Secure sponsorship's

Fund live entertainment

Beer & Wine Garden (3 days/week)

D. Hidden Valley Pond

Director Albert gave the Commission an overview of Hidden Valley Pond. The Commission tabled this item.

RESULT:	TABLED [UNANIMOUS]	Next: 10/11/2021 5:30 PM
MOVER:	Paul Rodarmel	
SECONDER:	Cheyne Strawn	
AYES:	Castaneda, Kelley, Strawn, Hudgins, Castleman, Rodarmel	

E. Hanford Youth Football Field Usage

Director Albert gave the Commission an overview on Hanford Youth Football field usage. There was some discussion. Ongoing issues on field usage one group uses Basin, and the other uses Rotary Field. Director Albert agreed to meet with all groups involved to come to a usage agreement for all groups.

DIVISION UPDATES

A. Parks Division Updates

Senior Parks Maintenance Worker Willie Johnson updated the Commission on the Parks Division.

- * Turf management at Quail Park
- * Youth Athletic Complex Irrigation Repairs
- * City Wide Street Tree Clean-up
- * Homeless Issues in City Parks
- * Carnegie Museum of Kings County Landscape Improvements

B. Recreation Division Updates

Supervisor da Silva updated the Commission on the Recreation Division.

Ongoing

- * Aerobics, Water Aerobics, Lap Swim, and Zumba classes are still being offered monthly
- * Softball Complex Tournaments are still active
- * Hanford's 130th Birthday 3-day Celebration

* Carousel & Freddie the Fire Truck

July 2021

Riders: 1,865

Total: \$3,730

Total Riders: 2,225

July 2021

Riders: 360

Total: \$1,082

Total Revenue: \$4,812

- * Summer Day Camp Talent Show – Nine-week camp
- * Food Truck Takeover six food trucks are active at this monthly event
- * Water aerobics and Lap Swim runs through October
- * Public Swim - Labor Day last weekend
- * Adult Swim Lessons
- * KJUG summer concerts in the Park September 1st & 22nd
- * Indoor Volleyball Tuesday & Thursday 4:30 p.m.-8:00 p.m. at the Longfield Center

Commissioner Castleman requested T-shirts for the Parks & Recreation Commission to wear during special events. Director Albert addressed the request with giving the information on size and color to Clerk Contreras.

Commissioners had some questions that were addressed by Supervisor da Silva

C. Facilities Division Updates

Superintendent Shaw updated the Commissioners on the Facilities Division.

- * Public Works copy room floor - removed the old carpet and replaced it with LVT to match front office.
- * Veterans Building termite damage repair
- * Civic Auditorium facade repairs
- * Hidden Valley Flagpole Solar Project
- * Carousel Horses restored

Some discussion and questions were addressed by Superintendent Shaw.

COMMISSIONERS' ITEMS OF INTEREST

Commissioner Strawn, Rodarmel update on Parks Resource Officer Truck Director Albert gave an update on that item. Castaneda and Castleman commented on the Winter Wonderland Event. Chair Commissioner Kelley had a concern; about the fence being too low at Lacey Park. The height of the fence that surrounds the basketball courts is a safety issue.

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021	AGENDA SECTION: A
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SUBJECT:

Parks Division Updates

RECOMMENDATION:

Parks Division Updates

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021

AGENDA SECTION: B

SUBJECT:

Facility Division Updates

RECOMMENDATION:

Facility Division Updates

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021

AGENDA SECTION: C

SUBJECT:

Recreation Division Updates

RECOMMENDATION:

Recreation Division Updates

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021	AGENDA SECTION: D
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SUBJECT:

Special Recognition to Keller Motors for Their Food Truck Takeover Sponsorship

RECOMMENDATION:

Special Recognition to Keller Motors for Their Food Truck Takeover Sponsorship

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021	AGENDA SECTION: E
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SUBJECT:
Director Updates

RECOMMENDATION:
Director Updates

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 9/13/2021	AGENDA SECTION: A
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SUBJECT:

Request from Brad Smith for a Street Tree Permit Approval to remove a Valley Oak Tree in the Public Right of Way.

RECOMMENDATION:

Approve removal of a Valley Oak Tree in the Public Right of Way located at 1000 W. Audubon Rd., Hanford, CA 93230

FISCAL IMPACT:

ATTACHMENTS:

Brad Smith Street Tree Permit Application

321 North Douty Street, Suite B, Hanford, CA 93230 Office: 559.585.2525 Fax: 582-1152

Application is hereby made under provisions of the City of Hanford Ordinance Chapter 2, Section 7-2.05 for permission to:

- No. of street trees
- 1

8/10/21

Date _____

Are you the owner of the property where the tree is located? ☐ Yes ☐ No

 8/10/20
Signature of property owner

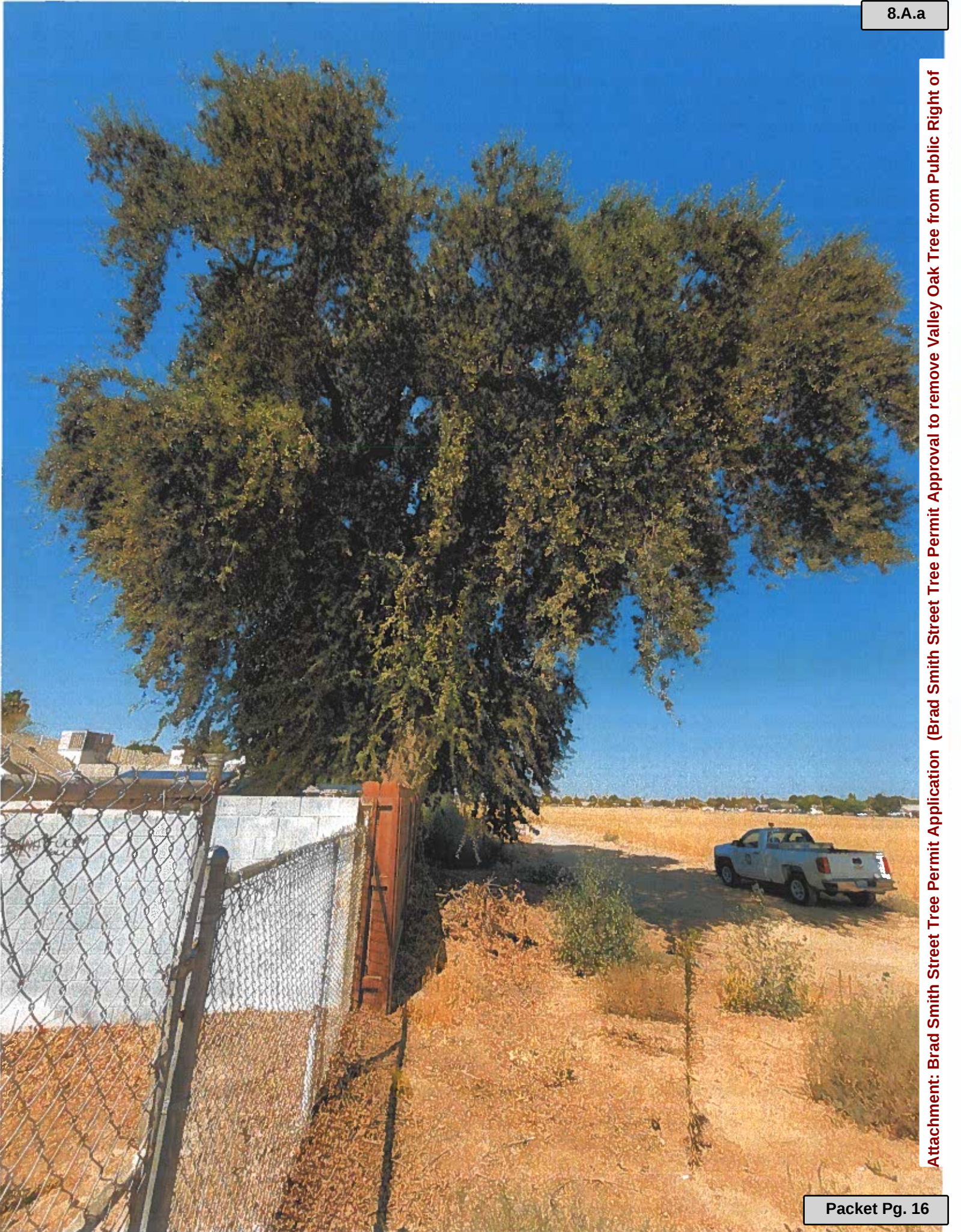
Signature of property owner

Mailing Address

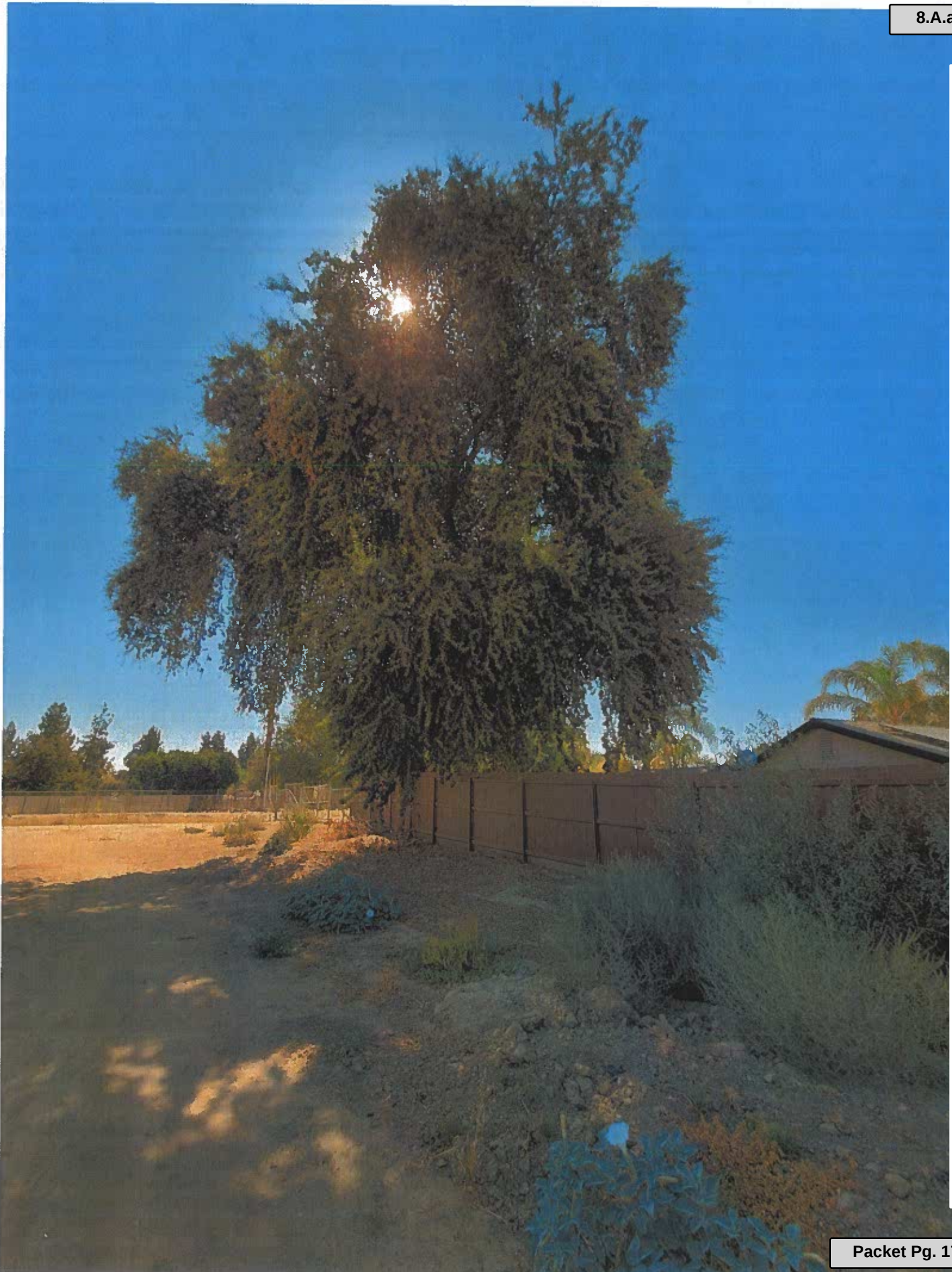
Details of request: There is a giant Valley Oak tree on my fence line that I have been asking the
City to allow me to remove since 2012. It hangs over my house and is a hazard. Over the last month

It has dropped 3 huge branches, on 8/8/21 It dropped one that nearly struck my wife. My wife runs a Daycare out of our home as well. This tree is a hazard and needs to be address before it harms someone.

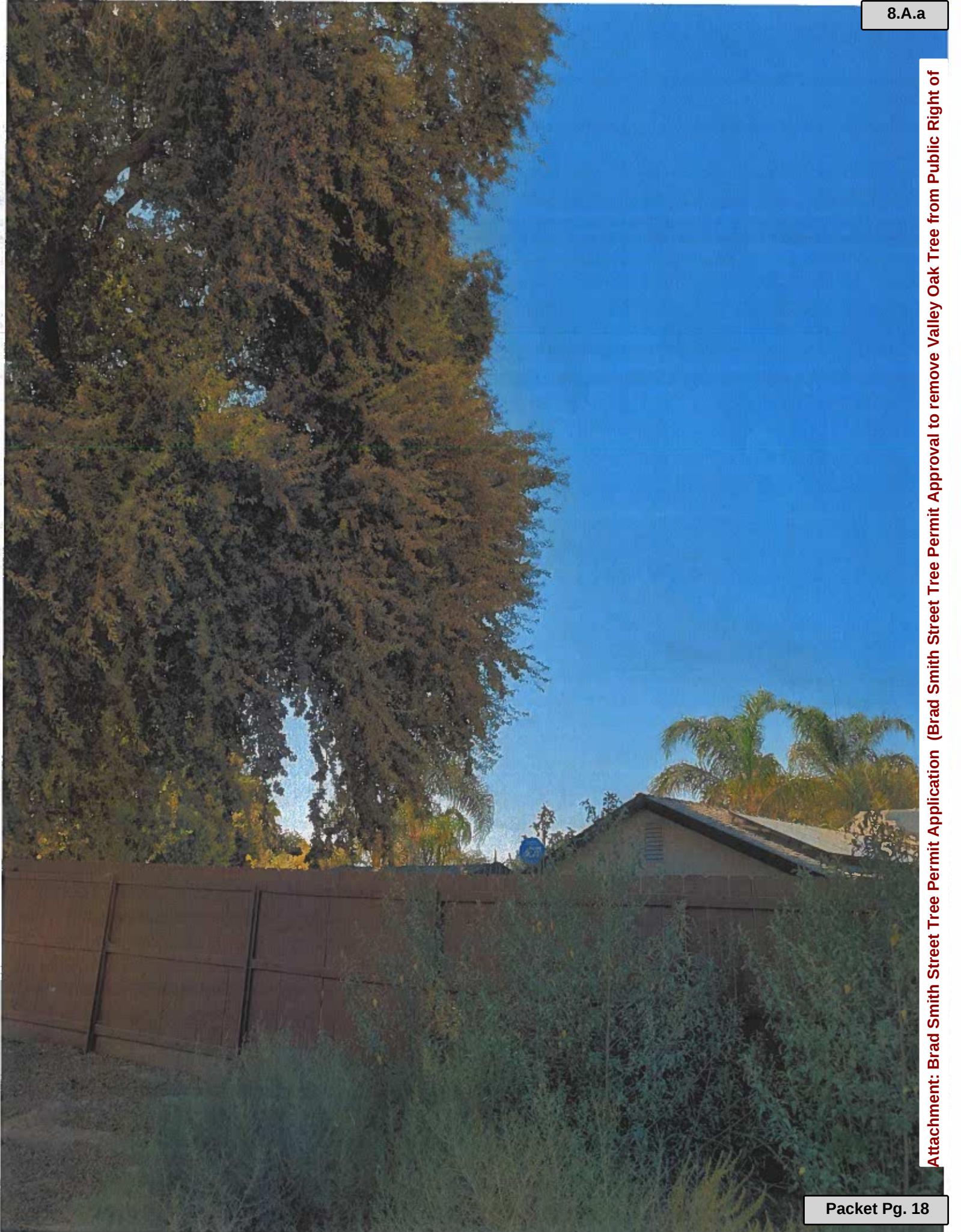
Attachment: Brad Smith Street Tree Permit Application (Brad Smith Street Tree Permit Approval to remove Valley Oak Tree from Public Right of Way)

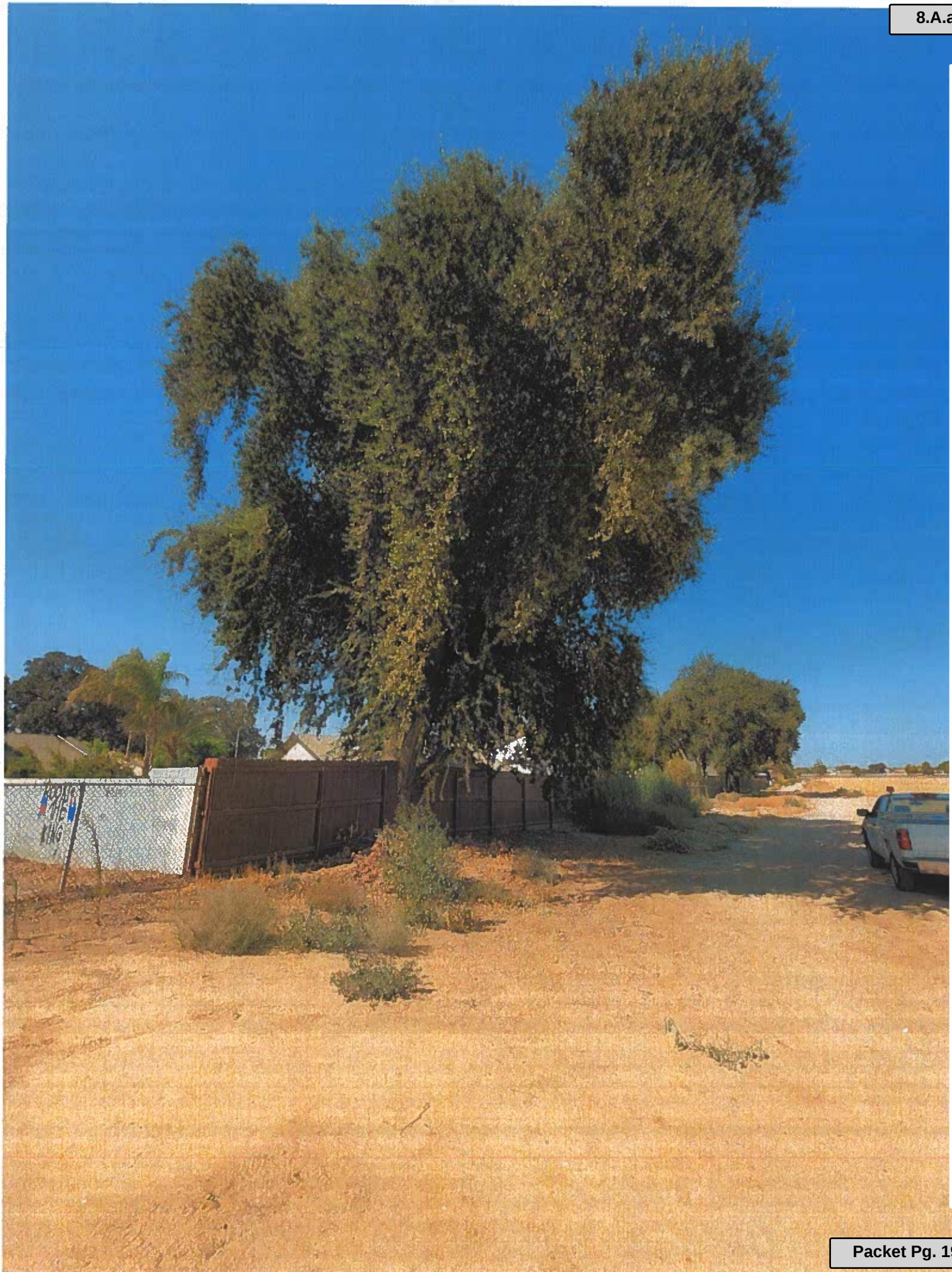


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