



PARK AND RECREATION COMMISSION MEETING AGENDA

Monday, July 12, 2021
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- a. Approval of the Minutes for the Meeting held June 14, 2021

DIVISION UPDATES

- a. Recreation Division Updates
- b. Parks Division Updates
- c. Facilities Division Updates
- d. Director Updates

GENERAL BUSINESS

- a. Update on Prop 68 Grant Application
- b. Update on Active Transportation Plan

COMMISSIONERS' ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 7/12/2021

AGENDA SECTION: a

SUBJECT:

Approval of the Minutes for the Meeting held June 14, 2021

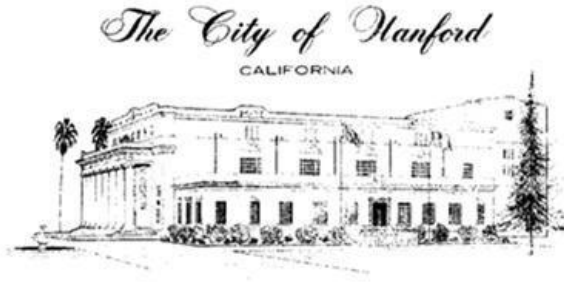
RECOMMENDATION:

Approve the Minutes for the Meeting held June 14, 2021

FISCAL IMPACT:

ATTACHMENTS:

JUNE 14, 2021 MINUTES



PARK AND RECREATION COMMISSION MEETING MINUTES

June 14, 2021
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

ROLL CALL

Attendee Name	Title	Status	Arrived
Joseph Castaneda		Present	
Gregory Kelley		Excused	
Cheyne Strawn		Present	
Carolyn Hudgins		Excused	
Russel Hilyard		Absent	
Jim Castleman		Present	
Paul Rodarmel		Present	

FLAG SALUTE

Flag salute was led by Commissioner Castaneda.

WELCOME NEW COMMISSIONER PAUL RODARMEL

Vice-Chair Commissioner Strawn welcomed new Commissioner Paul Rodarmel.

PUBLIC COMMENT

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None

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

a. Approval of the Minutes for the meeting held May 10, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Castaneda
SECONDER:	Jim Castleman
AYES:	Castaneda, Strawn, Castleman, Rodarmel
ABSENT:	Hilyard
EXCUSED:	Kelley, Hudgins

DIVISION UPDATES

a. Parks Division Updates

Supervisor Nicar gave the Commission an update on the Parks Division.

Routine Maintenance

- * Bi-weekly mowing in various locations
- * Prune and shrubs in various locations
- * Plunge Maintenance
- * Monthly herbicide at various locations
- * Weekly inspections of playgrounds
- * Call outs for Trees located behind the Fox Theater
- * Update on Horseshoe pits at Centennial Park

New

- * Johnson park directional sign

b. Recreation Division Updates

Director Albert gave the Commission an update on the Recreation Division.

Ongoing

- * Aerobics, Water Aerobics, Lap Swim, and Zumba classes are still being offered monthly
- * Softball Complex Tournaments are still active
- * Summer Day Camp is still in session and has been successful
- * Food Truck Takeover six food trucks are active at this monthly event (July's event: Bazmati)
- * Longfield Center reopened June 7, 2021
- * Swim Lessons have been a success and will continue thru the beginning of August
- * Zumbathon: 116 participants
- * Plunge will be extended thru October

Upcoming

- * Movies in the Park: June 18th - Trolls/ July 2nd - The Croods-a new age/ July 16th - Onward/ July 30th -Tom & Jerry
- * Dive-in Theater: June 25th - Aladdin/ July 9th - The Lion King/July 23rd - Toy Story 4

c. Facilities Division Updates

Director Albert updated the Commission on the Facilities Division.

- * Carousel is up and running
- * Freddie the Fire Truck still under repair and will be ready in a few weeks
- * New Doorway in Recreation Department
- * Courthouse Plumbing Project
- * Courthouse Park Bathroom doors were replaced

Various Projects Completed

- * Installed new cubicles and desks in Human Resources and Community Development
- * Installed new soap dispensers in Building and Planning
- * Installed new hardware for flags at City Hall
- * Built and installed new stand for Building and Planning box
- * Installed new recirculation tank at the Civic Auditorium
- * Addressed issues with the power gate at Public Works
- * Installed new door lock in Streets Supervisor office
- * Sprayed Disinfectant at City facilities
- * Installed steel plate over trip hazard around Courthouse grounds
- * Welded support pole for new pennant flag for Carousel
- * Repaired string of lights at the Courthouse Stage area
- * Replaced ballasts the Police Department

d. Director Updates

Director Albert updated the Commission on the Department

- * Job offers were accepted for the two Coordinator positions
- * Interviews for the Parks and Facilities Manager position
- * Presented Peoples Ditch Company with a Class 1 walking/biking trail proposal (between Flint and Fargo Avenues)
- * Gave a brief update on Prop 68 Grant application
- * Budget presentation for Fiscal Year 21/22
- * Per Capita funding project
- * Scope of work and cost estimates on Active Transportation Plan from 4 Creeks
- * Soccer goals were installed at Coe Park and ordered for Freedom and Earl F. Johnson Parks

GENERAL BUSINESS**a. Update on the Parks Master Plan Presentation by the Ad-Hoc Committee to the City Council**

Director Albert updated the Commission on the Presentation of the Parks Master Plan that was presented by the Ad-Hoc Committee to the City Council.

There was some discussion and questions were addressed by Director Albert.

b. Review Proposed Capital Improvement Projects (CIP) for Fiscal Year 21/22

Director Albert reviewed the Proposed Capital Improvement Projects (CIP) for Fiscal Year 21/22.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Castaneda
SECONDER:	Jim Castleman
AYES:	Castaneda, Strawn, Castleman, Rodarmel
ABSENT:	Hilyard
EXCUSED:	Kelley, Hudgins

COMMISSIONERS' ITEMS OF INTEREST

Commissioner Castleman commended staff on Coe Park. He also commented on the dry grass at Centennial Park.

Commissioner Castaneda praised City Staff for all the hard work and the reviving of the community and its Parks.

Commissioner Rodarmel thanked everyone for allowing him the opportunity to serve on this Commission.

Vice-Chair Commissioner Strawn noted Commissioner Hilyard's third consecutive absence.

Vice-Chair Commissioner Strawn commended staff on the opening of the Longfield Center and the Food Truck Event. He also commented on extra trash cans to be placed at Earl F. Johnson Park.

ADJOURNMENT

Vice-Chair Commissioner Strawn adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician