



PARK AND RECREATION COMMISSION MEETING MINUTES

April 12, 2021
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

Chair Commissioner Kelley called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Karen Clancy	Parks and Recreation Commissioner	Present	
Joseph Castaneda	Parks and Recreation Commissioner	Absent	
Gregory Kelley	Parks and Recreation Chair Commissioner	Present	
Cheyne Strawn	Parks and Recreation Vice-Chair Commissioner	Present	
Carolyn Hudgins	Parks and Recreation Commissioner	Present	
Russel Hilyard	Parks and Recreation Commissioner	Absent	
Jim Castleman	Parks and Recreation Commissioner	Present	

FLAG SALUTE

Flag Salute was led by Chair Commissioner Kelley.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

No Public Comment.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes of the meeting held March 8, 2021

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn, Parks and Recreation Vice-Chair Commissioner
SECONDER:	Jim Castleman, Parks and Recreation Commissioner
AYES:	Clancy, Kelley, Strawn, Hudgins, Castleman
ABSENT:	Castaneda, Hilyard

DIVISION UPDATES

1. Director Updates and Introduction of the Parks Resource Officer

- * Director Albert introduced the new Park Resource Officer - Domingo Bursiaga
Commissioners Castleman, Hudgins, and Vice-Chair Commissioner Strawn all agreed it would reflect positively on parks.
- * Director Albert also informed Commission of the departure of Parks Manager - Jason Glick and the proposed Recreation Coordinator positions along with a Senior Maintenance Worker position.
- * Director Albert also presented **Hanford's "Winter Wonderland"** concept and there was some discussion.

2. Parks Division Updates

Director Albert gave Commissioners an update on the Parks Division

- * Routine Maintenance - Tree pruning and shrub trimming in the Downtown Districts, Parks, Corporation Yard, Municipal Airport, City Hall, and Plunge.
- * Monthly herbicide disbursement at the Parks, Basins, Sports Complex, Downtown Districts, and Street Medians
- * Weekly Playground inspections
- * Coe Park Drinking Fountain was replaced
- * Hidden Valley Beautification Project was completed
- * All Palm trees at Coe Park and Civic Park were pruned
- * Arbor Day Celebration April 9th at 11 a.m. Civic Park was a success
- * City Council approved Centennial Park Playground Renovation and Commissioners had a few questions that Director Albert addressed.

3. Facilities Division Updates

Superintendent Shaw gave the Commissioners an update on the following projects:

- * Carousel
- * Fleet parts room
- * Teen Center
- * Freddie the Fire Truck
- * Major Budget considerations for the auditorium for completion by 2023

- * Other Buildings in need of major work
 - * Veteran's Building - New Roof FY22 \$123,000.00
 - * Courthouse - Roof re-coated and Built-up roof replaced \$262,500.00
 - * Train Station - Awning need to be replaced FY23 \$30,000.00
 - * Civic Auditorium - Sew main needs to be replaced \$22,000.00

Commissioners had a few questions that Superintendent Shaw addressed.

4. Recreation Division Updates

Supervisor da Silva updated the Commission on the Recreation Division:

- * Instructional Classes fee has increased from \$11 to \$16 Seniors and \$16 to \$20 for non-Seniors

Ongoing Activities

- * Zumba in the park - Monday/Wednesday 6 pm-7 pm
- * Aerobics at the Longfield Gym beginning May - Monday/Wednesday/Friday 9 am-10 am
- * Food Truck Takeover - Tuesday's (11-pm) First Saturday of the month (5:30 p.m.-9 p.m.)

Events Update:

- * Zumbathon fundraiser - \$934.00 was raised
- * Egg my yard - offered this to 41 homes in Hanford which was a success
- * Softball Tournaments have begun and will be ongoing

Upcoming:

- * Hiring and Training of new Lifeguards
- * ZUMBATHon in the Park - Civic Park, Friday, May 21st at 9:30 a.m. - 12:30 p.m. \$10 (advance) \$15 (day of the event) and \$5 (12 yrs and under)
- * Autism Awareness Event at Civic Park on Wednesday, April 14th, 5:30 p.m.-7:30 p.m. (FREE)

GENERAL BUSINESS

1. Ad-Hoc Committee Update

Director Albert updated the Commission on the Ad-hoc Committee Meetings.

2. Commission for Accreditation of Park and Recreation Agencies (CAPRA) Accreditation Process

Director Albert gave Commission a brief presentation on The Commission for Accreditation of Park and Recreation Agencies (CAPRA) Accreditation Process.

COMMISSIONERS' ITEMS OF INTEREST

None

ADJOURNMENT

Chair Commissioner Kelley adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician