

PARK AND RECREATION COMMISSION MEETING AGENDA

January 11, 2021
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

Video Teleconference via ZOOM. Commissioners will attend remotely. Zoom meeting information:

<https://us02web.zoom.us/j/86046256413?pwd=bGpoSXNaUHJPSzRZTDRevRGRnOHNuUT09>
(Limited virtual access.)

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes of the meeting held December 14, 2020

DIRECTOR'S REPORT

- A. Parks Division Update
- B. Facilities Division Update
- C. Recreation Division Update
- D. Prop 68 Community Input Results

GENERAL BUSINESS

1. National Fitness Campaign
2. Recognition
3. Elect new Chair and Vice Chair Commissioner

COMMISSIONERS' ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021	AGENDA SECTION: A
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SUBJECT:

Approval of the Minutes of the meeting held December 14, 2020

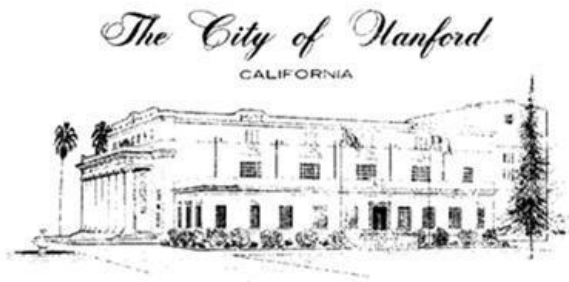
RECOMMENDATION:

Approval of the Minutes of the meeting held December 14, 2020

FISCAL IMPACT:

ATTACHMENTS:

DECEMBER 14, 2020 MINUTES



PARK AND RECREATION COMMISSION MEETING MINUTES

December 14, 2020
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

Video Teleconference via ZOOM. Commissioners will attend remotely. Zoom meeting information:

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(Limited virtual access.)

CALL TO ORDER

Chair Commissioner CASTANEDA called the meeting to order at 5:31 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Present	
Matthew Milnes		Absent	
Karen Clancy		Absent	
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	

PUBLIC COMMENT

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None.

CONSENT CALENDAR

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1. Approval of the Minutes of the meeting held November 9, 2020

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Carolyn Hudgins, Parks and Recreation Commissioner
AYES:	Stoddard, Castaneda, Kelley, Strawn, Hudgins
ABSENT:	Milnes, Clancy

DIRECTOR'S REPORT

1. Parks Division Update

Parks Manager Glick gave an update of the Parks Division

- * Routine Maintenance
- * Turf Management aeration and rye-grass seed
- * Christmas Tree Decoration
- * Playground Safety and Repair
- * Hidden Valley Park Repair of the irrigation and mainline system.
- * New Playgrounds-Lakewood Playground construction has begun.
- * Civic Park Playground will begin in the winter of 2021
- * BMX Request for Applications (RFA)

Parks Manager Glick addressed questions from the Vice-Chair Commissioner STRAWN and Commissioner HUDGINS.

2. Building Maintenance & Facilities Division Update

Superintendent Shaw updated the Commission on the Building Maintenance and Facilities Division.

- * Longfield Center improvements to the Lobby and Computer Lab.
- * Carousel repair is still in progress, targeted opening date May 2021.
- * Fire Truck repair is still in progress, targeted completion date May 2021.
- * Carnegie Building had a structural evaluation report done by Lane Engineering report will be completed in two weeks and cost estimates will follow.
- * COVID-19 Training for staff following the CDC Guidelines, Written COVID-19 Prevention Program (CPP), Disinfection Protocols, and Certification.

Superintendent Shaw addressed questions from the Chair Commissioner CASTANEDA and Commissioner KELLEY.

3. Recreation Division Update

Supervisor DaSilva updated the Commission on the Recreation Division.

- * Successful Backpack Giveaway at the Longfield Center gave out approximately 450 backpacks.
- * Successful Toy Giveaway at the Longfield Center gave out 300 toys.

Upcoming Events

- * Letter to Santa
- * Virtual visit with Santa

Aerobics and Zumba were canceled for a week but now back on at regular times.

- * Aerobics - Monday/Wednesday/Friday 10am-11am
- * Zumba - Monday/Wednesday 6pm-7pm

We have reached 8000 likes on Facebook.

4. Results of the City Council's Study Session on the Courthouse Property

Director Albert updated the Commission on the results of the City Council's Study Session on the Courthouse property.

- * City Council Toured the Courthouse Property December 4th
 - * Repairs needed to lease the building.
 - * Possible options: Vacate, Financing (loan), Internal Financing option- Possible Grant opportunity.

Director Albert addressed questions from Commissioner KELLEY.

GENERAL BUSINESS

1. Results on Proposition 68 Community Outreach

Director Albert updated the Commission on the results of Proposition 68 Community Outreach and thanked all the Commissioners and volunteers who help with all the meetings. Director Albert addressed questions and concerns from the Vice-Chair Commissioner STRAWN and Commissioner STODDARD.

2. Park Rating System

Parks Manager Glick presented a new Park Rating System. Chair Commissioner CASTANEDA commended Manager Glick on this new rating system.

- * Creating a Scoreboard for Parks
- * Criteria for the Park Rating
- * Hanford Parks Scoreboard

3. City's Response to COVID-19 Stay at Home Order

Director Albert gave Commissioners an update on the COVID-19 Stay at Home order. City Hall is closed but still available for some services by phone or appointment.

COMMISSIONERS' ITEMS OF INTEREST

Chair Commissioner CASTANEDA thanked the staff and requested an update on the vacancy for Commissioners; Director Albert responded. Chair Commissioner CASTANEDA also expressed his appreciation to Commissioner STODDARD for his eight-year term.

ADJOURNMENT

Chair Commissioner CASTANEDA adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021

AGENDA SECTION: A

SUBJECT:

Parks Division Update

RECOMMENDATION:

Parks Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021	AGENDA SECTION: B
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SUBJECT:

Facilities Division Update

RECOMMENDATION:

Facilities Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021

AGENDA SECTION: C

SUBJECT:

Recreation Division Update

RECOMMENDATION:

Recreation Division Update

FISCAL IMPACT:

Insert Fiscal Impact Here or Erase Completely

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021	AGENDA SECTION: D
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SUBJECT:

Prop 68 Community Input Results

RECOMMENDATION:

Prop 68 Community Input Results

FISCAL IMPACT:

ATTACHMENTS:

Prop 68 Results for Commission

Proposition 68 Community Input Results

Rank	Amenity			In-person Meetings	Social Media	HS Students	Total
1	Athletic Courts			1	11	1	13
2	Jogging/walking path			5	4	6	15
3	Indoor recreation center			2	2	13	17
4	Aquatic center			4	6	8	18
5	Skate Park			17	1	2	20
6	Athletic fields			9	3	12	24
7	Nighttime lighting			17	5	3	25
8	Playgrounds			6	9	13	28
9	Amphitheater			11	8	10	29
10	Community gardens			16	7	11	34
11	Shade structures			14	16	5	35
12	Outdoor fitness equipment			15	15	7	37
13	Dog park			10	20	9	39
14	Water feature			17	22	4	43
15	Disc golf			17	17	13	47



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021

AGENDA SECTION: 1

SUBJECT:

National Fitness Campaign

RECOMMENDATION:

National Fitness Campaign

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021

AGENDA SECTION: 2

SUBJECT:

Recognition

RECOMMENDATION:

Recognition

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 1/11/2021	AGENDA SECTION: 3
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SUBJECT:

Elect new Chair and Vice Chair Commissioner

RECOMMENDATION:

Elect new Chair and Vice Chair Commissioner

FISCAL IMPACT:

ATTACHMENTS: