



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, December 14, 2020

CALL TO ORDER

Chair Commissioner CASTANEDA called the meeting to order at 5:31 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Present	
Matthew Milnes		Absent	
Karen Clancy		Absent	
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes of the meeting held November 9, 2020

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn
SECONDER:	Carolyn Hudgins, Parks and Recreation Commissioner
AYES:	Stoddard, Castaneda, Kelley, Strawn, Hudgins
ABSENT:	Milnes, Clancy

DIRECTOR'S REPORT

1. Parks Division Update

Parks Manager Glick gave an update of the Parks Division

- * Routine Maintenance
- * Turf Management aeration and rye-grass seed
- * Christmas Tree Decoration
- * Playground Safety and Repair
- * Hidden Valley Park Repair of the irrigation and mainline system.
- * New Playgrounds-Lakewood Playground construction has begun.
- * Civic Park Playground will begin in the winter of 2021
- * BMX Request For Applications (RFA)

Parks Manager Glick addressed questions from the Vice-Chair Commissioner STRAWN and Commissioner HUDGINS.

2. Building Maintenance & Facilities Division Update

Superintendent Shaw updated the Commission on the Building Maintenance and Facilities Division.

- * Longfield Center improvements to the Lobby and Computer Lab.
- * Carousel repair is still in progress, targeted opening date May 2021.
- * Fire Truck repair is still in progress, targeted completion date May 2021.
- * Carnegie Building had a structural evaluation report done by Lane Engineering report will be completed in two weeks and cost estimates will follow.
- * COVID-19 Training for staff following the CDC Guidelines, Written COVID-19 Prevention Program (CPP), Disinfection Protocols, and Certification.

Superintendent Shaw addressed questions from the Chair Commissioner CASTANEDA and Commissioner KELLEY.

3. Recreation Division Update

Supervisor DaSilva updated the Commission on the Recreation Division.

- * Successful Backpack Giveaway at the Longfield Center gave out approximately 450 backpacks.
- * Successful Toy Giveaway at the Longfield Center gave out 300 toys.

Upcoming Events

- * Letter to Santa
- * Virtual visit with Santa

Aerobics and Zumba were canceled for a week but now back on at regular times.

- * Aerobics - Monday/Wednesday/Friday 10am-11am
- * Zumba - Monday/Wednesday 6pm-7pm

We have reached 8000 likes on Facebook.

4. Results of the City Council's Study Session on the Courthouse Property

Director Albert updated the Commission on the results of the City Council's Study Session on the Courthouse property.

- * City Council Toured the Courthouse Property December 4th
 - * Repairs needed to lease the building.
 - * Possible options: Vacate, Financing (loan), Internal Financing option- Possible Grant opportunity.

Director Albert addressed questions from Commissioner KELLEY.

GENERAL BUSINESS

1. Results on Proposition 68 Community Outreach

Director Albert updated the Commission on the results of Proposition 68 Community Outreach and thanked all the Commissioners and volunteers who help with all the meetings. Director Albert addressed questions and concerns from the Vice-Chair Commissioner STRAWN and Commissioner STODDARD.

2. Park Rating System

Parks Manager Glick presented a new Park Rating System. Chair Commissioner CASTANEDA commended Manager Glick on this new rating system.

- * Creating a Scoreboard for Parks
- * Criteria for the Park Rating
- * Hanford Parks Scoreboard

3. City's Response to COVID-19 Stay at Home Order

Director Albert gave Commissioners an update on the COVID-19 Stay at Home order. City Hall is closed but still available for some services by phone or appointment.

COMMISSIONERS' ITEMS OF INTEREST

Chair Commissioner CASTANEDA thanked the staff and requested an update on the vacancy for Commissioners; Director Albert responded. Chair Commissioner CASTANEDA also expressed his appreciation to Commissioner STODDARD for his eight-year term.

ADJOURNMENT

Chair Commissioner CASTANEDA adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician