



PARK AND RECREATION COMMISSION MEETING AGENDA

December 14, 2020
5:30 PM – Regular Meeting
COUNCIL CHAMBERS
400 N. Douty St.

Video Teleconference via ZOOM. Commissioners will attend remotely.

Zoom meeting information:

<https://us02web.zoom.us/j/86046256413?pwd=bGpoSXNaUHJPSzRZTDRevRGRnOHNuUT09>

(Limited virtual access.)

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes of the meeting held November 9, 2020

DIRECTOR'S REPORT

1. Parks Division Update
2. Building Maintenance & Facilities Division Update
3. Recreation Division Update
4. Results of the City Council's Study Session on the Courthouse Property

GENERAL BUSINESS

1. Results on Proposition 68 Community Outreach
2. Park Rating System
3. City's Response to COVID-19 Stay at Home Order

COMMISSIONERS' ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020	AGENDA SECTION: 1
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SUBJECT:

Approval of the Minutes of the meeting held November 9, 2020

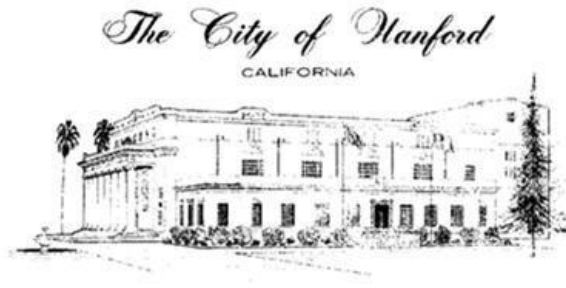
RECOMMENDATION:

Approve the Minutes of the Meeting held November 9, 2020

FISCAL IMPACT:

ATTACHMENTS:

NOVEMBER 9, 2020 MINUTES



MINUTES

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

COUNCIL CHAMBERS

400 N. Douty St.

5:30 PM, Monday, November 9, 2020

CALL TO ORDER

Chair Commissioner CASTANEDA called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Present	
Matthew Milnes		Absent	
Karen Clancy		Present	
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Present	
Carolyn Hudgins		Present	

FLAG SALUTE

Flag salute was led by Chair Commissioner CASTANEDA

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Dennis Ham, City of Hanford resident, commented on Neighborhood Park and Landscaping Development Standards.

William Clements, City of Hanford resident, Local Scout Troop 400, proposed a project to plan, fund and build a flag pole at Freedom Park.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. Approval of the Minutes of the meeting held October 12, 2020

RESULT:	APPROVED [4 TO 0]
MOVER:	Karen Clancy
SECONDER:	Carolyn Hudgins, Parks and Recreation Commissioner
AYES:	Clancy, Castaneda, Kelley, Hudgins
ABSTAIN:	Stoddard, Strawn
ABSENT:	Milnes

DIRECTOR'S REPORT

A. Parks Division Update

Parks Manager Glick updated the Commission on the Parks Division

- * Routine Maintenance - weekly mowing, turf edging on all the Parks, Basins, and Sports Complex and cleanup in various locations in the Downtown Districts.
- * Monthly herbicide application on all Parks, Basins, Sports Complex, Downtown District, and Street Medians.
- * Pruned trees and shrubs in various locations.
- * Cleaning up of the Carnegie Museum
- * Skate Park - Three-row bleacher has been ordered.
- * Disc Golf - New disc golf baskets at Centennial Park have been ordered to replace existing baskets.
- * Staff responded after hours on a large down tree.
- * Aerating and spreading gypsum began late October at the parks and sports complex and will continue until mid-December.
- * Other Maintenance - Trimmed shrubs, cleaned up campsites, repaired irrigation.

There was some discussion.

B. Building Maintenance & Facilities Division Update

Building Superintendent Shaw updated the Commission on the Building Maintenance & Facilities Division

- * Longfield Center Project progress
- * Carousel Project progress
- * Freddie Fire Truck progress
- * Carnegie Museum Building Project

C. Recreation Division Update

Supervisor DaSilva updated the Commission on the Recreation Division

- * Senior Classes - Aerobics and Zumba relocated from the Park to the Civic Auditorium.
- * Winners of the Murder Mystery and Jack-O'-Lantern Coloring Contest (20 entries) received Superior Dairy Gift Certificate.
- * Floating Pumpkin Patch was a success

Future Events:

- * Backpack giveaway November 16, 2020, for grades 1st through 8th Grades.
- * Letters to Santa will begin November 23 through December 11, 2020.
- * Virtual Visit with Santa - December 15, 2020, 5:30 p.m.-8 p.m.
- * Drive-thru Toy Giveaway Longfield Center Saturday, December 12, 2020, 9 a.m. (10 yrs. old and younger)
- * Longfield Center Renovation Updates

GENERAL BUSINESS

A. Update on Proposition 68 Grant Application

Director's Updates

- * Prop 68 Grant Application deadline was extended.
- * Community Outreach Meetings - Volunteers are welcome
 - * November 12th 10am-12pm Hanford Courthouse Courtyard
 - * November 12th 6pm-8pm Hanford Civic Auditorium
 - * November 14th 2pm-4pm Kings Garden Apartments Basketball Courts
 - * November 19th 6pm-8pm Hanford Civic Courtyard
 - * November 21st 10am-12pm Spring Court Block Party
 - * November 21st 2pm-4pm Elm Court Block Party
- * Selection and design of Recreation Features
 - * Aquatic Center
 - * Amphitheater
 - * Community Gardens
 - * Dog Park
 - * Walking/Jogging Path
 - * Outdoor Fitness Equipment
 - * Athletic Fields - Rectangular (Soccer/Football), Combination (Diamond/Rectangular), Diamond Sports (Baseball/Softball)
 - * Athletic Courts - Basketball, Volleyball, Tennis
 - * Picnic/BBQ Areas
 - * Playgrounds
 - * Plaza/Gazebo
 - * Public Art
 - * Skate Park
 - * Lighting to allow Extended Play
 - * Shade Structures
- * Major Support Amenities
 - * Restrooms
 - * Parking Lots
 - * Lighting & Landscaping
- * Location of selected recreation features - design your dream park

* **Safe public use and beautification**

- * Water Feature
- * Murals
- * Abstract Art
- * Sculptures
- * Modern Art

- * Adventist Health will be a health partner with outreach, health, and wellness program activities in the park.
 - * Tree Fresno has agreed to donate approximately 300 trees to the new park.
 - * Urban Tree Foundation will be assisting with a concept design and the cost estimate on all forty acres.
 - * Grant and acquisition would fund Phase I. Park impact fees would fund Phase II.
- There was some discussion, and Director Albert addressed concerns from the Commission.

B. Neighborhood Park and Landscaping Development Standards

Director Albert explained the Pocket/Neighborhood Park Development Standards and some minor changes, and there was some discussion.

C. Naming/Renaming Policy

Director Albert gave Commission an overview on establishing the guidelines relating to the Naming/Renaming or removal of a name on City of Hanford facilities and properties such as parks, buildings, streets, and amenities.

COMMISSIONERS' ITEMS OF INTEREST

Commissioner CLANCY commended the Parks and Community Services Department and requested an update on the Park Ranger project. Director Albert gave an update on this project. Commissioner KELLEY commented on the proposed flag pole project. Commissioner STODDARD requested an update on the vacancy of the Parks and Recreation Commission. Director Albert explained the process and the next step of the selection process. Commissioner STRAWN commended Supervisor DaSilva and Superintendent Shaw on their hard work and efforts to better the community.

ADJOURNMENT

Chair Commissioner CASTANEDA adjourned the meeting at 6:45 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020

AGENDA SECTION: 1

SUBJECT:
Parks Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020	AGENDA SECTION: 2
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SUBJECT:

Building Maintenance & Facilities Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020

AGENDA SECTION: 3

SUBJECT:
Recreation Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020	AGENDA SECTION: 4
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SUBJECT:

Results of the City Council's Study Session on the Courthouse Property

RECOMMENDATION:

Results of the City Council's Study Session on the Courthouse Property

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020

AGENDA SECTION: 1

SUBJECT:

Results on Proposition 68 Community Outreach

RECOMMENDATION:

Results on Proposition 68 Community Outreach

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020

AGENDA SECTION: 2

SUBJECT:
Park Rating System

RECOMMENDATION:
Park Rating System

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 12/14/2020	AGENDA SECTION: 3
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SUBJECT:

City's Response to COVID-19 Stay at Home Order

RECOMMENDATION:

City's Response to COVID-19 Stay at Home Order

FISCAL IMPACT:

ATTACHMENTS: