



**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**of the**  
**CITY OF HANFORD**  
  
**COUNCIL CHAMBERS**  
**400 N. Douty St.**  
**5:30 PM, Monday, October 12, 2020**

**CALL TO ORDER**

Chair Commissioner CASTANEDA called the meeting to order at 5:30 p.m.

**ROLL CALL**

| Attendee Name    | Title                             | Status  | Arrived |
|------------------|-----------------------------------|---------|---------|
| Michael Stoddard |                                   | Absent  |         |
| Matthew Milnes   |                                   | Absent  |         |
| Karen Clancy     |                                   | Present |         |
| Joseph Castaneda |                                   | Present |         |
| Gregory Kelley   |                                   | Present |         |
| Cheyne Strawn    |                                   | Absent  |         |
| Carolyn Hudgins  | Parks and Recreation Commissioner | Present |         |

**FLAG SALUTE**

Flag salute was led by Chair Commissioner CASTANEDA.

**PUBLIC COMMENT**

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

**CONSENT CALENDAR**

*Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

**A. Approval of the Minutes of the meeting held September 14, 2020**

|                  |                                    |
|------------------|------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>        |
| <b>MOVER:</b>    | Karen Clancy                       |
| <b>SECONDER:</b> | Gregory Kelley                     |
| <b>AYES:</b>     | Clancy, Castaneda, Kelley, Hudgins |
| <b>ABSENT:</b>   | Stoddard, Milnes, Strawn           |

**DIRECTOR'S REPORT**

**A. Introduction of the new Parks Manager Jason Glick**

Director Albert introduced the new Parks Manager, Jason Glick, to the Parks and Recreation Commission.

**B. Parks Division Update**

Supervisor Nicar, updated the Commission on the Parks Division.

- \* Routine Maintenance
- \* Freedom Park irrigation issues
- \* Downtown Enhancement Project
- \* Downtown District-routine maintenance, clean up, and tree pruning
- \* Tree removals

**C. Building Maintenance & Facilities Division Update**

Superintendent Shaw, gave an update on the Maintenance and Facilities Division.

- \* Longfield Center Capital Improvement Project Update
- \* Carousel Repairs Update
- \* Freddie the Fire Truck update
- \* Courthouse Building Status
- \* City Hall Roof Restoration

**D. Recreation Division Update**

Supervisor DaSilva, updated the Commission on the Recreation Division.

- \* Aerobics in the Park
- \* Zumba in the Park
- \* TNT Swim Club is practicing at the Plunge
- \* Jack-O'-Lantern Coloring Contest
- \* Floating Pumpkin Patch
- \* Murder Mystery - Parks Edition
- \* Little Free Library
- \* Longfield Center Renovations and new cameras
- \* Facility Host Fee increase

**E. Director's Updates**

Director Albert, updated the Commission on the Parks and Community Services pending projects:

- \* Prop 68 Land Acquisition - Proposal to the property owner
- \* Lakewood Park Playground - Notice to proceed
- \* Civic Park Playground - Selection Committee meeting 10/13/2020

- \* Civic Park Site Improvements - Release RFP 10/15/2020
- \* Lacey Park Pickleball Courts - Release RFP week of 10/12/2020
- \* Longfield Center Renovation - Ongoing improvements

## **GENERAL BUSINESS**

### **A. Parks and Recreation Commission Vacancy**

Director Albert explained the process of filling a vacancy caused by a regular expiration on the Commission.

- \* Vacancy shall be noticed and advertised.
- \* Council Liaison reviews applications.
- \* Appointed by the Mayor with the approval of the majority of the members of the City Council.
- \* In January, the Mayor appoints members to commissions and committees to fill vacancies caused by the regular expiration of a member's term. All appointments need to be approved by a majority vote of the City Council.

### **B. Park Ranger Program**

Director Albert presented a Park Ranger Program to the Commission.

- \* Park Safety
- \* Ambassador
- \* Enforcement of Park Rules
- \* Focus on Parks
- \* Liaison with Police Department
- \* Park Maintenance
- \* Monitor Facility Reservations
- \* Visual Deterrent

### **C. Park Video Camera Demonstration**

Director Albert demonstrated the new surveillance equipment at some of the parks.

## **COMMISSIONERS' ITEMS OF INTEREST**

Commissioner Hudgins expressed the need of amenities for families visiting the skate park some shade, awning or shade structure

## **FUTURE AGENDA ITEMS**

Commissioner Kelly requested an agenda item for the next meeting be a discussion regarding Neighborhood Parks and Landscape Development Standards.

## **ADJOURNMENT**

Chair Commissioner CASTANEDA adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Rosamaria Contreras  
Administrative Technician