



PARKS AND RECREATION COMMISSION AGENDA

Monday, October 12, 2020
5:30 PM – Regular Meeting
CITY OF HANFORD
COUNCIL CHAMBERS
400 N. Douty St.

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of the Minutes of the meeting held September 14, 2020

DIRECTOR'S REPORT

- A. Introduction of the new Parks Manager Jason Glick
- B. Parks Division Update
- C. Building Maintenance & Facilities Division Update
- D. Recreation Division Update
- E. Director's Updates

GENERAL BUSINESS

- A. Parks and Recreation Commission Vacancy

B. Park Ranger Program

C. Park Video Camera Demonstration

COMMISSIONERS' ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020	AGENDA SECTION: A
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SUBJECT:

Approval of the Minutes of the meeting held September 14, 2020

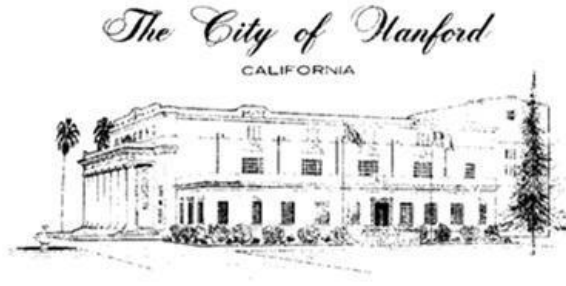
RECOMMENDATION:

Approval of the Minutes of the meeting held September 14, 2020

FISCAL IMPACT:

ATTACHMENTS:

SEPTEMBER 14, 2020 MINUTES



MINUTES

PARKS AND RECREATION COMMISSION

of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, September 14, 2020

CALL TO ORDER

Chair Commissioner CASTANEDA called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Present	
Matthew Milnes		Absent	
Karen Clancy		Present	
Joseph Castaneda		Present	
Gregory Kelley		Present	
Cheyne Strawn		Absent	
Carolyn Hudgins		Present	

FLAG SALUTE

Flag salute was led by Commissioner CLANCY.

PUBLIC COMMENT

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None.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approval of the Minutes for the meeting held August 10, 2020

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Stoddard
SECONDER:	Carolyn Hudgins, Parks and Recreation Commissioner
AYES:	Stoddard, Clancy, Castaneda, Kelley, Hudgins
ABSENT:	Milnes, Strawn

DIRECTOR'S REPORT

1. Parks Update

Parks Supervisor Nicar gave Commissioners an update on routine maintenance such as,

- * Tree and shrub pruning throughout the city.
- * Mowing, edging, and monthly herbicide application at the Parks, Basins, Sports Complex, Downtown District, and street Medians.
- * Weekly inspection of all playground structures.
- * Pool VFD (variable frequency drive) burnt out and needed repair.

2. Recreation Update

Recreation Supervisor DaSilva gave an overview of the activities, programs, and events that were canceled due to COVID-19. Events and activities that were offered virtually:

- * Egg hunt & painted rocks (virtually)
- * Ice cream scream (virtually)
- * Aerobics in the park
- * National Night Out
- * Travis Brooks concert (virtually)
- * P.A.T.Y. Studio dance
- * Bedtime story with Belle (virtually)
- * Recreational swimming
- * Water aerobics
- * Park splash pads open
- * Recreation staff assisting at the parks
- * Driveway Dance Party
- * Movies in the park
- * Backpack giveaway
- * Longfield Center is under some renovations

Future Events:

October

- * Jack O' Lantern Coloring Contest (Virtual)
- * Murder Mystery, Parks Edition (Civic Park)
- * Floating Pumpkin Patch (Plunge)

November

- * Letters to Santa
- * Christmas Parade (Assist Hanford Chamber)

- * Longfield Drive-thru Toy Giveaway

December

- * Elf on the shelf (Virtual)
- * Longfield Drive-thru Toy Giveaway

3. Facilities and Building Maintenance Update

Director Albert gave an overview of the Building Maintenance and Facilities services.

- * Custodial - indoor facilities are taken care of daily
- * Prep set-up for meetings
- * Two facility Technicians are helping with the Longfield renovations, also just completed the renovations of the restrooms at Civic Park.
- * Maintain all of our historical and city buildings

GENERAL BUSINESS

1. Update on Proposition 68

Director Albert gave an update on the Per Capita Proposition 68:

Grant Parameters:

- * Project site ownership or acquisition
- * Community FactFinder data
 - *Ratio of less than 3 acres of parkland per 1,000 residents
 - *Median household income of \$56,962 or less
- * Type of project
- * Community-based planning
- * Partnerships
- * Cost estimates

Community FactFinder Data for each proposed site

Ineligible Sites

- * Soc Com - 5.81 (parkland per 1,000 people)
- * 13th and Lacey (\$69,141 Median Household Income)

Eligible Sites (Ranking Overall)

- 1) Bowling Alley Site
- 2) 9 1/4 & Florinda
- 3) 12th & Hanford-Armona
- 4) People's Ditch Path
- 5) 9th & Lacey
- 6) 13th Road (Old COS Site)

Next Steps

- * Secure partnerships
- * Conduct five community outreach meetings to solicit input
- * Concept design of park
- * Complete project scope & cost estimates
- * Prepare grant application

* Submit by December 14th

2. Approved contract for the Lakewood Playground

Director Albert gave an update on the approval to purchase and begin construction of the Lakewood Park Playground, the approved contract BCI Burke.

COMMISSIONERS' ITEMS OF INTEREST

Commissioner Kelly extended his appreciation to the presentation presented.

ADJOURNMENT

Chair Commissioner CASTANEDA adjourned the meeting at 6:35 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: A

SUBJECT:

Introduction of the new Parks Manager Jason Glick

RECOMMENDATION:

Introduction of the new Parks Manager Jason Glick

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: B

SUBJECT:
Parks Division Update

RECOMMENDATION:
Parks Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: C

SUBJECT:

Building Maintenance & Facilities Division Update

RECOMMENDATION:

Building Maintenance & Facilities Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: D

SUBJECT:

Recreation Division Update

RECOMMENDATION:

Recreation Division Update

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: E

SUBJECT:
Director's Updates

RECOMMENDATION:
Director's Updates

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: A

SUBJECT:

Parks and Recreation Commission Vacancy

RECOMMENDATION:

Parks and Recreation Commission Vacancy

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: B

SUBJECT:

Park Ranger Program

RECOMMENDATION:

Park Ranger Program

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 10/12/2020

AGENDA SECTION: C

SUBJECT:

Park Video Camera Demonstration

RECOMMENDATION:

Park Video Camera Demonstration

FISCAL IMPACT:

ATTACHMENTS: