



# **AGENDA**

## **PARKS AND RECREATION COMMISSION**

**of the**

## **CITY OF HANFORD**

**CIVIC AUDITORIUM**  
**400 N. Douty St.**  
**5:30 PM, Monday, June 8, 2020**

### **CALL TO ORDER**

### **ROLL CALL**

### **FLAG SALUTE**

### **PUBLIC COMMENT**

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

### **CONSENT CALENDAR**

*Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

**A. Approval of the Minutes of the meeting held on March 9, 2020**

### **DEPARTMENTAL REPORTS**

**Park Division Maintenance Report January thru May 2020**

## **GENERAL BUSINESS**

- 1. Neighborhood Park and Landscape Development Standards**
- 2. Proposed Draft of CIP Projects FY 21**
- 3. Civic Park Playground Project - Playground Location**

## **COMMISSIONERS' ITEMS OF INTEREST**

## **ADJOURNMENT**

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, [www.cityofhanfordca.com](http://www.cityofhanfordca.com) subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA  
STAFF REPORT**

|                               |                          |
|-------------------------------|--------------------------|
| <b>MEETING DATE:</b> 6/8/2020 | <b>AGENDA SECTION:</b> A |
|-------------------------------|--------------------------|

**SUBJECT:**

Approval of the Minutes of the meeting held on March 9, 2020

---

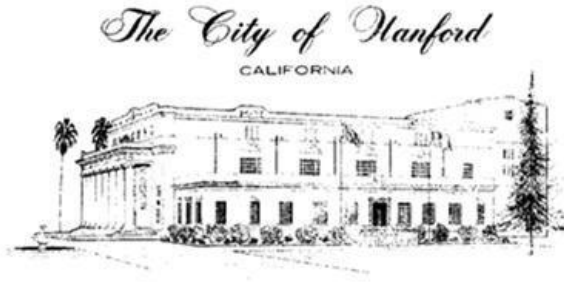
**RECOMMENDATION:**

Approval of the Minutes of the meeting held on March 9, 2020

**FISCAL IMPACT:**

**ATTACHMENTS:**

MARCH 9, 2020 MINUTES



**MINUTES**  
**PARKS AND RECREATION COMMISSION**  
**of the**  
**CITY OF HANFORD**  
  
**COUNCIL CHAMBERS**  
**400 N. Douty St.**  
**5:30 PM, Monday, March 9, 2020**

**CALL TO ORDER**

Chair Commissioner Castaneda called the meeting to order at 5:31 p.m.

**ROLL CALL**

| Attendee Name    | Title | Status  | Arrived |
|------------------|-------|---------|---------|
| Michael Stoddard |       | Present |         |
| Matthew Milnes   |       | Present |         |
| Karen Clancy     |       | Present |         |
| Joseph Castaneda |       | Present |         |
| Gregory Kelley   |       | Present |         |
| Cheyne Strawn    |       | Absent  |         |
| Carolyn Hudgins  |       | Present |         |

**FLAG SALUTE**

Chair Commissioner Castaneda led the flag salute.

**PUBLIC COMMENT**

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Chair Commissioner Castaneda introduced new Parks and Recreation Commissioner Carolyn Hudgins and Andrea Marin Contreras, a student from Fresno State studying Print Journalism. Paula Massey, City of Hanford resident, expressed her concerns regarding Valley Fever its affects, restrictions, and the upcoming requirements set by Cal/OSHA.

## **CONSENT CALENDAR**

*Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.*

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Karen Clancy                                |
| <b>SECONDER:</b> | Michael Stoddard                            |
| <b>AYES:</b>     | Stoddard, Milnes, Clancy, Castaneda, Kelley |
| <b>ABSENT:</b>   | Strawn                                      |

### **A. Approval of the Minutes for the meeting held January 13, 2020**

## **GENERAL BUSINESS**

### **1. Standards and Specifications for new Neighborhood Park Construction**

Superintendent Dias provided background of this topic. Director John Doyel and Superintendent Dias addressed all questions and concerns for the Neighborhood Park Standards. This item was tabled for our next meeting.

|                |                  |
|----------------|------------------|
| <b>RESULT:</b> | <b>CONSENSUS</b> |
|----------------|------------------|

### **2. Arbor Day Celebration 2020**

Superintendent Dias: 25th Annual Arbor Day Celebration will be held April 23rd at 10 a.m. at Civic Park.

|                  |                                             |
|------------------|---------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                 |
| <b>MOVER:</b>    | Michael Stoddard                            |
| <b>SECONDER:</b> | Gregory Kelley                              |
| <b>AYES:</b>     | Stoddard, Milnes, Clancy, Castaneda, Kelley |
| <b>ABSENT:</b>   | Strawn                                      |

## **COMMISSIONERS' ITEMS OF INTEREST**

Staff addressed questions from Commissioners regarding Hanford Youth Baseball, Prop 68, and parking issues at Hidden Valley Park.

### **A. Supervisor Chavez' Staff Report on Youth and Senior Activities**

### **B. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**

### **C. Parks Division Staff Report January and February 2020**

**ADJOURNMENT**

Chair Commissioner Castaneda adjourned the meeting at 6:20 p.m.

Respectfully submitted,

Rosamaria Contreras  
Administrative Technician



**AGENDA  
STAFF REPORT**

|                               |                        |
|-------------------------------|------------------------|
| <b>MEETING DATE:</b> 6/8/2020 | <b>AGENDA SECTION:</b> |
|-------------------------------|------------------------|

**SUBJECT:**

Park Division Maintenance Report January thru May 2020

---

**RECOMMENDATION:**

**BACKGROUND:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

Park Division Staff Report January-February '20

Park Division Staff Report March to May '20

## Park Division Staff Report January & February '20

- ✓ Turf mowing – Mowed Civic / Courthouse, Parks and Sports Fields weekly.
- ✓ Median Islands – Monthly Herbicide Application, litter clean up and irrigation repair.
- ✓ Tree pruning – Performed structural pruning on the 13<sup>th</sup> Ave. median street median and removed ground cover.
- ✓ Landscape Assessment Districts - Perform weekly inspections, made irrigation repairs for the sidewalk ADA improvements at various locations. Troubleshoot and repaired broken irrigation wiring at Portofino District (92-01).
- ✓ Playground inspections – perform weekly inspections, repaired damaged/vandalized playground equipment at all parks as needed.
- ✓ The Plunge – Replace pool grates around the competition pool. Checked and serviced pool pumps and chemical levels.
- ✓ Centennial Park – Repaired broken irrigation sprinklers and leaking irrigation valve, replaced non-functional irrigation valve. Added soft fall material to both playground areas.
- ✓ Freedom Park – Edge sidewalks bi-weekly, replace broken irrigation sprinklers, added soft fall material to the fitness playground area.
- ✓ Civic/Courthouse Square – Pruned roses, edged weekly and sprayed herbicide monthly. Removed dead tree near the water fountain.

- ✓ Train station – Picked up trash, cleaned seating arbors and made repairs due to homeless. Applied monthly herbicide, trimmed shrubs.
- ✓ Goodwill – Pick up trash and sprayed monthly herbicide.
- ✓ Hidden Valley Park – Edge sidewalks, performed irrigation repair, applied monthly herbicide, applied herbicide to the perimeter of the 18 acres adjacent to Hidden Valley Park. Planted a memorial tree by the pond.
- ✓ Corporation Yard – Sprayed weeds and cleaned parking lot.
- ✓ Downtown District – Performed structural tree pruning, trimmed shrubs on corner bubbles (planters) and all public parking lots. Applied herbicide monthly. Adjusted irrigation controllers.
- ✓ Completed Downtown 2010 projects – On 8<sup>th</sup> Street & Philipps St.
- ✓ Coe Park – Repainted restroom walls, repaired broken restroom door, and replaced deadbolt due to vandalism.
- ✓ YAC/Rotary/Football – Repaired and adjusted irrigation as necessary, backfilled low areas, and applied herbicide monthly.
- ✓ Fargo Ave. Parkway – Trimmed shrubs, and sprayed weeds.
- ✓ 3<sup>rd</sup> St. – Picked up litter and sprayed monthly herbicide.
- ✓ Lakewood Park – Edge frontage bi-weekly.
- ✓ Airport – Applied monthly herbicide, adjusted irrigation sprinklers.
- ✓ Harris Ball Park Complex – applied herbicide around infield and fence line.

- ✓ Industrial Park – Applied monthly herbicide to landscape areas.
- ✓ Sherwood Park & Quail Park – Backfilled low areas around the playground, applied herbicide monthly, trimmed shrubs, removed suckers from trees.
- ✓ Grangeville Wellsite – Mowed weekly, edged and blow. Raked up pine needles.
- ✓ Utilities Well Sites – weekly mowing and edging. Monthly herbicide application.

## Park Division Staff Report March to May '20

- ✓ Mow Civic / Courthouse, Parks and Sports Fields weekly.
- ✓ Median Islands Monthly Herbicide Application, litter clean up and irrigation repair.
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes. Performed irrigation repair.
- ✓ Perform weekly Playground safety inspections on all the parks.
- ✓ The Plunge – Checked and serviced pump room and chemical levels.
- ✓ Centennial Park – Cleaned Shelters C & D due to homeless vandalism, lift low hanging trees.
- ✓ Longfield Center – Pruned large trees, remove overgrown weeds, trimmed oleanders in front of the parking lot.
- ✓ Civic/Courthouse Square – Edged bi-weekly and sprayed herbicide monthly. Cleaned and serviced water fountain. Pruned low hanging Valley Oak Trees along Irwin St, and trees around the Civic Park restroom.
- ✓ Train station – Picked up trash, applied monthly herbicide, trimmed shrubs.
- ✓ Goodwill – Applied monthly herbicide.
- ✓ Applied herbicide to the perimeter of the Cortner St. lot (18 acres) adjacent to Hidden Valley Park.

- ✓ Corporation Yard – Sprayed weeds and cleaned parking lot, pruned trees, and fixed broken irrigation lateral line.
- ✓ Downtown District – Trimmed shrubs in all public parking lots, applied herbicide monthly, adjusted irrigation controllers, planted new trees in front of KFC, pruned low hanging trees at various locations.
- ✓ Coe Park – Sprayed herbicide, edged and string trim around the tree wells.
- ✓ YAC/Rotary/Football – Adjusted irrigation as necessary, applied herbicide monthly, repair irrigation valves, performed repair on 4 broken backstops at the football field area.
- ✓ Fargo, Grangeville, and 10<sup>th</sup> Avenue Parkways – Trimmed shrubs, and sprayed weeds.
- ✓ 3<sup>rd</sup> St. – Sprayed monthly herbicide, picked up trash.
- ✓ Airport – Applied monthly herbicide, adjusted sprinklers.
- ✓ Harris Ball Park Complex – Applied herbicide around infield, valve boxes, pavement and fence line.
- ✓ Industrial Park – Applied monthly herbicide to landscape areas.
- ✓ Sherwood Park & Quail Park – Applied herbicide monthly, pruned roses, removed suckers from trees, edged and blew off sidewalks.
- ✓ Grangeville, Centennial, and Fargo Wellsites – Mowed weekly, edged and blew, raked up pine needles, applied herbicide, and picked up trash.

- ✓ Utilities Storm Basins – Weekly mowing and edging, pruned low hanging trees and applied monthly herbicide.
- ✓ Fire Station 1 – Removed dead trees, performed irrigation troubleshooting and repaired broken irrigation zone wires.



## AGENDA STAFF REPORT

|                               |                          |
|-------------------------------|--------------------------|
| <b>MEETING DATE:</b> 6/8/2020 | <b>AGENDA SECTION:</b> 1 |
|-------------------------------|--------------------------|

**SUBJECT:**

Neighborhood Park and Landscape Development Standards

---

**RECOMMENDATION:**

That the Parks and Recreation Commission, by motion, make a recommendation on the neighborhood park new development standards.

**BACKGROUND:**

The Parks and Recreation Department is trying to establish standards and guidelines that developers will be required to use in the construction of new development. This will help the department streamline the process and ensure the City is getting the type of development it desires.

**FISCAL IMPACT:**

**ATTACHMENTS:**

POCKET PARK DEVELOPMENT STANDARD

## POCKET/NEIGHBORHOOD PARK DEVELOPMENT STANDARD

**Mini-Park or Pocket Park.** A Mini-Park is typically less than two acres in size and intended to serve the needs of a specific neighborhood. Mini-parks are usually landscaped with trees and turf, with urban-style parks also including hardscape. Besides residential neighborhoods, they can also be found in downtown areas to provide places to relax or eat. Mini-parks are not required in new developments, but developers may choose to add them as an additional amenity for the neighborhood.

**Neighborhood Park.** This type of park is primarily for children and families in the nearby vicinity. The Neighborhood Park is usually 2 to 5 acres in size. A neighborhood park serves a half-mile radius. The typical size ratio is 1.0 acre per 1,000 population.

### **Location/Orientation:**

- Centrally located *within* the residential/mixed-use development and/or easily accessed by residents or workers, without the use of vehicles, generally within 5 -10 minutes
- Frontage required on one, but preferred on two or more local streets
- Visible from residents/businesses *facing* or *siding*, but not *backing to*, the park
- Minimum street frontage of 300 feet
- Consideration given in residential areas to use by and interests of the young children and the elderly
- In business or commercial areas, corners or vacant lots may be desirable; unique situations involving road or railroad abandonments or rights-of-way reductions may present other opportunities

**Access:** By foot or bicycle; should not require parking. Must be ADA accessible

**Parking:** No off street parking allowed

### **Minimum Development Features:**

- Turf and landscape plantings to promote shade over at least 25% of area\* (trees to be planted to shade playground structure from afternoon sun)
- Support amenities such as benches (in shade and sun), bike racks, trash receptacles and picnic tables (benches, trash receptacle and picnic tables one (1) per acre and bike racks one (1) per eight (8) acres)
- ADA High/low drinking fountain (one per two (2) acres)
- Small playground (5 to 12 yr old) – with a minimum of five (5) activity features such as climbers, slides and/or swings.
- Walking path/trail – with main pathway concrete and secondary pathways decomposed granite
- Security lighting/Pathway lighting – with a minimum of one (1) fixture at the playground structure and a minimum of .5 foot candles at ground level throughout the walking path.

### **Optional Features: (approved by parks and recreation and utilities and engineering)**

- Gazebos or similar shade structures (\*may substitute for some plantings)
- Decorative architectural features, statues or water fountains
- Minimal signage



## AGENDA STAFF REPORT

|                               |                          |
|-------------------------------|--------------------------|
| <b>MEETING DATE:</b> 6/8/2020 | <b>AGENDA SECTION:</b> 2 |
|-------------------------------|--------------------------|

**SUBJECT:**

Proposed Draft of CIP Projects FY 21

---

**RECOMMENDATION:**

That the Parks and Recreation Commission, review the proposed Capital Improvement Projects as an informational item and make comments and/or suggestions for future projects to be added to the five (5) year plan.

**BACKGROUND:**

Capital Improvement Projects are projects that are a need or want in the Parks and Community Services facilities and are placed on a five year plan, with only the first year of the plan being funded. Projects can move forward or back on the calendar dependent on need. With the update of the Parks and Recreation Master Plan, part of the plan has identified projects and areas that need to be addressed. Staff can use this information to prioritize future Capital Improvement Project budgets.

**FISCAL IMPACT:**

The fiscal impact will vary from various funding sources and projects that are approved.

**ATTACHMENTS:**

CIP FY 21 Draft

### PARKS AND RECREATION PROJECTS - FIVE YEAR CAPITAL PLAN

| PROJECT TITLE                                                | 2021             | 2022             | 2023             | 2024               | 2025             |
|--------------------------------------------------------------|------------------|------------------|------------------|--------------------|------------------|
| Park Development Oversizing Requirements                     | 150,000          | 150,000          | 150,000          | 150,000            | 150,000          |
| ADA Parks Recreation Modifications                           | 35,000           | 35,000           | 35,000           | 35,000             | 35,000           |
| New Pocket Park                                              | 40,000           | 300,000          | 0                | 0                  | 0                |
| Lakewood Playground Construction                             | 96,000           | 0                | 0                | 0                  | 0                |
| New Playground at Civic Park                                 | 270,000          | 0                | 0                | 0                  | 0                |
| Youth Athletic Complex (YAC) Concession Building Restoration | 50,000           | 265,000          | 0                | 0                  | 0                |
| Street Median Landscape Renovation                           | 0                | 150,000          | 0                | 150,000            | 0                |
| Base-Conn Field Lighting                                     | 0                | 0                | 0                | 420,000            | 0                |
| Indoor Recreational Facility                                 | 0                | 0                | 150,000          | 5,650,000          | 0                |
| <b>TOTAL</b>                                                 | <b>\$641,000</b> | <b>\$700,000</b> | <b>\$335,000</b> | <b>\$6,405,000</b> | <b>\$185,000</b> |
| FUNDING SOURCES                                              |                  |                  |                  |                    |                  |
| 080 - Park Impact Fees                                       | 556,000          | 450,000          | 300,000          | 6,220,000          | 150,000          |
| 084 - Accumulated Capital Outlay                             | 85,000           | 450,000          | 35,000           | 185,000            | 35,000           |
| <b>TOTAL</b>                                                 | <b>\$641,000</b> | <b>\$700,000</b> | <b>\$335,000</b> | <b>\$6,405,000</b> | <b>\$185,000</b> |

Attachment: CIP FY 21 Draft (Draft CIP FY 21)

## Park Development Oversizing Requirements

### Project Background:

In accordance with City Ordinance, developers are required to mitigate their impacts to parks and recreation programs by constructing qualifying improvements and/or payment of park mitigation impact fees.

### Existing Conditions:

Park mitigation impact fees were established by ordinance in 1990.

### Project Justification:

These funds will be used to reimburse developers for costs associated with park construction in excess of their park impact fee assessment.

### Fiscal Implications:

Funding for over sizing improvements shall be allocated from park mitigation impact fee reserves.

### Project Budget Summary:

|                   |                            | 5-Year Funding Allocation |              |              |              |              |
|-------------------|----------------------------|---------------------------|--------------|--------------|--------------|--------------|
|                   |                            | 2021                      | 2022         | 2023         | 2024         | 2025         |
| Expenditure       | Program or Project         | Construction              | Construction | Construction | Construction | Construction |
|                   | Construction-Reimbursement | 150,000                   | 150,000      | 150,000      | 150,000      | 150,000      |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
| Total Expenditure |                            | \$150,000                 | \$150,000    | \$150,000    | \$150,000    | \$150,000    |
| Revenue           | Funding                    |                           |              |              |              |              |
|                   | 180 Park Impact Fees       | 150,000                   | 150,000      | 150,000      | 150,000      | 150,000      |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
|                   |                            |                           |              |              |              |              |
| Total Funding     |                            | \$150,000                 | \$150,000    | \$150,000    | \$150,000    | \$150,000    |

## ADA Parks/Recreation Modifications

### Project Background:

The American with Disabilities Act (ADA) requires that parks and recreation facilities be accessible to all users. The act requires that inaccessible facilities must be brought up to current ADA standards within a reasonable time frame.

### Existing Conditions:

Staff has surveyed our park facilities in conformance with the ADA. A list of modifications has been prepared along with cost estimates.

### Project Justification:

These funds will be used to upgrade our parks and recreation facilities to conform with ADA requirements. Improvements will include modifications to restroom and playground facilities, installation of concrete pathways to various facilities and purchase of handicap accessible picnic equipment and tables.

### Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

### Project Budget Summary:

|                   |                                | 5 Year Funding Allocation |              |              |              |              |
|-------------------|--------------------------------|---------------------------|--------------|--------------|--------------|--------------|
|                   |                                | 2021                      | 2022         | 2023         | 2024         | 2025         |
| Expenditure       | Program or Project             | Construction              | Construction | Construction | Construction | Construction |
|                   | Engineering / Inspection       | 750                       | 750          | 750          | 750          | 750          |
|                   | Materials/Equipment            | 8,000                     | 8,000        | 8,000        | 8,000        | 8,000        |
|                   | Construction                   | 26,000                    | 26,000       | 26,000       | 26,000       | 26,000       |
|                   | Department Overhead            | 250                       | 250          | 250          | 250          | 250          |
|                   |                                |                           |              |              |              |              |
| Total Expenditure |                                | \$35,000                  | \$35,000     | \$35,000     | \$35,000     | \$35,000     |
| Revenue           | Funding                        |                           |              |              |              |              |
|                   | 004 Accumulated Capital Outlay | 35,000                    | 35,000       | 35,000       | 35,000       | 35,000       |
|                   |                                |                           |              |              |              |              |
|                   |                                |                           |              |              |              |              |
|                   |                                |                           |              |              |              |              |
|                   |                                |                           |              |              |              |              |
| Total Funding     |                                | \$35,000                  | \$35,000     | \$35,000     | \$35,000     | \$35,000     |

## Street Median Landscape Renovation

### Project Background:

This project will remove the existing landscaping and terminate the irrigation to install stamped concrete in the turn pockets until the width of the landscape area is a minimum of 8 feet in width. Project will upgrade portions of median islands as funding allows with new plant materials and landscape bark.

### Existing Conditions:

The existing landscape within the medians include planting material and irrigation in the narrow turn pockets which is labor intensive and creates insufficient work space for maintenance crews. Portions of the existing landscape need replacement plant material and landscape bark need to be replenished.

### Project Justification:

This project will substantially decrease labor costs and water consumption within the median islands and will also increase the safety for maintenance crews working in the medians. The project will also beautify the entrances and major thoroughfares into our community and major shopping outlets.

### Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

### Project Budget Summary:

|                   |                                | 5-Year Funding Allocation |              |      |              |      |
|-------------------|--------------------------------|---------------------------|--------------|------|--------------|------|
|                   |                                | 2021                      | 2022         | 2023 | 2024         | 2025 |
| Expenditure       | Program or Project             |                           | Construction |      | Construction |      |
|                   | Engineering / Inspection       |                           | 15,000       |      | 15,000       |      |
|                   | Construction                   |                           | 120,000      |      | 120,000      |      |
|                   | Contingency                    |                           | 12,000       |      | 12,000       |      |
|                   | Department Overhead            |                           | 3,000        |      | 3,000        |      |
|                   |                                |                           |              |      |              |      |
|                   |                                |                           |              |      |              |      |
| Total Expenditure |                                | \$0                       | \$150,000    | \$0  | \$150,000    | \$0  |
| Revenue           | Funding                        |                           |              |      |              |      |
|                   | 004 Accumulated Capital Outlay |                           | 150,000      |      | 150,000      |      |
|                   |                                |                           |              |      |              |      |
|                   |                                |                           |              |      |              |      |
|                   |                                |                           |              |      |              |      |
|                   |                                |                           |              |      |              |      |
|                   |                                |                           |              |      |              |      |
| Total Funding     |                                | \$0                       | \$150,000    | \$0  | \$150,000    | \$0  |

## New Pocket Park

### Project Background:

This project will design and construct a new small park at the site of the Old Fire Station located at Lacey Boulevard and Kaweah Street.

### Existing Conditions:

The land is vacant and adjacent to the Plunge swim complex and the Ford Street Skate Park.

### Project Justification:

This project will develop vacant land that is adjacent to other recreational facilities and will capitalize on a location adjacent to the Plunge Swim Complex and the Ford Street Skate Park to allow for additional recreational amenities.

### Fiscal Implications:

Funds for this project will be allocated from Park Impact Fee Reserves.

### Project Budget Summary:

|                   |                          | 5-Year Funding Allocation |              |      |      |      |
|-------------------|--------------------------|---------------------------|--------------|------|------|------|
|                   |                          | 2021                      | 2022         | 2023 | 2024 | 2025 |
| Expenditure       | Program or Project       | Design                    | Construction |      |      |      |
|                   | Engineering / Inspection | 35,000                    | 17,500       |      |      |      |
|                   | Construction             |                           | 250,000      |      |      |      |
|                   | Contingency              |                           | 25,000       |      |      |      |
|                   | Department Overhead      | 5,000                     | 7,500        |      |      |      |
|                   |                          |                           |              |      |      |      |
|                   |                          |                           |              |      |      |      |
| Total Expenditure |                          | \$40,000                  | \$300,000    | \$0  | \$0  | \$0  |
| Revenue           | Funding                  |                           |              |      |      |      |
|                   | 180 Park Impact Fees     | 40,000                    | 300,000      |      |      |      |
|                   |                          |                           |              |      |      |      |
|                   |                          |                           |              |      |      |      |
|                   |                          |                           |              |      |      |      |
|                   |                          |                           |              |      |      |      |
|                   |                          |                           |              |      |      |      |
| Total Funding     |                          | \$40,000                  | \$300,000    | \$0  | \$0  | \$0  |

## Lakewood Park Playground Construction

### Project Background:

This project will construct a new playground structure in the old water well site that has been removed. This area is void of any amenities or recreational features.

### Existing Conditions:

Lakewood Park currently consists of a large turf basin and a small turf area on the northwest corner. This small turf area is at street elevation and has a curbed area that was once used for a City water well.

### Project Justification:

The playground construction would increase the recreational value of the park that is currently void of any amenities, by adding a playground structure and would serve numerous residents within walking distance.

### Fiscal Implications:

Funds for this project will be allocated from park impact fees reserves.

### Project Budget Summary:

|                          |                           | 5 Year Funding Allocation |            |            |            |            |
|--------------------------|---------------------------|---------------------------|------------|------------|------------|------------|
|                          |                           | 2021                      | 2022       | 2023       | 2024       | 2025       |
| Expenditure              | <b>Program or Project</b> | <b>Construction</b>       |            |            |            |            |
|                          | Engineering / Inspection  | 1,500                     |            |            |            |            |
|                          | Construction              | 25,000                    |            |            |            |            |
|                          | Playground Equipment      | 60,000                    |            |            |            |            |
|                          | Contingency               | 8,500                     |            |            |            |            |
|                          | Department Overhead       | 1,000                     |            |            |            |            |
| <b>Total Expenditure</b> |                           | <b>\$96,000</b>           | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |
| Revenue                  | <b>Funding</b>            |                           |            |            |            |            |
|                          | 180 Park Impact Fees      | 96,000                    |            |            |            |            |
|                          |                           |                           |            |            |            |            |
|                          |                           |                           |            |            |            |            |
|                          |                           |                           |            |            |            |            |
|                          |                           |                           |            |            |            |            |
|                          | <b>Total Funding</b>      | <b>\$96,000</b>           | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

## New Playground at Civic Park

### Project Background:

This project will design and construct a new playground adjacent to the Carousel at the Civic Park to increase activity within the Park

### Existing Conditions:

The area between the Carousel and the restrooms is underutilized and a new playground would make Civic Park more active.

### Project Justification:

This project will develop the area adjacent to the carousel and the restrooms and will capitalize on other recreational activities to allow for additional recreational activities at Civic Park.

### Fiscal Implications:

Funds for this project will be allocated from Park Impact Fee Reserves.

### Project Budget Summary:

|                   |                           | 5-Year Funding Allocation |      |      |      |      |
|-------------------|---------------------------|---------------------------|------|------|------|------|
|                   |                           | 2021                      | 2022 | 2023 | 2024 | 2025 |
| Expenditure       | <b>Program or Project</b> | <b>Construction</b>       |      |      |      |      |
|                   | Engineering / Inspection  | 13,000                    |      |      |      |      |
|                   | Construction              | 230,000                   |      |      |      |      |
|                   | Contingency               | 23,000                    |      |      |      |      |
|                   | Department Overhead       | 4,000                     |      |      |      |      |
|                   |                           |                           |      |      |      |      |
| Total Expenditure |                           | \$270,000                 | \$0  | \$0  | \$0  | \$0  |
| Revenue           | <b>Funding</b>            |                           |      |      |      |      |
|                   | 180 Park Impact Fees      | 270,000                   |      |      |      |      |
|                   |                           |                           |      |      |      |      |
|                   |                           |                           |      |      |      |      |
|                   |                           |                           |      |      |      |      |
|                   |                           |                           |      |      |      |      |
| Total Funding     |                           | \$270,000                 | \$0  | \$0  | \$0  | \$0  |

## Youth Athletic Complex (YAC) Concession Building Restoration

### Project Background:

Structural engineers assesment to restore and remodel existing structure and restrooms to include ADA / ABA accessibility to and within the facility. The current facility has some structural integrity issues to the stairway leading to the second story and is in need of accessibility upgrades to the restroom portion.

### Existing Conditions:

The current facility is approximately 40 years old, is run down and is in need of structural improvements to the stairway leading to the second story which is not used due to the existing condition. Improvements for ADA / ABA accessibility leading to and within the restrooms and other locations inside the structure also need to be upgraded for compliance.

### Project Justification:

This facility is a supportive facility to service the youth, family and friends of Hanford Youth Baseball League and tournament play. The facility currently services approximately 700 youth participating in youth baseball from early spring throughout the summer and into the fall.

### Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

### Project Budget Summary:

|                   |                                | 5-Year Funding Allocation |              |      |      |      |
|-------------------|--------------------------------|---------------------------|--------------|------|------|------|
|                   |                                | 2021                      | 2022         | 2023 | 2024 | 2025 |
| Expenditure       | Program or Project             | Design                    | Construction |      |      |      |
|                   | Engineering / Inspection       | 50,000                    | 15,000       |      |      |      |
|                   | Construction                   |                           | 220,000      |      |      |      |
|                   | Contingency                    |                           | 22,000       |      |      |      |
|                   | Department Overhead            |                           | 8,000        |      |      |      |
|                   |                                |                           |              |      |      |      |
| Total Expenditure |                                | \$50,000                  | \$265,000    | \$0  | \$0  | \$0  |
| Revenue           | Funding                        |                           |              |      |      |      |
|                   | 004 Accumulated Capital Outlay | 50,000                    | 265,000      |      |      |      |
|                   |                                |                           |              |      |      |      |
|                   |                                |                           |              |      |      |      |
|                   |                                |                           |              |      |      |      |
|                   |                                |                           |              |      |      |      |
| Total Funding     |                                | \$50,000                  | \$265,000    | \$0  | \$0  | \$0  |

## Soc-Com Field Lighting

### Project Background:

This project includes the installation of sports lighting within the city's property (basin fields) located at the Soc-Com facility. The lighting improvement will expand the use of the facility for both youth and adult sports.

### Existing Conditions:

The City owns the drainage basin property located within the Soc-Com facility. The basin area is currently turfed and is utilized for soccer field play.

### Project Justification:

Adding lighting to a portion of the Soc-Com facility will allow for increased usage of the facility by the Hanford Youth Soccer League, competitive soccer teams and adult soccer league play. The Hanford Youth Soccer League currently rents portable lights for fall season practice and play.

### Fiscal Implications:

Funding for this project will be allocated from park impact fee reserves.

### Project Budget Summary:

|                   |                           | 5-Year Funding Allocation |      |      |                     |      |
|-------------------|---------------------------|---------------------------|------|------|---------------------|------|
|                   |                           | 2021                      | 2022 | 2023 | 2024                | 2025 |
| Expenditure       | <b>Program or Project</b> |                           |      |      | <b>Construction</b> |      |
|                   | Engineering / Inspection  |                           |      |      | 19,500              |      |
|                   | Construction              |                           |      |      | 360,000             |      |
|                   | Contingency               |                           |      |      | 36,000              |      |
|                   | Department Overhead       |                           |      |      | 4,500               |      |
|                   |                           |                           |      |      |                     |      |
| Total Expenditure |                           | \$0                       | \$0  | \$0  | \$420,000           | \$0  |
| Revenue           | <b>Funding</b>            |                           |      |      |                     |      |
|                   | 180 Park Impact Fees      |                           |      |      | 420,000             |      |
|                   |                           |                           |      |      |                     |      |
|                   |                           |                           |      |      |                     |      |
|                   |                           |                           |      |      |                     |      |
|                   |                           |                           |      |      |                     |      |
| Total Funding     |                           | \$0                       | \$0  | \$0  | \$420,000           | \$0  |

## Indoor Recreational Facility

### Project Background:

This project will include the construction of an indoor recreational facility at a site to be later determined.

### Existing Conditions:

There is a desire in the community for more indoor recreational space.

### Project Justification:

The Park Master plan identifies a lack of indoor recreational facilities within the City.

### Fiscal Implications:

Funds for this project will be allocated from Park Impact Fees

### Project Budget Summary:

| 5-Year Funding Allocation |                          |      |      |           |              |      |
|---------------------------|--------------------------|------|------|-----------|--------------|------|
|                           |                          | 2021 | 2022 | 2023      | 2024         | 2025 |
| Expenditure               | Program or Project       |      |      | Design    | Construction |      |
|                           | Engineering / Inspection |      |      | 150,000   | 100,000      |      |
|                           | Construction             |      |      |           | 5,000,000    |      |
|                           | Contingency              |      |      |           | 500,000      |      |
|                           | Department Overhead      |      |      |           | 50,000       |      |
|                           |                          |      |      |           |              |      |
|                           |                          |      |      |           |              |      |
| Total Expenditure         |                          | \$0  | \$0  | \$150,000 | \$5,650,000  | \$0  |
| Funding                   |                          |      |      |           |              |      |
| Revenue                   | 180 Park Impact Fees     |      |      | 150,000   | 5,650,000    |      |
|                           |                          |      |      |           |              |      |
|                           |                          |      |      |           |              |      |
|                           |                          |      |      |           |              |      |
|                           |                          |      |      |           |              |      |
|                           |                          |      |      |           |              |      |
| Total Funding             |                          | \$0  | \$0  | \$150,000 | \$5,650,000  | \$0  |



## AGENDA STAFF REPORT

**MEETING DATE:** 6/8/2020

**AGENDA SECTION:** 3

**SUBJECT:**

Civic Park Playground Project - Playground Location

---

**RECOMMENDATION:**

That the Parks and Recreation Commission, by motion, make a recommendation on the proposed location of a new playground structure at Civic Park.

**BACKGROUND:**

Civic Park is one of our communities most diverse facilities in our park system. Hosting a variety of community events, such as concerts, Thursday Night Market, the Renaissance Faire and many other social events. The Parks and Recreation Master Plan identified the park as an area to possibly expand on services, by adding a playground structure in the park.

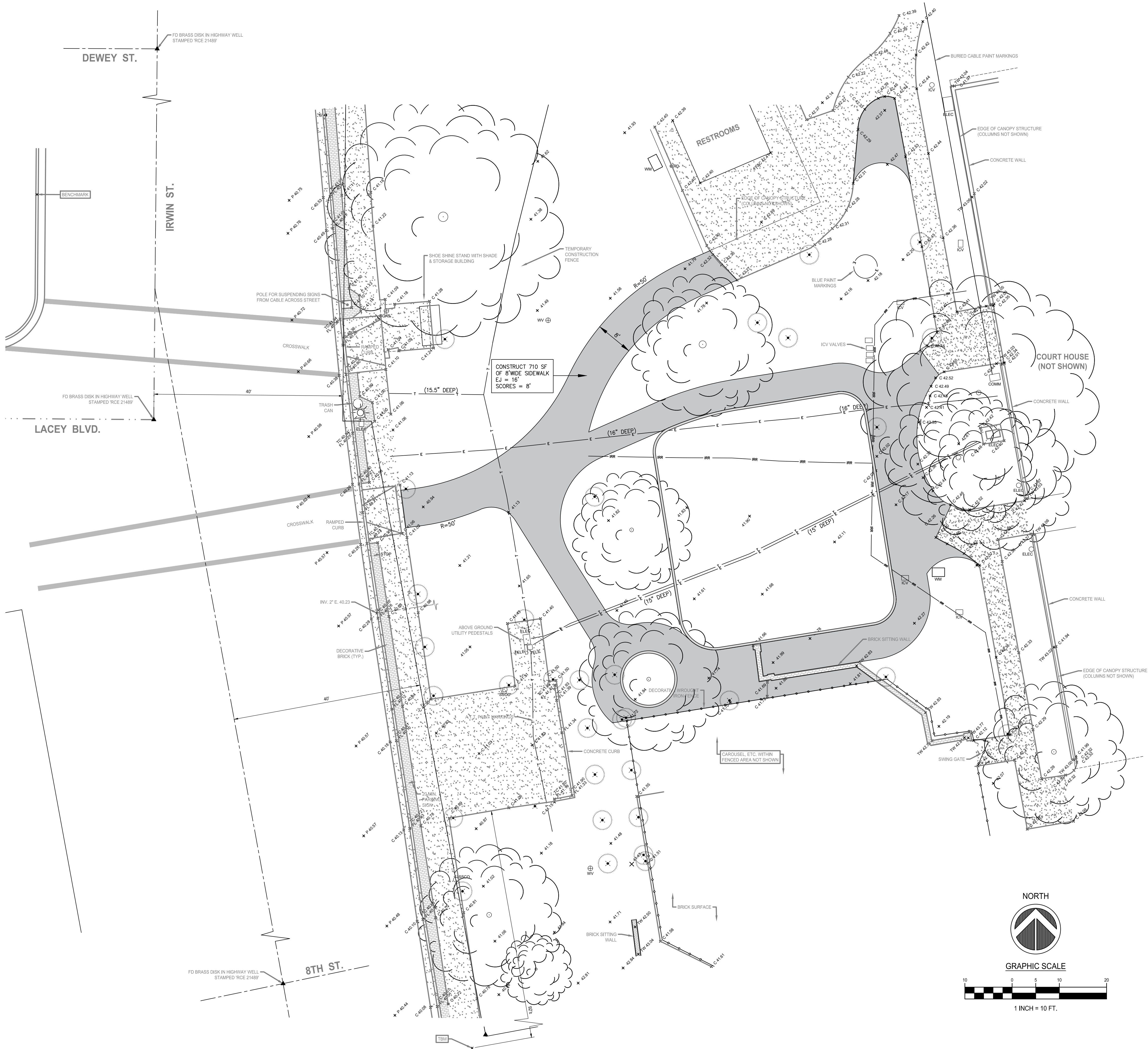
This project will design and construct a new playground adjacent to the Carousel at the Civic Park to increase activity within the park. The playground will serve many of the school field trips and families that visit the park, making the Civic a more active park for children.

**FISCAL IMPACT:**

Funds for the playground construction will be allocated from the Park Impact Fee Reserves.

**ATTACHMENTS:**

C2 IMPROVEMENTS - v2



**BASIS OF BEARINGS**

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE CALIFORNIA COORDINATE SYSTEM, ZONE 4, NAD 83, AS DETERMINED BY GPS OBSERVATIONS RELATIVE TO THE CALIFORNIA SURVEYING AND DRAFTING, INC. VIRTUAL SURVEY NETWORK, EPOCH DATE 2011.

**LEGAL DESCRIPTION:**

A PORTION OF THE SW1/4 OF SECTION 25, TOWNSHIP 18 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA, A.P.N. 010-265-001

**CITY OF HANFORD BENCHMARK:**

CITY BENCHMARK NO. 2: UGCS BRASS CAP HANFORD RM-2 IN TOP OF CURB AT NORTH CURB RETURN IN NORTHWEST CORNER OF INTERSECTION OF IRWIN STREET AND LACEY BOULEVARD.

ELEV = 241.012 (CITY DATUM).

TBM: CHISELED 'X' IN CONCRETE WALK AT THE NORTHEAST CORNER OF IRWIN STREET AND 8TH STREET.

ELEV = 240.75 (CITY DATUM).

**VERTICAL DATUM NOTE:**

1. ADD 200.00 FEET TO ELEVATIONS SHOWN ON PLAN TO OBTAIN CITY DATUM.
2. ADD 196.72 FEET TO ELEVATIONS SHOWN ON PLAN TO OBTAIN DATUM BASED ON NORTH AMERICAN VERTICAL DATUM 1988.
3. ADD 193.95 FEET TO ELEVATIONS SHOWN ON PLAN TO OBTAIN DATUM BASED ON NATIONAL GEODETIC VERTICAL DATUM 1929.

**UNDERGROUND UTILITY NOTE:**

EXISTING UNDERGROUND UTILITY LINES ARE SHOWN BASED ON SURFACE EVIDENCE INCLUDING MANHOLES, BOXES, VALVES AND PAINT MARKINGS. TO CONFIRM THESE LOCATIONS IT WILL BE NECESSARY TO NOTIFY U.S.A. (UNDERGROUND SERVICE ALERT), TELEPHONE U.S.A. AT 811 PRIOR TO DIGGING. THE DEPTHS OF ALL LINES MUST BE DETERMINED BY CAREFULLY PROBING OR POTHOLING UNDER UTILITY COMPANY SUPERVISION.

**DATE OF SURVEY NOTE:**

FIELD WORK FOR THIS TOPOGRAPHIC SURVEY WAS COMPLETED ON APRIL 14, 2020.

**FLOOD HAZARD ZONE X (UNSHADED)**

AS DELINEATED ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP (MAP NUMBER 06031C0185C) FOR COMMUNITY NO. 060088, CITY OF HANFORD, KINGS COUNTY, CALIFORNIA, EFFECTIVE JUNE 16, 2009, THE PROPERTY SHOWN ON THIS MAP LIES FULLY WITHIN FLOOD ZONE AREA DESIGNATED ZONE 'X' (UNSHADED), WHICH ARE AREAS OUTSIDE OF 0.2% ANNUAL CHANCE FLOODING.

**LEGEND**

- 92.27 ORIGINAL GROUND ELEVATION (UNLESS NOTED OTHERWISE)
- C TOP OF CONCRETE
- CLF CHAIN LINK FENCE
- FL FLOW LINE
- P TOP OF PAVEMENT
- TC TOP OF CURB
- TW TOP OF WALL

**SIGNS**

- STOP STOP SIGN

**GENERAL SYMBOLS**

- ▲ MONUMENT FOUND AS DESCRIBED
- TBM TEMPORARY BENCH MARK
- AREA LIGHT
- DECIDUOUS TREE TRUNK AND CANOPY DRAWN TO SCALE

**WET UTILITIES**

- ICV OR IRRIGATION CONTROL VALVE
- RD ROOF DRAIN
- SSCO SANITARY SEWER CLEAN OUT
- WM WATER METER
- WV WATER VALVE
- X SPRINKLER

**DRY UTILITIES**

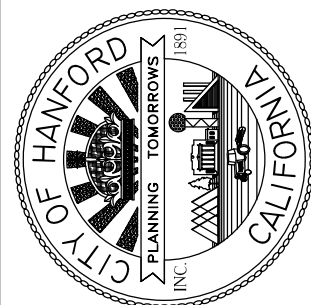
- ELEC ELECTRICAL BOX
- 'GAS' MARKING ON TOP CURB
- GAS GAS VALVE
- TELEPHONE BOX

**UTILITY LINETYPES**

- E ELECTRICAL
- SD STORM DRAIN
- T TELEPHONE

CIVIC PARK PLAYGROUND  
SITE IMPROVEMENTS

CITY OF HANFORD  
ENGINEERING DIVISION  
DEPARTMENT OF PUBLIC WORKS



|                        |            |
|------------------------|------------|
| DESIGNED BY:           | LISA DICK  |
| CHECKED BY:            |            |
| ENGINEERING MANAGER    |            |
| UTILITY SUPERINTENDENT |            |
| DRAWN BY:              | LAD        |
| DATE:                  | 5/4/20     |
| JOB No.                | CIP2020038 |
| SHEET                  | 3          |
| OF 3 SHEETS            |            |