

AGENDA
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, May 13, 2019

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Minutes April 16, 2019**
- B. Approval of Minutes March 11, 2019**
- C. Supervisor Chavez March Staff Report**
- D. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- E. Park Division Staff Report March & April '19**

GENERAL BUSINESS

1. Presentation of Parks and Recreation Capital Improvement Project - Five Year Plan

STAFF COMMUNICATION

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Dooty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Dooty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 5/13/2019	AGENDA SECTION: A
--------------------------------	--------------------------

SUBJECT:

Approval of Minutes April 16, 2019

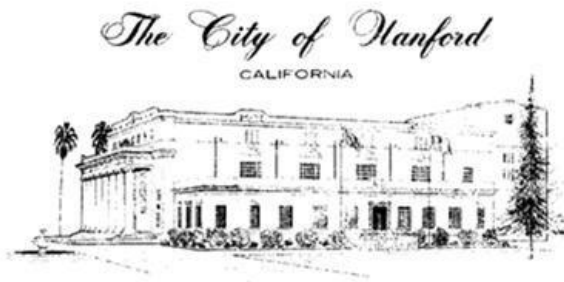
RECOMMENDATION:

Approval of the Minutes for the meeting held on April 16, 2019

FISCAL IMPACT:

ATTACHMENTS:

APRIL 16, 2019 MINUTES



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

TRAINING ROOM
319 N. Douty
12:00 PM, Tuesday, April 16, 2019

CALL TO ORDER

Chair Commissioner Castaneda called the meeting to order at 12:00 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard	Commissioner	Present	
Matthew Milnes	Commissioner	Absent	
Patricia Lewis	Commissioner	Present	
Karen Clancy	Vice Commissioner	Present	
Joseph Castaneda	Chair Commissioner	Present	
Gregory Kelley	Commissioner	Present	
Cheyne Strawn	Commissioner	Present	

FLAG SALUTE

Vice-Commissioner Clancy led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Mark Pratter, City of Hanford resident, is strongly against the sale of the land west of Hidden Valley Park and would like it to be kept for future park development.

Bob Ramos, Hanford resident, is strongly against the sale of the land west of Hidden Valley Park and is in favor for developing that into park land.

Sarah Martinez, City of Hanford resident, expressed her opinion on the land west of Hidden Valley Park.

Lou Martinez, City of Hanford resident, conveyed his concerns regarding the land west of Hidden Valley Park and is strongly for developing that into park land.

Francisco Ramirez, City of Hanford resident, thanked Commissioners for allowing discussion on Hidden Valley Park Land.

GENERAL BUSINESS

1. Pros Consulting Parks and Recreation Master Plan Update April 2019

Parks and Recreation Director Miller introduced Michael Svetz, Pros Consulting, who was contracted to update the Parks Master Plan.

Mr. Svetz (Pros Consulting) gave the Commissioners an update and explained, in detail, the results of the survey of the Parks Master Plan. He then addressed questions from Commissioners and there was discussion.

COMMISSIONERS' COMMENTS

Commissioner Strawn communicated to staff his concerns regarding parks and their maintenance.

Commissioners Kelly and Stoddard had a few questions and there was discussion.

ADJOURNMENT

Chair Commissioner Castaneda adjourned the meeting at 1:22 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 5/13/2019	AGENDA SECTION: B
--------------------------------	--------------------------

SUBJECT:

Approval of Minutes March 11, 2019

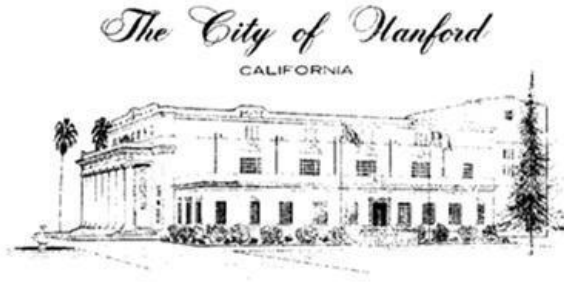
RECOMMENDATION:

Approval of the Minutes for the meeting held on March 11, 2019

FISCAL IMPACT:

ATTACHMENTS:

MARCH 11, 2019 MINUTES



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, March 11, 2019

CALL TO ORDER

Chair Commissioner Castaneda called the meeting to order at 5:31 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard	Commissioner	Present	
Matthew Milnes	Commissioner	Absent	
Patricia Lewis	Commissioner	Present	
Karen Clancy	Vice Chair Commissioner	Present	
Joseph Castaneda	Chair Commissioner	Present	
Gregory Kelley	Commissioner	Present	
Cheyne Strawn	Commissioner	Present	

FLAG SALUTE

Chair Commissioner Castaneda led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Sarah Martinez, resident of the City of Hanford, requested additional playground equipment be put in for the Vineyards park. She expressed her support for an indoor recreation facility.

Ben Miller, City of Hanford resident, stated his concerns regarding a gap under the fence at the dog park at Centennial Park.

INTRODUCTION OF NEWLY APPOINTED COMMISSIONER

Director Miller introduced Commissioner Strawn, who is filling the remainder of Sarah Martinez' term on the Parks and Recreation Commission.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn, Commissioner
SECONDER:	Karen Clancy, Vice Chair Commissioner
AYES:	Stoddard, Lewis, Clancy, Castaneda, Kelley, Strawn
ABSENT:	Milnes

A. Approval of Minutes January 14, 2019

B. Parks and Recreation Supervisor Chavez Monthly Staff Report

C. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

D. January and February Parks Maintenance Staff Report

GENERAL BUSINESS

1. Arbor Day Celebration 2019

Superintendent Dias: 24th Annual Arbor Day Celebration will be held April 11th at 10:30 a.m. at Centennial Park.

RESULT:	CONSENSUS
----------------	------------------

2. Proposed Draft of CIP Projects FY 20

Superintendent Dias introduced a proposed draft of the CIP fiscal year 2020, which could change, depending on the outcome of the Parks Master Plan. There was discussion on the CIP FY20 project.

RESULT:	CONSENSUS
----------------	------------------

3. Parks and Recreation Master Plan Update

Director Miller updated Commission on the Parks Master plan.

There was a consensus that the Parks and Recreation meeting scheduled for Monday, April 8th be cancelled. A special meeting will be scheduled for Tuesday, April 16th at noon at City Hall training room. Mr. Svetz will be giving the Commission an update on the Parks Master plan.

RESULT:	CONSENSUS
----------------	------------------

4. Youth Presentation on Tobacco in Parks

Presentation on Tobacco-free parks, requested signs be placed at all parks. Kings County Public Health would be funding the signage and will provide a policy on tobacco-free parks.

There was some discussion on the presentation.

Motion by Commissioner Strawn, seconded by Vice-Chair Commissioner Clancy to support Tobacco-free parks and to recommend this item to the City Council.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cheyne Strawn, Commissioner
SECONDER:	Karen Clancy, Vice Chair Commissioner
AYES:	Stoddard, Lewis, Clancy, Castaneda, Kelley, Strawn
ABSENT:	Milnes

STAFF COMMUNICATION

Supervisor DaSilva updated the Commissioners on upcoming events and extended an invitation to 5th Annual Kids Fest event. Getting ready for new hires, testing for lifeguards, and movies in the parks. Commissioners were given a copy of our summer catalog and some promotional items.

Superintendent Dias updated the Commission on the Lacey median project and trimming of palm trees at Lacey Park that had not been pruned in a long time. He extended an invitation for two-three Commissioners to be part of a selection process for the new playground for Lacey Park. The selection would be on Tuesday, April 2nd at 1 p.m. Commissioners Strawn, Clancy, and Lewis volunteered to be part of this process.

Supervisor Chavez informed the Commission of her 6th Annual Zumbathon, which takes place at the Civic Auditorium, March 15th at 6-8:30 p.m. All money raised through this event goes into our assistance program fund, which helps the children in our community attend various programs we offer.

COMMISSIONERS ITEMS OF INTEREST

Commissioners expressed their appreciation to the youth on their presentation on tobacco-free parks.

Commissioner Stoddard requested an update on the sign at the skate park. Superintendent Dias responded.

Vice Commissioner Clancy commented on the Lacey median project.

Commissioner Castaneda mentioned that he would like to see more ADA-accessible park equipment.

ADJOURNMENT

Chair Commissioner Castaneda adjourned the meeting at 6:33 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 5/13/2019

AGENDA SECTION: C

SUBJECT:

Supervisor Chavez March Staff Report

RECOMMENDATION:

Approve Supervisor Chavez March 2019 staff report

FISCAL IMPACT:

ATTACHMENTS:

Monthly Parks and Rec report for March 2019 meeting

Monthly Parks and Recreation Report

Susie Chavez, Supervisor for Divisions
1719-Youth Services & 1720-Adult & Special Populations -1720
March 14, 2019



Teen Center/Youth Activities (Division 1719 Youth Services)

1. The February Holiday Dance Party was the largest dance we have had for 2018-2019. While there were only 18 pre-registered students, we ended up with 172 students total. The “at- the- door” registration was unreal. The maximum number of students we can accommodate safely is 200. We have just about hit our limit.
2. Spring 2019 Toddler T-Ball season begins Saturday, March 30th. At this point in time we are 2/3 full for our maximum of 10 teams. We only have room for 40 more players.
3. For the 3rd school trimester there are 9 school field trips to the Teen Center in March, three scheduled in May and four are scheduled in June. We are running out of open dates available.
4. Our annual Zumbathon fundraiser will be held Friday, March 15, 2019. The proceeds from the event will go towards our summer scholarships. The past few years we have raised \$1,000 per year.

Senior Center, Adult & Special Populations (Division 1720):

1. Senior/Adult Water aerobics will return on Tuesday, May 7th at the Hanford Plunge. Adult swim will also be available at the same time. Tuesday and Thursday from 9:00 a.m. to 10:00 a.m.
2. The Melco Mardi Gras Dance is scheduled for Saturday, March 9, 2019. Local bands Roadhouse and Prestige will once again take the stage at the Hanford Civic Auditorium, playing your favorite 60's and 70's hits.
3. The 3rd Annual Senior Health and Wellness Fair will be held on Wednesday, May 22 free of charge at the Hanford Civic Auditorium. This event is held in conjunction with the Kings County Commission on Aging Organization. The Commission handles all of the informational booths for our local seniors, while our department provides entertainment and a free pancake breakfast.





**AGENDA
STAFF REPORT**

MEETING DATE: 5/13/2019	AGENDA SECTION: D
--------------------------------	--------------------------

SUBJECT:

Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

FISCAL IMPACT:

ATTACHMENTS:

May 2019 Commission Report

Plunge Flyer 2019

Plunge Flyer Backside 2019

Food Truck Night

Movies in the Park 2019

DIVE IN Theatre 2019

CITY of HANFORD
Hanford Park & Recreation Department
Commission Report / Monday, May 13, 2019

Sports (Adults)

Adult Softball Spring League, Coed, Men's & Recreational

Our Adult Spring League is wrapping up its season. We were able to have 33 teams take part in the Spring League.

Adult Softball Summer League, Coed, Men's & Recreational

Summer League play begins the week of June 3, 2019. Some leagues may start sooner or later and are played on Monday, Tuesday and Thursday Nights.

Adult Volleyball League

Adult Volleyball League is coming to an end. Last day of our Adult Volleyball League is May 15th.

Adult Basketball Open GYM

Adult Basketball Open GYM is coming to an end. Last day for Open GYM is Wednesday, May 15th.

Aquatics & Skate Park

Opening Day

The Plunge will open to the public on Saturday, June 8th at 12:00 p.m. Please see flyer for more information.

Swim Lessons

Please see flyer for more information.

Longfield Community Center & Community Garden

Longfield Center Operation Hours

Seniors: Monday – Friday from 8 a.m. – 11 a.m.

Open to the Public: Monday – Friday from 1pm – 9pm & Saturday from 1 p.m. – 5 p.m.

Community Food Bank

Community Food Bank takes place every first Wednesday of the Month from 10 a.m. – 12 p.m.

Facilities Management

Facility Rentals

We currently take reservations for the following buildings: Civic Auditorium, Veterans/Senior Center, 3rd Floor of the Courthouse, Longfield Center and Coe Park Hall.

Community Events/Promotions (Please see flyers)

Food Truck Night

Movies in the Park

Dive-In Theatre

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor

CITY of HANFORD

2019 SWIM SCHEDULE

at THE PLUNGE

POOL WILL BE OPEN JUNE 8th & 9th, and TUESDAY - SUNDAY BEGINNING JUNE 11th - AUGUST 2nd.
SATURDAY & SUNDAY ONLY BEGINNING AUGUST 3rd - SEPTEMBER 1st

RECREATION SWIMMING

HOURS: MONDAY - CLOSED
TUESDAY - SUNDAY 12PM - 4PM

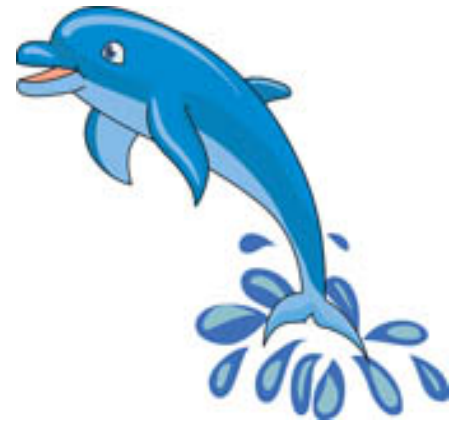
FAMILY SWIM

HOURS: FRIDAY & SATURDAY 6:15PM - 8:30PM

GENERAL ADMISSION

\$1.00 CHILDREN (5 & UNDER)
\$2.00 CHILDREN (6 - 18)
\$3.00 ADULTS (19 & OVER)
\$1.00 NON-SWIMMERS
\$2.00 DISCOUNT (SENIOR/MILITARY/HANDICAPPED ADULT)
Adult Military discount must show ID

Children 7 years and under must be accompanied by an adult



SWIM LESSON INFORMATION

GROUP SESSIONS ARE OFFERED IN TWO-WEEK SESSIONS AND PRIVATE SESSIONS ARE WEEKLY. SIGN UP AT THE PARKS AND RECREATION OFFICE AT CITY HALL (321 N. DOUTY STREET). YOU MUST SIGN UP IN PERSON. REGISTRATION WILL BE TAKEN ON A FIRST COME, FIRST SERVED BASIS. EARLY REGISTRATION IS ADVISED. **FURTHER DETAILS ARE AVAILABLE ON THE BACK.**

FOR MORE INFO CALL

THE HANFORD PARKS AND RECREATION OFFICE @ 585-2525 OR THE PLUNGE @ 585-2524



**Parks
Make
Life
Better!**



TURN OVER FOR MORE INFO!

PLUNGE SWIM LESSONS



5.D.c

SIGN UPS WILL BE TAKEN STARTING MAY 1st AT THE PARKS AND RECREATION OFFICE LOCATED AT CITY HALL (321 N. DOUTY ST) YOU MUST SIGN UP IN PERSON. EARLY REGISTRATION IS ADVISED. FURTHER DETAILS ARE AVAILABLE ON THE BACK.

SWIM LESSONS / COURSE DESCRIPTIONS

Water Babies (Ages 1 - 3): "Parent & Me". Opportunity for parent and child to play together in the water. **No real instruction provided.**

Tiny Tots (Ages 3 - 5): Introductory to water. Increased emphasis on applicable water skills. Acquaint them with the pool and give them confidence in their own ability in the water. Emphasis is placed on holding breath, kicking and floating. This class is not designed to teach children to become accomplished swimmers nor should it be considered a "drown-proofing" program.

Guppies (Ages 4 & up): Introductory swimming skills; children with no previous experience in the water who are ready to learn. During this class, children are taught the basic elements of swimming including holding breath, buoyancy and movement. This class is not designed to be considered a "drown-proofing" program.

Beginner (Ages 5 & up): Beginning swimming skills re-enforced with an ultimate goal of a 15 yard unassisted crawl stroke swim.

Advanced Beginner (Ages 5 - up): (Open to students who successfully completed the Beginner course or able to swim a 15 yard crawl stroke with proper breathing technique) Focus on techniques of crawl stroke, introduction of elementary backstroke and underwater swimming.

Intermediate: (Open to students who successfully completed the Advanced Beginner course) Intermediate course provides the student an opportunity to improve upon the individual swimming skills and endurance. Focus on new strokes such as breast-stroke and competitive backstroke.

Swimmer: Work on distance & technique of all strokes, gain endurance treading water and learn side stroke. Pre-requisite: Successful completion of Intermediates.

GROUP LESSONS & CLASS FEES

Group lessons provide a social environment for learning to swim. Classes are kept small to maximize student learning, with a ratio of at most 4 students to 1 instructor.

All Group sessions are Tuesday - Friday for 2 weeks

SCHEDULE

Session I	June 11 - June 21
Session II	June 25 - July 5 (No Class on 4th)
Session III	July 9 - July 19
Session IV	July 23 - August 2

COST

Group Lessons: \$55 per 2 week session
*\$5 discount for 2nd Child/Same Famil

10:30am - 11am	4:45pm - 5:15pm	5:30pm - 6pm
Water Babies Tiny Tots Guppies Beginners Advanced Beginners	Water Babies Tiny Tots Guppies Beginners Swimmers	Water Babies Tiny Tots Guppies Beginners Advanced Beginners Intermediates

PRIVATE LESSONS & CLASS FEES

Private lessons are for those who prefer individual instruction (one-to-one with a swim instructor)

All Private Sessions are Monday - Friday for 1 week

SCHEDULE

Session I	June 17 - June 21
Session II	June 24 - June 28
Session III	July 8 - July 12
Session IV	July 15 - July 19
Session V	July 22 - July 26

COST

Private Lessons: \$65 per 1 week session
*Private may be 1 guard to 2 swimmers
*\$5 discount for 2nd Child/Same Famil

FOR MORE INFO CALL THE HANFORD PARKS AND RECREATION OFFICE @ 585-2525 OR THE PLUNGE @

Packet Pg. 15



Main Street
HANFORD



5.D.d

FOOD TRUCK NIGHT



A Benefit for Public Art in Downtown Hanford

SATURDAY, JUNE 1st

Live Music by

JJ Brown
&
Bryan Vickers
Band

Great food

BEER GARDEN

LIVE MUSIC

5:30 -
10:00 PM
Civic Park

Free Admission

For more info call 582-9457 www.mainstreethanford.com

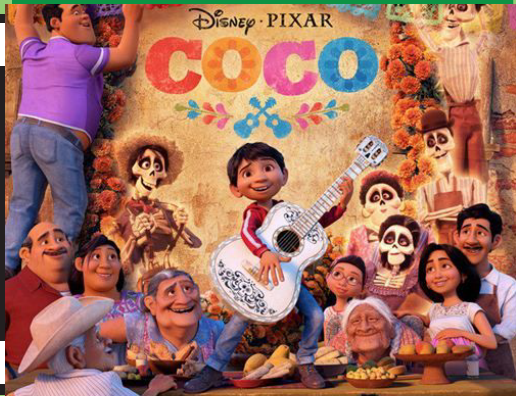
Packet Pg. 16

MOVIES IN THE PARK

FREE

Movies Begin at Dark

MAY 3



COLLEGE OF THE SEQUOIAS
925 13TH AVE, HANFORD, CA

JUNE 14



CIVIC PARK

JUNE 28



CENTENNIAL PARK

JULY 12



HIDDEN VALLEY PARK

JULY 26



CIVIC PARK



**Parks
Make
Life
Better!**

**HANFORD
PARKS
and
RECREATION**

321 N. Douty Street, Suite B.
559.585.2525 / www.cityofhanfordca.com

Packet Pg. 17

City of Hanford
DIVE IN
Theatre

ENJOY A MOVIE FROM INSIDE THE PLUNGE

OPEN AT 7:30 PM / MOVIE BEGINS AT DUSK

**JUN
21**

MARY POPPINS



**JUL
5**



SMALL FOOT

**JUL
19**

**THE HOUSE WITH
A CLOCK IN ITS WALLS**



ALL MOVIES RATED "G" or "PG"

\$1.00 Per Person Admission fee to Plunge.

WWW.CITYOFHANFORDCA.COM / 559.585.2525

**Parks
Make
Life
Better!**

**HANFORD
PARKS
and
RECREATION**



**AGENDA
STAFF REPORT**

MEETING DATE: 5/13/2019	AGENDA SECTION: E
--------------------------------	--------------------------

SUBJECT:

Park Division Staff Report March & April '19

RECOMMENDATION:

Approve Superintendent Dias April and March 2019 staff report

FISCAL IMPACT:

ATTACHMENTS:

Park Division Staff Report March-April '19

Park Division Staff Report March & April '19

- ✓ Mow Civic / Courthouse, Parks and Sports Fields bi-weekly.
- ✓ Median Islands Monthly Herbicide Application, litter clean up and irrigation repair.
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes.
- ✓ Water Truck – bi-weekly water truck route for trees in the Downtown District and various locations without automatic irrigation.
- ✓ The Plunge – Checked and serviced 3 times a week.
- ✓ Lacey Blvd Median Project – Completed, installed Hanford letters, 2 tractors, 2 cow statues and solar LED lighting.
- ✓ Centennial Park – Replaced both men's and women's restroom baseboard. Volunteers repainted the restrooms on 4/15/2019. Replaced stolen restroom lights.
- ✓ Hidden Valley Park – Completed walkway project on Oak side. Replaced broken parts of splash pad. Removed broken (vandalized) gazebo. Volunteers (Girl Scouts) repainted the red wooden fence line on 11th avenue on 4/13/2019. Replaced old irrigation valves south of the pond.
- ✓ Downtown District – Trimmed shrubs on all public parking lots. Applied herbicide monthly. Pruned magnolia trees on Harris and 8th street. Prune low hanging trees on 7th street between Brown St and Green St, also pruned low hanging trees by social security office.

- ✓ Corporation Yard – Pruned olive trees along the fence line, applied herbicide, and spread bark.
- ✓ Longfield Center – Stump grind, applied monthly herbicide around fence line, tree wells and valve boxes.
- ✓ YAC/Rotary/Football – Removed 4 goal posts at the football field. Replaced and adjust broken sprinklers. Mowed weekly. Applied herbicide around the fence line, valve boxes, and light poles monthly.
- ✓ Harris Ball Park Complex – Fixed broken irrigation valve. Applied herbicide around the fence line and infield. Installed sunshade by the dug outs. Replaced light fixtures in the restrooms.
- ✓ BMX Complex – removed 3 rotten light poles in preparation for replacement.
- ✓ Civic/Courthouse – Removed 4 dead palm trees, dug 4 additional holes for missing palm trees, will be transplanting 8 new palm trees in a week or two.
- ✓ Industrial Park – applied monthly herbicide to landscape areas.
- ✓ The Plunge & Skate Park – Resurfaced slide. Repainted stairway for the slide pool. Fixed broken irrigation in the parking lot planter. Spread bark in parking lot planters. Spread D.G. around the skate park fence line. Installed new skate park monument boulder and relocate dolphin monument in front of the Plunge.
- ✓ Goodwill – Sprayed herbicide inside and outside the fence line.
- ✓ 3rd Street – Picked up litter, removed tall weeds and tree suckers and applied herbicide.
- ✓ Airport – Applying herbicide around the taxiway and runway.

- ✓ 13th Avenue – special projects assisting public works. Applied herbicide around the old canal, removed walnut trees by the orchard and removed eucalyptus trees on the corner of 13th avenue and Grangeville Blvd.
- ✓ Redwood Park – Lift/Prune low hanging trees.
- ✓ Disking empty field – 18 acres adjacent to Hidden Valley Park.
- ✓ Utilities Well Sites – weekly mowing and edging. Monthly herbicide application.



AGENDA STAFF REPORT

MEETING DATE: 5/13/2019	AGENDA SECTION: 1
--------------------------------	--------------------------

SUBJECT:

Presentation of Parks and Recreation Capital Improvement Project - Five Year Plan

RECOMMENDATION:

Presentation of Parks and Recreation Capital Improvement Project - Five Year Plan

FISCAL IMPACT:**ATTACHMENTS:**

Parks Recreation CIP's 2020-2024

PARKS AND RECREATION PROJECTS - FIVE YEAR CAPITAL PLAN

PROJECT TITLE		2020	2021	2022	2023	2024
Park Development Oversizing Requirements		150,000	150,000	150,000	150,000	150,000
ADA Parks/Recreation Modifications		35,000	35,000	35,000	35,000	35,000
Park Refuse Enclosures - Civic Park		42,000	0	0	0	0
Street Median Landscape Renovation		150,000	0	150,000	0	0
New Pocket Park		40,000	350,000	0	0	0
Centennial Park Pathway Construction Project		230,000	0	0	0	0
Youth Athletic Complex (YAC) Concession Building Restoration		0	300,000	0	0	0
New Playground at Civic Park		15,000	270,000	0	0	0
Highway 198 Monument Entrance Signs		0	0	240,000	0	0
Soc-Com Field Lighting		0	0	0	420,000	0
Indoor Recreational Facility		0	0	0	0	5,800,000
TOTAL		\$662,000	\$1,105,000	\$575,000	\$605,000	\$5,985,000
FUNDING SOURCES						
180	Park Impact Fees	435,000	770,000	150,000	570,000	5,950,000
004	Accumulated Capital Outlay	185,000	335,000	425,000	35,000	35,000
307	Refuse Capital	42,000	0	0	0	0
TOTAL		\$662,000	\$1,105,000	\$575,000	\$605,000	\$5,985,000

Park Development Oversizing Requirements

Project Background:

In accordance with City Ordinance, developers are required to mitigate their impacts to parks and recreation programs by constructing qualifying improvements and/or payment of park mitigation impact fees.

Existing Conditions:

Park mitigation impact fees were established by ordinance in 1990.

Project Justification:

These funds will be used to reimburse developers for costs associated with park construction in excess of their park impact fee assessment.

Fiscal Implications:

Funding for over sizing improvements shall be allocated from park mitigation impact fee reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction	Construction	Construction	Construction	Construction
	Construction-Reimbursement	150,000	150,000	150,000	150,000	150,000
Total Expenditure		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Revenue	Funding					
	180 Park Impact Fees	150,000	150,000	150,000	150,000	150,000
Total Funding		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000

ADA Parks/Recreation Modifications

Project Background:

The American with Disabilities Act (ADA) requires that parks and recreation facilities be accessible to all users. The act requires that inaccessible facilities must be brought up to current ADA standards within a reasonable time frame.

Existing Conditions:

Staff has surveyed our park facilities in conformance with the ADA. A list of modifications has been prepared along with cost estimates.

Project Justification:

These funds will be used to upgrade our parks and recreation facilities to conform with ADA requirements. Improvements will include modifications to restroom and playground facilities, installation of concrete pathways to various facilities and purchase of handicap accessible picnic equipment and tables.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
	Program or Project	2020	2021	2022	2023	2024
		Construction	Construction	Construction	Construction	Construction
Expenditure	Engineering / Inspection	750	750	750	750	750
	Materials/Equipment	8,000	8,000	8,000	8,000	8,000
	Construction	26,000	26,000	26,000	26,000	26,000
	Department Overhead	250	250	250	250	250
Total Expenditure		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Revenue	Funding					
	004 Accumulated Capital Outlay	35,000	35,000	35,000	35,000	35,000
	Total Funding	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Park Refuse Enclosures - Civic Park

Project Background:

This project will involve the construction of a concrete block trash enclosure at the Old Courthouse Parking Lot, which is currently an old dilapidated wooden enclosure. Two three yard refuse and one commingled recycle dumpsters will then be stored within the enclosure. This project will improve park aesthetics and capacity by installing multiple refuse dumpsters in the enclosure structure.

Existing Conditions:

The current refuse enclosure does not meet city standards and is an old wooden structure. The enclosure does not meet the current needs for refuse capacity.

Project Justification:

With increased use of the Courthouse/Civic Park for community events and businesses in the Courthouse there is a need for more refuse capacity. The new refuse enclosure will provide a larger area to place additional dumpsters and provide easier access for staff to keep the facility clean.

Fiscal Implications:

Funds for this project will be allocated from refuse enterprise reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	1,500				
	Construction	36,500				
	Contingency	3,500				
	Department Overhead	500				
Total Expenditure		\$42,000	\$0	\$0	\$0	\$0
Revenue	Funding					
	307 Refuse Capital	42,000				
Total Funding		\$42,000	\$0	\$0	\$0	\$0

Street Median Landscape Renovation

Project Background:

This project will remove the existing landscaping and terminate the irrigation to install stamped concrete in the turn pockets until the width of the landscape area is a minimum of 8 feet in width. Project will upgrade portions of median islands as funding allows with new plant materials and landscape bark.

Existing Conditions:

The existing landscape within the medians include planting material and irrigation in the narrow turn pockets which is labor intensive and creates insufficient work space for maintenance crews. Portions of the existing landscape need replacement plant material and landscape bark need to be replenished.

Project Justification:

This project will substantially decrease labor costs and water consumption within the median islands and will also increase the safety for maintenance crews working in the medians. The project will also beautify the entrances and major thoroughfares into our community and major shopping outlets.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction		Construction		
	Engineering / Inspection	15,000		15,000		
	Construction	120,000		120,000		
	Contingency	12,000		12,000		
	Department Overhead	3,000		3,000		
Total Expenditure		\$150,000	\$0	\$150,000	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay	150,000		150,000		
Total Funding		\$150,000	\$0	\$150,000	\$0	\$0

New Pocket Park

Project Background:

This project will design and construct a new small park at the site of the Old Fire Station located at Lacey Boulevard and Kaweah Street.

Existing Conditions:

The land is vacant and adjacent to the Plunge swim complex and the Ford Street Skate Park.

Project Justification:

This project will develop vacant land that is adjacent to other recreational facilities and will capitalize on a location adjacent to the Plunge Swim Complex and the Ford Street Skate Park to allow for additional recreational amenities.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fee Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Design	Construction			
	Engineering / Inspection	35,000	15,000			
	Construction		300,000			
	Contingency		30,000			
	Department Overhead	5,000	5,000			
Total Expenditure		\$40,000	\$350,000	\$0	\$0	\$0
Revenue	Funding					
	180 Park Impact Fees	40,000	350,000			
Total Funding		\$40,000	\$350,000	\$0	\$0	\$0

Centennial Park Pathway Construction Project

Project Background:

The current pathways at Centennial Park are basically a six (6') foot dirt trail with trace amounts of decomposed granite. This project would upgrade and construct an all connecting eight (8') foot wide concrete sidewalk/pathway and address ADA accessibility from Hanford-Armona Road into the park and connect to all amenities to including picnic arbors, splash pad, playgrounds, dog facilities and restrooms.

Existing Conditions:

The existing dirt pathway has many potholes with trace amounts of decomposed granite and is not ADA compliant from Hanford-Armona Road into the park facilities. Only a very small portion of the park has ADA accessibility from the parking lot into and around the splash pad, playgrounds and restrooms. The pathway is very limited during and after rain events, keeping many of the park patrons from accessing the existing pathway.

Project Justification:

This pathway is being utilized by more residents due to the growth in population and would create an even level pathway for park patrons to walk on, including persons with disabilities, and to access various park amenities.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fees.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	7,500				
	Construction	200,000				
	Contingency	20,000				
	Department Overhead	2,500				
Total Expenditure		\$230,000	\$0	\$0	\$0	\$0
Revenue	Funding					
	180 Park Impact Fees	230,000				
Total Funding		\$230,000	\$0	\$0	\$0	\$0

Youth Athletic Complex (YAC) Concession Building Restoration

Project Background:

Restore and remodel existing structure and restrooms to include ADA / ABA accessibility to and within the facility. The current facility has some structural integrity issues to the stairway leading to the second story and is in need of accessibility upgrades to the restroom portion.

Existing Conditions:

The current facility is approximately 30 years old, is run down and is in need of structural improvements to the stairway leading to the second story which is not used due to the existing condition. Improvements for ADA / ABA accessibility leading to and within the restrooms and other locations inside the structure also need to be upgraded for compliance.

Project Justification:

This facility is a supportive facility to service the youth, family and friends of Hanford Youth Baseball League and tournament play. The facility currently services approximately 700 youth participating in youth baseball from early spring throughout the summer and into the fall.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project		Construction			
	Engineering / Inspection		50,000			
	Construction		220,000			
	Contingency		22,000			
	Department Overhead		8,000			
Total Expenditure		\$0	\$300,000	\$0	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay		300,000			
Total Funding		\$0	\$300,000	\$0	\$0	\$0

New Playground at Civic Park

Project Background:

This project will design and construct a new playground adjacent to the Carousel at the Civic Park to increase activity within the Park

Existing Conditions:

The area between the Carousel and the restrooms is underutilized and a new playground would make Civic Park more active.

Project Justification:

This project will develop the area adjacent to the carousel and the restrooms and will capitalize on other recreational activities to allow for additional recreational activities at Civic Park.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fee Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Design	Construction			
	Engineering / Inspection	15,000	13,000			
	Construction		230,000			
	Contingency		23,000			
	Department Overhead		4,000			
Total Expenditure		\$15,000	\$270,000	\$0	\$0	\$0
Revenue	Funding					
	180 Park Impact Fees	15,000	270,000			
Total Funding		\$15,000	\$270,000	\$0	\$0	\$0

Highway 198 Monument Entrance Signs

Project Background:

This project will include the installation of decorative monument entrance signs and landscaping located along Highway 198 at the east and west entrances to our community.

Existing Conditions:

There are no existing monument signs along Highway 198 to identify an entrance into our community.

Project Justification:

Entrance monument signs enhance a community's image and also provides a "welcoming feel" to out of town visitors.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project					Construction
	Engineering / Inspection			16,000		
	Construction			200,000		
	Contingency			20,000		
	Department Overhead			4,000		
Total Expenditure		\$0	\$0	\$240,000	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay			240,000		
Total Funding		\$0	\$0	\$240,000	\$0	\$0

Soc-Com Field Lighting

Project Background:

This project includes the installation of sports lighting within the city's property (basin fields) located at the Soc-Com facility. The lighting improvement will expand the use of the facility for both youth and adult sports.

Existing Conditions:

The City owns the drainage basin property located within the Soc-Com facility. The basin area is currently turfed and is utilized for soccer field play.

Project Justification:

Adding lighting to a portion of the Soc-Com facility will allow for increased usage of the facility by the Hanford Youth Soccer League, competitive soccer teams and adult soccer league play. The Hanford Youth Soccer League currently rents portable lights for fall season practice and play.

Fiscal Implications:

Funding for this project will be allocated from park impact fee reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project				Construction	
	Engineering / Inspection				19,500	
	Construction				360,000	
	Contingency				36,000	
	Department Overhead				4,500	
Total Expenditure		\$0	\$0	\$0	\$420,000	\$0
Revenue	Funding					
	180 Park Impact Fees				420,000	
Total Funding		\$0	\$0	\$0	\$420,000	\$0

Indoor Recreational Facility

Project Background:

This project will include the construction of an indoor recreational facility at a site to be later determined.

Existing Conditions:

There is a desire in the community for more indoor recreational space.

Project Justification:

The Park Master plan identifies a lack of indoor recreational facilities within the City.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fees

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project					Construction
	Engineering / Inspection					250,000
	Construction					5,000,000
	Contingency					500,000
	Department Overhead					50,000
Total Expenditure		\$0	\$0	\$0	\$0	\$5,800,000
Revenue	Funding					
	180 Park Impact Fees					5,800,000
	Total Funding	\$0	\$0	\$0	\$0	\$5,800,000