

AGENDA

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

**COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, March 11, 2019**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

INTRODUCTION OF NEWLY APPOINTED COMMISSIONER

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Minutes January 14, 2019**
- B. Parks and Recreation Supervisor Chavez Monthly Staff Report**
- C. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- D. January and February Parks Maintenance Staff Report**

GENERAL BUSINESS

- 1. Youth Presentation on Tobacco in Parks**
- 2. Arbor Day Celebration 2019**
- 3. Proposed Draft of CIP Projects FY 20**
- 4. Parks and Recreation Master Plan Update**

STAFF COMMUNICATION

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019	AGENDA SECTION: A
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SUBJECT:

Approval of Minutes January 14, 2019

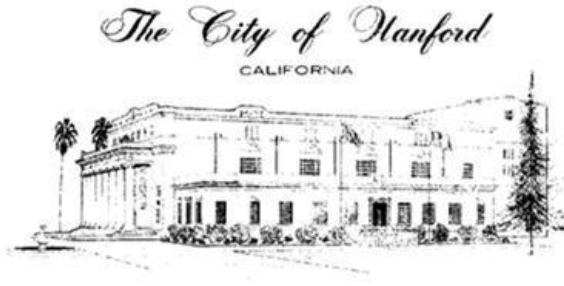
RECOMMENDATION:

Approve Minutes: January 14, 2019

FISCAL IMPACT:

ATTACHMENTS:

JANUARY 14, 2019 MINUTES



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, January 14, 2019

CALL TO ORDER

Chair Commissioner Stoddard called meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Present	
Matthew Milnes		Present	
Patricia Lewis		Present	
Karen Clancy		Present	
Joseph Castaneda		Present	
Gregory Kelley		Present	

FLAG SALUTE

Flag salute was led by Chair Commissioner Stoddard.

PUBLIC COMMENT

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Rose Shapley, City of Hanford resident, is in favor for developing the land west of Hidden Valley Park for future park development.

Bob Ramos, Hanford resident, would like to see the land west of Hidden Valley Park developed into park.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Stoddard, Milnes, Lewis, Clancy, Castaneda, Kelley

- A. Approval of Parks and Recreation Meeting Minutes of October 8, 2018**
- B. Approval of Parks and Recreation Special Meeting Minutes of December 18, 2018**
- C. Parks and Recreation Supervisor Chavez Monthly Staff Report**
- D. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- E. Parks Maintenance Staff Report November/December 2018**

GENERAL BUSINESS

1. Elect New Chair and Vice Chair Commissioner

Commissioner Kelly nominated Commissioner Castaneda as Chair Commissioner. Commissioner Clancy second, vote passed unanimously.

Commissioner Stoddard nominated Commissioner Clancy as Vice Chair Commissioner. Commissioner Castaneda second, vote passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Stoddard, Milnes, Lewis, Clancy, Castaneda, Kelley

2. Parks and Recreation: Review and discussion of the Parks and Recreation Master Plan Update survey questions.

Mike Svetz (Pro's Consulting) gave the Commissioners an update on the Parks Master Plan and went through the survey questions.

Commissioners had some questions which were addressed by Mr. Svetz and there was some discussion.

COMMISSIONERS ITEMS OF INTEREST

Chair Commissioner Stoddard inquired as to the status of the sign at the skate park. Parks Superintendent Dias gave the status on this project.

City Council representative Brieno introduced himself and made comments regarding Hidden Valley Park.

ADJOURNMENT

Chair Commissioner Stoddard adjourned the meeting at 6:22 p.m.

Respectfully Submitted,

Rosamaria Contreras
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019	AGENDA SECTION: B
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SUBJECT:

Parks and Recreation Supervisor Chavez Monthly Staff Report

RECOMMENDATION:

Approve Parks and Recreation Supervisor Chavez monthly staff report

FISCAL IMPACT:

ATTACHMENTS:

Monthly Parks and Rec report for March 2019 meeting

Monthly Parks and Recreation Report

Susie Chavez, Supervisor for Divisions
1719-Youth Services & 1720-Adult & Special Populations -1720
March 14, 2019



Teen Center/Youth Activities (Division 1719 Youth Services)

1. The February Holiday Dance Party was the largest dance we have had for 2018-2019. While there were only 18 pre-registered students, we ended up with 172 students total. The “at- the- door” registration was unreal. The maximum number of students we can accommodate safely is 200. We have just about hit our limit.
2. Spring 2019 Toddler T-Ball season begins Saturday, March 30th. At this point in time we are 2/3 full for our maximum of 10 teams. We only have room for 40 more players.
3. For the 3rd school trimester there are 9 school field trips to the Teen Center in March, three scheduled in May and four are scheduled in June. We are running out of open dates available.
4. Our annual Zumbathon fundraiser will be held Friday, March 15, 2019. The proceeds from the event will go towards our summer scholarships. The past few years we have raised \$1,000 per year.

Senior Center, Adult & Special Populations (Division 1720):

1. Senior/Adult Water aerobics will return on Tuesday, May 7th at the Hanford Plunge. Adult swim will also be available at the same time. Tuesday and Thursday from 9:00 a.m. to 10:00 a.m.
2. The Melco Mardi Gras Dance is scheduled for Saturday, March 9, 2019. Local bands Roadhouse and Prestige will once again take the stage at the Hanford Civic Auditorium, playing your favorite 60's and 70's hits.
3. The 3rd Annual Senior Health and Wellness Fair will be held on Wednesday, May 22 free of charge at the Hanford Civic Auditorium. This event is held in conjunction with the Kings County Commission on Aging Organization. The Commission handles all of the informational booths for our local seniors, while our department provides entertainment and a free pancake breakfast.





**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019

AGENDA SECTION: C

SUBJECT:

Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

FISCAL IMPACT:

ATTACHMENTS:

March 2019 Commission Report
Spring Kids Fest 2019
Movies in the Park 2019
DIVE IN Theatre 2019
Plunge Flyer 2019
Plunge Flyer Backside 2019

CITY of HANFORD
Hanford Park & Recreation Department
Commission Report / Monday, March 11, 2019

Sports (Adults)

Adult Softball Spring League, Coed, Men's & Recreational

League play begins the week of March 11, 2019. Some leagues may start sooner or later and are played on Monday, Tuesday and Thursday Nights.

Adult Volleyball League

Games are played every Tuesday night beginning at 6:30 p.m.

Aquatics & Skate Park

New Lifeguards

We are currently recruiting Lifeguards for the 2018 Summer Season.

Longfield Community Center & Community Garden

Longfield Center Operation Hours

Seniors: Monday – Friday from 8 a.m. – 11 a.m.

Open to the Public: Monday – Friday from 1pm – 9pm & Saturday from 1 p.m. – 5 p.m.

Community Food Bank

Community Food Bank takes place every first Wednesday of the Month from 10 a.m. – 12 p.m.

NJB, Special Olympics Basketball and Computer Coding Course

We currently host Hanford's NJB Practices on Tuesday and Thursday nights and host games on Saturday mornings. We'll also be hosting the Kings County Special Olympics Basketball Team practices on Tuesday and Thursday in the late afternoon. Our Computer Coding Course is coordinated by Fernando Castillo and free-of-charge. Fernando sends out applications to Hanford High students (must have a G.P.A. of 3.0 or higher), conducts interviews with a panel, picks 6 students and provide them with laptops. At the end of the course, students will be provided robots that they'll have to build and code to run an obstacle course. As a surprise to the students, Fernando will gift them the robot and laptop that they've been working on during the course.

Facilities Management

Facility Rentals

We currently take reservations for the following buildings: Civic Auditorium, Veterans/Senior Center, 3rd Floor of the Courthouse, Longfield Center and Coe Park Hall.

Community Events/Promotions

5th Annual Spring Kids Fest

Saturday, March 16, 2019 / 12 p.m. – 3 p.m. / Hidden Valley Park

Registration Fee: \$4 per child before event or \$5 day of event

Event geared towards children 2 – 12 years old

Children ages 12 and under are invited to come out to Hidden Valley Park to enjoy an afternoon of fun. Bounce houses, pony rides, petting zoo, trackless train rides, rock wall, reptile show, food, local performances, and so much more. Enjoy

Disney Characters, Stormtroopers, Clone Troopers & Imperial Office from “Star Wars” and Bat Man and Spider Man. Wristbands may be purchased in advance at the Parks & Recreation Office.

Easter Eggstravaganza

Friday, April 19, 2019 / 10 a.m. – 12 p.m. / Civic Auditorium Park

Registration Fee: \$5 per child before event or \$10 day of event

Event geared towards children 2 – 10 years old / bring your own Easter Basket

Join us as we'll have bounce houses, fire truck & carousel rides, face painting, games and the Easter Egg Hunt! The Easter bunny will make a special trip to greet all the children in the park.

Mother & Son Date Night Dinner & Dance

Friday, April 19, 2019 / 6:30 p.m. to 9:30 p.m.

Theme: The Mad Hatter

Cost: \$50.00 Per Couple & \$22 Each Additional Son (Sons 4 years & Older)

Hanford Civic Auditorium, 400 N. Douty Street

Daddy & Daughter Date Night Dinner & Dance

Saturday, April 20, 2019 / 6:30 p.m. to 9:30 p.m.

Theme: The Mad Hatter

Cost: \$50.00 Per Couple & \$22 Each Additional Daughter (Daughters 4 years & Older)

Hanford Civic Auditorium, 400 N. Douty Street

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor

SPRING KIDS FEST

Saturday, March 16, 2019
12pm - 3pm @ Hidden Valley Park

Ages
2 - 12

ADMISSION: WRISTBANDS
\$4 Presale / \$5 Day of Event

GAMES &
RIDES!

SPECIAL
PERFORMANCES!

Bounce Houses, Pony Rides, Rock
Wall, Reptile Show, Food & Info
Booths & Special Characters

TONS OF
FUN!

Purchase at the Parks & Recreation Office / 321 N. Douty St. Suite B / 559.585.252

KIDS DENTAL GROUP
Wiley M. Elick D.D.S. Inc.

KINGS MORTGAGE
SERVICES, INC.

Manuel F. DeSantos, D.D.S.
Family Dentistry

HANFORD
**PARKS
and
RECREATION**

HANFORD
MALL

Adventist Health

HANFORD
CHAMBER
OF COMMERCE

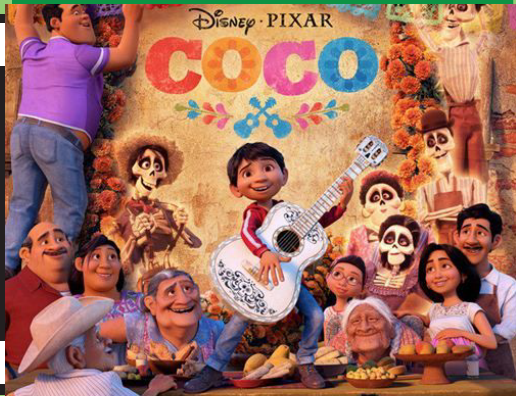


MOVIES IN THE PARK

FREE

Movies Begin at Dark

MAY 3



COLLEGE OF THE SEQUOIAS
925 13TH AVE, HANFORD, CA

JUNE 14



CIVIC PARK

JUNE 28



CENTENNIAL PARK

JULY 12



HIDDEN VALLEY PARK

JULY 26



CIVIC PARK



**Parks
Make
Life
Better!**

**HANFORD
PARKS
and
RECREATION**

321 N. Douty Street, Suite B.
559.585.2525 / www.cityofhanfordca.com

Packet Pg. 12

City of Hanford
DIVE IN
Theatre

ENJOY A MOVIE FROM INSIDE THE PLUNGE

OPEN AT 7:30 PM / MOVIE BEGINS AT DUSK

**JUN
21**

MARY POPPINS



**JUL
5**



SMALL FOOT

**JUL
19**

**THE HOUSE WITH
A CLOCK IN ITS WALLS**



ALL MOVIES RATED "G" or "PG"

\$1.00 Per Person Admission fee to Plunge.

WWW.CITYOFHANFORDCA.COM / 559.585.2525

**Parks
Make
Life
Better!**

**HANFORD
PARKS
and
RECREATION**

CITY of HANFORD

2019 SWIM SCHEDULE

at THE PLUNGE

POOL WILL BE OPEN JUNE 8th & 9th, and TUESDAY - SUNDAY BEGINNING JUNE 11th - AUGUST 2nd.
SATURDAY & SUNDAY ONLY BEGINNING AUGUST 3rd - SEPTEMBER 1st

RECREATION SWIMMING

HOURS: MONDAY - CLOSED
TUESDAY - SUNDAY 12PM - 4PM

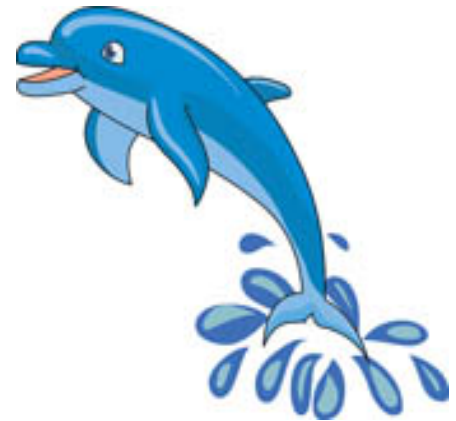
FAMILY SWIM

HOURS: FRIDAY & SATURDAY 6:15PM - 8:30PM

GENERAL ADMISSION

\$1.00 CHILDREN (5 & UNDER)
\$2.00 CHILDREN (6 - 18)
\$3.00 ADULTS (19 & OVER)
\$1.00 NON-SWIMMERS
\$2.00 DISCOUNT (SENIOR/MILITARY/HANDICAPPED ADULT)
Adult Military discount must show ID

Children 7 years and under must be accompanied by an adult



SWIM LESSON INFORMATION

GROUP SESSIONS ARE OFFERED IN TWO-WEEK SESSIONS AND PRIVATE SESSIONS ARE WEEKLY. SIGN UP AT THE PARKS AND RECREATION OFFICE AT CITY HALL (321 N. DOUTY STREET). YOU MUST SIGN UP IN PERSON. REGISTRATION WILL BE TAKEN ON A FIRST COME, FIRST SERVED BASIS. EARLY REGISTRATION IS ADVISED. **FURTHER DETAILS ARE AVAILABLE ON THE BACK.**

FOR MORE INFO CALL

THE HANFORD PARKS AND RECREATION OFFICE @ 585-2525 OR THE PLUNGE @ 585-2524



**Parks
Make
Life
Better!**



TURN OVER FOR MORE INFO!

PLUNGE SWIM LESSONS



6.C.f

SIGN UPS WILL BE TAKEN STARTING MAY 1st AT THE PARKS AND RECREATION OFFICE LOCATED AT CITY HALL (321 N. DOUTY ST)
YOU MUST SIGN UP IN PERSON. EARLY REGISTRATION IS ADVISED. FURTHER DETAILS ARE AVAILABLE ON THE BACK.

SWIM LESSONS / COURSE DESCRIPTIONS

Water Babies (Ages 1 - 3): "Parent & Me". Opportunity for parent and child to play together in the water. **No real instruction provided.**

Tiny Tots (Ages 3 - 5): Introductory to water. Increased emphasis on applicable water skills. Acquaint them with the pool and give them confidence in their own ability in the water. Emphasis is placed on holding breath, kicking and floating. This class is not designed to teach children to become accomplished swimmers nor should it be considered a "drown-proofing" program.

Guppies (Ages 4 & up): Introductory swimming skills; children with no previous experience in the water who are ready to learn. During this class, children are taught the basic elements of swimming including holding breath, buoyancy and movement. This class is not designed to be considered a "drown-proofing" program.

Beginner (Ages 5 & up): Beginning swimming skills re-enforced with an ultimate goal of a 15 yard unassisted crawl stroke swim.

Advanced Beginner (Ages 5 - up): (Open to students who successfully completed the Beginner course or able to swim a 15 yard crawl stroke with proper breathing technique) Focus on techniques of crawl stroke, introduction of elementary backstroke and underwater swimming.

Intermediate: (Open to students who successfully completed the Advanced Beginner course) Intermediate course provides the student an opportunity to improve upon the individual swimming skills and endurance. Focus on new strokes such as breast-stroke and competitive backstroke.

Swimmer: Work on distance & technique of all strokes, gain endurance treading water and learn side stroke. Pre-requisite: Successful completion of Intermediates.

GROUP LESSONS & CLASS FEES

Group lessons provide a social environment for learning to swim. Classes are kept small to maximize student learning, with a ratio of at most 4 students to 1 instructor.

All Group sessions are Tuesday - Friday for 2 weeks

SCHEDULE

Session I	June 11 - June 21
Session II	June 25 - July 5 (No Class on 4th)
Session III	July 9 - July 19
Session IV	July 23 - August 2

COST

Group Lessons: \$55 per 2 week session
*\$5 discount for 2nd Child/Same Famil

10:30am - 11am	4:45pm - 5:15pm	5:30pm - 6pm
Water Babies Tiny Tots Guppies Beginners Advanced Beginners	Water Babies Tiny Tots Guppies Beginners Swimmers	Water Babies Tiny Tots Guppies Beginners Advanced Beginners Intermediates

PRIVATE LESSONS & CLASS FEES

Private lessons are for those who prefer individual instruction (one-to-one with a swim instructor)

All Private Sessions are Monday - Friday for 1 week

SCHEDULE

Session I	June 17 - June 21
Session II	June 24 - June 28
Session III	July 8 - July 12
Session IV	July 15 - July 19
Session V	July 22 - July 26

COST

Private Lessons: \$65 per 1 week session
*Private may be 1 guard to 2 swimmers
*\$5 discount for 2nd Child/Same Famil

FOR MORE INFO CALL THE HANFORD PARKS AND RECREATION OFFICE @ 585-2525 OR THE PLUNGE @

Packet Pg. 15



**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019	AGENDA SECTION: D
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SUBJECT:

January and February Parks Maintenance Staff Report

RECOMMENDATION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Park Division Staff Report January-February '19 - Copy

Park Division Staff Report January/February '19

- ✓ Mow Civic / Courthouse, Parks and Sports Fields bi-weekly
- ✓ Median Islands Monthly Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ The Plunge – Checked and serviced 3 times a week.
- ✓ Centennial Park – Repainted dumpster enclosure due to vandalism, replaced two broken irrigation valves.
- ✓ Hidden Valley Park – Trimmed trees by the slough. Relocated irrigation sprinklers for Pathway/Walkway project. Ongoing Pathway/Walkway Project.
- ✓ Downtown District – Trimmed shrubs in all public parking lots. Remove and replaced 2 large dead trees on 7th St. by Laundry bldg., 2 dead trees on 6th St. by the water store and 1 dead tree on 8th and Harris St. Replaced sidewalk in front of Laundry bldg. on 7th St, in front of the water store on 6th St. and in front of Hanford Glass on 6th St. Paint over graffiti on the west shelters at the train station. Trimmed trees in front of Working Man's store, FTG embroidery, and Grocery Outlet.
- ✓ Street Medians – removed old landscape and ground cover on Lacey Blvd, planted replacement trees and little johns. Removed tree stakes on 12th avenue and pruned trees. Pour cement footing and pad, grading and laying D.G. on Lacey Blvd & Garner Median for median project.
- ✓ Civic Park – removed decoration on city Christmas tree.
- ✓ BMX Complex – Inspected old outdoor field lighting poles.
- ✓ Well Sites - spread bark in Utilities Department's well sites.

- ✓ Civic/Courthouse – Removed leaning light pole under new string lighting at the Old Courthouse. Spread bark on teen center planters.
- ✓ Made adjustments to tree grates on 10th avenue trees to accommodate tree growth.
- ✓ Industrial Park – applied herbicide to landscape areas
- ✓ The Plunge & Skate Park – Removed graffiti at the skate park.



**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019	AGENDA SECTION: 1
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SUBJECT:

Youth Presentation on Tobacco in Parks

RECOMMENDATION: Youth Presentation on Tobacco in Parks

BACKGROUND: The California Health Collaborative's Youth Coalition in the Community of Hanford is working on creation Tobacco Free outdoor recreational areas.

FISCAL IMPACT:

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 3/11/2019

AGENDA SECTION: 2

SUBJECT:

Arbor Day Celebration 2019

RECOMMENDATION:

That the Parks and Recreation Commission, by motion, recommend Centennial Park as the site for the 2019 Arbor Day celebration on Thursday, April 11, 2019.

BACKGROUND:

The Parks Division has held an Arbor Day Celebration for the past twenty three (23) years, as part of the Tree City USA certification. This Arbor Day will be the City of Hanford's 24th celebration. With the Tree City USA designation, the city is eligible for various Cal Fire Grants and is nationally recognized.

Parks staff tries to find areas in need of tree reforestation for the Arbor Day Celebration; areas that have had trees removed for various reasons, such as disease, drought and improvement projects. Staff identified Centennial Park as the park in most need of reforestation and would benefit most with Arbor Day.

FISCAL IMPACT:

The fiscal impact would be incurred by the Parks Division Special Departmental Expenses, which has been budgeted in the account for the Arbor Day event.

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 3/11/2019	AGENDA SECTION: 3
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SUBJECT:

Proposed Draft of CIP Projects FY 20

RECOMMENDATION:

That the Parks and Recreation Commission, review the proposed Capital Improvement Projects as an informational item and make comments and/or suggestions for future projects.

BACKGROUND:

Capital Improvement Projects are projects that are a need or want in the Parks and Recreation facilities and are placed on a five year plan, with only the first year of the plan being funded. Projects can move forward or back on the calendar dependent on need. With the update of the Parks and Recreation Master Plan, part of the plan will identify projects and areas that need to be addressed, that staff can use for future Capital Improvement Project budgets.

FISCAL IMPACT:

The fiscal impact will vary from various funding sources and projects that are approved.

ATTACHMENTS:

CIP Draft 2020

PARKS AND RECREATION PROJECTS - FIVE YEAR CAPITAL PLAN

PROJECT TITLE	2019	2020	2021	2022	2023
Park Development Oversizing Requirements	150,000	150,000	150,000	150,000	150,000
ADA Parks/Recreation Modifications	35,000	35,000	35,000	35,000	35,000
Park Refuse Enclosures - Old Courthouse	54,908	0	0	0	0
BMX Outdoor Lighting Replacement Project	158,500	0	0	0	0
Street Median Landscape Renovation	150,000	0	150,000	0	0
New Pocket Park	40,000	350,000	0	0	0
Centennial Park Pathway Construction Project	230,000	0	0	0	0
Youth Athletic Complex (YAC) Concession Building Restoration	0	300,000	0	0	0
Soc Com Field Lighting	0	0	0	420,000	0
Highway 198 Monument Entrance Signs	0	0	0	0	240,000
Indoor Recreational Facility	0	0	0	0	5,800,000
TOTAL	\$818,408	\$835,000	\$335,000	\$605,000	\$6,225,000
FUNDING SOURCES					
180 Park Impact Fees	578,500	500,000	150,000	570,000	5,950,000
604 Accumulated Capital Outlay	185,000	335,000	185,000	35,000	275,000
307 Refuse Capital	54,908	0	0	0	0
TOTAL	\$818,408	\$835,000	\$335,000	\$605,000	\$6,225,000

Park Development Oversizing Requirements

Project Background:

In accordance with City Ordinance, developers are required to mitigate their impacts to parks and recreation programs by constructing qualifying improvements and/or payment of park mitigation impact fees.

Existing Conditions:

Park mitigation impact fees were established by ordinance in 1990.

Project Justification:

These funds will be used to reimburse developers for costs associated with park construction in excess of their park impact fee assessment.

Fiscal Implications:

Funding for over sizing improvements shall be allocated from park mitigation impact fee reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction	Construction	Construction	Construction	Construction
	Construction-Reimbursement	150,000	150,000	150,000	150,000	150,000
Total Expenditure		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Revenue	Funding					
	180 Park Impact Fees	150,000	150,000	150,000	150,000	150,000
Total Funding		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000

ADA Parks/Recreation Modifications

Project Background:

The American with Disabilities Act (ADA) requires that parks and recreation facilities be accessible to all users. The act requires that inaccessible facilities must be brought up to current ADA standards within a reasonable time frame.

Existing Conditions:

Staff has surveyed our park facilities in conformance with the ADA. A list of modifications has been prepared along with cost estimates.

Project Justification:

These funds will be used to upgrade our parks and recreation facilities to conform with ADA requirements. Improvements will include modifications to restroom and playground facilities, installation of concrete pathways to various facilities and purchase of handicap accessible picnic equipment and tables.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction	Construction	Construction	Construction	Construction
	Engineering / Inspection	750	750	750	750	750
	Materials/Equipment	8,000	8,000	8,000	8,000	8,000
	Construction	26,000	26,000	26,000	26,000	26,000
	Department Overhead	250	250	250	250	250
Total Expenditure		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
Revenue	Funding					
	004 Accumulated Capital Outlay	35,000	35,000	35,000	35,000	35,000
Total Funding		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

Park Refuse Enclosures - Old Courthouse

Project Background:

This project will involve the construction of a concrete block trash enclosure at the Old Courthouse Parking Lot, which is currently an old wooden enclosure. Two three yard and one commingle refuse dumpsters will then be stored within the enclosure. This project will improve park aesthetics and capacity by installing multiple refuse dumpsters in the enclosure structure.

Existing Conditions:

The current refuse enclosure does not meet current City standards and is an old wooden structure, that does not meet the current needs for refuse capacity.

Project Justification:

With the increase use of the Courthouse/Civic Park for community events and businesses in the Courthouse there is a need for more refuse capacity. The new refuse enclosure will provide a larger area to place the increase in refuse, a commingle dumpster, easier access for the Refuse Division and help to keep the facility clean.

Fiscal Implications:

Funds for this project will be allocated from refuse enterprise reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	4,534				
	Construction	45,340				
	Contingency	4,534				
	Department Overhead	500				
Total Expenditure		\$54,908	\$0	\$0	\$0	\$0
Revenue	Funding					
	307 Refuse Capital	54,908				
Total Funding		\$54,908	\$0	\$0	\$0	\$0

BMX Outdoor Lighting Replacement Project

Project Background:

The BMX facility was originally constructed as a storm basin in the 1960's for water retention. It was later converted into a dual use facility, serving as a storm basin and little league baseball field a few years later. The existing wooden light poles were installed at this time and have been used to light up the facility for a variety of outdoor recreational activities, from baseball, to it's current use as a sanctioned BMX track.

Existing Conditions:

The existing wooden light poles have become dangerous, with one of the six falling over during a recent windstorm. The five remaining light poles were examined by staff and found to have the same rot, at approximately the same depth, as the pole which fell, eighteen to twenty four inches below grade. It is just a matter of time before another pole will come down in a windstorm or from the pole weakening from the rot.

Project Justification:

The project would replace the fifty plus year old wooden light poles, that have deteriorated over their life span with new steel and concrete poles, making the facility safe for public use.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	13,000				
	Construction	130,000				
	Contingency	13,000				
	Department Overhead	2,500				
Total Expenditure		\$158,500	\$0	\$0	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay	158,500				
Total Funding		\$158,500	\$0	\$0	\$0	\$0

Street Median Landscape Renovation

Project Background:

This project will remove the existing landscaping and terminate the irrigation to install stamped concrete in the turn pockets until the width of the landscape area is a minimum of 8 feet in width. Project will upgrade portions of median islands as funding allows with new plant materials and landscape bark.

Existing Conditions:

The existing landscape within the medians include planting material and irrigation in the narrow turn pockets which is labor intensive and creates insufficient work space for maintenance crews. Portions of the existing landscape need replacement plant material and landscape bark replenished.

Project Justification:

This project will substantially decrease labor costs and water consumption within the median islands and will also increase the safety for maintenance crews working in the medians. The project will also beautify the entrances and major thoroughfares into our community and major shopping outlets.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction		Construction		
	Engineering / Inspection	15,000		15,000		
	Construction	120,000		120,000		
	Contingency	12,000		12,000		
	Department Overhead	3,000		3,000		
Total Expenditure		\$150,000	\$0	\$150,000	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay	150,000		150,000		
	Total Funding	\$150,000	\$0	\$150,000	\$0	\$0

New Pocket Park

Project Background:

This project will design and construct a new small park at the site of the Old Fire Station located at Lacey Boulevard and Kaweah Street.

Existing Conditions:

The land is vacant and adjacent to the Plunge swim complex and the Ford Skate Park.

Project Justification:

This project will develop vacant land that is adjacent to other recreational facilities and will capitalize on location adjacent to the Plunge Swim Complex and the Ford Skate Park to allow for additional recreational value to those facilities.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fee Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Design	Construction			
	Engineering / Inspection	35,000	15,000			
	Construction		300,000			
	Contingency		30,000			
	Department Overhead	5,000	5,000			
Total Expenditure		\$40,000	\$350,000	\$0	\$0	\$0
Revenue	Funding					
	180 Park Impact Fees	40,000	350,000			
Total Funding		\$40,000	\$350,000	\$0	\$0	\$0

Centennial Park Pathway Construction Project

Project Background:

The current pathways at Centennial Park are basically a six (6') foot dirt trail with trace amounts of decomposed granite. This project would upgrade and construct an all connecting eight (8') foot wide concrete sidewalk/pathway and address ADA accessibility from Hanford-Armona Road into the park and connect to all amenities to including picnic arbors, splash pad, playgrounds, dog facilities and restrooms.

Existing Conditions:

The existing dirt pathway has many potholes with trace amounts of decomposed granite and is not ADA compliant from Hanford-Armona Road into the park facilities. Only a very small portion of the park has ADA accessibility from the parking lot into and around the splash pad, playgrounds and restrooms. The pathway is very limited during and after rain events, keeping many of the park patrons from accessing the existing pathway.

Project Justification:

This pathway is being utilized by more residents due to the growth in population and would create an even level pathway for park patrons to walk on, including persons with disabilities, and to access various park amenities.

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fees.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	7,500				
	Construction	200,000				
	Contingency	20,000				
	Department Overhead	2,500				
Total Expenditure		\$230,000	\$0	\$0	\$0	\$0
Revenue	Funding					
	180 Park Impact Fees	230,000				
Total Funding		\$230,000	\$0	\$0	\$0	\$0

Youth Athletic Complex (YAC) Concession Building Restoration

Project Background:

Restore and remodel existing structure and restrooms to include ADA / ABA accessibility to and within the facility. The current facility has some structural integrity issues to the stairway leading to the second story and is in need of accessibility upgrades to the restroom portion.

Existing Conditions:

The current facility is approximately 30 years old, is run down and is in need of structural improvements to the stairway leading to the second story which is not used due to the existing condition. Improvements for ADA / ABA accessibility leading to and within the restrooms and other locations inside the structure also need to be upgraded for compliance.

Project Justification:

This facility is a supportive facility to service the youth, family and friends of Hanford Youth Baseball League and tournament play. The facility currently services approximately 700 youth participating in youth baseball from early spring throughout the summer and into the fall.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project		Construction			
	Engineering / Inspection		50,000			
	Construction		220,000			
	Contingency		22,000			
	Department Overhead		8,000			
Total Expenditure		\$0	\$300,000	\$0	\$0	\$0
Revenue	Funding					
	004 Accumulated Capital Outlay		300,000			
	Total Funding	\$0	\$300,000	\$0	\$0	\$0

Soc Com Field Lighting

Project Background:

This project includes the installation of sports lighting within the city's property (basin fields) located at the Soc Com facility. The lighting improvement will expand the use of the facility for both youth and adult sports.

Existing Conditions:

The City owns the drainage basin property located within the Soc Com facility. The basin area is currently turfed and is utilized for soccer field play.

Project Justification:

Adding lighting to a portion of the Soc-Com facility will allow for increased usage of the facility by the Hanford Youth Soccer League, competitive soccer teams and adult soccer league play. The Hanford Youth Soccer League currently rents portable lights for fall season practice and play.

Fiscal Implications:

Funding for this project will be allocated from park impact fee reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project				Construction	
	Engineering / Inspection				19,500	
	Construction				360,000	
	Contingency				36,000	
	Department Overhead				4,500	
Total Expenditure		\$0	\$0	\$0	\$420,000	\$0
Revenue	Funding					
	180 Park Impact Fees				420,000	
Total Funding		\$0	\$0	\$0	\$420,000	\$0

Highway 198 Monument Entrance Signs

Project Background:

This project will include the installation of decorative monument entrance signs and landscaping located along Highway 198 at the east and west entrances to our community.

Existing Conditions:

There are no existing monument signs along Highway 198 to identify an entrance into our community.

Project Justification:

Entrance monument signs enhance a community's image and also provides a "welcoming feel" to out of town visitors.

Fiscal Implications:

Funds for this project will be allocated from Accumulated Capital Outlay (ACO) Reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project					Construction
	Engineering / Inspection					16,000
	Construction					200,000
	Contingency					20,000
	Department Overhead					4,000
Total Expenditure		\$0	\$0	\$0	\$0	\$240,000
Revenue	Funding					
	004 Accumulated Capital Outlay					240,000
Total Funding		\$0	\$0	\$0	\$0	\$240,000

Indoor Recreational Facility

Project Background:

This project will include the construction of an indoor recreational facility at a site to be later determined.

Existing Conditions:

There is a desire in the community for more indoor recreational space.

Project Justification:

Fiscal Implications:

Funds for this project will be allocated from Park Impact Fees

Project Budget Summary:

		5-Year Funding Allocation				
		2019	2020	2021	2022	2023
Expenditure	Program or Project					Construction
	Engineering / Inspection					250,000
	Construction					5,000,000
	Contingency					500,000
	Department Overhead					50,000
Total Expenditure		\$0	\$0	\$0	\$0	\$5,800,000
Revenue	Funding					
	180 Park Impact Fees					5,800,000
Total Funding		\$0	\$0	\$0	\$0	\$5,800,000



**AGENDA
STAFF REPORT**

MEETING DATE: 3/11/2019	AGENDA SECTION: 4
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SUBJECT:

Parks and Recreation Master Plan Update

RECOMMENDATION: Parks and Recreation Master Plan Update

FISCAL IMPACT:

ATTACHMENTS: