



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, October 8, 2018

CALL TO ORDER

Vice Chair Commissioner Milnes called the meeting to order at 5:31 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard		Absent	
Matthew Milnes		Present	
Patricia Lewis		Absent	
Karen Clancy		Present	
Joseph Castaneda		Present	
Gregory Kelley		Present	

FLAG SALUTE

Flag salute was led by Vice Chair Commissioner Milnes.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Paula Massey thanked the Parks and Recreation Commission for considering the skate park memorial and notifying her that it was on the agenda.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Clancy
SECONDER:	Gregory Kelley
AYES:	Milnes, Clancy, Castaneda, Kelley
ABSENT:	Stoddard, Lewis

- A. Approval of Parks and Recreation Meeting Minutes of September 10, 2018**
- B. Supervisor Chavez' Monthly Parks and Recreation Report**
- C. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- D. Parks Division Staff Report September '18**

GENERAL BUSINESS

1. Skate Park entryway memorial sign design options

Superintendent Dias presented three design options for the skate park memorial sign.

Memorial sign option one: Standard concrete sign with the bronze plaques mounted to the lower half of the sign-\$15,000.00

Memorial sign option two: Boulder with a smooth-cut side. The signage will be placed alongside the plaques-\$10,000.00

Memorial sign option three: Boulder with a rough finish, lettering engraved into the boulder and the plaques mounted-\$8,000-\$10,000.00

Recommendation from the Parks and Recreation Commission was to go with option three \$8,000-\$10,000 monument bolder.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew Milnes
SECONDER:	Joseph Castaneda
AYES:	Milnes, Clancy, Castaneda, Kelley
ABSENT:	Stoddard, Lewis

2. Master Plan Update

Director Miller gave the Commission a progress report on the Master Plan Update. Pro's Consulting requested to meet with the Commission on December 18th at noon, to go over the Park Master Plan. Director Miller asked for a consensus from the Commission to cancel November's Parks and Recreation meeting, due to the Veteran's Day holiday. December 10, 2018 regular Parks and Recreation meeting will be cancelled, if the December 18th special meeting is scheduled. All Commissioners agreed to cancel November and December regular Parks and Recreation Commission Meeting and hold a special meeting with Pro's Consulting to discuss the Parks and Recreation Master Plan on December 18th at noon.

RESULT:	CONSENSUS
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STAFF COMMUNICATION

Superintendent Dias provided an update on the Coe Park Arbor project, which should be completed by the end of the month.

Supervisor Chavez invited all Commissioners to attend a special-needs event scheduled Tuesday, October 30, 2018.

COMMISSIONERS' ITEMS OF INTEREST

Commissioners Kelley and Clancy thanked everyone for their hard work in making the Hall of Fame event a success.

Commissioner Castaneda had a concern regarding trailers in the parks overnight.

ADJOURNMENT

Vice Chair Commissioner Milnes adjourned the meeting at 5:53 p.m.

Respectfully Submitted,

Rosamaria Contreras
Administrative Technician