



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, May 14, 2018

CALL TO ORDER

Chair Commissioner Stoddard called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Michael Stoddard	Chair Commissioner	Present	
Matthew Milnes	Vice Chair Commissioner	Present	
Patricia Lewis	Commissioner	Present	
Sarah Martinez	Commissioner	Present	
Karen Clancy	Commissioner	Present	
Joseph Castaneda	Commissioner	Present	
Gregory Kelley	Commissioner	Present	

FLAG SALUTE

Chair Commissioner Stoddard led the flag salute.

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos addressed the Commissioners regarding the last meeting.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Clancy, Commissioner
SECONDER:	Joseph Castaneda, Commissioner
AYES:	Stoddard, Milnes, Lewis, Martinez, Clancy, Castaneda, Kelley

A. Minutes April 9, 2018

B. Susie Chavez Staff Report

C. Parks Division Staff Report April 2018

D. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

GENERAL BUSINESS

1. Parks and Recreation Commission Roles and Duties (Presented by: Ty N. Mizote-City Attorney)

City Attorney Ty Mizote explained the Parks and Recreation Commissioners' Roles and Duties and how items can added to the Agenda.

2. Brown Act and Rosenberg's Rules (Presented by: Ty N. Mizote-City Attorney)

City Attorney Ty Mizote reviewed the Brown Act, Council's Handbook reference guide, and Rosenberg's Rules of Order.

3. General Plan (Presented by: Darlene R. Mata-Community Development Director)

Community Development Director Darlene Mata provided a review of the plan for parks and their development. There was discussion on The General Plan and how decisions are based upon that. She explained the importance of the General Plan and the Zoning Ordinance and how they work together. . Why zoning needs to be consistent with the General Plan. She also gave examples of the types of land uses and explained the open space conservation recreation elements.

4. Presentation of Parks and Recreation Capital Improvement Project Five Year Plan

Parks and Recreation Superintendent Alvin Dias discussed the Capital Improvement Five- year plan for Parks and Recreation. Superintendent Dias gave an update on the Hidden Valley pathway project.

5. Neighborhood Park and Landscape Development Standards

Parks and Recreation Superintendent Dias provided commissioners with guidelines for Neighborhood Parks and Landscape Standards. Discussion will be on the next agenda.

STAFF COMMUNICATION

Parks and Recreation Supervisor Armando Da Silva updated Commissioners on Skate Park celebration, victory parade for Sierra Pacific- Girls high school Basketball won Division V state championship. Also added 20 new staff members for The Plunge. Free Basketball Camp for one day at the Longfield Center was a success. Approximately eighty participants for this event. Upcoming events are Dive in theater and movies in the park.

Parks and Recreation Superintendent Dias updated commissioners on successfully getting the slide at The Plunge certified by the state. He updated commissioners on the projects that will be going on during the next couple of weeks.

Parks and Recreation Director Craig Miller informed the Commissioners of the City Council's decision regarding the 4.3 acres at Hidden Valley Park. The direction from the City Council was to update the Park Master Plan. The last time it was updated was in 2009. The Park Master Plan needs to coincide with the General Plan. He also suggested development of a needs assessment for the parks in the City of Hanford involving public input. Director Miller requested a consensus from the commissioners to cancel June's meeting and set July 9th, 2018 as our next meeting. All Commissioners agreed for June's Park and Recreation meeting to be canceled and the next meeting scheduled to be July 9th, 2018.

COMMISSIONERS ITEMS OF INTEREST

Commissioner Milnes thanked Director Miller for helping youth Eagle Scouts project.

All Commissioners thanked City Attorney Ty Mizote and Community Development Director Darlene Mata for taking time to explain everything in detail.

Commissioner Martinez commented on the Father-Daughter Date Night and how he enjoyed that event.

Chair Commissioner Stoddard commented on the Skate Park event and the Longfield Center Basketball Camp.

ADJOURNMENT

Chair Commissioner Stoddard adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Rosamaria Contreras
Administrative Technician