



AGENDA

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

**COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, August 14, 2017**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **five minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Minutes on June 12, 2017**
- B. Monthly Youth and Adult Services**
- C. Parks Staff Report June and July**
- D. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**

GENERAL BUSINESS

ELECT NEW VICE CHAIRPERSON

Coe Park Arbor Project

INDOOR REC FACILITY INFORMATIONAL ONLY

STAFF COMMUNICATION

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 8/14/2017	AGENDA SECTION: A
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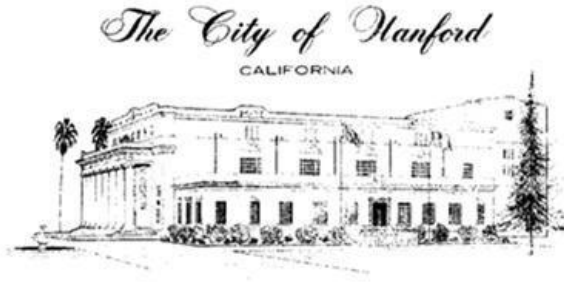
SUBJECT:

Approval of Minutes on June 12, 2017

FISCAL IMPACT:

ATTACHMENTS:

JUNE 12, 2017 MINUTES



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, June 12, 2017

CALL TO ORDER

Commissioner Mickey Stoddard called the meeting to order at 5:31 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Catherine Willis		Present	
Michael Stoddard		Present	
Jack Schwartz		Present	
Jeff Silvester		Absent	
Matthew Milnes		Absent	
Patricia Lewis		Present	
Sarah Martinez		Present	

FLAG SALUTE

Commissioner Mickey Stoddard led the flag salute.

PUBLIC COMMENT

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Hanford resident Dennis Hamm informed the commissioners about the upcoming City Planning Commission Agenda. He explains that the agenda will have an item under the General Business regarding the 18.1 acres of Hidden Valley Park. He wanted the commissioners to be aware of this upcoming meeting.

CONSENT CALENDAR

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Motion to approve the Consent Calendar.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Schwartz
SECONDER:	Sarah Martinez
AYES:	Willis, Stoddard, Schwartz, Lewis, Martinez
ABSENT:	Silvester, Milnes

A. Approval of Parks & Recreation Meeting Minutes May 8, 2017

B. Sports (Adult), Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

C. Parks Division May Maintenance

D. Monthly Parks and Recreation Report for June 2017

GENERAL BUSINESS

GENERAL PLAN UPDATE

Commissioner Mickey Stoddard asks Community Development Director Darlene Mata where to get an update on the general plan.

Community Development Director Darlene Mata explains you can find the new policy on the City of Hanford's website under the planning documents under the Community Development Departments tab. You can also go into the Community Development office and ask for a copy in the office.

Commissioner Mickey Stoddard also asked Mata when did this all start with the rezoning of the Hidden Valley Park?

Darlene Mata explains that the Citizens Advisory Committee suggested to rezone the back of Hidden Valley Park because the definition of a community park is 10-20 acres and because of the added acres on Hidden Valley Park it makes the whole total of acreage to be at 40 making it not meet the definition of a community park.

PARK IMPACT FEES SUMMARY UPDATE

Parks Superintendent Alvin Dias goes over with the commissioners the Park Impact Summary Update. He shows them a updated list that shows cash total in the bank right now is 3.8 million dollars. He also explains that 800 thousand of that will go to projects.

Commissioner Mickey Stoddard asked if any project will go into the new fiscal year.

Dias states that the Rotary Field is going out to bid now and it will run into the new fiscal year. Also the 150 thousand dollars for the park over sizing will be in the new fiscal year for the park going in on Berkshire and Centennial.

STAFF COMMUNICATION

Parks Superintendent Alvin Dias informed the commissioners that the Quail Run Estates park was vandalized over the weekend. He also stated they are waiting to hear back from the insurance company to see if its replaceable.

Parks Superintendent Alvin Dias also stated that the Parks and Recreation Director Craig Miller wanted to cancel the July commission meeting due to lack of agenda items. All commissioners agreed to cancel meeting until August.

COMMISSIONERS ITEMS OF INTEREST

Commissioner Jack Schwartz suggested that on our next commission meeting in August we should explore the expansion of Rogers Road into Hidden Valley Park for more parking.

ADJOURNMENT

Commissioner Stoddard adjourned the meeting at 6:20 p.m.

Respectfully Submitted,

Rebecca Blakemore
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 8/14/2017	AGENDA SECTION: B
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SUBJECT:

Monthly Youth and Adult Services

FISCAL IMPACT:

ATTACHMENTS:

Monthly Parks and Rec report for September 2017 updated aug 8

**Monthly Parks and Recreation Report
Susie Chavez, Supervisor for Divisions
1719-Youth Services & 1720-Adult &
Special Populations
August 9, 2017**



Teen Center/Youth Activities (Division 1719 Youth Services)

1. The 2017 Summer activities are officially over and it's now "Back To School" program planning time. On the calendar for children's programs will be fall cheerleading beginning September 13, Kids in the Kitchen cooking September 26, Girls Pajama Party September 29, a Fall/Winter Holiday Dance Party for grades 3, 4 and 5 at the Teen Center and Kenpo Karate September 5, 2017.
2. Requests for field trips to the Teen Center have already begun. Pioneer Elementary has booked two days in December and Lee Richmond is wanting a day in November. School begins for the Hanford Elementary school district on Monday, September 14, 2017.
3. Requests by parents regarding registration for the 2017 Fall Toddler T-ball season began in mid-July. We are expecting at least 60 players for this season. Last year we had 45 players registered by September 7, 2016. This season will officially begin on Saturday, September 23 at the Harris Street Ball Park. It's obvious that not everyone plays soccer in October. Fall Ball has become very popular for all ages.
4. Staff is already working on the 3rd annual Halloween Haunted House and Harvest Festival at the civic auditorium scheduled for October 28 and 29.

Senior Center, Adult & Special Populations (Division 1720):

1. September 6, 2017 will be the one year anniversary of the Community Food Bank co-sponsored with the Kings County Commission on Aging. Held at the Longfield Center, the first food bank offered 12,000 pounds of fresh produce to the community. With each passing month, the people attending has grown and so has the size of the truck bringing the increased food amount. The success of this program has been amazing.
After seeing the attendance increase each month it was easily decided to make this program permanent and year round.
2. The Hanford Senior Center will be participating in the annual Kings County Commission on Aging's Senior Day at Burris Park slated for Friday, September 15, 2017. We will set up an information booth there and also give away keyring flashlights and goody bags to the seniors.
3. Our Homecoming week Barn Dance May 16th was a success. We will host 4 additional barn dances in August, September, October and November using the Rollin West band. The seniors really liked the musicians their music. We will pick up again in February and host 4 more monthly barn dances before our 2018 summer programs begin in June.



**AGENDA
STAFF REPORT**

MEETING DATE: 8/14/2017	AGENDA SECTION: C
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SUBJECT:

Parks Staff Report June and July

RECOMMENDATION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Park Division Staff Report June and July '17

Park Division Staff Report June/July '17

- ✓ Mow Civic / Courthouse, Parks and Sports Fields weekly
- ✓ Median Island Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ Water Truck – water trees in the Downtown and other areas with no irrigation
- ✓ The Plunge – installed new drain covers in the slide pool
- ✓ The Plunge – installed new slide booster pump and circulation pump
- ✓ The Plunge – replaced chlorine pump for the competition pool
- ✓ Downtown District – continued planting trees at various locations
- ✓ Downtown District – herbicide application and shrub trimming
- ✓ Fargo Ave Parkway – trimming and litter pickup
- ✓ 10th Ave – continued repairing drip irrigation in the parkways
- ✓ Splash Pads – replaced water cannon at Hidden Valley which was damaged with style water cannon
- ✓ Freedom Park – repaired mainline leaks and replaced and adjusted sprinklers
- ✓ Courthouse – installed new sod and irrigation, after the removal of the kiosks

- ✓ Applied Pesticides – to Courthouse, Football and Rotary turf areas because of ant infestations
- ✓ Employee Training – all employees attended defensive drivers training
- ✓ Rotary Field – Repaired mainline leak and repaired and adjusted sprinklers
- ✓ Rotary Field – installed new soccer/football goal posts for HYAA football
- ✓ YAC Football/Baseball – repaired/replaced sprinklers and repaired zone wires where valves were not operating
- ✓ YAC Football – installed goal posts for HYFL football season
- ✓ YAC Baseball – comp baseball teams are using upper east baseball, with \$250 deposit and proof of liability
- ✓ Centennial Park – repaired mainline leak and replaced and adjusted sprinklers
- ✓ Centennial Park – completed grading around new sidewalk
- ✓ Lacey Park – replaced irrigation valves that were not operating
- ✓ Medians – removed large weeds, trash, repaired sprinklers and applied herbicide to all street medians
- ✓ Medians – pruned trees on 13th Ave and removed suckers from trees at various medians
- ✓ Proteus Employees – added six more Proteus employees for a total of ten



**AGENDA
STAFF REPORT**

MEETING DATE: 8/14/2017	AGENDA SECTION: D
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SUBJECT:

Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

FISCAL IMPACT:

ATTACHMENTS:

August 2017 Commission Report

CITY of HANFORD
Hanford Park & Recreation Department
Commission Report / Monday, August 14, 2017

Sports (Adults)

Adult Softball Summer League: 22 Teams

Church League Adult Softball League: 19 Teams

Aquatics & Skate Park

Saturday and Sunday only August 12th – September 3rd.

Recreation Swim: Saturday - Sunday / 1pm – 4pm & Family Swim: Saturday / 6:15pm – 8:30pm

Admission: \$1 Children (5 & under), \$2 Children (6 – 18), \$3 Adults (19 & over) & \$1 non swimmers

Skate Park 20th Year Anniversary: Saturday, April 7, 2018

Longfield Community Center & Community Garden

Open to the Public Monday – Friday / 1pm – 9pm & Saturday / 1pm – 5pm

Longfield Projects: New Front Doors (completed), New Roofing and New Swamp Coolers

Mark Lee Event at the Longfield Center: August 2017 (TBA)

Community Food Bank continues to take place every first Wednesday of the Month from 10am – 12pm.

Facilities Management

The Hanford Civic Auditorium reservations continue to grow as we are booked every weekend in 2017 and are taking reservations for 2018 and filling up quick.

Community Events/Promotions

- **Thursday Night Market Place information booth**
- **39th Annual Renaissance of Kings Faire**
 - Saturday, October 7, 2017 / 10am – 6pm
 - Sunday, October 8, 2017 / 10am – 5pm

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor



AGENDA STAFF REPORT

MEETING DATE: 8/14/2017	AGENDA SECTION:
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SUBJECT:

Coe Park Arbor Project

RECOMMENDATION:

That the Parks and Recreation Commission, by motion, make a recommendation for the location of a new arbor within Coe Park.

BACKGROUND:

The existing facility only has one arbor at this time and with the addition of the splash pad there is a demand for additional arbor space for patrons to gather, enjoy the water play feature and park. This project will provide an additional arbor structure to support a growing demand for facility space to accommodate family rentals and parks and recreation programs.

FISCAL IMPACT:

There is \$153,500.00 budgeted in the Capital Improvement Projects Budget for the construction of a new a arbor at Coe Park. Funding for this project will be allocated from the park impact fees reserve.

ATTACHMENTS:

DOC235

