



AGENDA

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

**COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, May 8, 2017**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **five minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

INTRODUCTION OF NEWLY APPOINTED COMMISSIONERS

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approval of Minutes March 13, 2017**
- B. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- C. Parks Division Staff Report March and April**
- D. Hanford Youth Services / Senior/ Adult Monthly Parks and Rec. Report April 2017**

GENERAL BUSINESS

YOUTH PRESENTATION ON TOBACCO USE IN PARKS

STAFF COMMUNICATION

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 5/8/2017	AGENDA SECTION: A
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SUBJECT:

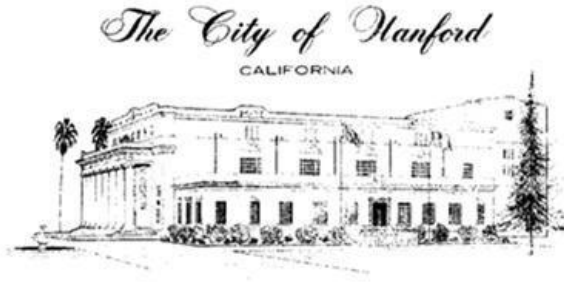
Approval of Minutes March 13, 2017

FISCAL IMPACT:

Insert Fiscal Impact Here or Erase Completely

ATTACHMENTS:

MARCH 13 2017 MINUTES



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, March 13, 2017

CALL TO ORDER

Commissioner Mickey Stoddard called the meeting to order at 5:30 p.m.

ROLL CALL

Attendee Name	Title	Status	Arrived
Catherine Willis		Absent	
Michael Stoddard		Present	5:30 PM
Jack Schwartz		Present	5:30 PM
Jeff Silvester		Absent	
Matthew Milnes		Present	5:30 PM

FLAG SALUTE

Commissioner Stoddard led the flag salute.

PUBLIC COMMENT

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Citizen Michael Quinn from Hanford commented on how he was disappointed about selling Hidden Valley Park. He discussed that the land has been there for a number of years and is part of the history of Hanford. He would be sad to see it go.

Citizen Rose Shapely from Hanford discussed her opinion about selling Hidden Valley Park. She also stated that she went over the cities budget book and recalls that the city is always in debt and why would the city acquire more debt.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to approve the Consent Calendar.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Schwartz
SECONDER:	Matthew Milnes
AYES:	Stoddard, Schwartz, Milnes
ABSENT:	Willis, Silvester

- A. Approve Minutes for November 14, 2016**
- B. Parks Division Staff Report February '17**
- C. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- D. Hanford Youth Services and Senior/Adult and Special Populations report attached**

GENERAL BUSINESS

A. Valley Oak Removal Request Update

Parks Superintendent Alvin Dias provided background information for the Commissioners for review. Mr. Dias says the tree is healthy and does not have any damage to the roots. The tree does not need to be removed.

Motion to disapprove the removal of the tree.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Stoddard
SECONDER:	Jack Schwartz
AYES:	Stoddard, Schwartz, Milnes
ABSENT:	Willis, Silvester

B. Hanford Youth Athletic Association - Football League

Parks and Recreation Director Craig Miller wanted recommendations from the commissioners on how Parks and Recreation could work with the football league on how to share the Hanford Youth Complex without conflict between the two teams.

Motion to support staff on the decision on sharing the Hanford Youth Complex.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Schwartz
SECONDER:	Matthew Milnes
AYES:	Stoddard, Schwartz, Milnes
ABSENT:	Willis, Silvester

C. Recommendation to City Council Regarding Second Public Comment

The commissioners discuss that they should take the second public comment to the City Council.

Motion to consider City Council to add a second Public Comment on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew Milnes
SECONDER:	Jack Schwartz
AYES:	Stoddard, Schwartz, Milnes
ABSENT:	Willis, Silvester

D. Proposed Adopt a Park - Tree Pruning

Parks Superintendent Alvin Dias discusses business Champi would like to adopt Hidden Valley Park and prune trees at no charge to the city. In return they would like to have a sign with their business logo in the park.

Commission Stoddard discussed his opinion on maybe use a plaque or other options so the city is still in regulations on signage.

Commissioner Milnes discusses guidelines should be made for signage so the park is still in regulations.

Motion to move forward on the signage and the policy for adopting Hidden Valley Park.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Schwartz
SECONDER:	Matthew Milnes
AYES:	Stoddard, Schwartz, Milnes
ABSENT:	Willis, Silvester

STAFF COMMUNICATION

A. Youth Black History Celebration Financial Report

Recreation Supervisor Armando da Silva discussed the Black History Celebration Financial Report. He explained that Commissioner Catherine Willis generated \$1500.00 worth of funds for the event. The total expenses for the celebration were \$309.00. The event also had no extra cost for staff since it was during the work week.

B. Arbor Day Update

Parks Superintendent Alvin Dias discussed the upcoming event for the Arbor Day celebration at the JFK Community Gardens on April 7th at 10:30 A.M. in Encore Park. They will be planting 8 trees with students.

COMMISSIONERS ITEMS OF INTEREST

Commissioner Stoddard commented on why Longfield Center, Pool Room, and the Computer Room were closed.

Parks and Recreation Director Craig Miller explained that they were closed due to vandalizing and gambling.

Commissioner Stoddard proposed to go to City Council again on Hidden Valley Park.

ADJOURNMENT

Commissioner Stoddard adjourned the meeting at 6:28 p.m.

Respectfully submitted,

Rebecca Blakemore
Administrative Technician

Attachment: MARCH 13 2017 MINUTES (1971 : Minutes March 13, 2017)



**AGENDA
STAFF REPORT**

MEETING DATE: 5/8/2017	AGENDA SECTION: B
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SUBJECT:

Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

FISCAL IMPACT:

ATTACHMENTS:

May 2017 Commission Report

CITY of HANFORD**Hanford Park & Recreation Department****Commission Report / Monday, May 8, 2017****Sports**

Spring COED & MEN's Adult Softball League & Spring Church Adult Softball League is coming to an end.

Aquatics & Skate Park

Top Guard Training conducted a Lifeguard Certification course for all new and returning guards for the 2017 season.

In-Service / Training will continue in the month of May for Plunge Staff.

Longfield Community Center & Community Garden

Community Food Bank continues to take place every first Wednesday of the Month from 10am – 12pm.

J.F.K. Junior High School Community Leadership Community Garden Project

Friday Night Fun – End of the Summer Year

- Friday, June 9, 2017 from 6:30pm – 8:30pm
- Pizza, Games, prizes and a good time

Facilities Management

The Hanford Civic Auditorium reservations continue to grow as we are booked every weekend in 2017 and are taking reservations for 2018 and filling up quick.

Community Events/Promotions

- **Thursday Night Market Place information booth.**
- **Movies in the Park**
 - Friday, June 9 at Civic Park: Secret Life of Pets
 - Friday, June 30 at Centennial Park: Angry Birds Movie
 - Friday, July 14 at Hidden Valley Park: Sing
 - Friday, July 28 at Lacey Park: Storks
- **Dive in Theatre**
 - Friday, June 23: Finding Dory
 - Friday, July 7: Trolls
 - Friday, July 21: The Wild Life
 - Friday, August 4: Moana
- **Concert in the Park**
 - Wednesday: June 28: Roadhouse
 - Wednesday, July 12: Banda La Churumbona
 - Wednesday, July 19: Open Mic Night
 - Wednesday, July 26: Bradon Pasion Trio

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor



AGENDA STAFF REPORT

MEETING DATE: 5/8/2017	AGENDA SECTION: C
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SUBJECT:

Parks Division Staff Report March and April

RECOMMENDATION:**BACKGROUND:****FISCAL IMPACT:****ATTACHMENTS:**

Park Division Staff Report March '17

Park Division Staff Report April '17

Park Division Staff Report March '17

- ✓ Mow Civic / Courthouse, Parks and Sports Fields weekly
- ✓ Median Island Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ YAC – applied herbicide, pruned trees, adjusted irrigation and replaced field lighting bulbs in preparation for the Cal Ripken baseball season
- ✓ Centennial/Hidden Valley Parks – replaced sand volleyball court nets
- ✓ Lacey Park – sprayed foul lines for McCarthy School softball
- ✓ Herbicide Application – applied herbicide to parkways and right of ways at various locations
- ✓ Sherwood Park – reinstalled concrete benches around new playground
- ✓ Downtown District – removed and replaced dead trees at various locations in the downtown
- ✓ Irrigation – started irrigation system checks, adjustments and repairs at all locations for upcoming summer months

Park Division Staff Report April '17

- ✓ Mow Civic / Courthouse, Parks and Sports Fields weekly
- ✓ Median Island Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ Airport – string trimmed, mowed weeds and applied herbicide around hangers and roadways
- ✓ The Plunge – reapplied gel-coat to slide for upcoming pool season
- ✓ The Plunge – fabricated new poles for lane flags and installed
- ✓ Downtown District – continued planting trees at various locations
- ✓ Downtown District – repaired storm drainage on 7th and Harris landscape bubbles
- ✓ 3rd Street – trimming and litter pickup from 10th Ave to 9th Ave
- ✓ Centennial Park – repainted arbors, benches and installed new barbeque grills at shelter C & D
- ✓ Encore Park – removed large dead tree and prepped holes for Arbor Day
- ✓ Encore Park – planted 8 new trees for the Arbor Day celebration



**AGENDA
STAFF REPORT**

MEETING DATE: 5/8/2017	AGENDA SECTION: D
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SUBJECT:

Hanford Youth Services / Senior/ Adult Monthly Parks and Rec. Report April 2017

FISCAL IMPACT:

ATTACHMENTS:

Monthly Parks and Rec report for April 2017

Monthly Parks and Recreation Report

Susie Chavez, Supervisor

Divisions -1719-Youth Services- 1720-Adult & Special Populations

May 4, 2017



Teen Center/Youth Activities (Division 1719)

1. This year's Mother /Son and Daddy Daughter Date Nights were very well attended. We sold 289 tickets for Mother/ Son and 366 tickets for Daddy/Daughter. The Boys theme was Star Wars and the girls was Disney Princess. We had many sizes of Belle from Beauty and the Beast. For entertainment we had story teller and puppeteer Randy McGee and a good DJ. We also had two staff dress up like Princess Lea and Queen Amadala. Everyone loved it. For the girls we had paid actors as Cinderella and Belle. Dads and their daughters were lined up to take photos with them.
2. During Spring Break we held a day camp for elementary students. We had 39 children enrolled. All of the campers had a good time and half of them were return campers from our summer sessions.
3. Toddler T-Ball Spring 2017 saw the biggest jump in program enrollment. We were prepared for 6 teams and 90 players. We ended up having to add a 2nd practice session after our waiting list grew to 58 people. Our final total was 149 players and 10 teams. With all of the unusual 2017 California weather we had one day rained out. After that, we figured out a way to dry the field and use the parking lot for practices. Games began at 8:00 a.m. the same day as Daddy Daughter Date Night. With the extra 4 teams it took us an additional hour to get all of the players on and off of the field for play. On opening day we announce all of the players, and play the national anthem before we start the game. Depending on the players focus we play one inning two max. After each game the players line up to shake hands with the opposing team and head to the snack bar for free snow cone treats. Our T-ball players and parents will be walking in the Homecoming parade on Saturday, May 20 along with our Cheer class and Karate group.
4. The March 17 Zumbathon fundraiser was well attended (even though it was competing with St. Patricks Day festivities). After paying for the DJ costs we were able to clear over \$800 for our summer scholarships.

Senior Center, Adult & Special Populations (Division 1720):

1. The Kings County Commission on Aging is co-sponsoring a new Senior Health Fair at the Civic scheduled for Wednesday, May 10 from 9:00 a.m. to 1:00 p.m.

We will be offering a free pancake breakfast cooked by the Lemoore Lions Club, the new country rock band Rollin' West will entertain, we will have free flu shots, demonstrations by our Senior Aerobics class and our knitters and weavers group plus much, much more.

2. We began our 2nd season of Senior Water Aerobics at the Plunge with 9 people enrolled. The majority of participants are returning seniors. We will also have adult lap swim for anyone who would like to swim during this time period.
3. Saturday, May 20 is the annual Kings County Homecoming event here in Hanford. I have been working closely with the Chamber of Commerce to involve more citizens in this fun, annual event. Our Senior Inc. group will be offering a special Saturday afternoon Bingo from 12 noon to 4 p.m. and they are getting positive feed-back from their regular customers. The American Legion group will give tours of the building for anyone who would like to look around. During the week of Homecoming we will participate by hosting our very first senior dance on Wednesday, May 17th. The Rollin' West band will play and we are calling it a Barn Dance. Doors open at 6:30 p.m. and dancing will be from 7:00 p.m. to 9:00 p.m. in the upstairs hall.

