

AGENDA

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

**COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, March 13, 2017**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **five minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. Approve Minutes for November 14, 2016**
- B. Parks Division Staff Report February '17**
- C. Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events**
- D. Hanford Youth Services and Senior/Adult and Special Populations report attached**

GENERAL BUSINESS

- A. Valley Oak Removal Request Update**

- B. Hanford Youth Athletic Association - Football League**
- C. Recommendation to City Council Regarding Second Public Comment**
- D. Proposed Adopt a Park - Tree Pruning**

STAFF COMMUNICATION

- A. Youth Black History Celebration Financial Report**
- B. Arbor Day Update**

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Dooty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Dooty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: A
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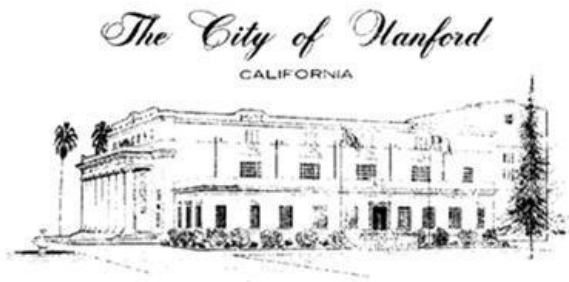
SUBJECT:

Approve Minutes for November 14, 2016

FISCAL IMPACT:

ATTACHMENTS:

2016-11-MINUTES-NOV



MINUTES
PARKS AND RECREATION COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, November 14, 2016

CALL TO ORDER

Commissioner Willis called the meeting to order at 5:30pm.

ROLL CALL

Present- Leah Forte, Jack Schwartz, Mickey Stoddard, Catherine Willis

Absent- Robert Shoop

FLAG SALUTE

Commissioner Willis lead the flag salute

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **five minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

There were no comments given.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to approve consent calendar. Consent calendar by Commissioner Stoddard and seconded by Commissioner Schwartz. Unanimously approved.

- A. Approval of Minutes of Parks and Recreation Meeting of September 12, 2016**
- B. Adult Sports, Aquatic/Skate Park, Longfield, Facility Manage. & Special Events/Promo**
- C. Parks Staff Report September and October**
- D. Approval of Teen Center, Youth Services, Senior Center and Adult and Special Populations**

GENERAL BUSINESS

1. Financial Reports - October / November 2016

Parks and Recreation Director Craig Miller provided expenses on October and November events. He responded to questions and comments by the board. Informational items only.

STAFF COMMUNICATION

Recreation Supervisor Susie Chavez and Recreation Leader Michelle Bobo-Hinton gave a brief description on previous month events and also what is to come on upcoming events.

COMMISSIONERS ITEMS OF INTEREST

Commissioner Forte showed her concept for a downtown Recreation facility and plaza.

Commissioner Stoddard showed interest of bringing new activities to Longfield Center.

ADJOURNMENT

At 6:33 p.m., Commissioner Willis adjourned the Hanford Parks and Recreation Commission meeting.

Respectfully Submitted,

Rebecca Blakemore
Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: B
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SUBJECT:

Parks Division Staff Report February '17

RECOMMENDATION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Park Division Staff Report February '17

Park Division Staff Report February '17

- ✓ Mow Civic / Courthouse Parks and Sports Fields weekly
- ✓ Median Island Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ Median Islands – replace missing or dead shrubs
- ✓ Median Islands – replenish bark on 10th and 11th with wood grindings from park pruned trees
- ✓ Corporation Yard – applied herbicide to the perimeter fence line and overflow parking area
- ✓ YAC – removed football goal posts for the duration of baseball season
- ✓ Centennial Park – saw cut concrete, removed concrete, repaired water service/drain and installed new ADA compliant drinking fountain
- ✓ Hanford BMX Track – installed new asphalt roadways and bleacher area
- ✓ Lacey Park – painted lines on the basketball and backstops with students from Hanford West High School
- ✓ Herbicide Application – applied herbicide to parkways and right of ways at various locations
- ✓ Storm Call Back – responded to several down trees at various locations due to the winter storms
- ✓ LAD Districts – re-landscaped Country Crossing with new irrigation, shrubs and bark

- ✓ **LAD Districts – completed the installation of the new irrigation controller cards at various districts to increase inspection efficiency**



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: C
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SUBJECT:

Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events

FISCAL IMPACT:

ATTACHMENTS:

March 2017 Commission Report
Spring Kids Fest 2017

CITY of HANFORD
Hanford Park & Recreation Department
Commission Report / Monday, March 13, 2017

Sports

Spring COED & MEN's Adult Softball League & Spring Church Adult Softball League

- Ø League play begins: Week of March 13th. Monday – Thursday League

Aquatics & Skate Park

Lifeguards & Swim Instructors interviews took place on Tuesday, March 7th and Wednesday, March 8th

- Ø Swim Test took place on Friday, March 10th
- Ø Hired and ready to work by April 1st

Longfield Community Center & Community Garden

2nd Annual Youth Celebration, Honoring Black History Month

- Ø Took place on Saturday, February 18th at 1:00 p.m. – 3:00 p.m. Free-of-Charge
- Ø Over 40 kids took party in the days celebration

J.F.K. Junior High School Community Leadership Community Garden Project

- Ø Tuesday, April 6th, May 18th from 2:00 p.m. – 4:00 p.m.
- Ø 2 Plots with a variety of vegetables.
- Ø 2 new fruit trees (Orange and Lemons) and 2 grape vines were planted
- Ø Help with weed control and senior gardeners plots

Friday Night Fun - St. Patty's Theme

- Ø Friday, 17, 2017 from 6:30pm – 8:30pm
- Ø Pizza, Games, prizes and a good time

Facilities Management

The Hanford Civic Auditorium reservations continue to grow as we are booked every weekend in 2017 and are taking reservations for 2018 and filling up quick.

Community Events/Promotions

- Ø March 18th – **Spring Kids Fest** / 12:00 p.m. – 3:30 p.m. / Hidden Valley Park / please see attached flyer
- Ø Spring & Summer 2017 Magazine

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor

Attachment: March 2017 Commission Report (1872 : Sports, Longfield Center, Aquatics/Skate Park, Facilities, Community Promo/Events)

3rd Annual
Spring

THE SENTINEL

KIDS FEST

MARCH 18
12:00PM - 3:30PM

**HIDDEN
VALLEY PARK**

the most wonderful time of the year

GAMES! RIDES!
SPECIAL
PERFORMANCES!

ADMISSION
WRISTBANDS
\$4 PRESALE
\$5 DAY OF



Attractions are geared towards ages 2 - 12.

TONS OF FUN!

- Bounce Houses
- Pony Rides
- Trackless Train Rides
- Rock Wall
- Reptile Show
- Food & Info Booths
- Local Performances
- Photo w/ Characters



City of Hanford
Chamber of Commerce

Manuel F. DeSantos, DDS



Purchase at the Park & Recreation Office / 321 N. Douty Street / More info: 559-585-2525 / www.cityofhanford.org

Packet Pg. 11



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: D
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SUBJECT:

Hanford Youth Services and Senior/Adult and Special Populations report attached

FISCAL IMPACT:

ATTACHMENTS:

Monthly Parks and Rec report for March 2017 final

Monthly Parks and Recreation Report
Susie Chavez, Supervisor
Divisions -1719-Youth Services-
1720-Adult & Special Populations
March 6, 2017



Teen Center/Youth Activities (Division 1719)

1. The new Marshall Arts program began on Monday, March 6th. 13 students are currently enrolled in this session. This class is off to a good start.
2. March 6th-- 85 first grade students from Kings River Hardwick elementary school were very excited to visit the Hanford Teen Center. Scheduled for this first week are 100 kindergarten students from KRH, 100 -3, 4 and 5th from Frontier elementary school, 80 KRH 2nd grade and 80 KRH -3rd grade for a grand total of 455 students.
3. Ticket sales for Mother and Son and Daddy Daughter Date night are brisk again this year. To date we have sold 104 for Daddy Daughter and 116 for Mother and Son and we have 6 weeks to go before the event.
4. Toddler T-ball begins on Saturday, March 25, 2017. To date there are 92 players registered for the spring season. Registration closed at 90 players. And we currently have a waiting list of 14 players. If we can get enough players for two more teams we will add a second session so that all of the children can participate. Using just the one diamond at Harris Ball field and Having limited amount of Recreation staff to coach the teams makes it impossible to have 8 teams on the field at the same time.
5. Tickets are on sale for our March 17 Zumbathon fundraiser. For the past several years we have held a Zumbathon fitness night to raise money for our scholarship fund.

Senior Center, Adult & Special Populations (Division 1720):

1. Challenger Basketball began on Tuesday, February 21st. There are 20 players of various abilities registered. This season we have 5 of the very young mini players participating. Three boys and two girls. Two of the boys are autistic, one that is in the beginnings of learning to follow instruction and socialize. The Garcia Photography Studio from Lemoore is once again sponsoring the players T-shirts and are making available professional photos of the players for the parents to purchase. Games begin on March 9th and end on March 21st. Thursday March 23rd at 6 p.m. will be the team party at the Teen Center. We would love to invite

you to come to the March 21st final game night and see how much the players have learned and how much fun they have participating in this program.

- 2. The Kings County Commission on Aging is co-sponsoring a new Senior Health Fair at the Civic scheduled for Wednesday, May 10 from 9:00 a.m. to 1:00 p.m.**
- 3. We are currently advertising our second season of Senior Water Aerobics class begins in May. This year we are also adding adult lap swim in the deep end of the pool while the water aerobics class is in session in the shallow end of the pool.**





AGENDA STAFF REPORT

MEETING DATE: 3/13/2017	AGENDA SECTION: A
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SUBJECT:

Valley Oak Removal Request Update

RECOMMENDATION:

That Commission, review the Arborist assessment and give staff a recommendation of approval or disapproval on the removal request submitted.

BACKGROUND:

Street Tree Permit 28/16 was submitted for 1000 W Audubon RD, by the property owner requesting the removal of the Valley Oak tree in the residences backyard. Ordinance 12.12 Street Trees and Shrubs, subsection 12.12.310 requires the preservation of Heritage Trees. During our February 13, 2017 Parks and Recreation meeting, the recommendation was to have an arborist perform an assessment of the tree. Attached for commission review is the assessment of the Valley Oak which shows the tree to be in good health and does not pose an immediate danger.

FISCAL IMPACT:

Funding for the Arborist assessment of the Valley Oak Tree, which was a cost of \$500.00, will be allocated from the Parks 7550 Contractual Services account.

ATTACHMENTS:

Report-CityofHanford-03-02-17
pruningstandards



JACK BENIGNO TREE SERVICE, INC.

3347 S. Akers Rd.
Visalia, CA 93277
733-3974 • Fax 635-7278



To: **City of Hanford**

Attn: **Alvin Dias**

State Contractors License
No. 918833
Federal ID #38-3818573

Job Location: **1000 Audubon Rd, Hanford**

Phone: **559-816-3468 / Kenny**

E-mail: adias@cityofhanfordca.com

Fax:

Date: **03/02/17**

Report

Re: **1 Valley Oak Tree**

ISA Certification #WE6694A

On Friday the 24th I came out and gave an inspection on 1 Valley Oak Tree located at 1000 Audubon Rd, Hanford, CA. This tree is approx 36" in diameter in breast height and 75ft tall. This tree has a slight lean to the SW. When inspecting the tree the buttress roots are in good condition. I did not see any signs of decay. These are the roots that hold the tree stable.

On Further inspection; looking at the trunk of the tree, there were no signs of decay or rotten spots like you see on may Oak Trees.

Looking up towards the crown of the tree, you can see were several branches have been cut off on previous years and they have callose over and healed well. Callosing is the tree way of healing just like humans scab over their wounds.

This is a good sign that shows that the feeder roots are in good working condition. If you look on the on the S/Side of the tree, at approx 30ft and approx 35ft you can see were two separate branches broke off several years ago. These two places need to be cut clean so the tree can heal properly and the tree does not get decay or insects in this area.

Someone has recently trimmed on the tree to thin out. In my professional opinion it was thinned a little bit heavy because the ISA, which stands for International Society of Arborists say that you should not prune more than 25% from any tree at one time.

I know because of the property owner's concern, the tree was trimmed a little heavier to satisfy the homeowner. Over all inspection, this tree seems to be in good shape. You see no decay up in the large scaffolding branches up in the tree like you do in most oak trees. Also, there were no signs of ants in this tree and that is also a good sign that there is no rot or decay.

If you have any questions, please do not hesitate to give me a call direct at 559-280-6498

Thank you – Jack Benigno

INSURED PL & PD & Workers Compensation

TO BE PAID IN FULL UPON COMPLETION OF JOB, unless other arrangements have been approved by owner. 1 ½% per month (18% annual rate) will be charged on accounts over 30 days.

NOT RESPONSIBLE for gas, water, electric, telephone or sprinkler lines, etc. upon stump removal

Signed:

Signed:

Contents

Foreword

1 ANSI A300 Standards – Scope, purpose, and application

2 Part 1 – Pruning Standards

3 Normative References

4 Definitions

5 Pruning Practices_

Figures

5.3.2 A pruning cut that removes a branch

5.3.3 A pruning cut that reduces the length of a branch or stem

5.3.7 A final cut that removes a branch with a narrow angle of attachment_

Annex

A. Reference publications

Forward

(This foreword is not part of American National Standard A300 Part 1-2001.)

An industry-consensus standard must have the input of the industry that it is intended to affect. The Accredited Standards Committee A300 was approved June 28, 1991. The committee includes representatives from the residential and commercial tree care industry, the utility, municipal, and federal sectors, the landscape and nursery industries, and other interested organizations. Representatives from varied geographic areas with broad knowledge and technical expertise contributed.

The A300 standard can be best placed in proper context if one reads its Scope, Purpose, and Application. This document presents performance standards for the care and maintenance of trees, shrubs, and other woody plants. It is intended as a guide in the drafting of maintenance specifications for federal, state, municipal, and private authorities including property owners, property managers, and utilities.

The A300 standard stipulates that specifications for tree work should be written and administered by a professional possessing the technical competence to provide for, or supervise, the management of woody landscape plants. Users of this standard must first interpret its wording, then apply their knowledge of growth habits of certain plant species in a given environment. In this manner, the user ultimately develops their own specifications for plant maintenance.

ANSI A300 Part 1 – Pruning, should be used in conjunction with the rest of the A300 standard when writing specifications for tree care operations.

Suggestions for improvement of this standard should be forwarded to: NAA300 Secretary, c/o National Arborist Association, 3 Perimeter Rd. - Unit 1, Manchester, NH 03103, USA or Email: naa@natlarb.com.

This standard was processed and approved for submittal to ANSI by Accredited Standards Committee on Tree, Shrub, and Other Woody Plant Maintenance Operations – Standard Practices, A300. Committee approval of the standard does not necessarily imply that all committee members voted for its approval. At the time it approved this standard, the A300 committee had the following members:

Tim Johnson, Chair (Artistic Arborist, Inc.)

Bob Rouse, Secretary (National Arborist Association, Inc.)

Organizations Represented	Name of Representative
American Forests	Staff (Observer)
American Nursery and Landscape Association	Craig J. Regelbrugge
American Society of Consulting Arborists	Andrew Graham
	Donald Blair (Adviser)
	Beth Palys (Adviser)
American Society of Landscape Architects	Ron Leighton
Asplundh Tree Expert Company	Geoff Kempter
Associated Landscape Contractors of America	Preston Leyshon
	Jeff Bourne (Alt.)
The Davey Tree Expert Company	Joseph Tommasi
	Dick Jones (Alt.)
	Richard Rathjens (Adviser)
The F.A. Bartlett Tree Expert Company	Peter Becker
	Dr. Thomas Smiley (Alt.)
International Society of Arboriculture	Ed Brennan
	Sharon Lilly (Alt.)
National Arborist Association	Ronald Rubin
Tom Mugridge (Alt.) National Park Service	Robert DeFeo
Professional Grounds Management Society	Kevin O'Donnell
Society of Municipal Arborists	Andrew Hillman
U.S. Forest Service	Ed
Macie_	Mike Galvin (Alt.)
	Philip D. Rodbell (Alt.)
Utility Arborist Association	Jeffery Smith
	Matt Simons (Alt.)

American National Standard for Tree Care Operations –

Tree, Shrub, and Other Woody Plant Maintenance – Standard Practices

(Pruning)

1 ANSI A300 standards

1.1 Scope

ANSI A300 standards present performance standards for the care and maintenance of trees, shrubs, and other woody plants.

1.2 Purpose

ANSI A300 standards are intended as guides for federal, state, municipal and private authorities including property owners, property managers, and utilities in the drafting of their maintenance specifications.

1.3 Application

ANSI A300 standards shall apply to any person or entity engaged in the business, trade, or performance of repairing, maintaining, or preserving trees, shrubs, or other woody plants.

1.4 Implementation

Specifications for tree maintenance should be written and administered by an arborist.

2 Part 1 – Pruning standards

2.1 Purpose

The purpose of this document is to provide standards for developing specifications for tree pruning.

2.2 Reasons for pruning

The reasons for tree pruning may include, but are not limited to, reducing risk, maintaining or improving tree health and structure, improving aesthetics, or satisfying a specific need. Pruning practices for agricultural, horticultural production, or silvicultural purposes are exempt from this standard.

2.3 Safety

2.3.1 Tree maintenance shall be performed only by arborists or arborist trainees who, through related training or on-the-job experience, or both, are familiar with the practices and hazards of arboriculture and the equipment used in such operations.

2.3.2 This standard shall not take precedence over arboricultural safe work

practices.

2.3.3 Operations shall comply with applicable Occupational Safety and Health Administration (OSHA) standards, ANSI Z133.1, as well as state and local regulations.

3 Normative references

The following standards contain provisions, which, through reference in the text, constitute provisions of this American National Standard. All standards are subject to revision, and parties to agreements based on this American National Standard shall apply the most recent edition of the standards indicated below.

- ANSI Z60.1, Nursery stock
- ANSI Z133.1, Tree care operations - Pruning, trimming, repairing, maintaining, and removing trees, and cutting brush - Safety requirements
- 29 CFR 1910, General industry 1)
- 29 CFR 1910.268, Telecommunications 1)
- 29 CFR 1910.269, Electric power generation, transmission, and distribution 1)
- 29 CFR 1910.331 - 335, Electrical safety-related work practices 1)

4 Definitions

4.1 anvil-type pruning tool: A pruning tool that has a sharp straight blade that cuts against a flat metal cutting surface, in contrast to a hook-and-blade type pruning tool (4.21).

4.2 apical dominance: Inhibition of growth of lateral buds by the terminal bud.

4.3 arboriculture: The art, science, technology, and business of commercial, public, and utility tree care.

4.4 arborist: An individual engaged in the profession of arboriculture who, through experience, education, and related training, possesses the competence to provide for or supervise the management of trees and other woody plants.

4.5 arborist trainee: An individual undergoing on-the-job training to obtain the experience and the competence required to provide for or supervise the management of trees and other woody plants. Such trainees shall be under the direct supervision of an arborist.

4.6 branch bark ridge: The raised area of bark in the branch crotch that marks where the branch and parent meet.

- 4.7 **branch collar:** The swollen area at the base of a branch.
- 4.8 **callus:** Undifferentiated tissue formed by the cambium around a wound.
- 4.9 **cambium:** The dividing layer of cells that forms sapwood (xylem) to the inside and inner bark (phloem) to the outside.
- 4.10 **cleaning:** Selective pruning to remove one or more of the following parts: dead, diseased, and/ or broken branches (5.6.1).
- 4.11 **climbing spurs:** Sharp, pointed devices affixed to a climber's boot used to assist in climbing trees. (syn.: gaffs, hooks, spurs, spikes, climbers)
- 4.12 **closure:** The process of woundwood covering a cut or other tree injury.
- 4.13 **crown:** The leaves and branches of a tree measured from the lowest branch on the trunk to the top of the tree.
- 4.14 **decay:** The degradation of woody tissue caused by microorganisms.
- 4.15 **espalier:** The combination of pruning, supporting, and training branches to orient a plant in one plane (5.7.2).
- 4.16 **establishment:** The point after planting when a tree's root system has grown sufficiently into the surrounding soil to support shoot growth and anchor the tree.
- 4.17 **facility:** A structure or equipment used to deliver or provide protection for the delivery of an essential service, such as electricity or communications.
- 4.18 **final cut:** A cut that completes the removal or reduction of a branch or stub.
- 4.19 **frond:** A leaf of a palm.
- 4.20 **heading:** 1. Cutting a currently growing, or a 1-year-old shoot, back to a bud. 2. Cutting an older branch or stem back to a stub in order to meet a defined structural objective. 3. Cutting an older branch or stem back to a lateral branch not large enough to assume apical dominance in order to meet a defined structural objective. Heading may or may not be an acceptable pruning practice, depending on the application.
- 4.21 **hook-and-blade-type pruning tool:** A pruning tool that has a sharp curved blade that overlaps a supporting hook; in contrast to an anvil-type pruning tool (4.1). (syn.: by-pass pruner)
- 4.22 **interfering branches:** Crossing, rubbing, or upright branches that have the

potential to damage tree structure and/or health.

4.23 **internodal cut:** A cut located between lateral branches or buds.

4.24 **lateral branch:** A shoot or stem growing from a parent branch or stem.

4.25 **leader:** A dominant or co-dominant, upright stem.

4.26 **limb:** A large, prominent branch.

4.27 **lion's tailing:** The removal of an excessive number of inner, lateral branches from parent branches. Lion's tailing is not an acceptable pruning practice (5.5.7).

4.28 **mechanical pruning:** A utility pruning technique where large-scale power equipment is used to cut back branches (5.9.2.2).

4.29 **parent branch or stem:** A tree trunk, limb, or prominent branch from which shoots or stems grow.

4.30 **peeling:** For palms: The removal of only the dead frond bases at the point they make contact with the trunk without damaging living trunk tissue. (syn.: shaving)

4.31 **petiole:** A stalk of a leaf or frond.

4.32 **phloem:** Inner bark conducting tissues that transport organic substances, primarily carbohydrates, from leaves and stems to other parts of the plant.

4.33 **pollarding:** The maintenance of a tree by making internodal cuts to reduce the size of a young tree, followed by the annual removal of shoot growth at its point of origin (5.7.3).

4.34 **pruning:** The selective removal of plant parts to meet specific goals and objectives.

4.35 **qualified line-clearance arborist:** An individual who, through related training and on-the-job experience, is familiar with the equipment and hazards in line clearance and has demonstrated the ability to perform the special techniques involved. This individual may or may not be currently employed by a line-clearance contractor.

4.36 **qualified line-clearance arborist trainee:**

An individual undergoing line-clearance training and who, in the course of such training, is familiar with the hazards and equipment involved in line clearance and has demonstrated ability in the performance of the special techniques involved.

This individual shall be under the direct supervision of a qualified line-clearance arborist.

4.37 **raising**: Selective pruning to provide vertical clearance (5.6.3).

4.38 **reduction**: Selective pruning to decrease height and/or spread (5.6.4).

4.39 **remote/rural areas**: Locations associated with very little human activity, land improvement, or development.

4.40 **restoration**: Selective pruning to improve the structure, form, and appearance of trees that have been severely headed, vandalized, or damaged (5.7.4).

4.41 **shall**: As used in this standard, denotes a mandatory requirement.

4.42 **should**: As used in this standard, denotes an advisory recommendation.

4.43 **stub**: An undesirable short length of a branch remaining after a break or incorrect pruning cut is made.

4.44 **thinning**: Selective pruning to reduce density of live branches (5.6.2).

4.45 **throwline**: A small, lightweight line with a weighted end used to position a climber's rope in a tree.

4.46 **topping**: The reduction of a tree's size using heading cuts that shorten limbs or branches back to a predetermined crown limit. Topping is not an acceptable pruning practice (5.5.7).

4.47 **tracing**: The removal of loose, damaged tissue from in and around the wound.

4.48 **urban/residential areas**: Locations, such as populated areas including public and private property, that are normally associated with human activity.

4.49 **utility**: An entity that delivers a public service, such as electricity or communications.

4.50 **utility space**: The physical area occupied by a utility's facilities and the additional space required to ensure its operation.

4.51 **vista pruning**: Selective pruning to allow a specific view (5.7.5).

4.52 **watersprouts**: New stems originating from epicormic buds. (syn.: epicormic shoots)

4.53 **wound**: An opening that is created when the bark of a live branch or stem is penetrated, cut, or removed.

4.54 **woundwood**: Partially differentiated tissue responsible for closing wounds. Woundwood develops from callus associated with wounds.

4.55 **xylem**: Wood tissue. Active xylem is sapwood; inactive xylem is heartwood.

4.56 **young tree**: A tree young in age or a newly transplanted tree.

5 Pruning practices

5.1 Tree inspection

5.1.1 An arborist or arborist trainee shall visually inspect each tree before beginning work.

5.1.2 If a condition is observed requiring attention beyond the original scope of the work, the condition should be reported to an immediate supervisor, the owner, or the person responsible for authorizing the work.

5.2 Tools and equipment

5.2.1 Equipment and work practices that damage living tissue and bark beyond the scope of the work should be avoided.

5.2.2 Climbing spurs shall not be used when climbing and pruning trees.

Exceptions:

- when limbs are more than throwline distance apart and there is no other means of climbing the tree;
- when the bark is thick enough to prevent damage to the cambium;
- in remote or rural utility rights-of-way.

5.3 Pruning cuts

5.3.1 Pruning tools used in making pruning cuts shall be sharp.

5.3.2 A pruning cut that removes a branch at its point of origin shall be made close to the trunk or parent limb, without cutting into the branch bark ridge or collar, or leaving a stub (see Figure 5.3.2).

5.3.3 A pruning cut that reduces the length of a branch or parent stem should bisect the angle between its branch bark ridge and an imaginary line perpendicular to the branch or stem (see Figure 5.3.3).

5.3.4 The final cut shall result in a flat surface with adjacent bark firmly attached.

5.3.5 When removing a dead branch, the final cut shall be made just outside the collar of living tissue.

5.3.6 Tree branches shall be removed in such a manner so as not to cause damage to other parts of the tree or to other plants or property. Branches too large to support with one hand shall be precut to avoid splitting of the wood or tearing of the bark (see Figure 5.3.2). Where necessary, ropes or other equipment shall be used to lower large branches or portions of branches to the ground.

5.3.7 A final cut that removes a branch with a narrow angle of attachment should be made from the outside of the branch to prevent damage to the parent limb (see Figure 5.3.7).

5.3.8 Severed limbs shall be removed from the crown upon completion of the pruning, at times when the tree would be left unattended, or at the end of the workday.

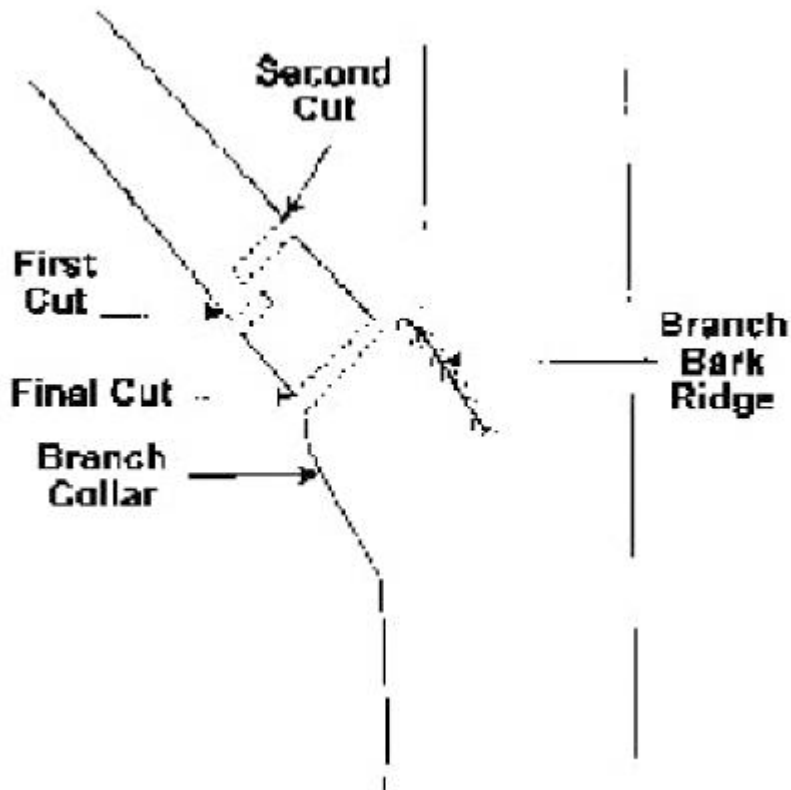


Figure 5.3.2. – A pruning cut that removes a branch at its point of origin shall be made close to the trunk or parent limb, without cutting into the branch bark ridge or collar, or leaving a stub. Branches too large to support with one hand shall be precut to avoid splitting of the wood or tearing of the bark.

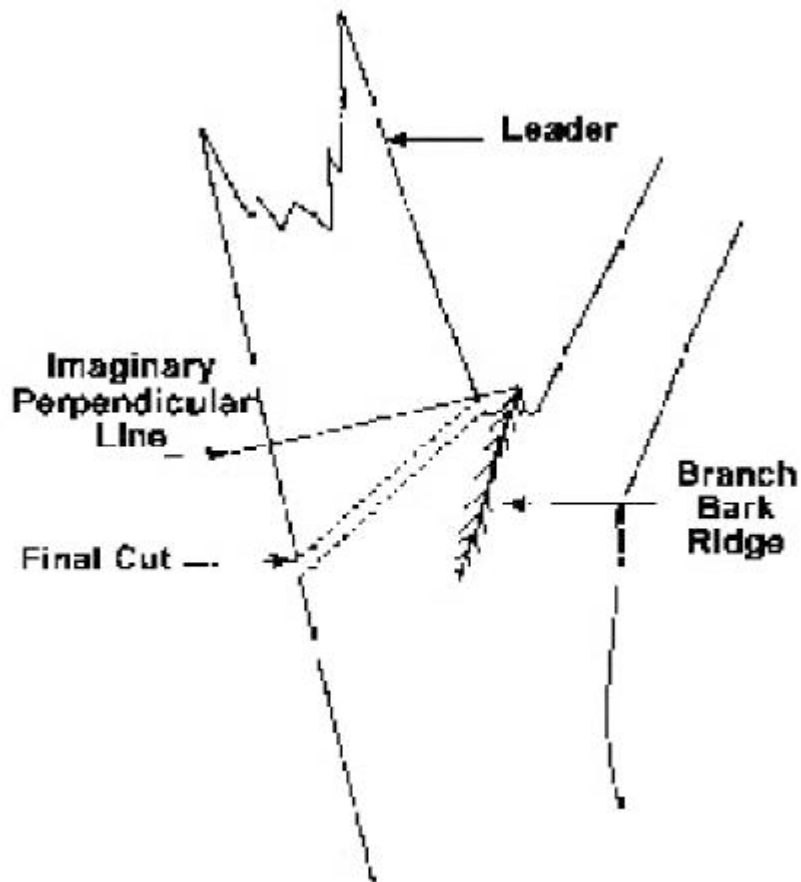


Figure 5.3.3. – A pruning cut that reduces the length of a branch or parent stem should bisect the angle between its branch bark ridge and an imaginary line perpendicular to the branch or stem .

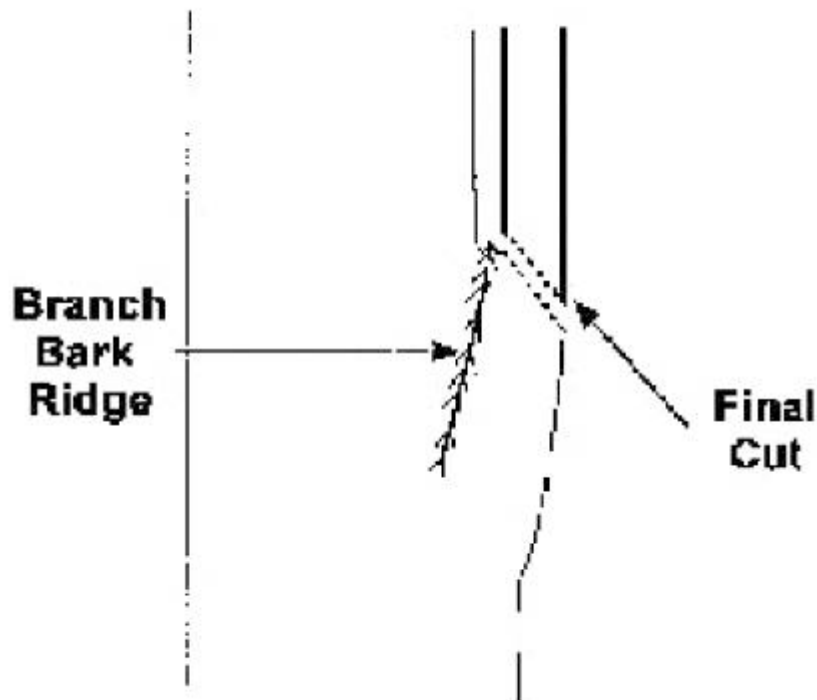


Figure 5.3.7. – A final cut that removes a branch with a narrow angle of attachment should be made from the outside of the branch to prevent damage to the parent limb.

5.4 Wound treatment

5.4.1 Wound treatments should not be used to cover wounds or pruning cuts, except when recommended for disease, insect, mistletoe, or sprout control, or for cosmetic reasons.

5.4.2 Wound treatments that are damaging to tree tissues shall not be used.

5.4.3 When tracing wounds, only loose, damaged tissue should be removed.

5.5 Pruning objectives

5.5.1 Pruning objectives shall be established prior to beginning any pruning operation.

To obtain the defined objective, the growth cycles and structure of individual

species and the type of pruning to be performed should be considered.

5.5.3 Not more than 25 percent of the foliage should be removed within an annual growing season. The percentage and distribution of foliage to be removed shall be adjusted according to the plant's species, age, health, and site.

5.5.4 Not more than 25 percent of the foliage of a branch or limb should be removed when it is cut back to a lateral. That lateral should be large enough to assume apical dominance.

5.5.5 Pruning cuts should be made in accordance with 5.3 Pruning cuts.

5.5.6 Heading should be considered an acceptable practice for shrub or specialty pruning when needed to reach a defined objective.

5.5.7 Topping and lion's tailing shall be considered unacceptable pruning practices for trees.

5.6 Pruning types

Specifications for pruning should consist of, but are not limited to, one or more of the following types:

5.6.1 Clean: Cleaning shall consist of selective pruning to remove one or more of the following parts: dead, diseased, and/or broken branches.

5.6.1.1 Location of parts to be removed shall be specified.

5.6.1.2 Size range of parts to be removed shall be specified.

5.6.2 Thin: Thinning shall consist of selective pruning to reduce density of live branches.

5.6.2.1 Thinning should result in an even distribution of branches on individual limbs and throughout the crown.

5.6.2.2 Not more than 25 percent of the crown should be removed within an annual growing season.

5.6.2.3 Location of parts to be removed shall be specified.

5.6.2.4 Percentage of foliage and size range of parts to be removed shall be specified.

5.6.3 Raise: Raising shall consist of selective pruning to provide vertical clearance.

5.6.3.1 Vertical clearance should be specified.

5.6.3.2 Location and size range of parts to be removed should be specified.

5.6.4 Reduce: Reduction shall consist of selective pruning to decrease height and/or spread.

5.6.4.1 Consideration shall be given to the ability of a species to tolerate this type of pruning.

5.6.4.2 Location of parts to be removed and clearance should be specified.

5.6.4.3 Size range of parts should be specified.

5.7 Specialty pruning

Consideration shall be given to the ability of a species to tolerate specialty pruning, using one or more pruning types (5.6).

5.7.1 Young trees

5.7.1.1 The reasons for young tree pruning may include, but are not limited to, reducing risk, maintaining or improving tree health and structure, improving aesthetics, or satisfying a specific need.

5.7.1.2 Young trees that will not tolerate repetitive pruning and have the potential to outgrow their space should be considered for relocation or removal.

5.7.1.3 At planting

5.7.1.3.1 Pruning should be limited to cleaning (5.6.1).

5.7.1.3.2 Branches should be retained on the lower trunk.

5.7.1.4 Once established

5.7.1.4.1 Cleaning should be performed (5.6.1).

5.7.1.4.2 Rubbing and poorly attached branches should be removed.

5.7.1.4.3 A central leader or leader(s) as appropriate should be developed.

5.7.1.4.4 A strong, properly spaced scaffold branch structure should be selected and maintained.

5.7.1.4.5 Interfering branches should be reduced or removed.

5.7.2 Espalier

5.7.2.1 Branches that extend outside the desired plane of growth shall be pruned or tied back.

5.7.2.2 Ties should be replaced as needed to prevent girdling the branches at the attachment site.

5.7.3 Pollarding

5.7.3.1 Consideration shall be given to the ability of the individual tree to respond to pollarding.

5.7.3.2 Management plans shall be made prior to the start of the pollarding process for routine removal of watersprouts.

5.7.3.3 Internodal cuts shall be made at specific locations to start the pollarding process. After the initial cuts are made, no additional internodal cut shall be made.

5.7.3.4 Watersprouts growing from the cut ends of branches (knuckles) should be removed annually during the dormant season.

5.7.4 Restoration

5.7.4.1 Restoration shall consist of selective pruning to improve the structure,

form, and appearance of trees that have been severely headed, vandalized, or damaged.

5.7.4.2 Location in tree, size range of parts, and percentage of watersprouts to be removed should be specified.

5.7.5 Vista pruning

5.7.5.1 Vista pruning shall consist of selective pruning to allow a specific view.

5.7.5.2 Size range of parts, location in tree, and percentage of foliage to be removed should be specified.

5.8 Palm pruning

5.8.1 Palm pruning should be performed when fronds, fruit, or loose petioles may create a dangerous condition.

5.8.2 Live healthy fronds, initiating at an angle of 45 degrees or greater from horizontal, with frond tips at or below horizontal, should not be removed.

5.8.3 Fronds removed should be severed close to the petiole base without damaging living trunk tissue.

5.8.4 Palm peeling (shaving) should consist of the removal of only the dead frond bases at the point they make contact with the trunk without damaging living trunk tissue.

5.9 Utility pruning

5.9.1 General

5.9.1.1 The purpose of utility pruning is to prevent the loss of service, comply with mandated clearance laws, prevent damage to equipment, avoid access impairment, and uphold the intended usage of the facility/utility space.

5.9.1.2 Only a qualified line clearance arborist or line clearance arborist trainee shall be assigned to line clearance work in accordance with ANSI Z133.1, 29 CFR 1910.331 – 335, 29 CFR 1910.268 or 29 CFR 1910.269.

5.9.1.3 Utility pruning operations are exempt from requirements in 5.1 Tree Inspection:

5.1.1 An arborist or arborist trainee shall visually inspect each tree before beginning work.

5.1.2 If a condition is observed requiring attention beyond the original scope of the work, the condition should be reported to an immediate supervisor, the owner, or the person responsible for authorizing the work.

5.9.1.4 Safety inspections of the work area are required as outlined in ANSI Z133.1 4.1.3, job briefing.

5.9.2 Utility crown reduction pruning

5.9.2.1 Urban/residential environment

5.9.2.1.1 Pruning cuts should be made in accordance with 5.3, Pruning cuts. The following requirements and recommendations of 5.9.2.1.1 are repeated from 5.3 Pruning cuts.

5.9.2.1.1.1 A pruning cut that removes a branch at its point of origin shall be made close to the trunk or parent limb, without cutting into the branch bark ridge or collar, or leaving a stub (see Figure 5.3.2).

5.9.2.1.1.2 A pruning cut that reduces the length of a branch or parent stem should bisect the angle between its branch bark ridge and an imaginary line perpendicular to the branch or stem (see Figure 5.3.3).

5.9.2.1.1.3 The final cut shall result in a flat surface with adjacent bark firmly attached.

5.9.2.1.1.4 When removing a dead branch, the final cut shall be made just outside the collar of living tissue.

5.9.2.1.1.5 Tree branches shall be removed in such a manner so as not to cause damage to other parts of the tree or to other plants or property. Branches too large to support with one hand shall be precut to avoid splitting of the wood or tearing of the bark (see Figure 5.3.2). Where necessary, ropes or other equipment shall be used to lower large branches or portions of branches to the ground.

5.9.2.1.1.6 A final cut that removes a branch with a narrow angle of attachment should be made from the bottom of the branch to prevent damage to the parent limb (see Figure 5.3.7).

5.9.2.1.2 A minimum number of pruning cuts should be made to accomplish the purpose of facility/utility pruning. The natural structure of the tree should be considered.

5.9.2.1.3 Trees directly under and growing into facility/utility spaces should be removed or pruned. Such pruning should be done by removing entire branches or by removing branches that have laterals growing into (or once pruned, will grow into) the facility/utility space.

5.9.2.1.4 Trees growing next to, and into or toward facility/utility spaces should be pruned by reducing branches to laterals (5.3.3) to direct growth away from the utility space or by removing entire branches. Branches that, when cut, will produce watersprouts that would grow into facilities and/or utility space should be removed.

5.9.2.1.5 Branches should be cut to laterals or the parent branch and not at a pre-established clearing limit. If clearance limits are established, pruning cuts should be made at laterals or parent branches outside the specified clearance zone.

5.9.2.2 Rural/remote locations – mechanical pruning

Cuts should be made close to the main stem, outside of the branch bark ridge and branch collar. Precautions should be taken to avoid stripping or tearing of bark or excessive wounding.

5.9.3 Emergency service restoration

During a utility-declared emergency, service must be restored as quickly as possible in accordance with ANSI Z133.1, 29 CFR 1910.331 – 335, 29 CFR 1910.268, or 29 CFR 1910.269. At such times it may be necessary, because of safety and the urgency of service restoration, to deviate from the use of proper pruning techniques as defined in this standard. Following the emergency, corrective pruning should be done as necessary.

Annex A (informative)

Reference publications

International Society of Arboriculture (ISA). 1995. Tree Pruning Guidelines . Savoy, IL: International Society of Arboriculture (ISA).



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: B
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SUBJECT:

Hanford Youth Athletic Association - Football League

RECOMMENDATION:

That Parks and Recreation Commission, by motion, make a recommendation to staff on the use of the Bob Hill Youth Athletic Complex, by the two youth football leagues.

BACKGROUND:

Hanford Youth Athletic Association is a newly formed youth football league, that has approached the Parks and Recreation Department for use of the youth athletic complex.

FISCAL IMPACT:

ATTACHMENTS:

DOC187

Hanford Youth Athletic Association

2/23/17

Hanford, CA. 93230

Attn: City of Hanford Parks and Recreation Department:

This is a request for permission to share the facilities referred to as the "Youth Football Complex", and the "Bob Hill Baseball Complex", with Hanford Youth Football League.

Our organization would be responsible for all the setup and cleanup, and would provide proof of insurance for any damages that might occur, as we are associated with All Valley Football League.

We are looking to share these facilities with the other youth football league in Hanford. We propose that Hanford Youth Football be given use of the bottom portion of the complex, known as the basin. Our football league, Hanford Youth Athletic Association, would be allowed to practice on the baseball fields, until such time that the Rotary Park lights are installed.

Hanford Youth Athletic Association would like to use the fields Monday through Friday, from July 10th through November 30th. Additionally, we would like to request use of the basin fields on alternating Saturday's, or whichever compromise can be reached between Hanford Youth Athletic Association and Hanford Youth Football.

The Hanford Youth Athletic Association is willing to work with the City of Hanford and Hanford Youth Football to ensure that facility usage works for all parties involved.

Please consider our request for permission to use the athletic complex facilities for the expansion of recreational football opportunities to the youth of Hanford.

Best Regards,

 Chris Polis

President, Hanford Youth Athletic Association





**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017

AGENDA SECTION: D

SUBJECT:

Proposed Adopt a Park - Tree Pruning

RECOMMENDATION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

NCE Tree COH Hidden Valley Adoption
Adopt a Park Tree Pruning Policy



Date: 9 March 2017

To: City of Hanford – Parks Department
 Att: Alvin Dias
 Re: Adopting Trees in Hidden Valley Park

Alvin,

I would like to propose that NCE Tree Service Division adopt the trees at Hidden Valley Park. We would perform periodic maintenance and shaping for all the trees in the park.

All trees would trimmed at least once in a 3 year cycle.

The schedule and scope would be approved by the Parks Department.

We would donate this work to the City, in return all that we ask is permission to install a sign at the park saying that we adopted the trees.

I have attached a copy of the sign we would like to use.

We appreciate the opportunity to provide tree work in the City of Hanford, and we would like to offer these services as thanks to the community.

Thank you for your consideration of this offer.

NCE General Contracting
 Onan Champi - President

Attachment: NCE Tree COH Hidden Valley Adoption (1880 : Adopt a Park - tree pruning)

Sample of proposed sign.





City of Hanford
Parks & Recreation Department
Adopt a Park – Tree Pruning Policy

1) Adopt a Park Requirements:

- a. Volunteer group/organization shall have and present proper insurance coverage to protect the City from litigation.
- b. Volunteer group/organization shall have, in place a safe work zone to protect the public while pruning work is being done – cones, barricades, caution tape, etc.
- c. Volunteer group/organization shall notify the Parks Division immediately if any damage in the park occurs.
- d. Pruning and scheduling must be approved by the Parks Division.
- e. Pruning must adhere to “City Standards” and be inspected by City officials.
- f. Chipped material shall be hauled off and dumped with the Parks Division’s stockpile on 3rd Street, any material too large to chip shall be hauled off and disposed of by the volunteer group/organization.
- g. Any signage with the volunteer group/ organization’s name that is placed in the park must be approved by City Officials, Parks and Recreation Commission, for design and location.



**AGENDA
STAFF REPORT**

MEETING DATE: 3/13/2017	AGENDA SECTION: A
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SUBJECT:

Youth Black History Celebration Financial Report

FISCAL IMPACT:

ATTACHMENTS:

Youth Black History Celebration 2017

**Parks & Recreation Department
Program Cost Recovery Analysis**

Division: Longfield 1713

Program Name: Youth Black History Celebration Event at Longfield

Cost Recovery Goal: Recovery All and Profit deposited in to Trust Fund Account for youth programs

<u>#of Staff</u>	<u>Classification</u>	<u># of Hours</u>	X	<u>Salary Rate</u>	=	<u>Subtotal</u>	<u>Total</u>	
0	Rec Leader I	0		\$8.75		\$0.00	\$0.00	
0	Rec Leader II	0		\$9.25		\$0.00	\$0.00	Grand Total
0	Rec Leader III	0		\$11.00		\$0.00	\$0.00	
8	Facility Host	0		\$10.00		\$0.00	\$0.00	\$0.00

Direct Program Costs (Account 7612):	<u>Cost</u>	<u>Detail</u>	
Pizza	\$107.00		
Smart-n-Final	\$36.00		
Basketballs	\$166.00		
			Grand Total
			\$309.00

Indirect Program Costs:	<u>Total Hours</u>	X	<u>Hourly Rate</u>	=	<u>Total</u>	Grand Total
Administration (1/4 hour min.):	0.00		\$96.00		\$0.00	
Supervision (1/2 hour min.):	0.00		\$52.00		\$0.00	\$0.00
Clerical Support (1/2 hour min.):	0.00		\$34.00		\$0.00	

Program Revenue:	<u>Registration Fee</u>	X	<u>Number of Participants</u>	=	<u>Total</u>	
Registration Fee:	\$0.00		40		\$0.00	
Sponsorship:					\$0.00	
Extended rate					\$0.00	Grand Total
Donations:					\$0.00	
Other:					\$0.00	\$0.00

Total Revenue:	\$0.00
Total Program Expense	\$309.00
City Overhead of 15%	\$0.00
Program Revenue/loss:	\$0.00

Comments (met goal, continue, increase fee, decrease expense, eliminate etc.):

40 Attended this special event at the Longfield Center. Every child under the age of 18 earned a giftcard.