

MINUTES
HANFORD PARKS AND RECREATION COMMISSION
REGULAR SESSION
August 8, 2016

Parks and Recreation Commissioner WILLIS called the Regular Meeting to order in the Hanford Council Chambers, 400 N. Douty Street, Hanford, California at 5:34 p.m.

PARKS & RECREATION COMMISSION MEMBERS PRESENT

FORTE, SCHWARTZ, STODDARD, WILLIS

PARKS & RECREATION COMMISSION MEMBERS ABSENT

SHOOP

ADVISORY MEMBERS PRESENT

Parks Superintendent Dias

ADVISORY MEMBERS ABSENT

Parks and Recreation Director Miller
Council Member Ramirez

STAFF PRESENT

Recreation Supervisor Chavez, Recreation Supervisor daSilva, Administrative Technician Venegas

PUBLIC COMMENT

Any person may directly address the Commission at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five (5) minutes are allowed for each speaker.

Commissioner WILLIS opened the floor for any public comment.

Dennis Hamm, Hanford expressed concern of tree branch growth surrounding street lights within the downtown area. He addressed the park bench on the sidewalk at the civic grounds with a large advertisement on it. The last issue he addressed was a motorhome parked at the Centennial Drive Softball Complex parking lot and stated the motorhome has been at that same location for several weeks.

Superintendent Dias stated the park bench was placed on the sidewalk by KART; staff has contacted KART and informed the agency of the downtown policy standard that must be followed and the agency is complying with the downtown policy standards. In regards to the motorhome issue, he stated Hanford Police Department was dispatched to the area and they informed the owner to remove the motorhome from the location and the motorhome owner has complied.

CONSENT CALENDAR

All Items listed under the Consent Calendar are considered routine and will be enacted by one motion. For discussion on any item on the Consent Calendar, it will be removed at the request of any member of the Commission or any person in the audience and made a part of the regular agenda.

- Item 1, pulled from the Consent Calendar at the request of Commissioner SCHWARTZ.

- Item 2, pulled from the Consent Calendar at the request of Commissioner STODDARD.

Motion was made by Commissioner FORTE, seconded by Commissioner STODDARD, to approve Items 3, 4 and 5 of the consent calendar with the exception of items 1 and 2. Motion carried by the following vote.

AYES:	FORTE, STODDARD, SCHWARTZ. WILLIS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SHOOP

1. Parks and Recreation Commission Meeting Minutes of June 2016.

Commissioner SCHWARTZ stated he pulled Item 1 from the consent calendar due to his absence at the Parks and Recreation Commission meeting of June 2016.

Motion was made by Commissioner WILLIS, seconded by Commissioner FORTE, to approve Item 1 of the consent calendar. Motion carried by the following vote.

AYES:	WILLIS, FORTE, STODDARD
NOES:	NONE
ABSTAIN:	SCHWARTZ
ABSENT:	SHOOP

2. Parks and Recreation Commission Special Meeting Minutes of July 2016.

Commissioner STODDARD stated he pulled Item 2 from the consent calendar due to his absence at the Parks and Recreation Commission Special meeting of July 2016.

Motion was made by Commissioner WILLIS, seconded by Commissioner FORTE, to approve Item 2 of the consent calendar. Motion carried by the following vote.

AYES:	WILLIS, FORTE, SCHWARTZ
NOES:	NONE
ABSTAIN:	STODDARD
ABSENT:	SHOOP

3. **Approved Updates of Parks, Sports Field, Median, Downtown LAD's and Urban Forest**
4. **Approved Updates of Teen Center, Youth Services, Senior Center and Adult and Special Populations**
5. **Approved Updates of Sports, Aquatics/Skate Park, Longfield Center, Community Garden, Facility, Events and Promotions.**

GENERAL BUSINESS

1. FACILITY HOST FEE INCREASE REPORT

Recreation Supervisor da Silva gave a brief review of Facility Host fee increase. He stated after careful review of facility expenses and present and future state mandated minimum wage increase, staff recommends facility host rental fees to be increased to help recover staff cost. The minimum wage increase will increase the Parks and Recreation budget by approximately \$5,000 and is expected to continue to increase throughout the upcoming years. The proposed Facility Host fee increase is estimated to cover the proposed minimum wage increase for host working the events.

Motion was made by Commissioner STODDARD, seconded by Commissioner FORTE, to recommend to council the Facility Host fee increase with an amendment to the closest quarter. Motion carried by a 4 to 0 vote.

STAFF COMMUNICATIONS

Recreation Supervisor Chavez gave a brief review of current and upcoming Teen, Youth, Senior, Adult and Special Population activities.

Recreation Supervisor da Silva gave a brief review of current and upcoming Events.

Parks Superintendent Dias gave a brief update of present and future Park Maintenance.

COMMISSIONERS ITEMS OF INTEREST

There were none.

ADJOURNMENT

At 6:10 p.m., Commissioner WILLIS adjourned the Hanford Parks and Recreation Commission meeting.

Respectfully Submitted,

Betty A. Venegas
Administrative Technician