

AGENDA

PARKS AND RECREATION COMMISSION of the CITY OF HANFORD

**COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Monday, June 13, 2016**

CALL TO ORDER

ROLL CALL

FLAG SALUTE

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. A maximum of **five minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- 1. Approval of Parks and Recreation Commission Minutes of May 2016**
- 2. Approval of Teen Center, Youth Services, Senior Center and Adult and Special populations**
- 3. Parks Staff Report May '16**
- 4. Adult Sports, Aquatic / Skate Park, Longfield / Garden, Facility Manage. & Special Events / Promo**

GENERAL BUSINESS

- 1. Proposal from Beats, Rhymes and Life (BRL) to Build and Run a Music Studio at Longfield Center**
- 2. Budget Review Fiscal Years 2016/17 and 2017/18**
- 3. May Financial Reports**

STAFF COMMUNICATION

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Parks & Recreation Commission after distribution of the agenda packet are available to public inspection in the Parks & Recreation Office located at 321 N. Douty Street, Hanford, California 93230, during normal business hours. Such documents are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post documents before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Parks & Recreation office, 559-585-2525, 321 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 1
--------------------------------	--------------------------

SUBJECT:

Approval of Parks and Recreation Commission Minutes of May 2016

FISCAL IMPACT:

ATTACHMENTS:

2016 - 05 - MINUTES - May 13

**MINUTES
HANFORD PARKS AND RECREATION COMMISSION
REGULAR SESSION
May 9, 2016**

Parks and Recreation Commissioner WILLIS called the Regular Meeting to order in the Hanford Council Chambers, 400 N. Douty Street, Hanford, California at 5:33 p.m.

PARKS & RECREATION COMMISSION MEMBERS PRESENT

FORTE, SCHWARTZ, STODDARD, WILLIS

PARKS & RECREATION COMMISSION MEMBERS ABSENT

SHOOP

ADVISORY MEMBERS PRESENT

Parks and Recreation Director Miller
Park Superintendent Dias

ADVISORY MEMBERS ABSENT

Council Member Ramirez

STAFF PRESENT

Public Works Director Camara, Recreation Supervisor daSilva, Recreation Supervisor Chavez, Administrative Technician Venegas

PUBLIC COMMENT

Any person may directly address the Commission at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five (5) minutes are allowed for each speaker.

Commissioner WILLIS opened the floor for any public comment. There were none.

CONSENT CALENDAR

All Items listed under the Consent Calendar are considered routine and will be enacted by one motion. For discussion on any item on the Consent Calendar, it will be removed at the request of any member of the Commission or any person in the audience and made a part of the regular agenda.

- A. Approved Parks and Recreation Commission Meeting Minutes of May 2016
- B. Approved updates of Parks, Sports Field, Median, Downtown LAD's and Urban Forest
- C. Approved updates of Teen Center, Skate Parks, Youth Services, Adult and Special Populations
- D. Approved updates of Sports, Longfield Center, Aquatics, Facility, Events and Promotions

Motion was made by Commissioner FORTE, seconded by Commissioner STODDARD, to approve the consent calendar as submitted. Motion carried by the following vote:

AYES:	FORTE, STODDARD, SCHWARTZ, WILLIS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SHOOP

GENERAL BUSINESS

1. STREET TREE PERMIT CHASE BANK

Parks Superintendent Dias stated Chase Bank submitted a Street Tree Permit requesting removal of three olive trees around the sidewalk area due to trees lifting the sidewalk causing a hazard for pedestrians. Staff respectfully requests recommendation on removing and replacing the trees.

Motion was made by Commissioner FORTE, seconded by Commissioner WILLIS, to approve the removal of three olive trees and to be replaced with three trees from the city's Master Street Tree list. Motion carried by the following vote:

AYES: FORTE, WILLS, STODDARD
 NOES: NONE
 ABSTAIN: SCHWARTZ
 ABSENT: SHOOP

2. **PARKS and RECREATION PROJECTS – SIX YEAR CAPITAL PLAN**

Public Works Director Camara gave a brief review of the Parks and Recreation CIP projects.

Motion was made by Commissioner STODDARD, seconded by Commissioner WILLIS, to approve the Capital Improvement Plan with modification within page 38 exhibiting the funds dedicated for the expansion of Hidden Valley Park. Motion carried by the following vote:

AYES: STODDARD, WILLIS, FORTE, SCHWARTZ
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: SHOOP

3. **MARCH / APRIL 2016 FINANCIAL REPORTS**

Parks and Recreation Director Miller gave a brief review of the March 2016 and April 2016 Parks and Recreation Event/Program Financial Reports.

STAFF COMMUNICATIONS

Parks and Recreation Director Miller stated two bids were submitted for the reconstruction of the playground surface at Freedom Park. The submittals will be presented to council at their next meeting to award contract and completion is estimated to be completed within two week after the project begins.

Recreation Supervisor da Silva gave a brief review of upcoming workshop, training and events.

Parks Supervisor Dias gave a brief review of CDBG funding projects and an update of participants from Proteus, Inc. On-The-Job Training.

Susie gave a brief update current and future programs.

COMMISSIONERS ITEMS OF INTEREST

There were none.

ADJOURNMENT

At 6:50 p.m., Commissioner WILLIS adjourned the Hanford Parks and Recreation Commission meeting.

Respectfully Submitted,

Betty A. Venegas
 Administrative Technician



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 2
--------------------------------	--------------------------

SUBJECT:

Approval of Teen Center, Youth Services, Senior Center and Adult and Special populations

FISCAL IMPACT:

ATTACHMENTS:

Jun Report for May and June 2016

Monthly Parks and Recreation Report
Susie Chavez, Supervisor
Divisions -1719-Youth Services-
1720-Adult & Special Populations
June 7, 2016



Teen Center/Youth Activities (Division 1719)

1. **Toddler T-ball spring 2016**—this program ended May 14, 2016. There were 82 players on six teams. On opening game day we hired a DJ who played music and announced each players' name before each game. A bounce house and slide were set up on the right field area with games and face painting to celebrate the season. After the game each player received a free snow cone.
2. **Sizzlin Summer Day Camp** held at the Hanford Teen Center week # 1 = 12 regular day and 18 extended day campers=for a total 30 campers.
3. **Junior Recreation Leader** program =23 with 80% returnees Each junior recreation leader pays \$150 to participate and receives two work shirts, drama lessons, one free swim day and a pizza party at Fatte Alberts for all of their hard work.
4. **Lacey Outdoor Day Camp** opened on Monday June 6th with Regular Day camp sign ups = 9 And Extended Day sign ups which = 20 for a total of 29 campers. The first week of camp is usually lower than the rest of the weeks.
5. **Teen Center group** (which is made up of Lacey and Sizzlin camp kids) extended day kids/campers totaled 38 campers which were given snacks, free play as well as organized games until pick-up by their parents at 6:00 p.m.

Senior Center, Adult & Special Populations (Division 1720):

1. **Senior Friendship Day** is scheduled for Friday, June 10 at the civic auditorium. This annual co-sponsored event is hosted by the Kings County Commission on Aging and the Hanford Senior Center. At the event 12 ladies from our new Boomer Zumba exercise class sponsored by the commission will be giving a lively demonstration of this fun class.





**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 3
--------------------------------	--------------------------

SUBJECT:

Parks Staff Report May '16

RECOMMENDATION:

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

Park Division Staff Report May '16

Park Division Staff Report May '16

- ✓ Mow Civic / Courthouse Parks and Sports Fields weekly
- ✓ Median Island Herbicide Application, litter clean up and irrigation repair
- ✓ Perform weekly inspections of the Landscape Assessment District Landscapes
- ✓ Plunge – removed and replaced slide stairway tread and reinstalled stairway with outside contractor .
- ✓ Plunge – installed two new picnic tables.
- ✓ Plunge – installed new tile flooring in the lobby and offices, with outside contractor.
- ✓ Plunge – removed and replaced concrete step/footing for reinstallation of stairway.
- ✓ Plunge – repaired electrical issue with pool lights under warranty and billed contractor.
- ✓ Old Fire Station – repaired irrigation.
- ✓ Fire Station 1 – pruned all trees.
- ✓ Storm Basins – sprayed 10 ½ Ave storm ditch and Smart & Final storm drain right of way.
- ✓ Medians – adjusted irrigation controllers and repaired irrigation for hotter temperatures.
- ✓ Medians – 12th Ave median enhancement project is underway.
- ✓ Splash Pads – activated all splash pads and made repairs to ensure proper operation the season.
- ✓ Freedom Park – awarded contract for pour on place.

- ✓ Freedom Park – installed concrete sub-base for pour in place surface.
- ✓ Irrigation – made repairs and adjusted controllers for hotter temperatures at all parks, sports fields and facilities.
- ✓ Downtown District – pruned two large pine trees with broken limbs to eliminate safety issues.
- ✓ Downtown District – tree pruning and parking lot clean up.
- ✓ Landscape Assessment Districts – reviewed and made recommendation for new landscape that will be installed for new districts.
- ✓ Landscape Assessment Districts – performed onsite inspections for new construction.



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 4
--------------------------------	--------------------------

SUBJECT:

Adult Sports, Aquatic / Skate Park, Longfield / Garden, Facility Manage. & Special Events /
Promo

FISCAL IMPACT:

ATTACHMENTS:

June 2016 Commission Report
DIVE IN Theatre 2016
2016 Concerts in the Park
Movies in the Park 2016
Sunset Rotarys Fun Day 2016

CITY of HANFORD
Hanford Park & Recreation Department
Commission Report / Monday, June 13, 2016

Sports

Tournaments to take place at the Adult Softball Complex for June: N.A.S. June 11 & 12 and A.S.A. June 17, 18, 19, 24, 25 & 26.

Spring City Adult Softball League finished games on Tuesday, June 7th at the Adult Softball Complex.

Spring Church League finished this month at the Adult Softball Complex.

Summer City Adult Softball League begins the week of June 27th. Two new divisions have been added, Recreation & Senior 50+.

Summer Church League will begin their league games the week of the 20th.

Aquatics & Skate Park

The steps for the slide at the pool have been reinstalled. Staff is working on added a gel coat to the slide.

Tile work at the Plunge in the lobby, staff rooms and front office is completed.

Hanford Piranhas Swim Club is utilizing the Plunge Monday thru Thursday for the month on June.

Returning guards and new guards completed their Red Cross training for the 2016 season. At this year's Summer Leaders Workshop, guards were trained on multiple scenarios that may occur at the pool. In-services are taking place weekly on Mondays at the Plunge. These In-services are done by the Pool Manager.

Three school parties took place at the Plunge in May and June.

June 18th, Fun in the Sun Day at the Plunge is a free event for the community sponsored by the Hanford Rotary. There will be hot dogs, chips, sno-sones and music. Please see flyer for more information.

Dive In Theatre takes place at the Plunge on June 17th and 24th. Please see flyer for more details.

Longfield Community Center & Community Garden

Two new employees were hired for the Longfield Center; Andrea Wilson & Beth Taylor.

Staff is in the process of planning summer activities for the summer.

Lucha Xtreme Wrestling took place on Sunday June 5th at the Longfield Center. Free tickets were handed out to participants at the Center.

JKF Jr High School Leadership Club finished the school year with a pizza party provided by the Parks and Recreation Department as a Thank You to all their hard work in the community and at the Community Garden.

JFK Jr High School Leadership Club will be at Coe Park and the Community Garden to help with clean up of weeds and scrubs and finish with a BBQ at Coe Park on June 23rd.

Kidz Club continues to take place on Saturdays at the Center.

House of Pray continues to take place on Sundays at the Center.

Facilities Management

The Hanford Civic Auditorium reservations continue to grow as we are booked every weekend in 2016 and are taking reservations for 2017. Weekday reservations continue to grow as local organizations and businesses use the Civic for their trainings and seminars.

At July's Parks and Recreation Commission Meeting staff will present the commissioners with a Facility Host Fee increase for facility rentals.

Community Events/Promotions

June 17th – **Minions** (Dive In Theatre) at 7:30pm / \$1 per person / Hanford Plunge

June 18th – **Fun in the Sun Day** at 12pm – 4pm / Free / Hanford Plunge

June 24th – **Inside Out** (Dive In Theatre) at 7:30pm / \$1 per person / Hanford Plunge

June 28th – **Saltwater and Cloudship** (Concert in the Park) at 7pm – 9pm / Free / Civic Park

July 1st – **Teenage Mutant Ninja Turtles** (Movies in the Park) at dusk / Free / Lacey Park

July 8th – **The Sponge Bob Movie** (Movie in the Park) at dusk / Free / Centennial Park

July 12th – **Lip Sync Battle** (Concert in the Park) at 7pm – 9pm / Free / Civic Park

July 15th – **Norm of the North** (Movie in the Park) at dusk / Free / Hidden Valley Park

July 19th - **JJ Brown and Ryan Dean** (Concert in the Park) at 7pm – 9pm / Free / Civic Park

July 22nd – **Hotel Transylvania 2** (Movie in the Park) at dusk / Free / Civic Park

July 26th – **Open Mic Night** (Concert in the Park) at 6pm – 10pm / Free / Civic Park

July 29th – **The Good Dinosaur** (Dive In Theatre) at 7:30pm / \$1 per person / Hanford Plunge

August 5th – **Zootopia** (Dive In Theatre) at 7:30pm / \$1 per person / Hanford Plunge

August 12th – **Hanford 125th Birthday Bash** at 4pm – 10pm / Free / Civic Park

September 24th – **Longfield Hall of Fame** at 12pm / Free / Longfield Center

October 1st & 2nd – **38th Annual Renaissance of Kings Faire** / 10am – 5pm / Free / Civic Park

October 15th – **MELCO Dance** / TBA

October 28th – **Halloween Friday Night Fun** / 6:30pm – 8:45pm / Free / Longfield Center

November 19th – **Toys-4-Kids Softball Tournament** at 9am / \$125 per team + 1 unwrapped toy per player / Hanford Softball Complex

December 17th – **Breakfast with Santa and Toy Giveaway** at 8am – 12pm / Free / Longfield Center

December 31st – **Rockin' New Year Eve** / TBA

Respectfully Submitted by Armando M. da Silva, Recreation Supervisor

City of Hanford DIVE IN Theatre

ENJOY A MOVIE FROM INSIDE THE PLUNGE

OPEN AT 7:30 PM / MOVIE BEGINS AT DUSK

**JUN
17**

MINIONS



**JUN
24**

INSIDE OUT



**JUL
29**

**THE GOOD
DINOSAUR**



**AUG
5**

ZOOTOPIA



ALL MOVIES RATED "PG"

\$1.00 Per Person Admission fee to Plunge.

WWW.CITYOFHANFORDCA.COM / 559.585.2525



CONCERT IN THE PARK

FREE SUMMER CONCERTS, OPEN MIC & LIP SYNC BATTLE

CIVIC PARK / DOWNTOWN HANFORD

JUNE 7 @ 6PM - 10PM

YOU'RE THE STAR!

Come with: A Poem, A Story, A Song



JUNE 28 @ 7PM - 9PM

SALTWATER

Folk, Rock, Blues



JULY 12 @ 7PM - 9PM

PRETEND-SINGING CONTEST

Lip-Sync Songs



JULY 19 @ 7PM - 9PM

JJ BROWN & RYAN DEAN

Country, Rock, Pop, Blues, Soul



JULY 26 @ 6PM - 10PM

YOU'RE THE STAR!

Come with: A Poem, A Story, A Song



HANFORD 125TH BIRTHDAY BASH
AUGUST 12 @ 4PM - 10PM

**PRESTIGE, JJ BROWN,
& ROAD HOUSE**



Civic Park is located in Downtown Hanford between Douty St and Irwin

HANFORD PARKS AND RECREATION / 559-585-2525 /



**Parks
Make
Life
Better!**



**Parks
Make
Life
Better!**



City of Hanford

Chamber of Commerce

Packet Pg. 16

MOVIES IN THE PARK

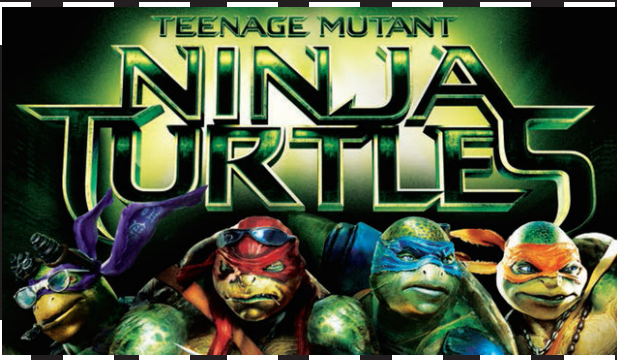
5.4.d

FREE!

Movies Begin at Dusk

JULY 1

JULY 8

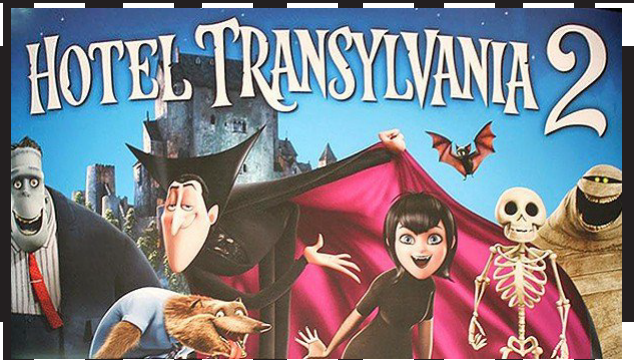


LACEY PARK

CENTENNIAL PARK

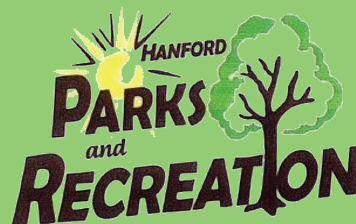
JULY 15

JULY 22



HIDDEN VALLEY PARK

CIVIC PARK



321 N. Douty Street, Suite B.
559.585.2525 / www.cityofhanfordca.com

Packet Pg. 17

Attachment: Movies in the Park 2016 (1524 : Adult Sports, Aquatic / Skate Park, Longfield / Garden, Facility Manage. & Special Events / Promo)

Special Event



Free Admission

FUN IN THE SUN DAY!

@ the Hanford Plunge

Saturday, June 18, 2016 / 12pm - 4pm / 415 Ford Street



The Hanford Parks & Recreation Department & Sunset Rotary Club invite you to a fun family day at the Hanford Plunge.

**There will be hot dogs,
chips, sno-cones,
music and swimming!**



Hanford Parks & Recreation Department

321 N. Douty Street, Suite B, Hanford, CA 93230

559.585.2525 / adasilva@cityofhanfordca.com



www.cityofhanfordca.com



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 1
--------------------------------	--------------------------

SUBJECT:

Proposal from Beats, Rhymes and Life (BRL) to Build and Run a Music Studio at Longfield Center

FISCAL IMPACT:

ATTACHMENTS:

KCBHBRLProposal



BEATS RHYMES AND LIFE, INC.

450 Santa Clara Ave
Oakland, CA 94610
www.brl-inc.org

Main Office (510) 479-3193

P R O P O S A L

Who we are:

Beats, Rhymes and Life (BRL) is clinically-based not for profit agency rooted in Oakland, California that aims to promote mental health and wellness among youth and young adults by utilizing Hip Hop and other forms of popular culture to engage youth in pro active and transformative services.

What we are doing:

BRL is currently collaborating with Kings County to provide Therapeutic Activity Groups (TAGs) and other artist based positive alternative services to the youth of Hanford and the surrounding county. These TAGs run 2 to 3 times a week and have a group therapy and music production component each week. Youth in the program will discuss topics that impact their lives, make music together based off of these narratives, put these songs into an album until finally they perform these songs at a community showcase to share out their progress and work. We are looking to set up a studio that can be run jointly by Kings County/BRL for years to come to serve the youth of Hanford.

What we seek:

BRL and Kings County are looking to locate a venue that we can build a music studio in Hanford, CA. This studio will be to run the Therapeutic Activity Groups discussed above and will serve as a positive place for the youth to come to process their lives. After visiting the Longfield Center and talking with their staff, it seems like this is the perfect location to build this studio. The staff there are convinced that it is a good use of the existing space (currently a small office and an unused closet) and that it would attract youth that are currently coming to the center for other activities. The greater outreach hope is that the BRL program would bring youth to the center that would ultimately attend other activities and programs already located at the site. We also wanted to locate the program in South Hanford because of the lack of resources and opportunities that youth in that part of town currently have.

Construction Needs:

To prepare the studio we would need to take down the shelving in the closet space. This closet space would be soundproofed and made into the vocal booth. Ideally we would also create a large window

on the wall that is between the two rooms so that the sound engineers (located in the office) can see and talk to the people in the sound proof booth.

Who would be responsible for what:

- Hanford Parks and Recreation will provide the space at the Longfield Center; specifically the small office and closet to be transformed into a studio
- Hanford Parks and Recreation would handle and fund the construction of the window and taking the shelving down while the other major costs would be funded by Kings County
- Hanford Parks and Recreation would collaborate with Kings County/BRL to outreach to youth that may benefit from using the studio
- Hanford Parks and Recreation will give access to their outside stage for the youth Showcase one to three times a year
- Kings County will pay for equipment and furnishings for the studio through their existing current contract with BRL
- Kings County and BRL will help outreach to youth that may benefit from using the studio
- BRL will locate the equipment and will set up the technical side of the studio once all construction is complete
- Kings County and BRL will build, oversee and manage music studio as well coordinate with the Longfield staff and partners to support student enrolled in program. Specifically Kings County and BRL will provide Artist, Music Engineers and Clinicians to support youth in the studio



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 2
--------------------------------	--------------------------

SUBJECT:

Budget Review Fiscal Years 2016/17 and 2017/18

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 6/13/2016	AGENDA SECTION: 3
--------------------------------	--------------------------

SUBJECT:

May Financial Reports

FISCAL IMPACT:

ATTACHMENTS:

May 2016 Financial Reports

May 2016 Financial Reports**2016 Spring T-Ball**

Revenue: \$3,635.00 **Participants: 82**

Total Program Expense: \$2,980.00

Program Revenue/Loss: **\$655.00**