

**MINUTES
HANFORD PARKS AND RECREATION COMMISSION
REGULAR SESSION
May 9, 2016**

Parks and Recreation Commissioner WILLIS called the Regular Meeting to order in the Hanford Council Chambers, 400 N. Douty Street, Hanford, California at 5:33 p.m.

PARKS & RECREATION COMMISSION MEMBERS PRESENT

FORTE, SCHWARTZ, STODDARD, WILLIS

PARKS & RECREATION COMMISSION MEMBERS ABSENT

SHOOP

ADVISORY MEMBERS PRESENT

Parks and Recreation Director Miller
Park Superintendent Dias

ADVISORY MEMBERS ABSENT

Council Member Ramirez

STAFF PRESENT

Public Works Director Camara, Recreation Supervisor daSilva, Recreation Supervisor Chavez, Administrative Technician Venegas

PUBLIC COMMENT

Any person may directly address the Commission at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Commission. A maximum of five (5) minutes are allowed for each speaker.

Commissioner WILLIS opened the floor for any public comment. There were none.

CONSENT CALENDAR

All Items listed under the Consent Calendar are considered routine and will be enacted by one motion. For discussion on any item on the Consent Calendar, it will be removed at the request of any member of the Commission or any person in the audience and made a part of the regular agenda.

- A. Approved Parks and Recreation Commission Meeting Minutes of Mar 14, 2016
- B. Approved updates of Parks, Sports Field, Median, Downtown LAD's and Urban Forest
- C. Approved updates of Teen Center, Skate Parks, Youth Services, Adult and Special Populations
- D. Approved updates of Sports, Longfield Center, Aquatics, Facility, Events and Promotions

Motion was made by Commissioner FORTE, seconded by Commissioner STODDARD, to approve the consent calendar as submitted. Motion carried by the following vote:

AYES:	FORTE, STODDARD, SCHWARTZ, WILLIS
NOES:	NONE
ABSTAIN:	NONE
ABSENT:	SHOOP

GENERAL BUSINESS

1. STREET TREE PERMIT CHASE BANK

Parks Superintendent Dias stated Chase Bank submitted a Street Tree Permit requesting removal of three olive trees around the sidewalk area due to trees lifting the sidewalk causing a hazard for pedestrians. Staff respectfully requests recommendation on removing and replacing the trees.

Motion was made by Commissioner FORTE, seconded by Commissioner WILLIS, to approve the removal of three olive trees and to be replaced with three trees from the city's Master Street Tree list. Motion carried by the following vote:

AYES: FORTE, WILLS, STODDARD
NOES: NONE
ABSTAIN: SCHWARTZ
ABSENT: SHOOP

2. PARKS and RECREATION PROJECTS – SIX YEAR CAPITAL PLAN

Public Works Director Camara gave a brief review of the Parks and Recreation CIP projects.

Motion was made by Commissioner STODDARD, seconded by Commissioner WILLIS, to approve the Capital Improvement Plan with modification within page 38 exhibiting the funds dedicated for the expansion of Hidden Valley Park. Motion carried by the following vote:

AYES: STODDARD, WILLIS, FORTE, SCHWARTZ
NOES: NONE
ABSTAIN: NONE
ABSENT: SHOOP

3. MARCH / APRIL 2016 FINANCIAL REPORTS

Parks and Recreation Director Miller gave a brief review of the March 2016 and April 2016 Parks and Recreation Event/Program Financial Reports.

STAFF COMMUNICATIONS

Parks and Recreation Director Miller stated two bids were submitted for the reconstruction of the playground surface at Freedom Park. The submittals will be presented to council at their next meeting to award contract and completion is estimated to be completed within two week after the project begins.

Recreation Supervisor da Silva gave a brief review of upcoming workshop, training and events.

Parks Supervisor Dias gave a brief review of CDBG funding projects and an update of participants from Proteus, Inc. On-The-Job Training.

Susie gave a brief update current and future programs.

COMMISSIONERS ITEMS OF INTEREST

There were none.

ADJOURNMENT

At 6:50 p.m., Commissioner WILLIS adjourned the Hanford Parks and Recreation Commission meeting.

Respectfully Submitted,

Betty A. Venegas
Administrative Technician