

The City of Hanford
CALIFORNIA



City Council Meeting Agenda

June 21, 2022
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Council Members will meet in-person in the Council Chambers. The meeting will also be lived streamed on the City's website: <http://livestream.hanford.city/>

5:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

ROLL CALL BY THE CITY CLERK :

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION :

Presentation of the American Rescue Plan Act (ARPA) funding information related to the \$13,077,740 in funding that the City of Hanford received from Coronavirus State and Local Fiscal Recovery Fund (SLFRF) and Council direction to staff regarding the second allocation of funding

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUNSEL-REAL PROPERTY NEGOTIATIONS (GC 54956.8):

Property: 330 N. Harris Street
APN: 010-276-021
Agency Negotiators: Mario Cifuentez and Ty Mizote

Negotiating Party: Stuart Clark

B. CONFERENCE WITH LEGAL COUNSEL -LABOR NEGOTIATIONS (GC 54957.6):

Agency Designated Representative: Che Johnson, Mario Cifuentez, Sarah Cardoza, Chris Tavaréz, and Brenda Garcia.

Employee Organizations: Hanford Police Officers Association (POA); Hanford Firefighters; Local 3898 (IAFF); Hanford General Employee Management Association (GEMA); Service Employees International Union Local 521 (SEIU); and Executive Management Employees Association (EMA).

C. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GC 54957 (b)(1)):

Title: City Manager

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

Pastor Candice Cortez

FLAG SALUTE:

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (Gov. Code sec. 54954.2). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only.
- B. City Clerk: Approval of the Minutes of the February 1, 2022 Meeting
- C. City Clerk: Approval of the Minutes of the February 15, 2022 Meeting

- D. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Douglas Sinclair.
- E. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Ashlynn See.
- F. Council: Adoption of Resolution No. 22-31-R Designating the Mayor and Vice-Mayor as the voting delegate and alternate for the purpose of advancing the City's position at the League of California Cities Annual Conferences.
- G. Adoption of Ordinance No. 22-07 Amending Chapter 13.04 of Hanford Municipal Code and modifying late fee, interest and payment plan provisions as directed by Council
- H. IT: Approval of a contract with CivicPlus for the redesign of the City of Hanford website and new Agenda Management Software in the amount of \$49,907.25
- I. Parks and Community Services: Adoption of Resolution 22-28-R authorizing the City Manager to execute the necessary documents to accept \$256,143 in grant funding from the CalTrans Sustainable Transportation Planning Grant Program to create a Comprehensive Active Transportation Plan (ATP)
- J. Parks and Community Services: Adoption of Resolution No. 22-30-R, Approving the Annual Engineer's Report and Intention to Levy and Collect Assessments as outlined, pursuant to Chapter 3 of the Landscape and Lighting Act of 1972, and setting July 19, 2022 as the Public Hearing date to consider the increases in assessments as proposed.
- K. Community Development Department: Approval of a Professional Services Agreement with LSA Associates, Inc. (LSA) to prepare the "City of Hanford Vehicle Miles Traveled (VMT) Thresholds and Implementation Guidelines" and authorize City Manager to execute Professional Services Agreement with LSA for \$48,890.
- L. Community Development: Adoption of Resolution NO. 22-25-R; Revising the Funding amount from the State of California Department of Housing and Community Development (HCD) Block Grant Program Corona Virus Response (CDBG-CV2) that was previously approved by Council through the adoption of Resolution No. 21-19-R
- M. Community Development: Review and approval of the proposed amendment No. 1 to the Community Development Block Grant Documents: 2021 Annual Action Plan to provide for additional funding for parking lot improvements to the Police Activities League (PAL) facility
- N. Approval of the Notice of Completion for Tract No. 928 Unit No. 1 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- O. Public Works: Authorization to Award a contract to MAC General Engineering of Exeter CA, in the amount of \$715,720.97, establish a construction contingency of \$71,600 and approve an additional appropriation of \$287,300 from the TDA Transportation Fund in order to fully fund the Campus Drive Resurfacing project from Lacey Boulevard to Greenfield Avenue.

- P. Public Works: Adoption of Resolution No. 22-26-R, thereby approving the Vacation of Excess Right of Way of Trehitt Street between Sixth Street and Seventh Street, and Approval of Final Parcel Map No. 2021-01

GENERAL BUSINESS:

- A. Finance: Approval of an additional Appropriation of \$3,361,645 in the GF and \$8,016,639 across all Other Funds for the 2022-23 Fiscal Year Budget and the addition of three (3) allocated positions to the position control budget, one (1) to the salary schedule.
- B. Finance: Adoption of Resolution 22-27-R establishing the 2022/2023 appropriations limit of \$82,564,920 for the City of Hanford's General Fund
- C. Administration: Adoption of Resolution 22-29-R Declaring the Property Located at 113 Court Street (Courthouse) as Surplus Property and adoption of Notice of Exemption 2022-47, which determines that the disposition of the property is exempt from environmental review.

COUNCIL COMMENTS AND COMMUNICATIONS:

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GOV. CODE SEC. 54954.2)

Council Future Agenda Items

Upcoming Events and Important Dates:

June 23: Special Meeting - Planning Commissioner Interviews 5:00 pm

July 4: Independence Day - City offices closed

July 18: First day to file City Council Candidate Nomination papers (By appointment only)

July 19: Regular City Council Meeting

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION:
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SUBJECT:

Finance: Presentation of the American Rescue Plan Act (ARPA) funding information related to the \$13,077,740 in funding that the City of Hanford received from Coronavirus State and Local Fiscal Recovery Fund (SLFRF) and Council direction to staff regarding the second allocation of funding

RECOMMENDATION:

Staff recommends that the City Council, by motion:

- Elect to take the \$10 million standard allowance for recognition of revenue loss due to the pandemic;
- Consider and approve final allocation of ARPA funding to be reported to the U.S. Department of Treasury;
- Authorize the Finance Director to make budget amendments for ARPA funding from project list approved by City Council; and
- Authorize the City Manager to reallocate any remaining funds from one completed project to another project from Council's approved list of ARPA eligible projects.

SUMMARY:

The City of Hanford has been allocated \$13,077,040 of ARPA funds from the U.S. Department of Treasury Corona Virus Local Fiscal Recovery Fund. Staff has previously submitted all of the required documentation and in July 2021, the City received its first allocation in the amount of \$6,538,870. The City should be receiving its second installment in July 2022.

In September 2021, Council approved some initial allocations of ARPA funding. With the proposed allocations that will be presented (and potentially approved) at this meeting, Council is being asked to provide formal direction to staff to expend these funds, including the portion that

previously was not allocated.

Chart 1: Current and Proposed ARPA Allocations

CITY OF HANFORD		
ARPA ALLOCATIONS		
Category	Title	Current ARPA Allocation
1.7	PUBLIC SAFETY RADIOS	699,105
1.4	CITY HALL CV19 MITIGATION	30,000
6.1	PUBLIC SAFETY SALARIES/BENEFITS OVER 3 YEARS	6,500,000
5.17	IT: Fiber at City Facil.	30,000
1.7	IT: City Council Chambers Technology	16,440
1.7	Police IRIMS	40,300
All	New Proposed (see list)	5,761,195
Not Assigned	Unallocated	-
	Project Total	13,077,040

The proposed project list in Chart 2, is derived from City Department recommendations and the City's Capital Improvement Program, previously adopted by City Council. Staff has been purposeful to not include any new projects unless previously recommended by a majority support of the City Council or already in an approved plan or in process to be developed. Adding resources for staff to deliver projects not already approved or planned may be paid for with ARPA funds, however, this would decrease the funding available for other projects and may still provide strain on staff capabilities that may hinder timely delivery of projects.

Chart 2: Proposed New ARPA Project List

Category	Title	Proposed ARPA Allocation
6.10	FIRE: Flooring for Fire Stations (from current CIP)	53,000
6.10	POLICE: Rear Lot Improvement	150,000
2.10	PUBLIC WORKS: Downtown Economic Development Project	4,416,195
1.70	CITY: Website/Agenda Management System	70,000
5.00	WATER: Water conservation incentive program (to be developed, up to \$500 per house, approximately 600 households)	300,000
2.18	PARKS: Skate Park/Plunge Fencing Project	200,000
2.18	PARKS: Youth Athletic Complex Concession Restoration (Total \$872k, \$271k ACO, \$572k ARPA)	572,000
		5,761,195

Staff is requesting that Council review and discuss the proposed allocation of ARPA funding to projects and provide guidance to staff on the final allocations. Staff will report to the U.S. Department of the Treasury Council's approved project list.

BACKGROUND:

On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President which established the Coronavirus Local Fiscal Recovery Fund. The funds are intended to provide support to State, local, and Tribal governments in responding to the impact of COVID-19 and their efforts to contain COVID-19 on their communities, residents, and businesses. It is meant to expand the support provided to these governments over the last year.

Congress has allocated \$350 billion in Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for state, local, territorial, and Tribal governments. Funding will come directly from the U.S. Department of Treasury funded in two installments.

Eligible uses include:

- To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers.
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency.
- To make necessary investments in water, sewer, or broadband infrastructure.

City's are expressly prohibited from using funds for:

- Direct or indirect offsets of a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation.
- Deposits into Pension Funds
- Contributions to rainy day funds or similar reserves
- Pay expenses related to financing, outstanding debt, or settlement agreements

On May 11, 2021, The U.S. Department of Treasury released a lengthy “Interim Final Rule.” This was created in order to help guide recipients on how funding can be used, reporting requirements, etc. It was released to all agencies for review, questions, and comments. The U.S. Department of Treasury issued a Final Rule effective April 1, 2022. The proposed projects to Council have been reviewed by staff in order to satisfy requirements of the Final Rule and in conjunction with City Council’s goals and objectives to look first at projects proposed in the City’s Capital Improvement Plan (CIP) or previously discussed with Council and will have a significant impact to the City.

In contrast to CARES Act which was intended to be used to meet relatively short-term needs, ARPA is intended to provide fiscal relief over a broader timeline. The City will have until December 31, 2024 to spend and/or obligate the funds and until December 31, 2026 to fully expend the funds. The City can use the funds to cover costs incurred beginning March 3, 2021. This limitation applies to costs incurred by the City. However, the City may use ARPA funds to aid households, businesses, and individuals within the eligible uses prior to March 3, 2021 if the City had not already incurred or paid for the programs. Any funding not obligated and/or expended will need to be returned to the U.S. Department of Treasury.

Public Health and Economic Impacts (Expenditure Categories 1-3)

In order to assess whether a program or service is included as a public health and economic impact eligible use the City Council and staff should first, identify a need or negative impact of the COVID-19 public health emergency and, second, identify how the program, service, or other intervention addresses the identified need or impact. While the public health emergency affected many aspects of American life, eligible uses under this category must be in response to the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency.

In order to insure continued City utility services and mitigate COVID-19 spread, \$30,000 is requested to be appropriated from ARPA to make mitigation improvements to City Hall. This will make permanent glass at the utility services front counter and cubicle dividers in between staff and the public. This will help to insure continuity of customer service for essential City provided utility services.

Premium Pay (Expenditure Category 4)

ARPA funds may be used to provide premium pay to eligible workers performing essential work during the COVID-19 public health emergency or to provide grants to third-party employers with eligible workers performing essential work. “Essential workers” are those in critical infrastructure sectors who regularly perform in person work, interact with others at work, or physically handle items handled by others. “Critical infrastructure sectors” include healthcare, education, childcare, transportation, sanitation, grocery and food production, and public health and safety. Premium pay is an amount up to \$13 per hour in addition to wages already received. If by adding premium pay it increases a worker’s total pay above 150 percent of their residing state’s average annual wage for all occupations, as defined by the Bureau of Labor Statistics or the county’s average annual wage, whichever is higher, then additional justification and reporting.

Investments in Infrastructure (Expenditure Category 5)

The Treasury is allowing ARPA funds to assist in meeting the critical needs for investments and improvements to existing infrastructure in water, sewer, and broadband. Projects could be to improve access to clean drinking water, improve wastewater and stormwater infrastructure systems, and provide access to high-quality broadband service. Necessary investments are designed to provide an adequate minimum level of service and are unlikely to be made using private sources of funds. To provide public transparency on whether projects are using practices that promote on-time and no-budget delivery, Treasury will seek information from the City on plans and practices related to any of these projects undertaken with ARPA funds. Additional reporting will also be required.

Reduction in Revenue Expenditure Category 6)

The City can use ARPA funds for government services to the extent of the reduction in revenue experienced due to the COVID-19. The Final Rule provides for a \$10 million revenue loss recognition or alternatively the City may calculate revenue loss based on the provided formula. In addition, the Treasury provides a very specific and somewhat complex methodology for purposes of calculating revenue loss which staff initially had calculated to be below \$10 million. Staff recommends Council adopt the standard \$10 million revenue loss option.

The City may use up to this standard allowance for government services, such as public safety salaries and other essential services. Any project under Category 6 falls under this allowance.

Initially City Council had allocated \$8.2 million in revenue loss to help pay for public safety salaries and benefits over the next several years. The proposal to Council at this meeting reduces that amount to \$6.5 million with some funding moved to proposed projects (see Chart 1 and Chart 2).

Other examples of eligible expenditures are infrastructure such as roads, health services and environmental remediation. Other options are not recommended at this time in order to make sure there is little risk of losing this funding. City Council may amend this use in the future.

Administrative (Expenditure Category 7)

The Treasury realizes that the administration of this program could stretch current resources. Therefore, they are allowing ARPA funds to pay for administering the program, including costs of consultants to support effective management and oversight. Part of the recommendation tonight is to appropriate funding of \$40,000 for the City's Federal Lobbyist to help facilitate community engagement and outreach and/or create and implement programs the City Council ultimately approves.

Reporting Requirements and Future Action

The City will be subject to federal reviews and/or audits and will be required to retain supporting documents for five years after all funds have been expended or returned to the Treasury, whichever is later.

The City will need to adhere to the following reporting requirements:

1. Interim Report due August 31, 2021 (Completed)
 - a. This will cover activity from the date of award to July 31, 2021.
2. Quarterly Project and Expenditure Reports due quarterly (Completed through 3/31/2022)
 - a. Initial quarterly report will cover two calendar quarters from date of award to September 30, 2021 and due October 31, 2021. (Completed)
 - b. All subsequent reports will cover a one calendar quarter and due 30 days after the end of each calendar quarter.

The purpose of tonight's item is to have further consideration of allocation of ARPA funds and consider approval of proposed projects. Staff will report to the U.S. Treasury any actions taken by Council tonight.

FISCAL IMPACT:

The City will receive \$13,077,740 ARPA funds from the Department of Treasury, with the second/final installment coming in July 2022. The recommendation is that Council take action to fully allocate ARPA funds as outlined in this report to be obligated or spent by the end of 2024. This action will allow the City be able to fund necessary improvements to mitigate pandemic impacts and, more importantly, enable the City to mitigate future impacts for economic benefit and continuity of service. Additionally, funding of the project list, as proposed, will allow the City to unencumber over \$700,000 in General Fund capital funding.

ATTACHMENTS:

SLFRF-Final-Rule-Overview



Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule

U.S. DEPARTMENT OF THE TREASURY

January 2022



The Overview of the Final Rule provides a summary of major provisions of the final rule for informational purposes and is intended as a brief, simplified user guide to the final rule provisions.

The descriptions provided in this document summarize key provisions of the final rule but are non-exhaustive, do not describe all terms and conditions associated with the use of SLFRF, and do not describe all requirements that may apply to this funding. Any SLFRF funds received are also subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which incorporate the provisions of the final rule and the guidance that implements this program.



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Introduction

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue, and
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

EARLY PROGRAM IMPLEMENTATION

In May 2021, Treasury published the Interim final rule (IFR) describing eligible and ineligible uses of funds (as well as other program provisions), sought feedback from the public on these program rules, and began to distribute funds. The IFR went immediately into effect in May, and since then, governments have used SLFRF funds to meet their immediate pandemic response needs and begin building a strong and equitable recovery, such as through providing vaccine incentives, development of affordable housing, and construction of infrastructure to deliver safe and reliable water.

As governments began to deploy this funding in their communities, Treasury carefully considered the feedback provided through its public comment process and other forums. Treasury received over 1,500 comments, participated in hundreds of meetings, and received correspondence from a wide range of governments and other stakeholders.

KEY CHANGES AND CLARIFICATIONS IN THE FINAL RULE

The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process. Among other clarifications and changes, the final rule provides the features below.

Replacing Lost Public Sector Revenue

The final rule offers a standard allowance for revenue loss of \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.

Public Health and Economic Impacts

In addition to programs and services, the final rule clarifies that recipients can use funds for capital expenditures that support an eligible COVID-19 public health or economic response. For example, recipients may build certain affordable housing, childcare facilities, schools, hospitals, and other projects consistent with final rule requirements.



In addition, the final rule provides an expanded set of households and communities that are presumed to be “impacted” and “disproportionately impacted” by the pandemic, thereby allowing recipients to provide responses to a broad set of households and entities without requiring additional analysis. Further, the final rule provides a broader set of uses available for these communities as part of COVID-19 public health and economic response, including making affordable housing, childcare, early learning, and services to address learning loss during the pandemic eligible in all impacted communities and making certain community development and neighborhood revitalization activities eligible for disproportionately impacted communities.

Further, the final rule allows for a broader set of uses to restore and support government employment, including hiring above a recipient’s pre-pandemic baseline, providing funds to employees that experienced pay cuts or furloughs, avoiding layoffs, and providing retention incentives.

Premium Pay

The final rule delivers more streamlined options to provide premium pay, by broadening the share of eligible workers who can receive premium pay without a written justification while maintaining a focus on lower-income and frontline workers performing essential work.

Water, Sewer & Broadband Infrastructure

The final rule significantly broadens eligible broadband infrastructure investments to address challenges with broadband access, affordability, and reliability, and adds additional eligible water and sewer infrastructure investments, including a broader range of lead remediation and stormwater management projects.

FINAL RULE EFFECTIVE DATE

The final rule takes effect on April 1, 2022. Until that time, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program.

However, recipients can choose to take advantage of the final rule’s flexibilities and simplifications now, even ahead of the effective date. Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used. Recipients may consult the *Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule*, which can be found on Treasury’s website, for more information on compliance with the interim final rule and the final rule.



Overview of the Program

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program provides substantial flexibility for each jurisdiction to meet local needs within the four separate eligible use categories. This Overview of the Final Rule addresses the four eligible use categories ordered from the broadest and most flexible to the most specific.

Recipients may use SLFRF funds to:

- **Replace lost public sector revenue**, using this funding to provide government services up to the amount of revenue loss due to the pandemic.
 - Recipients may determine their revenue loss by choosing between two options:
 - A standard allowance of up to \$10 million in aggregate, not to exceed their award amount, during the program;
 - Calculating their jurisdiction's specific revenue loss each year using Treasury's formula, which compares actual revenue to a counterfactual trend.
 - Recipients may use funds up to the amount of revenue loss for government services; generally, services traditionally provided by recipient governments are government services, unless Treasury has stated otherwise.
- **Support the COVID-19 public health and economic response** by addressing COVID-19 and its impact on public health as well as addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector.
 - Recipients can use funds for programs, services, or capital expenditures that respond to the public health and negative economic impacts of the pandemic.
 - To provide simple and clear eligible uses of funds, Treasury provides a list of enumerated uses that recipients can provide to households, populations, or classes (i.e., groups) that experienced pandemic impacts.
 - Public health eligible uses include COVID-19 mitigation and prevention, medical expenses, behavioral healthcare, and preventing and responding to violence.
 - Eligible uses to respond to negative economic impacts are organized by the type of beneficiary: assistance to households, small businesses, and nonprofits.
 - Each category includes assistance for "impacted" and "disproportionately impacted" classes: impacted classes experienced the general, broad-based impacts of the pandemic, while disproportionately impacted classes faced meaningfully more severe impacts, often due to preexisting disparities.
 - To simplify administration, the final rule presumes that some populations and groups were impacted or disproportionately impacted and are eligible for responsive services.

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



- Eligible uses for assistance to impacted households include aid for re-employment, job training, food, rent, mortgages, utilities, affordable housing development, childcare, early education, addressing learning loss, and many more uses.
- Eligible uses for assistance to impacted small businesses or nonprofits include loans or grants to mitigate financial hardship, technical assistance for small businesses, and many more uses.
- Recipients can also provide assistance to impacted industries like travel, tourism, and hospitality that faced substantial pandemic impacts, or address impacts to the public sector, for example by re-hiring public sector workers cut during the crisis.
- Recipients providing funds for enumerated uses to populations and groups that Treasury has presumed eligible are clearly operating consistently with the final rule. Recipients can also identify (1) other populations or groups, beyond those presumed eligible, that experienced pandemic impacts or disproportionate impacts and (2) other programs, services, or capital expenditures, beyond those enumerated, to respond to those impacts.
- **Provide premium pay for eligible workers performing essential work**, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors.
 - Recipients may provide premium pay to eligible workers – generally those working in-person in key economic sectors – who are below a wage threshold or non-exempt from the Fair Labor Standards Act overtime provisions, or if the recipient submits justification that the premium pay is responsive to workers performing essential work.
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet.
 - Recipients may fund a broad range of water and sewer projects, including those eligible under the EPA’s Clean Water State Revolving Fund, EPA’s Drinking Water State Revolving Fund, and certain additional projects, including a wide set of lead remediation, stormwater infrastructure, and aid for private wells and septic units.
 - Recipients may fund high-speed broadband infrastructure in areas of need that the recipient identifies, such as areas without access to adequate speeds, affordable options, or where connections are inconsistent or unreliable; completed projects must participate in a low-income subsidy program.

While recipients have considerable flexibility to use funds to address the diverse needs of their communities, some restrictions on use apply across all eligible use categories. These include:

- **For states and territories:** No offsets of a reduction in net tax revenue resulting from a change in state or territory law.

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



- **For all recipients except for Tribal governments:** No extraordinary contributions to a pension fund for the purpose of reducing an accrued, unfunded liability.
- **For all recipients:** No payments for debt service and replenishments of rainy day funds; no satisfaction of settlements and judgments; no uses that contravene or violate the American Rescue Plan Act, Uniform Guidance conflicts of interest requirements, and other federal, state, and local laws and regulations.

Under the SLFRF program, funds must be used for costs incurred on or after March 3, 2021. Further, funds must be obligated by December 31, 2024, and expended by December 31, 2026. This time period, during which recipients can expend SLFRF funds, is the “period of performance.”

In addition to SLFRF, the American Rescue Plan includes other sources of funding for state and local governments, including the [Coronavirus Capital Projects Fund](#) to fund critical capital investments including broadband infrastructure; the [Homeowner Assistance Fund](#) to provide relief for our country’s most vulnerable homeowners; the [Emergency Rental Assistance Program](#) to assist households that are unable to pay rent or utilities; and the [State Small Business Credit Initiative](#) to fund small business credit expansion initiatives. Eligible recipients are encouraged to visit the Treasury website for more information.



Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where n is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.



Responding to Public Health and Economic Impacts of COVID-19

The Coronavirus State and Local Fiscal Recovery Funds provide resources for governments to meet the public health and economic needs of those impacted by the pandemic in their communities, as well as address longstanding health and economic disparities, which amplified the impact of the pandemic in disproportionately impacted communities, resulting in more severe pandemic impacts.

The eligible use category to respond to public health and negative economic impacts is organized around the types of assistance a recipient may provide and includes several sub-categories:

- public health,
- assistance to households,
- assistance to small businesses,
- assistance to nonprofits,
- aid to impacted industries, and
- public sector capacity.

In general, to identify eligible uses of funds in this category, recipients should (1) identify a COVID-19 public health or economic impact on an individual or class (i.e., a group) and (2) design a program that responds to that impact. Responses should be related and reasonably proportional to the harm identified and reasonably designed to benefit those impacted.

To provide simple, clear eligible uses of funds that meet this standard, Treasury provides a non-exhaustive list of enumerated uses that respond to pandemic impacts. Treasury also presumes that some populations experienced pandemic impacts and are eligible for responsive services. In other words, recipients providing enumerated uses of funds to populations presumed eligible are clearly operating consistently with the final rule.¹

Recipients also have broad flexibility to (1) identify and respond to other pandemic impacts and (2) serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients can also identify groups or “classes” of beneficiaries that experienced pandemic impacts and provide services to those classes.

¹ However, please note that use of funds for enumerated uses may not be grossly disproportionate to the harm. Further, recipients should consult the Capital Expenditures section for more information about pursuing a capital expenditure; please note that enumerated capital expenditures are not presumed to be reasonably proportional responses to an identified harm except as provided in the Capital Expenditures section.



Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	- Can identify impact to a specific household, business or nonprofit or to a class of households, businesses, or nonprofits (i.e., group) - Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class	- Types of responses can include a program, service, or capital expenditure - Response should be related and reasonably proportional to the harm - Response should also be reasonably designed to benefit impacted individual or class
Simplifying Presumptions	Final Rule presumes certain populations and classes are impacted and disproportionately impacted	Final Rule provides non-exhaustive list of enumerated eligible uses that respond to pandemic impacts and disproportionate impacts

To assess eligibility of uses of funds, recipients should first determine the sub-category where their use of funds may fit (e.g., public health, assistance to households, assistance to small businesses), based on the entity that experienced the health or economic impact.² Then, recipients should refer to the relevant section for more details on each sub-category.

While the same overall eligibility standard applies to all uses of funds to respond to the public health and negative economic impacts of the pandemic, each sub-category has specific nuances on its application. In addition:

- Recipients interested in using funds for capital expenditures (i.e., investments in property, facilities, or equipment) should review the Capital Expenditures section in addition to the eligible use sub-category.
- Recipients interested in other uses of funds, beyond the enumerated uses, should refer to the section on “Framework for Eligible Uses Beyond Those Enumerated.”

² For example, a recipient interested in providing aid to unemployed individuals is addressing a negative economic impact experienced by a household and should refer to the section on assistance to households. Recipients should also be aware of the difference between “beneficiaries” and “sub-recipients.” Beneficiaries are households, small businesses, or nonprofits that can receive assistance based on impacts of the pandemic that they experienced. On the other hand, sub-recipients are organizations that carry out eligible uses on behalf of a government, often through grants or contracts. Sub-recipients do not need to have experienced a negative economic impact of the pandemic; rather, they are providing services to beneficiaries that experienced an impact.



RESPONDING TO THE PUBLIC HEALTH EMERGENCY

While the country has made tremendous progress in the fight against COVID-19, including a historic vaccination campaign, the disease still poses a grave threat to Americans' health and the economy. Providing state, local, and Tribal governments the resources needed to fight the COVID-19 pandemic is a core goal of the Coronavirus State and Local Fiscal Recovery Funds, as well as addressing the other ways that the pandemic has impacted public health. Treasury has identified several public health impacts of the pandemic and enumerated uses of funds to respond to impacted populations.

- **COVID-19 mitigation and prevention.** The pandemic has broadly impacted Americans and recipients can provide services to prevent and mitigate COVID-19 to the general public or to small businesses, nonprofits, and impacted industries in general. Enumerated eligible uses include:
 - ✓ Vaccination programs, including vaccine incentives and vaccine sites
 - ✓ Testing programs, equipment and sites
 - ✓ Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants)
 - ✓ Public communication efforts
 - ✓ Public health data systems
 - ✓ COVID-19 prevention and treatment equipment, such as ventilators and ambulances
 - ✓ Medical and PPE/protective supplies
 - ✓ Support for isolation or quarantine
 - ✓ Ventilation system installation and improvement
 - ✓ Technical assistance on mitigation of COVID-19 threats to public health and safety
 - ✓ Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools
 - ✓ Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries
 - ✓ Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms)
 - ✓ Temporary medical facilities and other measures to increase COVID-19 treatment capacity
 - ✓ Emergency operations centers & emergency response equipment (e.g., emergency response radio systems)
 - ✓ Public telemedicine capabilities for COVID-19 related treatment



- **Medical expenses.** Funds may be used for expenses to households, medical providers, or others that incurred medical costs due to the pandemic, including:
 - ✓ Unreimbursed expenses for medical care for COVID-19 testing or treatment, such as uncompensated care costs for medical providers or out-of-pocket costs for individuals
 - ✓ Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions
 - ✓ Emergency medical response expenses
 - ✓ Treatment of long-term symptoms or effects of COVID-19
- **Behavioral health care, such as mental health treatment, substance use treatment, and other behavioral health services.** Treasury recognizes that the pandemic has broadly impacted Americans' behavioral health and recipients can provide these services to the general public to respond. Enumerated eligible uses include:
 - ✓ Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term recovery support
 - ✓ Enhanced behavioral health services in schools
 - ✓ Services for pregnant women or infants born with neonatal abstinence syndrome
 - ✓ Support for equitable access to reduce disparities in access to high-quality treatment
 - ✓ Peer support groups, costs for residence in supportive housing or recovery housing, and the 988 National Suicide Prevention Lifeline or other hotline services
 - ✓ Expansion of access to evidence-based services for opioid use disorder prevention, treatment, harm reduction, and recovery
 - ✓ Behavioral health facilities & equipment
- **Preventing and responding to violence.** Recognizing that violence – and especially gun violence – has increased in some communities due to the pandemic, recipients may use funds to respond in these communities through:
 - ✓ Referrals to trauma recovery services for victims of crime
 - ✓ Community violence intervention programs, including:
 - Evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance
 - ✓ In communities experiencing increased gun violence due to the pandemic:
 - Law enforcement officers focused on advancing community policing
 - Enforcement efforts to reduce gun violence, including prosecution
 - Technology & equipment to support law enforcement response

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RESPONDING TO NEGATIVE ECONOMIC IMPACTS

The pandemic caused severe economic damage and, while the economy is on track to a strong recovery, much work remains to continue building a robust, resilient, and equitable economy in the wake of the crisis and to ensure that the benefits of this recovery reach all Americans. While the pandemic impacted millions of American households and businesses, some of its most severe impacts fell on low-income and underserved communities, where pre-existing disparities amplified the impact of the pandemic and where the most work remains to reach a full recovery.

The final rule recognizes that the pandemic caused broad-based impacts that affected many communities, households, and small businesses across the country; for example, many workers faced unemployment and many small businesses saw declines in revenue. The final rule describes these as “impacted” households, communities, small businesses, and nonprofits.

At the same time, the pandemic caused disproportionate impacts, or more severe impacts, in certain communities. For example, low-income and underserved communities have faced more severe health and economic outcomes like higher rates of COVID-19 mortality and unemployment, often because pre-existing disparities exacerbated the impact of the pandemic. The final rule describes these as “disproportionately impacted” households, communities, small businesses, and nonprofits.

To simplify administration of the program, the final rule presumes that certain populations were “impacted” and “disproportionately impacted” by the pandemic; these populations are presumed to be eligible for services that respond to the impact they experienced. The final rule also enumerates a non-exhaustive list of eligible uses that are recognized as responsive to the impacts or disproportionate impacts of COVID-19. Recipients providing enumerated uses to populations presumed eligible are clearly operating consistently with the final rule.

As discussed further in the section Framework for Eligible Uses Beyond Those Enumerated, recipients can also identify other pandemic impacts, impacted or disproportionately impacted populations or classes, and responses.



Assistance to Households

Impacted Households and Communities

Treasury presumes the following households and communities are impacted by the pandemic:

- ✓ Low- or-moderate income households or communities
- ✓ Households that experienced unemployment
- ✓ Households that experienced increased food or housing insecurity
- ✓ Households that qualify for the Children's Health Insurance Program, Childcare Subsidies through the Child Care Development Fund (CCDF) Program, or Medicaid
- ✓ *When providing affordable housing programs:* households that qualify for the National Housing Trust Fund and Home Investment Partnerships Program
- ✓ *When providing services to address lost instructional time in K-12 schools:* any student that lost access to in-person instruction for a significant period of time

Low- or moderate-income households and communities are those with (i) income at or below 300 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines or (ii) income at or below 65 percent of the area median income for the county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines are higher than the area's median income and using the Federal Poverty Guidelines would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the response they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$65,880 per year.³ In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is impacted by the pandemic and eligible for services to respond. Additionally, by following the steps detailed in the section Framework for Eligible Uses Beyond Those Enumerated, recipients may designate additional households as impacted or disproportionately impacted beyond these presumptions, and may also pursue projects not listed below in response to these impacts consistent with Treasury's standards.

³ For recipients in Alaska, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$82,350 per year. For recipients in Hawaii, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$75,780 per year.



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to impacts of the pandemic on households and communities:

- ✓ Food assistance & food banks
- ✓ Emergency housing assistance: rental assistance, mortgage assistance, utility assistance, assistance paying delinquent property taxes, counseling and legal aid to prevent eviction and homelessness & emergency programs or services for homeless individuals, including temporary residences for people experiencing homelessness
- ✓ Health insurance coverage expansion
- ✓ Benefits for surviving family members of individuals who have died from COVID-19
- ✓ Assistance to individuals who want and are available for work, including job training, public jobs programs and fairs, support for childcare and transportation to and from a jobsite or interview, incentives for newly-employed workers, subsidized employment, grants to hire underserved workers, assistance to unemployed individuals to start small businesses & development of job and workforce training centers
- ✓ Financial services for the unbanked and underbanked
- ✓ Burials, home repair & home weatherization
- ✓ Programs, devices & equipment for internet access and digital literacy, including subsidies for costs of access
- ✓ Cash assistance
- ✓ Paid sick, medical, and family leave programs
- ✓ Assistance in accessing and applying for public benefits or services
- ✓ Childcare and early learning services, home visiting programs, services for child welfare-involved families and foster youth & childcare facilities
- ✓ Assistance to address the impact of learning loss for K-12 students (e.g., high-quality tutoring, differentiated instruction)
- ✓ Programs or services to support long-term housing security: including development of affordable housing and permanent supportive housing
- ✓ Certain contributions to an Unemployment Insurance Trust Fund⁴

⁴ Recipients may only use SLFRF funds for contributions to unemployment insurance trust funds and repayment of the principal amount due on advances received under Title XII of the Social Security Act up to an amount equal to (i) the difference between the balance in the recipient's unemployment insurance trust fund as of January 27, 2020 and the balance of such account as of May 17, 2021, plus (ii) the principal amount outstanding as of May 17, 2021 on any advances received under Title XII of the Social Security Act between January 27, 2020 and May 17, 2021. Further, recipients may use SLFRF funds for the payment of any interest due on such Title XII advances. Additionally, a recipient that deposits SLFRF funds into its unemployment insurance trust fund to fully restore the pre-pandemic balance may not draw down that balance and deposit more SLFRF funds, back up to the pre-pandemic balance. Recipients that deposit SLFRF funds into an unemployment insurance trust fund, or use SLFRF funds to repay principal on Title XII advances, may not take action to reduce benefits available to unemployed workers by changing the computation method governing regular unemployment compensation in a way that results in a reduction of average weekly benefit amounts or the number of weeks of benefits payable (i.e., maximum benefit entitlement).

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Disproportionately Impacted Households and Communities

Treasury presumes the following households and communities are disproportionately impacted by the pandemic:

- ✓ Low -income households and communities
- ✓ Households residing in Qualified Census Tracts
- ✓ Households that qualify for certain federal benefits⁵
- ✓ Households receiving services provided by Tribal governments
- ✓ Households residing in the U.S. territories or receiving services from these governments

Low-income households and communities are those with (i) income at or below 185 percent of the Federal Poverty Guidelines for the size of its household based on the most recently published poverty guidelines or (ii) income at or below 40 percent of area median income for its county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines level is higher than the area median income level and using this level would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the service they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$40,626 per year.⁶ In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is disproportionately impacted by the pandemic and eligible for services to respond.

⁵ These programs are Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Free- and Reduced-Price Lunch (NSLP) and/or School Breakfast (SBP) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (SSI), Head Start and/or Early Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), Section 8 Vouchers, Low-Income Home Energy Assistance Program (LIHEAP), and Pell Grants. For services to address educational disparities, Treasury will recognize Title I eligible schools as disproportionately impacted and responsive services that support the school generally or support the whole school as eligible.

⁶ For recipients in Alaska, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$50,783 per year. For recipients in Hawaii, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$46,731 per year



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to disproportionate impacts of the pandemic on households and communities:

- ✓ Pay for community health workers to help households access health & social services
- ✓ Remediation of lead paint or other lead hazards
- ✓ Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment & facilities designed to address health disparities
- ✓ Housing vouchers & assistance relocating to neighborhoods with higher economic opportunity
- ✓ Investments in neighborhoods to promote improved health outcomes
- ✓ Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition or deconstruction, greening/vacant lot cleanup & conversion to affordable housing⁷
- ✓ Services to address educational disparities, including assistance to high-poverty school districts & educational and evidence-based services to address student academic, social, emotional, and mental health needs
- ✓ Schools and other educational equipment & facilities

⁷ Please see the final rule for further details and conditions applicable to this eligible use. This includes Treasury's presumption that demolition of vacant or abandoned residential properties that results in a net reduction in occupiable housing units for low- and moderate-income individuals in an area where the availability of such housing is lower than the need for such housing is ineligible for support with SLFRF funds.



Assistance to Small Businesses

Small businesses have faced widespread challenges due to the pandemic, including periods of shutdown, declines in revenue, or increased costs. The final rule provides many tools for recipients to respond to the impacts of the pandemic on small businesses, or disproportionate impacts on businesses where pre-existing disparities like lack of access to capital compounded the pandemic's effects.

Small businesses eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "small business," specifically:

1. Have no more than 500 employees, or if applicable, the size standard in number of employees [established](#) by the Administrator of the Small Business Administration for the industry in which the business concern or organization operates, and
2. Are a small business concern as defined in section 3 of the Small Business Act⁸ (which includes, among other requirements, that the business is independently owned and operated and is not dominant in its field of operation).

Impacted Small Businesses

Recipients can identify small businesses impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- | | |
|---------------------------------------|--|
| ✓ Decreased revenue or gross receipts | ✓ Capacity to weather financial hardship |
| ✓ Financial insecurity | ✓ Challenges covering payroll, rent or mortgage, and other operating costs |
| ✓ Increased costs | |

Assistance to small businesses that experienced negative economic impacts includes the following enumerated uses:

- | | |
|---|--|
| ✓ Loans or grants to mitigate financial hardship, such as by supporting payroll and benefits, costs to retain employees, and mortgage, rent, utility, and other operating costs | ✓ Technical assistance, counseling, or other services to support business planning |
|---|--|

Disproportionately Impacted Small Businesses

Treasury presumes that the following small businesses are disproportionately impacted by the pandemic:

⁸ 15 U.S.C. 632.



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- ✓ Small businesses operating in Qualified Census Tracts
- ✓ Small businesses operated by Tribal governments or on Tribal lands
- ✓ Small businesses operating in the U.S. territories

Assistance to disproportionately impacted small businesses includes the following enumerated uses, which have been expanded under the final rule:

- ✓ Rehabilitation of commercial properties, storefront improvements & façade improvements
- ✓ Technical assistance, business incubators & grants for start-up or expansion costs for small businesses
- ✓ Support for microbusinesses, including financial, childcare, and transportation costs



Assistance to Nonprofits

Nonprofits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees.

Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations.

Impacted Nonprofits

Recipients can identify nonprofits impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- ✓ Decreased revenue (e.g., from donations and fees)
- ✓ Financial insecurity
- ✓ Increased costs (e.g., uncompensated increases in service need)
- ✓ Capacity to weather financial hardship
- ✓ Challenges covering payroll, rent or mortgage, and other operating costs

Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses:

- ✓ Loans or grants to mitigate financial hardship
- ✓ Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic

Disproportionately Impacted Nonprofits

Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:

- ✓ Nonprofits operating in Qualified Census Tracts
- ✓ Nonprofits operated by Tribal governments or on Tribal lands
- ✓ Nonprofits operating in the U.S. territories

Recipients may identify appropriate responses that are related and reasonably proportional to addressing these disproportionate impacts.



Aid to Impacted Industries

Recipients may use SLFRF funding to provide aid to industries impacted by the COVID-19 pandemic. Recipients should first designate an impacted industry and then provide aid to address the impacted industry's negative economic impact.

This sub-category of eligible uses does not separately identify disproportionate impacts and corresponding responsive services.

1. Designating an impacted industry. There are two main ways an industry can be designated as "impacted."

1. If the industry is in the travel, tourism, or hospitality sectors (including Tribal development districts), the industry is impacted.
2. If the industry is outside the travel, tourism, or hospitality sectors, the industry is impacted if:
 - a. The industry experienced at least 8 percent employment loss from pre-pandemic levels,⁹ or
 - b. The industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, based on the totality of economic indicators or qualitative data (if quantitative data is unavailable), and if the impacts were generally due to the COVID-19 public health emergency.

Recipients have flexibility to define industries broadly or narrowly, but Treasury encourages recipients to define narrow and discrete industries eligible for aid. State and territory recipients also have flexibility to define the industries with greater geographic precision; for example, a state may identify a particular industry in a certain region of a state as impacted.

2. Providing eligible aid to the impacted industry. Aid may only be provided to support businesses, attractions, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. Further, aid should be generally broadly available to all businesses within the impacted industry to avoid potential conflicts of interest, and Treasury encourages aid to be first used for operational expenses, such as payroll, before being used on other types of costs.

⁹ Specifically, a recipient should compare the percent change in the number of employees of the recipient's identified industry and the national Leisure & Hospitality sector in the three months before the pandemic's most severe impacts began (a straight three-month average of seasonally-adjusted employment data from December 2019, January 2020, and February 2020) with the latest data as of the final rule (a straight three-month average of seasonally-adjusted employment data from September 2021, October 2021, and November 2021). For parity and simplicity, smaller recipients without employment data that measure industries in their specific jurisdiction may use data available for a broader unit of government for this calculation (e.g., a county may use data from the state in which it is located; a city may use data for the county, if available, or state in which it is located) solely for purposes of determining whether a particular industry is an impacted industry.

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Treasury recognizes the enumerated projects below as eligible responses to impacted industries.

- ✓ Aid to mitigate financial hardship, such as supporting payroll costs, lost pay and benefits for returning employees, support of operations and maintenance of existing equipment and facilities
- ✓ Technical assistance, counseling, or other services to support business planning
- ✓ COVID-19 mitigation and infection prevention measures (see section Public Health)

As with all eligible uses, recipients may pursue a project not listed above by undergoing the steps outlined in the section Framework for Eligible Uses Beyond Those Enumerated.



PUBLIC SECTOR CAPACITY

Recipients may use SLFRF funding to restore and bolster public sector capacity, which supports government's ability to deliver critical COVID-19 services. There are three main categories of eligible uses to bolster public sector capacity and workforce: Public Safety, Public Health, and Human Services Staff; Government Employment and Rehiring Public Sector Staff; and Effective Service Delivery.

Public Safety, Public Health, and Human Services Staff

SLFRF funding may be used for payroll and covered benefits for public safety, public health, health care, human services and similar employees of a recipient government, for the portion of the employee's time spent responding to COVID-19. Recipients should follow the steps below.

1. **Identify eligible public safety, public health, and human services staff.** Public safety staff include:

- ✓ Police officers (including state police officers)
- ✓ Sheriffs and deputy sheriffs
- ✓ Firefighters
- ✓ Emergency medical responders
- ✓ Correctional and detention officers
- ✓ Dispatchers and supervisor personnel that directly support public safety staff

Public health staff include:

- ✓ Employees involved in providing medical and other physical or mental health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions
- ✓ Laboratory technicians, medical examiners, morgue staff, and other support services essential for patient care
- ✓ Employees of public health departments directly engaged in public health matters and related supervisory personnel

Human services staff include:

- ✓ Employees providing or administering social services and public benefits
- ✓ Child welfare services employees
- ✓ Child, elder, or family care employees

2. **Assess portion of time spent on COVID-19 response for eligible staff.**

Recipients can use a variety of methods to assess the share of an employees' time spent responding to COVID-19, including using reasonable estimates—such as estimating the share of time based on discussions with staff and applying that share to all employees in that position.

For administrative convenience, recipients can consider public health and safety employees entirely devoted to responding to COVID-19 (and their payroll and benefits fully covered by SLFRF) if the



employee, or his or her operating unit or division, is “primarily dedicated” to responding to COVID-19. Primarily dedicated means that more than half of the employee, unit, or division’s time is dedicated to responding to COVID-19.

Recipients must periodically reassess their determination and maintain records to support their assessment, although recipients do not need to track staff hours.

3. **Use SLFRF funding for payroll and covered benefits for the portion of eligible staff time spent on COVID-19 response.** SLFRF funding may be used for payroll and covered benefits for the portion of the employees’ time spent on COVID-19 response, as calculated above, through the period of performance.

Government Employment and Rehiring Public Sector Staff

Under the increased flexibility of the final rule, SLFRF funding may be used to support a broader set of uses to restore and support public sector employment. Eligible uses include hiring up to a pre-pandemic baseline that is adjusted for historic underinvestment in the public sector, providing additional funds for employees who experienced pay cuts or were furloughed, avoiding layoffs, providing worker retention incentives, and paying for ancillary administrative costs related to hiring, support, and retention.

- **Restoring pre-pandemic employment.** Recipients have two options to restore pre-pandemic employment, depending on the recipient’s needs.
 - *If the recipient simply wants to hire back employees for pre-pandemic positions:* Recipients may use SLFRF funds to hire employees for the same positions that existed on January 27, 2020 but that were unfilled or eliminated as of March 3, 2021. Recipients may use SLFRF funds to cover payroll and covered benefits for such positions through the period of performance.
 - *If the recipient wants to hire above the pre-pandemic baseline and/or would like to have flexibility in positions:* Recipients may use SLFRF funds to pay for payroll and covered benefits associated with the recipient increasing its number of budgeted FTEs up to 7.5 percent above its pre-pandemic baseline. Specifically, recipients should undergo the following steps:
 - a. Identify the recipient’s budgeted FTE level on January 27, 2020. This includes all budgeted positions, filled and unfilled. This is called the *pre-pandemic baseline*.
 - b. Multiply the pre-pandemic baseline by 1.075. This is called the *adjusted pre-pandemic baseline*.
 - c. Identify the recipient’s budgeted FTE level on March 3, 2021, which is the beginning of the period of performance for SLFRF funds. Recipients may, but are not required to, exclude the number of FTEs dedicated to responding to the COVID-19 public health emergency. This is called the *actual number of FTEs*.
 - d. Subtract the *actual number of FTEs* from the *adjusted pre-pandemic baseline* to calculate the number of FTEs that can be covered by SLFRF funds. Recipients do not have to hire for the same roles that existed pre-pandemic.

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Recipients may use SLFRF funds to cover payroll and covered benefits through the period of performance; these employees must have begun their employment on or after March 3, 2021. Recipients may only use SLFRF funds for additional FTEs hired over the March 3, 2021 level (i.e., the *actual number of FTEs*).

- **Supporting and retaining public sector workers.** Recipients can also use funds in other ways that support the public sector workforce.¹⁰ These include:
 - **Providing additional funding for employees who experienced pay reductions or were furloughed** since the onset of the pandemic, up to the difference in the employee's pay, taking into account unemployment benefits received.
 - **Maintaining current compensation levels to prevent layoffs.** SLFRF funds may be used to maintain current compensation levels, with adjustments for inflation, in order to prevent layoffs that would otherwise be necessary.
 - **Providing worker retention incentives, including reasonable increases in compensation** to persuade employees to remain with the employer as compared to other employment options. Retention incentives must be entirely additive to an employee's regular compensation, narrowly tailored to need, and should not exceed incentives traditionally offered by the recipient or compensation that alternative employers may offer to compete for the employees. Treasury presumes that retention incentives that are less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met.
- **Covering administrative costs associated with administering the hiring, support, and retention programs above.**

Effective Service Delivery

SLFRF funding may be used to improve the efficacy of public health and economic programs through tools like program evaluation, data, and outreach, as well as to address administrative needs caused or exacerbated by the pandemic. Eligible uses include:

- **Supporting program evaluation, data, and outreach through:**

¹⁰ Recipients should be able to substantiate that these uses of funds are substantially due to the public health emergency or its negative economic impacts (e.g., fiscal pressures on state and local budgets) and respond to its impacts. See the final rule for details on these uses.



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- ✓ Program evaluation and evidence resources
- ✓ Data analysis resources to gather, assess, share, and use data
- ✓ Technology infrastructure to improve access to and the user experience of government IT systems, as well as technology improvements to increase public access and delivery of government programs and services
- ✓ Community outreach and engagement activities
- ✓ Capacity building resources to support using data and evidence, including hiring staff, consultants, or technical assistance support
- **Addressing administrative needs, including:**
 - ✓ Administrative costs for programs responding to the public health emergency and its economic impacts, including non-SLFRF and non-federally funded programs
 - ✓ Address administrative needs caused or exacerbated by the pandemic, including addressing backlogs caused by shutdowns, increased repair or maintenance needs, and technology infrastructure to adapt government operations to the pandemic (e.g., video-conferencing software, data and case management systems)



CAPITAL EXPENDITURES

As described above, the final rule clarifies that recipients may use funds for programs, services, and capital expenditures that respond to the public health and negative economic impacts of the pandemic. Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements, in addition to other standards for uses of funds.

Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class.

For ease of administration, the final rule identifies enumerated types of capital expenditures that Treasury has identified as responding to the pandemic's impacts; these are listed in the applicable sub-category of eligible uses (e.g., public health, assistance to households, etc.). Recipients may also identify other responsive capital expenditures. Similar to other eligible uses in the SLFRF program, no pre-approval is required for capital expenditures.

To guide recipients' analysis of whether a capital expenditure meets the eligibility standard, recipients (with the exception of Tribal governments) must complete and meet the requirements of a written justification for capital expenditures equal to or greater than \$1 million. For large-scale capital expenditures, which have high costs and may require an extended length of time to complete, as well as most capital expenditures for non-enumerated uses of funds, Treasury requires recipients to submit their written justification as part of regular reporting. Specifically:

If a project has total capital expenditures of	and the use is enumerated by Treasury as eligible, then	and the use is beyond those enumerated by Treasury as eligible, then
Less than \$1 million	No Written Justification required	No Written Justification required
Greater than or equal to \$1 million, but less than \$10 million	Written Justification required but recipients are not required to submit as part of regular reporting to Treasury	Written Justification required and recipients must submit as part of regular reporting to Treasury
\$10 million or more	Written Justification required and recipients must submit as part of regular reporting to Treasury	

A Written Justification includes:

- *Description of the harm or need to be addressed.* Recipients should provide a description of the specific harm or need to be addressed and why the harm was exacerbated or caused by the public health emergency. Recipients may provide quantitative information on the extent and the type of harm, such as the number of individuals or entities affected.

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- *Explanation of why a capital expenditure is appropriate.* For example, recipients should include an explanation of why existing equipment and facilities, or policy changes or additional funding to pertinent programs or services, would be inadequate.
- *Comparison of proposed capital project against at least two alternative capital expenditures and demonstration of why the proposed capital expenditure is superior.* Recipients should consider the effectiveness of the capital expenditure in addressing the harm identified and the expected total cost (including pre-development costs) against at least two alternative capital expenditures.

Where relevant, recipients should consider the alternatives of improving existing capital assets already owned or leasing other capital assets.

Treasury presumes that the following capital projects are generally ineligible:

- | | |
|---|---|
| ✖ Construction of new correctional facilities as a response to an increase in rate of crime | ✖ Construction of convention centers, stadiums, or other large capital projects intended for general economic development or to aid impacted industries |
| ✖ Construction of new congregate facilities to decrease spread of COVID-19 in the facility | |

In undertaking capital expenditures, Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



FRAMEWORK FOR ELIGIBLE USES BEYOND THOSE ENUMERATED

As described above, recipients have broad flexibility to identify and respond to other pandemic impacts and serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients should undergo the following steps to decide whether their project is eligible:

Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	- Can identify impact to a specific household, business or nonprofit or to a class of households, businesses or nonprofits (i.e., group) - Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class	- Types of responses can include a program, service, or capital expenditure - Response should be related and reasonably proportional to the harm - Response should also be reasonably designed to benefit impacted individual or class

1. Identify a COVID-19 public health or negative economic impact on an individual or a class.

Recipients should identify an individual or class that is “impacted” or “disproportionately impacted” by the COVID-19 public health emergency or its negative economic impacts as well as the specific impact itself.

- “Impacted” entities are those impacted by the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency. For example, an individual who lost their job or a small business that saw lower revenue during a period of closure would both have experienced impacts of the pandemic.
- “Disproportionately impacted” entities are those that experienced disproportionate public health or economic outcomes from the pandemic; Treasury recognizes that pre-existing disparities, in many cases, amplified the impacts of the pandemic, causing more severe impacts in underserved communities. For example, a household living in a neighborhood with limited access to medical care and healthy foods may have faced health disparities before the pandemic, like a higher rate of chronic health conditions, that contributed to more severe health outcomes during the COVID-19 pandemic.

The recipient may choose to identify these impacts at either the individual level or at a class level. If the recipient is identifying impacts at the individual level, they should retain documentation supporting the impact the individual experienced (e.g., documentation of lost revenues from a small business). Such documentation can be streamlined in many cases (e.g., self-attestation that a household requires food assistance).

Recipients also have broad flexibility to identify a “class” – or a group of households, small businesses, or nonprofits – that experienced an impact. In these cases, the recipients should

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first identify the class and the impact that it faced. Then, recipients only need to document that the individuals served fall within that class; recipients do not need to document a specific impact to each individual served. For example, a recipient could identify that restaurants in the downtown area faced substantial declines in revenue due to decreased foot traffic from workers; the recipient could develop a program to respond to the impact on that class and only needs to document that the businesses being served are restaurants in the downtown area.

Recipients should keep the following considerations in mind when designating a class:

- **There should be a relationship between the definition of the class and the proposed response.** Larger and less-specific classes are less likely to have experienced similar harms, which may make it more difficult to design a response that appropriately responds to those harms.
- **Classes may be determined on a population basis or on a geographic basis,** and the response should be appropriately matched. For example, a response might be designed to provide childcare to single parents, regardless of which neighborhood they live in, or a response might provide a park to improve the health of a disproportionately impacted neighborhood.
- **Recipients may designate classes that experienced disproportionate impact,** by assessing the impacts of the pandemic and finding that some populations experienced meaningfully more severe impacts than the general public. To determine these disproportionate impacts, recipients:
 - May designate classes based on academic research or government research publications (such as the citations provided in the supplementary information in the final rule), through analysis of their own data, or through analysis of other existing data sources.
 - May also consider qualitative research and sources to augment their analysis, or when quantitative data is not readily available. Such sources might include resident interviews or feedback from relevant state and local agencies, such as public health departments or social services departments.
 - Should consider the quality of the research, data, and applicability of analysis to their determination in all cases.
- **Some of the enumerated uses may also be appropriate responses to the impacts experienced by other classes of beneficiaries.** It is permissible for recipients to provide these services to other classes, so long as the recipient determines that the response is also appropriate for those groups.
- **Recipients may designate a class based on income level, including at levels higher than the final rule definition of "low- and moderate-income."** For example, a recipient may identify that households in their community with incomes above the final rule threshold for low-income nevertheless experienced disproportionate impacts from the pandemic and provide responsive services.

2. **Design a response that addresses or responds to the impact.** Programs, services, and other interventions must be reasonably designed to benefit the individual or class that experienced

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the impact. They must also be related and reasonably proportional to the extent and type of impact experienced. For example, uses that bear no relation or are grossly disproportionate to the type or extent of the impact would not be eligible.

“Reasonably proportional” refers to the scale of the response compared to the scale of the harm, as well as the targeting of the response to beneficiaries compared to the amount of harm they experienced; for example, it may not be reasonably proportional for a cash assistance program to provide a very small amount of aid to a group that experienced severe harm and a much larger amount to a group that experienced relatively little harm. Recipients should consider relevant factors about the harm identified and the response to evaluate whether the response is reasonably proportional. For example, recipients may consider the size of the population impacted and the severity, type, and duration of the impact. Recipients may also consider the efficacy, cost, cost-effectiveness, and time to delivery of the response.

For disproportionately impacted communities, recipients may design interventions that address broader pre-existing disparities that contributed to more severe health and economic outcomes during the pandemic, such as disproportionate gaps in access to health care or pre-existing disparities in educational outcomes that have been exacerbated by the pandemic.



Premium Pay

The Coronavirus State and Local Fiscal Recovery Funds may be used to provide premium pay to eligible workers performing essential work during the pandemic. Premium pay may be awarded to eligible workers up to \$13 per hour. Premium pay must be in addition to wages or remuneration (i.e., compensation) the eligible worker otherwise receives. Premium pay may not exceed \$25,000 for any single worker during the program.

Recipients should undergo the following steps to provide premium pay to eligible workers.

1. **Identify an “eligible” worker.** Eligible workers include workers “needed to maintain continuity of operations of essential critical infrastructure sectors.” These sectors and occupations are eligible:

- | | |
|--|---|
| ✓ Health care | ✓ State, local, or Tribal government workforce |
| ✓ Emergency response | ✓ Workers providing vital services to Tribes |
| ✓ Sanitation, disinfection & cleaning | ✓ Educational, school nutrition, and other work required to operate a school facility |
| ✓ Maintenance | ✓ Laundry |
| ✓ Grocery stores, restaurants, food production, and food delivery | ✓ Elections |
| ✓ Pharmacy | ✓ Solid waste or hazardous materials management, response, and cleanup |
| ✓ Biomedical research | ✓ Work requiring physical interaction with patients |
| ✓ Behavioral health | ✓ Dental care |
| ✓ Medical testing and diagnostics | ✓ Transportation and warehousing |
| ✓ Home and community-based health care or assistance with activities of daily living | ✓ Hotel and commercial lodging facilities that are used for COVID-19 mitigation and containment |
| ✓ Family or child care | |
| ✓ Social services | |
| ✓ Public health | |
| ✓ Mortuary | |
| ✓ Critical clinical research, development, and testing necessary for COVID-19 response | |

Beyond this list, the chief executive (or equivalent) of a recipient government may designate additional non-public sectors as critical so long as doing so is necessary to protecting the health and wellbeing of the residents of such jurisdictions.

2. **Verify that the eligible worker performs “essential work,”** meaning work that:

- Is not performed while teleworking from a residence; and
- Involves either:
 - a. regular, in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or
 - b. regular physical handling of items that were handled by, or are to be handled by, patients, the public, or coworkers of the individual that is performing the work.



3. Confirm that the premium pay “responds to” workers performing essential work during the COVID-19 public health emergency. Under the final rule, which broadened the share of eligible workers who can receive premium pay without a written justification, recipients may meet this requirement in one of three ways:

- Eligible worker receiving premium pay is earning (with the premium included) at or below 150 percent of their residing state or county’s average annual wage for all occupations, as defined by the Bureau of Labor Statistics’ [Occupational Employment and Wage Statistics](#), whichever is higher, on an annual basis; or
- Eligible worker receiving premium pay is not exempt from the Fair Labor Standards Act overtime provisions; or
- If a worker does not meet either of the above requirements, the recipient must submit written justification to Treasury detailing how the premium pay is otherwise responsive to workers performing essential work during the public health emergency. This may include a description of the essential worker’s duties, health, or financial risks faced due to COVID-19, and why the recipient determined that the premium pay was responsive. Treasury anticipates that recipients will easily be able to satisfy the justification requirement for front-line workers, like nurses and hospital staff.

Premium pay may be awarded in installments or lump sums (e.g., monthly, quarterly, etc.) and may be awarded to hourly, part-time, or salaried or non-hourly workers. Premium pay must be paid in addition to wages already received and may be paid retrospectively. A recipient may not use SLFRF to merely reimburse itself for premium pay or hazard pay already received by the worker, and premium pay may not be paid to volunteers.



Water & Sewer Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in water and sewer infrastructure. State, local, and Tribal governments have a tremendous need to address the consequences of deferred maintenance in drinking water systems and removal, management, and treatment of sewage and stormwater, along with additional resiliency measures needed to adapt to climate change.

Recipients may undertake the eligible projects below:

PROJECTS ELIGIBLE UNDER EPA'S CLEAN WATER STATE REVOLVING FUND (CWSRF)

Eligible projects under the CWSRF, and the final rule, include:

- ✓ Construction of publicly owned treatment works
- ✓ Projects pursuant to implementation of a nonpoint source pollution management program established under the Clean Water Act (CWA)
- ✓ Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- ✓ Management and treatment of stormwater or subsurface drainage water
- ✓ Water conservation, efficiency, or reuse measures
- ✓ Development and implementation of a conservation and management plan under the CWA
- ✓ Watershed projects meeting the criteria set forth in the CWA
- ✓ Energy consumption reduction for publicly owned treatment works
- ✓ Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- ✓ Security of publicly owned treatment works

Treasury encourages recipients to review the EPA handbook for the [CWSRF](#) for a full list of eligibilities.

PROJECTS ELIGIBLE UNDER EPA'S DRINKING WATER STATE REVOLVING FUND (DWSRF)

Eligible drinking water projects under the DWSRF, and the final rule, include:

- ✓ Facilities to improve drinking water quality
- ✓ Transmission and distribution, including improvements of water pressure or prevention of contamination in infrastructure and lead service line replacements
- ✓ New sources to replace contaminated drinking water or increase drought resilience, including aquifer storage and recovery system for water storage
- ✓ Green infrastructure, including green roofs, rainwater harvesting collection, permeable pavement
- ✓ Storage of drinking water, such as to prevent contaminants or equalize water demands
- ✓ Purchase of water systems and interconnection of systems
- ✓ New community water systems

Treasury encourages recipients to review the EPA handbook for the [DWSRF](#) for a full list of eligibilities.

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ADDITIONAL ELIGIBLE PROJECTS

With broadened eligibility under the final rule, SLFRF funds may be used to fund additional types of projects— such as additional stormwater infrastructure, residential wells, lead remediation, and certain rehabilitations of dams and reservoirs — beyond the CWSRF and DWSRF, if they are found to be “necessary” according to the definition provided in the final rule and outlined below.

- ✓ Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure
- ✓ Infrastructure to improve access to safe drinking water for individual served by residential wells, including testing initiatives, and treatment/remediation strategies that address contamination
- ✓ Dam and reservoir rehabilitation if primary purpose of dam or reservoir is for drinking water supply and project is necessary for provision of drinking water
- ✓ Broad set of lead remediation projects eligible under EPA grant programs authorized by the Water Infrastructure Improvements for the Nation (WIIN) Act, such as lead testing, installation of corrosion control treatment, lead service line replacement, as well as water quality testing, compliance monitoring, and remediation activities, including replacement of internal plumbing and faucets and fixtures in schools and childcare facilities

A “necessary” investment in infrastructure must be:

- (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise,
- (2) a cost-effective means for meeting that need, taking into account available alternatives, and
- (3) for investments in infrastructure that supply drinking water in order to meet projected population growth, projected to be sustainable over its estimated useful life.

Please note that DWSRF and CWSRF-eligible projects are generally presumed to be necessary investments. Additional eligible projects generally must be responsive to an identified need to achieve or maintain an adequate minimum level of service. Recipients are only required to assess cost-effectiveness of projects for the creation of new drinking water systems, dam and reservoir rehabilitation projects, or projects for the extension of drinking water service to meet population growth needs. Recipients should review the supplementary information to the final rule for more details on requirements applicable to each type of investment.

APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.

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Broadband Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in broadband infrastructure, which has been shown to be critical for work, education, healthcare, and civic participation during the public health emergency. The final rule broadens the set of eligible broadband infrastructure investments that recipients may undertake.

Recipients may pursue investments in broadband infrastructure meeting technical standards detailed below, as well as an expanded set of cybersecurity investments.

BROADBAND INFRASTRUCTURE INVESTMENTS

Recipients should adhere to the following requirements when designing a broadband infrastructure project:

1. **Identify an eligible area for investment.** Recipients are encouraged to prioritize projects that are designed to serve locations without access to reliable wireline 100/20 Mbps broadband service (meaning service that reliably provides 100 Mbps download speed and 20 Mbps upload speed through a wireline connection), but are broadly able to invest in projects designed to provide service to locations with an identified need for additional broadband investment. Recipients have broad flexibility to define need in their community. Examples of need could include:
 - ✓ Lack of access to a reliable high-speed broadband connection
 - ✓ Lack of affordable broadband
 - ✓ Lack of reliable service

If recipients are considering deploying broadband to locations where there are existing and enforceable federal or state funding commitments for reliable service of at least 100/20 Mbps, recipients must ensure that SLFRF funds are designed to address an identified need for additional broadband investment that is not met by existing federal or state funding commitments. Recipients must also ensure that SLFRF funds will not be used for costs that will be reimbursed by the other federal or state funding streams.

2. **Design project to meet high-speed technical standards.** Recipients are required to design projects to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds. In cases where it is not practicable, because of the excessive cost of the project or geography or topography of the area to be served by the project, eligible projects may be designed to reliably meet or exceed 100/20 Mbps and be scalable to a minimum of symmetrical 100 Mbps download and upload speeds.

Treasury encourages recipients to prioritize investments in fiber-optic infrastructure wherever feasible and to focus on projects that will achieve last-mile connections. Further, Treasury encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, nonprofits, and co-operatives.



3. **Require enrollment in a low-income subsidy program.** Recipients must require the service provider for a broadband project that provides service to households to either:

- ✓ Participate in the FCC's Affordable Connectivity Program (ACP)
- ✓ Provide access to a broad-based affordability program to low-income consumers that provides benefits commensurate to ACP

Treasury encourages broadband services to also include at least one low-cost option offered without data usage caps at speeds sufficient for a household with multiple users to simultaneously telework and engage in remote learning. Recipients are also encouraged to consult with the community on affordability needs.

CYBERSECURITY INVESTMENTS

SLFRF may be used for modernization of cybersecurity for existing and new broadband infrastructure, regardless of their speed delivery standards. This includes modernization of hardware and software.

APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
 - ✗ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment
 - ✗ Occur at the regular time for pension contributions but is larger than a regular payment would have been

ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

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undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).



Program Administration

The Coronavirus State and Local Fiscal Recovery Funds final rule details a number of administrative processes and requirements, including on distribution of funds, timeline for use of funds, transfer of funds, treatment of loans, use of funds to meet non-federal match or cost-share requirements, administrative expenses, reporting on use of funds, and remediation and recoupment of funds used for ineligible purposes. This section provides a summary for the most frequently asked questions.

TIMELINE FOR USE OF FUNDS

Under the SLFRF, funds must be used for costs incurred on or after March 3, 2021. Further, costs must be obligated by December 31, 2024, and expended by December 31, 2026.

TRANSFERS

Recipients may undertake projects on their own or through subrecipients, which carry out eligible uses on behalf of a recipient, including pooling funds with other recipients or blending and braiding SLFRF funds with other sources of funds. Localities may also transfer their funds to the state through section 603(c)(4), which will decrease the locality's award and increase the state award amounts.

LOANS

Recipients may generally use SLFRF funds to provide loans for uses that are otherwise eligible, although there are special rules about how recipients should track program income depending on the length of the loan. Recipients should consult the final rule if they seek to utilize these provisions.

NON-FEDERAL MATCH OR COST-SHARE REQUIREMENTS

Funds available under the "revenue loss" eligible use category (sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act) generally may be used to meet the non-federal cost-share or matching requirements of other federal programs. However, note that SLFRF funds may not be used as the non-federal share for purposes of a state's Medicaid and CHIP programs because the Office of Management and Budget has approved a waiver as requested by the Centers for Medicare & Medicaid Services pursuant to 2 CFR 200.102 of the Uniform Guidance and related regulations.

SLFRF funds beyond those that are available under the revenue loss eligible use category may not be used to meet the non-federal match or cost-share requirements of other federal programs, other than as specifically provided for by statute. As an example, the Infrastructure Investment and Jobs Act provides that SLFRF funds may be used to meet the non-federal match requirements of authorized Bureau of Reclamation projects and certain broadband deployment projects. Recipients should consult the final rule for further details if they seek to utilize SLFRF funds as a match for these projects.

ADMINISTRATIVE EXPENSES

SLFRF funds may be used for direct and indirect administrative expenses involved in administering the program. For details on permissible direct and indirect administrative costs, recipients should refer to Treasury's [Compliance and Reporting Guidance](#). Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect costs.

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REPORTING, COMPLIANCE & RECOUPMENT

Recipients are required to comply with Treasury's [Compliance and Reporting Guidance](#), which includes submitting mandatory periodic reports to Treasury.

Funds used in violation of the final rule are subject to remediation and recoupment. As outlined in the final rule, Treasury may identify funds used in violation through reporting or other sources. Recipients will be provided with an initial written notice of recoupment with an opportunity to submit a request for reconsideration before Treasury provides a final notice of recoupment. If the recipient receives an initial notice of recoupment and does not submit a request for reconsideration, the initial notice will be deemed the final notice. Treasury may pursue other forms of remediation and monitoring in conjunction with, or as an alternative to, recoupment.



**AGENDA
STAFF REPORT**

MEETING DATE: 6/21/2022	AGENDA SECTION: B
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SUBJECT:

City Clerk: Approval of the Minutes of the February 1, 2022 Meeting

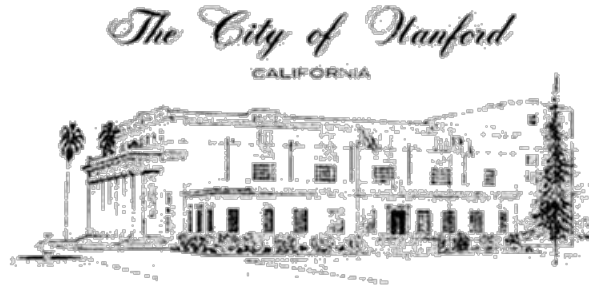
Recommendation:

Approve the minutes of the February 1, 2022 Meeting.

FISCAL IMPACT:

ATTACHMENTS:

2.1.2022



CITY COUNCIL MEETING MINUTES

**February 1, 2022 7:00 PM
Council Chambers
400 N. Douty St.**

5:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

Mayor Sharp called the meeting to order at 5:00 p.m.

ROLL CALL BY THE CITY CLERK :

PUBLIC COMMENT :

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Wendy Raygoza, owner of Fatte Albert's Pizza commented the Winter Wonderland event and shared her experience as a vendor.

Bob Ramos, a regular food vendor at the Winter Wonderland event, provided his feedback.

STUDY SESSION :

A. Presentation and Debriefing on the 2021 Winter Wonderland Event

Director Brad Albert presented the Winter Wonderland Event Debriefing. He also discussed the recommendations for next season and provided some of the community's feedback. Main Street Hanford, Executive Director Michelle Brown discussed the marketing of the Winter Wonderland event. The Council provided their feedback and thanked the staff.

B. Overview of the Police Support Services

Lieutenant James Lutz presented an overview of the Police Support Services. Lt. Lutz discussed operation details for: detectives, case types, homicide investigations, technology capabilities used for investigations, internet crimes, autopsies, POP team assignments, Major Crimes team and assignments, evidence unit. Lt. Lutz answered question from the Council. The Council thanked the staff for the presentation.

The Council convened to closed session at 6:12 p.m.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

CONFERENCE WITH LEGAL COUNSEL-REAL PROPERTY NEGOTIATIONS (GC 54956.8):

Property: 426 W. Lacey Blvd.

Agency Negotiators: Mario Cifuentez and Ty Mizote

Negotiating Party: Jose Chavarria, Medallion Supply Inc.

Property: APN 012-086-004
 Agency Negotiators: Mario Cifuentez and Ty Mizote
 Negotiating Party: Anand Investments, LLC

CALL TO ORDER REGULAR SESSION:

Mayor Sharp called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Diane Sharp	Mayor	Present	4:50 PM
Art Brieno	Council Member	Present	4:55 PM
Kalish Morrow	Vice Mayor	Absent	
Amanda Saltray	Council Member	Present	4:50 PM
Francisco Ramirez	Council Member	Present	4:55 PM

INVOCATION:

The invocation was led by George "Bucky" Weeks.

FLAG SALUTE:

The flag salute was led by Jack Schwartz.

CLOSED SESSION ACTION REPORT:

None.

COUNCIL REPORTS/GENERAL REPORTS :

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

Council Member's Ramirez and Brieno had nothing to report.

Council Member Saltray discussed the conference and meetings she attended.

Mayor Sharp discussed the meetings she attended.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos expressed his concerns regarding the funding for the approved Parks Resource Officer. He also commented on the CARES funding, Hidden Valley Park, Caliva signage, and the City Attorney RFP.

Jack Schwartz commented on the banners at the Carnegie Museum. He also announced the upcoming events for the Carnegie Museum.

Travis Paden commented the city's revenue and water resources.

Chad Draxler commented on Vice Mayor Morrow's social media page, and the appointment of Council Member Saltray. He also expressed his concerns regarding trash bin violations.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Council Member Brieno pulled items G and L.

Motion to approve the consent calendar except for the items pulled for separate consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Saltray, Ramirez
ABSENT:	Morrow

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only
- B. City Clerk: Approval of the Minutes of the June 8, 2021 Special Meeting
- C. City Clerk: Approval of the Minutes of the June 29, 2021 Special Meeting
- D. City Attorney: Approval of an Agreement between the City of Hanford and 198/43, LLC, for the purpose of memorializing the purpose of Job Creation as a result of the EDA Grant for Sewer Trunk Main Project
- E. City Attorney: Approval of a a greenhouse construction project on the City property leased to City Farm Industries, Inc. and authorization for the City Manager to sign the Landowner's Statement of Compliance that Kings County is requiring for the construction of the greenhouses.
- F. IT: Approval of the purchase of additional implementation services from Tyler Technologies for the implementation of the EnerGov software in the amount of \$65,120.00 and Appropriation of the funding from the Computer Replacement Reserve to cover the cost of the contract change
- G. Public Works: Approval of a Notice of Completion for the FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street Lighting Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

- H. Public Works: Approval of a Notice of Completion for the FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project at a total construction cost of \$401,869.60 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- I. Public Works: Approval of a payment to King's Petroleum, for the purchase of diesel fuel for Fleet Operations, in the amount is \$30,085.59.
- J. Finance: Receive and File the City of Hanford's Quarterly Investment Portfolio and Transactions Reports

PULLED ITEMS:

- 1. Park and Community Services: Adoption of Resolution No. 22-03-R, approving the submittal of a \$6 million Grant Application for the Land and Water Conservation Fund for the additional development of Heroes Park

[Item G]

Pulled by Council Member Brieno.

Parks and Community Services Director Brad Albert discussed the grant for the development of Heroes Park and answered questions from Council Member Brieno.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Saltray, Ramirez
ABSENT:	Morrow

- 2. Finance: Second Reading and Adoption of Ordinance No. 21-15, amending Chapters 2.48 of the City of Hanford Municipal Code to update the rules governing the purchase of goods and services for the City of Hanford.

[Item L]

Pulled by Council Member Brieno.

Council Member Brieno will not vote on the item.

Motion to approve.

RESULT:	APPROVED [3 TO 0]
MOVER:	Amanda Saltray, Council Member
SECONDER:	Francisco Ramirez, Council Member
AYES:	Sharp, Saltray, Ramirez
ABSTAIN:	Brieno
ABSENT:	Morrow

GENERAL BUSINESS:

- A. Finance/Community Development: Consideration of appropriating \$33,000 for Fiscal Year 2021/2022 and \$92,000 anticipated annually in the future from the General Fund for a Code Compliance Officer and add the position to the City's Position Allocation Schedule

Building Official Tom Webb provided an overview of staffing history and discussed the departments highlights and the need for one more Code Compliance Officer. City Manager Mario Cifuentez discussed the increased calls for service due to COVID-19 and the expectation of the need for additional staff after the island annexations. Staff answered questions from the Council. After a lengthy discussion, Council Member Brieno did not support the staff's recommendation and suggested adding a part-time position rather than a full-time position.

Motion to approve a part-time position was introduced by Council Member Brieno, seconded by Council Member Ramirez. Motion failed. (2/2)

Motion to approve as presented. (2/2)

RESULT:	FAILED [2 TO 2]
MOVER:	Amanda Saltray, Council Member
SECONDER:	Diane Sharp, Mayor
AYES:	Sharp, Saltray
NAYS:	Brieno, Ramirez
ABSENT:	Morrow

- B. Administration: Adoption of Resolution No. 22-01-R, thereby establishing the selection and award process for Commercial Cannabis Business Permits, consistent with HMC 5.56.090(A)

City Manager Mario Cifuentez discussed the amendment and provided an overview the Cannabis Business Permit process and invited questions from the Council. Police Chief Park Sever answered questions from Council Member Brieno.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Saltray, Ramirez
ABSENT:	Morrow

- C. Council: Receive and discuss the list of committees and boards that have City Council representation directly approved by the Council and make appropriate committee assignments.

Mayor Sharp discussed the committee assignments.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno, Council Member
AYES:	Sharp, Brieno, Saltray, Ramirez
ABSENT:	Morrow

CONVENE AS SUCCESSOR AGENCY :

Mayor Sharp convened as Successor Agency at 8:12 p.m.

PUBLIC COMMENT-SUCCESSOR AGENCY :

Any person may directly address the Board at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Board. A maximum of three minutes is allowed for each speaker.

None.

SUCCESSOR AGENCY FOR THE DISCUSSION OF THE FOLLOWING :

Finance: Review and approval of the Recognized Obligation Payment Schedule (ROPS 22-23) for the period July 1, 2022 to June 30, 2023

Finance Director Chris Tavaréz discussed the report and answered questions from the Council. City Attorney Ty Mizote answered Council Member Brieno's questions regarding the project the area.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amanda Saltray, Council Member
SECONDER:	Diane Sharp, Mayor
AYES:	Sharp, Brieno, Saltray, Ramirez
ABSENT:	Morrow

ADJOURN AS THE SUCCESSOR AGENCY :

Mayor Sharp adjourned as the Successor Agency at 8:18 p.m.

COUNCIL COMMENTS AND COMMUNICATIONS :

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GC 54954.2)

Council Future Agenda Items

None.

ADJOURNMENT:

Mayor Sharp adjourned the meeting at 8:25 p.m.

Attachment: 2.1.2022 (Clerk: 2.1.2022 Minutes)

Respectfully Submitted,

Natalie Corral
City Clerk



**AGENDA
STAFF REPORT**

MEETING DATE: 6/21/2022	AGENDA SECTION: C
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SUBJECT:

City Clerk: Approval of the Minutes of the February 15, 2022 Meeting

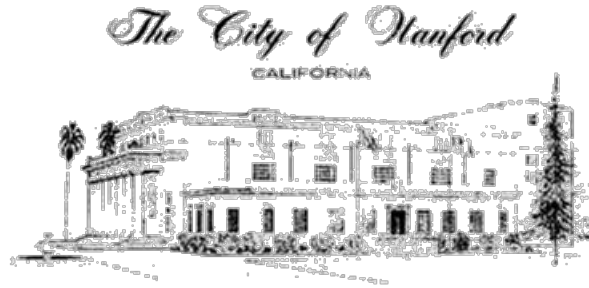
Recommendation:

Approve the minutes of the February 15, 2022 Meeting.

FISCAL IMPACT:

ATTACHMENTS:

2.15.2022



CITY COUNCIL MEETING MINUTES

**February 15, 2022 7:00 PM
Council Chambers
400 N. Douty St.**

6:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

Mayor Sharp called the study and closed session to order at 6:00 p.m.

ROLL CALL BY THE CITY CLERK :

Present: Diane Sharp, Kalish Morrow, Francisco Ramirez, Amanda Saltray

Late: Art Brieno

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

STUDY SESSION :

Presentation and Update on the design of the new KART Transit Center in Downtown Hanford

KART Executive Director Angie Dow discussed the design of the new KART Transit Center in Downtown Hanford. Ms. Dow answered questions from the Council. The Council thanked Ms. Dow for her presentation.

The Council convened to closed session at 6:37 p.m.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

CONFERENCE WITH LEGAL COUNSEL-INITIATION OF LITIGATION (GC 54956.9 (d)(4)):

One potential case.

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

Attendee Name	Title	Status	Arrived
Diane Sharp	Mayor	Present	5:45 PM
Art Brieno	Council Member	Late	6:04 PM
Kalish Morrow	Vice Mayor	Present	5:54 PM

Attachment: 2.15.2022 (Clerk: 2.15.2022 Minutes)

Amanda Saltray	Council Member	Present	5:55 PM
Francisco Ramirez	Council Member	Present	5:45 PM

INVOCATION:

The invocation was led by Frank Carbajal.

FLAG SALUTE:

The flag salute was led by Council Member Brieno.

CLOSED SESSION ACTION REPORT:

The closed session discussion will continue after the regular meeting adjourns.

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

Mayor Sharp, Vice Mayor Morrow and Council Member Saltray discussed the meetings and events they attended.

Council Member's Ramirez and Brieno had nothing to report.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

A maximum of three minutes is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.

Bob Ramos commented on the meeting minutes and requested to pull items B and C. He also commented on the City Attorney RFP.

Rose Shapley commented on COVID-19 and expressed her concerns.

Liz Toppan, Frank Carbajal, Rochelle Hill, Melissa (did not state her last name), Cheryl Bernard, Steven (did not state his last name), Jaime Howell, John Darpli commented on the Northstar project, expressed their concerns, and spoke in opposition of the project.

Kings County Behavioral Health director Lisa Lewis, PhD commented on the scheduled town hall meeting.

Teresa Meranes commented on mental health misperception and treatment programs.

Michelle Green shared her experience with mental health and spoke in support of the Northstar project.

Ken Baird shared his experience with mental health illness in his family and spoke in support of the Northstar project.

Sharon Hill shared her experience with mental health illness and the assistance she has received. Ms. Hill Spoke in support of the Northstar project.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Items B and C were pulled during public comment.

Motion to approve the consent calendar except the items pulled for separate consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only.
- B. Public Works: Authorization to advertise for bids for the FY 21/22 Pavement Resurfacing Treatment Project, and Pre-Authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder providing project bid is within current budget appropriation.
- C. Public Works: Approval of a payment to King's Petroleum, for the purchase of diesel fuel for Fleet Operations, in the amount is \$31,826.76.

PULLED ITEMS:

[Item A]

1. City Clerk: Approval of the Minutes of the June 15, 2021 Meeting

Pulled by Bob Ramos during public comment. City Manager addressed Mr. Ramos's comments.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

[Item B]

2. City Clerk: Approval of the Minutes of the July 6, 2021 Meeting

Pulled by Bob Ramos during public comment. City Manager addressed Mr. Ramos's comments.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

GENERAL BUSINESS:

- A. Public Works: Authorization to Reject the bid from Maggiora Bros. Drilling as a non-responsive bid; Award a contract to Zim Industries, of Fresno CA, in the amount of \$3,588,500.00 for the Well No. 51 and Well No. 52 Drilling Project; Establish a construction contingency of \$358,850.00; and Approve an additional appropriation of \$867,350.00 from the Water Impact Fee Reserves to fully fund this project.

Public Works Director John Doyel discussed the project for the Council's review and consideration. Dir. Doyel answered questions from Council Member Brieno.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Francisco Ramirez, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- B. Council: Adoption of Resolution No. 22-06-R, expressing the City's opposition to the Statewide Initiative 21-0042A1, billed as the Taxpayer Protection and Government Accountability Act, and consistent with the Policy direction from the League of California Cities.

City Manager Mario Cifuentez discussed the resolution expressing the City's opposition to the Statewide Initiative 21-0042A1, billed as the Taxpayer Protection and Government Accountability Act, consistent with the Policy direction from the League of California Cities and invited questions from the Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

COUNCIL COMMENTS AND COMMUNICATIONS :

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GC 54954.2)

Council Member Saltray discussed the upcoming town hall Meeting. City Manager Mario Cifuentez provided the details for the town hall meeting and answered the questions from the Council.

Mayor Sharp reconvened to closed session at 8:09 p.m.

ADJOURNMENT:

Mayor Sharp adjourned the meeting at 8:28 p.m.

Respectfully submitted,

Natalie Corral
City Clerk



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: D
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SUBJECT:

City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Douglas Sinclair.

RECOMMENDATION:

That the City Council, by motion, approve the denial of the claim and authorize the City Clerk to send out notification of such to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Douglas Sinclair.

After review by the Third Party Administrator, it was determined that the Claim should be rejected for lack of merit in that the city does not own or maintain the Amtrak train.

Accordingly, it is the City Manager's decision to act in accordance with the recommendation of the Administrator to deny the claim.

FISCAL IMPACT:

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: E
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SUBJECT:

City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Ashlynn See.

RECOMMENDATION:

That the City Council, by motion, approve the denial of the claim and authorize the City Clerk to send out notification of such to the claimant.

BACKGROUND:

A claim for damages against the City was received by the following claimant: Ashlynn See.

After review by the Third Party Administrator, it was determined that the claim should be rejected. The City did not receive prior notice and/or had no knowledge there was an issue with insects prior to servicing the planter beds in front of the claimants business.

Accordingly, it is the City Manager's decision to act in accordance with the recommendation of the Administrator to deny the claim.

FISCAL IMPACT:

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: F
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SUBJECT:

Council: Adoption of Resolution No. 22-31-R Designating the Mayor and Vice-Mayor as the voting delegate and alternate for the purpose of advancing the City's position at the League of California Cities Annual Conferences.

RECOMMENDATION:

The City Council, by motion, adopt Resolution No. 22-31-R, designating the Mayor as the official voting delegate, and the Vice-Mayor as the alternate from the City Council for the League of California Cities Annual Conferences.

BACKGROUND:

Each year, the League of California Cities (Cal Cities) hosts their annual conference in the Fall. As part of those annual conferences, the Annual Business Meeting is held during the General Assembly and voting delegates are asked to consider and take action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate. Cal Cities allows the appointment of voting delegates through an adopted resolution by the individual bodies or through the completion of the annual voting delegate form. This resolution will allow the Clerk's office to streamline the process in the future and simply submit this resolution for future conferences. In any future years, on the off chance that the Mayor and Vice-Mayor are unable to attend, Council will be asked to take action to designate a voting delegate, from the remaining Council members, to serve in that capacity.

FISCAL IMPACT:

ATTACHMENTS:

2022 Voting Delegate Designation
22-30-R voting delegate designation



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.



CITY: _____

**2022 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to Cal Cities office by Friday, September 2, 2022. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk _____ Date _____ Phone _____
(circle one) (signature)

Please complete and return by Friday, September 2, 2022 to:

Darla Yacub, Assistant to the Administrative Services Director

E-mail: dyacub@calcities.org; Phone: (916) 658-8254

RESOLUTION 22-30-R**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
DESIGNATING THE MAYOR AS THE VOTING DELEGATE, AND VICE-
MAYOR AS THE ALTERNATE, FOR THE PURPOSE OF ADVANCING
THE CITY'S POSITION AT THE LEAGUE OF CALIFORNIA CITIES
ANNUAL CONFERENCES.**

WHEREAS, the League of California Cities (Cal Cities) holds an annual conference in the fall of each calendar year to inform Cities of the current issues facing cities up and down the state; and

WHEREAS, during that annual conference, Cal Cities conducts the Annual Business Meeting during the General Assembly portion of the conference agenda; and

WHEREAS, during the Annual Business Meeting, voting delegates from each member City are asked to consider and take action on a variety of resolutions that are put forth by the membership to establish League policy; and

WHEREAS, the City of Hanford are asked each year to designate a voting delegate and an alternate voting delegate; and

WHEREAS, the City Council of the City of Hanford feels strongly that our local government is best able to assess the needs of our community and wishes to ensure that all League policies are aligned with the vision and goals of the City of Hanford;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HANFORD, CALIFORNIA, DOES HEREBY RESOLVES AS FOLLOWS:

SECTION 1. That the City of Hanford delegates the position of Mayor as the voting delegate for the Annual League of Cities Conference and delegates the position of Vice-Mayor as the alternate voting delegate; and

SECTION 2. Consistent with the City's adopted position of stronger advocacy at the state level, this resolution will authorize those voting delegates to vote in accordance with the values represented within the City's platform to return local control to the people of the City of Hanford.

SECTION 3. This resolution shall take effect as of the date of its passage and adoption.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on June 21, 2022, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED: _____

KALISH MORROW

MAYOR of the City of Hanford

ATTEST: _____ NATALIE CORRAL
CITY CLERK

STATE OF CALIFORNIA)

COUNTY OF KINGS)

ss

CITY OF HANFORD)

I, NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 21st day of June, 2022.

Date: _____

NATALIE CORRAL
CITY CLERK

Attachment: 22-30-R voting delegate designation (Clerk: Conference Voting Delegates)



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: G
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SUBJECT:

Adoption of Ordinance No.. 22-07 Amending Chapter 13.04 of Hanford Municipal Code and modifying late fee, interest and payment plan provisions as directed by Council

RECOMMENDATION:

Recommendation: By motion, waive the second reading of and adopt the Ordinance 22-07.

Recommended Motion: I move that the Council waive the second reading of and adopt Ordinance 22-07.

BACKGROUND:

SB 998 established new requirements and limitations regarding residential water service shutoffs.

The City Council previously amended Chapter 13.04 of the Municipal Code to address the requirements of SB 998.

Based upon Council comments received since HMC Chapter 13.04 was last amended and City staff's experience in implementing the HMC's provisions contained in that Chapter, City staff and the City Attorney worked together on the following changes to HMC Chapter 13.04:

- Eliminate the ten percent (10%) late fee and replace it with a late fee to be established by resolution of the Council.
- Eliminate the one and one-half percent (1.5%) per month interest rate for delinquent payments and replace it with an interest rate to be established by resolution of the Council.

- Chapter 13.04 currently identifies conditions under which a hardship customer's water service will not be terminated. Per the California Health & Safety Code, one condition requires a customer to submit certification from a primary care provider that the discontinuation of water service will be life threatening or will pose a serious threat to health and safety of the resident. The proposed amendment will eliminate the certification requirement, and the City will presume that such conditions will exist for a hardship customer if their water service is discontinued.
- Reduce the recommended payment period for payment plans offered to all delinquent customers from twelve (12) months to six (6) months; the ordinance, however, retains the provision that a longer repayment period may be offered. Also, as noted above, it is recommended that the Water Service Discontinuation Policy be modified to allow for a hardship customer's repayment period to be extended for up to (12) months.
- Per the Health & Safety Code, a waiver of interest charges once every twelve (12) months exists in the current ordinance. The amendment would also waive a customer's late fees once every twelve (12) months.
- Appeals relating to HMC Chapter 13.04 will be heard by a hearing officer or hearing body appointed by the City Manager and will not be heard by the City Council.

The attached Ordinance 22-07 will amend the HMC to incorporate the foregoing revisions.

Also attached are redline versions of the HMC sections that are proposed for revision.

ATTACHMENTS: Ordinance 22-07 and redline versions of modified HMC sections.

FISCAL IMPACT:

ATTACHMENTS:

2022.05.31 HMC 13.04.050 (redline)

2022.05.31 HMC 13.04.110 Appeal Provisions (redline)

2022.05.31 HMC 13.04.160 - 13.04.250 Enforcement Provisions (redline)

2022.05.31 Ordinance re Amendment of HMC Ch. 13.04 - FINAL

EXHIBIT "A"**Section 13.04.050 Delinquencies and Collections.**

A. Water service charges, connection fees, and other charges identified in this chapter shall be collected by the director of finance.

B. Water service charges based on metered water use shall be billed monthly with other City utilities.

C. All other fees and charges not listed in subsection B. of this section shall be paid as set forth in this chapter. Fees and charges not requiring prepayment or payment at the time of issuance shall be included on the next monthly City utility bill to the customer.

D. Delinquencies & Discontinuance of Service – Residential Customers.

1. Late Fees and Interest. In the event any customer fails to pay the water service charges, connection fees, and other required charges and fees identified in this section within fifteen (15) calendar days after the date of the applicable City utility bill, the unpaid amount shall be deemed delinquent, and the City shall, except as otherwise provided herein: (i) assess a fee for late payment in an amount established by the City Council by resolution in the amount of ten percent (10%) of the delinquent water related charges and fees plus other fees established by the City Council, which amounts shall be added to the delinquent charges and fees, and the director of finance shall collect the late fee along with the delinquent charges and fees; and (ii) assess interest at the rate of one and one-half percent (1.5%) per month for nonpayment of the delinquent charges and fees and nonpayment of basic penalties established by the City Council by resolution.

2. Discontinuance of Service.

a. The City Council shall adopt a written policy on discontinuation of residential water service (Discontinuation Policy) for nonpayment of service charges. Such policy will be available in English and the languages listed in Section 1632 of the California Civil Code, and any other language spoken by at least ten percent (10%) of the people residing within the area served by the City.

b. In the event any customer fails to pay any water service- fees in full, including any late fee and interest, by 5:00 p.m. on the sixtieth (60th) calendar day following the date on which a payment becomes delinquent pursuant to subsection D.1. above, the City, in addition to all other remedies it may have, may discontinue furnishing water service and all other services identified on the applicable City utility bill and shall not resume the same until all outstanding charges and fees, together with any penalties, interest, service charges and/or connection fees necessitated by the resumption of water service, have been paid in full or a payment plan is approved.

c. Prior to discontinuing all services identified on the applicable City utility bill, the City shall contact the residential customer by phone or in writing advising the customer that all utilities identified in the applicable City utility bill will be discontinued if payment of the total amount identified in said written notice is not paid to the City or a payment plan is approved within seven (7) business of such notice. Reconnections will only be processed Monday through Friday from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and will not be processed on City-observed holidays. Reconnection of service by unauthorized individuals constitutes theft and will result in civil and/or criminal penalties, and the incident will be reported to the proper authorities. Any check or other form of payment not honored by a financial institution that is used to make payment on a customer's utility account will result in additional fees established by separate resolution and will be a basis for the discontinuance of service.

d. When the City contacts a residential customer by telephone, it shall offer to provide in writing to the customer the City's policy on discontinuation of residential services for nonpayment. The City will offer to discuss options to avoid discontinuation of services, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

e. When the City contacts a residential customer by written notice, the written notice of payment delinquency and impending discontinuation will be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice shall also be sent to the address of the property to which the residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, the following information:

- (i) Customer's name and address;
- (ii) Amount of the delinquency;
- (iii) Date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service;
- (iv) Description of the process to apply for an extension of time to pay the delinquent charges;
- (v) Description of the procedure to petition for bill review and appeal; and
- (vi) Description of the procedure by which the customer may request a deferred or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the City's Discontinuation Policy.

f. If the City is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as

undeliverable, the City shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the City's policy for discontinuation of residential service for nonpayment.

g. If an adult account holder at the residence appeals the utility bill, the City shall not discontinue residential service while the appeal is pending.

h. The City will not discontinue residential service for nonpayment if *all* of the following conditions exist:

~~(1) The customer, or a tenant of the customer, submits to the City the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided;~~

~~(2)~~ (1) The customer demonstrates that he or she is financially unable to pay for residential service within the City's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the City's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than two hundred percent (200%) of the federal poverty level; and

~~(32)~~ (1) The customer is willing to enter into an amortization agreement or alternative payment schedule consistent with the City's Discontinuation Policy, with respect to all delinquent charges.

If these ~~three-two~~ (32) conditions are satisfied, the City shall, at the City's choice, offer the residential customer one (1) or more of the following options:

- (i) Amortization of the unpaid balance;
- (ii) Participation in an alternative payment schedule; and/or
- (iii) Temporary deferral of payment.

The City may choose the payment option a residential customer is offered and may set the terms of that payment plan. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within ~~twelve~~ (12) ~~six~~ (6) months. The City may, but is not required to, grant a longer repayment period if it finds the longer period necessary to avoid undue hardship to the customer based upon the circumstances of the individual case.

Residential service may be discontinued under this subsection h. no sooner than five (5) business days after the City posts a final notice of intent to discontinue service in a prominent and conspicuous location at the property under either of the following circumstances:

(a) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferred payment plan for delinquent charge for sixty (60) calendar days or more.

(b) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer fails to pay his or her current residential service charges for sixty (60) calendar days or more.

In lieu of certification from a primary care provider that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises at which service is provided, the City hereby declares that the discontinuance of service poses a serious threat to the health and safety of residents.

i. If the City discontinues water service to a residential customer, the City will provide the customer with information on how to restore service.

j. For a residential customer who demonstrates to the City that the customer's household income is below two hundred percent (200%) of the federal poverty line, the City shall:

(i) Charge a service fee for reconnection during normal operating hours of fifty dollars (\$50) or the City's actual cost for reconnection, whichever is less. For the reconnection of residential service during nonoperational hours, the service fee shall be one hundred fifty dollars (\$150) or the City's actual cost for reconnection, whichever is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(ii) Waive interest charges ~~on~~ and late fees related to delinquent Water bills once every twelve (12) months.

A residential customer shall be deemed to have a household income below two hundred percent (200%) of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than two hundred percent (200%) of the federal poverty level.

k. This subsection k. shall apply if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling:

(1) If the City furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobile home park, or permanent residential structure in a labor camp as defined in California Health & Safety Code Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the City shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least ten (10) calendar days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(2) The City is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the City's rules and requirements. However, if one (1) or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the City, or if there is a physical means legally available to the City of selectively terminating service to those residential occupants who have not met the requirements of the City's rules and requirements, the City shall make service available to those residential occupants who have met those requirements.

(3) If prior service for a period of time is a condition for establishing credit with the City, residence and proof of prompt payment of rent or other credit obligation acceptable to the City for that period of time is a satisfactory equivalent.

(4) In the case of a detached single-family dwelling, the City may do any of the following:

(i) Give notice of termination at least seven (7) business days prior to the proposed termination.

(ii) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

l. The City shall report the number of annual discontinuations of residential service for inability to pay on the City's Internet Web site and to the State Water Resources Control Board.

m. All written notices to residential customers required under this Subsection 2 shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by ten percent (10%) or more of the customers in the City's service area.

n. This Subsection 2 does not apply to the termination of service connections by the City due to an unauthorized action of a customer, including, without limitation, the theft of water.

E. Delinquencies & Discontinuance of Services – Non-Residential Customers.

1. Late Fees and Interest. In the event any customer fails to pay the water service charges, connection fees, and other required charges and fees identified in this section within fifteen (15) days after the date of the applicable City utility bill, the unpaid amount shall be deemed delinquent, and the City may, except as otherwise provided herein: (i) assess a fee for late payment in the amount established by the City Council by resolution plus other fees established by the City Council, of ten percent (10%) of the delinquent water related charges and fees which amounts shall be added to the delinquent charges and fees, and the director of finance shall collect the late fee along with the delinquent charges and fees; and (ii) assess interest at the rate of one and one-half percent (1.5%) per month for nonpayment of the delinquent charges and fees and nonpayment of late fees established by the City Council by resolution.

2. Discontinuance of Service. In the event any non-residential customer fails to pay any charges or fees described in this chapter, including any late fee or interest, by 5:00 p.m. on the due date shown on the delinquent notice issued by the City, the City, in addition to all other remedies it may have, may discontinue furnishing water service and all other services identified on the applicable City utility bill and shall not resume the same until all outstanding charges and fees, together with any penalties, interest, service charges and/or connection fees necessitated by the resumption of water service, have been paid in full. Prior to discontinuing all services identified on the applicable City utility bill, the City shall send a written delinquent notice to the customer advising the customer that all utilities identified in the applicable City utility bill will be discontinued if payment of the total amount identified in said written notice is not paid to the City within ten (10) calendar days after the date of said written notice. Reconections will only be processed Monday through Friday from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and will not be processed on City-observed holidays. Reconnection of service by unauthorized individuals will result in additional charges established by separate resolution and the incident will be reported to the proper authorities. Any check not honored by a financial institution that is used to make payment on a customer's utility account will result in additional fees established by separate resolution and will be a basis for the disconnection of service.

F. Court Action. In addition to the discontinuing all utilities identified on the applicable City utility bill, the City may file a civil action against the customer for the collection of any amount due and unpaid. Such remedy shall be cumulative and in addition to any other remedy provided in this chapter or by law.

G. Notice of Liens. In the event a customer fails to pay, in full, all charges, fees or penalties interest identified in this chapter within ninety (90) days of the date of any City utility bill, the City shall notify the owner of the real property receiving the water service, in writing, of such delinquency and that the delinquency shall be collected pursuant to the provisions of paragraph 5 of this subsection.

H. Collection through Tax Roll. In the alternative to filing a civil action against the customer, the City Council, pursuant to the applicable provisions of the California Health and Safety Code, may elect to have all delinquent charges, fees and ~~penalties~~interest collected on the tax roll in the same manner, at the same time and by the same persons together with and not separately from general taxes. Such delinquent charges, fees and ~~penalties~~interest shall thereafter constitute a lien against the lot or parcel of land against which the charges have been imposed.

I. Recording of Lien. In addition to or in lieu of collecting delinquent fees through the tax roll, the City may, in accordance with California Health and Safety Code Section 5473.11, as may be amended, record a lien against real property for which fees are delinquent.

J. Restoration of Service. Except as otherwise provided in this Section 13.04.050, the utilities identified on the City utility bill shall not be restored until all charges, fees and ~~penalties~~interest, including without limitation, all expenses of removal, discontinuance, disconnection, restoration and reconnection have been paid.

K. The City may discontinue water service without notice to the customer when the apparatus, appliances or equipment using water, in the sole opinion of the City, is found to be dangerous or unsafe. The City shall promptly notify the customer of the reasons for the discontinuance and the corrective action to be taken by the customer before service can be restored.

L. The City may discontinue service without notice to any customer when the use of water thereon by the apparatus, appliances, equipment or otherwise is found by the City in its sole discretion, to be detrimental or injurious to water service furnished to other customers. The City shall promptly notify the customer of the reasons for the discontinuance and the corrective action to be taken by the customer before service can be restored.

M. The City may discontinue water service without notice to any customer when it is determined by the City in its sole discretion, that the customer has obtained water service by fraudulent or illegal means or has diverted the water service for unauthorized use. The City shall not restore service until the customer has complied with all the rules and regulations of the City and the City has been reimbursed for the full amount of the service rendered and the actual cost to the water division incurred by reason of such fraudulent, illegal, or unauthorized use.

EXHBIT "B"***Section 13.04.110.C.*****C. Appeals.**

1. Any customer may appeal water charges. To appeal service charges, a customer must, except as otherwise provided herein, submit the following items to the director of finance within fifteen (15) calendar days of the date of the bill disputed bill: (i) a written notice of appeal; (ii) the amount payable under the disputed bill; and (iii) an appeal fee, which fee will be established by the city council. The failure to submit these items during such time period shall result in a waiver of appeal rights and shall constitute a failure to exhaust administrative remedies. The notice of appeal shall set forth in detail all facts supporting the customer's objection to a bill.

2. Notwithstanding the provisions of subsection 1. above, a customer who is financially unable to deposit the amount of the disputed bill and/or pay the appeal fee may file a request for a waiver of all or a portion of the required deposit and appeal fee. A waiver request must be submitted to the director of finance with the customer's notice of appeal, along with a sworn declaration and other supporting documents and materials showing the customer's actual financial inability to pay the appeal deposit and/or appeal fee. The customer bears the burden of demonstrating to the satisfaction of the director of finance the customer's actual inability to deposit the amount of the disputed bill and/or pay the appeal fee. If the director of finance determines that a waiver is warranted, the deposit and appeal fee will be waived or partially waived. If the director of finance finds that a waiver is not warranted, the customer must, within three (3) business days of the customer's receipt of the director of finance's written decision, deposit the amount of the disputed bill and pay the appeal fee for the customer's appeal to be processed.

3. Upon the director of finance's receipt of a notice of appeal, deposit of the amount of the disputed bill, and appeal fee (or the director of finance's determination to waive the deposit and/or fee), he or she shall set the matter for hearing before the hearing officer or hearing body designated by the ~~City Council~~-city manager. The hearing officer or hearing body shall hold a hearing on the customer's appeal on the date specified by the director of finance and shall receive evidence presented by the appealing party and city staff. After the hearing, the hearing officer or hearing body may uphold or adjust the amount of the disputed bill. The hearing officer or hearing body shall cause to be issued a written determination on the customer's appeal within fifteen (15) calendar days of the date of appeal hearing. An aggrieved customer may seek judicial review of the hearing officer's or hearing body's decision on the customer's appeal by filing a complaint with the Superior Court of Kings County, California during the period identified by California [Code of Civil Procedure](#) Section 1094.6.

EXHIBIT "C"**Section 13.04.160 Unauthorized Water Use.**

A. Any person using water from the City water system in violation of any provision of the Hanford Municipal Code shall be subject to the administrative, civil, and criminal remedies set forth in state law and in this Code.

B. It is unlawful for any person or entity to modify or tamper with any portion of the City's water system, including, without limitation, water meters, without the City's authorization.

Section 13.04.170 Administrative Enforcement Remedies.**A. Notice of Violation.**

1. With respect to violations other than the failure to timely pay utility service charges, upon the determination by the City's director of finance or director of ~~utilities and engineering~~ public works that a person or entity has violated this Chapter 13.04, such person or entity may be served with a written Notice of Violation. The notice shall, if feasible, describe the time, place, and circumstances of each violation charged and the corrective measures, if any, the person or entity is required to undertake to correct the violation. If the user who is responsible for the violation does not own the real property at which the violation occurred, the City will provide a copy of the notice to the owner when the notice is served upon the user.

2. The person or entity shall complete any corrective action described in the Notice of Violation within ten (10) calendar days of receipt of the Notice of Violation or shall identify in writing a proposed arrangement for the corrective action to be taken if corrective action cannot be reasonably completed during such ten (10) calendar day period. A proposed arrangement shall be submitted to the City official who issued the Notice of Violation.

3. Nothing in this section shall limit the authority of the City to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

B. Method of Service.

1. All written notices required by this chapter shall be served by personal delivery to the person or entity to be notified or by deposit in the United States Mail, certified with return receipt requested, addressed to such person or entity to be notified at his/her/its last known address as the same appears in the public records or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the mail.

2. Where personal service or service by mail of a Notice of Violation or Notice of Hearing described below is unsuccessful, the City shall cause all of the following to occur:

a. A copy of the Notice of Violation or Notice of Hearing, as appropriate, shall be conspicuously posted at the real property where the violation is occurring; and

b. A copy of the Notice of Violation or Notice of Hearing, as appropriate, shall be published for at least three (3) consecutive days in a newspaper of general circulation in the City. A copy of the Notice of Hearing shall be published at least five (5) calendar days prior to the date scheduled for the public hearing that is referenced in the Notice of Hearing.

3. The failure of any person or entity to receive a notice properly served, mailed, posted, or published under this chapter shall not affect the validity of any proceedings occurring under this chapter.

C. Hearing.

1. If the director of finance or the director of ~~utilities and engineering~~ public works, as applicable, determines that the violation has not been eliminated by the deadline for compliance established pursuant to subsection A. above, or that a violation has recurred prior to the compliance date, the City will set the matter for a hearing before ~~the City Council pursuant to this chapter~~ hearing officer designated by the city manager.

2. This hearing serves to provide a person or entity subject to a Notice of Violation a full opportunity to object to the determination that a violation has occurred, that the violation has continued to exist or has recurred, and/or that the person or entity is responsible for creating, maintaining, or fostering the violation. The failure of any person or entity subject to a Notice of Violation to appear at the hearing shall constitute a failure to exhaust administrative remedies.

3. The City Clerk shall cause a written Notice of Hearing before the ~~City Council~~ hearing officer to be served on each person and entity subject to the Notice of Violation and to the owner of the real property at which the violation occurred, if the owner and the user are different parties.

D. Notice of Hearing. Each hearing shall be set for a date not less than fifteen (15) calendar days nor more than sixty (60) calendar days from the date of the Notice of Hearing unless the violator consents to a shortening or extension of time or the ~~City Council~~ hearing officer determines that the matter is urgent or that good cause exists for an extension of time.

E. Conduct of Hearing.

1. At the date, time, and place set forth in the Notice of Hearing, the ~~City Council~~hearing officer shall conduct a hearing on the Notice of Violation.

2. At the hearing, the ~~City Council~~hearing officer shall consider any written or oral evidence, including the following:

a. The Notice of Violation and evidence submitted by persons subject to the Notice of Violation and by the City;

b. The objectively reasonable efforts made by the person or entity subject to the Notice of Violation to comply prior to the applicable compliance date; and

c. Any condition or situation beyond the control of the person or entity subject to the Notice of Violation that prevented compliance by the applicable deadline.

F. Findings and Order.

1. Within fifteen (15) calendar days following the conclusion of the hearing, the ~~City Council~~hearing officer shall make findings and issue a written determination in connection with the Notice of Violation.

2. The findings made by the ~~City Council~~hearing officer shall be supported by the evidence received at the hearing or otherwise submitted to the ~~City Council~~hearing officer in accordance with State law or this Code.

3. If the ~~City Council~~hearing officer finds by a preponderance of the evidence that a user has violated, or continues to violate, any provision of this Chapter 13.04, excluding violations involving the timely payment of utility charges, the ~~City Council~~hearing officer may issue a Compliance Order containing the following:

a. Directive to the user ordering him/her/it to comply immediately with all requirements and take such appropriate remedial or preventive actions to properly address a continuing or threatened violation;

b. Directive to the user to cease activities causing or associated with the unauthorized activity;

c. Requirements to address the noncompliance or prevent the continuation, exacerbation, or reoccurrence of the violation;

d. Deadline for compliance;

e. Directive for the termination of water service to the violating property through the severance of the connection between the violating property and the City's

water system, if the user fails to take all required actions by the deadline established by the ~~City Council~~hearing officer;

f. Directive to the user to pay an administrative penalty for each violation, with each penalty not to exceed the maximum allowed under state law;

g. Directive to the violator to pay reimbursement to the City for the fees and costs incurred by the City, including, without limitation, administrative costs and legal fees, associated with the violation;

h. Directive to the user to pay a deposit to the City that represents the fees and costs that the City will incur to address continuing violations;

i. Other terms, conditions, and/or requirements that the ~~City Council~~hearing officer finds reasonable; and/or

j. Authorization to City staff to take any other action that the ~~City Council~~hearing officer finds reasonable.

4. A Compliance Order does not relieve the user of liability for any violation, including any continuing violation. Issuance of a Compliance Order shall not be a bar against, or a prerequisite for, taking any other action against the user.

5. Every person and entity subject to a Compliance Order shall observe and comply with such order and with all applicable laws, permits, and other approvals of federal, state, and local governments in any and all actions taken pursuant to or in order to comply with the Compliance Order, including, without limitation, the payment of applicable fees and charges.

6. If the ~~City Council~~hearing officer finds one (1) or more of the following exists, then the ~~City Council~~hearing officer shall issue a finding of those facts:

a. That a violation did not occur or recur at or on the subject property after the compliance date established through the Notice of Violation;

b. That the person or entity subject to the Notice of Violation took all objectively reasonable steps to comply with the Notice of Violation by the applicable compliance date; or

c. That some condition or situation beyond the control of the person or entity subject to the Notice of Violation prevented compliance prior to the compliance date.

G. Administrative Penalties.

1. When the ~~City Council~~hearing officer finds that a user has violated, or continues to violate, any provision of this Chapter 13.04, with the exception of violations associated with the failure to pay utility charges in a timely manner, the ~~City Council~~hearing

officer may fine such user in an amount not to exceed the then-current maximum allowed by State law. Such penalties may be assessed on a per violation per day basis.

2. Unpaid charges, fines and penalties shall, after the payment deadline identified in the Compliance Order, be assessed an additional penalty in an amount established by the City Council by resolution of ten percent (10%) of the unpaid balance, and interest shall accrue thereafter at a rate of one and one-half percent (1.5%) per month on the unpaid amount established by the City Council by resolution; provided however, the additional penalty and/or interest shall not apply if collection of the same by the City would violate State law.

3. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.

4. In determining the amount of a penalty, the City Council hearing officer may take any or all of the following factors into consideration:

- a. The period of time during which the violation(s) occurred;
- b. The nature, frequency, and recurrence of the violation(s);
- c. The ease with which the violation(s) could have been abated;
- d. The good faith efforts made to address the violation(s);
- e. The economic impact of the penalty on the person/entity responsible for payment;
- f. The impact of the violation on the public and/or property; and
- g. Such other factors as justice may require.

5. Penalties imposed by the City Council hearing officer may accrue from a date no earlier than the compliance date specified in the Compliance Order and shall cease to accrue on the date the Compliance Order has been complied with as determined by the City.

6. Penalties assessed by the City Council hearing officer shall be due by the date specified in the Compliance Order.

7. Penalties assessed by the City Council hearing officer are a debt owed to the City and, in addition to all other means of enforcement, may be enforced and collected through an assessment added to the property tax roll or through the recording of a lien against the real property at which the violation occurred.

8. If a person or entity subject to the Compliance Order gives written notice to the City officer issuing the Notice of Violation that the terms of the Compliance Order have been satisfied and if the director finds that compliance has occurred, the date that the written

notice is postmarked or personally delivered to the director or the date of the City's final inspection, whichever occurs first, shall be deemed to be the date of compliance.

H. Report of Compliance after Compliance Order. If the director issuing the Notice of Violation determines that a Compliance Order has been fully satisfied, the director will file a report with the City Clerk indicating that compliance has been achieved and the date of the City's final inspection.

I. Compliance Dispute.

1. If the director does not file a report required by subsection H. above, a person or entity subject to a Compliance Order who believes that compliance has been achieved may request a compliance hearing ~~before the City Council~~ by filing for a hearing with the City Clerk.

2. The hearing shall be noticed and conducted in the same manner as a hearing on a Notice of Violation.

3. The ~~City Council~~hearing officer shall determine if compliance with the Compliance Order has been achieved and, if so, when it was achieved.

J. Right of Judicial Review. Following the exhaustion of administrative remedies identified in this chapter, any person or entity aggrieved by a Compliance Order may obtain review of such order in the superior court by filing with the court a petition for writ of mandate.

K. Lien and Tax Roll Assessment Procedures.

1. Whenever the amount of a penalty, cost, or fee, including interest, imposed upon a user by the City ~~Council~~ pursuant to this chapter has not been satisfied in full within ninety (90) calendar days of an applicable due date and/or has not been successfully challenged, the obligation may constitute an assessment or a lien against the real property at which the violation occurred or is occurring.

2. The lien provided herein shall have no force or effect until recorded with the County Recorder. Once recorded, the lien shall have the force, effect, and priority of a judgment lien governed by the provisions of the California Code of Civil Procedure, as may be amended.

3. Interest shall accrue on the principal amount remaining unsatisfied pursuant to law at the rate ~~set forth in subsection G. above~~established by the City Council by resolution.

4. Prior to levying an assessment or recording a lien, the director of finance shall prepare and file with the City Clerk a written report stating the amounts due and owing.

5. The City Clerk shall fix a time, date, and place for a hearing on such report and any protests or objections thereto. The City Clerk will provide notice of such hearing to the user and to the owner of the subject real property, if the owner and user are not the same party, in the manner described in subsection D. above.

6. Any person or entity whose real property is subject to the proposed assessment or lien may file a written protest with the City Clerk and/or may protest verbally at the City Council meeting at which the hearing on the assessment or lien occurs.

7. The City Council will hold and conduct a public hearing at the time, date, and place set forth in the notice for such hearing.

8. The City Council will hear and consider only testimony and other evidence that is relevant to the calculation of the amounts owed or to the proposed imposition of the assessment or lien, including without limitation:

- a. The report of the director of finance;
- b. Objections or protests of property owners and other responsible or interested persons who may be held liable for the amounts owed;
- c. Evidence on whether all procedures were properly followed by the City;
- d. Evidence regarding the costs and fees incurred by the City in the matter; and
- e. Evidence on whether the person before the City Council is responsible for the amounts owed to the City.

9. The City Council shall confirm, modify, or forego the assessment or lien as a result of the hearing. The City Council's decision shall be based upon the preponderance of the evidence presented at the hearing.

10. The public hearing before the City Council shall not serve as a re-hearing for persons who previously have been duly determined as responsible for fines, penalties, costs, and/or fees owed to the City. The validity of fines, penalties, costs, and fees need not be re-considered at the lien or assessment hearing, and the City Council will not be required to receive evidence or testimony regarding the validity of fines, penalties, costs, or fees at such hearing.

11. Within thirty (30) days of the City Council's confirmation or modification of the assessment or lien amount, the City Clerk will, as applicable: (i) inform the Tax Collector for Kings County, California of the assessment amount; or (ii) record the lien in the office of the County Recorder for Kings County, California.

12. If a lien is recorded, the City Clerk will record a notice of satisfaction or provide the property owner of the subject property with a notice of satisfaction that may be recorded once payment in full is received by the City of the outstanding penalties, costs, fees, and interest. Such notice of satisfaction shall cancel the City's lien.

L. Consent Orders. The director of finance or the director of ~~utilities and engineering~~public works, as applicable, may enter into Consent Orders, assurances of compliance, or other similar documents establishing a voluntary agreement with any user responsible for noncompliance. Such documents shall include the specific action to be taken by the user to correct the noncompliance within a time period specified in the document. Such documents shall have the same force and effect as a Compliance Order issued by the City Council.

Section 13.04.180 Criminal Prosecution.

A. A user who willfully or negligently violates any provision of this chapter, with the exception of provisions pertaining to the timely payment of utility charges, shall, upon conviction, be guilty of a misdemeanor punishable pursuant to Section 19 of the California Penal Code, as may be amended.

B. A user who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this chapter, or who falsifies, tampers with, bypasses, or knowingly renders inaccurate any water control or monitoring device shall, upon conviction, be punished by a fine and/or imprisonment as allowed under State law.

Section 13.04.190 Civil Remedies.

A. When the director of finance or the director of ~~utilities and engineering~~public works, as applicable, finds that a user has violated or continues to violate, any provision of this chapter, with the exception of provisions pertaining to the timely payment of utility charges, such director may petition the Superior Court of Kings County, California, through the City's attorney, for the issuance of a temporary restraining order, temporary injunction, and/or permanent injunction, as appropriate, which restrains or compels the specific performance of any requirement imposed by this chapter. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against the user.

B. Nothing contained in this Code shall preclude or limit the City from pursuing a civil action for damages against a person or entity that causes the City to incur injury, loss, costs, or expenses as a result of the person's or entity's violation of this chapter.

C. In addition to all other remedies, as part of any civil action brought by the City, a court may assess a civil penalty in an amount not to exceed the maximum allowed by State law per day for each violation with respect to any person or entity that violates this chapter, which penalty shall be payable to the City.

Section 13.04.200 Administrative Citations.

A. Issuance of Citation.

1. Whenever the director of finance or the director of ~~utilities and engineering~~public works, as applicable, determines that a violation of a provision of this chapter has occurred, such director or his/her designee shall have the authority to issue an administrative citation to any person or entity responsible for the violation, with the exception of violations pertaining to the payment of utility charges.

2. Each administrative citation shall contain the following information:

- a. The date of the violation or, if the date of the violation is unknown, then the date the violation is identified;
- b. The address or a description of the location where the violation occurred;
- c. The section of this code violated and a description of the violation;
- d. The amount of the fine for the violation;
- e. A description of the fine payment process, including a description of the time within which and the place to which the fine shall be paid;
- f. An order prohibiting the continuation or repeated occurrence of the code violation described in the administrative citation;
- g. A description of the administrative citation review process, including the time within which the administrative citation may be contested and the place from which a request for hearing form to contest the administrative citation may be obtained; and
- h. The name and signature of the individual issuing the citation.

B. Amount of Fines.

- 1. The amounts of the fines for code violations imposed pursuant to this section shall be set forth in a schedule of fines established by resolution of the City Council.
- 2. The schedule of fines shall specify any increased fines for repeat violations of the same code provision by the same person or entity.

C. Payment of Fines.

- 1. Fines shall be paid to the City within thirty (30) days from the date of the administrative citation.

2. Any administrative citation fine paid shall be refunded if it is determined, after an appeal hearing, that a person or entity charged in the administrative citation was not responsible for the violation or that there was no violation as charged in the citation.

3. Payment of a fine under this chapter shall not excuse, discharge, or permit any continuation or repeated occurrence of the code violation that is the subject of the administrative citation.

D. Hearing Request.

1. Any recipient of an administrative citation may appeal the citation by completing a request for hearing form and returning it to the City within thirty (30) days from the date of the administrative citation, together with an advance deposit of the fine.

2. A request for hearing shall be submitted in writing to the City Clerk.

3. The person or entity requesting the hearing shall be notified of the time and place set for the hearing at least ten (10) calendar days prior to the date of the hearing.

4. If the City department that issued the citation submits an additional written report concerning the administrative citation to the hearing ~~body~~officer, then a copy of such report shall be served on the person requesting the hearing at least five (5) calendar days prior to the date of the hearing.

E. Hearing ~~Body. The City Council or its designee~~Officer. A hearing officer designated by the city manager shall serve as the hearing body for appeals regarding administrative citations issued under this chapter.

F. Hearing Procedure.

1. No hearing to contest an administrative citation shall be held unless the fine has been deposited with the City in advance; provided however, the deposit requirement shall be waived if the director of the City department issuing the citation determines that the appealing party is financially unable to deposit the amount of the fine. The process to waive the deposit and fee requirements set forth in section 13.04.110 of this Code relating to the appeal of water service charges shall, to the extent feasible, apply with respect to the waiver of the deposit of fine amounts.

2. A hearing shall be set for a date that is not less than fifteen (15) calendar days and not more than sixty (60) calendar days from the date that the request for hearing is filed in accordance with the provisions of this section.

3. At the hearing, the party contesting the administrative citation shall be given the opportunity to testify and to present evidence concerning the administrative citation.

4. The failure of any recipient of an administrative citation to appear at the appeal hearing shall constitute a forfeiture of the fine and a failure to exhaust administrative remedies.

5. The administrative citation and any additional report submitted by the department issuing the citation shall constitute prima facie evidence of the respective facts contained in those documents.

6. The hearing bodyofficer may continue the hearing and request additional information from the City department issuing the citation or from the recipient of the administrative citation prior to issuing a written decision.

G. Hearing Body'sOfficer's Decision.

1. After considering all of the testimony and evidence submitted at the hearing, the hearing bodyofficer shall issue a written decision to uphold, modify, or cancel the administrative citation and shall list in the decision the reasons for the decision. The decision of the hearing bodyofficer shall be final.

2. If the hearing bodyofficer determines that the administrative citation should be upheld, then the fine amount on deposit with the City shall be retained by the City.

3. If the hearing bodyofficer determines that the administration citation should be canceled, then the City shall promptly refund the amount of the deposited fine.

4. If the hearing bodyofficer determines that the fine levied under the administration citation should be adjusted, then the City will promptly refund the amount of the deposited fine that exceeds the amount fixed by the hearing bodyofficer or the recipient of the administrative citation will promptly pay to the City an additional amount fixed by the hearing bodyofficer if the bodyofficer finds that the fine assessed under the administrative citation to be insufficient.

5. The recipient of the administrative citation shall be served with a copy of the hearing body'sofficer's written decision.

H. Late Payment Charges. Any person or entity who fails to pay to the City any fine imposed pursuant to the provisions of this section on or before the date that the fine is due shall also be liable for the late payment charges described in Section 13.04.170 G. above.

I. Recovery of Administrative Citation Fines and Costs. The City may collect any past due administrative citation fine or late payment charge by use of all available legal means, including the tax roll and lien remedies described in section 13.04.170.K. above. Collection costs shall be in addition to any penalties, interest, and/or late charges imposed upon the delinquent obligation. Collection costs imposed under this provision shall be added to and become a part of the underlying obligation. Any partial payment of an obligation, when a

partial payment is permitted, will be applied first to the principal amount of the underlying obligation, then to any penalties, and then to interest.

J. Right to Judicial Review. Any person or entity aggrieved by a decision of the hearing ~~body~~officer on an administrative citation may obtain review of the decision by filing a petition for review with the Superior Court for Kings County, California in accordance with the timelines and provisions set forth in California Government Code Section 53069.4, as may be amended.

K. Notices. The administrative citation and all notices required to be given by this section shall be served on the responsible party by personal delivery thereof to the person or entity to be notified or by deposit in the United States Mail, certified mail with return receipt requested, addressed to such person to be notified at his/her/its last-known address as the same appears in the public records or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the mail. If the user who is responsible for the violation does not own the real property at which the violation occurred, the City will also provide a copy of the citation and associated notices to the owner when the citation and notices are served upon the user.

Section 13.04.210 Appeal.

A. This section shall only apply to matters in which no appeal process is otherwise specified in this chapter.

B. Any person affected by any decision, action or determination by any City department in interpreting or implementing the provisions of this chapter may file with the City Clerk, within ten (10) calendar days of the date of service of such decision, action or determination, a notice of appeal to the City ~~Council~~Clerk appealing such decision, action or determination. Except as otherwise provided, the appealing party shall, at the time of submitting the notice of appeal, pay the applicable appeal fee, which shall be established by the City Council, as a condition of the City processing the appeal. The notice of appeal shall set forth in detail all facts supporting the user's appeal. The filing of the notice of appeal shall not limit the authority of the City to take such action as the City deems necessary to stop or prevent an ongoing or threatened violation of any of the provisions of this chapter, including actions or directives to prevent or stop threatened harm to the health or safety of the public.

C. Notwithstanding subsection B. above, a user who is financially unable pay the appeal fee may file with the City Clerk a request for a waiver of all or a portion of the required deposit and appeal fee. The waiver provisions set forth in section 13.04.110 of this Code shall, to the extent feasible, apply to appeal fees charged pursuant to this section 13.04.210; provided however, the City Clerk shall possess decision-making authority over the waiver or partial waiver of appeal fees occurring under this section.

D. Upon receipt of a notice appeal and appeal fee, the City Clerk shall set the matter for hearing before an appeal officer ~~or appeal body~~ designated by the ~~City Council~~city manager, and after said hearing, the appeal officer ~~or appeal body~~ may affirm, overrule or modify the

decision, action or determination of a City department that is the subject of the appeal. To the extent feasible, the hearing provisions contained in Section 13.04.200 above shall apply to appeals occurring under this section.

E. Following the appeal hearing, an aggrieved user may seek judicial review of an appeal officer's ~~or appeal body's~~ decision by filing a complaint with the Superior Court of Kings County, California during the period identified by California Code of Civil Procedure Section 1094.6, as may be amended.

Section 13.04.220 Superior court action.

The City ~~Council~~ may, at its option, elect to petition the Superior Court of Kings County, California to confirm any order establishing civil penalties and enter judgment in conformity therewith in accordance with the provisions of 1285 through 1297.6, inclusive, of the California Code of Civil Procedure.

Section 13.04.230 Public nuisance.

In addition to any other remedy provided by law or in equity, violation of any provisions of this chapter, excluding provisions relating to the timely payment of services charges, is hereby determined and declared to a public nuisance and may be abated and/or enjoined pursuant to State law. The City may cause proceedings to be brought for abatement and may recover reasonable attorney's fees, court costs and other expenses associated with such action.

Section 13.04.240 Attorney's fees.

The City shall have the right to recover reasonable attorney's fees, court costs and other expenses associated with any and all of the enforcement activities identified in this chapter, in addition to the amount assessed as damages to the City.

Section 13.04.250 Non-exclusive remedies.

The enforcement procedures, penalties, and remedies provided in this chapter are not exclusive, but are in addition to any other enforcement procedures, penalties and remedies that may be provided elsewhere in this chapter or by any federal, state or local law, regulation, or rule. In addition, the City may pursue any, all, or any combination of these enforcement procedures, penalties and remedies against any person or entity that violates any provision of this chapter.

ORDINANCE NO. 22-07**AN ORDINANCE OF THE CITY OF HANFORD AMENDING HANFORD MUNICIPAL CODE CHAPTER 13.04**

WHEREAS, in 2018, the California Legislature passed, and the Governor signed, Senate Bill No. 998 (“SB 998”), which enacted Chapter 6 (commencing with Section 116900) of Part 12 of Division 104 of the Health and Safety Code, setting forth procedures to be followed by municipal water providers in collecting unpaid, late, or delinquent water charges and in shutting off and reconnecting water service; and

WHEREAS, the City of Hanford is a municipal water provider for purposes of SB 998; and

WHEREAS, Hanford Municipal Code (HMC) Chapter 13.04 contains provisions relating to the City’s water system, including, without limitation, provisions regarding the discontinuance of water service to customers who fail to pay services charges in a timely manner; and

WHEREAS, HMC Chapter 13.04 was previously amended to cause its compliance with SB 998; and

WHEREAS, the City Council has determined that further amendments to HMC Chapter 13.04 would best serve the City’s residents.

NOW, THEREFORE, the City Council of the City of Hanford does ordain as follows:

Section 1. SB 998 establishes conditions under which the City may discontinue water service to a customer who fails to pay service charges in a timely manner. HMC Section 13.04.050 is deleted in its entirety and is restated in the manner reflected in the attached Exhibit “A.”

Section 2. SB 998 requires the City to establish a process through which water service customers may appeal water service charges. HMC Section 13.04.110.C is deleted in its entirety and is restated in the manner reflected in the attached Exhibit “B.”

Section 3. The enforcement provisions contained in HMC Sections 13.04.160 through Section 13.04.250 are deleted in their entirety and restated in the manner reflected in the attached Exhibit “C.”

Section 4. This Ordinance shall take effect thirty (30) days after its adoption and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

PASSED, ADOPTED AND APPROVED this 21st day of June, 2022, by the following vote:

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

 KALISH MORROW
 MAYOR of the City of Hanford

Attest:

 CITY CLERK

STATE OF CALIFORNIA)
 COUNTY OF KINGS) ss
 CITY OF HANFORD)

I, _____, City Clerk of the City of Hanford, do hereby certify the foregoing Ordinance was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 21st day of June, 2022.

Date: _____

 City Clerk

EXHIBIT "A"**Section 13.04.050 Delinquencies and Collections.**

A. Water service charges, connection fees, and other charges identified in this chapter shall be collected by the director of finance.

B. Water service charges based on metered water use shall be billed monthly with other City utilities.

C. All other fees and charges not listed in subsection B. of this section shall be paid as set forth in this chapter. Fees and charges not requiring prepayment or payment at the time of issuance shall be included on the next monthly City utility bill to the customer.

D. Delinquencies & Discontinuance of Service – Residential Customers.

1. Late Fees and Interest. In the event any customer fails to pay the water service charges, connection fees, and other required charges and fees identified in this section within fifteen (15) calendar days after the date of the applicable City utility bill, the unpaid amount shall be deemed delinquent, and the City shall, except as otherwise provided herein: (i) assess a fee for late payment in an amount established by the City Council by resolution plus other fees established by the City Council, which amounts shall be added to the delinquent charges and fees, and the director of finance shall collect the late fee along with the delinquent charges and fees; and (ii) assess interest at the rate established by the City Council by resolution.

2. Discontinuance of Service.

a. The City Council shall adopt a written policy on discontinuation of residential water service (Discontinuation Policy) for nonpayment of service charges. Such policy will be available in English and the languages listed in Section 1632 of the California Civil Code, and any other language spoken by at least ten percent (10%) of the people residing within the area served by the City.

b. In the event any customer fails to pay any water service fees in full, including any late fee and interest, by 5:00 p.m. on the sixtieth (60th) calendar day following the date on which a payment becomes delinquent pursuant to subsection D.1. above, the City, in addition to all other remedies it may have, may discontinue furnishing water service and all other services identified on the applicable City utility bill and shall not resume the same until all outstanding charges and fees, together with any penalties, interest, service charges and/or connection fees necessitated by the resumption of water service, have been paid in full or a payment plan is approved.

c. Prior to discontinuing all services identified on the applicable City utility bill, the City shall contact the residential customer by phone or in writing advising the customer that all utilities identified in the applicable City utility bill will be discontinued if payment of the total amount identified in said written notice is not paid to the City or a payment

plan is approved within seven (7) business of such notice. Reconnections will only be processed Monday through Friday from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and will not be processed on City-observed holidays. Reconnection of service by unauthorized individuals constitutes theft and will result in civil and/or criminal penalties, and the incident will be reported to the proper authorities. Any check or other form of payment not honored by a financial institution that is used to make payment on a customer's utility account will result in additional fees established by separate resolution and will be a basis for the discontinuance of service.

d. When the City contacts a residential customer by telephone, it shall offer to provide in writing to the customer the City's policy on discontinuation of residential services for nonpayment. The City will offer to discuss options to avoid discontinuation of services, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

e. When the City contacts a residential customer by written notice, the written notice of payment delinquency and impending discontinuation will be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice shall also be sent to the address of the property to which the residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, the following information:

- (i) Customer's name and address;
- (ii) Amount of the delinquency;
- (iii) Date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service;
- (iv) Description of the process to apply for an extension of time to pay the delinquent charges;
- (v) Description of the procedure to petition for bill review and appeal; and
- (vi) Description of the procedure by which the customer may request a deferred or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the City's Discontinuation Policy.

f. If the City is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as undeliverable, the City shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the City's policy for discontinuation of residential service for nonpayment.

g. If an adult accountholder at the residence appeals the utility bill, the City shall not discontinue residential service while the appeal is pending.

h. The City will not discontinue residential service for nonpayment if *all* of the following conditions exist:

(1) The customer demonstrates that he or she is financially unable to pay for residential service within the City's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the City's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than two hundred percent (200%) of the federal poverty level; and

(2) The customer is willing to enter into an amortization agreement or alternative payment schedule consistent with the City's Discontinuation Policy, with respect to all delinquent charges.

If these two (2) conditions are satisfied, the City shall, at the City's choice, offer the residential customer one (1) or more of the following options:

- (i) Amortization of the unpaid balance;
- (ii) Participation in an alternative payment schedule; and/or
- (iii) Temporary deferral of payment.

The City may choose the payment option a residential customer is offered and may set the terms of that payment plan. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within six (6) months. The City may, but is not required to, grant a longer repayment period if it finds the longer period necessary to avoid undue hardship to the customer based upon the circumstances of the individual case.

Residential service may be discontinued under this subsection h. no sooner than five (5) business days after the City posts a final notice of intent to discontinue service in a prominent and conspicuous location at the property under either of the following circumstances:

(a) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferred payment plan for delinquent charge for sixty (60) calendar days or more.

(b) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges,

the customer fails to pay his or her current residential service charges for sixty (60) calendar days or more.

In lieu of certification from a primary care provider that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises at which service is provided, the City hereby declares that the discontinuance of service poses a serious threat to the health and safety of residents.

i. If the City discontinues water service to a residential customer, the City will provide the customer with information on how to restore service.

j. For a residential customer who demonstrates to the City that the customer's household income is below two hundred percent (200%) of the federal poverty line, the City shall:

(i) Charge a service fee for reconnection during normal operating hours of fifty dollars (\$50) or the City's actual cost for reconnection, whichever is less. For the reconnection of residential service during nonoperational hours, the service fee shall be one hundred fifty dollars (\$150) or the City's actual cost for reconnection, whichever is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(ii) Waive interest charges and late fees related to delinquent Water bills once every twelve (12) months.

A residential customer shall be deemed to have a household income below two hundred percent (200%) of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than two hundred percent (200%) of the federal poverty level.

k. This subsection k. shall apply if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling:

(1) If the City furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobile home park, or permanent residential structure in a labor camp as defined in California Health & Safety Code Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the City shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least ten (10) calendar days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(2) The City is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the City's rules and requirements. However, if one (1) or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the City, or if there is a physical means legally available to the City of selectively terminating service to those residential occupants who have not met the requirements of the City's rules and requirements, the City shall make service available to those residential occupants who have met those requirements.

(3) If prior service for a period of time is a condition for establishing credit with the City, residence and proof of prompt payment of rent or other credit obligation acceptable to the City for that period of time is a satisfactory equivalent.

(4) In the case of a detached single-family dwelling, the City may do any of the following:

(i) Give notice of termination at least seven (7) business days prior to the proposed termination.

(ii) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

1. The City shall report the number of annual discontinuations of residential service for inability to pay on the City's Internet Web site and to the State Water Resources Control Board.

m. All written notices to residential customers required under this Subsection 2 shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by ten percent (10%) or more of the customers in the City's service area.

n. This Subsection 2 does not apply to the termination of service connections by the City due to an unauthorized action of a customer, including, without limitation, the theft of water.

E. Delinquencies & Discontinuance of Services – Non-Residential Customers.

1. Late Fees and Interest. In the event any customer fails to pay the water service charges, connection fees, and other required charges and fees identified in this section within fifteen (15) days after the date of the applicable City utility bill, the unpaid amount shall be deemed delinquent, and the City may, except as otherwise provided herein: (i) assess a fee for late payment in the amount established by the City Council by resolution plus other fees

established by the City Council, which amounts shall be added to the delinquent charges and fees, and the director of finance shall collect the late fee along with the delinquent charges and fees; and (ii) assess interest at the rate established by the City Council by resolution.

2. Discontinuance of Service. In the event any non-residential customer fails to pay any charges or fees described in this chapter, including any late fee or interest, by 5:00 p.m. on the due date shown on the delinquent notice issued by the City, the City, in addition to all other remedies it may have, may discontinue furnishing water service and all other services identified on the applicable City utility bill and shall not resume the same until all outstanding charges and fees, together with any , interest, service charges and/or connection fees necessitated by the resumption of water service, have been paid in full. Prior to discontinuing all services identified on the applicable City utility bill, the City shall send a written delinquent notice to the customer advising the customer that all utilities identified in the applicable City utility bill will be discontinued if payment of the total amount identified in said written notice is not paid to the City within ten (10) calendar days after the date of said written notice. Reconnections will only be processed Monday through Friday from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and will not be processed on City-observed holidays. Reconnection of service by unauthorized individuals will result in additional charges established by separate resolution and the incident will be reported to the proper authorities. Any check not honored by a financial institution that is used to make payment on a customer's utility account will result in additional fees established by separate resolution and will be a basis for the disconnection of service.

F. Court Action. In addition to the discontinuing all utilities identified on the applicable City utility bill, the City may file a civil action against the customer for the collection of any amount due and unpaid. Such remedy shall be cumulative and in addition to any other remedy provided in this chapter or by law.

G. Notice of Liens. In the event a customer fails to pay, in full, all charges, fees or interest identified in this chapter within ninety (90) days of the date of any City utility bill, the City shall notify the owner of the real property receiving the water service, in writing, of such delinquency and that the delinquency shall be collected pursuant to the provisions of paragraph 5 of this subsection.

H. Collection through Tax Roll. In the alternative to filing a civil action against the customer, the City Council, pursuant to the applicable provisions of the California Health and Safety Code, may elect to have all delinquent charges, fees and interest collected on the tax roll in the same manner, at the same time and by the same persons together with and not separately from general taxes. Such delinquent charges, fees and interest shall thereafter constitute a lien against the lot or parcel of land against which the charges have been imposed.

I. Recording of Lien. In addition to or in lieu of collecting delinquent fees through the tax roll, the City may, in accordance with California Health and Safety Code Section 5473.11, as may be amended, record a lien against real property for which fees are delinquent.

J. Restoration of Service. Except as otherwise provided in this Section 13.04.050, the utilities identified on the City utility bill shall not be restored until all charges, fees and interest,

including without limitation, all expenses of removal, discontinuance, disconnection, restoration and reconnection have been paid.

K. The City may discontinue water service without notice to the customer when the apparatus, appliances or equipment using water, in the sole opinion of the City, is found to be dangerous or unsafe. The City shall promptly notify the customer of the reasons for the discontinuance and the corrective action to be taken by the customer before service can be restored.

L. The City may discontinue service without notice to any customer when the use of water thereon by the apparatus, appliances, equipment or otherwise is found by the City in its sole discretion, to be detrimental or injurious to water service furnished to other customers. The City shall promptly notify the customer of the reasons for the discontinuance and the corrective action to be taken by the customer before service can be restored.

M. The City may discontinue water service without notice to any customer when it is determined by the City in its sole discretion, that the customer has obtained water service by fraudulent or illegal means or has diverted the water service for unauthorized use. The City shall not restore service until the customer has complied with all the rules and regulations of the City and the City has been reimbursed for the full amount of the service rendered and the actual cost to the water division incurred by reason of such fraudulent, illegal, or unauthorized use.

EXHBIT "B"***Section 13.04.110.C.*****C. Appeals.**

1. Any customer may appeal water charges. To appeal service charges, a customer must, except as otherwise provided herein, submit the following items to the director of finance within fifteen (15) calendar days of the date of the bill disputed bill: (i) a written notice of appeal; (ii) the amount payable under the disputed bill; and (iii) an appeal fee, which fee will be established by the city council. The failure to submit these items during such time period shall result in a waiver of appeal rights and shall constitute a failure to exhaust administrative remedies. The notice of appeal shall set forth in detail all facts supporting the customer's objection to a bill.

2. Notwithstanding the provisions of subsection 1. above, a customer who is financially unable to deposit the amount of the disputed bill and/or pay the appeal fee may file a request for a waiver of all or a portion of the required deposit and appeal fee. A waiver request must be submitted to the director of finance with the customer's notice of appeal, along with a sworn declaration and other supporting documents and materials showing the customer's actual financial inability to pay the appeal deposit and/or appeal fee. The customer bears the burden of demonstrating to the satisfaction of the director of finance the customer's actual inability to deposit the amount of the disputed bill and/or pay the appeal fee. If the director of finance determines that a waiver is warranted, the deposit and appeal fee will be waived or partially waived. If the director of finance finds that a waiver is not warranted, the customer must, within three (3) business days of the customer's receipt of the director of finance's written decision, deposit the amount of the disputed bill and pay the appeal fee for the customer's appeal to be processed.

3. Upon the director of finance's receipt of a notice of appeal, deposit of the amount of the disputed bill, and appeal fee (or the director of finance's determination to waive the deposit and/or fee), he or she shall set the matter for hearing before the hearing officer or hearing body designated by the city manager. The hearing officer or hearing body shall hold a hearing on the customer's appeal on the date specified by the director of finance and shall receive evidence presented by the appealing party and city staff. After the hearing, the hearing officer or hearing body may uphold or adjust the amount of the disputed bill. The hearing officer or hearing body shall cause to be issued a written determination on the customer's appeal within fifteen (15) calendar days of the date of appeal hearing. An aggrieved customer may seek judicial review of the hearing officer's or hearing body's decision on the customer's appeal by filing a complaint with the Superior Court of Kings County, California during the period identified by California [Code of Civil Procedure](#) Section 1094.6.

EXHIBIT “C”

Section 13.04.160 Unauthorized Water Use.

A. Any person using water from the City water system in violation of any provision of the Hanford Municipal Code shall be subject to the administrative, civil, and criminal remedies set forth in state law and in this Code.

B. It is unlawful for any person or entity to modify or tamper with any portion of the City’s water system, including, without limitation, water meters, without the City’s authorization.

Section 13.04.170 Administrative Enforcement Remedies.

A. Notice of Violation.

1. With respect to violations other than the failure to timely pay utility service charges, upon the determination by the City’s director of finance or director of public works that a person or entity has violated this Chapter 13.04, such person or entity may be served with a written Notice of Violation. The notice shall, if feasible, describe the time, place, and circumstances of each violation charged and the corrective measures, if any, the person or entity is required to undertake to correct the violation. If the user who is responsible for the violation does not own the real property at which the violation occurred, the City will provide a copy of the notice to the owner when the notice is served upon the user.

2. The person or entity shall complete any corrective action described in the Notice of Violation within ten (10) calendar days of receipt of the Notice of Violation or shall identify in writing a proposed arrangement for the corrective action to be taken if corrective action cannot be reasonably completed during such ten (10) calendar day period. A proposed arrangement shall be submitted to the City official who issued the Notice of Violation.

3. Nothing in this section shall limit the authority of the City to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

B. Method of Service.

1. All written notices required by this chapter shall be served by personal delivery to the person or entity to be notified or by deposit in the United States Mail, certified with return receipt requested, addressed to such person or entity to be notified at his/her/its last known address as the same appears in the public records or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the mail.

2. Where personal service or service by mail of a Notice of Violation or Notice of Hearing described below is unsuccessful, the City shall cause all of the following to occur:

a. A copy of the Notice of Violation or Notice of Hearing, as appropriate, shall be conspicuously posted at the real property where the violation is occurring; and

b. A copy of the Notice of Violation or Notice of Hearing, as appropriate, shall be published for at least three (3) consecutive days in a newspaper of general circulation in the City. A copy of the Notice of Hearing shall be published at least five (5) calendar days prior to the date scheduled for the public hearing that is referenced in the Notice of Hearing.

3. The failure of any person or entity to receive a notice properly served, mailed, posted, or published under this chapter shall not affect the validity of any proceedings occurring under this chapter.

C. Hearing.

1. If the director of finance or the director of public works, as applicable, determines that the violation has not been eliminated by the deadline for compliance established pursuant to subsection A. above, or that a violation has recurred prior to the compliance date, the City will set the matter for a hearing before a hearing officer designated by the city manager.

2. This hearing serves to provide a person or entity subject to a Notice of Violation a full opportunity to object to the determination that a violation has occurred, that the violation has continued to exist or has recurred, and/or that the person or entity is responsible for creating, maintaining, or fostering the violation. The failure of any person or entity subject to a Notice of Violation to appear at the hearing shall constitute a failure to exhaust administrative remedies.

3. The City Clerk shall cause a written Notice of Hearing before the hearing officer to be served on each person and entity subject to the Notice of Violation and to the owner of the real property at which the violation occurred, if the owner and the user are different parties.

D. Notice of Hearing. Each hearing shall be set for a date not less than fifteen (15) calendar days nor more than sixty (60) calendar days from the date of the Notice of Hearing unless the violator consents to a shortening or extension of time or the hearing officer determines that the matter is urgent or that good cause exists for an extension of time.

E. Conduct of Hearing.

1. At the date, time, and place set forth in the Notice of Hearing, the hearing officer shall conduct a hearing on the Notice of Violation.

2. At the hearing, the hearing officer shall consider any written or oral evidence, including the following:

- a. The Notice of Violation and evidence submitted by persons subject to the Notice of Violation and by the City;
- b. The objectively reasonable efforts made by the person or entity subject to the Notice of Violation to comply prior to the applicable compliance date; and
- c. Any condition or situation beyond the control of the person or entity subject to the Notice of Violation that prevented compliance by the applicable deadline.

F. Findings and Order.

1. Within fifteen (15) calendar days following the conclusion of the hearing, the hearing officer shall make findings and issue a written determination in connection with the Notice of Violation.

2. The findings made by the hearing officer shall be supported by the evidence received at the hearing or otherwise submitted to the hearing officer in accordance with State law or this Code.

3. If the hearing officer finds by a preponderance of the evidence that a user has violated, or continues to violate, any provision of this Chapter 13.04, excluding violations involving the timely payment of utility charges, the hearing officer may issue a Compliance Order containing the following:

- a. Directive to the user ordering him/her/it to comply immediately with all requirements and take such appropriate remedial or preventive actions to properly address a continuing or threatened violation;
- b. Directive to the user to cease activities causing or associated with the unauthorized activity;
- c. Requirements to address the noncompliance or prevent the continuation, exacerbation, or reoccurrence of the violation;
- d. Deadline for compliance;
- e. Directive for the termination of water service to the violating property through the severance of the connection between the violating property and the City's water system, if the user fails to take all required actions by the deadline established by the hearing officer;

f. Directive to the user to pay an administrative penalty for each violation, with each penalty not to exceed the maximum allowed under state law;

g. Directive to the violator to pay reimbursement to the City for the fees and costs incurred by the City, including, without limitation, administrative costs and legal fees, associated with the violation;

h. Directive to the user to pay a deposit to the City that represents the fees and costs that the City will incur to address continuing violations;

i. Other terms, conditions, and/or requirements that the hearing officer finds reasonable; and/or

j. Authorization to City staff to take any other action that the hearing officer finds reasonable.

4. A Compliance Order does not relieve the user of liability for any violation, including any continuing violation. Issuance of a Compliance Order shall not be a bar against, or a prerequisite for, taking any other action against the user.

5. Every person and entity subject to a Compliance Order shall observe and comply with such order and with all applicable laws, permits, and other approvals of federal, state, and local governments in any and all actions taken pursuant to or in order to comply with the Compliance Order, including, without limitation, the payment of applicable fees and charges.

6. If the hearing officer finds one (1) or more of the following exists, then the hearing officer shall issue a finding of those facts:

a. That a violation did not occur or recur at or on the subject property after the compliance date established through the Notice of Violation;

b. That the person or entity subject to the Notice of Violation took all objectively reasonable steps to comply with the Notice of Violation by the applicable compliance date; or

c. That some condition or situation beyond the control of the person or entity subject to the Notice of Violation prevented compliance prior to the compliance date.

G. Administrative Penalties.

1. When the hearing officer finds that a user has violated, or continues to violate, any provision of this Chapter 13.04, with the exception of violations associated with the failure to pay utility charges in a timely manner, the hearing officer may fine such user in an amount not to exceed the then-current maximum allowed by State law. Such penalties may be assessed on a per violation per day basis.

2. Unpaid charges, fines and penalties shall, after the payment deadline identified in the Compliance Order, be assessed an additional penalty in an amount established by the City Council by resolution, and interest shall accrue thereafter at a rate established by the City Council by resolution; provided however, the additional penalty and/or interest shall not apply if collection of the same by the City would violate State law.

3. Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.

4. In determining the amount of a penalty, the hearing officer may take any or all of the following factors into consideration:

- a. The period of time during which the violation(s) occurred;
- b. The nature, frequency, and recurrence of the violation(s);
- c. The ease with which the violation(s) could have been abated;
- d. The good faith efforts made to address the violation(s);
- e. The economic impact of the penalty on the person/entity responsible for payment;
- f. The impact of the violation on the public and/or property; and
- g. Such other factors as justice may require.

5. Penalties imposed by the hearing officer may accrue from a date no earlier than the compliance date specified in the Compliance Order and shall cease to accrue on the date the Compliance Order has been complied with as determined by the City.

6. Penalties assessed by the hearing officer shall be due by the date specified in the Compliance Order.

7. Penalties assessed by the hearing officer are a debt owed to the City and, in addition to all other means of enforcement, may be enforced and collected through an assessment added to the property tax roll or through the recording of a lien against the real property at which the violation occurred.

8. If a person or entity subject to the Compliance Order gives written notice to the City officer issuing the Notice of Violation that the terms of the Compliance Order have been satisfied and if the director finds that compliance has occurred, the date that the written notice is postmarked or personally delivered to the director or the date of the City's final inspection, whichever occurs first, shall be deemed to be the date of compliance.

H. Report of Compliance after Compliance Order. If the director issuing the Notice of Violation determines that a Compliance Order has been fully satisfied, the director will file a report with the City Clerk indicating that compliance has been achieved and the date of the City's final inspection.

I. Compliance Dispute.

1. If the director does not file a report required by subsection H. above, a person or entity subject to a Compliance Order who believes that compliance has been achieved may request a compliance hearing by filing for a hearing with the City Clerk.

2. The hearing shall be noticed and conducted in the same manner as a hearing on a Notice of Violation.

3. The hearing officer shall determine if compliance with the Compliance Order has been achieved and, if so, when it was achieved.

J. Right of Judicial Review. Following the exhaustion of administrative remedies identified in this chapter, any person or entity aggrieved by a Compliance Order may obtain review of such order in the superior court by filing with the court a petition for writ of mandate.

K. Lien and Tax Roll Assessment Procedures.

1. Whenever the amount of a penalty, cost, or fee, including interest, imposed upon a user by the City pursuant to this chapter has not been satisfied in full within ninety (90) calendar days of an applicable due date and/or has not been successfully challenged, the obligation may constitute an assessment or a lien against the real property at which the violation occurred or is occurring.

2. The lien provided herein shall have no force or effect until recorded with the County Recorder. Once recorded, the lien shall have the force, effect, and priority of a judgment lien governed by the provisions of the California Code of Civil Procedure, as may be amended.

3. Interest shall accrue on the principal amount remaining unsatisfied pursuant to law at the rate established by the City Council by resolution.

4. Prior to levying an assessment or recording a lien, the director of finance shall prepare and file with the City Clerk a written report stating the amounts due and owing.

5. The City Clerk shall fix a time, date, and place for a hearing on such report and any protests or objections thereto. The City Clerk will provide notice of such hearing to the user and to the owner of the subject real property, if the owner and user are not the same party, in the manner described in subsection D. above.

6. Any person or entity whose real property is subject to the proposed assessment or lien may file a written protest with the City Clerk and/or may protest verbally at the City Council meeting at which the hearing on the assessment or lien occurs.

7. The City Council will hold and conduct a public hearing at the time, date, and place set forth in the notice for such hearing.

8. The City Council will hear and consider only testimony and other evidence that is relevant to the calculation of the amounts owed or to the proposed imposition of the assessment or lien, including without limitation:

- a. The report of the director of finance;
- b. Objections or protests of property owners and other responsible or interested persons who may be held liable for the amounts owed;
- c. Evidence on whether all procedures were properly followed by the City;
- d. Evidence regarding the costs and fees incurred by the City in the matter; and
- e. Evidence on whether the person before the City Council is responsible for the amounts owed to the City.

9. The City Council shall confirm, modify, or forego the assessment or lien as a result of the hearing. The City Council's decision shall be based upon the preponderance of the evidence presented at the hearing.

10. The public hearing before the City Council shall not serve as a re-hearing for persons who previously have been duly determined as responsible for fines, penalties, costs, and/or fees owed to the City. The validity of fines, penalties, costs, and fees need not be re-considered at the lien or assessment hearing, and the City Council will not be required to receive evidence or testimony regarding the validity of fines, penalties, costs, or fees at such hearing.

11. Within thirty (30) days of the City Council's confirmation or modification of the assessment or lien amount, the City Clerk will, as applicable: (i) inform the Tax Collector for Kings County, California of the assessment amount; or (ii) record the lien in the office of the County Recorder for Kings County, California.

12. If a lien is recorded, the City Clerk will record a notice of satisfaction or provide the property owner of the subject property with a notice of satisfaction that may be recorded once payment in full is received by the City of the outstanding penalties, costs, fees, and interest. Such notice of satisfaction shall cancel the City's lien.

L. Consent Orders. The director of finance or the director of public works, as applicable, may enter into Consent Orders, assurances of compliance, or other similar documents establishing a voluntary agreement with any user responsible for noncompliance. Such documents shall include the specific action to be taken by the user to correct the noncompliance within a time period specified in the document. Such documents shall have the same force and effect as a Compliance Order issued by the City .

Section 13.04.180 Criminal Prosecution.

A. A user who willfully or negligently violates any provision of this chapter, with the exception of provisions pertaining to the timely payment of utility charges, shall, upon conviction, be guilty of a misdemeanor punishable pursuant to Section 19 of the California Penal Code, as may be amended.

B. A user who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this chapter, or who falsifies, tampers with, bypasses, or knowingly renders inaccurate any water control or monitoring device shall, upon conviction, be punished by a fine and/or imprisonment as allowed under State law.

Section 13.04.190 Civil Remedies.

A. When the director of finance or the director of public works, as applicable, finds that a user has violated or continues to violate, any provision of this chapter, with the exception of provisions pertaining to the timely payment of utility charges, such director may petition the Superior Court of Kings County, California, through the City's attorney, for the issuance of a temporary restraining order, temporary injunction, and/or permanent injunction, as appropriate, which restrains or compels the specific performance of any requirement imposed by this chapter. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against the user.

B. Nothing contained in this Code shall preclude or limit the City from pursuing a civil action for damages against a person or entity that causes the City to incur injury, loss, costs, or expenses as a result of the person's or entity's violation of this chapter.

C. In addition to all other remedies, as part of any civil action brought by the City, a court may assess a civil penalty in an amount not to exceed the maximum allowed by State law per day for each violation with respect to any person or entity that violates this chapter, which penalty shall be payable to the City.

Section 13.04.200 Administrative Citations.

A. Issuance of Citation.

1. Whenever the director of finance or the director of public works, as applicable, determines that a violation of a provision of this chapter has occurred, such director

or his/her designee shall have the authority to issue an administrative citation to any person or entity responsible for the violation, with the exception of violations pertaining to the payment of utility charges.

2. Each administrative citation shall contain the following information:

- a. The date of the violation or, if the date of the violation is unknown, then the date the violation is identified;
- b. The address or a description of the location where the violation occurred;
- c. The section of this code violated and a description of the violation;
- d. The amount of the fine for the violation;
- e. A description of the fine payment process, including a description of the time within which and the place to which the fine shall be paid;
- f. An order prohibiting the continuation or repeated occurrence of the code violation described in the administrative citation;
- g. A description of the administrative citation review process, including the time within which the administrative citation may be contested and the place from which a request for hearing form to contest the administrative citation may be obtained; and
- h. The name and signature of the individual issuing the citation.

B. Amount of Fines.

- 1. The amounts of the fines for code violations imposed pursuant to this section shall be set forth in a schedule of fines established by resolution of the City Council.
- 2. The schedule of fines shall specify any increased fines for repeat violations of the same code provision by the same person or entity.

C. Payment of Fines.

- 1. Fines shall be paid to the City within thirty (30) days from the date of the administrative citation.
- 2. Any administrative citation fine paid shall be refunded if it is determined, after an appeal hearing, that a person or entity charged in the administrative citation was not responsible for the violation or that there was no violation as charged in the citation.

3. Payment of a fine under this chapter shall not excuse, discharge, or permit any continuation or repeated occurrence of the code violation that is the subject of the administrative citation.

D. Hearing Request.

1. Any recipient of an administrative citation may appeal the citation by completing a request for hearing form and returning it to the City within thirty (30) days from the date of the administrative citation, together with an advance deposit of the fine.

2. A request for hearing shall be submitted in writing to the City Clerk.

3. The person or entity requesting the hearing shall be notified of the time and place set for the hearing at least ten (10) calendar days prior to the date of the hearing.

4. If the City department that issued the citation submits an additional written report concerning the administrative citation to the hearing officer, then a copy of such report shall be served on the person requesting the hearing at least five (5) calendar days prior to the date of the hearing.

E. Hearing Officer. A hearing officer designated by the city manager shall serve as the hearing body for appeals regarding administrative citations issued under this chapter.

F. Hearing Procedure.

1. No hearing to contest an administrative citation shall be held unless the fine has been deposited with the City in advance; provided however, the deposit requirement shall be waived if the director of the City department issuing the citation determines that the appealing party is financially unable to deposit the amount of the fine. The process to waive the deposit and fee requirements set forth in section 13.04.110 of this Code relating to the appeal of water service charges shall, to the extent feasible, apply with respect to the waiver of the deposit of fine amounts.

2. A hearing shall be set for a date that is not less than fifteen (15) calendar days and not more than sixty (60) calendar days from the date that the request for hearing is filed in accordance with the provisions of this section.

3. At the hearing, the party contesting the administrative citation shall be given the opportunity to testify and to present evidence concerning the administrative citation.

4. The failure of any recipient of an administrative citation to appear at the appeal hearing shall constitute a forfeiture of the fine and a failure to exhaust administrative remedies.

5. The administrative citation and any additional report submitted by the department issuing the citation shall constitute prima facie evidence of the respective facts contained in those documents.

6. The hearing officer may continue the hearing and request additional information from the City department issuing the citation or from the recipient of the administrative citation prior to issuing a written decision.

G. Hearing Officer's Decision.

1. After considering all of the testimony and evidence submitted at the hearing, the hearing officer shall issue a written decision to uphold, modify, or cancel the administrative citation and shall list in the decision the reasons for the decision. The decision of the hearing officer shall be final.

2. If the hearing officer determines that the administrative citation should be upheld, then the fine amount on deposit with the City shall be retained by the City.

3. If the hearing officer determines that the administration citation should be canceled, then the City shall promptly refund the amount of the deposited fine.

4. If the hearing officer determines that the fine levied under the administration citation should be adjusted, then the City will promptly refund the amount of the deposited fine that exceeds the amount fixed by the hearing officer or the recipient of the administrative citation will promptly pay to the City an additional amount fixed by the hearing officer if the officer finds that the fine assessed under the administrative citation to be insufficient.

5. The recipient of the administrative citation shall be served with a copy of the hearing officer's written decision.

H. Late Payment Charges. Any person or entity who fails to pay to the City any fine imposed pursuant to the provisions of this section on or before the date that the fine is due shall also be liable for the late payment charges described in Section 13.04.170 G. above.

I. Recovery of Administrative Citation Fines and Costs. The City may collect any past due administrative citation fine or late payment charge by use of all available legal means, including the tax roll and lien remedies described in section 13.04.170.K. above. Collection costs shall be in addition to any penalties, interest, and/or late charges imposed upon the delinquent obligation. Collection costs imposed under this provision shall be added to and become a part of the underlying obligation. Any partial payment of an obligation, when a partial payment is permitted, will be applied first to the principal amount of the underlying obligation, then to any penalties, and then to interest.

J. Right to Judicial Review. Any person or entity aggrieved by a decision of the hearing officer on an administrative citation may obtain review of the decision by filing a

petition for review with the Superior Court for Kings County, California in accordance with the timelines and provisions set forth in California Government Code Section 53069.4, as may be amended.

K. Notices. The administrative citation and all notices required to be given by this section shall be served on the responsible party by personal delivery thereof to the person or entity to be notified or by deposit in the United States Mail, certified mail with return receipt requested, addressed to such person to be notified at his/her/its last-known address as the same appears in the public records or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed at the time of deposit in the mail. If the user who is responsible for the violation does not own the real property at which the violation occurred, the City will also provide a copy of the citation and associated notices to the owner when the citation and notices are served upon the user.

Section 13.04.210 Appeal.

A. This section shall only apply to matters in which no appeal process is otherwise specified in this chapter.

B. Any person affected by any decision, action or determination by any City department in interpreting or implementing the provisions of this chapter may file with the City Clerk, within ten (10) calendar days of the date of service of such decision, action or determination, a notice of appeal to the City Clerk appealing such decision, action or determination. Except as otherwise provided, the appealing party shall, at the time of submitting the notice of appeal, pay the applicable appeal fee, which shall be established by the City Council, as a condition of the City processing the appeal. The notice of appeal shall set forth in detail all facts supporting the user's appeal. The filing of the notice of appeal shall not limit the authority of the City to take such action as the City deems necessary to stop or prevent an ongoing or threatened violation of any of the provisions of this chapter, including actions or directives to prevent or stop threatened harm to the health or safety of the public.

C. Notwithstanding subsection B. above, a user who is financially unable pay the appeal fee may file with the City Clerk a request for a waiver of all or a portion of the required deposit and appeal fee. The waiver provisions set forth in section 13.04.110 of this Code shall, to the extent feasible, apply to appeal fees charged pursuant to this section 13.04.210; provided however, the City Clerk shall possess decision-making authority over the waiver or partial waiver of appeal fees occurring under this section.

D. Upon receipt of a notice appeal and appeal fee, the City Clerk shall set the matter for hearing before an appeal officer designated by the city manager, and after said hearing, the appeal officer may affirm, overrule or modify the decision, action or determination of a City department that is the subject of the appeal. To the extent feasible, the hearing provisions contained in Section 13.04.200 above shall apply to appeals occurring under this section.

E. Following the appeal hearing, an aggrieved user may seek judicial review of an appeal officer's decision by filing a complaint with the Superior Court of Kings County,

California during the period identified by California Code of Civil Procedure Section 1094.6, as may be amended.

Section 13.04.220 Superior court action.

The City may, at its option, elect to petition the Superior Court of Kings County, California to confirm any order establishing civil penalties and enter judgment in conformity therewith in accordance with the provisions of 1285 through 1297.6, inclusive, of the California Code of Civil Procedure.

Section 13.04.230 Public nuisance.

In addition to any other remedy provided by law or in equity, violation of any provisions of this chapter, excluding provisions relating to the timely payment of services charges, is hereby determined and declared to a public nuisance and may be abated and/or enjoined pursuant to State law. The City may cause proceedings to be brought for abatement and may recover reasonable attorney's fees, court costs and other expenses associated with such action.

Section 13.04.240 Attorney's fees.

The City shall have the right to recover reasonable attorney's fees, court costs and other expenses associated with any and all of the enforcement activities identified in this chapter, in addition to the amount assessed as damages to the City.

Section 13.04.250 Non-exclusive remedies.

The enforcement procedures, penalties, and remedies provided in this chapter are not exclusive, but are in addition to any other enforcement procedures, penalties and remedies that may be provided elsewhere in this chapter or by any federal, state or local law, regulation, or rule. In addition, the City may pursue any, all, or any combination of these enforcement procedures, penalties and remedies against any person or entity that violates any provision of this chapter.



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: H
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SUBJECT:

IT: Approval of a contract with CivicPlus for the redesign of the City of Hanford website and new Agenda Management Software in the amount of \$49,907.25

RECOMMENDATION:

That the City Council, by motion, approve the Professional Services Agreement with Civic Plus for website redesign and Agenda Management Software in the amount of \$49,907.25.

BACKGROUND:

Council's Goals and Objectives identified that the City's website was in need of a redesign. Accordingly, a Request for Proposals was prepared and distributed. Four (4) proposals were received and staff rated the responses and selected CivicPlus for the website redesign. While negotiating a contract with CivicPlus, staff was made aware that CivicPlus also offers an Agenda Management System that integrates seamlessly into the website. Given that the City's existing Agenda Management Software is not working efficiently for the City, and is no longer receiving any support from the current vendor, Staff evaluated the Agenda Management Software offered by CivicPlus and determined that the usability and functionality surpasses the existing software being used. Additionally development, support and improvement of CivicPlus' software is ongoing.

The attached Professional Services Agreement was drafted and approved by the City Attorney's office and includes a detailed scope of work, which was the basis of the recommendation for contract award.

FISCAL IMPACT:

This project will require the creation of a Capital Project to fund the \$49,907.25 in expenditures and staff is recommending that the project be paid with ARPA funds. If Council chooses not to use ARPA funding, the project will be funded through the ACO fund.

ATTACHMENTS:

Professional Services Agreement and SOW

AGREEMENT FOR SERVICES

This Agreement for Professional Services ("Agreement") is made and entered into this day of _____, 2022, by and between the City of Hanford, a municipal corporation ("City"), and _____ ("Consultant").

RECITALS

A. Consultant represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and

B. Consultant represents to City that it possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Consultant to render website development and hosting services as set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Consultant.** Subject to the terms and conditions set forth herein, City retains Consultant to perform the services identified in this Agreement, as an independent contractor and Consultant hereby accepts this independent contractor appointment.

2. **Scope of Services and City Responsibilities.**

- a. Consultant shall perform the services ("Services") and the City shall have the responsibilities described on the attached Exhibit "A," Statement of Work (the "SOW"), which is incorporated herein by reference. To the maximum extent possible, the terms of the body of this Agreement and Exhibit "A" shall be interpreted so they are consistent.; however, if there is a direct and irreconcilable conflict between the text of this Agreement and Exhibit "A", the latter shall control
- b. Consultant shall correct any and all errors and/or omissions, which arise out of Consultant's negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Consultant shall make such corrections upon City's request and at no cost or expense to City.

3. **Time of Performance.** Services shall be completed by the dates identified in the attached Exhibit "A."

4. **Compensation.** Compensation to be paid to Consultant shall be in accordance with the attached Exhibit "A." Payment by City under this Agreement shall not be deemed a waiver of errors, even if such errors were known to the City at the time of payment.

5. **Method of Payment.** Consultant shall submit annual billings to City describing the work performed. City shall pay Consultant no later than thirty (30) calendar days after the date of submittal of an invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Services, but which are not included in the SOW. Extra work will be performed on terms agreed upon by the parties. Consultant shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by either Party for cause upon sixty (60) days' written notice of termination to Consultant. Upon termination, Consultant shall be entitled to compensation for Services performed up to the effective date of termination.

8. **Ownership of Documents.** Upon full and complete payment of amounts owed for Project Development under the applicable SOW, City will own the website graphic designs, webpage or Services content, module content, importable/exportable data, and archived information ("City Content") created by Consultant on behalf of City pursuant to this Agreement. "City Content" also includes any elements of text, graphics, images, photos, designs, artworks, logos, trademarks, services marks, and other materials or content which City provides or inputs into any website, software or module in connection with any Services. City Content excludes any content in the public domain; and any content owned or licensed by Consultant, whether in connection with providing Services or otherwise.

Upon completion of the Project Development, City will assume full responsibility for City Content maintenance and administration. City, not Consultant, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all City Content. City hereby grants Consultant a worldwide, non-exclusive right and license to reproduce, distribute and display the City Content as necessary to provide the Services. City represents and warrants that City owns all City Content or that City has permission from the rightful owner to use each of the elements of City Content; and that City has all rights necessary for Consultant to use the City Content in connection with providing the Services.

At any time during the term of the applicable SOW, City will have the ability to download the City Content and export the City data through the Services. City may request Consultant to perform the export of City data and provide the City data to City in a commonly used format at any time, for a fee to be quoted at time of request and approved by City.

9. However, the City's use of completed documents for other projects and/or the use of uncompleted documents without the written authorization of Consultant will be at the City's sole risk. The City shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant from all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from any unauthorized reuse of, or changes to the Project Documents not performed by the Consultant.

10. **Licensing of Intellectual Property.** This Agreement creates a limited, nontransferable, and non-exclusive license for City to use the Consultant Property associated with any valid and effective SOW, for the term of the respective SOW. Consultant represents and

Initial: City_____Consultant_____

warrants that Consultant has the legal right to license any and all Consultant Property. City shall not be limited in any way in its use of the Consultant Property at anytime, provided that any such use not within the purpose intended by this Agreement shall be at City's

sole risk. The City shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant from all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from any unauthorized reuse of or changes to the Project Documents not performed by the Consultant.

Intellectual Property in the software or other original works created by or licensed to Consultant, including all software source code, documents, and materials used in the Services (“Consultant Property”) will remain the property of Consultant. Consultant Property specifically excludes City Content. City shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any Consultant Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any Consultant Property; (iii) create internet “links” to the Consultant Property software or “frame” or “mirror” any Consultant Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than City, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the software source code to all or any portion of the Services; or (v) access any Consultant Property in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any Consultant Property, or (c) copy any ideas, features, functions or graphics of any Consultant Property. The Consultant name, the Consultant logo, and the product and module names associated with any Consultant Property are trademarks of Consultant, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

11. **Confidentiality.** All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services under this Agreement, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services under this Agreement. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City’s name, insignia, photographs, or the project for which Consultant’s Services are rendered, or any publicity pertaining to the Consultant’s Services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent by City. Notwithstanding the foregoing, the City acknowledges that the Consultant may want/need to include projects performed under this Agreement on proposals for similar work in the future. The City hereby grants permission to list any projects performed under this agreement for marketing purposes; provided however, Consultant will not make any representations regarding City’s satisfaction with Consultant’s work product unless Consultant receives a written statement or evaluation from City.

12. **Equal Opportunity Employment.** Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City’s programs or guidelines currently in effect as identified and provided to Consultant by City.

13. **Insurance Requirements.**

a. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. Workers Compensation Coverage. As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. Commercial General Liability (CGL) Coverage. Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with a limit of no less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage, and a general aggregate limit of no less than FOUR MILLION AND NO/100 DOLLARS (\$4,000,000).

iii. Automobile Liability Coverage. ISO Form Number CA 0001 covering any auto (Code 1), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. Professional Liability Coverage. Consultant will maintain Technological Errors & Omissions/Cyber Professional coverage with limits no less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

If Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Consultant.

Consultant's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage. "Claims-made" policies must satisfy the following requirements: (i) the retroactive date of coverage must be shown and must precede the effective date of the contract; (ii) coverage shall be maintained and evidence of coverage must be provided for at least five (5) years after completion of the contract work; and (iii) if coverage is canceled or non-renewed and not replaced with another claims-made policy form with a retroactive date preceding the contract effective date, Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work. The coverages described herein shall apply only to any occurrences or claims made during the term of this Agreement.

Consultant may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Consultant shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this section; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

City shall be informed of any deductible amounts.

b. The policies are to contain, or be endorsed to contain, the following provisions:

i. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Consultant including materials, parts, or equipment furnished in connection with such work or operations; products used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. General liability coverage can be provided in the form of an endorsement to Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33 or CG 20 38 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City and its officers, officials, employees or volunteers.

ii. For any claims related to this contract, Consultant's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Consultant's insurance and shall be non-contributory.

iii. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

c. Consultant hereby grants to the City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Consultant may acquire against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Consultant agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

14. **Indemnification.** To the fullest extent allowable by law, Consultant agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all third-party claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Consultant's or its owners, directors, officers, managers, employees, agents and sole willful or negligent acts or omissions in the performance of the services and Consultants responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from the extent of City's negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement.

15. **Independent Contractor Status.** It is understood and agreed that Consultant, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Consultant shall obtain no retirement benefits or other benefits which accrue to City's employees and Consultant hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or be construed as creating a partnership, joint venture or any other relationship between City and Consultant.

16. **Consultant's Books and Records.**

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement.

b. Consultant shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

17. **Interest of Consultant.** Consultant and its shareholders covenants and represents that they do not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's Services hereunder. Consultant further covenants and represents that in the performance of the Services hereunder, to the best of its knowledge no person having any such interest shall perform any Services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

a. will conduct research and arrive at conclusions with respect to rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and

b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. FPPC Reg. Sec. 18700, et seq.

18. **Professional Ability of Consultant.** City has relied upon Consultant's representations regarding its training and professional ability to perform the Services hereunder as a material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled personnel to perform all Services under this Agreement. All work performed by Consultant under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the industry professional standard of quality ordinarily to be expected of competent persons in Consultant's field

of expertise working in Kings County.

19. **Compliance with Laws.** Consultant shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Consultant shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

20. **Licenses.** Consultant represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Consultant to lawfully and competently perform the Services. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Consultant to lawfully and competently perform the Services. Consultant shall maintain a City of Hanford business license.

21. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express written consent of the City, which will not be unreasonably withheld. Consultant may assign and transfer the rights and obligations of this Agreement by the merger or sale of substantially all of its assets. Consultant shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (i) create any contractual relationship between City and subcontractor; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Consultant of any of its obligations and responsibilities under this Agreement.

22. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Kings, State of California for any proceeding arising hereunder.

23. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

24. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

25. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

26. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California.

27. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

28. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

29. **Prohibited Interests.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or result from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

30. **Authority to Enter Agreement.** Consultant has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

31. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

Initial: City_____Consultant_____

Mario A. Cifuentes, II
City of Hanford
319 N. Douth
Hanford, CA 93230

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY

CITY OF HANFORD,
a Municipal Corporation

By: _____ MARIO A.
CIFUENTES, II
City Manager

CONSULTANT

By: _____
_____ [name]
_____ [title]

Initial: City _____ Consultant _____

EXHIBIT A**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Client:

Hanford CA - CivicEngage

Quote #:

Q-22539-1

Date:

2/11/2022 2:11 PM

Expires On:

5/12/2022

Product:

CivicEngage

Bill To:

Hanford CA - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Solomon Grover	x7852224856	grover@civicplus.com		Net 30

CivicEngage - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
10.00	Banner - CivicEngage Central	Design/apply unique interior banner to CivicEngage Central website	One-time
1.00	AudioEye Managed	AudioEye Managed: (https://www.ci.hanford.ca.us/)	Renewable
1.00	Annual - CivicEngage Central	Annual - CivicEngage Central	Renewable
1.00	Hosting & Security Annual Fee - CivicEngage Central	Hosting & Security Annual Fee - CivicEngage Central	Renewable
1.00	SSL Management – CP Provided Only	SSL Management – CP Provided Only 1 per domain (Annually Renews)	Renewable
1.00	DNS and Domain Hosting Setup (http://URL)	DNS and Domain Hosting Setup (https://www.ci.hanford.ca.us/)	One-time
1.00	DNS and Domain Hosting Annual Fee (http://URL)	DNS and Domain Hosting Annual Fee (https://www.ci.hanford.ca.us/)	Renewable
1.00	Premium Implementation - CivicEngage	Premium Implementation	One-time
1.00	4yr Redesign Premium Annual - CivicEngage Central	4yr Redesign Premium Annual - CivicEngage Central	Renewable
150.00	Content Development - 1 Page - CivicEngage	Content Development - 1 Page - CivicEngage	One-time

Initial: City _____ Consultant _____

8.00	System Training (4h, virtual) - CivicEngage	CivicEngage System Training - Virtual, Half Day Block	One-time
1.00	Agendas & Minutes Migration - PDF - 100 Meetings - CivicEngage	Content Migration : Agendas & Minutes - Per 100 Meetings (Approx. 1 year)	One-time
List Price - Year 1 Total		USD 90,075.00	
Total Investment - Year 1		USD 37,147.25	
Annual Recurring Services - Year 2		USD 13,364.00	

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicEngage Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment - Year 1 will be invoiced as follows:
 - a. Upon signing this SOW, thirty percent (30%) of the Total Investment Year 1 Fees;
 - b. The earlier of 6 months from signing or upon completion of CivicEngage Implementation (completion of training), the remaining seventy percent (70%) of the Total Investment Year 1.
4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 3 of service. Client will pay all invoices within 30 days of the date of such invoice.
5. Client agrees that CivicPlus shall not migrate, convert, or port content or information that could reasonably be construed as time sensitive, such as calendar or blog content, during the Project Development.
6. If a Recurring Redesign line item is included with the Client's quote in this SOW, starting after 48 months of continuous service under this SOW, Client shall be entitled to receive a redesign at no additional cost. Client may initiate such redesign any time after 48 months of continuous service. Upon the initiation of an eligible redesign project, Client may begin accumulating eligibility towards a subsequent redesign after another 48 months of continuous service. Redesigns that include additional features not available on the original website may be subject to additional charges. Additional features include, but are not limited to, additional modules and integration of third-party software. Recurring Redesigns are eligible for the website, subsite, and department headers included in this SOW only. Any subsequently purchased website, subsite, and department header shall not be included in a redesign hereunder.
7. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this SOW assumes such perpetual permission.
Signature Page to Follow.

Initial: City_____Consultant_____

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Initial: City _____ Consultant _____

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).

Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone**Emergency Contact & Mobile Phone****Emergency Contact & Mobile Phone****Billing Contact**

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES):

Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax

Initial: City_____Consultant_____

Attachment: Professional Services Agreement and SOW (IT: Approve Contract for Website Redesign & Agenda Management System)


CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-24222-1

Date:

4/6/2022 7:33 PM

Expires On:

12/31/2022

Product:

CivicClerk

Client:

Hanford CA - CivicClerk

Bill To:

Hanford CA - CivicClerk

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Gabby Bond	x	gabriel.bond@civicplus.com		Net 30

CivicClerk - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Annual Fee	CivicClerk Annual Fee - Agenda and Minutes Management	Renewable
1.00	CivicClerk Premium Implementation Package	Premium Implementation Package – Up to # of Boards	
1.00	CivicClerk Premium Configuration	CivicClerk Premium Configuration	One-time
1.00	CivicClerk Custom Template Design	CivicClerk Custom Template Set - includes 2 Agenda templates, 1 Item Report template, 1 Minutes template, 1 Agenda Script template	One-time
2.00	CivicClerk Consulting (1h, virtual)	1 hour Virtual Consulting	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time
1.00	Live Meeting Manager Annual Fee	CivicClerk Live Meeting Manager Annual Fee - Live Meeting, Electronic Voting, Display Pages	Renewable
Total Investment - Year 1		USD 12,760.00	
Annual Recurring Services - Year 2		USD 9,366.00	

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicClerk Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.

2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. The Total Investment - Year 1 will be invoiced at signing of this SOW. Client will pay all invoices within 30 days of the date of invoice.
4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in year 2 of service.
5. Client shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Client shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.
6. The scope of the initial implementation services to be delivered by CivicPlus are as listed above. Client is responsible for providing all information required for the configuration of the services in accordance with the scope and project timeline.
7. Upon Go-Live, any unused implementation services (ie: board configuration) will expire. Any configuration of additional boards by CivicPlus after Go-Live may incur additional one-time charges based on the scope of the desired configuration, design, and training services.
8. Completion of implementation services will be determined by Go Live status. The parties agree to cooperate in a timely manner to complete all implementation tasks and deliverables in order to obtain Go-Live status of the services. CivicPlus will make reasonable efforts to confirm Go Live status with the Client, but reserves the right to deem Client's use of the services in the intended course of business as Go Live. "Go-Live" is defined as the Client's use of the services implemented by CivicPlus under this SOW for the intended purpose and with the intended audience.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization		URL
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Emergency Contact & Mobile Phone		
Billing Contact		E-Mail
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #	Sales Tax Exempt #	
Billing Terms	Account Rep	
Info Required on Invoice (PO or Job #)		
Are you utilizing any external funding for your project (ex. FEMA, CARES):		
Y [] or N []		
Please list all external sources:		
Contract Contact		Email
Phone	Ext.	Fax
Project Contact		Email
Phone	Ext.	Fax



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: I
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SUBJECT:

Parks and Community Services: Adoption of Resolution 22-28-R authorizing the City Manager to execute the necessary documents to accept \$256,143 in grant funding from the CalTrans Sustainable Transportation Planning Grant Program to create a Comprehensive Active Transportation Plan (ATP)

RECOMMENDATION:

That the City Council, by motion, adopt Resolution 22-28-R authorizing the City Manager to execute agreements with the California Department of Transportation for the City of Hanford Active Transportation Plan.

BACKGROUND:

The City of Hanford is requesting \$256,143 from the Sustainable Transportation Planning Grant Program to create a comprehensive Active Transportation Plan (ATP) that will provide the community with a clear road map to guide pedestrian and bikeway policies, programs, and facility improvements that will improve safety, comfort and convenience for those who choose non-motorized travel. This program is funded through the California Department of Transportation.

This plan will update the 2016 City of Hanford's Pedestrian and Bicycle Master Plan and the It will also closely align and strengthen the City's 2014 General Pan, the 2019 Kings County Regional Active Transportation Plan, and the 2020 Parks and Recreation Master Plan, which identified walking and biking trails as the community's number one need. This, coupled with the fact that Hanford is expected to grow from 60,000 to 80,000 residents within the next 10-15 years, provides clear context and need for an ATP that serves the community now and into the future.

The City will solicit Request for Proposals from transportation consulting organizations to select an agency with the experience, expertise, and ability to listen to the community through robust community outreach, including stakeholder groups, and community workshops convenient to busy families. The plan will closely coordinate with the City's Planning and Parks and Recreation Commissions, the City Council, and the Kings County Association of Governments, which collectively serve the transportation needs of the area and the region.

FISCAL IMPACT:

The update to the Bike and Pedestrian plan is not a currently budgeted project. The acceptance of the grant will necessitate the creation of Capital Project to fund the ATP at the time of contract award but the cost of the Plan will be fully funded by the grant.

ATTACHMENTS:

Sustainable transportation grant Resolution 22-28-R

**CITY OF HANFORD
RESOLUTION 22-28-R**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD AUTHORIZING
THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA
DEPARTMENT OF TRANSPORTATION FOR THE
CITY OF HANFORD ACTIVE TRANSPORTATION PLAN**

WHEREAS, the City Council of the City of Hanford is eligible to receive Federal and/or State funding for certain transportation planning related plans through the California Department of Transportation;

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be reimbursed through the Transportation Planning Grant Program;

WHEREAS, the City of Hanford wishes to delegate authorization to execute these agreements and any amendments thereto;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Hanford, authorize the City Manager, or designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on _____, 2022, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

Kalish Morrow
MAYOR of the City of Hanford

ATTEST:

NATALIE CORRAL

City Clerk

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Natalie Corral, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of _____, 20____.

Date: _____

City Clerk



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: J
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SUBJECT:

Parks and Community Services: Adoption of Resolution No. 22-30-R, Approving the Annual Engineer's Report and Intention to Levy and Collect Assessments as outlined, pursuant to Chapter 3 of the Landscape and Lighting Act of 1972, and setting July 19, 2022 as the Public Hearing date to consider the increases in assessments as proposed.

RECOMMENDATION:

That the City Council by motion adopt Resolution 22-30-R approving the Annual Engineer's Report and the intention to levy and collect assessments as outlined pursuant Chapter 3 of the Landscape and Lighting Act of 1972, and set July 19, 2022 as the Public Hearing date to consider the increases in assessments as proposed to the following districts:

ASSESSMENT DISTRICTS

- 90-01 Pinecastle Addition, Unit No. 1, 2, 3 and 4 - (Located East of 10th Avenue and North of Fargo Avenue)
- 90-02 Park Monterey, Unit No. 1 and 2 - (Located West of Douty Street and North of Sherwood Drive)
- 90-03 Mansionette Estates, No. 7 and 8 - (Located West of Douty Street and North Encore Drive)
- 90-04 Hyde Park - (Located East of 12th Avenue and North of Hanford-Armona Road)
- 91-01 Sierra Vista (Tract 641)/New Dimensions (Tract 703/713), No. 1, 2, 3, 4, 5 and 6 - (Located West of 11th Avenue and South of Hanford-Armona Road)
- 92-01 Portofino, No. 1, 2, 3 and 4 - (Located East of Neill Way and South of Fargo Avenue) 92-02 Cielo En Tierra, No. 1, 2, 3, 4 and 5 - (Located West of 11th Avenue and South of Fargo Avenue)
- 93-01 Vintage Estates - (Located West of 12th Avenue and North of Grangeville Boulevard)
- 93-02 Walnut Forest, No. 1, 2 and 3 - (Located West of 11th Avenue and North of Hume

- Avenue) 94-01 Gateway Estates - (Located West of 10th Avenue and North of Encore Drive)
- 94-02 Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9 - (Located West of 11th Avenue and North of Fargo Avenue)
- 94-03 Quail Run Estates, No. 1, 2, 3, 4 and 5 - (Located East of 11th Avenue and North of Pepper Drive)
- 97-01 Rosewood Estates, No. 1 and 2 - (Located East of 12th Avenue and South of Grangeville Boulevard)
- 97-02 Summer Field Addition, No. 2 - (Located West 91/4 Avenue and South of Florinda Street) 97-03 Country Crossing, No. 1, 2, 3, 4 and 5 - (Located West of Centennial Drive and North of Lacey Boulevard)
- 98-01 Crystal Springs, No. 1, 2 and 3 - (Located West of 91/4 Avenue and North of Grangeville Boulevard)
- 98-02 Mountain View Estates, No. 1, 2, 3, 4, 5 and 6 - (Located West of 11th Avenue and North of Houston Avenue)
- 01-01 Pacific Grove (Tract 680/777)/N. Pointe (Tract 778), No. 1, 2, 3 and 4 - (Located East of 12th Avenue and North of Grangeville Boulevard)
- 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3 - (Located West of 11th Avenue and North of Pepper Drive)
- 01-03 Poppy Hills, No. 1 and 2 - (Located West of 11th Avenue and North of Pepper Drive)
- 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5 - (Located West of 12th Avenue and North of Grangeville Boulevard)
- 02-01 Ashton Park, No. 1, 2, 3 and 4 - (Located West of 12th Avenue and North of Lacey Boulevard)
- 03-01 La Parc, No. 1, 2 and 3 - (Located West of 11th Avenue and South of Fargo Avenue) 04-01 Sidonia Estates, No. 1 and 2 (Tract 810)/Sidonia Estates II (Tract 814) - (Located East of 12th Avenue and North of Hume Avenue)
- 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830) - (Located East of 11th Avenue and South of Flint Avenue)
- 04-03 Cambridge Homes (Tract 795/826)/Vineyards (Tract 825), No. 1, 2, 3, 4, 5 and 6 - (Located East of 12th Avenue and South of Fargo Avenue)
- 04-04 Sierra Heights (Tract 802/803), No. 1 and 2 - (Located West of 9th Avenue and North of Fargo Avenue)
- 05-01 Mission Park - (Located West of Highway 43 and South of Flint Avenue) 05-02 Copper Valley - (Located West of 12th Avenue and South of Fargo Avenue)
- 06-01 Quail Park Subdivision - (Tract 794), No. 1 and 2, Located West of 11th Avenue and South of Flint Avenue)
- 07-02 South Gate Addition - (Tract 811)/Greenbrier Gardens (876)/ Live Oak North (902) - (Located West of 12th Avenue and South of Hanford-Armona Road)
- 09-01 Victory Estates - (Located West of University Avenue and North of Grangeville Boulevard) 09-02 Independence (Tract 843), No. 1 and 2 - (Located West of 12th

Avenue and North of

Greenfield Avenue)

- 14-01 Independence (Tract 843), No. 3 and 4 - (Located West of 12th Avenue and North of Merritt Street)
- 15-01 Silver Oaks Addition III (Tract 887/922), No. 1, 2, and 3 - (Located West of Centennial Drive and North of West Berkshire Lane)
- 15-02 The Greens II (Tract 823) - (Located West of 9 ¼ Avenue and North of Grangeville Boulevard)
- 16-01 Woodside Homes (Tract 917) - (Located West of Centennial Drive and South of Grangeville Blvd)
- 16-02 Myderup (Tract 914), No. 1 and 2 - (Located East of 12th Avenue and North of Hume Avenue)
- 18-01 Bella Vista (Tract 918/919), No. 1, 2, and 3 - (Located West of Centennial Drive and South of Fargo Avenue)
- 19-01 Pacific Grove Addition No. 2 (Tract 916) - (Located East of 12th Avenue and North of Bristol Lane)
- 19-02 Enclave (Track 915) - (Located South of Lacey Blvd. and West Centennial Ave.)
- 20-01 Woodside Homes (Track 928) - (Located North of Centennial Ave and South of 12th Ave.) 21-01 San Joaquin Valley Homes (Track 929) - (Located North of 13th Ave and West of Devon St.)

(collectively ²Districts²).

BACKGROUND

In accordance with Chapter 3 of the Landscaping and Lighting Act of 1972 (“Act”), an Annual Engineer’s Report addressing adjustments based on a review of the costs of maintenance of public improvements must be prepared and submitted to the City Council for action. The Streets and Highway Code, as referenced in the Act, requires the holding of a public hearing for Districts identified in the Annual Engineer’s Report as showing an increase, decrease or no change in the annual assessment amount. At the public hearing, to be scheduled for July 19, 2022, the City Council shall consider all public input prior to taking final action on confirming and levying the assessments proposed in the Annual Engineer’s Report.

Regarding the Districts identified in the Annual Engineer’s Report as showing an increase in the annual assessment amount, the City Council must consider all protests against the proposed increase in the assessment amount and tabulate any ballots delivered to the City prior to the close of the public hearing.

If the ballots submitted in opposition to the increased assessment amount exceed the ballots submitted in favor of the increased assessment amount, the assessment amount shall not be increased. If the increase in the assessment to maintain the current level of service for the existing landscape area is voted down, the current level of service may be reduced. In tabulating the ballots, the ballots shall be weighed according to the proportional financial obligation of each affected parcel of real property.

The Annual Engineer’s Report identifies an increase in the annual assessment from the previous

year and the reasons for the increase, including the imposition of 2.2% Standard Annual CPI Increase (December 2022) in accordance with California Government Code section 53739(b)(1) for the following Districts:

- 1 93-02 Walnut Forest, No. 1, 2 and 3
- .
- 2 97-01 Rosewood Estates
- .
- 3 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3
- .
- 4 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5
- .
- 5 02-01 Ashton Park, No. 1, 2, 3 and 4
- .
- 6 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830)
- .
- 7 04-03 Cambridge Homes (T 795/826)/Vineyards (T 825),
- .
- 8 04-04 Sierra Heights, No. 1 and 2
- .
- 9 06-01 Quail Park Subdivision (Tract 794), No. 1 and 2
- .
- 1 09-02 Independence (Tract 843), No. 1 and 2
- 0
- .
- 1 15-01 Silver Oaks Addition III (Tract 887/922)
- 1
- .
- 1 15-02 The Greens II (Tract 823)
- 2
- .
- 1 16-01 Woodside Homes
- 3
- .
- 1 16-02 Mynderup, No. 1 and 2 (Tract 914)
- 4
- .
- 1 19-01 Pacific Grove Addition II (Tract 916)
- 5
- .
- 1 19-02 Pacific Grove Addition II (Tract 916)
- 6
- .
- 1 20-01 Enclave (Track 915)
- 7
- .
- 1 20-02 Woodside Homes (Track 928)
- 8

The annual assessment amounts for each affected parcel identifies a decrease or no change in the annual assessments from the previous fiscal year for the following Districts:

1. 90-01 Pinecastle Addition, Unit 1, 2, 3 and 4
2. 90-02 Park Monterey, Unit No. 1 and 2
3. 90-03 Mansionette Estates, No. 7 and 8
4. 90-04 Hyde Park
5. 91-01 Sierra Vista
6. 92-01 Portofino Estates
7. 92-02 Cielo En Tierra, No. 1, 2, 3, 4 and 5
8. 93-01 Vintage Estates
9. 94-01 Gateway Estates
10. 94-02 Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9
11. 94-03 Quail Run
12. 97-02 Summer Field
13. 97-03 Country Crossing, No. 1, 2, 3, 4 and 5
14. 98-01 Crystal Springs
15. 98-02 Mountain View Estates, No. 1, 2, 3, 4, 5 and 6
16. 01-01 Pacific Grove/N. Pointe, No. 1, 2, 3 and 4
17. 01-03 Poppy Hills, No. 1 and 2
18. 03-01 Le Parc, No. 1, 2 and 3
19. 04-01 Sidonia Estates, (Tract 810), No. 1 and 2/ (Tract 814)
20. 05-01 Mission Park
21. 05-02 Copper Valley
22. 07-02 South Gate Addition (Tract 811), Greenbrier Gardens
23. 09-01 Victory Estates
24. 14-01 Independence (Tract 843), Unit No. 3
25. 18-01 Bella Vista, No. 1, 2 and 3 (Tract 918/919)

The Annual Engineer's Report also provides the following information as required by Article XIII D, Section 4 of the California Constitution:

1. Identifies all parcels of real property which will have a special benefit conferred upon them and upon which the assessment will be imposed.
2. Determines the appropriate special benefit derived by each parcel of the real property in relationships to the entity of the cost of maintenance of the public improvements.
3. Identifies the special benefit conferred on each parcel of real property.

4. Establishes that the assessment imposed on each parcel of real property does not exceed the reasonable cost of proportionate special benefit conferred on that parcel of real property.

FISCAL IMPACT:

This year's Engineer's Report was prepared by Willdan Financial, previously approved by Council.

In accordance with Proposition 218 and over the entire general benefit. The City's general benefit contribution is \$29,869.

ATTACHMENTS:

RESOLUTION 22-30-R Intention to Levy

Hanford FY22-23 LLMD Consolidated ER (Final Draft 06.16.22)

RESOLUTION NO. 22-30-R

RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HANFORD APPROVING
ANNUAL ENGINEER'S REPORT AND DECLARING
ITS INTENTION TO LEVY AND COLLECT
ASSESSMENTS

At a regular meeting of the City Council of the City of Hanford duly called and held on June 21, 2022, at 7:00 p.m., it was moved by Council Member _____, seconded by Council Member _____, and duly carried that the following resolution be adopted:

WHEREAS, pursuant to the California Landscaping & Lighting Act of 1972 ("Act"), the City of Hanford has established the following landscape and lighting assessment districts within the City limits of the City of Hanford.

ASSESSMENT DISTRICTS

- 90-01 Pinecastle Addition, Unit No. 1, 2, 3 and 4 – (Located East of 10th Avenue and North of Fargo Avenue)
- 90-02 Park Monterey, Unit No. 1 and 2 – (Located West of Douty Street and North of Sherwood Drive)
- 90-03 Mansionette Estates, No. 7 and 8 – (Located West of Douty Street and North Encore Drive)
- 90-04 Hyde Park – (Located East of 12th Avenue and North of Hanford-Armona Road)
- 91-01 Sierra Vista (Tract 641)/New Dimensions (Tract 703/713), No. 1, 2, 3, 4, 5 and 6 – (Located West of 11th Avenue and South of Hanford-Armona Road)
- 92-01 Portofino, No. 1, 2, 3 and 4 – (Located East of Neill Way and South of Fargo Avenue)
- 92-02 Cielo En Tierra, No. 1, 2, 3, 4 and 5 – (Located West of 11th Avenue and South of Fargo Avenue)
- 93-01 Vintage Estates – (Located West of 12th Avenue and North of Grangeville Boulevard)
- 93-02 Walnut Forest, No. 1, 2 and 3 – (Located West of 11th Avenue and North of Hume Avenue)
- 94-01 Gateway Estates – (Located West of 10th Avenue and North of Encore Drive)
- 94-02 Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9 – (Located West of 11th Avenue and North of Fargo Avenue)
- 94-03 Quail Run Estates, No. 1, 2, 3, 4 and 5 – (Located East of 11th Avenue and North of Pepper Drive)
- 97-01 Rosewood Estates, No. 1 and 2 – (Located East of 12th Avenue and South of Grangeville Boulevard)
- 97-02 Summer Field Addition, No. 2 – (Located West 91/4 Avenue and South of Florinda Street)
- 97-03 Country Crossing, No. 1, 2, 3, 4 and 5 – (Located West of Centennial Drive and North of Lacey Boulevard)
- 98-01 Crystal Springs, No. 1, 2 and 3 – (Located West of 91/4 Avenue and North of Grangeville Boulevard)

- 98-02 Mountain View Estates, No. 1, 2, 3, 4, 5 and 6 – (Located West of 11th Avenue and North of Houston Avenue)
- 01-01 Pacific Grove (Tract 680/777)/N. Pointe (Tract 778), No. 1, 2, 3 and 4 – (Located East of 12th Avenue and North of Grangeville Boulevard)
- 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3 – (Located West of 11th Avenue and North of Pepper Drive)
- 01-03 Poppy Hills, No. 1 and 2 – (Located West of 11th Avenue and North of Pepper Drive)
- 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5 – (Located West of 12th Avenue and North of Grangeville Boulevard)
- 02-01 Ashton Park, No. 1, 2, 3 and 4 – (Located West of 12th Avenue and North of Lacey Boulevard)
- 03-01 La Parc, No. 1, 2 and 3 – (Located West of 11th Avenue and South of Fargo Avenue)
- 04-01 Sidonia Estates, No. 1 and 2 (Tract 810)/Sidonia Estates II (Tract 814) – (Located East of 12th Avenue and North of Hume Avenue)
- 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830) – (Located East of 11th Avenue and South of Flint Avenue)
- 04-03 Cambridge Homes (Tract 795/826)/Vineyards (Tract 825), No. 1, 2, 3, 4, 5 and 6 – (Located East of 12th Avenue and South of Fargo Avenue)
- 04-04 Sierra Heights (Tract 802/803), No. 1 and 2 – (Located West of 9th Avenue and North of Fargo Avenue)
- 05-01 Mission Park – (Located West of Highway 43 and South of Flint Avenue)
- 05-02 Copper Valley – (Located West of 12th Avenue and South of Fargo Avenue)
- 06-01 Quail Park Subdivision – (Tract 794), No. 1 and 2, Located West of 11th Avenue and South of Flint Avenue)
- 07-02 South Gate Addition – (Tract 811)/Greenbrier Gardens (876)/ Live Oak North (902) - (Located West of 12th Avenue and South of Hanford-Armona Road)
- 09-01 Victory Estates – (Located West of University Avenue and North of Grangeville Boulevard)
- 09-02 Independence (Tract 843), No. 1 and 2 - (Located West of 12th Avenue and North of Greenfield Avenue)
- 14-01 Independence (Tract 843), No. 3 and 4 - (Located West of 12th Avenue and North of Merritt Street)
- 15-01 Silver Oaks Addition III (Tract 887/922), No. 1, 2, and 3 - (Located West of Centennial Drive and North of West Berkshire Lane)
- 15-02 The Greens II (Tract 823) - (Located West of 9 ¼ Avenue and North of Grangeville Boulevard)
- 16-01 Woodside Homes (Tract 917) – (Located West of Centennial Drive and South of Grangeville Blvd)
- 16-02 Myderup (Tract 914), No. 1 and 2 – (Located East of 12th Avenue and North of Hume Avenue)
- 18-01 Bella Vista (Tract 918/919), No. 1, 2, and 3 – (Located West of Centennial Drive and South of Fargo Avenue)
- 19-01 Pacific Grove Addition No. 2 (Tract 916) – (Located East of 12th Avenue and North of Bristol Lane)
- 19-02 Enclave (Track 915) – (Located South of Lacey Blvd. and West Centennial Ave.)
- 20-01 Woodside Homes (Track 928) – (Located North of Centennial Ave and South of 12th Ave.)
- 21-01 San Joaquin Valley Homes (Track 929) – (Located North of 13th Ave and West of Devon St.)

(collectively "Districts").

WHEREAS, pursuant to the Act, it is necessary that the City Council review an annual report prepared by the City Engineer for the City of Hanford ("Engineer's Report"), which sets forth a full and detailed description of the improvements and boundaries of each District and any zones therein and the proposed annual assessments to be levied upon assessable lots and parcels of land within each District;

WHEREAS, the City Engineer for the City of Hanford has prepared and filed with the City Clerk, an Engineer's Report which includes: (1) a full and detailed description of the improvements and boundaries of each District and any zones therein; (2) identifies the proposed annual assessments upon assessable lots and parcels of land within each District; (3) identifies all parcels of real property which will have a special benefit conferred upon them and upon which the assessment will be imposed; (4) determines the proportionate special benefit derived by each parcel of real property in relationship to the entirety of the cost of maintenance of the public improvements; (5) identifies the special benefit conferred on each parcel of real property; and (6) establishes that the assessment imposed on each parcel of real property does not exceed the reasonable cost of the proportionate special benefit conferred on that parcel of real property.

WHEREAS, the Engineer's Report identifies an increase in the annual assessment from the previous year and the reasons for the increase, including the imposition of 5.5% Annual CPI Increase (December 2022) in accordance with California Government Code section 53739(b)(1) for the following Districts:

1. 93-02 Walnut Forest, No. 1, 2 and 3
2. 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3
3. 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5
4. 02-01 Ashton Park, No. 1, 2, 3 and 4
5. 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830)
6. 04-03 Cambridge Homes (T 795/826)/Vineyards (T 825),
7. 06-01 Quail Park Subdivision (Tract 794), No. 1 and 2
8. 09-02 Independence (Tract 843), No. 1 and 2
9. 15-01 Silver Oaks Addition III (Tract 887/922)
10. 15-02 The Greens II (Tract 823)
11. 16-01 Woodside Homes
12. 16-02 Mynderup, No. 1 and 2 (Tract 914)
13. 18-01 Bella Vista, No. 1, 2 and 3 (Tract 918/919)
14. 19-01 Pacific Grove Addition II (Tract 916)
15. 19-02 Pacific Grove Addition II (Tract 916)
16. 20-01 Enclave (Track 915)
17. 20-02 Woodside Homes (Track 928)

WHEREAS, the Report identifies a decrease or no change in the annual assessments from the previous fiscal year for the following Districts:

1. 90-01 Pinecastle Addition, Unit 1, 2, 3 and 4
2. 90-02 Park Monterey, Unit No. 1 and 2
3. 90-03 Mansionette Estates, No. 7 and 8
4. 90-04 Hyde Park
5. 91-01 Sierra Vista
6. 92-01 Portofino Estates
7. 92-02 Cielo En Tierra, No. 1, 2, 3, 4 and 5
8. 93-01 Vintage Estates
9. 94-01 Gateway Estates
10. 94-02 Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9
10. 94-03 Quail Run
11. 97-01 Rosewood Estates
12. 97-02 Summer Field
13. 97-03 Country Crossing, No. 1, 2, 3, 4 and 5
14. 98-01 Crystal Springs
15. 98-02 Mountain View Estates, No. 1, 2, 3, 4, 5 and 6
16. 01-01 Pacific Grove/N. Pointe, No. 1, 2, 3 and 4
17. 01-03 Poppy Hills, No. 1 and 2
18. 03-01 Le Parc, No. 1, 2 and 3
19. 04-01 Sidonia Estates, (Tract 810), No. 1 and 2/ (Tract 814)
20. 04-04 Sierra Heights, No. 1 and 2
21. 05-01 Mission Park
22. 05-02 Copper Valley
23. 07-02 South Gate Addition (Tract 811), Greenbrier Gardens
24. 09-01 Victory Estates
25. 14-01 Independence (Tract 843), Unit No. 3

WHEREAS, the existing improvements within each District include decorative block fencing, landscaping and irrigation systems;

WHEREAS, interested parties should refer to the Engineer's Report, a copy of which is on file with the City Clerk for the City of Hanford, for a full and detailed description of the improvements, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district;

WHEREAS, there are no substantial changes proposed to the existing improvements in any District; and

WHEREAS, Streets and Highways Code Section 22624(e) requires the City Council of the City of Hanford to give notice of the time and place for hearing by the City's legislative body on the levy of the proposed assessments.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanford approves the Engineer's Report as submitted for each District;

RESOLVED FURTHER, that the City Council of the City of Hanford declares its intention to levy and collect the assessments for each respective District and each lot thereof, as set forth in the Engineer's Report for the fiscal year 2022-2023.

RESOLVED FURTHER, that the City Council of the City of Hanford shall hold a public hearing on the levy of the proposed assessments set forth in the Engineer's Report, which public hearing shall occur on July 19, 2022, at the hour of 7:00 p.m., in the City Council Chambers of the Civic Auditorium in Hanford, California. At such public hearing, affected property owners will be afforded an opportunity to give oral testimony and submit written comments regarding the proposed assessments.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Council of the City of Hanford at a special meeting thereof held on June 21, 2022, by the following vote:

COUNCIL MEMBERS: RAMIREZ, SHARP, MORROW, BRIENO, SULTRAY

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

KALISH MORROW
MAYOR of the City of Hanford

Attest:

NATALIE CORRAL
CITY CLERK



City of Hanford

Fiscal Year 2022/2023

Consolidated Engineer's Report

Landscaping and Lighting Assessment

Districts

Incorporating Forty-three District Numbers:

90-01, 90-02, 90-03, 90-04, 91-01, 92-01, 92-02, 93-01, 93-02, 94-01, 94-02, 94-03, 97-01, 97-02, 97-03, 98-01, 98-02, 01-01, 01-02, 01-03, 01-04, 02-01, 03-01, 04-01, 04-02, 04-03, 04-04, 05-01, 05-02, 06-01, 07-02, 09-01, 09-02, 14-01, 15-01, 15-02, 16-01, 16-02, 18-01, 19-01, 19-02, 20-01, and 21-01

Intent Meeting: June 21, 2022

Public Hearing: July 19, 2022

CITY OF HANFORD
400 N. DOUTY ST.
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ENGINEER'S REPORT AFFIDAVIT

City of Hanford Landscaping and Lighting Assessment Districts Fiscal Year 2022/2023

City of Hanford, Kings County, State of California

This Report and the enclosed descriptions, budgets and diagram outline the proposed improvements and assessments for the forty-three Landscaping and Lighting Assessment Districts in the City of Hanford for fiscal year 2022/2023, which includes each lot, parcel, and subdivision of land within District Nos. 90-01, 90-02, 90-03, 90-04, 91-01, 92-01, 92-02, 93-01, 93-02, 94-01, 94-02, 94-03, 97-01, 97-02, 97-03, 98-01, 98-02, 01-01, 01-02, 01-03, 01-04, 02-01, 03-01, 04-01, 04-02, 04-03, 04-04, 05-01, 05-02, 06-01, 07-02, 09-01, 09-02, 14-01, 15-01, 15-02, 16-01, 16-02, 18-01, 19-01, 19-02, 20-01, and 21-01, as the same existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Kings County Assessor's maps for a detailed description of the lines and dimensions of parcels within the Districts. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2022.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Hanford

By: _____

Jim McGuire
Principal Consultant, Project Manager

By: _____

Tyrone Peter
PE # C 81888

Attachment: Hanford FY22-23 LLMD Consolidated ER (Final Draft 06.16.22) (Parks: Resolution 22-30-R)

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Introduction

The City of Hanford ("City"), under the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code ("1972 Act") and in compliance with the substantive and procedural requirements of the California State Constitution, Article XIII D ("California Constitution") annually levies and collects special assessments for the City's Landscaping and Lighting Assessment Districts designated and referred to as:

District No.	Subdivision Name	District No.	Subdivision Name
90-01	Pinecastle Addition Units 1 - 4	90-02	Park Monterey Units 1 & 2
90-03	Mansionette Units 7 & 8	90-04	Hyde Park
91-01	Sierra Vista & New Dimensions Units 1 - 5	92-01	Portofino Unit Units 1 - 4
92-02	Cielo En Tierra Units 1 - 5	93-01	Vintage Estates
93-02	Walnut Forest Units 1 - 3	94-01	Gateway Estates
94-02	Stonecrest Units 1 - 9	94-03	Quail Run Estates Units 1 - 5
97-01	Rosewood Estates Units 1 & 2	97-02	Summer Field Addition #2
97-03	Country Crossing Units 1 - 5	98-01	Crystal Springs Units 1 - 3
98-02	Mountain View Estates Units 1 - 6	01-01	Pacific Grove Units 1 - 3 and N. Pointe Units 1 - 4
01-02	Cambridge Homes Units 1 - 3	01-03	Poppy Hills Units 1 & 2
01-04	Silver Oaks Units 1 - 5	02-01	Ashton Park Units 1 - 4
03-01	Le Parc Units 1 - 3	04-01	Sidonia Units 1 & 2 and Sidonia Estates II
04-02	Cambridge Homes/Majesty II, #2	04-03	Cambridge Homes -Majesty II - #2, Cambridge Homes Units 1 - 6, Cambridge Homes- Vineyards Units 1 - 4
04-04	Sierra Heights Units 1 & 2	05-01	Mission Park
05-02	Copper Valley	06-01	Quail Park Subdivision
07-02	South Gate Addition, Greenbrier Gardens, & Live Oak North	09-01	Victory Estates
09-02	Independence Units 1 & 2	14-01	Independence Units 3 & 4
15-01	Silver Oaks Addition III Units 1 and 2, Lennar Homes Units 1 and 2, and Lennar Homes	15-02	The Greens II
16-01	Woodside Homes	16-02	Mynderup Units 1 & 2
18-01	Bella Vista Units 1 - 4	19-01	Pacific Grove Addition II
19-02	The Enclave	20-01	Woodside Homes
21-01	San Joaquin Valley Homes		

(hereafter referred to collectively as "LLMD" and individually as "Districts") that fund in whole or in part the maintenance and operation of local landscaping or landscaping and lighting improvements that provide special benefits to properties within those individual Districts.

Report Content and Annual Proceedings

This Consolidated Engineer's Report (the "Report") has been prepared pursuant to Chapter 1, Article 4 and Chapter 3 of the 1972 Act, and presented to the City Council for their consideration and approval of the proposed improvements and services to be provided within the Districts and the levy and collection of annual assessments related thereto for fiscal year 2022/2023. This Report generally describes the improvements, and proposed assessments to be levied in connection with the special benefits the properties will receive from the maintenance and servicing of the improvements within each of the designated Districts for fiscal year 2022/2023. The annual assessments to be levied on properties within these Districts provide a source of funding to fund in whole or in part, the continued operation and maintenance of the landscaping improvements or landscaping and lighting improvements and services to be provided by the City through the Districts that provide special benefits to the properties within each of those Districts and respective developments.

Each fiscal year, the City establishes the District's assessments based on an estimate of the costs to maintain, operate and service the authorized District improvements and based upon available revenues including assessment revenues, fund balances, general benefit contributions and any additional City contributions from available sources. The costs of the improvements and the proposed annual assessments budgeted and assessed against properties within the District may include, but are not limited to the estimated expenditures for regular annual maintenance and repairs; incidental expenditures related to the operation and administration of the District; deficits or surpluses from prior years (fund balance); revenues from other sources; and the collection of funds for operational reserves and/or periodic repairs, replacements and rehabilitation projects as authorized by the 1972 Act. The net annual cost to provide the improvements for each District are allocated to the benefiting properties within each District respectively based on an established method of apportionment (refer to Assessment Methodology in Section II, Method of Apportionment) that calculates the proportional special benefit and assessment for each parcel within those Districts. Thus, each parcel is assessed proportionately for only those improvements, services, and expenses for which the parcel receives special benefit.

The word "parcel," for the purposes of this Report, refers to an individual property assigned its own Assessor's Parcel Number ("APN") by the Kings County Assessor's Office. The Kings County Auditor/Controller uses APNs and specific Fund Numbers to identify properties to be assessed on the tax roll for the District assessments.

At a noticed annual Public Hearing, the City Council will accept all public comments and written protests regarding the Districts and the annual levy of assessments. Based on those public comments and written protests, the City Council may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments, the City Council will by Resolution, order the improvements to be made and confirm the levy and collection of assessments for fiscal year 2022/2023 pursuant to the 1972 Act. The assessment for each parcel as approved will be placed on the fiscal year 2022/2023 property tax roll by the Kings County Auditor/Controller and collected together and in the same manner as other property taxes for such parcels.

As required by the 1972 Act, this Engineer's Report describes the improvements to be provided, maintained, and serviced by the Districts, an estimated budget for the improvements for each District, and the proposed assessments to be levied upon each assessable lot or parcel within those Districts for fiscal year 2022/2023.

This Report consists of five (5) parts:

Part I

Plans and Specifications: This section contains a general description of the Districts, and the improvements and services that provide special benefits to the parcels within those Districts. The improvements and appurtenant facilities that provide special benefits to the properties within the Districts and for which parcels are assessed may include, but not limited to local landscaping, neighborhood parks, basins, street lights, and related amenities as well as associated incidental expenses (City Administration expenses and County Fees), and fund balances authorized by the 1972 Act. The plans and specifications contained in this Report generally describe the nature and extent of the improvements. More detailed information regarding the specific plans and specifications associated with the improvements in each District may be on file in the Public Works Department and by reference are made part of this Report.

Part II

Method of Apportionment: This section includes a discussion of the general and special benefits associated with the improvements to be provided within the Districts (Benefit Analysis), which includes a discussion of the proportional costs of the special benefits and a separation of costs considered to be of general benefit (and therefore not assessed). This section of the Report also outlines the basis upon which the estimated costs to provide such improvements are apportioned to each parcel of land within the Districts in proportion to the special benefits to be received. (the method of calculating each property's proportional special benefit assessment). This method of apportionment is consistent with the previously approved and adopted method of apportionment for each District.

Part III

Estimate of Costs: Identifies the estimated annual funding costs (budgets) required for the maintenance and operation of the improvements in each of the Districts, including, but not limited to, annual maintenance and service expenses, utility costs, related incidental expenses, and fund balances authorized by the 1972 Act and deemed appropriate to support the improvements, even though not all costs identified in these budgets are necessarily supported fully by the current assessment revenues. Those improvements and/or costs determined to be of general benefit shall be funded by a City contribution. In addition to the general benefit costs, the City may provide additional funding to support the maintenance and operation of the improvements considered to be of special benefit. Ultimately, City staff shall make the determination of which improvements, and the extent of the services and activities that shall be provided based on available revenues.

This section also identifies and outlines an Assessment Range Formula (inflationary adjust) that has been previously approved and adopted for specified Districts (most but not all Districts), which provides for an annual adjustment to the maximum assessment rates, which establishes limits on future assessments, but also provides for reasonable cost adjustments due to inflation.

Part IV

District/ Diagrams: This section of the Report contains a diagram showing the general location and boundaries of the Districts for fiscal year 2022/2023 which incorporate the parcels determined to receive special benefits from the improvements in each District. The lines and dimensions of each lot, parcel, and subdivision of land contained in the diagram for each District is inclusive of the parcels listed in "Part V - Assessment Roll" of this Report and the corresponding County Assessor's parcel maps for said parcels as they existed at the time this Report was prepared and shall incorporate all subsequent subdivisions, lot-line adjustments, or parcel changes therein. Reference is hereby made to the Kings County Assessor's maps for a detailed description of the lines and dimensions of each lot and parcel of land within the Districts.

Part V

Assessment Roll: The assessment amounts to be levied and collected in fiscal year 2022/2023 for each parcel is provided in the Assessment Roll, and these assessments are based on the parcel's calculated proportional special benefit as outlined in Part II - Method of Apportionment and the annual assessment rates established by the estimated budgets (refer to Part III Estimate of Costs).

If any section, subsection, sentence, clause, phrase, portion, zone, or subzone of this Engineer's Report is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Engineer's Report and each section, subsection, subdivision, sentence, clause, phrase, portion, zone, or subzone thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, portions, zones, or subzones might subsequently be declared invalid or unconstitutional.

Part I - Plans and Specifications

The purpose of the Districts (collectively the LLMD) is to provide in part through annual assessments, funding for the ongoing installation, maintenance, operation, and servicing of local landscaping, neighborhood parks, and related appurtenant facilities and services in specified areas of the City as well as local street lighting within some Districts. The territory within each District consists of all lots or parcels of land that receive special benefits from the installation, maintenance, operation and servicing of the local public improvements and related amenities associated with the developments and Tracts within each of those Districts.

Description of Improvements

As authorized by the 1972 Act, the improvements provided by the Districts and associated with each development incorporate various local improvements and/or street lighting and related amenities installed in connection with the development of those properties and are maintained and serviced for the benefit of real property within those developments. Improvements provided within the Districts may include but are not limited to:

- Landscaping and related facilities and amenities located within designated street medians, parkway and streetscape side-panels, and entryways within the public right of ways or easements adjacent to public right of ways; and within public places including greenbelt areas, open spaces, and neighborhood parks within each respective District. These improvements may include, but are not limited to:
 - various landscape materials such as trees, turf, shrubs, vines, ground cover, annual or perineal plantings;
 - irrigation and drainage systems including but not limited to pipes, fixtures, controllers, and water and electrical meters;
 - specified amenities such as monuments, ornamental lighting, block walls, retaining walls, or other fencing;
 - hardscape surfaces and areas including decomposed granite, mulch, asphalt, stamped concrete, pavers, and other trail and/or path surfaces; and
 - recreational amenities within the parks, parks/basins, trails, or greenbelts that may include benches, play structures, picnic or other recreational facilities, signage, and related appurtenances.

The maintenance of these improvements may include, but is not limited to the scheduled mowing, trimming, pruning, fertilization, pest control, weed and graffiti abatement; installation, replacement, and rehabilitation of the landscaping; repair or replacement of irrigation or drainage systems; and repair or replacement of hardscape improvements and recreational amenities.

- Street lighting improvements located in the public right of ways within and on the perimeter of the developments associated with specific Districts and the parcels and developments therein. Street lighting improvements include energy costs and maintenance of the lighting facilities including, but not limited to the removal, repair, replacement or relocation of light standards, poles, bulbs, fixtures, and related equipment and materials.

The work to be performed within each respective District may include but is not limited to (as applicable), the personnel, materials, equipment, electricity, water, contract services, repair and rehabilitation of the improvements, and incidental expenses. The City Public Works Department shall authorize and schedule such maintenance and servicing as need and based on available funding.

Specific District Improvements and Services

As previously noted, there are forty-three (43) designated Districts within the City for which assessments are proposed to be levied and collected to maintain, operate and service the proposed improvements for fiscal year 2022/2023. The boundaries of each District are established on the basis of the location, extent and types of improvements being maintained and the proximity and direct benefit those specific improvement provide to the immediately surrounding developments, planned developments, and parcels, as well as the nexus and observation that the developments and/or planned development of the properties within the each District clearly required or otherwise facilitated the installation of the improvements to be maintained and that such improvements (both landscaping and lighting) would otherwise not be necessary if not for the development of those properties. Therefore, the benefits to the immediately surrounding properties and developments for which the improvements were constructed and installed and/or were facilitated by the development or potential development of properties within each respective District are clearly particular and distinct (special benefits).

Landscape Service Levels

As part of the ongoing maintenance and servicing of the landscape improvements associated with each District, the City has established various maintenance frequency referred to as Service Levels. These Service Levels provide general guidelines for how often the landscape improvement areas are serviced based on overall maintenance needs and/or available assessment funding. For most Districts, the various landscape improvements or improvement areas within a District are maintained at the same level of service, but in some Districts two or more Service Levels may be applicable based on the nature and/or location of the improvements. At present, the City has established five Service Levels summarized as follows:

- **Service Level A** – Landscape improvements are serviced every week;
- **Service Level B** – Landscape improvements are serviced every week (March through October) and every two weeks (November through February);
- **Service Level C** – Landscape improvements are serviced every two weeks;
- **Service Level D** – Landscape improvements are serviced every two weeks (March through October) and every four weeks (November through February); and
- **Service Level E** – Landscape improvements are serviced once every month.

Currently all improvements in the District are maintained at Service Levels A, B, C or D.

District Improvements

The following is a brief summary and description of the improvements to be maintained within each District for fiscal year 2022/2023.

District 90-01: Pinecastle Addition Units 1 through 4

The parcels assessed in this District (totaling 352 lots) include, but are not limited to Tracts 606, 606-2, 606-3, and 606-4. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 67,750 square feet of designated landscape improvement area. These improvements are maintained at Service Level A, including the 11,532 square feet associated with the park/basin area.

District 90-02: Park Monterey Units 1 and 2

The parcels assessed in this District (totaling 53 lots) include but are not limited to Tracts 610 and 657. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 8,625 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 90-03: Mansionette Units 7 and 8

The parcels assessed in this District (totaling 84 lots) include but are not limited to Tracts 596 and 596-2. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 16,425 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 90-04: Hyde Park

The parcels assessed in this District (totaling 14 lots) include but are not limited to Tract 619. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 1,425 square feet of designated landscape improvement area. These improvements are maintained at Service Level B.

District 91-01: Sierra Vista and New Dimensions Units 1 through 5

The parcels assessed in this District (totaling 285 lots) include, but are not limited to Tracts 641, 703, 703-2, 713-3, 713-4, and 713-5. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 12,974 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 92-01: Portofino Unit Units 1 through 4

The parcels assessed in this District (totaling 78 lots) include, but are not limited to Tracts 607, 607-2, 607-3, and 607-4. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 19,167 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 92-02: Cielo En Tierra Units 1 through 5

The parcels assessed in this District (totaling 98 lots) include, but are not limited to Tracts 652, 652-2, 652-3, 652-4, and 652-5. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 11,735 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 93-01: Vintage Estates

The parcels assessed in this District (totaling 29 lots) include but are not limited to Tract 634. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 10,346 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the six (6) street lights identified within the District boundaries.

District 93-02: Walnut Forest Units 1 through 3

The parcels assessed in this District (totaling 169 lots) include, but are not limited to Tracts 673, 673-2, and 673-3. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 15,637 square feet of designated landscape improvement area. These improvements are maintained at Service Level A, including the 3,537 square feet associated with slough frontage.

District 94-01: Gateway Estates

The parcels assessed in this District (totaling 114 lots) include but are not limited to Tract 712. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 8,185 square feet of designated landscape improvement area. These improvements are maintained at Service Level D, including the 5,460 square feet associated with the basin area.

District 94-02: Stonecrest Units 1 through 9

The parcels assessed in this District (totaling 654 lots) include, but are not limited to Tracts 708, 708-2, 727-3, 727-4, 727-5, 727-6, 727-7, 727-8, and 727-9. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 173,903 square feet of designated landscape improvement area. These improvements are maintained at Service Level D for the 51,578 square feet of railroad frontage, Service Level B for the 14,765 square feet of the landscape area, and Service Level A for the remaining 122,325 square feet of landscaping including the 54,450 square feet of basin area.

District 94-03: Quail Run Estates Units 1 through 5

The parcels assessed in this District (totaling 272 lots) include, but are not limited to Tracts 696, 696-2, 696-3, 696-4, and 696-5. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 111,188 square feet of designated landscape improvement area. These improvements are maintained at Service Level B.

District 97-01: Rosewood Estates Units 1 and 2

The parcels assessed in this District (totaling 44 lots) include but are not limited to Tracts 711 and 711-2. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 6,300 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 97-02: Summer Field Addition #2

The parcels assessed in this District (totaling 30 lots) include but are not limited to Tract 742. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 4,650 square feet of designated landscape improvement area. These improvements are maintained at Service Level D.

District 97-03: Country Crossing Units 1 through 5

The parcels assessed in this District (totaling 251 lots) include, but are not limited to Tracts 743, 743-2, 743-3, 772-4, and 772-5. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 46,415 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 98-01: Crystal Springs Units 1 through 3

The parcels assessed in this District (totaling 126 lots) include, but are not limited to Tracts 747, 747-2, and 747-3. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 14,435 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 98-02: Mountain View Estates Units 1 through 6

The parcels assessed in this District (totaling 162 lots) include, but are not limited to Tracts 759, 759-2, 759-3, 759-4, 759-5, and 759-6. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 30,991 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 01-01: Pacific Grove Units 1 through 3 and N. Pointe Units 1 through 4

The parcels assessed in this District (totaling 148 lots) include, but are not limited to Tracts 680, 777-2, 778-3, and 778-4. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 12,152 square feet of designated landscape improvement area. These improvements are maintained at Service Level A including the 3,530 square feet associated with the basin area.

District 01-02: Cambridge Homes Units 1 through 3

The parcels assessed in this District (totaling 198 lots) include, but are not limited to Tracts 770, 770-2, and 770-3. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 35,222 square feet of designated landscape improvement area. These improvements are maintained at Service Level D for the 22,790 square feet of railroad frontage and Service Level A for the remaining 12,432 square feet of landscaping.

District 01-03: Poppy Hills Units 1 and 2

The parcels assessed in this District (totaling 86 lots) include but are not limited to Tracts 771 and 796-2. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 11,782 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 01-04: Silver Oaks Units 1 through 5

The parcels assessed in this District (totaling 489 lots) include, but are not limited to Tracts 769, 769-2, 769-3, 769-4, and 769-5. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 95,556 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 02-01: Ashton Park Units 1 through 4

The parcels assessed in this District (totaling 182 lots) include, but are not limited to Tracts 776, 776-2, 776-3, and 776-4. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 63,922 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 03-01: Le Parc Units 1 through 3

The parcels assessed in this District (totaling 128 lots) include, but are not limited to Tracts 788, 788-2, and 788-3. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 30,628 square feet of designated landscape improvement area. These improvements are maintained at Service Level A including the 21,858 square feet associated with the railroad frontage.

District 04-01: Sidonia Units 1 and 2 and Sidonia Estates II

The parcels assessed in this District (totaling 233 lots) include but are not limited to Tracts 810 and 810-2. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 21,533 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 04-02: Cambridge Homes and Cambridge Homes/Majesty II, #2

The parcels assessed in this District (totaling 75 lots) include but are not limited to Tracts 799 and 830. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 63,824 square feet of designated landscape improvement area. These improvements are maintained at Service Level A including the 8,440 square feet associated with the basin area. The assessments for this District also fund in whole or in part, the eleven (11) street lights identified within the District boundaries.

District 04-03: Cambridge Homes, Cambridge Homes - Majesty II - #2, Cambridge Homes Units 1 through 6, Cambridge Homes - Vineyards Units 1 through 4

The parcels assessed in this District (totaling 424 lots) include, but are not limited to Tracts 795, 795-2, 799, 825-3, 826-4, 826-5, and 830. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 167,767 square feet of designated landscape improvement area. These improvements are maintained at Service Level A including the 19,929 square feet associated with the railroad frontage and the 77,548 square feet associated with the park area. The assessments for this District also fund in whole or in part, the sixty-three (63) street lights identified within the District boundaries.

District 04-04: Sierra Heights Units 1 & 2

The parcels assessed in this District (totaling 16 lots) include but are not limited to Tracts 802 and 803. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 15,237 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 05-01: Mission Park

The parcels assessed in this District (totaling 40 lots) include but are not limited to Tract 812. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 4,930 square feet of designated landscape improvement area. These improvements are maintained at Service Level A including the 2,537 square feet associated with the basin area.

District 05-02: Copper Valley

The parcels assessed in this District (totaling 150 lots) include but are not limited to Tract 835. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 44,126 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 06-01: Quail Park Subdivision #2

The parcels assessed in this District (totaling 144 lots) include but are not limited to Tract 794. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 148,501 square feet of designated landscape improvement area. These improvements are maintained at Service Level B for the park area (95,551 square feet) and Service Level D for the 52,950 square feet of railroad frontage. The assessments for this District also fund in whole or in part the twenty-four (24) street lights identified within the District boundaries.

District 07-02: South Gate Addition, Greenbrier Gardens, and Live Oak North

The parcels assessed in this District (totaling 129 lots) include, but are not limited to Tracts 811, 876, and 902. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 29,440 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part, the thirteen (13) street lights identified within the District boundaries.

District 09-01: Victory Estates

The parcels assessed in this District (totaling 14 lots) include but are not limited to Tract 877. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 7,077 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the two (2) street lights identified within the District boundaries.

District 09-02: Independence Units 1 and 2

The parcels assessed in this District (totaling 121 lots) include but are not limited to Tract 843. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 56,252 square feet of designated landscape improvement area. These improvements are maintained at Service Level B including the 20,558 square feet of park area. The assessments for this District also fund in whole or in part the eighteen (18) street lights identified within the District boundaries.

District 14-01: Independence Units 3 and 4

The parcels assessed in this District (totaling 175 lots) include but are not limited to Tract 843. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 76,555 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the twenty-nine (29) street lights identified within the District boundaries.

District 15-01: Silver Oaks Addition III Units 1 and 2, Lennar Homes Units 1 and 2, and Lennar Homes

The parcels assessed in this District (totaling 468 lots) include, but are not limited to Tracts 887, 887-2, 922, and 927. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 412,396 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part, the ninety-four (94) street lights identified within the District boundaries.

District 15-02: The Greens II

The parcels assessed in this District (totaling 34 lots) include but are not limited to Tract 823. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 16,416 square feet of designated landscape improvement area. These improvements are maintained at Service Level B. The assessments for this District also fund in whole or in part the eight (8) street lights identified within the District boundaries.

District 16-01: Woodside Homes

The parcels assessed in this District (totaling 60 lots) include but are not limited to Tract 917. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 25,206 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the nineteen (19) street lights identified within the District boundaries.

District 16-02: Mynderup Units 1 and 2

The parcels assessed in this District (totaling 113 lots) include but are not limited to Tracts 914 and 914-2. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 31,363 square feet of designated landscape improvement area. These improvements are maintained at Service Level C. The assessments for this District also fund in whole or in part, the sixteen (16) street lights identified within the District boundaries.

District 18-01: Bella Vista Units 1 through 4

The parcels assessed in this District (totaling 267 lots) include but are not limited to Tracts 918 and 919. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 185,001 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part, the fifty-four (54) street lights identified within the District boundaries.

District 19-01: Pacific Grove Addition II

The parcels assessed in this District (totaling 22 lots) include but are not limited to Tract 916. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 13,128 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the eight (8) street lights identified within the District boundaries.

District 19-02: The Enclave

The parcels assessed in this District (totaling 26 lots) include but are not limited to Tract 915. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 16,466 square feet of designated landscape improvement area. These improvements are maintained at Service Level A.

District 20-01: Woodside Homes

The parcels assessed in this District (totaling 81 lots) include but are not limited to Tract 928. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 143,413 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the twenty-four (24) street lights identified within the District boundaries.

District 21-01: San Joaquin Valley Homes

The parcels assessed in this District (totaling 52 lots) include but are not limited to Tract 929. The properties within this District proportionately share and receive special benefit from the maintenance, servicing, and operation of an estimated 134,540 square feet of designated landscape improvement area. These improvements are maintained at Service Level A. The assessments for this District also fund in whole or in part the twenty-three (23) street lights identified within the District boundaries.

Part II - Method of Apportionment

Legislative Requirements for Assessments

The estimated costs to provide the proposed improvements for fiscal year 2022/2023 have been identified and allocated to properties within the Districts based on special benefit, consistent with the requirements of the 1972 Act and the assessment provisions of Proposition 218 (being contained in Article XIII D of the California Constitution). The improvements provided by these Districts and for which properties are assessed include local parks, basins, landscaping, and lighting improvements, as well as related amenities. The formulas used for calculating assessments within the designated Districts herein reflect the composition of parcels and the improvements and services to be provided and fairly apportion the cost of providing those improvements based on a determination of the proportional special benefits to each parcel.

Provisions of the 1972 Act

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, including the acquisition, construction, installation and servicing of landscape improvements and related facilities. The 1972 Act requires that the cost of these improvements be levied according to benefit rather than assessed value:

Section 22573 defines the net amount to be assessed as follows:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Provisions of the California Constitution

In addition to the provisions of the 1972 Act, the Article XIII D of the California Constitution outlines specific requirements regarding assessments including the following:

Article XIII D Section 2d defines District as follows:

"District means an area determined by an agency to contain all parcels which will receive a special benefit from a proposed public improvement or property-related service";

Article XIII D Section 2i defines Special Benefit as follows:

"Special benefit" means a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute "special benefit."

Article XIII D Section 4a defines proportional special benefit assessments as follows:

"An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of the capital cost of a public improvement, the maintenance and operation expenses of a public improvement, or the cost of the property related service being provided. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Benefit Analysis

Special Benefits

Landscaping Special Benefit

The ongoing maintenance of landscaped areas within the various Districts addressed in this Report, provide aesthetic benefits to the properties and a more pleasant environment to walk, drive, live, and/or work. The primary function of these landscape improvements and related amenities is to serve as an aesthetically pleasing enhancement and green space for the benefit of the immediately surrounding properties and developments for which the improvements were constructed and installed and/or were facilitated by the development or potential development of properties within each respective District. These landscape improvements are an integral part of the physical environment associated with the parcels in each District and while some of the improvements may in part be visible to properties outside the District, collectively if the District improvements are not properly maintained, it is the parcels within the District that would be aesthetically burdened. Additionally, the many of the landscaped areas being maintained in these Districts serve as both a physical buffer as well as a sound reduction buffer between the roadways and/or railroad and the properties within the District and also serve as a pleasant aesthetic amenity that enhances the approach to the parcels. In some Districts, the landscaped areas may include green space areas (neighborhood parks, park/basins, greenbelts, open space and/or trails) that may provide a physical buffer between properties, overall open space within a development, and/or recreational areas that serve as an extension of the physical attributes of the parcels being assessed. Thus, the maintenance of these landscaped improvements and the related amenities provide particular and distinct benefits to the properties and developments associated with those improvements within each District.

Street Lighting Special Benefit

The street lighting (localized street lighting) is primarily useful for illuminating the sidewalks and parking lanes on the streets used specifically to access the properties and/or is adjacent to those properties that comprise each particular District. This lighting is distinct from lights that may be installed that serve in large part to enhance traffic safety, such as traffic signals and intersection safety lights or the more sporadic lighting found on major thoroughfares outside the more concentrated development areas. These localized street lights tend to be more closely spaced and of a lower intensity than street lights installed primarily for traffic safety. These low-level, lower-intensity street lights within a designated District provide three main special benefits: (i) property security benefit, (ii) pedestrian safety benefit, and (iii) parkway/roadway egress benefit. Because traffic to and from these parcels is largely limited to the residents and residents' guests, it is reasonable to assume that essentially all pedestrians and parking vehicles in the lit areas will, after dark, be directly associated with the properties in that District and that the vehicular traffic on those streets is primarily for accessing the properties within that area. Therefore, street lighting on such streets is entirely a special benefit to those properties.

In addition, the street lights for which properties within the Districts may be assessed, are consistent with the City's typical intensity and spacing standards for areas zoned for residential development and each parcel to be assessed is served directly by the system of street lights providing appropriate lighting within these respective development areas. Furthermore, the cost of maintaining and operating each light is substantially the same, regardless of its location within the District. Consequently, we conclude that each parcel to be assessed for street lighting receives substantially similar benefit from the street light improvements and the only notable distinctions in proportional special benefit to each parcel is related to the specific quantity of lights associated with each District.

General Benefit

Landscaping General Benefit

In reviewing the location and extent of the specific landscaped areas and improvements to be funded by each District's assessments and the proximity and relationship to properties to be assessed in each District, it is evident these improvements were primarily installed in connection with the development of properties therein or are improvements that would otherwise be shared by and required for development of properties in each respective District. It is also evident that the maintenance of these improvements and the level of maintenance provided has a direct and particular impact (special benefit) only on those properties in proximity to those improvements. Furthermore, such maintenance beyond that which is required to ensure the safety and protection of the general public and property in general, has no quantifiable benefit to the public at large or properties outside each respective District.

In the absence of a special funding District, the City would typically provide only limited (as needed) tree management, weed abatement, rodent control, and erosion control services for the landscape areas currently maintained within each District. This baseline level of service would typically provide for periodic servicing of the improvement areas on an as-needed basis, but typically not more than twice annually. This baseline level of service provides for public safety and essential property protection to avoid negative impacts on adjacent roadways and vehicles traveling on those roadways and potential property damage resulting from erosion or fire hazards but results in a far less visually pleasing environment than is created with the enhanced levels of services associated with the regular landscape maintenance provided in the various Districts. For most agencies, the cost to provide this baseline level of service for mostly flat or moderately-sloped street landscaped areas (landscaping within the street right-of way) is less than \$560 per acre (approximately \$0.01285 per square foot) including medians, parkway and streetscape side panels; less than \$448 per acre (approximately \$0.01028 per square foot) for non-street public areas such as parks, park/basins, greenbelts, and trail areas; and less than \$224 per acre (approximately \$0.00514 per square foot) for natural open space areas or other limited access areas such as enclosed basin areas. This baseline servicing, unlike the enhanced aesthetic services funded through the District assessments, would provide benefits to the general public and to the properties both within and outside of the specific Districts. The cost of providing this baseline service along with a five percent (5%) cost factor for City overhead and administration is treated as the cost of general benefit from landscape maintenance services. Therefore, for mostly flat or moderately-sloped street landscaped areas a rate of \$0.01349 per square foot (\$0.01285 +5%) is applied to calculate the general benefit costs for the assessed improvements; for non-street public areas a rate of \$0.01079 per square foot (\$0.01028 +5%) is applied to calculate the general benefit costs for the assessed improvements; and for non-street public areas a rate of \$0.00540 per square foot (\$0.00514 +5%) is applied to calculate the general benefit costs for the assessed improvements. Collectively these baseline general benefit costs are funded by the City and excluded from the potential assessment funding and are shown in the District budgets (Part III of this Report) as "General Benefit."

Street Lighting General Benefit

For fiscal year 2022/2023, not all Districts are assessed for street light improvements. While potentially, some street lights associated with a given District, may be located at the entryway or on the perimeter of the development(s) within the District and may arguably provide some illumination that extends beyond the boundaries of the developments and parcels being assessed, and may indirectly enhance the safety of members of the public unassociated with the assessed parcels (illuminating traffic lanes and/or parking on those perimeter streets), such benefits are considered an indirect consequence of the special benefits to properties within the Districts. Furthermore, if the properties within the Districts were not developed, any street lights that may be located at the entryways or on the perimeter of the developments would not have been installed. Clearly these street lights exist solely because of the development of assessed parcels, and the primary purpose of these lights is to provide illumination to access the assessed parcels. Therefore we conclude that the cost of providing the street lights within the existing Districts are entirely a special benefit to the properties being assessed in each District and there is no quantifiable general benefit to properties outside the Districts or the public at large.

Assessment Methodology

To assess benefits equitably it is necessary to calculate each property's proportionate special benefits conferred by the funded improvements and service. The Equivalent Benefit Unit (EBU) method of assessment apportionment is commonly utilized for assessment districts formed under the 1972 Act, as the benefit to each parcel from the improvements may be apportioned as a function of comparable property characteristics which utilizes a basic unit (base value) of benefit and then calculates the benefit derived by each assessed parcel either at that base unit or as a multiple (or a fraction) of that basic unit. In accordance with the provisions of the California Constitution and the 1972 Act, the proportionate special benefit derived by each identified parcel within the various Districts shall be determined in relationship to the entirety of the cost to maintain, operate and service the improvements within each District. Consistent with the method of apportionment established at the formation of each District, it has been determined that the developments and/or planned development of the properties within each District required or facilitated the installation of the improvements to be funded in whole or in part by the District assessments and that such improvements (both landscaping and lighting) would otherwise not be necessary and those improvements benefit each lot/parcel equally. Therefore, collectively the particular and distinct benefits to each lot/parcel within each respective District are equally shared and one hundred percent (100%) of the fiscal year 2022/2023 special benefit expenses is proportionately and equally allocated and shared by each development lot and each of these parcels/lots are assigned one (1.0) EBU, excluding parcels or lots that may be part of the improvement areas being maintained.

Calculation of Assessments

An assessment amount per Lot or Equivalent Benefit Unit (EBU) in each District is calculated by:

Taking the "Total Annual Expenses" (Total budgeted costs) and subtracting the "General Benefit" (Expenses Funded by the City), to establish the "Special Benefit Expenses";

$$\text{Total Annual Expenses} - \text{General Benefit} = \text{Special Benefit Expenses}$$

To the resulting "Special Benefit Expenses", various "Funding Adjustments" may be applied that may include, but are not limited to:

- "Reserve Fund Collection or (Transfer)", represents an amount being collected and added to the Reserve Fund or available existing Reserve Funds being applied ("Transferred") to pay a portion of the Special Benefit Expenses for the fiscal year.
- "City Loan and/or Service Reductions", represents a further adjustment that addresses the funding gap between the amount budgeted to provide the improvements and services ("Special Benefit Expenses"); and the amount that will be collected through the assessments. This funding gap may be addressed by an additional City contribution, reductions in service and service expenses, or a combination of the two. If the City provides an additional City Contribution to support the operation and maintenance for a given fiscal year, that contribution is carried forward as a deficit applied to the Beginning Fund Balance in the next fiscal year.

These adjustments to the Special Benefit Expenses result in the net special benefit amount to be assessed "Balance to Levy";

$$\text{Special Benefit Expenses} \pm \text{Funding Adjustments} = \text{Balance to Levy}$$

The amount identified as the "Balance to Levy" is divided by the total number of Lots or EBUs for the parcels that receive special benefit to establish the "Assessment Rate" for the fiscal year. This Rate is then applied back to each parcel's individual EBU to calculate the parcel's proportionate special benefit and assessment for the improvements.

$$\text{Balance to Levy} / \text{Total Lots/EBUs} = \text{Assessment Rate (for the fiscal year)}$$

$$\text{Assessment Rate} \times \text{Parcel's EBU} = \text{Parcel Assessment Amount}$$

Part III - Estimate of Costs

Annual Inflationary Adjustment (Assessment Range Formula)

Pursuant to Article XIII D of the California Constitution (Proposition 218), any “new or increased assessments” require certain noticing and balloting requirements. However, Government Code Section 54954.6(a) provides that a “new or increased assessment” does not include “*an assessment which does not exceed an assessment formula or range of assessments...previously adopted by the agency or approved by the voters in the area where the assessment is imposed.*” This definition of a new or increased assessment is reaffirmed in the Proposition 218 Omnibus Implementation Act, Government Code Section 53753.5.

Currently, the maximum assessment rates identified in this Report for Districts 90-01, 90-02, 90-03, 90-04, 91-01, 92-01, 92-02, 93-01, 94-01, 94-02, 94-03, 97-01, 97-02, 97-03, 98-01, and 98-02 are fixed maximum assessment rates that do not include any inflationary adjustment.

However, either at the time of formation or in a subsequent proceeding the maximum assessments for Districts 93-02, 01-01, 01-02, 01-03, 01-04, 02-01, 03-01, 04-01, 04-02, 04-03, 04-04, 05-01, 05-02, 06-01, 07-02, 09-01, 09-02, 14-01, 15-01, 15-02, 16-01, 16-02, 18-01, 19-01, 19-02, 20-01, and 21-01 were balloted for a new or increased assessments that include an inflationary adjustment (assessment range formula).

As previously adopted and approved by the City Council for the Districts with an inflationary adjustment, each fiscal year the maximum assessment rate established for the improvements in the previous fiscal year for each District may be adjusted by the percentage increase in the Local Consumer Price Index (CPI). The Consumer Price Index used for the inflationary adjustment shall be for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Area, as developed by U.S. Bureau of Labor Statistics. The CPI used shall be as determined by the Bureau of Labor Statistics for a similar period of time.

January 1, of each calendar year (“Adjustment Date”), the City shall identify the percentage change in the CPI, using the difference over a 12-month period between the current year and of the previous year as of the Adjustment Date (typically December to December). This percentage difference shall then establish the range of increase to the maximum assessment rates allowed. If the percentage change in the CPI is negative, the maximum assessment rates shall not be adjusted from the previous fiscal year (unchanged). Should the Bureau of Labor Statistics revise such index or discontinue the preparation of such index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if the Bureau of Labor Statistics fail to supply indexes it deems comparable or if no succeeding index is published, the City shall determine an appropriate published price index as approved by the City Council for determining fluctuations in the cost of living.

The annual change in CPI from December 2020 to December 2021 as reported by the U.S. Bureau of Labor Statistics was 5.5 percent. Therefore, the maximum assessment rates for fiscal year 2021/2022 will be increased by 5.5 percent for fiscal year 2022/2023 in those Districts with a previously approved inflationary adjustment including, Districts 93-02, 01-01, 01-02, 01-03, 01-04, 02-01, 03-01, 04-01, 04-02, 04-03, 04-04, 05-01, 05-02, 06-01, 07-02, 09-01, 09-02, 14-01, 15-01, 15-02, 16-01, 16-02, 18-01, 19-01, 19-02, 20-01, and 21-01.

This assessment range formula or inflationary adjustment provides for the District maximum assessment rate applicable for the prior fiscal year to be increased each subsequent fiscal year

which is consistent with the California Constitution and the above-referenced Government Code sections.

The adoption of the maximum assessment rates and the Assessment Range Formula does not mean that the annual assessments will necessarily increase each fiscal year, nor does it absolutely restrict the assessments to the annually adjusted maximum assessment rate. Although the maximum assessment rate that may be levied shall be increased by this assessment range formula for each applicable District each fiscal year, the actual amount to be assessed will be based on the Balance to Levy for that fiscal year. If the calculated assessment rate is less than the adjusted maximum assessment rate, then the calculated assessment rate may be approved by the City Council for collection. If the calculated assessment rate (based on the proposed budget) is greater than the adjusted maximum assessment rate for that fiscal year, then the assessment would be considered an increased assessment and would require property owner approval through a protest ballot proceeding before imposing such an increase. Otherwise, it would be necessary to reduce the budget or provide funding from other sources to the City to reduce the Balance to Levy to an amount that can be supported by an assessment rate less than or equal to the adjusted maximum assessment rate authorized for that fiscal year.

Annual District Budgets

The following budget pages outline the estimated costs to maintain and service the various landscaping and lighting improvements described in this Report for fiscal year 2022/2023.

The budgeted expenses outlined in the following pages for each District reflect the estimated annual expenses required to support and maintain the improvements to be provided for fiscal year 2022/2023. The Total Annual Expenses, minus the general benefit expenses (expenses not assessed and identified as the City's financial obligation to support the improvements) plus any Reserve Fund Collection result in the amount of funding the property owners should reasonably be assessed to fully fund their proportional special benefit from those improvements. Negative Funding Adjustments (Reserve Fund Transfers or City Loan and/or Service Reductions) represent additional funding that is required from either the existing Reserve Funds or from the City to fully support the improvement maintenance and services.

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Budgets for Fund Numbers 0240 through 0261 (Districts 90-01 through 02-01)

Fund No.	District No.	Direct Maintenance Expenses	Incidental Expenses (Admin.)	Total Annual Expenses	General Benefit	Special Benefit Expenses	Reserve Fund Collection or (Transfer)	City Loan and/or Service Reductions	Balance to Levy	Lots (EBUs)	FY 22-23 Assessment Rate	Maximum Assessment Rate	Beginning Fund Balance	Fund Balance Additions or Deficits	Estimated Ending Fund Balance
0240	90-01	\$ 33,984	\$ 5,565	\$ 39,549	\$ (883)	\$ 38,666	\$ 10,437	\$ -	\$ 49,103	352	\$139.50	\$139.50	\$ 35,289	\$ 10,437	\$ 45,726
0241	90-02	\$ 2,819	\$ 794	\$ 3,612	\$ (116)	\$ 3,496	\$ 850	\$ -	\$ 4,346	53	\$82.00	\$82.00	\$ 2,975	\$ 850	\$ 3,825
0242	90-03	\$ 3,676	\$ 1,382	\$ 5,058	\$ (222)	\$ 4,836	\$ -	\$ (712)	\$ 4,124	84	\$49.10	\$49.10	\$ (2,151)	\$ (712)	\$ (2,863)
0243	90-04	\$ 1,045	\$ 160	\$ 1,205	\$ (19)	\$ 1,186	\$ (297)	\$ (16)	\$ 872	14	\$62.30	\$62.30	\$ (1,254)	\$ (313)	\$ (1,568)
0244	91-01	\$ 4,173	\$ 1,577	\$ 5,750	\$ (142)	\$ 5,608	\$ -	\$ (393)	\$ 5,215	285	\$18.30	\$18.30	\$ (731)	\$ (393)	\$ (1,125)
0245	92-01	\$ 4,321	\$ 1,524	\$ 5,845	\$ (259)	\$ 5,586	\$ -	\$ (1,624)	\$ 3,962	78	\$50.80	\$50.80	\$ (5,178)	\$ (1,624)	\$ (6,802)
0246	92-02	\$ 2,030	\$ 1,026	\$ 3,055	\$ (158)	\$ 2,897	\$ (84)	\$ -	\$ 2,813	98	\$28.70	\$28.70	\$ 141	\$ (84)	\$ 57
0247	93-01	\$ 3,309	\$ 817	\$ 4,126	\$ (140)	\$ 3,986	\$ 474	\$ -	\$ 4,460	29	\$153.80	\$153.80	\$ 3,879	\$ 474	\$ 4,353
0248	93-02	\$ 5,053	\$ 1,453	\$ 6,506	\$ (201)	\$ 6,305	\$ 1,303	\$ -	\$ 7,608	169	\$45.02	\$45.03	\$ (6,920)	\$ 1,303	\$ (5,617)
0249	94-01	\$ 4,142	\$ 835	\$ 4,978	\$ (66)	\$ 4,911	\$ -	\$ (1,936)	\$ 2,976	114	\$26.10	\$26.10	\$ (8,485)	\$ (1,936)	\$ (10,421)
0250	94-02	\$ 43,759	\$ 10,520	\$ 54,278	\$ (1,488)	\$ 52,790	\$ (6,806)	\$ -	\$ 45,984	541	\$85.00	\$85.00	\$ (1,923)	\$ (6,806)	\$ (8,728)
0251	94-03	\$ 20,335	\$ 1,958	\$ 22,293	\$ (1,255)	\$ 21,037	\$ -	\$ (4,988)	\$ 16,049	272	\$59.00	\$59.00	\$ (20,565)	\$ (4,988)	\$ (25,553)
0252	97-01	\$ 1,290	\$ 518	\$ 1,808	\$ (85)	\$ 1,723	\$ 535	\$ -	\$ 2,257	44	\$51.30	\$51.30	\$ (1,686)	\$ 535	\$ (1,152)
0253	97-02	\$ 1,322	\$ 419	\$ 1,740	\$ (63)	\$ 1,678	\$ -	\$ (397)	\$ 1,281	30	\$42.70	\$42.70	\$ (2,680)	\$ (397)	\$ (3,077)
0254	97-03	\$ 12,226	\$ 3,819	\$ 16,046	\$ (626)	\$ 15,419	\$ 255	\$ -	\$ 15,674	250	\$62.70	\$62.70	\$ (10,905)	\$ 255	\$ (10,650)
0255	98-01	\$ 5,454	\$ 1,265	\$ 6,719	\$ (195)	\$ 6,524	\$ (500)	\$ (1,236)	\$ 4,787	126	\$38.00	\$38.00	\$ (3,472)	\$ (1,736)	\$ (5,209)
0256	98-02	\$ 8,392	\$ 2,533	\$ 10,924	\$ (418)	\$ 10,506	\$ 3,912	\$ -	\$ 14,419	162	\$89.00	\$89.00	\$ 11,141	\$ 3,912	\$ 15,053
0257	01-01	\$ 4,221	\$ 834	\$ 5,055	\$ (135)	\$ 4,919	\$ -	\$ -	\$ 4,919	148	\$33.24	\$45.85	\$ 15,315	\$ -	\$ 15,315
0258	01-02	\$ 6,023	\$ 1,920	\$ 7,943	\$ (291)	\$ 7,652	\$ 1,379	\$ -	\$ 9,031	199	\$45.38	\$45.38	\$ (307)	\$ 1,379	\$ 1,072
0259	01-03	\$ 3,237	\$ 687	\$ 3,924	\$ (159)	\$ 3,765	\$ -	\$ -	\$ 3,765	86	\$43.78	\$64.24	\$ 16,742	\$ -	\$ 16,742
0260	01-04	\$ 27,160	\$ 5,118	\$ 32,278	\$ (1,289)	\$ 30,989	\$ 4,034	\$ -	\$ 35,024	489	\$71.62	\$71.63	\$ 3,415	\$ 4,034	\$ 7,450
0261	02-01	\$ 16,753	\$ 3,147	\$ 19,900	\$ (862)	\$ 19,038	\$ 2,697	\$ -	\$ 21,735	182	\$119.42	\$119.43	\$ (412)	\$ 2,697	\$ 2,285

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Budgets for Fund Numbers 0262 through 0282 (Districts 03-01 through 21-01)

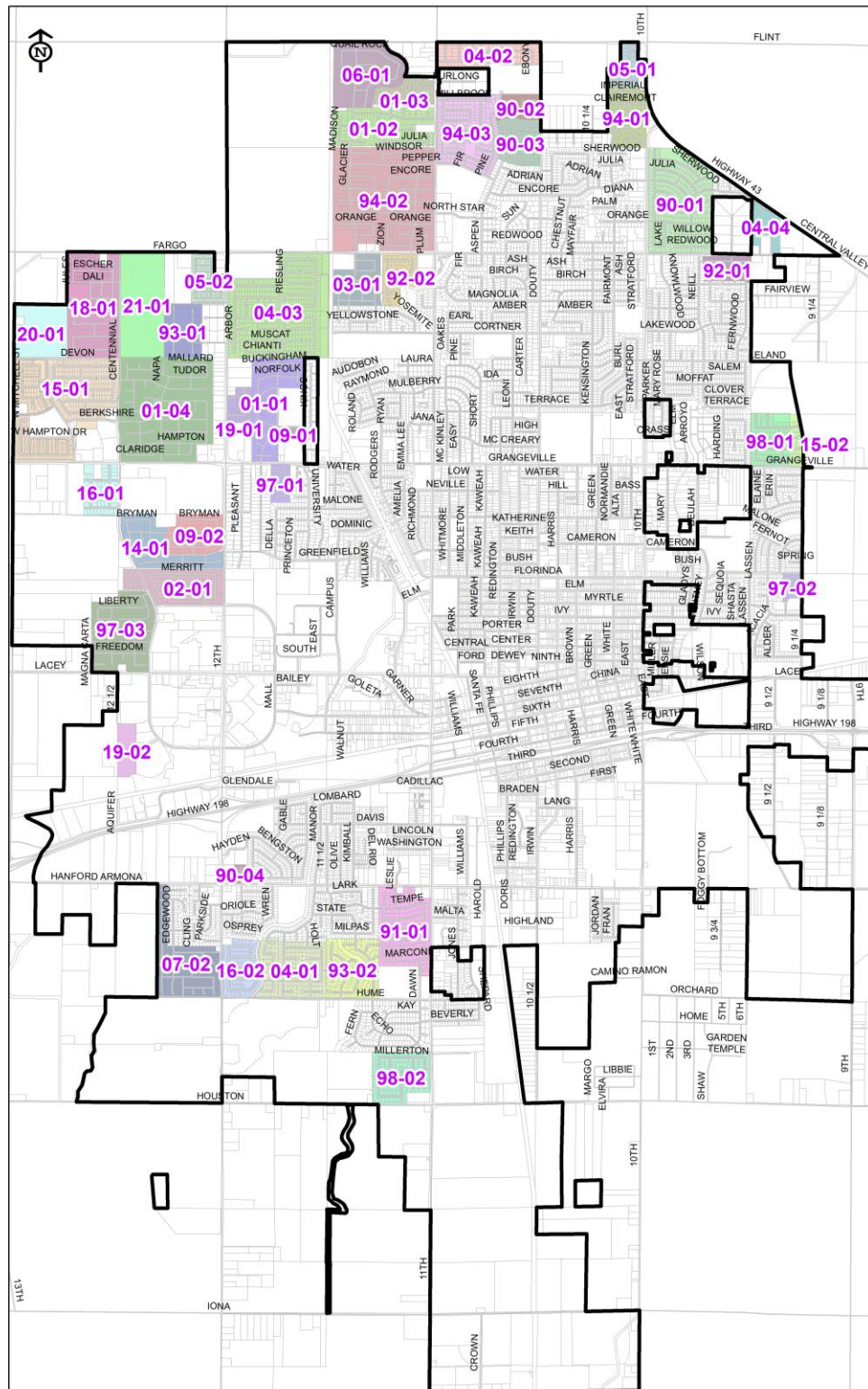
Fund No.	District No.	Direct Maintenance Expenses	Incidental Expenses (Admin.)	Total Annual Expenses	General Benefit	Special Benefit Expenses	Reserve Fund Collection or (Transfer)	City Loan and/or Service Reductions	Balance to Levy	Lots (EBUs)	FY 22-23 Assessment Rate	Maximum Assessment Rate	Beginning Fund Balance	Fund Balance Additions or Deficits	Estimated Ending Fund Balance
0262	03-01	\$ 7,301	\$ 1,567	\$ 8,868	\$ (236)	\$ 8,632	\$ -	\$ -	\$ 8,632	128	\$67.44	\$77.63	\$ 29,150	\$ -	\$ 29,150
0263	04-01	\$ 7,183	\$ 1,330	\$ 8,513	\$ (290)	\$ 8,223	\$ 2	\$ -	\$ 8,225	233	\$35.30	\$44.29	\$ 49,786	\$ 2	\$ 49,788
0264	04-02	\$ 17,980	\$ 3,113	\$ 21,093	\$ (793)	\$ 20,301	\$ (1,492)	\$ -	\$ 18,809	75	\$250.78	\$250.79	\$ 35,365	\$ (1,492)	\$ 33,873
0265	04-03	\$ 45,880	\$ 8,266	\$ 54,146	\$ (1,893)	\$ 52,253	\$ 11,517	\$ -	\$ 63,770	445	\$143.30	\$143.31	\$ 11,729	\$ 11,517	\$ 23,245
0266	04-04	\$ 7,149	\$ 816	\$ 7,965	\$ (206)	\$ 7,760	\$ 1,749	\$ -	\$ 9,508	20	\$475.42	\$501.58	\$ 19,957	\$ 1,749	\$ 21,705
0267	05-01	\$ 2,638	\$ 372	\$ 3,010	\$ (46)	\$ 2,964	\$ (74)	\$ -	\$ 2,890	39	\$74.10	\$133.33	\$ 13,342	\$ (74)	\$ 13,268
0268	05-02	\$ 10,708	\$ 2,236	\$ 12,944	\$ (595)	\$ 12,348	\$ -	\$ -	\$ 12,348	150	\$82.32	\$113.44	\$ 25,535	\$ -	\$ 25,535
0269	06-01	\$ 27,792	\$ 2,614	\$ 30,406	\$ (1,317)	\$ 29,089	\$ 1,073	\$ -	\$ 30,162	144	\$209.46	\$209.47	\$ (6,541)	\$ 1,073	\$ (5,469)
0272	07-02	\$ 6,269	\$ 1,558	\$ 7,827	\$ (397)	\$ 7,429	\$ -	\$ -	\$ 7,429	265	\$28.04	\$143.31	\$ 84,183	\$ -	\$ 84,183
0270	09-01	\$ 2,089	\$ 367	\$ 2,455	\$ (95)	\$ 2,360	\$ 0	\$ -	\$ 2,360	14	\$168.58	\$268.71	\$ 10,327	\$ 0	\$ 10,327
0271	09-02	\$ 19,940	\$ 2,768	\$ 22,707	\$ (703)	\$ 22,004	\$ 3,285	\$ -	\$ 25,289	121	\$209.00	\$209.00	\$ 26,922	\$ 3,285	\$ 30,208
0273	14-01	\$ 30,510	\$ 3,693	\$ 34,203	\$ (1,033)	\$ 33,171	\$ 2	\$ -	\$ 33,172	175	\$189.56	\$246.17	\$ 54,148	\$ 2	\$ 54,150
0274	15-01	\$ 152,558	\$ 15,294	\$ 167,852	\$ (5,563)	\$ 162,289	\$ 56,091	\$ -	\$ 218,380	467	\$467.62	\$467.62	\$ 120,156	\$ 56,091	\$ 176,248
0275	15-02	\$ 9,283	\$ 807	\$ 10,090	\$ (221)	\$ 9,869	\$ (1,859)	\$ -	\$ 8,010	34	\$235.58	\$235.59	\$ 5,575	\$ (1,859)	\$ 3,716
0276	16-01	\$ 12,475	\$ 915	\$ 13,390	\$ (340)	\$ 13,050	\$ (1,503)	\$ -	\$ 11,547	54	\$213.84	\$213.85	\$ 2,849	\$ (1,503)	\$ 1,347
0277	16-02	\$ 9,713	\$ 1,584	\$ 11,297	\$ (423)	\$ 10,874	\$ 7,360	\$ -	\$ 18,233	113	\$161.36	\$161.36	\$ 21,817	\$ 7,360	\$ 29,176
0278	18-01	\$ 72,920	\$ 8,586	\$ 81,506	\$ (2,496)	\$ 79,010	\$ 53,213	\$ -	\$ 132,223	267	\$495.22	\$495.22	\$ 94,577	\$ 53,213	\$ 147,790
0279	19-01	\$ 10,638	\$ 610	\$ 11,248	\$ (177)	\$ 11,070	\$ 829	\$ -	\$ 11,900	22	\$540.90	\$540.90	\$ 7,385	\$ 829	\$ 8,214
0280	19-02	\$ 7,396	\$ 609	\$ 8,004	\$ (222)	\$ 7,782	\$ 3,862	\$ -	\$ 11,644	26	\$447.84	\$447.85	\$ (1,967)	\$ 3,862	\$ 1,895
0281	20-01	\$ 42,399	\$ 4,454	\$ 46,852	\$ (1,935)	\$ 44,918	\$ 7,786	\$ -	\$ 52,704	80	\$658.80	\$658.81	\$ 23,157	\$ 7,786	\$ 30,944
0282	21-01	\$ 47,574	\$ 4,160	\$ 51,734	\$ (1,815)	\$ 49,919	\$ 9,010	\$ -	\$ 58,929	56	\$1,052.30	\$1,052.31	\$ 49,788	\$ 9,010	\$ 58,798

Part IV - District Diagrams

The following pages contain an Overview LLMD Diagram showing the general location of the Districts within the City of Hanford for fiscal year 2022/2023 described within this Report as well as individual District Diagrams for each of the individual Districts, which incorporates the parcels determined to receive special benefits from the various District improvements. All parcels that will receive a special benefit from the improvements provided within each District consist of all lots, parcels and subdivisions of land within the boundaries of those Districts as depicted by these diagrams and the lines and dimensions of those lots, parcels and subdivisions of land shall be those lines and dimensions shown on the current Kings County Assessor's parcel maps and by reference the Kings County Assessor's parcel maps are incorporated herein and made part of this Report. This diagram along with the Assessment Roll incorporated in this Report constitute the District Assessment Diagram for each District for fiscal year 2022/2023.

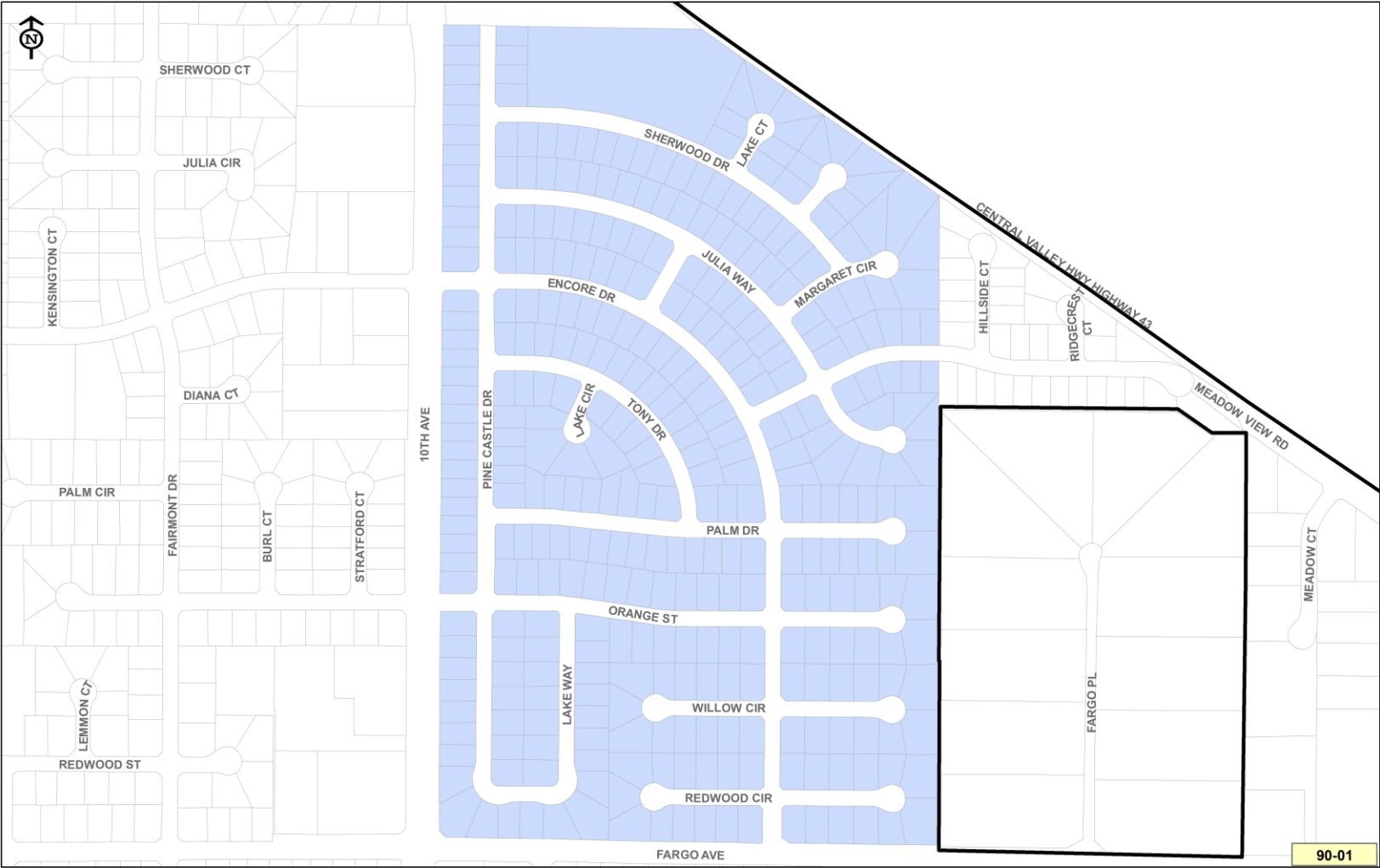
Attachment: Hanford FY22-23 LLMD Consolidated ER (Final Draft 06.16.22) (Parks: Resolution 22-30-R)

Overview LLMD Diagram



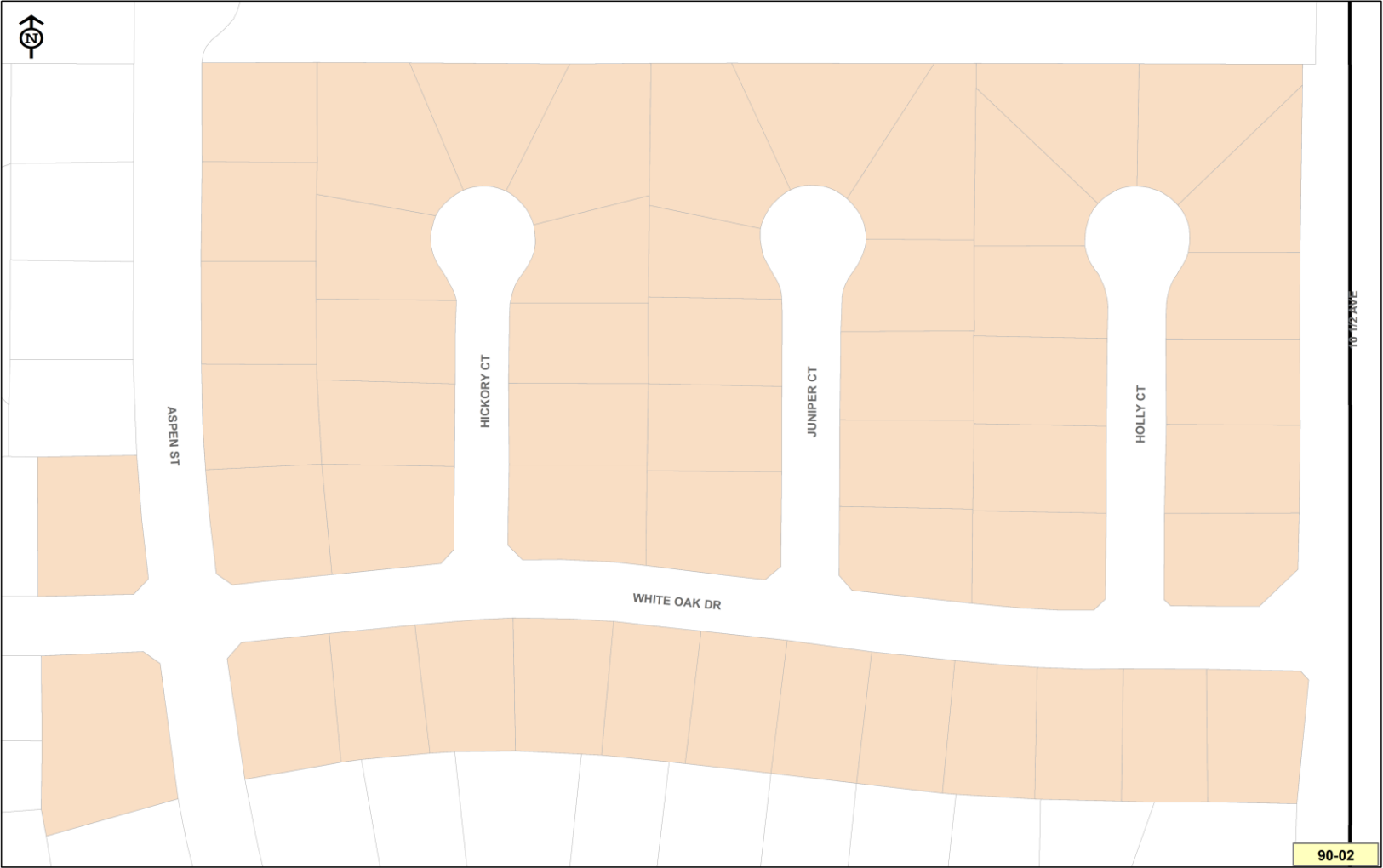
Attachment: Hanford FY22-23 LLMD Consolidated ER (Final Draft 06.16.22) (Parks: Resolution 22-30-R)

District 90-01 Pinecastle Addition Units 1 through 4



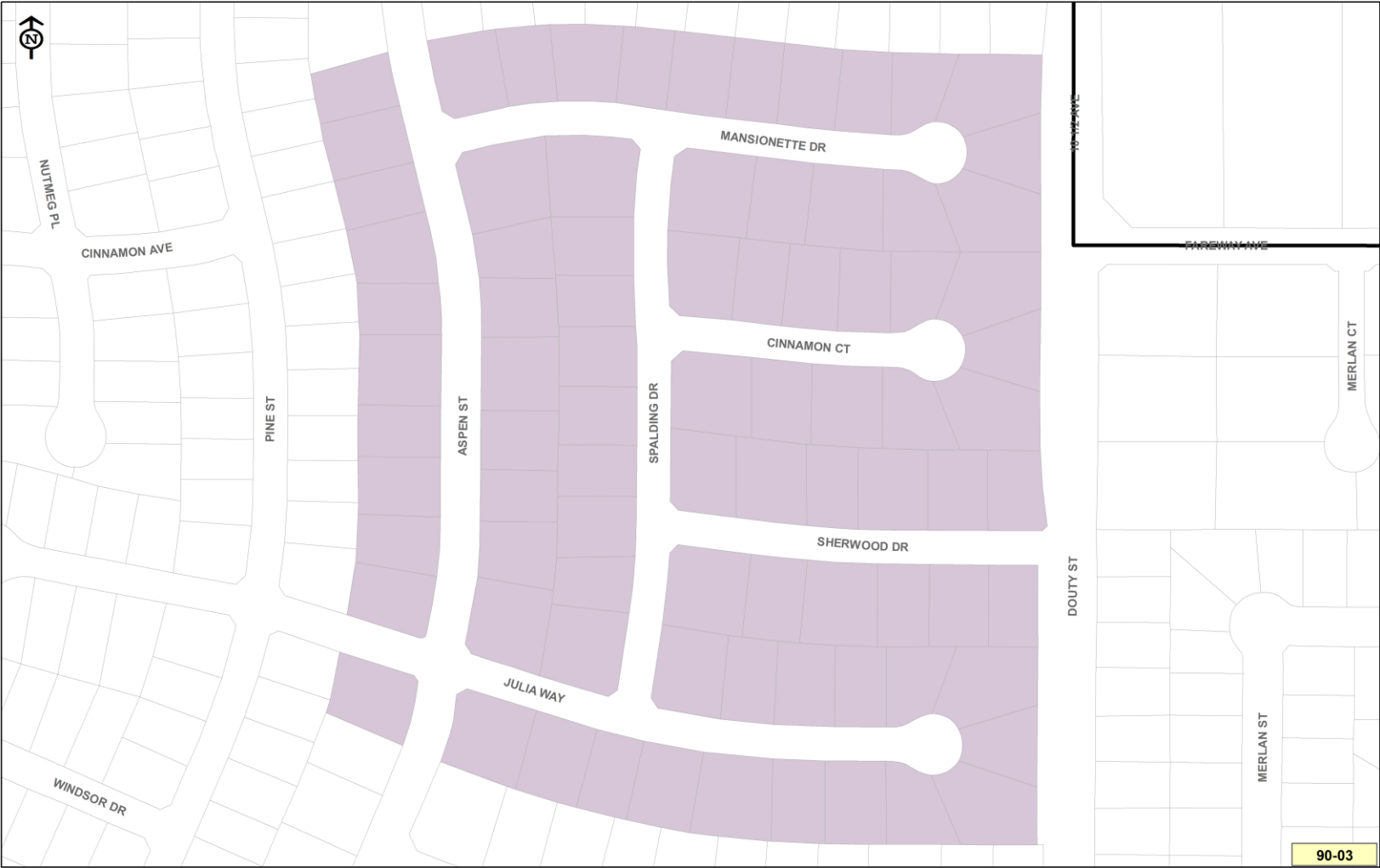
Date: 4/26/2022

District 90-02 Park Monterey Units 1 & 2



Date: 4/26/2022

District 90-03 Mansionette Estates Units 7 & 8



Date: 4/26/2022

District 90-04 Hyde Park

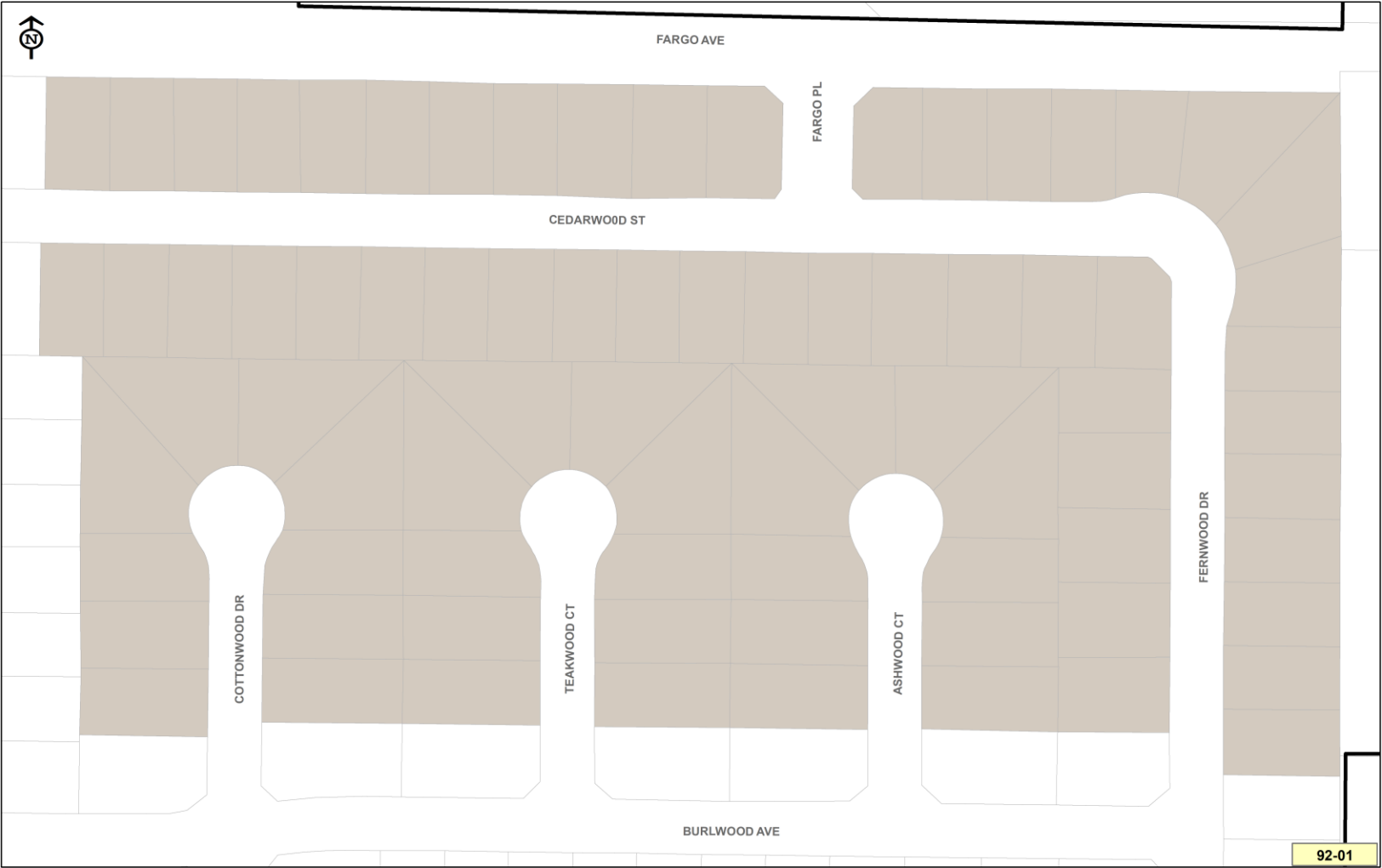


District 91-01 Sierra Vista & New Dimensions Units 1 through 5



Date: 4/26/2022

District 92-01 Portofino Units 1 through 4



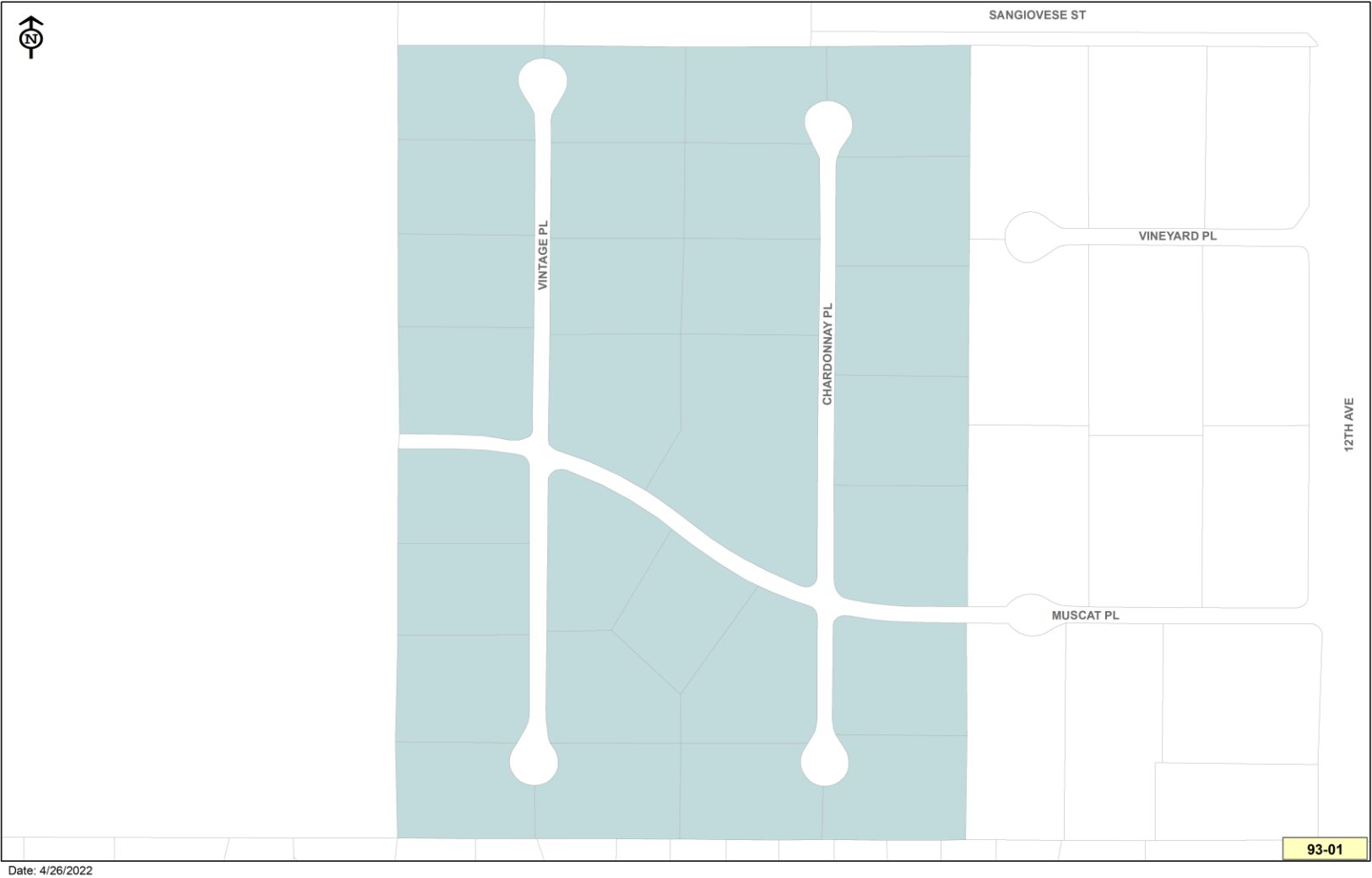
Date: 4/26/2022

District 92-02 Cielo En Tierra Units 1 through 5



Date: 4/26/2022

District 93-01 Vintage Estates



District 93-02 Walnut Forest Units 1 through 3



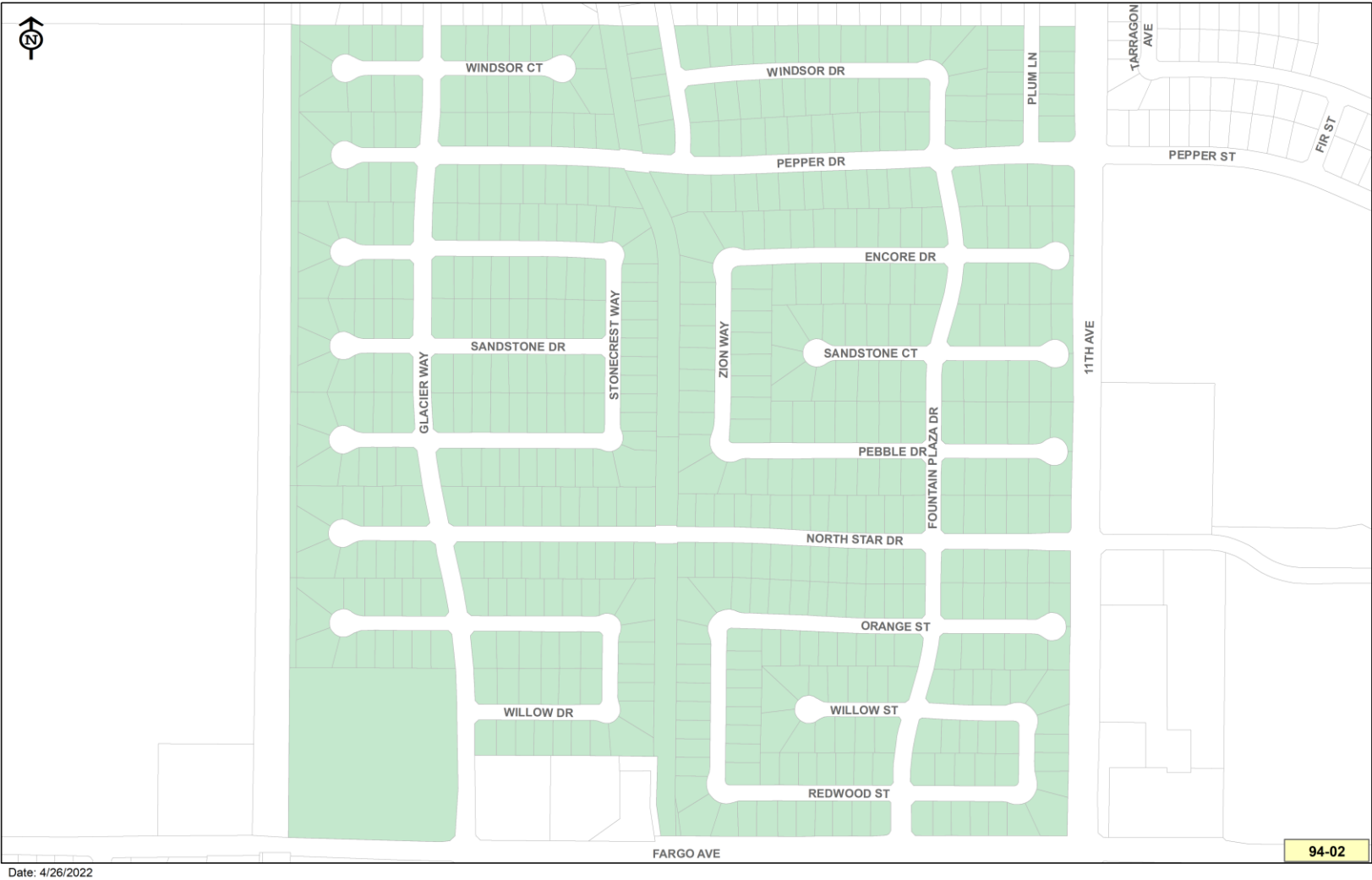
Date: 4/26/2022

District 94-01 Gateway Estates

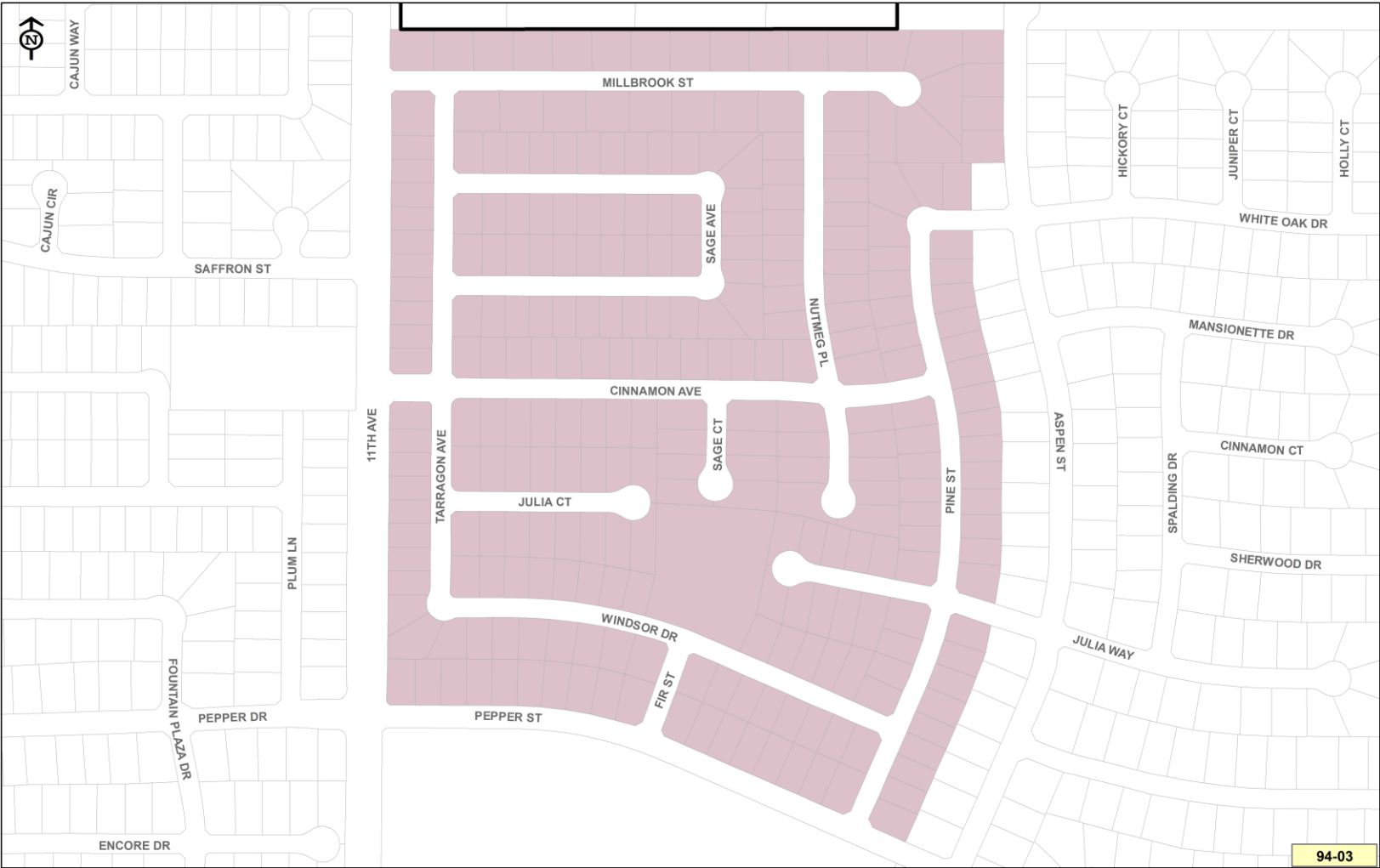


Date: 4/26/2022

District 94-02 Stonecrest Units 1 through 9

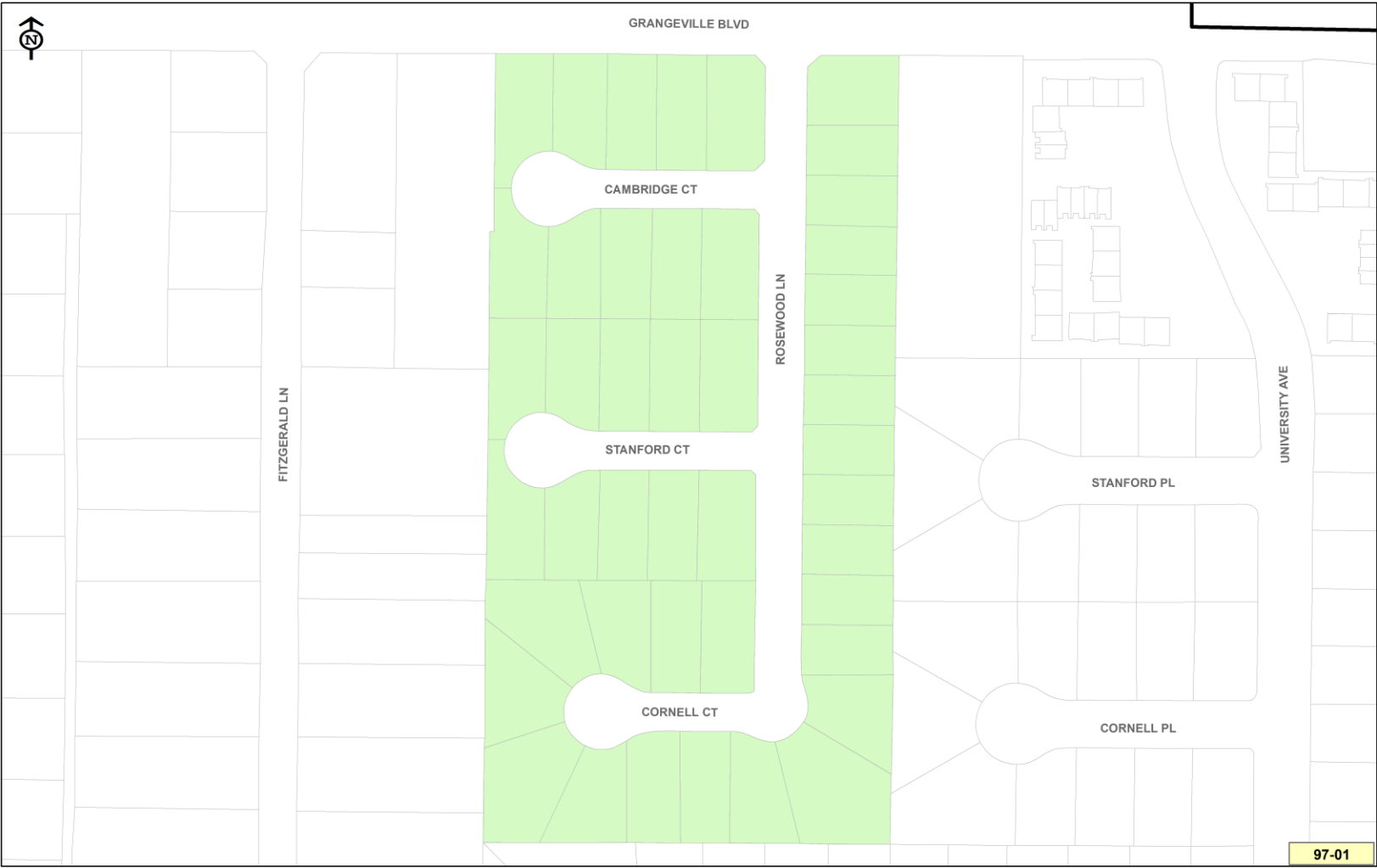


District 94-03 Quail Run Estates Units 1 through 5



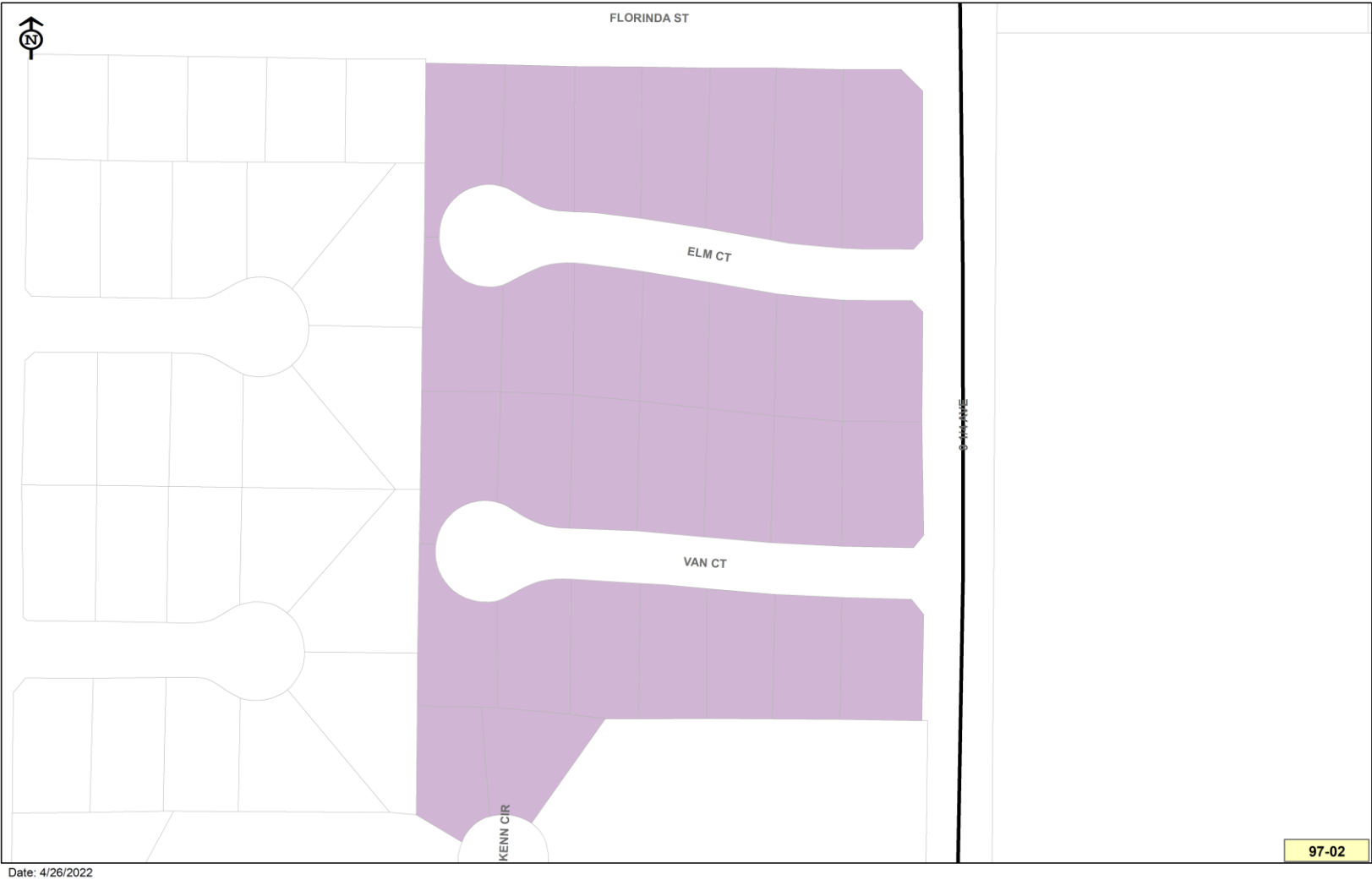
Date: 4/26/2022

District 97-01 Rosewood Estates Units 1 & 2



Date: 4/26/2022

District 97-02 Summer Field Addition #2



District 97-03 Country Crossing Units 1 through 5

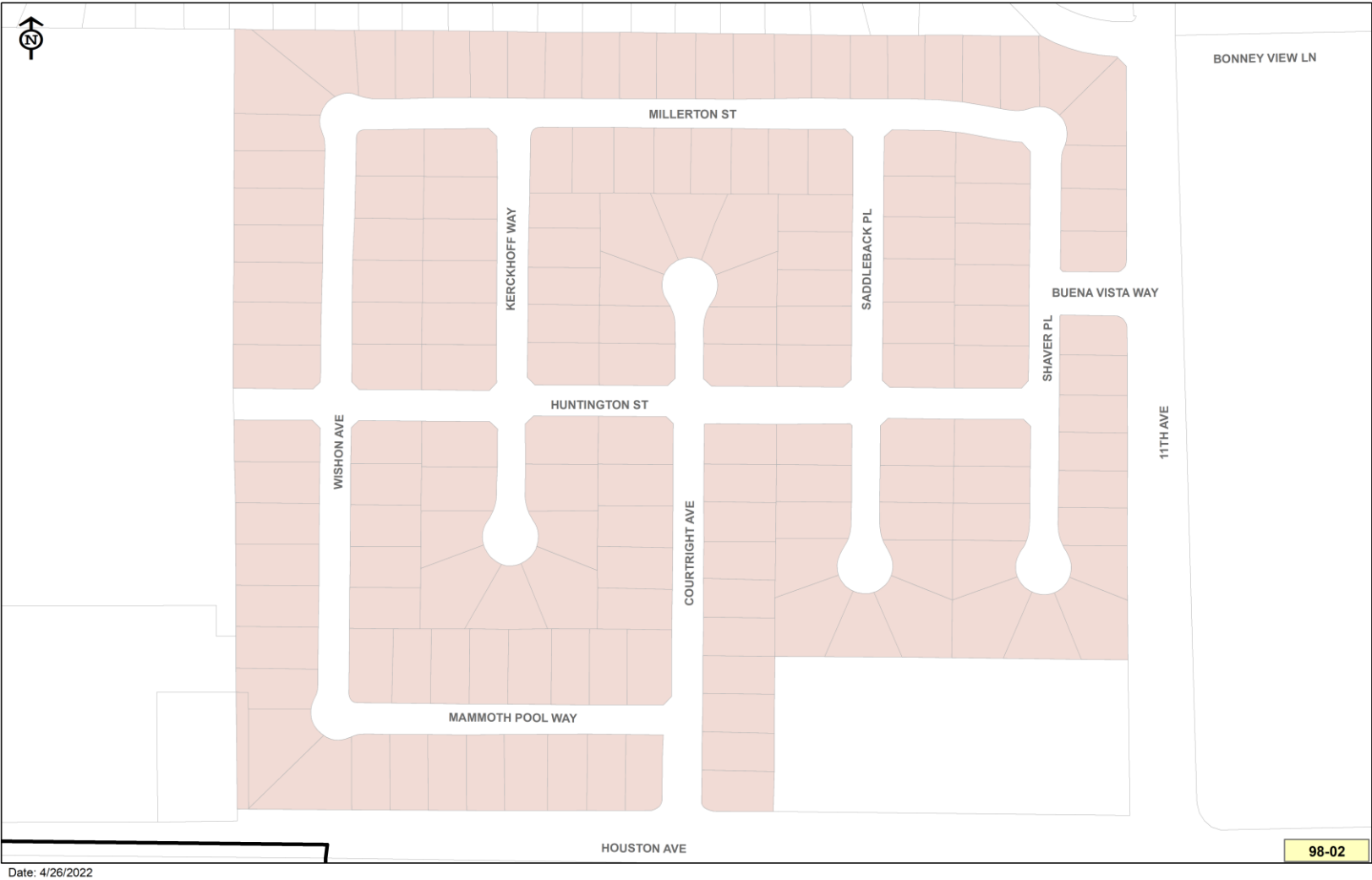


Date: 4/26/2022

District 98-01 Crystal Springs Units 1 through 3



District 98-02 Mountain View Estates Units 1 through 6



District 01-01 Pacific Grove Units 1 through 3 and N. Pointe Units 1 through 4



District 01-02 Cambridge Homes Units 1 through 3



Date: 4/26/2022

District 01-03 Poppy Hills Units 1 & 2



Date: 4/26/2022

District 01-04 Silver Oaks Units 1 through 5



Date: 4/26/2022

District 02-01 Ashton Park Units 1 through 4



District 03-01 Le Parc Units 1 through 3

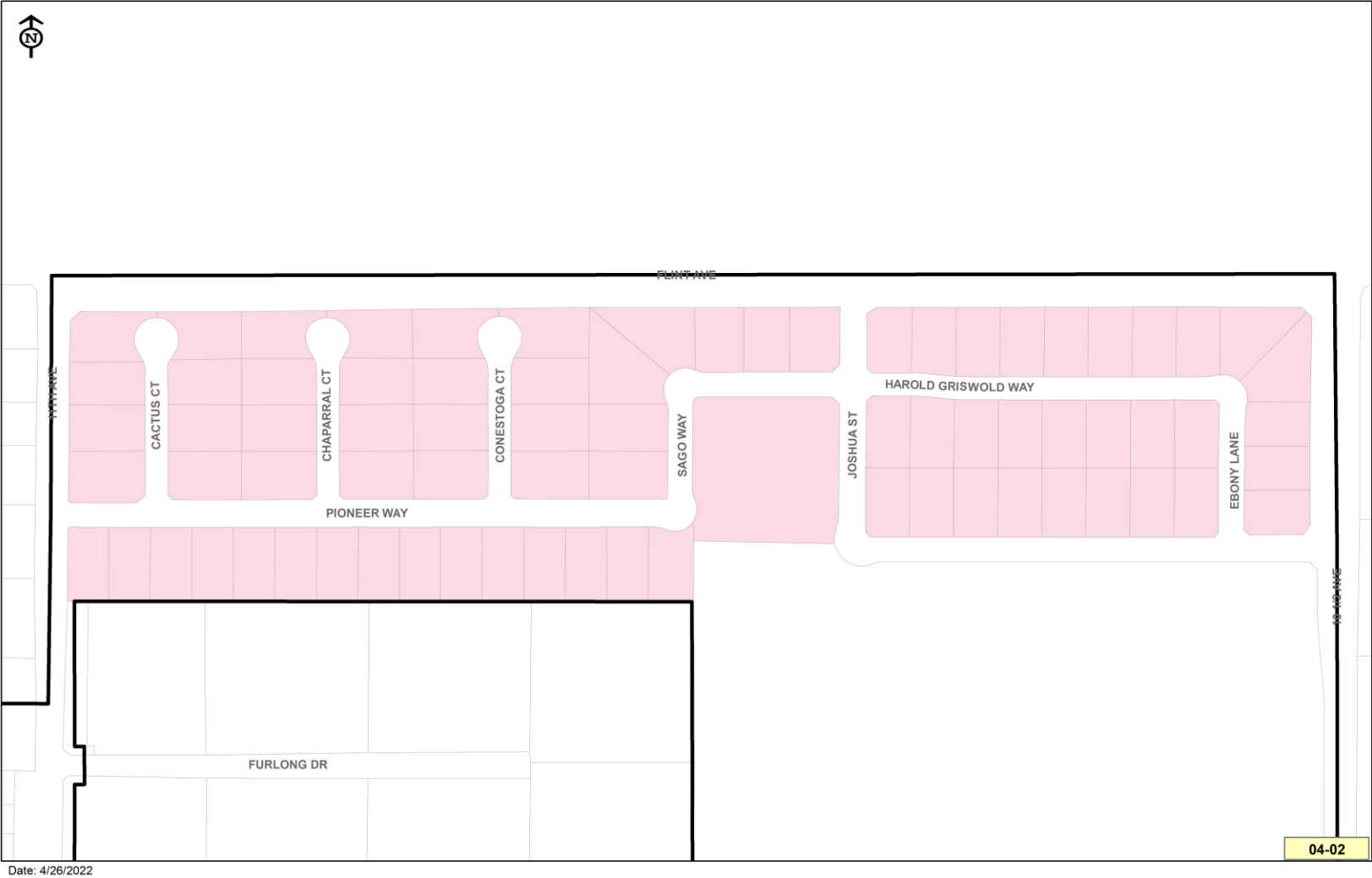


District 04-01 Sidonia Units 1 & 2 and Sidonia Estates II



Attachment: Hanford FY22-23 LLMD Consolidated ER (Final Draft 06.16.22) (Parks: Resolution 22-30-R)

District 04-02 Cambridge Homes - Majesty Pinnacle & Majesty II

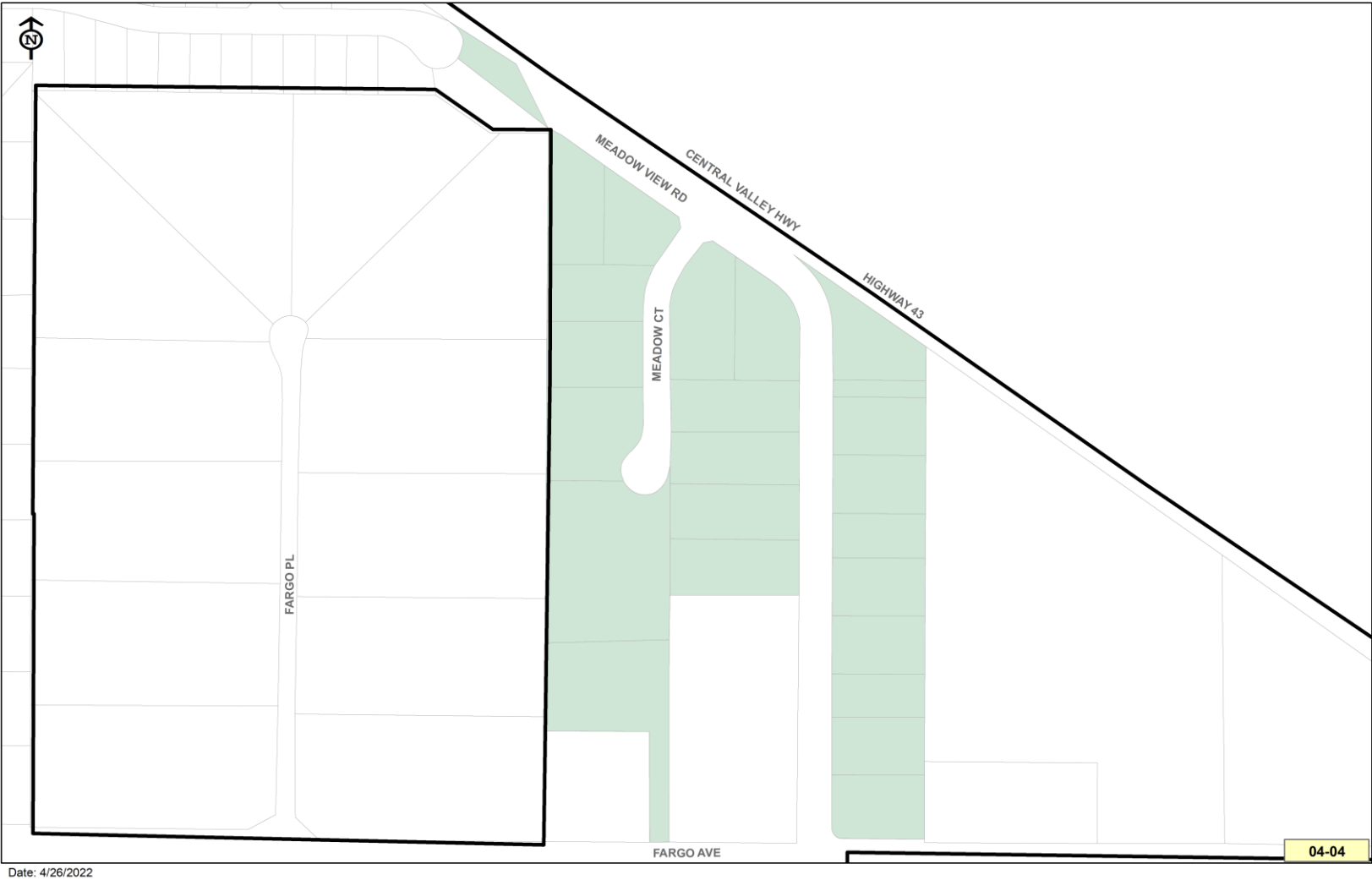


District 04-03 Cambridge Homes - Majesty II #2, Cambridge Homes Units 1 through 6, Vineyards Units 1 through 4

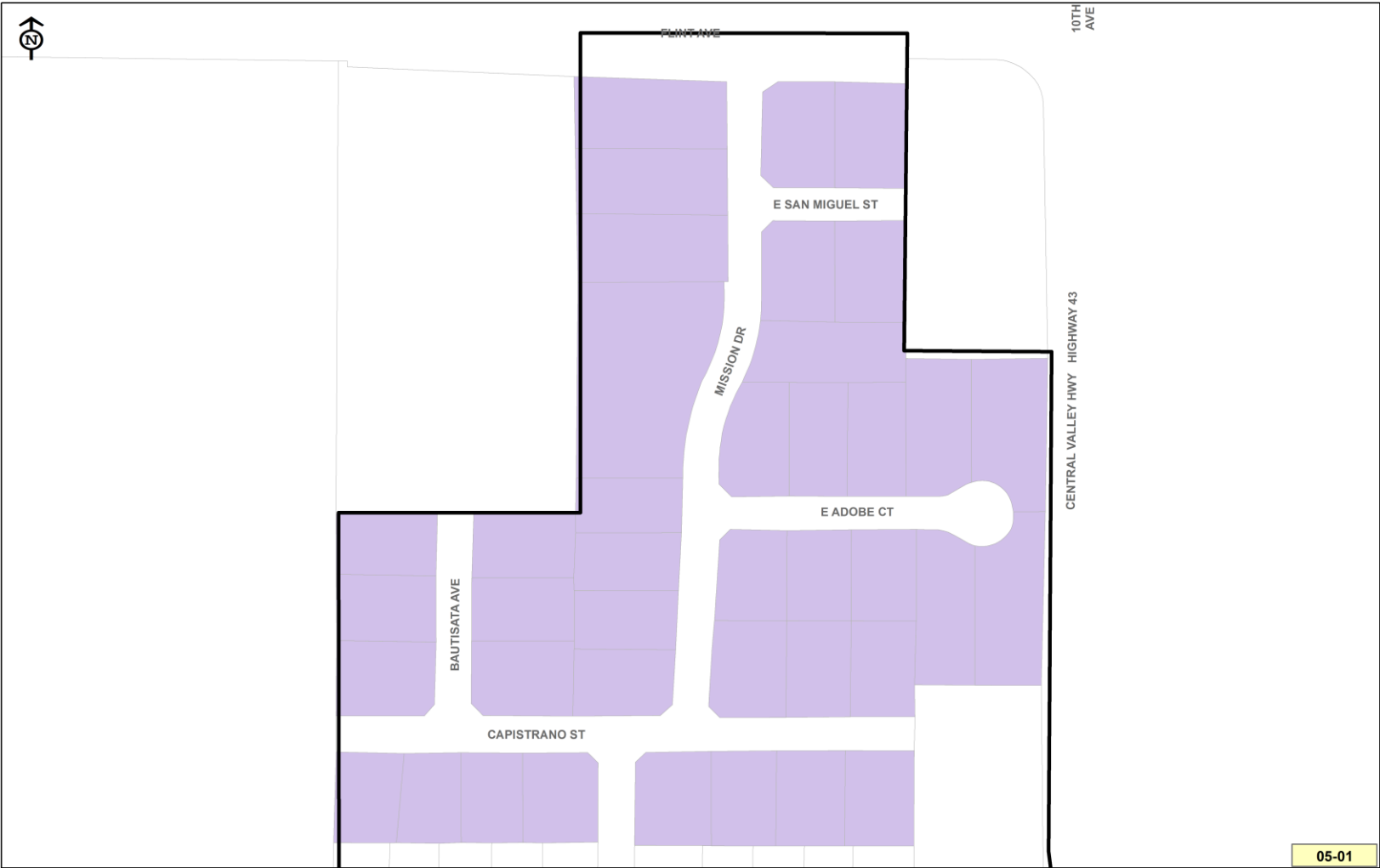


Date: 4/26/2022

District 04-04 Sierra Heights Units 1 & 2



District 05-01 Mission Park



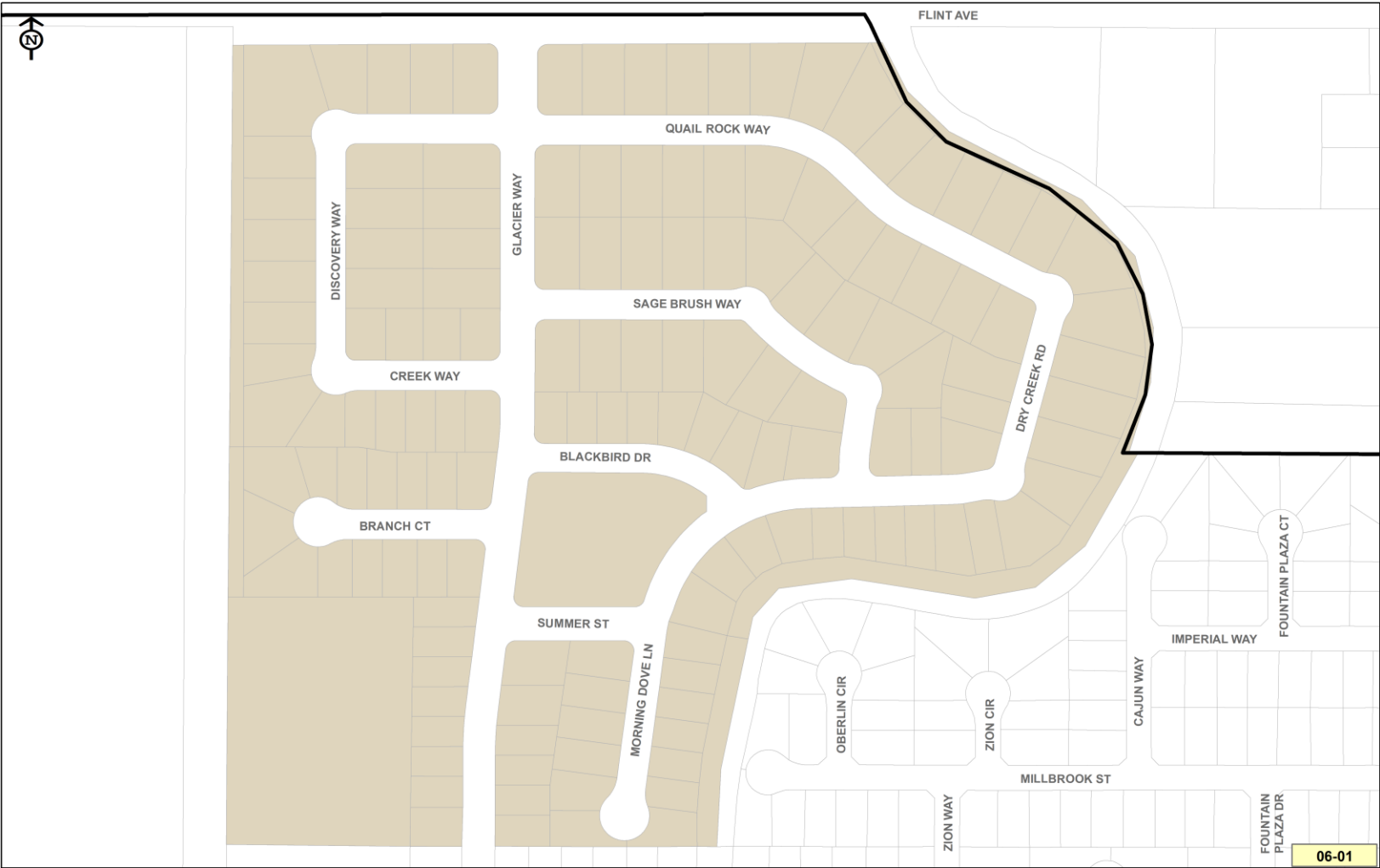
Date: 4/26/2022

District 05-02 Copper Valley



Date: 4/26/2022

District 06-01 Quail Park Units 1 & 2



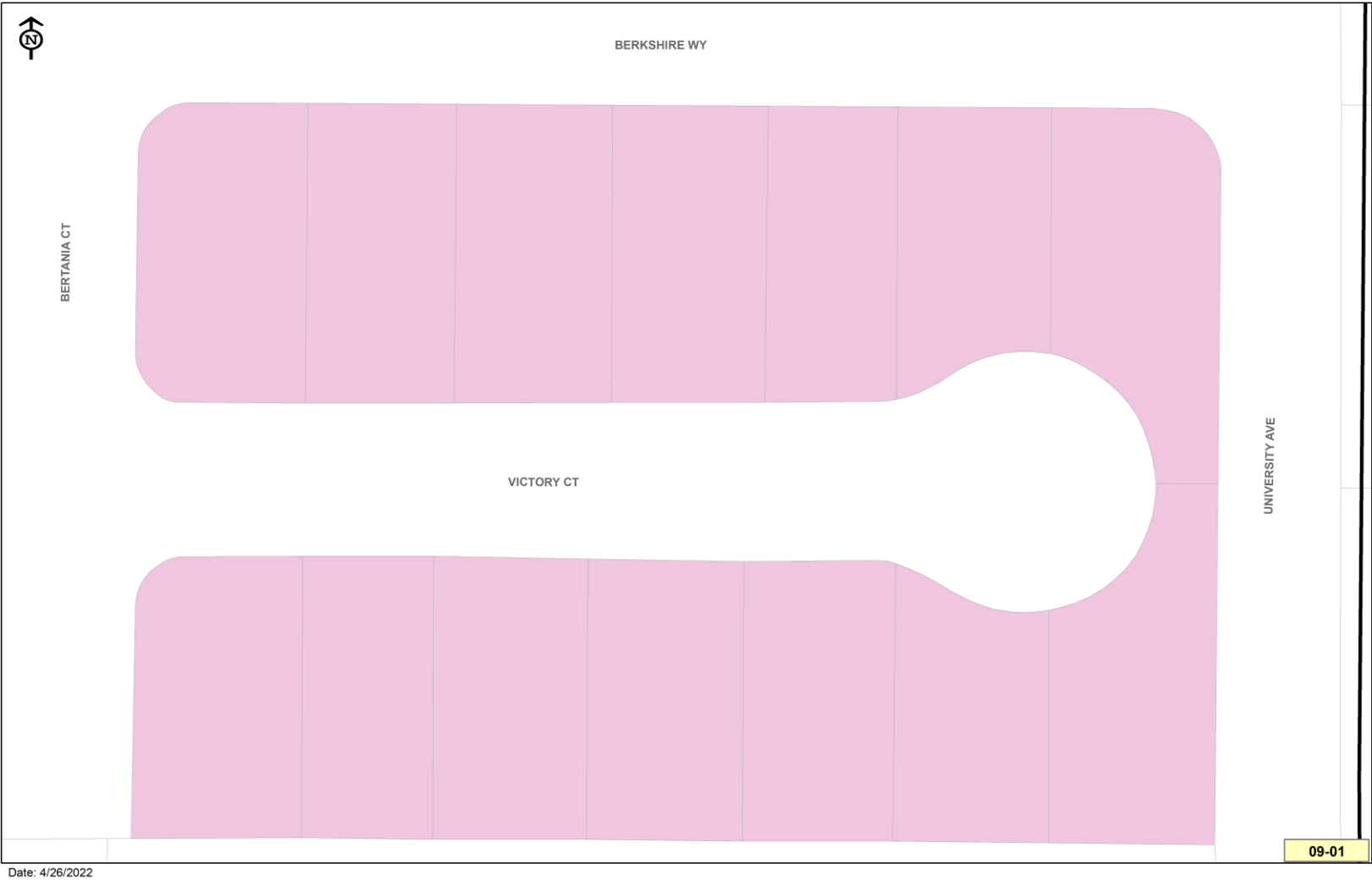
Date: 4/26/2022

District 07-02 South Gate Addition, Greenbrier Gardens, & Live Oak North



Date: 4/26/2022

District 09-01 Victory Estates



District 09-02 Independence Units 1 & 2

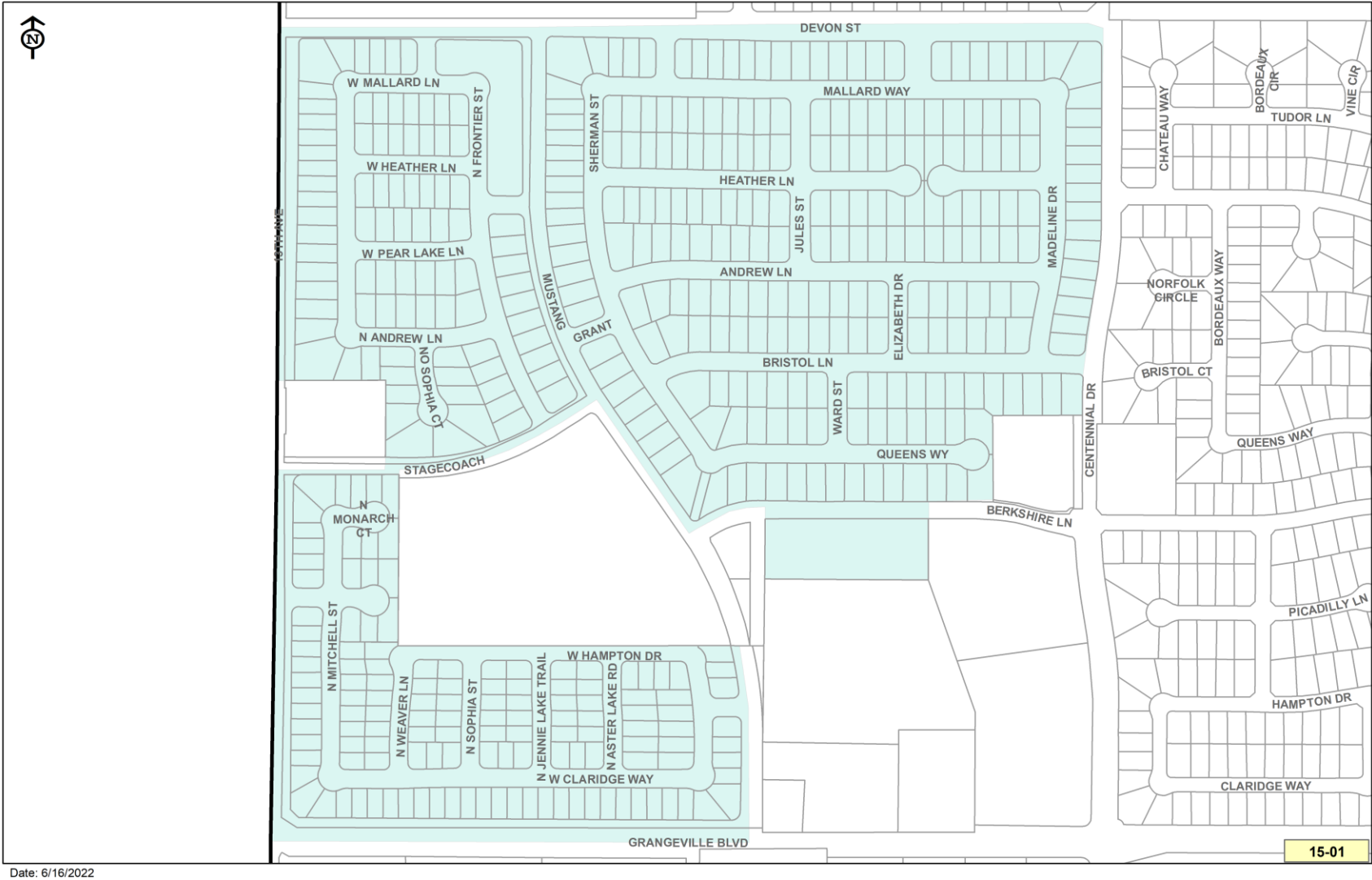


District 14-01 Independence Units 3 & 4



Date: 4/26/2022

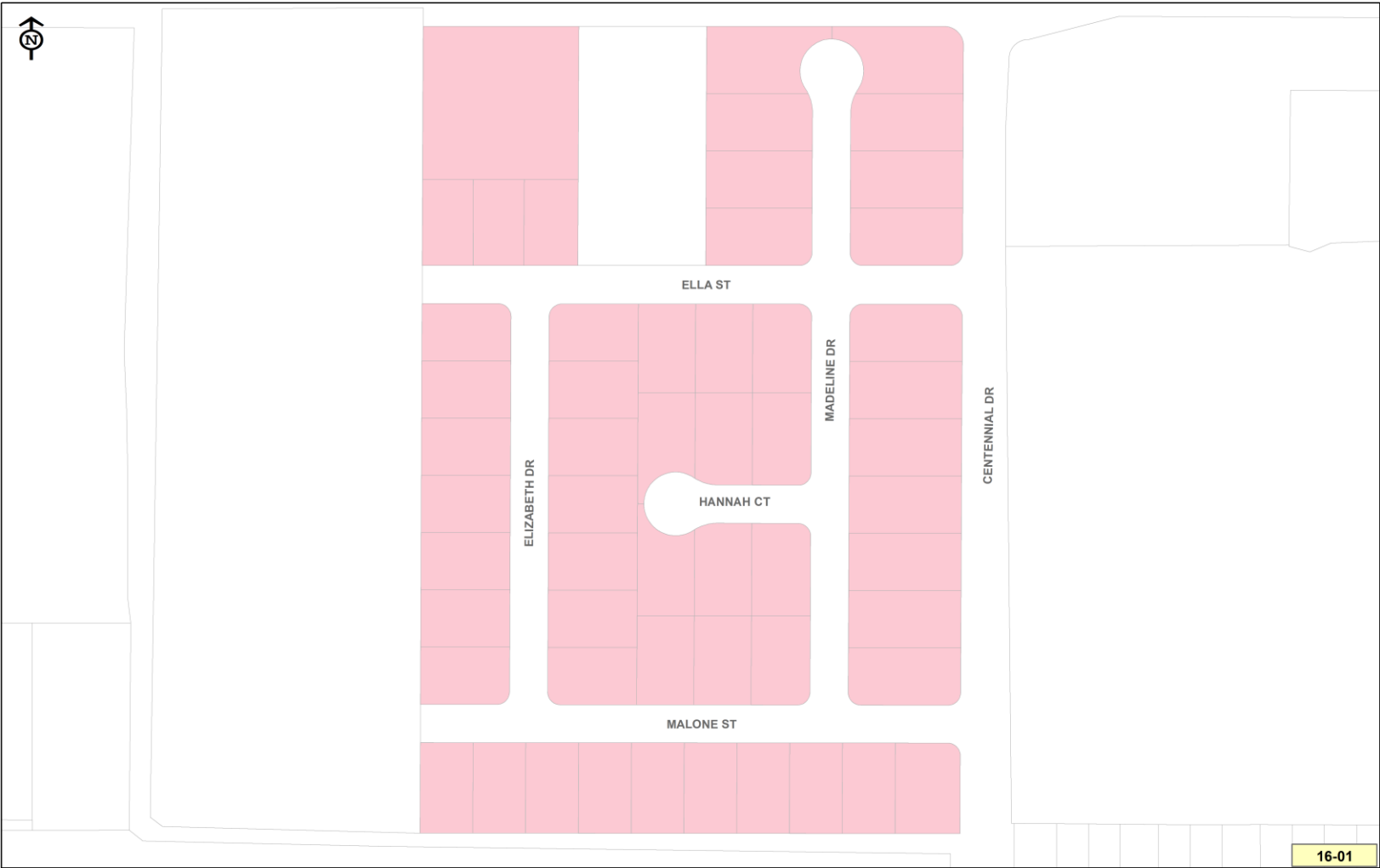
District 15-01 Silver Oaks Addition III Units 1 through 3



District 15-02 The Greens II

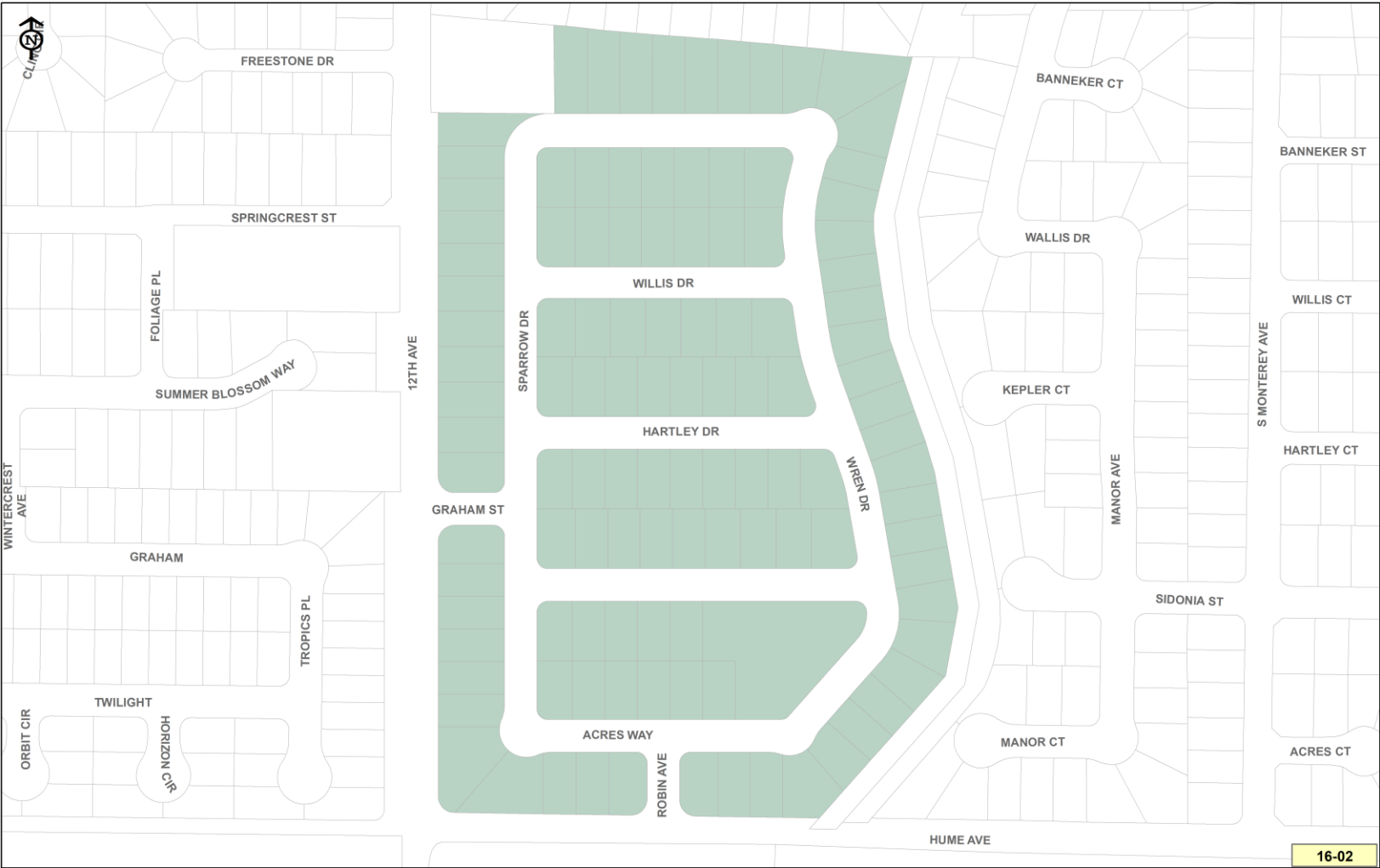


District 16-01 Woodside Homes



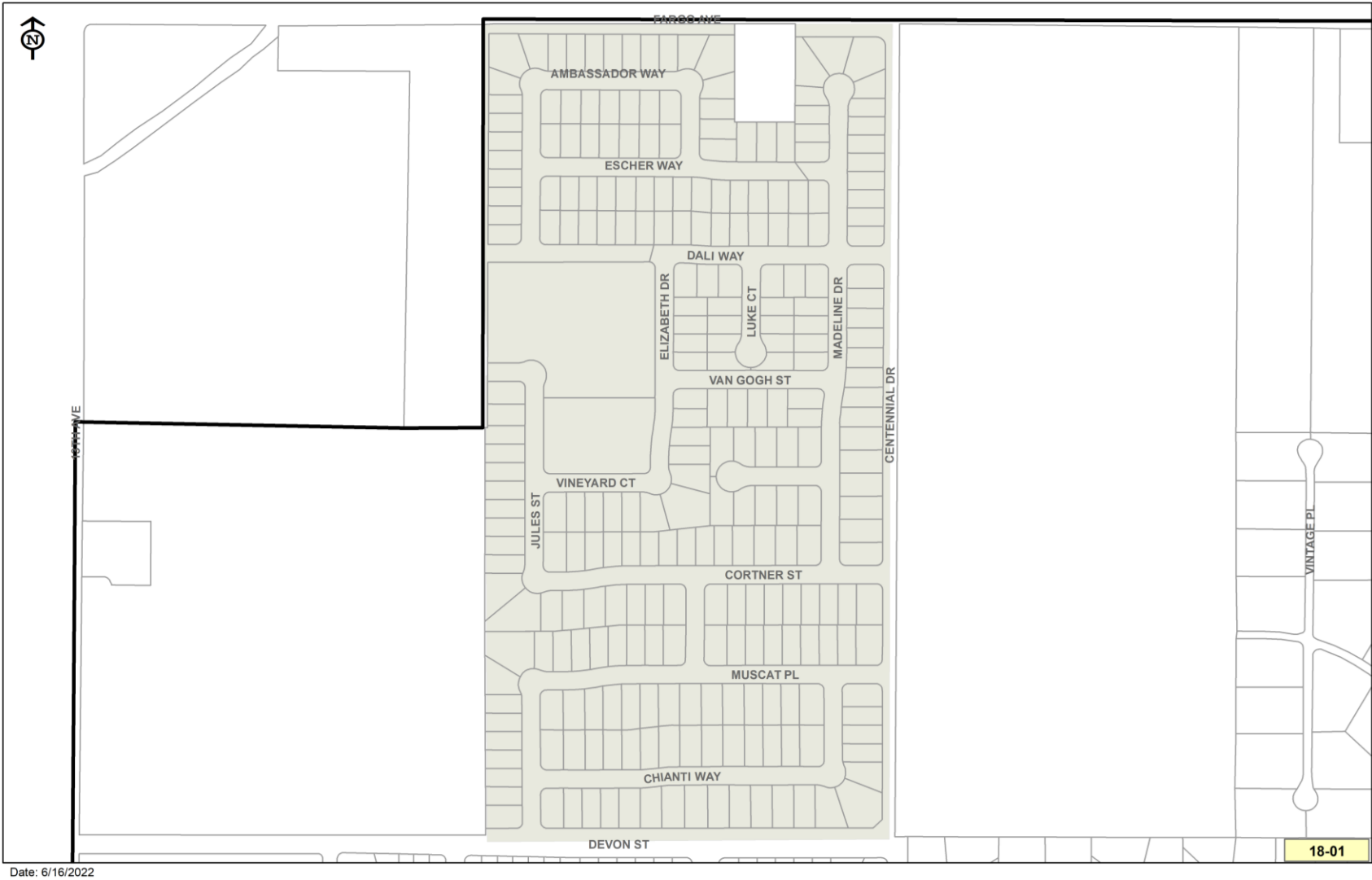
Date: 4/26/2022

District 16-02 Mynderup Units 1 & 2



Date: 4/26/2022

District 18-01 Bella Vista Units 1 through 4



District 19-01 Pacific Grove Addition II



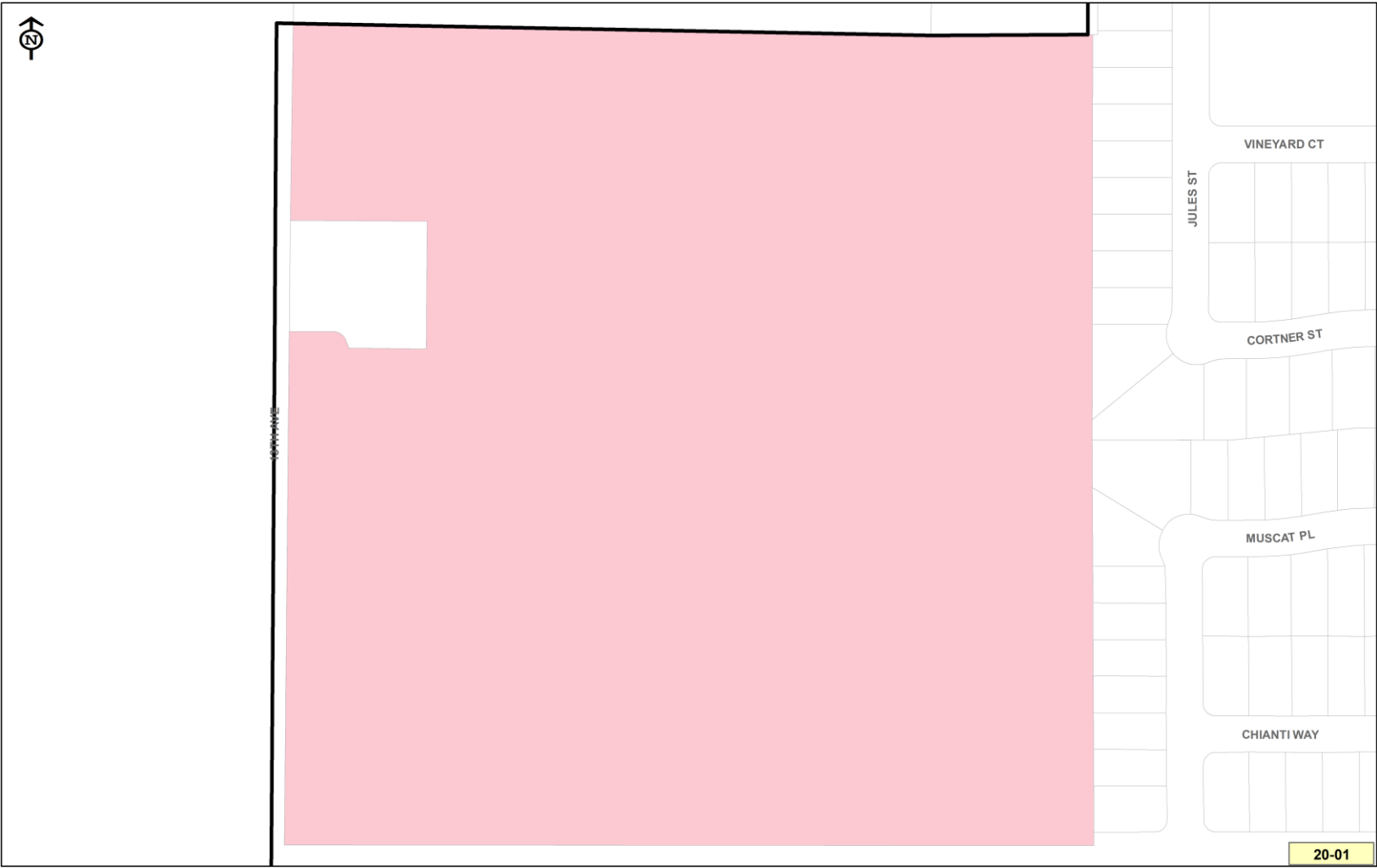
Date: 4/26/2022

District 19-02 The Enclave



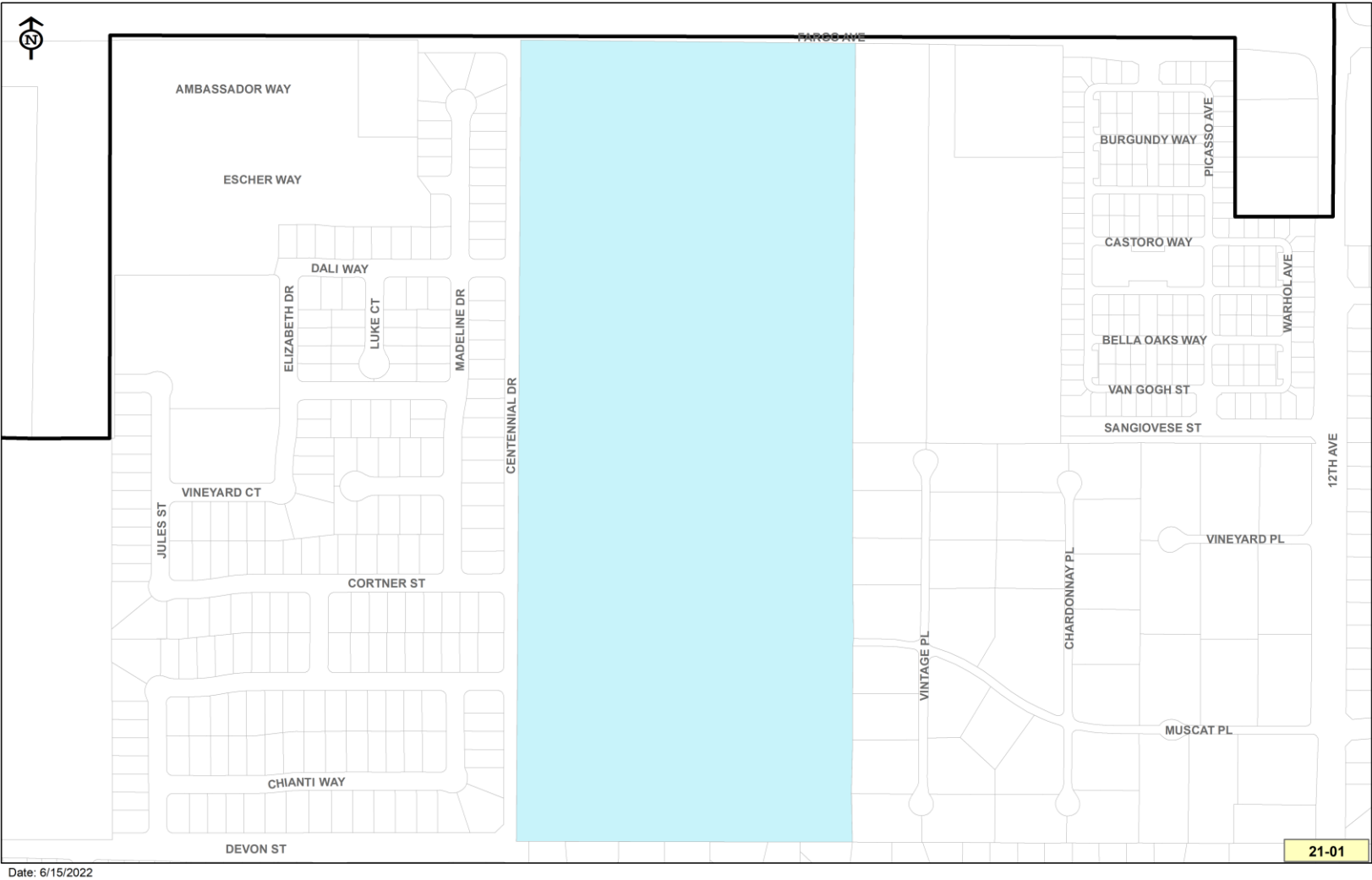
Date: 4/26/2022

District 20-01 Woodside Homes



Date: 6/15/2022

District 21-01 San Joaquin Valley Homes



Part V - Assessment Rolls

Due to the number of parcels in the Districts, the Assessment Roll for fiscal year 2022/2023 has been filed with the City Clerk in an electronic format and is, by reference, made part of this Report.

The Assessment Roll identifies the parcels within each District that are assessed for special benefits and their corresponding assessment amount for fiscal year 2022/2023. Each parcel listed on the Assessment Roll is currently shown and illustrated on the County Assessor's Roll and the County Assessor's Parcel Number Maps (APN maps). These records are, by reference, made part of this Report and shall govern for all details concerning the description of the lots or parcels. All assessments presented on the assessment roll are subject to change as a result of parcel changes made by the County including parcel splits, parcel merges or development changes that occur prior to the County Assessor's Office securing the final roll and generating tax bills for fiscal year 2022/2023.

The proposed Assessment Roll shall be available for public inspection in the City Clerk's Office during normal office hours.



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: K
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SUBJECT:

Community Development Department: Approval of a Professional Services Agreement with LSA Associates, Inc. (LSA) to prepare the “City of Hanford Vehicle Miles Traveled (VMT) Thresholds and Implementation Guidelines” and authorize City Manager to execute Professional Services Agreement with LSA for \$48,890.

RECOMMENDATION:

That City Council, by motion, authorize the City Manager to execute the city-standard Professional Services Agreement with LSA Associates, Inc. for the scope of work, estimated budget and estimated schedule, as proposed.

BACKGROUND:

Pursuant to SB 743, state guidelines implementing CEQA were revised replacing delay-based level of service (LOS) metrics with vehicle miles traveled metrics as the new way to determine impacts on the environment. The intent of SB 743 was to bring CEQA transportation analyses into closer alignment with other statewide policies aimed at reducing greenhouse gases; in particular, from fossil fuels use, and primarily from gasoline fueled vehicles. SB 743 was intended to encourage local lead agencies to develop their own methodologies and guidelines representative of and specific to, their communities’ land use patterns and characteristics to make determinations regarding reduction of VMT and thereby reductions in GHG. The purpose of this engagement with LSA, therefore, is to assist the city, as a CEQA lead agency, in transitioning to the use of VMT as the metric for evaluating transportation impacts under CEQA pursuant to SB 743.

A Local Early Action Planning (LEAP) grant of \$150,000, was awarded to the city by the Department of Housing and Community Development (HCD), in 2021, for a VMT analysis project that would relate to housing planning and the streamlining and acceleration of housing production through creation of a city-specific streamlined environmental review process, which could relieve individual developers of conducting their own VMT analysis on a project-by-

project basis.

A prior agreement was entered into with VRPA Technologies in April 2021 for related VMT work. While VRPA's work effort was underway, project applicants for several large tentative subdivision maps were hiring consultants to prepare project specific VMT impact analysis to comply with CEQA requirements. This work was being done in reliance on a regional (county-wide) model and thresholds prepared by KCAG pursuant to the Governor's Office of Planning and Research *VMT Analysis Technical Advisory*, that was required to be prepared by SB 743. The OPR TA is in general use by many cities and counties around the State, but it has certain limitations and is regarded as not being as useful to lead agencies as adopting something more specific to their city/county locale.

While working with applicants and their traffic/VMT consultants staff became familiar with LSA's abundant experience with VMT analyses and their broad skills and depth of knowledge in successfully assisting other valley communities, including the City of Fresno, develop local VMT thresholds and analysis guidelines for use by their development community. The City utilized VRPA's work product in evaluating projects earlier this year, but staff determined that an engagement with LSA would better serve the needs of the City of Hanford.

This scope of work to be prepared by LSA will provide for the completion of the following essential tasks (see full proposal in **Attachment 1**):

- Definition of an appropriate "region" for VMT analysis purposes in the context of the city.
- Recommendations for appropriate VMT thresholds for both land use and transportation projects, and plans tailored to the city.
- Standardized screening methods for VMT threshold compliance data for city to use.
- Potential mitigation strategies applicable to the City's land use and transportation projects and plans.
- An online VMT Screening tool that will serve in screening out projects from the need for further VMT analysis (if their est. VMT is below established thresholds, for instance).
- Training and virtual workshops for revised CEQA Guideline compliance (i.e., VMT metrics, modeling and thresholds).

By having a Hanford-specific methodology, thresholds, and guidelines in place, it is anticipated that many areas of the city will be able to be "screened out" from further VMT analysis helping to streamline the processing of future development projects.

FISCAL IMPACT:

A Local Early Action Planning (LEAP) grant of \$150,000, related to housing planning and the streamlining and acceleration of housing production, was awarded to the city by the Department of Housing and Community Development (HCD), in 2021, a portion of that grant was dedicated to this VMT project. LSA's estimated budget to complete the current proposed scope of work is \$49,890 and will be covered by the grant. Charges not recoverable under the grant will be paid for from the Community Development Department Professional Services budget (FY 23, \$91,282) Through the course of discussing LSA's scope of work, it was determined that preparation of the thresholds and guidelines piece was the priority task for the time being. Upon

completion of that task, there will be a need for subsequent tasks of updating the General Plan policies related to VMT reductions and assessment of the impacts related to VMT resulting from land use and circulation elements of the General Plan and identifying specific mitigation measures that will be effective in the context of the City that can be applied to future projects and further streamline the CEQA process. This phase will require a separate scope of work, budget and schedule. Staff would return to Council for approval of expanded the scope of work by LSA or another suitable consultant.

SCHEDULE

Consultant LSA proposes to complete an administrative draft deliverable of the VMT Guidelines document for City staff review and comment by approximately mid-October, with a final draft ready to present to Planning Commission by mid-November, followed as soon thereafter as possible, with presentation and consideration for adoption by City Council.

ATTACHMENTS:

- Attachment 1 - LSA Proposal for City of Hanford Vehicle Miles Traveled (VMT) Thresholds and Implementation Guidelines
- Attachment 2 - City-standard Consultant Services Agreement

FISCAL IMPACT:

The cost of this contract will be covered by a LEAP grant, which the City has already received.

ATTACHMENTS:

Attachment 1 - VMT Thresholds and Implementation Guidelines Proposal_Final
Attachment 2 - LSA Professional Services Agreement signed

June 11, 2022

Mary E. Beatie
Interim Community Development Deputy Director
City of Hanford
317 North Douty Street
Hanford, CA 93230

Subject: Proposal for the City of Hanford Vehicle Miles Traveled (VMT) Thresholds and Implementation Guidelines (LSA Proposal No. HNF2201.P)

Dear Ms. Beatie:

LSA is pleased to submit this proposal to prepare the Vehicle Miles Traveled (VMT) Thresholds and Implementation Guidelines for the City of Hanford (City). The City is planning to adopt a set of VMT thresholds to address the changes to California Environmental Quality Act (CEQA) transportation analysis included in Senate Bill 743 (SB 743) and shift from a delay-based Level of Service (LOS) analysis to VMT. Following is a detailed understanding of the scope of work of this project:

PROJECT UNDERSTANDING

LSA understands the City of Hanford is seeking professional services to prepare the VMT Thresholds and Implementation Guidelines specific to the jurisdiction. The purpose of this project is to assist the City in implementing SB 743 and transitioning to the use of VMT as the primary metric for evaluating transportation impacts under CEQA, and that the project would include identifying and establishing the methodology for estimating project-specific VMT, regional/local thresholds, and mitigation strategies.

Because of LSA's long history with SB 743 and specific involvement with multiple agencies throughout Central Valley in developing their VMT thresholds, LSA is keenly aware of each agency's objectives and the potential issues that may arise as those objectives are fulfilled. A primary objective of the City in this effort, and most efforts the agency undertakes, is to be a consensus-building facilitator of good policymaking.

As a result of the final rulemaking surrounding SB 743 and the implementation deadline of July 1, 2020, the City is making the shift from delay-based LOS CEQA traffic analyses to VMT CEQA traffic analyses. Therefore, the City is seeking a qualified consultant team to prepare a set of deliverables to ease the transition away from LOS to VMT assessments. These deliverables include:

- Definition of an appropriate "region" for VMT analysis purposes in the context of the City;
- Standardized screening methods for VMT threshold compliance data for cities to use;
- Recommendations for appropriate VMT thresholds for cities and the region for both land use and transportation projects, and plans tailored to the City;
- Feasible mitigation strategies applicable to the City's land use and transportation projects and plans;

- A VMT Screening tool (This is not specifically requested by the City but LSA proposes to include this as an efficient tool that will serve in screening out projects from VMT analysis.); and
- Training and virtual workshops for revised CEQA Guideline compliance (i.e., VMT metrics, modeling and thresholds).

A primary concern for the successful completion of the Implementation Guidelines is that SB 743 has yet to be fully vetted. Although a library of resources has been created since the law's adoption in 2013 and multiple agencies have implemented VMT practices, no full CEQA process has yet been challenged to define and refine the law's application (with exception of two lawsuits, one in San Diego County and the second one in City of Sacramento). Some agencies have completely adopted the approach outlined in the Governor's Office of Planning and Research (OPR) Technical Advisory (TA), dated December 2018. Others believe they have established "substantial evidence" to depart from OPR's direction. It remains to be seen where the courts will rule on the application of VMT as a CEQA threshold. Therefore, the City has little direction from the State and other agencies as to the sanctioned methods to calculate VMT or, more importantly, the thresholds to use in legally defensible analyses. LSA believes this represents an opportunity more than a constraint.

LSA has been a part of the SB 743 conversation since the bill circulated in 2013. LSA Principal and Project Advisor Anthony Petros has met with Christopher Calfee, OPR Chief Counsel (and now Deputy Secretary and General Counsel at the California Natural Resources Agency), in his office on numerous occasions in Sacramento. Mr. Petros has participated in each and every meeting, conference, and webinar hosted by the OPR, the Southern California Association of Governments (SCAG), Sacramento Area Council of Governments (SACOG), and other State and regional agencies. He sits on the Institute of Transportation Engineers (ITE) SB 743 Task Force and has contributed to opinion pieces and technical materials for the group. LSA Project Manager Ambarish Mukherjee has made SB 743 presentations to the American Planning Association, the Association of Environmental Planners, numerous attorneys and planning firms, and government agencies up and down California. He has been the project manager for multiple VMT guidelines projects including the SB 743 Implementation Projects with the Fresno Council of Governments (Fresno COG), the Merced County Association of Governments (MCAG), and the City of Visalia. LSA has monitored and been directly involved in each phase of the rule-making process with key OPR and Natural Resources staff.

Another concern is the direction that SB 743 threshold development is taking appears to favor dense, infill urban development. As a result, these possible thresholds could affect the viability of traditional land use development in emerging and agricultural areas of the State, including the City of Hanford which is primarily a City surrounded by agriculture land uses. The data and tools created in this effort could result in a clarification and a confirmation that developments in the City would have deleterious effects on VMT production (depending on the methods used); would require the preparation of detailed, time-consuming and costly Environmental Impact Reports (EIRs); and, at worst, would require Statements of Overriding Consideration for approval. LSA believes this eventuality may be offset by adoption of alternative thresholds and metrics, based on substantial evidence.

The lack of consistent, replicable, and reliable data regarding VMT production in the region is another fundamental concern. Many of the standard tools in use today, such as the California Emissions Estimator Model (CalEEMod), are based on gross assumptions of trip length over an entire air quality management basin. Other VMT-estimating tools will render different and disparate

results given the same input data. LSA has conducted numerous case studies as part of the Institute of Transportation Engineers (ITE) SB 743 Task Force and found that for six land use scenarios analyzed with six VMT tools, the results were all different, with inconsistent deviation and correlation.

LSA has the Kings County Association of Governments' (KCAG's) Travel Demand Model (TDM) in-house and is using it to prepare VMT analysis for multiple starting or ongoing projects in the City. Therefore, LSA is extremely familiar with the model structure and its operations. LSA will use the KCAG TDM to develop the City's VMT thresholds and guidelines.

Feasible mitigation measures are a concern with SB 743 implementation. The California Air Pollution Control Officers Association (CAPCOA) Green Book is the general reference for VMT-based offsets. The OPR identifies the Green Book as a primary resource for SB 743 mitigation measures, yet evidence is lacking regarding the efficacy and feasibility of many of the CAPCOA strategies. Specific and measurable reductions in VMT due to strategies such as mode shift and selective land use have not yet been demonstrated.

Many of these strategies assume individual behavioral shifts that rely on intangible or nonexistent evidence. Many decision-makers are uneasy accepting noncapital traffic mitigation measures and project opponents will sue over indefensible and infeasible mitigation strategies. In a recent joint SCAG/SACOG meeting, the agencies' consultants and the OPR's primary transportation planning consultant publicly acknowledged that most VMT impacts in emerging and rural State areas will not be mitigated. Possible project-specific mitigation to completely offset the impacts may not exist.

LSA has a profound appreciation for these and other concerns and issues with SB 743. We have spoken to agencies throughout the State, as we have spoken before the VMT Technical Advisory Committee of various jurisdictions, about the limitations of SB 743. LSA has worked with the data and has used the California Statewide TDM to extract socioeconomic and VMT data for project use. In addition, LSA has conducted numerous VMT analyses throughout California.

In order to create a successful pathway, the City requires a consultant familiar with the SB 743 legislation and process, with VMT calculations, experience in travel demand modeling, with the City's travel efficiency relative to its region, and with CEQA practice. LSA is familiar with all of these. Unlike other firms in the industry, LSA marries the knowledge of transportation planning with 45 years of experience with CEQA.

LSA's Technical Approach follows, demonstrating the discrete tasks proposed to satisfy City's needs for a successful, tailored Implementation Guidelines.

RELEVANT VMT EXPERIENCE

The following selection of projects provides a brief description of LSA's SB 743 and VMT analysis preparation expertise and experience. This section provides a list of example projects that illustrates our qualifications preparing VMT analysis guidelines in various jurisdictions across the state. LSA is a recognized leader on SB 743 knowledge and has participated in several presentations on SB 743 throughout California. We are familiar with the OPR TA and the draft specifications for thresholds, methodology, safety, and mitigation recommendations for implementing SB 743. LSA has worked or is working closely with several jurisdictions statewide on the implementation of SB 743, including

MCAG, Fresno COG, the Cities of Visalia, Banning, Big Bear Lake, Fresno, Long Beach, Newport Beach, and the County of Orange.

MCAG SB 743 (VMT) Implementation Plan (Merced County, California)

LSA is currently assisting MCAG in preparing VMT thresholds for subsequent CEQA documentation for the 7 member jurisdictions. LSA will be using MCAG TDM to identify and establish project VMT screening criteria, methodologies for estimating project specific VMT, regional/local thresholds, and mitigation strategies. These data, models, tools, and strategies will be documented in the form of a regional guide that will provide local agencies with substantial evidence for future CEQA analyses. Additionally, LSA will be preparing a web-based VMT Screening Tool for the MCAG jurisdictions.

LSA Key Personnel: Arthur Black, Principal in Charge; Ambarish Mukherjee, Project Manager; Kyle Simpson, CEQA Advisor; Ravi Palakurthy, Modeling Lead; Deepnath Majumder, Senior Transportation Planner

Fresno COG SB 743 VMT Implementation and Regional Guidelines (Fresno, California)



LSA recently assisted Fresno COG in establishing VMT thresholds for subsequent CEQA documentation for the 16 member jurisdictions, including the City of Fresno. LSA used the Fresno COG Activity-Based Model (ABM) to develop location-based screening maps for all the jurisdictions in the County. LSA also prepared the VMT analysis guidelines for the Fresno COG member jurisdictions, wherein it addressed several policy-related issues that have been raised in the OPR TA related to SB 743 legislation. These issues include definition of the region, criteria from the baseline condition to consider for each jurisdiction, streamlining of small projects, high-quality transit corridors and transit-oriented development zones, and VMT mitigation measures. Additionally, LSA also prepared a web-based VMT Screening Tool and a VMT Calculator Tool for the COG jurisdictions. Furthermore, LSA provided Fresno COG with training, support, and a user guide for the VMT calculation tool.

LSA Key Personnel: Anthony Petros, Principal in Charge; Ambarish Mukherjee, Project Manager; Kyle Simpson, CEQA Advisor; Ravi Palakurthy, Modeling Lead; Debmalaya Sinha, Transportation Planner; Deepnath Majumder, Transportation Planner

City of Fresno General Plan Program EIR Traffic Impact Analysis and VMT Thresholds (Fresno, California)

LSA recently completed the TIA for the City of Fresno's General Plan EIR Update. As part of the analysis, LSA updated the Fresno COG ABM to a base year of 2019 (existing conditions) to reflect the base conditions for new CEQA conformity. Since LSA was also working with the Fresno COG on SB 743 legislation and threshold determination, LSA prepared additional case studies within the City to address several policy-related issues specific to the City's requirements. These include screening criteria specific to the City for streamlining, identifying high-quality transit corridors and transit-oriented development zones, and more. LSA prepared the VMT analysis guidelines for the City, which addressed all these tasks.



LSA Key Personnel: Anthony Petros, Principal in Charge; Ambarish Mukherjee, Project Manager; Ravi Palakurthy, Modeling Lead; Debmalya Sinha, Transportation Planner; Deepnath Majumder, Transportation Planner

City of Visalia VMT Thresholds and Implementation Guidelines (Visalia, California)

LSA recently assisted City of Visalia in establishing VMT thresholds for subsequent CEQA documentation. LSA prepared the City's VMT analysis guidelines, wherein it addressed several policy-related issues that have been raised by the OPR TA related to SB 743 legislation. These issues include definition of the region to evaluate, criteria from the baseline condition to consider for each jurisdiction, streamlining small projects, high quality transit corridors and transit-oriented development zones, and VMT mitigation measures. The policy document also evaluated how adoption of these new thresholds and guidelines will help facilitate the City's General Plan policies. LSA also created an online VMT Screening Tool for the City. The City's Traffic Impact Analysis (TIA) Guidelines were also updated to incorporate VMT analysis methodology, screening criteria, and significant impact criteria.

LSA Key Personnel: Anthony Petros, Principal in Charge; Ambarish Mukherjee, Project Manager; Ravi Palakurthy, Modeling Lead; Debmalya Sinha, Transportation Planner; Deepnath Majumder, Transportation Planner

City of Banning SB 743 Climate Planning Implementation (Banning, California)

LSA recently assisted the City of Banning to develop localized guidelines, VMT thresholds, and VMT mitigation options to comply with SB 743. The City of Banning faces significant challenges related to the implementation of SB 743 requirements. The overarching issue is that all Western Riverside County Organization of Governments subregion cities previously used Level of Service (LOS)-based thresholds in their traffic study guidelines and in their General Plans, and thereby lacked VMT-based thresholds and other related technical resources needed for use in an SB 743 analysis. In addition, few projects have performed any kind of rigorous VMT-based analysis and there is limited VMT information available outside of data at the jurisdictional level. The types of projects SB 743 aims to

promote cannot be approved based on their current transportation impact methodology. Finally, there have been no specific studies on the effectiveness of potential VMT mitigation strategies in Western Riverside County.

Apart from developing the VMT thresholds for the City, LSA also prepared the City's new TIA Guidelines and created an online VMT Screening Tool.

LSA Key Personnel: Anthony Petros, Principal in Charge; Ambarish Mukherjee, Project Manager; Ravi Palakurthy, Modeling Lead; Debmalya Sinha, Transportation Planner; Deepnath Majumder, Transportation Planner

City of Big Bear Lake VMT CEQA Thresholds (Big Bear Lake, California)

Lead agencies under CEQA are now required to analyze project-related VMT to determine whether transportation impacts from a given development would constitute a significant environmental impact under CEQA. The City of Big Bear Lake cannot achieve a 15 percent VMT reduction and must identify alternative methods to implement SB 743. In order to evaluate impacts properly, it will be necessary to establish methodologies and quantified thresholds from which to determine levels of significance. LSA recently assisted the City to arrive at a baseline standard from which to determine significance thresholds for future land use and transportation projects. This helped in establishing methodology, thresholds, and technical tools and procedures for CEQA analysis of transportation impacts of land use and transportation projects and plans for the City. As part of this project, LSA also prepared the City's new TIA Guidelines and an online VMT Screening Tool.

LSA Key Personnel: Arthur Black, Principal in Charge; Ambarish Mukherjee, Project Manager; Ravi Palakurthy, Modeling Lead; Debmalya Sinha, Transportation Planner; Deepnath Majumder, Transportation Planner

City of Long Beach VMT Guidelines (Long Beach, California)



Following successful completion of a TIA, including VMT analysis, of the proposed Long Beach General Plan Land Use Element, the City of Long Beach selected LSA for guidance through implementation of SB 743. LSA was tasked with developing VMT thresholds and screening criteria,

defining “region” for the purposes of project comparison, identifying high-quality transit corridors, identifying screening criteria appropriate for the City, and preparing a list of possible VMT mitigation measures. LSA recently completed the draft VMT analysis guidelines for the City, which addressed all these tasks.

LSA Key Personnel: Anthony Petros, Principal in Charge/Project Manager; Arthur Black, Senior Transportation Planner; Ambarish Mukherjee, Senior Transportation Planner; Ravi Palakurthy, Modeling Lead; Debmalya Sinha, Transportation Planner

City of Orange VMT Thresholds (Orange County, California)

LSA recently prepared the VMT analysis guidelines for the County of Orange. LSA was tasked with developing VMT thresholds and screening criteria for various projects, defining “region” for the purposes of project comparison (given that the project area included unincorporated areas throughout the County), identifying high-quality transit corridors, creating a web-based VMT Screening Tool, and preparing a list of possible VMT mitigation measures. LSA also accommodated the County’s desire for more applicable screening criteria and developed an evidence-based approach to achieve that goal.

LSA Key Personnel: Anthony Petros, Principal in Charge/Project Manager; Arthur Black, Senior Transportation Planner; Ambarish Mukherjee, Senior Transportation Planner

City of Newport Beach SB 743 (Newport Beach, California)

LSA helped the City of Newport Beach to create a policy document for integration of SB 743 changes to CEQA. The policy document addressed determination of the regional boundaries, calculation of regional average rates, and establishment of project screening criteria that incorporated a local traffic ordinance, establishment of an analysis methodology and thresholds, and potential mitigation strategies. As part of this effort, LSA created land use project screening maps showing transit priority areas within Newport Beach.

LSA Key Personnel: Anthony Petros, Principal in Charge/Project Manager; Arthur Black, Senior Transportation Planner; Ambarish Mukherjee, Senior Transportation Planner

Relevant Modeling Experience

In addition to more than four years of traveling across the State presenting on SB 743, the LSA Team has also gained an excellent reputation for its modeling experience. LSA has worked on projects related to traffic forecasting and modeling for decades. LSA’s traffic/planning experts have significant experience in all aspects of travel modeling, from study applications to multimodal enhancements and comprehensive model development. LSA supports the Cube/Voyager software and other popular modeling programs. LSA staff has detailed working knowledge of TransCAD, TranPlan, MinUTP, Emme/2, QRSII, TP+/Viper, VISUM, and others. In its model development projects, LSA regularly converts travel models from older software packages to the more modern software environments like VISUM, Cube, and TransCAD. LSA’s travel demand model experience listed below will contribute to developing the proper VMT Thresholds and Implementation for the City of Hanford.

- San Bernardino Transportation Analysis Model
- Fresno COG ABM

- 2008 and 2012 SCAG Screenline Count Database
- 2016 SCAG RTP Travel Demand Model
- Riverside County Traffic Analysis Model/Riverside County Transportation Analysis Model
- Orange County Traffic Analysis Model
- Kern Council of Governments Travel Demand Model
- Kings County Association of Governments Travel Demand Model
- Irvine Transportation Analysis Model
- Madera County Transportation Commission Travel Demand Model
- Springfield Travel Model, Illinois
- Missoula Travel Demand Model, Montana
- Contra Costa Transportation Authority Countywide Travel Demand Model
- Corona Citywide Travel Model
- Sacramento Activity Based Travel Simulation Model
- Tulare County Association of Governments Travel Demand Model
- El Dorado County Travel Demand Model

LSA TEAM

LSA has assembled a team of technical experts experienced in SB 743 and VMT Implementation Planning. Our team has worked together on several projects, many of them similar to the proposed project. Below is a brief introduction of the team.

The Team

LSA has put together a team of professionals with combined experience of over 150 years. The team not only includes professionals with expertise in VMT, travel demand modeling, and mobility but also includes experts with knowledge in preparing CEQA documents, CEQA legal knowledge, and experience in preparing GHG reduction studies and Climate Action Planning studies.

Introduction to the Project Team

Ambarish Mukherjee, PE, AICP | Project Manager



Mr. Mukherjee has 16 years of experience working on and managing both transportation planning and traffic modeling projects. He has extensive knowledge of VMT analysis methodologies and has conducted VMT analysis for several projects, including the

VMT Update for City of Visalia, KPC Coachella Specific Plan, Globemaster Specific Plan, Laguna Niguel Town Center, and Paradise Valley Specific Plan. He has also managed multiple General Plan projects including for the Cities of Fresno, Banning, Jurupa Valley, and Loma Linda.

Project Manager's Role

Mr. Mukherjee has been actively involved with multiple jurisdictions throughout the state assisting them with developing their VMT and LOS guidelines. With his background in transportation planning, traffic engineering and travel demand modeling, he is able to provide a comprehensive and context sensitive solution to local jurisdictions.

Mr. Mukherjee is the project manager for the MCAG SB 743 (VMT) Implementation Plan, the Fresno COG VMT analysis, City of Visalia VMT Guidelines, and City of Big Bear Lake VMT Guidelines and the lead technical analyst for the City of Fresno VMT thresholds projects. He was also the technical task lead for the City of Long Beach, City of Newport Beach, and County of Orange VMT analysis and SB 743 implementation projects. Additionally, Mr. Mukherjee is the project manager of City of Banning VMT thresholds and guidelines and has assisted the City in developing their guidelines in conjunction with SCAG.

Arthur Black | Principal in Charge



As a Principal in the Transportation Group at LSA, Mr. Black's primary responsibilities include the production of technical reports for the transportation function of LSA in Irvine, California. This role involves the preparation of traffic and parking studies, operational analysis, and transportation planning research. Mr. Black has been an integral part of LSA for 15 years and will serve as the Principal in Charge for the proposed project. He will provide project oversight and quality assurance and will help guide the City in advancing transportation improvements. Mr. Black will also manage the preparation and review of comprehensive traffic and

parking studies, operational and engineering analyses, complete streets and modal analyses, and long-range and strategic planning efforts. Mr. Black has an extensive project management background, is client-focused, responsive, knowledgeable, and solution-oriented, and consistently meets demanding schedules while maintaining project budget. Mr. Black believes it is crucial to engage with all stakeholders, including traffic generators, residents, employees, visitors, transportation providers, and adjacent jurisdictions.

Anthony Petros | Project Advisor

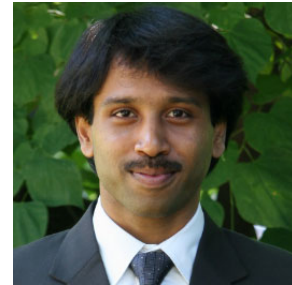


Mr. Petros brings 35 years of experience in transportation planning and mobility to this project. He is a member of the Institute of Transportation Engineers (ITE) SB 743 Task Force and has visited with key OPR staff in Sacramento on numerous occasions. Mr. Petros has participated in virtually every meeting, conference, and webinar hosted by the OPR, SCAG, Sacramento Area Council of Governments, and other State and regional agencies. He sits on the Caltrans Implementation Technical Roundtable, has presented throughout the State on SB 743 initiatives, and spoke and wrote on the potential benefits and impacts of the SB 375 protocols. As an

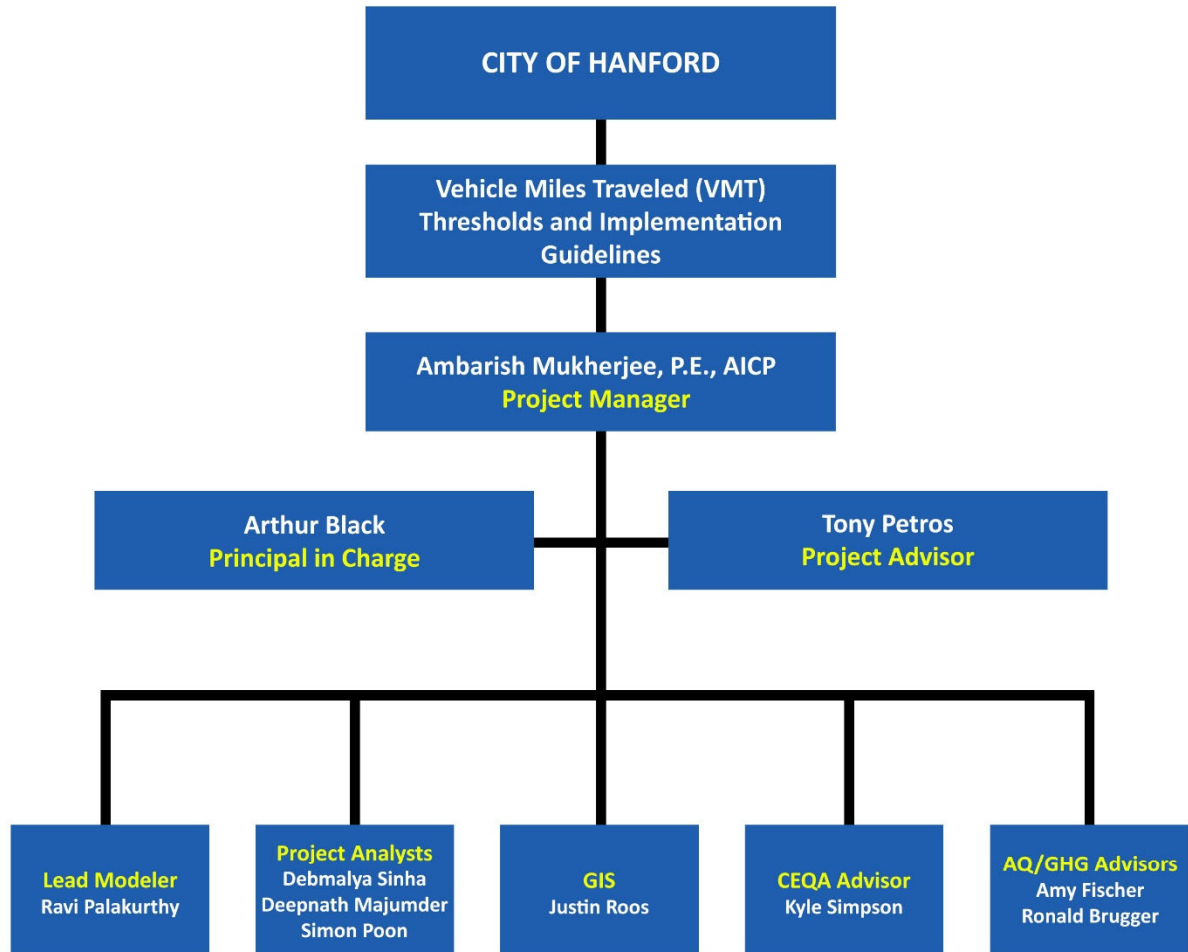
instructor in the Master's Program in Public Policy at UC Irvine, Mr. Petros has used SB 743 as a sample policy initiative for study. Mr. Petros is the principal in charge for LSA's VMT thresholds, SB 743 implementation, and VMT analysis projects including the City of Visalia VMT Update, Fresno COG VMT analysis, City of Fresno, City of Long Beach, City of Newport Beach, and County of Orange VMT analysis and SB 743 implementation projects. He is also the project advisor for the MCAG SB 743 (VMT) Implementation Plan and the City of Fresno General Plan Program EIR TIA. He will serve as the Project Advisor.

Ravi Palakurthy | Modeling Lead

Ravi Palakurthy has more than 19 years transportation planning experience and will serve as a Senior Transportation Engineer and the Lead Modeler for this project. He has served as Modeling Task Lead for the VMT thresholds and SB 743 implementation for Fresno COG as well as the Cities of Banning, Big Bear Lake, Fresno, Long Beach, Newport Beach, Visalia, County of Orange, and Fresno COG.



TEAM ORGANIZATION CHART



SCOPE OF WORK

The following details LSA's proposed scope of work for this project.

Task 1.0 Project Coordination and Administration

It has been LSA's experience that successful strategic planning projects start with disciplined project management. The foundation for this type of project management is frequent communication with project partners using effective tools and practices. LSA has delivered strategic planning and transportation plans to other cities, counties, and Metropolitan Planning Organizations (MPOs)/ Regional Transportation Planning Agencies based on this principle, and LSA will continue this practice with the City as LSA assists in its pursuit of SB 743 compliance.

The objective of this task is to facilitate the project kickoff and, most important, set a foundation for good project management and accounting. This includes establishing the work plan, schedule, and general budget parameters for subsequent monitoring; coordinating, and tracking project schedules, reports, and milestones; providing a method for progress evaluation and communication; and managing critical-path activities. The fundamental element that leads to successful project management is a dedicated, engaged management team.

LSA Team Management Approach

While LSA prides itself on its technical document preparation, the LSA Team believes that the most important aspect of its overall services is its project management skills. LSA's successful record of quality products, its proven ability to meet demanding schedules, and its reputation with past and current clients provide the best guarantee of success in meeting the City's needs for the implementation of SB 743.

Keys to Project Management

- Budgeting Time and Resources
- Coordinating and Tracking Schedules
- Managing Critical-Path Activities
- Evaluating Progress
- Continuously Communicating with the City of Hanford

The following list demonstrates LSA's methods and procedures for managing schedules and budgets and the LSA tactics employed to ensure quality control.

- **Communication:** Effective project management extends beyond the use of sophisticated tools. LSA's experience is that the single most critical element for the successful completion of the project is the early development of clear channels for communication between the LSA Project Manager and the client. At a minimum, LSA's Project Managers prepare monthly status reports. These reports include narrative descriptions of all major activities performed during the month; however, contact with the client typically takes place much more frequently. Ongoing and frequent communication between LSA's Project Manager and the City's Project Manager will serve as the primary vehicle for identifying emerging project issues and solutions early on to minimize schedule impacts.
- **Understanding the Issues/Project Schedule:** Most of LSA's staff members have five or more years of professional experience with LSA. The Principal in Charge and the Project Manager selected for this assignment have more than 30 combined years of experience in transportation planning, modeling, and legislation. LSA has developed the ability to identify key issues and solutions early

in the environmental process, which assists in foreseeing problems and avoiding potential cost overruns or schedule delays. These skills are used to advise clients of impending issues and to assist in resolving those issues. Additionally, LSA's significant technical and regulatory experience results in a "big picture" understanding of project delivery. LSA can easily identify strategies to respond to project delays and to provide options for getting projects back on track while maintaining the legal defensibility of the documents being prepared.

- **Product Review:** To ensure that LSA's product meets the best technical and professional quality sought by the highest industry standards, LSA has developed an internal document review program for each document before it leaves the office. Once a document is prepared, it is reviewed and corrected by a professional editor and then receives Principal review prior to its submission to the client.
- **Budget Control:** Project billing is tracked by internal accounting software that enables LSA Project Managers to track project budget status on a weekly basis to assist in maintaining tight control over project budgets.
- **Commitment of Senior Personnel:** LSA uses upper-level, experienced personnel not just as supervisors but also as the primary investigators and authors of technical reports, Environmental Impact Reports, and planning documents. This use of upper-level staff eliminates the need for multiple internal reviews. LSA has found that in some situations, it is most efficient to use senior staff members qualified in their areas of expertise.
- **Commitment to Scheduling Needs:** LSA's commitment to meeting scheduling needs and project demands extends to doing whatever it takes to complete the job. LSA's work in the past has required staff time at nights and on weekends in order to meet critical client deadlines. LSA has also reduced handling time by using 24-hour reprographic houses capable of compiling electronic documents, as well as printing, packaging, and mailing completed hard copy documents in a single, efficient operation.
- **Quality Management:** LSA manages quality throughout the life of the project, not merely at the end of the project. LSA's overall goal is to improve quality on each subsequent project. This requires implementation of strategies to improve quality at the very beginning of each project and carrying those strategies throughout the project and beyond.

Quality Control

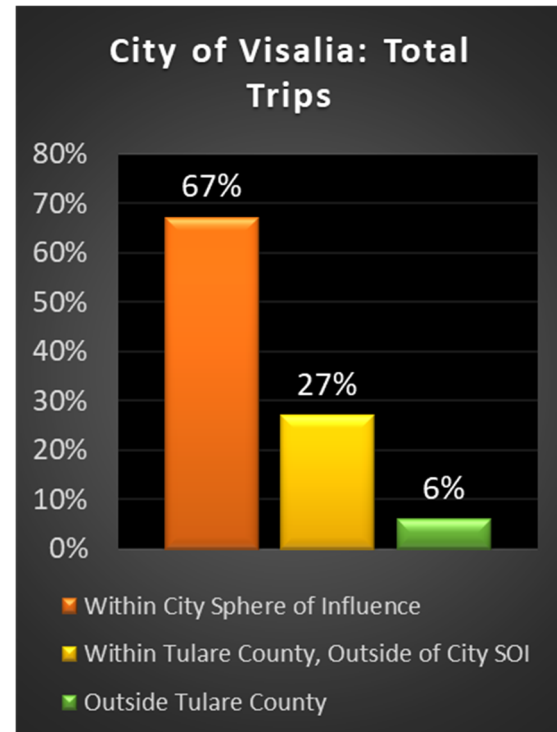
LSA's Principals recently reviewed and updated the corporate Quality Assurance/Quality Control (QA/QC) Plan, and will be provided within two weeks from the project kick-off meeting. The LSA Team is committed to active QA/QC procedures and identifies senior-level Principal staff members as the QA/QC officers on all its projects.

Task 2.0 Definition of Region

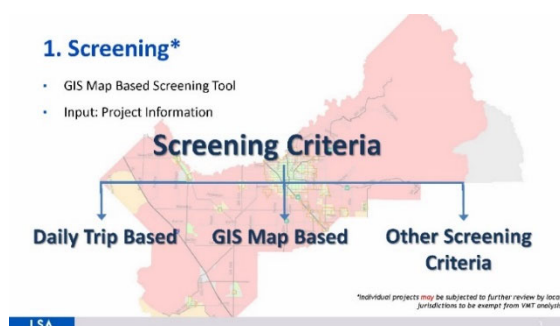
The OPR TA suggests comparison of project VMT metrics with VMT thresholds established for the “Region” to determine if the project demonstrates a significant impact or not. Therefore, the selection of a region is a vital part of the VMT calculation and development of VMT metrics. The region should be large enough to accommodate the range of trip lengths that occur for a land use type. “Region” will be a term to be discussed with the City. Potential regions may include the City or the entire County. It is noted that basing regions on political boundaries may truncate trip lengths; however, complete and specific data are pertinent to calculating accurate VMT.

LSA will develop estimates of the OPR suggested efficiency metrics (VMT per capita and VMT per employee) for the “Region” using the methodologies and data sources identified in the above tasks. LSA will also review VMT by model trip purposes or by the aggregated service population (per capita and per employee) that can be used in the development of any additional VMT metrics, if needed.

Establishment of the region and VMT metrics for the City will help develop the thresholds for those metrics. LSA will also start to identify locations within the City by low, moderate, and high VMT profiles for each of the metric.



Task 3.0 Development of Project/Location Screening Methods and Criteria



Based on the OPR TA, a project may be eligible to be screened out from a VMT analysis if it meets certain screening criteria as applicable to the project. The different criteria as identified in the OPR TA for screening projects from VMT analysis, include proximity to transit areas and high-quality transit corridors, local-serving retail (less than 50,000 square feet), low-trip-generating uses, and consistency with Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) (i.e., a floor-to-area ratio of less than 0.75 with limited parking). Many of these criteria may be applicable to the City. LSA will review the applicability of each of these criteria in the context of the City and provide recommendations accordingly.

The OPR TA also provides additional guidance on projects that can be exempt from VMT analysis. For example, projects that produce fewer than 110 daily trips can be exempt from the VMT analysis given the low number of trips. Also, projects in areas that are currently below threshold VMT (usually densely developed areas) can be screened out from needing to prepare a detailed VMT analysis because new development in such locations would likely result in a similar level of VMT.

LSA will research the applicable screening criteria from several sources as outlined below and seek inputs from the City. All these criteria should be considered under the envelope of SB 743's intent: reduction of greenhouse gas (GHG) emissions, promotion of infill development, more robust multimodal transportation options, and mixed-use development. The table below provides a sample of few representative projects. LSA will discuss with City staff regarding additional projects including but not limited to hotel and medical offices.

Sample VMT Screening Thresholds for Different Land Uses

Land Use	Size of Projects (Requiring a GPA)	Size of Projects (Not Requiring a GPA)
Single-Family Residential	78 DU	156 DU
Low-Rise Multifamily Residential	107 DU	214 DU
Mid-Rise Multifamily Residential	134 DU	269 DU
Office	70 TSF	141 TSF
Light Industrial	93 TSF	186 TSF

Notes: GPA = General Plan Amendment; DU = Dwelling Units; TSF = Thousand Square Feet

Project sizes have been determined based on trip generation rates obtained from the ITE *Trip Generation Manual* (10th Edition).

LSA will review and research sources such as the State's 2017 Climate Change Scoping Plan (California Air Resources Board (CARB), November 2017), Air quality district measures, development trends, demographic trends, and other transportation and air quality documents. The LSA Team will create technical foundations for each of the desired screening criteria where possible. Metrics will be converted from trips to units or area square footage, as applicable, with substantial evidence for such conversion factors. These foundations will be discussed and evaluated with the City to gain consensus on the screening criteria.

For example, OPR has suggested use of 110 daily trips as the criteria to screen out land development projects from VMT analysis. However, LSA developed a correlation between land use quantities (number of dwelling units or square footage) and GHG emissions that was used as substantial evidence to deviate from OPR suggested 110 daily trips. LSA used GHG emissions from the CalEEMod to establish the increased screening thresholds for different land use categories. LSA has successfully used this approach in the Fresno County, City of Visalia in Tulare County, City of Banning in Riverside County (a SCAG project), and City of Big Bear Lake in San Bernardino County with similar methodology. LSA can adopt this approach for the City to increase OPR's default daily trip threshold screening criteria. This will help streamline the development process for small to medium-sized projects. The sample table, above, demonstrates the screening thresholds for several key land uses with application of this methodology.

In addition to land use projects, LSA will review the screening criteria recommended for transportation projects in the OPR TA and make recommendations based on their applicability in the context of the City.

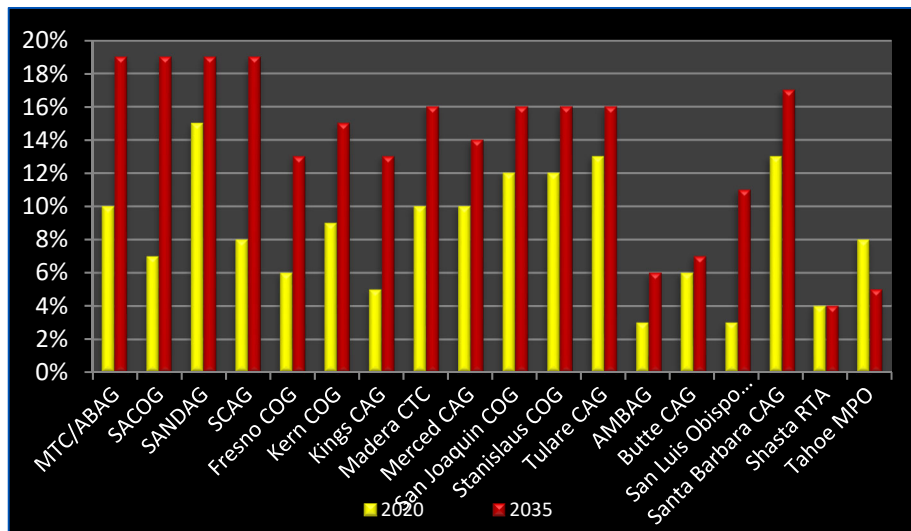
Task 4.0 Development of Online VMT Screening Tool

Several jurisdictions have developed tailored VMT tools for their use. The City of San Jose and City of Los Angeles have developed their own tools to estimate project VMT. LSA has recently developed online VMT screening tools for the City of Visalia, County of Orange, City of Banning, City of Big Bear Lake, and Fresno COG and its member jurisdictions. While this tool was not requested by the City, LSA proposes to prepare this online screening tool that will assist in screening projects throughout the City if they qualify under this screening criteria. The cost for preparation of this tool is included as part of this scope. Additionally, preparation of this tool will not affect the project schedule.

The online screening tool will be developed using ArcGIS online with an easy-to-use interface. This tool will be hosted in LSA's GIS server and will be available to all. The tool will indicate low VMT areas and transit priority areas within the City. Users could easily identify whether a project will be eligible for screening based on project location.

LSA has significant experience in the development of easy-to-use and user-intuitive interfaces for travel demand models and other transportation analysis tools. LSA will bring that experience and knowledge to the development of user interface for the VMT tool. As stated before, LSA has already this tool for multiple agencies throughout California.

Task 5.0 Development of City-specific Thresholds of Significance



SB 375 Regional Plan Climate Change Target for California MPOs

OPR and the California Natural Resources Agency (CNRA) have offered guidance on thresholds for VMT production in the Technical Advisory. Note that the TA is a supporting document that does not have the weight of legal fact. It can be used or departed from with substantial evidence.

jurisdictions have adopted different VMT thresholds with substantial evidence. As stated before, LSA is currently assisting several jurisdictions to establish VMT thresholds for CEQA analysis and often has proposed to adopt thresholds different from the OPR technical advisory guidance and backed up with substantial evidence.

As an example, the aggregate GHG emission reduction sought after by CARB in the 2017 Scoping Plan is 15 percent statewide. This is one reason OPR believes the 15 percent reduction in VMT is appropriate. The aggregate 15 percent GHG emission reduction applies across all land use and transportation activities and would indicate that the State and its individual Metropolitan Planning

Organizations (MPOs) are compliant with the Senate Bill 375 (SB 375) goals, the overall State climate change strategy, and Scoping Plan objectives. The CARB establishes GHG targets for each of the 18 MPOs in the State, reviews the SCSs and makes a determination whether the SCSs would achieve GHG reduction targets if implemented. In the spring of 2018, the CARB adopted new GHG targets for all the 18 MPOs in the State based on the 2017 Scoping Plan and other new data. Therefore, each MPO or its member jurisdictions could establish a threshold for land use developments, specifically residential and office, based upon their GHG emission reduction target percentages. San Bernardino County, Los Angeles County, Fresno COG member jurisdictions, and several other agencies have deviated from OPR recommendation and adopted thresholds based on their individual GHG emission reduction goals or other established targets.

LSA will review the proposed thresholds included in the OPR TA. LSA will also review the KCAG RTP/SCS, South Joaquin Valley Air Pollution Control District materials, and other relevant sources to determine whether support is clear for thresholds that depart from the OPR guidance. If these documents have identified feasible plans to reduce GHGs in the basin, the LSA Team can evaluate whether equivalencies exist between the GHG reduction and VMT production. Thresholds and equivalencies will be identified for the entire City.

Task 6.0 VMT Calculation Methodologies

VMT is simply the product of the number of trips and those trips' length of travel. Although this is a simple calculation, there are multiple approaches to quantify the trips and trip lengths. Methods vary from application to application. GHG emissions, air quality assessments and other technical studies calculate VMT in manners appropriate for that specific use. The OPR TA provides guidance on VMT estimation methodology for residential, office, and retail land uses; however, the City includes a diversity of other land uses. Therefore, LSA will identify and propose VMT estimation methodologies for those land uses.

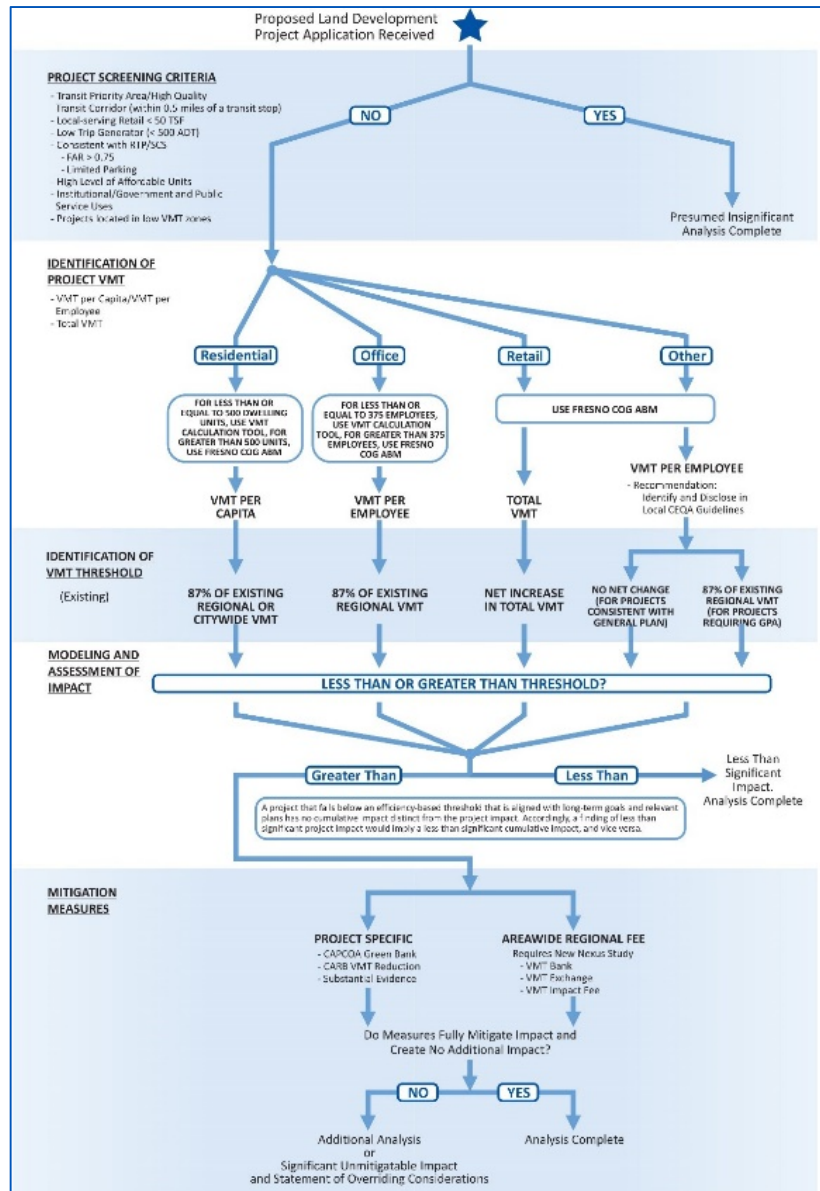
For projects that are not screened out as per the recommended screening methods, LSA will identify tools and appropriate methodologies to estimate project VMT. LSA will develop a framework to estimate VMT taking into consideration projects of varying size and scale.

Use of a particular tool or methodology may depend on the project type, its land use, size, and evaluation time horizon. LSA will consider and list multiple decision points to determine the appropriate methodology for project and cumulative conditions. For example, if travel model is identified as an appropriate tool to evaluate a project, the role and use of project land use in the

VMT calculation may be different. In the existing scenario, the project may be added to the regional socioeconomic data whereas in the cumulative scenario, it might be a simple isolation of project land use versus adding project land use to the cumulative socioeconomic data for the region.

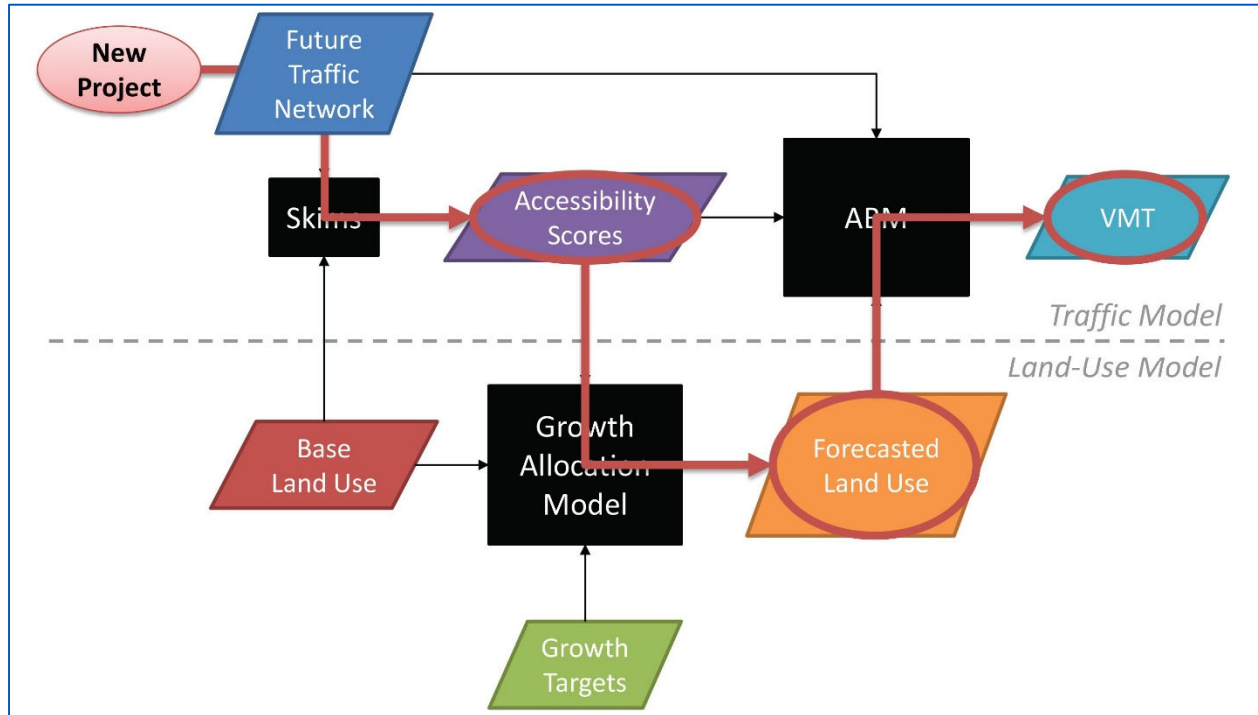
As noted before, LSA is currently assisting multiple jurisdictions in the development of their SB 743 guidelines. LSA is providing guidance in evaluating VMT impacts for transportation projects as part of those guidelines. LSA will identify appropriate tools and methodologies to evaluate transportation projects in the context of City of Hanford. Regional travel models are the usual go-to tools to evaluate the impacts of major transportation projects; however, even travel models are often limited in their ability to capture induced demand appropriately.

Similar to the land use projects, LSA will identify and recommend appropriate evaluation tools for transportation projects based on the project type and size. LSA had the opportunity to evaluate the Caltrans "Induced Travel Calculator," which provides an estimate of VMT impacts for a transportation project. LSA compared results from this tool with regional models and found that the results vary substantially between the two. As such, a significant drawback of the Caltrans "Induced Travel Calculator" is to take into account the regional location of the facility that potentially affects induced demand. Interaction between land use model and travel model in a feedback of some sort may be necessary to properly evaluate the VMT impacts due to large transportation projects. As such, as part of our Fresno COG project, LSA and COG staff developed a hybrid approach of calculating VMT as a result of induced



Fresno COG VMT Analysis Process for Land Use Projects

demand that looks at both the land use and the socioeconomic data within the travel demand model. The following graphic provides a conceptual outline of the proposed approach:



Conceptual Methodology for Calculating Induced Demand Using Fresno COG Activity-Based Model

LSA will work with the City and identify screening threshold and substantial evidence to support their exclusion from further analysis. The advisory also provides guidance on the trips' purposes to include for the land use types. In the case of residential projects, all household tours are considered in VMT estimation, whereas, for office uses, all employee tours are used for regional comparison.

In its Technical Advisory, the OPR suggests three methods of calculating VMT: trip-based, tour-based, and change in total VMT. Trip-based VMT focuses on the trips and trip lengths directly to and from a project. Tour-based VMT provides a holistic view of a project's daily VMT, in which trips beyond a resident's home or an employee's workplace are taken into account. The last method is to calculate the change in overall VMT, in which a project's effect on travel behavior (beyond simply adding a trip to and from the project) is taken into account. For example, the addition of a grocery store in a neighborhood with fresh produce will reduce household VMT by redirecting existing paths to fresh produce to the new grocery store.

As part of this task, LSA will review the potential VMT calculation methodologies adopted by other jurisdictions. LSA will identify potential methodologies those are most appropriate for the City and use them for the subsequent tasks. In addition to documenting recommended methodologies, LSA will also create an easy-to-understand VMT process flow chart identifying the different steps involved in a project VMT analysis. The intent is to create a concise, evidence-based, and easy-to-understand VMT calculation approach for the City and stakeholders to use for their projects.

Task 7.0 Development of Mitigation Strategies and/or Menu of Mitigation Measures

LSA will ground the mitigation analysis in the best available literature on the impact to VMT from various development projects, transportation projects, and planning projects. LSA will begin by canvassing strategies sorted by, for example whether they apply to household, commercial/ office, or hospitality development.

LSA will review the available literature and strategies on VMT mitigation measures to determine their applicability in the City's context. These strategies include the CAPCOA report *Quantifying Green Gas Mitigation*, several CARB sources, the OPR TA, the Association of Environmental Professionals (AEP) *CEQA Statute & Guidelines*, and VMT analysis guidelines for several jurisdictions across California. LSA recently canvassed all the aforementioned resources to develop the most comprehensive dataset of potential mitigation strategies for our clients with a database of more than 100 possible VMT mitigation strategies for local agencies to consider.

Not all mitigation measures in the LSA master list may be applicable in the City's context. LSA will identify key mitigation strategies applicable to most common projects in the City, considering a range of project types, sizes, and locations. VMT mitigations can be diverse and can be classified under several categories, such as land use/location, non-motorized infrastructure improvements, transit improvements, commute trip reduction strategies, and parking pricing/policy. For example, residential development could mitigate VMT via car-sharing or bicycle-sharing programs, either on site (as part of the development) or targeted to off-site locations. Office projects could implement Travel Demand Management (TDM) strategies, such as carpool or vanpool programs. Parking supply and pricing is a possible mitigation for employment-generating land uses. Land use strategies are often discussed and carefully examined, but LSA will incorporate the context of the VMT areas of the City. LSA will also consulting City staff for information regarding any local programs/TDM measures that can be used as mitigation measures with substantial evidence.

The OPR TA provides minimal guidance regarding VMT mitigations for transportation projects. LSA will evaluate the mitigation strategies proposed for transportation projects in the OPR TA and other sources and determine their applicability in the context of the City.

Task 8.0 Preparation of VMT Guidelines Document

LSA will prepare a draft guidance document for the City, stakeholders and CEQA consultants to use for projects in the City of Hanford. The guidance document will summarize the recommended VMT thresholds for different land use projects. If the thresholds are different from that in the OPR TA, the guidance document will include sources and text to provide reasonable justification. It will include different screening criteria applicable to the projects within the City as well as VMT calculation and impact analysis methodologies for different land use, transportation, and planning projects. Additionally, this guidance document will also summarize the recommended mitigations applicable to the City as stated above.

Task 9.0 Meetings

LSA will schedule and host a project kick-off meeting upon receiving the Notice to Proceed. LSA already has profound knowledge of all the SB 743 foundational documents as members of the ITE SB

743 Working Group and the Caltrans Implementation Technical Roundtable. We are knowledgeable on most of the reference documents and will bring that knowledge and a review of any other related documents to the kick-off meeting. The purpose of this meeting will be to review and confirm the work plan and schedule; review the various tasks; confirm the chain of communication and reporting; and establish the next steps within the first quarter of project activity. LSA will circulate a proposed agenda for this meeting.

The LSA Team has deep experience in conducting successful bi-weekly team conference call/meetings over a long-term planning effort. The schedule for these calls/meetings will be determined at the outset of the project, and all participants will receive Outlook invitations with advanced notifications attached. As part of the VMT guidelines development process, it has been our experience that the bi-weekly meetings allow for an interactive and integrated approach to project management and communications. LSA will make contacts using telephone, email, and any other acceptable communication medium on a biweekly basis. The objective is to have a seamless process linked by regular communication that advances toward an expected conclusion.

Finally, LSA staff will attend up to two public hearings, including a Planning Commission meeting and a City Council meeting via virtual platforms. This has been included in the scope and budget for this project.

SCHEDULE

Based on the tasks listed above, LSA has prepared a tentative schedule for the project that is included in Appendix A.

BUDGET

Based on the tasks listed above, LSA has prepared a tentative budget for the project that is included in Appendix B. LSA proposes to accomplish the proposed scope of work on an hourly not to exceed basis.

REFERENCES

We encourage you to contact our references regarding the quality of our work, management of budget and schedule, and attentiveness to project needs.

Contact	Email/Phone	Project of References
Leslie Blair, PE Senior Civil Engineer City of Visalia 707 W. Acequia Avenue, Visalia, California 92614	leslie.blair@visalia.city (559) 713-4633	● Project: City of Visalia VMT Thresholds and Implementation Guidelines ● Project Dates: 10/2020 – 4/2021 ● Status: Completed and within budget ● Cost: \$89,935 ● Key Personnel: Ambarish Mukherjee, Ravi Palakurthy, Tony Petros, Debmalya Sinha

Kristine Cai, Deputy Director Fresno Council of Governments 2035 Tulare Street, Suite 201 Fresno, California 93721	kcai@fresnocog.org (559) 233-4148, ext. 215	● Project: Fresno COG SB 743 VMT Analysis Project Dates: 7/2019 – 12/2020 Status: Completed within budget Cost: \$269,200 Key Personnel: Ambarish Mukherjee, Ravi Palakurthy
Susan O'Strander, AICP, Director of Community Development City of Big Bear Lake 39707 Big Bear Boulevard, PO Box 10000 Big Bear Lake, California 92315	sostrander@citybigbearlake.com (909) 866-5831, ext. 130	● Project: City of Big Bear Lake VMT CEQA Thresholds Project Dates: 7/2021 – 3/2022 Status: Completed within budget Cost: \$49,900 Key Personnel: Arthur Black, Ambarish Mukherjee, Ravi Palakurthy, Debmalya Sinha, Deepnath Majumder
Sophia Pagoulatos, Planning Manager City of Fresno, Planning and Development Department 2600 Fresno Street Fresno, California 93721	sophia.pagoulatos@fresno.gov (559) 621-8062	● Project: City of Fresno General Plan Program EIR Traffic Impact Analysis and VMT Thresholds Project Dates: 12/2019 – 11/2020 Status: Completed and within budget Cost: \$78,500 Key Personnel: Anthony Petros, Ambarish Mukherjee, Ravi Palakurthy, Debmalya Sinha, Deepnath Majumder

Thank you for the opportunity to submit this proposal. If you have any questions, please do not hesitate to contact me at (951) 781-9310. We look forward to working with you and to the successful completion of this project.

Sincerely,

LSA ASSOCIATES, INC.

Ambarish Mukherjee, PE, AICP
Principal

APPENDIX A

SCHEDULE

PROJECT SCHEDULE

Tasks	Year Month Week	2022																		
		July*		August					September				October					November		
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
TASK 1.0: PROJECT COORDINATION AND ADMINISTRATION																				
TASK 2.0: DEFINITION OF REGION																				
TASK 3.0: DEVELOPMENT OF PROJECT/LOCATION SCREENING METHODS AND CRITERIA																				
TASK 4.0: DEVELOPMENT OF ONLINE VMT SCREENING TOOL																				
TASK 5.0: DEVELOPMENT OF CITY-SPECIFIC THRESHOLDS OF SIGNIFICANCE																				
TASK 6.0: VMT CALCULATION METHODOLOGIES																				
TASK 7.0: DEVELOPMENT OF MITIGATION STRATEGIES AND/OR MENU OF MITIGATION MEASURES																				
TASK 8.0: PREPARATION OF VMT GUIDELINES DOCUMENT																				
TASK 9.0: MEETINGS																				

- Kick-Off Meeting
- Biweekly Project Meetings
- Planning Commission/City Council Meetings
- Draft/Final Deliverable

* This schedule has been prepared based on the assumption that the project kick-off meeting will occur the week of July 11th

APPENDIX B

BUDGET PROPOSAL

Attachment: Attachment 1 - VMT Thresholds and Implementation Guidelines Proposal_Final (CD: LSA Contract Approval)

BUDGET PROPOSAL

Tasks Hourly Rate -->		Hours											Total Cost	
		LSA												
		Arthur Black <i>Principal In Charge</i>	Ambarish Mukherjee <i>Project Manager/ Principal</i>	Tony Petros <i>Project Advisor</i>	Ravi Palakurthy <i>Lead Modeler</i>	Senior Project Analyst \$140	Project Analyst \$110	Justin Roos <i>GIS Specialist</i>	Kyle Simpson <i>CEQA Advisor</i>	Amy Fischer <i>AQ/GHG Advisor</i>	Ron Brugger <i>AQ/GHG Advisor</i>	Document Management \$115		Total Hours
TASK 1.0: PROJECT COORDINATION AND ADMINISTRATION		8	16	2	16			2				44	\$9,350	
TASK 2.0: DEFINITION OF REGION		1	4		4	4	8					21	\$3,330	
TASK 3.0: DEVELOPMENT OF PROJECT/LOCATION SCREENING METHODS AND CRITERIA		2	8	1	8	8	16		2	8		53	\$8,745	
TASK 4.0: DEVELOPMENT OF ONLINE VMT SCREENING TOOL			1		2	4		12				19	\$3,685	
TASK 5.0: DEVELOPMENT OF CITY-SPECIFIC THRESHOLDS OF SIGNIFICANCE		1	2	1	2	8	8					22	\$3,335	
TASK 6.0:VMT CALCULATION METHODOLOGIES		1	4	1	4	8	12					30	\$4,615	
TASK 7.0: DEVELOPMENT OF MITIGATION STRATEGIES AND/OR MENU OF MITIGATION MEASURES		1	4	1	4	8	16					34	\$5,055	
TASK 8.0: PREPARATION OF VMT GUIDELINES DOCUMENT		2	8	1	4	16	32		2		4	69	\$9,925	
TASK 9.0: MEETINGS			6				4					10	\$1,850	
TOTAL HOURS		16	53	7	44	56	96	12	4	2	8	4	302	
TOTAL COST		\$3,360	\$12,455	\$1,995	\$8,140	\$7,840	\$10,560	\$2,520	\$760	\$480	\$1,320	\$460	\$49,890	\$49,890
TOTAL LABOR														\$49,890
REIMBURSABLE														\$0
TOTAL BUDGET ESTIMATE														\$49,890

Attachment: Attachment 1 - VMT Thresholds and Implementation Guidelines Proposal_Final (CD: LSA Contract Approval)

AGREEMENT FOR SERVICES

This Agreement for Professional Services (“Agreement”) is made and entered into this 21st day of June, 2022, by and between the City of Hanford, a municipal corporation (“City”), and LSA Associates, Inc. (“Consultant”).

RECITALS

A. Consultant represents to City that they are specially trained, experienced, licensed and competent to perform the services which will be required by this Agreement; and

B. Consultant represents to City that it possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Consultant to render the services as set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants set forth herein for such other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. **Retention of Consultant.** Subject to the terms and conditions set forth herein, City retains Consultant to perform the services identified in this Agreement, as an independent contractor, and Consultant hereby accepts this independent contractor appointment.

2. **Scope of Services and City Responsibilities.**

- a. Consultant shall perform the services (“Services”) and the City shall have the responsibilities described on the attached Exhibit “A,” which is incorporated herein by reference. To the maximum extent possible, the terms of the body of this Agreement and Exhibit “A” shall be interpreted so they are consistent; however, if there is a direct and irreconcilable conflict between the text of this Agreement and Exhibit “A”, the former shall control.
- b. Consultant shall correct any and all errors and/or omissions, which arise out of Consultant’s negligence or intentional misconduct, in the performance of the Services and any documents resulting therefrom even though City has accepted said Services or documents. Consultant shall make such corrections upon City’s request and at no cost or expense to City.

3. **Time of Performance.** Services shall be completed by the dates identified in the attached Exhibit “A.”

4. **Compensation.** Compensation to be paid to Consultant shall be in accordance with the attached Exhibit “A”; provided however, the total compensation payable to Consultant shall not exceed FORTY-NINE THOUSAND, EIGHT HUNDRED NINETY DOLLARS (\$49,890.00).

Payment by City under this Agreement shall not be deemed a waiver of errors, even if such errors were known to the City at the time of payment.

5. **Method of Payment.** Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the Services performed and the date the Services were performed the number of hours spent and by whom, and a description of any reimbursable expenditures. City shall pay Consultant no later than sixty (60) calendar days after the date of submittal of an invoice for completed tasks and approval of the invoice by City staff.

6. **Extra Work.** At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Services, but which are not included in Exhibit "A." Extra work will be performed on terms agreed upon by the parties. Consultant shall not perform, nor be compensated for Extra Work without written authorization from City.

7. **Termination.** This Agreement may be terminated by the City immediately and without notice for cause or by City without cause upon ten (10) days' written notice of termination to Consultant. Upon termination, Consultant shall be entitled to compensation for Services performed up to the effective date of termination, unless this Agreement is terminated for cause, in which case, City may withhold compensation due Consultant in order to reimburse City for any losses, damages or expenses caused by Consultant's default under this Agreement.

8. **Ownership of Documents.** All plans, studies, documents and other writings and electronic disks containing drawings prepared by and for Consultant, its officers, employees, agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents and other writings to City upon written request.

However, the City's use of completed documents for other projects and/or the use of uncompleted documents without the written authorization of Consultant will be at the City's sole risk. The City shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant from all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from any unauthorized reuse of, or changes to the Project Documents not performed by the Consultant.

9. **Licensing of Intellectual Property.** This Agreement creates a non-exclusive and perpetual license for City to use, modify, reuse or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data electronic or otherwise recorded on computer diskettes which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subcontractors to agree in writing that City is granted non-exclusive and perpetual license for any Documents & Data the subcontractor prepared under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all

Documents & Data. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purpose intended by this Agreement shall be at City's sole risk. The City shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant from all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from any unauthorized reuse of or changes to the Project Documents not performed by the Consultant.

10. **Confidentiality.** All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services under this Agreement, nor shall such materials be disclosed to any person or entity not connected with the performance of the Services under this Agreement. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name, insignia, photographs, or the project for which Consultant's Services are rendered, or any publicity pertaining to the Consultant's Services under this Agreement in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent by City. Notwithstanding the foregoing, the City acknowledges that the Consultant may want/need to include projects performed under this Agreement on proposals for similar work in the future. The City hereby grants permission to list any projects performed under this agreement for marketing purposes; provided however, Consultant will not make any representations regarding City's satisfaction with Consultant's work product unless Consultant receives a written statement or evaluation from City.

11. **Equal Opportunity Employment.** Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's programs or guidelines currently in effect as identified and provided to Consultant by City.

12. **Insurance Requirements.**

a. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of this Agreement, the following insurance policies.

i. **Workers Compensation Coverage.** As required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

ii. **Commercial General Liability (CGL) Coverage.** Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with a limit of no less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000) per occurrence for bodily injury, personal injury, and property damage, and a general aggregate limit of no less than FOUR MILLION AND NO/100 DOLLARS (\$4,000,000).

iii. Automobile Liability Coverage. If Consultant will use an automobile in its provision of services hereunder, Consultant will maintain automobile liability coverage issued under ISO Form Number CA 0001 covering any auto (Code 1), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.

iv. Professional Liability Coverage. Consultant will maintain Professional Liability coverage with limits no less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000) per occurrence or claim, and TWO MILLION AND NO/100 DOLLARS (\$2,000,000) policy aggregate.

If Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by Consultant.

Consultant's insurance policies shall be "occurrence" policies and not "claims-made" coverage except for Professional Liability Coverage. "Claims-made" policies must satisfy the following requirements: (i) the retroactive date of coverage must be shown and must precede the effective date of the contract; (ii) coverage shall be maintained and evidence of coverage must be provided for at least five (5) years after completion of the contract work; and (iii) if coverage is canceled or non-renewed and not replaced with another claims-made policy form with a retroactive date preceding the contract effective date, Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

Consultant may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, Consultant shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this section; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

b. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require Consultant to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

c. The policies are to contain, or be endorsed to contain, the following provisions:

i. The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of Consultant including materials, parts, or equipment furnished in connection with such work or operations; products used by Consultant; or automobiles owned, leased, hired or borrowed by Consultant. General liability coverage can be provided in the form of an endorsement to Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33 or CG

20 38 **and** CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City and its officers, officials, employees or volunteers.

ii. For any claims related to this contract, Consultant's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of Consultant's insurance and shall be non-contributory.

iii. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

d. Consultant hereby grants to the City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Consultant may acquire against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Consultant agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

13. **Indemnification.** To the fullest extent allowable by law, Consultant agrees to indemnify, defend and hold harmless the City and its officials, officers, employees, agents and volunteers from and against all claims, demands, actions, injuries, liabilities, losses, costs or damages, direct or indirect, and any and all attorneys' fees and other expenses which City or its officials, officers, employees, agents or volunteers may sustain or incur as a consequence of or are in any way related to Consultant's or its owners, directors, officers, managers, employees, agents and subcontractor's willful or negligent acts or omissions in the performance of the services and Consultants responsibilities and obligations to be performed under this agreement or its failure to perform or comply with any of its obligations or responsibilities contained in this agreement; excluding, however, such liability, claims, losses, damages or expenses arising from City's sole or active negligence or willful acts. This duty to indemnify, defend, and hold harmless shall survive the termination of this agreement.

14. **Independent Contractor Status.** It is understood and agreed that Consultant, in the performance of the Services to be performed pursuant to this Agreement, shall act as and be an independent contractor and shall not act as an agent or employee of City. Consultant shall obtain no retirement benefits or other benefits which accrue to City's employees and Consultant hereby expressly waives any claim it may have to any such rights. Nothing in this Agreement shall create or

be construed as creating a partnership, joint venture or any other relationship between City and Consultant.

15. **Consultant's Books and Records.**

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement.

b. Consultant shall maintain all documents and records that demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City. Copies of such documents shall be provided to the City for inspection at the City offices.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request, require that custody of the records be given to the City and that the records and documents be maintained in the City offices. Access to such records and documents shall be granted to any party authorized by Consultant, Consultant's representatives, or Consultant's successor-in-interest.

16. **Interest of Consultant.** Consultant and its shareholders covenants and represents that they do not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's Services hereunder. Consultant further covenants and represents that in the performance of the Services hereunder, to the best of its knowledge no person having any such interest shall perform any Services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

a. will conduct research and arrive at conclusions with respect to rendition of information, advice, recommendation or counsel independent of the control and direction of the City or of any City official, other than normal agreement monitoring; and

b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. FPPC Reg. Sec. 18700, et seq.

17. **Professional Ability of Consultant.** City has relied upon Consultant's representations regarding its training and professional ability to perform the Services hereunder as a

material inducement to enter into this Agreement. Consultant shall therefore provide properly skilled personnel to perform all Services under this Agreement. The primary provider of the Services called for by this Agreement shall be Ambarish Mukherjee who shall not be replaced without the written consent of the City. All work performed by Consultant under this Agreement shall be in accordance with the applicable professional standard of care and shall meet the local professional standard of quality ordinarily to be expected of competent persons in Consultant's field of expertise working in Kings County.

18. **Compliance with Laws.** Consultant shall use the proper standard of care in performing the Services and shall comply with all applicable federal, state and local laws, codes, ordinances and regulations in effect at the time the agreement is executed. In addition, if the request for proposal to provide professional services which are the subject of this Agreement cited any federal or state financial assistance involved in the project for which the Services are provided, the Consultant shall perform all services in accordance with all applicable federal and state laws, rates and regulations in effect at the time the agreement is executed.

19. **Licenses.** Consultant represents and warrants to City that it has all licenses, permits, qualifications, and insurance which are legally required of Consultant to lawfully and competently perform the Services. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and insurance which are legally required of Consultant to lawfully and competently perform the Services.

20. **Assignment and Subcontracting.** The parties recognize that a substantial inducement to City for entering into this Agreement is the reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Agreement will be permitted only with the express written consent of the City, which will not be unreasonably withheld. Consultant shall not subcontract any portion of the Services to be performed under this Agreement without the express written consent of the City, which will not be unreasonably withheld. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall: (i) create any contractual relationship between City and subcontractor; (ii) create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor; (iii) or relieve Consultant of any of its obligations and responsibilities under this Agreement.

21. **Attorneys' Fees.** If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Kings, State of California for any proceeding arising hereunder.

22. **Sole and Only Agreement.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding said matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party

which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

23. **Invalidity.** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

24. **Amendment.** No change, amendment or modification of this Agreement shall be valid unless the same be in writing and signed by the parties hereto.

25. **Governing Law.** This Agreement shall be construed and governed pursuant to the laws of the State of California.

26. **Waiver.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

27. **Mediation.** The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to JAMS/ENDISPUTE ("JAMS") or its successor in interest. JAMS shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by JAMS and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

28. **Prohibited Interests.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or result from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

29. **Authority to Enter Agreement.** Consultant has all requisite power and authority to conduct its business and to execute, deliver and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

30. **Notice.** Except as otherwise expressly provided herein, any notice, consent, authorization or other communication to be given hereunder shall be in writing and shall be deemed duly given and received when delivered personally, when transmitted by facsimile or e-mail if receipt is acknowledged by the addressee, one business day after being deposited for next-day delivery with a nationally recognized overnight delivery service, or three business days after being mailed by first class mail, charges and postage prepaid, property addressed to the party to receive such notice at the

Initial: City _____ Consultant AP

last address furnished for such purpose by the party to whom notice is directed and addressed as follows:

Mario A. Cifuentez, II
City of Hanford
319 N. Douty
Hanford, CA 93230

Tony Petros
LSA Associates, Inc.
20 Executive Park, Ste. 200
Irvine, CA 92614

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year first set forth above.

CITY

CITY OF HANFORD,
a Municipal Corporation

By: _____
MARIO A. CIFUENTEZ, II
City Manager

CONSULTANT

LSA ASSOCIATES, INC.

By: Anthony Petros _____
Anthony Petros [name]
President [title]

Attachment: Attachment 2 - LSA Professional Services Agreement signed (CD: LSA Contract Approval)

Initial: City_____ Consultant AP

EXHIBIT "A"
Consultant Proposal

Attachment: Attachment 2 - LSA Professional Services Agreement signed (CD: LSA Contract Approval)



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: L
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SUBJECT:

Community Development: Adoption of Resolution NO. 22-25-R; Revising the Funding amount from the State of California Department of Housing and Community Development (HCD) Block Grant Program Corona Virus Response (CDBG-CV2) that was previously approved by Council through the adoption of Resolution No. 21-19-R

RECOMMENDATION:

That the City Council, by motion, Adopt Resolution No. 22-25-R.

BACKGROUND:

In May 2021, the City applied for \$1,100,000 to support local affordable housing, and Council approved the submittal of Resolution 21-19-R. The funding was made available from the 2020 Community Development Block Grant Program - Corona Virus Response (CDBG-CV2) and the 2020/21 funding year of the State's CDBG Program.

In May 2022, the State Department of Housing & Community Development (HCD) directed the city to update the funding amount from \$1,100,000 to 1,150,000 and submit a new resolution with the change. The only update on the new resolution is the award amount of \$1,150,000 and the update to the activity description.

Attached for reference are the approved 20-19-R Resolution and Staff Report dated May 18, 2021.

FISCAL IMPACT:

ATTACHMENTS:

CDBG-CV2 Resolution 22-25-R 6.21.22
21-19-R-Sunrise Apartments Approved and Signed

STAFF REPORT 5.18.21 CDBG-CV2



RESOLUTION NO.22-25-R

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – CORONAVIRUS RESPONSE (CDBG-CV) AND/OR THE 2020-2021 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the
City of Hanford as follows:

SECTION 1:

The City has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount of, not to exceed, \$1,150,000 for (i) the following CDBG-CV activities, pursuant to the CDBG Method of Distribution as described in the State of California 2019-2020 Annual Action Plan August 2020 Second Substantial Amendment, and/or (ii) the following CDBG activities, pursuant to the CDBG Method of Distribution as described in the State of California 2020-2021 Annual Action Plan January 2021 Substantial Amendment:

List activities and amounts

The rehabilitation of the Sunrise Apartments (formerly Stardust Motel) on Lacey Boulevard, is a stand-alone project to convert this property from temporary to permanent housing for persons experiencing homelessness. The rehabilitation will include the full conversion of the 22 apartments into permanent housing. The scope of work includes the modification of up to twelve efficiency units to meet HUD Housing Quality Standards. In all units, modifications will include new paint, new window blinds and furniture, flooring repair and replacement, bathroom sink and shower replacement, full kitchens added, walk-in closet added, and some electrical, mechanical, and plumbing upgrades. In addition to the residential spaces, the management office and residence will be converted into a 1-bedroom apartment for staff along with a property manager's office, a service office, and shared bathroom facilities. The parking lot will be stripped and adjusted to allow for additional parking and new bike racks. In accordance with the Site Plan Review conducted by the County of Kings, the project scope also includes adding a new parking lot. The laundry facilities will be redesigned to accommodate ADA upgrades. Life-safety updates will include prefabricated



staircases replaced on the exterior of the building, as well as exterior railings updated to meet code requirements. Units will be converted from interim to permanent housing one by one as the timing of project funds allows.

Amount: \$ 1,150,000

SECTION 2:

The City hereby approves the use of Program Income in an amount not to exceed \$ 1,150,000 for the CDBG-CV activities and/or CDBG activities described in Section 1.

SECTION 3:

The City acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

SECTION 4:

The City hereby authorizes and directs the City Manager, or designee*, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the City Manager or designee* is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the City Manager or designee* is authorized to sign and submit Funds Requests and all required reporting forms and other documentation, without limitation, including any covenant or regulatory agreement as may be required by the State of California from time to time in connection with the grant.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Hanford held on June 21, 2022, by the following vote:

Instruction: Fill in all four vote-count fields below. If none, indicate "0" for that field.



3

AYES: Enter # of votesNOES: Enter # of votesABSENT: Enter # of absencesABSTAIN: Enter # of abstentions

 Kalish Marrow, Mayor
 City of Hanford

STATE OF CALIFORNIA

City of Hanford of Kings County

I, Natalie Corral , City Clerk of the City of Hanford of Kings County, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 21 day of June 2022.

 Natalie Corral, Clerk of the City of Hanford

By: _____
 Enter Name of City/County Clerk, Title.

Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.

Attachment: CDBG-CV2 Resolution 22-25-R 6.21.22 (CD: Community Development Block Grant CDBG-CV2)



RESOLUTION NO.21-19-R

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2020 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – CORONAVIRUS RESPONSE (CDBG-CV) AND/OR THE 2020-2021 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the City of Hanford as follows:

SECTION 1:

The City has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount of, not to exceed, \$1,100,000 for (i) the following CDBG-CV activities, pursuant to the CDBG Method of Distribution as described in the State of California 2019-2020 Annual Action Plan August 2020 Second Substantial Amendment, and/or (ii) the following CDBG activities, pursuant to the CDBG Method of Distribution as described in the State of California 2020-2021 Annual Action Plan January 2021 Substantial Amendment:

List activities and amounts

The rehabilitation of the Sunrise Apartments (formerly Stardust Motel) on Lacey Boulevard, as a stand-alone project to convert this property from temporary to permanent housing for persons experiencing homelessness. The rehabilitation will include the full conversion of half (11) of the 22 apartments into permanent housing. Additional dollars will be secured to convert the remaining 11 apartments into permanent housing.

Amount: \$ 1,100,000

SECTION 2:

The City hereby approves the use of Program Income in an amount not to exceed \$ 1,100,000 for the CDBG-CV activities and/or CDBG activities described in Section 1.

SECTION 3:

The City acknowledges compliance with all state and federal public participation

Department of Housing and Community Development
Revised 04/12/2021

2020 CDBG/CDBG-CV



requirements in the development of its application(s).

SECTION 4:

The City hereby authorizes and directs the City Manager , or designee*, to execute and deliver all applications and act on the City's behalf in all matters pertaining to all such applications.

SECTION 5:

If an application is approved, the City Manager or designee*, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

SECTION 6:

If an application is approved, the City Manager or designee*, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation, without limitation, including any covenant or regulatory agreement as may be required by the State of California from time to time in connection with the grant.

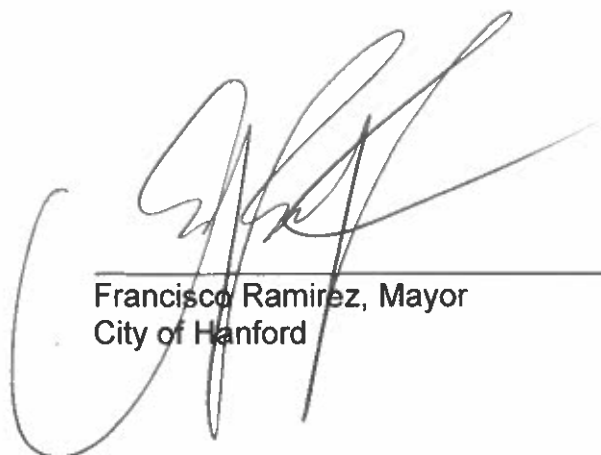
PASSED AND ADOPTED at a regular meeting of the City Council of the City of Hanford held on May 18, 2021 by the following vote:

AYES: Francisco Ramirez, Diane Sharp, Art Brieno, Kalish Morrow, John Araya

NOES: _____

ABSENT: _____

ABSTAIN: _____

Francisco Ramirez, Mayor
City of Hanford

STATE OF CALIFORNIA
City of Hanford of Kings County

I, Natalie Corral , City Clerk of the City of Hanford of Kings County, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 18 day of May, 2021.



Natalie Corral, Clerk of the City of Hanford

By: _____
Enter Name of City/County Clerk, Title.

Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.

CITY OF HANFORD CITY COUNCIL STAFF REPORT

MEETING DATE: Tuesday, May 18th, 2021

SUBJECT: Community Development Block Grant Corona Virus Aid, Relief, and Economic Security funds application (CDBG-CV2)

STAFF RECOMMENDATION

Adopt Resolution 21-19-R (Attachment 1) approving the submittal of an application to the California Department of Housing and Community Development (HCD), authorizing the City Manager to apply for and accept funds from the State of California's 2020 Community Development Block Grant program Corona Virus Response (CDBG-CV) and/or the 2020-2021 funding year of the state CDBG program.

HISTORY

On March 27, 2020, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act in response to the impacts of the COVID-19 pandemic. The State Department of Housing and Community Development (HCD) published a Notice of Funding Availability (NOFA) for Community Development Block Grant Coronavirus Aid, Relief, and Economic Security (CDBG-CV 2&3) funds. HCD has set aside approximately \$50 million of its CDBG-CV2 funds to support Homekey projects, regardless of whether they are located in non-entitlement or entitlement jurisdictions. These funds are now being made available over-the-counter to those applicants who applied under the Homekey NOFA and have a CDBG-CV2 eligible project. Eligible uses include acquisition, rehabilitation, and off-site infrastructure construction necessary for projects to become habitable and fully operational. Applicants do not need to have been awarded Homekey funds to be eligible for an award, but they must have submitted an application under the Homekey NOFA.

Awarded funds must be used to provide housing for individuals and families experiencing homelessness or at risk of experiencing homelessness and who are impacted by the COVID-19 pandemic. An Eligible Applicant may choose to target Project Roomkey properties, or other, non-Project Roomkey properties.

- Eligible Uses include the following:
- Acquisition or rehabilitation of motels, hotels, or hostels
- Conversion of units from nonresidential to residential in a structure with a certificate of occupancy as a motel, hotel, or hostel.
- The purchase of affordability covenants and restrictions for units.
- Relocation costs for individuals who are being displaced as a result of rehabilitation of existing units.
- Acquisition of other sites and assets, including purchase of apartments or homes, adult residential facilities, residential care facilities for the elderly, manufactured housing, and other buildings with existing residential uses that could be converted to permanent or interim housing.

The proposed plan must describe the manner in which the allocated funds will be used for eligible activities. Describe the way the Local government will prioritize investments that increase the supply of housing for individuals and families experiencing or at risk of experiencing homelessness and who are impacted by the COVID-19 pandemic. Describe how the Plan is consistent with programs set forth in the City's Housing Element. Be authorized and approved by resolution, and ensuring the public had adequate opportunity to review and comment on the contents of the Plan.

The City of Hanford's proposed plan activities include:

- 1) The City of Hanford anticipates submitting an application under this NOFA. The City's allocation is \$1,100,000 and a potential activity would be the rehabilitation of the Sunrise Apartments (formerly Stardust Motel) on Lacey Boulevard, as a stand-alone project to convert this property from temporary to permanent housing for persons experiencing homelessness. The rehabilitation will include the full conversion of half (11) of the 22 apartments into permanent housing. Additional dollars will be secured to convert the remaining 11 apartments into permanent housing.

The application is due by 5:00 PM on August 31, 2021. Applications will be reviewed and awarded in the order that complete, eligible applications are received.

BUDGET IMPACT

There would be no fiscal impact to the City of Hanford.



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: M
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SUBJECT:

Community Development: Review and approval of the proposed amendment No. 1 to the Community Development Block Grant Documents: 2021 Annual Action Plan to provide for additional funding for parking lot improvements to the Police Activities League (PAL) facility

RECOMMENDATION:

See Staff Report Attached.

BACKGROUND:**FISCAL IMPACT:**

I

ATTACHMENTS:

STAFF REPORT Amendment No.1 CDBG AP21

CITY OF HANFORD CITY COUNCILSTAFF REPORT

MEETING DATE: Tuesday, June 21, 2022

SUBJECT: SUBSTANTIAL AMENDMENT NO.1: a request to review and approve the proposed amendment to the 2021-2022 Community Development Block Grant (CDBG), Annual Action Plan (AP).

STAFF RECOMMENDATION

Review and approve the proposed amendment to the Community Development Block Grant Documents: 2021 Annual Action Plan

BACKGROUND

The City's 2019-2023 Consolidated Plan is the five-year planning and application requirement for the City's Community Development Block Grant (CDBG), a program administered by the U.S. Department of Housing and Urban Development (HUD). The Consolidated Plan includes yearly Action Plans that describe how CDBG funds will be used to help the City meet the community development needs.

The 2021-2022 Action Plan was submitted to the Community Planning and Development Department of HUD in May 2021.

For Program Year 2021-22, the city is proposing to amend its submitted plan substantially. This substantial amendment aims to allocate \$39,000 of CDBG's unexpected program income to the existing Hanford Police League (PAL) parking lot improvements project for additional cost.

The City of Hanford (City) is an Entitlement City in the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. The city received a CDBG Entitlement allocation for \$558,523 for the Fiscal Year (FY) 2021-2022. Through its AAP process for FY 2021-2022, the City committed \$200,000 of CDBG funds towards the Hanford Police Activity League (PAL) parking lot improvements.

2021 ACTION PLAN AMENDMENT

Public Improvement Youth Complex Site Improvements-Police Activities Building

The city acquired the property for the Police Activities League building located at 902 N. 11th Avenue, Hanford, on the southwest corner of 11th Avenue and Rodgers Road. The existing site was formerly used as the California National Guard Armory and was sold as surplus in 2016. A small paved parking area accommodates up to three (3) vehicles, and the parking area has no designated ADA parking stalls. The proposed project will improve the parking area by providing one van-accessible ADA parking stall with a striped accessibility route, 11 public parking spaces, and five emergency vehicle parking stalls. Additionally, the project will give paved access for the Central Valley Regional SWAT vehicle to be safely parked in the gated and fenced area behind the existing building on a new concrete pad. Site impro

include a chain link privacy fence between the facility and the adjacent residential units to the northwest of the property and a masonry trash enclosure structure for the facility to allow trash collection with dumpsters.

Original Allocation: \$200,000

Proposed Increase: \$39,000

CDBG funds will cover the additional cost due to the increase in materials. The project will receive \$239,000 in CDBG Funds from the 2021 Action Plan.

PUBLIC COMMENT

The proposed changes are considered a Substantial Amendment to the 2020-21 Annual Action Plan and require specific citizen participation actions before the City may approve the changes Council and submitted to HUD. To allow interested residents to review and comment on the proposed changes, the city published a public notice in the Hanford Sentinel on May 13, 2022, informing residents of the availability of the Substantial Amendment document for public review and comment for 30 days. To date, no comments have been received.

BUDGET IMPACT

Approval of the action plans will result in the City meeting its expenditure milestones and funding being recaptured.



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: N
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SUBJECT:

Approval of the Notice of Completion for Tract No. 928 Unit No. 1 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

RECOMMENDATION:

That the City Council, by motion, approve a Notice of Completion for Tract No. 928, Unit No. 1 and authorize the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

BACKGROUND:

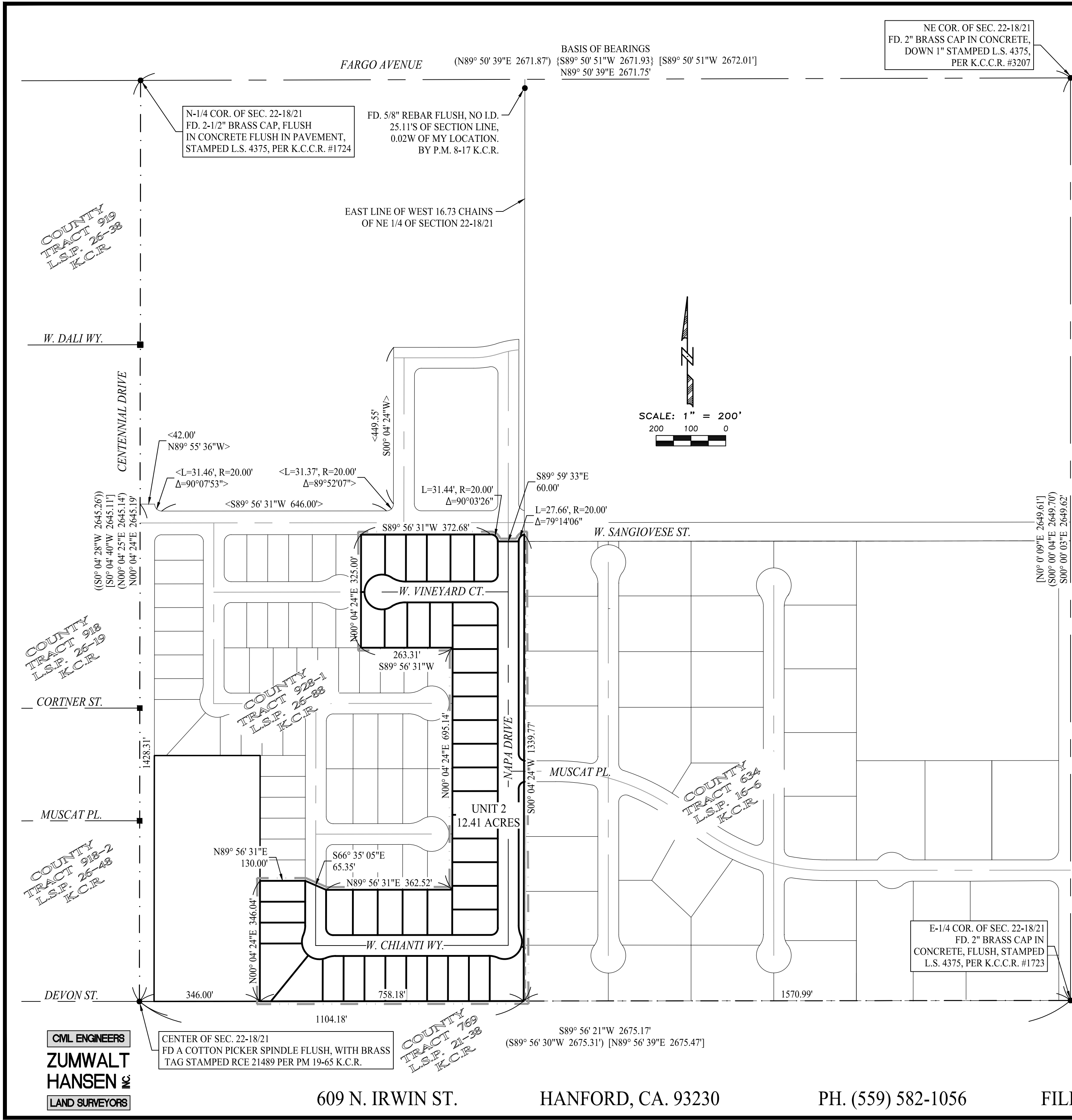
On May 4, 2021 the Council approved the Final Map and Subdivision Agreement (attached for reference) and the final map for Tract No. 928 Unit 1, a 56 lots residential subdivision, located as shown on the attached map. The developer of the subdivision is San Joaquin Valley Homes, Presidio JJR Bella Vista, LLC. The developer has completed all public improvements for the subdivision and posted a 10 percent warranty security, which shall remain in effect for a minimum of one year after the attached Notice of Completion is recorded.

FISCAL IMPACT:

The public improvements have been constructed by the developer as required by the subdivision conditions of approval, and no fiscal impact to the budget will result from approval of the Notice of Completion.

ATTACHMENTS:

928-1 Vicinity Map
 Tract 928 Unit 1 - Notice of Completion - Recording (pdf)
 Tract 928 Unit 1 - Notice of Completion - Recording (.doc)
 Tract 928-1 Subd. Agrmnt.



COUNTY TRACT No. 928 UNIT II

CITY OF HANFORD, COUNTY OF KINGS,
STATE OF CALIFORNIA

LEGAL DESCRIPTION
THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

REMAINDER PARCEL OF COUNTY TRACT NO. 928, UNIT I, IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA, ACCORDING TO THE MAP THEREOF RECORDED JUNE 8, 2021, IN BOOK 26 PAGE 88 OF LICENSED SURVEYORS' PLATS, KINGS COUNTY RECORDS.

BASIS OF BEARINGS
THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION 22, T. 18 S., R. 21 E., M.D.B. & M., BEARS S 89° 50' 39" W PER L.S.P. 21-53, K.C.R.

SURVEYOR'S NOTE
ALL CURVES ARE TANGENT UNLESS OTHERWISE NOTED

MONUMENT NOTE:
THE REAR CORNERS OF LOTS 71-76 ADJACENT TO SANGIOVESE ST. ARE MONUMENTED WITH 1/2" REBAR, 30" LONG, WITH YELLOW PLASTIC TAG MARKED RCE 21489, SET 6" DEEP ON THE SIDE LOT LINE A DISTANCE OF 9.00 FEET (PERPENDICULAR) FROM THE REAR CORNER. THE REAR CORNERS OF LOTS 57-70 ARE OF THE SAME CHARACTER BUT 4.00 FEET (PERPENDICULAR) FROM THE REAR CORNER.

SPECIAL MONUMENT NOTE:
ALL FRONT CORNERS ADJACENT TO STREETS ARE MONUMENTED AS WITNESS CORNERS, SET ON THE P.U.E. LINE AND ARE MARKED BY 1/2" REBAR, 30" LONG WITH RED PLASTIC TAG STAMPED "CONT. PT., R.C.E. 21489", AND SET 6"± DEEP, EXCEPT AS SHOWN OTHERWISE.

- LEGEND**
- FOUND AND ACCEPTED MONUMENT AS NOTED
 - FD. 2" GALV. L.P. WITH BRASS CAP STAMPED R.C.E. 21489 IN A MONUMENT WELL, FLUSH IN PAVEMENT
 - ⊙ SET STEEL SPIKE WITH BRASS TAG, R.C.E. 21489, FLUSH IN PAVEMENT
 - △ SET 2"x24" GALV. L.P. WITH BRASS CAP STAMPED R.C.E. 21489 IN MONUMENT WELL, MONUMENT WELL SET FLUSH IN PAVEMENT
 - LOT CORNERS ARE MARKED WITH 1/2" REBAR, 30" LONG, TAGGED R.C.E. 21489, SET 6" DEEP, SEE SPECIAL MONUMENTATION NOTE
 - INDICATES 6' PUBLIC UTILITY EASEMENT, EXCEPT AS NOTED
 - △ NOW OFFERED FOR DEDICATION AS PUBLIC STREETS
 - () RECORD DATA PER L.S.P. 21-53, K.C.R.
 - { } RECORD DATA PER P.M. 17-5, K.C.R.
 - { { } RECORD DATA PER DEED BK. 1149, PG 495, O.R.
 - [] RECORD DATA PER P.M. 8-17, K.C.R. (OR CALCULATED THEREFROM)
 - [[] RECORD DATA PER L.S.P. 16-6, K.C.R.
 - (()) RECORD DATA PER L.S.P. 26-19, K.C.R.
 - < > RECORD DATA PER L.S.P. 26-88, K.C.R.
 - (1234) INDICATES STREET ADDRESSES
 - ACCESS DENIED TO W. SANGIOVESE ST.
 - DISTINCTIVE BORDER
 - 2' PEDESTRIAN ACCESS EASEMENT
- ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF

CIVIL ENGINEERS
**ZUMWALT
HANSEN & SONS**
LAND SURVEYORS

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: Tract No. 928 Unit 1
2. The Improvement is particularly described as: Subdivision Infrastructure Improvements
3. The date of completion of the work of Improvement: 06/13/2022
4. The Owner of the work of Improvement: City of Hanford
5. The nature of the owner's interest or estate: Fee Simple
6. The name of the original contractor for the work of Improvement: San Joaquin Valley Homes
7. The surety for the work of Improvement: SureTec Insurance Company
8. Accepted by minute action of the City Council of the City of Hanford on: _____, 2022.

I certify under penalty of perjury that the foregoing is true and correct.

Dated this _____ day of _____, 2022.

BY: _____
Kalish Morrow, Mayor
City of Hanford, County of Kings, State of California

Attachment: Tract 928 Unit 1 - Notice of Completion - Recording (pdf) (PW: Approval of the Notice of Completion for Tract No. 928 Unit No. 1)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this _____ day of _____ 2022.

BY: _____
Kalish Morrow, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: Tract No. 928 Unit 1
2. The Improvement is particularly described as: Subdivision Infrastructure Improvements
3. The date of completion of the work of Improvement: 06/13/2022
4. The Owner of the work of Improvement: City of Hanford
5. The nature of the owner's interest or estate: Fee Simple
6. The name of the original contractor for the work of Improvement: San Joaquin Valley Homes
7. The surety for the work of Improvement: SureTec Insurance Company
8. Accepted by minute action of the City Council of the City of Hanford on: _____, 2022.

I certify under penalty of perjury that the foregoing is true and correct.

Dated this _____ day of _____, 2022.

BY: _____
Kalish Morrow, Mayor
City of Hanford, County of Kings, State of California

Attachment: Tract 928 Unit 1 - Notice of Completion - Recording (.doc) (PW: Approval of the Notice of Completion for Tract No. 928 Unit No. 1)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this _____ day of _____ 2022.

BY: _____
Kalish Morrow, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

**CITY OF HANFORD
SUBDIVISION AGREEMENT**

TRACT NO. 928 Unit I

THIS SUBDIVISION AGREEMENT ("Agreement") is made and entered into this
27th day of APRIL, 2021, by and between PRESIDIO JJR BELLA VISTA
150, LLC and PRESIDIO JJR BONTERRA II 160, LLC, ("SUBDIVIDER"), and the City of Hanford
a Municipal Corporation ("CITY").

RECITALS

A. The SUBDIVIDER has presented to the CITY a final map of the proposed Subdivision of certain real property located within the city limits of the City and more particularly described in Exhibit "A" which has been filed with the City Engineer and is made a part hereof by reference ("Final Map") and identified as Tract No. 928 Unit I ("SUBDIVISION"). The real property is to be developed in accordance with subdivision improvement plans, which have been filed with the City Engineer and are made a part hereof by reference and identified as Exhibit "B" ("Improvement Plans"). SUBDIVIDER has requested that the CITY accept and approve the Final Map and the dedications delineated and shown on the Final Map for the use and purposes specified thereon, and otherwise approve the Final Map in order that the same may be recorded as required by law.

B. The CITY requires as a condition precedent to the acceptance and approval of the Final Map, the dedication of such streets and easements as are delineated and shown on the Final Map, and deems the same as necessary for the public use, and requires that any and all streets and easements delineated and shown thereon shall be improved by the construction thereon and the installation therein of the improvements specified herein.

C. Certain public improvements are required to be made by SUBDIVIDER in accordance with the approved tentative map of the SUBDIVISION. Section 66462 of the California Government Code provides, as a condition precedent to the approval of the Final Map, that the City Council shall require the SUBDIVIDER to enter into an agreement to complete said public improvements.

Attachment: Tract 928-1 Subd. Agrmnt. (PW: Approval of the Notice of Completion for Tract No. 928 Unit No. 1)

D. Chapter 16.24.070 of the Hanford Municipal Code requires the SUBDIVIDER to enter into an agreement with the CITY to perform and complete the work and matters as hereinafter described in this Agreement, in conformance with Sections 16.24.010 through 16.24.120, inclusive of the Hanford Municipal Code, which Sections by reference are incorporated into this Agreement and made a part hereof.

NOW THEREFORE, it is hereby agreed as follows:

1. Improvements.

SUBDIVIDER shall complete all required public improvements in the Subdivision as identified in Exhibit "B" of this Agreement (collectively "IMPROVEMENTS") and in accordance with all of the requirements and standards as set forth in the approval or conditional approval of the Tentative Map of the SUBDIVISION, the Hanford Municipal Code, all applicable laws, codes and regulations and the terms and conditions of this Agreement. In accordance with Section 16.24.110 of the Hanford Municipal Code, all of the Improvements shall be completed no later than two (2) years from the date of approval of this Agreement by the City of Hanford. A request to extend the time for completion of the Improvements must be in written form and received by the CITY not less than thirty (30) days prior to expiration of this Agreement and shall include facts in support of the request for such extension of time. Only the City shall have the authority to extend such time period. The extension period shall not exceed twelve (12) months.

Within thirty (30) days after the SUBDIVIDER notifies the City Engineer that the required work has been completed, the City Engineer shall inspect such work, and if such work has been performed in the required manner and in accordance with this Agreement, the Final Map, the Hanford Municipal Code and all other applicable laws, codes and regulations, the City Engineer shall advise the City Council that the public improvements are ready for acceptance by the CITY.

2. Inspection.

The CITY shall inspect all work in accordance with Section 16.24.100 of the Hanford Municipal Code including the SUBDIVIDER'S conformance with CITY Standards and

Specifications and any and all conditions, standards or requirements identified at the preconstruction conference held prior to commencing construction.

CITY shall schedule a preliminary final inspection and a deficiency list shall be compiled and submitted to the SUBDIVIDER for correction. Upon completion of all corrections or additional work as outlined by the deficiency list, the SUBDIVIDER shall certify in writing that all corrections have been completed and request a final inspection. Upon finding that all items have been corrected and upon receipt of as-built improvement plans, the Improvements may be provisionally accepted by the CITY pending approval of the final map and subdivision agreement for Tract No. 928 Unit I, by the City Council.

The completion of corrections indicated by the deficiency list shall not relieve the SUBDIVIDER from the responsibility of correcting any deficiency not shown on the list that may be subsequently discovered. Should the CITY require payment of additional engineering and inspection fees and costs for improvements constructed after the stated date of completion, the SUBDIVIDER must pay said additional fees and costs prior to acceptance by the City Council of the IMPROVEMENTS.

3. Costs and Fees.

The SUBDIVIDER shall be responsible for the work, including without limitation, the costs identified in the IMPROVEMENT COST ESTIMATE attached hereto and made a part hereof and identified as Exhibit "C" to this Agreement. SUBDIVIDER agrees to the amount thereof and agrees to pay, when due, all amounts identified therein, including without limitation, all CITY engineering and inspection fees.

4. Security.

SUBDIVIDER agrees to furnish security, which complies with Section 66499 et. seq. of the California Government Code, in such amounts as are fixed by the CITY, to guarantee the faithful performance of this Agreement, including without limitation, the construction of the

IMPROVEMENTS and to guarantee payment to contractors, subcontractors, laborers, material men and other persons employed in the performance of the work under this Agreement. In the sole discretion of the CITY and with the written authorization of the CITY, the sureties provided by the SUBDIVIDER may be released in whole or in part in the following manner:

(a) Faithful performance sureties, not in excess of ninety percent (90%) of the estimated costs of the individual items of public improvements, may be released or the required surety amounts may be reduced as work is satisfactorily completed and tentatively accepted by the CITY.

(b) Forty-five (45) days after recordation of the Notice of Completion for the Subdivision, the sureties securing the payment to contractors and subcontractors and to persons furnishing labor, materials, or equipment may be released if claims, including without limitation, stop notices have not been filed.

(c) Ten percent (10%) of the total faithful performance surety, retained as the public improvement warranty, may be released one year after the Notice of Completion has been recorded. In the alternative, SUBDIVIDER shall provide CITY with new warranty security of not less than ten percent (10%) of the Improvement Cost Estimate identified in Exhibit "C" hereto, which security shall have a term of one (1) year from the date of recordation of the Notice of Completion.

In accordance with Section 16.24.080 of the Hanford Municipal Code, the SUBDIVIDER shall furnish, in writing, proof of adequate security deposit to all utility companies for the installation of electricity, gas, telephone, cable television and any other utility which charges are not part of the Improvement Cost Estimate set forth in Exhibit "C."

No final map shall be signed by the City Engineer or recorded until all improvement securities required by Section 16.24.080 of the Hanford Municipal Code and under this Agreement have been received and approved. The form of securities shall be one or the combination of forms as approved by the CITY.

5. Liability.

As a condition precedent and prior to commencement of the work to be performed pursuant to this Agreement, SUBDIVIDER shall furnish the CITY with a certificate of insurance with a separate endorsement evidencing the following insurance coverages:

- (1) **Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 0001, including products and completed operations, with limits of no less than FIVE MILLION AND NO/100 DOLLARS (\$5,000,000) per occurrence for bodily injury, personal injury, and property damage. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be TEN MILLION AND NO/100 DOLLARS (\$10,000,000), twice the required occurrence limit.**
- (2) **Automobile Liability: ISO Form Number CA 0001 covering any auto (Code 1), with a limit no less than FIVE MILLION AND NO/100 DOLLARS (\$5,000,000) per accident for bodily injury and property damage.**
- (3) **Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.**

If SUBDIVIDER maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by SUBDIVIDER. SUBDIVIDER's insurance policies shall be "occurrence" policies and not "claims-made" coverage.

SUBDIVIDER may maintain an Umbrella policy in conjunction with the insurance policies referenced above. In such case, SUBDIVIDER shall be deemed to have satisfied the insurance requirements of this contract as long as: (i) the coverage limits of the Umbrella policy and of the underlying liability policy(ies), when combined, satisfy each of the per occurrence and aggregate requirements identified in this subsection a.; and (ii) coverage under the Umbrella policy is as broad as and includes all incidents and events covered by the underlying insurance that it supplements.

a. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require SUBDIVIDER to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, the City may require SUBDIVIDER to provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.

b. The policies are to contain, or be endorsed to contain, the following provisions:

(1) The City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile liability policies with respect to liability arising out of work or operations performed by or on behalf of SUBDIVIDER including materials, parts, or equipment furnished in connection with such work or operations; products used by SUBDIVIDER; or automobiles owned, leased, hired or borrowed by SUBDIVIDER. General

liability coverage can be provided in the form of an endorsement to SUBDIVIDER's insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials, employees or volunteers.

(2) For any claims related to this contract, SUBDIVIDER's insurance coverage shall be primary insurance as respects the City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City and/or its officers, officials, employees, or volunteers shall be in excess of SUBDIVIDER's insurance and shall be non-contributory.

(3) Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

c. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

d. SUBDIVIDER shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the SUBDIVIDER's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

e. SUBDIVIDER hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of SUBDIVIDER may acquire against the City and/or its officers, officials, employees, and volunteers by virtue of the payment of

any loss under such insurance. SUBDIVIDER agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

f. The City reserves the right to modify the insurance requirements contained in this contract, including, without limitation, coverage limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

6. Indemnification.

SUBDIVIDER hereby agrees to and shall protect, indemnify and hold harmless the CITY and all officials, officers, agents, representatives and employees thereof from and against any and all liability, loss, claims or damages of whatsoever kind or character, including attorneys' fees and costs of all types, to the extent arising out of, or related, directly or indirectly, to the work to be performed pursuant to this Agreement or the acts or omissions of the SUBDIVIDER, SUBDIVIDER's independent contractors, employees, representatives, agents and invitees. These indemnification and hold-harmless provisions shall be in full force and effect regardless of whether or not there shall be insurance policies covering such damages, claims, or liability. This indemnification shall be binding upon the SUBDIVIDER whether or not there are any allegations of fault, negligence or liability of the parties indemnified hereunder and shall survive the completion of construction of the IMPROVEMENTS.

SUBDIVIDER agrees that the use of any and all public streets and improvements, which are part of the Subdivision, shall be at all times, prior to the final acceptance by the CITY, the sole and exclusive risk of the SUBDIVIDER.

7. Permits and Compliance.

Should SUBDIVIDER be required to perform any work within any public rights-of-way or easements located beyond the Subdivision limits, SUBDIVIDER shall satisfy any

and all requirements, other than the payment of fees, as necessary to obtain an encroachment permit for said work.

SUBDIVIDER shall make arrangements for the relocation of all overhead and underground public utility facilities that interfere with the construction of the IMPROVEMENTS. The SUBDIVIDER shall be responsible for the full cost of relocating such facilities.

The SUBDIVIDER shall repair any damage to public streets or other public property or improvements resulting from or incidental to, the construction of the Improvements, or in lieu of making such repairs, the SUBDIVIDER shall pay to the CITY the full cost of such repairs.

Building permits for individual lots of the Subdivision will not be issued until all underground utilities are installed within the public right-of-way, the trenches have been backfilled, and an approved all-weather road is constructed for street frontage and access.

No occupancy permit for any dwelling to be constructed within the Subdivision shall be issued until all Improvements are completed and accepted by the City Council.

In accordance with Section 16.24.090 of the Hanford Municipal Code, construction methods and materials for all Improvements shall conform to the Standards and Specifications of the CITY. Construction shall not commence until required Improvement Plans have been approved by the City Engineer and payment of all fees have been received by the CITY.

The IMPROVEMENTS shall be constructed in accordance with all applicable street, plumbing, building, electrical and zoning codes and any other codes, rules or regulations of the CITY and the State of California.

The SUBDIVIDER shall require contractors and subcontractors to provide and maintain barricades and warning signs to protect and warn the public of construction hazards. Traffic control shall conform to a traffic control plan approved by the City Engineer. If, in the opinion of the City Engineer, proper barricades and warning signs are not being provided,

the Contractor will be required to immediately stop work until proper traffic control is provided and approved by the City Engineer.

The SUBDIVIDER shall require all contractors and subcontractors to conform to the applicable provisions of the California Occupational Safety and Health Act ("OSHA"). Onsite inspection of the work will be requested of OSHA officials, and all work subject to this Agreement shall immediately stop if, in the opinion of the City Engineer, any such work is being performed in violation of OSHA or when appropriate safety measures are not being utilized for said work.

The SUBDIVIDER and its contractors and subcontractors shall pay for any materials, provisions and other supplies used in, upon, for, or about the performance of the work to be performed hereunder and for any and all work or labor associated therewith and for all amounts due under the Workers' Compensation and the unemployment insurance acts and all other applicable laws or regulations of the State of California or the United States with respect to such work or labor, including without limitation, as required by Section 3200 of the California Labor Code and Section 4200 of the California Government Code.

8. Scheduling.

It shall be the responsibility of the SUBDIVIDER to coordinate all work performed by its contractors and subcontractors, such as scheduling the sequence of operations and the determination of liability if one operation delays another. In no case shall representatives of the CITY be placed in the position of making decisions that are the responsibility of the SUBDIVIDER. It shall further be the responsibility of the SUBDIVIDER to give the City Engineer written notice not less than two (2) working days in advance of the actual date on which work is to be started. Failure on the part of the SUBDIVIDER to notify the City Engineer may cause delay for which the SUBDIVIDER shall be solely responsible.

9. Soil and Dust Control Provisions.

The SUBDIVIDER is responsible for arrangement for and payment of all CITY-required soil tests at locations as determined by the City Engineer. Payment for said tests shall be made directly by the SUBDIVIDER to the certified testing firm of the SUBDIVIDER's choice. Adequate dust control shall be maintained by the SUBDIVIDER on all streets within and outside of the Subdivision on which work is required to be performed under this Agreement, from the time work is first commenced until all work is completed. "Adequate dust control" as used herein shall mean the sprinkling of the streets with water or approved dust palliative with sufficient frequency to prevent the scattering of dust by wind or the activity of vehicles and equipment onto any street area or private property adjacent to the Subdivision. Whenever, in the opinion of the City Engineer, adequate dust control is not being maintained on any street or streets or other areas of the Subdivision, the City Engineer shall give notice to the SUBDIVIDER to comply with the provisions herein, or, at the election of the City Engineer, notice may be mailed to the SUBDIVIDER at his address on file with the City Engineer. If, within twenty-four (24) hours after personal service or within forty-eight (48) hours after mailing of notice, the SUBDIVIDER has not commenced to maintain adequate dust control or at any time thereafter fails to maintain adequate dust control, the City Engineer may, without further notice of any kind, cause any street or streets to be sprinkled with water or an approved dust palliative as may be deemed necessary by the City Engineer to eliminate the scattering of dust. Such dust control shall be performed by equipment and personnel of the CITY or by contract as the City Engineer shall determine, and the SUBDIVIDER agrees to pay to CITY, upon receipt of the billing, therefore, the entire cost to the CITY of such dust control.

When the surfacing on any existing street is disturbed, the surfacing shall be immediately replaced with temporary surfacing and permanently paved within fourteen (14) calendar days thereafter. The streets shall be maintained in a safe and passable condition at all times between the commencement of construction of IMPROVEMENTS and final completion thereof.

10. Reimbursement.

If the City Municipal Code provides SUBDIVIDER with the right to receive cash reimbursement or impact fee credit because of the construction of certain improvements or the oversizing thereof, SUBDIVIDER must request payment of the cash reimbursement or preparation of a reimbursement agreement, whichever is applicable, or the impact fee credit prior to the date of final acceptance of all subdivision improvements by the City Council. Such request must be made in writing and received by the City Engineer prior to the date of final acceptance of the IMPROVMENTS by City Council. SUBDIVIDER agrees that should it fail to make such written request by the date identified herein, SUBDIVIDER forever waives its right to request and receive any cash reimbursement, reimbursement agreement or impact fee credit.

11. Prevailing Wage Laws, Rules and Regulations.

SUBDIVIDER shall comply with and shall require all contractors to comply with all prevailing wage laws, rules and regulations applicable to the SUBDIVISION. Unless otherwise advised in writing by the City, SUBDIVIDER shall be solely responsible for making any and all decisions regarding any portion or aspect of the SUBDIVISION including, without limitation, any form of reimbursement by the City to the SUBDIVIDER or any contractor, that will require the payment of prevailing wages. Further, SUBDIVIDER will be solely responsible for the payment of any claims, fines, penalties, reimbursements, payments or any other actions that may be initiated against applicant or any contractor as a result of failure to pay prevailing wages.

SUBDIVIDER shall defend, indemnify and hold harmless the City of Hanford, its officials, officers, employees, representatives, agents and attorneys from and against any and all claims, damages, losses, judgments, liabilities, expenses and other costs, including, without limitation, litigation costs and attorney's fees arising out of, to the extent resulting from any violation or claim of violation of any prevailing wage law, rule or regulation applicable to any portion or aspect of the SUBDIVISION. SUBDIVIDERS's obligation to defend, indemnify and

hold the City harmless specifically includes, but is not limited to, any suit or administrative action against the City which claims a violation of any prevailing wage law, rule or regulation applicable to any portion or aspect of the SUBDIVISION.

SUBDIVIDERS's obligations to defend, indemnify and hold the City, its officials, officers, employees, representatives, agents and attorneys harmless as set forth herein, shall include, but shall not be limited to, staff time, copying costs, court costs, the costs of any judgments or awards against the City for damages, losses, litigation costs or attorney fees arising out of any violation or claim of violation of any prevailing wage law, rule or regulation applicable to any portion or aspect of the SUBDIVISION and costs of any settlement representing damages, litigation costs and attorney's fees to be paid to other parties arising out of any such proceeding or suit.

The City may, at any time, require the SUBDIVIDER to reimburse the City for costs that have been, or which the City reasonably anticipates will be, incurred by the City during the course of any action. SUBDIVIDER shall reimburse the City within thirty (30) days of receipt of an itemized written invoice from the City for costs actually incurred. Failure of the SUBDIVIDER to timely reimburse the City shall be considered a material violation of the conditions of approval of the SUBDIVISION.

12. Sole and Only Agreement.

This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the matters set forth herein and contains all of the covenants and agreements between the parties regarding such matters. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party which are not embodied in this Agreement, and no other agreement, statement or promises shall be valid or binding.

13. Severability.

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

14. Attorneys' Fees.

If an action at law or inequity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior or Municipal Court, whichever is applicable, in the County of Kings, State of California for any proceeding arising hereunder.

15. Successors and Assigns.

The covenants and agreements contained in this Agreement shall be binding upon and shall inure to the benefit of the heirs, successors and assigns of the parties hereto. This Agreement shall not be assignable by SUBDIVIDER without the express prior written consent of CITY.

16. Governing Law.

This Agreement shall be construed and governed pursuant to the laws of the State of California.

17. Time of the Essence.

Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the

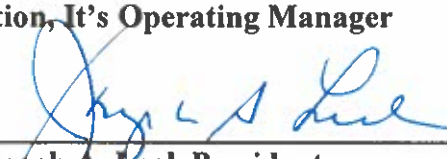
27th day of APRIL, 2021.

SUBDIVIDER:

Presidio JJR Bella Vista II 150, LLC

A Limited Liability Company

By: JJR Management Services, Inc., a California Corporation, It's Operating Manager

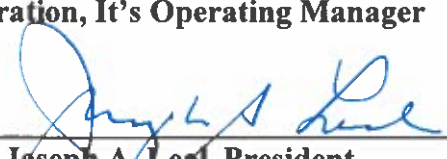
By: 

Joseph A. Leal, President

Presidio JJR Bonterra II 160, LLC

A Limited Liability Company

By: JJR Management Services, Inc., a California Corporation, It's Operating Manager

By: 

Joseph A. Leal, President

CITY OF HANFORD APPROVAL:

By: _____

Johnathan L. Doyel, P.E., P.L.S.

Public Works Director, City of Hanford

ATTEST:

By: _____

Natalie Corral

City Clerk, City of Hanford

Attachment: Tract 928-1 Subd. Agrmnt. (PW: Approval of the Notice of Completion for Tract No. 928 Unit No. 1)

EXHIBIT "C"**SUBDIVISION IMPROVEMENT COST ESTIMATE**

In accordance with Section 16.24.080 of the Hanford Municipal Code, estimated construction costs used in this Agreement are increased for projected inflation computed to the estimated mid-point of construction.

**ESTIMATED
CONSTRUCTION COST****Sanitary Sewers**

Construction of sanitary sewer mains, manholes and appurtenances as shown on the approved improvement plans in accordance with City Standards and Specifications.

\$257,323.30**Storm Sewers**

Construction of storm drain mains, manholes, catch basins and disposal facilities as shown on the approved improvement plan in accordance with City Standards.

\$451,496.50**Water System**

Construction of water mains, hydrants, services and appurtenances as shown on the approved Improvement Plans in accordance with City Standards and Specifications.

\$466,680.50**Curb and Gutter and Other Concrete Construction**

Construction of curb and gutter, sidewalk, wheelchair ramps, drive approaches, valley gutter and other concrete improvements as shown on the approved Improvement Plans in accordance with City Standards and Specifications.

\$399,802.00**Street Surfacing**

Construct Type "B" asphalt concrete surfacing over Class II aggregate base as shown on the approved Improvement Plans in accordance with City Standards and Specifications.

\$911,137.50

Street Lighting

Install street lighting as shown on the approved Improvement Plans in accordance with City Standards and Specifications. **\$218,400.00**

Street Barricades

Install street barricades as shown on the approved Improvement Plans in accordance with City Standards and Specifications. **\$10,725.00**

Fencing, Landscaping, and Irrigation System

Construct fencing, block walls and install landscape and irrigation system improvements, misc. as shown on the approved Improvement Plans in accordance with City Standards and Specifications. **\$719,920.50**

Monuments and Lot Markers

Install permanent monuments and lot markers in accordance with City Standards and Specifications. **\$3,250.00**

Engineering Services

Engineering, surveying, & geotechnical services associated with Completion of the Subdivision Improvements. **\$369,330.00**

Earthwork Improvements

- Excavation & Compaction **\$0.00**
- Subgrade Compaction & Fine Grade **\$104,114.40**
- Final Lot Grading **\$85,436.00**
- Total Improvements subject to Plan Review & Insp. Fees **\$4,720,496.30**

Private Utilities

- Applicant Install Utilities Onsite Construct **\$312,935.85**

Total Estimated Improvement Cost (To be bonded with Final Map) \$4,569,615.70

SECURITY REQUIREMENTS

Performance	<u>\$4,569,615.70</u>
Labor and Materials	<u>\$2,284,807.85</u>
Warranty (Minimum 12-mo. from N.O.C.)	<u>\$456,961.57</u>

City Engineering Plan Review and Inspection Fee Schedule

City Engineering and Inspection Fees are established by Council Resolution No.1902, and are set forth below:

(1) 6% of first	\$ 5,000.00	\$ 300.00
(2) 5% of next	\$ 20,000.00	\$ 1,000.00
(3) 4.5% of next	\$ 75,000.00	\$ 3,375.00
(4) 3.5% of next	\$150,000.00	\$ 5,250.00
(5) 2% over	\$250,000.00	\$ 86,392.31

Total City Engineering Review and Inspection Fee obligation	\$ 96,317.31
Fee balance payable with this Agreement Acct. #001-2010-4937	<u>\$ 96,317.31</u>

NOTE:

- Engineering Plan Review & Inspection Fees are based on estimated cost of Improvements, including all items constructed both prior to & following posting of security.
- Private utility costs are not included in determination of City Engineering Plan Review and Inspection fee calculation.

Note: Additional fees and charges will be payable prior to approval of Final Map and Final Subdivision Agreement by the City Council, including:

12 th Ave. Sewer Benefit District, Acct. #161-2161-5494 (27.25 Ac @ \$1,734.30/Ac)	<u>\$ 47,259.68</u>
Street Sign Fee, Acct. #001-2010-4937 (9 @ \$200.00 Ea.) (Per intersection cost for sign blades furnished by City.)	<u>\$ 2,200.00</u>
Final Map Review Fee, Acct. #001-2010-4937 (Determined at completion of final map review.)	<u>\$ 1,100.00</u>
Engineering Plan Review & Inspection Fees, Acct. #001-2010-4937	<u>\$ 96,317.31</u>
Storm Drainage Impact Fees, Acct. #184-2184-5504 (N/A) (Onsite drainage Basin provided, no impact to existing City drainage facilities)	<u>\$ 0.00</u>
Building Dept. block wall plan review fees paid from Acct. #001-2010-4937	<u>\$ 1,255.55</u>
SUBTOTAL	<u>\$148,132.54</u>
BALANCE DUE:	<u>\$148,132.54</u>



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022

AGENDA SECTION: O

SUBJECT:

Public Works: Authorization to Award a contract to MAC General Engineering of Exeter CA, in the amount of \$715,720.97, establish a construction contingency of \$71,600 and approve an additional appropriations of \$287,300 from the TDA Transportation Fund in order to fully fund the Campus Drive Resurfacing project from Lacey Boulevard to Greenfield Avenue.

RECOMMENDATION:

That the City Council, by motion,

1. Award a contract MAC General Engineering, Of Exeter CA in the amount of \$715,720.97
2. Establish a construction contingency of \$71,600.00
3. Appropriate an additional \$287,300 from the TDA Transportation Fund to fully fund this project.

BACKGROUND:

This project will involve the resurfacing of street pavement within Campus Drive, from Lacey Boulevard to Greenfield Avenue. Improvements to include recycling of existing pavement, adjusting manhole and gate valve covers, installation of accessibility ramps, asphalt concrete paving and restriping of the roadway.

Campus Drive is a two lane collector street that provides access to a high school, the County Government Center and the Youth Athletic Complex. Current average daily traffic volume is approximately 5,000 vehicles per day. The existing roadway surface is deteriorating due to traffic loads and weather impacts and is in need of resurfacing.

This project will extend the useful life of the street by approximately 12-15 years.

In accordance with Council Action, bids were solicited and opened on June 14th, 2022 for Campus Drive Resurfacing Project. A total of three (3) bids were received, ranging from a low bid of \$715,720.97 from MAC General Engineering, to a high bid of \$895,99.00. A copy of the

Bid Tabulation is attached for Council Review. If approved this project is anticipated to begin at the end of July.

FISCAL IMPACT:

The FY 21/22 Gas Tax Fund provides \$500,000.00 for this project including contingencies. An additional appropriation of \$287,300 from the TDA Transportation Fund is required to fully fund this project. There are sufficient TDA reserves to fund the additional appropriation request without effect to any current planned projects. A copy of the budget pages is attached for Council Review.

ATTACHMENTS:

Budget Page

Bid Tabulation 06.14.2022

Campus Drive Resurfacing, Lacey Boulevard to Greenfield Avenue

Project Background:

This project will involve the resurfacing of street pavement within Campus Drive, from Lacey Boulevard to Greenfield Avenue. Improvements to include recycling of existing pavement, adjusting manhole and gate valve covers, installation of accessibility ramps, asphalt concrete paving and restriping of the roadway.

Existing Conditions:

Campus Drive is a two lane collector street that provides access to a high school, the County Government Center and the Youth Athletic Complex. Current average daily traffic volume is approximately 5,000 vehicles per day. The existing roadway surface is deteriorating due to traffic loads and weather impacts and is in need of resurfacing.

Project Justification:

This project will extend the useful life of the street by approximately 12-15 years.

Fiscal Implications:

Funding for this project will be allocated from gas tax reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2021	2022	2023	2024	2025
Expenditure	Program or Project	Construction				
	Engineering / Inspection	25,000				
	Construction	455,000				
	Contingency	45,000				
	Department Overhead	47,299				
Total Expenditure		\$572,299	\$0	\$0	\$0	\$0
Revenue	Funding					
	044 Gas Tax (2103)	572,299				
	Total Funding	\$572,299	\$0	\$0	\$0	\$0

Campus Drive Reconstruction, Lacey Blvd. to Greenfield Dr.

Account Number: 26650000-821621

			MAC General Engineering LOWEST BIDDER		American Paving		Papich Construction	
ITEM	QUANTITY	UNIT	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal
1 Site Preparation, Mobilization, and Demolition & Misc. Facilities	1	LS	\$55,698.47	\$55,698.47	\$125,000.000	\$125,000.000	\$217,673.450	217673.45
2 Storm Water Pollution Prevention Plan Preparation and Implementation	1	LS	\$5,754.60	\$5,754.60	\$5,000.000	\$5,000.000	\$11,445.000	11445
3 Sawcut Pavement	348	LF	\$4.99	\$1,736.52	\$1.000	\$348.000	\$5.500	1914
4 Roadway Excavation	2,275	CY	\$31.75	\$72,231.25	\$90.00	\$204,750.000	\$47.00	\$106,925.00
5 Class 2 Aggregate Base	1,260	CY	\$71.19	\$89,699.40	\$63.00	\$79,380.000	\$77.85	\$98,091.00
6 Wedge Grind 0" - 3", 6ft width	2,140	SY	\$6.59	\$14,102.60	\$5.70	\$12,198.000	\$5.20	\$11,128.00
7 Transition Grind 0"-3", 30ft width	288	SY	\$5.18	\$1,491.84	\$5.70	\$1,641.600	\$12.00	\$3,456.00
8 Asphalt Concrete, (Type B, 3/4" Max., Medium Grade PG 64-10)	2,740	TON	\$123.37	\$338,033.80	\$114.00	\$312,360.000	\$115.35	\$316,059.00
9 Construct curb return with ADA Ramp and Landing (CO-21)	1	EA	\$7,950.47	\$7,950.47	\$5,000.00	\$5,000.000	\$7,640.00	\$7,640.00
10 30" Curb and Gutter (CO-11)	33	LF	\$47.36	\$1,562.88	\$42.00	\$1,386.000	\$285.00	\$9,405.00
11 Construct Median Island Curb (CO-17)	767	LF	\$15.81	\$12,126.27	\$32.00	\$24,544.000	\$26.65	\$20,440.55
12 Construct Stamped Concrete in Median	1,781	SF	\$11.87	\$21,140.47	\$14.00	\$24,934.000	\$11.00	\$19,591.00
13 Construct Concrete Sidewalk	275	SF	\$10.43	\$2,868.25	\$6.00	\$1,650.000	\$19.00	\$5,225.00
14 Construct 30' Driveway Approach	2	EA	\$8,540.30	\$17,080.60	\$15,000.00	\$30,000.000	\$5,940.00	\$11,880.00
15 Construct 28' Driveway Approach	1	EA	\$8,540.30	\$8,540.30	\$17,000.00	\$17,000.000	\$8,160.00	\$8,160.00
16 Asphalt Concrete to Repave Driveway	320	SF	\$26.89	\$8,604.80	\$15.00	\$4,800.000	\$14.30	\$4,576.00
17 Construct Sidewalk Underdrain	1	EA	\$1,475.36	\$1,475.36	\$2,000.00	\$2,000.000	\$3,530.00	\$3,530.00
18 Adjust manhole to Finish Grade	8	EA	\$2,554.53	\$20,436.24	\$1,500.00	\$12,000.000	\$1,330.00	\$10,640.00
19 Adjust Valve Cover to Finish Grade	7	LS	\$1,349.73	\$9,448.11	\$1,000.00	\$7,000.000	\$1,060.00	\$7,420.00
20 Construct Street Intersection Survey Monument and Well Per City Standard GE-14	2	EA	\$2,554.53	\$5,109.06	\$500.00	\$1,000.000	\$900.00	\$1,800.00
21 Thermoplastic, signing, and Pavement Markings	1	LS	\$20,629.68	\$20,629.68	\$22,500.00	\$22,500.000	\$19,000.00	\$19,000.00
				\$715,720.97		\$894,491.600		\$895,999.00

Total written in Bid if discrepancy exists

Attachment: Bid Tabulation 06.14.2022 (PW: Authorization to Award Campus Drive Resurfacing (Lacey



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: P
--------------------------------	--------------------------

SUBJECT:

Public Works: Adoption of Resolution No. 22-26-R, thereby approving the Vacation of Excess Right of Way of Trewhitt Street between Sixth Street and Seventh Street, and Approval of Final Parcel Map No. 2021-01

RECOMMENDATION:

That the City Council , by motion,

1. Approve Resolution 22-26-R to Summarily Vacate the unimproved Trewhitt Street between Sixth Street and Seventh Street under Streets & Highway Code Division 9, Part 3, Chapter 4, and;
2. Approve Final Parcel Map No. 2021-01

BACKGROUND:

Trewhitt Street is an unconstructed street located west of 11th Avenue between Sixth Street and Seventh Street, see attached Exhibits for reference. Trewhitt Street was created per the attached “Supplemental Plat to S.E. Biddle’s Subdivision”, recorded March 11, 1898 as Licensed Survey Plat No. 01-083, and the street was never constructed.

The City Council, under Streets & Highway Code Division 9, Part 3, Chapter 4, is permitted to Summarily Vacate excess right of way that is not required for street purposes by adopting a Resolution of Vacation. Attached is proposed Resolution 22-26-R for Council review.

Staff has determined that Trewhitt Street is not necessary for traffic purposes, and recommends to vacate and abandon Trewhitt Street between Sixth Street and Seventh Street to the adjacent property owners as shown on the attached map.

With the abandonment of Trewhitt Street, the applicant requests for Council approval of the final Parcel Map for Tentative Parcel Map No. 2021-01. The attached final Parcel Map (TPM 2021-01), located as shown on the attached map, has been checked and approved by Public Works Engineering staff. The 0.44 acre parcel (APN 012-271-003) is being divided into two parcels.

FISCAL IMPACT:

The Vacation of Right of Way for the unconstructed road, Trewhitt Street, is no cost to the City. The property will revert to the adjacent property owners. There is no impact to the Municipal budget from the approval of the final Parcel Map.

ATTACHMENTS:

Supplemental to SE Biddle Subd lsp1-083a

California Laws

APN Map 12-27

Resolution 22-26-R

Resolution 22-26-R (.doc)

PM 2021-1

Map # 46
46

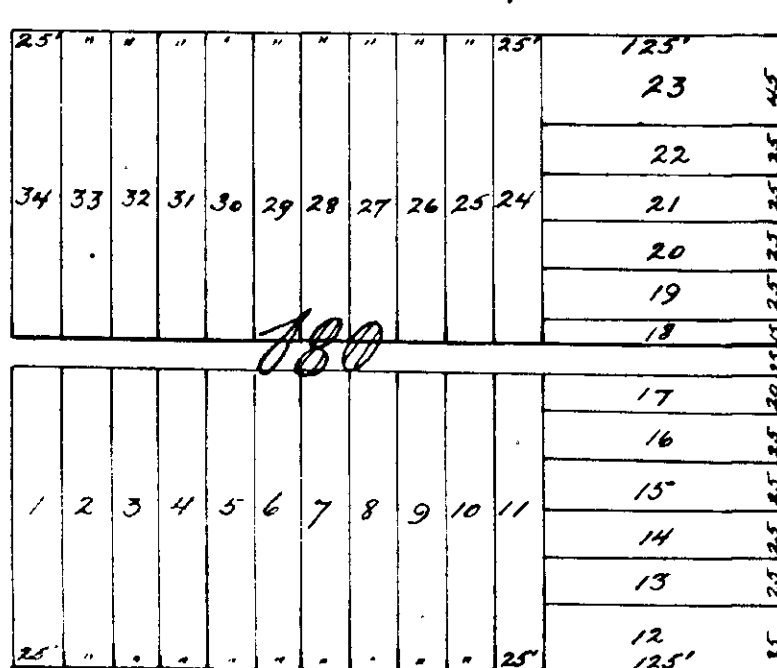
RE-PLATTING

OF
BLOCK 180

of the Map of Blocks 179 & 180 of Certain
Blocks in the City of Hanford, California
in SE 1/4 of SW 1/4 of Sec. 25, T18S. of R21E. M. 22M.

Scale 700' = 1"

PORTER ST.



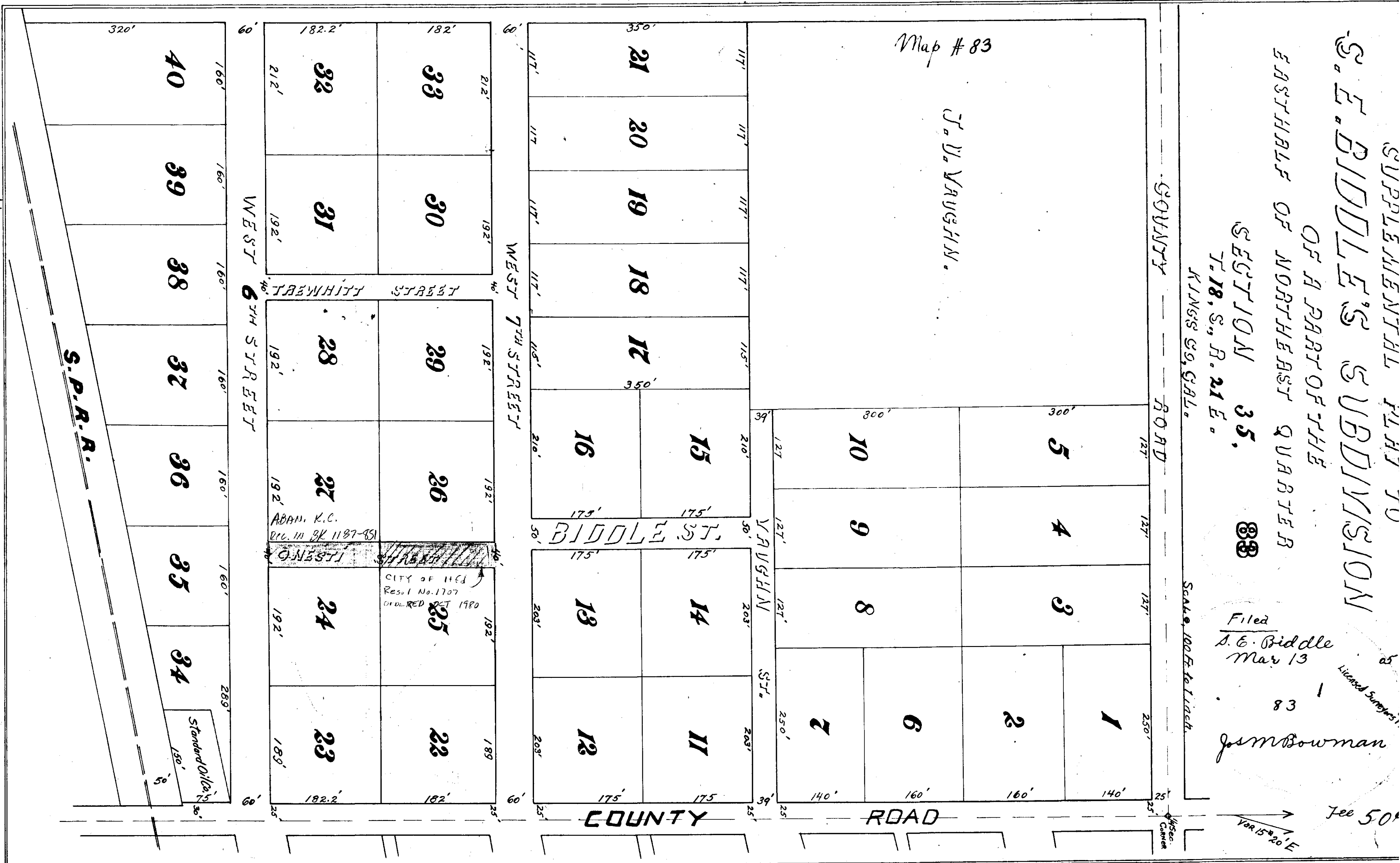
CENTER ST.

A strip of land 15 feet in width from East to West
through the center of said Block 180 is hereby dedicated
for an Alley.

William S. Porter
J.E. Wright
Martha Newman Porter
Victorine Dixon

Witnessed by J.H. Farley May 2, 1898.
Notary Public.

J.H. Farley
March 11, 1898
83
Licensed
Surveyors Plats
J. Peacock
J. Farley



S.E. BIDDLE'S SUBDIVISION
OF A PART OF THE
EAST HALF OF NORTHEAST QUARTER
SECTION 35,
T. 18, S., R. 21 E.,
KINGS CO., CAL.
Scale 100 Feet = 1 inch

Filed
J.E. Biddle
Mar 13

J. M. Bowman

Fee 50'

California Laws - Streets and Highways Code
DIVISION 9. CHANGE OF GRADE AND VACATION
PART 3. PUBLIC STREETS, HIGHWAYS, AND SERVICE EASEMENTS VACATION
LAW

CHAPTER 4. SUMMARY VACATION ⁽⁶²¹³⁾

Article 1. Authority (8330-8334.5) ⁽⁶²¹⁴⁾

8330. (a) The legislative body of a local agency may summarily vacate a street or highway that has been superseded by relocation. ⁽⁶²¹⁵⁾

(b) A street or highway shall not be summarily vacated pursuant to this section if vacation would do either of the following: ⁽⁶²¹⁶⁾

(1) Cut off all access to a person's property which, prior to relocation, adjoined the street or highway. ⁽⁶²¹⁷⁾

(2) Terminate a public service easement, unless the easement satisfies the requirements of Section 8333. ⁽⁶²¹⁸⁾

8330.5. (a) Subject to subdivisions (b) and (c), the commission may retain, relinquish to a local agency pursuant to Section 73, or summarily vacate a state highway that has been superseded by relocation. ⁽⁶²¹⁹⁾

(b) The commission shall not vacate a state highway unless the commission has first given a notice of relinquishment pursuant to Section 73 and the legislative body of the local agency has protested within the prescribed 90-day period that the highway is not needed for public use and should be vacated by the commission. ⁽⁶²²⁰⁾

(c) If vacation of a state highway would cut off all access to the property of any person which, prior to relocation, adjoined the highway, the commission shall either retain the highway or relinquish it pursuant to Section 73. ⁽⁶²²¹⁾

8331. The legislative body of a local agency may summarily vacate a street or highway if both of the following conditions exist: ⁽⁶²²²⁾

(a) For a period of five consecutive years, the street or highway has been impassable for vehicular travel. ⁽⁶²²³⁾

(b) No public money was expended for maintenance on the street or highway during such period. ⁽⁶²²⁴⁾

8332. The legislative body of a local agency may summarily vacate a street or highway pursuant to an agreement entered into with the department pursuant to Section 100.2 to close the street or highway at or near the point of its interception with a state freeway. ⁽⁶²²⁵⁾

8333. The legislative body of a local agency may summarily vacate a public service easement in any of the following cases: ⁽⁶²²⁶⁾

(a) The easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation. ⁽⁶²²⁷⁾

(b) The date of dedication or acquisition is less than five years, and more than one year, immediately preceding the proposed vacation, and the easement was not used continuously since that date. ⁽⁶²²⁸⁾

(c) The easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement. ⁽⁶²²⁹⁾

8334. The legislative body of a local agency may summarily vacate any of the following: ⁽⁶²³⁰⁾

(a) An excess right-of-way of a street or highway not required for street or highway purposes. ⁽⁶²³¹⁾

(b) A portion of a street or highway that lies within property under one ownership and that does not continue through such ownership or end touching property of another. ⁽⁶²³²⁾

8334.5. Notwithstanding any other provision of this article, a street, highway, or public service easement may not be summarily vacated if there are in-place public utility facilities that are in use and would be affected by the vacation. ⁽⁶²³³⁾

Article 2. Procedure (8335-8336) ⁽⁶²³⁴⁾(1-click HTML)

8335. (a) The legislative body may vacate a street, highway, or public service easement pursuant to the authority provided in this chapter by adopting a resolution of vacation. ⁽⁶²³⁵⁾

(b) The resolution of vacation shall state all of the following: ⁽⁶²³⁶⁾

(1) That the vacation is made under this chapter. ⁽⁶²³⁷⁾

(2) The name or other designation of the street, highway, or public service easement and a precise description of the portion vacated. The description of the portion vacated may be by a precise map which is recorded or to which reference is made in the resolution and which is permanently maintained by the public entity. ⁽⁶²³⁸⁾

(3) The facts under which the summary vacation is made. If the vacation is made pursuant to Section 8332, the statement shall include the date of the agreement. The resolution is prima facie evidence of the facts stated. ⁽⁶²³⁹⁾

(4) That from and after the date the resolution is recorded, the street, highway, or public service easement vacated no longer constitutes a street, highway, or public service easement. ⁽⁶²⁴⁰⁾

8336. (a) The clerk shall cause a certified copy of the resolution of vacation, attested by the clerk under seal, to be recorded without acknowledgment, certificate of acknowledgment, or further proof in the office of the recorder of the county in which the property is located. No fee shall be charged for recordation. ⁽⁶²⁴¹⁾

(b) Upon such recordation, the vacation is complete. ⁽⁶²⁴²⁾

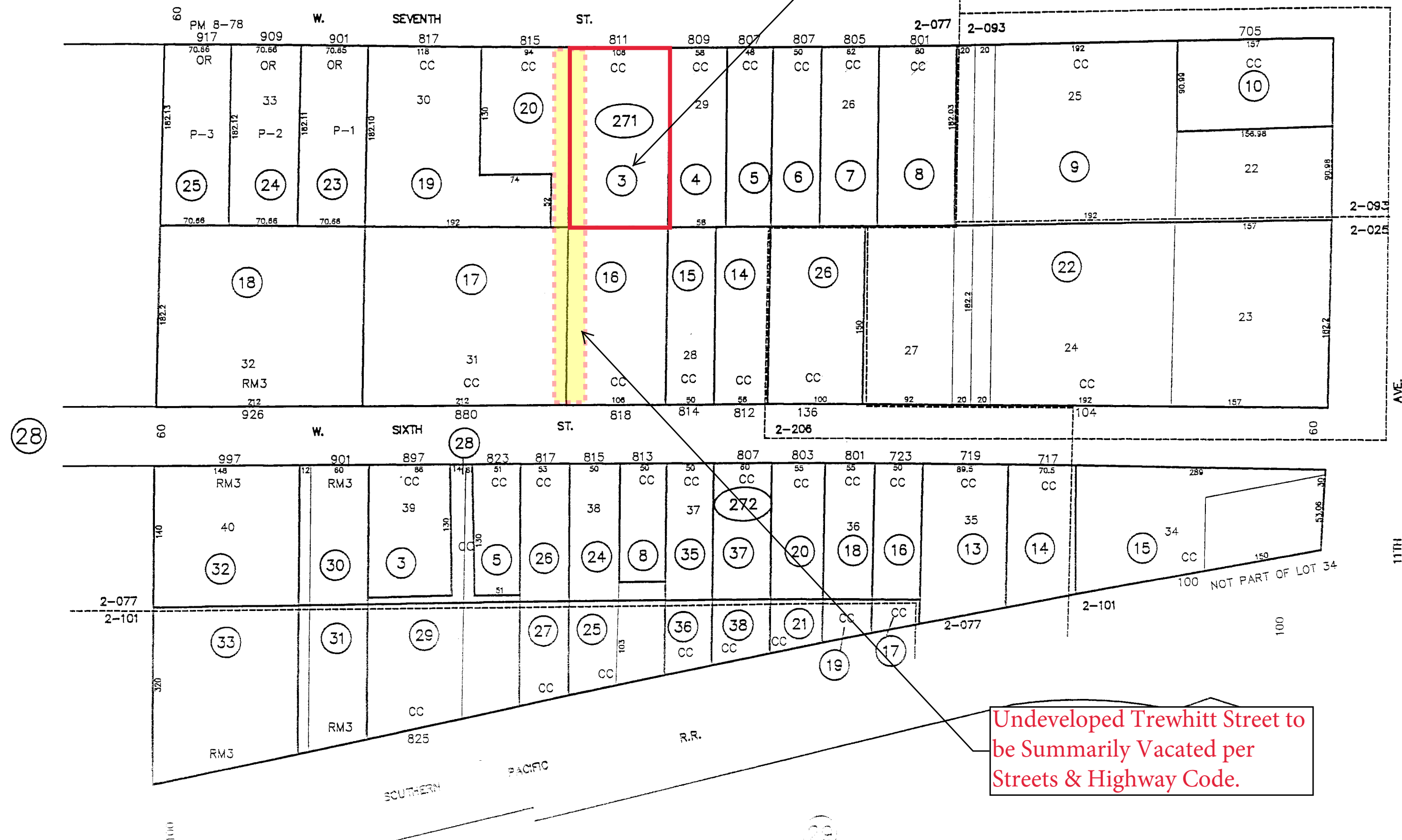
THIS MAP IS FOR ASSESSMENT PURPOSES ONLY
IT IS NOT TO BE CONSTRUED AS PORTRAYING
LEGAL OWNERSHIP OF DIVISIONS OF LAND FOR
PURPOSES OF ZONING OR SUBDIVISION LAW.
JANUARY, 1996

KINGS COUNTY ASSESSOR'S MAP

12- 7

S. E. BIDDLE'S SUB. (25)

PIQ
TPM 2021-01
APN 012-271-003



Attachment: APN Map 12-27 (PW: Approval of Vacation of Right of Way for Trewitt St; and Approval of Parcel Map 2021-01)

Recording Requested By:

City of Hanford

When Recorded Return To:

City of Hanford
Attn: City Clerk
319 N. Douty Street
Hanford, CA 93230

No Fee Per GC 6103

RESOLUTION 22-26-R

ORDER OF THE CITY COUNCIL OF THE CITY OF HANFORD VACATING AND ABANDONING APPROXIMATELY 16,673 SQUARE FEET OF PUBLIC RIGHT-OF- WAY ON TREWHITT STREET, WEST OF 11TH AVENUE BETWEEN SIXTH STREET AND SEVENTH STREET

WHEREAS, the City Council of Hanford did on June 21, 2022, at a regular meeting of said Council, motion to declare the intention of the City Council to Summarily Vacate approximately 16,673 square feet of public right-of-way on TREWHITT STREET, west of 11th Avenue between Sixth Street and Seventh Street in the City of Hanford pursuant to Section 8334 of the Streets and Highway Code of the State of California.

WHEREAS, on the 21st day of June 2022, the City Council of the City of Hanford, received evidence on the proposed vacation and abandonment, and the said City Council of the city of Hanford having found from all the evidence submitted that, under the Streets & Highway Code Division 9, Part 3, Chapter 4, the portion of the public street described is an excess of right-of-way of the street and is not required for street purposes, and should be Summarily Vacated and abandoned, and that from and after the date of said Resolution recording, the street shall be vacated and shall no longer constitute a street..

NOW, THEREFORE, the City Council of the City of Hanford does hereby determine that the portion of said street identified in Exhibit "A," which is attached hereto and made a part hereof and hereinafter described should be summarily vacated and abandoned, and the City Council of the City of Hanford does hereby order the vacation and abandonment of said public street in the City of Hanford, more particularly described as follows:

EXHIBIT “A”
LEGAL DESCRIPTION
FOR TREWHITT STREET ABANDONMENT

TREWHITT STREET AS SHOWN ON THAT CERTAIN MAP OF S.E. BIDDLE’S SUBDIVISION, RECORDED MARCH 13, 1905, IN VOLUME 1 OF LICENSED SURVEYORS’ PLATS, AT PAGE 83, KINGS COUNTY RECORDS, LYING IN THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 18 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL OF TREWHITT STREET LYING SOUTH OF THE SOUTH RIGHT-OF-WAY ALIGNMENT OF WEST 7TH STREET, NORTH OF THE NORTH RIGHT-OF-WAY ALIGNMENT OF WEST 6TH STREET, WEST OF LOTS 28 AND 29, AND EAST OF LOTS 30 AND 31, ALL AS SHOWN ON SAID MAP.

Area: 14,568 Square Feet, 0.33 Acres

IT IS FURTHER ORDERED that the City Clerk shall cause a certified copy of this Order, attested by the City Clerk, under seal of the City, to be duly recorded in the County Recorder's Office of the County of Kings, State of California.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2022
by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Kalish Morrow,
MAYOR, of the City of Hanford

Attest:

Natalie Corral
CITY CLERK, of the City of Hanford

STATE OF CALIFORNIA) COUNTY OF KINGS) ss CITY OF HANFORD)

I, Natalie Corral, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2022.

Date: _____ By: _____
Natalie Corral, City Clerk

Attachment: Resolution 22-26-R [Revision 1] (PW: Approval of Vacation of Right of Way for Trewitt St; and Approval of Parcel Map 2021-01)

EXHIBIT "A"**LEGAL DESCRIPTION****FOR TREWHITT STREET ABANDONMENT**

TREWHITT STREET AS SHOWN ON THAT CERTAIN MAP OF S.E. BIDDLE'S SUBDIVISION, RECORDED MARCH 13, 1905, IN VOLUME 1 OF LICENSED SURVEYORS' PLATS, AT PAGE 83, KINGS COUNTY RECORDS, LYING IN THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 18 SOUTH, RANGE 21 EAST, MOUNT DIABLO BASE & MERIDIAN, IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

ALL OF TREWHITT STREET LYING SOUTH OF THE SOUTH RIGHT-OF-WAY ALIGNMENT OF WEST 7TH STREET, NORTH OF THE NORTH RIGHT-OF-WAY ALIGNMENT OF WEST 6TH STREET, WEST OF LOTS 28 AND 29, AND EAST OF LOTS 30 AND 31, ALL AS SHOWN ON SAID MAP.

ATTACHED HERETO IS A PLAT LABELED EXHIBIT "A-1" AND BY THIS REFERENCE MADE A PART HEREOF.

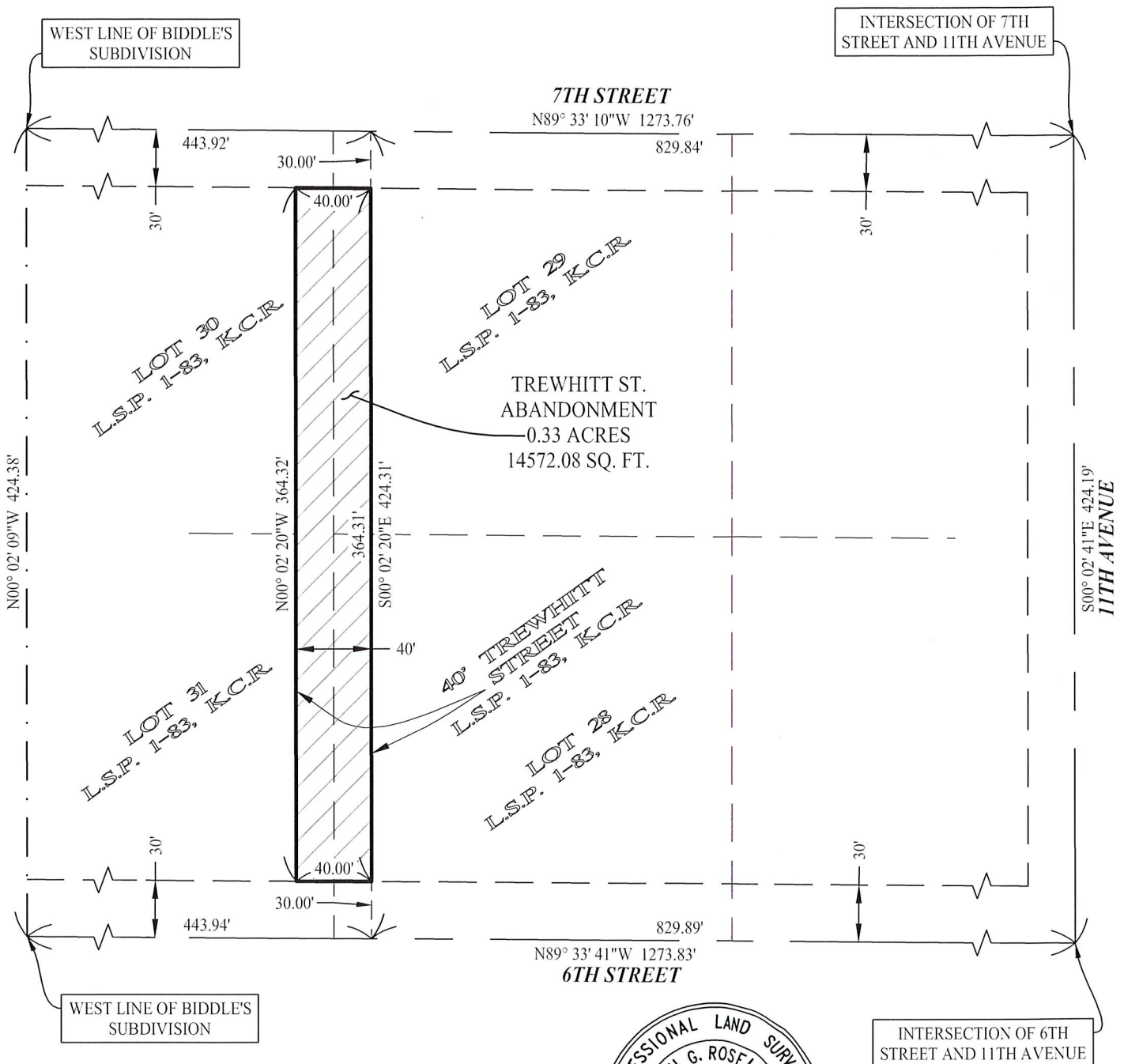


END OF DESCRIPTION

1/1

Attachment: Resolution 22-26-R [Revision 1] (PW: Approval of Vacation of Right of Way for Trewitt St; and Approval of Parcel Map 2021-01)

EXHIBIT "A-1"



0 40 80
SCALE: 1"=80'

**ZUMWALT
HANSEN**
A **QK** Company

609 N. Irwin St.
Hanford, CA 93230
Office: (559) 582-1056
Fax: (559) 584-4143

**TREWHITT STREET
ABANDONMENT
for
THE CITY OF HANFORD**

Job No. Z210717
Drawn By: MO
Checked By: RR
Indexed By: _____
Date: 6/16/2022

Sheet No.

1 of 1

Recording Requested By:

City of Hanford

When Recorded Return To:

City of Hanford
Attn: City Clerk
319 N. Douty Street
Hanford, CA 93230

No Fee Per GC 6103

RESOLUTION 22-26-R

**ORDER OF THE CITY COUNCIL OF THE CITY OF HANFORD
VACATING AND ABANDONING APPROXIMATELY 16,673
SQUARE FEET OF PUBLIC RIGHT-OF- WAY ON TREWHITT
STREET, WEST OF 11TH AVENUE BETWEEN SIXTH STREET
AND SEVENTH STREET**

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WHEREAS, on the 21st day of June 2022, the City Council of the City of Hanford, received evidence on the proposed vacation and abandonment, and the said City Council of the city of Hanford having found from all the evidence submitted that, under the Streets & Highway Code Division 9, Part 3, Chapter 4, the portion of the public street described is an excess of right-of-way of the street and is not required for street purposes, and should be Summarily Vacated and abandoned, and that from and after the date of said Resolution recording, the street shall be vacated and shall no longer constitute a street..

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ALL OF TREWHITT STREET LYING SOUTH OF THE SOUTH RIGHT-OF-WAY ALIGNMENT OF WEST 7TH STREET, NORTH OF THE NORTH RIGHT-OF-WAY ALIGNMENT OF WEST 6TH STREET, WEST OF LOTS 28 AND 29, AND EAST OF LOTS 30 AND 31, ALL AS SHOWN ON SAID MAP.

Area: 14,568 Square Feet, 0.33 Acres

IT IS FURTHER ORDERED that the City Clerk shall cause a certified copy of this Order, attested by the City Clerk, under seal of the City, to be duly recorded in the County Recorder's Office of the County of Kings, State of California.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2022
by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Kalish Morrow,
MAYOR, of the City of Hanford

Attest:

Natalie Corral
CITY CLERK, of the City of Hanford

STATE OF CALIFORNIA) COUNTY OF KINGS) ss CITY OF HANFORD)

I, Natalie Corral, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2022.

Date: _____ By: _____
Natalie Corral, City Clerk

EXHIBIT "A"**SUMMARILY VACATE/ABANDON STREET
(TREWHITT STREET West of 11th Avenue between Sixth
Street and Seventh Street)****LEGAL DESCRIPTION**

To be provided.....

Area: 46,389 Square Feet, 1.06 Acres

EXHIBIT "B"

STREET ABANDONMENT – TREWHITT STREET

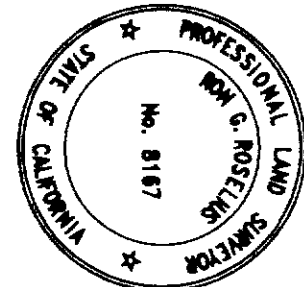
To be provided.....

PARCEL MAP

OF THAT PORTION OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 18 SOUTH, RANGE 21 EAST, MONTECALMO BRASS & BIDDLES SUBDIVISION, L.S.P. 1483, K.C.R., AS SHOWN ON THE APPROVED GOVERNMENT TOWNSHIP PLATS, STATE OF CALIFORNIA, THEREOF, DESCRIBED AS FOLLOWS:
A PORTION OF LOT 29 TOGETHER WITH THE EAST HALF OF TREWITT STREET OF SUPERSEMENTAL PLAT TO SE BIDDLES SUBDIVISION, ACCORDING TO THE MAP THEREOF RECORDED MARCH 13, 1965, IN BOOK 1, PAGE 81 OF LICENSED SURVEYORS PLANS, KINGS COUNTY RECORDS.

SURVEYOR'S STATEMENT

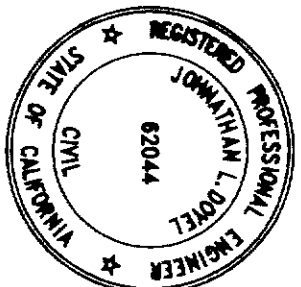
THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF ROSARIO HEREDIA, A PERSON WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE INSTRUMENT, HE/SHE/IT/ THEY, OR THE ENTITY(IES) UNDER BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT, I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.



John B. Haddon 4-19-2022
DATE

CITY ENGINEER'S STATEMENT

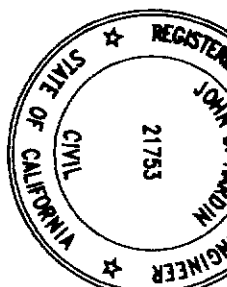
I, JORNATHAN L. DOVEL, HEREBY STATE THAT I HAVE EXAMINED THE ANNEXED MAP, THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF AND THAT ALL PROVISIONS OF SECTION 66425 THROUGH 66450, INCLUSIVE, OF THE GOVERNMENT CODE, AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.



CITY ENGINEER: JORNATHAN L. DOVEL, R.C.E. 062044 DATE

ACTING CITY SURVEYOR'S STATEMENT

I, JOHN B. HADDON, HEREBY STATE THAT I HAVE CAREFULLY EXAMINED THE ANNEXED MAP AND AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT AND IN ACCORDANCE WITH SECTIONS 66425 THROUGH 66450, INCLUSIVE, OF THE GOVERNMENT CODE.



JOHN B. HADDON, R.C.E. 21753
ACTING FOR THE CITY OF HANFORD

SUBDIVIDER'S STATEMENT

IN ACCORDANCE WITH SECTION 66445 (E), AND SUBJECT TO THE PROVISIONS OF SECTION 66450 OF THE GOVERNMENT CODE, I, THE UNDERSIGNED, DO HEREBY STATE THAT I AM THE SUBDIVIDER, AND I CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

BY: *Rosario Heredia*
ROSARIO HEREDIA

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA
COUNTY OF KINGS
ON May 5, 2023 BEFORE ME, GAY LYNN HOOVER
NOTARY PUBLIC PERSONALLY APPEARED Rosario Heredia
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/IT/ THEY EXECUTED THE SAME IN HIS/HER/ THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/ THEIR SIGNATURE(S) ON THE INSTRUMENT, HE/SHE/IT/ THEY, OR THE ENTITY(IES) UNDER BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT, I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA, THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.
WITNESS MY HAND AND OFFICIAL SEAL.
SIGNATURE: *Gay Lyn Hoover*
(PRINT NAME) GAY LYNN HOOVER
MY COMMISSION NO. 2349018 MY COMMISSION EXPIRES MARCH 22, 2025
PRINCIPAL OFFICE IN COUNTY OF KINGS

ONE SHEET ONLY

CITY OF HANFORD
TPM NO. 2021-01

TAX COLLECTOR'S STATEMENT

THIS IS TO CERTIFY THAT THE PROVISIONS OF ARTICLE 8 OF CHAPTER 4 OF THE GOVERNMENT CODE HAVE BEEN COMPLIED WITH REGARDING DEPOSITS.

DATE: 04/24/22

KINGS COUNTY TAX COLLECTOR

BY: *Verona Campbell, Deputy*

PLANNING COMMISSION STATEMENT

APPROVED BY THE CITY OF HANFORD PLANNING COMMISSION IN ACCORDANCE WITH THE REQUIREMENTS OF LAW IN DUTY AUTHORIZED MEETING HELD _____ 20 _____
DATED: _____

ACTING DIRECTOR

RECORDER'S STATEMENT

DOCUMENT NO. _____ FILE _____
DATED THIS _____ DAY OF _____, 20____, AT _____, M.
IN BOOK _____ OF PARCEL MAPS AT PAGE _____ OF KINGS COUNTY RECORDS AT THE REQUEST OF ZUMWALT HANSEN & ASSOCIATES, INC.

KARLINE LEE, KINGS COUNTY RECORDER

BY: _____

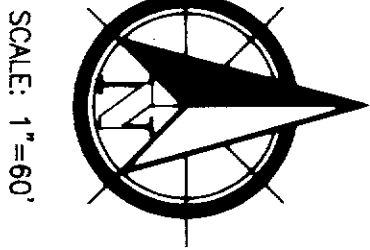
DEPUTY

BASIS OF BEARINGS

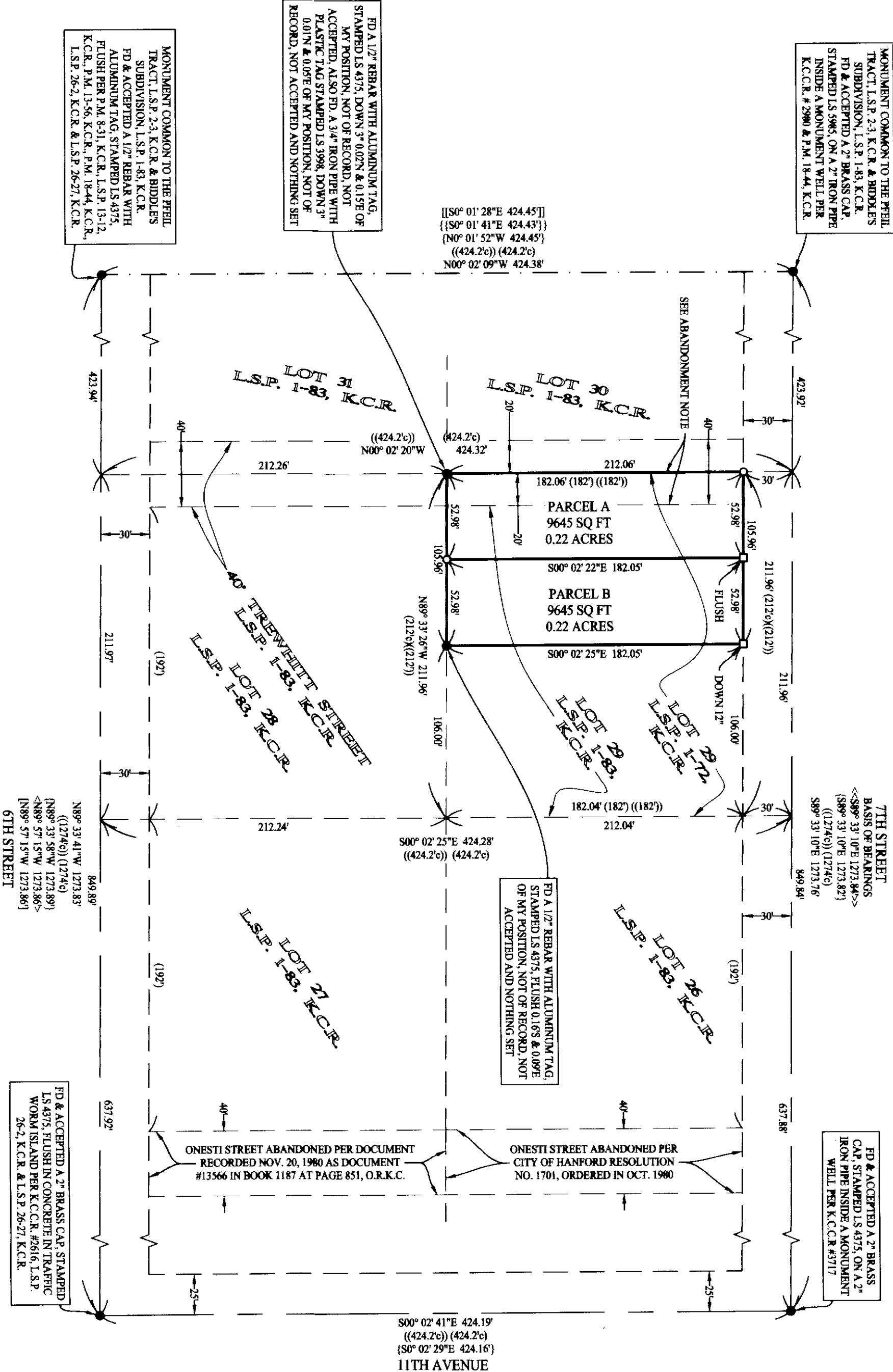
THE BASIS OF BEARINGS FOR THIS SURVEY IS THE MONUMENTED CENTERLINE OF 7TH STREET AS SHOWN ON L.S.P. 1949, K.C.R. ON THIS BASIS, THE CENTERLINE OF 7TH STREET BEARS S89° 33' 19"E

IMPROVEMENT NOTES:

- 1) A SEPARATE WATER SERVICE ASSEMBLY SHALL BE INSTALLED TO SERVE BOTH PARCEL A AND PARCEL B IN CONFORMANCE WITH CITY STANDARD WS-11.
 - 2) A SEPARATE SANITARY SEWER LATERAL SHALL BE INSTALLED TO SERVE BOTH PARCEL A AND PARCEL B IN CONFORMANCE WITH CITY STANDARD SS-23.
- IMPROVEMENTS MAY BE DEFERRED UNTIL THE ISSUANCE OF BUILDING PERMITS FOR EACH PARCEL.



SCALE: 1"=60'



LEGEND

- FOUND AND ACCEPTED MONUMENTS ON AS NOTED
- SET 1/2" REBAR, 30" LONG, 0.5" DEEP, TAGGED L.S. 8167
- SET 1" BRASS TAG, STAMPED L.S. 8167, IN LEAD PLUG WITH BRASS NAIL IN CONCRETE. DEPTH AS CALCULATED FROM RECORD DATA
- K.C.R. KINGS COUNTY CORNER RECORD
- K.C.R. KINGS COUNTY RECORDS
- RECORD DATA PER L.S.P. 1-72, KINGS COUNTY RECORDS OR CALCULATED THEREFROM
- RECORD DATA PER L.S.P. 1-83, KINGS COUNTY RECORDS OR CALCULATED THEREFROM
- RECORD DATA PER L.S.P. 1-84, KINGS COUNTY RECORDS OR CALCULATED THEREFROM
- RECORD DATA PER L.S.P. 1-85, KINGS COUNTY RECORDS OR CALCULATED THEREFROM
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609 N. IRWIN ST.

HANFORD, CA. 93230

PH. (559) 582-1056

FILE NO. 0789311

ZUMWALT
HANSEN &
Company



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: A
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SUBJECT:

Finance: Approval of an additional Appropriation of \$3,361,645 in the GF and \$8,016,639 across all Other Funds for the 2022-23 Fiscal Year Budget and the addition of three (3) allocated positions to the position control budget, one (1) to the salary schedule.

RECOMMENDATION:

Staff recommends City Council adopt amendments to the 2022-23 Fiscal Year Budget to appropriate an additional \$3,361,645 in the General Fund and \$8,016,639 across all Other Funds for the execution of City business. Additionally, add three (3) positions as shown in this report to the position control budget and one (1) to the salary schedule.

INTRODUCTION:

A biennial budget was adopted by City Council June 2021. This item was initially reviewed with City Council on June 7, 2022, but due to an error in the distribution of the full staff report, Council asked for the item to be brought back at the next meeting for final consideration and approval.

The proposed adjustments, with consideration of anticipated revenues, will achieve a more accurate budget for the current fiscal year and result in greater budget transparency. Staff has identified these proposed amendments as adhering to Council's direction to present a balanced budget as adopted by Resolution 20-29-R and 22-20-R. The proposed budget amendments would maintain the required balanced budget for the City. With contributions of a potential \$750,000 to the General Fund Reserve, the City currently sits at 27% of its 35% goal (based on this proposed budget).

A Mid-Cycle Review (after the first year) allows for Council to make amendments to the budget based on review of the most recent actual activity of the current fiscal year and additional Department requests based on anticipated activity. Consideration of the current economic climate as well as alignment with Council's goals and objectives are important aspects of the review process. This update continues the principles that were established for the original budget adoption. Increasing personnel or operating costs were not recommended unless offset by new

revenues or expense reductions; therefore the additional positions are being recommended at this time and are offset by the additional revenue. The updated budget includes all allocated positions and assumes no vacancies.

Staff recommends City Council consider the proposed amendments to the General Fund (GF) in which its primary purpose is to support core administrative, public safety, recreational and essential services of the City as well as amendments to the Other Funds or provide alternative direction to staff in support of other Council funding priorities that are consistent with Council adopted Goals.

BACKGROUND:

The following General Fund Summary (Table 1) highlights the proposed changes in revenues (in parentheses) and expenses, which results in a balanced budget as required by Council-adopted Resolution. Table 2 was added at the request of Council to show additional expenses in the FY 22/23 budget that have previously been approved by Council during the previous budget year and need to be carried over to the next. The final table of Other Funds (Table 3) show the net impacts of the proposed budget amendments to each fund.

Table 1: General Fund - Summary of Changes

GENERAL FUND-SUMMARY OF CHANGES		
	NET CHANGE	COMMENT
GENERAL FUND	(2,989,922)	Increase in revenues. Largest contributors are Sales Tax and Cannabis Tax
CITY COUNCIL	53,000	Adjustments based on actual/historical. No longer contributing to Chamber of Commerce
CITY MANAGER - CITY CLERK	135,464	Community Relations Manager position, increased costs for lobbying
HUMAN RESOURCES	53,727	Payroll related, update to Wellness Program
FINANCE - ACCOUNTING	341,001	Reduction of interest income, Purchasing Agent position
COMMUNITY DEVELOPMENT	740,180	Deputy City Manager, Supervising Code Enforcement Off., Development Services Technician positions, continuation plan review services, digitization of records
POLICE	892,379	Payroll related, adjustments based on actual/historical
FIRE	402,937	Payroll related, adjustments based on actual/historical, continuation of Fresno County Dispatch services
PARKS	188,012	Payroll related, continuation of Soccom maintenance, Soccom development, operational costs increased for CPI
PUBLIC WORKS	183,222	Payroll related, increased cost of maintenance & materials
TOTAL NET (BALANCED)/DEFICIT	(0)	

Table 2: General Fund - Summary of Expenses by Type

GENERAL FUND-SUMMARY OF EXPENSES BY TYPE		
	EXPENSE	COMMENT
CONTINUATION OF POSITION OR SERVICE AS APPROVED BY COUNCIL:		
BUILDING INSPECTION	205,000	Use of outside plan reviewer
FIRE	212,839	Continuation of Fresno County Dispatch services
FIRE	4,000	Continuation of Annual OSHA physicals from Pinnacle Training Systems
PARKS	219,205	Continuation of Winter Wonderland, increased expenses and revenue
PARKS	122,225	Continuation of Soccom expenses: contracted mowing, annual lease, repairs and maintenance, pesticides, water utilities
	763,269	
BUDGET CLEAN UP/REVIEW OF ACTUALS & HISTORICAL:	2,275,537	Appropriations for increased costs & services necessary for continuation of services, salary updates based on total FTE per organization at step 5
BRAND NEW REQUESTS:	322,839	Purchasing Agent, Supervising Code Enforcement Off., Development Services Technician position, Building-Inspection digitization of records
	3,361,645	

Table 3: Other Funds - Summary of Changes

OTHER FUNDS- SUMMARY OF CHANGES		NET CHANGE	COMMENT
ACCUM CAPITAL OUTLAY	17,500		Interest income transfer & increase, increase in revenue for Bldg Abatement Assessment
SPECIAL AVIATION	(10,000)		Yearly state grant funding
ARPA	(6,538,870)		Expected \$6.5 additional ARPA funding (Council to allocate expenditures in future meeting)
CITY HOUSING REUSE UNEMCUMB	(40,000)		Corrected from expense to rev for principal payment received
DO NOT USE- SEE 01602160	58,460		Deletion of fund and transfer of appropriation
9TH AVE SEWER BENEFIT AD	(52,020)		Annual property tax
DO NOT USE- SEE 01612161	(103,911)		Deletion of fund and transfer of appropriation
12TH AVE SEWER BENEFIT AD	103,911		Deletion of fund and transfer of appropriation
AIRPORT OPERATIONS	447,305		Depreciation exp of 418k (non-cash), net increase of rev, increased fuel costs,
REFUSE OPERATIONS	724,899		Depreciation exp of 627k (non-cash), interest income transfer & increase, payroll related
REFUSE STREET CLEANING	4,092		Payroll related
INTERMODAL FACILITY OPER	26,000		Depreciation exp of 26k (non-cash)
COURTHOUSE SQUARE FACIL	(5,000)		Carnegie bldg reimbursement of utilities
WASTEWATER OPERATIONS	185,202		Interest income transfer & increase, payroll related, increase exp for operational supplies, tax payments expense
SANITARY SEWER COLLECTION	12,690		Payroll related, increase exp for operations
WATER OPERATIONS	2,639,303		Depreciation exp of \$2.3 million (non-cash), interest income transfer & increase, no rev from flat rate to meter conversion, bad debt expense
WATER CAPITAL & RESERVE	(2,500,000)		Accounting Item - to recognize transfer in of fund balance from water operations fund
FINANCE-UTILITY BILLING	93,174		Payroll related
MEDICAL FUND	750,000		Interest income transfer & increase, net medical costs that were not previously appropriated
LIABILITY INSURANCE	645,000		Liability insurance costs
WORKERS' COMPENSATION	1,461,000		Workers comp insurance costs
I T S INFORMATIONAL TECH SERV	308,359		Payroll related, increased costs for 2nd of 3 year term for Windows remote desktop license in which will be allocated
BUILDING MAINTENANCE	112,546		Payroll related, increased costs based on historical/actual and increase in costs for maintenance and service
BLDG (CITY) RESERVES	(3,700)		Removal of special departmental expense, projects are now booked to CIP asset accounts
FLEET MAINTENANCE OPER	155,748		114k increase to fuel and lube maint due to nationwide increases, overall increase in costs for maint and services, payroll related
TRAFFIC SAFETY FUND	(14,000)		Increase due to administration fee income of County wide parking fines contract
OTHER FUNDS	(711,699)		Interest income transfer to funds & increase projection of interest earnings
	(2,234,011)		
*Interest income transfer & increase is a result of two reasons. #1 Interest income appropriations were incorrectly appropriated to the division, where practice has been to appropriate to the fund. Appropriations were corrected. #2 Actuals of interest income are approximately \$690,000 more than what was originally appropriated			

In line with City Council's goals for improving customer service, staff is submitting appropriation requests for three new positions requested to be added to the City's position control budget and one to the salary schedule (Chart 1).

Chart 1: Positions to add to Position Control Budget

Position	Annual Costs (Salary/Benefits)	Range
Purchasing Agent	\$90,622	1916
Supervising Code Enforcement Off.	\$80,098*	1756
Development Services Technician	\$77,119	1527

Position Control Budget Amendment

A. (1) Purchasing Agent (Finance). To streamline and manage the procurement process and procurement administration for the City, assist with the oversight of the City's inventory systems, updates develop and enforces policies and procedures for procurement, bidding and inventory control, etc. This position is anticipated to bring about purchasing efficiencies and savings across the City and assist all departments with procurement. Allocation of costs to enterprise funds and increased savings on City procurements are anticipated to offset this positions costs and keep the impact to the General Fund at a minimum.

B. (1) Supervising Code Enforcement Officer (Community Development). As discussed in previous meetings with Council, will allow officers to be more proactive versus reactive. The goal would be to produce citation revenue to more than cover this position. Currently the City has two Code Enforcement Officers. Increased enforcement revenues are anticipated with this position leading to partially offsetting costs to the General Fund. In addition, Council may consider paying for some (approximately \$30k) code enforcement activity with CDBG funds to be considered in future Action Plans.

*Final salary to be considered further by Human Resources and the City Manager and brought to Council at a future date if further adjustment to salary schedule is needed. This proposed action will place a position with 15% higher salary than a Code Enforcement Officer into the salary schedule and allow to hire after July 1, 2022.

C. (1) Development Services Technician (Community Development). The Department continues to experience increased activity related to applications, permits and administrative work in support of land use activities including building, engineering and planning. Currently the department has two technicians. This additional position is offset by revenues the department brings in with development fees to the Building Division and will provide customer service to keep up with increased demand from development.

Labor Negotiations

Labor negotiations are ongoing. Assuming changes in the next few weeks or months additional amendments to budget may be necessary and could be addressed at mid-year budget review. Current salary costs are budgeted at full step five (including new and proposed positions) which

may cover the finalized increase to the Departments budget based on negotiations. Increases not covered in the budget would impact the projected amount available to the City's reserve.

Cost Allocation

Cost Allocation budget amounts have not been updated to reflect the change to the Departments amended net budget. An analysis and review will be made prior to FY23 first quarter in order to accurately reflect costs and confirm accurate cost allocations to funds. Actual costs incurred by Internal Service Funds are allocated to departments (cost centers) at year end.

Depreciation Expense

Included in the \$8,016,639 additional appropriations across all Other Funds is \$3,338,590 for depreciation expense which is a non-cash transaction and therefore will have no effect on actual cash flow. This is included in budget numbers for accounting purposes and final numbers will be reflected in the City's Audited Financial Statements.

CONCLUSION:

Staff recommends the \$3,361,645 additional appropriation in the GF which will be offset by projected revenues (and still present a balanced budget) and \$8,016,639 of additional appropriation across all Other Funds which will be paid for by a combination of projected increases in budgeted revenues, allocation of costs, non-cash transactions and available fund balances (See Chart 2).

Chart 2: Summary of FY23 General Fund and Other Fund Appropriations

GENERAL FUND	
Adopted 2022/23 Total GF Appropriation	38,462,868
Request for additional appropriations	3,361,645
	41,824,513
OTHER FUNDS	
Adopted 2022/23 Total Other Funds Appropriation	47,624,182
Request for additional appropriations	8,016,639
	55,640,821
SUMMARIZED	
Adopted 2022/23 Total Appropriation	86,087,050
Total request for additional appropriations	11,378,284
	97,465,334

For further summary and detail line items of proposed amendments see Attachment “A”.

FISCAL IMPACT:

A total of \$11,378,284 in additional appropriation to the FY23 budget which includes \$3,361,645 in the GF which will be offset by increases to GF revenues including Sales Tax. \$8,016,639 to be appropriated across all Other Funds which will be paid for by a combination of projected increases in budgeted revenues, allocation of costs to Other Funds and available fund balances. FY23 Total Appropriation for General Fund would be \$41,824,513 with this amendment, and Other Funds \$55,640,821 (Grand Total of \$97,465,334).

ATTACHMENTS:

Attachment A

ATTACHMENT "A"

GENERAL FUND-SUMMARY OF CHANGES	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
0001-GENERAL FUND	(29,400,962)	(32,390,884)	(2,989,922)
0001-11000000 CITY COUNCIL	174,498	227,498	53,000
0001-11100000 CITY MANAGER - CITY CLERK	451,905	587,369	135,464
0001-11110000 HUMAN RESOURCES	440,155	493,882	53,727
0001-12010000 FINANCE - ACCOUNTING	(69,076)	271,925	341,001
0001-13000000 CITY ATTORNEY	493,750	493,750	-
0001-14110000 PLANNING OPERATIONS	663,588	858,575	194,987
0001-14120000 BUILDING INSPECTION	(339,889)	205,304	545,193
0001-15110000 POLICE - SUPPORT SERVICE	3,702,312	3,833,230	130,918
0001-15121000 POLICE - RECORDS	431,457	491,214	59,757
0001-15122000 POLICE - COMMUNICATIONS	816,318	1,082,335	266,017
0001-15130000 POLICE - OPERATIONS	5,205,606	5,516,069	310,463
0001-15140000 POLICE - TRAFFIC ENFORCEMENT	475,831	478,785	2,954
0001-15150000 POLICE - MULT-AGCY TASK	285,760	286,765	1,005
0001-15160000 POLICE - SCHOOL OFFICER PROGRAM	469,232	464,288	(4,944)
0001-15170000 POLICE - POP PROGRAM	606,093	610,141	4,048
0001-15180000 POLICE - ANIMAL CONTROL	498,964	503,911	4,947
0001-15190000 POLICE - HART	305,896	395,895	89,999
0001-15200000 POLICE - CANINE	610,847	638,062	27,215
0001-16100000 FIRE - ADMIN/SUPPRESSION	6,673,744	7,071,180	397,436
0001-16110000 FIRE - FIRE PREVENTION	(9,050)	(3,549)	5,501
0001-17100000 PARKS & COMM SERV - ADMIN	926,664	962,653	35,989
0001-17110000 PARKS & COMM SERV - SPORTS	106,340	114,340	8,000
0001-17130000 PARKS & COMM SERV - LONGFIELD CENTER	190,837	190,837	-
0001-17140000 PARKS & COMM SERV - AQUATIC/SKATE	137,324	139,324	2,000
0001-17160000 PARKS & COMM SERV - FACILITIES	417,911	405,411	(12,500)
0001-17190000 PARKS & COMM SERV - YOUTH SERVICES	136,430	91,430	(45,000)
0001-17200000 PARKS & COMM SERV - ADULT/SPC SERV	112,187	105,187	(7,000)
0001-17210000 PARKS & COMM SERV - COM PROM/EVENTS	95,367	59,025	(36,342)
0001-17220000 PARKS & COMM SERV - PARKS	1,797,880	2,040,745	242,865
0001-20100000 PW - ADMINISTRATION & ENGR	535,632	638,388	102,756
0001-20110000 PW - STREET MAINTENANCE	2,303,145	2,383,611	80,466
TOTAL NET (BALANCED)/DEFICIT	(753,304)	(753,304)	0

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-SUMMARY OF CHANGES	2023 ORIGINAL	2023 REVISED	NET CHANGE
	BUDGET	BUDGET	
0002 GENERAL FUND CONT RESERVE	(30,500)	(85,500)	(55,000)
0004 ACCUM CAPITAL OUTLAY	-	(28,000)	(28,000)
0004-21040000 ACCUM CAPITAL OUTLAY	1,069,541	1,087,041	17,500
0005 DOWNTOWN RE-INVESTMENT FUND	-	(1,200)	(1,200)
0005-21050000 DOWNTOWN RE-INVESTMENT	(6,560)	(5,510)	1,050
0020 PARKING FUND	-	(1,300)	(1,300)
0020-21200000 PARKING	(11,162)	(11,162)	-
0023-11102014 SPECIAL AVIATION	2,867,262	2,857,262	(10,000)
0025 CENTRAL PARKING AND IMPROV	-	(750)	(750)
0025-14310000 CENTRL PKG & IMPRV OPER	1,470	1,470	-
0040-26610000 GAS TAX - 2105	(42,158)	(30,608)	11,550
0045 GAS TAX - RMRA FUND	-	(3,600)	(3,600)
0045-26660000 GAS TAX - ROAD MTC REHAB	25,077	25,177	100
0046 GAS TAX-TRAF REFUND LOAN REPAY	-	(1,700)	(1,700)
0046-26750000 GAS TAX-TRAFFIC REFUND LOAN RE	(100)	-	100
0050 T.D.A. - TRANSP FUND	-	(37,800)	(37,800)
0050-26670000 T.D.A. - TRANSPORTATION	116,729	125,129	8,400
0052 REGIONAL STP EXCH FUND	-	(10,700)	(10,700)
0055-26720000 CMAQ	457,592	457,592	-
0058 ARPA	-	(6,538,870)	(6,538,870)
0100 CDBG ENTLMNT REUSE FUND	-	(2,500)	(2,500)
0100-14500100 CDBG ENTITLEMENT REUSE	62,500	62,500	-
0101 CITY HSG REUSE UNENCUM	-	(4,000)	(4,000)
0101-14510000 CITY HOUSING REUSE UNEMCUMB	40,000	-	(40,000)
0115-14590000 CAL HOME LOAN PROG REUSE	-	-	-
0120 HOME GRNT REVOL REUSE FUND	-	(3,000)	(3,000)
0120-14600000 HOME GRNT REVOLVING REUSE	(241,500)	(240,000)	1,500
0121 HOME GRNT RECAPT REUSE FUND	-	(2,800)	(2,800)
0121-14600200 HOME GRNT RECAPTURE REUSE	(6,000)	(6,000)	-
0122-14600300 HOME GRNT ADMIN REUSE	-	-	-
0129 HOME GRNT RECAPT REUSE FUND	-	(1,400)	(1,400)
0129-14640000 HOME GRANT PROGRAM FUND	(28,000)	(28,000)	-
0131-14500200 CDBG ENTITLEMENT	(351,000)	(351,000)	-
0160 9TH AVE SEWER BENEFIT AD	-	(3,552)	(3,552)
0160-21600000 DO NOT USE- SEE 01602160	(58,460)	-	58,460
0160-01602160 9TH AVE SEWER BENEFIT AD	-	(52,020)	(52,020)
0160-21610000 DO NOT USE- SEE 01612161	103,911	-	(103,911)
0161 12TH AVE SEWER BENEFIT AD	-	(10,740)	(10,740)
0161-01612161 12TH AVE SEWER BENEFIT AD	-	103,911	103,911
0180 PARKS FAC IMPACT FEE FUND	-	(41,400)	(41,400)
0180-21800000 PARKS FACILITY IMPACT FEE	205,144	238,314	33,170
0181 TRANSP FACILITY IMP FEE FUND	-	(45,200)	(45,200)
0181-21810000 TRANSPORTN FACLTY IMP FEE	955,649	994,159	38,510
0182 FIRE PROTECTION IMP FEE FUND	-	(2,700)	(2,700)
0182-21820000 FIRE PROTECTION IMP FEE	(114,156)	(107,156)	7,000
0183 POLICE PROTECTION IMP FEE FUND	-	(3,200)	(3,200)

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-SUMMARY OF CHANGES	2023 ORIGINAL	2023 REVISED	NET CHANGE
	BUDGET	BUDGET	
0183-21830000 POLICE PROTECTION IMP FEE	(104,830)	(100,000)	4,830
0184 STORM DRAIN IMP FEE FUND	-	(8,400)	(8,400)
0184 STORM DRAIN IMP FEE FUND	49,797	52,307	2,510
0185 WATER SYSTEM IMPACT FEE FUND	-	(28,000)	(28,000)
0185-21850000 WATER SYSTEM IMPACT FEE	1,088,726	1,107,736	19,010
0186 WASTEWATER SYS IMP FEE FUND	-	(46,000)	(46,000)
0186-21860000 WASTEWATER SYS IMPACT FEE	179,212	194,372	15,160
0187-21870000 REFUSE/RECYCLE IMPACT FEE	(53,360)	(50,050)	3,310
0200-14140000 CANNABIS OPER	-	-	-
0240-LAD 90-1 T606 PINECASTLE	(6,450)	(6,450)	-
0241-LAD 90-2 T610 PARK MONTEREY	(740)	(740)	-
0242-LAD 90-3 T595 MANSIONETTE 7/8	330	330	-
0243-LAD 90-4 T619 HYDE PARK	310	310	-
0244-LAD 91-1 T641 SIERRA VISTA	570	570	-
0245-LAD 92-1 PORTOFINO	1,600	1,600	-
0246-LAD 92-2 CIELO EN TIERRA	210	210	-
0247-LAD 93-1 T634 VINTAGE ESTATES	(390)	(390)	-
0248-LAD 93-2 T673 WALNUT FOREST	(800)	(800)	-
0249-LAD 94-1 T712 GATEWAY ESTATES	1,810	1,810	-
0250-LAD 94-2 T708 STONECREST	3,630	3,630	-
0251-LAD 94-3 T696 QUAIL RUN	6,190	6,190	-
0252-LAD 97-1 T711 ROSEWOOD ESTATES	(360)	(360)	-
0253-LAD 97-2 T742 SUMMERFIELD	460	460	-
0254-LAD 97-3 T743 COUNTRY CROSSING	1,120	1,120	-
0255-LAD 98-1 T747 CRYSTAL SPRINGS	1,790	1,790	-
0256-LAD 98-2 T759 MOUNTAIN VIEW	(3,670)	(3,670)	-
0257-LAD 01-1 T680 PACIFIC GROVE	(1,930)	(1,930)	-
0258-LAD 01-2 T770 CAMBRIDGE HOMES	(1,070)	(1,070)	-
0259-LAD 01-3 T771 POPPY HILL	(1,530)	(1,530)	-
0260-LAD 01-4 T769 SILVER OAKS	(2,800)	(2,800)	-
0261-LAD 02-1 T776 ASHTON PARK	(1,800)	(1,800)	-
0262-LAD 03-1 T789 LE PARC/RR	(2,260)	(2,260)	-
0263-LAD 04-1 T810 SIDONIA I & II	(1,200)	(1,200)	-
0264-LAD 04-2 T799 CAMBRIDGE/PINNAC	2,260	2,260	-
0265-LAD 04-3 T795 CAMBRIDGE/VINEYA	(6,320)	(6,320)	-
0266-LAD 04-4 T802 SIERRA HEIGHTS	630	630	-
0267-LAD 05-1 MISSION PARK/BASIN	(2,030)	(2,030)	-
0268-LAD 05-2 T835 COPPER VALLEY	(4,160)	(4,160)	-
0269-LAD 06-1 T794 QUAIL PARK	5,320	5,320	-
0270-LAD 09-1 T877 VICTORY ESTATES	(1,150)	(1,150)	-
0271-LAD 09-2 T843 INDEP/LENNAR	(1,970)	(1,970)	-
0272-LAD 07-2 T811 S GATE/GREENBRIE	(5,200)	(5,200)	-
0273-LAD 14-1 T843 INDEP III & IV	(8,210)	(8,210)	-
0274-LAD 15-1 T887 SILVER OAKS III	(86,980)	(86,980)	-
0275-LAD 15-2 T823 GREENS II	880	880	-
0276-LAD 16-1 T917 WOODSIDE	510	510	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-SUMMARY OF CHANGES	2023 ORIGINAL	2023 REVISED	NET CHANGE
	BUDGET	BUDGET	
0277-LAD 16-2 T914 MYNDERUP	(8,010)	(8,010)	-
0278-LAD 18-1 T918-9 BELLA V/BONTER	(43,340)	(43,340)	-
0279-LAD 19-1 T916 PACIFIC GROVE II	(2,070)	(2,070)	-
0280-LAD 19-2 T915 ENCLAVE	(3,020)	(3,020)	-
0281-LAD 20-1 T929 WOODSIDE	(3,840)	(3,840)	-
0282-LAD 21-1 T928 SAN JOAQUIN VALL	(220)	(220)	-
0300 AIRPORT OPERATIONS FUND	-	(1,200)	(1,200)
0300-11102020 AIRPORT OPERATIONS	(4,676)	442,629	447,305
0301-11102021 AIRPORT CAPITA	39,034	39,034	-
0306-20310000 REFUSE OPERATIONS	(154,838)	570,061	724,899
0306-20320000 REFUSE STREET CLEANING	38,534	42,626	4,092
0307 REFUSE CAPITAL & RESRV FUND	-	(7,100)	(7,100)
0307-20370000 REFUSE CAPITAL & RESERVES	25,960	25,960	-
0310-14130000 CITY HFD PUBLIC HSG AUTH	(49,693)	(63,624)	(13,931)
0320-17502091 INTERMODAL FACILITY OPER	(52,657)	(26,657)	26,000
0330-17502131 COURTHOUSE SQUARE FACIL	17,735	12,735	(5,000)
0358 STORM DRAINAGE OPER FUND	-	(50,900)	(50,900)
0358-20610000 STORM DRAINAGE OPERATIONS	(87,551)	(38,764)	48,787
0359-20620000 STORM DRAINAGE CAPITAL	850,438	850,438	-
0361 WASTEWATER OPER FUND	-	(1,100)	(1,100)
0361-20710000 WASTEWATER OPERATIONS	(1,411,276)	(1,226,074)	185,202
0361-20720000 SANITARY SEWER COLLECTION	1,274,308	1,286,998	12,690
0362 WASTEWATER CAP & RESV FUND	-	(26,000)	(26,000)
0362-20730000 WASTEWATER CAPITAL & RESV	1,059,071	1,059,071	-
0374 WW 02 CIEDB DS FUND	16,409	16,409	-
0375 BOFA LEASE PURCH AGMT FUND	-	-	-
0376 2012 RFD SWR RVBD FUND	-	(2,200)	(2,200)
0376-37500100 2012 RFD SWR REV BD	-	-	-
0377-37500200 2015 RFD SWR REV BD	-	-	-
0379-39400500 2013 WATER REF REV BD	-	-	-
0380-39400600 BOFA SOLAR LEASE PUR AGT	-	-	-
0390 WATER OPERATIONS FUND	-	(42,000)	(42,000)
0390-12100000 FINANCE-UTILITY BILLING	(295,808)	(202,634)	93,174
0390-20810000 WATER OPERATIONS	(1,353,934)	1,285,369	2,639,303
0391 WATER OPERATIONS FUND	-	(81,000)	(81,000)
0391-29100000 WATER CAPITAL & RESERVE	5,701,793	3,201,793	(2,500,000)
0400 CITY PAYROLL REVOL FUND	-	(20,393)	(20,393)
0405 MEDICAL FUND	(289,089)	460,911	750,000
0409 LIABILITY INSURANCE FUND	-	(7,500)	(7,500)
0409-13090000 LIABILITY INSURANCE	(677,388)	(32,388)	645,000
0410 WORKERS' COMP FUND	-	(36,500)	(36,500)
0410-13100000 WORKERS' COMPENSATION	(1,444,450)	16,550	1,461,000
0414 COMP REPL RESV FUND	-	(4,400)	(4,400)
0414-13140000 COMPUTER REPL RESERVE	(17,280)	(17,280)	-
0415-13150000 I T S INFORMATIONAL TECH SERV	67,139	375,498	308,359
0416 BUILDING MAINTENANCE FUND	-	(3,400)	(3,400)

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-SUMMARY OF CHANGES	2023 ORIGINAL	2023 REVISED	NET CHANGE
	BUDGET	BUDGET	
0416-17502100 BUILDING MAINTENANCE	(64,599)	47,947	112,546
0417 BUILDING (CITY) OPER FUND	-	(6,700)	(6,700)
0417-17502102 BLDG (CITY) RESERVES	4,099	399	(3,700)
0418 BLDG (OTHER) OPER FUND	-	(1,400)	(1,400)
0447-20400000 FLEET MAINTENANCE OPER	(301,572)	(145,824)	155,748
0448 FLEET REPL RESV FUND	-	(104,000)	(104,000)
0448-20500000 FLEET REPLACEMENT RESERVE	(2,160,640)	(2,108,140)	52,500
0452 AQUATICS CAP/EQ RR FUND	-	(2,000)	(2,000)
0506 RDA PROJECT OPERATIONS FUND	-	(2,300)	(2,300)
0506-14730000 RDA PROJECT OPERATIONS	3,500	3,500	-
0511 MISC CASH DEP TRUST FUND	-	(12,500)	(12,500)
0514 POLICE-TRUST/EVD/SUBP FUND	-	(1,000)	(1,000)
0520 TRAFFIC SAFETY FUND	(27,580)	(41,580)	(14,000)
0999 INVEST CLEARING- TRS FUND	-	(188,720)	(188,720)
	6,705,913	4,471,902	(2,234,011) *

* For "Other Funds" anticipated increase in revenue does not directly offset increase in expenditures as each fund stands alone. Each fund will be supported by related fund increase in revenues, allocation of costs to Other Funds and available fund balances.

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
0001-GENERAL FUND					
0001	400000	CURRENT YR-SECURED TAXES	(5,675,000)	(5,675,000)	-
0001	400010	CURRENT YEAR-UNSECUR TAX	(317,000)	(317,000)	-
0001	400011	PRIOR YEAR-SECURED TAXES	(40,000)	(40,000)	-
0001	400012	PRIOR YEAR-UNSECUR TAXES	(5,000)	(5,000)	-
0001	400020	PROP TX(VLF IN-LIEU)	(5,822,000)	(5,822,000)	-
0001	400023	PROP TX-RDA RPTTF RESIDLS	(667,000)	(667,000)	-
0001	400040	PROPERTY TAX 813	(62,000)	(62,000)	-
0001	405000	AIRCRAFT TAXES	-	(10,000)	(10,000)
0001	412000	SALES TAX	(14,640,000)	(16,835,522)	(2,195,522)
0001	413000	FRANCHISE-ELECTRIC	(410,000)	(410,000)	-
0001	413100	FRANCHISE-GAS	(150,000)	(150,000)	-
0001	413300	FRANCHISE-CABLE TV	(333,000)	(333,000)	-
0001	413400	FRANCHISE-VIDEO	(26,000)	(26,000)	-
0001	416100	TRANSIENT OCCUPANCY TAX	(530,000)	(530,000)	-
0001	416500	REAL PROPERTY TRANSFR TAX	(170,000)	(170,000)	-
0001	425000	MISCELLANEOUS PERMITS	(500)	(500)	-
0001	440000	INTEREST INCOME	-	(59,000)	(59,000)
0001	442200	INT INCOME-KC PROPERTY TX	(3,000)	(3,000)	-
0001	470001	VEHICLE LICENSE FEE EXCESS	-	(70,000)	(70,000)
0001	471000	ST HMOWNR PROP TAX RELIEF	(25,000)	(25,000)	-
0001	471300	IN-LIEU TX-HSNG AUTHORITY	(6,000)	(6,000)	-
0001	473800	VEHICLE ABATEMENT-DMV FD	(22,000)	(22,000)	-
0001	474101	STATE GRNT FUNDING	(40,000)	(40,000)	-
0001	493001	COMPLIANCE FEE-KC PFF	(6,000)	(6,000)	-
0001	493400	ADMIN FEE-SCH IMPACT/SMIP	(20,000)	(20,000)	-
0001	540300	MISCELLANEOUS REVENUE	(400)	(400)	-
0001	546900	CFD 91-1 MAINTENANCE FEE	-	(5,400)	(5,400)
0001	570200	OPERATING TRANSFERS IN	(200,000)	(200,000)	-
0001	570250	TRANSFERS TO	69,548	69,548	-
0001	570260	CANNABIS TAX TRANSFER	(300,610)	(950,610)	(650,000)
0001-TOTAL			(29,400,962)	(32,390,884)	(2,989,922)
0001-11000000 CITY COUNCIL					
11000000	701000	REGULAR EMPLOYEES	30,000	30,000	-
11000000	703400	CELL PHONE ALLOWANCE	3,000	3,000	-
11000000	707110	RETIREMENT	4,100	4,100	-
11000000	707149	OTHER PERSONNEL BENEFITS	874	874	-
11000000	707169	WORKERS' COMP INSURANCE	750	750	-
11000000	708601	INSURANCE-MEDICAL	6,319	6,319	-
11000000	708602	INSURANCE-DENTAL	286	286	-
11000000	708603	INSURANCE-VISION	87	87	-
11000000	708604	INSURANCE-LIFE	282	282	-
11000000	743100	COMPUTER REPLACEMNT RSRV	2,000	2,000	-
11000000	743200	IT SERVICES	15,590	15,590	-
11000000	745000	PUBLICATIONS AND DUES	20,000	20,000	-
11000000	749500	PROF AND SPEC SERVICES	15,000	90,000	75,000
11000000	756000	ADVERTISING & PUBLIC REL	3,500	3,500	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
11000000	756500	ELECTION EXPENSE	20,000	20,000	-
11000000	760000	SPECIAL DEPARTMENTAL EXP	1,100	1,100	-
11000000	770000	EMPLOYEE SVC AWARD DINNER	15,000	15,000	-
11000000	777000	TRAINING/TRAVEL/MEETING	3,750	3,750	-
11000000	777001	TRAVEL-DISTRICT A	2,000	2,000	-
11000000	777002	TRAVEL-DISTRICT B	2,000	2,000	-
11000000	777003	TRAVEL-DISTRICT C	2,000	2,000	-
11000000	777004	TRAVEL-DISTRICT D	2,000	2,000	-
11000000	777005	TRAVEL-DISTRICT E	2,000	-	(2,000)
11000000	790400	CITY CONTRIBUTIONS TO	100,000	80,000	(20,000)
11000000	911000	ALOC-AIRPORT	(581)	(581)	-
11000000	915800	ALOC-REFUSE	(29,247)	(29,247)	-
11000000	916100	ALOC-SANITARY SEWER COLL	(5,417)	(5,417)	-
11000000	916400	ALOC-STORM DRAINAGE	(8,946)	(8,946)	-
11000000	917600	ALOC-WATER OPERATIONS	(22,116)	(22,116)	-
11000000	917900	ALOC-WWTP	(10,833)	(10,833)	-
11000000-TOTAL			174,498	227,498	53,000
0001-11100000 CITY MANAGER - CITY CLERK					
11100000	701000	REGULAR EMPLOYEES	296,051	404,600	108,549
11100000	703400	CELL PHONE ALLOWANCE	1,200	1,800	600
11100000	703600	CAR ALLOWANCE	6,000	6,000	-
11100000	707110	RETIREMENT	181,954	118,827	(63,128)
11100000	707149	OTHER PERSONNEL BENEFITS	15,060	15,060	-
11100000	707160	RETIREMENT-DEF COMP	1,950	2,990	1,040
11100000	707169	WORKERS' COMP INSURANCE	3,000	3,000	-
11100000	708601	INSURANCE-MEDICAL	22,698	24,200	1,502
11100000	708602	INSURANCE-DENTAL	1,893	1,893	-
11100000	708603	INSURANCE-VISION	215	215	-
11100000	708604	INSURANCE-LIFE	417	417	-
11100000	732000	COMMUNICATIONS	1,050	1,050	-
11100000	733000	LIABILITY INSURANCE	45,744	45,744	-
11100000	740000	FLEET MAINTENANCE	3,260	3,260	-
11100000	741000	FLEET REPLACEMENT RESERVE	3,980	3,980	-
11100000	741200	EQUIPMENT MAINTENANCE	830	830	-
11100000	742000	BUILDING MTCE OVERHEAD	9,230	9,230	-
11100000	742100	BLDG CPTL/EQPT REPL RSRVE	4,530	4,530	-
11100000	743100	COMPUTER REPLACEMNT RSRV	4,820	4,820	-
11100000	743200	IT SERVICES	6,240	6,240	-
11100000	744000	OFFICE EXPENSE MISC	2,000	2,000	-
11100000	745000	PUBLICATIONS AND DUES	2,800	2,800	-
11100000	745500	POSTAGE AND FREIGHT	500	500	-
11100000	746000	DUPLICATING EXPENSE	3,500	3,500	-
11100000	749500	PROF AND SPEC SERVICES	40,000	124,000	84,000
11100000	756000	ADVERTISING & PUBLIC REL	5,000	5,000	-
11100000	760000	SPECIAL DEPARTMENTAL EXP	600	1,500	900
11100000	777000	TRAINING/TRAVEL/MEETING	10,000	10,000	-
11100000	778800	UTILITIES-WATER	-	2,000	2,000

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
11100000	911000	ALOC-AIRPORT	(26,488)	(26,488)	-
11100000	915800	ALOC-REFUSE	(74,925)	(74,925)	-
11100000	916100	ALOC-SANITARY SEWER COLL	(13,876)	(13,876)	-
11100000	916400	ALOC-STORM DRAINAGE	(22,917)	(22,917)	-
11100000	917600	ALOC-WATER OPERATIONS	(56,658)	(56,658)	-
11100000	917900	ALOC-WWTP	(27,753)	(27,753)	-
11100000-TOTAL			451,905	587,369	135,464
0001-11110000 HUMAN RESOURCES					
11110000	701000	REGULAR EMPLOYEES	433,784	447,900	14,116
11110000	701300	PART-TIME EMPLOYEES	15,000	15,000	-
11110000	701800	INCENTIVE PAY	10,974	10,974	-
11110000	703400	CELL PHONE ALLOWANCE	2,400	2,400	-
11110000	707110	RETIREMENT	60,309	116,800	56,491
11110000	707149	OTHER PERSONNEL BENEFITS	22,555	22,555	-
11110000	707160	RETIREMENT-DEF COMP	6,630	9,750	3,120
11110000	707169	WORKERS' COMP INSURANCE	4,500	4,500	-
11110000	708601	INSURANCE-MEDICAL	28,781	28,781	-
11110000	708602	INSURANCE-DENTAL	1,556	1,556	-
11110000	708603	INSURANCE-VISION	382	382	-
11110000	708604	INSURANCE-LIFE	695	695	-
11110000	732000	COMMUNICATIONS	1,160	1,160	-
11110000	741200	EQUIPMENT MAINTENANCE	40	40	-
11110000	742000	BUILDING MTCE OVERHEAD	37,720	37,720	-
11110000	742100	BLDG CPTL/EQPT REPL RSRVE	18,500	18,500	-
11110000	743100	COMPUTER REPLACEMNT RSRV	1,230	1,230	-
11110000	743200	IT SERVICES	7,800	7,800	-
11110000	744000	OFFICE EXPENSE MISC	3,000	3,000	-
11110000	745000	PUBLICATIONS AND DUES	16,000	16,000	-
11110000	745500	POSTAGE AND FREIGHT	1,000	1,000	-
11110000	746000	DUPLICATING EXPENSE	3,660	3,660	-
11110000	749500	PROF AND SPEC SERVICES	10,000	10,000	-
11110000	749501	LIVE SCAN	15,000	15,000	-
11110000	749502	TUITION	30,000	30,000	-
11110000	749503	WELLNESS	30,000	10,000	(20,000)
11110000	756000	ADVERTISING & PUBLIC REL	1,000	1,000	-
11110000	760000	SPECIAL DEPARTMENTAL EXP	3,500	3,500	-
11110000	777000	TRAINING/TRAVEL/MEETING	27,500	27,500	-
11110000	911000	ALOC-AIRPORT	(2,486)	(2,486)	-
11110000	915800	ALOC-REFUSE	(115,853)	(115,853)	-
11110000	916100	ALOC-SANITARY SEWER COLL	(27,969)	(27,969)	-
11110000	916400	ALOC-STORM DRAINAGE	(41,643)	(41,643)	-
11110000	917600	ALOC-WATER OPERATIONS	(110,632)	(110,632)	-
11110000	917900	ALOC-WWTP	(55,938)	(55,938)	-
11110000-TOTAL			440,155	493,882	53,727
0001-12010000 FINANCE - ACCOUNTING					
12010000	410000	BUSINESS LICENSE TAX	(670,000)	(670,000)	-
12010000	433001	PENALTIES	(20,000)	(20,000)	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL	2023 REVISED	NET CHANGE
			BUDGET	BUDGET	
12010000	440000	INTEREST INCOME	(212,775)	(2,700)	210,075
12010000	701000	REGULAR EMPLOYEES	683,141	786,100	102,959
12010000	701300	PART-TIME EMPLOYEES	18,550	18,550	-
12010000	701500	OVERTIME	5,000	5,000	-
12010000	701800	INCENTIVE PAY	9,894	9,894	-
12010000	703400	CELL PHONE ALLOWANCE	1,200	2,400	1,200
12010000	707110	RETIREMENT	204,271	225,648	21,377
12010000	707149	OTHER PERSONNEL BENEFITS	29,714	29,714	-
12010000	707160	RETIREMENT-DEF COMP	7,800	12,740	4,940
12010000	707169	WORKERS' COMP INSURANCE	20,400	20,400	-
12010000	708601	INSURANCE-MEDICAL	42,277	42,277	-
12010000	708602	INSURANCE-DENTAL	2,327	2,327	-
12010000	708603	INSURANCE-VISION	601	601	-
12010000	708604	INSURANCE-LIFE	977	977	-
12010000	732000	COMMUNICATIONS	750	1,200	450
12010000	741200	EQUIPMENT MAINTENANCE	1,000	1,000	-
12010000	742000	BUILDING MTCE OVERHEAD	32,120	32,120	-
12010000	742100	BLDG CPTL/EQPT REPL RSRVE	15,750	15,750	-
12010000	743100	COMPUTER REPLACEMNT RSRV	3,770	3,770	-
12010000	743200	IT SERVICES	18,710	18,710	-
12010000	744000	OFFICE EXPENSE MISC	12,200	12,200	-
12010000	745000	PUBLICATIONS AND DUES	3,000	3,000	-
12010000	745500	POSTAGE AND FREIGHT	10,070	10,070	-
12010000	746000	DUPLICATING EXPENSE	12,500	12,500	-
12010000	749500	PROF AND SPEC SERVICES	235,000	235,000	-
12010000	756000	ADVERTISING & PUBLIC REL	200	200	-
12010000	760000	SPECIAL DEPARTMENTAL EXP	15,000	15,000	-
12010000	777000	TRAINING/TRAVEL/MEETING	5,500	5,500	-
12010000	911000	ALOC-AIRPORT	(4,404)	(4,404)	-
12010000	915800	ALOC-REFUSE	(232,293)	(232,293)	-
12010000	916100	ALOC-SANITARY SEWER COLL	(35,751)	(35,751)	-
12010000	916400	ALOC-STORM DRAINAGE	(64,122)	(64,122)	-
12010000	917600	ALOC-WATER OPERATIONS	(149,952)	(149,952)	-
12010000	917900	ALOC-WWTP	(71,501)	(71,501)	-
12010000-TOTAL			(69,076)	271,925	341,001
0001-13000000 CITY ATTORNEY					-
13000000	749000	CONTRACTED LEGAL SERVICES	300,000	300,000	-
13000000	751800	SPECIAL LEGAL SERVICES	300,000	300,000	-
13000000	751900	LIABILITY RISK MANAGEMENT	100,000	100,000	-
13000000	911000	ALOC-AIRPORT	(5,250)	(5,250)	-
13000000	915800	ALOC-REFUSE	(35,250)	(35,250)	-
13000000	916100	ALOC-SANITARY SEWER COLL	(11,750)	(11,750)	-
13000000	917600	ALOC-WATER OPERATIONS	(130,500)	(130,500)	-
13000000	917900	ALOC-WWTP	(23,500)	(23,500)	-
13000000-TOTAL			493,750	493,750	
0001-14110000 PLANNING OPERATIONS					
14110000	420300	ABANDON PROP REG PERMIT	(4,000)	(4,000)	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
14110000	446180	CELL TOWER RENT	(20,250)	(20,250)	-
14110000	492200	SUBDIVISION & ZONING FEES	(200,000)	(200,000)	-
14110000	492900	MISC/BOOKS,MAPS,COPY-PLAN	(300)	(300)	-
14110000	701000	REGULAR EMPLOYEES	426,858	535,400	108,542
14110000	701300	PART-TIME EMPLOYEES	-	78,500	78,500
14110000	701800	INCENTIVE PAY	1,167	1,167	-
14110000	703400	CELL PHONE ALLOWANCE	600	1,200	600
14110000	707110	RETIREMENT	270,753	270,753	-
14110000	707149	OTHER PERSONNEL BENEFITS	16,175	16,175	-
14110000	707160	RETIREMENT-DEF COMP	1,950	4,940	2,990
14110000	707169	WORKERS' COMP INSURANCE	7,500	8,500	1,000
14110000	708601	INSURANCE-MEDICAL	37,673	39,000	1,327
14110000	708602	INSURANCE-DENTAL	2,402	2,500	98
14110000	708603	INSURANCE-VISION	329	450	121
14110000	708604	INSURANCE-LIFE	967	1,200	233
14110000	732000	COMMUNICATIONS	569	569	-
14110000	733000	LIABILITY INSURANCE	28,461	28,461	-
14110000	742000	BUILDING MTCE OVERHEAD	17,040	17,040	-
14110000	742100	BLDG CPTL/EQPT REPL RSRVE	8,360	8,360	-
14110000	743100	COMPUTER REPLACEMNT RSRV	1,020	1,020	-
14110000	743200	IT SERVICES	6,240	6,240	-
14110000	744000	OFFICE EXPENSE MISC	1,300	1,300	-
14110000	745000	PUBLICATIONS AND DUES	3,390	4,500	1,110
14110000	745500	POSTAGE AND FREIGHT	1,034	1,500	466
14110000	746000	DUPLICATING EXPENSE	2,068	2,068	-
14110000	749500	PROF AND SPEC SERVICES	91,282	91,282	-
14110000	756000	ADVERTISING & PUBLIC REL	4,000	4,000	-
14110000	777000	TRAINING/TRAVEL/MEETING	6,000	6,000	-
14110000	911600	ALOC-BUILDING INSPECTION	(30,000)	(30,000)	-
14110000	915000	ALOC CANNABIS (POT)	(19,000)	(19,000)	-
14110000-TOTAL			663,588	858,575	194,987
0001-14120000 BUILDING INSPECTION					
14120000	421000	CONSTRUCTION PERMITS	(900,000)	(1,000,000)	(100,000)
14120000	433001	PENALTIES	(15,000)	(20,000)	(5,000)
14120000	493100	PLAN CHECKING FEES	(400,000)	(400,000)	-
14120000	493102	ELEC SYS REPL FEES	(11,000)	(15,000)	(4,000)
14120000	493400	ADMIN FEE-SCH IMPACT/SMIP	(5,000)	(5,000)	-
14120000	701000	REGULAR EMPLOYEES	580,549	830,200	249,651
14120000	701800	INCENTIVE PAY	17,914	17,914	-
14120000	703300	UNIFORM ALLOWANCE	1,200	4,400	3,200
14120000	707110	RETIREMENT	81,314	179,830	98,516
14120000	707149	OTHER PERSONNEL BENEFITS	18,323	18,323	-
14120000	707160	RETIREMENT-DEF COMP	1,950	6,630	4,680
14120000	707169	WORKERS' COMP INSURANCE	26,525	28,525	2,000
14120000	708601	INSURANCE-MEDICAL	72,539	81,800	9,261
14120000	708602	INSURANCE-DENTAL	3,635	4,600	965
14120000	708603	INSURANCE-VISION	752	952	200

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
14120000	708604	INSURANCE-LIFE	920	1,020	100
14120000	730000	UNIFORM EXPENSE	1,550	1,550	-
14120000	731000	CASH SHORT/OVER	10	10	-
14120000	732000	COMMUNICATIONS	5,380	9,500	4,120
14120000	740000	FLEET MAINTENANCE	12,160	12,160	-
14120000	741000	FLEET REPLACEMENT RESERVE	11,060	11,060	-
14120000	742000	BUILDING MTCE OVERHEAD	15,480	15,480	-
14120000	742100	BLDG CPTL/EQPT REPL RSRVE	7,590	7,590	-
14120000	743100	COMPUTER REPLACEMNT RSRV	4,910	4,910	-
14120000	743200	IT SERVICES	24,950	24,950	-
14120000	744000	OFFICE EXPENSE MISC	2,000	3,500	1,500
14120000	745000	PUBLICATIONS AND DUES	10,500	10,500	-
14120000	745500	POSTAGE AND FREIGHT	2,400	2,400	-
14120000	746000	DUPLICATING EXPENSE	3,500	3,500	-
14120000	749500	PROF AND SPEC SERVICES	40,000	245,000	205,000
14120000	753000	CITY SERVICES ALLOCATION	30,000	30,000	-
14120000	756000	ADVERTISING & PUBLIC REL	500	500	-
14120000	760000	SPECIAL DEPARTMENTAL EXP	500	75,500	75,000
14120000	760124	PLNG-ELEC SYS FEE EXP	5,000	5,000	-
14120000	777000	TRAINING/TRAVEL/MEETING	3,000	3,000	-
14120000	792400	VEHICLE ABATEMENT EXPENSE	5,000	5,000	-
14120000-TOTAL			(339,889)	205,304	545,193
0001-15110000 POLICE - SUPPORT SERVICE					-
15110000	430100	PC REALIGNMENT	(86,000)	(86,000)	-
15110000	431000	OTHER COURT FINES	(2,000)	(2,000)	-
15110000	431500	CRIME PREVENTION REVENUES	(200)	(200)	-
15110000	474101	STATE GRNT FUNDING	(10,000)	(15,000)	(5,000)
15110000	474103	LOCAL GRNT FUNDING	(5,000)	(5,000)	-
15110000	474511	POST REIMB-POLICE SUPPORT	(75,000)	(10,000)	65,000
15110000	570350	TRANSFERS - DEBT SERVICE	13,024	13,024	-
15110000	701000	REGULAR EMPLOYEES	1,021,207	1,032,000	10,793
15110000	701500	OVERTIME	100,000	130,000	30,000
15110000	701800	INCENTIVE PAY	62,805	62,805	-
15110000	702000	HOLIDAY-IN-LIEU	25,098	25,098	-
15110000	702700	VACATION PAYOUT	-	10,000	10,000
15110000	703000	STANDBY	18,000	18,000	-
15110000	703300	UNIFORM ALLOWANCE	12,000	12,000	-
15110000	707110	RETIREMENT	1,641,411	1,641,411	-
15110000	707149	OTHER PERSONNEL BENEFITS	35,818	35,818	-
15110000	707160	RETIREMENT-DEF COMP	13,650	17,680	4,030
15110000	707169	WORKERS' COMP INSURANCE	25,600	25,600	-
15110000	708601	INSURANCE-MEDICAL	68,095	74,900	6,805
15110000	708602	INSURANCE-DENTAL	6,475	6,475	-
15110000	708603	INSURANCE-VISION	1,020	1,020	-
15110000	708604	INSURANCE-LIFE	1,286	1,286	-
15110000	732000	COMMUNICATIONS	90,053	90,053	-
15110000	733000	LIABILITY INSURANCE	253,840	253,840	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
15110000	740000	FLEET MAINTENANCE	37,420	37,420	-
15110000	741000	FLEET REPLACEMENT RESERVE	45,220	45,220	-
15110000	742000	BUILDING MTCE OVERHEAD	33,690	33,690	-
15110000	742100	BLDG CPTL/EQPT REPL RSRVE	22,570	22,570	-
15110000	743100	COMPUTER REPLACEMNT RSRV	3,690	3,690	-
15110000	743200	IT SERVICES	12,470	12,470	-
15110000	745000	PUBLICATIONS AND DUES	19,617	19,617	-
15110000	747000	PRINTING	250	250	-
15110000	749500	PROF AND SPEC SERVICES	106,810	115,000	8,190
15110000	758000	RENTS AND LEASES-EQUIP	5,500	5,500	-
15110000	760000	SPECIAL DEPARTMENTAL EXP	62,880	62,880	-
15110000	760200	SNIPER EXPENSES	9,284	9,284	-
15110000	760300	SWAT EXPENSES	34,939	34,939	-
15110000	777000	TRAINING/TRAVEL/MEETING	106,090	106,090	-
15110000	778000	UTILITIES-ELECTRICITY	35,000	35,000	-
15110000	778500	UTILITIES-GAS	2,600	3,200	600
15110000	778800	UTILITIES-WATER	3,500	4,000	500
15110000	792300	GRANT PROGRAM EXPENSES	5,000	5,000	-
15110000	915000	ALOC CANNABIS (POT)	(19,000)	(19,000)	-
15110000	915800	ALOC-REFUSE	(36,400)	(36,400)	-
15110000-TOTAL			3,702,312	3,833,230	130,918
0001-15121000 POLICE - RECORDS					
15121000	420100	BURGLAR ALARM PERMITS	(27,000)	(27,000)	-
15121000	425500	POLICE PERMITS	(1,200)	(1,200)	-
15121000	474512	POST REIMB-POL-RECRDS/COM	(4,000)	(4,000)	-
15121000	494600	POLICE MISCELLANEOUS SRVS	(38,000)	(38,000)	-
15121000	494900	REPOSSESSED VEHICLE FEE	(2,000)	(2,000)	-
15121000	495100	POLICE IMPOUND SERVICES	(3,500)	(3,500)	-
15121000	495600	LIVE SCAN-POLICE/DOJ	(5,000)	(5,000)	-
15121000	495800	FALSE ALARM FEE	(12,000)	(15,000)	(3,000)
15121000	701000	REGULAR EMPLOYEES	278,242	280,200	1,958
15121000	701500	OVERTIME	5,000	5,000	-
15121000	701800	INCENTIVE PAY	10,304	10,304	-
15121000	702000	HOLIDAY-IN-LIEU	2,620	2,620	-
15121000	703300	UNIFORM ALLOWANCE	2,800	3,600	800
15121000	707110	RETIREMENT	39,871	96,300	56,429
15121000	707149	OTHER PERSONNEL BENEFITS	8,803	8,803	-
15121000	707160	RETIREMENT-DEF COMP	1,950	2,990	1,040
15121000	707169	WORKERS' COMP INSURANCE	7,500	7,500	-
15121000	708601	INSURANCE-MEDICAL	12,636	12,636	-
15121000	708602	INSURANCE-DENTAL	3,786	3,786	-
15121000	708603	INSURANCE-VISION	470	470	-
15121000	708604	INSURANCE-LIFE	495	495	-
15121000	741200	EQUIPMENT MAINTENANCE	1,500	1,500	-
15121000	743100	COMPUTER REPLACEMNT RSRV	2,530	2,530	-
15121000	743200	IT SERVICES	17,150	17,150	-
15121000	744000	OFFICE EXPENSE MISC	11,130	11,130	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
15121000	745000	PUBLICATIONS AND DUES	340	340	-
15121000	745500	POSTAGE AND FREIGHT	5,250	5,250	-
15121000	746000	DUPLICATING EXPENSE	20,000	20,000	-
15121000	749500	PROF AND SPEC SERVICES	70,470	73,000	2,530
15121000	749501	LIVE SCAN	10,000	10,000	-
15121000	760000	SPECIAL DEPARTMENTAL EXP	2,550	2,550	-
15121000	777000	TRAINING/TRAVEL/MEETING	8,760	8,760	-
15121000-TOTAL			431,457	491,214	59,757
0001-15122000 POLICE - COMMUNICATIONS					-
15122000	473006	DISPATCH CNTRCT REV	(483,072)	(524,640)	(41,568)
15122000	540300	MISCELLANEOUS REVENUE	(1,000)	(1,000)	-
15122000	701000	REGULAR EMPLOYEES	946,067	965,000	18,933
15122000	701300	PART-TIME EMPLOYEES	20,220	20,220	-
15122000	701500	OVERTIME	47,541	120,000	72,459
15122000	701800	INCENTIVE PAY	23,737	23,737	-
15122000	702000	HOLIDAY-IN-LIEU	7,413	7,413	-
15122000	702300	DIFFERENTIAL	18,020	18,020	-
15122000	702500	OUT OF CLASS	-	3,600	3,600
15122000	702700	VACATION PAYOUT	-	1,750	1,750
15122000	703300	UNIFORM ALLOWANCE	9,600	11,000	1,400
15122000	707110	RETIREMENT	133,547	330,900	197,353
15122000	707149	OTHER PERSONNEL BENEFITS	21,837	21,837	-
15122000	707160	RETIREMENT-DEF COMP	-	12,090	12,090
15122000	707169	WORKERS' COMP INSURANCE	63,700	63,700	-
15122000	708601	INSURANCE-MEDICAL	95,471	95,471	-
15122000	708602	INSURANCE-DENTAL	7,098	7,098	-
15122000	708603	INSURANCE-VISION	1,193	1,193	-
15122000	708604	INSURANCE-LIFE	794	794	-
15122000	741200	EQUIPMENT MAINTENANCE	5,500	5,500	-
15122000	743100	COMPUTER REPLACEMNT RSRV	1,470	1,470	-
15122000	743200	IT SERVICES	10,920	10,920	-
15122000	745000	PUBLICATIONS AND DUES	500	500	-
15122000	749500	PROF AND SPEC SERVICES	6,256	6,256	-
15122000	760000	SPECIAL DEPARTMENTAL EXP	7,500	7,500	-
15122000	777000	TRAINING/TRAVEL/MEETING	16,956	16,956	-
15122000	912600	ALOC-DISPATCH CALLS	(144,950)	(144,950)	-
15122000-TOTAL			816,318	1,082,335	266,017
0001-15130000 POLICE - OPERATIONS					
15130000	430000	VEHICLE CODE FINES	-	(1,000)	(1,000)
15130000	430001	PARKING FINES	(60,000)	(10,000)	50,000
15130000	432000	PROOF OF CORRECTION	(1,500)	(1,500)	-
15130000	474102	FEDERAL GRNT FUNDING	(15,000)	(15,000)	-
15130000	495500	POLICE CONTRACT SERVICES	-	(21,408)	(21,408)
15130000	701000	REGULAR EMPLOYEES	2,620,530	2,824,800	204,270
15130000	701500	OVERTIME	346,410	346,410	-
15130000	701800	INCENTIVE PAY	156,801	156,801	-
15130000	702000	HOLIDAY-IN-LIEU	63,419	63,419	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
15130000	702700	VACATION PAYOUT	-	15,000	15,000
15130000	703300	UNIFORM ALLOWANCE	36,000	37,200	1,200
15130000	707110	RETIREMENT	590,449	638,200	47,751
15130000	707149	OTHER PERSONNEL BENEFITS	67,758	67,758	-
15130000	707160	RETIREMENT-DEF COMP	35,100	48,750	13,650
15130000	707169	WORKERS' COMP INSURANCE	274,530	274,530	-
15130000	708601	INSURANCE-MEDICAL	182,577	182,577	-
15130000	708602	INSURANCE-DENTAL	14,607	14,607	-
15130000	708603	INSURANCE-VISION	2,499	2,499	-
15130000	708604	INSURANCE-LIFE	1,121	1,121	-
15130000	740000	FLEET MAINTENANCE	370,530	370,530	-
15130000	740500	RADIO REPLACEMENT RESERVE	24,830	24,830	-
15130000	741000	FLEET REPLACEMENT RESERVE	198,040	198,040	-
15130000	741200	EQUIPMENT MAINTENANCE	9,548	9,548	-
15130000	741300	SOFTWARE MAINTENANCE	80,977	80,977	-
15130000	743100	COMPUTER REPLACEMNT RSRV	41,650	41,650	-
15130000	743200	IT SERVICES	31,190	31,190	-
15130000	747000	PRINTING	-	1,000	1,000
15130000	749500	PROF AND SPEC SERVICES	28,545	28,545	-
15130000	753300	GRAFFITI CONTROL	5,000	5,000	-
15130000	754000	PARKING CITATN ADMIN COST	15,085	15,085	-
15130000	760000	SPECIAL DEPARTMENTAL EXP	66,050	66,050	-
15130000	792300	GRANT PROGRAM EXPENSES	24,860	24,860	-
15130000	915000	ALOC CANNABIS (POT)	(6,000)	(6,000)	-
15130000-TOTAL			5,205,606	5,516,069	310,463
0001-15140000 POLICE - TRAFFIC ENFORCEMENT					
15140000	701000	REGULAR EMPLOYEES	246,646	249,600	2,954
15140000	701500	OVERTIME	20,000	20,000	-
15140000	701800	INCENTIVE PAY	16,511	16,511	-
15140000	702000	HOLIDAY-IN-LIEU	5,236	5,236	-
15140000	703300	UNIFORM ALLOWANCE	3,600	3,600	-
15140000	707110	RETIREMENT	55,815	55,815	-
15140000	707149	OTHER PERSONNEL BENEFITS	6,172	6,172	-
15140000	707160	RETIREMENT-DEF COMP	5,850	5,850	-
15140000	707169	WORKERS' COMP INSURANCE	22,650	22,650	-
15140000	708601	INSURANCE-MEDICAL	22,698	22,698	-
15140000	708602	INSURANCE-DENTAL	1,556	1,556	-
15140000	708603	INSURANCE-VISION	209	209	-
15140000	708604	INSURANCE-LIFE	156	156	-
15140000	740000	FLEET MAINTENANCE	29,810	29,810	-
15140000	740500	RADIO REPLACEMENT RESERVE	450	450	-
15140000	741000	FLEET REPLACEMENT RESERVE	27,580	27,580	-
15140000	743100	COMPUTER REPLACEMNT RSRV	540	540	-
15140000	743200	IT SERVICES	4,680	4,680	-
15140000	745000	PUBLICATIONS AND DUES	600	600	-
15140000	760000	SPECIAL DEPARTMENTAL EXP	5,072	5,072	-
15140000-TOTAL			475,831	478,785	2,954

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
0001-15150000 POLICE - MULT-AGCY TASK					
15150000	474104	COUNTY GRNT FUNDING	(12,000)	(12,000)	-
15150000	701000	REGULAR EMPLOYEES	158,995	160,000	1,005
15150000	701500	OVERTIME	50,000	50,000	-
15150000	701800	INCENTIVE PAY	9,937	9,937	-
15150000	702000	HOLIDAY-IN-LIEU	3,491	3,491	-
15150000	703300	UNIFORM ALLOWANCE	2,400	2,400	-
15150000	707110	RETIREMENT	24,297	24,297	-
15150000	707149	OTHER PERSONNEL BENEFITS	4,170	4,170	-
15150000	707160	RETIREMENT-DEF COMP	1,950	1,950	-
15150000	707169	WORKERS' COMP INSURANCE	15,100	15,100	-
15150000	708601	INSURANCE-MEDICAL	6,319	6,319	-
15150000	708602	INSURANCE-DENTAL	573	573	-
15150000	708603	INSURANCE-VISION	87	87	-
15150000	708604	INSURANCE-LIFE	41	41	-
15150000	740000	FLEET MAINTENANCE	1,800	1,800	-
15150000	749500	PROF AND SPEC SERVICES	18,600	18,600	-
15150000-TOTAL			285,760	286,765	1,005
0001-15160000 POLICE - SCHOOL OFFICER PROGRAM					
15160000	473200	SRO PROGRAM REVENUE	(652,000)	(671,600)	(19,600)
15160000	701000	REGULAR EMPLOYEES	675,230	682,200	6,970
15160000	701500	OVERTIME	63,514	70,000	6,486
15160000	701800	INCENTIVE PAY	42,693	42,693	-
15160000	702000	HOLIDAY-IN-LIEU	16,390	16,390	-
15160000	703300	UNIFORM ALLOWANCE	9,600	10,800	1,200
15160000	707110	RETIREMENT	158,323	158,323	-
15160000	707149	OTHER PERSONNEL BENEFITS	16,143	16,143	-
15160000	707160	RETIREMENT-DEF COMP	14,300	14,300	-
15160000	707169	WORKERS' COMP INSURANCE	60,400	60,400	-
15160000	708601	INSURANCE-MEDICAL	35,100	35,100	-
15160000	708602	INSURANCE-DENTAL	1,843	1,843	-
15160000	708603	INSURANCE-VISION	504	504	-
15160000	708604	INSURANCE-LIFE	372	372	-
15160000	740000	FLEET MAINTENANCE	18,940	18,940	-
15160000	741000	FLEET REPLACEMENT RESERVE	90	90	-
15160000	743100	COMPUTER REPLACEMNT RSRV	330	330	-
15160000	743200	IT SERVICES	1,560	1,560	-
15160000	745000	PUBLICATIONS AND DUES	1,248	1,248	-
15160000	760000	SPECIAL DEPARTMENTAL EXP	4,652	4,652	-
15160000-TOTAL			469,232	464,288	(4,944)
0001-15170000 POLICE - POP PROGRAM					
15170000	701000	REGULAR EMPLOYEES	334,152	338,200	4,048
15170000	701500	OVERTIME	63,514	63,514	-
15170000	701800	INCENTIVE PAY	23,074	23,074	-
15170000	702000	HOLIDAY-IN-LIEU	7,157	7,157	-
15170000	703300	UNIFORM ALLOWANCE	4,800	4,800	-
15170000	707110	RETIREMENT	78,734	78,734	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
15170000	707149	OTHER PERSONNEL BENEFITS	8,678	8,678	-
15170000	707160	RETIREMENT-DEF COMP	7,800	7,800	-
15170000	707169	WORKERS' COMP INSURANCE	30,200	30,200	-
15170000	708601	INSURANCE-MEDICAL	32,761	32,761	-
15170000	708602	INSURANCE-DENTAL	1,893	1,893	-
15170000	708603	INSURANCE-VISION	342	342	-
15170000	708604	INSURANCE-LIFE	145	145	-
15170000	740000	FLEET MAINTENANCE	560	560	-
15170000	741000	FLEET REPLACEMENT RESERVE	30	30	-
15170000	743100	COMPUTER REPLACEMNT RSRV	940	940	-
15170000	743200	IT SERVICES	7,800	7,800	-
15170000	745000	PUBLICATIONS AND DUES	520	520	-
15170000	756000	ADVERTISING & PUBLIC REL	520	520	-
15170000	760000	SPECIAL DEPARTMENTAL EXP	2,473	2,473	-
15170000-TOTAL			606,093	610,141	4,048
0001-15180000 POLICE - ANIMAL CONTROL					
15180000	420400	ANIMAL CONT REVENUE	(5,600)	(5,600)	-
15180000	701000	REGULAR EMPLOYEES	101,213	103,200	1,987
15180000	701500	OVERTIME	3,000	3,000	-
15180000	703000	STANDBY	18,270	18,270	-
15180000	703300	UNIFORM ALLOWANCE	1,200	1,200	-
15180000	707110	RETIREMENT	13,887	13,887	-
15180000	707149	OTHER PERSONNEL BENEFITS	2,744	2,744	-
15180000	708601	INSURANCE-MEDICAL	16,381	16,381	-
15180000	708602	INSURANCE-DENTAL	947	947	-
15180000	708603	INSURANCE-VISION	81	81	-
15180000	708604	INSURANCE-LIFE	34	34	-
15180000	740000	FLEET MAINTENANCE	11,730	11,730	-
15180000	740500	RADIO REPLACEMENT RESERVE	640	640	-
15180000	741000	FLEET REPLACEMENT RESERVE	8,340	8,340	-
15180000	741200	EQUIPMENT MAINTENANCE	209	209	-
15180000	745000	PUBLICATIONS AND DUES	209	209	-
15180000	747000	PRINTING	209	209	-
15180000	749500	PROF AND SPEC SERVICES	12,040	15,000	2,960
15180000	751000	ANIMAL CONTROL	300,000	300,000	-
15180000	760000	SPECIAL DEPARTMENTAL EXP	13,430	13,430	-
15180000-TOTAL			498,964	503,911	4,947
0001-15190000 POLICE - HART					
15190000	701000	REGULAR EMPLOYEES	163,072	238,700	75,628
15190000	701500	OVERTIME	10,000	12,500	2,500
15190000	701800	INCENTIVE PAY	10,447	10,447	-
15190000	702000	HOLIDAY-IN-LIEU	3,491	3,491	-
15190000	703300	UNIFORM ALLOWANCE	2,400	2,400	-
15190000	707110	RETIREMENT	42,329	54,200	11,871
15190000	707149	OTHER PERSONNEL BENEFITS	3,596	3,596	-
15190000	707160	RETIREMENT-DEF COMP	3,900	3,900	-
15190000	707169	WORKERS' COMP INSURANCE	15,100	15,100	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL	2023 REVISED	NET CHANGE
			BUDGET	BUDGET	
15190000	708601	INSURANCE-MEDICAL	16,381	16,381	-
15190000	708602	INSURANCE-DENTAL	947	947	-
15190000	708603	INSURANCE-VISION	256	256	-
15190000	708604	INSURANCE-LIFE	104	104	-
15190000	740000	FLEET MAINTENANCE	980	980	-
15190000	741000	FLEET REPLACEMENT RESERVE	17,920	17,920	-
15190000	743100	COMPUTER REPLACEMNT RSRV	570	570	-
15190000	743200	IT SERVICES	3,120	3,120	-
15190000	749500	PROF AND SPEC SERVICES	3,000	3,000	-
15190000	751100	HART FAMILY REUNIFICATION	3,642	3,642	-
15190000	760000	SPECIAL DEPARTMENTAL EXP	4,641	4,641	-
15190000-TOTAL			305,896	395,895	89,999
0001-15200000 POLICE - CANINE					
15200000	701000	REGULAR EMPLOYEES	306,384	318,200	11,816
15200000	701500	OVERTIME	70,000	80,000	10,000
15200000	701800	INCENTIVE PAY	17,307	17,307	-
15200000	702000	HOLIDAY-IN-LIEU	5,236	5,236	-
15200000	703300	UNIFORM ALLOWANCE	4,800	4,800	-
15200000	707110	RETIREMENT	79,051	82,500	3,449
15200000	707149	OTHER PERSONNEL BENEFITS	8,237	8,237	-
15200000	707160	RETIREMENT-DEF COMP	5,850	7,800	1,950
15200000	707169	WORKERS' COMP INSURANCE	22,650	22,650	-
15200000	708601	INSURANCE-MEDICAL	35,100	35,100	-
15200000	708602	INSURANCE-DENTAL	1,519	1,519	-
15200000	708603	INSURANCE-VISION	301	301	-
15200000	708604	INSURANCE-LIFE	134	134	-
15200000	740000	FLEET MAINTENANCE	14,650	14,650	-
15200000	741000	FLEET REPLACEMENT RESERVE	21,200	21,200	-
15200000	745000	PUBLICATIONS AND DUES	835	835	-
15200000	747000	PRINTING	312	312	-
15200000	749500	PROF AND SPEC SERVICES	10,831	10,831	-
15200000	760000	SPECIAL DEPARTMENTAL EXP	6,450	6,450	-
15200000-TOTAL			610,847	638,062	27,215
0001-16100000 FIRE - ADMIN/SUPPRESSION					
16100000	432600	FIREWORKS CITATIONS	(10,000)	(10,000)	-
16100000	474101	STATE GRNT FUNDING	-	(73,650)	(73,650)
16100000	474102	FEDERAL GRNT FUNDING	(86,725)	(30,000)	56,725
16100000	474103	LOCAL GRNT FUNDING	(300)	(300)	-
16100000	476001	FEMA/OES REIMBURSMT	-	(200,000)	(200,000)
16100000	496100	FIRE DEPARTMENT SRVC FEES	(1,200)	(1,200)	-
16100000	540300	MISCELLANEOUS REVENUE	(500)	(500)	-
16100000	543100	FIRE/TRAINING REIM	(1,800)	(1,800)	-
16100000	570350	TRANSFERS - DEBT SERVICE	11,292	11,292	-
16100000	701000	REGULAR EMPLOYEES	2,734,089	2,790,000	55,911
16100000	701500	OVERTIME	240,000	290,000	50,000
16100000	701600	OVERTIME (OUT OF COUNTY)	-	200,000	200,000
16100000	701800	INCENTIVE PAY	198,268	198,268	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
16100000	702000	HOLIDAY-IN-LIEU	101,913	101,913	-
16100000	702500	OUT OF CLASS	-	9,000	9,000
16100000	702700	VACATION PAYOUT	-	10,000	10,000
16100000	703300	UNIFORM ALLOWANCE	39,600	39,600	-
16100000	703400	CELL PHONE ALLOWANCE	1,200	1,200	-
16100000	707110	RETIREMENT	1,908,497	1,908,497	-
16100000	707133	VOLUNTEER FIREFIGHTERS	33,330	33,330	-
16100000	707149	OTHER PERSONNEL BENEFITS	105,338	105,338	-
16100000	707160	RETIREMENT-DEF COMP	43,550	55,640	12,090
16100000	707169	WORKERS' COMP INSURANCE	250,650	250,650	-
16100000	708601	INSURANCE-MEDICAL	207,980	207,980	-
16100000	708602	INSURANCE-DENTAL	16,761	16,761	-
16100000	708603	INSURANCE-VISION	2,912	2,912	-
16100000	708604	INSURANCE-LIFE	3,104	3,104	-
16100000	732000	COMMUNICATIONS	23,890	239,000	215,110
16100000	733000	LIABILITY INSURANCE	93,656	93,656	-
16100000	740000	FLEET MAINTENANCE	204,220	204,220	-
16100000	740500	RADIO REPLACEMENT RESERVE	950	950	-
16100000	741000	FLEET REPLACEMENT RESERVE	212,990	212,990	-
16100000	741200	EQUIPMENT MAINTENANCE	36,850	36,850	-
16100000	743100	COMPUTER REPLACEMNT RSRV	6,130	6,130	-
16100000	743200	IT SERVICES	34,310	34,310	-
16100000	744000	OFFICE EXPENSE MISC	2,250	3,500	1,250
16100000	745000	PUBLICATIONS AND DUES	3,760	3,760	-
16100000	745500	POSTAGE AND FREIGHT	800	800	-
16100000	746000	DUPLICATING EXPENSE	3,800	3,800	-
16100000	749500	PROF AND SPEC SERVICES	47,570	51,570	4,000
16100000	753000	CITY SERVICES ALLOCATION	144,950	144,950	-
16100000	760000	SPECIAL DEPARTMENTAL EXP	20,000	25,000	5,000
16100000	777000	TRAINING/TRAVEL/MEETING	29,400	29,400	-
16100000	778000	UTILITIES-ELECTRICITY	30,000	30,000	-
16100000	778500	UTILITIES-GAS	6,000	8,000	2,000
16100000	778800	UTILITIES-WATER	2,000	2,000	-
16100000	799500	OPERATIONAL CAPITAL OUTLAY	72,259	122,259	50,000
16100000	917600	ALOC-WATER OPERATIONS	(100,000)	(100,000)	-
16100000-TOTAL			6,673,744	7,071,180	397,436
0001-16110000 FIRE - FIRE PREVENTION					
16110000	474103	LOCAL GRNT FUNDING	(500)	(500)	-
16110000	494002	LIFE/SAFETY/BLDG INS FEE	(3,000)	(3,000)	-
16110000	494003	FIRE PLAN CHECKING FEES	(15,000)	(15,000)	-
16110000	494300	FIRE INSPECTN & OTHR FEES	(200,000)	(200,000)	-
16110000	496400	WEED ABATEMENT FEES	(7,000)	(7,000)	-
16110000	496700	WEED ABATEMENT ASSESSMENT	(3,500)	(3,500)	-
16110000	701000	REGULAR EMPLOYEES	86,549	90,000	3,451
16110000	701300	PART-TIME EMPLOYEES	49,950	41,100	(8,850)
16110000	703300	UNIFORM ALLOWANCE	600	1,200	600
16110000	707110	RETIREMENT	12,100	12,100	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
16110000	707149	OTHER PERSONNEL BENEFITS	5,413	5,413	-
16110000	707160	RETIREMENT-DEF COMP	1,950	1,950	-
16110000	707169	WORKERS' COMP INSURANCE	4,550	4,550	-
16110000	708601	INSURANCE-MEDICAL	5,461	5,461	-
16110000	708602	INSURANCE-DENTAL	289	289	-
16110000	708603	INSURANCE-VISION	87	87	-
16110000	708604	INSURANCE-LIFE	171	171	-
16110000	732000	COMMUNICATIONS	2,210	2,210	-
16110000	743100	COMPUTER REPLACEMNT RSRV	630	630	-
16110000	743200	IT SERVICES	4,680	4,680	-
16110000	744000	OFFICE EXPENSE MISC	500	800	300
16110000	745000	PUBLICATIONS AND DUES	10,730	10,730	-
16110000	745500	POSTAGE AND FREIGHT	1,850	1,850	-
16110000	749500	PROF AND SPEC SERVICES	17,000	27,000	10,000
16110000	760000	SPECIAL DEPARTMENTAL EXP	4,500	4,500	-
16110000	777000	TRAINING/TRAVEL/MEETING	10,730	10,730	-
16110000-TOTAL			(9,050)	(3,549)	5,501
0001-17100000 PARKS & COMM SERV - ADMIN					
17100000	570200	OPERATING TRANSFERS IN	-	-	-
17100000	701000	REGULAR EMPLOYEES	375,190	397,800	22,610
17100000	701300	PART-TIME EMPLOYEES	16,320	16,320	-
17100000	701500	OVERTIME	4,211	10,000	5,789
17100000	701800	INCENTIVE PAY	13,044	13,044	-
17100000	703400	CELL PHONE ALLOWANCE	1,800	1,200	(600)
17100000	703600	CAR ALLOWANCE	-	600	600
17100000	707110	RETIREMENT	338,940	338,940	-
17100000	707149	OTHER PERSONNEL BENEFITS	18,085	18,085	-
17100000	707160	RETIREMENT-DEF COMP	1,950	2,340	390
17100000	707169	WORKERS' COMP INSURANCE	6,050	6,050	-
17100000	708601	INSURANCE-MEDICAL	35,334	35,334	-
17100000	708602	INSURANCE-DENTAL	3,786	3,786	-
17100000	708603	INSURANCE-VISION	512	512	-
17100000	708604	INSURANCE-LIFE	755	755	-
17100000	732000	COMMUNICATIONS	1,200	1,200	-
17100000	733000	LIABILITY INSURANCE	64,097	64,097	-
17100000	740000	FLEET MAINTENANCE	70	70	-
17100000	741200	EQUIPMENT MAINTENANCE	880	880	-
17100000	742000	BUILDING MTCE OVERHEAD	13,070	13,070	-
17100000	742100	BLDG CPTL/EQPT REPL RSRV	6,410	6,410	-
17100000	743100	COMPUTER REPLACEMNT RSRV	450	450	-
17100000	743200	IT SERVICES	1,560	1,560	-
17100000	744000	OFFICE EXPENSE MISC	3,000	3,000	-
17100000	745000	PUBLICATIONS AND DUES	4,000	4,000	-
17100000	745500	POSTAGE AND FREIGHT	1,200	1,200	-
17100000	747000	PRINTING	500	4,200	3,700
17100000	751500	TRANSACTION/CRDT CD FEES	11,500	15,000	3,500
17100000	777000	TRAINING/TRAVEL/MEETING	2,750	2,750	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
1710000-TOTAL			926,664	962,653	35,989
0001-17110000 PARKS & COMM SERV - SPORTS					
17110000	447130	SOFTBALL-CONCESSIONS	(5,000)	(12,000)	(7,000)
17110000	501103	SP-ADULT SOFTBALL	(109,000)	(109,000)	-
17110000	501104	SP-ADULT MISC SPORTS	(1,200)	(1,200)	-
17110000	501107	SP-SPORTS CLINIC	(5,000)	-	5,000
17110000	701300	PART-TIME EMPLOYEES	58,000	58,000	-
17110000	707110	RETIREMENT	5,782	5,782	-
17110000	707149	OTHER PERSONNEL BENEFITS	1,223	1,223	-
17110000	707169	WORKERS' COMP INSURANCE	910	910	-
17110000	744000	OFFICE EXPENSE MISC	250	250	-
17110000	747000	PRINTING	1,000	1,000	-
17110000	749500	PROF AND SPEC SERVICES	70,000	80,000	10,000
17110000	760000	SPECIAL DEPARTMENTAL EXP	26,775	26,775	-
17110000	767500	SOFTBALL COMPLEX EXPENSES	5,000	5,000	-
17110000	777000	TRAINING/TRAVEL/MEETING	3,100	3,100	-
17110000	778000	UTILITIES-ELECTRICITY	38,000	38,000	-
17110000	778800	UTILITIES-WATER	15,000	15,000	-
17110000	779000	UTILITIES-OTHER	1,500	1,500	-
17110000-TOTAL			106,340	114,340	8,000
0001-17130000 PARKS & COMM SERV - LONGFIELD CENTER					
17130000	446250	LF-LNGFLD FACILITY RENTAL	(2,000)	(2,000)	-
17130000	446260	FITNESS ROOM MEMBERSHIPS	(14,000)	(14,000)	-
17130000	447100	LONGFIELD-CONCESSIONS	(500)	(500)	-
17130000	447220	FM-FACILITIES-OTHER RENTS	(300)	(300)	-
17130000	570350	TRANSFERS - DEBT SERVICE	6,807	6,807	-
17130000	701300	PART-TIME EMPLOYEES	82,000	82,000	-
17130000	707149	OTHER PERSONNEL BENEFITS	1,200	1,200	-
17130000	707169	WORKERS' COMP INSURANCE	910	910	-
17130000	731000	CASH SHORT/OVER	120	120	-
17130000	732000	COMMUNICATIONS	120	120	-
17130000	742000	BUILDING MTCE OVERHEAD	40,340	40,340	-
17130000	742100	BLDG CPTL/EQPT REPL RSRVE	29,900	29,900	-
17130000	743100	COMPUTER REPLACEMNT RSRV	980	980	-
17130000	743200	IT SERVICES	9,360	9,360	-
17130000	744000	OFFICE EXPENSE MISC	500	500	-
17130000	749500	PROF AND SPEC SERVICES	16,400	16,400	-
17130000	760000	SPECIAL DEPARTMENTAL EXP	6,250	6,250	-
17130000	768000	CONCESSION SUPPLIES	500	500	-
17130000	778000	UTILITIES-ELECTRICITY	10,250	10,250	-
17130000	778500	UTILITIES-GAS	2,000	2,000	-
17130000-TOTAL			190,837	190,837	-
0001-17140000 PARKS & COMM SERV - AQUATIC/SKATE					
17140000	447140	AQ-SWIM POOL RENT	(10,000)	(10,000)	-
17140000	447180	AQ-AQUATICS CONCESSIONS	(6,000)	(6,000)	-
17140000	501403	AQ-SWIM CLASSES	(10,000)	(10,000)	-
17140000	501404	AQ-SWIM POOL RECEIPTS	(10,000)	(10,000)	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
17140000	570350	TRANSFERS - DEBT SERVICE	3,423	3,423	-
17140000	701300	PART-TIME EMPLOYEES	80,000	80,000	-
17140000	707149	OTHER PERSONNEL BENEFITS	2,751	2,751	-
17140000	707169	WORKERS' COMP INSURANCE	910	910	-
17140000	732000	COMMUNICATIONS	880	880	-
17140000	741200	EQUIPMENT MAINTENANCE	11,000	13,000	2,000
17140000	743100	COMPUTER REPLACEMNT RSRV	350	350	-
17140000	743200	IT SERVICES	1,560	1,560	-
17140000	744000	OFFICE EXPENSE MISC	1,200	1,200	-
17140000	749500	PROF AND SPEC SERVICES	9,150	9,150	-
17140000	756000	ADVERTISING & PUBLIC REL	1,000	1,000	-
17140000	760000	SPECIAL DEPARTMENTAL EXP	4,100	4,100	-
17140000	765000	CHEMICAL AND CHEMICAL SUPP	20,500	20,500	-
17140000	768000	CONCESSION SUPPLIES	4,400	4,400	-
17140000	777000	TRAINING/TRAVEL/MEETING	1,000	1,000	-
17140000	778000	UTILITIES-ELECTRICITY	22,000	22,000	-
17140000	778500	UTILITIES-GAS	5,600	5,600	-
17140000	778800	UTILITIES-WATER	3,500	3,500	-
17140000-TOTAL			137,324	139,324	2,000
0001-17160000 PARKS & COMM SERV - FACILITIES					
17160000	446270	CAROUSEL AND FIRE TRUCK RENTAL	(26,000)	(26,000)	-
17160000	447200	FM-AUD & EQUIPMENT RENTAL	(3,500)	(8,000)	(4,500)
17160000	447220	FM-FACILITIES-OTHER RENTS	-	(8,000)	(8,000)
17160000	501601	FM-AUDITORIUM CNTRCT SRVC	(25,000)	(25,000)	-
17160000	701300	PART-TIME EMPLOYEES	90,000	90,000	-
17160000	707149	OTHER PERSONNEL BENEFITS	3,501	3,501	-
17160000	707169	WORKERS' COMP INSURANCE	910	910	-
17160000	742000	BUILDING MTCE OVERHEAD	322,100	322,100	-
17160000	742100	BLDG CPTL/EQPT REPL RSRVE	42,900	42,900	-
17160000	749500	PROF AND SPEC SERVICES	7,000	7,000	-
17160000	760000	SPECIAL DEPARTMENTAL EXP	6,000	6,000	-
17160000-TOTAL			417,911	405,411	(12,500)
0001-17190000 PARKS & COMM SERV - YOUTH SERVICES					
17190000	447160	CA-TEEN CTR CONCESSIONS	(6,000)	(6,000)	-
17190000	501203	CA-MISC PLAYGRND/TODDLER	(6,000)	(6,000)	-
17190000	501701	TR-CONTRACTED CLASSES	(20,000)	(71,000)	(51,000)
17190000	501802	CA-YOUTH ACTIVITIES	(5,000)	(5,000)	-
17190000	501803	PARTY ZONE-TC RENTALS	(2,500)	(2,500)	-
17190000	501806	TC-TEEN CENTER	(500)	(500)	-
17190000	701300	PART-TIME EMPLOYEES	70,000	70,000	-
17190000	707149	OTHER PERSONNEL BENEFITS	3,400	3,400	-
17190000	707169	WORKERS' COMP INSURANCE	910	910	-
17190000	732000	COMMUNICATIONS	900	900	-
17190000	742000	BUILDING MTCE OVERHEAD	50,800	50,800	-
17190000	742100	BLDG CPTL/EQPT REPL RSRVE	6,640	6,640	-
17190000	743100	COMPUTER REPLACEMNT RSRV	220	220	-
17190000	743200	IT SERVICES	1,560	1,560	-

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
17190000	744000	OFFICE EXPENSE MISC	650	650	-
17190000	745000	PUBLICATIONS AND DUES	150	150	-
17190000	745500	POSTAGE AND FREIGHT	300	300	-
17190000	747000	PRINTING	4,000	4,000	-
17190000	749500	PROF AND SPEC SERVICES	15,000	21,000	6,000
17190000	756000	ADVERTISING & PUBLIC REL	600	600	-
17190000	760000	SPECIAL DEPARTMENTAL EXP	16,300	16,300	-
17190000	768000	CONCESSION SUPPLIES	5,000	5,000	-
17190000-TOTAL			136,430	91,430	(45,000)
0001-17200000 PARKS & COMM SERV - ADULT/SPC SERV					
17200000	501201	CA-CONTRACTED CLASSES	(3,000)	(8,000)	(5,000)
17200000	501502	SR-SPEC EVENTS/DONATIONS	(2,000)	(2,000)	-
17200000	501706	TR-ON THE MOVE/CHALLENGER	(800)	(800)	-
17200000	701300	PART-TIME EMPLOYEES	18,000	18,000	-
17200000	707149	OTHER PERSONNEL BENEFITS	997	997	-
17200000	707169	WORKERS' COMP INSURANCE	910	910	-
17200000	732000	COMMUNICATIONS	400	400	-
17200000	742000	BUILDING MTCE OVERHEAD	65,860	65,860	-
17200000	742100	BLDG CPTL/EQPT REPL RSRVE	12,970	12,970	-
17200000	743100	COMPUTER REPLACEMNT RSRV	240	240	-
17200000	743200	IT SERVICES	1,560	1,560	-
17200000	744000	OFFICE EXPENSE MISC	1,000	1,000	-
17200000	745000	PUBLICATIONS AND DUES	150	150	-
17200000	747000	PRINTING	2,000	-	(2,000)
17200000	749500	PROF AND SPEC SERVICES	10,000	10,000	-
17200000	756000	ADVERTISING & PUBLIC REL	900	900	-
17200000	760000	SPECIAL DEPARTMENTAL EXP	3,000	3,000	-
17200000-TOTAL			112,187	105,187	(7,000)
0001-17210000 PARKS & COMM SERV - COM PROM/EVENTS					
17210000	446280	ICE RINK	(145,563)	(403,565)	(258,002)
17210000	501204	CA-RENAISSANCE FAIRE	(9,500)	(9,500)	-
17210000	501205	CA-SPECIAL EVENTS	(5,555)	(10,000)	(4,445)
17210000	501208	CA-ADVERTISEMENT SALES	(350)	(350)	-
17210000	701300	PART-TIME EMPLOYEES	52,800	52,800	-
17210000	707149	OTHER PERSONNEL BENEFITS	1,300	1,300	-
17210000	707169	WORKERS' COMP INSURANCE	910	910	-
17210000	732000	COMMUNICATIONS	80	80	-
17210000	740000	FLEET MAINTENANCE	2,870	2,870	-
17210000	744000	OFFICE EXPENSE MISC	750	750	-
17210000	747000	PRINTING	4,000	4,000	-
17210000	749500	PROF AND SPEC SERVICES	16,000	16,000	-
17210000	756000	ADVERTISING & PUBLIC REL	15,000	15,000	-
17210000	760000	SPECIAL DEPARTMENTAL EXP	6,525	6,525	-
17210000	761100	RENAISSANCE FAIRE EXPENSES	2,600	9,500	6,900
17210000	761110	ICE RINK EXPENSES	153,500	372,705	219,205
17210000-TOTAL			95,367	59,025	(36,342)
0001-17220000 PARKS & COMM SERV - PARKS					

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GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
17220000	570350	TRANSFERS - DEBT SERVICE	5,784	5,784	-
17220000	701000	REGULAR EMPLOYEES	715,000	756,800	41,800
17220000	701300	PART-TIME EMPLOYEES	28,080	71,000	42,920
17220000	701500	OVERTIME	-	6,000	6,000
17220000	701800	INCENTIVE PAY	12,393	12,393	-
17220000	702000	HOLIDAY-IN-LIEU	900	900	-
17220000	703400	CELL PHONE ALLOWANCE	1,200	600	(600)
17220000	707110	RETIREMENT	111,705	111,705	-
17220000	707149	OTHER PERSONNEL BENEFITS	39,002	39,002	-
17220000	707160	RETIREMENT-DEF COMP	1,950	7,540	5,590
17220000	707169	WORKERS' COMP INSURANCE	68,250	68,250	-
17220000	708601	INSURANCE-MEDICAL	103,375	103,375	-
17220000	708602	INSURANCE-DENTAL	6,114	6,114	-
17220000	708603	INSURANCE-VISION	1,286	1,286	-
17220000	708604	INSURANCE-LIFE	903	903	-
17220000	730000	UNIFORM EXPENSE	8,550	8,550	-
17220000	732000	COMMUNICATIONS	780	1,000	220
17220000	740000	FLEET MAINTENANCE	183,500	183,500	-
17220000	740500	RADIO REPLACEMENT RESERVE	3,230	3,230	-
17220000	741000	FLEET REPLACEMENT RESERVE	131,980	131,980	-
17220000	742000	BUILDING MTCE OVERHEAD	9,200	9,200	-
17220000	742100	BLDG CPTL/EQPT REPL RSRVE	710	710	-
17220000	743100	COMPUTER REPLACEMNT RSRV	960	960	-
17220000	743200	IT SERVICES	6,240	6,240	-
17220000	744000	OFFICE EXPENSE MISC	350	350	-
17220000	745000	PUBLICATIONS AND DUES	1,810	1,810	-
17220000	749500	PROF AND SPEC SERVICES	7,450	26,000	18,550
17220000	755000	OTHER CONTRACTUAL SERVICE	100,000	125,000	25,000
17220000	758500	RENTS AND LEASES-SI&G		24,000	24,000
17220000	760000	SPECIAL DEPARTMENTAL EXP	92,550	118,773	26,223
17220000	765000	CHEMICAL AND CHEMICAL SUPP	46,998	48,000	1,002
17220000	777000	TRAINING/TRAVEL/MEETING	4,340	7,500	3,160
17220000	778000	UTILITIES-ELECTRICITY	14,000	17,000	3,000
17220000	778800	UTILITIES-WATER	220,000	220,000	-
17220000	779000	UTILITIES-OTHER	24,000	70,000	46,000
17220000	911000	ALOC-AIRPORT	(13,000)	(13,000)	-
17220000	914600	ALOC-LANDSCAPE ASSESS DIST	(104,210)	(104,210)	-
17220000	916400	ALOC-STORM DRAINAGE	(25,000)	(25,000)	-
17220000	917600	ALOC-WATER OPERATIONS	(12,500)	(12,500)	-
17220000-TOTAL			1,797,880	2,040,745	242,865
0001-20100000 PW - ADMINISTRATION & ENGR					
20100000	420200	ENCROACHMENT PERMITS	(11,180)	(11,180)	-
20100000	492500	PARCEL MAP FEES	(650)	(650)	-
20100000	493700	ENGR/INSPECT FEES-SUBDIV	(225,000)	(225,000)	-
20100000	494000	ENGR/INSPECT FEES-SITE PL	(40,750)	(40,750)	-
20100000	701000	REGULAR EMPLOYEES	1,343,454	1,440,100	96,646
20100000	701300	PART-TIME EMPLOYEES	16,000	16,000	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
20100000	701500	OVERTIME	2,633	2,633	-
20100000	701800	INCENTIVE PAY	40,280	40,280	-
20100000	703400	CELL PHONE ALLOWANCE	2,400	2,400	-
20100000	707110	RETIREMENT	415,122	415,122	-
20100000	707149	OTHER PERSONNEL BENEFITS	52,261	52,261	-
20100000	707160	RETIREMENT-DEF COMP	7,800	13,910	6,110
20100000	707169	WORKERS' COMP INSURANCE	21,000	21,000	-
20100000	708601	INSURANCE-MEDICAL	110,994	110,994	-
20100000	708602	INSURANCE-DENTAL	6,350	6,350	-
20100000	708603	INSURANCE-VISION	1,239	1,239	-
20100000	708604	INSURANCE-LIFE	2,203	2,203	-
20100000	730000	UNIFORM EXPENSE	1,810	1,810	-
20100000	732000	COMMUNICATIONS	4,780	4,780	-
20100000	733000	LIABILITY INSURANCE	55,293	55,293	-
20100000	740000	FLEET MAINTENANCE	17,860	17,860	-
20100000	740500	RADIO REPLACEMENT RESERVE	1,450	1,450	-
20100000	741000	FLEET REPLACEMENT RESERVE	12,280	12,280	-
20100000	741200	EQUIPMENT MAINTENANCE	1,200	1,200	-
20100000	742000	BUILDING MTCE OVERHEAD	17,630	17,630	-
20100000	742100	BLDG CPTL/EQPT REPL RSRVE	1,350	1,350	-
20100000	743100	COMPUTER REPLACEMNT RSRV	8,210	8,210	-
20100000	743200	IT SERVICES	29,630	29,630	-
20100000	744000	OFFICE EXPENSE MISC	4,800	4,800	-
20100000	745000	PUBLICATIONS AND DUES	20,363	20,363	-
20100000	745500	POSTAGE AND FREIGHT	2,400	2,400	-
20100000	746000	DUPLICATING EXPENSE	18,840	18,840	-
20100000	749500	PROF AND SPEC SERVICES	18,730	18,730	-
20100000	760000	SPECIAL DEPARTMENTAL EXP	8,800	8,800	-
20100000	777000	TRAINING/TRAVEL/MEETING	5,110	5,110	-
20100000	910400	ALOC-ENGIN CAP IMPR PROJ	(710,480)	(710,480)	-
20100000	913700	ALOC-GAS TAX ENG (2107.5)	(7,500)	(7,500)	-
20100000	914600	ALOC-LANDSCAPE ASSESS DIST	(3,080)	(3,080)	-
20100000	915800	ALOC-REFUSE	(188,000)	(188,000)	-
20100000	916100	ALOC-SANITARY SEWER COLL	(107,500)	(107,500)	-
20100000	916400	ALOC-STORM DRAINAGE	(100,200)	(100,200)	-
20100000	917600	ALOC-WATER OPERATIONS	(214,100)	(214,100)	-
20100000	917900	ALOC-WWTP	(108,200)	(108,200)	-
20100000-TOTAL			535,632	638,388	102,756
0001-20110000 PW - STREET MAINTENANCE					
20110000	420001	STREET BANNER PERMITS	(1,500)	(1,500)	-
20110000	570350	TRANSFERS - DEBT SERVICE	36,867	36,867	-
20110000	701000	REGULAR EMPLOYEES	664,664	680,900	16,236
20110000	701300	PART-TIME EMPLOYEES	47,000	47,000	-
20110000	701500	OVERTIME	8,382	8,382	-
20110000	701800	INCENTIVE PAY	12,354	12,354	-
20110000	702300	DIFFERENTIAL	590	590	-
20110000	703400	CELL PHONE ALLOWANCE	600	600	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

GENERAL FUND-DETAIL OF CHANGES

ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	NET CHANGE
20110000	707110	RETIREMENT	321,190	321,190	-
20110000	707149	OTHER PERSONNEL BENEFITS	20,165	20,165	-
20110000	707160	RETIREMENT-DEF COMP	3,900	11,180	7,280
20110000	707169	WORKERS' COMP INSURANCE	51,415	51,415	-
20110000	708601	INSURANCE-MEDICAL	60,136	60,136	-
20110000	708602	INSURANCE-DENTAL	3,972	3,972	-
20110000	708603	INSURANCE-VISION	886	886	-
20110000	708604	INSURANCE-LIFE	842	842	-
20110000	730000	UNIFORM EXPENSE	5,270	5,270	-
20110000	732000	COMMUNICATIONS	10,682	10,682	-
20110000	740000	FLEET MAINTENANCE	220,770	220,770	-
20110000	740500	RADIO REPLACEMENT RESERVE	2,230	2,230	-
20110000	741000	FLEET REPLACEMENT RESERVE	185,290	185,290	-
20110000	742000	BUILDING MTCE OVERHEAD	8,470	8,470	-
20110000	742100	BLDG CPTL/EQPT REPL RSRVE	650	650	-
20110000	743100	COMPUTER REPLACEMNT RSRV	610	610	-
20110000	743200	IT SERVICES	4,680	4,680	-
20110000	744000	OFFICE EXPENSE MISC	1,000	1,000	-
20110000	745000	PUBLICATIONS AND DUES	320	320	-
20110000	749500	PROF AND SPEC SERVICES	25,610	25,610	-
20110000	755000	OTHER CONTRACTUAL SERVICE	10,000	17,000	7,000
20110000	758000	RENTS AND LEASES-EQUIP	15,000	15,000	-
20110000	760000	SPECIAL DEPARTMENTAL EXP	85,050	100,000	14,950
20110000	772000	STREET CONST & MAINT MTRL	300,000	335,000	35,000
20110000	777000	TRAINING/TRAVEL/MEETING	2,000	2,000	-
20110000	778000	UTILITIES-ELECTRICITY	465,000	465,000	-
20110000	779000	UTILITIES-OTHER	3,720	3,720	-
20110000	799500	OPERATIONAL CAPITAL OUTLAY	95,800	95,800	-
20110000	913400	ALOC-GAS TAX	(340,000)	(340,000)	-
20110000	916700	ALOC-STREET CLEANING	(30,470)	(30,470)	-
20110000-TOTAL			2,303,145	2,383,611	80,466
TOTAL NET (BALANCED)/DEFICIT			(753,304)	(753,304)	0

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0002 GENERAL FUND CONT RESERVE						
0002	0002	433001	PENALTIES	(30,000)	(30,000)	-
0002	0002	440000	INTEREST INCOME	-	(55,000)	(55,000)
0002	0002	440001	GAIN/LOSS INVST FAIR VALU	(500)	(500)	-
0002-TOTAL				(30,500)	(85,500)	(55,000)
0004 ACCUM CAPITAL OUTLAY						
0004	0004	440000	INTEREST INCOME	-	(28,000)	(28,000)
0004-TOTAL				-	(28,000)	(28,000)
0004-21040000 ACCUM CAPITAL OUTLAY						
0004	21040000	440000	INTEREST INCOME	(30,000)	-	30,000
0004	21040000	474600	CONTRIBUTIONS-OTHR AGCYS	(2,500)	-	2,500
0004	21040000	496300	BUILDING ABATEMENT ASSMNT	-	(15,000)	(15,000)
0004	21040000	823600	DANGEROUS BLDG ABATEMENT	52,223	52,223	-
0004	21040000	823601	FIRE STA 1 CONCRETE REPL	41,550	41,550	-
0004	21040000	823602	VETERANS BUILDING ROOF REPL	99,002	99,002	-
0004	21040000	823603	CIVIC AUD INTERIOR PAINTING	42,060	42,060	-
0004	21040000	823604	PUBLIC WORKS CARPET REPL	542	542	-
0004	21040000	823605	TRAIN STATION AWNING REPL	29,500	29,500	-
0004	21040000	823606	CIVIC AUD ACOUSTIC CEILING REPL	188,010	188,010	-
0004	21040000	823607	CIVIC AUD HARDWOOD FLR REPL	53,457	53,457	-
0004	21040000	823610	CAMERAS PARKS/REC FACILITIES	12,215	12,215	-
0004	21040000	823611	EARL F JOHNSON PARK RENO	252,001	252,001	-
0004	21040000	823641	DOWNTOWN REINVEST ZONE	51,930	51,930	-
0004	21040000	823643	SO TRANSIENT APRON PAVE RECONS	279,551	279,551	-
21040000-TOTAL				1,069,541	1,087,041	17,500
0005 DOWNTOWN RE-INVESTMENT FUND						
0005	0005	440000	INTEREST INCOME	-	(1,200)	(1,200)
0005-TOTAL				-	(1,200)	(1,200)
0005-21050000 DOWNTOWN RE-INVESTMENT						
0005	21050000	440000	INTEREST INCOME	(1,050)	-	1,050
0005	21050000	440100	INTEREST INCOME-LOANS	(980)	(980)	-
0005	21050000	548000	PRINCIPAL PMT RECEIVED	(4,530)	(4,530)	-
21050000-TOTAL				(6,560)	(5,510)	1,050
0020 PARKING FUND						
0020	0020	440000	INTEREST INCOME	-	(1,300)	(1,300)
0020-TOTAL				-	(1,300)	(1,300)
0020-21200000 PARKING						
0020	21200000	446100	PARKING SPACE RENT	(11,162)	(11,162)	-
21200000-TOTAL				(11,162)	(11,162)	-
0023-11102014 SPECIAL AVIATION						
0023	11102014	474101	STATE GRNT FUNDING	-	(10,000)	(10,000)
0023	11102014	823643	SO TRANSIENT APRON PAVE RECONS	2,867,262	2,867,262	-
11102014-TOTAL				2,867,262	2,857,262	(10,000)
0025 CENTRAL PARKING AND IMPROV						
0025	0025	440000	INTEREST INCOME	-	(750)	(750)
0025-TOTAL				-	(750)	(750)
0025-14310000 CENTRL PKG & IMPRV OPER						
0025	14310000	410000	BUSINESS LICENSE TAX	(55,000)	(55,000)	-
0025	14310000	410100	IMPROVEMENT ASSESSMENT	(35,000)	(35,000)	-
0025	14310000	790400	CITY CONTRIBUTIONS TO	81,090	81,090	-
0025	14310000	823642	PARKING LOT/ALLEY SEAL COAT TR	10,380	10,380	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
14310000-TOTAL				1,470	1,470	-
0040-26610000 GAS TAX - 2105						
0040	26610000	440000	INTEREST INCOME	(11,550)	-	11,550
0040	26610000	470000	ST HIGHWAY USE TAX-2106	(138,528)	(138,528)	-
0040	26610000	470100	ST HIGHWAY USE TAX-2105	(323,093)	(323,093)	-
0040	26610000	470200	ST HIGHWAY USE TAX-2107	(421,985)	(421,985)	-
0040	26610000	470300	ST HIGHWAY USE TAX-2107.5	(7,500)	(7,500)	-
0040	26610000	470600	ST HIGHWAY USE TAX-2103	(501,059)	(501,059)	-
0040	26610000	753000	CITY SERVICES ALLOCATION	7,500	7,500	-
0040	26610000	821615	STREET DIVISION MAINTENANCE	340,000	340,000	-
0040	26610000	823615	STREET DIVISION MAINTENANCE	311,645	311,645	-
0040	26610000	823618	PAVEMENT RESURFACING TREATMENT	362,412	362,412	-
0040	26610000	945000	OPERATING TRANSFERS OUT	340,000	340,000	-
26610000-TOTAL				(42,158)	(30,608)	11,550
0045 GAS TAX - RMRA FUND						
0045	0045	440000	INTEREST INCOME	-	(3,600)	(3,600)
0045-TOTAL				-	(3,600)	(3,600)
0045-26660000 GAS TAX - ROAD MTC REHAB						
0045	26660000	440000	INTEREST INCOME	(100)	-	100
0045	26660000	470002	ST RMRA CLAIM REIMB	(956,116)	(956,116)	-
0045	26660000	823619	LACEY WIDEN/RECON/10TH-SIERRA	981,293	981,293	-
26660000-TOTAL				25,077	25,177	100
0046 GAS TAX-TRAF REFUND LOAN REPAY						
0046	0046	440000	INTEREST INCOME	-	(1,700)	(1,700)
0046-TOTAL				-	(1,700)	(1,700)
0046-26750000 GAS TAX-TRAFFIC REFUND LOAN RE						
0046	26750000	440000	INTEREST INCOME	(100)	-	100
26750000-TOTAL				(100)	-	100
0050 T.D.A. - TRANSP FUND						
0050	0050	440000	INTEREST INCOME	-	(37,800)	(37,800)
0050-TOTAL				-	(37,800)	(37,800)
0050-26670000 T.D.A. - TRANSPORTATION						
0050	26670000	412000	SALES TAX	(821,000)	(821,000)	-
0050	26670000	440000	INTEREST INCOME	(8,400)	-	8,400
0050	26670000	823613	SIDEWALK/MISC CONCRETE REPAIRS	41,030	41,030	-
0050	26670000	823614	NEW SIDEWALK/ADA IMPROVEMENTS	51,410	51,410	-
0050	26670000	823618	PAVEMENT RESURFACING TREATMENT	621,278	621,278	-
0050	26670000	823619	LACEY WIDEN/RECON/10TH-SIERRA	232,411	232,411	-
26670000-TOTAL				116,729	125,129	8,400
0052 REGIONAL STP EXCH FUND						
0052	0052	440000	INTEREST INCOME	-	(10,700)	(10,700)
0052-TOTAL				-	(10,700)	(10,700)
0055-26720000 CMAQ						
0055	26720000	823619	LACEY WIDEN/RECON/10TH-SIERRA	457,592	457,592	-
26720000-TOTAL				457,592	457,592	-
0058 ARPA						
0058	00580000	474108	ARPA FUNDING	-	(6,538,870)	(6,538,870)
0058-TOTAL				-	(6,538,870)	(6,538,870)
0100 CDBG ENTLMNT REUSE FUND						
0100	0100	440000	INTEREST INCOME	-	(2,500)	(2,500)

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0100-TOTAL				-	(2,500)	(2,500)
0100-14500100 CDBG ENTITLEMENT REUSE						
0100	14500100	440100	INTEREST INCOME-LOANS	(2,500)	(2,500)	-
0100	14500100	548000	PRINCIPAL PMT RECEIVED	(40,000)	(40,000)	-
0100	14500100	792300	GRANT PROGRAM EXPENSES	105,000	105,000	-
14500100-TOTAL				62,500	62,500	-
0101 CITY HSG REUSE UNENCUM						
0101	0101	440000	INTEREST INCOME	-	(4,000)	(4,000)
0101-TOTAL				-	(4,000)	(4,000)
0101-14510000 CITY HOUSING REUSE UNEMCUMB						
0101	14510000	548000	PRINCIPAL PMT RECEIVED	20,000	(20,000)	(40,000)
0101	14510000	792300	GRANT PROGRAM EXPENSES	20,000	20,000	-
14510000-TOTAL				40,000	-	(40,000)
0115-14590000 CAL HOME LOAN PROG REUSE						
0115	14590000	548000	PRINCIPAL PMT RECEIVED	-	-	-
14590000-TOTAL				-	-	-
0120 HOME GRNT REVOL REUSE FUND						
0120	0120	440000	INTEREST INCOME	-	(3,000)	(3,000)
0120-TOTAL				-	(3,000)	(3,000)
0120-14600000 HOME GRNT REVOLVING REUSE						
0120	14600000	440000	INTEREST INCOME	(1,500)	-	1,500
0120	14600000	440100	INTEREST INCOME-LOANS	(40,000)	(40,000)	-
0120	14600000	548000	PRINCIPAL PMT RECEIVED	(350,000)	(350,000)	-
0120	14600000	794500	LOANS-HSGN/CDBG	150,000	150,000	-
14600000-TOTAL				(241,500)	(240,000)	1,500
0121 HOME GRNT RECAPT REUSE FUND						
0121	0121	440000	INTEREST INCOME	-	(2,800)	(2,800)
0121-TOTAL				-	(2,800)	(2,800)
0121-14600200 HOME GRNT RECAPTURE REUSE						
0121	14600200	440100	INTEREST INCOME-LOANS	(1,000)	(1,000)	-
0121	14600200	548000	PRINCIPAL PMT RECEIVED	(10,000)	(10,000)	-
0121	14600200	570100	REVENUE TRANSFERS IN	(70,000)	(70,000)	-
0121	14600200	794500	LOANS-HSGN/CDBG	75,000	75,000	-
14600200-TOTAL				(6,000)	(6,000)	-
0122-14600300 HOME GRNT ADMIN REUSE						
0122	14600300	570100	REVENUE TRANSFERS IN	(10,000)	(10,000)	-
0122	14600300	753100	ADMINISTRATIVE EXPENSES	10,000	10,000	-
14600300-TOTAL				-	-	-
0129 HOME GRNT RECAPT REUSE FUND						
0129	0129	440000	INTEREST INCOME	-	(1,400)	(1,400)
0129-TOTAL				-	(1,400)	(1,400)
0129-14640000 HOME GRANT PROGRAM FUND						
0129	14640000	478500	CDBG/CALHM/HMGRNT	(500,000)	(500,000)	-
0129	14640000	753100	ADMINISTRATIVE EXPENSES	16,188	16,188	-
0129	14640000	794500	LOANS-HSGN/CDBG	455,812	455,812	-
14640000-TOTAL				(28,000)	(28,000)	-
0131-14500200 CDBG ENTITLEMENT						
0131	14500200	478500	CDBG/CALHM/HMGRNT	(560,000)	(560,000)	-
0131	14500200	792300	GRANT PROGRAM EXPENSES	209,000	209,000	-
14500200-TOTAL				(351,000)	(351,000)	-

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OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
	ORG	OBJ	ACCT DESCRIPTION	BUDGET	BUDGET	CHANGE
0160 9TH AVE SEWER BENEFIT AD						
0160	0160	440000	INTEREST INCOME	-	(3,552)	(3,552)
0160-TOTAL				-	(3,552)	(3,552)
0160-21600000 DO NOT USE- SEE 01602160						
0160	21600000	440000	INTEREST INCOME	(6,440)	-	6,440
0160	21600000	549400	PROPERTY ASSESSMENTS	(52,020)	-	52,020
21600000-TOTAL				(58,460)	-	58,460
0160-01602160 9TH AVE SEWER BENEFIT AD						
0160	01602160	549400	PROPERTY ASSESSMENTS	-	(52,020)	(52,020)
01602160-TOTAL				-	(52,020)	(52,020)
0160-21610000 DO NOT USE- SEE 01612161						
0160	21610000	823628	12TH SEWER TRUNK MAIN OVERSZNG	103,911	-	(103,911)
21610000-TOTAL				103,911	-	(103,911)
0161 12TH AVE SEWER BENEFIT AD						
0161	0161	440000	INTEREST INCOME	-	(10,740)	(10,740)
0161-TOTAL				-	(10,740)	(10,740)
0161-01612161 12TH AVE SEWER BENEFIT AD						
0161	01612161	823628	12TH SEWER TRUNK MAIN OVERSZNG	-	103,911	103,911
01612161-TOTAL				-	103,911	103,911
0180 PARKS FAC IMPACT FEE FUND						
0180	0180	440000	INTEREST INCOME	-	(41,400)	(41,400)
0180-TOTAL				-	(41,400)	(41,400)
0180-21800000 PARKS FACILITY IMPACT FEE						
0180	21800000	440000	INTEREST INCOME	(33,170)	-	33,170
0180	21800000	550000	PARKS FACILTY IMPACT FEES	(268,700)	(268,700)	-
0180	21800000	823609	PARK DEV OVERSIZING REQUIREMNT	155,813	155,813	-
0180	21800000	823612	CENTENNIAL PARK LIGHTING PROJ	351,201	351,201	-
21800000-TOTAL				205,144	238,314	33,170
0181 TRANSP FACILITY IMP FEE FUND						
0181	0181	440000	INTEREST INCOME	-	(45,200)	(45,200)
0181-TOTAL				-	(45,200)	(45,200)
0181-21810000 TRANSPORTN FACLTY IMP FEE						
0181	21810000	440000	INTEREST INCOME	(38,510)	-	38,510
0181	21810000	550100	TRANSPORTATION IMPACT FEE	(763,000)	(763,000)	-
0181	21810000	823616	UNSCH ARTERIAL UPGR/TRAF SIGNL	207,750	207,750	-
0181	21810000	823619	LACEY WIDEN/RECON/10TH-SIERRA	1,549,409	1,549,409	-
21810000-TOTAL				955,649	994,159	38,510
0182 FIRE PROTECTION IMP FEE FUND						
0182	0182	440000	INTEREST INCOME	-	(2,700)	(2,700)
0182-TOTAL				-	(2,700)	(2,700)
0182-21820000 FIRE PROTECTION IMP FEE						
0182	21820000	440000	INTEREST INCOME	(7,000)	-	7,000
0182	21820000	550200	FIRE PROTECTION IMP FEE	(107,156)	(107,156)	-
21820000-TOTAL				(114,156)	(107,156)	7,000
0183 POLICE PROTECTION IMP FEE FUND						
0183	0183	440000	INTEREST INCOME	-	(3,200)	(3,200)
0183-TOTAL				-	(3,200)	(3,200)
0183-21830000 POLICE PROTECTION IMP FEE						
0183	21830000	440000	INTEREST INCOME	(4,830)	-	4,830
0183	21830000	550300	POLICE PROTECTION IMP FEE	(100,000)	(100,000)	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
21830000-TOTAL				(104,830)	(100,000)	4,830
0184 STORM DRAIN IMP FEE FUND						
0184	0184	440000	INTEREST INCOME	-	(8,400)	(8,400)
0184-TOTAL				-	(8,400)	(8,400)
0184-21840000 STORM DRAINAGE IMPACT FEE						
0184	21840000	440000	INTEREST INCOME	(2,510)	-	2,510
0184	21840000	550400	STORM WATER IMPACT FEE	(50,000)	(50,000)	-
0184	21840000	823622	STORM DRAIN SYS OVERSIZING REQ	51,930	51,930	-
0184	21840000	823624	HOUSTON AV PIPELIN/SAND SLOUGH	50,377	50,377	-
21840000-TOTAL				49,797	52,307	2,510
0185 WATER SYSTEM IMPACT FEE FUND						
0185	0185	440000	INTEREST INCOME	-	(28,000)	(28,000)
0185-TOTAL				-	(28,000)	(28,000)
0185-21850000 WATER SYSTEM IMPACT FEE						
0185	21850000	440000	INTEREST INCOME	(19,010)	-	19,010
0185	21850000	550500	WATER SYSTEM IMPACT FEE	(486,800)	(486,800)	-
0185	21850000	823634	WATER MAIN OVERSIZING REQUIRE	51,930	51,930	-
0185	21850000	823638	WATER DISTRIB MAIN EXT PROGRAM	831,000	831,000	-
0185	21850000	823640	INDUSTRIAL PARK WATER STORAGE	711,606	711,606	-
0185	21850000	945000	OPERATING TRANSFERS OUT	-	-	-
21850000-TOTAL				1,088,726	1,107,736	19,010
0186 WASTEWATER SYS IMP FEE FUND						
0186	0186	440000	INTEREST INCOME	-	(46,000)	(46,000)
0186-TOTAL				-	(46,000)	(46,000)
0186-21860000 WASTEWATER SYS IMPACT FEE						
0186	21860000	440000	INTEREST INCOME	(15,160)	-	15,160
0186	21860000	550600	WASTEWATER SYSTEM IMP FEE	(416,800)	(416,800)	-
0186	21860000	570350	TRANSFERS - DEBT SERVICE	559,242	559,242	-
0186	21860000	823625	SEWER MAIN OVERSIZING REQ	51,930	51,930	-
21860000-TOTAL				179,212	194,372	15,160
0187-21870000 REFUSE/RECYCLE IMPACT FEE						
0187	21870000	440000	INTEREST INCOME	(3,310)	-	3,310
0187	21870000	550700	REFUSE/RECYCLE IMPACT FEE	(97,000)	(97,000)	-
0187	21870000	753000	CITY SERVICES ALLOCATION	46,950	46,950	-
21870000-TOTAL				(53,360)	(50,050)	3,310
0200-14140000 CANNABIS OPER						
0200	14140000	412200	CANNABIS TAX	(250,000)	(900,000)	(650,000)
0200	14140000	420500	CANNABIS PERMIT FEE	(96,000)	(96,000)	-
0200	14140000	743100	COMPUTER REPLACEMNT RSRV	1,390	1,390	-
0200	14140000	753000	CITY SERVICES ALLOCATION	44,000	44,000	-
0200	14140000	945000	OPERATING TRANSFERS OUT	300,610	950,610	650,000
14140000-TOTAL				-	-	-
0240-LAD 90-1 T606 PINECASTLE						
0240	0240	549400	PROPERTY ASSESSMENTS	(49,100)	(49,100)	-
0240	0240	753000	CITY SERVICES ALLOCATION	9,600	9,600	-
0240	0240	755000	OTHER CONTRACTUAL SERVICE	20,200	20,200	-
0240	0240	760000	SPECIAL DEPARTMENTAL EXP	1,010	1,010	-
0240	0240	778000	UTILITIES-ELECTRICITY	1,340	1,340	-
0240	0240	778800	UTILITIES-WATER	10,500	10,500	-
0240-TOTAL				(6,450)	(6,450)	-
0241-LAD 90-2 T610 PARK MONTEREY						

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0241	0241	549400	PROPERTY ASSESSMENTS	(4,350)	(4,350)	-
0241	0241	753000	CITY SERVICES ALLOCATION	790	790	-
0241	0241	755000	OTHER CONTRACTUAL SERVICE	1,220	1,220	-
0241	0241	760000	SPECIAL DEPARTMENTAL EXP	130	130	-
0241	0241	778000	UTILITIES-ELECTRICITY	480	480	-
0241	0241	778800	UTILITIES-WATER	990	990	-
0241-TOTAL				(740)	(740)	-
0242-LAD 90-3 T595 MANSIONETTE 7/8						
0242	0242	549400	PROPERTY ASSESSMENTS	(4,120)	(4,120)	-
0242	0242	753000	CITY SERVICES ALLOCATION	1,380	1,380	-
0242	0242	755000	OTHER CONTRACTUAL SERVICE	1,220	1,220	-
0242	0242	760000	SPECIAL DEPARTMENTAL EXP	250	250	-
0242	0242	778000	UTILITIES-ELECTRICITY	240	240	-
0242	0242	778800	UTILITIES-WATER	1,360	1,360	-
0242-TOTAL				330	330	-
0243-LAD 90-4 T619 HYDE PARK						
0243	0243	549400	PROPERTY ASSESSMENTS	(870)	(870)	-
0243	0243	753000	CITY SERVICES ALLOCATION	170	170	-
0243	0243	755000	OTHER CONTRACTUAL SERVICE	210	210	-
0243	0243	760000	SPECIAL DEPARTMENTAL EXP	320	320	-
0243	0243	778000	UTILITIES-ELECTRICITY	240	240	-
0243	0243	778800	UTILITIES-WATER	240	240	-
0243-TOTAL				310	310	-
0244-LAD 91-1 T641 SIERRA VISTA						
0244	0244	549400	PROPERTY ASSESSMENTS	(5,220)	(5,220)	-
0244	0244	753000	CITY SERVICES ALLOCATION	1,610	1,610	-
0244	0244	755000	OTHER CONTRACTUAL SERVICE	1,100	1,100	-
0244	0244	760000	SPECIAL DEPARTMENTAL EXP	600	600	-
0244	0244	778000	UTILITIES-ELECTRICITY	1,140	1,140	-
0244	0244	778800	UTILITIES-WATER	1,340	1,340	-
0244-TOTAL				570	570	-
0245-LAD 92-1 PORTOFINO						
0245	0245	549400	PROPERTY ASSESSMENTS	(3,960)	(3,960)	-
0245	0245	753000	CITY SERVICES ALLOCATION	1,520	1,520	-
0245	0245	755000	OTHER CONTRACTUAL SERVICE	2,520	2,520	-
0245	0245	760000	SPECIAL DEPARTMENTAL EXP	290	290	-
0245	0245	778000	UTILITIES-ELECTRICITY	260	260	-
0245	0245	778800	UTILITIES-WATER	970	970	-
0245-TOTAL				1,600	1,600	-
0246-LAD 92-2 CIELO EN TIERRA						
0246	0246	549400	PROPERTY ASSESSMENTS	(2,810)	(2,810)	-
0246	0246	753000	CITY SERVICES ALLOCATION	1,040	1,040	-
0246	0246	755000	OTHER CONTRACTUAL SERVICE	730	730	-
0246	0246	760000	SPECIAL DEPARTMENTAL EXP	200	200	-
0246	0246	778000	UTILITIES-ELECTRICITY	220	220	-
0246	0246	778800	UTILITIES-WATER	830	830	-
0246-TOTAL				210	210	-
0247-LAD 93-1 T634 VINTAGE ESTATES						
0247	0247	549400	PROPERTY ASSESSMENTS	(4,460)	(4,460)	-
0247	0247	753000	CITY SERVICES ALLOCATION	820	820	-
0247	0247	755000	OTHER CONTRACTUAL SERVICE	1,420	1,420	-
0247	0247	760000	SPECIAL DEPARTMENTAL EXP	190	190	-

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0247	0247	778000	UTILITIES-ELECTRICITY	1,050	1,050	-
0247	0247	778800	UTILITIES-WATER	590	590	-
0247-TOTAL				(390)	(390)	-
0248-LAD 93-2 T673 WALNUT FOREST						
0248	0248	549400	PROPERTY ASSESSMENTS	(7,210)	(7,210)	-
0248	0248	753000	CITY SERVICES ALLOCATION	1,470	1,470	-
0248	0248	755000	OTHER CONTRACTUAL SERVICE	2,900	2,900	-
0248	0248	760000	SPECIAL DEPARTMENTAL EXP	570	570	-
0248	0248	778000	UTILITIES-ELECTRICITY	460	460	-
0248	0248	778800	UTILITIES-WATER	1,010	1,010	-
0248-TOTAL				(800)	(800)	-
0249-LAD 94-1 T712 GATEWAY ESTATES						
0249	0249	549400	PROPERTY ASSESSMENTS	(2,980)	(2,980)	-
0249	0249	753000	CITY SERVICES ALLOCATION	850	850	-
0249	0249	755000	OTHER CONTRACTUAL SERVICE	2,340	2,340	-
0249	0249	760000	SPECIAL DEPARTMENTAL EXP	350	350	-
0249	0249	778000	UTILITIES-ELECTRICITY	250	250	-
0249	0249	778800	UTILITIES-WATER	1,000	1,000	-
0249-TOTAL				1,810	1,810	-
0250-LAD 94-2 T708 STONECREST						
0250	0250	549400	PROPERTY ASSESSMENTS	(45,990)	(45,990)	-
0250	0250	753000	CITY SERVICES ALLOCATION	9,690	9,690	-
0250	0250	755000	OTHER CONTRACTUAL SERVICE	28,440	28,440	-
0250	0250	760000	SPECIAL DEPARTMENTAL EXP	1,560	1,560	-
0250	0250	778000	UTILITIES-ELECTRICITY	1,670	1,670	-
0250	0250	778800	UTILITIES-WATER	8,260	8,260	-
0250-TOTAL				3,630	3,630	-
0251-LAD 94-3 T696 QUAIL RUN						
0251	0251	549400	PROPERTY ASSESSMENTS	(16,050)	(16,050)	-
0251	0251	753000	CITY SERVICES ALLOCATION	2,120	2,120	-
0251	0251	755000	OTHER CONTRACTUAL SERVICE	15,100	15,100	-
0251	0251	760000	SPECIAL DEPARTMENTAL EXP	410	410	-
0251	0251	778000	UTILITIES-ELECTRICITY	260	260	-
0251	0251	778800	UTILITIES-WATER	4,350	4,350	-
0251-TOTAL				6,190	6,190	-
0252-LAD 97-1 T711 ROSEWOOD ESTATES						
0252	0252	549400	PROPERTY ASSESSMENTS	(2,260)	(2,260)	-
0252	0252	753000	CITY SERVICES ALLOCATION	560	560	-
0252	0252	755000	OTHER CONTRACTUAL SERVICE	520	520	-
0252	0252	760000	SPECIAL DEPARTMENTAL EXP	100	100	-
0252	0252	778000	UTILITIES-ELECTRICITY	250	250	-
0252	0252	778800	UTILITIES-WATER	470	470	-
0252-TOTAL				(360)	(360)	-
0253-LAD 97-2 T742 SUMMERFIELD						
0253	0253	549400	PROPERTY ASSESSMENTS	(1,280)	(1,280)	-
0253	0253	753000	CITY SERVICES ALLOCATION	420	420	-
0253	0253	755000	OTHER CONTRACTUAL SERVICE	670	670	-
0253	0253	760000	SPECIAL DEPARTMENTAL EXP	110	110	-
0253	0253	778000	UTILITIES-ELECTRICITY	220	220	-
0253	0253	778800	UTILITIES-WATER	320	320	-
0253-TOTAL				460	460	-

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OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0254-LAD 97-3 T743 COUNTRY CROSSING						
0254	0254	549400	PROPERTY ASSESSMENTS	(15,740)	(15,740)	-
0254	0254	753000	CITY SERVICES ALLOCATION	3,830	3,830	-
0254	0254	755000	OTHER CONTRACTUAL SERVICE	7,500	7,500	-
0254	0254	760000	SPECIAL DEPARTMENTAL EXP	800	800	-
0254	0254	778000	UTILITIES-ELECTRICITY	730	730	-
0254	0254	778800	UTILITIES-WATER	4,000	4,000	-
0254-TOTAL				1,120	1,120	-
0255-LAD 98-1 T747 CRYSTAL SPRINGS						
0255	0255	549400	PROPERTY ASSESSMENTS	(4,790)	(4,790)	-
0255	0255	753000	CITY SERVICES ALLOCATION	1,270	1,270	-
0255	0255	755000	OTHER CONTRACTUAL SERVICE	3,850	3,850	-
0255	0255	760000	SPECIAL DEPARTMENTAL EXP	260	260	-
0255	0255	778000	UTILITIES-ELECTRICITY	260	260	-
0255	0255	778800	UTILITIES-WATER	940	940	-
0255-TOTAL				1,790	1,790	-
0256-LAD 98-2 T759 MOUNTAIN VIEW						
0256	0256	549400	PROPERTY ASSESSMENTS	(14,420)	(14,420)	-
0256	0256	753000	CITY SERVICES ALLOCATION	2,540	2,540	-
0256	0256	755000	OTHER CONTRACTUAL SERVICE	5,330	5,330	-
0256	0256	760000	SPECIAL DEPARTMENTAL EXP	480	480	-
0256	0256	778000	UTILITIES-ELECTRICITY	460	460	-
0256	0256	778800	UTILITIES-WATER	1,940	1,940	-
0256-TOTAL				(3,670)	(3,670)	-
0257-LAD 01-1 T680 PACIFIC GROVE						
0257	0257	549400	PROPERTY ASSESSMENTS	(6,430)	(6,430)	-
0257	0257	753000	CITY SERVICES ALLOCATION	690	690	-
0257	0257	755000	OTHER CONTRACTUAL SERVICE	1,620	1,620	-
0257	0257	760000	SPECIAL DEPARTMENTAL EXP	140	140	-
0257	0257	778000	UTILITIES-ELECTRICITY	490	490	-
0257	0257	778800	UTILITIES-WATER	1,560	1,560	-
0257-TOTAL				(1,930)	(1,930)	-
0258-LAD 01-2 T770 CAMBRIDGE HOMES						
0258	0258	549400	PROPERTY ASSESSMENTS	(8,560)	(8,560)	-
0258	0258	753000	CITY SERVICES ALLOCATION	1,470	1,470	-
0258	0258	755000	OTHER CONTRACTUAL SERVICE	4,590	4,590	-
0258	0258	760000	SPECIAL DEPARTMENTAL EXP	400	400	-
0258	0258	778000	UTILITIES-ELECTRICITY	480	480	-
0258	0258	778800	UTILITIES-WATER	550	550	-
0258-TOTAL				(1,070)	(1,070)	-
0259-LAD 01-3 T771 POPPY HILL						
0259	0259	549400	PROPERTY ASSESSMENTS	(5,240)	(5,240)	-
0259	0259	753000	CITY SERVICES ALLOCATION	540	540	-
0259	0259	755000	OTHER CONTRACTUAL SERVICE	1,600	1,600	-
0259	0259	760000	SPECIAL DEPARTMENTAL EXP	300	300	-
0259	0259	778000	UTILITIES-ELECTRICITY	250	250	-
0259	0259	778800	UTILITIES-WATER	1,020	1,020	-
0259-TOTAL				(1,530)	(1,530)	-
0260-LAD 01-4 T769 SILVER OAKS						
0260	0260	549400	PROPERTY ASSESSMENTS	(33,200)	(33,200)	-
0260	0260	753000	CITY SERVICES ALLOCATION	3,870	3,870	-

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OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION	BUDGET	BUDGET	CHANGE	
0260	0260	755000	OTHER CONTRACTUAL SERVICE	13,490	13,490	-
0260	0260	760000	SPECIAL DEPARTMENTAL EXP	3,640	3,640	-
0260	0260	778000	UTILITIES-ELECTRICITY	1,390	1,390	-
0260	0260	778800	UTILITIES-WATER	8,010	8,010	-
0260-TOTAL				(2,800)	(2,800)	-
0261-LAD 02-1 T776 ASHTON PARK						
0261	0261	549400	PROPERTY ASSESSMENTS	(20,600)	(20,600)	-
0261	0261	753000	CITY SERVICES ALLOCATION	2,290	2,290	-
0261	0261	755000	OTHER CONTRACTUAL SERVICE	10,350	10,350	-
0261	0261	760000	SPECIAL DEPARTMENTAL EXP	1,080	1,080	-
0261	0261	778000	UTILITIES-ELECTRICITY	460	460	-
0261	0261	778800	UTILITIES-WATER	4,620	4,620	-
0261-TOTAL				(1,800)	(1,800)	-
0262-LAD 03-1 T789 LE PARC/RR						
0262	0262	549400	PROPERTY ASSESSMENTS	(9,420)	(9,420)	-
0262	0262	753000	CITY SERVICES ALLOCATION	1,170	1,170	-
0262	0262	755000	OTHER CONTRACTUAL SERVICE	4,060	4,060	-
0262	0262	760000	SPECIAL DEPARTMENTAL EXP	750	750	-
0262	0262	778000	UTILITIES-ELECTRICITY	260	260	-
0262	0262	778800	UTILITIES-WATER	920	920	-
0262-TOTAL				(2,260)	(2,260)	-
0263-LAD 04-1 T810 SIDONIA I & II						
0263	0263	549400	PROPERTY ASSESSMENTS	(9,780)	(9,780)	-
0263	0263	753000	CITY SERVICES ALLOCATION	1,070	1,070	-
0263	0263	755000	OTHER CONTRACTUAL SERVICE	4,120	4,120	-
0263	0263	760000	SPECIAL DEPARTMENTAL EXP	640	640	-
0263	0263	778000	UTILITIES-ELECTRICITY	730	730	-
0263	0263	778800	UTILITIES-WATER	2,020	2,020	-
0263-TOTAL				(1,200)	(1,200)	-
0264-LAD 04-2 T799 CAMBRIDGE/PINNAC						
0264	0264	549400	PROPERTY ASSESSMENTS	(17,800)	(17,800)	-
0264	0264	753000	CITY SERVICES ALLOCATION	2,250	2,250	-
0264	0264	755000	OTHER CONTRACTUAL SERVICE	9,570	9,570	-
0264	0264	760000	SPECIAL DEPARTMENTAL EXP	1,730	1,730	-
0264	0264	778000	UTILITIES-ELECTRICITY	2,490	2,490	-
0264	0264	778800	UTILITIES-WATER	4,020	4,020	-
0264-TOTAL				2,260	2,260	-
0265-LAD 04-3 T795 CAMBRIDGE/VINEYA						
0265	0265	549400	PROPERTY ASSESSMENTS	(57,600)	(57,600)	-
0265	0265	753000	CITY SERVICES ALLOCATION	6,020	6,020	-
0265	0265	755000	OTHER CONTRACTUAL SERVICE	21,250	21,250	-
0265	0265	760000	SPECIAL DEPARTMENTAL EXP	2,880	2,880	-
0265	0265	778000	UTILITIES-ELECTRICITY	9,950	9,950	-
0265	0265	778800	UTILITIES-WATER	11,180	11,180	-
0265-TOTAL				(6,320)	(6,320)	-
0266-LAD 04-4 T802 SIERRA HEIGHTS						
0266	0266	549400	PROPERTY ASSESSMENTS	(7,600)	(7,600)	-
0266	0266	753000	CITY SERVICES ALLOCATION	610	610	-
0266	0266	755000	OTHER CONTRACTUAL SERVICE	4,630	4,630	-
0266	0266	760000	SPECIAL DEPARTMENTAL EXP	590	590	-
0266	0266	778000	UTILITIES-ELECTRICITY	790	790	-
0266	0266	778800	UTILITIES-WATER	1,610	1,610	-

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				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0266-TOTAL				630	630	-
0267-LAD 05-1 MISSION PARK/BASIN						
0267	0267	549400	PROPERTY ASSESSMENTS	(4,930)	(4,930)	-
0267	0267	753000	CITY SERVICES ALLOCATION	310	310	-
0267	0267	755000	OTHER CONTRACTUAL SERVICE	1,470	1,470	-
0267	0267	760000	SPECIAL DEPARTMENTAL EXP	330	330	-
0267	0267	778000	UTILITIES-ELECTRICITY	240	240	-
0267	0267	778800	UTILITIES-WATER	550	550	-
0267-TOTAL				(2,030)	(2,030)	-
0268-LAD 05-2 T835 COPPER VALLEY						
0268	0268	549400	PROPERTY ASSESSMENTS	(16,130)	(16,130)	-
0268	0268	753000	CITY SERVICES ALLOCATION	1,650	1,650	-
0268	0268	755000	OTHER CONTRACTUAL SERVICE	5,830	5,830	-
0268	0268	760000	SPECIAL DEPARTMENTAL EXP	1,430	1,430	-
0268	0268	778000	UTILITIES-ELECTRICITY	520	520	-
0268	0268	778800	UTILITIES-WATER	2,540	2,540	-
0268-TOTAL				(4,160)	(4,160)	-
0269-LAD 06-1 T794 QUAIL PARK						
0269	0269	549400	PROPERTY ASSESSMENTS	(28,600)	(28,600)	-
0269	0269	753000	CITY SERVICES ALLOCATION	4,760	4,760	-
0269	0269	755000	OTHER CONTRACTUAL SERVICE	14,650	14,650	-
0269	0269	760000	SPECIAL DEPARTMENTAL EXP	1,140	1,140	-
0269	0269	778000	UTILITIES-ELECTRICITY	4,300	4,300	-
0269	0269	778800	UTILITIES-WATER	9,070	9,070	-
0269-TOTAL				5,320	5,320	-
0270-LAD 09-1 T877 VICTORY ESTATES						
0270	0270	549400	PROPERTY ASSESSMENTS	(3,560)	(3,560)	-
0270	0270	753000	CITY SERVICES ALLOCATION	280	280	-
0270	0270	755000	OTHER CONTRACTUAL SERVICE	930	930	-
0270	0270	760000	SPECIAL DEPARTMENTAL EXP	340	340	-
0270	0270	778000	UTILITIES-ELECTRICITY	510	510	-
0270	0270	778800	UTILITIES-WATER	350	350	-
0270-TOTAL				(1,150)	(1,150)	-
0271-LAD 09-2 T843 INDEP/LENNAR						
0271	0271	549400	PROPERTY ASSESSMENTS	(23,970)	(23,970)	-
0271	0271	753000	CITY SERVICES ALLOCATION	2,010	2,010	-
0271	0271	755000	OTHER CONTRACTUAL SERVICE	8,660	8,660	-
0271	0271	760000	SPECIAL DEPARTMENTAL EXP	1,300	1,300	-
0271	0271	778000	UTILITIES-ELECTRICITY	5,560	5,560	-
0271	0271	778800	UTILITIES-WATER	4,470	4,470	-
0271-TOTAL				(1,970)	(1,970)	-
0272-LAD 07-2 T811 S GATE/GREENBRIE						
0272	0272	549400	PROPERTY ASSESSMENTS	(17,520)	(17,520)	-
0272	0272	753000	CITY SERVICES ALLOCATION	5,450	5,450	-
0272	0272	755000	OTHER CONTRACTUAL SERVICE	2,100	2,100	-
0272	0272	760000	SPECIAL DEPARTMENTAL EXP	1,040	1,040	-
0272	0272	778000	UTILITIES-ELECTRICITY	2,400	2,400	-
0272	0272	778800	UTILITIES-WATER	1,330	1,330	-
0272-TOTAL				(5,200)	(5,200)	-
0273-LAD 14-1 T843 INDEP III & IV						
0273	0273	549400	PROPERTY ASSESSMENTS	(40,830)	(40,830)	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0273	0273	753000	CITY SERVICES ALLOCATION	2,680	2,680	-
0273	0273	755000	OTHER CONTRACTUAL SERVICE	18,100	18,100	-
0273	0273	760000	SPECIAL DEPARTMENTAL EXP	2,430	2,430	-
0273	0273	778000	UTILITIES-ELECTRICITY	4,000	4,000	-
0273	0273	778800	UTILITIES-WATER	5,410	5,410	-
0273-TOTAL				(8,210)	(8,210)	-
0274-LAD 15-1 T887 SILVER OAKS III						
0274	0274	549400	PROPERTY ASSESSMENTS	(157,520)	(157,520)	-
0274	0274	753000	CITY SERVICES ALLOCATION	13,150	13,150	-
0274	0274	755000	OTHER CONTRACTUAL SERVICE	27,040	27,040	-
0274	0274	760000	SPECIAL DEPARTMENTAL EXP	6,120	6,120	-
0274	0274	778000	UTILITIES-ELECTRICITY	13,190	13,190	-
0274	0274	778800	UTILITIES-WATER	11,040	11,040	-
0274-TOTAL				(86,980)	(86,980)	-
0275-LAD 15-2 T823 GREENS II						
0275	0275	549400	PROPERTY ASSESSMENTS	(7,590)	(7,590)	-
0275	0275	753000	CITY SERVICES ALLOCATION	570	570	-
0275	0275	755000	OTHER CONTRACTUAL SERVICE	5,970	5,970	-
0275	0275	760000	SPECIAL DEPARTMENTAL EXP	700	700	-
0275	0275	778000	UTILITIES-ELECTRICITY	680	680	-
0275	0275	778800	UTILITIES-WATER	550	550	-
0275-TOTAL				880	880	-
0276-LAD 16-1 T917 WOODSIDE						
0276	0276	549400	PROPERTY ASSESSMENTS	(10,950)	(10,950)	-
0276	0276	753000	CITY SERVICES ALLOCATION	890	890	-
0276	0276	755000	OTHER CONTRACTUAL SERVICE	7,560	7,560	-
0276	0276	760000	SPECIAL DEPARTMENTAL EXP	890	890	-
0276	0276	778000	UTILITIES-ELECTRICITY	390	390	-
0276	0276	778800	UTILITIES-WATER	1,730	1,730	-
0276-TOTAL				510	510	-
0277-LAD 16-2 T914 MYNDERUP						
0277	0277	549400	PROPERTY ASSESSMENTS	(17,280)	(17,280)	-
0277	0277	753000	CITY SERVICES ALLOCATION	1,150	1,150	-
0277	0277	755000	OTHER CONTRACTUAL SERVICE	4,500	4,500	-
0277	0277	760000	SPECIAL DEPARTMENTAL EXP	1,060	1,060	-
0277	0277	778000	UTILITIES-ELECTRICITY	720	720	-
0277	0277	778800	UTILITIES-WATER	1,840	1,840	-
0277-TOTAL				(8,010)	(8,010)	-
0278-LAD 18-1 T918-9 BELLA V/BONTER						
0278	0278	549400	PROPERTY ASSESSMENTS	(80,370)	(80,370)	-
0278	0278	753000	CITY SERVICES ALLOCATION	6,020	6,020	-
0278	0278	755000	OTHER CONTRACTUAL SERVICE	21,420	21,420	-
0278	0278	760000	SPECIAL DEPARTMENTAL EXP	2,490	2,490	-
0278	0278	778000	UTILITIES-ELECTRICITY	720	720	-
0278	0278	778800	UTILITIES-WATER	6,380	6,380	-
0278-TOTAL				(43,340)	(43,340)	-
0279-LAD 19-1 T916 PACIFIC GROVE II						
0279	0279	549400	PROPERTY ASSESSMENTS	(9,230)	(9,230)	-
0279	0279	753000	CITY SERVICES ALLOCATION	430	430	-
0279	0279	755000	OTHER CONTRACTUAL SERVICE	3,940	3,940	-
0279	0279	760000	SPECIAL DEPARTMENTAL EXP	480	480	-
0279	0279	778000	UTILITIES-ELECTRICITY	1,110	1,110	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0279	0279	778800	UTILITIES-WATER	1,200	1,200	-
0279-TOTAL				(2,070)	(2,070)	-
0280-LAD 19-2 T915 ENCLAVE						
0280	0280	549400	PROPERTY ASSESSMENTS	(11,030)	(11,030)	-
0280	0280	753000	CITY SERVICES ALLOCATION	610	610	-
0280	0280	755000	OTHER CONTRACTUAL SERVICE	4,940	4,940	-
0280	0280	760000	SPECIAL DEPARTMENTAL EXP	420	420	-
0280	0280	778000	UTILITIES-ELECTRICITY	360	360	-
0280	0280	778800	UTILITIES-WATER	1,680	1,680	-
0280-TOTAL				(3,020)	(3,020)	-
0281-LAD 20-1 T929 WOODSIDE						
0281	0281	549400	PROPERTY ASSESSMENTS	(50,580)	(50,580)	-
0281	0281	753000	CITY SERVICES ALLOCATION	4,450	4,450	-
0281	0281	755000	OTHER CONTRACTUAL SERVICE	36,000	36,000	-
0281	0281	760000	SPECIAL DEPARTMENTAL EXP	950	950	-
0281	0281	778000	UTILITIES-ELECTRICITY	4,080	4,080	-
0281	0281	778800	UTILITIES-WATER	1,260	1,260	-
0281-TOTAL				(3,840)	(3,840)	-
0282-LAD 21-1 T928 SAN JOAQUIN VALL						
0282	0282	549400	PROPERTY ASSESSMENTS	(51,860)	(51,860)	-
0282	0282	753000	CITY SERVICES ALLOCATION	4,160	4,160	-
0282	0282	755000	OTHER CONTRACTUAL SERVICE	37,200	37,200	-
0282	0282	760000	SPECIAL DEPARTMENTAL EXP	920	920	-
0282	0282	778000	UTILITIES-ELECTRICITY	3,960	3,960	-
0282	0282	778800	UTILITIES-WATER	5,400	5,400	-
0282-TOTAL				(220)	(220)	-
0300 AIRPORT OPERATIONS FUND						
0300	0300	440000	INTEREST INCOME	-	(1,200)	(1,200)
0300-TOTAL				-	(1,200)	(1,200)
0300-11102020 AIRPORT OPERATIONS						
0300	11102020	545100	AIRPRT HANGAR RENTS	(75,670)	(60,000)	15,670
0300	11102020	545400	AIRPRT TIEDOWNS RENT	(1,000)	(1,000)	-
0300	11102020	546000	AIRPRT LAND LEASES	(28,135)	(55,000)	(26,865)
0300	11102020	546200	AIRPRT FARMLAND LEASE	(31,770)	(31,770)	-
0300	11102020	546300	OTHER AIRPORT REVENUE	(600)	(600)	-
0300	11102020	546400	AIRPRT SALE OF FUEL	(95,000)	(95,000)	-
0300	11102020	570350	TRANSFERS - DEBT SERVICE	2,125	2,125	-
0300	11102020	701300	PART-TIME EMPLOYEES	29,250	29,250	-
0300	11102020	707110	RETIREMENT	11,844	11,844	-
0300	11102020	707149	OTHER PERSONNEL BENEFITS	616	616	-
0300	11102020	707169	WORKERS' COMP INSURANCE	4,550	4,550	-
0300	11102020	708601	INSURANCE-MEDICAL	-	5,000	5,000
0300	11102020	708602	INSURANCE-DENTAL	-	400	400
0300	11102020	708603	INSURANCE-VISION	-	100	100
0300	11102020	732000	COMMUNICATIONS	1,750	1,750	-
0300	11102020	733000	LIABILITY INSURANCE	18,035	18,035	-
0300	11102020	740000	FLEET MAINTENANCE	1,550	1,550	-
0300	11102020	741000	FLEET REPLACEMENT RESERVE	30	30	-
0300	11102020	743100	COMPUTER REPLACEMNT RSRV	220	220	-
0300	11102020	743200	IT SERVICES	1,560	1,560	-
0300	11102020	743300	FUEL AND LUBE MAINTENANCE	65,000	100,000	35,000
0300	11102020	744000	OFFICE EXPENSE MISC	250	250	-

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0300	11102020	745000	PUBLICATIONS AND DUES	100	100	-
0300	11102020	745500	POSTAGE AND FREIGHT	50	50	-
0300	11102020	749500	PROF AND SPEC SERVICES	12,000	12,000	-
0300	11102020	753000	CITY SERVICES ALLOCATION	52,209	52,209	-
0300	11102020	760000	SPECIAL DEPARTMENTAL EXP	5,000	5,000	-
0300	11102020	777000	TRAINING/TRAVEL/MEETING	1,500	1,500	-
0300	11102020	778000	UTILITIES-ELECTRICITY	15,000	15,000	-
0300	11102020	778500	UTILITIES-GAS	1,200	1,200	-
0300	11102020	778800	UTILITIES-WATER	3,000	3,000	-
0300	11102020	788000	DEPRECIATION EXPENSE	-	418,000	418,000
0300	11102020	795500	TAXES	660	660	-
11102020-TOTAL				(4,676)	442,629	447,305
0301-11102021 AIRPORT CAPITA						
0301	11102021	823643	SO TRANSIENT APRON PAVE RECONS	39,034	39,034	-
11102021-TOTAL				39,034	39,034	-
0306-20310000 REFUSE OPERATIONS						
0306	20310000	440000	INTEREST INCOME	(10,000)	-	10,000
0306	20310000	474101	STATE GRNT FUNDING	(14,868)	(14,868)	-
0306	20310000	490300	REFUSE SERVICE CHARGES	(8,390,000)	(8,390,000)	-
0306	20310000	540200	PENALTIES-LATE PYMT CHGS	(20,000)	(20,000)	-
0306	20310000	540300	MISCELLANEOUS REVENUE	(9,000)	(2,000)	7,000
0306	20310000	542500	COLLECTIONS-BAD DEBTS	(10,000)	(10,000)	-
0306	20310000	701000	REGULAR EMPLOYEES	1,315,756	1,352,100	36,344
0306	20310000	701300	PART-TIME EMPLOYEES	163,188	163,188	-
0306	20310000	701500	OVERTIME	46,175	61,000	14,825
0306	20310000	701800	INCENTIVE PAY	17,252	17,252	-
0306	20310000	702000	HOLIDAY-IN-LIEU	13,070	13,070	-
0306	20310000	703400	CELL PHONE ALLOWANCE	1,200	1,800	600
0306	20310000	707110	RETIREMENT	552,629	552,629	-
0306	20310000	707149	OTHER PERSONNEL BENEFITS	39,121	39,121	-
0306	20310000	707160	RETIREMENT-DEF COMP	-	13,130	13,130
0306	20310000	707169	WORKERS' COMP INSURANCE	140,965	140,965	-
0306	20310000	708601	INSURANCE-MEDICAL	137,673	137,673	-
0306	20310000	708602	INSURANCE-DENTAL	9,229	9,229	-
0306	20310000	708603	INSURANCE-VISION	1,744	1,744	-
0306	20310000	708604	INSURANCE-LIFE	1,222	1,222	-
0306	20310000	730000	UNIFORM EXPENSE	14,960	14,960	-
0306	20310000	732000	COMMUNICATIONS	1,360	1,360	-
0306	20310000	733000	LIABILITY INSURANCE	180,348	180,348	-
0306	20310000	740000	FLEET MAINTENANCE	1,387,650	1,387,650	-
0306	20310000	740500	RADIO REPLACEMENT RESERVE	7,120	7,120	-
0306	20310000	741000	FLEET REPLACEMENT RESERVE	793,170	793,170	-
0306	20310000	741200	EQUIPMENT MAINTENANCE	31,350	31,350	-
0306	20310000	742000	BUILDING MTCE OVERHEAD	6,820	6,820	-
0306	20310000	742100	BLDG CPTL/EQPT REPL RSRVE	520	520	-
0306	20310000	743100	COMPUTER REPLACEMNT RSRV	850	850	-
0306	20310000	743200	IT SERVICES	7,800	7,800	-
0306	20310000	744000	OFFICE EXPENSE MISC	1,500	1,500	-
0306	20310000	745000	PUBLICATIONS AND DUES	790	790	-
0306	20310000	747000	PRINTING	10,000	10,000	-
0306	20310000	749500	PROF AND SPEC SERVICES	15,900	15,900	-
0306	20310000	753000	CITY SERVICES ALLOCATION	871,318	871,318	-
0306	20310000	755000	OTHER CONTRACTUAL SERVICE	2,562,400	2,562,400	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0306	20310000	756000	ADVERTISING & PUBLIC REL	900	5,900	5,000
0306	20310000	760000	SPECIAL DEPARTMENTAL EXP	10,000	10,000	-
0306	20310000	777000	TRAINING/TRAVEL/MEETING	2,000	2,000	-
0306	20310000	788000	DEPRECIATION EXPENSE	-	627,000	627,000
0306	20310000	798000	BAD DEBT EXPENSE	-	11,000	11,000
0306	20310000	918000	ALOC-REFUSE/RCYCLE IMP FEE	(46,950)	(46,950)	-
20310000-TOTAL				(154,838)	570,061	724,899
0306-20320000 REFUSE STREET CLEANING						
0306	20320000	540300	MISCELLANEOUS REVENUE	-	-	-
0306	20320000	570200	OPERATING TRANSFERS IN	(694,640)	(694,640)	-
0306	20320000	701000	REGULAR EMPLOYEES	203,008	207,100	4,092
0306	20320000	701500	OVERTIME	1,421	1,421	-
0306	20320000	702000	HOLIDAY-IN-LIEU	290	290	-
0306	20320000	702300	DIFFERENTIAL	2,110	2,110	-
0306	20320000	707110	RETIREMENT	27,528	27,528	-
0306	20320000	707149	OTHER PERSONNEL BENEFITS	4,355	4,355	-
0306	20320000	707169	WORKERS' COMP INSURANCE	18,200	18,200	-
0306	20320000	708601	INSURANCE-MEDICAL	6,319	6,319	-
0306	20320000	708602	INSURANCE-DENTAL	286	286	-
0306	20320000	708603	INSURANCE-VISION	87	87	-
0306	20320000	708604	INSURANCE-LIFE	120	120	-
0306	20320000	730000	UNIFORM EXPENSE	1,800	1,800	-
0306	20320000	740000	FLEET MAINTENANCE	279,020	279,020	-
0306	20320000	740500	RADIO REPLACEMENT RESERVE	1,140	1,140	-
0306	20320000	741000	FLEET REPLACEMENT RESERVE	150,600	150,600	-
0306	20320000	742000	BUILDING MTCE OVERHEAD	4,750	4,750	-
0306	20320000	742100	BLDG CPTL/EQPT REPL RSRVE	360	360	-
0306	20320000	753000	CITY SERVICES ALLOCATION	30,470	30,470	-
0306	20320000	760000	SPECIAL DEPARTMENTAL EXP	150	150	-
0306	20320000	778800	UTILITIES-WATER	1,160	1,160	-
20320000-TOTAL				38,534	42,626	4,092
0307 REFUSE CAPITAL & RESRV FUND						
0307	0307	440000	INTEREST INCOME	-	(7,100)	(7,100)
0307-TOTAL				-	(7,100)	(7,100)
0307-20370000 REFUSE CAPITAL & RESERVES						
0307	20370000	823608	PAINT BOOTH	25,960	25,960	-
20370000-TOTAL				25,960	25,960	-
0310-14130000 CITY HFD PUBLIC HSG AUTH						
0310	14130000	440100	INTEREST INCOME-LOANS	(700)	(25,000)	(24,300)
0310	14130000	548000	PRINCIPAL PMT RECEIVED	(90,000)	(90,000)	-
0310	14130000	570255	TRANSFERS FROM	(69,548)	(69,548)	-
0310	14130000	701000	REGULAR EMPLOYEES	130,104	130,104	-
0310	14130000	701800	INCENTIVE PAY	11,324	11,324	-
0310	14130000	702700	VACATION PAYOUT	-	900	900
0310	14130000	703400	CELL PHONE ALLOWANCE	600	600	-
0310	14130000	707110	RETIREMENT	50,772	52,600	1,828
0310	14130000	707149	OTHER PERSONNEL BENEFITS	5,168	5,168	-
0310	14130000	707160	RETIREMENT-DEF COMP	-	2,990	2,990
0310	14130000	707169	WORKERS' COMP INSURANCE	3,000	3,000	-
0310	14130000	708601	INSURANCE-MEDICAL	32,761	32,761	-
0310	14130000	708602	INSURANCE-DENTAL	1,893	1,893	-
0310	14130000	708603	INSURANCE-VISION	256	256	-

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0310	14130000	708604	INSURANCE-LIFE	340	340	-
0310	14130000	732000	COMMUNICATIONS	1,600	1,600	-
0310	14130000	742000	BUILDING MTCE OVERHEAD	8,060	8,060	-
0310	14130000	742100	BLDG CPTL/EQPT REPL RSRVE	3,950	3,950	-
0310	14130000	743100	COMPUTER REPLACEMNT RSRV	820	820	-
0310	14130000	743200	IT SERVICES	4,680	4,680	-
0310	14130000	744000	OFFICE EXPENSE MISC	2,399	3,200	801
0310	14130000	745000	PUBLICATIONS AND DUES	300	300	-
0310	14130000	745500	POSTAGE AND FREIGHT	200	450	250
0310	14130000	746000	DUPLICATING EXPENSE	2,500	2,500	-
0310	14130000	747000	PRINTING	60	60	-
0310	14130000	749500	PROF AND SPEC SERVICES	5,000	8,600	3,600
0310	14130000	756000	ADVERTISING & PUBLIC REL	350	350	-
0310	14130000	777000	TRAINING/TRAVEL/MEETING	2,000	2,000	-
0310	14130000	915700	ALOC-HOME GRANT	(47,500)	(47,500)	-
0310	14130000	916000	ALOC-CDBG ENTITLEMENT	(110,082)	(110,082)	-
14130000-TOTAL				(49,693)	(63,624)	(13,931)
0320-17502091 INTERMODAL FACILITY OPER						
0320	17502091	445000	RENTS AND LEASES	(102,000)	(102,000)	-
0320	17502091	755000	OTHER CONTRACTUAL SERVICE	40,433	40,433	-
0320	17502091	760000	SPECIAL DEPARTMENTAL EXP	600	600	-
0320	17502091	778000	UTILITIES-ELECTRICITY	6,120	6,120	-
0320	17502091	778500	UTILITIES-GAS	650	650	-
0320	17502091	778800	UTILITIES-WATER	1,540	1,540	-
0320	17502091	788000	DEPRECIATION EXPENSE	-	26,000	26,000
17502091-TOTAL				(52,657)	(26,657)	26,000
0330-17502131 COURTHOUSE SQUARE FACIL						
0330	17502131	445000	RENTS AND LEASES	(51,000)	(51,000)	-
0330	17502131	447220	FM-FACILITIES-OTHER RENTS	-	(5,000)	(5,000)
0330	17502131	749500	PROF AND SPEC SERVICES	19,475	19,475	-
0330	17502131	760000	SPECIAL DEPARTMENTAL EXP	2,000	2,000	-
0330	17502131	778000	UTILITIES-ELECTRICITY	30,000	30,000	-
0330	17502131	778500	UTILITIES-GAS	1,000	1,000	-
0330	17502131	778800	UTILITIES-WATER	16,260	16,260	-
17502131-TOTAL				17,735	12,735	(5,000)
0358 STORM DRAINAGE OPER FUND						
0358	0358	440000	INTEREST INCOME	-	(50,900)	(50,900)
0358-TOTAL				-	(50,900)	(50,900)
0358-20610000 STORM DRAINAGE OPERATIONS						
0358	20610000	440000	INTEREST INCOME	(30,450)	-	30,450
0358	20610000	490200	STORM DRAIN SERVICE FEES	(1,448,400)	(1,448,400)	-
0358	20610000	540200	PENALTIES-LATE PYMT CHGS	(5,000)	(5,000)	-
0358	20610000	542500	COLLECTIONS-BAD DEBTS	(810)	(810)	-
0358	20610000	701000	REGULAR EMPLOYEES	353,933	361,900	7,967
0358	20610000	701300	PART-TIME EMPLOYEES	30,000	30,000	-
0358	20610000	701500	OVERTIME	5,000	5,000	-
0358	20610000	701800	INCENTIVE PAY	4,687	4,687	-
0358	20610000	703000	STANDBY	-	2,540	2,540
0358	20610000	703400	CELL PHONE ALLOWANCE	300	300	-
0358	20610000	707110	RETIREMENT	180,590	180,590	-
0358	20610000	707149	OTHER PERSONNEL BENEFITS	9,396	9,396	-
0358	20610000	707160	RETIREMENT-DEF COMP	1,950	2,080	130

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0358	20610000	707169	WORKERS' COMP INSURANCE	29,575	29,575	-
0358	20610000	708601	INSURANCE-MEDICAL	57,565	57,565	-
0358	20610000	708602	INSURANCE-DENTAL	3,113	3,113	-
0358	20610000	708603	INSURANCE-VISION	584	584	-
0358	20610000	708604	INSURANCE-LIFE	514	514	-
0358	20610000	730000	UNIFORM EXPENSE	3,660	3,660	-
0358	20610000	732000	COMMUNICATIONS	1,170	1,170	-
0358	20610000	733000	LIABILITY INSURANCE	36,070	36,070	-
0358	20610000	740000	FLEET MAINTENANCE	62,190	62,190	-
0358	20610000	740500	RADIO REPLACEMENT RESERVE	750	750	-
0358	20610000	741000	FLEET REPLACEMENT RESERVE	123,480	123,480	-
0358	20610000	741200	EQUIPMENT MAINTENANCE	27,000	27,000	-
0358	20610000	744000	OFFICE EXPENSE MISC	2,500	2,500	-
0358	20610000	749500	PROF AND SPEC SERVICES	19,770	19,770	-
0358	20610000	753000	CITY SERVICES ALLOCATION	305,702	305,702	-
0358	20610000	755000	OTHER CONTRACTUAL SERVICE	50,000	50,000	-
0358	20610000	756000	ADVERTISING & PUBLIC REL	23,000	2,500	(20,500)
0358	20610000	760000	SPECIAL DEPARTMENTAL EXP	18,500	45,500	27,000
0358	20610000	765000	CHEMICAL AND CHEMICAL SUPP	6,900	6,900	-
0358	20610000	778000	UTILITIES-ELECTRICITY	37,000	37,000	-
0358	20610000	778800	UTILITIES-WATER	400	400	-
0358	20610000	795500	TAXES	500	500	-
0358	20610000	798000	BAD DEBT EXPENSE	-	1,200	1,200
0358	20610000	799500	OPERATIONAL CAPITAL OUTLAY	1,310	1,310	-
20610000-TOTAL				(87,551)	(38,764)	48,787
0359-20620000 STORM DRAINAGE CAPITAL						
0359	20620000	823619	LACEY WIDEN/RECON/10TH-SIERRA	516,470	516,470	-
0359	20620000	823620	CURB AND GUTTER INSTALL	20,285	20,285	-
0359	20620000	823621	INCR FLOW CAP/PEOPLE DITCH	25,960	25,960	-
0359	20620000	823623	REDNGTON/LACEY STORM DRN REPL	186,970	186,970	-
0359	20620000	823624	HOUSTON AV PIPELIN/SAND SLOUGH	100,753	100,753	-
20620000-TOTAL				850,438	850,438	-
0361 WASTEWATER OPER FUND						
0361	0361	440000	INTEREST INCOME	-	(1,100)	(1,100)
0361-TOTAL				-	(1,100)	(1,100)
0361-20710000 WASTEWATER OPERATIONS						
0361	20710000	433001	PENALTIES	(5,000)	(5,000)	-
0361	20710000	440000	INTEREST INCOME	(24,150)	-	24,150
0361	20710000	446200	SEWER FARM RENT	(325,600)	(325,600)	-
0361	20710000	490110	SEWER SERVICE SHARGES	(5,559,000)	(5,559,000)	-
0361	20710000	540200	PENALTIES-LATE PYMT CHGS	(12,000)	(12,000)	-
0361	20710000	542500	COLLECTIONS-BAD DEBTS	(6,000)	(6,000)	-
0361	20710000	570350	TRANSFERS - DEBT SERVICE	1,552,621	1,552,621	-
0361	20710000	701000	REGULAR EMPLOYEES	642,928	663,700	20,772
0361	20710000	701500	OVERTIME	9,619	9,619	-
0361	20710000	701800	INCENTIVE PAY	13,791	13,791	-
0361	20710000	702000	HOLIDAY-IN-LIEU	4,270	4,270	-
0361	20710000	703000	STANDBY	17,200	17,200	-
0361	20710000	703400	CELL PHONE ALLOWANCE	600	1,200	600
0361	20710000	707110	RETIREMENT	354,942	354,942	-
0361	20710000	707149	OTHER PERSONNEL BENEFITS	21,453	21,453	-
0361	20710000	707160	RETIREMENT-DEF COMP	1,950	7,280	5,330

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0361	20710000	707169	WORKERS' COMP INSURANCE	45,500	45,500	-
0361	20710000	708601	INSURANCE-MEDICAL	60,136	60,136	-
0361	20710000	708602	INSURANCE-DENTAL	3,025	3,025	-
0361	20710000	708603	INSURANCE-VISION	636	636	-
0361	20710000	708604	INSURANCE-LIFE	711	711	-
0361	20710000	730000	UNIFORM EXPENSE	5,960	5,960	-
0361	20710000	732000	COMMUNICATIONS	4,740	5,500	760
0361	20710000	733000	LIABILITY INSURANCE	63,122	63,122	-
0361	20710000	740000	FLEET MAINTENANCE	57,590	57,590	-
0361	20710000	740500	RADIO REPLACEMENT RESERVE	500	500	-
0361	20710000	741000	FLEET REPLACEMENT RESERVE	6,060	6,060	-
0361	20710000	741200	EQUIPMENT MAINTENANCE	328,595	328,595	-
0361	20710000	743100	COMPUTER REPLACEMNT RSRV	1,420	1,420	-
0361	20710000	743200	IT SERVICES	9,360	9,360	-
0361	20710000	744000	OFFICE EXPENSE MISC	1,700	1,700	-
0361	20710000	745000	PUBLICATIONS AND DUES	17,960	6,000	(11,960)
0361	20710000	746000	DUPLICATING EXPENSE	3,350	5,200	1,850
0361	20710000	749500	PROF AND SPEC SERVICES	170,970	170,970	-
0361	20710000	753000	CITY SERVICES ALLOCATION	297,725	297,725	-
0361	20710000	755000	OTHER CONTRACTUAL SERVICE	82,590	82,590	-
0361	20710000	755100	WWTP EFFLUENT DISPOSAL	96,000	96,000	-
0361	20710000	756000	ADVERTISING & PUBLIC REL	500	500	-
0361	20710000	760000	SPECIAL DEPARTMENTAL EXP	28,710	80,000	51,290
0361	20710000	765000	CHEMICAL AND CHEMICAL SUPP	228,590	280,000	51,410
0361	20710000	777000	TRAINING/TRAVEL/MEETING	7,260	7,260	-
0361	20710000	778000	UTILITIES-ELECTRICITY	340,380	340,380	-
0361	20710000	778500	UTILITIES-GAS	26,890	26,890	-
0361	20710000	778800	UTILITIES-WATER	6,120	6,120	-
0361	20710000	795500	TAXES	5,000	46,000	41,000
20710000-TOTAL				(1,411,276)	(1,226,074)	185,202
0361-20720000 SANITARY SEWER COLLECTION						
0361	20720000	701000	REGULAR EMPLOYEES	350,000	350,000	-
0361	20720000	701500	OVERTIME	12,185	12,185	-
0361	20720000	702000	HOLIDAY-IN-LIEU	1,100	1,100	-
0361	20720000	703000	STANDBY	18,190	18,190	-
0361	20720000	707110	RETIREMENT	38,590	43,100	4,510
0361	20720000	707149	OTHER PERSONNEL BENEFITS	9,551	9,551	-
0361	20720000	707160	RETIREMENT-DEF COMP	-	2,080	2,080
0361	20720000	707169	WORKERS' COMP INSURANCE	22,750	22,750	-
0361	20720000	708601	INSURANCE-MEDICAL	30,648	30,648	-
0361	20720000	708602	INSURANCE-DENTAL	1,469	1,469	-
0361	20720000	708603	INSURANCE-VISION	427	427	-
0361	20720000	708604	INSURANCE-LIFE	453	453	-
0361	20720000	730000	UNIFORM EXPENSE	3,120	3,120	-
0361	20720000	732000	COMMUNICATIONS	900	2,000	1,100
0361	20720000	740000	FLEET MAINTENANCE	79,950	79,950	-
0361	20720000	740500	RADIO REPLACEMENT RESERVE	990	990	-
0361	20720000	741000	FLEET REPLACEMENT RESERVE	91,990	91,990	-
0361	20720000	741200	EQUIPMENT MAINTENANCE	74,800	74,800	-
0361	20720000	742000	BUILDING MTCE OVERHEAD	1,840	1,840	-
0361	20720000	743100	COMPUTER REPLACEMNT RSRV	190	190	-
0361	20720000	743200	IT SERVICES	1,560	1,560	-
0361	20720000	744000	OFFICE EXPENSE MISC	1,500	1,500	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0361	20720000	745000	PUBLICATIONS AND DUES	1,000	1,000	-
0361	20720000	749500	PROF AND SPEC SERVICES	15,820	15,820	-
0361	20720000	753000	CITY SERVICES ALLOCATION	401,985	401,985	-
0361	20720000	758000	RENTS AND LEASES-EQUIP	5,000	5,000	-
0361	20720000	758500	RENTS AND LEASES-SI&G	5,000	6,500	1,500
0361	20720000	760000	SPECIAL DEPARTMENTAL EXP	10,300	13,800	3,500
0361	20720000	765000	CHEMICAL AND CHEMICAL SUPP	45,000	45,000	-
0361	20720000	777000	TRAINING/TRAVEL/MEETING	3,800	3,800	-
0361	20720000	778000	UTILITIES-ELECTRICITY	38,000	38,000	-
0361	20720000	778800	UTILITIES-WATER	6,200	6,200	-
20720000-TOTAL				1,274,308	1,286,998	12,690
0362 WASTEWATER CAP & RESV FUND						
0362	0362	440000	INTEREST INCOME	-	(26,000)	(26,000)
0362-TOTAL				-	(26,000)	(26,000)
0362-20730000 WASTEWATER CAPITAL & RESV						
0362	20730000	823617	SURVEY MONUMNT/BENCHKM UPDATE	7,790	7,790	-
0362	20730000	823619	LACEY WIDEN/RECON/10TH-SIERRA	260,301	260,301	-
0362	20730000	823626	UNSCH MAIN EXTEN/REPL WWTP	51,930	51,930	-
0362	20730000	823627	SEWER SYSTEM VIDEO INSP	19,210	19,210	-
0362	20730000	823629	MANHOLE REPR/COATING PROJECT	98,680	98,680	-
0362	20730000	823630	WWTP EXPANSION RESERVE	415,500	415,500	-
0362	20730000	823631	SOIL CEMENT SLUDGE BED RENO	153,730	153,730	-
0362	20730000	823632	SPARE PUMPS	51,930	51,930	-
20730000-TOTAL				1,059,071	1,059,071	-
0374 WW 02 CIEDB DS FUND						
0374	0374	570255	TRANSFERS FROM	(559,004)	(559,004)	-
0374	0374	751300	BANKING/INVESTMENT FEES	16,409	16,409	-
0374	0374	793000	PRINCIPAL PAYMENT	401,267	401,267	-
0374	0374	796000	INTEREST EXPENSE	157,737	157,737	-
0374-TOTAL				16,409	16,409	-
0375 BOFA LEASE PURCH AGMT FUND						
0375	0375	570255	TRANSFERS FROM	(349,505)	(349,505)	-
0375	0375	793000	PRINCIPAL PAYMENT	298,815	298,815	-
0375	0375	796000	INTEREST EXPENSE	50,689	50,689	-
0375-TOTAL				-	-	-
0376 2012 RFD SWR RVBD FUND						
0376	0376	440000	INTEREST INCOME	-	(2,200)	(2,200)
0376-TOTAL				-	(2,200)	(2,200)
0376-37500100 2012 RFD SWR REV BD						
0376	37500100	570255	TRANSFERS FROM	(904,960)	(904,960)	-
0376	37500100	793000	PRINCIPAL PAYMENT	655,000	655,000	-
0376	37500100	796000	INTEREST EXPENSE	249,960	249,960	-
37500100-TOTAL				-	-	-
0377-37500200 2015 RFD SWR REV BD						
0377	37500200	570255	TRANSFERS FROM	(291,350)	(291,350)	-
0377	37500200	793000	PRINCIPAL PAYMENT	200,000	200,000	-
0377	37500200	796000	INTEREST EXPENSE	91,350	91,350	-
37500200-TOTAL				-	-	-
0379-39400500 2013 WATER REF REV BD						
0379	39400500	570255	TRANSFERS FROM	(1,128,025)	(1,128,025)	-
0379	39400500	793000	PRINCIPAL PAYMENT	885,000	885,000	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0379	39400500	796000	INTEREST EXPENSE	243,025	243,025	-
39400500-TOTAL				-	-	-
0380-39400600 BOFA SOLAR LEASE PUR AGT						
0380	39400600	570255	TRANSFERS FROM	(786,919)	(786,919)	-
0380	39400600	793000	PRINCIPAL PAYMENT	591,760	591,760	-
0380	39400600	796000	INTEREST EXPENSE	195,160	195,160	-
39400600-TOTAL				-	-	-
0390 WATER OPERATIONS FUND						
0390	0390	440000	INTEREST INCOME	-	(42,000)	(42,000)
0390-TOTAL				-	(42,000)	(42,000)
0390-12100000 FINANCE-UTILITY BILLING						
0390	12100000	570200	OPERATING TRANSFERS IN	(789,003)	(789,003)	-
0390	12100000	701000	REGULAR EMPLOYEES	387,254	403,000	15,746
0390	12100000	701300	PART-TIME EMPLOYEES	37,100	37,100	-
0390	12100000	701500	OVERTIME	4,000	4,000	-
0390	12100000	701800	INCENTIVE PAY	6,252	6,252	-
0390	12100000	702500	OUT OF CLASS	2,695	2,695	-
0390	12100000	707110	RETIREMENT	56,602	130,000	73,398
0390	12100000	707149	OTHER PERSONNEL BENEFITS	10,480	10,480	-
0390	12100000	707160	RETIREMENT-DEF COMP	1,950	5,980	4,030
0390	12100000	707169	WORKERS' COMP INSURANCE	11,250	11,250	-
0390	12100000	708601	INSURANCE-MEDICAL	25,037	25,037	-
0390	12100000	708602	INSURANCE-DENTAL	859	859	-
0390	12100000	708603	INSURANCE-VISION	347	347	-
0390	12100000	708604	INSURANCE-LIFE	504	504	-
0390	12100000	730000	UNIFORM EXPENSE	1,350	1,350	-
0390	12100000	732000	COMMUNICATIONS	3,000	3,000	-
0390	12100000	740000	FLEET MAINTENANCE	18,520	18,520	-
0390	12100000	741000	FLEET REPLACEMENT RESERVE	10,470	10,470	-
0390	12100000	741200	EQUIPMENT MAINTENANCE	5,040	5,040	-
0390	12100000	742000	BUILDING MTCE OVERHEAD	36,760	36,760	-
0390	12100000	742100	BLDG CPTL/EQPT REPL RSRVE	18,030	18,030	-
0390	12100000	743100	COMPUTER REPLACEMNT RSRV	2,970	2,970	-
0390	12100000	743200	IT SERVICES	20,270	20,270	-
0390	12100000	744000	OFFICE EXPENSE MISC	6,000	6,000	-
0390	12100000	745500	POSTAGE AND FREIGHT	130,000	130,000	-
0390	12100000	747000	PRINTING	26,000	26,000	-
0390	12100000	749500	PROF AND SPEC SERVICES	50,000	50,000	-
0390	12100000	760000	SPECIAL DEPARTMENTAL EXP	20,000	20,000	-
0390	12100000	777000	TRAINING/TRAVEL/MEETING	2,400	2,400	-
0390	12100000	915800	ALOC-REFUSE	(159,349)	(159,349)	-
0390	12100000	916100	ALOC-SANITARY SEWER COLL	(199,722)	(199,722)	-
0390	12100000	916400	ALOC-STORM DRAINAGE	(42,874)	(42,874)	-
12100000-TOTAL				(295,808)	(202,634)	93,174
0390-20810000 WATER OPERATIONS						
0390	20810000	440000	INTEREST INCOME	(15,460)	-	15,460
0390	20810000	490010	METER SVC CHG-RESIDENTAL	(7,200,000)	(7,200,000)	-
0390	20810000	490020	METER SVC CHG-BUSINESS	(1,525,000)	(1,525,000)	-
0390	20810000	490030	METER SVC CHG-INDUSTRIAL	(193,800)	(193,800)	-
0390	20810000	490040	METER SVC CHG-PUBLIC AUTH	(990,000)	(990,000)	-
0390	20810000	490080	FLAT TO METER CONVERSION	(350,000)	-	350,000
0390	20810000	490800	KINGS CO DEBT SVC FEE	-	(3,450)	(3,450)

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OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0390	20810000	491700	FIRE PROTECTION-PRIVATE	(650)	(650)	-
0390	20810000	491800	SERVICE ORDERS/JOB ORDERS	-	(2,000)	(2,000)
0390	20810000	540200	PENALTIES-LATE PYMT CHGS	(20,000)	(20,000)	-
0390	20810000	540300	MISCELLANEOUS REVENUE	-	(100,000)	(100,000)
0390	20810000	542500	COLLECTIONS-BAD DEBTS	(7,000)	(7,000)	-
0390	20810000	546900	CFD 91-1 MAINTENANCE FEE	(6,110)	(6,110)	-
0390	20810000	570250	TRANSFERS TO	2,500,000	2,500,000	-
0390	20810000	570350	TRANSFERS - DEBT SERVICE	1,414,149	1,414,149	-
0390	20810000	701000	REGULAR EMPLOYEES	1,103,690	1,151,900	48,210
0390	20810000	701300	PART-TIME EMPLOYEES	30,000	30,000	-
0390	20810000	701500	OVERTIME	24,887	30,000	5,113
0390	20810000	701800	INCENTIVE PAY	26,964	26,964	-
0390	20810000	702700	VACATION PAYOUT	-	4,000	4,000
0390	20810000	703000	STANDBY	18,190	18,190	-
0390	20810000	703400	CELL PHONE ALLOWANCE	900	600	(300)
0390	20810000	707110	RETIREMENT	503,899	503,899	-
0390	20810000	707149	OTHER PERSONNEL BENEFITS	30,822	30,822	-
0390	20810000	707160	RETIREMENT-DEF COMP	1,950	10,920	8,970
0390	20810000	707169	WORKERS' COMP INSURANCE	108,240	108,240	-
0390	20810000	708601	INSURANCE-MEDICAL	105,533	105,533	-
0390	20810000	708602	INSURANCE-DENTAL	6,101	6,101	-
0390	20810000	708603	INSURANCE-VISION	1,401	1,401	-
0390	20810000	708604	INSURANCE-LIFE	1,433	1,433	-
0390	20810000	730000	UNIFORM EXPENSE	8,750	8,750	-
0390	20810000	732000	COMMUNICATIONS	5,196	5,496	300
0390	20810000	733000	LIABILITY INSURANCE	63,122	63,122	-
0390	20810000	740000	FLEET MAINTENANCE	156,830	156,830	-
0390	20810000	740500	RADIO REPLACEMENT RESERVE	5,220	5,220	-
0390	20810000	741000	FLEET REPLACEMENT RESERVE	105,550	105,550	-
0390	20810000	741200	EQUIPMENT MAINTENANCE	123,200	123,200	-
0390	20810000	742000	BUILDING MTCE OVERHEAD	15,500	15,500	-
0390	20810000	742100	BLDG CPTL/EQPT REPL RSRVE	1,190	1,190	-
0390	20810000	743100	COMPUTER REPLACEMNT RSRV	2,110	2,110	-
0390	20810000	743200	IT SERVICES	12,470	12,470	-
0390	20810000	744000	OFFICE EXPENSE MISC	4,500	4,500	-
0390	20810000	745000	PUBLICATIONS AND DUES	19,360	19,360	-
0390	20810000	749500	PROF AND SPEC SERVICES	126,090	95,000	(31,090)
0390	20810000	753000	CITY SERVICES ALLOCATION	796,459	796,459	-
0390	20810000	755000	OTHER CONTRACTUAL SERVICE	47,800	47,800	-
0390	20810000	756000	ADVERTISING & PUBLIC REL	53,000	53,000	-
0390	20810000	758000	RENTS AND LEASES-EQUIP	8,500	11,000	2,500
0390	20810000	760000	SPECIAL DEPARTMENTAL EXP	16,000	77,000	61,000
0390	20810000	760100	SYS REPR/NON-INVENT ITEMS	125,000	125,000	-
0390	20810000	765000	CHEMICAL AND CHEMICAL SUPP	226,000	226,000	-
0390	20810000	777000	TRAINING/TRAVEL/MEETING	9,240	9,240	-
0390	20810000	778000	UTILITIES-ELECTRICITY	750,200	750,200	-
0390	20810000	778500	UTILITIES-GAS	14,430	14,430	-
0390	20810000	778800	UTILITIES-WATER	15,000	15,000	-
0390	20810000	788000	DEPRECIATION EXPENSE	-	2,260,590	2,260,590
0390	20810000	795500	TAXES	11,690	11,690	-
0390	20810000	798000	BAD DEBT EXPENSE	-	20,000	20,000
0390	20810000	799000	MATERIALS/SUPP'S/INVENTRY	350,000	350,000	-
0390	20810000	799500	OPERATIONAL CAPITAL OUTLAY	4,460	4,460	-

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OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0390	20810000	914600	ALOC-LANDSCAPE ASSESS DIST	(940)	(940)	-
20810000-TOTAL				(1,353,934)	1,285,369	2,639,303
0391 WATER OPERATIONS FUND						
0391	0391	440000	INTEREST INCOME	-	(81,000)	(81,000)
0391-TOTAL				-	(81,000)	(81,000)
0391-29100000 WATER CAPITAL & RESERVE						
0391	29100000	570255	TRANSFERS FROM	-	(2,500,000)	(2,500,000)
0391	29100000	823617	SURVEY MONUMNT/BENCHKM UPDATE	7,790	7,790	-
0391	29100000	823619	LACEY WIDEN/RECON/10TH-SIERRA	619,764	619,764	-
0391	29100000	823633	UNSCH MAIN EXTEN/REPL-WATER	51,930	51,930	-
0391	29100000	823635	METER REPLACEMENT PROGRAM	311,620	311,620	-
0391	29100000	823636	AMR REPLACEMENT PROGRAM	238,945	238,945	-
0391	29100000	823637	NEW WATER SUPPLY WELL	135,030	135,030	-
0391	29100000	823638	WATER DISTRIB MAIN EXT PROGRAM	415,500	415,500	-
0391	29100000	823639	WATER SYS SECURITY UPGRADES	311,620	311,620	-
0391	29100000	823640	INDUSTRIAL PARK WATER STORAGE	3,609,594	3,609,594	-
29100000-TOTAL				5,701,793	3,201,793	(2,500,000)
0400 CITY PAYROLL REVOL FUND						
0400	0400	440000	INTEREST INCOME	-	(19,000)	(19,000)
0400	0400	540300	MISCELLANEOUS REVENUE	-	(1,393)	(1,393)
0400-TOTAL				-	(20,393)	(20,393)
0405 MEDICAL FUND						
0405	0405	440000	INTEREST INCOME	-	(10,000)	(10,000)
0405	0405	570110	MEDICAL CONTRIB-ER	(1,924,250)	(1,924,250)	-
0405	0405	570111	MEDICAL CONTRIB-EE	(1,282,830)	(1,282,830)	-
0405	0405	719603	SELF INS MEDICAL	2,998,286	2,998,286	-
0405	0405	719604	SELF INS PRESCRIPTIONS	-	785,000	785,000
0405	0405	719605	SELF INS DENTAL	236,705	236,705	-
0405	0405	719606	SELF INS STOP-LOSS REIM	-	(800,000)	(800,000)
0405	0405	719607	PRESCRIPTION REBATES	-	(250,000)	(250,000)
0405	0405	719608	SELF INS VISION	-	25,000	25,000
0405	0405	749600	GRP INSUR ADM EXPENSE	-	1,000,000	1,000,000
0405	0405	910300	ALOC-GROUP HEALTH INSURNCE	(317,000)	(317,000)	-
0405-TOTAL				(289,089)	460,911	750,000
0409 LIABILITY INSURANCE FUND						
0409	0409	440000	INTEREST INCOME	-	(7,500)	(7,500)
0409-TOTAL				-	(7,500)	(7,500)
0409-13090000 LIABILITY INSURANCE						
0409	13090000	733000	LIABILITY INSURANCE	-	645,000	645,000
0409	13090000	733300	INSUR-LIABILITY DEDUCT	31,010	31,010	-
0409	13090000	733400	BUILDING,PROPERTY,VESSEL	90,780	90,780	-
0409	13090000	733700	INSURANCE-BONDS	9,180	9,180	-
0409	13090000	733800	SPECIAL-LITIGATION EXPENS	83,740	83,740	-
0409	13090000	733900	EMPLYMNT RISK MNGMNT AUTH	9,690	9,690	-
0409	13090000	910000	ALOC-TRANSFERS/REIMB	(901,788)	(901,788)	-
13090000-TOTAL				(677,388)	(32,388)	645,000
0410 WORKERS' COMP FUND						
0410	0410	440000	INTEREST INCOME	-	(36,500)	(36,500)
0410-TOTAL				-	(36,500)	(36,500)
0410-13100000 WORKERS' COMPENSATION						
0410	13100000	707169	WORKERS' COMP INSURANCE	-	1,461,000	1,461,000

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0410	13100000	771000	SAFETY AWARENESS	15,000	15,000	-
0410	13100000	771200	ERGONOMIC RELATED EXPENSE	10,000	10,000	-
0410	13100000	910000	ALOC-TRANSFERS/REIMB	(1,469,450)	(1,469,450)	-
13100000-TOTAL				(1,444,450)	16,550	1,461,000
0414 COMP REPL RESV FUND						
0414	0414	440000	INTEREST INCOME	-	(4,400)	(4,400)
0414-TOTAL				-	(4,400)	(4,400)
0414-13140000 COMPUTER REPL RESERVE						
0414	13140000	910000	ALOC-TRANSFERS/REIMB	(101,680)	(101,680)	-
0414	13140000	945000	OPERATING TRANSFERS OUT	84,400	84,400	-
13140000-TOTAL				(17,280)	(17,280)	-
0415-13150000 I T S INFORMATIONAL TECH SERV						
0415	13150000	701000	REGULAR EMPLOYEES	162,240	364,100	201,860
0415	13150000	701800	INCENTIVE PAY	5,269	5,269	-
0415	13150000	703400	CELL PHONE ALLOWANCE	1,200	2,400	1,200
0415	13150000	707110	RETIREMENT	22,714	48,714	26,000
0415	13150000	707149	OTHER PERSONNEL BENEFITS	6,605	6,605	-
0415	13150000	707160	RETIREMENT-DEF COMP	1,950	2,990	1,040
0415	13150000	707169	WORKERS' COMP INSURANCE	9,100	9,100	-
0415	13150000	708601	INSURANCE-MEDICAL	16,381	24,800	8,419
0415	13150000	708602	INSURANCE-DENTAL	947	1,200	253
0415	13150000	708603	INSURANCE-VISION	215	430	215
0415	13150000	708604	INSURANCE-LIFE	288	500	212
0415	13150000	732000	COMMUNICATIONS	480	480	-
0415	13150000	740000	FLEET MAINTENANCE	1,690	1,690	-
0415	13150000	741000	FLEET REPLACEMENT RESERVE	30	30	-
0415	13150000	743000	COMPUTER MAINTENANCE	12,500	12,500	-
0415	13150000	744000	OFFICE EXPENSE MISC	300	300	-
0415	13150000	745000	PUBLICATIONS AND DUES	500	500	-
0415	13150000	745500	POSTAGE AND FREIGHT	100	100	-
0415	13150000	749500	PROF AND SPEC SERVICES	165,840	235,000	69,160
0415	13150000	777000	TRAINING/TRAVEL/MEETING	5,000	5,000	-
0415	13150000	910000	ALOC-TRANSFERS/REIMB	(346,210)	(346,210)	-
13150000-TOTAL				67,139	375,498	308,359
0416 BUILDING MAINTENANCE FUND						
0416	0416	440000	INTEREST INCOME	-	(3,400)	(3,400)
0416-TOTAL				-	(3,400)	(3,400)
0416-17502100 BUILDING MAINTENANCE						
0416	17502100	446150	CIVIC CENTER RENTS	(25,000)	(25,000)	-
0416	17502100	446170	218 N DOUTY RENT	(63,890)	(63,890)	-
0416	17502100	570350	TRANSFERS - DEBT SERVICE	21,207	21,207	-
0416	17502100	701000	REGULAR EMPLOYEES	355,680	370,700	15,020
0416	17502100	701300	PART-TIME EMPLOYEES	24,000	24,000	-
0416	17502100	701800	INCENTIVE PAY	7,585	7,585	-
0416	17502100	707110	RETIREMENT	52,500	52,500	-
0416	17502100	707149	OTHER PERSONNEL BENEFITS	10,702	10,702	-
0416	17502100	707160	RETIREMENT-DEF COMP	1,950	3,640	1,690
0416	17502100	707169	WORKERS' COMP INSURANCE	33,215	33,215	-
0416	17502100	708601	INSURANCE-MEDICAL	35,334	35,334	-
0416	17502100	708602	INSURANCE-DENTAL	2,752	2,752	-
0416	17502100	708603	INSURANCE-VISION	730	730	-
0416	17502100	708604	INSURANCE-LIFE	624	624	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0416	17502100	730000	UNIFORM EXPENSE	3,110	3,110	-
0416	17502100	732000	COMMUNICATIONS	4,020	4,020	-
0416	17502100	740000	FLEET MAINTENANCE	17,170	17,170	-
0416	17502100	740500	RADIO REPLACEMENT RESERVE	990	990	-
0416	17502100	741000	FLEET REPLACEMENT RESERVE	5,090	5,090	-
0416	17502100	743100	COMPUTER REPLACEMNT RSRV	720	720	-
0416	17502100	743200	IT SERVICES	6,240	6,240	-
0416	17502100	744000	OFFICE EXPENSE MISC	400	400	-
0416	17502100	755000	OTHER CONTRACTUAL SERVICE	74,164	170,000	95,836
0416	17502100	758000	RENTS AND LEASES-EQUIP	1,300	1,300	-
0416	17502100	760000	SPECIAL DEPARTMENTAL EXP	64,268	64,268	-
0416	17502100	777000	TRAINING/TRAVEL/MEETING	500	500	-
0416	17502100	778000	UTILITIES-ELECTRICITY	70,380	70,380	-
0416	17502100	778500	UTILITIES-GAS	14,290	14,290	-
0416	17502100	778800	UTILITIES-WATER	3,500	3,500	-
0416	17502100	779000	UTILITIES-OTHER	4,500	4,500	-
0416	17502100	911900	ALOC-BUILDING RENTAL	(792,630)	(792,630)	-
17502100-TOTAL				(64,599)	47,947	112,546
0417 BUILDING (CITY) OPER FUND						
0417	0417	440000	INTEREST INCOME	-	(6,700)	(6,700)
0417-TOTAL				-	(6,700)	(6,700)
0417-17502102 BLDG (CITY) RESERVES						
0417	17502102	760000	SPECIAL DEPARTMENTAL EXP	3,700	-	(3,700)
0417	17502102	823602	VETERANS BUILDING ROOF REPL	25,128	25,128	-
0417	17502102	823604	PUBLIC WORKS CARPET REPL	28,958	28,958	-
0417	17502102	823607	CIVIC AUD HARDWOOD FLR REPL	152,733	152,733	-
0417	17502102	910000	ALOC-TRANSFERS/REIMB	(206,420)	(206,420)	-
17502102-TOTAL				4,099	399	(3,700)
0418 BLDG (OTHER) OPER FUND						
0418	0418	440000	INTEREST INCOME	-	(1,400)	(1,400)
0418-TOTAL				-	(1,400)	(1,400)
0447-20400000 FLEET MAINTENANCE OPER						
0447	20400000	701000	REGULAR EMPLOYEES	607,880	616,900	9,020
0447	20400000	701500	OVERTIME	3,072	3,072	-
0447	20400000	701800	INCENTIVE PAY	8,917	8,917	-
0447	20400000	703400	CELL PHONE ALLOWANCE	600	600	-
0447	20400000	707110	RETIREMENT	83,638	83,638	-
0447	20400000	707132	TOOLS ALLOWANCE	3,600	6,000	2,400
0447	20400000	707149	OTHER PERSONNEL BENEFITS	17,352	17,352	-
0447	20400000	707160	RETIREMENT-DEF COMP	3,900	8,840	4,940
0447	20400000	707169	WORKERS' COMP INSURANCE	34,715	34,715	-
0447	20400000	708601	INSURANCE-MEDICAL	63,300	63,300	-
0447	20400000	708602	INSURANCE-DENTAL	5,343	5,343	-
0447	20400000	708603	INSURANCE-VISION	968	968	-
0447	20400000	708604	INSURANCE-LIFE	831	831	-
0447	20400000	730000	UNIFORM EXPENSE	4,150	5,200	1,050
0447	20400000	732000	COMMUNICATIONS	230	200	(30)
0447	20400000	740000	FLEET MAINTENANCE	25,000	25,000	-
0447	20400000	740500	RADIO REPLACEMENT RESERVE	1,640	1,640	-
0447	20400000	741000	FLEET REPLACEMENT RESERVE	15,850	15,850	-
0447	20400000	741100	RADIO MAINTENANCE	2,000	2,000	-
0447	20400000	741200	EQUIPMENT MAINTENANCE	3,200	3,200	-

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

	ORG	OBJ	ACCT DESCRIPTION	2023 ORIGINAL BUDGET	2023 REVISED BUDGET	CHANGE
0447	20400000	742000	BUILDING MTCE OVERHEAD	46,150	46,150	-
0447	20400000	742100	BLDG CPTL/EQPT REPL RSRVE	3,540	3,540	-
0447	20400000	743100	COMPUTER REPLACEMNT RSRV	2,740	2,740	-
0447	20400000	743200	IT SERVICES	18,710	18,710	-
0447	20400000	743300	FUEL AND LUBE MAINTENANCE	945,930	1,060,000	114,070
0447	20400000	743400	TIRES AND TUBES	234,335	240,000	5,665
0447	20400000	744000	OFFICE EXPENSE MISC	1,250	1,250	-
0447	20400000	745000	PUBLICATIONS AND DUES	76,297	80,000	3,703
0447	20400000	747000	PRINTING	-	500	500
0447	20400000	749500	PROF AND SPEC SERVICES	166,770	166,770	-
0447	20400000	760000	SPECIAL DEPARTMENTAL EXP	480,000	480,000	-
0447	20400000	777000	TRAINING/TRAVEL/MEETING	6,000	6,000	-
0447	20400000	778000	UTILITIES-ELECTRICITY	33,380	33,380	-
0447	20400000	778500	UTILITIES-GAS	10,570	18,000	7,430
0447	20400000	778800	UTILITIES-WATER	4,860	4,860	-
0447	20400000	788000	DEPRECIATION EXPENSE	-	7,000	7,000
0447	20400000	910000	ALOC-TRANSFERS/REIMB	(3,218,290)	(3,218,290)	-
20400000-TOTAL				(301,572)	(145,824)	155,748
0448 FLEET REPL RESV FUND						
0448	0448	440000	INTEREST INCOME	-	(104,000)	(104,000)
0448-TOTAL				-	(104,000)	(104,000)
0448-20500000 FLEET REPLACEMENT RESERVE						
0448	20500000	440000	INTEREST INCOME	(52,500)	-	52,500
0448	20500000	540300	MISCELLANEOUS REVENUE	(1,800)	(1,800)	-
0448	20500000	541200	SALE OF SURPLUS PROPERTY	(30,000)	(30,000)	-
0448	20500000	823300	POLICE PATROL CAR/REPL 13	41,010	41,010	-
0448	20500000	823301	POLICE PATROL CAR/REPL 28	38,370	38,370	-
0448	20500000	823302	POLICE PATROL CAR/REPL 35	40,200	40,200	-
0448	20500000	823303	POLICE SEDAN/REPL 42	29,030	29,030	-
0448	20500000	823304	WATER TRENCH WKR/REPL 320	5,500	5,500	-
0448	20500000	910000	ALOC-TRANSFERS/REIMB	(2,230,450)	(2,230,450)	-
20500000-TOTAL				(2,160,640)	(2,108,140)	52,500
0452 AQUATICS CAP/EQ RR FUND						
0452	0452	440000	INTEREST INCOME	-	(2,000)	(2,000)
0452-TOTAL				-	(2,000)	(2,000)
0506 RDA PROJECT OPERATIONS FUND						
0506	0506	440000	INTEREST INCOME	-	(2,300)	(2,300)
0506-TOTAL				-	(2,300)	(2,300)
0506-14730000 RDA PROJECT OPERATIONS						
0506	14730000	749500	PROF AND SPEC SERVICES	3,500	3,500	-
14730000-TOTAL				3,500	3,500	-
0511 MISC CASH DEP TRUST FUND						
0511	0511	440000	INTEREST INCOME	-	(12,500)	(12,500)
0511-TOTAL				-	(12,500)	(12,500)
0514 POLICE-TRUST/EVD/SUBP FUND						
0514	0514	440000	INTEREST INCOME	-	(1,000)	(1,000)
0514-TOTAL				-	(1,000)	(1,000)
0520 TRAFFIC SAFETY FUND						
0520	0520	430000	VEHICLE CODE FINES	(4,550)	(4,550)	-
0520	0520	430100	PC REALIGNMENT	(14,830)	(14,830)	-
0520	0520	430501	PARKING FINES-HANFORD	-	(14,000)	(14,000)

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)

OTHER FUNDS-DETAIL OF CHANGES

				2023 ORIGINAL	2023 REVISED	
ORG	OBJ	ACCT DESCRIPTION		BUDGET	BUDGET	CHANGE
0520	0520	432400	STOP SIGN VIOLATOR FEE	(4,200)	(4,200)	-
0520	0520	432500	TRAFFIC VIOLATORS SCHOOL	(4,000)	(4,000)	-
0520-TOTAL				(27,580)	(41,580)	(14,000)
0999 INVEST CLEARING- TRS FUND						
0999	0999	440000	INTEREST INCOME	-	(245,000)	(245,000)
0999	0999	741300	SOFTWARE MAINTENANCE	-	3,780	3,780
0999	0999	751300	BANKING/INVESTMENT FEES	-	52,500	52,500
0999-TOTAL				-	(188,720)	(188,720)
				6,705,913	4,471,902	(2,234,011)

Attachment: Attachment A (Finance: Additional Appropriation of \$11,378,284 to the 2022-23 Fiscal Year Budget)



AGENDA STAFF REPORT

MEETING DATE: 6/21/2022	AGENDA SECTION: B
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SUBJECT:

Finance: Adoption of Resolution 22-27-R establishing the 2022/2023 appropriations limit of \$82,564,920 for the City of Hanford's General Fund

RECOMMENDATION:

Staff recommends that City Council adopt Resolution 22-27-R establishing the appropriations limit (Gann Appropriations Limit) for the 2022/2023 fiscal year in the amount of \$82,566,238 for the General Fund.

BACKGROUND:

Annually Council is required by the State to approve the appropriation limit for the City of Hanford. The Appropriation Limitation imposed by Propositions 4 and 111, known as the Gann Appropriations Limit, creates a restriction on the amount of tax revenue which can be appropriated in any fiscal year, though it bears little to no meaningful connection to the City budget (the expenditure limit established by the required formula is substantially higher than current City of Hanford revenues/expenditures are or have been). The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year by a factor comprised of the change in population combined with the change in California per capita personal income.

The General Fund is the only fund subject to the appropriation limit mandated by the State of California. Any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

The State of California Department of Finance provides the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Based on the following data received from the Department of Finance, a population change of -.42% and per capita income change of 7.55%, the appropriations limit for Hanford is \$82,566,238. The total General Fund appropriation subject to limitation for the fiscal year 2022/2023 is \$41,824,513 (including June 2022 proposed amendments) which is well under the appropriations limit as shown in Table 1, Gann Appropriations Limit.

Table 1							
Gann Appropriations Limit							
FY 2022/2023							
Appropriation Limit FY 2021/2022						\$ 77,092,659	*
Adjustment Factors							
Population Change ($-.42+100/100=.9958$)					0.9958		
Per Capita Income Change ($7.55\%+100/100=1.0755$)					1.0755		
Total Adjustment Factor		1.0755	x		0.9958	1.0710	
Annual Adjustment Amount in dollars						5,473,579	
Appropriations Limit for FY 2021/2022						82,566,238	
Budgeted Expenditures Subject to Limit FY 2022/2023						41,824,513	
Amount of unspent authorized appropriation FY 2022/2023						\$ 40,741,725	
* - corrected from \$77,226,935 FY22 originally approved due to correction in FY21 limit							

The General Fund budget includes all proceeds from taxes subject to this appropriation limit, the amount of taxes is below the budgeted expenditures subject to the 2022/2023 limit.

FISCAL IMPACT:

This action will establish a General Fund appropriation limit as required by State Propositions 4 and 11 restricting the amount of tax revenue which can be appropriated in any fiscal year. The limit for 2022/2023 is \$82,566,238. The 2022/2023 General Fund appropriation of \$41,824,513 is well below that threshold.

ATTACHMENTS:

APPROPRIATIONS LIMIT SCHEDULE A FY2022

Price and Population Letter 2022 - COH Attach

Reso Appropriation Limit 22.23

Schedule "A"

CITY OF HANFORD
SCHEDULE TO ADJUST AND CALCULATE THE
FISCAL YEAR 2022/2023 GANN APPROPRIATION LIMIT

2021/2022	Appropriation Limit	\$77,092,659*
	Add Appropriations for Annexation, Financial or Tax Administration Responsibility Change	0
	Subtotal	\$77,092,659
	Apply Ratio of Change Factor (Table 1) – 1.0710	5,473,579
2022/2023	Appropriation Limit	<u>\$82,566,238</u>

*- corrected from \$77,226,935 FY22 originally approved due to correction in FY21 limit from audit

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER
Director
By:

ERIKA LI
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent

Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2021-2022	1-1-21	1-1-22	1-1-2022
Kings				
Avenal	-0.75	9,417	9,346	13,186
Corcoran	-0.74	13,574	13,474	22,047
Hanford	-0.42	58,544	58,299	58,299
Lemoore	-0.61	27,225	27,058	27,058
Unincorporated	-1.02	25,218	24,961	31,433
County Total	-0.63	133,978	133,138	152,023

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION No. 22-27-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD ESTABLISHING THE 2022/2023 APPROPRIATIONS LIMIT

WHEREAS, in 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the "Gann Initiative," Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

WHEREAS, in 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation.

AND IT FURTHER provided for the 2022-23 fiscal year, any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

NOW, THEREFORE, BE IT RESOLVED that the appropriations limit as defined by Propositions 4 and 111 is set at \$82,566,238 for 2022/2023 fiscal year using a percentage change growth factor of -.42% and change in per capita income of 7.55% as established by the California Department of Finance.

PASSED and ADOPTED by the City Council of the City of Hanford at a regular meeting duly held on this 21st day of June, 2022 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Kalish Morrow
MAYOR of the City of Hanford

ATTEST:

Natalie Corral
City Clerk



**AGENDA
STAFF REPORT**

MEETING DATE: 6/21/2022	AGENDA SECTION: C
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SUBJECT:

Administration: Adoption of Resolution 22-29-R Declaring the Property Located at 113 Court Street (Courthouse) as Surplus Property and adoption of Notice of Exemption 2022-47, which determines that the disposition of the property is exempt from environmental review.

Staff Report Attached

FISCAL IMPACT:

ATTACHMENTS:

Courthouse Surplus Staff Report

Attachment 1 - Courthouse Historic Overlay Zone and Properties

Attachment 2 - Courthouse Notice of Exemption

Courthouse Surplus Resolution

Recommendation:

Staff recommends that the Council: (i) adopt Resolution 22-29-R declaring 113 Court Street (Courthouse) as surplus property; and (ii) adopt Notice of Exemption 2022-47, which determines that the disposition of the property is exempt from environmental review.

1. I move to approve Resolution 22-29-R.
2. I move to approve Notice of Exemption 2022-47.

Background:

The subject property is located at 113 Court Street and is the location of the Old Courthouse. See the property aerial, shown in **Figure 1**. The Hanford City Council has previously directed staff to include the property in a larger list of properties that were declared surplus in October 2016. However, that process occurred prior to the adoption of the current General Plan and the Surplus property statutes have changed considerably since that time. The property is located on a portion of APN 010-265-001. The declaration of surplus only applies to a portion of the parcel, outlined in red, not the entire parcel. If declared as surplus and dispositioned, the property will be parceled out, through the Tentative Parcel Map process, which is subject to Planning Commission review.

The 1896 Kings County Courthouse was erected after Kings County was formed, it was expanded in 1914. The building served as the county's courthouse until 1976 when it was replaced by the new Kings County Government Center on West Lacey Boulevard. The building was listed on the National Register of Historic Places in 1978. The old courthouse was remodeled in the early 1980s and now houses a limited number of businesses, including offices and a salon. The building is also listed on the California Register of Historic Resources.

The City of Hanford has received interest in the Old Courthouse from a private party seeking to repurpose the Old Courthouse for use as an event venue, with associated supportive business, including small eateries and drinking establishments. In accordance with Government Code Section 65402, in order for the City to lease or sell the building, the City will need to declare the property surplus and obtain a finding of consistency with the General Plan from the Planning Commission.

Figure 1: Property Aerial



Attachment: Courthouse Surplus Staff Report (Admin: Courthouse surplus property declaration)

The site is designated in the General Plan as Downtown Mixed Use (see **Figure 2**) and zoned MX-D Downtown Mixed Use (see **Figure 3**), in accordance with the General Plan.

Figure 2: General Plan Designation
(Parcel outlined in bold; approximate location outlined in red) Downtown Mixed Use

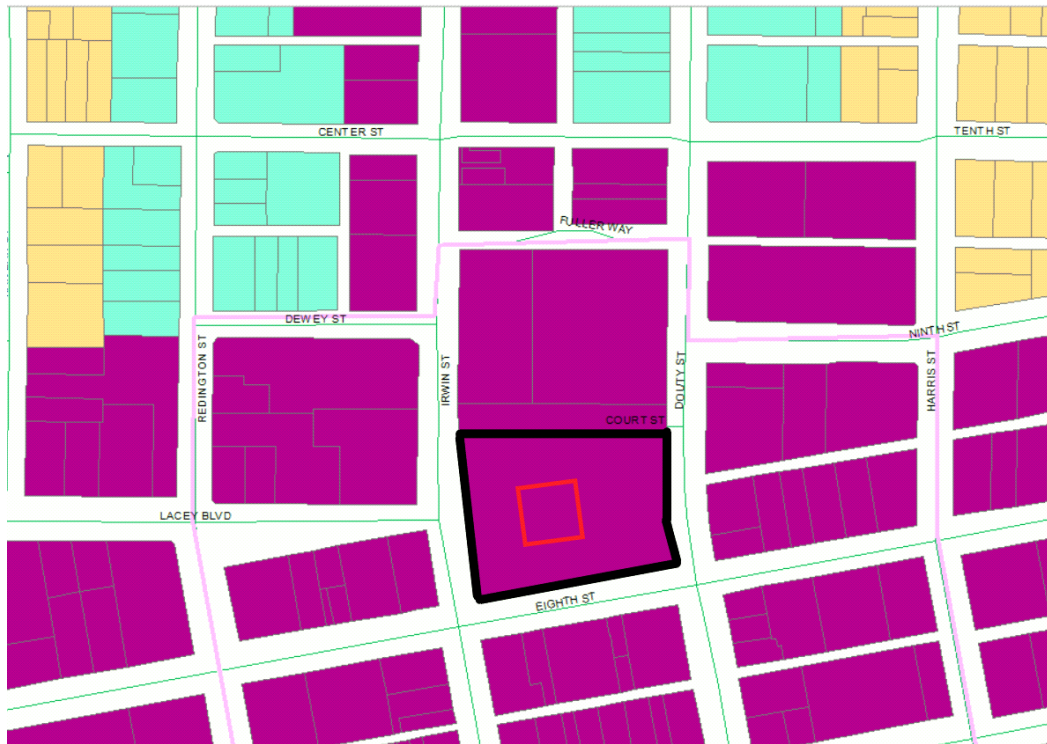
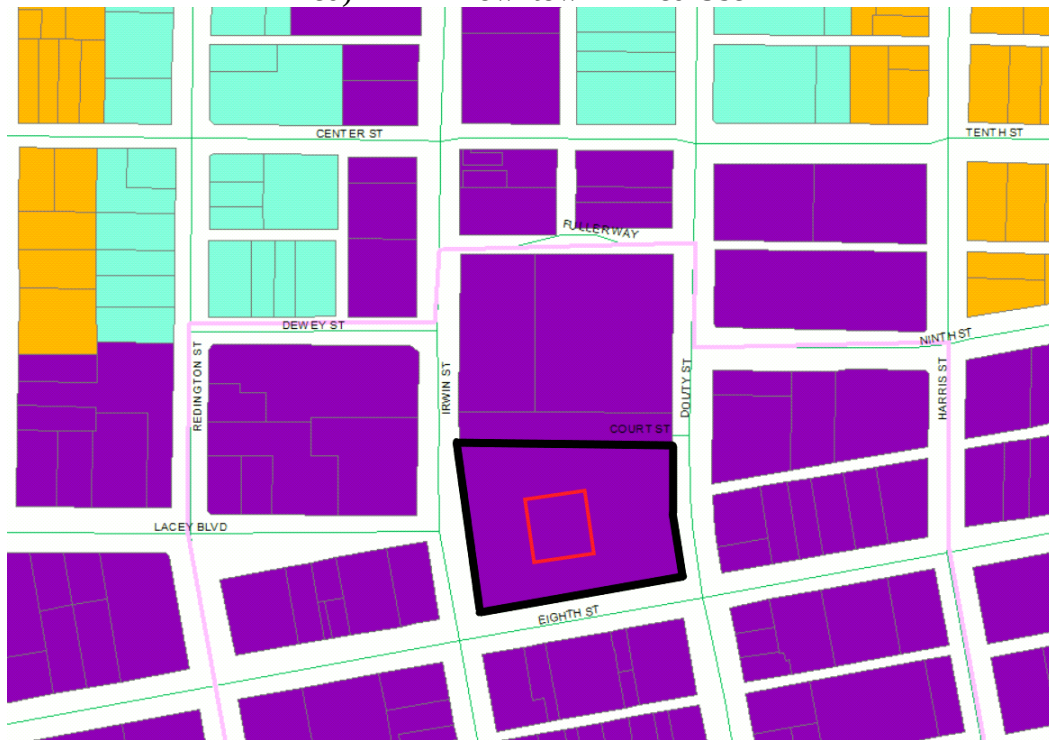


Figure 3: Zoning
(Parcel outlined in bold; approximate location outlined
in red) MX-D Downtown Mixed Use



The property is located within the Historic Overlay District. See Historic Overlay Map - **Attachment 1.**

Project Proposal

Several private individuals have expressed interest in establishing the Old Courthouse as an event venue with supportive businesses. In order to either lease or sell the property, the property must be declared surplus, in accordance with Government Code Section 65402. As part of the process of declaring the property as surplus, the Planning Commission is charged with making a finding of General Plan Consistency.

General Plan Consistency

California Government Code Section 65402 requires that the declaration of property as surplus and the disposition of real property that was originally acquired by the City be reviewed by the Planning Commission for determination as to whether the sale and declaration as surplus conforms to the City's adopted General Plan.

The following goals and policies are excerpts from the 2035 General Plan, adopted April 24, 2017. They are applicable with respect to the proposed property disposition and support the disposition of the property for use as an event venue:

2.1 Principles Related to Economic Development and City Growth:

- Downtown as the physical, cultural, civic, and commercial center of Hanford;
- Enhancement of the historic center of the City

2.6 Downtown

Downtown Hanford is the historic center for Hanford's commercial activity as well as its hub for public gathering and interaction. It is the focal point of community activity and pride. A healthy, active downtown provides a foundation for the community, and conveys a positive message to prospective businesses about Hanford's quality of life. Downtowns are typically the most dynamic areas of a city, and they continually evolve to meet the needs of changing culture over years and decades. The City of Hanford continues to engage in numerous efforts to make a place where businesses successfully operate, cultural and entertainment opportunities are enjoyed, and people can interact with each other.

Downtown Hanford Goals

Goal E7: A vibrant and thriving Downtown that serves as the City's main commercial center and location for community events.

Policy E33 Downtown Promotion

Support and encourage Downtown retail businesses and cultural, recreational, and entertainment activities to ensure that the Downtown remains an attractive and unifying center for the city.

Policy L70 Typical Uses in Downtown Mixed Use Land Use Designation

Define the uses allowed in the Downtown Mixed Use land use designation to include a wide range of retail, financial, governmental, professional, business, service, dining, and entertainment activities, along with high density residential dwellings. Typical uses include small retail shops, eating and drinking establishments, townhomes, apartments, markets, professional services, convenience stores, beauty salons, and other similar uses. Vertical and horizontal mixed-use developments are encouraged.

Policy L131 Downtown Social Interaction

Increase opportunities for social activity in the Downtown area, by providing parks, plazas, wide sidewalks, and open space areas and by encouraging arts, cultural, and community events.

Policy L134 Downtown Structures with Historical Value

Encourage the conservation and/or restoration of existing structures with recognized historical value.

5.6 Historical and Cultural Resources

Historic preservation greatly enhances a community's overall sense of place and quality of life. Not only does it help residents and visitors appreciate local history, but it also helps to revitalize and stabilize downtowns, business districts, and neighborhoods. Historic preservation efforts can also produce local jobs, promote heritage tourism, and increase local property values.

Historic and Cultural Resources Goals

Goal O5: Protected and enhanced historical and cultural resources that preserve Hanford's unique sense of place and promote an understanding of the Hanford's history.

Goal O6: Protected sites of archaeological and paleontological significance.

5.6.1 Historic Buildings and Districts

Hanford has three buildings listed on the National Registry of Historic Places. They are the Hanford Carnegie Library, the Kings County Courthouse, and the Taoist Temple. All three buildings are also listed on the California Register of Historic Resources.

Policy O44 Flexible Land Use Standards

Adopt flexible land use and design standards to allow the adaptive reuse of historic buildings with a variety of economically viable uses, while minimizing impacts to the historic value and character of sites and structures.

Policy O45 State Historic Building Code

Promote the use of the State Historic Building Code to facilitate the reuse and conversion of historic buildings to alternative uses.

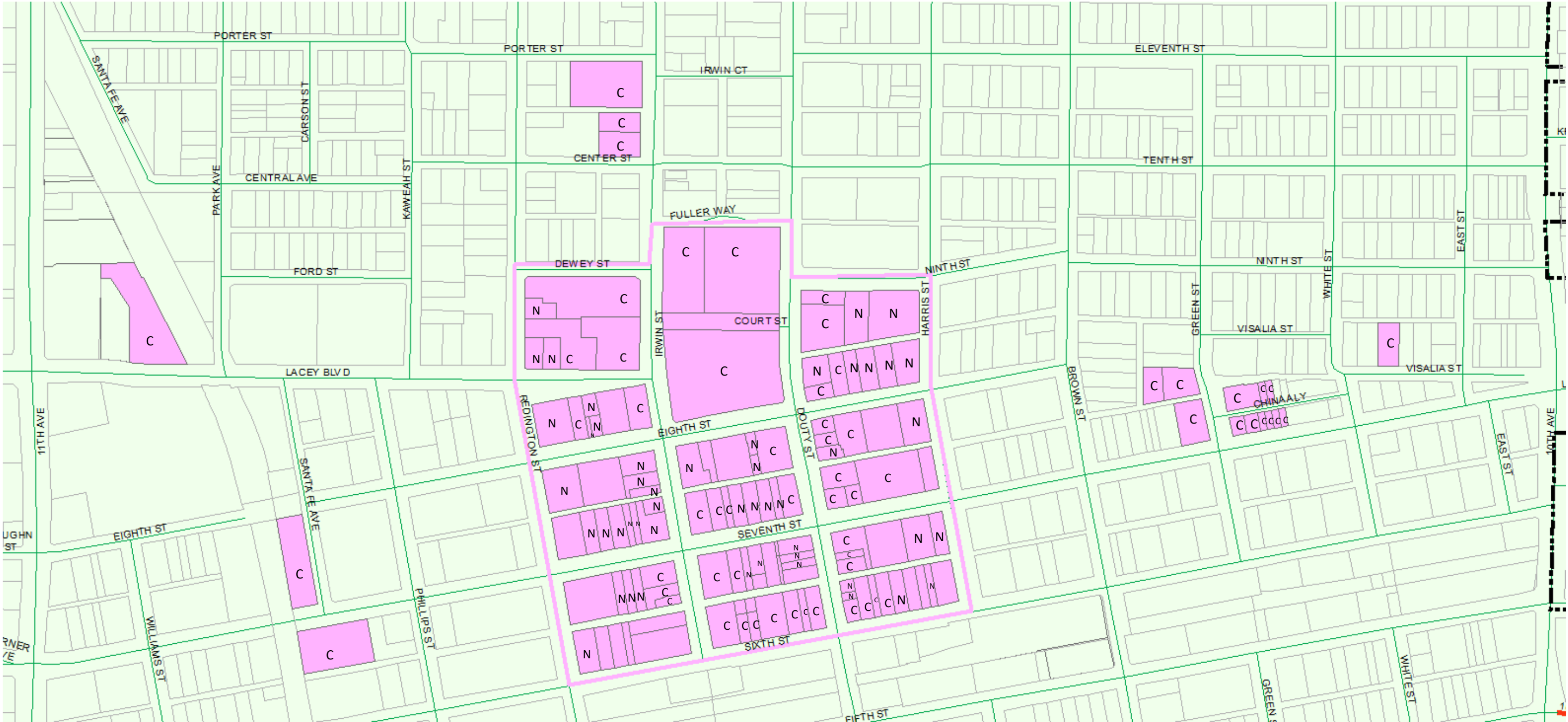
Analysis: The proposed declaration of the property as surplus and the proposed disposition is consistent with the above listed goals and policies, as the intent of the interested party is to occupy the existing building to use as an event center for large gatherings with associated support businesses, such as small eateries and drink establishments. The use of an event venue, with supportive uses, is consistent with the goal to promote the historic downtown as the entertainment center of the City and promote the adaptive reuse of historic buildings.

The Planning Commission has already made the determination that the declaration of the portion of the property as surplus and disposition of the property is consistent with the General Plan. In accordance with Government Code Section 65402, the following steps must now be taken, in order to complete the remaining process:

1. The City Council must declare the property as surplus and instruct staff to send notice to the required public entities and agencies.
2. Staff prepares and mails notice of the surplus property to the necessary housing, open space, and school entities and agencies for a 60-day notice period.
3. Following the 60-day notice period, if none of the notified agencies or entities express interest in the property, the disposition of the property can be approved by the City Council, as requested.

Pursuant to Section 15312 of the California Environmental Quality Act Guidelines (CEQA), the sale of surplus government property is considered exempt from further environmental review, see **Attachment 2**.

Historic Overlay Zone and Properties



Legend

-

Historic Overlay Zone

-

Historic Properties

C

-

Contributing Buildings

N

-

Noncontributing Buildings

Notice of Exemption

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

☒ County Clerk
County of Kings
Kings County Government Center
Hanford, CA 93230

From: City of Hanford
317 North Douty Street
Hanford, CA 93230

Project Title: Declaration of Surplus/Disposition of Real Property

Project Location – 113 Court Street, a portion of APN 010-265-001

Project Location – City: Hanford **Project Location – County:** Kings County

Description of Nature, Purpose and Beneficiaries of Project: The declaration as surplus and disposition of real property located at 113 Court Street for use as an event venue with associated, supportive businesses, such as small eateries and drinking establishments. The property is designated by the General Plan as Downtown Mixed Use and zoned MX-D Downtown Mixed Use. The property is within the Historic Overlay Zone.

Name of Public Agency Approving Project: City of Hanford

Name of Person or Agency Carrying Out Project: City of Hanford

Exempt Status: **(check one)**

- ☐ Ministerial (Sec. 21080(b)(1); 152698);
☐ Declared Emergency (Sec. 21080(b)(3); 15269 (a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption: State type and section number: **15312 Surplus Government Property Sales**
☐ Statutory Exemption. State code number:

Reasons why project is exempt:

The City of Hanford determined the project to be exempt from environmental review pursuant to Section 15312 of the California Environmental Quality Act (CEQA) Guidelines. Class 12 consists of sales of surplus government properties, except for parcels of land located in an area of statewide, regional, or areawide concern, identified in Section 15206 (b)(4). The property is not located in an area of statewide, regional, or areawide concern.

Lead Agency

Contact Person: Gabrielle Myers Area Code/ Telephone: (559) 585-2578

Signature: _____ Date: April 26, 2022 Title: Senior Planner

☒ Signed by Lead Agency Date received for filing at OPR: _____
☐ Signed by Applicant

Attachment: Attachment 2 - Courthouse Notice of Exemption (Admin: Courthouse surplus property declaration)

RESOLUTION NO. 22-29-R
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD,
CALIFORNIA, DECLARING SURPLUS A PORTION OF THE PROPERTY
LOCATED NORTH OF 8 TH STREET BETWEEN DOUTY AND IRWIN
STREETS. APN 010-265-001 and -002.

At a regular meeting of the City Council of the City of Hanford, duly called and held on June 21, 2022, at 7:00 p.m., it was moved by Council Member _____, and seconded by Council Member _____, and duly carried that the following resolutions be adopted:

WHEREAS, the City of Hanford (“the City”) owns the Courthouse Building located on property located north of 8th Street, between Douty and Irwin Street (“**the Land**”) (APNs 010-265-001 and -002); and

WHEREAS, the final parcel will be determined after a survey and legal description is prepared and approved by the City Engineer, and

WHEREAS, The City of Hanford has received interest from the developers to purchase the property for commercial development purposes; and

WHEREAS, the City has no other plans to develop or utilize the Property; and

WHEREAS, it is in the City’s best interest to dispose of the Property to a party that will put it to productive use.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Hanford hereby declares the Property to be surplus.

RESOLVED FURTHER, the City Manager is hereby authorized and directed to send a written offer (“Surplus Property Notice”) to sell or lease the Property to those public agencies identified in Government Code Section 54222.

RESOLVED FURTHER, the City Manager shall, in accordance with surplus property provisions of the Government Code, negotiate the terms of sale or lease of the Property with any public agency that responds to the Surplus Property Notice and expresses an interest in the Property.

RESOLVED FURTHER, if no agency or entity that receives the Surplus Property Notice desires to purchase or lease the Property or if the City is unable to successfully negotiate a sale or lease with an interested agency or entity, the City Manager is hereby authorized and directed to negotiate the disposition of the Property to private parties that will put it to productive use.

RESOLVED FURTHER, the City Manager is directed to provide the Council, for its review and approval, those terms that the City Manager negotiates in accordance with this Resolution.

RESOLVED FURTHER, the Property will not be sold or leased until applicable terms are approved by the City Council.

PASSED, ADOPTED AND APPROVED this 21st day of June, 2022 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

Approved _____
KALISH MORROW
Mayor

Attest:

NATALIE CORRAL
CITY CLERK

STATE OF CALIFORNIA)

COUNTY OF KINGS) ss

CITY OF HANFORD)

I, Natalie Corral, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a special meeting of the City Council of the City of Hanford held on the 21st day of June, 2022.

Date: _____

City Clerk

Attachment: Courthouse Surplus Resolution (Admin: Courthouse surplus property declaration)



**AGENDA
STAFF REPORT**

MEETING DATE: 6/21/2022	AGENDA SECTION:
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SUBJECT:
Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS:
Council Future Agenda Items

Council Future Agenda Items

Originated Date	Item	Originator	Staff Lead	Date Estimate
4/7/20	Discussion of Pay for Parking Options in the Downtown Area	Council Consensus	John Doyel	After presentation of Downtown Plan
12/21/21	Review of City Ordinance related to property line setbacks for Patio structures and Driveway Awnings	Council Consensus	Tom Webb	8/16/2022
1/18/22	Discussion of options for New Business Incentives in the Downtown District	Council Consensus	Mario Cifuentes	7/19/2022
3/29/22	Discussion of Future Facility Space Needs and Funding Mechanisms	Council Consensus	Various Staff	8/2/2022
3/29/22	Discussion of the future use of Roundabouts and cost savings	Council Consensus	John Doyel	7/19/2022
3/29/2022	Discussion of the implementation of City Geographic Information System	Council Consensus	Various Staff	8/2/2022
6/7/2022	Presentation and Review of the City's First-time homebuyers program	Council Consensus	Sandra Lerma	7/19/2022
6/7/2022	Presentation on the proposed improvements to the Civic Auditorium	Council Consensus	Randy Shaw	8/2/2022

Attachment: Council Future Agenda Items (Council: Future Agenda Items)