



**CITY COUNCIL MEETING
MINUTES**

**March 15, 2022 7:00 PM
Council Chambers
400 N. Douty St.**

4:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

Vice Mayor Morrow called the study session and closed session to order at 4:00 p.m.

ROLL CALL BY THE CITY CLERK :

Present: Kalish Morrow, Diane Sharp, Amanda Saltray, Art Brieno

Late: Francisco Ramirez

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

STUDY SESSION:

- A. Presentation, by SDI Presence LLC, of the analysis and project management plan for implementation of critical systems of Enterprise Resource Planning, Land Management System, Utility Billing and Payroll/HR for the City.

SDI Presence LLC, Consultant Mike Allen presented the analysis and project management plan for implementation of critical systems of Enterprise Resource Planning, Land Management System, Utility Billing and Payroll/HR for the council's review. Public Works Director John Doyel discussed the city meter system and the next steps. City Manager Cifuentez discussed the amount of staff time saved with the new time keeping system. Staff and the consultant answered questioned from the Council.

- B. Fire: Presentation and Review of the recently completed Guiding Documents for the City of Hanford Fire Department

Fire Chief Steve Pendergrass presented the guiding documents for the Council's review. Chief Pendergrass answered questions from the Council.

The Council convened to closed session at 5:24 p.m.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC 54956.9 (d)(9)):

1. Public entity claim.

2. Threatened litigation regarding zoning and land use matter.

CONFERENCE WITH LABOR NEGOTIATOR (GC 54957.6):

Agency designated representatives: Che Johnson, Mario Cifuentez, Sarah Cardoza, Chris Tavarez, Brenda Garcia.

Employee Organizations: Hanford Professional Firefighters Local 3898, Hanford Service Employees International Unit 521, Hanford Police Officers Association, General Employees Management Association, Executive Management Employees Association.

CALL TO ORDER REGULAR SESSION:

Vice Mayor Morrow called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Diane Sharp	Council Member	Present	3:50 PM
Art Brieno	Council Member	Present	3:50 PM
Kalish Morrow	Vice Mayor	Present	3:55 PM
Amanda Saltray	Council Member	Present	3:50 PM
Francisco Ramirez	Council Member	Late	4:13 PM

INVOCATION:

The invocation was led by Pastor Mike Kilcrease.

FLAG SALUTE:

The flag salute was led by Vice Mayor Morrow

CLOSED SESSION ACTION REPORT:

None.

COUNCIL REPORTS/GENERAL REPORTS:

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

Council Member's Sharp, Ramirez and Saltray discussed the meetings and events they attended.

Vice Mayor Morrow and Council Member Brieno had nothing to report.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

KCAO Executive Director Jeff Garner commented on item D and discussed the services the organization can provide. He also requested to pull the item from the consent calendar.

Rhonda Mayer and husband Michael (he gave her his public comment time) read a letter that was submitted to the City Clerk.

Tony Winterowd, former Pastor of First Presbyterian Church spoke in support of Diane Sharp.

Rochelle Hill read her public records request that was submitted to the City Clerk's office. City Manager Cifuentez responded to her comment.

Art Perez commented on the Northstar Project.

Bob Ramos commented on Northstar project and questioned the public notice of the project. He also commented on the site plan review process.

Michael Quinn commented the Planning Department process. He also shared his concerns of inappropriate public comments.

Shelly Barker commented on the negative feedback from the community.

Renee Irons commented on the next-door app and shared her concerns regarding the safety around the area of Northstar project. Police Chief Sever responded to Ms. Irons comment.

Susan Tackett shared her experience with hiring and helping the homeless. She also spoke in support of the Northstar Project and shared her concerns regarding the Council reorganization.

Emily Burnias commented on the responsibilities of the Council. She also invited the Council to her upcoming event.

Liz Toppan commented the Northstar Project and expressed her concerns regarding the future tenants of the units.

Susan Mets commented on the meetings she attended with some of the city staff. She shared her suggestions to improve security in the area of the Northstar Project.

Christine Leach asked the Council not to approve the Northstar project. She also commented on the upcoming election.

REORGANIZATION OF THE CITY COUNCIL SELECTION OF THE MAYOR AND VICE MAYOR:

Reorganization of the City Council - Selection of the Mayor and Vice Mayor

City Attorney Mizote discussed the resignation of Diane Sharp as the Mayor and the recommendation to accept the resignation and conduct a reorganization to appoint a new Mayor and a new Vice Mayor, if necessary, to serve for the remainder of the 2022 term.

The motion to accept Diane Sharp's resignation as the Mayor was introduced by Council Member Ramirez and seconded by Council Member Brieno. Motion approved (4-0)

Mr. Mizote called for the nominations for Mayor and Vice Mayor. Kalish Morrow was nominated by Council Member Ramirez. Council approved. (5-0)

Council Member Brieno nominated Francisco Ramirez for Vice Mayor, Mayor Morrow nominated Amanda Saltray for Vice Mayor, and Council Member Sharp nominated Diane Sharp for Vice Mayor. The Council approved Diane Sharp for Vice Mayor. (3/2)

RECESS:

The Council took a short recess.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Item D was pulled during the public comment period. Motion to approve the consent calendar except the items pulled for separate discussion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Diane Sharp, Vice Mayor
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only.
- B. City Clerk: Approval of the Minutes of the August 17, 2021 Meeting
- C. City Clerk: Approval of the Minutes of the September 7, 2021 Meeting
- D. Public Works: Adoption of Resolution No. 22-09-R regarding the public transit needs within the City of Hanford and authorization for the City Manager to sign and submit claims for funds and any subsequent amended claims required; 2) Determine, based on City's financial participation in and support of the existing Kings County Area Public Transit System, that there are no areas within the City of Hanford with unmet public transit needs which could reasonably be met by the expansion of the existing system or by the establishment of a new system; 3) Approval of the filing of the Notice of Exemption to certify that projects to be constructed with these funds are categorically exempt from the California Environmental Quality Act.
- E. Public Works: Authorization for the City of Hanford to Accept an Easement Deed for Right-of-Way purposes, from PaPa G's, LLC. (Hanford Armona Road at Williams Street)
- F. Public Works: Authorization for the Director of Public Works to send a letter to the Local Agency Formation Commission (LAFCO), requesting the extension of services for seven (7) dwelling units on two (2) parcels in the County of Kings without annexation by the City of Hanford. (10th Avenue south of Hanford Armona Road).

ITEMS PULLED:

1. Community Development - Housing: Award of Contract Fair Housing Education Services
[Item D]

Pulled by Jeff Garner, KCAO Executive Director

Administrative Analyst Sandra Martinez discussed the background and RFP process. She answered questions from the Council. The Council discussed reissuing the RFP to allow Kings Community Action Organization (KCAO) the opportunity to submit a proposal.

Council Member Saltray made a substitute motion to reissue the RFP. Motion was not seconded. Motion failed.

Motion to approve with the amendment to monitor the agency for performance.

RESULT:	APPROVED AS AMENDED [4 TO 1]
MOVER:	Diane Sharp, Vice Mayor
SECONDER:	Art Brieno, Council Member
AYES:	Sharp, Brieno, Morrow, Ramirez
NAYS:	Saltray

8:00 P.M. PUBLIC HEARING:

A. Clerk: Conduct the Fourth Public Hearing to Receive an update on the Redistricting Process

City Manager Cifuentez provided a brief background of the selected maps and requested to continue the hearing on April 5, 2022.

Motion to continue the public hearing to April 5, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

B. A public hearing to consider the issuance of bonds by the California Statewide Communities Development Authority in support of the Northstar Apartments project (TEFRA Hearing)

City Manager Cifuentez discussed the request from the applicant to postpone the public hearing.

Motion to continue the public hearing on April 5, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Diane Sharp, Vice Mayor
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

GENERAL BUSINESS:

A. Public Works: Authorization to Award a contract to Robert Marks Plumbing of Visalia Ca, in the amount of \$45,910.53, establish a construction contingency of \$4,600.00; and approve an additional appropriation of \$31,900.00 from the Accumulated Capital Outlay Reserves to fully fund the Civic Auditorium Sewer Main Replacement Project.

Public Works Director John Doyel provided the project details and invited questions from the Council. The Council questioned funding options for the project. City Manager Cifuentez addressed the Council concerns regarding the use of ARPA funds for the project.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- B. Public Works: Authorization to Award a contract to Best Contracting Services, Inc., of Gardena CA, in the amount of \$368,450.00, Award the purchase of roofing material to The Garland Company in the amount of \$318,412.44, Establish a construction contingency of \$36,485.00; and Approve an additional appropriation of \$63,347.44 from the Accumulated Capital Outlay Reserves to fully fund the Civic Auditorium Roof Replacement Project.

Public Works Director John Doyel discussed the project and answered questions from the Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- C. Parks and Community Services: Authorization to Award a contract to American Incorporated of Visalia CA, in the amount of \$129,787.00 for the mechanical portion Civic Auditorium Cooler replacement project, authorization to award a contract to Gilbert Electric Company out of Hanford CA, in the amount of \$46,500.00 for the electrical portion of the project, authorization to award a contract to Robert Marks Plumbing out of Visalia CA in the amount of \$16,643.27, authorization to award the purchase of the coolers to FACSCO out of Fresno CA in the amount of \$49,158.33, establish a construction contingency of \$19,300.00; approve an additional appropriation of \$103,320.00 from the Building Equipment Replacement Reserves; and approve an Additional Appropriation of \$158,059.60 from the Accumulated Capital Outlay Reserves to fully fund the Civic Auditorium Roof Cooler Replacement Project.

Parks and Community Services Direct Brad Albert provided an overview of the project and discussed the proposed repairs. Building Superintendent Randy Shaw clarified that the units will not be accessible by the public. Staff answered questions from the Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

COUNCIL COMMENTS AND COMMUNICATIONS:

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GOV. CODE SEC. 54954.2)

Council Future Agenda Items

The Council directed staff to bring back the City Council Member Handbook for review at a future study session.

ADJOURNMENT:

Mayor Morrow adjourned the meeting at 8:23 p.m.

Respectfully submitted,

Natalie Corral
City Clerk