

The City of Hanford
CALIFORNIA



City Council Meeting Agenda

February 1, 2022
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Council Members will meet in-person in the Council Chambers. The meeting will also be lived streamed on the City's website: <http://livestream.hanford.city/>

5:00 PM CALL TO ORDER STUDY SESSION AND CLOSED SESSION:

ROLL CALL BY THE CITY CLERK :

PUBLIC COMMENT :

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION :

- A. Presentation and Debriefing on the 2021 Winter Wonderland Event
- B. Overview of the Police Support Services

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

CONFERENCE WITH LEGAL COUNSEL-REAL PROPERTY NEGOTIATIONS (GC 54956.8):

Property: 426 W. Lacey Blvd.
Agency Negotiators: Mario Cifuentez and Ty Mizote
Negotiating Party: Jose Chavarria, Medallion Supply Inc.

Property: APN 012-086-004
Agency Negotiators: Mario Cifuentez and Ty Mizote
Negotiating Party: Anand Investments, LLC

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

Chaplain George “Bucky” Weeks

FLAG SALUTE:

CLOSED SESSION ACTION REPORT:

COUNCIL REPORTS/GENERAL REPORTS :

Brief information-only reports from City Council and/or Staff, including committee reports and reports by City Council related to meetings attended at City expenses (AB1234).

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council. This is also the public’s opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. State law does not allow the Council to discuss or take action on issues not on the agenda, except that members of the Council or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights (GC 54954.2). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only
- B. City Clerk: Approval of the Minutes of the June 8, 2021 Special Meeting
- C. City Clerk: Approval of the Minutes of the June 29, 2021 Special Meeting
- D. City Attorney: Approval of an Agreement between the City of Hanford and 198/43, LLC, for the purpose of memorializing the purpose of Job Creation as a result of the EDA Grant for Sewer Trunk Main Project
- E. City Attorney: Approval of a a greenhouse construction project on the City property leased to City Farm Industries, Inc. and authorization for the City Manager to sign the Landowner’s Statement of Compliance that Kings County is requiring for the construction of the greenhouses.
- F. IT: Approval of the purchase of additional implementation services from Tyler Technologies for the implementation of the EnerGov software in the amount of \$65,120.00 and Appropriation of the funding from the Computer Replacement Reserve to cover the cost of the contract change

- G. Park and Community Services: Adoption of Resolution No. 22-03-R, approving the submittal of a \$6 million Grant Application for the Land and Water Conservation Fund for the additional development of Heroes Park
- H. Public Works: Approval of a Notice of Completion for the FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street Lighting Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- I. Public Works: Approval of a Notice of Completion for the FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project at a total construction cost of \$401,869.60 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- J. Public Works: Approval of a payment to King's Petroleum, for the purchase of diesel fuel for Fleet Operations, in the amount is \$30,085.59.
- K. Finance: Receive and File the City of Hanford's Quarterly Investment Portfolio and Transactions Reports
- L. Finance: Second Reading and Adoption of Ordinance No. 21-15, amending Chapters 2.48 of the City of Hanford Municipal Code to update the rules governing the purchase of goods and services for the City of Hanford.

GENERAL BUSINESS:

- A. Finance/Community Development: Consideration of appropriating \$33,000 for Fiscal Year 2021/2022 and \$92,000 anticipated annually in the future from the General Fund for a Code Compliance Officer and add the position to the City's Position Allocation Schedule
- B. Administration: Adoption of Resolution No. 22-01-R, thereby establishing the selection and award process for Commercial Cannabis Business Permits, consistent with HMC 5.56.090(A)
- C. Council: Receive and discuss the list of committees and boards that have City Council representation directly approved by the Council and make appropriate committee assignments.

CONVENE AS SUCCESSOR AGENCY :

PUBLIC COMMENT-SUCCESSOR AGENCY :

Any person may directly address the Board at this time on any item on the agenda, or on any item that is within the subject matter jurisdiction of the Board. A maximum of three minutes is allowed for each speaker.

SUCCESSOR AGENCY FOR THE DISCUSSION OF THE FOLLOWING :

Finance: Review and approval of the Recognized Obligation Payment Schedule (ROPS 22-23) for the period July 1, 2022 to June 30, 2023

ADJOURN AS THE SUCCESSOR AGENCY :

COUNCIL COMMENTS AND COMMUNICATIONS :

At this time, any Council Member may ask a question for clarification, make an announcement, or report briefly on their activities. In addition, subject to Council Policies and Procedures, they may request staff to report back to the Council at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (GC 54954.2)

Council Future Agenda Items

Upcoming Events and Important Dates:

February 8 & 9: Kings Regional Vision/Workshop 6:30 pm Register: www.kingsregionalvision.com

February 15: City Council Meeting

February 18: Deadline for the public to submit draft maps for consideration at the 3rd Redistricting Public Hearing

February 21: Holiday – City offices will be closed

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: A
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SUBJECT:

Presentation and Debriefing on the 2021 Winter Wonderland Event

RECOMMENDATION:

That Council receive the report and direct staff to continue to offer the Winter Wonderland event annually. Additionally, staff would like direction on increasing the size of the ice rink and increase the budgeted amounts accordingly.

BACKGROUND:

Background:

In many ways, the inaugural Winter Wonderland Event was a success. In partnership with Main Street Hanford, the event attracted thousands of people, bolstered economic development for local businesses, and created many priceless memories for those who visited. In addition, the event was strongly supported by local businesses through paid, volunteer, and trade sponsorships.

Marketing

The event was launched via a Facebook post in mid-August which received 150,000 views overnight. The Winter Wonderland website and online ticketing launched on November 1st, with 472 tickets sold in the first week. Main Street Hanford began a radio-based marketing campaign that aired 1,248 thirty-second commercials, which potentially reached 520,800 listeners within the media markets from Merced to Delano. Three hundred complimentary tickets were given to the three school districts and distributed to students and families.

Community Support

The business community strongly supported the Winter Wonderland event. A total of 49 sponsorships provided \$72,812 towards the event. In addition, several local businesses provided a value of \$23,470 for goods and services in exchange for sponsorships.

Event Data

Days of operation:	58 (5 days of closure due to rain)
The number of ice skating visits:	13,255
The average number per session:	74

Finances

The Winter Wonderland event exceeded both revenue and expense projections.

Expenses

The total expenses for the Winter Wonderland event are \$351,706 and includes the rental of the ice rink, staffing, park infrastructure, utilities, security, and promotions. Nearly 40% of expenses were for park infrastructure and initial start-up costs.

Revenue

The total revenue for the Winter Wonderland event is \$329,517 and includes ticket sales, sponsorships, vendor revenue split, rentals, and specialty classes.

Lessons Learned and Recommendations

There are many lessons learned in preparation and operations. The number one recommendation we heard from customers was to get a bigger rink. During peak times, the combination of first-time skaters and the number of skaters cause the rink to seem crowded. Based on these observations, we lowered the ice rink capacity from 150 to 80 skaters per session to create a better experience for all. A larger rink (60' x 90') is recommended.

- Initially, the infrastructure needed to support this event physically surprised us. The electrical power required to operate the chiller unit demanded a 480 volt/three-phase power supply. We were fortunate to have an existing power supply on the western edge of the Courthouse. In addition, the overall electrical infrastructure of the park was inadequate to meet the vendor's needs and to decorate the park trees with lights.
- The required maintenance of the ice rink between sessions and after-hours required excessive staff time and substantial overtime. A larger ice rink will warrant an ice-resurfacing machine to reduce the time in between sessions and reduce staffing levels.

- The North Pole Lounge, located in front of the historic Bastille, proved to be a popular private meeting area. We recommend raising the fees, especially on weekends, and additional rental spaces could enhance revenue opportunities.

In retrospect, the Winter Wonderland event was exceptionally received by the community. Families enjoyed their time together while challenging their skating skills, and the evidence of this was the joy and smiles on their faces. Comments posted on social media were Winter Wonderland Event will continue to exceed expectations.

FISCAL IMPACT:

Both revenue and expenses exceeded original projections

ATTACHMENTS:

Winter Wonderland Photos

Winter Wonderland Opening Night November 20, 2021



Attachment: Winter Wonderland Photos (Parks: Winter Wonderland Event Debriefing)

Memorable Winter Wonderland Mommments



Attachment: Winter Wonderland Photos (Parks: Winter Wonderland Event Debriefing)



**AGENDA
STAFF REPORT**

MEETING DATE: 2/1/2022	AGENDA SECTION: B
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SUBJECT:

City Clerk: Approval of the Minutes of the June 8, 2021 Special Meeting

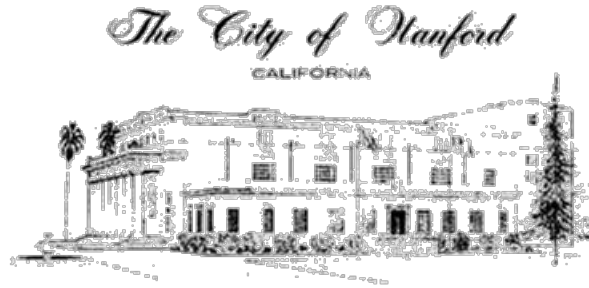
Recommendation:

Approve the minutes of the June 8, 2021 Special Meeting.

FISCAL IMPACT:

ATTACHMENTS:

6.8.2021 2



CITY COUNCIL MEETING MINUTES

June 8, 2021 1:00 PM

Council Chambers

400 N. Douty St.

1:00 PM CALL TO ORDER SPECIAL SESSION:

Mayor Ramirez called the meeting to order at 1:00 p.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
John Draxler	Council Member	Absent	
Diane Sharp	Vice Mayor	Present	12:50 PM
Art Brieno	Council Member	Present	12:59 PM
Kalish Morrow	Council Member	Present	12:52 PM
Francisco Ramirez	Mayor	Present	12:40 PM

FLAG SALUTE:

Mayor Ramirez led the flag salute.

PUBLIC COMMENT:

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Theresa Dias, Judy Rose, Linda Band, Linda Carter Stevens, Tana Elizondo, and Shanda Mello shared their concerns regarding the Council's decision on the proposed Lacey Park pickleball courts project.

GENERAL BUSINESS:

A. Receive, review and discuss the City of Hanford 2021/2022 and 2022/2023 two-year budget

Finance Director Chris Tavarez provided a brief overview of the two-year draft budget. Public Works, Parks and Community Services, and Community Development presented and discussed their departments budgets for the Council's review.

Dir. Tavarez clarified two minor changes will be made to the Sanitary Sewer Collection and Water Operations budget lines. Public Works Director John Doyel discussed each of the Public Works division budgets. Dir. Doyel also discussed some of the department's challenges and expressed his concerns regarding the street maintenance budget.

The Community Development staff (Senior Planner Gabrielle Myers, Building Official Tom Web, and Administrative Analyst Sandra Lerma-Martinez) discussed the budget for the Community Development divisions. City Manager Cifuentez discussed the need for adding staff in the future and answered questions from the Council. Dir. Tavarez discussed working with the housing division to maximize reimbursement potential and minimize cost where possible. Ms. Lerma-Martinez shared accomplishments and discussed the department's partnerships and upcoming projects. Staff answered questions from the Council. Dir. Tavarez also provided a brief overview of the Cannabis division.

Parks and Community Services Director Brad Albert discussed each of the departments division budgets. Dir. Albert also discussed the reopening of city facilities, facility challenges, city programs, recruitments, and upcoming events. Dir. Albert answered questions from the Council. City Manager Cifuentez commented on rates and fees and discussed the reduction in operating cost for the Parks and Community Services Department.

Dir. Tavarez concluded the review of the department budgets. No formal action was needed. The final budget will be presented at a special meeting scheduled for June 29th for the Councils approval.

Dir. Doyel presented an overview of the Capital Improvement Program (CIP) budget for FY 22/23 and the 5-year plan. Dir. Doyel discussed each budget category and highlighted the significant projects. Dir. Doyel also discussed funding challenges and project priority. Dir. Doyel answered questions from the Council throughout the presentation. City Manager Cifuentez commented on the Airport projects and FAA grants and answered questions from the Council. Dir. Doyel discussed the Accumulated Capital Outlay (ACO) Fund Balance and answered questions from the Council. City Manager Cifuentez thanked the staff and commented on the FY 19/20 audit and the detailed report for the CIP.

ADJOURNMENT:

Mayor Ramirez adjourned the meeting at 3:04 p.m.

Respectfully submitted,

Natalie Corral
City Clerk



**AGENDA
STAFF REPORT**

MEETING DATE: 2/1/2022	AGENDA SECTION: C
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SUBJECT:

City Clerk: Approval of the Minutes of the June 29, 2021 Special Meeting

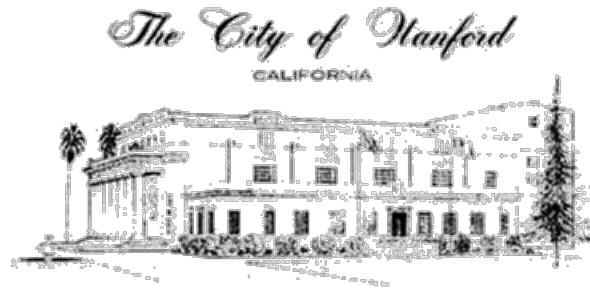
Recommendation:

Approve the minutes of the June 29, 2021 Special Meeting.

FISCAL IMPACT:

ATTACHMENTS:

6.29.2021



CITY COUNCIL MEETING MINUTES

June 29, 2021 5:00 PM

Council Chambers

400 N. Douty St.

5:00 P.M. CALL TO ORDER SPECIAL SESSION:

Mayor Ramirez called the meeting to order at 5:00 p.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
Diane Sharp	Vice Mayor	Present	4:45 PM
Art Brieno	Council Member	Present	4:50 PM
Kalish Morrow	Council Member	Present	4:50 PM
Amanda Saltray	Council Member	Present	4:50 PM
Francisco Ramirez	Mayor	Present	4:40 PM

FLAG SALUTE:

Council Member Saltray led the flag salute.

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos commented on the travel budget for the Council Members and expressed his concerns regarding the censure of Council Member Brieno.

Emily Burnias commented on the censure of Council Member Brieno.

PUBLIC HEARINGS:

- A. Public Hearing to adopt Resolution 2021-26-R for the City of Hanford Fiscal Years 2021/2022 and 2022/2023 two-year budget

Mayor Ramirez opened the public hearing and called for the staff report at 5:08 p.m. Finance Director Chris Tavarez presented an overview of the two-year budget, including the Capital Improvement Program for the Council's review and consideration. Dir. Tavarez answered questions from the Council.

The Mayor opened public comment at 5:20 p.m.

IN-FAVOR

None

OPPOSED

None

The Council discussed the censure of Council Member Brieno and the travel budget for District E. After a lengthy discussion, City Manager Cifuentez addressed the Council's concerns and suggested addressing the travel budget for District E at a future meeting.

Motion to approve the budget with the amendment of reinstating the travel budget for District E was introduced by Mayor Ramirez. The motion was seconded by Council Member Brieno. Motion failed 2/3.

Motion to approve as presented.

Mayor Ramirez closed the Public Hearing at 5:36 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Sharp, Vice Mayor
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

GENERAL BUSINESS:

- A. Adoption of Resolution 2021-27-R establishing the 2021/2022 appropriations limit of \$77,226,935 for the City of Hanford's General Fund

Finance Director Chris Tavarez briefly discussed the 2021/2022 appropriations limits the councils review and approval and invited questions from the Council. The Council commended the staff for all their hard work preparing the budget.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

ADJOURNMENT:

It was a consensus of the Council to discuss amending Council Member Brieno's censure at a future meeting.

Mayor Ramirez adjourned the meeting at 5:42 p.m.

Respectfully submitted,

Natalie Corral
City Clerk



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: D
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SUBJECT:

City Attorney: Approval of an Agreement between the City of Hanford and 198/43, LLC, for the purpose of memorializing the purpose of Job Creation as a result of the EDA Grant for Sewer Trunk Main Project

RECOMMENDATION:

That the Council, by motion, approve and authorize the Mayor to sign the attached Agreement Regarding Use of Real Property that is required for the United States Department of Commerce Economic Development Administration grant that was previously awarded to the City.

BACKGROUND:

The City applied for a three million dollar (\$3,000,000.00) United States Department of Commerce Economic Development Administration (EDA) grant in 2015 for sewer trunk main improvements in Houston and 9th Avenues. The City's grant application stated that the project would facilitate commercial development along 9th Avenue and Lacey Boulevard.

The City was awarded the Grant and has been working with the EDA to address remaining issues for the release of grant funds.

The EDA identified the shopping center property located at Lacey Boulevard and Highway 43 as a commercial development that will benefit from the sewer trunk main improvements. As a result, the EDA informed the City that the owner of the property, 198/43, LLC (198/43) and the City must enter into an agreement stating that property will be utilized as a commercial zone that creates or preserves jobs.

City staff and the City Attorney worked with the EDA and 198/43 to create the attached Agreement Regarding Use of Real Property (Agreement). The Agreement has been approved and signed by 198/43.

Signature of the Agreement by the City will address the last remaining EDA issue for purposes of release of grant funds.

FISCAL IMPACT:

ATTACHMENTS: Agreement Regarding Use of Real Property.

FISCAL IMPACT:

ATTACHMENTS:

2022.01.20 City-Landowner Agreement re Use of Property

AGREEMENT REGARDING USE OF REAL PROPERTY

* * * * *

THIS AGREEMENT (“**Agreement**”) is effective the 5th day of May, 2020 by and between the City of Hanford, a municipal corporation (“**City**”), and 198/43, LLC (“**198/43 LLC**”). City and 198/43, LLC are collectively referred to herein as the “Parties” and singularly as a “Party.”

Recitals

WHEREAS, City applied for and was awarded a United States Department of Commerce Economic Development Administration (“**EDA**”) Public Works and Economic Development Program Grant (“**EDA Grant**”); and

WHEREAS, the EDA Grant will partially fund the construction of a sewer trunk main from the City’s waste water treatment facility, along Houston Avenue to 9th Avenue, then north along 9th Avenue to the north side of the Union Pacific Railroad tracks which is just north of East Lacey Boulevard (“**Project**”); and

WHEREAS, the Project will enable further development of properties in the vicinity of 9th Avenue and East Lacey Boulevard, which will facilitate future uses that will benefit the City by creating new jobs and supporting economic stimulus; and

WHEREAS, 198/43 LLC owns real property (“**Real Property**”) that it utilizes or intends to utilize for purposes that are allowed by zoning; and

WHEREAS, the Real Property is more particularly described in the attached Exhibit “A,” which is incorporated herein by reference; and

WHEREAS, the Project will benefit the Real Property and will facilitate future use of the Real Property for a commercial zone, which is consistent with the purpose of the EDA Grant.

NOW THEREFORE, the Parties hereby agree as follows:

1. 198/43 LLC shall, during the twenty (20) year lifespan of the Project, utilize the Real Property for purposes of a commercial zone that creates or preserves jobs and in a manner consistent with the terms and conditions of the EDA Grant. The twenty (20) year period shall commence on the date that the EDA deems the Project to be completed.
2. City will ensure that the Real Property is utilized for purposes of a commercial zone that creates or preserves jobs through application of the City’s current General Plan and Zoning Ordinance, the terms and conditions identified in City of Hanford Planned Unit Development No. 2013-02, and the Development Agreement previously approved through City of Hanford Ordinance No. 14-06.

3. 198/43 LLC will promptly provide to City any information and/or documentation that may be required for City's compliance with the EDA Grant.
4. 198/43 LLC's obligations hereunder shall be binding on 198/43 LLC's successors-in-interest.
5. This Agreement constitutes the entire agreement between the Parties relating to the subject matter hereof and shall not be modified, amended, altered, or changed except by a written document signed by both Parties. No verbal agreements or conversations prior to execution of this Agreement or any requested amendment shall affect or modify any of the terms or conditions of this Agreement unless reduced to writing according to the applicable provisions of this Agreement.
6. This Agreement may be executed simultaneously or in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.
7. This Agreement shall be governed by the laws of the state of California.
8. If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs and necessary disbursements in addition to any other reasonable relief to which he may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the Superior Court for the County of Kings, State of California for any proceeding arising hereunder.
9. If any provision of this Agreement is found to be unenforceable, the remainder shall be enforced as fully as possible, and the unenforceable provision shall be deemed modified to the limited extent required to permit enforcement of the Agreement as a whole.
10. Nothing in this Agreement may be construed to create, and the parties do not intend to create, an independent right of action in any third party.

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THIS AGREEMENT is entered into by and between the Parties as of the date by which both parties have executed it.

CITY

City of Hanford, a municipal corporation

By: _____
DIANE SHARP
Mayor

ATTEST

NATALIE CORRAL
City Clerk

APPROVED AS TO FORM

GRISWOLD, LaSALLE, COBB,
DOWD & GIN, L.L.P., attorneys for City

By: _____
TY N. MIZOTE

198/43 LLC

198/43 LLC, a California limited liability company

By: _____
JOHN KASHIAN
Manager

Exhibit "A"

The land referred to is situated in the City of Hanford, County of Kings, State of California, and is described as follows:

THE NORTHEAST QUARTER OF SECTION 32, TOWNSHIP 18 SOUTH, RANGE 22 EAST, MOUNT DIABLO BASE AND MERIDIAN, IN THE CITY OF HANFORD, COUNTY OF KINGS, STATE OF CALIFORNIA, ACCORDING TO GOVERNMENT TOWNSHIP PLAT APPROVED MARCH 31, 1855; EXCEPTING THEREFROM THAT PORTION CONVEYED TO THE STATE OF CALIFORNIA FOR HIGHWAY PURPOSES BY DEED RECORDED JANUARY 26, 1962, IN BOOK 799 AT PAGE 889, OF OFFICIAL RECORDS.

EXCEPTING THEREFROM ANY PORTION OF THE ABOVE DESCRIBED PROPERTY LYING WITH THE LAND CONVEYED TO THE STATE OF CALIFORNIA BY DEED RECORDED IN BOOK 570 PAGE 505 OF OFFICIAL RECORDS OF KINGS COUNTY, CALIFORNIA.

ALSO EXCEPTING THEREFROM ANY OF THE ABOVE DESCRIBED LAND LYING SOUTHERLY OF THE NORTHERLY LINE OF THAT PORTION OF SAID LAND CONVEYED TO THE STATE OF CALIFORNIA FOR HIGHWAY PURPOSES BY DEED RECORDED JANUARY 26, 1962, IN BOOK 799, AT PAGE 889, OF OFFICIAL RECORDS.

TOGETHER WITH THAT PORTION OF THE NORTHEAST QUARTER OF SAID SECTION 32, TOWNSHIP 18 SOUTH, RANGE 22 EAST, MOUNT DIABLO BASE AND MERIDIAN AS DESCRIBED IN THAT CERTAIN DEED FROM THE STATE OF CALIFORNIA TO MARY P. SILVA, A WIDOW AND OLIMPIA B. FAGUNDES, AN UNMARRIED WOMAN, AS JOINT TENANTS, RECORDED MAY 18, 1962 IN BOOK 808 AT PAGE 571 OF OFFICIAL RECORDS OF KINGS COUNTY, CALIFORNIA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 32 WITH THE SOUTHLINE OF THE NORTH 50 FEET OF SAID SECTION 32; THENCE (1), ALONG SAID SOUTH LINE, SOUTH 89°37'22" EAST, A DISTANCE OF 1886.66 FEET; THENCE (2), SOUTH 85°03'33" EAST, A DISTANCE OF 540.44 FEET; THENCE (3) SOUTH 87°49'25" EAST, A DISTANCE OF 159.26 FEET; THENCE (4), SOUTH 4°44'49" WEST, A DISTANCE OF 20.24 FEET; THENCE (5), SOUTHERLY ALONG A TANGENT CURVE CONCAVE WESTERLY WITH A RADIUS OF 602 FEET, THROUGH AN ANGLE OF 6°47'58", AN ARC DISTANCE OF 71.44 FEET TO THE SOUTHERLY BOUNDARY OF THE LAND DESCRIBED IN THE DEED TO THE STATE OF CALIFORNIA RECORDED DECEMBER 3, 1953 IN BOOK 570 AT PAGE 505 OF OFFICIAL RECORDS OF KINGS COUNTY, CALIFORNIA; THENCE ALONG SIDE SOUTHERLY BOUNDARY, THE FOLLOWING COURSES: (6) FROM A TANGENT WHICH BEARS NORTH 40°44'06" WEST, NORTHWESTERLY ALONG A CURVE CONCAVE SOUTHWESTERLY WITH A RADIUS OF 175 FEET, THROUGH AN ANGLE OF 39°48'41", AN ARC DISTANCE OF 121.60 FEET; (7) NORTH 80°32'47" WEST, A DISTANCE OF 235.69 FEET; (8) NORTH 89°37'22" WEST, A DISTANCE OF 2167.34 FEET; (9) SOUTH 30°23'23" WEST, A DISTANCE OF 87.75 FEET TO THE WEST LINE OF SAID SECTION 32; THENCE (10), ALONG SAID WEST LINE, NORTH 0°18'36" EAST, A DISTANCE OF 128.64 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

ALSO TOGETHER WITH THE RIGHT TO USE THE WELL, PUMP, AND ANY CONNECTING PIPELINE TO IRRIGATE SAID LAND FROM THE LAND OWNED BY ELSIE LAVARIO, A SINGLE WOMAN NOT BEING CONVEYED TO HEREIN.

APN: 016-060-021-000



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022

AGENDA SECTION: E

SUBJECT:

City Attorney: Approval of a greenhouse construction project on the City property leased to City Farm Industries, Inc. and authorization for the City Manager to sign the Landowner's Statement of Compliance that Kings County is requiring for the construction of the greenhouses.

RECOMMENDATION:

It is recommended that the Council, by motion, approve: (i) the construction of greenhouses by City Farm Industries, Inc. on land that it leases from the City; and (ii) authorize the City Manager to sign the Landowner's Statement of Compliance that Kings County is requiring for the construction of the greenhouses.

BACKGROUND:

The City previously executed an Agricultural Ground Lease (Lease) with City Farm Industries, Inc. (CFI) for CFI's lease of one thousand, six hundred (1,600) acres of land owned by the City in the vicinity of 14th and Laurel Avenues. CFI intends to grow hemp at the property.

CFI desires to initially construct four (4) multi-span greenhouses on the leased premises and submitted a building permit application to Kings County for construction of the desired improvements. A copy of CFI's plans and specifications are attached.

Section 11 of the Lease requires CFI to obtain the City's consent prior to constructing any improvements at the leased premises.

The property is subject to a Williamson Act ag. preservation contract. As a result, the County will require that a Landowner's Statement of Compliance With, and Understanding of, the California Land Conservation "Williamson" Act of 1965 (Landowner's Statement) be signed by the City to confirm that CFI's proposed improvements will be consistent with the Williamson Act. The greenhouses are consistent because they will serve an agricultural purpose.

By approving CFI's request, the Council will approve the four (4) proposed greenhouses and additional greenhouses that CFI may desire to construct in the future.

CFI has acknowledged in writing that, if it intends to construct greenhouses in addition to the four (4) that it currently proposes, CFI will need to obtain additional building permits from Kings County.

FISCAL IMPACT:

ATTACHMENTS: Plans and specifications for greenhouses and Landowner's Statement.

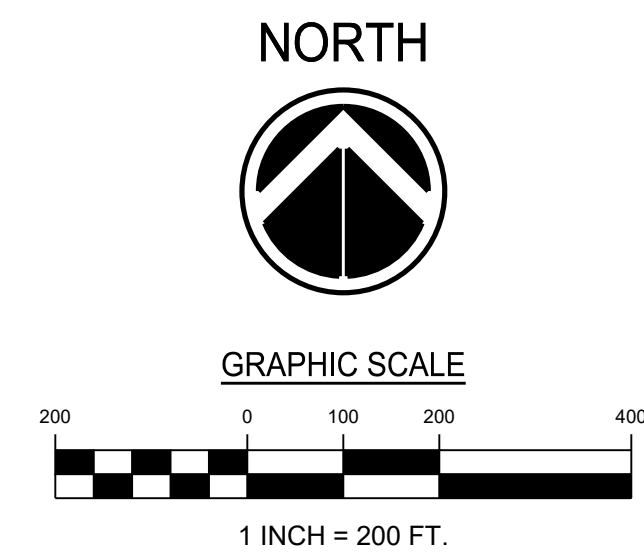
FISCAL IMPACT:

ATTACHMENTS:

2022.01.06-SITE PLAN

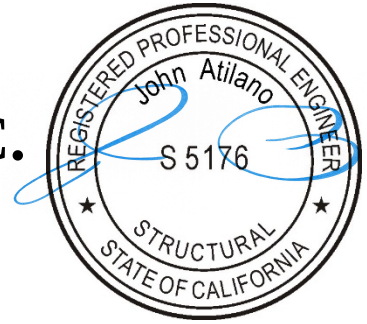
21382 calcs

21382 City Farm Greenhouse Foundation Plan



LANE ENGINEERS, INC.

979 N. Blackstone St.
Tulare, CA 93274
Phone: (559) 688-5263
www.laneengineers.com



Date: January 6th, 2022

Sheet: 1 of 3

Appendix: A-1 → A-9

Job No. 21382

CLIENT: City Farm Industries
PROJECT: Foundation and Anchorage Design for Greenhouse Building
LOCATION: Southeast Corner Laurel Ave & 14½ Ave.
Hanford, CA

GOVERNING CODE: California Building Code, 2019 Edition

STRUCTURAL CALCULATIONS ARE BASED ON THE FOLLOWING CRITERIA,
UNLESS NOTED OTHERWISE

Risk Category.....	Risk Category II
Wind Loading	94 MPH Ultimate (3-sec Gust), Exp. C
Seismic Design Category	Design Category D
Structural Steel (shapes, plates, bars).....	ASTM A36 or A572 (36 ksi yield)
Welding.....	AWS D1.1 (Latest Edition)
Anchor Bolts	ASTM F1554, Gr. 36
Reinforcing Steel (#4 & smaller)	ASTM A615, Gr. 40
Reinforcing Steel (#5 & larger)	ASTM A615, Gr. 60
Concrete	2,500 psi @ 28 days
Soil Bearing	Assumed, Class 4 soil (SW, SP, SM, SC, GM, GC) per CBC Table 1806.2

Notes:

1. Design of Greenhouse and its components are designed and detailed by others.

Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)

LANE ENGINEERS, INC.

979 North Blackstone Street • Tulare, CA 92374 • 559.688.5263

PROJECT GREENHOUSE EDN

CLIENT CITY FARM

BY JA

CHECKED BY _____

SHEET 2 OF 3

JOB NO. 21382

DATE _____

1. LOADING

ROOF

FRAMING = 3.0 psf

MISC. = 2.0

$R_{OL} = 5 \text{ psf}$

$R_u = 20 \text{ psf}$

WIND

WIND SPEED = 94 MPH

SEE WIND LOADING IN APP.

$P_1 = 11.6 \text{ psf}$

$P_2 = -4.3 \text{ psf}$

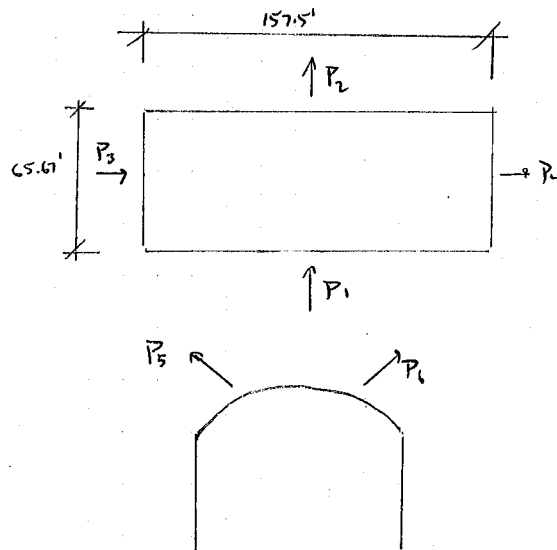
$P_3 = 11.4 \text{ psf}$

$P_4 = 7 \text{ psf}$

$P_5 = -16.6 \text{ psf}$

$P_6 = -11.5 \text{ psf}$

FOR SCREENS ASSUME 75% OPEN



EQ

$$S_s = 0.864 \rightarrow S_{Ds} = 0.691$$

$$S_1 = 0.305 \rightarrow S_{D1} = \text{N/A}$$

$$C_s = \frac{0.191(1.0)}{1.25} = 0.553$$

LANE ENGINEERS, INC.

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PROJECT GREENHOUSE FDN SHEET 3 OF 3
 CLIENT CITY FARM JOB NO. 21382
 BY JA CHECKED BY _____ DATE _____

ANCH

7" SQ x 1/2" THK EMBED PLATE

4 - 1/2" ϕ x 15.75" BOLTS

→ WORST CASE, N33, LC19 (SEE RISA RESULTS)

$$R_x = 0.42k$$

$$R_y = 0.33k$$

$$M_x = 0.75k-ft = 9k-in$$

$$M_y = 2.95k-ft = 35.4k-in$$

→ SEE HILTI DETAILS

7" SQ x 1/2" THK EMBED PLATE
 w/ 4 - 1/2" ϕ x 15 3/4" BOLTS
 ATTACHED TO EMBED PLATE

FTS

WORST CASE, N33, LC7 (SEE RISA RESULTS)

$$R_y = 0.44k$$

$$M_z = 1.07k-ft$$

$$C_{P_{ENV}} = \frac{1.07}{9.83' \text{ TALL}} \left(\frac{1}{.7} \right) = 0.156k$$

→ SEE ENERCALC

2'-0" ϕ x 3'-0" DP
 w/ 4 - #5 VERT AND
 #3 TIES AT 10" O.C.

Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)



APPENDIX

Computer Calculations



Wind Simple v2.3.0 - Output Report

DATE: 01/06/2022

Project:

Prepared by:

Company:

Phone:

Email:

Ws

INPUT

Exposure Category C

Code: ASCE 7-16

Design Wind Velocity: 94 mph.

Building Eave Height h_e = 9.83 ft.Mean Roof Height h = 11.53 ft.Building Length L = 67.67 ft.Building Width B = 26.25 ft. L/B = 2.577905 [This is a Class 1 building]

Roof Type: Gable Roof with 14.5 degrees inclination

FACTORSTopographic Factor $K_{zt,wall}$ = 1.000Topographic Factor $K_{zt,roof}$ = 1.000C&C Effective Wind Area EWA = 10.000**MAIN WIND-FORCE RESISTING SYSTEM****MWFRS Wall Pressure (psf):**

Direction	Pressure	Net	Windward	Leeward	Side	Internal
Longitudinal	P_h	15.92	11.62	-4.30	-10.19	+/-2.94
	P_0	15.92	11.62			
Transverse	P_h	18.40	11.41	-6.99	-9.94	+/-2.94
	P_0	18.40	11.41			

MWFRS Roof Pressure (psf):

Zone	1	2	3	4	5
Case 1	-16.60	-11.50	-17.31	-15.41	-12.63
Case 2	2.75	-3.61	0.00	0.00	0.00

Wind Simple v2.3.0 - Output Report

DATE: 01/06/2022

Project:

Prepared by:

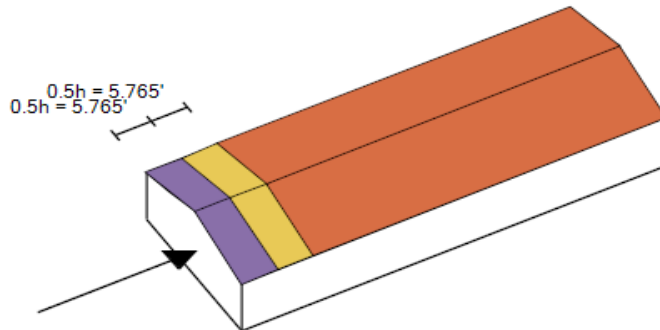
Company:

Phone:

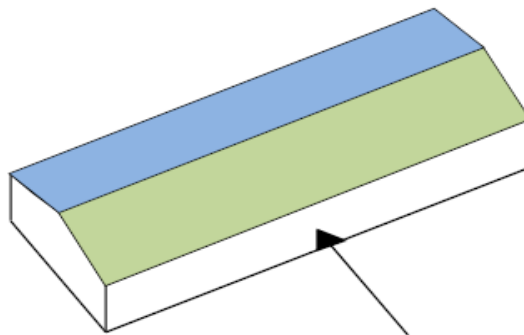
Email:

Ws

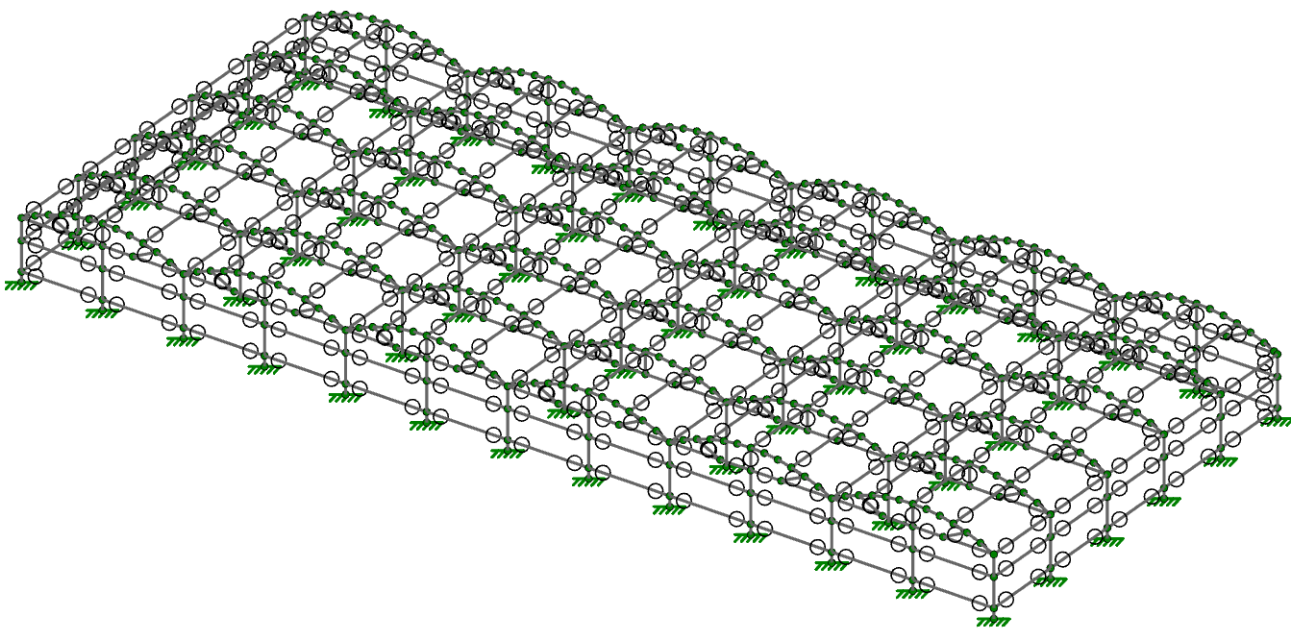
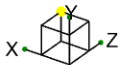
Roof Zones for Wind along Building Length L



Roof Zones for Wind along Building Width B



Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)



Lane Engineers, Inc.	Greenhouse Foundation	SK-2
JA		Jan 06, 2022
21382		21382 reactions.r3d

Basic Load Cases

	BLC Description	Category	X Gravity	Y Gravity	Z Gravity	Distributed	Area(Member)
1	DEAD	DL		-1			1
2	LIVE	RLL					1
3	WIND (X-DXN)	WLX					150
4	WIND (Z-DXN)	WLZ					6
5	EQ (X-DXN)	ELX	0.553				
6	EQ (Z-DXN)	ELZ			0.553		
7	BLC 1 Transient Area Loads	None				673	

Load Combinations

	Description	Solve	P-Delta	BLC	Factor	BLC	Factor	BLC	Factor	BLC	Factor	BLC	Factor
1	D		Y	DL	1								
2	D + Lr + L		Y	DL	1	RLL	1	LL	1				
3	D + L + 0.7E (X-DXN)		Y	DL	1.1			LL	1	ELX	0.7		
4	0.9D + 0.7E (X-DXN)		Y	DL	0.8					ELX	0.7		
5	D + L + 0.7E (Z-DXN)		Y	DL	1.1			LL	1			ELZ	0.7
6	0.9D + 0.7E (Z-DXN)		Y	DL	0.8							ELZ	0.7
7	D + L + 0.7E (X-DXN, ORTHO)		Y	DL	1.1			LL	1	ELX	0.7	ELZ	0.21
8	0.9D + 0.7E (X-DXN, ORTHO)		Y	DL	0.8					ELX	0.7	ELZ	0.21
9	D + L + 0.7E (Z-DXN, ORTHO)		Y	DL	1.1			LL	1	ELX	0.21	ELZ	0.7
10	0.9D + 0.7E (Z-DXN, ORTHO)		Y	DL	0.8					ELX	0.21	ELZ	0.7
11	D + L + 0.6W (Case 1, X-DXN)		Y	DL	1			LL	1	WLX	0.6		
12	D + L + 0.6W (Case 3, X-DXN)		Y	DL	1			LL	1	WLX	0.45	WLZ	0.45
13	0.67D - 0.6W (Case 1, X-DXN)		Y	DL	0.67					WLX	0.6		
14	0.67D - 0.6W (Case 3, X-DXN)		Y	DL	0.67					WLX	0.45	WLZ	0.45
15	D + L + 0.6W (Case 1, Z-DXN)		Y	DL	1			LL	1			WLZ	0.6
16	D + L + 0.6W (Case 3, Z-DXN)		Y	DL	1			LL	1	WLX	0.45	WLZ	0.45
17	0.67D - 0.6W (Case 1, Z-DXN)		Y	DL	0.67							WLZ	0.6
18	0.67D - 0.6W (Case 3, Z-DXN)		Y	DL	0.67					WLX	0.45	WLZ	0.45
19	0.9D + 1.0E (OS, X-DXN, ORTHO, ANCH)	Yes	Y	DL	0.76					ELX	2	ELZ	0.6
20	0.9D + 1.0E (OS, Z-DXN, ORTHO, ANCH)	Yes	Y	DL	0.76					ELX	0.6	ELZ	2
21	0.9D - 1.0W (Case 1, X-DXN, ANCH)	Yes	Y	DL	0.9					WLX	1		
22	0.9D - 1.0W (Case 3, X-DXN, ANCH)		Y	DL	0.9					WLX	0.75	WLZ	0.75
23	0.9D - 1.0W (Case 1, Z-DXN, ANCH)	Yes	Y	DL	0.9							WLZ	1
24	0.9D - 1.0W (Case 3, Z-DXN, ANCH)		Y	DL	0.9					WLX	0.75	WLZ	0.75

RISAtech.JointReactionResultsGridViewModel

	LC	Node Label	X [k]	Y [k]	Z [k]	MX [k-ft]	MY [k-ft]	MZ [k-ft]
1	19	N33	-0.42	0.33	-0.1	-0.75	-0.11	2.95
2	19	N31	-0.42	0.33	-0.1	-0.75	-0.11	2.95
3	19	N34	-0.42	0.33	-0.1	-0.75	-0.11	2.94
4	19	N32	-0.42	0.33	-0.1	-0.75	-0.11	2.94
5	19	N53	-0.38	0.33	-0.11	-1.03	0	2.9
6	19	N51	-0.38	0.33	-0.11	-1.03	0	2.9
7	19	N49	-0.38	0.33	-0.11	-1.04	0	2.89
8	19	N47	-0.38	0.33	-0.11	-1.04	0	2.89
9	19	N54	-0.38	0.33	-0.11	-1.03	0	2.89
10	19	N16	-0.42	0.27	-0.1	-0.77	0.1	2.89
11	19	N15	-0.42	0.27	-0.1	-0.77	0.1	2.89
12	19	N52	-0.38	0.33	-0.11	-1.03	0	2.89
13	19	N45	-0.38	0.33	-0.11	-1.04	0	2.88
14	19	N43	-0.38	0.33	-0.11	-1.04	0	2.88
15	19	N50	-0.38	0.33	-0.11	-1.04	0	2.88
16	19	N48	-0.38	0.33	-0.11	-1.04	0	2.88
17	19	N17	-0.42	0.27	-0.1	-0.77	0.1	2.88
18	19	N14	-0.42	0.27	-0.1	-0.77	0.1	2.88
19	19	N41	-0.38	0.33	-0.11	-1.04	0	2.87
20	19	N39	-0.38	0.33	-0.11	-1.04	0	2.87
21	19	N46	-0.38	0.33	-0.11	-1.04	0	2.87
22	19	N44	-0.38	0.33	-0.11	-1.04	0	2.87
23	19	N37	-0.38	0.33	-0.11	-1.03	0	2.86
24	19	N35	-0.38	0.33	-0.11	-1.03	0	2.86
25	19	N42	-0.38	0.33	-0.11	-1.04	0	2.86
26	19	N40	-0.38	0.33	-0.11	-1.04	0	2.86
27	19	N38	-0.37	0.33	-0.11	-1.03	0	2.85
28	19	N36	-0.37	0.33	-0.11	-1.03	0	2.85
29	19	N7	-0.4	0.36	-0.13	-1.08	0	2.46
30	19	N24	-0.4	0.36	-0.13	-1.08	0	2.46
31	19	N5	-0.4	0.36	-0.13	-1.08	0	2.45
32	19	N9	-0.4	0.36	-0.13	-1.08	0	2.45
33	19	N21	-0.4	0.36	-0.13	-1.08	0	2.45
34	19	N26	-0.4	0.36	-0.13	-1.08	0	2.45
35	19	N3	-0.4	0.36	-0.13	-1.08	0	2.45
36	19	N22	-0.4	0.36	-0.13	-1.08	0	2.45
37	19	N1	-0.4	0.25	-0.1	-0.77	0.11	2.45
38	19	N11	-0.4	0.36	-0.13	-1.08	0	2.45
39	19	N18	-0.4	0.25	-0.1	-0.77	0.11	2.45
40	19	N28	-0.4	0.36	-0.13	-1.08	0	2.45
41	19	N13	-0.39	0.29	-0.1	-0.75	-0.11	2.44
42	19	N30	-0.39	0.29	-0.1	-0.75	-0.11	2.44
43	19	N6	-0.17	0.12	-0.07	-0.45	0	1.04
44	19	N8	-0.17	0.12	-0.07	-0.45	0	1.04
45	19	N20	-0.17	0.12	-0.07	-0.45	0	1.04
46	19	N25	-0.17	0.12	-0.07	-0.45	0	1.04
47	19	N2	-0.17	0.12	-0.07	-0.44	0	1.03
48	19	N4	-0.17	0.12	-0.07	-0.45	0	1.03
49	19	N19	-0.17	0.12	-0.07	-0.44	0	1.03
50	19	N23	-0.17	0.12	-0.07	-0.45	0	1.03
51	19	N10	-0.17	0.12	-0.07	-0.45	0	1.03
52	19	N27	-0.17	0.12	-0.07	-0.45	0	1.03
53	19	N12	-0.17	0.12	-0.07	-0.44	0	1.03
54	19	N29	-0.17	0.12	-0.07	-0.44	0	1.03
55	19	Totals:	-18.5	15.16	-5.55			
56	19	COG (mm):	X: 24000	Y: 2532.1	Z: 10000			

RISAtech.JointReactionResultsGridViewModel

	LC	Node Label	X [k]	Y [k]	Z [k]	MX [k-ft]	MY [k-ft]	MZ [k-ft]
1	7	N33	-0.15	0.44	-0.04	-0.27	-0.04	1.07
2	7	N31	-0.15	0.44	-0.04	-0.27	-0.04	1.07
3	7	N34	-0.15	0.44	-0.04	-0.27	-0.04	1.07
4	7	N32	-0.15	0.44	-0.04	-0.27	-0.04	1.07
5	7	N53	-0.14	0.48	-0.04	-0.37	0	1.04
6	7	N51	-0.14	0.48	-0.04	-0.37	0	1.04
7	7	N54	-0.13	0.48	-0.04	-0.37	0	1.04
8	7	N52	-0.13	0.48	-0.04	-0.37	0	1.04
9	7	N49	-0.13	0.48	-0.04	-0.37	0	1.03
10	7	N47	-0.13	0.48	-0.04	-0.37	0	1.03
11	7	N50	-0.13	0.48	-0.04	-0.37	0	1.02
12	7	N48	-0.13	0.48	-0.04	-0.37	0	1.02
13	7	N45	-0.13	0.48	-0.04	-0.37	0	1.01
14	7	N43	-0.13	0.48	-0.04	-0.37	0	1.01
15	7	N46	-0.13	0.48	-0.04	-0.37	0	1.01
16	7	N44	-0.13	0.48	-0.04	-0.37	0	1.01
17	7	N41	-0.13	0.48	-0.04	-0.37	0	1
18	7	N39	-0.13	0.48	-0.04	-0.37	0	1
19	7	N42	-0.13	0.48	-0.04	-0.37	0	1
20	7	N40	-0.13	0.48	-0.04	-0.37	0	1
21	7	N37	-0.13	0.48	-0.04	-0.37	0	0.99
22	7	N35	-0.13	0.48	-0.04	-0.37	0	0.99
23	7	N38	-0.13	0.48	-0.04	-0.37	0	0.98
24	7	N36	-0.13	0.48	-0.04	-0.37	0	0.98
25	7	N16	-0.14	0.42	-0.04	-0.27	0.04	0.98
26	7	N15	-0.14	0.42	-0.04	-0.27	0.04	0.98
27	7	N17	-0.14	0.42	-0.04	-0.27	0.04	0.98
28	7	N14	-0.14	0.42	-0.04	-0.27	0.04	0.98
29	7	N1	-0.14	0.38	-0.04	-0.27	0.04	0.87
30	7	N18	-0.14	0.38	-0.04	-0.27	0.04	0.87
31	7	N3	-0.15	0.53	-0.05	-0.38	0	0.86
32	7	N22	-0.15	0.53	-0.05	-0.38	0	0.86
33	7	N7	-0.14	0.53	-0.05	-0.38	0	0.86
34	7	N24	-0.14	0.53	-0.05	-0.38	0	0.86
35	7	N5	-0.14	0.53	-0.05	-0.38	0	0.86
36	7	N21	-0.14	0.53	-0.05	-0.38	0	0.86
37	7	N9	-0.14	0.53	-0.05	-0.38	0	0.86
38	7	N26	-0.14	0.53	-0.05	-0.38	0	0.86
39	7	N11	-0.13	0.53	-0.05	-0.38	0	0.86
40	7	N28	-0.13	0.53	-0.05	-0.38	0	0.86
41	7	N13	-0.13	0.4	-0.04	-0.27	-0.04	0.85
42	7	N30	-0.13	0.4	-0.04	-0.27	-0.04	0.85
43	7	N2	-0.06	0.18	-0.02	-0.16	0	0.36
44	7	N19	-0.06	0.18	-0.02	-0.16	0	0.36
45	7	N4	-0.06	0.18	-0.02	-0.16	0	0.36
46	7	N23	-0.06	0.18	-0.02	-0.16	0	0.36
47	7	N6	-0.06	0.18	-0.02	-0.16	0	0.36
48	7	N20	-0.06	0.18	-0.02	-0.16	0	0.36
49	7	N8	-0.06	0.18	-0.02	-0.16	0	0.36
50	7	N25	-0.06	0.18	-0.02	-0.16	0	0.36
51	7	N10	-0.06	0.18	-0.02	-0.16	0	0.36
52	7	N27	-0.06	0.18	-0.02	-0.16	0	0.36
53	7	N12	-0.06	0.18	-0.02	-0.16	0	0.36
54	7	N29	-0.06	0.18	-0.02	-0.16	0	0.36
55	7	Totals:	-6.48	21.94	-1.94			
56	7	COG (mm):	X: 24000	Y: 2532.1	Z: 10000			

Hilti PROFIS Engineering 3.0.74

www.hilti.com

Company:	Lane Engineers	Page:	1
Address:		Specifier:	
Phone Fax:		E-Mail:	
Design:	Concrete - Jan 5, 2022	Date:	1/6/2022
Fastening point:			

Specifier's comments:

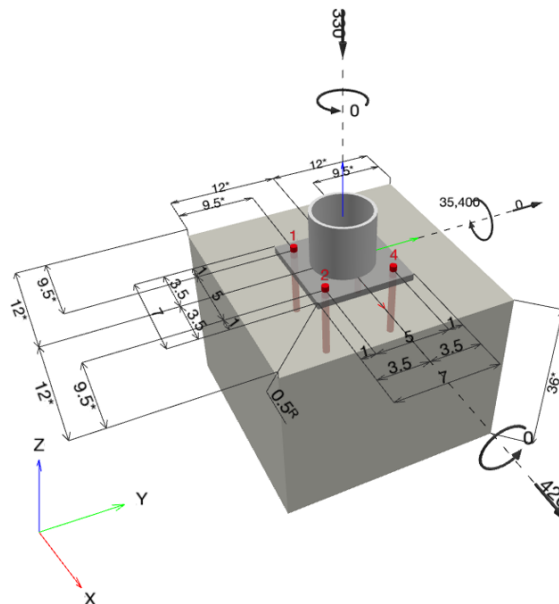
1 Input data

Anchor type and diameter:	Hex Head ASTM F 1554 GR. 36 1/2
Item number:	not available
Effective embedment depth:	$h_{ef} = 4.724$ in.
Material:	ASTM F 1554
Evaluation Service Report:	Hilti Technical Data
Issued Valid:	- -
Proof:	Design Method ACI 318-14 / CIP
Stand-off installation:	$e_b = 0.000$ in. (no stand-off); $t = 0.500$ in.
Anchor plate ^R :	$l_x \times l_y \times t = 7.000$ in. x 7.000 in. x 0.500 in.;
Profile:	Steel pipe, PIPE4STD; (L x W x T) = 4.500 in. x 4.500 in. x 0.237 in.
Base material:	cracked concrete, 2500, $f'_c = 2,500$ psi; $h = 36.000$ in.
Reinforcement:	tension: condition B, shear: condition B; edge reinforcement: none or < No. 4 bar
Seismic loads (cat. C, D, E, or F)	Tension load: yes (17.2.3.4.3 (d)) Shear load: yes (17.2.3.5.3 (c))



^R - The anchor calculation is based on a rigid anchor plate assumption.

Geometry [in.] & Loading [lb, in.lb]



Input data and results must be checked for conformity with the existing conditions and for plausibility!
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Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)

Hilti PROFIS Engineering 3.0.74

www.hilti.com

Company:	Lane Engineers	Page:	3
Address:		Specifier:	
Phone Fax:		E-Mail:	
Design:	Concrete - Jan 5, 2022	Date:	1/6/2022
Fastening point:			

2 Proof I Utilization (Governing Cases)

Loading	Proof	Design values [lb]		Utilization	
		Load	Capacity	β_N / β_V [%]	Status
Tension	Pullout Strength	2,898	3,055	95 / -	OK
Shear	Concrete edge failure in direction x+	420	5,827	- / 8	OK

Loading	β_N	β_V	ζ	Utilization $\beta_{N,V}$ [%]	Status
Combined tension and shear loads	0.948	0.072	1.000	86	OK

3 Warnings

- Please consider all details and hints/warnings given in the detailed report!

Fastening meets the design criteria!

Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)



Pole Footing Embedded in Soil

Project File: 21382 calcs.ec6

LIC# : KW-06000611, Build:20.21.12.16

LANE ENGINEERS, INC.

(c) ENERCALC INC 1983-2021

DESCRIPTION: Typical Footing

Code References

Calculations per IBC 2018 1807.3, CBC 2019, ASCE 7-16

Load Combinations Used : ASCE 7-16

General Information

Pole Footing Shape Circular
Pole Footing Diameter 24.0 in
Calculate Min. Depth for Allowable Pressures
No Lateral Restraint at Ground Surface
Allow Passive 250.0 pcf
Max Passive 1,500.0 psf

Controlling Values

Governing Load Combination **D+0.70E**
Lateral Load 0.1092 k
Moment 1.073 k-ft

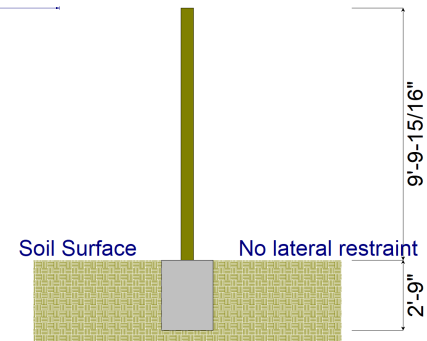
NO Ground Surface Restraint

Pressures at 1/3 Depth
Actual **227.671** psf
Allowable **229.058** psf

Minimum Required Depth 2.750 ft

Footing Base Area 3.142 ft²
Maximum Soil Pressure 0.1401 ksf

Point Load



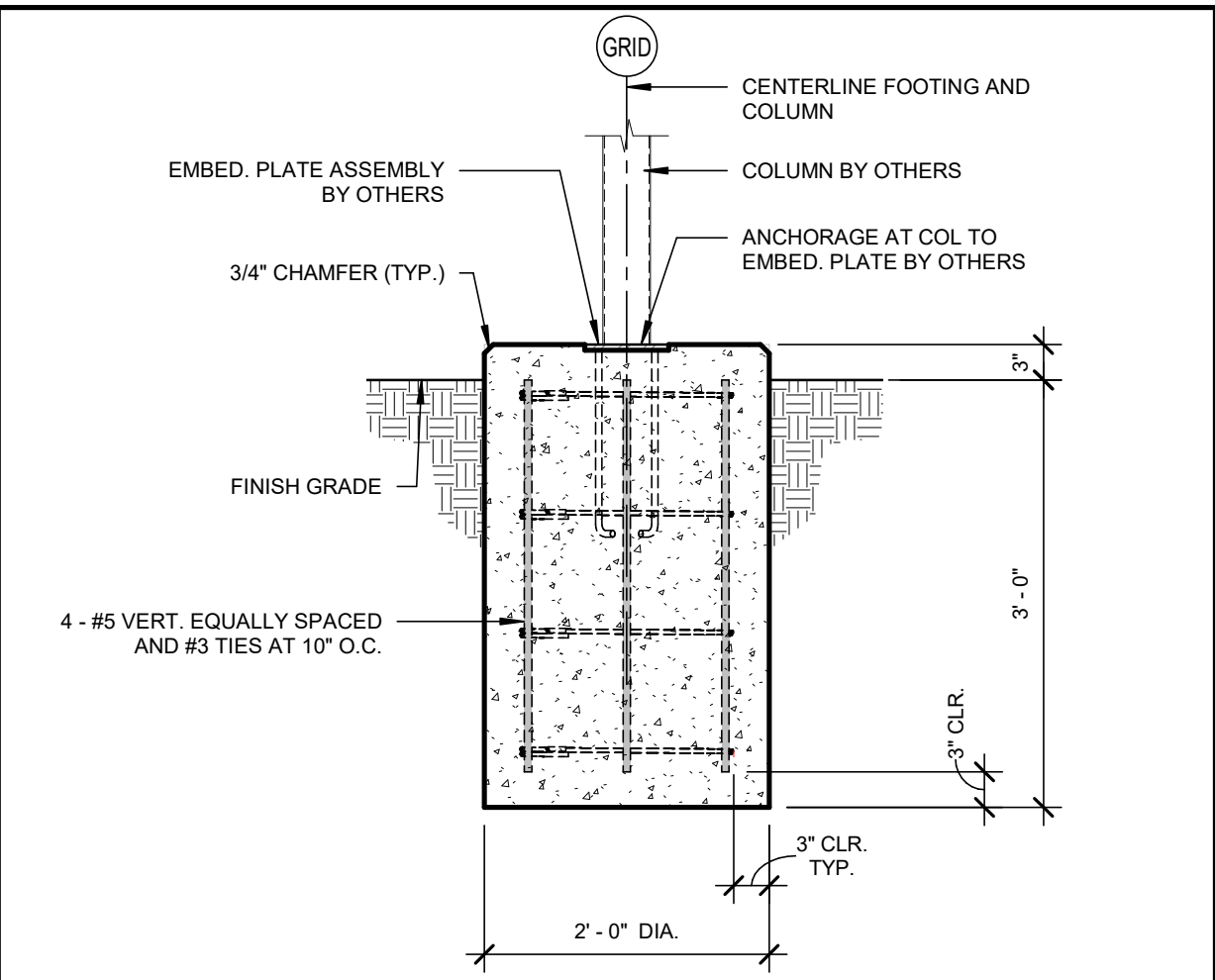
Applied Loads

Lateral Concentrated Load (k)		Lateral Distributed Loads (k)		Vertical Load (k)
D : Dead Load	k		k/ft	0.440 k
Lr : Roof Live	k		k/ft	k
L : Live	k		k/ft	k
S : Snow	k		k/ft	k
W : Wind	k		k/ft	k
E : Earthquake	0.1560 k		k/ft	k
H : Lateral Earth	k		k/ft	k
Load distance above ground surface	9.830 ft	TOP of Load above ground surface	ft	
		BOTTOM of Load above ground surface	ft	

Load Combination Results

Load Combination	Forces @ Ground Surface		Required Depth - (ft)	Pressure at 1/3 Depth		Soil Increase Factor
	Loads - (k)	Moments - (ft-k)		Actual - (psf)	Allow - (psf)	
D Only	0.000	0.000	0.13	0.0	0.0	1.000
+0.60D	0.000	0.000	0.13	0.0	0.0	1.000
+D+0.70E	0.109	1.073	2.75	227.7	229.1	1.000
+D+0.5250E	0.082	0.805	2.50	205.3	206.8	1.000
+0.60D+0.70E	0.109	1.073	2.75	227.7	229.1	1.000

Attachment: 21382 calcs (City Att: City Farm Industries, Inc. Lease)



14

Packet Pg. 39



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022

AGENDA SECTION: F

SUBJECT:

IT: Approval of the purchase of additional implementation services from Tyler Technologies for the implementation of the EnerGov software in the amount of \$65,120.00 and Appropriation of the funding from the Computer Replacement Reserve to cover the cost of the contract change

RECOMMENDATION:

That the City Council by motion:

1. Approve the purchase of additional implementation services from Tyler Technologies for the implementation of the EnerGov software in the amount of \$65,120.00; and
2. Appropriate the funding from the Computer Replacement Reserve to cover the cost of the contract change

BACKGROUND:

The City has been in process of implementing Tyler Technologies EnerGov software for the Community Development Department. EnerGov will replace the existing TRAKiT software and allow for the electronic processing of building permits, planning applications, code enforcement and business licensing. This project has been identified as a high priority and is consistent with Council's goal of offering business friendly services and an elevated level of customer service. The electronic process of submitting plans and applications will streamline the process and allow businesses and residents to send all submittals electronically from their home or office.

In September 2021, Council approved the hiring of SDI Presence LLC, to oversee the implementation of the full Tyler Technologies suite of software that the City had purchased in 2018 but had yet to implement. SDI has recently completed their initial assessment of the project and have made several recommendations to move the various software platforms forward. With regards to the EnerGov platform, it has been determined by the consultant that additional implementation time with Tyler Technologies is needed to complete the launch.

FISCAL IMPACT:

Fiscal Impact: This additional funding will come from the Computer Replacement Reserve, which currently has an unencumbered balance of \$1.5million.

ATTACHMENTS:

Hanford Permit Plan and Code Enforcement Cutover Quote



Quoted By: Karen Grosset
 Quote Expiration: 06/01/22
 Quote Name: City of Hanford - ERP - Production
 Cutover for Permit, Plan, and Code
 Enforcement
 Quote Description: Additional Implementation Time

Sales Quotation For:

City of Hanford
 315 N Douty St
 Hanford CA 93230-3903
 Phone: +1 (209) 585-2505

Professional Services

Description	Quantity	Unit Price	Extended Price	Maintenance
Implementation - Remote	320	\$ 185	\$ 59,200	\$ 0
Project Management	32	\$ 185	\$ 5,920	\$ 0
TOTAL			\$ 65,120	\$ 0

Summary

One Time Fees

Recurring Fees

Total Tyler Software \$ 0
 Total Annual \$ 0
 Total Tyler Services \$ 65,120
 Total Third-Party Hardware, Software, Services \$ 0
Summary Total \$ 65,120
Contract Total \$ 65,120

\$ 65,120

\$ 0

\$ 65,120

2021-294697-P6D0R5

Page 1

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held
For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.
- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Configuration Training on:

- Permit Setup
- Plan and Project Setup
- Code Setup
- Custom Fields
- Inspection Setup
- Workflow and Associated Components
- Fees & Fee Templates
- System Settings
- User, User Roles
- Automation Events
- Tyler 311 Setup
- CSS, e-Reviews
- Solution Validation Training

Total 13 IMP days

Configuration Assistance/System Testing Assistance/Collaboration: 15 IMP Days

- 5 weeks

Train the Trainer: 6 IMP days

Go Live: 3 IMP Days

Post Go Live: 3 IMP Days

Standard Project Management responsibilities include project plan creation, initial stakeholder presentation, bi-weekly status calls, updating of project plan task statuses, and go-live planning activities.



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022

AGENDA SECTION: G

SUBJECT:

Park and Community Services: Adoption of Resolution No. 22-03-R, approving the submittal of a \$6 million Grant Application for the Land and Water Conservation Fund for the additional development of Heroes Park

RECOMMENDATION:

That the Council, by motion, Adopt Resolution No. 22-03-R, approving the submittal of a \$6 million Grant Application for the Land and Water Conservation Fund for the additional development of Heroes Park

BACKGROUND:

The Land and Water Conservation Fund (LWCF) dates back to President Kennedy's administration in 1963 and was created to assist States in planning, acquiring, and developing recreation lands. The National Park Service administers the Program federally and delegates the California Department of Parks and Recreation to allocate funds at the State level. The LWCF can be used to fund the acquisition or development of recreation-based facilities, but requires a 50% match of the total project cost.

The City is going through the application process and will be requesting \$6 Million from LWCF for the additional development of Heroes Park. The recent award of \$8.5 Million from the Statewide Park Development and Community Revitalization Program (Prop 68), for the acquisition and development of the 40-Acre Heroes Park, meets the requirements to serve as the match required.

If awarded to the City, the additional funding will be used to complete the full development of the Park, which was originally planned to be completed in future phases. Those future phases would include the construction of a pickleball complex (16 courts), community building/restrooms, an extra parking lot located in the northeast corner of the park, and an expansion of the amphitheater (see attached concept drawing). These new amenities are consistent with the prioritized amenities that were identified in the community outreach efforts

for the park and will better serve the community's recreational needs and attract regional visitors producing substantial economic development opportunities.

The required resolution approves the grant application, the availability of matching funds and designates the City Manager as the authorized representative to execute any and all documents related to the grant.

FISCAL IMPACT:

ATTACHMENTS:

LWCF Heroes Park Development

Proposed New Development of Heroes Park



HANFORD PARK MASTER PLAN
CITY OF HANFORD, CA



Project 20062, UTP
Date 07/20/2021
Scale: 1" = 50'

S-1



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: H
-------------------------------	--------------------------

SUBJECT:

Public Works: Approval of a Notice of Completion for the FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street Lighting Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

RECOMMENDATION:

That the City Council, by motion, approve a Notice of Completion and authorize the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

BACKGROUND:

On September 21, 2021, the Council Awarded the FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street Lighting Project to DOD Construction of Bakersfield CA.

The project consisted of improving pedestrian accessibility and safety and provided additional street lighting on Redington Street between Phillips Street and Scott Street. In addition, this project constructed new ramps and modified existing ramps at returns to provide ADA accessibility and safe pedestrian travel and crossings at locations where pedestrians step into vehicle pathways.

An easement was provided by the Housing Authority development to SCE. Safety lighting has since been installed in the cul-de-sac area on Redington north of Davis Street which provides additional safety lighting for residents.

The project is located within the Housing Authority development located on Redington Street north of Davis Street.

There were (2) contract change orders on this project that include:

1. Additional Demo, Curb & Gutter
2. Water Valves Boxes - City provided due to long lead time

In total change orders amounted to a net Increase of \$3,930.45.

CONTRACT CHANGE ORDERS:

1. Contract Change Order No. 1:

Additional Demo, Curb & Gutter

For a net increase of \$4,224.00

2. Contract Change Order No. 2:

3. Water Valves Boxes – City provided due to long lead time

For a net Decrease of -\$293.55

FINANCIAL HISTORY:

SOURCE OF BUDGET FUNDING

AMOUNT

0131 CDBG Entitlement Fund

\$95,000.00

0004 Cash Fund (Balance as of 09/2021)

\$868,426.46

Total Budget Funding

\$963,426.46

CONSTRUCTION COST:

Original Contract – Total Bid Award

\$108,475.00

Contract Change Order No. 1

\$4,224.00

Contract Change Order No. 2

-\$293.55

Total Construction Cost

\$112,405.45

0004 Cash Fund Balance

-\$851,021.01

FISCAL IMPACT:

This Project was funded for construction, including contingency as follows:

The FY 18/19 CDBG Entitlement Fund provided \$95,800.00 for this project. An additional appropriation of \$23,600 from the Accumulated Capital Outlay Reserves was required to fully fund the project. As of September 2021, there was an unencumbered fund balance of \$868,426.64. A copy of the budget pages is attached for Council Review.

The total cost to complete the project was \$112,405.45. Attached are the Final Project Construction and Finance History for Council review.

ATTACHMENTS:

Final Project Construction and Finance History Report

NOC - Recording Original PDF

NOC - Recording Original WORD

822641 - Journal.Admendment for funds

FUND 0004 BALANCE

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street Lighting Project

CONTRACTOR: DOD Construction
P.O. Box 70187
Bakersfield CA 93387

CONTRACT DATES:	Council Award	September 21, 2021
	Bid Opening	August 24, 2021
	Contractor Started Work	November 1, 2021
	Contract Time of Completion	December 19, 2021
	Contractor Completed Work	December 3, 2022

CONTRACT CHANGE ORDERS:

1. Contract Change Order No. 1:
Additional Demo, Curb & Gutter

For a net increase of \$4,224.00

2. Contract Change Order No. 2:
3. Water Valves Boxes – City provided due to long lead time

For a net Decrease of -\$293.55

FINANCIAL HISTORY:

SOURCE OF BUDGET FUNDING	AMOUNT
0131 CDBG Entitlement Fund	\$95,000.00
0004 Cash Fund (Balance as of 09/2021)	\$868,426.46
Total Budget Funding	\$963,426.46

CONSTRUCTION COST:

Original Contract – Total Bid Award	\$108,475.00
Contract Change Order No. 1	\$4,224.00
Contract Change Order No. 2	-\$293.55
 Total Construction Cost	 \$112,405.45
0004 Cash Fund Balance	-\$851,021.01

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located: Reddington Street North of Davis Street
2. The Improvement is particularly described as: Housing Development Improvement Project
3. The date of completion of the work of Improvement: 12/03/2021
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: DOD Construction
7. The surety for the work of Improvement: Philadelphia Indemnity Insurance Company
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: February 1, 2022

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 6th day of February 01, 2022

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2022.

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

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Dated this 6th day of February 01, 2022

BY: _____
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City of Hanford, County of Kings, State of California

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I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2022.

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

ENTER PERIOD
2
22

FY22 MUNIS BUDGET JOURNAL
DEPARTMENT OF FINANCE
BUDGET AMENDMENT/TRANSFER

DATE CREATED: 08/12/21

DATE POSTED: _____

JE NO **62**

Munis>Financials>Budget Processing>Budget Transfers and Amendments

EXPLANATION:

CREATE AND BUDGET THE PEDESTRIAN AND LIGHTING IMPROVEMENTS PROJECT

UNDER CDBG ENTITLEMENT: 14500200

OBJECT CODE: 822641

AMOUNT APPROVED: 95,800.00

Prepared by Debbie Fowler, Sr. Adm. Analyst

Debbie Fowler

FUND	ACCOUNT	FUND	ORG	OBJECT	DESCRIPTION	0.00	95,800.
						DR-DECREASE	CR-INCREASE
CDBG ENTITLEMENT FUND	PEDESTRIAN AND LIGHTING IMPR	0131	14500200	822641	AMEND/HUD CDBG APPROVAL		95,800.00

Attachment: 822641 - Journal.Admmendment for funds (PW: NOC for FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street

Authority to Use Grant Funds

U.S. Department of Housing and Urban Development Office of Community Planning and Development

To: (name & address of Grant Recipient & name & title of Chief Executive Officer)

Mario Cifuentes II
City Manager
City of Hanford
317 North Douty Street
Hanford, CA 93230-3951

Copy To: (name & address of SubRecipient or Secondary Contact)

822641

We received your Request for Release of Funds and Certification, form HUD-7015.15 on

January 13, 2020

Your Request was for HUD/State Identification Number

B-18-MC-06-0061

All objections, if received, have been considered. And the minimum waiting period has transpired.
You are hereby authorized to use funds provided to you under the above HUD/State Identification Number.
File this form for proper record keeping, audit, and inspection purposes.

Program Title: Community Development Block Grant (CDBG)

Project/Activity: Pedestrian and Lighting Improvements
Estimated Funding: CDBG - \$95,800
Total Estimated Cost: \$95,800

Project Description: Installation of sidewalk and street lights in areas currently void of such improvements to improve pedestrian walk ability and safety.

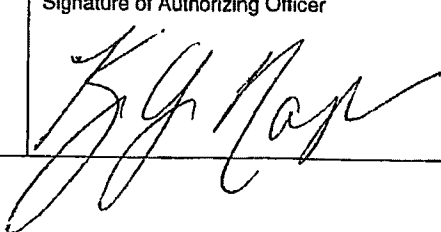
Project Location: Between Scott and Phillips Street and Redington Street in Hanford, CA.

NOTE:

- Please ensure that the correct name of HUD program office is reflected on the public notice as part of HUD's address. In this case, the HUD program office should be "Community Planning and Development (CPD)" rather than Community and Development.

cc:

Sandra Lerma-Martinez, Administrative Analyst (slerma@cityofhanfordca.com)

Typed Name of Authorizing Officer: Kimberly Y. Nash Title of Authorizing Officer Director of CPD Division	Signature of Authorizing Officer 	Release Date: January 29, 2020
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Previous editions are obsolete.

form HUD-7015.16 (2/94)
ref. Handbook 6513.0

Attachment: 822641 - Journal.Admmendment for funds (PW: NOC for FY 18/19 CDBG Pedestrian Accessibility and Safety and Additional Street

Debbie Caietti

From: Jennifer Minear
Sent: Thursday, August 12, 2021 11:12 AM
To: Debbie Caietti
Cc: Jennifer Minear; Alejandro Solorio; Sandra Lerma
Subject: FY 18/19 Pedestrian & Lighting Improvement Project - CDBG | Request for Project Code
Attachments: Authority to Use Grant Funds Doc.pdf

Good morning Debbie,

See attached Authority to Use Funds for the above project. Please create a Munis Project Code.

Best regards,

Jennifer Minear

Project Manager

City of Hanford - Engineering Division

900 S. 10th Ave.

Hanford, CA. 93230

O: (559) 585-2559

C: (559) 816-6004

JMinear@cityofhanfordca.com



CITY OF
HANFORD



09/13/2021 08:23
dcaietti

City of Hanford, CA
ACCOUNT SUMMARY TRIAL BALANCE FOR FY22/JUL TO EOY
FUND

P
glatrbal 1

ACCOUNT ACCOUNT NAME	BEG. BALANCE	ORG	DEBITS	CREDITS	NET CHANGE	END BALANCE
0004 100100 CASH IN BANK	3,272,561.88	0004	6,702.62	18,436.51	-11,733.89	3,260,827.99
TOTALS FOR FUND 0004 ACCUM CAPITAL OUTLAY	3,272,561.88		6,702.62	18,436.51	-11,733.89	3,260,827.99
REPORT TOTALS	3,272,561.88		6,702.62	18,436.51	-11,733.89	3,260,827.99

FUND 0004 CASH BALANCE \$ 3,260,827.99
 FY21 PROJECTS \$ (685,316.35)
 FY22 PROJECTS \$(1,707,085.00)
 AVAILABLE BALANCE \$ 868,426.64

09/13/2021 08:15
dcaiettiCity of Hanford, CA
YEAR-TO-DATE BUDGET REPORTP
glytdbud 1

FOR 2021 13

JOURNAL DETAIL 2022 2 TO 2022 2

ACCOUNTS FOR:
21040000 ACCUM CAPITAL OUTLAYORIGINAL
APPROPTRANFRS/
ADJSTMTSREVISED
BUDGET

YTD EXPENDED

ENC/REQ

AVAILABLE
BUDGETPCT
USED

81 CAP ASSETS CIP

813602 GENERAL/MASTER PLAN UPDATE	0	162,580	162,580	.00	.00	162,579.79	.0%
819650 RUNWAY 14-32 REHAB	0	55,436	55,436	6,829.11	.00	48,607.33	12.3%
819653 DOWNTOWN PEDESTRIAN SAFETY	0	79,541	79,541	32,569.50	.00	46,971.00	40.9%
820603 ENERGY CONSERVATION PROJECTS	0	0	0	452.27	.00	-452.27	100.0%
820627 PAVEMENT TREATMENT VARIOUS S	0	48,631	48,631	58,397.05	.00	-9,765.68	120.1%
820628 COURTHOUSE PARK BATHROOM REN	0	0	0	5,382.94	.00	-5,382.94	100.0%
820631 CITY HALL ROOF RESTORATION	0	0	0	6,039.54	.00	-6,039.54	100.0%
820634 CITY HALL SECURITY PROJECT	0	180,000	180,000	.00	.00	180,000.00	.0%
820636 STREET MEDIAN LANDSCAPE RENO	0	0	0	620.93	.00	-620.93	100.0%
821600 DANGEROUS BLDG ABATEMENT	54,510	0	54,510	8,965.11	.00	45,544.89	16.4%
821601 ADA BLDG MODIFICATIONS	54,510	0	54,510	1,965.11	.00	52,544.89	3.6%
821602 ENERGY CONSERVATION PROJECTS	10,902	0	10,902	393.02	.00	10,508.98	3.6%
821604 FLEET ZONAR INSTALLATION	25,613	0	25,613	17,679.54	.00	7,933.46	69.0%
821605 CITY HALL MEN BATHROOM UPGRA	14,170	0	14,170	509.80	3,614.16	10,046.04	29.1%
821607 ADA PARKS/REC MODIFICATIONS	38,150	0	38,150	18,335.29	.00	19,814.71	48.1%
821611 YAC CONCESSION BLDG RESTORAT	54,510	0	54,510	5,792.97	1,962.50	46,754.53	14.2%
821640 LONGFIELD CENTER RENOVATIONS	54,504	0	54,504	42,614.29	.00	11,889.71	78.2%
821642 DOWNTOWN 2010 PLAN PROJECTS	54,505	0	54,505	29,433.75	.00	25,071.25	54.0%
821644 PAVEMENT TREATMENT VARIOUS S	54,505	0	54,505	1,962.93	.00	52,542.07	3.6%
821647 PAL PARKING LOT	0	0	0	13,230.94	.00	-13,230.94	100.0%
TOTAL CAP ASSETS CIP	415,879	526,188	942,067	251,174.09	5,576.66	685,316.35	27.3%
TOTAL ACCUM CAPITAL OUTLAY	415,879	526,188	942,067	251,174.09	5,576.66	685,316.35	27.3%

FY21 CARRYOVER CAPITAL IMPR PROJECTS = \$685,316.35

09/13/2021 08:17
 dcaietti

 City of Hanford, CA
 YEAR-TO-DATE BUDGET REPORT

 P
 glytdbud 1

FOR 2022 13				JOURNAL DETAIL 2022 2 TO 2022 2			
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
21040000 ACCUM CAPITAL OUTLAY	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
81 CAP ASSETS CIP							
821611 YAC CONCESSION BLDG RESTORAT	0	0	0	1,962.50	-1,962.50	.00	.0%
822600 DANGEROUS BLDG ABATEMENT	52,621	0	52,621	.00	.00	52,621.00	.0%
822601 PUBLIC SAFETY RADIO REPL	684,220	0	684,220	.00	699,105.00	-14,885.00	102.2%
822602 FIRE STA 2 FLOORING REPL	29,470	0	29,470	.00	.00	29,470.00	.0%
822603 FIRE STA 1 FLOORING REPL	29,470	0	29,470	.00	.00	29,470.00	.0%
822604 CIVIC AUD SEWER MAIN REPL	21,780	0	21,780	.00	.00	21,780.00	.0%
822605 CIVIC AUD ROOF REPL	549,874	0	549,874	.00	.00	549,874.00	.0%
822608 CAMERAS PARKS/REC FACILITIES	16,489	0	16,489	.00	.00	16,489.00	.0%
822609 YAC CONCESSION BLDG RESTORAT	270,531	0	270,531	.00	.00	270,531.00	.0%
822637 DOWNTOWN REINVEST ZONE	52,630	0	52,630	.00	.00	52,630.00	.0%
TOTAL CAP ASSETS CIP	1,707,085	0	1,707,085	1,962.50	697,142.50	1,007,980.00	41.0%
TOTAL ACCUM CAPITAL OUTLAY	1,707,085	0	1,707,085	1,962.50	697,142.50	1,007,980.00	41.0%

FY22 CAPITAL IMPR PROJECTS = \$1,707,085.00



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022

AGENDA SECTION: I

SUBJECT:

Public Works: Approval of a Notice of Completion for the FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project at a total construction cost of \$401,869.60 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

RECOMMENDATION:

That the City Council, by motion, approve of a Notice of Completion for the FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project at a total construction cost of \$401,869.60 and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office

BACKGROUND:

On July 20, 2021, the Council Pre-Awarded the FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project to Don Berry Construction of Selma CA.

The asphalt concrete pavement surfaces deteriorated over time due to loss of oil content from naturally occurring processes and vehicular traffic loads. This project consisted of removing the existing surface layer(s) using a milling machine. New asphalt was then used to replace the milled layer, adding 10 to 12 years of life to the road surface. The pavement resurfacing treatments extended the useful life of the asphalt concrete pavement surfaces, thereby reducing street maintenance costs.

This project resurfaced Davis Street from 11th Avenue to Kimball Lane and Northstar Drive from 11th Avenue to Aspen Street.

There were (4) contract change orders on this project that include:

1. Extra Channel Drain
2. Installation of Monument Wells

3. Change to Scope: Reduce the grind on Davis to 2.5"
4. Balance of Quantities

In total change orders amounted to a net decrease of -\$13,308.40

A copy of the full Final Project Construction and Financial History Report is attached for Council review, and the pertinent information is included below for ease of reference.

CONTRACT CHANGE ORDERS:

1. Contract Change Order No. 1:

Extra Channel Drain

For a net increase of \$2,398.00

2. Contract Change Order No. 2:

Installation of Monument Wells

For a net Increase of \$3,200.00

3. Contract Change Order No. 3:

Change to Scope: Reduce the grind on Davis to 2.5"

Scope Change Only – Applied to Balance of Quantities

4. Contract Change Order No. 4:

Balance of Quantities

For a net Decrease of -\$18,906.40

FINANCIAL HISTORY:

SOURCE OF BUDGET FUNDING

AMOUNT

040 Gas Tax (2105)	\$381,533
050 Gas Tax (TDA Transportation)	\$327,028
045 RMRA Gas Tax	\$1,035,589.00
Total Budget Funding	\$1,744,150.00

CONSTRUCTION COST:

Original Contract – Total Bid Award	\$415,178.00
Contract Change Order No. 1	\$2,398.00
Contract Change Order No. 2	\$3,200.00
Contract Change Order No. 3	\$0.00
Contract Change Order No. 4	-\$18,906.40
Total Construction Cost	\$401,869.60
Balance (Credit)	-\$1,342,280.40

FISCAL IMPACT:

The FY 2021 Capital Improvement Budget provided \$1,744,150.00 for construction, including contingencies. A copy of Budget Page is attached for Council review.

ATTACHMENTS:

NOC - Recording Original WORD

NOC - Recording Original PDF

Final Project Construction and Finance History Report

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located: Davis Street from 11th Avenue to Kimball Lane and Northstar Drive from 11th Avenue to Aspen Street.
2. The Improvement is particularly described as: Pavement Resurfacing: Mill & Fill
3. The date of completion of the work of Improvement: 01/03/2022
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Don Berry Construction
7. The surety for the work of Improvement: Travelers Casualty and Surety Company of America
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: February 1, 2022

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 6th day of February 01, 2022

BY: _____

Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording Original WORD (PW: NOC FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2022.

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

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Dated this 6th day of February 01, 2022

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording Original PDF (PW: NOC FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2022.

BY: _____
Diane Sharp, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: FY 20/21 Pavement Resurfacing: Mill & Fill (Davis & Northstar) Project

CONTRACTOR: Don Berry Construction
P.O. Box 620
Selma Ca 93662

CONTRACT DATES:	Council Pre-Auth. to Award	July 20, 2021
	Bid Opening	September 7, 2021
	Contractor Started Work	October 11, 2021
	Contract Time of Completion	December 12, 2021
	Contractor Completed Work	January 3, 2022 (Due to Weather)

CONTRACT CHANGE ORDERS:

1. Contract Change Order No. 1:

Extra Channel Drain

For a net increase of \$2,398.00

2. Contract Change Order No. 2:

Installation of Monument Wells

For a net Increase of \$3,200.00

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Scope Change Only – Applied to Balance of Quantities

4. Contract Change Order No. 4:

Balance of Quantities

For a net Decrease of -\$18,906.40

FINANCIAL HISTORY:

SOURCE OF BUDGET FUNDING

AMOUNT

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CONSTRUCTION COST:

Original Contract – Total Bid Award	\$415,178.00
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Contract Change Order No. 3	\$0.00
Contract Change Order No. 4	-\$18,906.40

Total Construction Cost	\$401,869.60
Balance (Credit)	-\$1,342,280.40



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: J
-------------------------------	--------------------------

SUBJECT:

Public Works: Approval of a payment to King's Petroleum, for the purchase of diesel fuel for Fleet Operations, in the amount is \$30,085.59.

RECOMMENDATION:

That the City Council, by motion, approve a payment to King's Petroleum, for the purchase of diesel fuel for Fleet Operations, in the amount is \$30,085.59.

BACKGROUND:

Section 2.48.060 of the Hanford Municipal Code governs how the City must process the purchase of any goods or services that exceed \$20,000. As stated below, it requires that Council approve all purchases over that threshold. For the purpose of this invoice, it sets a different limit for Council's approval of fuels and other specific items:

Purchases exceeding twenty thousand dollars (\$20,000.00) may be made either on an informal basis or on a formal competitive basis as identified below. In either case, however, the decision as to the acceptance or rejection of any bid shall be the responsibility of the council. The provisions of this section 2.48.060 shall not apply to the purchase of fuels, bituminous materials, and aggregate base for street purposes and related delivery costs provided that any such purchase shall not exceed the sum of thirty thousand dollars (\$30,000.00).

With the implementation of new and updated Purchasing policies for the City, it is necessary for Council to individually approve this outstanding invoice. Due to the increase in fuel costs, this purchase exceeds the maximum \$30,000 threshold for fuel purchases referenced in the municipal code. Moving forward, staff will have Council approve annual contracts with vendors, based on negotiated prices, that will allow Council to approve "not to exceed" amounts for the Contract year.

FISCAL IMPACT:

Quotes were received from local vendors. There are sufficient funds available in the Fleet Operations account to fund this purchase.

ATTACHMENTS:

KING'S_PETROLEUM_INV#109395_W/QUOTES

KING'S PETROLEUM LLC

PROPANE • GASOLINE • DIESEL • OIL
559.733.4717 • VISALIA, CA

Stock
ID. #11644

[Signature]

INVOICE

Customer #:	800350
Payment Terms:	Net 10
Invoice #:	109395
PO #:	22200485 FUEL
Invoice Date:	2022-01-13
Due Date:	Net 10th of the month
Total Due	\$30,085.59

Make Check Payable to: King's Petroleum LLC

Amount Enclosed: \$

Remit To:

King's Petroleum LLC
 PO BOX 841318
 LOS ANGELES, CA 90084-131

City Of Hanford Corp

900 S 10th Ave
 Hanford, CA 93230

00008003500000109395000300855900030085597

Customer Name		Delivery/Service Address		Cust #	Invoice #	Inv Date
City Of Hanford Corp		900 S 10th Ave - Hanford, CA 93230		800350	109395	2022-01-13
Quantity	Item Number	Description	Unit Price	TOTAL		
7817.00	Clear Diesel Ultra Low	Clear Diesel Ultra Low Sulfur Diesel #2	\$3.0525	\$23,861.3		
		PO #:				
		Delivered By: Larry G on 01/13/2022				
1.00	Regulatory Compliance	Regulatory Compliance Fee	\$9.5000	\$9.5		
		AB 32 - .005/Gal:		\$39.0		
		California State - Diesel - 13%:		\$3110.2		
		California State Excise - Diesel - .389/Gal:		\$3040.8		
		Federal L.U.S.T - .001/Gal:		\$7.8		
		Kings County - Standard:		\$0.0		
		Spill Fee - Diesel - .00214/Gal:		\$16.7		

Tank/Equipment: Bulk Tank - Clear Diesel Tank - 910 S 10th Ave.

For Fuel or Service At:

900 S 10th Ave - Hanford, CA 93230

Sub Total	\$23,870.8
Charges	\$0.0
Tax Total	\$6,214.7
TOTAL DUE	\$30,085.5

City of Hanford - 1/13/22
 BOL #2734766

King's Petroleum LLC
 PO BOX 841318
 LOS ANGELES, CA 90084-131

Attachment: KING'S PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)



PROPANE • GASOLINE • DIESEL • OIL
559.733.4717 • VISALIA, CA

Date 1-13-22BOL# 2734766

Ref#

PO#

Customer Kings Petroleum

CIRCLE THE NUMBERS THAT APPLY

#1 Excessive Load/Unload Time #4 Split Load

#2 Split Delivery

#5 Retain

#3 Pump Out

#6 Pump Charge

Loading Information

Arrival Time 10:05 AMDeparture Time 10:40 AMTotal Time 35 minExplanation Load

Unloading Information

Arrival Time 11:30 AMDeparture Time 12:05 PMTotal Time 35 minExplanation Unload

Notes:



PRODUCT

Clear

GALS LOADED

3000

PRODUCT

Clear

GALS LOADED

1800

PRODUCT

Clear

GALS LOADED

1000

PRODUCT

Clear

GALS LOADED

2000

Date:

1-13-22

Truck No:

19

Trailer No:

19ADelivered To: City of Hanford

Address:

Hanford, CA

Product

Gallons

Before

After

Gross

Net

Inch

Inch

Clear Diesel7800781730 1/8"83"

Total

78007817

Rack

Frisco

Retain/Diversion

From: _____

To: _____

Gallons: _____

Explanation of Additional Charges

Drivers Printed Name:

Larry Gooden

Customer Signature:

THANK YOU FOR YOUR BUSINESS!

HIGHWAY TRANSPORTATION RECEIPT

KINDER MORGAN 4149 S. Maple Ave, Fresno, CA, 93725

ORIGINAL BILL OF LADING - NOT NEGOTIABLE

(LOADING TICKET)

RECEIVED, THE PROPERTY DESCRIBED BELOW, IN APPARENT GOOD ORDER WHICH SAID TRANSPORTATION COMPANY (THE WORD "COMPANY" BEING UNDERSTOOD AS INCLUDING ANY PERSON OR CORPORATION IN POSSESSION OF THE PROPERTY) AGREES TO TRANSPORT AND DELIVER TO CONSIGNEE AT HIS USUAL PLACE OF DELIVERY (IF ON ITS OWN LONE ROUTE), OTHERWISE TO DELIVER TO ANOTHER CARRIER ON THE ROUTE TO SAID DESTINATION. IT IS MUTUALLY AGREED THAT THE TRANSPORTATION SERVICES HEREUNDER ARE SUBJECT TO ALL THE PRINTED TERMS AND CONDITIONS NOT PROHIBITED BY LAW, OF THE "TRANSPORTATION COMPANY'S" UNIFORM BILL OF LADING. "CONTRACT" OR "ANYWHERE-FOR-HIRE" SERVICES WILL BE SUBJECT TO THE TERMS AND CONDITIONS OF THE CONTRACT. SERVICE ORDER OR OTHER AGREEMENT EXECUTED OR AGREED TO BETWEEN PARTIES HERETO WHEN NOT IN CONTRAVENTION OF ANY EXISTING LAW. WHEN MOVEMENT IS IN A VEHICLE OPERATED BY SHIPPER, OR OWNER OF PRODUCT, THIS DOCUMENT SERVES ONLY AS A RECEIPT FOR PRODUCT LOADED.

STATE EXCISE TAX, IF ANY, ON MOTOR VEHICLE FUEL COVERED BY THIS LOADING TICKET HAS BEEN ASSUMED AND WILL BE PAID BY THE SHIPPER.

CARRIER CERTIFIES THAT THE CARGO TANK SUPPLIED FOR THIS SHIPMENT IS A PROPER CONTAINER FOR THE TRANSPORTATION OF THIS COMMODITY AND COMPLIES WITH THE DEPT. OF TRANSPORTATION SPECIFICATIONS AND REGULATIONS FOR THE TRANSPORTATION OF EXPLOSIVES AND OTHER DANGEROUS ARTICLES.

THIS IS TO CERTIFY THAT THE BELOW-NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, AND LABELED, AND ARE IN PROPER CONDITION FOR TRANSPORTATION, ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPT. OF TRANSPORTATION.

NOTE: NET VOLUME HAS BEEN ADJUSTED TO 60°F

Destination 0000000255 Kings Petroleum LLC P O Box 508 Visalia, CA 93292						FOR PRODUCT EMERGENCY Spill, Leak, Fire, Exposure or Accident CALL CHEMTREC-DAY OR NIGHT 800-424-9300 KINDER MORGAN CCN12469	
TRUCK NO. 19	TRUCK LICENSE NO. 9F01363	TRAILER 1 NO. 19A	TRAILER 1 LICENSE NO. 4FY5808	TRAILER 2 NO.	TRAILER 2 LICENSE NO.		
TERM NO. FR	HTR. NO. 0002734766	TIME Card IN: 10:10 Card OUT: 10:35	DATE 01/13/2022	DRIVER NO. 11800004	CARRIER KINGS PETROLEUM	ORDER NO.	

SHIPPER 0000000489
SHIRALIAN ENTERPRISES, INC.
2491 W Shaw Ave #123
FRESNO, CA 93711

CONSIGNEE 0000001055
Kings Petroleum LLC
205 N Ben Daddox Way
Visalia, CA 93292

BAY NO: 6S

PRODUCT CODE	PRODUCT NAME	OCT.	TEMP.	GRAVITY	GROSS GALLONS	NET GALLONS
NA1993 DIESEL FUEL, 3, PG III / 1 CARGO TANK QQQ108	CARB ULS DIESEL	0.0	55.4	39.5	7800	7817

UNDYED CARB ULTRA LOW SULFUR DIESEL, 15 PPM OR LESS SULFUR, MAY CONTAIN UP TO 5% BIODIESEL

EPA DIESEL FACILITY ID - #4453-81834

SIGNATURE OF DRIVER:



LARRY GOODELL

Packet Pg. 76

Attachment: KING'S PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)



FUEL PRICE QUOTE REQUEST

City of Hanford – Public Works
900 S. 10th Avenue
Hanford, CA 93230
P: (559) 585-2551
F: (559) 583-1529
vreitsma@cityofhanfordca.com

January 13, 2022

Kings Petroleum
Attn: Shanoor
F: (559) 909-6330
shirani@kingspetro.com
PO #22200485

Please send a price quote on the following Fuel:

- ☐ Unleaded Fuel
- ☐ Clear Diesel
- ☐ Red Diesel (for Generators)

BASE PRICE:

DELIVERY DATE:

Unleaded \$ / per gal.

January 13, 2022

Diesel \$ /per gal.

Please fax fuel quote to: (559) 583-1529; or email to: vreitsma@cityofhanfordca.com

Thank you!

Attachment: KING'S PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)

FUEL QUOTE SHEET

13.J.a

Date: 1/13/2022

Quote For: Diesel

Company	Contact	Phone Number	FAX Number	Base Price		
				Unlead	Diesel	
G.V. Burrows Inc	Darryl	924-2064	924-9316	\$	Left msg	/per gal
J C Lansdowne	Ryan ryan@jclansdowne.com	651-1760	651-8156	\$	3.159	/per gal
Buford Oil	John/Leah	582-9028 / 816-2637/ 816-2638	582-1902	\$	3.075	/per gal
Silvas Oil	Carl carl.mccain@silvasoil.com fueldispatch@silvasoil.com	Small Loads / Big Loads 582-0221 / 445-1908	445-1910	\$	3.07	/per gal
Interstate Oil	Roland	233-3221/ 349-8514	233-1532	\$	Left msg	/per gal
Kings Petroleum	Shanoor shirani@kingspetro.com	909-6330		\$	3.0525	/per gal
Gregs Petroleum Srvc	Bob patricia@gregspetro.com	661-535-4900	661-535-4990	\$	3.08	/per gal

(Call Silva's Fresno number for truck/trailer loads (FLEET); Use the Hanford number for other Departments.)

REQUISITION NUMBER: _____

P.O. NUMBER: 22200485

Ordering Information

Company	Vendor No.	PO No.	ORG	OBJECT	1 Load =
G.V. Burrows, Inc	105591		Fleet	20400000-743300	8,500 Gallons Unleaded
J C Lansdowne	105635	22100751	Utilities	20810000-778500	7,500 Gallons Diesel
Buford Oil	105006	22100734	WWTP	20710000-778500	2,000 WWTP Gallons
Silvas Oil	105011	22100766			
Interstate Oil	104486	22100749			
Kings Petroleum	105551	22200485			
Gregs Petroleum	106520				

Road Tax:

Is added to every truck/trailer load as a separate entry.

(Do not add sales tax to road tax.)

(Do not add road tax to WWTP or Utilities.)

If they should ask:

\$.18 State Excise Tax (we pay)

\$.243 Federal Tax (we don't pay)

Locations: Tank 5 Grangeville / Centennial

Tank 6 Fargo / RR Tracks

Gas Type	Amount of Road Tax to Add
Diesel	\$1,265.40
Unleaded	\$1,504.80

ALWAYS ORDER:

- CLEAR DIESEL FOR FLEET
- RED DIESEL FOR GENERATORS

Attachment: KING'S PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)



"SHIFT UP TO SILVAS OIL COMPANY"

30138 CITY OF HANFORD

Location: 315 N. DOUTY ST.
HANFORD

CA 93230

Product

CARB REG 87 10% ETH

Tank ID: 30138-3

Base Price		2.88271
Federal Excise Tax Exempt %	100%	0.00000
State Excise Tax Exempt %	0%	0.51100
Federal LUST Fund		0.00100
Sales Tax Rate %	2.250%	0.07638
California Partial Sales Tax Exempt %		
Total Price Per Gallon		3.47109

Location: 315 N. DOUTY ST.
HANFORD

CA 93230

Product

CLEAR DIESEL - B20

Tank ID: 30138-2

Base Price		3.00547
Federal Excise Tax Exempt %	100%	0.00000
State Excise Tax Exempt %	0%	0.38900
Federal LUST Fund		0.00100
Sales Tax Rate %	13.000%	0.39084
California Partial Sales Tax Exempt %	0.000%	0.00000
Total Price Per Gallon		3.78631

Location: 315 N. DOUTY ST.
HANFORD

CA 93230

Product

CLEAR CARB ULS DIESEL #2

Tank ID: 30138-1

Base Price		3.07441
Federal Excise Tax Exempt %	100%	0.00000
State Excise Tax Exempt %	0%	0.38900
Federal LUST Fund		0.00100
Sales Tax Rate %	13.000%	0.39980
California Partial Sales Tax Exempt %	0.000%	0.00000
Total Price Per Gallon		3.86421

To Order Call:
(866) 907-6100

Prices include GHG and LCSF
and are subject to change
without notice.

Date of Quote: 1/13/2022

Time of Quote: 12:00:01 AM

Attachment: KING'S_PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)

Thank You For The Opportunity To Serve Your Fueling Needs!

Page 1 of 1



Price Notification

13.J.a

Greg's Petroleum Service Inc.
P.O BOX 307
Delano, CA 93216

24036
CITY OF HANFORD
315 N DOUTY STREET
HANFORD, CA 93230

Please be advised that this is your price for the following product(s) as of 01/13/22 12:02 AM

Product	Supplier	Location	Cost	Taxes	Total Cost	Effective Date	Effective Time
REGULAR UNLEAD GAS 10.0% ETHAN	SHIRALIAN ENTERPRISE	KINDER MORGAN SHIRAL	2.895000	0.591930	3.486930	01/13/22	12:02 AM
		AB 32 Fee Env Dest #		0.000000			
		UST ETH 98		0.001000			
		CA Lead Prevention		0.001100			
		Fed Oil Spill Eth 9.		0.002100			
		State Excise 9.8		0.511000			
		CA SALES TAX GAS		0.076730			
ULTRA LOW CARB D/F	SHIRALIAN ENTERPRISE	KINDER MORGAN SHIRAL	3.080000	0.615673	3.695673	01/13/22	12:02 AM
		AB 32 Fee Env Dest #		0.000000			
		FED UST - DSL		0.001000			
		Fed Oil Spill DSL		0.002140			
		State Excise Diesel		0.389000			
		CA State Sales Tax -		0.069370			
		CA State Sales Tax -		0.154160			

** Subject to Clerical Errors, Product Availability and may Change Without Notice **

Thank you for your business,

Greg's Petroleum Service Inc.
(661) 725-2078

Attachment: KING'S PETROLEUM_INV#109395_W/QUOTES (PW: Approve Fuel Purchase)



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: K
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SUBJECT:

Finance: Receive and File the City of Hanford's Quarterly Investment Portfolio and Transactions Reports

Quarterly Investment Report. The City has approximately \$89.4 million in investments and cash as of 12/31/21.

Recent Activity. The City actively maintains its Wells Fargo cash accounts at a minimum of \$2.5 million while investing excess cash in the Tulare County Investment Pool where interest rates are currently higher versus the Local Agency Investments Fund (LAIF). Additionally, the \$5 million dollars that was transferred to the WF Investment subsidiary has been fully spent and used to purchase securities with maturity horizons of 1-2 years. On an ongoing basis, securities which mature are quickly reinvested to avoid idle cash making little to no interest.

Current Investment Environment. Interest rates remain low. The Federal Reserve has maintained its benchmark rates at a range of 0% to 0.25%. During this week's Federal Reserve meeting it is expected to signal a interest rate increase in as early of March to combat inflation. The 10 year Treasury Note interest is currently at 1.78% which surpasses it's last high of this year of 1.72% at the end of March.

Proposed Actions. With the current market, the City will continue to maintain a short investment maturity horizon of up to 3 years for securities (maximum 5 years). As interest rates hopefully rise over the next couple of years the City will have the liquid cash during the estimated time frame to purchase investments with more attractive interest rates. Any excess cash will be deposited into the Tulare County Pool.

Summary. The primary purpose of the City's cash is to provide residents of Hanford with services. In order to maximize the earnings potential on the City's idle cash, the City utilizes

registered securities dealers to purchase low-risk investments which will provide a higher return versus allowing the cash to be held in savings accounts earning little to no interest. Additionally, idle cash is also held with government pools including Tulare County Investment Pool and LAIF. It is the policy of the City to invest public funds in a manner that will provide a high investment return with a high level of security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

Attachments: Quarterly Treasurer's Report- As of December 31, 2021
 Quarterly Investment Detail Report- As of December 31, 2021
 Quarterly Transactions Report- 10/01/21-12/31/21

FISCAL IMPACT:

ATTACHMENTS:

Quarterly Investment Detail Report 12.31.21
 Quarterly Transactions Report 10.01.21-12.31.21
 Quarterly Treasurer's Report 12.31.21

City of Hanford
Quarterly Investment Detail Report
As of 12/31/2021

Description	CUSIP/Ticker	Security Sector	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	% of Portfolio
Brokerage Higgins Capital										
Insbank TN 1.9/27/2022	45776NDN3	Certificate Of Deposit	3/27/2020	1.000	250,000.00	250,000.00	251,297.50	9/27/2022	270	0.28
Capital One 2.25 9/20/2022	14042RHW4	Certificate Of Deposit	9/20/2017	2.250	250,000.00	250,000.00	253,507.50	9/20/2022	263	0.28
Pentagon Federal Credit Union 0.55 9/30/2024	70962LAR3	Certificate Of Deposit	9/29/2021	0.550	250,000.00	250,000.00	248,050.00	9/30/2024	1,004	0.28
BMW Bank UT 3.4/20/2023	05580AMJ0	Certificate Of Deposit	4/20/2018	3.000	250,000.00	250,000.00	258,307.50	4/20/2023	475	0.28
Northstar Bank MI 1.15 3/31/2023	66704MEQ0	Certificate Of Deposit	3/31/2020	1.150	250,000.00	250,000.00	252,252.50	3/31/2023	455	0.28
Peoples Bank CT 2.1/25/2022	71270QQM1	Certificate Of Deposit	1/25/2017	2.000	200,000.00	200,000.00	200,242.00	1/25/2022	25	0.22
Citibank National SD 3.55 11/24/2023	17312QW47	Certificate Of Deposit	11/23/2018	3.550	250,000.00	250,000.00	263,812.50	11/24/2023	693	0.28
West Michigan Bank MI 1.4/24/2023	954444BW4	Certificate Of Deposit	4/24/2020	1.000	250,000.00	250,000.00	251,812.50	4/24/2023	479	0.28
Sterling Bank MO 1.05 4/27/2023	85916VDR3	Certificate Of Deposit	4/27/2020	1.050	250,000.00	250,000.00	251,977.50	4/27/2023	482	0.28
Centerstate Bank FL 1.2 4/17/2023	15201QDC8	Certificate Of Deposit	4/17/2020	1.200	250,000.00	250,000.00	252,447.50	4/17/2023	472	0.28
Flagstar Bank MI 1.15 4/17/2023	33847E2Z9	Certificate Of Deposit	4/17/2020	1.150	250,000.00	250,000.00	252,285.00	4/17/2023	472	0.28
Jonesboro State Bank LA 0.8 5/29/2025-20	48040PGX7	Certificate Of Deposit	5/29/2020	0.800	249,000.00	249,000.00	247,364.07	5/29/2025	1,245	0.28
Live Oak Bank 0.5 12/11/2023	538036TF1	Certificate Of Deposit	12/10/2021	0.500	250,000.00	250,000.00	250,000.00	12/11/2023	710	0.28
UBS Bank UT 3.15 5/30/2023	90348JCR9	Certificate Of Deposit	5/30/2018	3.150	249,000.00	249,000.00	258,414.69	5/30/2023	515	0.28
Merrick Bank UT 1.85 12/31/2024	59013KEP7	Certificate Of Deposit	12/31/2019	1.850	250,000.00	250,000.00	257,032.50	12/31/2024	1,096	0.28
Northwest Bank ID 1.4/28/2023	66736ABS7	Certificate Of Deposit	4/30/2020	1.000	250,000.00	250,000.00	251,820.00	4/28/2023	483	0.28
Lakeside Bank IL 1.1 9/30/2022	51210SRZ2	Certificate Of Deposit	3/30/2020	1.100	250,000.00	250,000.00	251,500.00	9/30/2022	273	0.28
Bank Baroda NY 0.65 7/22/2025	06063HMT7	Certificate Of Deposit	7/22/2020	0.650	198,000.00	198,000.00	195,370.56	7/22/2025	1,299	0.22
Genoa Banking OH 2.25 12/29/2022	372348BY7	Certificate Of Deposit	12/29/2017	2.250	250,000.00	250,000.00	254,715.00	12/29/2022	363	0.28
State Bank of India GA 0.95 6/26/2025	856283N69	Certificate Of Deposit	6/26/2020	0.950	250,000.00	250,000.00	247,242.50	6/26/2025	1,273	0.28
Luana Savings Bank IA 0.45 7/29/2025	549104RJ8	Certificate Of Deposit	7/29/2020	0.450	250,000.00	250,000.00	244,870.00	7/29/2025	1,306	0.28
CD Bank of Ruston 2.3 12/29/2022	06427LCH6	Certificate Of Deposit	12/29/2017	2.300	250,000.00	250,000.00	254,840.00	12/29/2022	363	0.28
Pinnacle Bank TN 0.7 5/8/2023	72345SKU4	Certificate Of Deposit	5/8/2020	0.700	250,000.00	250,000.00	250,812.50	5/8/2023	493	0.28
Continental Bank UT 0.55 6/26/2025	211163KK5	Certificate Of Deposit	6/26/2020	0.550	175,000.00	175,000.00	172,221.00	6/26/2025	1,273	0.20
Synchrony Bank 0.9 12/10/2024	87165HK41	Certificate Of Deposit	12/10/2021	0.900	250,000.00	250,000.00	250,105.00	12/10/2024	1,075	0.28
Sallie Mae Bank UT 1.9 10/30/2024	7954504Z5	Certificate Of Deposit	10/30/2019	1.900	100,000.00	100,000.00	102,911.00	10/30/2024	1,034	0.11
First Choice Bank CA 0.4 9/30/2025-21	319461DB2	Certificate Of Deposit	9/30/2020	0.400	249,000.00	249,000.00	242,819.82	9/30/2025	1,369	0.28
First National Bank TX 1.8 12/30/2024	32112UDJ7	Certificate Of Deposit	12/30/2019	1.800	250,000.00	250,000.00	256,662.50	12/30/2024	1,095	0.28
Wells Fargo NV 1.85 12/30/2022	949495AF2	Certificate Of Deposit	12/30/2019	1.850	245,000.00	245,000.00	248,655.40	12/30/2022	364	0.27
Medallion Bank UT 0.55 7/30/2025	58404DHQ7	Certificate Of Deposit	7/30/2020	0.550	250,000.00	250,000.00	245,730.00	7/30/2025	1,307	0.28
Pacific Western Bank CA 1.2 4/17/2023	69506YRJ0	Certificate Of Deposit	4/16/2020	1.200	250,000.00	250,000.00	252,447.50	4/17/2023	472	0.28
Nicolet National Bank WI 1.2 4/17/2023	654062KJ6	Certificate Of Deposit	4/17/2020	1.200	250,000.00	250,000.00	252,450.00	4/17/2023	472	0.28
Nebraska State Bank NE 1.9/29/2023	63970BAK5	Certificate Of Deposit	3/30/2020	1.000	250,000.00	250,000.00	251,847.50	9/29/2023	637	0.28
Citadel Federal PA 1.65 2/27/2025	17286TAG0	Certificate Of Deposit	2/27/2020	1.650	250,000.00	250,000.00	255,542.50	2/27/2025	1,154	0.28
Barclays Bank 2.25 9/27/2022	06740KKY2	Certificate Of Deposit	9/27/2017	2.250	250,000.00	250,000.00	253,595.00	9/27/2022	270	0.28
Texas Exchange Bank TX 0.5 7/30/2024	88241TSL7	Certificate Of Deposit	7/30/2021	0.500	249,000.00	249,000.00	247,125.03	7/30/2024	942	0.28
BMO Harris Bank IL 0.5 3/28/2025-21	05600XAY6	Certificate Of Deposit	9/28/2020	0.500	249,000.00	249,000.00	245,382.03	3/28/2025	1,183	0.28
Capital One VA 2.25 9/20/2022	1404204Z0	Certificate Of Deposit	9/20/2017	2.250	250,000.00	250,000.00	253,507.50	9/20/2022	263	0.28
Morgan Stanley UT 3.4/19/2023	61747MV32	Certificate Of Deposit	4/19/2018	3.000	186,000.00	186,000.00	192,169.62	4/19/2023	474	0.21
Partners Bank AK 0.6 6/30/2025	70212VAB4	Certificate Of Deposit	6/30/2020	0.600	250,000.00	250,000.00	246,420.00	6/30/2025	1,277	0.28
Enerbank UT 0.5 8/29/2025	29278TRA0	Certificate Of Deposit	8/31/2020	0.500	245,000.00	245,000.00	240,109.80	8/29/2025	1,337	0.27
Morgan Stanley UT 2.65 1/25/2023	61747MH46	Certificate Of Deposit	1/25/2018	2.650	64,000.00	64,000.00	65,552.00	1/25/2023	390	0.07
Goldman Sacs NY 2.3 10/11/2022	38148PRA7	Certificate Of Deposit	10/11/2017	2.300	200,000.00	200,000.00	203,040.00	10/11/2022	284	0.22
Greenstate Credit Union 0.5 7/30/2024	39573LBQ0	Certificate Of Deposit	7/30/2021	0.500	250,000.00	250,000.00	248,115.00	7/30/2024	942	0.28
Citibank NA 3.65 1/23/2024-23	17325FAS7	Corporate	5/22/2020	1.183	1,000,000.00	1,088,310.00	1,052,040.00	1/23/2024	753	1.12
Toyota Motor Credit 0.45 1/11/2024	89236THU2	Corporate	9/20/2021	0.450	1,000,000.00	1,000,000.00	991,680.00	1/11/2024	741	1.12
John Deer Capital 2.6 3/7/2024	24422EUX5	Corporate	5/15/2020	1.160	700,000.00	737,464.00	723,989.00	3/7/2024	797	0.78
Caterpillar Financial 3.75 12/24/2023	14912L5X5	Corporate	11/23/2020	0.466	1,000,000.00	1,100,500.00	1,054,000.00	12/24/2023	723	1.12
Bank of New York Mellon 1.6 4/24/2025-25	06406RAN7	Corporate	5/13/2020	1.216	1,000,000.00	1,018,368.00	1,009,600.00	4/24/2025	1,210	1.12
Higgins Capital MM	HIGGINS	Money Market	10/31/2011	0.030	129,320.59	129,320.59	129,320.59	N/A	1	0.14
FHLB 0.5 10/4/2024-22	3130AP4G7	US Agency	10/4/2021	0.500	1,000,000.00	1,000,000.00	987,640.00	10/4/2024	1,008	1.12
FHLB 0.5 9/24/2024-21	3130ALKN3	US Agency	3/24/2021	0.500	2,000,000.00	2,000,000.00	1,977,100.00	9/24/2024	998	2.24
FHLB 0.57 10/15/2024-22	3130ALWW0	US Agency	4/15/2021	0.570	1,000,000.00	1,000,000.00	989,570.00	10/15/2024	1,019	1.12
Sub Total / Average Brokerage Higgins Capital										
Brokerage Wells Fargo Securities										
Bank of China/NY 0.2 11/29/2022	06428FUY1	Certificate Of Deposit	11/29/2021	0.200	250,000.00	250,000.00	249,683.72	11/29/2022	333	0.28
Cumberland Fed Bank 0.2 3/3/2023	23062KDO2	Certificate Of Deposit	12/3/2021	0.200	250,000.00	250,000.00	249,396.59	3/3/2023	427	0.28
Safra Natl Bank 0.2 11/23/2022	78658RGA3	Certificate Of Deposit	11/24/2021	0.200	250,000.00	250,000.00	249,697.38	11/23/2022	327	0.28
Goldman Sachs 0.6 12/15/2023	38149MQ22	Certificate Of Deposit	12/15/2021	0.600	224,000.00	224,000.00	223,838.14	12/15/2023	714	0.25
Israel Discount Bank 0.45 6/12/2023	465076SW8	Certificate Of Deposit	11/24/2021	0.450	250,000.00	250,000.00	249,865.15	6/12/2023	528	0.28
Northpointe Bank 0.12 2/28/2022	666613JR6	Certificate Of Deposit	11/26/2021	0.120	250,000.00	250,000.00	249,946.75	2/28/2022	59	0.28
State Bank of India 0.55 11/29/2023	856285YX3	Certificate Of Deposit	11/29/2021	0.550	250,000.00	250,000.00	249,647.35	11/29/2023	698	0.28
Bank of India NY 0.2 11/25/2022	06279KU38	Certificate Of Deposit	11/26/2021	0.200	250,000.00	250,000.00	249,692.86	11/25/2022	329	0.28
IADB 0.25 11/15/2023	4581XODP0	Corporate	11/24/2021	0.586	500,000.00	496,710.00	495,452.30	11/15/2023	684	0.56
IFC 2 10/24/2022-22	45950VLH7	Corporate	11/24/2021	0.127	1,500,000.00	1,525,725.00	1,519,143.15	10/24/2022	297	1.68

Attachment: Quarterly Investment Detail Report 12.31.21 (Finance: Quarterly Investment Portfolio and

IFC 0.61 11/24/2023	45950VQS8	Corporate	11/24/2021	0.570	1,000,000.00	1,000,790.00	995,217.83	11/24/2023	693	1.12
Wells Fargo Securities MM	MM5968	Money Market	11/3/2021	0.010	257.92	257.92	257.92	N/A	1	0.00
Sub Total / Average Brokerage Wells Fargo Securities				0.335	4,974,257.92	4,997,482.92	4,981,839.14		466	5.56
LGIP LAIF										
Local Agency Investment Fund LGIP	LAIF6352	Local Government Investment	2/28/2009	0.212	24,555,441.57	24,555,441.57	24,555,441.57	N/A	1	27.47
Sub Total / Average LGIP LAIF				0.212	24,555,441.57	24,555,441.57	24,555,441.57		1	27.47
LGIP Tulare County										
Tulare County Pool LGIP	TULARE860	Local Government Investment	5/5/2017	0.932	34,466,188.67	34,466,188.67	34,466,188.67	N/A	1	38.55
Sub Total / Average LGIP Tulare County				0.932	34,466,188.67	34,466,188.67	34,466,188.67		1	38.55
Wells Fargo Operating Accounts										
Wells Fargo Self Insurance Cash	WFSELFINS1892	Cash	6/30/2020	0.000	220,182.34	220,182.34	220,182.34	N/A	1	0.25
Wells Fargo Sweep Cash	WFSWEEP5186	Cash	6/30/2020	0.000	5,993,460.45	5,993,460.45	5,993,460.45	N/A	1	6.70
Wells Fargo General Account Cash	WFGENERAL5186	Cash	10/31/2007	0.000	4,863.00	4,863.00	4,863.00	N/A	1	0.01
Sub Total / Average Wells Fargo Operating Accounts				0.000	6,218,505.79	6,218,505.79	6,218,505.79		1	6.96
Total / Average				0.664	89,401,714.54	89,669,581.54	89,563,296.78		201	100

City of Hanford
Quarterly Transactions Report
10/01/21-12/31/21

Description	CUSIP/Ticker	Settlement Date	Face Amount/Shares	Principal	Interest/Dividends	Total	Portfolio Name	
Buy								
Bank of China/NY 0.2 11/29/2022	06428FUY1	11/29/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
Bank of India NY 0.2 11/25/2022	06279KU38	11/26/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
Cumberland Fed Bank 0.2 3/3/2023	23062KDQ2	12/3/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
FHLB 0.5 10/4/2024-22	3130AP4G7	10/4/2021	1,000,000.00	1,000,000.00	0.00	1,000,000.00	Brokerage	Higgins Capital
Goldman Sachs 0.6 12/15/2023	38149MQ22	12/15/2021	224,000.00	224,000.00	0.00	224,000.00	Brokerage	Wells Fargo Securities
IADB 0.25 11/15/2023	4581X0DP0	11/24/2021	500,000.00	496,710.00	31.25	496,741.25	Brokerage	Wells Fargo Securities
IFC 0.61 11/24/2023	45950VQS8	11/24/2021	1,000,000.00	1,000,790.00	0.00	1,000,790.00	Brokerage	Wells Fargo Securities
IFC 2 10/24/2022-22	45950VLH7	11/24/2021	1,500,000.00	1,525,725.00	2,500.00	1,528,225.00	Brokerage	Wells Fargo Securities
Israel Discount Bank 0.45 6/12/2023	465076SW8	11/24/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
Live Oak Bank 0.5 12/11/2023	538036TF1	12/10/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Higgins Capital
Northpointe Bank 0.12 2/28/2022	666613JR6	11/26/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
Safra Natl Bank 0.2 11/23/2022	78658RGA3	11/24/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
State Bank of India 0.55 11/29/2023	856285YX3	11/29/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Wells Fargo Securities
Synchrony Bank 0.9 12/10/2024	87165HK41	12/10/2021	250,000.00	250,000.00	0.00	250,000.00	Brokerage	Higgins Capital
Matured								
American Express Bank UT 2.05 12/1/2021	02587DM70	12/1/2021	150,000.00	150,000.00	0.00	150,000.00	Brokerage	Higgins Capital
Synchrony Bank UT 1.7 10/21/2021	87165HPU8	10/21/2021	150,000.00	150,000.00	0.00	150,000.00	Brokerage	Higgins Capital
Synchrony Bank UT 2.05 12/2/2021	87165HQB9	12/2/2021	100,000.00	100,000.00	0.00	100,000.00	Brokerage	Higgins Capital
Withdraw								
Local Agency Investment Fund LGIP	LAIF6352	12/17/2021	2,000,000.00	2,000,000.00	0.00	2,000,000.00	LGIP	LAIF
Local Agency Investment Fund LGIP	LAIF6352	11/3/2021	4,000,000.00	4,000,000.00	0.00	4,000,000.00	LGIP	LAIF

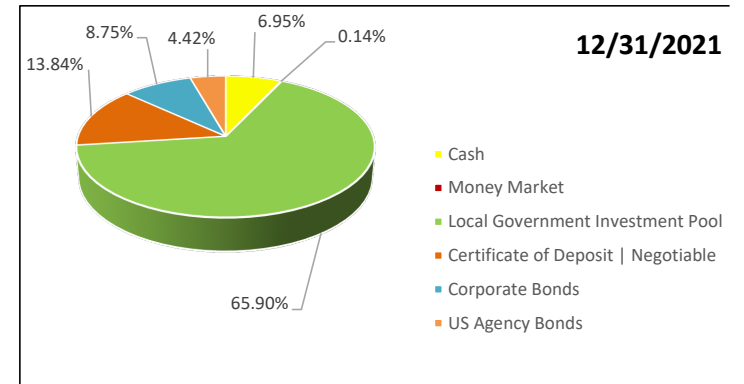


Performance

12/31/2021

Weighted Average Yield 0.666%

Diversification Security Sector	% of Portfolio	YTM @Cost	Days to Maturity	Face Amount / Shares	Cost Value	Market Value
Cash	6.95%	0.00%	1	6,218,506	6,218,506	6,218,506
Money Market	0.14%	0.03%	1	129,579	129,579	129,579
Local Government Investment Pool	65.90%	0.63%	1	59,021,630	59,021,630	59,021,630
Certificate of Deposit Negotiable	13.84%	1.21%	680	12,332,000	12,332,000	12,398,150
Corporate Bonds	8.75%	0.68%	710	7,700,000	7,967,867	7,841,122
US Agency Bonds	4.42%	0.52%	1006	4,000,000	4,000,000	3,954,310
	100.00%	0.666%	201	89,401,715	89,669,582	89,563,297
Interest Income Received	\$ 171,596					



The City's investment conforms to the City's Investment Policy and 6 month cash needs can be met.



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: L
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SUBJECT:

Finance: Second Reading and Adoption of Ordinance No. 21-15, amending Chapters 2.48 of the City of Hanford Municipal Code to update the rules governing the purchase of goods and services for the City of Hanford.

RECOMMENDATION:

That the City Council, by motion, approve the Second Reading and Adoption of Ordinance No. 21-15, amending Chapters 2.48 of the City of Hanford Municipal Code to update the rules governing the purchase of goods and services for the City of Hanford.

BACKGROUND:

Staff recommends an update to the ordinance to authorize the City Manager to award up to \$50,000 for goods and services and provide for procedural updates through a Purchasing Policy in accordance with ordinance. Staff will adhere to City ordinance and select the vendor which can provide the best price and service. This update will provide more efficient purchasing processes for the City and encourage competitive procurement.

The City encourages active competition among bidders through its purchasing policy in the Hanford Municipal Code and abiding by the State Public Contracts Code to obtain the best and most qualified service for the least amount of cost. Also, where possible, the City strives to do business with local vendors. The City is required to follow the State Public Contracts Code when purchasing/contracting for public projects, in addition the City has opted to follow the Uniform Cost Accounting Act for Public Works Projects which adheres to City ordinance and outlines steps for when bids are required.

Three other areas of purchasing, professional services, goods/supplies and general services, are governed by the Hanford Municipal Code. A minimum of three bids will be required when possible and Council authorization will be required when over \$50,000 with exception of emergencies the City Manager shall have authorization. The Municipal Code does not define a

formal procedure for selecting professional services consultants, such as design professionals, architects, environmental and planning consultants etc. These services are typically solicited through a Request for Proposal process where the cost is not the determining factor in selecting the best proposal. The selection is qualitative and is based upon experience in the particular area requested, qualifications and reputation of the company/firm.

After the update of the Purchasing Ordinance staff will work to adopt a formal Purchasing Policy that adheres to City ordinance and State and Federal laws applicable to city procurement and will be able to keep up with ever changing State and Federal laws.

FISCAL IMPACT:

None.

ATTACHMENTS:

Ordinance to adopt Purchasing Amendments
Purchasing Ordinance - Redline

ORDINANCE NO. 21-15**AN ORDINANCE AMENDING HANFORD MUNICIPAL CODE CHAPTERS 2.48
RELATING TO MATTERS GOVERNING THE PURCHASING OF GOODS AND
SERVICES BY THE CITY OF HANFORD**

The City Council of the City of Hanford does ordain as follows:

Section 1: Hanford Municipal Code Chapter 2.48 contains regulations relating to the authority to purchase goods and services for the City of Hanford.

Section 2: The regulations contained in Chapter 2.48 were adopted many years ago, and the Council has determined that the chapters need updates for the effective oversight and approval of goods and services that are purchased for the City of Hanford.

Section 3: The City Council of the City of Hanford does ordain that Chapter 2.48 of the Hanford Municipal Code is hereby amended and restated as shown in the attached Exhibit "A", which is incorporated herein by reference.

Section 4: This ordinance shall take effect thirty (30) days after its passage and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on _____, 2021, by the following roll call vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED

MAYOR of the City of Hanford

ATTEST:

NATALIE CORRAL
CITY CLERK

Attachment: Ordinance to adopt Purchasing Amendments (Finance: Amendment to Purchasing Ordinance)

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing ordinance was duly introduced at a regular meeting of the City Council of the City of Hanford on the 21ST day of December, 2021, and it was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the day ____ of _____, 2022.

NATALIE CORRAL
CITY CLERK

Attachment: Ordinance to adopt Purchasing Amendments (Finance: Amendment to Purchasing Ordinance)

Exhibit “A”

Chapter 2.48 PURCHASING SYSTEM

2.48.010 General.

Except as otherwise provided by state law and except as to public works projects, the Director of Finance shall be the officer in charge of the purchasing function and shall have the general responsibility for purchases of supplies and services for the use of all departments of the city. (Ord. 95-29 § 1, 1995; prior code § 2-5.01)

2.48.020 Duties and responsibilities.

A. Upon the receipt of a properly prepared purchase order and, provided the total purchase price of the services or supplies identified in the purchase order is fifty thousand dollars (\$50,000.00) or less, and so long as budgeted funds are available, the Director of Finance is authorized to order the services or supplies identified in the purchase order.

B. It shall be the duty of each department to use its best efforts to secure the lowest price for such services and supplies. The department may request bids from vendors, either verbally or in writing, or may give notice to vendors by one publication in a newspaper published in the city. In all cases, the city shall have the right to determine whether the bids from the vendors for the supplies or services requested actually meet announced specifications. The city shall have the right to waive any minor informality or minor irregularity in a bid. (Ord. 95-29 § 1, 1995; prior code § 2-5.03) (06-11, Amended, 12/05/2006)

C. The City Manager shall be the officer in charge to approve a Purchasing Policy for the City that outlines, in detail, processes of procurement for the City as prepared by the Director of Finance that adheres to thresholds and requirements as set by Council in Chapter 2.48.

2.48.030 Department requisitions.

Whenever any department requests the purchase of supplies or services, it shall file with the Director of Finance a department requisition on a form provided by the Director of Finance. All department requisitions shall bear the approving signature of the department head or his/her designated representative and shall specifically describe the services or supplies and the kind and quantity desired. A department requisition may also specify the brand or make of the supplies to be purchased. (Ord. 95-29 § 1, 1995; prior code § 2-5.03)

2.48.040 City purchase orders.

A. When the City intends to make a purchase, a city purchase order shall be issued (in accordance with City Purchasing Policy), which shall be addressed to the supplier, dated and numbered, and which shall specify the supplies or services to be purchased, the price, and the place or to whom the delivery of the supplies shall be made or for whom the services shall be rendered.

B. A copy of the city purchase order shall be delivered to the supplier, and the receiving copy shall be delivered to the department making the purchase. Upon the receipt of the services or supplies specified, a representative of the department head making the purchase shall acknowledge the receipt of supplies or services.

C. Any city employee who signs an acknowledgement of receipt shall have personal knowledge of what was received by examining such supplies or observing the rendering of such services and shall not

accept supplies or services which do not meet the specifications identified in the city purchase order. (Ord. 95-29 § 1, 1995; prior code § 2-5.04)

2.48.050 Purchase of fifty thousand dollars or less—Open market procedure.

A. The purchase of supplies or services of an estimated value in the amount of fifty thousand dollars (\$50,000.00) or less may be made in the open market without prior authorization from the Council.

B. Each purchase shall be based on at least three (3) quotations or bids, whenever possible, obtained by the department initiating the purchase. Purchases will be made from the lowest responsive qualified bidder. The purchase of some services may be selected from the highest qualified vendor with costs as a secondary factor or as required by state or federal law.

C. Each department may solicit bids in the manner described in subsection (B) of Section 2.48.020 of the chapter. The City shall keep a record of all quotations and bids submitted for a period of one year from the date of the bid. (Ord. 95-29 § 1, 1995; prior code § 2-5.05) (06-11, Amended, 12/05/2006)

2.48.060 Purchases exceeding fifty thousand dollars.

Purchases exceeding fifty thousand dollars (\$50,000.00) may be made either on an informal basis or on a formal competitive basis as identified below. In either case, however, the decision as to the acceptance or rejection of any bid shall be the responsibility of the Council.

A. Informal Basis. The procedure for purchases on an informal basis shall be in accordance with the provisions of subsections B. and C. of Section 2.48.050 of the chapter with subsequent acceptance or rejection by the Council of any bids received.

B. Formal Competitive Basis. To the extent consistent with state or federal law, if applicable, the procedure for purchases on a formal competitive basis shall be as follows:

1. A notice inviting bids shall be published in a newspaper of general circulation within the city by one or more insertions, the first of which shall be at least seven (7) days before the date for opening bids.

2. The notice inviting bids shall identify the amount of the bid security which must accompany the bid proposal. Bidders shall be entitled to the return of bid security provided, however, a successful bidder shall forfeit its bid security upon its refusal or failure to execute the city's contract for the purchase of the services or supplies within ten (10) days after the award of the bid has been approved by the Council. The Council may, on refusal or failure of the successful bidder to execute the City's contract, award the contract to the next lowest responsible bidder. If the Council awards the contract to the next lowest bidder, the amount of the lowest bidder's bid security shall be applied by the city to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.

3. All bids shall be delivered in a sealed envelope to the Director of Finance, or his/her designated representative, no later than the designated time for the opening of bids as identified in the notice inviting bids. The Director of Finance shall be custodian of such bids, and shall keep the same confidential until they are opened and declared.

4. All bids received shall be publicly opened and declared at the time and at the place identified in the notice inviting bids.

5. Thereafter, the bids shall be tabulated and analyzed by the city and presented to the City Council for award in accordance with this chapter. In some instances, City Council may preauthorize purchases and the City Manager may award if the contract is under the previously authorized City Council authorization.

6. The Council shall have the right to waive any minor informality or minor irregularity in a bid.

7. Contracts awarded by the Council shall be awarded to the lowest responsible bidder, except as otherwise provided in this chapter.

8. In its discretion, the Council may reject all bids presented. The Council may then readvertise for bids or authorize the department making the purchase to proceed with the purchase of the supplies or services on an informal basis pursuant to subsection A of this section, subject to final approval of the purchase by the Council.

9. The city may require that any person or entity who may provide services to the city post a performance bond with the city prior to the city's execution of the city contract for the services, in such an amount as the Council may find reasonably necessary to protect the interests of the city. If the Council requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

10. The provisions of this section shall not apply to work performed by the city with its own personnel and/or equipment or to materials, supplies or equipment obtained or purchased from any other governmental agency. (06-11, Amended, 12/05/2006; 95-29 § 1, 1995; prior code § 2-5.06)

2.48.070 Preference for local vendors.

The use of vendors who have a fixed business location within the city limits provides certain benefits to the city and its citizens, including, without limitation, the following:

- A. Receipt of sales tax revenue from sales made within the city limits;
- B. Cost savings resulting from local maintenance, repair, pick-up and delivery;
- C. Use of the local labor force.

Therefore, the city may allow the following preferences to vendors having a fixed business location within the city limits.

If the city receives two (2) or more bids, with all factors being equal except price, an adjustment of five percent (5%) of the quoted price may be afforded to the vendor having a fixed business location within the city limits. (Ord. 20-10 § 1, 2020; 95-29 § 1, 1995; prior code § 2-5.07)

Chapter 2.48 PURCHASING SYSTEM

2.48.010 General.

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2.48.020 Duties and responsibilities.

A. Upon the receipt of a properly prepared purchase ~~order, and~~ order and, provided the total purchase price of the services or supplies identified in the purchase order is ~~twenty-five~~ thirty thousand dollars (\$~~20,000~~30,000.00) or less, and so long as budgeted funds are available, the ~~director of finance~~ Director of Finance is authorized to order the services or supplies identified in the purchase order. ~~The provisions of this section shall not apply to purchases of fuels, bituminous materials, and aggregate base for street purposes and related delivery costs provided that any such purchase shall not exceed the sum of thirty thousand dollars (\$30,000.00).~~

B. It shall be the duty of each department to use its best efforts to secure the lowest price for such services and supplies. The department may request bids from vendors, either verbally or in writing, or may give notice to vendors by one publication in a newspaper published in the city. In all cases, the city shall have the right to determine whether the bids from the vendors for the supplies or services requested actually meet announced specifications. The city shall have the right to waive any minor informality or minor irregularity in a bid. (Ord. 95-29 § 1, 1995; prior code § 2-5.03) (06-11, Amended, 12/05/2006)

C. The City Manager shall be the officer in charge to approve a Purchasing Policy for the City that outlines, in detail, processes of procurement for the City as prepared by the Director of Finance that adheres to thresholds and requirements as set by Council in Chapter 2.48.

2.48.030 Department requisitions.

Whenever any department requests the purchase of supplies or services, it shall file with the ~~director of finance~~ Director of Finance a department requisition on a form provided by the ~~director of finance~~ Director of Finance. All department requisitions shall bear the approving signature of the department head or his/her designated representative and shall specifically describe the services or supplies and the kind and quantity desired. A department requisition may also specify the brand or make of the supplies to be purchased. (Ord. 95-29 § 1, 1995; prior code § 2-5.03)

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B. ~~The original~~ A copy of the city purchase order shall be delivered to the supplier, and the receiving copy shall be delivered to the department making the purchase. Upon the receipt of the services

or supplies specified, ~~the receiving copy shall be signed by~~ a representative of the department head making the purchase ~~to shall~~ acknowledge the receipt of supplies or services.

C. Any city employee who signs an acknowledgement of receipt shall have personal knowledge of what was received by examining such supplies or observing the rendering of such services and shall not accept supplies or services which do not meet the specifications identified in the city purchase order. (Ord. 95-29 § 1, 1995; prior code § 2-5.04)

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A. The purchase of supplies or services of an estimated value in the amount of ~~twenty~~ fifty thousand dollars (\$~~20,000~~50,000.00) or less may be made in the open market without prior authorization from the ~~council~~Council.

B. Each purchase shall be based on at least three (3) quotations or bids, whenever possible, obtained by the department initiating the purchase. Purchases will be made from the lowest ~~responsible~~ responsive qualified bidder. ~~The purchase of some services may be selected from the highest qualified vendor with costs as a secondary factor or as required by state or federal law.~~

C. Each department may solicit bids in the manner described in subsection (B) of Section ~~2.48.020~~ of the chapter ~~or by any other method common in the industry.~~ ~~Each department~~The City shall keep a record of all quotations and bids submitted for a period of one year from the date of the bid. (Ord. 95-29 § 1, 1995; prior code § 2-5.05) (06-11, Amended, 12/05/2006)

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A. Informal Basis. The procedure for purchases on an informal basis shall be in accordance with the provisions of subsections ~~(b)~~B. and ~~(c)~~C. of Section ~~2.48.050~~ of the chapter with subsequent acceptance or rejection by the ~~council~~Council of any bids received.

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the city to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.

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7. Contracts awarded by the ~~council~~Council shall be awarded to the lowest responsible bidder, except as otherwise provided in this chapter.

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9. The city may require that any person or entity who may provide services to the city post a performance bond with the city prior to the city's execution of the city contract for the services, in such an amount as the ~~council~~Council may find reasonably necessary to protect the interests of the city. If the ~~council~~Council requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

10. The provisions of this section shall not apply to work performed by the city with its own personnel and/or equipment or to materials, supplies or equipment obtained or purchased from any other governmental agency. (06-11, Amended, 12/05/2006; 95-29 § 1, 1995; prior code § 2-5.06)

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Therefore, the city may allow the following preferences to vendors having a fixed business location within the city limits.

If the city receives two (2) or more bids, with all factors being equal except price, an adjustment of five percent (5%) of the quoted price may be afforded to the vendor having a fixed business location within the city limits. (Ord. 20-10 § 1, 2020; 95-29 § 1, 1995; prior code § 2-5.07)



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: A
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SUBJECT:

Finance/Community Development: Consideration of appropriating \$33,000 for Fiscal Year 2021/2022 and \$92,000 anticipated annually in the future from the General Fund for a Code Compliance Officer and add the position to the City's Position Allocation Schedule

RECOMMENDATION:

Staff recommends that Council consider an appropriation of \$33,000 for Fiscal Year 2021/2022 and \$92,000 anticipated annually in the future from the General Fund for a Code Compliance Officer to enhance the City's Code Enforcement activities and add the position to the City's Position Allocation Schedule.

BACKGROUND:

The City has historically been reactive to code compliance in the City. A goal discussed by Council in the recent past has been to move towards a proactive approach to code compliance. During the November 16, 2021 Council meeting, Council directed staff to bring back an item for Council Consideration of the feasibility of adding staffing to the City's Code Enforcement Division. Accordingly, Finance and Community Development staff performed an analysis of the full cost of the position and identified possible revenue sources to fund the position.

Accordingly, at the January 18, 2022 meeting, staff presented an item for Council consideration recommended that Council consider approval of adding a third Code Compliance Officer, in the Community Development Department, to enhance the Code Compliance Division and enable the City to move towards a proactive posture.

Previously, staff has identified \$40,000 in CDBG funds that could be used to fund a portion of the position. Additionally, since the most recent presentation to Council, staff has performed an analysis of the vehicle abatement program and determined that a renewed focus on that program could result in as much as \$47,000 per year in additional revenue. Together, with this new position overseeing both of those programs, the position would be fully funded without any additional costs to the City's General Fund.

Only City Council has the authority to add new positions and appropriate new funding for this position. Although the annual cost is projected at \$92,000, for the remainder of fiscal year 2021/2022 only \$31,000 for salary and benefits and \$2,000 for one time equipment costs would be needed for an anticipated start date in March 2022. Future year budgets will be adjusted to reflect this additional position, as well as take into consideration additional revenue and any CDBG funding that may be secured in the future.

FISCAL IMPACT:

The total costs with salary and benefits of a Code Compliance Officer is approximately \$92,000 annually. This would be appropriated out of the General Fund in the Community Development Department. It is anticipated this position will work to improve Business License compliance, abandoned vehicle abatement and work in CDBG Low/Mod Zones, which will bring in potential increased revenues or reimbursements to fully fund this position's costs. If approved, staff will work to develop an activity in the City's next CDBG Action Plan for 2022 that includes partial reimbursement of code compliance costs.

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022

AGENDA SECTION: B

SUBJECT:

Administration: Adoption of Resolution No. 22-01-R, thereby establishing the selection and award process for Commercial Cannabis Business Permits, consistent with HMC 5.56.090(A)

RECOMMENDATION:

That City Council, by motion, adopt Resolution No. 22-01-R, thereby establishing the selection and award process for Commercial Cannabis Business Permits, consistent with HMC 5.56.090(A).

BACKGROUND:

In October 2021, Council adopted Ordinance No. 21-06, thereby amending Chapter 5.56 (Commercial Cannabis Activity) of the Municipal Code, to incorporate the following changes into the Ordinance:

1. Eliminate a specific permitting period and instead, allows applications to be submitted on an on-going basis. The majority of permits that are issued by the City, at the direction of Council, are unlimited and have no specific application period. It is therefore not necessary to have a competitive process with an open and closing date. Moving forward, each applicant that scores high enough will be recommended for a permit.
2. Applicants will be awarded a permit by the City, through a process managed by the City Manager to handle the process based upon the established ranking and review process.
3. Allows for additional discretion on the part of the City to have an applicants application corrected instead of just rejected.
4. Appeals of awards at the Staff level, once requested by the applicant, will be heard before the City Council or their designee (Administrative Hearing Officer).
5. Added an additional 10 days to 20 days notice provided to surrounding property owners.
6. Prohibits the awarded permittee from selling their license to another entity without going through the same application process.

In addition to the changes made to the ordinance, it is necessary for Council to review and approve the revised application process, per the Municipal Code. H.M.C. Section 5.56.090(A)

states, " The City Council shall adopt by resolution the procedures which govern the application process, and the manner in which the decision will ultimately be made regarding the issuance of any commercial cannabis business permit(s)".

Consistent with Chapter 5.56 (Commercial Cannabis Activity), staff has prepared the attached resolution outlining the steps that all commercial cannabis applicants will need to follow when requesting a permit in the City of Hanford. Attached is a copy of the revised procedure form, which is consistent with the Resolution. Once approved by Council, the process will begin to select an applicant to be issued the dispensary permit that council recently approved.

To highlight the process, the attached resolution will implement the following four phases of a Commercial Cannabis Business Permit application.

Application Process: Evaluation and Ranking: The selection process shall consist of the following Four Phases:

- Phase 1: Preliminary determination of eligibility.
- Phase 2: Initial ranking. (1,500 points)
- Phase 3: Second ranking. (2,500) points
- Phase 4: City Manager's Determination and Award.

FISCAL IMPACT:

No Fiscal Impact.

ATTACHMENTS:

Hanford Cannabis Application Process
Resolution 22-01r 1.4.2022



APPLICATION PROCEDURE TO OPERATE A COMMERCIAL CANNABIS BUSINESS IN THE CITY OF HANFORD

The application process to operate a Commercial Cannabis Business ("CCB") in Hanford will accepted on a continuous basis until the maximum number of permits for each category, pursuant to the Hanford Municipal Code ("HMC"), are filled. Applications will be available at the Community Development Department located at City Hall. For questions regarding the application process please review the FAQ's, at the City of Hanford's webpage: www.cityofhanfordca.com. This outlines the application process, required materials, and other information necessary to operate a CCB in Hanford. To be considered, final applications **must be** submitted to the Administration Department at 319 North Douty Street, Hanford, CA, 93230. This application process is adopted pursuant to Hanford Municipal Code Chapter 17 and Chapter 5.56.090.

BEFORE YOU APPLY:

- Review the information to learn about the application process and which documents you will need.
- Review the application in its entirety to ensure that it is complete and accurate.
- Review the information regarding the Commercial Medical Cannabis Business permit application on the webpage: www.cityofhanfordca.com which includes the following information:
 - Local regulations governing Hanford CCB's: Hanford Municipal Code ("HMC") Chapters 17 and Chapter 5.56
 - Background authorization form and/or Live Scan
 - Additional application information: Ordinance No. 17-08.
 - State laws governing CCB's: The California Department of Justice Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use and Senate Bill 420 (Medical Marijuana Program Act).
 - Medical Cannabis Safety Act (MCRSA)
 - Adult Use Marijuana Act (AUMA)
 - Frequently Asked Questions

- (1) **Application Process: Evaluation and Ranking:** The selection process shall consist of the following Four Phases:

Phase 1: Preliminary determination of eligibility. \$4,254

Phase 2: Initial ranking. \$1,689

Phase 3: Second ranking. \$2,241

Phase 4: City Manager's Determination and Award. \$1,102

- (2) **Criminal History Check:** As part of Phase 1 of the Application Process each principal/owner must undergo a criminal background check demonstrating that they do not provide "good cause" for denial per HMC Section 5.56.070, and HMC Section 5.56.290 (m) the Live Scan Fee shall be **\$135.55** and the background review shall be **\$300**. The application for the Live Scan and the background form will be available on the City website or at the Community Development Department in City Hall. Please provide proof of completing your background form and/or Live Scan form by providing proof of a receipt along with your application. This process is required to meet the minimum threshold qualifications pursuant to HMC Section 5.56.290. (m). Principals who do not meet criminal history eligibility requirements will be disqualified.

- (3) Applicants will be required to obtain a **“Zoning Verification Letter”** from the Community Development Department in City Hall, located at 317 N. Douty Street, to ensure that the proposed location, which the applicant is applying for, meets locational requirements prior to submitting their CCB application. The review process takes approximately ten (10) working days and will cost **\$135**. The “Zoning Verification Letter” will need to be included with the application package. Please note that the issuance of a “Zoning Verification Letter” does not constitute written evidence of permission by the City of Hanford or any of its officials to operate a CCB, nor does it not mean “permit” within the meaning of the Permit Streamlining Act, nor does it constitute an entitlement under the Zoning or Building Code. A regulatory permit for regulating a CCB does not constitute a permit that runs with the land on which the CCB is established. Requests for Zoning Verification Letters must be submitted in writing from the Community Development Department and will not be completed over the counter since the process may require additional research and review.
- (4) **Application:** Applicants must hand deliver one (1) complete comprehensive and signed copy of the Hanford Commercial Cannabis Business Form, and all attachments, if any, along with a flash drive which contains one comprehensive and signed copy of the application in a pdf format, and payment of **\$4,254** for the initial application fee. Payment must be made by a certified check, cashier’s check or money order made payable to the City of Hanford. Please note the City will not accept cash and Application Fees are non-refundable. A complete application will consist of the following information:
- The Hanford Commercial Cannabis Business Form;
 - Background Authorization Form and/or Proof of Live Scan payment for each of the Principals;
 - Zoning Verification Letter; and
 - All information, about the CCB, to be evaluated in Phase 1, Phase 2 and Phase 3 is described in the “Evaluation and Selection” Process section below in this procedure. The only information that can be submitted after the initial application is proof of property ownership or lease agreement. However, any change in location will require a new “Zoning Verification Letter” and must be submitted with the application package prior to your interview in Phase 3 of the selection process. Please note that should you choose to submit a different location prior to Phase 3 you can only do so if your initial proposed site was approved as part of your original application package.

LATE AND INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

- (5) **Amendments to the Application:** Applicants will not be allowed to make amendments to their application or to supplement their application, except as otherwise specifically permitted in these procedures or authorized in writing by the City. During Phase 1, applicants will be notified if any of the Principals are ineligible and/or if their application is incomplete and will not be allowed to move forward in the application process. However, in some cases, should the City anticipate that the Live Scan or background check may be delayed, the City may allow an applicant to move forward in the process to other phases in order to expedite the application process in a timely manner. In that case, Applicants wishing to move forward in the process may acknowledge, by signing the application, that they agree to these terms, and should they be disqualified because of a background or a Live Scan disqualification, they will not be eligible for a refund of any fees collected resulting from the modification of this process.
- (6) **Payment of Application Fees:** The individual designated as the CCB contact on the application will be notified by e-mail as to whether the application is advancing to Phase 2 and, subsequently, to Phase 3. A payment of **\$1,689** will be due before Phase 2 and a payment of **\$2,241** will be due before Phase 3. As part of Phase 4, all eligible Applicants as determined by the Ordinance or by resolution will be presented to City Manager’s office and must pay a fee of **\$1,102** to move forward for final consideration.

Deadlines for these payments will be included in the e-mail notification to the primary contact person.

EVALUATION AND SELECTION PROCESS:

The evaluation and selection process shall consist of the following four phases:

➤ **Phase 1: Determination of Eligibility and Application**

- Issuance of a Zoning Verification Letter
- Each Principal must undergo a criminal history check demonstrating compliance with the eligibility requirements of HMC Section 5.56.290 (m) and 5.56.070.
- Applications must be complete to be considered. Applications will be considered complete only if they include all information required for Phases 1, 2 and 3.
- Proposed location of business.
- Execute an agreement indemnifying the City from liability.

➤ **Phase 2: Initial Ranking (1,500 Points)**

- Applications will be evaluated based on the following criteria:
 - Proposed Location of business (300 Points)
 - Business Plan (500 Points)
 - Neighborhood Compatibility Plan (300 Points)
 - Safety and Security Plan (300 Points)
 - Labor and Employment Plan (100 Points)
- Those applicants who scored a minimum of 80% in Phase 2 will move on to Phase 3.

➤ **Phase 3: Second Ranking (2,500 Points)**

- All applications who score at least 80% in Phase 2, will be interviewed and evaluated by the Selection Committee based on the criteria listed below.
- Prior to the scheduling of the interviews in Phase 3, each of the applicants will be required to have their proposed site inspected by the assigned City designee to ascertain current conditions of the facility.
- The second ranking will be scored based on the following criteria:
 - Final Location (proof of ownership or a signed and notarized statement from the Property Owner (300 Points)
 - Business Plan (300 Points)
 - Community Benefits (750 Points)
 - Labor & Employment (200 Points)
 - Neighborhood Compatibility Plan (200 Points)
 - Qualifications of Principals (500)
 - Safety and Security Plan (250 Points)
- After all of the scores, from the Phase 3 applicants, have been tabulated, they will be combined with Phase 2 to establish a new ranking of the top applicants. The ranked applicants, as determined by the Selection Committee, will move onto Phase 4 of the selection process.

➤ **Phase 4: City Manager's Final Approval and Award of Permit**

Phase 4 Steps to be followed:

1. Review of Selection Committee's evaluation, final rankings and recommendation.
2. City Manager Approves Final recommendations and Awards Permit(s).

After the completion of the application interviews in Phase 3 and prior to the Selection Committees final review and evaluation, the City reserves the right to request and obtain additional information from any candidate who submitted a proposal. Upon the completion of the final review process, the

Selection Committee will tabulate its final scores of all applicants who were interviewed in Phase 3. The City Manager will review the selection committee's rankings and recommendations and may award up to the amount permitted by the Ordinance or Council Resolution pursuant to HMC Section 5.56.080. The City reserves the right to award a lesser number of permits, or to award no permits at all. Only those applicants on the final list will be eligible to be issued a permit from the initial permit process. The top Applicants, which are being reviewed by the City Manager for consideration, should be prepared to attend a second interview in Hanford to provide additional information, introduce their team and provide an overview of their proposal if requested by the City Manager.

- Please note that being awarded a CCB does not constitute a land use entitlement and does not waive or remove the requirements of applying for and receiving permits for all construction including electrical, plumbing, fire, planning permits or reviews, and any other permits, licenses, or reviews as may be necessary by the relevant departments or governmental entities in charge of said permits. Nor does it guarantee that the plans submitted via the CCB application process meet the standards or requirements in Chapter 17 or any other permit requirement from other city departments or agencies.

DESCRIPTION OF EVALUATION CRITERIA:

- **Proposed Location.** Your application must include the address and a detailed description of the proposed location. (Note that proof of ownership, or a notarized letter of the owner's willingness to lease will not be given any additional consideration until Phase 3). This section should also describe all sensitive uses described in within six hundred (600) feet of the proposed location from the property line of a K-12 school, daycare center and youth center. The CCB must be in the appropriate zoning and meet all the locational requirements as described in HMC Chapter 17 and HMC 5.56.290 (o).
- **Business Plan.** With as much detail as possible, the Business Plan should describe:
 - Description of day-to-day operations which meet industry best practices for the specific type of permit in which they will be applying for in the City.
 - How the CCB will conform to local and state law. See HMC Sections 5.56.290, and HMC Sections 5.56.310, 5.56.340, Ordinance 17-08, and the Attorney General's Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use.
 - How medical and retail cannabis will be tracked and monitored to prevent diversion.
 - A detailed schedule for beginning operation, including a narrative outlining any proposed construction and improvements and a timeline for completion.

The Business Plan should include:

- A **budget** for construction, operation, maintenance, compensation of employees, equipment costs, utility costs, and other operation costs. The budget must demonstrate sufficient capital in place to pay startup costs and at least three months of operating costs, as well as a description of the sources and uses of funds.
- **Proof of capitalization**, in the form of documentation of cash or other liquid assets on hand, Letters of Credit or other equivalent assets.
- A **pro forma** for at least three years of operation.
- **Neighborhood Compatibility Plan.** For the proposed location, your application should address how the CCB, including its exterior areas and surrounding public areas, will be managed, to avoid becoming a nuisance or having impacts on its neighbors and the surrounding community. Furthermore, a site plan (accurate, dimensioned and to-scale [minimum scale of 1/4"]) should be included for each potential location.
- **Safety and Security Plan.** For each proposed location, your application should include:
 - A detailed **safety plan**. This plan should describe the fire prevention, suppression, HVAC and alarm systems the facility will have in place. **It should include an assessment of the facility's fire safety by**

a qualified fire prevention and suppression consultant. An appropriate plan will have considered all possible fire, hazardous material, and inhalation issues/threats and will have both written and physical mechanisms in place to deal with each specific situation.

- A detailed **security plan**. This plan should include a description and detailed schematic of the overall facility security. It should have details on operational security, including but not limited to general security policies for the facility, employee specific policies, training, sample written policies, transactional security, visitor security, 3rd party contractor security, and delivery security. In particular, applications should address ingress and egress access, perimeter security, product security (at all hours), internal security measures for access (area specific), types of security systems (alarms and cameras), and security personnel to be employed. **The security plan shall also include an assessment of site security by a qualified security consultant.** Security plans will not be made public.
- A **floor plan** showing existing conditions. If changes are proposed as part of the project, then a proposed floor plan should also be submitted. The floor plan(s) should be accurate, dimensioned and to-scale (minimum scale of 1/4").
- **Community Benefits.** The application should describe benefits that the CCB would provide to the local community, such as employment for residents of the City, community contributions, or economic incentives to the City.
- **Labor & Employment.** The application should describe to what extent the CCB will adhere to heightened pay and benefits standards and practices, including recognition of the collective bargaining rights of employees. Specific practices that are subject to consideration include the following:
 - Providing compensation to and opportunities for continuing education and training of employees/staff (applications should provide proof of the CCB policy and regulations to employees);
 - Providing a "living wage" to facility staff and employees. Wage scale should be provided in writing for all levels of employment at the facility. "Living Wage" shall mean 150% of the minimum wage mandated by California or Federal law, whichever is greater.
- **Qualifications of Principals.** The application should include information concerning any special business or professional qualifications or licenses of principals that would add to the number or quality of services that the CCB would provide, especially in areas related to medical cannabis, such as scientific or health care fields.

The City's Reservation of Right's

The City reserves the right to reject any and/or all proposals, with or without any cause or reason. The City may also, modify, postpone, or cancel the request for permit applications without liability, obligation, or commitment to any party, firm, or organization. In addition, the City reserves the right to request and obtain additional information from any candidate submitting a proposal. Late and incomplete proposals WILL BE REJECTED. Furthermore, a proposal RISKS BEING REJECTED for any of the following reasons:

1. Proposal considered not fully responsive to this request for a permit application.
2. Proposal contains excess or extraneous material not called for in the request for permit application.

CONTACT:

If you have any questions or would like an update on the status of your application, please contact the City Clerk at 559-585-2515 or by email at ncorral@cityofhanfordca.com.

RESOLUTION NO. 22-01-R**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
ESTABLISHING THE PROCEDURES WHICH GOVERN THE APPLICATION
PROCESS FOR COMMERCIAL CANNABIS BUSINESS PERMITS IN
ACCORDANCE WITH SECTION 5.56.090 OF THE HANFORD MUNICIPAL
CODE.**

At regular meeting of the City Council of the City of Hanford duly called and held on February 1, 2022, it was moved by Council Member _____, and seconded by Council Member _____, and carried that the following resolution be adopted:

WHEREAS, Resolution 22-01-R is required to be adopted in accordance with Section 5.56.090 of the Hanford Municipal Code; and,

WHEREAS, Hanford Municipal Code Section 5.56 was amended in 2021 changing the application procedures: and,

WHEREAS, the City Council has determined that allowing additional Commercial Cannabis Business Permits is in the best interest of the City of Hanford, while still allowing the City to address potential impacts to health, safety and welfare and to adequately address issues or impacts that may result from the regulation of the Cannabis industry: and,

WHEREAS, these changes by the Hanford City Council necessitate an update in the application procedures: and,

WHEREAS, the new procedures shall be as listed in the following four phases;

- **Phase 1: Determination of Eligibility and Application**
 - Issuance of a Zoning Verification Letter
 - Each Principal must undergo a criminal history check demonstrating compliance with the eligibility requirements of HMC Section 5.56.
 - Applications must be complete to be considered. Applications will be considered complete only if they include all information required for Phases 1, 2 and 3.
 - Proposed location of business.
 - Execute an agreement indemnifying the City from liability.
- **Phase 2: Initial Ranking**
 - Applications will be evaluated based on the following criteria:
 - Proposed Location of business
 - Business Plan
 - Neighborhood Compatibility Plan
 - Safety and Security Plan
 - Labor and Employment Plan
 - Those applicants who scored a minimum of 80% in Phase 2 will move on to Phase 3.
- **Phase 3: Second Ranking**

- All applicants who score at least 80% in Phase 2, will be interviewed and evaluated by the Selection Committee based on the criteria listed below.
- Prior to the scheduling of the interviews in Phase 3 each applicant will be required to have their proposed site inspected by the assigned City designee to ascertain current conditions of the facility.
- The second ranking will be scored based on the following criteria:
 - Final Location
 - Business Plan
 - Community Benefits
 - Enhanced Product Safety
 - Environmental Benefits
 - Labor & Employment
 - Neighborhood Compatibility Plan
 - Qualifications of Principals
 - Safety and Security Plan
- After all the applicants from Phase 3 scores have been tabulated they will be combined with Phase 2 to establish a new ranking of the top applicants. The top applicants as determined by the number of permits and/or ranking will move onto Phase 4 of the selection process.
- **Phase 4: City Manager's or His/Her Designee Selection**
 - Selection Committee's final review, evaluation and recommendation.
 - City Manager or his/her designee awards the permit(s).
 - City Council is notified of the award by the City Manager or his/her designee (presentation to City Council).

After the completion of the application interviews in Phase 3 and prior to the Selection Committees final review and evaluation, the City reserves the right to request and obtain additional information from any candidate who submitted a proposal. Upon the completion of the final review process, the Selection Committee will tabulate its final scores of the applicants who were interviewed in Phase 3. The Selection Committee will then make a recommendation to the City Manager or his/her designee. The City Manager or his/her designee will review available information including the recommendation and may award up to the amount permitted by Council Resolution pursuant to HMC Section 5.56.080. The City Manager or his/her designee reserves the right to award no permits at all if he/she so desires. Only those applicants on the final list will be eligible to be issued a permit from this process. The top applicants which are being recommended to the City Manager or his/her designee may be asked additional questions or clarifications. The selected applicants for a CCB Permit may asked to attend a City Council meeting in Hanford to provide a public presentation to City Council introducing their team and providing an overview of their business proposal.

NOW, THEREFORE, BE IT RESOLVED that the City Council finds that these procedures are consistent with Section 5.56.090 of the Hanford Municipal Code of the City of Hanford and will establish a process for the selection of Commercial Cannabis Business permits by City staff. This procedure shall remain in effect until changed by resolution of the City Council.

Passed and Adopted at a regular meeting of the City Council of the City of Hanford held on February 1, 2022, by the following vote:

AYES:	Council Member	_____
NOES:	Council Member	_____
ABSTAIN:	Council Member	_____
ABSENT:	Council Member	_____

DIANE SHARP
MAYOR of the City of Hanford

Attest:

NATALIE CORRAL
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, NATALIE CORRAL, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 18th day of January, 2022.

Date: _____

City Clerk

Attachment: Resolution 22-01r 1.4.2022 (Admin: Commercial Cannabis Business Permit Procedures)



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION: C
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SUBJECT:

Council: Receive and discuss the list of committees and boards that have City Council representation directly approved by the Council and make appropriate committee assignments.

RECOMMENDATION:

That the City Council Receive and discuss the list of committees and boards that have City Council representation directly approved by the Council, and approve committee assignments as recommended by a vote of the full Council.

BACKGROUND:

The attached list represents the appointments that were made during the December 2020 Council reorganization and the selection of Mayor and Vice-Mayor. Staff recommends that Council review the list and advise the Mayor of any specific interest in a particular committee or task force. Interest should be expressed regardless of whether or not a current vacancy exists. Additionally, if a Council Member is currently a member of a particular committee and no longer wishes to serve in that capacity, the Council Member should notify the Mayor that they are no longer interested.

The Mayor will then make a recommendation to the full Council regarding which representatives will serve on the various boards and committees for the 2022 term.

FISCAL IMPACT:

No fiscal impact

ATTACHMENTS:

Council Representation - 2022

2022 COUNCIL REPRESENTATION

ON BOARDS, COMMISSIONS, COMMITTEES

League of California Cities

(2nd Thursday, odd months – Executive Committee)

(2nd Thursday, even months – Division Meeting)

[\(Report Meals on City's Form 700\)](#)

Kalish Morrow	Rep
Francisco Ramirez	Alt

Kings Economic Development Corporation

(Last Monday each month – 11:30 am)

Kalish Morrow	Rep
Francisco Ramirez	Alt

Kings County Association of Governments

(4th Wednesday each month – 4:30 pm)

[\(Requires Form 700\)](#)

Kalish Morrow	Rep
Diane Sharp	Alt

Kings County Area Public Transit Agency (KART)

(4th Wednesday each month – 1:30 pm)

[\(Requires Form 700\)](#)

Kalish Morrow	Rep
Diane Sharp	Alt

Kings County Abandoned Vehicle Authority

Meets as needed - 4th Wednesday each month – 4:30 pm

[\(Requires Form 700\)](#)

Kalish Morrow	Rep
Diane Sharp	Alt

Kings Community Action Organization (KCAO)

(3rd Wednesday each month - 4:30 pm)

[\(Requires Form 700\)](#)

Amanda Saltray	Rep
Francisco Ramirez	Alt

Local Agency Formation Commission (LAFCO)

(4th Wednesday each month – 3:30 pm)

(Kings County City Selection Commission - Mayor does not appoint)

[\(Requires Form 700 IF appointed by City Selection Committee, otherwise not required\)](#)

Ramirez - City Primary #2
(Exp. 5/1/24)

Kings Waste and Recycling Authority (KWRA)

(2nd Wednesday each month - 8:00 am)

[\(Requires Form 700\)](#)

Diane Sharp	Rep
Francisco Ramirez	Alt

Cross-Valley Rail Joint Powers Authority

(Meeting dates vary, 1 to 2 per year)

Amanda Saltray	Rep
Kalish Morrow	Alt

City Selection Committee

Mayor (Meeting dates vary/Ma)

Diane Sharp	Rep
Kalish Morrow	Alt

City County Coordinating Task Force

Mayor & Vice-Mayor (As Needed)

Diane Sharp	Rep
Kalish Morrow	Alt

Kings County Area Disaster Council

(On call)

Francisco Ramirez	Rep
Diane Sharp	Alt

Kings County Commission On Aging

(3rd Thursday each month – 2:30 pm)

Community Member

Susie Chavez

Kings Mosquito Abatement District Board

Bill Gundacker**
(Exp. 12/31/23)

Same
Rep

San Joaquin Valley Task Force Steering Com.

Clyde Amaral***

San Joaquin Joint Powers Authority
(Requires Form 700)

Kalish Morrow Rep

Mid-Kings River Groundwater Sustainability Agency
(Requires Form 700)Diane Sharp Rep
Kalish Morrow Alt**Kings County Homeless Commission**
(Police Chief Sever is the Rep)

Amanda Saltray Alt

Third Monday of each month.

- * Non-Voting, Ex-Officio Member
 ** Appointed by Council (3 yr. term)
 *** Appointment made by County, confirmed by Council



AGENDA STAFF REPORT

MEETING DATE: 2/1/2022	AGENDA SECTION:
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SUBJECT:

Finance: Review and approval of the Recognized Obligation Payment Schedule (ROPS 22-23) for the period July 1, 2022 to June 30, 2023

RECOMMENDATION:

That the RDA Successor Agency, by motion, approve the Recognized Obligation Payment Schedule (ROPS 22-23) for the period July 1, 2022 to June 30, 2023.

BACKGROUND:

AB 1484 and amendments under SB 107 require Redevelopment Agency Successor Agencies to prepare a Recognized Obligation Payment Schedule (ROPS) annually and submit the ROPS to the State Department of Finance (DOF). The ROPS 22-23 is a list of obligations or payments that are, or may be, due within the twelve-month period. The attached ROPS is for the period of July 1, 2022 to June 30, 2023. Once all obligations are paid in full, the Agency can file a dissolving statement with the DOF and future ROPS statements would no longer need to be filed.

Approval of the City of Hanford's ROPS 22-23 by the Kings County Oversight Board took place at the January 26, 2022 meeting. This approval is necessary in order to submit the ROPS to the DOF by the February 1, 2022 deadline.

The Agency owes Kings Economic Development Corporation (EDC) principal on a loan for purchase of land in the Kings Industrial Park plus appreciated value. The EDC will also be entitled to a portion of the "appreciation" in accordance with the terms of its Promissory Note. As instructed by the DOF, since the amount of appreciation will not be realized until the date of sale the Agency shall report the outstanding debt as \$0.

It is unknown when the sale of the land may occur, as the subject land is involved in a pending lawsuit due to unresolved disagreements between a company and the City. Until the lawsuit is resolved, the land will remain for sale, the debt outstanding and no tax monies will be owed.

While the current lawsuit does not legally prevent other potential buyers from purchasing the land it does have discouraging effects. As such, interested parties indicate a desire to continue negotiations once all legal matters have been resolved.

The \$5,000 loan listed on the ROPS is for proposed administrative expenses of the Successor Agency to wind down the activities of the former Redevelopment Agency once the final debt to the EDC is paid off.

Staff is requesting the RDA Successor Agency approve the ROPS 22-23 for the period July 1, 2022 - June 30, 2023.

FISCAL IMPACT:

None.

ATTACHMENTS:

ROPS 2022-23

Recognized Obligation Payment Schedule (ROPS 22-23) - Summary
Filed for the July 1, 2022 through June 30, 2023 Period

Successor Agency: Hanford

County: Kings

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	22-23A Total (July - December)	22-23B Total (January - June)	ROPS 22-23 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ 0	\$ 0	\$ 0
B Bond Proceeds			
C Reserve Balance			
D Other Funds			
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 0	\$ 0	\$ 0
F RPTTF			
G Administrative RPTTF			
H Current Period Enforceable Obligations (A+E)	\$ 0	\$ 0	\$ 0

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Destiny Barber Financial Analyst
 Name Title

/s/ [Signature] 11/20/22
 Signature Date

Attachment: ROPS 2022-23 (Finance: Review and approval of the Recognized Obligation Payment Schedule (ROPS 22-23))

Hanford
Recognized Obligation Payment Schedule (ROPS 22-23) - Report of Cash Balances
July 1, 2019 through June 30, 2020
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.									
A	B	C	D	E	F	G	H		
								Fund Sources	
								Bond Proceeds	RPTTF
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Other Funds	RPTTF			Comments
	ROPS 19-20 Cash Balances (07/01/19 - 06/30/20)								
1	Beginning Available Cash Balance (Actual 07/01/19) RPTTF amount should exclude "A" period distribution amount.			\$243,841					
2	Revenue/Income (Actual 06/30/20) RPTTF amount should tie to the ROPS 19-20 total distribution from the County Auditor-Controller								
3	Expenditures for ROPS 19-20 Enforceable Obligations (Actual 06/30/20)					\$1,155			
4	Retention of Available Cash Balance (Actual 06/30/20) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
5	ROPS 19-20 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 19-20 PPA form submitted to the CAC			No entry required					
6	Ending Actual Available Cash Balance (06/30/20) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)			\$242,686					

Hanford Recognized Obligation Payment Schedule (ROPS 22-23) - Notes July 1, 2022 through June 30, 2023	
Item #	Notes/Comments
3	
6	
21	
28	
29	



**AGENDA
STAFF REPORT**

MEETING DATE: 2/1/2022	AGENDA SECTION:
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SUBJECT:
Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS:
Council Future Agenda Items

Council Future Agenda Items				
Originated Date	Item	Originator	Staff Lead	Date Estimate
4/7/20	Discussion of Pay for Parking Options in the Downtown Area	Council Consensus	John Doyel	After presentation of Downtown Plan
9/9/20	Revised Refuse Ordinance	Public Works	Jim Ross	12/21/2021
6/18/20	Discussion of Courthouse improvements and financing options	Council Consensus	Brad Albert	Delayed pending additional building review
11/16/21	Consideration of feasibility of adding staffing to the City's Code Enforcement Division	Council Consensus	Tom Webb	2/1/2022
12/21/21	Review of City Ordinance related to property line setbacks for Patio structures	Council Consensus	Mary Beatie	4/5/2022
1/18/22	Discussion of options for New Business Incentives in the Downtown District	Council Consensus	Mario Cifuentez	2/15/2022

Attachment: Council Future Agenda Items (Council: Future Agenda Items)