



**CITY COUNCIL MEETING
MINUTES**

July 20, 2021 7:00 PM

Council Chambers

400 N. Douty St.

4:00 PM CALL TO ORDER STUDY AND CLOSED SESSION:

Mayor Ramirez called the meeting to order at 4:00 p.m.

ROLL CALL BY THE CITY CLERK :

Present: Francisco Ramirez, Diane Sharp, Kalish Morrow, Art Brieno, Amanda Saltray

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

STUDY SESSION :

A. Parks Resource Officer Update

Parks and Community Services Director Brad Albert and Police Chief Parker Sever presented a three-month update for the Parks Resource Officer pilot program. Both departments have received positive feedback from the community. Three art designs have been selected for the new Parks Resource Officer vehicle. Chief Sever provided officer statistics and commended Officer Domingo Bursiaga for all his hard work. Staff answered questions from the Council.

B. Presentation of the Master Fee Schedule for Fiscal Year 2021-22 for the Council's review and discussion

Financial Analyst Destiny Borba presented the Master Fee Schedule. All department heads were in attendance to answer questions from the Council. The Council discussed each of the departments' fees and provided input. Staff answered questions from the Council. Amendments will be discussed during the public hearing for the Council's approval.

The Council directed staff to amend the listed fees:

Parks and Community Service Department:

COE Park Hall Rental Deposit for Residents is to increase from \$100 to \$150
Longfield Center Rental deposit for Resident fee \$150 and Non-Resident fee \$250

Police Department:

Finger Printing-Live Scan (Digital)
Parking Ordinance (Per Violation) fees are to remain at \$35 (excl. Towing skaters and Handicap Parking)

Mayor Ramirez adjourned to closed session at 6:12 p.m.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (GC 54956.9(d)(1)):

Cesar Pimentel v. Mark Carrillo and Alfred Rivera
Eastern District Case No.: 1:19-cv-1088

Nathan Rodriguez v. City of Hanford
Kings County Superior Court Case: 21C0172

Paula Lofgren v. City of Hanford
Kings County Superior Court Case No: 21C0188

**CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (GC
54956.9(d)(4)):**

Number of potential cases: 5

**CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (GC
54956.9(d)(2)):**

**CONFERENCE WITH LEGAL COUNSEL-PUBLIC EMPLOYEE PERFORMANCE
EVALUATION (GC 54957(b)(1)):**

Title: City Manager

CALL TO ORDER REGULAR SESSION:

Mayor Ramirez called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
Diane Sharp	Vice Mayor	Present	3:55 PM
Art Brieno	Council Member	Present	3:58 PM
Kalish Morrow	Council Member	Present	3:52 PM
Amanda Saltray	Council Member	Present	3:53 PM
Francisco Ramirez	Mayor	Present	3:40 PM

INVOCATION:

The invocation was led by Chief Parker Sever.

FLAG SALUTE:

The flag salute was led by Mayor Ramirez.

RECOGNITIONS/PROCLAMATIONS:

A. Proclamation for Hanford's 130th Birthday

Vice Mayor Sharp presented the Hanford's 130th Birthday Proclamation to Parks and Community Services Director Brad Albert.

STAFF COMMUNICATIONS:

City Manager Cifuentez provided an update of the Prop 68 grant funding. He also discussed the meetings he attended and provided departmental updates.

COUNCIL REPORTS/COMMENTS:

Vice Mayor Sharp discussed the events and meetings she attended.

Council Members Morrow and Brieno had nothing to report.

Council Member Saltray attended the KCAO Board Meeting and invited the community to her upcoming Town Hall meeting.

Mayor Ramirez discussed the meetings he attended.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos commented on a Closed Session Item D.

Lou Martinez expressed his concerns regarding the approved changes to the Longfield Center.

Vicente commented on the pool table room at the Longfield Center.

Raymond Alvarez commented on the pool table room and the weight room at the Longfield Center.

Mark Pratter commented on Save the Parkland petition. He also shared some of the public input that he's received regarding the 18 acres adjacent to the Hidden Valley Park.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Council Member Amanda Saltray requested to pull Item D *[Finance: Resolution 21-28-R authorizes MuniServices, LLC to perform all functions for the City of Hanford with the California Department of Tax and Fee Administration (CDTFA) related to the administration and collection of sales or transactions and use taxes and the records associated with them and authorizing staff to execute an agreement for said services.]*

Council Member Brieno requested to pull Item F *[Police: FY 2021 Edward Byrne Memorial Justice Assistance Grant- Police Activities Building: Conduct a public hearing to authorize the City Manager to execute an MOU between the City of Hanford and Kings County, which would approve the use of \$20,414.00 in FY2021 JAG Grant funding to purchase new windows for the PAL building.]*

Motion to approve the Consent Calendar except for the items pulled for separate consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Sharp, Vice Mayor
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title the only.
- B. Council: Appointment of Kalish Morrow and Amanda Saltray to an Ad-Hoc subcommittee for the purpose of negotiating contract amendments with the Hanford Chamber of Commerce.
- C. City Attorney: Second Reading and Adoption of Ordinance No. 21-01, Amending Chapters 5.04 and 5.08 of the Hanford Municipal Code
- D. Finance: Resolution 21-28-R authorizes MuniServices, LLC to perform all functions for the City of Hanford with the California Department of Tax and Fee Administration (CDTFA) related to the administration and collection of sales or transactions and use taxes and the records associated with them and authorizing staff to execute an agreement for said services.
- E. Finance: Authorization to enter into an agreement with UKG Inc. for an estimated annual cost of \$54,000 for Human Resource, Payroll, and Timekeeping software and a one-time \$12,500 implementation fee.
- F. Finance: Acceptance of the Monthly Investment Transaction Report for June
- G. Public Works: Permission to Advertise for bids for the FY 20/21 Pavement Resurfacing: Mill & Fill Project and Pre-Authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder providing project bid is within current budget appropriation.
- H. Public Works: Permission to Advertise for bids for the FY 20/21 Campus Drive Resurfacing Project and pre-Authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder providing project bid is within current budget appropriation.

PULLED ITEMS:

1. Community Development: Historic Resources Permit 2021-02: a request to install a concrete pad and bus shelter in Civic Park. The property is designated as a contributing building within the Historic Overlay Zone. The project is located at 400 N. Douty St. (APN 010-264-002)

[Item D]

Pulled by Council Member Saltray

Council Member Saltray expressed her concerns regarding the presented bus shelters. Executive Director of Kings County Area Public Transit Agency (KART) Angie Dow and Transit Manager Mark Pedrerio provided a background of bus shelters. They also provided photos of alternative options to the Council and answered questions from the Council. Park and Community Services Director Brad Albert provided feedback on shelter options and answered questions from the Council. After a Council discussion of shelter options, the Council directed staff to prepare conceptual designs to be discussed at a future meeting.

Motion to table the item.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amanda Saltray, Council Member
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

2. Finance: Authorization to enter into an agreement with Pressley & Associates, Inc. (An Accountancy Corporation) for up to \$50,000 annually for fiscal year end and financial audit preparation consulting services with up to four annual extensions.

[Item F]

Pulled by Council Member Brieno

Finance Director Chris Tavaraz provided clarification and answered questions from the Council Member Brieno.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Diane Sharp, Vice Mayor
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

PUBLIC HEARINGS:

- A. Finance: Public Hearing and Adoption of Resolution 21-29-R to authorize a comprehensive Master Fee Schedule for Fiscal Year 2021-22 which includes proposed new fees, deletion of fees and increases/adjustments to existing fees.

Mayor Ramirez opened the public hearing and called for the staff report at 7:39 p.m. Financial Analyst Destiny Borba presented the staff report and invited questions from the Council.

IN-FAVOR

None

OPPOSED

Bob Ramos spoke in opposition of the weight room fees at the Longfield Center.

Lou Martinez spoke in opposition of the weight room fees at the Longfield Center.

Parks and Community Services Director Brad Albert discussed the Longfield gym fees and financial aid options for low-income residents. He also discussed the pool room layout and the approved Longfield project. Dir. Albert answered questions from the Council. The Council addressed the public's concerns and discussed the Longfield gym fees and changes. Mayor Ramirez, Vice Mayor Sharp and Council Member Morrow spoke in favor of the gym fees. Council Member Brieno expressed his concerns regarding the fees and the layout of the pool table room. The Council also discussed parking violation fee increase. City Manager Cifuentes answered questions from Mayor Ramirez.

Motion to approve with the listed amendments:

COE Park Hall Deposit – \$150 (Resident)

Longfield Center Deposit – \$150 (Resident)

Finger Printing - Live Scan (Digital) - Fee is "Cost recovery plus \$10 rolling fee"

Parking Ordinance per violation fees to remain at \$35.00 (per violation)

Mayor Ramirez closed the public hearing at 8:04 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Sharp, Vice Mayor
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- B. Police: FY 2021 Edward Byrne Memorial Justice Assistance Grant- Police Activities Building: Conduct a public hearing to authorize the City Manager to execute an MOU between the City of Hanford and Kings County, which would approve the use of \$20,414.00 in FY2021 JAG Grant funding to purchase new windows for the PAL building.

Mayor Ramirez opened the public hearing and called for the staff report 8:05 p.m. Police Chief Parker Sever discussed the annual grant. The funding will be used to purchase new replacement windows for the Police Activities League Program Gym. Chief Sever answered questions from the Council.

IN-FAVOR

None.

OPPOSED

None.

Motion to approve.

Mayor Ramirez closed the public hearing at 8:08 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

GENERAL BUSINESS:

- A. Public Works: Award a contract to A+ Quality Concrete Construction Inc. of Corcoran, CA, in the amount of \$24,968.00 to construct a new drive approach and ADA ramp on Davis Street in front of Roosevelt School.

Public Works Director John Doyel briefly discussed the project and background. Dir Doyel answered questions from Council Member Brieno.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

- B. City Attorney: Approval of the Second Amended and Restated City Manager Employment Agreement

City Attorney Ty Mizote discussed the significant changes in the agreement and invited questions from the Council. The Council commended City Manager Cifuentez.

Motion to approve.

RESULT:	APPROVED [4 TO 0]
MOVER:	Diane Sharp, Vice Mayor
SECONDER:	Kalish Morrow, Council Member
AYES:	Sharp, Morrow, Saltray, Ramirez
ABSTAIN:	Brieno

- C. Council review of vacancies on the Planning Commission, discussion regarding the role of Planning Commissioners, and direction on appointing commissioners to the vacant terms.

City Attorney Ty Mizote discussed the vacancies on the Planning Commission and the role of Planning Commissioners. Senior Planner Gabrielle Myers discussed the background of the application process and the commissioner orientation after appointment. The Council discussed setting the commission to 5 seats.

Motion to direct staff to prepare an ordinance amendment to set the Commission to 5 commissioners and fill one current vacancy.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kalish Morrow, Council Member
SECONDER:	Amanda Saltray, Council Member
AYES:	Sharp, Brieno, Morrow, Saltray, Ramirez

COUNCIL FUTURE AGENDA ITEMS:

The Council directed staff to prepare on future agenda item:

Review of the Civic Auditorium Administration rental fees for non-profit organizations, brought forth by Vice Mayor Sharp.

ADJOURNMENT:

Mayor Ramirez adjourned the meeting at 8:44 p.m.

Respectfully submitted,

Natalie Corral
City Clerk