

The City of Manford
CALIFORNIA



City Council Meeting Agenda

December 15, 2020
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Video teleconference via Zoom. Council Members will attend remotely.

Zoom meeting information:

<https://us02web.zoom.us/j/81763042779?pwd=NkpMUGY3ZndJWlAxZW8ydVcweGIWUT09>

(Limited Virtual access.)

6:00 PM CALL TO ORDER STUDY SESSION:

ROLL CALL BY CITY CLERK :

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION:

Presentation by the Kings County Human Services Agency on the proposed Kings Triangle Courtyard Project

7:00 PM CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

Pastor Thomas King

FLAG SALUTE:

RECOGNITIONS/PROCLAMATIONS:

Gifts to Outgoing City Council Members

STAFF COMMUNICATIONS:

COUNCIL REPORTS/COMMENTS:

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. PROCEDURAL WAIVER: Waive reading in full of resolution and ordinances and approval and adoption of same by reading title only.
- B. City Clerk: Approval of the Minutes of the October 6, 2020 Meeting
- C. City Clerk: Approval of the Minutes of the October 21, 2020 Special Meeting
- D. Administration: Approval of the purchase of thirty (30) laptops and docking stations from Dell Inc, in the amount of \$42,410.85, and appropriation of the funding from the Computer Maintenance Fund to cover the cost of the purchase.
- E. Administration: Adoption of Resolution 20-42-R, establishing a fee for the processing of Citizen's Initiatives by the City Clerk's office
- F. Administration: Approval of the City of Hanford salary schedules.
- G. Community Development: Historic Resources Permit 2020-03 - a request to modify the exterior of vacant apartment units, located at 304 N. Harris Street within the Historic Overlay Zone. The property is designated as a non-contributing building. (APN 010-276-006)
- H. Public Works: Acceptance of a Grant of Easement from Cal Clark Farms, Inc. for the placement of utilities at Sangiovese Street between Napa Drive and Vintage Place.
- I. Public Works: Adoption of Resolution Nos., 20-40-R Initiation of Landscape Assessment District Proceedings and 20-41-R Intention to Levy Assessments and Confirmation of Engineer's Report for Landscape Assessment District 20-01 located at 13th Avenue and Devon Street, and set February 2, 2021 as the Public Hearing date.

- J. Public Works: Approval of a Notice of Completion for the FY 19/20 Fiberized Micro Surface Treatment Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

PUBLIC HEARING:

- A. Community Development: Approval of the 2019/2020 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER)

GENERAL BUSINESS:

- A. City Clerk: Adoption of Resolution 20-39-R, Declaring Canvass of Results of the Votes Cast and Statement of Election Results.
- B. Swearing In/Administer Oath of Office to Kalish Morrow and Diane Sharp
- C. Reorganizing of the City Council - Selection of the Mayor and Vice Mayor
- D. Finance: Adoption of the City of Hanford 2020-21 Investment Policy, Delegation of Investment Authority and Presentation of the Quarterly Report and Monthly Investment Transaction Report
- E. Police: Introduction of Ordinance No. 20-15 approving the addition Section 12.20 to Title 12 of the Municipal Code, thereby adding Rules for City Parks and City Properties to govern acceptable use of these properties by the public.

COUNCIL FUTURE AGENDA ITEMS:

- A. Council Future Agenda Items

Upcoming Dates

December 25: City Offices Closed

January 1: City Offices Closed

January 19: City Council Meeting

January 21, 22, 28, & 29 New Mayors and Council Members Virtual Academy

CLOSES SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (GC 54956.9(d)(2))

One potential case.

CLOSED SESSION ACTION REPORT :

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



**AGENDA
STAFF REPORT**

MEETING DATE: 12/15/2020	AGENDA SECTION: B
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SUBJECT:

City Clerk: Approval of the Minutes of the October 6, 2020 Meeting

Approve the minutes of the October 6, 2020 meeting.

FISCAL IMPACT:

ATTACHMENTS:

10.6.2020



CITY COUNCIL MEETING MINUTES

**October 6, 2020 7:00 PM
Council Chambers
400 N. Douty St.**

CALL TO ORDER STUDY AND CLOSED SESSION:

Mayor Draxler called the Study and Closed Session to order at 5:30 p.m.

Present: John Draxler, Francisco Ramirez, Sue Sorensen, Art Brieno, Martin Devine

PUBLIC COMMENT:

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Jack Swartz announced the incorporation of the Carnegie Museum of Kings County non-profit organization. The new non-profit organization is not affiliated with the group that has been operating the museum. A letter of intent has been submitted to the City of Hanford to operate a community museum. The new organization would like to work with the City to assess the physical condition of the building and enter a new lease that will be good for the City, the non-profit, and the community.

Vice President of the Carnegie Museum of Kings County non-profit organization, Evan Gelsi gave his background and he is excited to begin working for the new non-profit organization.

David Ayers gave background of his experience with the board members of the Carnegie Museum of Kings County non-profit organization and expressed the importance of preserving the Carnegie Museum.

Wilma Humason commented on the Carnegie Museum.

Diane Sharp brought in some antique Hanford memorabilia items to share with the Council and public.

STUDY SESSION:

A. Presentation and Council direction on proposed amendments to the City of Hanford's Parks ordinance.

Police Chief Parker Sever presented Additional Rules Governing City Parks and provided background information. Chief Sever emphasized the importance of addressing the homeless issue now because of the challenges that the police department is having with homeless people. He clarified the ordinance will prohibit camping in the park and cannot be enforced between 10 p.m. and 6 a.m. if there are no shelter spaces available. The goal is to find a balance between the needs of the community and the needs of the homeless. Chief Sever also discussed tents, shelter structures, homeless shelters, and storage of the personal property of homeless

Attachment: 10.6.2020 (Clerk: 10-6-2020 Minutes)

people. He responded to questions and comments from the Council. The Council directed staff to include all city property (parks, basins, and sites on City property) in the Parks ordinance.

B. Parks & Community Services: Review and Council direction regarding the proposed Civic Park Site Improvements for the new Playground

Parks and Community Services Director Brad Albert presented Civic Park Site Improvements. Council Member Sorensen expressed her concerns about narrowing the walkway area on Irwin Street. The Council discussed the removing the grass area by the carousel and possibly adding tables in place of some of the benches that were presented. Dir. Albert will present the playground structure designs to the Council at a future date. The Council directed staff to move forward with the project with the suggested plan modifications.

CLOSED SESSION:

A. Conference with Legal Counsel-Real Property Negotiations (GC 54956.8)

Property: APNs 014-230-035-000, 014-230-000
Agency Negotiators: Mario Cifuentez, Brad Albert, Ty Mizote
Negotiating Party: Ernie Costamagna

Property: 109 E. 8th Street
Agency Negotiators: Mario Cifuentez, Ty Mizote,
Negotiating Party: Hanford Carnegie Museum

CALL TO ORDER REGULAR SESSION:

Mayor Draxler called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	4:11 PM
Martin Devine	Council Member	Present	4:11 PM
Sue Sorensen	Council Member	Present	4:21 PM
Art Brieno	Council Member	Present	4:11 PM
Francisco Ramirez	Vice Mayor	Present	4:11 PM

INVOCATION:

The invocation was led by Cristian Alva.

FLAG SALUTE:

Mayor Draxler led the Flag Salute.

CLOSED SESSION ACTION REPORT:

City Attorney Ty Mizote reported no action was taken on the first item on the Closed Session. The regular meeting will adjourn to closed session to review the second item.

STAFF COMMUNICATIONS:

City Manager Cifuentez announced that he will be attending the League of Cities Annual Virtual Conference. He reported on Kings County current COVID-19 status and thanked the Hanford Chamber of Commerce, Main Street Hanford and The Greater Kings County Chamber for their efforts with COVID-19 mobile testing sites. He also introduced the Interim Finance Director, Eric Frost.

COUNCIL REPORTS/COMMENTS:

Vice Mayor Ramirez had nothing to report

Council Member Devine had nothing to report.

Council Member Brieno suggested putting up a banner over Seventh Street in recognition of the new California State University Chancellor Dr. Joseph Castro. He'd also like to present him with a proclamation at a future Council Meeting.

Council Member Sorensen attended the Main Street Hanford Board of Directors meeting and commended them for their creative efforts with their events.

Mayor Draxler attended the KWRA meeting and League of Cities Virtual Annual Conference. He also clarified why he refers to Council Members by their first name.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Tulare Kings Hispanic Chamber of Commerce President of the Executive Board of Directors, Carlos Mendoza, presented the City Council with a "Proud Member of Tulare Kings Hispanic Chamber of Commerce" plaque.

Christina (last name not stated) commented on the 18 acres adjacent to Hidden Valley Park.

Steven (last name not stated) would like to see Hidden Valley Park extending into the 18 acres.

Michael Stoddard commented on the 18 acres adjacent to Hidden Valley Park.

Judy Toonison would like to see Hidden Valley Park expanded into the 18 acres adjacent to Hidden Valley Park.

Joe Castaneda spoke on behalf of Katherine Hill. Mr. Castaneda read Mrs. Hill's letter that addressed the 18 acres adjacent to Hidden Valley Park.

Mark Pratter commented on the Save our Parkland initiative and he shared comments he has received from the public regarding the 18 acres adjacent to Hidden Valley Park.

A gentleman (no name was stated) expressed his concerns regarding the use of the 18 acres adjacent to Hidden Valley Park.

Marilynn Peterson lives near Hidden Valley Park and she shared a story about Hidden Valley Park and she'd like to see Hidden Valley Park expanded.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Council Member Sorensen requested that Item E be pulled from the Consent Calendar.

Motion to approve the Consent Calendar except for the items pulled for separate consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Devine, Council Member
SECONDER:	Francisco Ramirez, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- A. PROCEDURAL WAIVER: Waive reading in full of resolution and ordinances and approval and adoption of same by reading title only.
- B. City Clerk: Approval of the Minutes of the August 4, 2020 Meeting
- C. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Bradley Smith-Glen.
- D. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to The Gas Company.
- E. Police: Approval of an Amendment to Municipal Code Section 5.56.330 (E) (Operating Requirements for non-storefront retail) to will allow for an increase in the storage capacity for on-site cannabis contingent upon the operator meeting additional security requirements.
- F. Public Works: Approval of the Notice of Completion for the FY 19/20 Manhole Raising Project, and authorization for the Mayor to execute, and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- G. Public Works: Authorization for the City Manager to sign the attached ISA Acceptance and Waiver Letter for the State of California as it relates to the relinquishment of state right-of-way to the City of Hanford at 12th Avenue and the Union Pacific Railroad.
- H. Public Works: Approval of a Use Agreement with Lakeside Ditch Company to allow for the discharge pumping of Well No. 50, located at 9th Avenue and Hanford Armona Road, and Authorization for the City Manager to execute the Agreement.
- I. Public Works: Approval of the purchase and installation of a new pump control panel and associated equipment in the amount of \$22,278.00 from Telstar Instruments, of Hanford, Ca for Storm Drain Lift Station No. 49 (Sixth Street and 10th Avenue)
- J. Public Works: Second reading of Ordinance No. 20-11, an amendment to Section 10.16.130(B) of the City of Hanford Municipal Code, to prohibit parking at any time on East Third Street from 9th Avenue to East end, both sides.

- K. Public Works: Second reading of Ordinance 20-09 adding Section 12.20 to the Hanford Municipal Code pertaining to the duty of Property Owners to maintain and repair sidewalks and confirming the liability of property owners, under existing state law, for failing to satisfy such duty.
- L. Public Works: Approval of the purchase of a new 200 HP motor for the wastewater aeration basin from Turnupseed Electric Supply of Tulare, CA in an amount not to exceed \$38,771.74.

ITEMS PULLED FROM CONSENT CALENDAR:

- A. Police: Approval of the sole-source purchase of the National Incident Based Reporting System (NIBRS) software from Sunridge systems in an amount not to exceed \$25,000.00 and authorization to transfer funding from Fund 1511 to Fund 1512 and adjust the appropriation limits for each fund accordingly.

[Item E] Pulled by Council Member Sorensen.

Council Member Sorensen expressed her concerns regarding the police departments training and the training budget. Chief Sever explained that officers have been unable to travel to attend training due to COVID-19. Mandated police officer training courses have been deferred. Next year the Police Department is required to go to (National Incident-Based Reporting System) NIBRS, to report crime stats and is mandated. The Police Department is under budget in training and travel and would like to utilize the budget to fund the NIBRS compliance. He also clarified that there is continued in-house training and the department will begin using the approved force training simulator next month.

Motion to approve the sole-source purchase of the National Incident Based Reporting System software from Sunridge Systems in an amount not to exceed \$25,000 and authorization to transfer funding from Fund 1511 to Fund 1512 and adjust the appropriation limit for each fund accordingly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Francisco Ramirez, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

PUBLIC HEARINGS:

- A. Community Development: Zone Text Amendment No. 2020-02, a request by the City of Hanford to: - Amend Title 5, adding Chapter 5.64, establishing operating conditions for mobile food vendors; Amend Title 10, Section 10.14.140 conditions for use of public right-of-way by peddlers and vendors was amended to reference the requirements of Section 5.64; Amend Title 17, Section 17.08.030 – Commercial, Office, and Industrial Zone Use Table of the Hanford Municipal Code by adding Mobile Vendors as a temporary use in all commercial zones; Amend Title 17, Section 17.76 to allow mobile vendors as a temporary use; and Amend Title 17, Section 17.96 to amend the definition of mobile food vendor and food trucks. Location: Citywide.

Mayor Draxler called for the Staff Report at 7:51 p.m. Senior Planner Gabrielle Myers presented the Zone Text Amendment No. 2020-02. The Staff has incorporated the September 15th City Council Study Session feedback into the proposed ordinance. Mrs. Meyers answered questions from the Council.

Mayor Draxler opened public comment at 8:11p.m.

IN-FAVOR

Keith Jefferson, previous owner of Jefferson Hot Wings spoke in favor and expressed his concerns regarding the conditional use permit.

Michelle Brown asked a question regarding the conditional use permit and she commented on the restrictions and limitations of food trucks in Civic Park.

OPPOSED

No comments

Mayor Draxler closed public comment at 8:17 p.m.

The Council further discussed the Civic Park restrictions, Civic Park reservation fees, temporary use permits, conditional use permit, and fire extinguisher inspections. The Council directed staff to move forward with the proposed ordinance with an amendment to eliminate the day restriction for operation in Civic Park.

Motion to introduce and waive the first reading of Ordinance No. 20-12, approving Municipal Code Amendment No. 2020-02.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Art Brieno, Council Member
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

GENERAL BUSINESS:

- A. Fire Department: Approval of the updated Automatic Aid Agreement between the Hanford Fire Department and Kings County Fire Department and Authorization for the Mayor to execute the agreement on behalf of the City

Fire Chief Steve Pendergrass briefly discussed the Kings County Fire Department Automatic Aid Agreement Update and answered questions from Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- B. Public Works: Approval of a professional services agreement with the firm of Akel Engineering Group, Inc., of Fresno, Ca., for preparation of the 2020 Urban Water Management Plan in an amount not to exceed \$33,772.00; and appropriate \$33,772.00 from the Water Capital Reserve Fund to fully fund the project.

Public Works Director John Doyel briefly discussed Professional Services Agreement for Preparations of 2020 Urban Water Management Plan and answered questions from the Council.

Motion to approve professional services agreement with the firm of Akel Engineering Group, Inc. for preparation of the 2020 Urban Water Management Plan in an amount not to exceed \$33,772 and appropriate \$33,772 from the Water Capital Reserve Fund to fully fund the project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

COUNCIL FUTURE AGENDA ITEMS:

Council Member Brieno suggested utilizing his budgeted travel/training funds for other services or items that can benefit the community and he would like to use his funds for a recognition banner for Dr. Joseph Castro.

It was consensus of the Council to bring back the discussion of utilization of unused travel/training funds for other services or items.

A. Council Future Agenda Items

ADJOURNMENT:

Mayor Draxler adjourned the meeting to reconvene the Closed Session at 8:44 p.m.

Respectfully submitted,

Natalie Ortega
City Clerk

Attachment: 10.6.2020 (Clerk: 10-6-2020 Minutes)



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: C
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SUBJECT:

City Clerk: Approval of the Minutes of the October 21, 2020 Special Meeting

Approve the minutes of the October 21, 2020 Special meeting.

FISCAL IMPACT:

ATTACHMENTS:

10.21.2020 2



CITY COUNCIL MEETING MINUTES

**October 21, 2020 5:00 PM
Hanford Civic Auditorium
400 N. Douty St**

CALL TO ORDER SPECIAL SESSION:

Vice Mayor Ramirez call the Special Session to order at 5:15 p.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Absent	
Martin Devine	Council Member	Present	4:30 PM
Sue Sorensen	Council Member	Late	5:41 PM
Art Brieno	Council Member	Present	4:51 PM
Francisco Ramirez	Vice Mayor	Present	4:40 PM

INVOCATION:

The invocation was led by U.S. Navy Commander Select Chaplin Rey Allen.

FLAG SALUTE:

The flag salute was led by U.S. Navy Commander Select Chaplin Rey Allen.

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

RECOGNITIONS/PROCLAMATIONS:

Council Member Brieno recognized and congratulated Dr. Joseph Castro for being selected as the new California State University Chancellor, and Vice Mayor Ramirez presented him with a proclamation. Dr. Joseph Castro thanked the Hanford City Council and the Community for having a special event in his honor.

Vice Mayor Ramirez invited Board of Supervisors District 2, Richard Valle, Congressman TJ Cox, and Alicia Ramirez with Rudy Salas's office to present certificates of recognition to Dr. Castro as well.

Vice Mayor Ramirez invited members from the audience to speak about Dr. Castro.

Attachment: 10.21.2020 2 (Clerk: 10-21-2020 Minutes)

Farmersville City Council Member, Ruben Macareno commented on Dr. Castro's accomplishments.

Dr. Saul Sandoval commented on Dr. Castro's accomplishments and recognized Dr. Castro's wife, Mary Castro.

President of the Tulare Kings Hispanic Chamber of Commerce, Carlos A. Mendoza commented on Dr. Castro's accomplishments.

Student of Fresno State (No name given), shared a story about Dr. Castro.

ADJOURNMENT:

Vice Mayor adjourned the meeting and invited the audience and guest to attend the reception at 5:45 p.m.

Respectfully submitted,

Natalie Ortega
City Clerk

Attachment: 10.21.2020 2 (Clerk: 10-21-2020 Minutes)



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020

AGENDA SECTION: D

SUBJECT:

Administration: Approval of the purchase of thirty (30) laptops and docking stations from Dell Inc, in the amount of \$42,410.85, and appropriation of the funding from the Computer Maintenance Fund to cover the cost of the purchase.

RECOMMENDATION:

That the City Council, by motion,

1. Approve the purchase of thirty (30) laptops and docking stations from Dell Inc, in the amount of \$42,410.85, to be distributed to Exempt positions within the City to allow for increased productivity and remote working option; and
2. Appropriate \$42,410.85 in funding from the Computer Maintenance Fund to cover the cost of this expenditure, which was not previously budgeted for.

BACKGROUND:

Historically, the City of Hanford has purchased desktop computers for all employees. While desktops may be appropriate for an office environment, they limit the ability of employees to work remotely and outside of normal office hours.

From the outset of the Covid-19 outbreak, the City has had an increased need to allow for employees to work outside of the office. Accordingly, City management has already approved new policies to define the expectations of Exempt status employees and to govern the practice of telecommuting. With the recent release of updated Cal/OSHA rules on Covid exposures in the workplace, the City has a more urgent needs to distribute laptops to those employees that can work remotely. Once received, these laptops will be distributed to those employees that are Exempt status, typically management and above, and any existing desktops that have not reached their useful life will be redistributed throughout the organization to delay the future replacement in departments and provide future savings.

The purchase will be funded from the Computer maintenance fund, which currently has a fund balance of \$734,000. Based on the recent discussion regarding the City's financial policies with Council, the Finance Department has determined that the Fund currently has a surplus of \$321,000, which would provide for sufficient funding to make the organization more efficient.

FISCAL IMPACT:

This purchase was not budgeted for this Fiscal Year and will require the appropriation of \$42,410.85 from the Computer Maintenance fund.

ATTACHMENTS:

Quote for Laptop Purchase



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No. 3000074743750.1
Total \$42,410.85
 Customer # 5084549
 Quoted On Dec. 04, 2020
 Expires by Jan. 03, 2021
 Deal ID 20572044

Sales Rep Elizabeth G Clark
 Phone (800) 456-3355, 6179227
 Email Elizabeth_G_Clark@Dell.com
Billing To ACCOUNTS PAYABLE
 CITY OF HANFORD
 315 N DOUTY ST
 HANFORD, CA 93230-3951

Message from your Sales Rep

Please contact me if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
 Elizabeth G Clark

Shipping Group

Shipping To	Shipping Method
ERIC FORCEY CITY OF HANFORD 319 N DOUTY ST HANFORD, CA 93230-3951 (559) 585-4746	Standard Ground

Product	Unit Price	Qty	Subtotal
Dell Latitude 5510	\$1,155.80	30	\$34,674.00
Dell Dock- WD19 90w Power Delivery - 130w AC	\$170.27	30	\$5,108.10

Attachment: Quote for Laptop Purchase (Admin: Laptop Purchase Approval)

Subtotal:	\$39,782.10
Shipping:	\$0.0
Environmental Fee:	\$150.0
Non-Taxable Amount:	\$5,742.6
Taxable Amount:	\$34,189.5
Estimated Tax:	\$2,478.7

Total:	\$42,410.8
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Consult your DFS rep. Special lease pricing may be available.

Attachment: Quote for Laptop Purchase (Admin: Laptop Purchase Approval)

Shipping Group Details

Shipping To

ERIC FORCEY
CITY OF HANFORD
319 N DOUTY ST
HANFORD, CA 93230-3951
(559) 585-4746

Shipping Method

Standard Ground

		Qty	Subtotal
Dell Latitude 5510	\$1,155.80	30	\$34,674.

Estimated delivery if purchased today:

Jan. 07, 2021

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Latitude 5510 XCTO Base	210-AWLP	-	30	
10th Generation Intel Core i5-10210U (4 Core, 6M cache, base 1.6GHz, up to 4.2GHz)	379-BDVI	-	30	
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	30	
No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	30	
Dell Data Protection Encryption Personal Digital Delivery	421-9984	-	30	
Dell ProSupport for Software, Dell Data Protection Encryption Personal, 1 Year	954-3455	-	30	
Intel UHD Graphics 620 with Displayport over Type-C for i5-10210U	338-BURY	-	30	
No Out-of-Band Systems Management - No vPro	631-ACKT	-	30	
16GB,1x16GB, DDR4 Non-ECC	370-AFEE	-	30	
M.2 256GB PCIe NVMe Class 35 2230 Solid State Drive	400-BIKC	-	30	
LCD back cover for Latitude 5510/5511, WLAN Capable, Carbon Fiber Reinforced Polymer	320-BDQZ	-	30	
RGB Cam/Mic Bezel with Dell Privacy Shutter	325-BDRC	-	30	
15.6" HD (1366 x 768) Anti-Glare Non-Touch, 220nits	391-BFBB	-	30	
Single Pointing with No Fingerprint, No Smart Card	346-BFYK	-	30	
Single Pointing Non-Backlit US English Keyboard with 10 Key Numeric Keypad	583-BGWM	-	30	
Qualcomm(R) QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter, Bluetooth 5.0	555-BCMW	-	30	
No Mobile Broadband Card	556-BBCD	-	30	
3 Cell 51Whr ExpressCharge Capable Battery	451-BCKC	-	30	
E5 65W 7.4mm Lot 6 PCR EPEAT, Liteon	492-BCWY	-	30	
No Anti-Virus Software	650-AAAM	-	30	
OS-Windows Media Not Included	620-AALW	-	30	
E5 US Power Cord	450-AAEJ	-	30	
5510 Quick Start Guide for Windows 10, Ubuntu	340-CPPF	-	30	
SERI Guide (ENG/FR/Multi)	340-AGIK	-	30	
Custom Configuration	817-BBBB	-	30	
Regulatory Label, FCC	389-DPGZ	-	30	

Attachment: Quote for Laptop Purchase (Admin: Laptop Purchase Approval)

SupportAssist	525-BBCL	-	30	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	30	
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	30	
Waves Maxx Audio	658-BBRB	-	30	
Dell Power Manager	658-BDVK	-	30	
Dell SupportAssist OS Recovery Tool	658-BEOK	-	30	
Dell Optimizer	658-BEQP	-	30	
Dell Latitude 5510 SRV	658-BESB	-	30	
Direct Ship Info	340-AAPP	-	30	
MIX SHIP Config (DAO/BCC)	340-CQGC	-	30	
No Option Included	340-ACQQ	-	30	
No Resource USB Media	430-XXYG	-	30	
No ENERGY STAR Qualified	387-BBCE	-	30	
BTO Standard Shipment (S)	800-BBQN	-	30	
No UPC Label	389-BCGW	-	30	
No Removable CD/DVD Drive	429-AATO	-	30	
Latitude 5510 Bottom Door	321-BFIZ	-	30	
EPEAT 2018 Registered (Gold)	379-BDZB	-	30	
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	30	
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	30	
Dell Limited Hardware Warranty	997-8317	-	30	
ProSupport: 7x24 Technical Support, 3 Years	997-8344	-	30	
ProSupport: Next Business Day Onsite, 1 Year	997-8349	-	30	
ProSupport: Next Business Day Onsite, 2 Year Extended	997-8354	-	30	
			Qty	Subtotal

Dell Dock- WD19 90w Power Delivery - 130w AC**\$170.27****30****\$5,108.10**

Estimated delivery if purchased today:

Dec. 23, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Dell Dock- WD19 90 PD	210-ARIO	-	30	
Advanced Exchange Service, 3 Years	824-3984	-	30	
Dell Limited Hardware Warranty	824-3993	-	30	

Subtotal:	\$39,782.10
Shipping:	\$0.00
Environmental Fee:	\$150.00
Estimated Tax:	\$2,478.70
Total:	\$42,410.80

Attachment: Quote for Laptop Purchase (Admin: Laptop Purchase Approval)

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or service on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

Attachment: Quote for Laptop Purchase (Admin: Laptop Purchase Approval)



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: E
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SUBJECT:

Administration: Adoption of Resolution 20-42-R, establishing a fee for the processing of Citizen's Initiatives by the City Clerk's office

RECOMMENDATION:

That the City Council, by resolution, adopt Resolution 20-42-R, establishing a fee for the processing of Citizen's Initiatives by the City Clerk's office.

BACKGROUND:

In July of this year, the First District Court of Appeal reviewed the majority-vote issue in *City and County of San Francisco v. All Person Interested in the Matter of Proposition C* (2020) 51 Cal.App.5th 703, 265 Cal.Rptr.3d 437.

In the San Francisco case, sixty-one percent (61%) of San Francisco voters in the November 2018 general election voted to approve Proposition C, an additional business tax to fund homeless services. Three associations asserted that the proposition had not been passed because special taxes require approval by a two-thirds (2/3rds) vote of the electorate.

The Appellate Court considered two sources of law when determining the issue:

First, the Court observed that Proposition 13 and Proposition 218 limit the authority of “cities” and “local government” to impose special taxes by creating a requirement that the electorate approve such taxes by a two-thirds (2/3rds) vote.

Second, the Court looked to the California Constitution and found the following: (i) the power of the electorate to establish laws through the initiative process is guaranteed; and (ii) Article II, Section 10(a) provides that an initiative statute approved by a majority vote of electors takes effect on the fifth (5th) day after the Secretary of State files a statement of the vote. The Court further observed that the Constitution does not contain any clear indication that the public’s initiative power is subject to the “two-thirds” requirement outlined in Propositions 13 or

218.

The San Francisco Court concluded that, in light of the Constitution's lack of limitations on the electorate's initiative power and the wording of Propositions 13 and 218, the "two-thirds" requirement only applies to special taxes proposed by **state** and **local** governments and that any voter-driven initiative, including a special tax, merely requires a majority vote of the electorate for approval. Given that it is now widely known that a voter initiative establishing a special sales tax only requires a majority vote of the electorate, there is already much discussion among labor organizations around the state about using the voter initiative process to place sales tax measures on the ballot for the funding of public safety.

The reason for bringing forth this new fee is to help offset the costs of the increase in anticipated filings for future voter initiatives. Unfortunately, the maximum fee of \$200 does not come close to covering the staff time to review the initiative, much less the City Attorney's time for review and summary. To give Council an idea of the staff and attorney costs that are involved in the initiative process, the Citizens Group that is trying to use the initiative process to rezone the property adjacent to Hidden Valley Park has filed five (5) separate versions of their initiative. Collectively, those filings would have resulted in \$1,000 revenue if this fee had been in place. However, the City Attorney work alone on those initiatives has amounted to over \$25,000 to date.

FISCAL IMPACT:

There is no history to base a revenue estimate on but this will likely result in less than \$1,000 per year in new revenue. However, any revenue will not come close to covering the staff time and City Attorney costs required to process any prospective citizen initiatives.

ATTACHMENTS:

20-42-R

RESOLUTION NO. 20-42-R**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
ESTABLISHING A FEE FOR THE FILING OF
NOTICES OF INTENTION TO CIRCULATE INITIATIVE PETITIONS**

WHEREAS, California Elections Code Section 9202(b) indicates:

“Any person filing a notice of intent [to circulate an initiative petition] with the elections official shall pay a fee to be established by the [City Council] not to exceed two hundred dollars (\$200) to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition”; and

WHEREAS, the City Council of the City of Hanford finds that it would serve the public’s interest to establish a fee permitted under Elections Code Section 9202(b).

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Hanford finds the above recitals and findings to be true and correct.

BE IT FURTHER RESOLVED, that the City Council of the City of Hanford hereby establishes a fee of two hundred dollars (\$200) that shall be payable upon the filing of a notice of intent to circulate an initiative petition and which shall be refundable in accordance with Elections Code Section 9202(b).

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Hanford held on the 15th day of December, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

Attachment: 20-42-R (Admin: Initiative Review Fee)

NATALIE ORTEGA
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Natalie Ortega, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 15th day of December, 2020.

Date: _____

City Clerk

Attachment: 20-42-R (Admin: Initiative Review Fee)



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: F
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SUBJECT:

Administration: Approval of the City of Hanford salary schedules.

RECOMMENDATION:

That the City Council, by motion, approve the City of Hanford salary schedules to include the job classifications or title changes made since July, and to reflect the increase in minimum wage and authorize administration to amend all other documents as may be necessary to implement the updates.

BACKGROUND:

Pursuant to the California Code of Regulations (CCR) 570.5, the California Public Employees' Retirement System (CalPERS) requires that a publicly available pay schedule be used to determine pay rates. Additionally, pay rates shall be limited to the amount listed on a pay schedule and must meet all of the following eight requirements:

1. Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws
2. Identify the position title for every employee position
3. Show the pay rate as a single amount or multiple amounts within a range for each identified position
4. Indicate the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually
5. Be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's website
6. Indicate an effective date and date of any revisions
7. Is retained by the employer and available for public inspection for not less than five years
8. Does not reference another document in lieu of disclosing the pay rate

In light of the minimal effort to bring the City's various bargaining group salary schedules into a

single document for approval by the City Council, staff intends to continue to maintain a comprehensive salary schedule going forward which will be approved by the City Council on a frequent basis to include on-going updates to satisfy the requirements set forth by the California Code of Regulations (CCR) 570.5.

FISCAL IMPACT:

There are no new fiscal impacts that have not already been approved through the adoption of the 20/21 budget.

ATTACHMENTS:

COH- FT Employee Salary Schedule 12-28-20
COH - PT Employee Salary Schedule 12-28-20
COH Salary Schedule Description 12-28-20



City of Hanford Salary Schedule (Full-Time Employees)

Title	Range	Monthly Salary			Hourly Salary		Bargaining Group Designation	Overtime Designation	FLSA Designation
Accountant	1809	\$5,280	to	\$6,448	\$30.46	to	\$37.20	GEMA	1 E
Accounting Clerk	1313	\$3,216	to	\$3,928	\$18.55	to	\$22.66	SEIU	3 40
Accounting Technician	1447	\$3,677	to	\$4,491	\$21.21	to	\$25.91	GEMA	2 40
Administrative Analyst II	1763	\$5,043	to	\$6,159	\$29.09	to	\$35.53	GEMA	1 E
Administrative Assistant	1489	\$3,835	to	\$4,683	\$22.12	to	\$27.02	SEIU	3 40
Administrative Technician	1489	\$3,835	to	\$4,683	\$22.12	to	\$27.02	SEIU	3 40
Animal Control Technician	1384	\$3,453	to	\$4,217	\$19.92	to	\$24.33	SEIU	3 40
Assistant Engineer	1909	\$5,835	to	\$7,126	\$33.66	to	\$41.11	SEIU	3 40
Assistant Planner	1755	\$5,003	to	\$6,110	\$28.86	to	\$35.25	SEIU	3 40
Associate Civil Engineer	2008	\$6,442	to	\$7,867	\$37.17	to	\$45.39	GEMA	1 E
Associate Planner	1860	\$5,557	to	\$6,786	\$32.06	to	\$39.15	SEIU	3 40
Building Inspector I	1617	\$4,358	to	\$5,322	\$25.14	to	\$30.71	SEIU	3 40
Building Inspector II	1722	\$4,841	to	\$5,911	\$27.93	to	\$34.10	SEIU	3 40
Building Official	2150	\$7,425	to	\$9,067	\$42.84	to	\$52.31	GEMA	1 E
Building Superintendent	1920	\$5,900	to	\$7,205	\$34.04	to	\$41.57	GEMA	1 E
City Clerk	2002	\$6,404	to	\$7,820	\$36.95	to	\$45.12	GEMA	1 E
City Engineer	2312	\$8,730	to	\$10,661	\$50.36	to	\$61.50	GEMA	1 E
City Manager	2770	\$13,798	to	\$16,850	\$79.60	to	\$97.21	Unrep	1 E
Code Compliance Officer	1597	\$4,272	to	\$5,217	\$24.65	to	\$30.10	SEIU	3 40
Communications Dispatch Supervisor	1643	\$4,473	to	\$5,463	\$25.81	to	\$31.51	SEIU	3 40
Communications Dispatcher	1503	\$3,889	to	\$4,749	\$22.44	to	\$27.40	SEIU	3 40
Community Development Director	2500	\$10,534	to	\$12,865	\$60.77	to	\$74.22	EMEA	1 E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Community Enhancement Officer	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Computer Technician	1501	\$3,881	to	\$4,740	\$22.39	to	\$27.34	SEIU	3	40
Construction Coordinator/Inspector	1811	\$5,291	to	\$6,461	\$30.52	to	\$37.28	SEIU	3	40
Construction Inspector I	1610	\$4,328	to	\$5,285	\$24.97	to	\$30.49	SEIU	3	40
Construction Inspector II	1715	\$4,807	to	\$5,870	\$27.73	to	\$33.87	SEIU	3	40
Custodian	1164	\$2,771	to	\$3,384	\$15.99	to	\$19.52	SEIU	3	40
Deputy Public Works Director	2353	\$9,095	to	\$11,107	\$52.47	to	\$64.08	GEMA	1	E
Development Services Assistant	1313	\$3,216	to	\$3,928	\$18.55	to	\$22.66	SEIU	3	40
Development Services Technician	1527	\$3,983	to	\$4,865	\$22.98	to	\$28.06	SEIU	3	40
Engineering Manager	2252	\$8,222	to	\$10,040	\$47.43	to	\$57.92	GEMA	1	E
Engineering Technician I	1565	\$4,138	to	\$5,053	\$23.87	to	\$29.15	SEIU	3	40
Engineering Technician II	1670	\$4,595	to	\$5,612	\$26.51	to	\$32.38	SEIU	3	40
Facilities Maintenance Technician I	1304	\$3,188	to	\$3,893	\$18.39	to	\$22.46	SEIU	3	40
Facilities Maintenance Technician II	1399	\$3,505	to	\$4,280	\$20.22	to	\$24.69	SEIU	3	40
Finance Director	2489	\$10,419	to	\$12,724	\$60.11	to	\$73.41	EMEA	1	E
Finance Manager	2212	\$7,899	to	\$9,647	\$45.57	to	\$55.65	GEMA	1	E
Financial Analyst	1899	\$5,777	to	\$7,055	\$33.33	to	\$40.70	GEMA	1	E
Fire Battalion Chief	2258	\$8,271	to	\$10,101	\$47.72	to	\$58.27	IAFF	1	E
Fire Captain*	1589	\$5,933	to	\$7,246	\$24.45	to	\$29.86	IAFF	4	24
Fire Chief	2490	\$10,430	to	\$12,737	\$60.17	to	\$73.48	EMEA	1	E
Fire Engineer*	1426	\$5,040	to	\$6,156	\$20.77	to	\$25.37	IAFF	4	24
Fire Marshal	1921	\$5,906	to	\$7,212	\$34.07	to	\$41.61	GEMA	1	E
Fire Prevention Coordinator	1597	\$4,272	to	\$5,217	\$24.65	to	\$30.10	SEIU	3	40
Firefighter*	1376	\$4,800	to	\$5,863	\$19.78	to	\$24.16	IAFF	4	24
Fleet Mechanic I	1382	\$3,446	to	\$4,208	\$19.88	to	\$24.28	SEIU	3	40
Fleet Mechanic II	1487	\$3,827	to	\$4,674	\$22.08	to	\$26.96	SEIU	3	40
Fleet Superintendent	1920	\$5,900	to	\$7,205	\$34.04	to	\$41.57	GEMA	1	E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Fleet Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	2	40
Heavy Equipment Operator	1451	\$3,692	to	\$4,509	\$21.30	to	\$26.01	SEIU	3	40
Housing Analyst	1763	\$5,043	to	\$6,159	\$29.09	to	\$35.53	GEMA	1	E
Human Resources Analyst	1802	\$5,244	to	\$6,403	\$30.25	to	\$36.94	GEMA	1	E
Human Resources Manager	2384	\$9,381	to	\$11,456	\$54.12	to	\$66.09	Unrep	1	E
Human Resources Technician	1647	\$4,491	to	\$5,484	\$25.91	to	\$31.64	GEMA	2	40
Information Technology Manager	2118	\$7,191	to	\$8,782	\$41.49	to	\$50.66	GEMA	1	E
Landscape Services Technician	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Maintenance Worker I	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Maintenance Worker II	1404	\$3,523	to	\$4,302	\$20.32	to	\$24.82	SEIU	3	40
Meter Reader	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Office Assistant I	1208	\$2,896	to	\$3,536	\$16.71	to	\$20.44	SEIU	3	40
Office Assistant II	1313	\$3,216	to	\$3,928	\$18.55	to	\$22.66	SEIU	3	40
Parking Control Officer	1302	\$3,181	to	\$3,885	\$18.35	to	\$22.41	SEIU	3	40
Parks & Community Services Director	2384	\$9,381	to	\$11,456	\$54.12	to	\$66.09	EMEA	1	E
Parks Manager	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Parks Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	2	40
Police Cadet	1281	\$3,115	to	\$3,804	\$17.97	to	\$21.95	HPOA	3	40
Police Captain	2336	\$8,942	to	\$10,920	\$51.59	to	\$63.00	HPOA	1	E
Police Chief	2562	\$11,208	to	\$13,687	\$64.65	to	\$78.96	EMEA	1	E
Police Corporal	1882	\$5,680	to	\$6,936	\$32.77	to	\$40.02	HPOA	4	14
Police Lieutenant	2198	\$7,790	to	\$9,513	\$44.94	to	\$54.88	HPOA	1	E
Police Officer	1786	\$5,160	to	\$6,302	\$29.77	to	\$36.36	HPOA	4	14
Police Records Assistant	1345	\$3,321	to	\$4,055	\$19.16	to	\$23.40	SEIU	3	40
Police Sergeant	2041	\$6,658	to	\$8,131	\$38.41	to	\$46.91	HPOA	4	14
Police Service Technician	1379	\$3,436	to	\$4,196	\$19.82	to	\$24.20	SEIU	3	40
Police Support Services Administrator	1826	\$5,371	to	\$6,559	\$30.98	to	\$37.84	GEMA	1	E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Principal Planner	2130	\$7,278	to	\$8,888	\$41.99	to	\$51.27	GEMA	1	E
Project Manager	2017	\$6,501	to	\$7,938	\$37.50	to	\$45.80	GEMA	1	E
Property and Evidence Technician	1461	\$3,729	to	\$4,554	\$21.51	to	\$26.27	SEIU	3	40
Public Works Director	2515	\$10,694	to	\$13,059	\$61.69	to	\$75.34	EMEA	1	E
Purchasing Agent	1899	\$5,777	to	\$7,055	\$33.33	to	\$40.70	GEMA	1	E
Recreation Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	2	40
Recycling Coordinator	1628	\$4,407	to	\$5,381	\$25.42	to	\$31.05	GEMA	2	40
Refuse Collector	1369	\$3,402	to	\$4,154	\$19.62	to	\$23.96	SEIU	3	40
Refuse Service Worker	1465	\$3,744	to	\$4,572	\$21.60	to	\$26.38	SEIU	3	40
Refuse Manager	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Refuse Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Regulatory Compliance Analyst	1628	\$4,407	to	\$5,381	\$25.42	to	\$31.05	GEMA	2	40
Safety and Compliance Technician	1647	\$4,491	to	\$5,484	\$25.91	to	\$31.64	GEMA	2	40
Sanitary Sewer Collection Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Senior Administrative Analyst	1899	\$5,777	to	\$7,055	\$33.33	to	\$40.70	GEMA	1	E
Senior Civil Engineer	2067	\$6,834	to	\$8,345	\$39.42	to	\$48.15	GEMA	1	E
Senior Custodian	1260	\$3,050	to	\$3,725	\$17.60	to	\$21.49	SEIU	3	40
Senior Fleet Mechanic	1582	\$4,209	to	\$5,139	\$24.28	to	\$29.65	SEIU	3	40
Senior Maintenance Worker	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Senior Planner	2000	\$6,391	to	\$7,805	\$36.87	to	\$45.03	GEMA	1	E
Senior Police Records Assistant	1440	\$3,652	to	\$4,459	\$21.07	to	\$25.73	SEIU	3	40
Senior Refuse Collector	1618	\$4,363	to	\$5,328	\$25.17	to	\$30.74	SEIU	3	40
Senior Utilities Maintenance Worker	1595	\$4,264	to	\$5,207	\$24.60	to	\$30.04	SEIU	3	40
Shop and Parts Specialist	1487	\$3,827	to	\$4,674	\$22.08	to	\$26.96	SEIU	3	40
Streets Manager	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Streets Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Sweeper Operator	1387	\$3,463	to	\$4,229	\$19.98	to	\$24.40	SEIU	3	40

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Traffic Control Technician	1678	\$4,632	to	\$5,657	\$26.73	to	\$32.64	SEIU	3	40
Utilities Maintenance Worker I	1394	\$3,488	to	\$4,259	\$20.12	to	\$24.57	SEIU	3	40
Utilities Maintenance Worker II	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Utilities Manager	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Utilities Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Water Conservation Technician	1501	\$3,881	to	\$4,740	\$22.39	to	\$27.34	SEIU	3	40
WWTP Operator I	1445	\$3,670	to	\$4,482	\$21.17	to	\$25.86	SEIU	3	40
WWTP Operator II	1551	\$4,080	to	\$4,983	\$23.54	to	\$28.75	SEIU	3	40
WWTP Manager	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
WWTP Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
WWTP/OIT	1340	\$3,304	to	\$4,035	\$19.06	to	\$23.28	SEIU	3	40

Revised effective December 28, 2020 and approved by City Council on December 15, 2020

The information above notes monthly base salary and does not include any special pays. For more information pertaining to additional compensation options, please refer to the individual MOU's located on the City's website.

* Monthly salary based on working 2,912 hours per year



City of Hanford Salary Schedule (Part-Time Employees)

Title	Hourly Rate			Bargaining Group Designation	Overtime Designation	FLSA Designation
Airport Manager	\$16.50	to	\$19.50	NA	3	40
Certified Instructor	\$14.00	to	\$20.00	NA	3	40
Clerical Support	\$14.00	to	\$16.00	NA	3	40
Code Enforcement Officer	\$14.00	to	\$16.00	NA	3	40
Community Service Officer	\$14.00	to	\$16.00	NA	3	40
Custodian	\$14.00	to	\$16.00	NA	3	40
Engineering Technician Aide	\$14.00	to	\$16.00	NA	3	40
Facilities Host	\$14.00	to	\$16.00	NA	3	40
Fire Inspector	\$25.00	to	\$25.00	NA	3	40
Fleet Mechanic (Helper)	\$14.00	to	\$22.00	NA	3	40
Graffiti Control Officer	\$14.00	to	\$16.00	NA	3	40
Intern	\$14.00	to	\$16.00	NA	3	40
Management Intern	\$14.00	to	\$19.00	NA	3	40
Meter Reader	\$14.00	to	\$16.00	NA	3	40
Paint Program Coordinator	\$14.00	to	\$16.00	NA	3	40
Paint Program Crew Leader	\$14.00	to	\$16.00	NA	3	40
Parking Control Officer	\$14.00	to	\$16.00	NA	3	40
Pool Manager	\$15.00	to	\$17.00	NA	3	40
Parks/Public Works Laborer	\$14.00	to	\$16.00	NA	3	40
Recreation Leader I	\$14.00	to	\$15.00	NA	3	40
Recreation Leader II	\$14.50	to	\$15.50	NA	3	40
Recreation Leader III	\$15.00	to	\$16.00	NA	3	40
Refuse Collector	\$14.00	to	\$17.50	NA	3	40
Reserve Police Officer (Level I)	\$21.74	to	\$25.90	NA	3	40
Sports Coordinator	\$21.50	to	\$21.50	NA	3	40
Sports Official	\$14.00	to	\$20.00	NA	3	40

Revised effective December 28, 2020 and approved by City Council on December 15, 2020

All positions, to which appointments are made for part-time work, as outlined in the Hanford Merit Personnel System Rules and Regulations, may be paid at an hourly rate as high as Step "C" of the range to which the position has been allocated. Part-time appointments made at higher than Step "C" must be approved by the City Manager. If a part-time employee works more than 1,000 hours in a fiscal year he/she must become a member of CalPERS with the employee and the City making the appropriate contribution as defined by the City's CalPERS contract. The employee will remain a CalPERS member until termination.

Bargaining Group Designation

Executive Management Employees Association
 General Employees Management Association
 International Association of Firefighters
 Hanford Police Officers Association
 Service Employees International Union Local 521
 Unrepresented
 Not Applicable

EMEA
GEMA
IAFF
HPOA
SEIU
Unrep
NA

Overtime Designation

Management Employee
 Confidential/Other Employee
 General Employee
 Fire/Police Employee

1. No compensation for overtime work
2. Shall be paid for overtime work
3. Shall be paid for overtime work
4. Shall be paid for overtime work

FLSA Designation

E - Exempt
 40 - 40 hour, 7 day work period (non-exempt)
 14 - 86 hour/14 day work period (7k exemption)
 24 - 182 hour/24 day work period (7k exemption)



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: G
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SUBJECT:

Community Development: Historic Resources Permit 2020-03 - a request to modify the exterior of vacant apartment units, located at 304 N. Harris Street within the Historic Overlay Zone. The property is designated as a non-contributing building. (APN 010-276-006)

See staff report, attached.

FISCAL IMPACT:

ATTACHMENTS:

Resolution 20-31-R

Staff Report - HR 2020-03

Attachment 1 - Historic Overlay Zone and Properties

Attachment 2 - Exterior

Attachment 3 - Site Plan

RESOLUTION 20-31-R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
DENYING HISTORIC RESOURCES PERMIT NO. 2020-03, A REQUEST TO
MODIFY THE EXTERIOR OF VACANT APARTMENT UNITS, A
NONCONTRIBUTING BUILDING WITHIN THE HISTORIC OVERLAY ZONE.
THE PROJECT IS LOCATED AT 304 N. HARRIS STREET (APN 010-276-006).**

At a regular meeting of the City Council of the City of Hanford duly called and held on December 15, 2020, at 7:00 p.m. in the Council Chambers of the Civic Auditorium, it was moved by Council Member _____, and seconded by Council Member _____, and duly carried, that the following resolution be adopted:

WHEREAS, an application, filed by William & Maryan Grimm for Historic Resources Permit No. 2020-03 was presented to the City Council; and

WHEREAS, the proposed project is located at 304 N. Harris Street (APN 010-276-006); and

WHEREAS, the City Council of the City of Hanford, at a regular meeting on December 1, 2020, reviewed the request for Historic Resources Permit No. 2020-03; and

WHEREAS, the City Council of the City of Hanford reviewed the application for the Historic Resources Permit No. 2020-03 and found that the application is inconsistent with Section 17.48 of the Hanford Municipal Code and makes the following findings:

1. That the approval of the historic resources permit will not preserve to the extent possible historic elements of the building.
2. That the approval of the historic resources permit will not protect, enhance, and preserve structures which represent past eras, or which provide significant examples of architectural styles of the past.
3. That approval of the historic resources permit will increase the noncontributing characteristics of the structure.

THEREFORE, BE IT RESOLVED that the City Council of the City of Hanford hereby denies Historic Resources Permit No. 2020-03.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the City of Hanford hereby denies Historic Resources Permit No. 2020-03. Passed and adopted at a regular meeting of the City Council of the City of Hanford duly called and held on December 15, 2020, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

APPROVED: _____
JOHN DRAXLER
MAYOR of the City of Hanford

ATTEST: _____
NATALIE ORTEGA
INTERIM CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, NATALIE ORTEGA, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 15th day of December, 2020.

Date: _____

NATALIE ORTEGA
CITY CLERK

Attachment: Resolution 20-31-R (CD: Historic Resources Permit)

CITY OF HANFORD CITY COUNCIL STAFF REPORT

MEETING DATE: Tuesday, December 15, 2020

PROJECT: **Historic Resources Permit 2020-03:** a request to modify the exterior of vacant apartment units, located at 304 N. Harris Street within the Historic Overlay Zone. The property is designated as a noncontributing building. (APN 010-276-006)

STAFF RECOMMENDATION

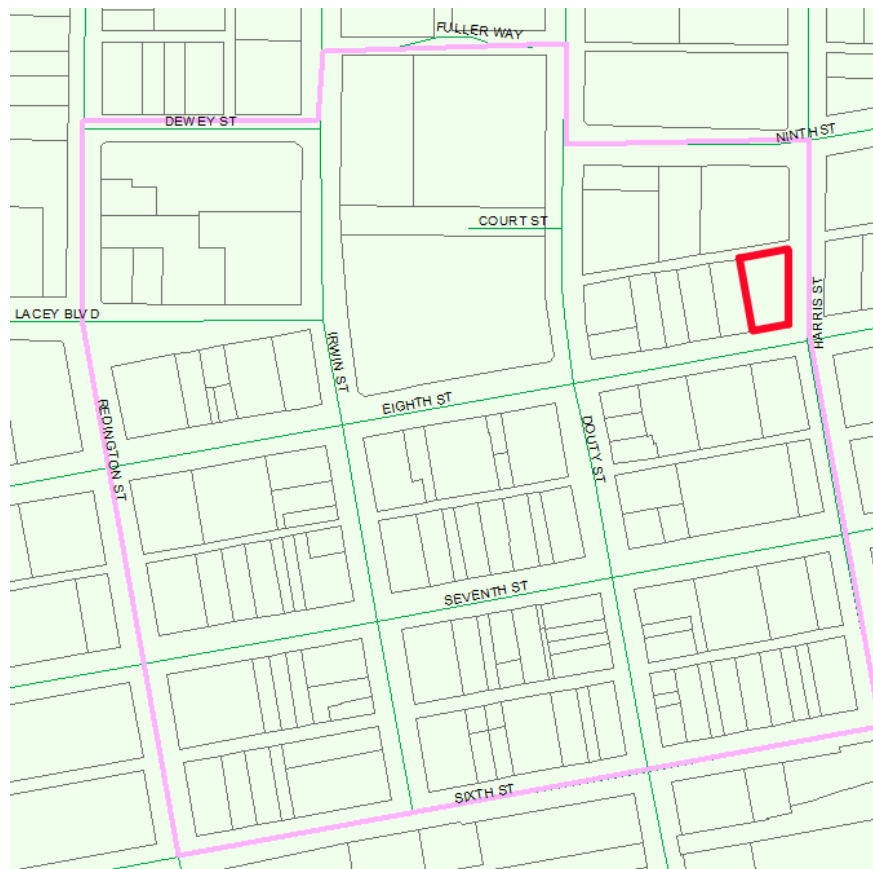
1. Staff recommends that the City Council, by motion, adopt Resolution 20-31-R denying Historic Resources Permit 2020-03.

RECOMMENDED MOTION

1. I move to adopt Resolution 20-31-R denying Historic Resources Permit 2020-03.

PROJECT DESCRIPTION

The property is located within the Historic Overlay Zone, shown below in blue – the subject property is outlined in red.



The property is designated as a noncontributing building in the Historic Overlay Zone, as shown on the Historic Overlay Zone Map – **Attachment 1**.

“Noncontributing building” refers to a structure within a historic district which, in its present condition, does not contribute to the sense of time and place of the immediate area and the district. “Noncontributing building” may include those buildings constructed after the time period featured in a historic district or buildings in which the historical characteristics have been irreparably modified. “Noncontributing building” may also include buildings which, while noncontributing at present, may become contributing through the application of appropriate design criteria.

In accordance with the Municipal Code Section 17.48, alterations to the exterior of a building located within the Historic Overlay Zone are required to be approved through a Historic Resources Permit, which must be approved by the City Council.

Section 17.48.040 specifically states:

No improvement or exterior architectural feature of any improvement shall be constructed or altered or enlarged which is located in the Historic Overlay District or identified as a historic site outside the District, unless a permit is issued pursuant to the terms of this chapter. The section shall not apply to any interior alteration which has no effect on the condition or appearance of any exterior architectural feature of an improvement. No structure listed on a State or National Register shall be moved or demolished, unless a permit is issued pursuant to the terms of this chapter.

Section 17.48.070

- A. A historic resource permit shall be required for any alteration of the exterior features of a building within a designated historic district, or a designated historic building or site, or to construct a new building or improvements upon property within a designated historic district except as otherwise provided in this Chapter 17.48, the City Council shall determine whether a historic resources permit shall be issued. A permit shall not be required for ordinary maintenance and repairs as defined in this section.
- B. Permit Procedures. An application for a historic resource permit shall be made on a form prescribed by the Community Development Department and shall be accompanied by the fees established by resolution of the City Council. The application shall include the information required by Section 17.60.020 for site plan review, complete elevation drawings of the proposed alterations, samples of proposed colors and materials, color photographs of all sides of any existing improvement, building or structure on the site, and such other information as may be required by the Community Development Department. If applicable, the application shall include the information required by Chapter 17.58 (permit for conditional uses) and Chapter 17.62 (planned unit development).

Applications for permits requiring City Council approval shall be placed on the next regular meeting of the City Council. The City Council may approve, approve with conditions, or deny the permit.

Building Description

The one-story building was constructed in the early 20th century, most likely between 1918-1925. Exact details of the original exterior cannot be determined; the following details are based on photos and descriptions over the past 40 years. Features of the building include exterior walls that are painted concrete blocks with stucco, a flat roof with a plain parapet wall, doors which are either entirely solid or have glass panels in a wood frame, glass windows, and a short shed type roof of corrugated metals covering a portion of the rear of the building. The building is currently boarded up and has been vacant for years, as shown in **Attachment 2**. It is deemed a noncontributing building.

The applicant proposes to permanently seal off multiple doors and windows to match the existing exterior, as well as construct four (4) on-site parking spaces, two of which shall be covered, as shown in **Attachment 3**. One door cover is proposed to be placed above each remaining door; these must be removed from the plans due to their placement in the public right-of-way. According to Section 17.50.170(A), "No building or projection thereof may extend into a public easement or right-of-way."

Additionally, the applicant is proposing to maintain the white painted concrete block exterior with blue board trim. Pure white is not an approved color in the Historic Color Pallet, however, surrounding buildings located on Eighth Street colors are also white. Therefore, the white color proposed complements the colors of neighboring buildings.

Section 17.48.150

General Building Standards. The standards set forth in this subsection should be applied to all alterations or new construction in the historic district.

1. Color.

- a. Exterior colors should harmonize with other colors on the same building and on the streetscape. Exterior colors should complement the colors of neighboring buildings and should be selected to be mutually supportive and beneficial to the overall historic character of the streetscape.

Analysis: The building is currently pure white with a cobalt blue trim on the door and window frame. A neighboring building on Eighth Street has the same color scheme.

- b. Where wood or metal surfaces of windows, doors, porches and details, other than cornices, are to be painted, the following colors shall be used:

During the early twentieth century, muted colors and earth colors were favored. They included gray, dark brown, dark green, blue gray, beige, brick red, and terra cotta. A slightly grayish-white paint, was frequently used for major surface areas and for details. This grayish-white is an appropriate choice for window sash and frames and for other details. In some instances, black or dark gray may be appropriate for the fixed window or door frame. If the original color of a cornice cannot be determined, grayish-white, buff or sandstone color are preferred choices.

Analysis: The color existing and proposed to remain for the wood window and door trim is cobalt blue, which is not a color typically used during the early twentieth century. The color does match a color used on a neighboring building, with the same color scheme.

- c. Where brick has been painted, repainting in a color which approximates that of the natural brick is appropriate. Mortar joints might also be suggested in a color approximating the natural color of the mortar (not a pure white). Depending on the paint history of a building, grayish-white paint may be an acceptable alternative for the façade. Where brick was unpainted and remains unpainted, the use of paint on the exterior shall be discouraged, since unpainted brick is a strong design tradition in the historic district.

Analysis: The building is constructed of concrete blocks which have previously been painted pure white.

- d. Paint colors which were not produced or used during the early twentieth century should be discouraged in the historic district. Bright, new colors are to be avoided, even when used sparingly.

Noncontributing buildings constructed prior to 1935 shall ensure that any modifications or alterations do not increase the noncontributing characteristics of the structure; rehabilitating or renovating a structure to become a contributing building shall be encouraged. The proposed alterations have no known historical basis. Removing multiple doors and windows would increase the noncontributing characteristics of the structure. There is no evidence that any of doors and windows proposed for removal have ever been permanently sealed off. While not required, the original window and door architectural features should be preserved, including sills, lintels, frames, sash, muntins, and glass of windows and transoms. Section 17.48.150(C)(2)(c) states that “the original proportions of wall openings should be retained. The blocking of any existing opening to accommodate standard sash and glass sizes, to hide ceilings lowered beneath the tops of existing windows, or for any other reason should not be allowed.”

A previous Downtown Building Inventory, conducted by City staff in the early 1980’s, revealed that at one point, the building was used as a dog grooming business, prior to being fully used as a triplex.

FINDINGS FOR DENIAL

Staff recommends that the City Council find Historic Resources Permit No. 2020-03 inconsistent with Section 17.48 of the Hanford Municipal Code and make the following findings:

1. That the approval of the historic resources permit will not preserve, to the extent possible, historic elements of the building.
2. That the approval of the historic resources permit will not protect, enhance, and preserve structures which represent past eras, or which provide significant examples of architectural styles of the past.
3. That approval of the historic resources permit will increase the noncontributing characteristics of the structure.

CITY COUNCIL RECOMMENDATION

The City Council may approve, approve with conditions, or deny the permit.

Staff recommends:

1. That the City Council, by motion, adopt Resolution 20-31-R denying Historic Resources Permit 2020-03.

Alternative Motion:

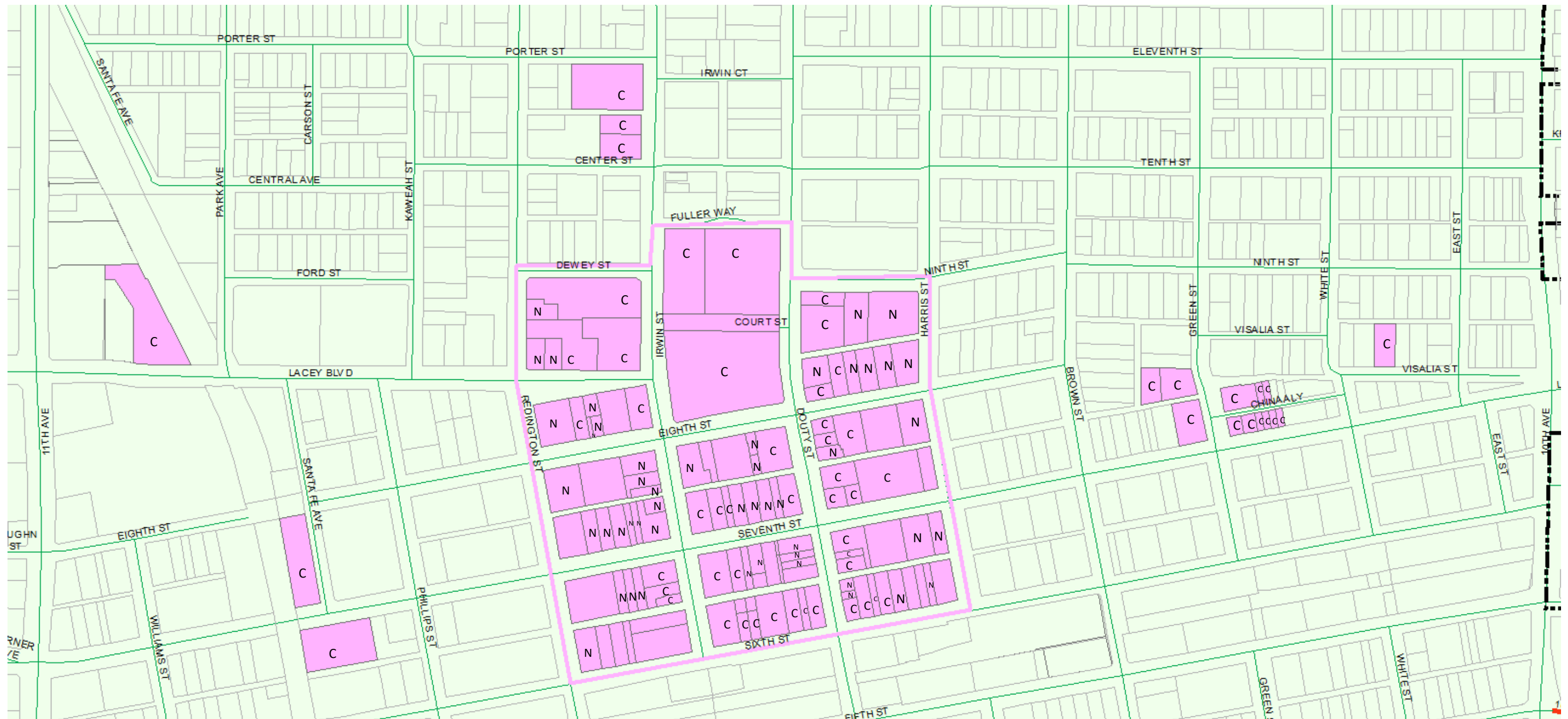
Should the Council decide to approve the permit, staff recommends the following conditions of approval:

1. That the applicant adhere to the design criteria for the Historic Overlay zone, set forth in Section 17.48 of the Hanford Municipal Code.
2. That the applicant comply with all conditions of approval of Site Plan Review No. 2020-30.

Applicant/Property Owner

William & Maryan Grimm
9960 Eddy Road
Carmel, CA 93923

Historic Overlay Zone and Properties



Legend

- Historic Overlay Zone

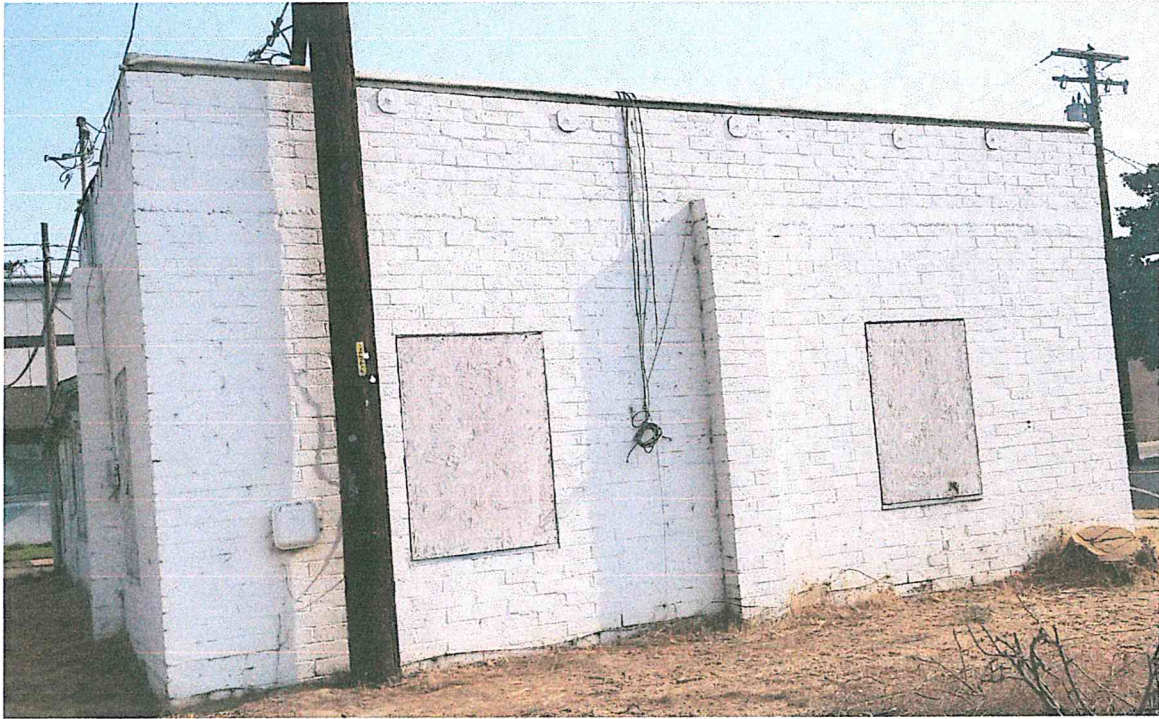
- Historic Properties

C - Contributing Buildings

N - Noncontributing Buildings



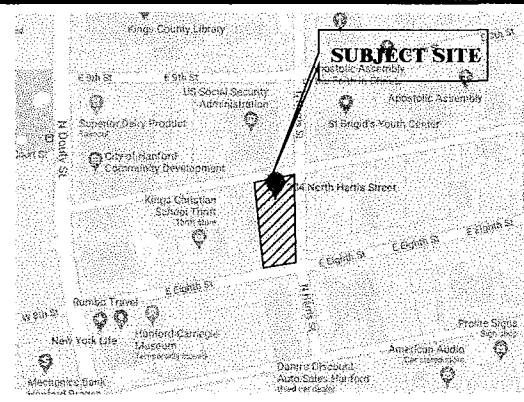
Attachment: Attachment 2 - Exterior (CD: Historic Resources Permit)



Attachment: Attachment 2 - Exterior (CD: Historic Resources Permit)

PROJECT DESCRIPTION:
RESIDENTIAL UNITS ALTERATION

OWNER:	MARYAM GRIMM 9960 EDDIE RD CARMEL VALLEY, CA. 93923
SITE ADDRESS:	304, 308, & 310 N. HARRIS ST HANFORD, CA. 93230
APN:	010-276-006
FLOOD ZONE:	"X"
ZONING:	DT (MIXED USE)
RESIDENCE AREA	
UNIT A:	993 S.F.
UNIT B:	739 S.F.
TOTAL S.F.	1732 S.F.



VICINITY MAP

N.T.S.

1. DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE.
2. CONTRACTOR IS RESPONSIBLE FOR ALL DIMENSIONS, WORK OR COMPLIANCE, REGULATIONS, CODES SET FORTH BY ANY AGENCY, & TO FOLLOW THE 2019 C.B.C. & 2019 C.R.C. CHECK ALL DIMENSIONS AT THE JOB SITE & REPORT ANY DISCREPANCIES TO THE CONTRACTOR/JOB SUPERINTENDENT. ANY DAMAGE TO EXISTING PROPERTY THAT MAY OCCUR DURING CONSTRUCTION SHALL BE REPAIRED OR REPLACED.
3. JOB CARD REQUIRED TO BE AVAILABLE FOR SIGNATURE AT JOB SITE.
4. CHANGES FROM THE APPROVED PLANS DURING CONSTRUCTION OTHER THAN 1) CABINET CHANGES WHEN NOT BEING SUPPORTED ENTIRELY BY THE ROOF STRUCTURE, 2) INTERIOR DOOR AND FIREPLACE RELOCATION SHOWN ON THE APPROVED PLAN, 3) A SINGLE NON-BEARING WALL RELOCATION WHEN NOT CREATING AN ADDITIONAL ROOM, AND 4) INTERIOR NONSTRUCTURAL WALL FINISHES, SHALL CAUSE PLAN APPROVAL AND CONSTRUCTION TO BE SUSPENDED. A NEW PLAN CHECK (FOR A NEW PLAN SHOWING CHANGES) WILL BE SUBMITTED FOR REVIEW AND APPROVAL THROUGH THE NORMAL PLAN CHECK PROCESS.
5. SITE ADDRESS (2019 C.R.C. SECTION R318.1):
BUILDINGS SHALL HAVE APPROVED ADDRESS NUMBERS, BUILDING NUMBERS OR APPROVED BUILDING IDENTIFICATION PLACED IN A POSITION THAT IS PLAINLY LEGIBLE & VISIBLE FROM THE STREET OR ROAD FRONTING THE PROPERTY. THESE NUMBERS SHALL CONTRAST WITH THEIR BACKGROUND. ADDRESS NUMBERS SHALL BE ARABIC OR ALPHABETICAL LETTERS. NUMBERS SHALL BE A MINIMUM OF 4 INCHES HIGH WITH A MINIMUM STROKE WIDTH OF 1/2 INCH. WHERE ACCESS IS BY MEANS OF A PRIVATE ROAD & THE BUILDING ADDRESS CANNOT BE VIEWED FROM THE PUBLIC WAY, A MONUMENT, POLE OR OTHER SIGN OR MEANS SHALL BE USED TO IDENTIFY THE STRUCTURE.
6. SUITABLE TOILET(S) SHALL BE PROVIDED & MAINTAINED IN A SANITARY CONDITION FOR THE USE OF WORKERS DURING CONSTRUCTION (2019 C.P.C. SECTION 422.5).
7. FIRE SPRINKLERS SHALL BE DESIGNED BY A C-16 CONTRACTOR OR A COMBINED C-16/C-36 CONTRACTOR OR A REGISTERED PROFESSIONAL ENGINEER IN ACCORDANCE WITH THE FOLLOWING CODES: 2019 CALIFORNIA FIRE CODE (SECTION 903), 2019 CALIFORNIA RESIDENTIAL CODE (SECTION R319), 2019 N.F.P.A. 13 (SECTION 8.4.3), 2019 N.F.P.A. 13D, 2019 CALIFORNIA ELECTRICAL CODE ARTICLE 760, 2019 N.F.P.A. 72 CHAPTER 29 & CALIFORNIA HEALTH & SAFETY CODE 13114.7, AND ALL MANUFACTURER SPECIFICATIONS.
SEPARATE PERMITS AND SUBMITTALS REQUIRED FOR ALL AUTOMATIC SPRINKLER SYSTEMS.
8. C.R.C. 401.3 DRAINAGE: SURFACE DRAINAGE SHALL BE DIVERTED TO A STORM SEWER CONVEYANCE OR OTHER APPROVED POINT OF COLLECTION THAT DOES NOT CREATE A HAZARD. LOTS SHALL BE GRADED TO DRAIN SURFACE WATER AWAY FROM FOUNDATION WALLS. THE GRADE SHALL FALL A MINIMUM OF 6 INCHES WITHIN THE FIRST 10 FEET. EXCEPTION: WHERE LOT LINES, WALLS, SLOPES OR OTHER PHYSICAL BARRIERS PROHIBIT 6 INCHES OF FALL WITHIN 10 FEET, DRAINS OR SWALES SHALL BE CONSTRUCTED TO ENSURE DRAINAGE AWAY FROM THE STRUCTURE. IMPERVIOUS SURFACES WITHIN 10 FEET OF THE BUILDING FOUNDATION SHALL BE SLOPED A MINIMUM OF 2 PERCENT AWAY FROM THE BUILDING.
ALL WORK MATERIAL ON THIS PROJECT SHALL BE IN CONFORMANCE WITH THE FOLLOWING CODES AS ADOPTED AND AMENDED BY THE CITY BUILDING OFFICE. NOTHING IN THESE DOCUMENTS IS TO BE CONSTRUED AS TO PERMIT ANY WORK OR PRODUCT NOT IN ACCORDANCE WITH THESE CODES:
1. CALIFORNIA RESIDENTIAL CODE (C.R.C., 2019 EDITION)
2. THE 2019 CALIFORNIA BUILDING STANDARDS CODE (CC-TITLE-24 & 25)
3. CALIFORNIA BUILDING CODE (C.B.C., 2019 EDITION)
4. CALIFORNIA PLUMBING CODE (C.P.C., 2019 EDITION)
5. CALIFORNIA MECHANICAL CODE (C.M.C., 2019 EDITION)
6. CALIFORNIA FIRE CODE (C.F.C., 2019 EDITION)
7. CALIFORNIA ELECTRICAL CODE (C.E.C., 2019 EDITION)
8. CALIFORNIA ENERGY CODE (2019 C.E.C. STANDARDS)
9. CALIFORNIA GREEN BUILDING STANDARDS CODE (C.G.C., 2019 EDITION)
THESE CONSTRUCTION DOCUMENTS HAVE BEEN PREPARED IN CONFORMANCE WITH THE ABOVE REGULATIONS AND CODES. THE CONTRACTOR AND SUB-CONTRACTOR(S) MUST BE FAMILIAR WITH ALL REGULATIONS AFFECTING THEIR PORTION OF THE WORK. SKYLAB INC., A RESIDENTIAL DESIGN COMPANY ASSUMES NO RESPONSIBILITY FOR SUBCONTRACTOR(S) CONFORMANCE TO THE ABOVE CODES AND REGULATIONS. THESE PLANS WERE PREPARED UNDER THE CONVENTIONAL FRAMING PROVISIONS OF THE 2019 CALIFORNIA BUILDING CODE, SECTION 2308 & THE CALIFORNIA RESIDENTIAL CODE.

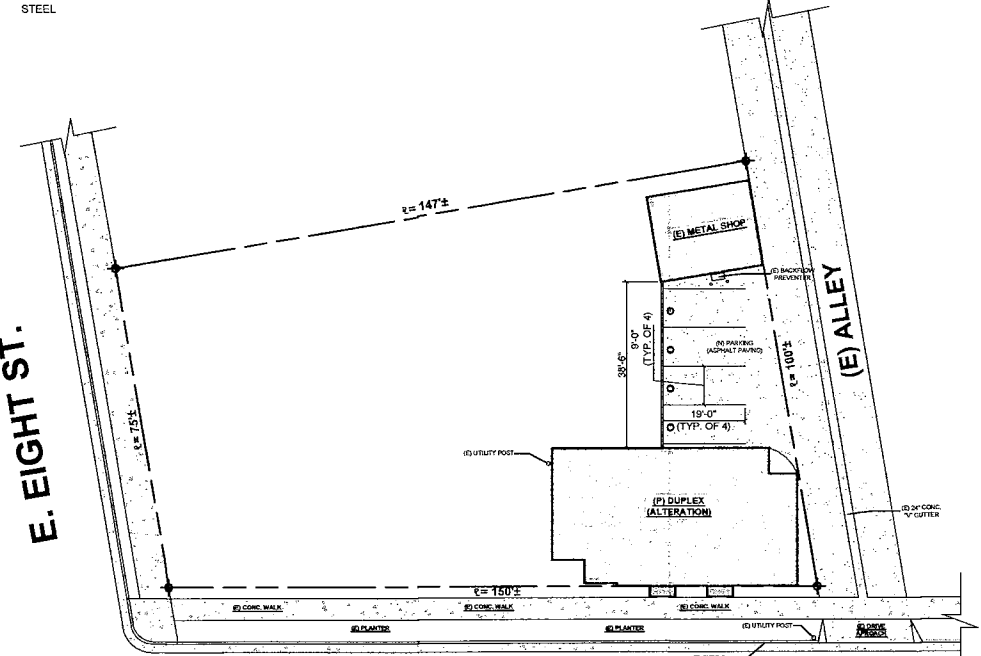
GENERAL NOTES

WALL LEGEND

- (N) WALLS, DOORS & WINDOWS FILLED IN.
- (E) WOOD WALL TO REMAIN
- (E) BRICK WALLS TO REMAIN
- (E) BRICK WALLS TO BE REMOVED

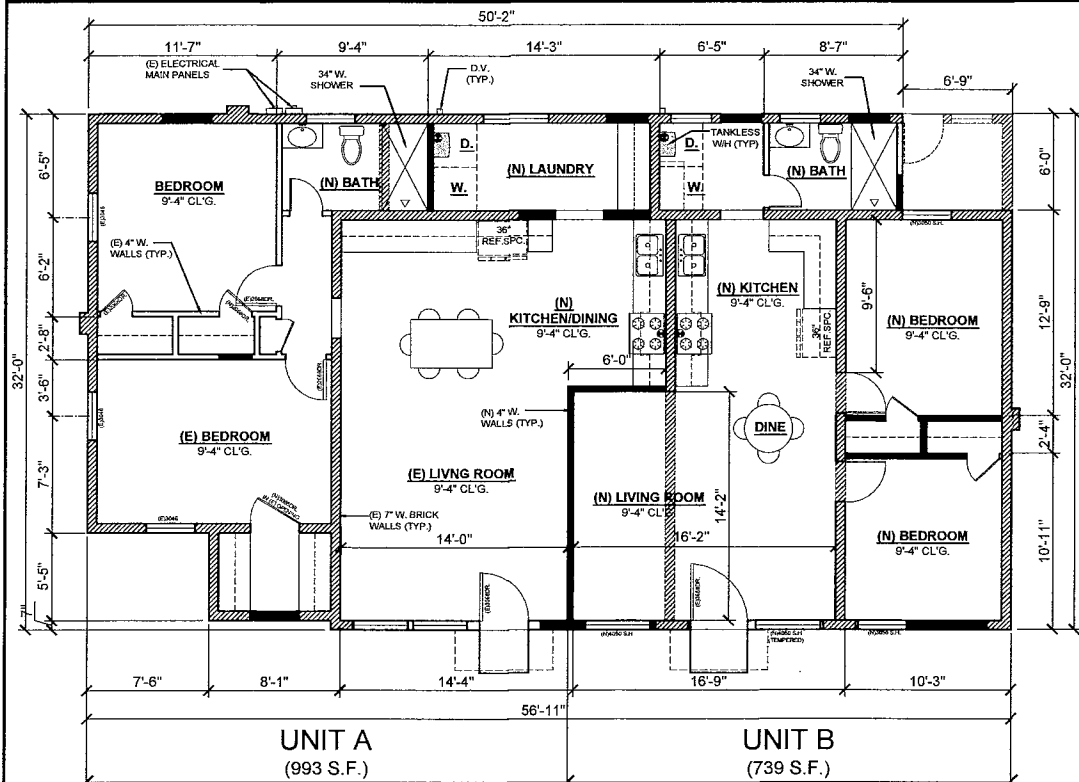
ABBREVIATIONS

PL	PROPERTY LINE	W.M.	WATER METER
CL	CENTER LINE	P.P.	POWER POLE
(E)	EXISTING	F.H.	FIRE HYDRANT
(N)	NEW	STD.	STANDARDS
(P)	PROPOSED	DTL.	DETAIL
W/F	WITH	V.T.R.	VENT THROUGH ROOF
S	SEWER	C.O.	CLEAN OUT
W	WATER	CW	COLD WATER
W.I.	WROUGHT IRON	HW	HOT WATER
C.J.	CEILING JOIST	TYP.	TYPICAL
F.J.	FLOOR JOIST	STL.	STEEL
O.C.	ON CENTER		
BM.	BEAM		
WH	WATER HEATER		



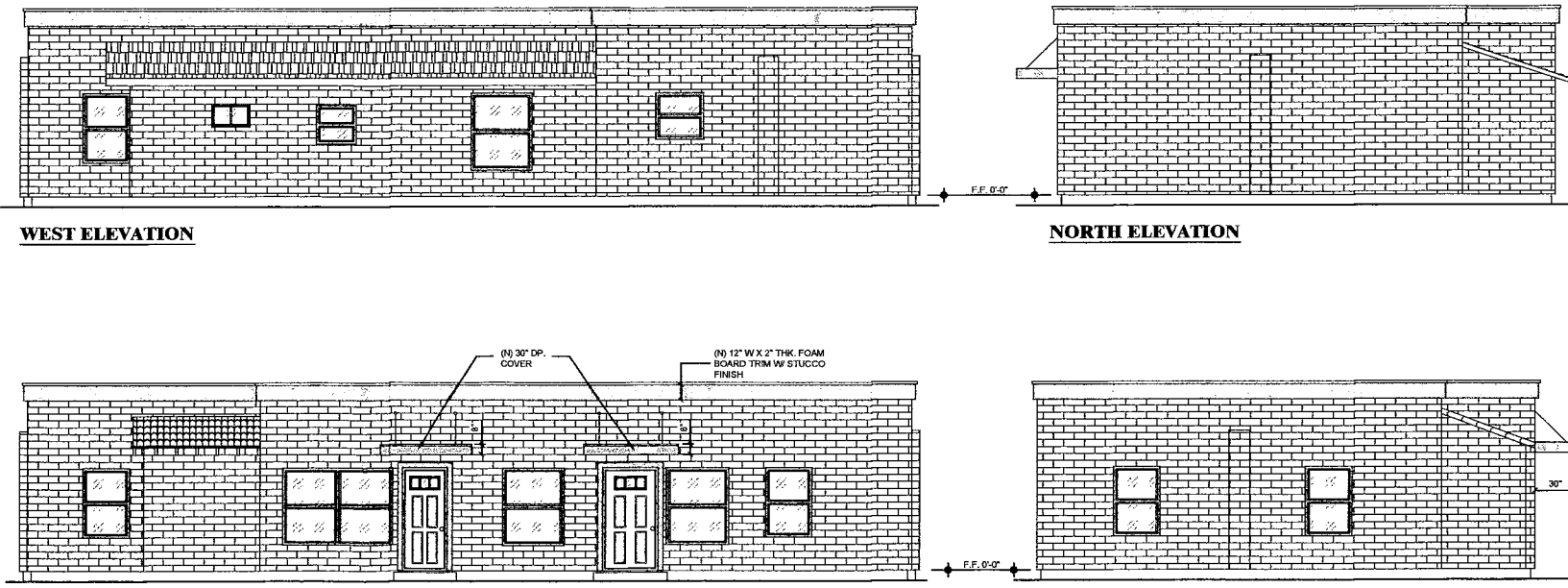
SITE PLAN

SCALE: 1" = 20'



PROPOSED FLOOR PLAN

SCALE: 3/16" = 1'-0"



EXTERIOR ELEVATIONS

SCALE: 3/16" = 1'-0"

Jesus R. Cidarez, President
SKYLAB
RESIDENTIAL DESIGNS
1004 W. Main St. Suite A
Visalia, Ca. 93291
Ph. (559) 625-9150
Fax (559) 625-9153
skylab1004@sbglobal.net

This is an unpublished work and may not be duplicated, published or otherwise used in whole or part without written consent of Skylab Residential Designs

REVISIONS

RESIDENTIAL UNITS ALTERATION
MARYAM GRIMM
304 N. HARRIS ST. HANFORD, CA. 93230
Date: 09/24/2020
Drawn by: AT
Checked by: J.G.
Scale: AS NOTED
Job #
Sheet
G1
PDF 09-24-2020

DO NOT SCALE



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: H
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SUBJECT:

Public Works: Acceptance of a Grant of Easement from Cal Clark Farms, Inc. for the placement of utilities at Sangiovese Street between Napa Drive and Vintage Place.

RECOMMENDATION:

That the City Council, by motion, accept the attached Grant of Easement from Cal Clark Farms, Inc., by Stuart A. Clark, President, Dated November 25, 2020 for utility purposes, and authorize the City Manager to sign the deed certification and the City Clerk to file said deed with the Kings County Recorder's office.

BACKGROUND:

The approval and construction of a new subdivision, Tract 928, Unit No. 1, being developed by San Joaquin Valley Homes, at the southeast corner of Centennial Drive and Sangiovese Street, requires an offer of dedication in order to construct underground infrastructure in order to provide utilities to the subdivision. The attached Grant of Easement to the City provides the necessary right of way to facilitate the construction of the underground infrastructure. Cal Clark Farms Inc. as current owner of the property is making the dedication on behalf of the developer.

FISCAL IMPACT:

The Grant of Easement for utility purposes is required as a condition of approval and is being made at no cost to the City.

ATTACHMENTS:

Sangiovese Easement - Location Map
Sangiovese Alignment Easement Deed



TITLE: LOCATION MAP

APPROVED BY:

DRAWN BY: LV



RECORDING REQUESTED BY:

City of Hanford

When Recorded Mail Document and Tax Statement To:

Name: City of Hanford
319 N. Douty St.
Hanford, CA 93230

APN: 009-030-005
009-030-015

SPACE ABOVE THIS LINE FOR RECORDER'S USE

EASEMENT GRANT DEED**The undersigned grantor(s) declare(s)****Documentary transfer tax is \$ NONE**

- ☐ computed on the full value of property conveyed, or
☐ computed on the full value less value of liens or encumbrances remaining at time of sale,
☐ Unincorporated Area (X) City of Hanford

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Cal Clark Farms, Inc., a California Corporation

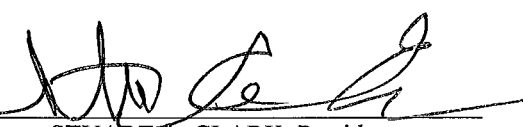
hereby GRANT(S) to:

CITY OF HANFORD, a Municipal Corporation, an easement for the installation, maintenance and repair of a water and sanitary sewer transmission pipeline and related appurtenances affecting the following described real property in the City of Hanford, County of Kings, State of California, described as follows:

LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT "A-1" AND MADE A PART HEREOF.
EXHIBIT MAP ATTACHED HERETO AS EXHIBIT "A" AND MADE A PART HEREOF.

DATE: 11/25, 2020

CAL CLARK FARMS, INC., a California Corporation

By: 

STUART A. CLARK, President

MAIL TAX STATEMENTS AS DIRECTED ABOVE

GRANT DEED

Attachment: Sangiovese Alignment Easement Deed (PW: Acceptance of Grant Deed for Utilities)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

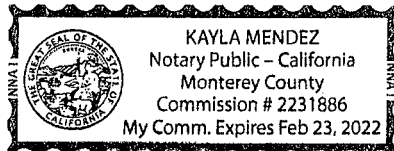
State of California)

County of Monterey)On November 25, 2020 before me, Kayla Mendez, Notary Public,
Date Here Insert Name and Title of the Officerpersonally appeared Stuart A. Clark
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Kayla Mendez
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached DocumentTitle or Type of Document: Easement Grant Deed

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

DEED CERTIFICATION

This is to certify that the interest in real property conveyed by the Grant of Easement Deed dated _____, 2020 from Cal Clark Farms, Inc., a California Corporation to the CITY OF HANFORD, a municipal corporation, is hereby accepted by order of the City Council of the City of Hanford and the Grantee consents to recordation by its duly authorized officer.

DATED: _____, 2020

CITY OF HANFORD,
a municipal corporation

By: _____
For: Mario Cifuentez, City Manager

Attest: _____
Natalie Ortega, City Clerk

Attachment: Sangiovese Alignment Easement Deed (PW: Acceptance of Grant Deed for Utilities)

Exhibit A-1

All that portion of the Northeast Quarter of Section 22, Township 18 South, Range 21 East, Mount Diablo Base and Meridian, in the City of Hanford, County of Kings, State of California, according to the approved government township plat thereof, described as follows:

Beginning at the Southeast Corner of Parcel 2 as shown on a map recorded in Book 8 at Page 17, of Parcel Maps in the office of the Kings County Recorder, said point also being the Southwest corner of Tract 835 *Copper Valley* as shown on a map recorded in Volume 21 at Page 53 of Licensed Surveyors Plats in the office of the Kings County Recorder;

Thence North $00^{\circ} 11' 03''$ East, along the East line of said Parcel 2, a distance of 20.00 feet to a point on the Southerly Right of Way of Sangiovese Street as shown on a map of said Tract 835 *Copper Valley*, said point also being the True Point of Beginning;

Thence North $00^{\circ} 11' 03''$ East, along said East line, a distance of 68.00 feet, to a point on the North Right of Way line of said Sangiovese Street;

Thence South $89^{\circ} 56' 31''$ West, parallel with and 88.00 feet Northerly of the North line of Parcel 4 as shown on said Parcel Map, a distance of 686.07 feet to a point on the East line of the West 16.73 Chains of said Northeast Quarter;

Thence South, $00^{\circ} 04' 24''$ West, along the last said East line, a distance of 68.35 feet to a point 20.00 feet Northerly of the North line of said Parcel 4;

Thence North $89^{\circ} 56' 31''$ East, parallel with and 20.00 feet Northerly of the North line of said Parcel 4, a distance of 689.67 feet to the True Point of Beginning;

Containing 46,903 square feet more or less.



EXHIBIT "A"

TRACT 835
L.S.P. 21-53
K.C.R.

15' EX. 8" WATER MAIN

5' EX. 24" STORM DRAIN LINE

5' EX. 8" SANITARY SEWER LINE

N00° 11' 03"E 68.00'

TRUE POINT OF BEGINNING

POINT OF BEGINNING
(SE CORNER PARCEL 2 &
SW CORNER OF TRACT 835)

15' PROP. 8" WATER MAIN

5' PROP. 24" STORM DRAIN LINE

FUTURE

20' LANDSCAPE
EASEMENT

5' PROP. 8" SANITARY SEWER LINE

PARCEL 2
P.M. 8-17
K.C.R.VINTAGE
ESTATES
L.S.P. 16-06
K.C.R.

S89° 56' 31"W 686.07'

46,903 S.F.
W. SANGIOVESE ST.

N89° 56' 31"E 689.67'

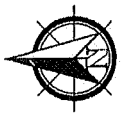
NORTH LINE OF PARCEL 4
P.M. 8-17 K.C.R.

68'

FUTURE

20' LANDSCAPE
EASEMENTL=3.75', R=20.00'
 $\Delta=10^{\circ}45'01''$

S00° 04' 24"W 68.35'

EAST LINE OF THE
WEST 16.73 CHAINS
OF THE NE 1/4 OF
SEC. 22-18/21

SCALE: 1"=150'



11.25.2020

CIVIL ENGINEERS

ZUMWALT
HANSEN &

LAND SURVEYORS

609 N. Irwin St.
Hanford, CA 93230
Office: (559) 582-1056
Fax: (559) 584-4143Utility Easement
W. Sangiovese Street
for
S.J.V.H. Tr No. 928Job No. 0606352
Drawn By: JTB
Checked By: ATD
Indexed By:
Date: 11/25/2020

Sheet No.

1 of 1



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: I
---------------------------------	--------------------------

SUBJECT:

Public Works: Adoption of Resolution Nos., 20-40-R Initiation of Landscape Assessment District Proceedings and 20-41-R Intention to Levy Assessments and Confirmation of Engineer's Report for Landscape Assessment District 20-01 located at 13th Avenue and Devon Street, and set February 2, 2021 as the Public Hearing date.

RECOMMENDATION:

That the City Council, by motion:

1. Adopt Resolution No. 20-40-R initiating proceedings for the creation of Assessment District 20-01, pursuant to the Landscape and Lighting Act of 1972.
2. Adopt Resolution No. 20-41-R Intention to Levy Assessments and Confirmation of Engineer's Report for Assessment District No. 20-01

BACKGROUND:

The developer of Tract No. 929, Woodside Homes Subdivision, has requested that the City form a Landscape Assessment District pursuant to the Landscape and Lighting Act of 1972, to fund the continued maintenance of the following: (Refer to map included in attached Engineer's Report.)

1. The maintenance of decorative block fencing, landscaping, and irrigation system improvements along 13th Avenue and Devon Street located adjacent to Tract No. 929.
2. The public park located at the southwest corner of Cedar Grove Street & N. Frontier Street of Tract 929.
3. Interior street lighting within Tract No. 929.

Provisions in the Landscaping and Lighting Act stipulate that a public hearing must be held to allow for written and oral public comments prior to action being taken to create a new district.

Also required is an election in which property owners may vote to support or oppose the formation of the district, and the levy and collection of annual assessments.

Attached are the resolutions to initiate proceedings to form a new district, and establish the date, time, and place for the required public hearing. A copy of the Engineer's Report is also attached for Council review. The Public Hearing to consider creation of the District will be on February 2, 2021.

The landscape district and subdivision are being developed by Woodside Homes.

FISCAL IMPACT:

All maintenance within the District will be paid for by the owners in the District; therefore, there is no financial impact to the City for creation of the District.

ATTACHMENTS:

Tract 929 LAD 20-01 - Reso. Initiating Proceedings
Tract 929 LAD 20-01 Engineer Report
Tract 929 LAD 20-01 - Intention to Levy Reso
Tract 929 - Location Map

RECORDING REQUESTED BY:

CITY OF HANFORD

WHEN RECORDED RETURN TO:

Natalie Ortega
 CITY OF HANFORD
 319 North Douty Street
 Hanford, California 93230

RESOLUTION NO. 20-40-R

**RESOLUTION OF THE CITY COUNCIL OF
 THE CITY OF HANFORD INITIATING PROCEEDINGS
 FOR THE CREATION OF ASSESSMENT DISTRICT NO. 20-01
 PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972
 FOR TRACT NO. 929 WOODSIDE HOMES**

At a regular meeting of the City Council of the City of Hanford, duly called and held on December 15, 2020, at 7:00 p.m., it was moved by Council Member _____, seconded by Council Member _____, and duly carried that the following resolutions be adopted:

WHEREAS, a determination has been made that it is necessary to create an assessment district for Tract 929 – Woodside Homes located within the City of Hanford, California for the purpose of maintenance of certain improvements related to said subdivision.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Hanford proposes to form an assessment district pursuant to the Landscaping and Lighting Act of 1972, for the purpose of maintaining the following improvements:

1. 1. Decorative block fencing, landscaping, and irrigation systems along 13th Avenue and Devon Drive located adjacent to Tract 929.

2. The public park located at the southwest of Cedar Grove Street and N. Frontier Street within Tract 929.

3. Interior street lighting within Tract 929;

RESOLVED FURTHER, that the proposed assessment district shall be designated Assessment District No.20-01, City of Hanford, Kings County, California and shall include the land shown on the map designated "Assessment Diagram, Assessment District No. 20-01, City of Hanford, Kings County, California" which map is on file with the City Clerk for the City of Hanford and which map is hereby approved.

RESOLVED FURTHER, that the City Engineer of the City of Hanford is hereby designated engineer for the purpose of the formation of the Assessment District. The City Council hereby directs the engineer to prepare and file with the City Clerk a report in accordance with Section 22565, et. seq., of the California Streets and Highway Code.

Passed and adopted at a regular meeting of the City Council of the City of Hanford on December 15, 2020, by the following vote:

AYES: Council Member _____

NOES: Council Member _____

ABSTAIN: Council Member _____

1 ABSENT: Council Member _____

2 APPROVED: _____

3
4 ATTEST: _____
City Clerk

5
6 STATE OF CALIFORNIA)
7 COUNTY OF KINGS)
8 CITY OF HANFORD)

9 I, NATALIE ORTEGA, City Clerk of the City of Hanford, do hereby certify the
10 foregoing resolution was duly passed and adopted by the City Council of the City of
Hanford at a regular meeting thereof held on the 15th day of December, 2020.

11 Dated: _____, 2020 _____
12 City Clerk

ATTACHMENT "A"

ENGINEER'S REPORT
ASSESSMENT DISTRICT NO. 20-01
(Pursuant to the Landscaping and Lighting Act of 1972)

TRACT 929 – WOODSIDE HOMES

Johnathan L. Doyel, P.E., P.L.S., Public Works Director/City Engineer and Engineer of Work for Landscape Assessment District No. 20-01, City of Hanford, Kings County, California, makes this report as directed by City Council, pursuant to Section 22585 of the Streets and Highways Code (Landscaping and Lighting Act of 1972).

The improvements to be constructed and maintained in the District provide special benefits to all of the parcels within the District about and beyond general benefits conferred on parcels located in the District or to the public at large. Specifically, the particular and distinct special benefits include:

1. Reduction of traffic noise level from the street located adjacent to the District;
2. Restriction of unwanted pedestrian access onto the lots and parcels within the District;
3. Enhancement of appearance of the entrance into the subdivision which is included within the District;
4. Reduction of impact of dust and other particulate matter onto the lots and parcels within the District;

The improvements which are the subject of this report are briefly described as follows:

1. Decorative masonry block wall fencing, and landscape & irrigation system improvements located along 13th Avenue and Devon Street located adjacent to Tract 929
2. The public park located at the southwest corner of Cedar Grove Street & N. Frontier Street of Tract 929.
3. Interior street lighting within Tract 929.

This report consists of six parts as follows:

Exhibit "A": Plans and specifications for the improvements are filed with the City Clerk. Although separately bound, the plans and specifications are a part of this report and are incorporated herein by reference.

Exhibit "B": An estimate of costs to maintain the improvements.

Exhibit "C": An assessment of the estimated maintenance costs on each benefited parcel of land within the Assessment District.

Exhibit "D": A statement of the method by which the undersigned has determined the amount proposed to be assessed against each parcel.

Exhibit "E": A list of the names and addresses of the property owners of real property within each assessment district as shown on the last equalized assessment roll for taxes, or known to the Clerk. The list is keyed to Exhibit "C" by assessment number.

ATTACHMENT “A” continued...

Exhibit “F”: A diagram showing all of the parcels of real property within this assessment district. The diagram is keyed to Exhibit “C” by lot number.

Respectfully submitted,

Johnathan L. Doyel, P.E., P.L.S.
Public Works Director
And City Engineer

ENGINEER'S REPORT

ASSESSMENT DISTRICT NO. 20-01
(Pursuant to the Landscaping and Lighting Act of 1972)

TRACT 929 – WOODSIDE HOMES

The undersigned hereby respectfully submits the enclosed Engineer's Report as directed by the City Council.

DATED: _____

Johnathan L. Doyel, P.E., P.L.S.
Public Works Director
And City Engineer

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessments and Assessment Diagram thereto attached was filed with me on the _____ day of _____, 20__.

Natalie Ortega
City of Hanford, City Clerk
Kings County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessments and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Hanford, California, on the _____ day of _____, 20__.

Natalie Ortega
City of Hanford, City Clerk
Kings County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessments and Assessment Diagram thereto attached, was filed with the County Auditor of the County of Kings on the _____ day of _____, 20__.

Natalie Ortega
City of Hanford, City Clerk
Kings County, California

By _____

Attachment: Tract 929 LAD 20-01 Engineer Report (PW: Tract No. 929 Woodside Homes Subdivision)

EXHIBIT "A"

ASSESSMENT DISTRICT NO. 20-01
(Pursuant to the Landscaping and Lighting Act of 1972)

TRACT 929 - WOODSIDE HOMES

Plans and specifications for the improvements are those prepared by Zumwalt-Hansen & Associates and Woodside Homes for the City Engineer. These plans and specifications have been filed separately with the Clerk of the Legislative Body and are incorporated in this report by reference.

EXHIBIT "B"

CITY OF HANFORD
ENGINEER'S REPORTASSESSMENT DISTRICT NO. 20-01
FISCAL YEAR 2020-2021ESTIMATED ASSESSMENTS
TRACT 929 – WOODSIDE HOMES

ITEM NO.	DESCRIPTION	FY 2020-2021 ESTIMATE UNITS	RATE	AMOUNT
A. MAINTENANCE COSTS				
1.	Landscape and Irrigation System along 13 th Avenue, Devon Street, and Park (Labor and Materials)	143,412.80±	\$ 0.3/SF	\$ 43,023.84
2.	Decorative Block Walls along W. 13 th Avenue and Devon Street Devon Street (Labor and Materials)	1,902.73LF ±	\$ 0.50/LF	\$ 951.37
3.	Water Usage (\$150/mo./Service x 12 = \$1800.00/Service)	Three services	\$ 420.00/ea	\$ 1,260.00
4.	Electricity Usage (\$30/mo./Meter x 12 = \$360.00/Meter)	Three meters	\$ 360.00/ea	\$ 1,080.00
5.	Street Light Usage (\$12/Lt./Mo. x 12 = \$144.00/Lt./Yr.)	24 St. Lights	\$ 156.00/Lt./Yr	\$ 3,744.00
B. INCIDENTAL COSTS/FORMATION COSTS				
1.	Staff Preparation of Documents			\$ 325.00
2.	Notice of Public Hearing			\$ 75.00
2.	Collection of Assessment			\$ 121.00
TOTAL ANNUAL SUBDIVISION ASSESSMENT AMOUNT				<u>\$ 50,580.21</u>
LOTS 1 THROUGH 80 SHALL ASSESSED, TOGETHER WITH THE DESIGNATED REMAINDER PARCEL OF TRACT 929:				<u>\$ 624.45</u>

Attachment: Tract 929 LAD 20-01 Engineer Report (PW: Tract No. 929 Woodside Homes Subdivision)

C. ADJUSTMENT FOR INFLATION IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 53739(b)(1).

The Annual Total Subdivision Assessment Amount will be adjusted for inflation on an annual basis in accordance with the following formula:

Commencing with the calendar year 2020-2021, and January 1 of each calendar year ("Adjustment Date") thereafter during the life of the District, the Total Annual Subdivision Assessment Amount for the next fiscal year shall be an amount equal to the greater of:

- (i) the Total Annual Subdivision Assessment amount in effect immediately prior to the Adjustment Date, or
- (ii) the product obtained by multiplying the Total Annual Subdivision Assessment in effect immediately prior to the Adjustment Date by a fraction, the numerator of which is the Index published nearest but prior to the Adjustment Date and the denominator of which is the Index published nearest but prior to January 1 of the first year the Subdivision Assessment became effective.

The term "Index" means the Consumer Price Index for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Consolidated Statistical Area, 1982-1984, equals 100, published by the Bureau of Labor Statistics of the United States Department of Labor. If the Bureau of Labor Statistics revises the Index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if that agency fails to supply indexes that it deems comparable or if no succeeding index is published, the City shall determine an appropriate alternative published price index.

EXHIBIT "C"

ASSESSMENT ROLL AND
ASSESSMENT DISTRICT NO. 20-01

TRACT 929 – WOODSIDE HOMES

ASSESSMENT NUMBER	AMOUNT OF ASSESSMENT	PROPERTY DESCRIPTION OR ASSESSOR PARCEL NUMBER
1 Through 80	\$624.45	Lot 1 through 80, Tract 929, Unit I
81	\$624.45	Tract 929, Remainder
Total Assessment: \$ <u>50,580.21</u>		

EXHIBIT "D"

METHOD OF APPORTIONMENT OF ASSESSMENT

ASSESSMENT DISTRICT NO. 20-01
(Pursuant to the Landscaping and Lighting Act of 1972)

TRACT 929 – WOODSIDE HOMES

The method of apportionment of Landscape Assessment District 20-01 maintenance costs is as follows:

100% of the maintenance costs divided equally between Lots 1 through 80 and the Remainder.

EXHIBIT “E”

PROPERTY OWNERS LIST

ASSESSMENT DISTRICT NO. 20-01

TRACT 929 – WOODSIDE HOMES

<u>ASSESSMENT NUMBERS</u>	<u>PROPERTY DESCRIPTIONS</u>	<u>OWNERS NAME AND ADDRESS</u>
1 through 81	Tract 929 Unit I	Woodside Homes 9 River Park Place, Suite 430 Fresno, CA 93720

Exhibit F-1

The Southwest Quarter of the Northwest Quarter of Section 22, Range 18 South, Township 21 East, Mount Diablo Base and Meridian, in the City of Hanford, County of Kings, State of California, according to the approved government township plats thereof;

Excepting therefrom that property described in a document recorded as instrument #2006367 of official records, described as follows:

Beginning at the Northwest Corner of the Southwest Quarter of the Northwest Quarter of said Section 22;

Thence South $00^{\circ} 06' 53''$ West, along the West line of said Northwest Quarter, a distance of 320.00 feet to the True Point of Beginning;

Thence North $89^{\circ} 50' 45''$ East, parallel with the North line of the Northwest Quarter of said Section 22, a distance of 220.00 feet;

Thence South $00^{\circ} 06' 53''$ West, a distance of 209.71 feet, parallel with the West line of last said Northwest Quarter;

Thence South $89^{\circ} 53' 36''$ West, a distance of 126.89 feet;

Thence on a tangent curve to the right, concave Northeasterly, with a radius of 30.00 feet, through a central angle of $89^{\circ} 12' 12''$, an arc length of 46.71 feet, to a point 63.00 feet Easterly of the West line of said Northwest Quarter;

Thence North $89^{\circ} 50' 45''$ West, parallel with the North line of the Northwest Quarter of said Section 22, a distance of 63.00 feet to a point on the West line of said Northwest Quarter;

Thence North $00^{\circ} 06' 53''$ East, along last said West line, a distance of 180.00 feet to the True Point of Beginning;

Containing 39.52 acres, more or less.



FOR REVIEW ONLY

EXHIBIT "F-1A"

ASSESSMENT DIAGRAM,
ASSESSMENT DISTRICT No. _____,

CITY OF HANFORD, COUNTY OF KINGS

STATE OF CALIFORNIA
ASSESSMENT DISTRICT
ANNEXATION No. XX-XX-X

NW COR. OF
SEC 22-18/21



L9

FOR REVIEW ONLY

PARCEL LINE/ CURVE TABLE			
LINE #/ CURVE #	LENGTH	BEARING/ DELTA	RADIUS
C1	46.71'	89°12'12"	30.00'
L1	1321.53'	S0° 05' 41"W	N/A
L2	1336.68'	S89° 56' 27"W	N/A
L3	820.42'	N0° 06' 53"E	N/A
L4	63.00'	N89° 50' 45"E	N/A
L5	126.89'	N89° 53' 36"E	N/A
L6	209.71'	N0° 06' 53"E	N/A
L7	220.00'	S89° 50' 45"W	N/A
L8	320.00'	N0° 06' 53"E	N/A
L9	1336.22'	N89° 53' 36"E	N/A

13TH AVENUE

L8

NW COR. OF SW 1/4 OF
NW 1/4 OF SEC. 22-18/21

NE COR. OF SW 1/4 OF
NW 1/4 OF SEC. 22-18/21

NOT A PART PER DOCUMENT RECORDED AS
INSTRUMENT #2006367 OFFICIAL RECORDS

AREA "A"

AREA TO BE ASSESSED

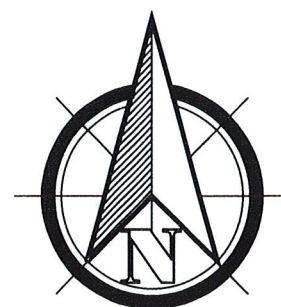
39.62 AC. NET

L7
L6
L5
L4
C1

W. 1/4 COR. OF
SEC 22-18/21

SE COR. OF SW 1/4 OF
NW 1/4 OF SEC. 22-18/21

CENTER OF
SEC. 22-18/21



SCALE: 1"=300'

L2

DEVON ST

1336.68'

CIVIL ENGINEERS

**ZUMWALT
HANSEN &**

LAND SURVEYORS

609 N. Irwin St.
Hanford, CA 93230
Office: (559) 582-1056
Fax: (559) 584-4143

**AREA TO BE ASSESSED
FOR
TRACT 929**

Job No. 0778012

Drawn By: JS

Checked By: AD

Indexed By:

Date: 9/16/2020

Sheet No.

1 of 1

Exhibit F-2

All that portion of the Southwest Quarter of the Northwest Quarter of Section 22, Township 18 South, Range 21 East, Mount Diablo Base and Meridian, in the City of Hanford, County of Kings, State of California, according to the approved government township plats thereof, described as follows:

Beginning at the Southwest Corner of said Southwest Quarter of the Northwest Quarter;

Thence North $00^{\circ} 06' 53''$ East, along the West line of said Southwest Quarter, a distance of 507.09 feet;

Thence North $89^{\circ} 56' 27''$ East, a distance of 241.50 feet to the True Point of Beginning;

Thence North $00^{\circ} 06' 56''$ East, parallel with the West line of said Southwest Quarter, a distance of 216.07 feet;

Thence on a tangent curve to the right, concave Southeasterly with a radius of 19.50 feet, through a central angle of $89^{\circ} 46' 44''$, an arc length of 30.56 feet;

Thence, on a tangent, North $89^{\circ} 53' 36''$ East, a distance of 368.89 feet;

Thence on a tangent curve to the right, concave Southwesterly, with a radius of 19.50 feet, through a central angle of $86^{\circ} 50' 50''$, an arc length of 29.56 feet;

Thence on a tangent curve to the right, concave Westerly, with a radius of 1451.50 feet, through a central angle of $09^{\circ} 06' 30''$, an arc length of 230.74 feet;

Thence, on a tangent, South $05^{\circ} 50' 56''$ West a distance of 25.16 feet;

Thence, South $89^{\circ} 56' 27''$ West, a distance of 41.06 feet;

Thence on a curve to the left, concave Southwesterly, the center point of which bears South $89^{\circ} 56' 27''$ West, with a radius of 40.50 feet; through a central angle of $125^{\circ} 14' 51''$ an arc length of 88.53 feet;

Thence on a tangent curve to the right, concave Northwesterly with a radius of 79.50 feet, through a central angle of $35^{\circ} 14' 51''$ an arc length of 48.91 feet;

Thence, on a tangent, South $89^{\circ} 56' 27''$ West a distance of 230.16 feet;

Thence, on a tangent curve to the right, concave Northeasterly, with a radius of 19.50 feet, through a central angle of $90^{\circ} 10' 26''$ an arc length of 30.69 feet, to the True Point of Beginning;

Containing 2.38 acres, more or less.



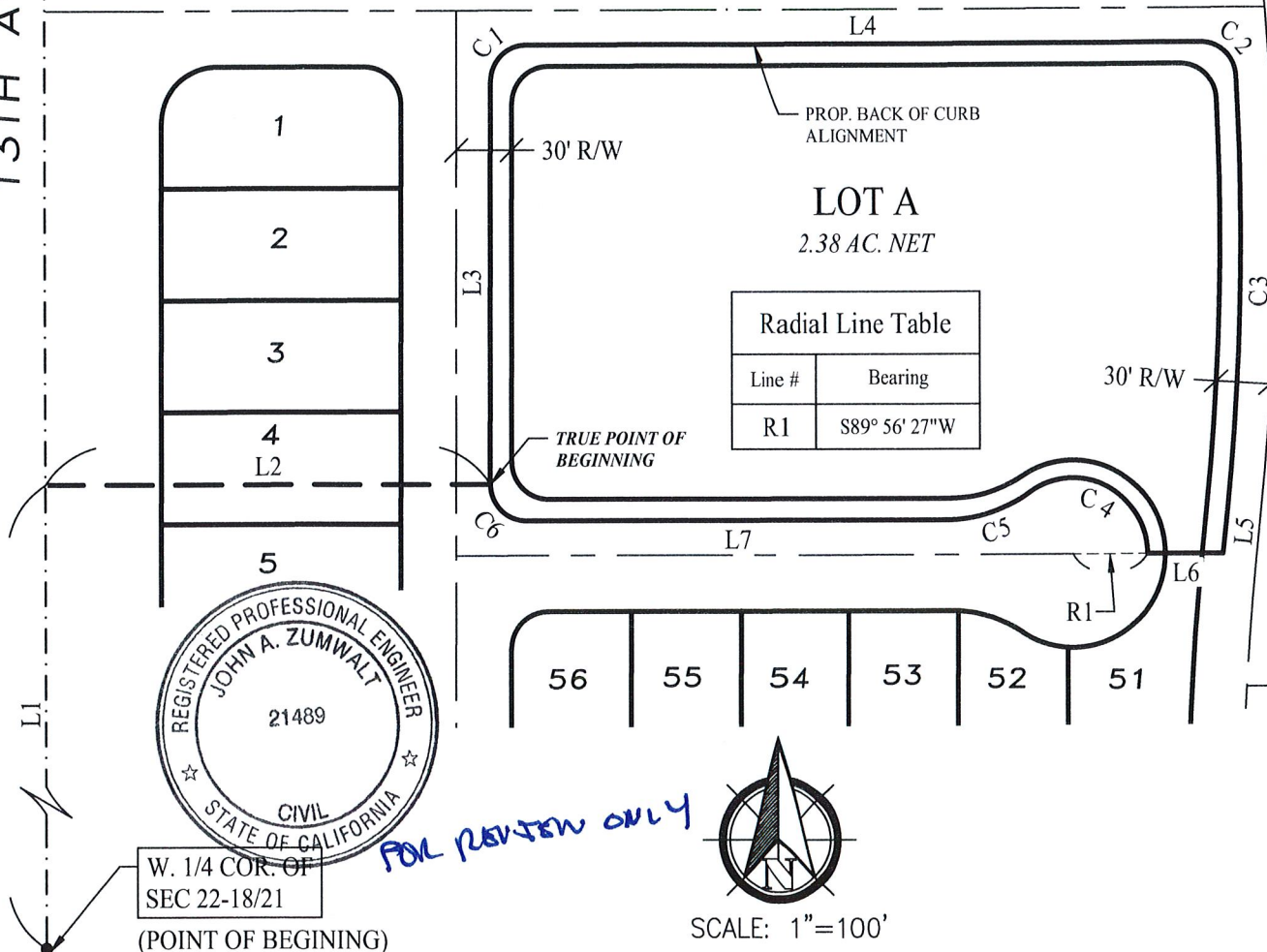
For review ONLY

EXHIBIT "F-2A"

PARCEL LINE/ CURVE TABLE				PARCEL LINE/ CURVE TABLE			
LINE #/ CURVE #	LENGTH	BEARING/ DELTA	RADIUS	LINE #/ CURVE #	LENGTH	BEARING/ DELTA	RADIUS
C1	30.56'	89°46'44"	19.50'	L2	241.50'	N89° 56' 27"E	N/A
C2	29.56'	86°50'50"	19.50'	L3	216.07'	N0° 06' 53"E	N/A
C3	230.74'	9°06'30"	1451.50'	L4	368.89'	N89° 53' 36"E	N/A
C4	88.53'	125°14'51"	40.50'	L5	25.16'	S5° 50' 56"W	N/A
C5	48.91'	35°14'51"	79.50'	L6	41.06'	S89° 56' 27"W	N/A
C6	30.69'	90°10'26"	19.50'	L7	230.16'	S89° 56' 27"W	N/A
L1	507.09'	S0° 06' 53"W	N/A				

13TH AVENUE

CEDAR GROVE ST



Attachment: Tract 929 LAD 20-01 Engineer Report (PW: Tract No. 929 Woodside Homes Subdivision)

CIVIL ENGINEERS
ZUMWALT
HANSEN &
LAND SURVEYORS

609 N. Irwin St.
 Hanford, CA 93230
 Office: (559) 582-1056
 Fax: (559) 584-4143

**AREA TO BE MAINTAINED
 FOR
 TRACT 929**

Job No. 0778012
 Drawn By: JS
 Checked By: AD
 Indexed By:
 Date: 9/16/2020

Sheet No.

1 of 1

Exhibit F-3

All that portion of the Southwest Quarter of the Northwest Quarter of Section 22, Township 18 South, Range 21 East, Mount Diablo Base and Meridian, in the City of Hanford, County of Kings, State of California, according to the approved government township plats thereof, described as follows:

Beginning at the Southwest Corner of said Southwest Quarter;

Thence North $00^{\circ} 06' 53''$ East, along the West line of said Southwest Quarter, a distance of 29.09 feet;

Thence North $89^{\circ} 56' 27''$ East, a distance of 52.50 feet to the True Point of Beginning;

Thence North $00^{\circ} 56' 27''$ West, parallel with the last said West line, a distance of 693.92 feet;

Thence on a tangent curve to the right concave Southwesterly, with a radius of 19.50 feet through a central angle of $89^{\circ} 46' 44''$, an arc length of 30.56 feet;

Thence, on a tangent, North $89^{\circ} 53' 36''$ East, a distance of 15.53 feet;

Thence South $00^{\circ} 06' 24''$ East a distance of 16.97 feet;

Thence, South $45^{\circ} 00' 15''$ West, a distance of 20.57 feet;

Thence South $00^{\circ} 06' 53''$ West, parallel with the West line of said Southwest Quarter, a distance of 671.93 feet;

Thence South $44^{\circ} 58' 06''$ East, a distance of 14.12 feet;

Thence North $89^{\circ} 56' 27''$ East, parallel with the South line of said Southwest Quarter, a distance of 909.99 feet;

Thence North $44^{\circ} 56' 27''$ East, a distance of 21.21 feet;

Thence North $89^{\circ} 56' 27''$ East, a distance of 16.50 feet;

Thence South $00^{\circ} 03' 33''$ East, a distance of 15.00 feet;

Thence on a tangent curve to the right, concave Northwesterly, with a radius of 19.50 feet, through a central angle of $90^{\circ} 00' 00''$, an arc length of 30.63 feet;

Thence, on a tangent, South $89^{\circ} 56' 27''$ West parallel with the South line of said Southwest Quarter, a distance of 932.98 feet;

Thence on a tangent curve to the right, concave Northeasterly, with a radius of 19.50 feet, through a central angle of $90^{\circ} 10' 26''$, an arc length of 30.69 feet to the True Point of Beginning;

Containing 34,096 square feet, more or less.



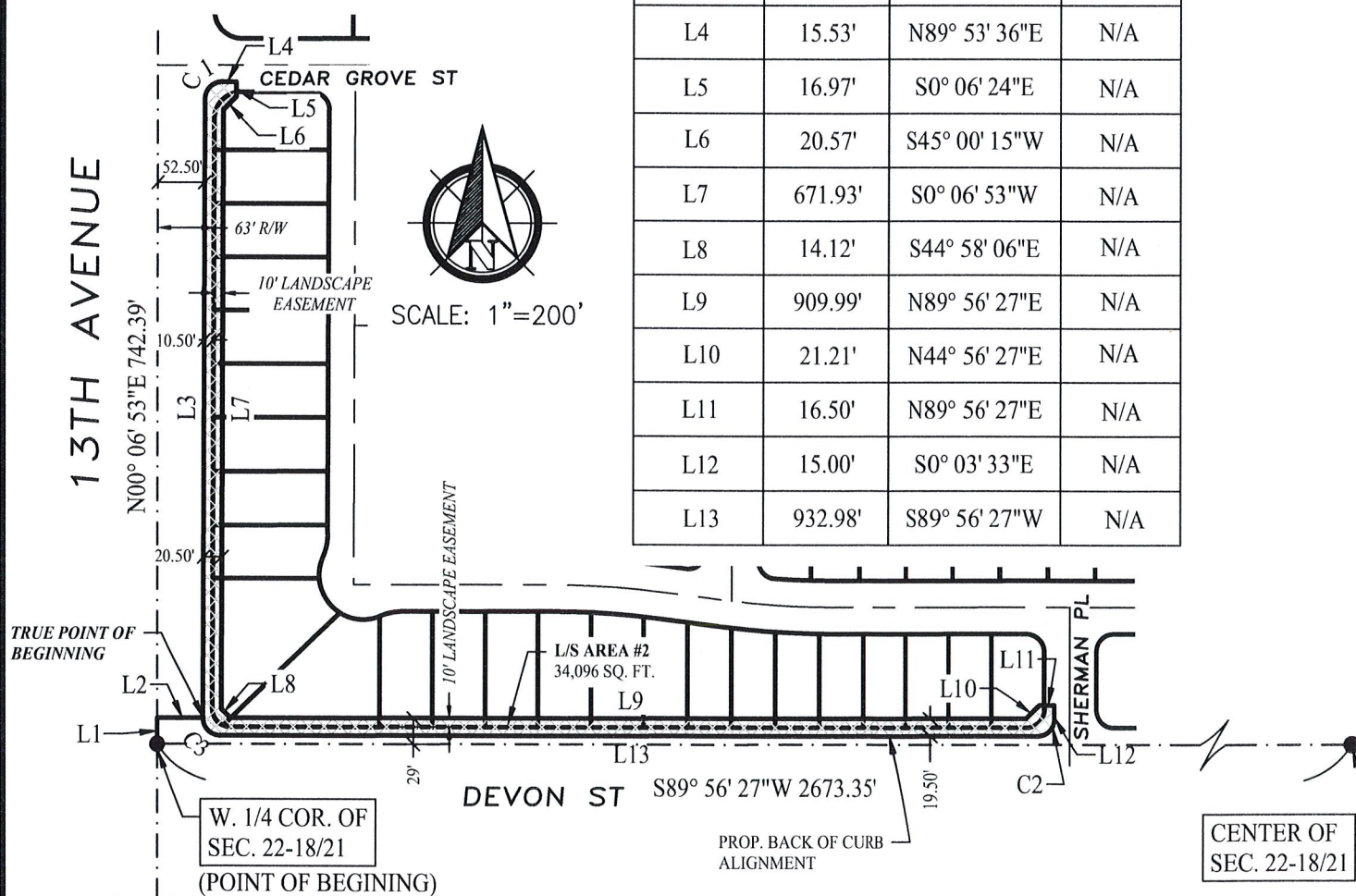
FOR REVIEW ONLY

EXHIBIT "F-3A"



FOR REVIEW ONLY

PARCEL LINE/ CURVE TABLE			
LINE #/ CURVE #	LENGTH	BEARING/ DELTA	RADIUS
C1	30.56'	89°46'44"	19.50'
C2	30.63'	90°00'00"	19.50'
C3	30.69'	90°10'26"	19.50'
L1	29.09'	N0° 06' 53"E	N/A
L2	52.50'	S89° 56' 27"W	N/A
L3	693.92'	N0° 06' 53"E	N/A
L4	15.53'	N89° 53' 36"E	N/A
L5	16.97'	S0° 06' 24"E	N/A
L6	20.57'	S45° 00' 15"W	N/A
L7	671.93'	S0° 06' 53"W	N/A
L8	14.12'	S44° 58' 06"E	N/A
L9	909.99'	N89° 56' 27"E	N/A
L10	21.21'	N44° 56' 27"E	N/A
L11	16.50'	N89° 56' 27"E	N/A
L12	15.00'	S0° 03' 33"E	N/A
L13	932.98'	S89° 56' 27"W	N/A



CIVIL ENGINEERS
ZUMWALT
HANSEN &
LAND SURVEYORS

609 N. Irwin St.
Hanford, CA 93230
Office: (559) 582-1056
Fax: (559) 584-4143

**AREA TO BE MAINTAINED
FOR
TRACT 929**

Job No. 0778012
Drawn By: JS
Checked By: AD
Indexed By:
Date: 9/16/2020

Sheet No.

1 of 1

Exhibit F-4

All that portion of the Southwest Quarter of the Northwest Quarter of Section 22, Township 18 South, Range 21 East, Mount Diablo Base and Meridian, in the City of Hanford, County of Kings, State of California, according to the approved government township plats thereof, described as follows:

Beginning at the Southeast Corner of said Southwest Quarter of the Northwest Quarter;

Thence North $00^{\circ} 05' 41''$ East, along the East line of said Southwest Quarter, a distance of 9.50 feet to the True point of beginning;

Thence South $89^{\circ} 56' 27''$ West, parallel with the South line of said Southwest Quarter, a distance of 255.65 feet;

Thence on a tangent curve to the right, concave Northeasterly, with a radius of 19.50 feet, through a central angle of $90^{\circ} 00' 00''$, an arc length of 30.63 feet;

Thence North $00^{\circ} 03' 33''$ West, a distance of 15.01 feet;

Thence North $89^{\circ} 56' 27''$ East, parallel with the South line of said Southwest Quarter, a distance of 16.50 feet;

Thence South $45^{\circ} 03' 33''$ East, a distance of 21.22 feet;

Thence North $89^{\circ} 56' 27''$ East parallel with the South line of said Southwest Quarter, a distance of 243.65 feet, to a point on the East line of said Southwest Quarter;

Thence South $00^{\circ} 03' 33''$ East, along last said East line, a distance of 19.50 feet, to the True point of beginning;

Containing 5,644 square feet, more or less.



FOR PLATON ONLY

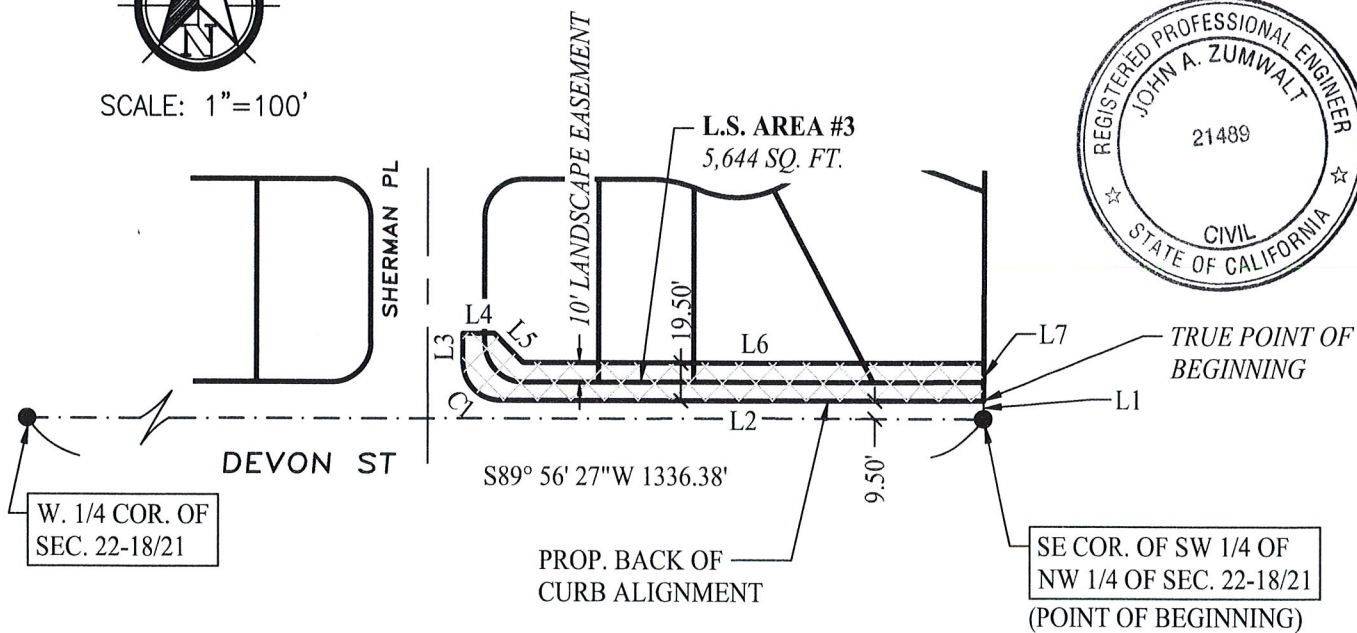
EXHIBIT "F-4A"

PARCEL LINE/ CURVE TABLE			
LINE #/ CURVE #	LENGTH	BEARING/ DELTA	RADIUS
C1	30.63'	90°00'00"	19.50'
L1	9.50'	S0° 05' 41"W	N/A
L2	255.63'	S89° 56' 27"W	N/A
L3	15.04'	N0° 03' 33"W	N/A
L4	16.50'	N89° 56' 27"E	N/A
L5	21.27'	S45° 03' 33"E	N/A
L6	243.64'	N89° 56' 27"E	N/A
L7	19.50'	S0° 05' 41"W	N/A



SCALE: 1"=100'

FOR REVIEW ONLY



CIVIL ENGINEERS
**ZUMWALT
HANSEN &**
LAND SURVEYORS

609 N. Irwin St.
Hanford, CA 93230
Office: (559) 582-1056
Fax: (559) 584-4143

AREA TO BE MAINTAINED
FOR
TRACT 929

Job No. 0778012
Drawn By: JS
Checked By: AD
Indexed By:
Date: 9/25/2020

Sheet No.

1 of 1

RECORDING REQUESTED BY:

CITY OF HANFORD

WHEN RECORDED RETURN TO:

Natalie Ortega
CITY OF HANFORD
319 North Douty Street
Hanford, California 93230

RESOLUTION NO. 20-41-R

**RESOLUTIONS OF THE CITY COUNCIL OF THE
CITY OF HANFORD OF INTENTION TO LEVY
ASSESSMENT AND CONFIRMATION OF ENGINEER'S REPORT**

At a regular meeting of the City Council of the City of Hanford, duly called and held on December 15, 2020 at 7:00 p.m., it was moved by Council Member _____, seconded by Council Member _____, and duly carried that the following resolutions be adopted:

WHEREAS, on December 15, 2020, the City Council of the City of Hanford adopted a resolution initiating proceedings for the creation of Assessment District No. 20-01 pursuant to the Landscape and Lighting Act of 1972 ("District") for Tract No.929 Woodside Homes ("Subdivision") and directing the preparation and filing of the Engineer's Report for the formation of the District;

WHEREAS, the City Engineer has prepared and filed with the City Clerk, an Engineer's Report which includes a full and detailed description of the improvements and boundaries of the District and any zones therein, and also sets forth proposed annual assessments upon assessable lots and parcels of land within the District;

1 WHEREAS, the Engineer's Report establishes that: (1) each lot or parcel of real
2 property which is within the District and which is subject to the levy of the assessment
3 is receiving a special benefit from the public improvements identified in the Engineer's
4 Report and the maintenance thereof, above and beyond any general benefit to the
5 general public; and (2) the special benefit is proportionate to the amount of the
6 assessment;

7 WHEREAS, the improvements within the District include:

- 8
9 1. Decorative block fencing, landscaping, and irrigation systems along 13th
10 Avenue and Devon Street located adjacent to Tract 922.
- 11 2. The public park located at the southwest of Cedar Grove Street and N.
12 Frontier Street of Tract 929.
- 13 3. Interior street lighting within Tract 929;

14 WHEREAS, the City Council of the City of Hanford reviewed the Engineer's
15 Report and intends to levy and collect the assessment for the District as set forth in the
16 Engineer's Report for the fiscal year 2020-2021;

17 NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of
18 Hanford approves the Engineer's Report as submitted for District;

19 RESOLVED FURTHER, that the City Council for the City of Hanford shall
20 hold a public hearing on its intention to form the District and levy the proposed
21 assessment for the District as set forth in the Engineer's Report, which public hearing
22 shall be held on February 2, 2021 at the hour of 7:00 p.m. in the City Council Chambers
23 of the Civic Auditorium in Hanford, California. At such public hearing, affected
24

property owners will be afforded an opportunity to give oral testimony and submit written ballots identifying the affected property owners' support or opposition to the proposed formation of the District and the levy of assessments for the District.

Passed and adopted at a regular meeting of the City Council of the City of Hanford on December 15, 2020, by the following vote:

AYES: Council Member _____

NOES: Council Member _____

ABSTAIN: Council Member _____

ABSENT: Council Member _____

APPROVED: _____

ATTEST: _____

City Clerk

STATE OF CALIFORNIA)
COUNTY OF KINGS)
CITY OF HANFORD)

I, NATALIE ORTEGA, City Clerk of the City of Hanford, do hereby certify the foregoing resolution was duly passed and adopted by the City Council of the City of Hanford at a regular meeting thereof held on the 15th day of December, 2020.

Dated: _____, 2020 _____

City Clerk



TITLE: LOCATION MAP

APPROVED BY:

DRAWN BY: LV





AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: J
---------------------------------	--------------------------

SUBJECT:

Public Works: Approval of a Notice of Completion for the FY 19/20 Fiberized Micro Surface Treatment Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

RECOMMENDATION:

That the City Council, by motion, approve a Notice of Completion and authorize the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

BACKGROUND:

On April 21, 2020 the Council awarded the FY19/20 Fiberized Micro Surface Treatment Project to Pavement Coatings Co. of Jurupa Valley, CA. This project consisted of installing a Type II single layer Fiberized Micro Surface on residential streets and a Type II with a Type III double layer Fiberized Micro Surface on downtown commercial streets.

The contractor began work on the project on July 20, 2020 and completed the work on September 28, 2020, within the allowed working days contained in the contract.

There were two (2) change orders on this project.

CCO #1- Balance of quantities for a savings of \$4,455.02. Approval of \$11,000.00 for a re-mobilization cost to complete work in BNSF ROW for total increase of \$6,544.98.

CCO #2- Balance of quantities for a savings of \$576.60, for a total decrease of \$576.60.

FISCAL IMPACT:

This Project was funded for construction, including contingency as follows:

The FY 19/20 Transportation Capital Improvement Budget provided \$1,177,000.00 for this project, including contingency. An additional appropriation of \$29,370.00 from the Gas Tax Fund was approved. A copy of the budget page is attached for Council review.

The total cost to complete the project was \$925,338.38. Attached are the Final Project Construction and Finance History for Council review.

ATTACHMENTS:

Budget Page

NOC - Recording Original

FINANCE HISTORY. FY 19-20 Fiber

Pavement Resurfacing Treatment

CIP0000011

Project Background:

Pavement Resurfacing Treatment is a surface protection and pavement preservation treatment for city streets. The location of streets and the types of treatment processes will be determined by Public Works Department staff and is dependent on pavement conditions. Treatments may include slurry seal, cape seal or fiber seal coatings or other pavement preservation treatments needed to extend the useful life of roadways.

Existing Conditions:

Asphalt concrete pavement surfaces deteriorate over time due to loss of oil content from naturally occurring processes and vehicular traffic loads.

Project Justification:

Pavement Resurfacing treatments will extend the useful life of asphalt concrete pavement surfaces thereby reducing street maintenance costs. This project will provide surface treatment for approximately seven miles of roadways (207,300 SY).

Fiscal Implications:

Funding for this project will be allocated from gas tax reserves.

Project Budget Summary:

		5-Year Funding Allocation				
		2020	2021	2022	2023	2024
Expenditure	Program or Project	Construction				
	Engineering / Inspection	15,000	12,000	12,000	12,000	12,000
	Construction	1,070,000	850,000	850,000	850,000	850,000
	Contingency	107,000	85,000	85,000	85,000	85,000
	Department Overhead	8,000	3,000	3,000	3,000	3,000
	Total Expenditure	\$1,200,000	\$950,000	\$950,000	\$950,000	\$950,000
Revenue	Funding					
	0040 Gas Tax (2105)		350,000	350,000	350,000	350,000
	0050 Gas Tax (TDA Transportation)	250,000	600,000	600,000	600,000	600,000
	0045 RMRA Gas Tax	950,000				
	Total Funding	\$1,200,000	\$950,000	\$950,000	\$950,000	\$950,000

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located: Various downtown street locations
2. The Improvement is particularly described as: FY19/20 Fiberized Micro Surface Treatment Project.
3. The date of completion of the work of Improvement: September 28, 2020
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Pavement Coatings Co.
7. The surety for the work of Improvement: The Ohio Casualty Insurance Company
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on:
April 21, 2020

I certify under penalty of perjury that the foregoing is true and correct.
Dated this _____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording Original (PW: NOC for FY 19/20 Fiberized Micro Surface Treatment Project)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: FY19/20 Fiberized Micro Surface Treatment Project

CONTRACTOR: Pavement Coatings Co.

CONTRACT DATES:	Bid Date	April 14, 2020
	Council Award	April 21, 2020
	Contractor Started Work	July 20, 2020
	Contract Time of Completion	September 28, 2020
	Contractor Completed Work	September 28, 2020

CONTRACT CHANGE ORDERS:

There are two (2) Change Orders with a combined project cost increase of \$5,968.38.

FINANCIAL HISTORY:

<u>SOURCE OF BUDGET FUNDING</u>	<u>AMOUNT</u>
FY 19/20 Transportation Capital Improvement Budget	\$ 1,177,000.00
Gas Tax Reserves Fund	\$ 29,370.00
 Total Budget Funding	 \$ <u>1,206,370.00</u>
 CONSTRUCTION COSTS	
Contract – Total Bid Award	\$ 919,370.00
Change Orders	\$ 5,968.38
 Total Construction Cost	 \$ <u>925,338.38</u>
 Fund Balance	 \$ <u>281,031.62</u>



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: A
---------------------------------	--------------------------

SUBJECT:

Community Development: Approval of the 2019/2020 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER)

RECOMMENDATION:

See Staff Report Attached.

BACKGROUND:

FISCAL IMPACT:

ATTACHMENTS:

CAPER.Hanford.12.15.2020.Staff Report

2019 DRAFT Consolidated Annual Performance Evaluation (CAPER)

CITY OF HANFORD CITY COUNCIL STAFF REPORT

MEETING DATE: Tuesday, December 15, 2020

SUBJECT: **2019/2020** Community Development Block Grant (CDBG)
Consolidated Annual Performance and Evaluation Report
(CAPER)

STAFF RECOMMENDATION

Staff recommends that the City Council:

1. Conduct a public hearing, and, approve the submission of the 2019/2020 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report.

BACKGROUND

The Consolidated Annual Performance and Evaluation Report (CAPER) is required of all jurisdictions that receive CDBG entitlement funds from the U.S. Department of Housing and Urban Development (HUD). The purpose of the CAPER is to highlight the City's success in using CDBG funds to meet the Housing and Community Development Goals contained in the City's Five- Year Consolidated Plan. The CAPER is a report of actual expenditures and accomplishments for the Program Year 2019-2020, and is presented in a format prescribed by the U.S. Department of Housing and Urban Development (HUD). The City's grant allocation for the 2019-2020 Program Year (PY) was \$571,462.

Submission of the CAPER is due to HUD within 90 days after program year-end on June 30, 2020; however, due to the COVID-19 pandemic, HUD extended the due date for an additional 90 days; therefore, requiring submittal by December 30, 2020.

The CAPER includes a Narrative, Financial Summary, and the Summary of Annual Goals and Objectives. The majority of the CAPER, except the narrative, is generated by HUD's computer mainframe system, known as IDIS (Integrated Disbursement and Information System). Throughout the year, staff enters data into the system to track expenditures and activity progress.

The Consolidated Annual Performance and Evaluation Report is comprised of the following components:

Narrative: The narrative describes activities undertaken during the 2019-2020 fiscal year. The City's activities are evaluated for their consistency with the Annual Plan and the five-year strategies and priorities adopted by the City in the Consolidated Plan and attached in Attachment 1- (see page 2).

PR-26: The Financial Summary lists the CDBG obligations and expenditures for the program year. It includes an analysis of the expenditures to confirm that the caps have not been exceeded on planning/administration costs (20%) and public services (15%). The report verifies that 100% of the funds were used to benefit low- and moderate-income people. This summary report demonstrates that the City met its obligations related to the use of CDBG funds for the 2019-2020 fiscal year. (Attachment B)

Summary of Specific Annual Goals and Objectives: The Summary of Specific Annual Goals and Objectives provides the budgeted amounts, expenditure amounts, and program outcomes for each program activity. (see page 4, Table 1- Accomplishments)

Public Review and Comment: Draft copies of the proposed CAPER were made available for a 15-day review period from November 30, 2020, to December 15, 2020. As of the date of preparation of this report, no comments have been received.

FISCAL IMPACT

Failure to approve the plans and submit them to HUD will result in the City not receiving its HUD allocations.

ATTACHMENTS

CITY OF HANFORD

CONSOLIDATED ANNUAL PERFORMANCE EVALUATION (CAPER)

2019-2020 REPORT DRAFT

FOR SUBMISSION TO U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



Prepared by:
City of Hanford
Community Development Department
HOUSING DIVISION

317 N. Douty Street
Hanford, CA 93230

December 2020

The City of Hanford does not discriminate in employment and/or housing program opportunities or practices on the basis of race, color, religion, national origin, age, sex, sexual orientation, marital status, disability, or any other characteristic protected by law. Darlene Mata is the City's Section 504 Coordinator and can assist you with this policy at (559) 585-2590 TDD/TYY, dial 711.

La ciudad de HANFORD no discrimina en el empleo o vivienda oportunidades programa o prácticas sobre la base de raza, color, religión, origen nacional, edad, sexo, orientación sexual, estado civil, discapacidad o cualquier otra característica protegida por la ley. Darlene Mata es coordinador de sección 504 de la ciudad y le puede ayudar con esta política en (559) 585-2590. TDD/TYY, marque el 711.



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Annual Performance Evaluation Report ("CAPER") reports the City's success in meeting the goals contained in the Consolidated Plan and assesses the City's progress in carrying out priorities of assistance identified in Annual Action Plan ("Annual Plan")

As a Community Development Block Grant ("CDBG") entitlement community, the City of Hanford is required to submit an annual CAPER. The City, while not a direct recipient of HOME funds, had active HOME program income funds. During this reporting period, the HOME grant provided mortgage assistance to two first-time homebuyers.

In 2019-20, the City was allocated \$571,462 in CDBG entitlement funds and received \$302,084 in unliquidated CDBG funds.

During the 2019-20 program year, the City allocated \$544,136 in entitlement funds, plus \$302,084, to Community Development activities.

Primary Revisions to 2019-20 Action Plan

Substantial Amendment No.1-December 17, 2019

The City adopted its current 2019 Action Plan on May 7, 2019. On October 2, 2019, the City received an email from HUD identifying \$302,084 in unliquidated CDBG funds in In Integrated Disbursement and Information System (IDIS). Staff conducted a review and determined that the CDBG funds were from a 2007 business-loan draw from an incorrect fund in (IDIS). In resolution, the City repaid HUD \$300,000, which was returned to the line of credit but never reprogrammed, to ensure the City of Hanford complied with the expenditure requirements of CDBG, as directed by HUD. The City reprogrammed the funds to the following activities:

Homeowner Housing Rehabilitation Grant Program: Through this program, qualifying residents are offered grants for emergency home repairs. The program provides up to \$20,000 per household. Repairs include, but are not limited to, roof repair or replacement, water meter replacements, heating and air conditioning replacement, painting of the exterior, and accessibility modifications, activity delivery costs are included for carrying out the activities. It is estimated that 18 households would be assisted through the program.

Original Allocation: \$120,000

Proposed Increase: \$57,344

December 2019 revised allocation: \$177,344

Longfield Center Improvements: Improve the outdated scoreboards, seating, and security at Longfield Community Recreational Center. The center is a recreational center that also serves as a sports facility for the City's youth in one of the City's highest Low-Moderate Income (LMI) areas.

Original Allocation: \$30,000
 Proposed Increase: \$25,000
 December 2019 revised allocation: \$55,000

Pedestrian and Lighting Improvements II: Installation of sidewalks and street lights in areas currently void of such improvements, to improve pedestrian walkability and safety. Project to be completed in multiple phases as funding allows. The project area is bounded by Florinda Street. to the north, Seventh Street to the South, Harris Street to the west, and 10th Avenue to the east. The proposed project area has been identified by the City of Hanford Police Department as a high-crime area. The improvements will also provide an incentive for in-fill development to occur on vacant lots.

Original Allocation: \$125,058
 Proposed Increase: \$105,000
 December 2019 revised allocation: \$230,058

Coe Park Improvements: The project includes the removal of existing 20-year-old play equipment, excavation of fall surfacing, construction of a new playground structure, replacing or replenishing fall surfacing, and installation of shade structure and security cameras.

Original Allocation: \$156,000
 Proposed Increase: \$114,740
 December 2019 revised allocation: \$270,740

Substantial Amendment No.2-June 2020

On March 27, 2020, the United States Congress passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act-H.R.748). The bill provided \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. On April 6, 2020, the City was notified of an allocation of the first round of CDBG-CV funds for \$325,307. Funds were allocated to and Emergency Rental Assistance, Small Business Assistance, and Food Assistance Programs.

Summary

This summary describes a general assessment of the City's progress in carrying out projects and programs during the 2019 Program Year (PY) with the use of CDBG funds provided by the U.S Department of Housing and Urban Development (HUD), primarily to benefit Low- and Moderate-income persons (LMI) and/or areas.

The City administered funds primarily spent on the following activities: Owner-Occupied Housing Rehabilitation, Public Improvements, and Public Service Programs. Please refer to Table 1 for the 2019 program outcomes.

The following goals adopted in the 2019-2023 Consolidated Plan guided the City of Hanford in assigning annual community priorities provide decent housing for low- and-moderate income households and those with special needs: Provide safer, more-viable neighborhoods; and expand economic opportunities

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Emergency Repair Program	Non-Homeless Special Needs	CDBG: \$160,344 HOME: \$	Homeowner Housing Rehabilitation	Household Housing Unit	60	20	33	18	20	100%
CDBG to address Homelessness Health Services	Public Services Homeless	CDBG: \$52,000 / HOME: \$	Public Service Activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	125	0		125	0	
Longfiled Center Improvements	Public Facilities	CDBG: \$55,000 HOME: \$	Public Facility Activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	6,786	6,786	100%	6,786	6,786	100%
Coe Park Improvements	Public Facilities	CDBG: \$270,7400 HOME: \$	Public Facility Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	6,786	6,786	100%	6,786	6,786	100%
Pedestrian & Lighting Improvements II	Public Infrastructure	CDBG: \$230,058	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	13,250	13,350	100%	13,250	13,250	100%
Support Special Needs	Public Services Homeless	CDBG: \$10,000	Public Service activities OTHER than Low/Moderate	Persons Assisted	1,250	258	20 %	250	258	100%

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

Programs & Services			Income Housing Benefit							
Continuum of Care										
Support Special Needs Programs & Services	Public Services	CDBG: \$20,612	Public service activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	1,075		10%	75	113	100%
Utility Assistance										
Support Special Needs Programs & Services	Public Services	CDBG: \$7,000	Homeless Person Overnight Shelter	Persons Assisted	35	0	%	7	0	0%
Fair Housing										
Public Service										
Food Assistance Program	Public Services	CDBG: \$50,307	Public service activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	2,000			2,000	0	
CDBG-CV										
Public Service										
Rental Assistance	Public Services	CDBG-CV: \$145,000	Public service activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	40			40	0	
CDBG-CV										
Economic and Employment Opportunity										
Small Business Assistance Program	Economic Development	CDBG-CV: \$100,000	Economic Development activities OTHER than Low/Moderate Income Housing Benefit	Persons Assisted	10			10	0	
CDBG-CV										

TABLE 1 - ACCOMPLISHMENTS — PROGRAM YEAR & STRATEGIC PLAN TO DATE

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority

activities identified.

The City's goal is to continue addressing the priority needs and specific objectives of the Consolidated Plan. Through community input, the City has identified the following as "High" priority needs in the community:

- Affordable Housing
- Public Facilities
- Public Services
- Public Improvements
- Economic Development

As an entitlement grantee for the U.S. Department of Housing and Urban Development (HUD) formula CDBG program, the City of Hanford is required to prepare a CAPER to analyze and summarize program accomplishments of the preceding program year.

This CAPER assesses the City's progress toward completing activities identified in the 2019-2020 Consolidated (Con Plan), which covers the period from July 1, 2019, through June 30, 2020. The CAPER also reports progress in meeting overall five-year Consolidated Plan goals and priorities (July 1, 2019-June 30, 2023). It's identifies areas for improvement as a result of annual self-evaluations and HUD performance reviews.

Since 2004, the City of Hanford has been an entitlement recipient of CDBG funds. During 2019-2020, by the City's Citizen Participation Plan, the limited amount of CDBG funds available were allocated to a variety of public-service activities critical needs of the homeowner housing rehabilitation programs, down-payment assistance, facility improvements, infrastructure improvements, park improvements, and ADA improvements.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	332
Black or African American	65
Asian	6
American Indian or American Native	24
Native Hawaiian or Other Pacific Islander	4
Total	431
Hispanic	242
Not Hispanic	189

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The report within IDIS combined information. The City identified priority needs and continues to offer services and, programs to eligible households, regardless of race or ethnicity. The populated data, as referenced above, does not include Low-Moderate Area benefit data for Public Improvement and Infrastructure Improvements.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$571,462	An estimated \$616,387
CDBG-CV	public- federal	\$325,307	0
Other (unliquidated CDBG funds)	public- federal	\$302,084	\$302,084

TABLE 3 - RESOURCES MADE AVAILABLE

Narrative

The City of Hanford's Community Development Block Grant Funds (CDBG) resources for 2019/20 are the following: AP19 Entitlement funds \$571,462 , with \$80,000 in Program Income, \$302,084 in prior years unliquidated CDBG funds. The City spent an estimated \$616,387 in CDBG funds during the period of July 1, 2019- June 30, 2020.

In addition to annual entitlement funds, the City continues to use program income from previously funded CDBG and HOME projects and uncommitted carryover funds for projects.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CITY OF HANFORD	80		Citywide

TABLE 4 – IDENTIFY THE GEOGRAPHIC DISTRIBUTION AND LOCATION OF INVESTMENTS**Narrative**

The target area for all goals is Citywide. All assistance is provided to households within the city limits of Hanford.

Continuation from above: The target area for all goals is Citywide. All assistance is provided to households within the city limits of Hanford.

Listed below is a summary of the substantial amendment completed in FY2019-2020. The City has taken no action to hinder the implementation of the Con Plan and has actively implemented related projects and programs that work toward achieving the goals and objectives.

To cancel an existing activity or add a new activity; to carry out an activity, using funds from any program not covered by the consolidated plan (including program income), not previously described in the consolidated plan; or to substantially change the purpose, scope, location, or beneficiaries of an activity; To increase or reduce the amount allocated to an activity by more than \$15,000.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

DRAFT

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income,

moderate-income, and middle-income persons served.

	ONE-YEAR GOAL	ACTUAL
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	20	20
Number of Special-Needs households to be provided affordable housing units	0	0
Total	20	20

TABLE 5 – NUMBER OF HOUSEHOLDS

	ONE-YEAR GOAL	ACTUAL
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	20	20
Number of households supported through Acquisition of Existing Units	0	0
Total	20	20

TABLE 6 – NUMBER OF HOUSEHOLDS SUPPORTED

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's Emergency Repair Program (ERP) is designed to provide immediate financial assistance to Hanford homeowners for emergency, repair situations. The priority is the elimination of health and safety hazards. Up to \$10,000 in grant funds is available (per household) through this program. All funds shall benefit very low- to moderate-income households. During the fiscal year, twenty (20) households received assistance through the Emergency Repair Program (ERP) Program utilizing CDBG funding from previous years' action plans.

The City's First-time Homebuyer Program offers to finance to qualifying first-time homebuyers purchasing in Hanford. The goal is to reduce the household's housing costs within their affordability range, creating affordable housing opportunities. Up to \$75,000 in low-interest loan funds is available (per household) through this program. All funds shall benefit very low- to moderate-income households.

During the fiscal a year, a total of one (1) household was assisted with HOME funds. The City's programs were utilized both to increase homeownership opportunities and to provide homeowner repair assistance.

Discuss how these outcomes will impact future annual action plans.

The City of Hanford will continue to evaluate its programs and adjust, as necessary, in the future One-Year Action Plans. Based on the City's experience with CDBG, the current goals and objectives will remain in place, and no significant changes are anticipated.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	0
Low-income	5	0
Moderate-income	9	0
Total	20	0

TABLE 7 – NUMBER OF HOUSEHOLDS SERVED

Narrative Information

In FY 2019, CDBG funds were used for eligible housing activities, such as homeowner repair and direct financial assistance to help eligible homebuyers with closing cost and down-payment assistance.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Hanford, in partnership with the Kings/Tulare Homeless Alliance (KTHA), works diligently to address homelessness within the city.

KTHA, which serves as the local continuum of care, coordinates efforts between service providers, faith-based partners, governmental agencies and other key stakeholders. KTHA hosts multiple monthly meetings such as the Case Management Roundtable and Community/Stakeholder meeting.

Outreach efforts have been a key focus. The Kings View PATH team, Hanford Police Department POP team, and KTHA Housing Navigators conduct ongoing outreach to connect people who are least likely to access resources. Since July 2018, approximately 205 people experiencing homelessness were assessed for housing through street outreach efforts.

On January 24, 2019, KTHA held a Project Homeless Connect event in Hanford that served 171 people that were either homeless or at-risk of homelessness. The event offered free services to people experiencing homelessness, such as medical services, dental services, prescription eye glasses, birth certificates, and California ID cards. Demographic information is collected as guests enter the event through an intake tool. The intake process collects a variety of domains such as demographics, veteran status, domestic violence and disabling conditions. This information is used to determine gaps in services within the community.

As a part of the annual PHC, the Alliance gathers data for the Point in Time (PIT) census. The one-day PIT survey provides a snapshot of the adults, children in households and unaccompanied youth living in the City of Hanford who meet HUD's definition of homelessness. Information gathered through the PIT is used to understand the causes and trends over time of homelessness, as well as to determine the unmet shelter and service needs of the homeless.

The Coordinated Entry System, operated by KTHA, includes virtually all homeless service providers within the City of Hanford. In addition to the Every Door Open approach, people experiencing homelessness can have an assessment completed by contacting 2-1-1.

Addressing the emergency shelter and transitional housing needs of homeless persons

Within the City of Hanford, the following programs provide emergency shelter and transitional housing for people experiencing homelessness:

Program Type	Organization Name	Program Name	Year-Round Beds
ES	Kings Community Action Organization	Barbara Saville Shelter	37
ES	Kings Gospel Mission	Overnight Shelter	20
TH	Kings Gospel Mission	New Song Academy	6

ES=Emergency Shelter

TH=Transitional Housing

In 2019, the Alliance partnered with other service and housing providers to launch a weekly Navigation Center, Hanford Homeless Connect. Hanford Homeless Connect serves as a one-stop center that offers wrap-around services for people experiencing homelessness. The project operates weekly on Wednesdays from 2-4 pm. Since April 17, 2019, Hanford Homeless Connect has served 127 clients with services such as assessments, outpatient information, mainstream benefit application assistance, substance-abuse services, and veteran services.

Another key project that serves the emergency needs of people experiencing homelessness is the Mobile Shower Unit. It provides showers for women daily from 12-3 pm at the Kings Gospel Mission.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

There are several programs that provide services to help low-income individuals and families within the City of Hanford to avoid becoming homeless. Programs include:

- The Salvation Army operated a Homeless Prevention program that targeted households who were at imminent risk of becoming homeless. The program served 63 people in 21 households.
- Kings County Behavioral Health operates the Assertive Community Treatment (ACT) program, which provides services for people with severe mental-health and substance -abuse issues. Clients are enrolled in the program through court referrals, as well as other systems of care. Housing assistance is available for eligible clients.
- CalWorks eligible families are able to access housing assistance through the Housing Support Program and Bringing Families Home programs. These programs can assist with short-term rental assistance and utility deposits for households faced with eviction.

- Several community partners offer local residents services that are designed to help with housing retention. Community residents can access up-to-date prevention resources by calling the local 2-1-1 line. Call center 2-1-1 operators through 2-1-1 are able to pre-screen clients for eligibility and provide up-to-date information on program availability.

Additionally, the Alliance has an SSI/SSDI Advocacy, Outreach and Access (SOAR) program within the region. This national project is designed to increase access to the disability income benefit programs administered by the Social Security Administration (SSA) for eligible adults who are homeless or at risk of homelessness and have a mental illness and/or a co-occurring substance-use disorder. Assisting clients through SOAR results in expeditious benefit awards and additional funding for communities, through Medicaid reimbursements. Access to these benefits greatly increases housing stability and retention rates among recipients.

These linkages have increased the community's efforts to avoid discharge into homelessness and serve the existing homeless population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Alliance operates a Landlord Mitigation Fund which is designed to incentivize Landlords to relax screening criteria for people who are experiencing homelessness and who may have barriers that prevent them from securing housing on their own, such as poor credit and past evictions. By offering a fund to mitigate landlord exposure to the increased costs of renting to people experiencing homelessness, including excess damage and unpaid rent, a strong relationship can be created with landlords who otherwise may not lease to individuals and families experiencing homelessness.

Additionally, the Coordinated Entry System focuses efforts on working with the top ten households of each intervention type on the Housing Priority List to get them document ready. This focus has reduced the amount of time that people spend on the streets waiting to be placed once a unit becomes available.

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing**

Kings County Housing Authority provides public housing. The provision of public housing is a function of county government; therefore, the City will not be supplying funding for this segment. The Housing Authority provides low-income families with affordable rental housing that is decent, safe, and sanitary. The Housing Authority offers rental assistance to individuals and families, through Section 8 Housing Choice Voucher and affordable-housing programs.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority's primary goal is to promote and provide a healthy, drug- and crime-free environment where all the residents may have peaceful enjoyment and comfortable living arrangements; without discrimination. Promoting and providing housing means facilitating, planning, developing, building, acquiring, managing, renting, selling, financing, maintaining, and improving properties for housing of low- to moderate-income families.

Actions taken to provide assistance to troubled PHAs

The City's PHA is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City of Hanford adopted the General Plan on April 24, 2017. During the updating process, there were zoning-ordinance changes and review of all policies and procedures, to determine if any of them should be updated, removed, or otherwise amended.

The City's Housing Element requires each city and county to identify existing and projected housing needs within the jurisdiction and prepare goals and policies.

The City has instituted several policies and programs that would encourage development and preservation of affordable housing in the City, including the development of new affordable housing, the clearance of blighted properties for re-use as new housing, and the repair of an existing house.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The City of Hanford will continue to support the efforts of local agencies that serve special populations, i.e.: elderly, frail elderly, homeless persons, female heads of households, persons with disabilities, persons with drug/alcohol addictions, farmworkers, and persons with HIV/AIDS. These agencies have an established support system in Kings County to serve these populations.

Programs that the City offers that assist with special populations and homeless transition to permanent housing include first-time homebuyer programs, housing rehabilitation, Habitat for Humanity, and a multi-family low-income complex funded through HOME and low-income Housing Tax Credits. Achievements in the fiscal year to provide affordable housing opportunities include, but are not limited to, the following:

- Administering a first-time homebuyers program offering mortgage assistance to ensure housing affordability: \$540,692 in HOME PI, were allocated to this activity in the 2019-2020 FY.
- Administering a housing rehabilitation program that offers grants for health and safety repairs: \$163,346 allocated to this activity.
- Offer abatement services through the Code Compliance program that improve quality of life for low- to moderate-income homeowners.
- Continue to partner and provide funding to Kings/Tulare Continuum of Care for homeless prevention, allocated \$10,000 to this activity.
- In 2019, the City allocated \$20,612 towards water utility assistance for low-income residents.
- The City conducted a community needs survey and several virtual community meetings, in preparation of the annual plan amendment that coincided with the

onset of the pandemic.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Lead is a highly toxic metal that may cause a range of health problems, especially in young children. When lead is absorbed into the body, it can cause damage to the brain and other vital organs, such as the kidneys, nerves, and blood. Use of lead-based paint was banned for residential use in 1978; therefore, housing built before 1978 is considered to be at risk of having lead-based paint. In Hanford, twenty-three percent (23%) of the City's housing stock is 30 years old or more. The City implemented the following strategies to reduce the presence of lead-based paint:

- Implemented the lead-based paint regulations of 24 CFR Part 92 in all federally assisted City housing programs;
- Enforced federal laws, through the permit process and code enforcement services by requiring contractors to be certified (if they are doing work that does not disturb paint surfaces);
- Provided "Renovate Right" pamphlets to homeowners, homebuyers and contractors; Offered housing -rehabilitation loans and/or grants to qualifying households to remove/remedy lead-based paint; Referred individuals possibly affected by lead-based paint to their doctors or the Kings County Health Department nurse.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City, in cooperative efforts, continues to work with the Continuum of Care, its partnering cities, and non-profit agencies, to identify resources available to reduce the number of persons living below the poverty level and address the needs of the community.

The City has also engaged with the housing, service, and faith-based organizations, to encourage partnerships and work together to address high-priority needs identified in the 10-year Homeless Plan. Subgroup committees were formed to work on improving the 2-1-1 program, housing opportunities, and services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

There is much more work to do in the area of ADA compliance, but staff will continue to work diligently to address the findings and recommendations of any monitoring and transition plan, to ensure that our programs are compliant with the applicable HUD regulations.

The Community Development Department oversees the City's CDBG Program. This staff has worked diligently to improve policies, procedures, and practices so that the City's program remains compliant with CDBG program regulations. While there is much more work to do, the City's program has improved overall. Staff is confident with the recent activities selected and with the manner funding has been expended.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Over the past year, the Kings/Tulare Homeless Alliance partnership with the City of Hanford has worked diligently on a variety of strategies to address the needs of homeless persons in the community.

Additionally, the Alliance has been working on enhancing its Coordinated Assessment System by use of the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT). The VISPDAT will allow the region to serve people experiencing homelessness on their acuity level rather than the existing first-come; the first-serve model. This project kicked off with a Registry Week in July 2015.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

An Analysis of Impediments (AI) to Fair Housing Choice, 2015-2016, was prepared, submitted to HUD FHEO office on August 5, 2015. An additional update was completed in July of 2016. The following impediments were identified:

Local government can play a critical role in the provision of a full range of housing types and in assuring the availability of housing suitable to all sectors of the public. The City of Hanford offers multiple housing affordability and assistance programs and implements several fair housing-related policies. The City does not have a formally established fair housing policy. The City of Hanford is committed to working with community stakeholders and local advocacy partners to create a comprehensive, fair-housing system and to implement similar fair-housing procedures. The City will continue to work with regional public-transit providers to identify any opportunities to improve public transit serving low-income households and special-needs populations (including elderly and persons with disabilities). Particular attention will be paid to the transit needs of areas where housing affordable to low-income households and special-needs populations are located.

The City of Hanford will continue to support both education and enforcement efforts. The City prepared a Request for Proposal (RFP) for services related to Fair Housing. No proposals were submitted. Staff will publish an RFP in the month of October 2019. Having one agency to serve the Central Valley makes it difficult to contract an agency/consultant for Fair Housing Services.

In the case of alleged discrimination, residents are provided with information regarding fair housing law, a HUD discrimination complaint form, and referrals to legal services, the State Department of Fair Housing and Employment, and other appropriate agencies.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Hanford's staff provides ongoing technical assistance, monitors subrecipients and monitors each sub-recipient an onsite visit every two years, with a desktop monitoring with reimbursement reviews and they are received. To ensure compliance, City staff conducted desktop monitoring for all subrecipient sub-grantee agencies but could not conduct on-site monitoring visits during Program Year 2019 due to social distancing guidelines during the corona virus pandemic.

Other programs are monitored by staff daily and as needed for capital projects. This review will include but is not limited to, environmental review, contract supervision, prevailing wage compliance, reporting, and reimbursement request review and processing.

The City takes a proactive approach and continually evaluates programs and activities to ensure they are meeting targeted goals and keeping in line with current levels of funding. When funds are not moving quickly, another project or program is recommended.

In April of 2020, the office of Office of Community Planning and Development (CPD) conducted a remote monitoring of the City's Community Development Program. See Attachment A – CPD's Letter of Remote Monitoring, per CPD the monitoring contained no Findings or Concerns.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Prior to submitting the CAPER to HUD, a notice soliciting public comment is published in the *Hanford Sentinel* in English and Spanish. Publication of the notice allows for a 15-day comment period (November 30, 2020- December 15, 2020) period plus time to prepare a summary of comments. A copy of the Notice of Public Review is included in the attachments. During this time, no public comments were received).

Copies of the CAPER are provided for the public's review at the City Hall Community Development Department's counter and the City's website.

The CAPER requires a hearing before the City Council for document approval before submitting to HUD. Community hearings are held in a community space with consideration for the convenience to beneficiaries of the entitlement program resources. A Public Hearing is scheduled for December 15, 2020.

Copies of the report are available at the Hanford City Community Development Department, and online on the City of Hanford Website.

DRAFT

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Due to the emergence of the coronavirus pandemic, the community of Hanford faced several new challenges that resulted in the City re-prioritizing its goals in CDBG funding. In order to comply with social-distancing guidelines and shelter-in-place orders, many individuals and families in Hanford struggled to find work. With a large portion of the community unable to earn income, the City had to issue a moratorium on evictions to avoid widescale displacement. In the meantime, new activities for Rental Assistance, Small Business and Food Program Assistance were added by the City using CDBG-CV funds.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

ATTACHMENT A
REMOTE MONITORING
FEDERAL FISCAL YEAR 2020 COMMUNITY PLANNING AND
DEVELOPMENT (CPD) DIVISION SUMMARY LETTER
June 12, 2020

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)



U.S. Department of Housing and Urban Development
 San Francisco Regional Office – Region IX
 One Sansome Street, Suite 1200
 San Francisco, California 94104-4430
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June 12, 2020

Mr. Mario Cifuentes II
 City Manager
 City of Hanford
 319 North Douty Street
 Hanford, CA 93230-3951

Dear Mr. Cifuentes II:

SUBJECT: Federal Fiscal Year (FFY) 2020 Remote Monitoring
 Community Development Block Grant (CDBG) Program
 Exit Conference Call: April 24, 2020

From April 20, 2020, to April 24, 2020, HUD San Francisco Regional Office Community Planning and Development (CPD) Division conducted a remote monitoring of the city of Hanford's Community Development Block Grant (CDBG) Program to (1) follow up on findings and corrective actions from previous CDBG monitoring reviews done in Federal Fiscal Year (FFY) 2013 and (2) assess the city's performance and compliance with applicable Federal program regulations and requirements. The CDBG Program performance was assessed through a review of operations, file documentation, and interviews. An Exit Conference call was held between HUD and city of Hanford on April 24, 2020, to deliver the results of monitoring.

This letter transmits the results of the FFY 2020 monitoring review and contains no Finding or Concern, and one observation regarding Integrated Disbursement and Information System (IDIS) management. A Finding is a deficiency in program performance based on a violation of a statutory or regulatory requirement. A Concern is a deficiency in program performance that is not based on a statutory or regulatory requirement, but is brought to the grantee's attention. Corrective Actions to address the noncompliance are identified for all Findings. Recommended Corrective Actions are suggested for Concerns. A response to each finding must be submitted within 30 days of this letter.

HUD found that the city had made significant improvement on the CDBG Program management since HUD's FFY 2013 monitoring visit. Based on this year's follow-up monitoring, HUD has determined to close all open findings of the FFY 2013.

OVERVIEW

Monitoring is the principal means by which HUD ensures program effectiveness and management efficiency, and that programs are carried out in compliance with applicable laws and regulations. It assists grantees in improving their performance, developing or increasing capacity, and augmenting their management and technical skills. Also, it provides a method for staying abreast of CPD-administered programs and technical areas within the communities that HUD programs serve. Monitoring assesses the quality of performance over time and the ability

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Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

to promptly resolve findings of audits and other reviews. In determining which grantees will be monitored, the Department uses a risk-based approach to rate grantees, programs, and functions, including assessing its exposure to fraud, waste, and mismanagement. This process not only assists the Department in determining which grantees to monitor, but also identifies which programs and functions will be reviewed.

Specifics relating to this review are as follow:

HUD Reviewer(s): Suyong Choi, Senior CPD Representative

Grantee Staff and Other Participants:

City of Hanford	Darlene Mata, Community Development Director Sandra Lerma-Martinez, Housing Administrative Analyst Roberta Monzelli, Administrative Technician Paula Lofgren, Finance Director
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Entrance Conference:

Date	April 20, 2020
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HUD Representatives	Suyong Choi, Senior CPD Representative
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City Representatives	Darlene Mata, Community Development Director Sandra Lerma-Martinez, Housing Administrative Analyst
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Exit Teleconference:

Date	April 24, 2020
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HUD Representatives	Suyong Choi, Senior CPD Representative
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City Representatives	Mario Cifuentes II, City Manager Darlene Mata, Community Development Director Sandra Lerma-Martinez, Housing Administrative Analyst Roberta Monzelli, Administrative Technician
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SUMMARY OF RESULTS AND CONCLUSIONS

In Federal Fiscal Year (FFY) 2020, HUD remotely monitored the city's CDBG program from April 20, 2020, to April 24, 2020. The HUD's FFY 2020 monitoring focused on follow-up of the city of Hanford's CDBG program's open findings from FFY 2013: "*Finding Number 1 – Insufficient Documentation of National Objectives Maintained*" and "*Finding Number 2 – Funding of Categorically Ineligible Activities*." In summary, the FFY 2020 monitoring resulted in no finding or concern, and one observation regarding Integrated Disbursement and Information System (IDIS) management.

Based on the FFY 2020 monitoring, all open findings of FFY 2013 can be closed. Since FFY 2013, the city took the corrective actions of the FFY 2013 "*Finding Number 1 - Insufficient Documentation of National Objectives Maintained*" and "*Finding Number 2 – Funding of Categorically Ineligible Activities*" by repayment of the disallowed costs in the amount of \$718,065 and by updating the CDBG eligibility manual.

In accordance with the Repayment Agreement between HUD and the city, the city repaid a total of \$718,065 through three Program Years (PYs) 2016, 2017, and 2018 to the city's local account by November 9, 2018. The city reprogrammed these repayments to the First Time Homebuyer Assistance Program and provided 11 affordable housing units to low- and moderate-income person households.

The following CDBG funded activities were reviewed:

<u>Program Years</u>	<u>Project Name</u>
2016, 2017, and 2018	First Time Homebuyers and (Alternate back-up project) First Time Homebuyers

- HUD randomly selected and reviewed four beneficiary's files in the First Time Homebuyers programs: two activities were funded with regular CDBG funds and two activities were drawn from Repayment Local Account.

Monitoring of these areas were conducted utilizing the following monitoring Exhibits:

- Exhibit 3-1: Guide for Review of Eligibility
- Exhibit 3-22: Guide for Review of CDBG-Funded Homeownership Assistance – Program Management and Individual Activities
- Exhibit 24-2: Guide for Review of Lead-Based Paint Compliance in Properties Receiving Acquisition, Leasing, Support Services, or Operations Assistance
- Exhibit 34-1: Guide for Review of Financial Management and Audits
- Exhibit 34-2: Guide for Review of Cost Allowability
- Exhibit 34-3: Guide for Review of Procurement

Exhibits from the *Community Planning and Development Monitoring Handbook 6509.2* were used to guide the review. They are available at:
https://www.hud.gov/program_offices/administration/hudclips/handbooks/cpd/6509.2.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Homeownership Activity's Eligibility and National Objective

The purpose of this review was to evaluate the program participant's Homeownership Assistance Program as set forth at 24 CFR Section 570.201(n) and further defined at Section 105(a) of the HCD Act. The Department utilized the Exhibit 3-1 and 3-22 to review this areas and tested the following from the city's PY 2016, PY 2017, and PY 2018 CDBG-funded

activities of “First Time Homebuyers and (Alternate back-up project) First Time Homebuyers” programs.

The city uses the general “CDBG Grant Policies and Procedures Manual” to determine an activity’s eligibility and to oversee the compliance with its requirements and also a separate “Administrative Policy and Procedures Manual for Home Sweet Home First-Time Homebuyer Program.” These manuals have been updated appropriately. HUD review determined that the city operated the first-time homebuyer programs in compliance with its requirements. There were minor errors and clarification necessary in two manuals, but they would not trigger any finding or concern. During the monitoring interview and email correspondence, HUD communicated with the city staff for review and corrections. The city staff responded to HUD for taking the appropriate actions.

Financial Management

This review was designed to assess the grantee’s conformity to program financial management requirements. The city of Hanford’s financial management system was reviewed for compliance with CDBG Subpart J, Grant Administration, and for compliance with 2 CFR Part 200, Subpart E, which provides guidance on determining the allowable costs of programs administered by State and local governments. A limited review of administrative costs, in particular, staff, overhead and travel expenditures, for compliance with this rule was conducted. Monitoring of this area was conducted utilizing the following monitoring Exhibits:

- Exhibit 34-1: Guide for Review of Financial Management and Audits
- Exhibit 34-2: Guide for Review of Cost Allowability
- Exhibit 34-3: Guide for Review of Procurement

Followed up and Closed the FFY 2013 Open Findings:

Finding Number 2013-1 – Insufficient Documentation of National Objectives Maintained
Finding Number 2013-2 – Funding of Categorically Ineligible Activities

Based on the FFY 2020 monitoring review, HUD concluded that the city made progress to establish an efficient CDBG program management system by updating its manual to prevent re-occurrence of the FFY 2013 findings; therefore, two open findings of FFY 2013 will be closed. Although the city demonstrated an improvement of managing the CDBG program, HUD recommends enhancing the Integrated Disbursement and Information System (IDIS) management. The city did not set up the repayment local account correctly. Its IDIS PR09 Receipt Fund Type Detail Report (Local Account) Report showed the balance of the repayment in its local account when the activity drawdown report PR05 showed all repayment expended for the 11 first-time homebuyers. Based on an interview with city staff, it is understood that the IDIS has changed its tracking system for local account and the city staff is aware of this issues to fix it. Please make all corrections by next annual performance report due date. If the city needs more time to correct these issues due to the COVID-19 pandemic, please notify this office no later than the extended annual performance report due on December 27, 2020.

If city disagrees with any of HUD's determinations or conclusions in this monitoring letter, please address these issues in writing to this Department within 30 days of this letter. The city's written communication should explain the reasons why city disagrees along with supporting evidence and documentation. All communication should be sent to the Department of Housing and Urban Development, San Francisco Regional Office, Community Planning and Development Division, One Sansome Street, Suite 1200, San Francisco, CA 94104-4430.

HUD would like to thank the city of Hanford staff for its professionalism and cooperation during the review. If city wishes to discuss the results of this monitoring review or to request technical assistance from the Community Planning and Development Division, please contact Suyong Choi, Senior Community Planning and Development Representative, at 415-489-6570 or via e-mail at Suyong.Choi@hud.gov.

Sincerely,

**KIMBERLY
NASH**

Kimberly Nash
Director
Community Planning
and Development Division

Digitally signed by: KIMBERLY NASH
DN: cn = KIMBERLY NASH C = US
o = U.S. Government OU =
Department of Housing and Urban
Development, Office of Administration
Date: 2020.08.12 13:33:37 -0700

cc:

Ms. Darlene Mata
Community Development Director

Ms. Sandra Lerma-Martinez
Housing Administrative Analyst

ATTACHMENT B

CDBG FINANCIAL REPORT

PR 26 2019

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

Explanation of Adjustments to the 2019 PR26 FINANCIAL SUMMARY (City of Hanford)

All lines other than those listed below are generated by IDIS. The lines listed below are opportunities for Hanford Community Development staff to make any needed adjustments.

Part I: Summary of CDBG Resources

Line 1: **\$567,782.51** was the amount of unexpended CDBG funds at the end of the 2017 reporting period, as shown on Line 16 of the 2017 Financial Summary Report.

Line 7: **\$302,084-** in unliquidated funds in Housing and Urban Development (HUD), Integrated Disbursement and Information System (IDIS). Staff conducted a review and determined that the CDBG funds were from a 2007 business loan draw that was returned to the line of credit but never reprogrammed.

Line 8: The adjustment shown here of **\$1,512,481.68** includes the amount from Line 1 –Line 7.

	Office of Community Planning and Development	DATE	12
	U.S. Department of Housing and Urban Development	TIME	
	Integrated Disbursement and Information System	PAGE	
	PR26 - CDBG Financial Summary Report		
	Program Year 2019		
	HANFORD, CA		

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR
02 ENTITLEMENT GRANT
03 SURPLUS URBAN RENEWAL
04 SECTION 108 GUARANTEED LOAN FUNDS
05 CURRENT YEAR PROGRAM INCOME
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)
06 FUNDS RETURNED TO THE LINE-OF-CREDIT
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE
08 TOTAL AVAILABLE (SUM, LINES 01-07)

567,
571,

71,

302,
1,512,

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES
15 TOTAL EXPENDITURES (SUM, LINES 11-14)
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)

463,

463,
80,

544,
27,

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)

463,

463,
10

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)

PY: 2019 PY:2020 PY
463,
10

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)
32 ENTITLEMENT GRANT
33 PRIOR YEAR PROGRAM INCOME
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)

37,

37,
571,
178,

750,

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)
42 ENTITLEMENT GRANT
43 CURRENT YEAR PROGRAM INCOME

80,

80,
571,

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP

0

45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)

571,

0

46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)

1

6

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	2	274	6362412	Lacey Park Improvements PHASE II	03F	LMA	\$7,42
					03F	Matrix Code 03F	\$7,42
2017	3	271	6365858	LMA- Pedestrian Safety and Lighting Improvements	03K	LMA	\$122,64
					03K	Matrix Code 03K	\$122,64
2019	5	288	6362934	PAHSE II PEDESTRAIN LIGHTING AND SIDEWALK IMPROVEMENTS	03L	LMA	\$126,45
					03L	Matrix Code 03L	\$126,45
2018	10	280	6293348	COC PS 2018	03T	LMC	\$51
2018	10	280	6293349	COC PS 2018	03T	LMC	\$49
2018	10	280	6362481	COC PS 2018	03T	LMC	\$45
2018	10	280	6362483	COC PS 2018	03T	LMC	\$78
2018	10	280	6362484	COC PS 2018	03T	LMC	\$1,42
2019	9	293	6362441	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$75
2019	9	293	6362442	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$1,16
2019	9	293	6363099	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$3,41
					03T	Matrix Code 03T	\$9,00
2018	11	281	6362461	Kings Community Action Organization PS	05D	LMC	\$14,88
					05D	Matrix Code 05D	\$14,88
2019	6	291	6362400	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$10,32
2019	6	291	6362518	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$2,45
2019	6	291	6363115	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$1,00
					05Q	Matrix Code 05Q	\$13,78
2017	6	295	6365857	FTHB-LN#4410	13B	LMH	\$77,50
					13B	Matrix Code 13B	\$77,50
2018	6	279	6362260	Housing Rehab	14A	LMH	\$8,57
2018	6	279	6362272	Housing Rehab	14A	LMH	\$8,81
2018	6	279	6362340	Housing Rehab	14A	LMH	\$6,97
2018	6	279	6362346	Housing Rehab	14A	LMH	\$9,53
2018	6	279	6362348	Housing Rehab	14A	LMH	\$7,17
2018	6	279	6362349	Housing Rehab	14A	LMH	\$2,21
2018	6	279	6362350	Housing Rehab	14A	LMH	\$10,50
2018	6	279	6362351	Housing Rehab	14A	LMH	\$9,90
2018	6	279	6362359	Housing Rehab	14A	LMH	\$19
2018	6	279	6362362	Housing Rehab	14A	LMH	\$2,69
2018	6	279	6362364	Housing Rehab	14A	LMH	\$9,11
2019	1	287	6366043	AP19 HOMEOWNER REHAB EMERGENCY REPAIR	14A	LMH	\$16,17
					14A	Matrix Code 14A	\$91,85
Total							\$463,54

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	voucher Number	Activity Name	matrix Code	National Objective	Drawn Amount
2018	10	280	6293348	COC PS 2018	03T	LMC	\$51
2018	10	280	6293349	COC PS 2018	03T	LMC	\$49
2018	10	280	6362481	COC PS 2018	03T	LMC	\$45
2018	10	280	6362483	COC PS 2018	03T	LMC	\$78
2018	10	280	6362484	COC PS 2018	03T	LMC	\$1,42
2019	9	293	6362441	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$75

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

2019	9	293	6362442	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$1,16
2019	9	293	6363099	COC KINGS/TULARE HOMELESS ALIANCE AP19	03T	LMC	\$3,41
					03T	Matrix Code 03T	\$9,00
2018	11	281	6362461	Kings Community Action Organization PS	05D	LMC	\$14,88
					05D	Matrix Code 05D	\$14,88
2019	6	291	6362400	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$10,32
2019	6	291	6362518	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$2,45
2019	6	291	6363115	AP19 PS UTILITY ASSISTANCE PROGRAM III	05Q	LMC	\$1,00
					05Q	Matrix Code 05Q	\$13,78
Total							\$37,67

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Am
2019	8	286	6363380	AP19 ADMINISTRATION AND PLANNING	21A		\$77,83
2019	8	286	6363535	AP19 ADMINISTRATION AND PLANNING	21A		\$2,75
					21A	Matrix Code 21A	\$80,59
Total							\$80,59

ATTACHMENT C
PUBLIC NOTICE
POINT IN TIME 2020 COUNT
CDBG TARGET AREA MAPS

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

THE SENTINEL
P O BOX 9
HANFORD CA 93232
(559) 582-0471
Fax (559) 582-2431

ORDER CONFIRMATION (CONTINUED)

Salesperson: JUAN MORALES

Printed at 11/24/20 07:55 by jmora-bk

Acct #: 7650

Ad #: 14468

Status: New

AD# 14468

**CITY OF HANFORD
PUBLIC NOTICE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION
REPORT (CAPER) 2019-2020**

The City of Hanford's draft Consolidated Annual Performance and Evaluation Report (CAPER) describes the performance of City activities funded during the fiscal year of July 1, 2019 to June 30, 2020. The CAPER is prepared for the U.S. Dept of Housing & Urban Development (HUD).

Copies of the draft CAPER and additional information concerning the CAPER of the CDBG Program will be available at the following location: Housing Community Development Office at 317 N. Douty Street, the City Clerk's office at 319 N. Douty Street, Hanford; and on the City of Hanford's Website during the 15-day comment period beginning on November 30, 2020. All written comments received by December 15, 2020 will be considered and included as an attachment in the CAPER document.

PUBLIC HEARING

DATE: Tuesday, December 15, 2020
TIME: 7:00 p.m.
PLACE: City Council Chambers
400 North Douty Street
Hanford, CA 93230

If you have any questions or are in need of a translator or special services, please call the City Clerk at (559) 585-2515 or (559) 585-4766 at least (5) five days prior the meeting to make arrangements.

The City of Hanford does not discriminate in employment and/or housing program opportunities or practices on the basis of race, color, religion, national origin, age, size, sex, sexual orientation, marital status, disability, or any other characteristic protected by law.

Publishing date: November 28, 2020

**CIUDAD DE HANFORD
AVISO AL PUBLICO
PROGRAMA DE DESARROLLO COMUNITARIO BLOCK GRANT
(CDBG)
PLAN CONSOLIDADO DE ACCION Y EVALUACION
(CAPER) 2019-2020**

La ciudad de Hanford, notifica al público de su intención de hacer el CAPER disponible para revisión. El CAPER es el Plan Consolidado de Acción y Evaluación Informe anual de las actividades y el uso de los fondos de CDBG por parte de la Ciudad de Hanford para el Año Fiscal 1 de julio 2019 a 30 de junio 2020.

Copias del El CAPER y información adicional relativa a los proyectos presupuestos y el programa de CDBG estarán disponible en las Oficinas de Desarrollo de Vivienda Comunitaria en 317 N. Douty Street; Oficina del Secretario Municipal en 319 norte Douty, Hanford y en el sitio web de la ciudad de Hanford durante el 317 N. Douty Street, Hanford y en la en la Página Web de la ciudad de Hanford comenzando el 30 de noviembre para revisión por el público durante el período de 15 días. El público podrá someter comentarios sobre el CAPER hasta el 15 de diciembre, 2020.

AUDIENCIA PÚBLICA

FECHA: 15 de diciembre de 2020
HORA: 7:00 de la tarde
LUGAR: Las Cámaras de Concilio de la Ciudad
400 North Douty Street
Hanford, CA 93230

Si usted tiene cualquier pregunta con respecto al consolidado de acción y evaluación necesita intérprete o servicios especiales comuníquese con Sandra Lema-Martínez al (559) 585-4766 cinco (5) días antes de la reunión, para concertar lo necesario.

Esta ciudad promueve la equidad de vivienda y pone todos sus programas a disposición de bajos y moderados ingresos sin importar edad, raza color, religión, sexo, origen nacional, la preferencia sexual, estado civil o discapacidad.

Fecha de publicación: 28 de noviembre de 2020

Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

Hanford, California

2020 Point in Time Executive Summary



222

People slept in an unsheltered location



20

People are veterans



30

People slept in an emergency shelter



81

People have a disability



6

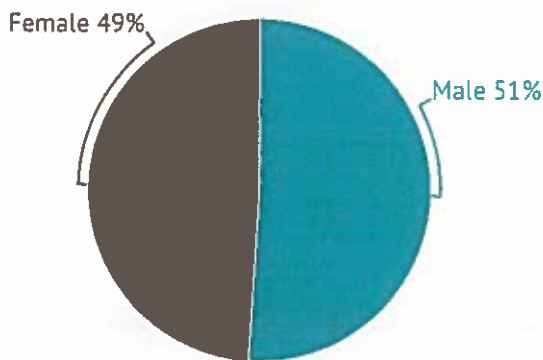
People slept in transitional housing



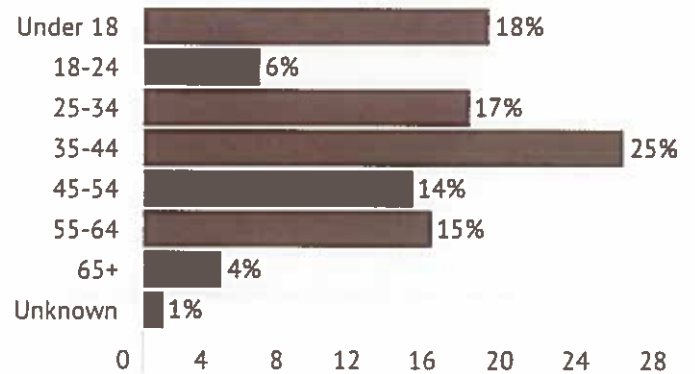
17

Unaccompanied Youth

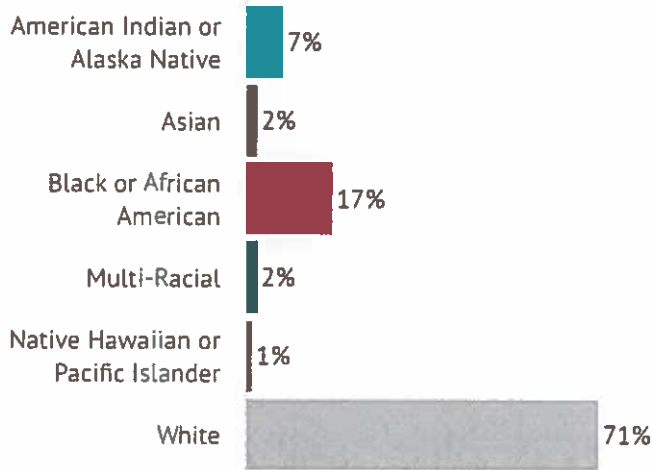
Gender



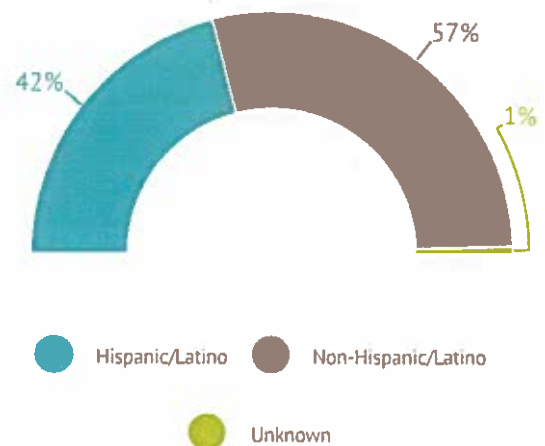
Age



Race



Ethnicity



2020 Point In Time Count
County of Kings, City of Hanford

Total Counts	Clients % of Clients	
	Clients	% of Clients
Adult	209	81%
Child	47	18%
Unknown	2	1%
Grand Total	258	100%
Household Composition	Households Clients	
	Households	Clients
Without Children	178	189
With Children and Adults	20	68
With Only Children	1	1
Unaccompanied/ Parenting Youth	Households Clients	
	Households	Clients
Unaccompanied youth	12	12
Parenting youth	1	4
Unaccompanied Children	1	1
Chronically Homeless	Households Clients	
	Households	Clients
No	73	121
Yes	86	93
Unknown	40	44
Homeless One Year or More (Adults Only)	Clients % of Clients	
	Clients	% of Clients
Less than one year	91	35%
One year or longer	110	43%
Unknown	57	22%
# Times Homeless Past 3 Years (Adults Only)	Clients % of Clients	
	Clients	% of Clients
Less than 4 times	154	60%
Four or more times	48	19%
Unknown	56	22%
Gender	Clients % of Clients	
	Clients	% of Clients
Male	131	51%
Female	127	49%
Trans female		0%
Gender Non-Conforming		0%
Unknown		0%
Age Group	Clients % of Clients	
	Clients	% of Clients
0-17	47	18%
18-24	16	6%
25-34	43	17%
35-44	65	25%
45-54	37	14%
55-64	39	15%
65-69	7	3%
70+	2	1%
Unknown	2	1%
Ethnicity	Clients % of Clients	
	Clients	% of Clients
Non-Hispanic/Latino	148	57%
Hispanic/Latino	108	42%
Unknown	2	1%
Race	Clients % of Clients	
	Clients	% of Clients
White	183	71%
Black or African American	45	17%
American Indian or Alaska Native	18	7%
Asian	4	2%
Multi-Racial	4	2%
Native Hawaiian or Other Pacific Islander	3	1%
Unknown	1	0%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Clients	% of Clients
No	126	49%
Yes	19	7%
Unknown	113	44%

Place Slept Last Night	Clients % of Clients	
	Clients	% of Clients
Emergency shelter	30	12%
Transitional housing	6	2%
Street	222	86%
Veteran Status (Adults Only)	Clients % of Clients	
	Clients	% of Clients
No	228	88%
Yes	20	8%
Unknown	10	4%
Disabling Condition (Adults Only)	Clients % of Clients	
	Clients	% of Clients
No	133	52%
Yes	81	31%
Unknown	44	17%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Clients	% of Clients
Other	26	19%
Argument	18	13%
Unemployment	17	12%
No Affordable Housing	16	12%
Eviction	13	9%
Divorce	8	6%
Jail or prison	8	6%
Domestic Violence	7	5%
Mental Health	7	5%
Medical Condition	6	4%
Drugs or alcohol	4	3%
Foreclosure	4	3%
Refused	3	2%
Substandard Housing		0%
Lost Benefits		0%
Barriers (Adults Only)	Clients % of Clients	
	Clients	% of Clients
Mental Illness	95	37%
Physical Disability	80	31%
Substance Abuse	66	26%
Developmental Disability	48	19%
Chronic Health Condition	6	2%
HIV or AIDS	3	1%
Benefits (Adults Only)	Clients % of Clients	
	Clients	% of Clients
SNAP	145	56%
SSI	25	10%
SSDI	10	4%
GA	2	1%
Earned Income	8	3%
TANF	6	2%
Other	7	3%
Social Security	2	1%
Pension	1	0%
Child Support	2	1%
VA Disability Service	1	0%
WIC		0%
Unemployment	2	1%
VA Disability Non-Service		0%
Workers Compensation		0%
TANF Child Care		0%
Private Disability		0%
Alimony	1	0%

2020 Point In Time Count
County of Kings
Sheltered Count

Total Counts	Clients % of Clients	
	Adult	31 86%
Household Composition	Child	5 14%
	Unknown	0 0%
Unaccompanied/ Parenting Youth	Grand Total	36 100%
	Households	Clients
Chronically Homeless	Without Children	28 28
	With Children and Adults	3 8
Homeless One Year or More (Adults Only)	With Only Children	
	Households	Clients
# Times Homeless Past 3 Years (Adults Only)	Unaccompanied youth	1 1
	Parenting youth	
Gender	Unaccompanied Children	
	Households	Clients
Age Group	No	26 31
	Unknown	5 5
Ethnicity	Clients	% of Clients
	Less than one year	14 39%
Race	One year or longer	6 17%
	Unknown	16 44%
Currently Fleeing Domestic Violence (Adults Only)	Clients	% of Clients
	Less than 4 times	22 61%
Place Slept Last Night	Four or more times	1 3%
	Unknown	13 36%
Veteran Status (Adults Only)	Clients	% of Clients
	Male	26 72%
Disabling Condition (Adults Only)	Female	10 28%
	Trans female	0 0%
Reason For Homeless (Adults Only)	Gender Non-Conforming	0 0%
	Unknown	0 0%
Barriers (Adults Only)	Clients	% of Clients
	0-17	5 14%
Benefits (Adults Only)	18-24	1 3%
	25-34	10 28%
Place Slept Last Night	35-44	7 19%
	45-54	5 14%
Veteran Status (Adults Only)	55-64	7 19%
	65-69	1 3%
Disabling Condition (Adults Only)	70+	0 0%
	Unknown	0 0%
Reason For Homeless (Adults Only)	Clients	% of Clients
	Non-Hispanic/Latino	25 69%
Barriers (Adults Only)	Hispanic/Latino	11 31%
	Unknown	0 0%
Benefits (Adults Only)	Clients	% of Clients
	White	25 69%
Place Slept Last Night	Black or African American	11 31%
	American Indian or Alaska Native	0 0%
Veteran Status (Adults Only)	Asian	0 0%
	Multi-Racial	0 0%
Disabling Condition (Adults Only)	Native Hawaiian or Other Pacific Islander	0 0%
	Unknown	0 0%
Reason For Homeless (Adults Only)	Clients	% of Clients
	No	32 89%
Barriers (Adults Only)	Yes	3 8%
	Unknown	1 3%
Benefits (Adults Only)	Clients	% of Clients
	No	28 78%
Place Slept Last Night	Yes	4 11%
	Unknown	4 11%
Reason For Homeless (Adults Only)	Clients	% of Clients
	Drugs or alcohol	
Barriers (Adults Only)	Other	
	Mental Health	
Benefits (Adults Only)	Argument	
	Substandard Housing	
Place Slept Last Night	Divorce	
	Medical Condition	
Veteran Status (Adults Only)	Domestic Violence	
	No Affordable Housing	
Disabling Condition (Adults Only)	Eviction	
	Refused	
Reason For Homeless (Adults Only)	Foreclosure	
	Unemployment	
Barriers (Adults Only)	Jail or prison	
	Lost Benefits	
Benefits (Adults Only)	Clients	% of Clients
	Mental Illness	6 17%
Place Slept Last Night	Physical Disability	4 11%
	Substance Abuse	1 3%
Veteran Status (Adults Only)	Developmental Disability	2 6%
	Chronic Health Condition	2 6%
Disabling Condition (Adults Only)	HIV or AIDS	0 0%
	Clients	% of Clients
Reason For Homeless (Adults Only)	SNAP	4 11%
	SSI	1 3%
Barriers (Adults Only)	SSDI	0 0%
	GA	0 0%
Benefits (Adults Only)	Earned Income	0 0%
	TANF	1 3%
Place Slept Last Night	Other	0 0%
	Social Security	0 0%
Veteran Status (Adults Only)	Pension	0 0%
	Child Support	0 0%
Disabling Condition (Adults Only)	VA Disability Service	0 0%
	WIC	0 0%
Reason For Homeless (Adults Only)	Unemployment	0 0%
	VA Disability Non-Service	0 0%
Barriers (Adults Only)	Workers Compensation	0 0%
	TANF Child Care	0 0%
Benefits (Adults Only)	Private Disability	0 0%
	Alimony	1 3%

Total Counts	Clients % of Clients	
	Adult	31 86%
Household Composition	Child	5 14%
	Unknown	0 0%
Unaccompanied/ Parenting Youth	Grand Total	36 100%
	Households	Clients
Chronically Homeless	Without Children	28 28
	With Children and Adults	3 8
Homeless One Year or More (Adults Only)	With Only Children	
	Households	Clients
# Times Homeless Past 3 Years (Adults Only)	Unaccompanied youth	1 1
	Parenting youth	
Gender	Unaccompanied Children	
	Households	Clients
Age Group	No	26 31
	Unknown	5 5
Ethnicity	Clients	% of Clients
	Less than one year	14 39%
Race	One year or longer	6 17%
	Unknown	16 44%
Currently Fleeing Domestic Violence (Adults Only)	Clients	% of Clients
	Less than 4 times	22 61%
Place Slept Last Night	Four or more times	1 3%
	Unknown	13 36%
Veteran Status (Adults Only)	Clients	% of Clients
	Male	26 72%
Disabling Condition (Adults Only)	Female	10 28%
	Trans female	0 0%
Reason For Homeless (Adults Only)	Gender Non-Conforming	0 0%
	Unknown	0 0%
Barriers (Adults Only)	Clients	% of Clients
	0-17	5 14%
Benefits (Adults Only)	18-24	1 3%
	25-34	10 28%
Place Slept Last Night	35-44	7 19%
	45-54	5 14%
Veteran Status (Adults Only)	55-64	7 19%
	65-69	1 3%
Disabling Condition (Adults Only)	70+	0 0%
	Unknown	0 0%
Reason For Homeless (Adults Only)	Clients	% of Clients
	Non-Hispanic/Latino	25 69%
Barriers (Adults Only)	Hispanic/Latino	11 31%
	Unknown	0 0%
Benefits (Adults Only)	Clients	% of Clients
	White	25 69%
Place Slept Last Night	Black or African American	11 31%
	American Indian or Alaska Native	0 0%
Veteran Status (Adults Only)	Asian	0 0%
	Multi-Racial	0 0%
Disabling Condition (Adults Only)	Native Hawaiian or Other Pacific Islander	0 0%
	Unknown	0 0%
Reason For Homeless (Adults Only)	Clients	% of Clients
	No	32 89%
Barriers (Adults Only)	Yes	3 8%
	Unknown	1 3%
Benefits (Adults Only)	Clients	% of Clients
	No	28 78%
Place Slept Last Night	Yes	4 11%
	Unknown	4 11%
Reason For Homeless (Adults Only)	Clients	% of Clients
	Drugs or alcohol	
Barriers (Adults Only)	Other	
	Mental Health	
Benefits (Adults Only)	Argument	
	Substandard Housing	
Place Slept Last Night	Divorce	
	Medical Condition	
Veteran Status (Adults Only)	Domestic Violence	
	No Affordable Housing	
Disabling Condition (Adults Only)	Eviction	
	Refused	
Reason For Homeless (Adults Only)	Foreclosure	
	Unemployment	
Barriers (Adults Only)	Jail or prison	
	Lost Benefits	
Benefits (Adults Only)	Clients	% of Clients
	Mental Illness	6 17%
Place Slept Last Night	Physical Disability	4 11%
	Substance Abuse	1 3%
Veteran Status (Adults Only)	Developmental Disability	2 6%
	Chronic Health Condition	2 6%
Disabling Condition (Adults Only)	HIV or AIDS	0 0%
	Clients	% of Clients
Reason For Homeless (Adults Only)	SNAP	4 11%
	SSI	1 3%
Barriers (Adults Only)	SSDI	0 0%
	GA	0 0%
Benefits (Adults Only)	Earned Income	0 0%
	TANF	1 3%
Place Slept Last Night	Other	0 0%
	Social Security	0 0%
Veteran Status (Adults Only)	Pension	0 0%
	Child Support	0 0%
Disabling Condition (Adults Only)	VA Disability Service	0 0%
	WIC	0 0%
Reason For Homeless (Adults Only)	Unemployment	0 0%
	VA Disability Non-Service	0 0%
Barriers (Adults Only)	Workers Compensation	0 0%
	TANF Child Care	0 0%
Benefits (Adults Only)	Private Disability	0 0%
	Alimony	1 3%

2020 Point In Time Count
County of Kings
Unsheltered Count

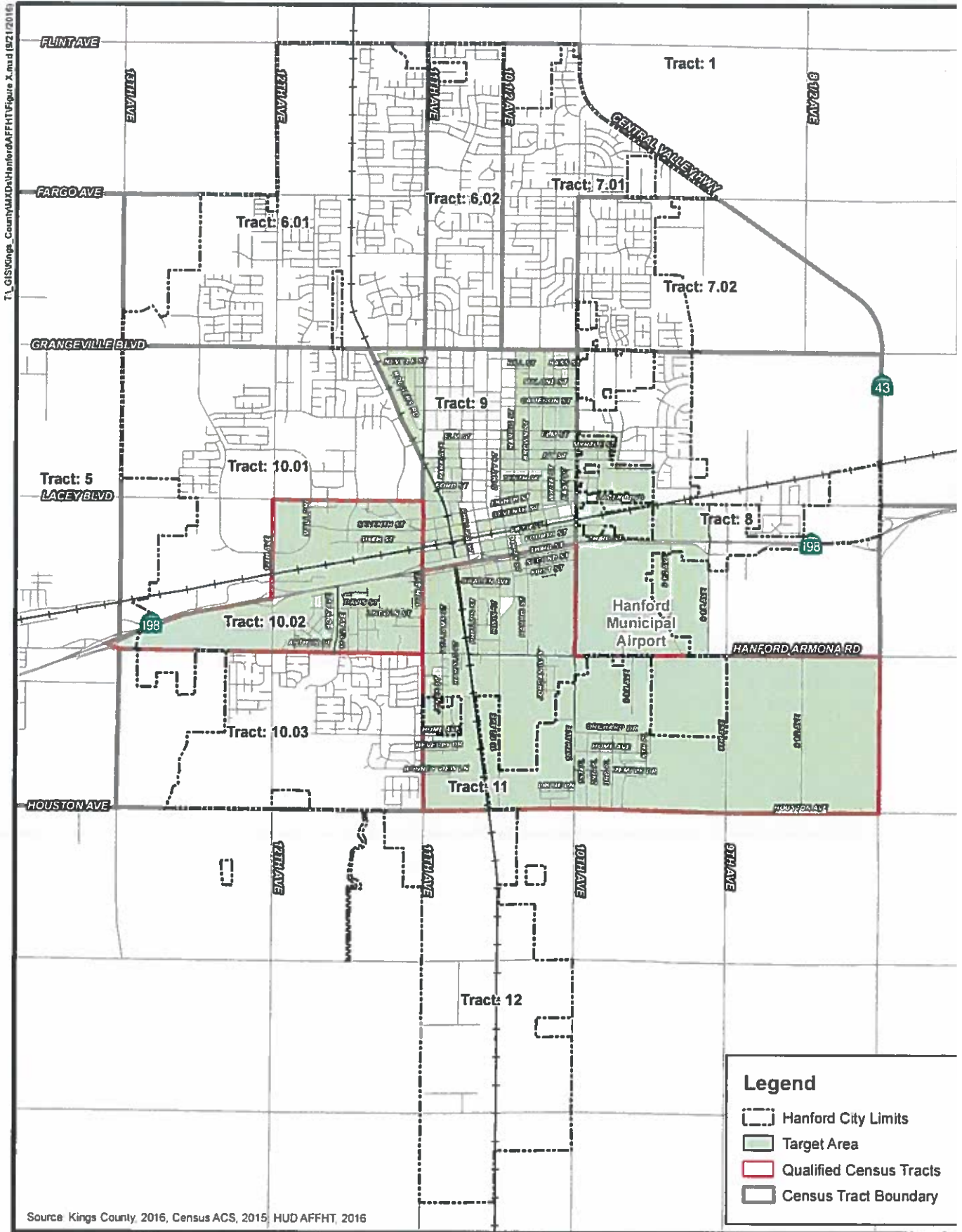
Total Counts	Clients % of Clients	
	Adult	223 83%
Household Composition	Households Clients	
	Without Children	193 204
Unaccompanied/ Parenting Youth	Households Clients	
	Unaccompanied youth	12 12
Chronically Homeless	Households Clients	
	Parenting youth	1 4
Homeless One Year or More (Adults Only)	Households Clients	
	Unaccompanied Children	1 1
# Times Homeless Past 3 Years (Adults Only)	Households Clients	
	No	63 109
Gender	Clients % of Clients	
	Yes	104 111
Age Group	Clients % of Clients	
	Unknown	45 49
Ethnicity	Clients % of Clients	
	Less than one year	88 33%
Race	Clients % of Clients	
	One year or longer	138 51%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Unknown	43 16%
Place Slept Last Night	Clients % of Clients	
	Less than 4 times	173 64%
Veteran Status (Adults Only)	Clients % of Clients	
	Four or more times	51 19%
Disabling Condition (Adults Only)	Clients % of Clients	
	Unknown	45 17%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Male	138 51%
Barriers (Adults Only)	Clients % of Clients	
	Female	131 49%
Benefits (Adults Only)	Clients % of Clients	
	Trans female	0%
Benefits (Adults Only)	Clients % of Clients	
	Gender Non-Conforming	0%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	0%
Benefits (Adults Only)	Clients % of Clients	
	0-17	44 16%
Benefits (Adults Only)	Clients % of Clients	
	18-24	16 6%
Benefits (Adults Only)	Clients % of Clients	
	25-34	37 14%
Benefits (Adults Only)	Clients % of Clients	
	35-44	68 25%
Benefits (Adults Only)	Clients % of Clients	
	45-54	45 17%
Benefits (Adults Only)	Clients % of Clients	
	55-64	45 17%
Benefits (Adults Only)	Clients % of Clients	
	65-69	8 3%
Benefits (Adults Only)	Clients % of Clients	
	70+	4 1%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	2 1%
Benefits (Adults Only)	Clients % of Clients	
	Non-Hispanic/Latino	139 52%
Benefits (Adults Only)	Clients % of Clients	
	Hispanic/Latino	127 47%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	3 1%
Benefits (Adults Only)	Clients % of Clients	
	White	202 75%
Benefits (Adults Only)	Clients % of Clients	
	Black or African American	35 13%
Benefits (Adults Only)	Clients % of Clients	
	American Indian or Alaska Native	19 7%
Benefits (Adults Only)	Clients % of Clients	
	Asian	4 1%
Benefits (Adults Only)	Clients % of Clients	
	Multi-Racial	4 1%
Benefits (Adults Only)	Clients % of Clients	
	Native Hawaiian or Other Pacific Islander	3 1%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	2 1%
Benefits (Adults Only)	Clients % of Clients	
	No	158 59%
Benefits (Adults Only)	Clients % of Clients	
	Yes	20 7%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	91 34%

Place Slept Last Night	Clients % of Clients	
	Emergency shelter	0%
Veteran Status (Adults Only)	Clients % of Clients	
	Transitional housing	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	Street	269 100%
Reason For Homeless (Adults Only)	Clients % of Clients	
	No	233 87%
Barriers (Adults Only)	Clients % of Clients	
	Yes	25 9%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	11 4%
Benefits (Adults Only)	Clients % of Clients	
	No	116 43%
Benefits (Adults Only)	Clients % of Clients	
	Yes	91 34%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	62 23%
Benefits (Adults Only)	Clients % of Clients	
	No Affordable Housing	34 19%
Benefits (Adults Only)	Clients % of Clients	
	Other	26 15%
Benefits (Adults Only)	Clients % of Clients	
	Unemployment	21 12%
Benefits (Adults Only)	Clients % of Clients	
	Argument	21 12%
Benefits (Adults Only)	Clients % of Clients	
	Eviction	14 8%
Benefits (Adults Only)	Clients % of Clients	
	Mental Health	10 6%
Benefits (Adults Only)	Clients % of Clients	
	Medical Condition	9 5%
Benefits (Adults Only)	Clients % of Clients	
	Divorce	8 5%
Benefits (Adults Only)	Clients % of Clients	
	Domestic Violence	8 5%
Benefits (Adults Only)	Clients % of Clients	
	Jail or prison	8 5%
Benefits (Adults Only)	Clients % of Clients	
	Foreclosure	6 3%
Benefits (Adults Only)	Clients % of Clients	
	Refused	6 3%
Benefits (Adults Only)	Clients % of Clients	
	Drugs or alcohol	5 3%
Benefits (Adults Only)	Clients % of Clients	
	Substandard Housing	0%
Benefits (Adults Only)	Clients % of Clients	
	Lost Benefits	0%
Benefits (Adults Only)	Clients % of Clients	
	Mental Illness	100 37%
Benefits (Adults Only)	Clients % of Clients	
	Physical Disability	87 32%
Benefits (Adults Only)	Clients % of Clients	
	Substance Abuse	72 27%
Benefits (Adults Only)	Clients % of Clients	
	Developmental Disability	52 19%
Benefits (Adults Only)	Clients % of Clients	
	Chronic Health Condition	4 1%
Benefits (Adults Only)	Clients % of Clients	
	HIV or AIDS	3 1%
Benefits (Adults Only)	Clients % of Clients	
	SNAP	162 60%
Benefits (Adults Only)	Clients % of Clients	
	SSI	33 12%
Benefits (Adults Only)	Clients % of Clients	
	SSDI	11 4%
Benefits (Adults Only)	Clients % of Clients	
	GA	2 1%
Benefits (Adults Only)	Clients % of Clients	
	Earned Income	10 4%
Benefits (Adults Only)	Clients % of Clients	
	TANF	5 2%
Benefits (Adults Only)	Clients % of Clients	
	Other	7 3%
Benefits (Adults Only)	Clients % of Clients	
	Social Security	3 1%
Benefits (Adults Only)	Clients % of Clients	
	Pension	1 0%
Benefits (Adults Only)	Clients % of Clients	
	Child Support	2 1%
Benefits (Adults Only)	Clients % of Clients	
	VA Disability Service	2 1%
Benefits (Adults Only)	Clients % of Clients	
	WIC	0%
Benefits (Adults Only)	Clients % of Clients	
	Unemployment	2 1%
Benefits (Adults Only)	Clients % of Clients	
	VA Disability Non-Service	0%
Benefits (Adults Only)	Clients % of Clients	
	Workers Compensation	0%
Benefits (Adults Only)	Clients % of Clients	
	TANF Child Care	0%
Benefits (Adults Only)	Clients % of Clients	
	Private Disability	0%
Benefits (Adults Only)	Clients % of Clients	
	Alimony	0%

2020 Point In Time Count
Kings County, Balance of County

Total Counts	Clients % of Clients	
	Adult	45 96%
Household Composition	Households Clients	
	Without Children	43 43
Unaccompanied/ Parenting Youth	Households Clients	
	Unaccompanied youth	1 1
Chronically Homeless	Households Clients	
	No	16 19
Homeless One Year or More (Adults Only)	Clients % of Clients	
	Less than one year	11 23%
# Times Homeless Past 3 Years (Adults Only)	Clients % of Clients	
	One year or longer	34 72%
Gender	Clients % of Clients	
	Unknown	2 4%
Age Group	Clients % of Clients	
	Less than 4 times	41 87%
Ethnicity	Clients % of Clients	
	Four or more times	4 9%
Race	Clients % of Clients	
	Unknown	2 4%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Male	33 70%
Benefits (Adults Only)	Clients % of Clients	
	Female	14 30%
Barriers (Adults Only)	Clients % of Clients	
	Trans female	0%
Place Slept Last Night	Clients % of Clients	
	Gender Non-Conforming	0%
Veteran Status (Adults Only)	Clients % of Clients	
	Unknown	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	No	37 79%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Yes	8 17%
Age Group	Clients % of Clients	
	Unknown	2 4%
Ethnicity	Clients % of Clients	
	0-17	2 4%
Race	Clients % of Clients	
	18-24	1 2%
Benefits (Adults Only)	Clients % of Clients	
	25-34	4 9%
Barriers (Adults Only)	Clients % of Clients	
	35-44	10 21%
Place Slept Last Night	Clients % of Clients	
	45-54	13 28%
Veteran Status (Adults Only)	Clients % of Clients	
	55-64	13 28%
Disabling Condition (Adults Only)	Clients % of Clients	
	65-69	2 4%
Reason For Homeless (Adults Only)	Clients % of Clients	
	70+	2 4%
Age Group	Clients % of Clients	
	Unknown	0%
Ethnicity	Clients % of Clients	
	Non-Hispanic/Latino	16 34%
Race	Clients % of Clients	
	Hispanic/Latino	30 64%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	1 2%
Barriers (Adults Only)	Clients % of Clients	
	White	44 94%
Place Slept Last Night	Clients % of Clients	
	Black or African American	1 2%
Veteran Status (Adults Only)	Clients % of Clients	
	American Indian or Alaska Native	1 2%
Disabling Condition (Adults Only)	Clients % of Clients	
	Asian	0%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Multi-Racial	0%
Age Group	Clients % of Clients	
	Native Hawaiian or Other Pacific Islander	0%
Ethnicity	Clients % of Clients	
	Unknown	1 2%
Race	Clients % of Clients	
	No	32 68%
Benefits (Adults Only)	Clients % of Clients	
	Yes	3 6%
Barriers (Adults Only)	Clients % of Clients	
	Unknown	12 26%

Total Counts	Clients % of Clients	
	Emergency shelter	0%
Household Composition	Households Clients	
	Transitional housing	0%
Unaccompanied/ Parenting Youth	Households Clients	
	Street	47 100%
Chronically Homeless	Households Clients	
	No	16 19
Homeless One Year or More (Adults Only)	Clients % of Clients	
	Yes	18 18
# Times Homeless Past 3 Years (Adults Only)	Clients % of Clients	
	Unknown	10 10
Gender	Clients % of Clients	
	Less than one year	11 23%
Age Group	Clients % of Clients	
	One year or longer	34 72%
Ethnicity	Clients % of Clients	
	Unknown	2 4%
Race	Clients % of Clients	
	Less than 4 times	41 87%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Four or more times	4 9%
Benefits (Adults Only)	Clients % of Clients	
	Unknown	2 4%
Barriers (Adults Only)	Clients % of Clients	
	Male	33 70%
Place Slept Last Night	Clients % of Clients	
	Female	14 30%
Veteran Status (Adults Only)	Clients % of Clients	
	Trans female	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	Gender Non-Conforming	0%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Unknown	0%
Age Group	Clients % of Clients	
	No	37 79%
Ethnicity	Clients % of Clients	
	Yes	8 17%
Race	Clients % of Clients	
	Unknown	2 4%
Benefits (Adults Only)	Clients % of Clients	
	No	11 23%
Barriers (Adults Only)	Clients % of Clients	
	Yes	14 30%
Place Slept Last Night	Clients % of Clients	
	Unknown	22 47%
Veteran Status (Adults Only)	Clients % of Clients	
	No Affordable Housing	18 46%
Disabling Condition (Adults Only)	Clients % of Clients	
	Unemployment	4 10%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Mental Health	3 8%
Age Group	Clients % of Clients	
	Medical Condition	3 8%
Ethnicity	Clients % of Clients	
	Argument	3 8%
Race	Clients % of Clients	
	Refused	3 8%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Foreclosure	2 5%
Benefits (Adults Only)	Clients % of Clients	
	Eviction	1 3%
Barriers (Adults Only)	Clients % of Clients	
	Domestic Violence	1 3%
Place Slept Last Night	Clients % of Clients	
	Drugs or alcohol	1 3%
Veteran Status (Adults Only)	Clients % of Clients	
	Substandard Housing	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	Divorce	0%
Reason For Homeless (Adults Only)	Clients % of Clients	
	Other	0%
Age Group	Clients % of Clients	
	Jail or prison	0%
Ethnicity	Clients % of Clients	
	Lost Benefits	0%
Race	Clients % of Clients	
	Mental Illness	11 23%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	Physical Disability	11 23%
Benefits (Adults Only)	Clients % of Clients	
	Substance Abuse	7 15%
Barriers (Adults Only)	Clients % of Clients	
	Developmental Disability	6 13%
Place Slept Last Night	Clients % of Clients	
	Chronic Health Condition	0%
Veteran Status (Adults Only)	Clients % of Clients	
	HIV or AIDS	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	SNAP	21 45%
Reason For Homeless (Adults Only)	Clients % of Clients	
	SSI	9 19%
Age Group	Clients % of Clients	
	SSDI	1 2%
Ethnicity	Clients % of Clients	
	GA	0%
Race	Clients % of Clients	
	Earned Income	2 4%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	TANF	0%
Benefits (Adults Only)	Clients % of Clients	
	Other	0%
Barriers (Adults Only)	Clients % of Clients	
	Social Security	1 2%
Place Slept Last Night	Clients % of Clients	
	Pension	0%
Veteran Status (Adults Only)	Clients % of Clients	
	Child Support	0%
Disabling Condition (Adults Only)	Clients % of Clients	
	VA Disability Service	1 2%
Reason For Homeless (Adults Only)	Clients % of Clients	
	WIC	0%
Age Group	Clients % of Clients	
	Unemployment	0%
Ethnicity	Clients % of Clients	
	VA Disability Non-Service	0%
Race	Clients % of Clients	
	Workers Compensation	0%
Currently Fleeing Domestic Violence (Adults Only)	Clients % of Clients	
	TANF Child Care	0%
Benefits (Adults Only)	Clients % of Clients	
	Private Disability	0%
Barriers (Adults Only)	Clients % of Clients	
	Alimony	0%



Attachment: 2019 DRAFT Consolidated Annual Performance Evaluation (CAPER) (CD: CDBG- 2019 CAPER)

FIGURE
City of Hanford

Michael Baker
INTERNATIONAL



**AGENDA
STAFF REPORT**

MEETING DATE: 12/15/2020	AGENDA SECTION: A
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SUBJECT:

City Clerk: Adoption of Resolution 20-39-R, Declaring Canvass of Results of the Votes Cast and Statement of Election Results.

RECOMMENDATION:

The Council, by motion, adopt Resolution 20-39-R.

BACKGROUND:

A general election was held on Tuesday, November 3, 2020.

FISCAL IMPACT:

ATTACHMENTS:

Resolution 20-39-R

Exhibit A - City Council Elections results

RESOLUTION 20-39-R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD, DECLARING CANVASS OF RESULTS OF THE VOTES CAST AND STATEMENT OF ELECTION RESULTS

At a regular meeting of the City Council of the City of Hanford, duly called and held on the 15th day of December, 2020, on motion of Council Member _____, seconded by Council Member _____, the following resolution was adopted.

WHEREAS, by proceedings heretofore the City Council of the City of Hanford requested that the Board of Supervisors of the County of Kings permit the County Registrar of Voters of the County of Kings to render specified services to the City of Hanford relating to the conduct of the General Municipal Election to be held in the City of Hanford on November 3, 2020; and

WHEREAS, said election was held in the City of Hanford on November 3, 2020, and the County Registrar of Voters of the County of Kings did canvass the returns of said election and did certify to the City Council of the City of Hanford said canvass and statement of results, a true copy of which is attached to this Resolution as Exhibit A and by reference thereto made a part hereof as though duly set forth in full herein; and

WHEREAS, the conduct of said election and the counting of the votes were duly conducted as provided in the Elections Code; and

WHEREAS, since there was only one (1) candidate for the District C seat who pulled and filed nomination papers; and

WHEREAS, the Elections Code allows the City Council to appoint the sole nominee in an uncontested election.

NOW, THEREFORE, BE IT RESOLVED, since the District C seat was subject to the November 3, 2020 election and Diane Sharp was the sole nominee for that seat, the City Council hereby appoints Diane Sharp as Member of the City Council of the City of Hanford for District C.

BE IT FURTHER RESOLVED, the results of the November 3, 2020 election of the District B seat have been canvassed by the City Council of the City of Hanford and that said canvass and results of said election are attached hereto as Exhibit A.

SECTION 1. The list of candidates nominated for the District B seat to be filled at said General Municipal Election and the number of votes received and cast in favor of each of the candidates for the District B seat are shown in the attached Exhibit A.

SECTION 2. The City Council does declare and determine that Kalish Morrow was elected as Member of the City Council of the City of Hanford for District B.

SECTION 3. The City Clerk shall enter this Resolution as a statement of the results of said election.

PASSED, APPROVED, AND ADOPTED the 15th day of December, 2020 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

NATALIE ORTEGA
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Natalie Ortega, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 15th day of December, 2020.

Date: _____

City Clerk

Attachment: Resolution 20-39-R (Clerk: Adopt Election Results)

Exhibit A

**CERTIFICATION OF
COUNTY REGISTRAR OF VOTERS OF THE
RESULTS OF THE CANVASS OF THE
NOVEMBER 3, 2020, GENERAL ELECTION**

STATE OF CALIFORNIA

ss.

COUNTY OF KINGS

I, Lupe Villa, County Registrar of Voters of Kings County, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 3, 2020, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I further declare that the results of the one (1) percent manual tally contained no discrepancies between the machine county and the manual tally.

I hereby set my hand and official seal on this 30th day of November, 2020 in the County of Kings.



Lupe Villa
Registrar of Voters
County of Kings
State of California

Attachment: Exhibit A - City Council Elections results (Clerk: Adopt Election Results)

Kings 2020 General Election

1 CITY OF HANFORD Member of City Council Area B

		Registered Voters	Voters Cast	Turnout (%)	JACOB SANCHEZ	SUE SORENSON	KALISH MORROW
1329	Election Day	1330	81	6.09 %	27	18	32
1329	Vote by Mail	1330	885	66.54 %	230	247	348
1329	Provisional	1330	33	2.48 %	21	6	5
1329	Total	1330	999	75.11 %	278	271	385
1405	Election Day	292	19	6.51 %	6	3	10
1405	Vote by Mail	292	207	70.89 %	57	54	84
1405	Provisional	292	5	1.71 %	4		1
1405	Total	292	231	79.11 %	67	57	95
1412	Election Day	397	30	7.56 %	11	5	13
1412	Vote by Mail	397	243	61.21 %	69	68	96
1412	Provisional	397	2	0.50 %		1	
1412	Total	397	275	69.27 %	80	72	109
1414	Election Day	216	9	4.17 %	3	3	2
1414	Vote by Mail	216	148	67.59 %	36	27	73
1414	Provisional	216	2	0.93 %	1		1
1414	Total	216	157	72.69 %	40	30	76
1416	Election Day	937	78	8.32 %	18	24	29
1416	Vote by Mail	937	671	71.61 %	123	245	272
1416	Provisional	937	12	1.28 %	8	2	2
1416	Total	937	761	81.22 %	149	271	303
1503	Election Day	572	22	3.85 %	7	3	8
1503	Vote by Mail	572	340	59.44 %	105	92	130
1503	Provisional	572	7	1.22 %	1	4	1
1503	Total	572	369	64.51 %	113	99	139
1510	Election Day	2432	143	5.88 %	35	37	61
1510	Vote by Mail	2432	1853	76.19 %	438	584	751
1510	Provisional	2432	40	1.64 %	17	3	14
1510	Total	2432	2036	83.72 %	490	604	826
Electionwide	Total	6176	4828	78.17 %	1217	1404	1933
21ST CONGRESSIONAL	Total	6176	4828	78.17 %	1217	1404	1933
14TH SENATORIAL	Total	6176	4828	78.17 %	1217	1404	1933
32ND ASSEMBLY	Total	6176	4828	78.17 %	1217	1404	1933
STATE BRD OF EQUALIZATION	Total	6176	4828	78.17 %	1217	1404	1933
3RD SUPERVISORIAL	Total	1330	999	75.11 %	278	271	385
4TH SUPERVISORIAL	Total	1842	1424	77.31 %	336	430	583
5TH SUPERVISORIAL	Total	3004	2405	80.06 %	603	703	966
CITY OF HANFORD	Total	6176	4828	78.17 %	1217	1404	1933
Total - Election Day		6176	382	6.19 %	107	93	155
Total - Vote by Mail		6176	4345	70.35 %	1058	1295	1754
Total - Provisional		6176	101	1.64 %	52	16	24
Contest Total		6176	4828	78.17 %	1217	1404	1933



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: D
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SUBJECT:

Finance: Adoption of the City of Hanford 2020-21 Investment Policy, Delegation of Investment Authority and Presentation of the Quarterly Report and Monthly Investment Transaction Report

RECOMMENDATION:

That the City Council do the following:

- 1) Adopt the updated 2020-21 Investment Policy
- 2) Delegate investment authority to the City's Finance Director/Treasurer
- 3) Receive the Quarterly Investment Report ending September 30, 2020
- 4) Receive the Monthly Investment Transaction Report for July to November, 2020

BACKGROUND:

The City's cash is one of Hanford's most valuable assets. The use of that cash and safekeeping is an important function of the City. The cash can also be a source of significant income if used wisely. As a result, the Council has several oversight responsibilities, namely:

- 1) The adoption and annual review of the City's investment policy;
- 2) The delegation of investment authority to the Finance Director/Treasurer which should be done annually;
- 3) The review of quarterly investment reports which should be certified by the Finance Director as supporting at least 6 months of the City's cash flow needs when combined with the anticipated cash flow.
- 4) Receive a monthly investment transaction report

Investment Policy

The proposed 2020-21 investment policy, Exhibit A, is attached for Council's review. The four (4) proposed changes to the 2019-20 policy are as follows:

- 1) The cover page date changed from 2019-20 to 2020-21
- 2) The policy heading changed to 2020 from 2019 on page 1
- 3) The review period is proposed to change from monthly to quarterly. Finance will be doing quarterly reports to Council. It seems appropriate to have the review process coincide with the quarterly reports. Finance may do more frequent reviews but if our quarterly report is properly presented to Council, the review process will coincide with the reports.

9.0 REVIEW

The securities held by the City must be in compliance with 8.0 Authorized and Suitable Investments at the time of purchase. The Treasurer will review the portfolio at least quarterly to insure securities are still in compliance and determine if it is necessary to report to council any major or critical incidences of noncompliance.

- 4) The State of California requires quarterly reporting. The policy asked for monthly reporting. The policy proposes to move reporting from monthly to quarterly. The City's practice the last couple of years has been annually.

17.0 REPORTING

The council has delegated investment authority to the City Treasurer for a one-year period. The Treasurer shall make a quarterly report of investment transactions to the legislative body. Section 53607 of the California Government Code states the legislative body, subject to review; many renew the delegation of authority pursuant to this section each year.

Delegation of Investment Authority.

The Council needs to annually delegate investment authority to the Finance Director/Treasurer as shown in the City's investment policy. By adopting the City's investment policy, the authority will again be delegated to the Finance Director/Treasurer.

Quarterly Investment Report.

The City has almost \$80 million in investments and cash as of 9/30/20. The detailed investment report is found in Exhibit A, Quarterly Investment Report. The summary is found in Table I, City of Hanford Investment Portfolio.

Table I



City of Hanford Investment Portfolio
Quarter ending September 30, 2020

Average Yield	1.621%
LAIF Yield	0.620%
Average Maturity	322
LAIF Average Maturity	169

Recap

	# Investments				Share
Certificate of Deposit	52	11,425,000.00	11,425,000.00	11,425,000.00	14%
US Agency	7	7,680,000.00	7,682,871.51	7,701,703.30	10%
Corporate	3	2,700,000.00	2,844,142.00	2,901,174.00	3%
Liquid Assets - Government Pools	2	39,848,998.510	39,848,998.510	39,848,998.510	50%
- Cash Accounts	3	17,303,915.070	17,303,915.070	17,303,915.070	22%
	67	78,957,913.58	79,104,927.09	79,180,790.88	100%

Recent Activity. The City has changed personnel in the Finance Department in the last several months and new individuals need to be given responsibility for handling the City's investments. However, in the past, the City has done the following:

- A majority of the City's investment have been kept in local government investment pools: Local Agency Investment Fund, run by the State Treasurer and Tulare County Local Agency Pool, run by Tulare County's Treasurer.
- The City has a significant investment in time deposits insured by the Federal Depository Insurance Corporation. These investments are in institutions across the nation with no investment over \$250,000, the limit of the insurance. This has led to a significant number of deposits (52).
- A significant amount of cash, \$17 million, was left in cash accounts earning little or no interest.
- The City purchased a number of callable securities. Callable securities allow the issuer to shorten investment maturity if the issuer so chooses. This allows the issuer to determine the ultimate length of the investment and not the investor. The scenario in which this may hurt the investor is in the case where interest rates decline rapidly by 2 or 3 percent and the security has several years left before it matures. The issuer calls the security, leaving the investor without the last few years of the investment's earnings.

Current investment environment. To combat the effects of COVID-19 in depressing economic activity, both the Congress and the Federal Reserve have acted by pumping money into the economy. The Federal Government has given stimulus payments and enhanced unemployment to off set job loss and other income loss. The Federal Reserve has lowered interest rates to extent not seen before. This has led to an increase in value of other assets. For example, during a time of job loss, the county is seeing a substantial appreciation in home values. The Wall Street Journal ran an article on Oct. 22 stating:

ECONOMY | U.S. ECONOMY

U.S. Home Sales Rise to New 14-Year High, Offering a Boost to Economy

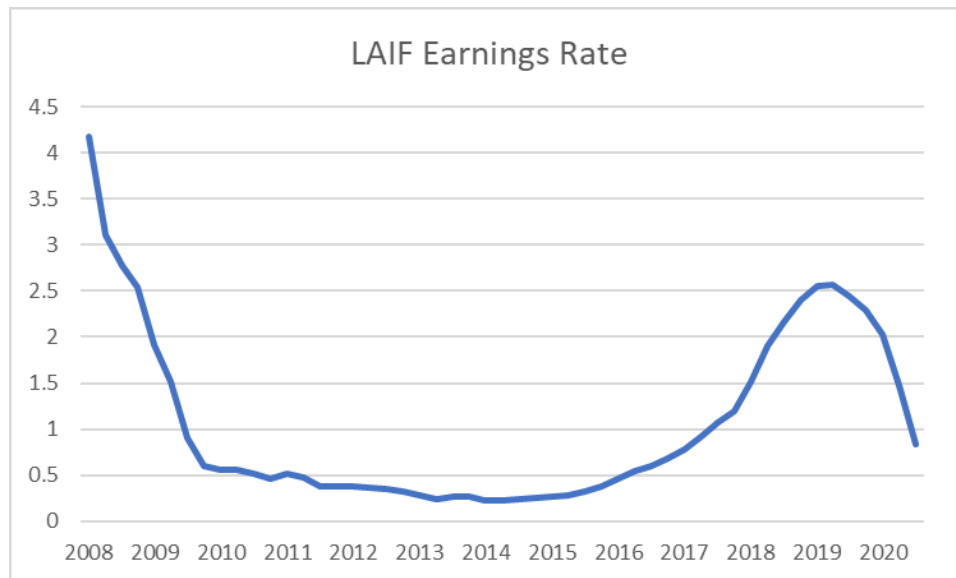
Sales of previously owned homes climbed 9.4% in September, the fourth straight monthly increase

Source: WSJ, October 22, 2020

After the 2008 financial meltdown, the Federal Reserve pushed interest rates down and started a sustained period of low interest rates. The Federal Reserve has taken the 2008 play book and increased its effort, pushing interest rates even lower. The expectation is that the current interest rates will remain low for some time.

What this might mean can be seen in the interest earnings of the State of California's Local Agency Investment Fund (LAIF). This state pool is professionally managed and open to any local government in the state. Its earnings over the last decade are shown in [Graph I, LAIF Earnings Rate](#).

Graph I



Notice the sharp decline in 2009. In a similar way, interest rates rose and peaked in 2019 but have also declined. If the effects of the rapid interest rate decline act in a manner similar to the 2008-2009 decline, the City can expect an extended period of low interest rates as the economy heals.

Proposed Actions. It seems probably that interest rates will remain low for an extended period of time. As a result, shorter term rates will probably not rise in the next several years. The trap is that when they do rise, if the City is locked into rates for several years, the City will forego increased interest earnings dramatically.

For example, from 2017 to the start of 2019, LAIF interest rates rose from 0.50% to above 2.50%, a 200 basis point rise. Consider what the interest earnings would have been on \$1 million comparing purchasing a 5-year treasury note in 2017 compared to five (5) one-year treasury notes as shown in Table II, Investment Comparisons.

Table II - Investment Comparisons

Hypothetical Interest Earnings					
\$1 million Investment					
	#1			#2	
	5-Year Treasury Note			5 One-year Treasury Note	
2016	13,900			7,000	
2017	13,900			11,600	
2018	13,900			22,800	
2019	13,900			21,100	
2020	13,900			1,700	
Total 5 year Earnings	69,500			64,200	
Treasury Yield Curve					
Maturity	2016	2017	2018	2019	2020
	June	June	June	June	June
6 mo	0.49	1.07	2.1	2.31	0.18
1 year	0.7	1.16	2.28	2.11	0.17
2 year	0.91	1.28	2.47	1.82	0.14
3 year	1.07	1.45	2.67	1.79	0.2
5 year	1.39	1.76	2.74	1.83	0.31

By staying short, the investor in this scenario with the one-year notes earned almost what the long-term investor earned. Of course, if the timing for the long-term investor was at the peak, the interest earnings would have been much better. Conversely, if the long-term investor had purchased at the trough, the long-term security would have substantially underperformed the short-term investor. The point is this: for a marginally better yield, it probably does not pay well enough to take the interest rate risk of buying longer term securities. As a result, Finance recommends moving in the time horizon for investments from 5 years to no more than 3 years.

POINT #1: The investment maturity horizon will be pulled in from 5 years to 3 years.

The first objective in investing is to put your money to work. The City also has needs for cash in its bank account to cover bills and have working capital. However, the current cash balances of over \$ 17 million is too much. Internally, staff has reviewed cash and determined that a payroll costs approximately \$0.6 million and a check write is about \$0.5 million also, although it may vary substantially. Further, weekly wires might be another \$0.2 million. Adding another million to this total leaves working cash at \$2.2 million. Amounts above this amount will be put into investments or pools.

POINT #2: Reduce cash to working cash amounts and invest the remaining cash.

The number of small investments may not be earning the City substantially more money. The City has 52 certificates of deposit. These investments have an average earnings rate of 1.5%. The City may be able to create such a pool with far fewer investments by purchasing agency securities of large volume, say \$1 to \$5 million instead of \$100,000 to \$250,000.

Point #3: Consider purchasing fewer but larger denomination securities.

Finally, the City has purchased a number of callable securities. Most of these callable securities were 5-year securities. If the forecast is for rising interest rates, the maximum security should also be 3 years for callable securities.

Point #4: Reduce maturities on callable securities to 3 years.

Monthly Transaction Report

If a City Council delegates its investment authority as proposed, the Council is to receive a monthly investment transaction report. Exhibit C, Monthly Transaction Report from July to November 2020, will catch the City up for the fiscal year.

Summary

The most important point in managing the City's cash is to remember the purpose of the cash is to provide the residents of Hanford with services; earning investment returns is a secondary goal. The proposed changes in the investment policy and the investment report is designed to follow the SLY acronym: Safety, Liquidity and Yield. Keeping the City's cash safe allows all to sleep well at night.

FISCAL IMPACT:

Insert Fiscal Impact Here or Erase Completely

ATTACHMENTS:

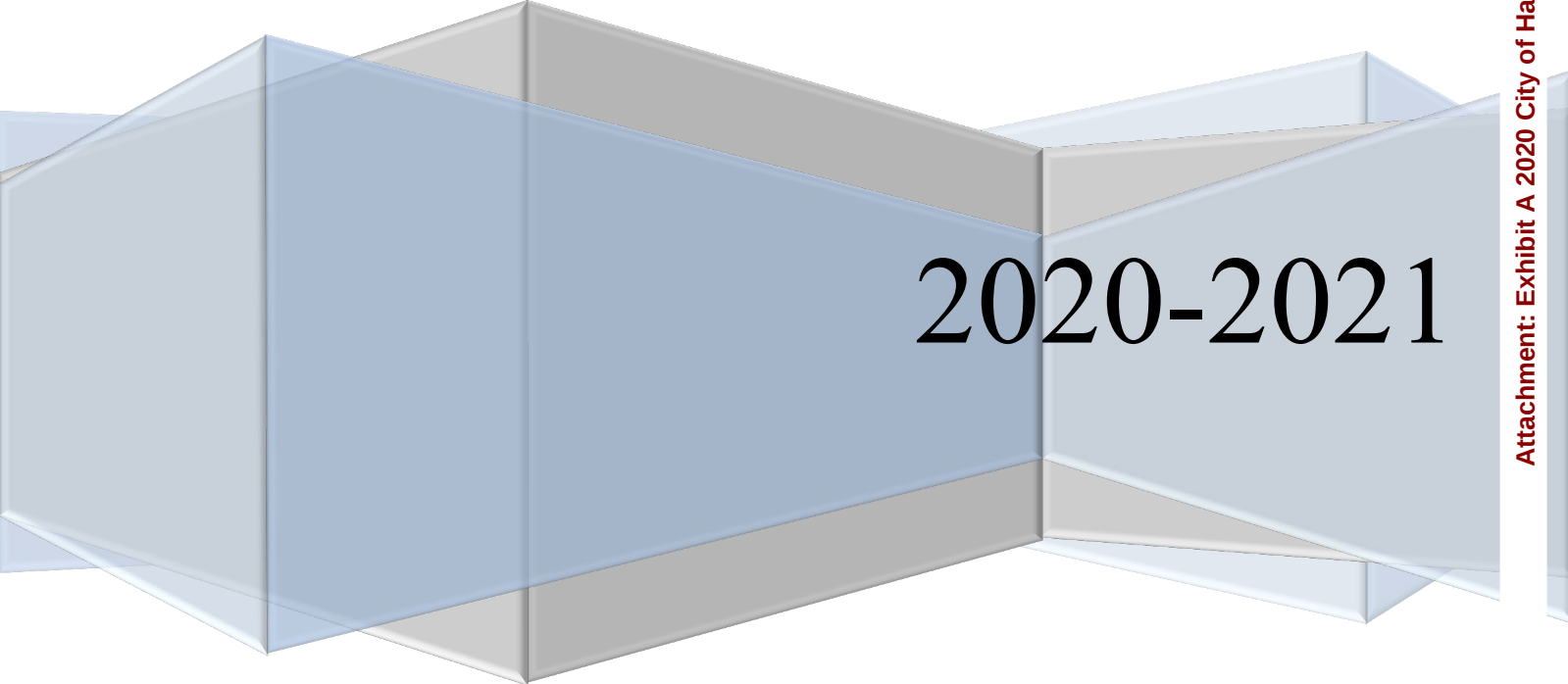
Exhibit A 2020 City of Hanford Investment Policy_20.11.18

Exhibit B - Quarterly Investment Report 2

Exhibit C - Monthly Transaction Report July to November

CITY OF HANFORD

INVESTMENT POLICY



2020-2021



CITY OF
HANFORD

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**CITY OF
HANFORD**

City of Hanford, California 2020 Investment Policy

1.0 INTRODUCTION

The City of Hanford (City) has a fiduciary responsibility to maximize the productive use of its liquid assets entrusted to its care and to manage those public funds wisely and prudently.

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities. Related activities which comprise good cash management include accurate cash projections, the expeditious collection of revenue, the control of disbursements, cost-effective banking relations, and short-term borrowing program which coordinates working capital requirements and investment opportunity. It is the policy of the City to invest public funds in a manner that will provide high investment return with a high level of security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

2.0 SCOPE

It is intended that this policy cover all funds and investment activities under the direct authority of the City. This policy also covers any funds held by fiscal agents in connection with the issuance of any bonds by the City. Such funds shall be invested in accordance with the applicable trust indenture.

These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

General Fund

Special Revenue Funds

Debt Service Funds

Capital Project Funds

Enterprise Funds

Internal Service Funds

Trust and Agency Funds

Funds Held by Fiscal Agents

Any new funds created by the City Council (unless specifically exempted)

3.0 PRUDENCE

The standard of prudence to be used by city officials responsible for the investment of public funds shall be the “prudent person” standard as set forth in California Code Section 53600.3 and 53600.5 and shall be applied in the context of managing the overall city portfolio of funds. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual’s security risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4.0 INVESTMENT OBJECTIVES

4.1 Safety. It is the primary duty and responsibility of the Treasurer to protect, preserve, and maintain cash and investments placed in his trust on behalf of the City. The safety or risk associated with an investment refers to the potential loss of principal, accrued interest or a combination of the two.

4.2 Liquidity. An adequate percentage of the portfolio should be maintained in liquid short-term securities which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity to market risk.

4.3 Yield. Yield should become a consideration only after the basic requirements of safety and liquidity have been met. The investment portfolio shall be designed to attain a market average rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints, the cash flow characteristics of the portfolio, and State and Local laws, ordinances or resolutions that restrict investments. Examples of yield benchmarks are U. S. Treasuries from bills to 5 year notes and the average Fed Funds Rate.

4.4 Public Trust. All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of public trust. It is the City's intent, at the time of purchase, to hold all investments until maturity. In a diversified portfolio it must be recognized that occasional measured losses are inevitable, and must be considered within the context of the overall portfolios investment return, provided that adequate diversification has been implemented.

5.0 DELEGATION OF AUTHORITY

California Government Code Section 53607 provides the authority of the legislative body of the local agency to invest the funds of the local agency or to delegate that authority to the treasurer of the local agency for up to one year. The Treasurer is authorized by City ordinance to manage the investment needs of the City but annually needs to have that authority reaffirmed.

6.0 ETHICS AND CONFLICTS OF INTEREST

The City Treasurer and those employees that are involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material financial interests in financial institutions that conduct business with their jurisdiction and shall further disclose any large personal financial investment positions that could be related to the performance of the City.

7.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The City shall transact business with nationally or state chartered banks, federal or state savings and loan institutions, registered primary securities dealers and qualified regional dealers under SEC Rule 15c3-1 (net capital rule).

7.1 Broker Dealers must:

- A. be licensed by the States as a broker dealer, as defined in Section 25004 or the Corporations Code.
- B. be a member of the Financial Industry Regulatory Authority (FINRA).
- C. offer securities appropriate to the City's needs.
- D. have read the City's Investment Policy.

8.0 AUTHORIZED AND SUITABLE INVESTMENTS:

Investment of City funds is governed by the California Government Code Sections 53600, 53601, 53601.5, 53601.6, and 53635. Within the context of the limitations in Figure 1, the following investments are authorized, as further limited herein:

Figure 1

INVESTMENT TYPE	MAXIMUM REMAINING MATURITY	MAXIMUM SPECIFIED % OF PORTFOLIO	MINIMUM QUALITY REQUIREMENTS	GOVERNMENT CODE SECTIONS
U. S. Treasury Obligations	5 years	None	None	53601(b)
U.S. Agency Obligations	5 years	None	None	53601(f)
CA State Obligations or Sub-Divisions	5 years	None	None	53601(a), 53601(d), 53601(e)
Bankers' Acceptances	180 days	40% ^E	None	53601(g)
Commercial paper	270 days or less	25% of the agency's money ^G	Highest letter and number rating by an NRSRO ^H	53601(h)(2)(C)
Negotiable Certificates of Deposit	5 years	30% ^J	FDIC Insured	53601(i)
Non-negotiable Certificates of Deposit	5 years	None	FDIC Insured	53635.2, 53637, 53638 & 53653
Repurchase Agreements**	1 year	None	Collateralized	53601(j)
Medium Term Notes ^N	5 years	30% of the agency's money ^G	"A" rating category or its equivalent or better	53601(k)
Mutual Fund and Money Market Mutual Funds	N/A	20% ^O	Multiple ^{P,Q}	53601(l) and 53601.6(b)
Collateralized Bank Deposits ^R	5 years	None	Collateralized	53601(n)
County Pooled Investment Funds	N/A	None	None	27130
Joint Powers Investment Pool	N/A	None	Multiple ^S	53601(p)
Local Agency Investment Fund (LAIF) ^U	N/A	None	None	16429.1
Supranationals ^U	5 years or less	30%	"AA" rating category or its equivalent or better	53601(q)

Source: CDIAC Local Agency Investment Guide (LAIG), Figure 1
Information as of January 1, 2019 ^A and applicable to all local agencies^B

**Master Repurchase Agreement must be signed with the bank or dealer (a PSA Master Agreement or equivalent).

TABLE OF NOTES FOR FIGURE 1

- ^A Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, 53635.8, and 53638.
- ^B Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- ^C Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- ^D Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- ^E No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.
- ^F "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body."
- ^G Local agencies, other than counties or a city and county, may purchase no more than 10 percent of the outstanding commercial paper of any single issuer.
- ^H Issuing corporation must be organized and operating within the U.S., have assets in excess of \$500 million, and debt other than commercial paper must be in a rating category of "A" or its equivalent or higher by a nationally recognized statistical rating organization, or the issuing corporation must be organized within the U.S. as a special purpose corporation, trust, or LLC, has program wide credit enhancements, and has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical rating agency.
- ^I "Other Agencies" are counties, a city and county or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body." Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set for "Select Agencies," above.
- ^J No more than 30 percent of the agency's money may be in negotiable certificates of deposit that are authorized under Section 53601(i).
- ^K No more than 30 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service (excludes negotiable certificates of deposit authorized under Section 53601(i)).
- ^L Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- ^M Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.
- ^N "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States"
- ^O No more than 10 percent invested in any one mutual fund. This limitation does not apply to money market mutual funds.
- ^P A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Sections 53601 and 53635.
- ^Q A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years' experience investing in money market instruments with assets under management in excess of \$500 million.
- ^R A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years' experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- ^S Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.
- ^T Only those obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), and Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less.

Source: CDIAC Local Agency Investment Guide (LAIG, Figure 1
Information as of January 1, 2019^A and applicable to all local agencies^B

9.0 REVIEW

The securities held by the City must be in compliance with 8.0 Authorized and Suitable Investments at the time of purchase. The Treasurer will review the portfolio at least quarterly to insure securities are still in compliance and determine if it is necessary to report to council any major or critical incidences of noncompliance.

10.0 INVESTMENT POOLS/MUTUAL FUNDS

The City further stipulates that mutual funds/money market mutual funds are restricted to funds that include only permitted investments under 8.0 Authorized and Suitable Investments.

Governmental sponsored pools and/or mutual funds are included in Section 8.0 Authorized and Suitable Investments; therefore, the City must do due diligence and a thorough investigation of the pool and/or fund prior to investing, and on a continual basis. Any pool or mutual fund shall provide the following:

- A. A description of eligible investment securities, and a written statement of investment policy and objectives.
- B. A description of interest calculations and how it is distributed, and how gains and losses are treated.
- C. A description of how the securities are safeguarded (including the settlement processes), and how often are the securities priced and the program audited.
- D. A description of who may invest in the program, how often, and what size deposits and withdrawals are allowed.
- E. A schedule for receiving statements and portfolio listings.
- F. A list of any reserves, retained earnings, etc. utilized by the pool.
- G. A fee schedule, when and how it is assessed.
- H. Pool eligibility for bond proceeds and/or pool policy on accepting such proceeds.

11.0 COLLATERALIZATION

Collateralization will be required on two types of investments: certificates of deposit and repurchase agreements. Collateral for non-negotiable certificates of deposit and negotiable certificates of deposit (NCD) must comply with Government Code 53652. In addition, if the CD is not FDIC insured or goes over the FDIC \$250,000 limit, collateral is required equal to 110 percent of market value of principal and accrued interest. Collateral for repurchase agreements shall be 102 percent of market value of principal and accrued interest.

The City chooses to limit collateral to the following: US Treasury securities or Federal Agency securities. This will provide an addition level of security due to inevitable changes in market conditions. Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution is granted, within the parameters and constraints of this Policy.

Section 53649 of the California Government Code specifies that the City Treasurer is responsible for entering into deposit contracts with each depository. Investments held with third parties and applicable collateral for the investment shall be properly collateralized in accordance with requirements of the California Government Code.

12.0 SAFEKEEPING AND CUSTODY

All securities, including collateral for repurchase agreements, entered into by the City shall be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts.

13.0 DIVERSIFICATION

The City will diversify the investment portfolio by the type of investment, issuer, and maturity dates in order to mitigate risk in the investment portfolio. With the exception of U. S. Treasury securities and authorized pools such as LAIF, no more than 30% of the City's total investment portfolio will be invested in a single security type or with a single financial institution.

14.0 MAXIMUM MATURITIES

It is the City's policy to buy and hold investments until maturity. Maturities of investments will be selected based on cash flow requirements. Investments will have a maximum remaining maturity of only the limitations imposed by government statute or five (5) years from purchase, whichever is shorter. Reserve funds may be invested in securities over 5 years based permissible investment maturities supported the legal documents.

15.0 INTERNAL CONTROLS

A system of internal controls shall be established to prevent losses of public funds arising from fraud, employee error, and misrepresentations of third parties, unanticipated changes in financial markets or imprudent actions by employees of the City. An independent review of internal control and investment practices, policies and procedures will be provided annually by the City's external auditor. In addition, the City shall maintain an employee crime coverage policy.

16.0 PERFORMANCE STANDARDS

Performance is proscribed by law in California Government Code 53600.5 as follows:

"When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control."

17.0 REPORTING

The council has delegated investment authority to the City Treasurer for a one-year period. The Treasurer shall make a monthly report of investment transactions to the legislative body. Finance will also submit a quarterly investment portfolio status reports. Section 53607 of the California Government Code states the legislative body, subject to review; many renew the delegation of authority pursuant to this section each year.

18.0 INVESTMENT POLICY ADOPTION

The policy shall be reviewed annually by the Treasurer and City Attorney for any revisions. The policy will be submitted to the City Council for their review and approval each fiscal year.

19.0 GLOSSARY

GLOSSARY

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

ASKED: The asked price is what sellers are willing to take for a security. Another name is the offered side when you are buying a security.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMERCIAL PAPER: Commercial paper is the trade name applied to unsecured promissory notes issued by finance and industrial companies to raise funds on a short term basis.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Glendora. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions buying and selling for his own account.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL AGENCY: Federal agencies are special government organizations set up for a specific purpose. Some examples include: FAMCA, FFCB, FHLB, FHLMC, and FNMA.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per entity.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

LOCAL AGENCY INVESTMENT FUND (LAIF): LAIF was established by the State to enable treasurers to place funds in a pool for investment. Each agency is limited to an investment of \$65 million per account.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase – reverse repurchase agreements that establish each party’s rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers’ acceptances, etc.) are issued and traded.

NATIONALLY RECOGNIZED STATISTICAL-RATING ORGANIZATION (NRSRO): A nationally recognized statistical rating corporation (NRSRO) is a credit rating agency that issues credit rating that the U.S. Securities and Exchange Commission (SEC) permits other financial firms to use for certain regulatory purposes.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) – registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: California Gov. Code 53600.5 states:

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structure to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, or increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION (SEC): Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.



CITY OF HANFORD

City of Hanford Investment Portfolio Quarter ending September 30, 2020

Average Yield 1.621%
LAIF Yield 0.620%
Average Maturity 322
LAIF Average Maturity 169

Recap

	# Investments				Share
Certificate of Deposit	52	11,425,000.00	11,425,000.00	11,425,000.00	14%
US Agency	7	7,680,000.00	7,682,871.51	7,701,703.30	10%
Corporate	3	2,700,000.00	2,844,142.00	2,901,174.00	3%
Liquid Assets - Government Pools	2	39,848,998.510	39,848,998.510	39,848,998.510	50%
- Cash Accounts	3	17,303,915.070	17,303,915.070	17,303,915.070	22%
	67	78,957,913.58	79,104,927.09	79,180,790.88	100%

We certify that the City's investment conform to the City's Investment Policy
and that 6 month cash needs can be met.

Eric Frost, Interim Finance Director

Matt Kredit, Finance Manager

City of Hanford
Portfolio Holdings
Investment Portfolio | by Portfolio
As of 9/30/2020

Description	CUSIP/Ticker	Security Sector	Settlement Date	YTM @ Cost	Face Amount Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	% of Portfolio
Brokerage - Great Pacific Securities 0023										
FFCB 1.64 3/3/2025-21*	3133ELOE7	US Agency	03/03/2020	1.640	330,000.00	330,000.00	331,851.30	03/03/2025	1,615	0.418%
Sub Total / Average				1.640	330,000.00	330,000.00	331,851.30			0.418%
Brokerage - Higgins Capital 0152										
CD Bank Hapocalim 2 10/9/2020	06251AK25	Certificate Of Deposit	10/09/2015	2.000	125,000.00	125,000.00	125,000.00	10/09/2020	9	0.158%
CD Marlin Bank 1.75 10/21/2020	57116AKU1	Certificate Of Deposit	10/22/2015	1.750	50,000.00	50,000.00	50,000.00	10/21/2020	21	0.063%
CD HSBC Bank 1.6 11/17/2020	40434AC72	Certificate Of Deposit	11/17/2015	1.600	250,000.00	250,000.00	250,000.00	11/17/2020	48	0.317%
CD First Bank 1.8 11/20/2020	31938QQ23	Certificate Of Deposit	11/20/2015	1.800	132,000.00	132,000.00	132,000.00	11/20/2020	51	0.167%
CD Sallie Mae Bank 2.15 12/21/2020	79545QG90	Certificate Of Deposit	12/20/2017	2.150	150,000.00	150,000.00	150,000.00	12/21/2020	82	0.190%
CD 3RD FED S&L 2.1 12/21/2020	88413QBV9	Certificate Of Deposit	12/21/2017	2.100	245,000.00	245,000.00	245,000.00	12/21/2020	82	0.310%
CD Stearns Bank 2.1 12/28/2020	857894VW6	Certificate Of Deposit	12/28/2017	2.100	245,000.00	245,000.00	245,000.00	12/28/2020	89	0.310%
CD Wells Fargo Bank 1.65 9/14/2021	949763AZ9	Certificate Of Deposit	09/14/2016	1.650	230,000.00	230,000.00	230,000.00	09/14/2021	349	0.291%
CD Synchro Bank 1.7 10/21/2021	87165HPU8	Certificate Of Deposit	10/21/2016	1.700	150,000.00	150,000.00	150,000.00	10/21/2021	386	0.190%
CD American Express Bank 2.05 12/1/2021	02587DM70	Certificate Of Deposit	12/01/2016	2.050	150,000.00	150,000.00	150,000.00	12/01/2021	427	0.180%
CD Synchro Bank UT 2.05 12/2/2021	87165HQB9	Certificate Of Deposit	12/02/2016	2.050	100,000.00	100,000.00	100,000.00	12/02/2021	428	0.127%
CD Peoples Bank 2 1/25/2022	71270QGM1	Certificate Of Deposit	01/25/2017	2.000	200,000.00	200,000.00	200,000.00	01/25/2022	482	0.253%
CD Capital One 2.25 9/20/2022	14042RHW4	Certificate Of Deposit	09/20/2017	2.250	250,000.00	250,000.00	250,000.00	09/20/2022	720	0.317%
CD Capital One 2.25 9/20/2022-18	1404204Z0	Certificate Of Deposit	09/20/2017	2.250	250,000.00	250,000.00	250,000.00	09/20/2022	720	0.317%
CD Barclays Bank 2.25 9/27/2022	06740KKY2	Certificate Of Deposit	09/27/2017	2.250	250,000.00	250,000.00	250,000.00	09/27/2022	727	0.317%
CD Insbank TN 1 9/27/2022	45776NDN3	Certificate Of Deposit	03/27/2020	1.000	250,000.00	250,000.00	250,000.00	09/27/2022	727	0.317%
CD Lakeside Bank IL 1.1 9/30/2022	51210SRZ2	Certificate Of Deposit	03/30/2020	1.100	250,000.00	250,000.00	250,000.00	09/30/2022	730	0.317%
CD Goldman Sacs 2.3 10/11/2022	38148PRA7	Certificate Of Deposit	10/11/2017	2.300	200,000.00	200,000.00	200,000.00	10/11/2022	741	0.253%
CD Bank of Ruston 2.3 12/29/2022	06427LCH6	Certificate Of Deposit	12/29/2017	2.300	250,000.00	250,000.00	250,000.00	12/29/2022	820	0.317%
CD Genoa Banking 2.25 12/29/2022	372348BY7	Certificate Of Deposit	12/29/2017	2.250	250,000.00	250,000.00	250,000.00	12/29/2022	820	0.317%
CD Wells Fargo NV 1.85 12/30/2022	949495AF2	Certificate Of Deposit	12/30/2019	1.850	245,000.00	245,000.00	245,000.00	12/30/2022	821	0.310%
CD Morgan Stanley 2.65 1/25/2023	61747MH46	Certificate Of Deposit	01/25/2018	2.650	64,000.00	64,000.00	64,000.00	01/25/2023	847	0.081%
CD Northstar Bank MI 1.15 3/31/2023	66704MEQ0	Certificate Of Deposit	03/31/2020	1.150	250,000.00	250,000.00	250,000.00	03/31/2023	912	0.317%
CD Centerstate Bank FL 1.2 4/17/2023	15201QDC8	Certificate Of Deposit	04/17/2020	1.200	250,000.00	250,000.00	250,000.00	04/17/2023	929	0.317%
CD Pacific Western Bank CA 1.2 4/17/2023	69506YRJ0	Certificate Of Deposit	04/16/2020	1.200	250,000.00	250,000.00	250,000.00	04/17/2023	929	0.317%
CD Flagstar Bank MI 1.15 4/17/2023	33847E2Z9	Certificate Of Deposit	04/17/2020	1.150	250,000.00	250,000.00	250,000.00	04/17/2023	929	0.317%
CD Nicolet National Bank WI 1.2 4/17/2023	654062KJ6	Certificate Of Deposit	04/17/2020	1.200	250,000.00	250,000.00	250,000.00	04/17/2023	929	0.317%
CD Morgan Stanley UT 4/19/2023	61747MV32	Certificate Of Deposit	04/19/2018	3.000	186,000.00	186,000.00	186,000.00	04/19/2023	931	0.236%
CD BMW Bank 3 4/20/2023	05580AMJ0	Certificate Of Deposit	04/20/2018	3.000	250,000.00	250,000.00	250,000.00	04/20/2023	932	0.317%
CD West Michigan Bank MI 1 4/24/2023	954444BW4	Certificate Of Deposit	04/24/2020	1.000	250,000.00	250,000.00	250,000.00	04/24/2023	936	0.317%
CD Sterling Bank MO 1.05 4/27/2023	85916VDR3	Certificate Of Deposit	04/27/2020	1.050	250,000.00	250,000.00	250,000.00	04/27/2023	939	0.317%
CD Northwest Bank ID 1 4/28/2023	66736ABS7	Certificate Of Deposit	04/30/2020	1.000	250,000.00	250,000.00	250,000.00	04/28/2023	940	0.317
CD Pinnacle Bank TN 0.7 5/8/2023	72345SKU4	Certificate Of Deposit	05/08/2020	0.700	250,000.00	250,000.00	250,000.00	05/08/2023	950	0.317
CD UBS Bank 3.15 5/30/2023	90348JCR9	Certificate Of Deposit	05/30/2018	3.150	249,000.00	249,000.00	249,000.00	05/30/2023	972	0.315

15.D.b

Attachment: Exhibit B - Quarterly Investment Report 2 (Finance: Adoption of Investment Policy)

C

City of Hanford
Portfolio Holdings
Investment Portfolio | by Portfolio
As of 9/30/2020

Description	CUSIP/Ticker	Security Sector	Settlement Date	YTM @ Cost	Face Amount Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	% of Portfolio
CD Nebraska State Bank NE 1 9/29/2023	63970BAK5	Certificate Of Deposit	03/30/2020	1.000	250,000.00	250,000.00	250,000.00	09/29/2023	1,094	0.317%
CD Citibank National SD 3.55 11/24/2023	17312QW47	Certificate Of Deposit	11/23/2018	3.550	250,000.00	250,000.00	250,000.00	11/24/2023	1,150	0.317%
CD Texas Exchange Bank TX 0.85 5/20/2024-20 *	88241THF0	Certificate Of Deposit	05/20/2020	0.850	249,000.00	249,000.00	249,000.00	05/20/2024	1,328	0.315%
CD JPMorgan Chase OH 1 8/22/2024-20 *	48128UBF5	Certificate Of Deposit	05/22/2020	1.000	240,000.00	240,000.00	240,000.00	08/22/2024	1,422	0.304%
CD Sallie Mae Bank UT 1.9 10/30/2024	7954504Z5	Certificate Of Deposit	10/30/2019	1.900	100,000.00	100,000.00	100,000.00	10/30/2024	1,491	0.127%
CD First National Bank TX 1.8 12/30/2024	32112UDJ7	Certificate Of Deposit	12/30/2019	1.800	250,000.00	250,000.00	250,000.00	12/30/2024	1,552	0.317%
CD Merrick Bank UT 1.85 12/31/2024	59013KEP7	Certificate Of Deposit	12/31/2019	1.850	250,000.00	250,000.00	250,000.00	12/31/2024	1,553	0.317%
CD Citidel Federal PA 1.65 2/27/2025	17286TAG0	Certificate Of Deposit	02/27/2020	1.650	250,000.00	250,000.00	250,000.00	02/27/2025	1,611	0.317%
CD BMO Harris 3/28/25	05600XAY6	Certificate Of Deposit	09/23/2020	0.050	249,000.00	249,000.00	249,000.00	03/28/2025	1,640	0.315%
CD Jonesboro State Bank LA 0.8 5/29/2025-20 *	48040PGX7	Certificate Of Deposit	05/29/2020	0.800	249,000.00	249,000.00	249,000.00	05/29/2025	1,702	0.315%
CD Continental Bank UT 0.55 6/26/2025	211163KK5	Certificate Of Deposit	06/26/2020	0.550	175,000.00	175,000.00	175,000.00	06/26/2025	1,730	0.222%
CD State Bank of India GA 0.95 6/26/2025	856283N69	Certificate Of Deposit	06/26/2020	0.950	250,000.00	250,000.00	250,000.00	06/26/2025	1,730	0.317%
CD Partners Bank AK 0.6 6/30/2025	70212VAB4	Certificate Of Deposit	06/30/2020	0.600	250,000.00	250,000.00	250,000.00	06/30/2025	1,734	0.317%
CD Bank Baroda NY .65 7/22/2025	06063HMT7	Certificate Of Deposit	07/10/2020	0.650	198,000.00	198,000.00	198,000.00	07/22/2025	1,756	0.251%
CD Luana Savings Bank IA 7/29/2025	549104R18	Certificate Of Deposit	07/22/2020	0.450	250,000.00	250,000.00	250,000.00	07/29/2025	1,763	0.317%
CD Medallion Bank UT 7/30/2025	58404DHQ7	Certificate Of Deposit	07/22/2020	0.550	250,000.00	250,000.00	250,000.00	07/30/2025	1,764	0.317%
CD Enerbank UT 8/29/2025	29278TRA0	Certificate Of Deposit	08/21/2020	0.500	245,000.00	245,000.00	245,000.00	08/31/2025	1,796	0.310%
CD First Choice Bank CA 9/30/2025	319461DB2	Certificate Of Deposit	08/30/2020	0.400	249,000.00	249,000.00	249,000.00	09/30/2025	1,826	0.315%
Citibank NA 3.65 1/23/2024-23 *	17325FAS7	Corporate	05/22/2020	1.183	1,000,000.00	1,088,310.00	1,104,140.00	01/23/2024	1,210	1.266%
John Deer Capital 2.6 3/7/2024	24422EUX5	Corporate	05/15/2020	1.160	700,000.00	737,464.00	750,874.00	03/07/2024	1,254	0.887%
Bank of New York Mellon 1.6 4/24/2025-25 *	06406RAN7	Corporate	05/13/2020	1.216	1,060,000.00	1,018,368.00	1,046,060.00	04/24/2025	1,667	1.266%
FHLM 0.875 4/6/2023-21	3130AJG94	US Agency	05/15/2020	0.875	1,200,000.00	1,200,000.00	1,204,812.00	04/06/2023	918	1.520%
FFCB 1.69 2/12/2024-21 *	3133ELMJ0	US Agency	05/15/2020	1.673	1,950,000.00	1,951,152.21	1,961,894.00	02/12/2024	1,230	2.470%
FFCB 0.8 4/22/2024-21 *	3133ELXC3	US Agency	05/15/2020	0.800	500,000.00	500,000.00	500,531.00	04/22/2024	1,300	0.633%
FHLMC 0.55 5/28/2024-21	3134GVYU6	US Agency	05/28/2020	0.550	2,000,000.00	2,000,000.00	2,001,880.00	05/28/2024	1,336	2.533%
Sub Total / Average				1.327	19,775,000.00	19,920,294.21	19,995,291.00			25.045%
Brokerage - Mischler Financial Group 0066										
FHLMC 0.6 10/30/2023-20 *	3134GVQK7	US Agency	05/13/2020	0.554	600,000.00	600,937.80	600,054.00	10/30/2023	1,125	0.760%
FHLMC 0.7 2/1/2025-20 *	3134GVURJ4	US Agency	05/13/2020	0.700	600,000.00	600,000.00	600,126.00	02/12/2025	1,598	0.760%
FNMA 0.73 5/27/2025-21 *	3136G4VW0	US Agency	05/27/2020	0.698	500,000.00	500,781.50	500,555.00	05/27/2025	1,700	0.633%
Sub Total / Average				0.648	1,700,000.00	1,701,719.30	1,701,561.58		1,460	2.153%
Total / Average					21,805,000.00	22,119,013.51	22,104,975.52			27.616%

15.D.b

City of Hanford
Portfolio Holdings
Investment Portfolio | by Portfolio
As of 9/30/2020

Description	CUSIP/Ticker	Security Sector	Settlement Date	YTM @ Cost	Face Amount Shares	Cost Value	Market Value	Maturity Date	Days To Maturity	% of Portfolio
Liquid Asset Accounts										
Great Pacific	GP	n/a	n/a	0.00000	871,883.80	871,883.80	871,883.80	n/a	1	1.104%
Higgins Capital	HC	n/a	n/a	0.01800	103,247.30	103,247.30	103,247.30	n/a	1	0.131%
LAIF LGIP	LAIF	n/a	n/a	0.62000	6,072,233.13	6,072,233.13	6,072,233.13	n/a	1	7.680%
Wells Fargo Bank	WF	n/a	n/a	0.00300	16,328,783.97	16,328,783.97	16,328,783.97	n/a	1	20.680%
Tulare County Pool	TC	n/a	n/a	2.85000	33,776,765.38	33,776,765.38	33,776,765.38	n/a	7	42.778%
Sub Total / Average				1.751	57,152,913.580	57,152,913.580	57,152,913.580			72.384%
Total / Average				1.621	78,957,913.58	78,271,927.09	79,257,889.10			100.000%

* Security is callable in the designated year



AGENDA

STAFF REPORT

MEETING DATE: Dec. 15, 2020
AGENDA SECTION: Work Session
TO: Mayor and City Council
FROM: Eric Frost, Interim Finance Director
DATE: December 1, 2020
SUBJECT: City of Hanford Monthly Investment Transactions Report
APPROVED

DEPARTMENT HEAD _____

CITY ATTORNEY _____

CITY MANAGER _____

The City Council has delegated to its Finance Director/Treasurer the authority to invest idle cash on behalf of the City. This authority must be renewed each year. In addition, the Finance Director/Treasurer is obligated to provide a list of monthly investment transactions to Council.

This monthly transaction report covers July to November, 2020.

City of Hanford										
Monthly Transaction Report										
				<u>Details for Securities, not pool transactions</u>						
Transaction Date	Action	Amount	Broker	Security	Name	Maturity	Face	Price	Coupon	Yield
<u>July</u>										
7/10/2020	Purchase	198,000	Higgins	CD	Bank Baroda, NY	7/2/2025	198,000	100	0.65	0.65
7/22/2020	Purchase	250,000	Higgins	CD	Luana Savings, NY	7/29/2025	250,000	100	0.45	0.45
7/22/2020	Purchase	250,000	Higgins	CD	Medallion Bk, UT	7/30/2025	250,000	100	0.55	0.55
<u>August</u>										
No Transactions										
<u>September</u>										
No Transactions										
<u>October</u>										
10/29/2020	Deposit	6,000,000	LAIF							
<u>November</u>										
10/17/2020	Deposit	1,000,000	LAIF							
11/19/2020	Purchase	1,119,146	Higgins	Corp. Note	Catepillar	11/24/2023	1,000,000	110.05	3.7599	0.381
11/19/2020	Deposit	2,000,000	LAIF							

The last quarterly investment report is also included for the Council's benefit.

Attachment: Last quarterly investment report



AGENDA STAFF REPORT

MEETING DATE: 12/15/2020	AGENDA SECTION: E
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SUBJECT:

Police: Introduction of Ordinance No. 20-15 approving the addition Section 12.20 to Title 12 of the Municipal Code, thereby adding Rules for City Parks and City Properties to govern acceptable use of these properties by the public.

RECOMMENDATION:

That the City Council, by motion, approve the Introduction Adoption of Ordinance No. 20-15 and move to a second reading Municipal Code Section 12.20 of Title 12, Regulating City Parks and Other City Properties.

BACKGROUND:

The purpose of this ordinance is to outline new rules to govern the use of city parks by all persons. The creation of these additional rules was made necessary by recent court decisions that have allowed for an expanded use of public properties by citizens. The parks were never designed for some of these uses and those uses frequently result in damage to parks and the inability for full enjoyment by all of our residents. This ordinance also includes not only parks, but all City properties, as requested by council during a recent study session on the matter. Below is a summary of changes that will be made with the adoption of this ordinance.

12.20.030 - Prohibits camping in city parks, recreational area and other facilities, restrooms and fenced in dog parks. Contains exemptions for permitted city activities and other un-citable reasons.

12.20.040 - Storage of personal belongings are not permitted on City property. Bulky items in excess of what can be put in a 60 gallon storage container are also not permitted.

12.20.050 - Tents and other temporary structures are not allowed.

12.20.060 - Fires are prohibited except in a city installed amenity made for the purpose of containing a fire.

12.20.070 - Littering, personal waste, and dumping are prohibited.

12.20.080 - Protects the park by not allowing people to alter the environment and landscaping.

12.20.090 - Animals must be on a leash.

The ordinance will assist the Hanford Police Department in their enforcement duties and provide clear guidance to the public as to what is expected of them while using its facilities.

FISCAL IMPACT:

No Fiscal Impact.

ATTACHMENTS:

2020.10.12 Camping In Parks Ordinance (FINAL)

ORDINANCE NO. 20-15
AN ORDINANCE OF THE CITY OF HANFORD PERTAINING TO THE ADDITION
OF CHAPTER 12.20 OF TITLE 12,
REGULATING CITY PARKS AND OTHER CITY PROPERTIES

The City Council of Hanford does ordain as follows:

Section 1. Chapter 12.20 of Title 12 is added to the Hanford Municipal Code, to read as follows:

CHAPTER 12.20
ADDITIONAL RULES GOVERNING CITY PARKS AND OTHER CITY PROPERTIES

12.20.010	Purpose and Findings.
12.20.020	Definitions.
12.20.030	Camping in Parks, Recreation Areas, and Other Facilities Prohibited.
12.20.040	Storage of Personal Belongings Prohibited.
12.20.050	Tents and Other Enclosed Temporary Structures Prohibited.
12.20.060	Fires Prohibited.
12.20.070	Littering, Personal Waste, and Dumping Prohibited.
12.20.080	Resource Protection.
12.20.090	Animal and Pets.
12.20.100	Severability.
12.20.110	Violation-Misdemeanor.

12.20.010 Purpose and Findings.

The purpose of this chapter is to protect the City of Hanford's (City) parks and other properties and control activities at such facilities that may pose a risk to health or safety, or which may negatively affect the public's enjoyment of parks. The City Council of the City of Hanford finds:

A. The City has invested millions of dollars in its park facilities that are designed to be used by the entire population of Hanford.

B. City parks are used for a variety of purposes, including periodic heavy use by families with children. Park usage may be limited by the large number of people that use parks and by other aspects of each park, including shape, location, nature of amenities, and competing uses of facilities.

C. In order to ensure the continued safety of those using City parks and other City facilities, activities and the use of equipment or belongings that may be dangerous to the health and safety of others must be limited to designated areas or prohibited altogether.

D. The City's parks and other facilities are not designed to be used as camping sites and lack the infrastructure necessary to provide a safe and proper camping experience. All parks

and other City facilities lack, to differing degrees, showers, bathrooms, lighting, electricity, security, washing facilities, burn pits, camping sites, adequate refuse containers, potable water, kitchen facilities, and other facilities needed for safe camping.

E. The lack of these facilities and the uncontrolled placement of camping sites in City parks and other facilities presents a clear danger to persons using, crossing or playing in parks and to persons utilizing other City facilities. These dangers include the potential for health hazards, criminal activity, and physical injury. These hazards are demonstrated through activity that has occurred in other communities.

F. City parks are designed to facilitate temporary experiences within set hours of operation, in order to ensure the ability of City personnel to properly maintain the grounds. In keeping with this requirement, permanent or overnight encampments would prevent the City from maintaining its parks.

G. These factors associated with camping in City parks constitute an unreasonable interference with the use of City parks by the community and are injurious to health, offensive to the senses, create visual blight and constitute a public nuisance.

12.20.020 Definitions.

The following words and phrases, whenever used in this chapter, shall be construed as defined in this section:

“Available shelter” means that a bed is available, at public and/or private shelters or similar accommodations, to every individual experiencing homelessness within the City at no cost. A bed shall not be considered available when an individual cannot occupy said space due exhaustion of stay limitations or when religious observance is required as a condition of gaining shelter. Notwithstanding the foregoing, individuals possessing the means to pay for temporary shelter, refusing available shelter, or who otherwise cannot utilize the shelter space due to voluntary actions including, but not limited to, intoxication, drug use, unruly behavior, or violation of shelter rules, shall not be counted when determining whether available shelter exists.

“Bulky item” means any item that is too large to fit in a sixty (60) gallon trash container with the lid closed, including, but not limited to, a mattress, couch, chair or other furniture or appliance. “Bulky item” does not include a portable, collapsible picnic chair or table.

“Camp,” “Camping,” or “Camp facilities” means placing, setting up or utilizing camping equipment. Camping does not include use of umbrellas or sunshades during the time the park is open to the public. An activity shall constitute camping when it reasonably appears, in light of all the circumstances, the participants in conducting these activities are in fact using the area as a sleeping or living accommodation regardless of the intent of the participants or the nature of any other activities in which they may also be engaging. “Camping” shall not include merely sitting, lying or sleeping outside in a park/recreation area or the use of a blanket, towel or mat in a public park/recreation area during the time the park is open to the public.

“Camping equipment” or “camping paraphernalia” means tents, tarpaulins, lean-tos, huts, cardboard boxes, or similar make-shift temporary shelters (whether commercially produced or improvised from random materials), as well as cooking facilities, hammocks, ground cover, bedding, sleeping bags, or other similar equipment used for living in the outdoors.

“Camp Fire” means an open-air fire in a camp, used for cooking, heating, or as a focal point for social activity.

“City parks” or “parks” shall mean a publicly owned, naturalistic areas in urban environments. These areas are open to the public to offer recreation and green space to residents and visitors of the City.

“Homeless” means an individual without permanent housing who may live on the street; stay in a shelter, mission, vacant building, or vehicle; or is in other unstable or non-permanent housing situation.

“Park personnel” means those people employed by the City and responsible for the maintenance, operation, protection, or management of any City park or facility.

“Park amenities” means any man-made structure, monument, statue, vase, fountain, pole, wall, fence, railing, bench, picnic table, trash receptacle, arbor, shade structure, playground, building, landscaping, natural vegetation, lighting system, sprinkler system, and walking or biking trails, paths or walkways, and waterways.

“Park and recreation facilities” and “park/recreation areas” means all parks and their associated open spaces, trails, park amenities, buildings, and recreation facilities used by the public within the boundaries of the city limits of the City, and which are owned, operated and/or maintained by the City.

“Personal property” means tangible personal belongings or possessions, which shall include any movable or tangible thing that is subject to ownership; and property or chattels that can be seen, weighed, measured, felt, or touched, including, but not limited to, furniture, appliances, camping facilities, camping paraphernalia, money, and/or books.

“Restroom facilities” means a public toilet that is a small room or small building with toilets and/or urinals, which do not belong to a particular household, and are available for use by the general public, customers, travelers, etc. Restroom facilities include privately owned portable toilet facilities contracted by the City and temporarily placed at a location for public use.

“Store,” “Stored,” or “Storage” means to put aside personal property in a public park/recreation area or on other City-owned or City-controlled property or accumulate it for use when needed; to place personal property in a public park/recreation area or on other City-owned or City-controlled property for safekeeping; and/or to leave personal property unattended in a public park/recreation area or on other City-owned or City-controlled property.

“Tent” means a collapsible shelter made of fabric such as nylon or canvas or a tarp stretched and

sustained by supports, which is not open on all sides and which hinders an unobstructed view behind or into the area surrounded by the fabric. In order to qualify as a tent for purposes of this chapter, a tent, when deconstructed, must be able to fit within a sixty (60) gallon container with the lid closed.

“Umbrellas or sunshades” means any canopy or cover that is open on all sides, from ground level to the top of the structure, and consists of pliable tent-like material such as canvas, nylon, or other synthetic fabric, and that is held aloft by one or more supporting metal, plastic, or wooden poles.

12.20.030 Camping in Parks, Recreation Areas, and Other Facilities Prohibited.

A. It is unlawful and a public nuisance for any person to establish, maintain, or operate a camp or occupy camp facilities, and to utilize camping equipment or camping paraphernalia while camping or occupying camping facilities, in any public park/recreation areas or on other City-owned or City-controlled property. “Establish” means setting up or moving camping equipment or camp paraphernalia in park and recreation facilities to camp or operate camp facilities. “Maintain” means keeping or permitting camping equipment or camping paraphernalia to remain in a park or recreation facility in order to camp or operate camping facilities. “Operate” means participating or assisting in establishing or maintaining a camp or camping facilities.

B. An individual or family unit experiencing homelessness may not be cited for violation of subsection A. in a park area unless: (i) there is available shelter as defined above; or (ii) they interfere with or impede the performance of maintenance, repair, or improvement work conducted by a City employee or contractor.

C. Notwithstanding the exemption provided for in subsection B., camping facilities, camping equipment, and camping paraphernalia may not be affixed or attached to, or constructed upon or with, or otherwise located within ten (10) feet of any park amenities or structures.

D. Notwithstanding the exemption provided for in subsection B., camping facilities, camping equipment, and camping paraphernalia may not be located or utilized within any waterways or drainage basins.

E. Camping may be permitted in park and recreation facilities in conjunction with any City sponsored and approved event.

F. The use of park restroom facilities shall be available to all patrons. Camping and sleeping in park restroom facilities would interfere with the public’s use of such facilities, and, therefore, camping and sleeping in park restroom facilities is prohibited. This chapter shall not be interpreted to allow the public use of City restroom facilities that are normally reserved for the use by City employees.

G. It is unlawful to camp or sleep within the fenced area of a dog park or any area within a park that is reserved for dogs.

12.20.040 Storage of Personal Belongings Prohibited.

A. It shall be unlawful and a public nuisance for any person to store personal property in any public park/recreation area or other City-owned or City-controlled property, except as otherwise approved in writing by the City Manager or designee or by resolution of the City Council. Personal property stored in violation of this section may be impounded pursuant to the requirements of this section. Any personal property left in any public park/recreation area during the time the public park/recreation area is closed to the public, whether or not the personal property is unattended, may be impounded pursuant to this section.

1. Notwithstanding these prohibitions, an individual or family unit experiencing homelessness may not be cited for violation of this section and their belongings located within a park may not be impounded the unless: (i) it is confirmed that there is available shelter as defined in Section 12.20.010; (ii) a belonging violates the restriction regarding bulky items described in subsection B. below; (iii) all of an individual's personal property located within a park does not fit in a sixty (60) gallon trash container with the lid closed; or (iv) the personal property is maintained in a manner that interferes with or impedes the performance of maintenance, repair, or improvement work conducted by a City employee or contractor.

2. This subsection A. shall not be interpreted to allow any individual or family unit experiencing homelessness to leave their personal property unattended in a City park, and unattended property shall be subject to the impoundment provisions contained below.

B. Except as otherwise provided in this chapter, no person shall possess any bulky item in a public park/recreation area or on other City-owned or City-controlled property unless specifically authorized by the Chief of Police or the City Manager.

C. The provisions of this section shall not apply to abandoned personal property, which shall be disposed of forthwith.

D. The Chief of Police or the City Manager, or their designees, are authorized to impound personal property pursuant to the provisions this section, and shall make provisions for the receipt and safekeeping of personal property coming into his or her possession pursuant to this section. A receipt shall be issued to the person delivering such personal property, unless the personal property was found in the course of employment by an employee of the City. The Chief of Police or the City Manager, or their designees, shall notify the owner of the personal property if his or her identity is reasonably ascertainable, or, if the identity of the owner is not reasonably ascertainable, cause a notice to be left in a prominent place on or near the location of the personal property for any personal property impounded pursuant to this section, advising that the City is in possession of the personal property and the location where and hours during which it may be claimed.

E. Notice prior to impoundment.

1. Stored personal property or personal property violating this chapter may be impounded without notice if there is a reasonable belief that it is abandoned, presents an immediate threat to public health or safety, is evidence of a crime, is evidence in a criminal investigation, or is contraband.

2. In matters in which subsection 1 does not apply, personal property unlawfully stored in public parks/recreation areas or on other City-owned or City-controlled property shall be impounded only after a notice is provided to the owner of the personal property or left at or near the location of the personal property advising that the personal property will be impounded if it is not removed. This notice will specify a time when the personal property will be impounded if it is not removed.

F. If, after any notice required by subsection E. is given, personal property remains unlawfully stored in a public park/recreation area or on other City-owned or City-controlled property, that personal property may be impounded. The person impounding the personal property shall leave a notice in a conspicuous place at or near where the personal property was located prior to being impounded, advising where the personal property is being kept and when it may be claimed by its owner.

G. Personal property coming into possession of the City pursuant to this section shall be retained for a period of at least ninety (90) days. If the personal property consists of money, it shall be deposited with the City's Finance Director or designee for a period of not less than ninety (90) days, unless sooner claimed by its owner. In the event the personal property or money is not claimed within ninety (90) days, it shall be deemed to be abandoned personal property, subject to disposition as provided in this section.

H. During the time that any personal property is held by the City, it may be delivered or paid to its owner as follows:

1. The personal property shall be delivered upon proof of ownership satisfactory to the Chief of Police or the City Manager, or their designees, after ten (10) days' notice by mail to any other person(s) who have asserted a claim of ownership at any address given by such person(s).

2. If the personal property consists of money, it shall be paid to the owner upon written order from the Chief of Police or the City Manager, or their designees, to the Director of Finance. The Chief of Police or City Manager, or their designees, shall make such order upon the same proof of ownership and with the same notice as prescribed in the case of personal property.

3. If ownership cannot be determined to the satisfaction of the Chief of Police or the City Manager, or their designees, he or she may refuse to deliver the personal property or refuse to order the payment of such money to anyone until ordered to do so by a court of competent jurisdiction.

I. Upon expiration of the ninety (90) day period, any personal property received by the City and not delivered to the owner may be appropriated for use by the City upon order of the City Manager or his or her designee, on his or her finding that the personal property is needed for a public use, and any personal property not appropriated for City use may be disposed of or sold at public auction to the highest bidder. All unclaimed money received by the Chief of Police, and not delivered to the owner during the ninety (90) day period, shall thereafter be deposited in the general fund.

J. Subject to the provisions of subsection K. below, any personal property coming into the possession of the Chief of Police or designee may be disposed of immediately and without notice, in a manner that the Chief of Police or designee determines to be in the public interest, when such personal property is perishable, contraband, or constitutes an immediate threat to the public health or safety.

K. The provisions of this chapter shall not apply to real or personal property or money that is: (i) subject to confiscation pursuant to state or federal law; (ii) evidence of a crime; or (iii) evidence in an ongoing criminal investigation and/or civil proceeding pursuant to state or federal law.

12.20.050 Tents and Other Enclosed Temporary Structures Prohibited.

A. Except as otherwise provided in this section 12.20.050, it is unlawful for any person to set up and utilize camp equipment, a tent, or similar temporary shelter or improvised make-shift structure from random items on City-owned and City-controlled property, except in conjunction with a City sponsored and approved event.

B. With respect to City parks, it is unlawful for any person to set up and utilize camp equipment, a tent, or similar temporary shelter or improvised make-shift structure from random items unless it is open on all sides, except as when in conjunction with any City sponsored and approved event. The use of umbrellas or sunshades is permissible in a public park.

C. Notwithstanding the restrictions contained in subsection B. above, an individual or family unit within a park that is experiencing homelessness will not be in violation of this section for utilizing a tent within a City park unless: (i) it is confirmed that there is available shelter as defined above; (ii) the tent is located or constructed in such a manner that interferes with the performance of maintenance, repair, or improvement work conducted by a City employee or contractor; (iii) the tent is inconsistent with the “tent” definition of Section 12.20.020 above; or (iv) a violation of another provision of this chapter occurs (e.g., attached to a park improvement or structure). A prohibited tent will be subject to citation and to the impoundment procedures of Section 12.20.040 above.

12.20.060 Fires Prohibited.

No person shall kindle or build a fire in any park or recreation facility or other City-owned or City-controlled property, including within any portable fire rings, receptacle, or park amenity for the purpose of creating or containing a fire, unless a fire is allowed by the City in

conjunction with any City sponsored and approved event. A fire that is lighted and maintained in a barbeque grill being utilized for cooking purposes only, and only in designated areas, shall, however, be exempt from this prohibition. Installed park grills are designed for charcoal-based cooking, and no other flammable material may be used in them. Grill fires shall be completely extinguished before leaving the park/recreation area. Fires solely for the purpose of personal warmth are not allowed, and park grills shall not be used as a trash receptacle.

12.20.070 Littering, Personal Waste, and Dumping Prohibited.

A. Receptacles are provided for trash related to park activities. Park users shall deposit their trash in designated receptacles. It shall be unlawful for any person to enter, occupy or sleep in any trash receptacle or enclosure.

B. No person shall bring and leave refuse, furniture or surplus material from another property, including home-based litter and refuse and/or business-related refuse, for the purpose of dumping it in any public park/recreational facility or on other City-owned or City-controlled property.

C. No person shall deposit or cause to be deposited urine, fecal matter, or other bodily discharges within park and recreation facilities or on other City-owned or City-controlled property, with the exception of within the normal use of designated restrooms. Park and recreation facility restrooms and washrooms that are designated single-use, unisex facilities, are to be used by one person at a time for their designated purpose and for a reasonable time period. This rule shall not apply to children under the age of eight (8) years, or persons with special needs, who may be accompanied by a person responsible for that child or person.

12.20.80 Resource Protection.

A. Natural Features. It is unlawful to engage in any of the following acts within any City park or facility:

1. Cut, pick, mutilate, or destroy any vegetation.
2. Introduce any flora or fauna.
3. Pick, dig up, cut, mutilate, destroy, injure, disturb, move, molest, burn, or carry away any tree or plant or portion thereof, including, but not limited to, leaf mold, flowers, foliage, berries, fruit, grass, fern, turf, humus, shrubs, cones, and dead wood.
4. Place upon, attach, or secure to any tree, plant, shrub, rock or other natural feature any rope, wire mark, writing, printing, card, display, placard, or object.

B. Geological Features. It is unlawful for any person to engage in the following acts within any City park or facility:

1. Remove, cut, dig, or disfigure any soil, rock, or fossil.

2. Dig up, pick, remove, mutilate, injure, or collect any historical or archaeological artifact or object.

3. Disturb, deface, disfigure, mark on, or destroy any cave, rock formation, or any other naturally occurring feature.

4. Deposit any earth, sand, rock, stone, or other substance, or dig such materials from any area.

C. Water Features. It is unlawful for any person to engage in the following acts within any City park or facility:

1. Throw, discharge or otherwise place or cause to be placed into any fountain, pond, basin, or other body of water any substance, matter, or thing, liquid or solid, including, but without limitation to, particles or objects made of paper, metal, glass, styrofoam, garbage, rubbish, rubber, fuel, food matter, wood, fiber, and plastics, human waste, or other polluting substances of any kind.

2. Discharge any wastewater, sewage, or effluents anywhere except in proper receptacles.

3. Receive, bring or cause to be brought into any City park any species that poses a threat to the waters of any City park.

D. Pesticides and Hazardous Materials. No person, with the exception of park personnel in the normal course of their duties, shall disperse or otherwise apply any pesticide or any other hazardous material within any City park or facility whether to the air, water, ground, or vegetation.

E. Propagation of Plants and Animals. No person shall receive, bring or cause to be brought into any City park any animals or plants from any place for the purpose of propagation

F. Animals.

1. No person, shall or attempt to molest, hunt, disturb, injure, trap, take, net, poison, harm, tease or kill any kind of wild or domestic animal, bird, or reptile, or their eggs or nests, or fish.

2. No person shall release or abandon any animal, amphibian, bird, or reptile, dead or alive, within a City park.

G. Climbing. It is unlawful for any person to climb any trees or structures within any City park, which were not designed for climbing.

H. Attachments to Structures. No person shall camp or attach camping equipment or personal belongings to any play structure, restroom, building, fence, wall, park shelter, or any other improvement located within park and recreation facilities.

I. Permanent Structures. No person shall erect or cause to be erected at parks and recreation facilities any structure that is not designed to be able to be moved each day.

12.20.090 Animals and Pets.

A. Animals in City Parks. A person may bring a dog or other animal into a City park subject to the following conditions, requirements, and mandates:

1. Dogs and other animals must be controlled by a leash not exceeding six (6) feet in length, or by a bridle, unless in an area specifically designated for such use (dog park). All domesticated dogs and cats are subject to H.M.C. Section 6.08.020 - Restraint of Animals.

2. Dogs in a designated off-leash area must be at all times under the control of and visible to the owner or person in control of the dog.

3. It shall be unlawful to leave an animal unattended or abandoned.

4. It shall be unlawful to allow an animal to be in any portion of a City park or facility where specifically prohibited.

5. It shall be unlawful to keep or permit to remain in any City park or facility any noisy, vicious, or dangerous animal, or an animal that unduly disturbs, bothers, inconveniences, or endangers other persons or animals.

B. Animal Waste. The owner or any person responsible for bringing an animal into any City park or recreation facility shall be responsible for removing any waste or refuse left by that animal and shall deposit it in a proper receptacle.

12.20.100 Severability.

The City Council declares that it would have adopted this chapter, sentence by sentence, paragraph by paragraph and section by section, and does hereby declare that the provisions of this chapter are severable, and, if for any reason any sentence, paragraph, or section of this chapter shall be held invalid, such decision shall not affect the validity of the remaining parts of this chapter. The provisions of this chapter shall be enforceable only to the extent they are consist with then-current federal, state, and case law.

12.20.110 Violation—Misdemeanor.

Any person who violates any of the provisions of this chapter shall be guilty of a Misdemeanor. This section shall not be interpreted to limit the remedies available to the City; rather, the City may seek and utilize all remedies available under this code and state law in order to enforce the provisions of this chapter.

Section 2: This Ordinance shall take effect thirty (30) days after its adoption and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2020 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

NATALIE ORTEGA
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, _____, City Clerk of the City of Hanford, do hereby certify the foregoing Ordinance was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2020.

Date: _____

City Clerk



**AGENDA
STAFF REPORT**

MEETING DATE: 12/15/2020	AGENDA SECTION: A
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SUBJECT:

Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS:

Council Future Agenda Items

Council Future Agenda Items

Originated Date	Item	Originator	Staff Lead	Date Estimate
6/5/18	Comprehensive Study of downtown businesses, including crosswalks. Study to change 7 th Street one-way going WEST and 6 th Street going EAST to increase angled parking.	Council Consensus	John Doyel	2/02/2021
4/7/20	Discussion of Pay for Parking Options in the Downtown Area	Council Consensus	John Doyel	3/16/2021
6/18/20	Discussion of a Park Ranger program	Council Consensus	Brad Albert	2/2/2021
9/3/20	Proposed Rates & Fees adjustments	City Manager	Various Staff	Mid-Year Budget review Jan 2021
9/3/20	Revised Business License Ordinance	Finance	Darlene Mata	3/16/2021
9/9/20	Revised Refuse Ordinance	Public Works	Jim Ross	03/02/2021
10/02/20	Introduction Hemp Ordinance	Council Consensus	Darlene Mata	2/16/2021
10/14/20	Discussion of City of Hanford Finance Policies	Finance	Eric Frost	Nov/Dec meetings
11/12/20	Discussion of Coe Park and changes to traffic and pedestrian to flow to enhance park usage	City Manager	Various Staff	5/4/2021
12/3/20	Discussion of Courthouse improvements and financing options	Council Consensus	Brad Albert	5/4/2021

Attachment: Council Future Agenda Items (Council: Future Agenda Items)