



**CITY COUNCIL MEETING
MINUTES
November 3, 2020 7:00 PM
Council Chambers
400 N. Douty St.**

5:30 PM CALL TO ORDER STUDY SESSION:

Mayor Draxler called the Study Session to order at 5:30 p.m.

ROLL CALL BY CITY CLERK :

Present: John Draxler, Francisco Ramirez, Sue Sorensen, Martin Devine, Art Brieno.

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

None.

STUDY SESSION :

A. Staff Introductions

Interim Finance Director Eric Frost introduced new Financial Analyst, Mark Kramer. City Manager Mario Cifuentez introduced the new permanent City Clerk, Natalie Ortega.

B. Review and discussion of proposed financial policies that will be used to direct the City's budget development and fiscal management.

Interim Finance Director Eric Frost discussed seven policies that included General Fund Policies and the Internal Service Fund. He also discussed the goals and steps of the Internal Service Fund, which included Risk Management, Computers, Buildings, and Vehicles. Dir. Frost asked for Council's direction and addressed their questions and concerns. The Council discussed the Emergency Reserves and the Accumulated Capital Outlay (ACO). It was a consensus of the Council to direct Dir. Frost to move forward with the Balance Budget and ACO policies. The Council also directed staff to continue to work toward establishing policies for Internal Services Fund.

Mayor Draxler adjourned Study Session at 6:28 p.m.

CALL TO ORDER REGULAR SESSION:

Mayor Draxler called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	5:20 PM
Martin Devine	Council Member	Present	5:15 PM
Sue Sorensen	Council Member	Present	5:20 PM
Art Brieno	Council Member	Present	5:20 PM
Francisco Ramirez	Vice Mayor	Present	5:25 PM

INVOCATION:

The invocation was led by Paula Aiton.

FLAG SALUTE:

The Flag Salute was led by Vice Mayor Ramirez.

STAFF COMMUNICATIONS:

City Manager Mario Cifuentez introduced the new permanent City Clerk and briefly discussed the meetings he attended. He also gave an update on Kings County COVID-19 cases and new business opening in the downtown area. Mr. Cifuentez commended Main Street Hanford for continued efforts during the pandemic.

Parks and Community Services Director Brad Albert gave an update of the Prop 68 grant application with an extended deadline of March 14, 2020. He also provided the Council with a list of dates and times for the upcoming Community Outreach meetings.

Public Works Director John Doyel gave an update of several current Public Works projects and street closures. He also answered questions from the Council.

COUNCIL REPORTS/COMMENTS:

Council Member Devine reported on the meetings he attended.

Vice Mayor Ramirez had nothing to report.

Council Member Brieno thanked the Mayor for providing the proclamation that was presented to Dr. Joseph Castro at the Special Meeting.

Council Member Sorensen thanked Council Member Brieno for heading the Special Meeting event in honor of Dr. Joseph Castro. She also gave an update on Main Street Hanford's recent partnership with the Public Health Dept and on their upcoming events.

Mayor Draxler thanked the staff and Council Member Brieno for all their efforts with the October 21st Special Meeting event honoring Dr. Joseph Castro. He also shared his experience of the Mid Valley Disposal tour.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Bob Ramos questioned the Procedural Waiver statement on the Consent calendar and expressed his concerns.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Bob Ramos requested to pull Item A [Procedural Waiver].

Motion to approve the Consent Calendar except for the items pulled for separate consideration.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Devine, Council Member
SECONDER:	Francisco Ramirez, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- A. City Clerk: Approval of the Minutes of the August 18, 2020 Meeting
- B. Public Works: Approval for the purchase of commercial trash and recycle dumpsters from Wastequip of Taft, CA in an amount not to exceed \$96,285 for fiscal year 2020/21 (tax and freight included).
- C. Public Works: Approval of the purchase of one 250 HP turbine motor for Water Well operation, from Telstar Instruments of Hanford, in the amount of \$25,891.
- D. Public Works: Award a contract to The Experienced Gardener of Visalia, CA to perform spraying services for the City's drainage basins and easements for an amount not to exceed \$36,500.

Items pulled from consent:

- A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

[Item A]

City Manager Cifuentez explained that the item was added to the Consent Calendar for procedural purposes only.

The City Attorney Ty Mizote stated that nothing is changing and the procedural waiver is consistent with the past practice, he also addressed questions and concerns from the Council.

Motion to approve the procedural waiver on City Council Meeting agendas.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Devine, Council Member
SECONDER:	Sue Sorensen, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

GENERAL BUSINESS:

A. Parks and Community Services: Approval of a contract for Park Planet for the purchase and construction of one playground structure at Civic Park.

Parks and Community Services Director Brad Albert presented the Civic Park Playground Structure presentation with the evaluation criteria and five vendor proposals with sample pictures from Park Planet and warranty details. The Council discussed the comparisons of wood chips and rubberized surfaces and the other vendor proposals. Council Member Brieno stated that he could not make a decision based on the provided information. Dir. Albert discussed the evaluation and scoring process of the presented proposals. Council Member Sorensen commented on the playground shade structure and she supports the rubberized surface option. Vice Mayor Ramirez stated that he does not feel comfortable making a motion tonight based on the information provided. He also commented on the amenities of the playground structure. The Council discussed the review process, guidelines, the Request for Proposal (RFP) and criteria for future guidance and direction for staff.

Vice Mayor Ramirez made the motion to table the Civic Park Playground Structure Project until the Council receives the top three proposal structure layouts for Council review. The motion was seconded by Council Member Brieno.

Motion failed 2/3.

Motion to award the contract for the Civic Playground structure and construction to Park Planet for their proposed option number 2 design with rubberize poured-in-place surface for \$170,474.23.

RESULT:	APPROVED [3 TO 2]
MOVER:	Martin Devine, Council Member
SECONDER:	Sue Sorensen, Council Member
AYES:	Draxler, Devine, Sorensen
NAYS:	Brieno, Ramirez

B. Public Works: Authorization to purchase the Centracs Essentials system, wireless cellular modems for 18 traffic signals, initial system startup, and preparing signal timing and coordination for the traffic signals from Econolite of Anaheim, CA in the amount of \$100,790.00, and appropriate an additional \$26,790.00 from Gas Tax Reserves (Fund 0040).

Public Works Director John Doyel briefly discussed the Centracs Essential system and answered questions from the Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

C. Public Works: Approval of the purchase and installation of new well equipment from Valley Pump & Dairy Systems, Inc of Armona and Authorization to take part in the SCE Incentive Grant and Loan programs to fund the project.

Public Works Director John Doyel discussed the SCE Incentive Grant and Loan program and the installation of the new well equipment, and answered questions from the Council.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

Council Member Brieno questioned the courthouse improvement project discussion. City Manager Citfuentez responded.

ADJOURNMENT:

Mayor Draxler adjourned the meeting at 8:27 p.m.

Respectfully submitted,

Natalie Corral
City Clerk