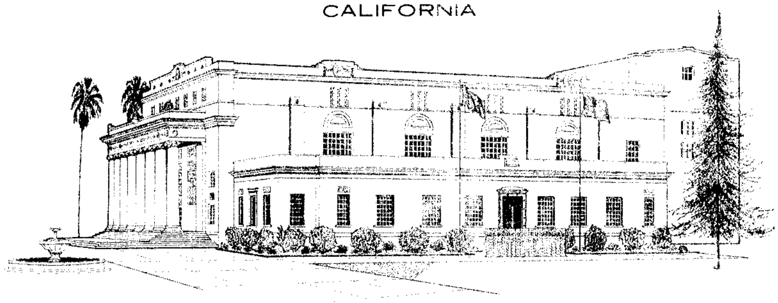
The City of Hanford

CALIFORNIA



City Council Meeting
Agenda

November 3, 2020
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Council Members will meet in-person in the Council Chambers. Due to social distancing restrictions, there will be a limited number of audience seats. The meeting will be available for remote viewing on The City of Hanford Website: *http://livestream.hanford.city/*

5:30 PM CALL TO ORDER STUDY SESSION :

ROLL CALL BY CITY CLERK :

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION :

A. Staff Introductions

B. Review and discussion of proposed financial policies that will be used to direct the City's budget development and fiscal management.

CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

Paula Aiton

FLAG SALUTE:

STAFF COMMUNICATIONS:

COUNCIL REPORTS/COMMENTS:

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of ***three minutes*** *is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A. PROCEDURAL WAIVER: Waive reading in full of resolutions and ordinances and approval and adoption of same by reading title only.

B. City Clerk: Approval of the Minutes of the August 18, 2020 Meeting.

C. Public Works: Approval for the purchase of commercial trash and recycle dumpsters from Wastequip of Taft, CA in an amount not to exceed $96,285 for fiscal year 2020/21 (tax and freight included).

D. Public Works: Approval of the purchase of one 250 HP turbine motor for Water Well operation, from Telstar Instruments of Hanford, in the amount of $25,891.

E. Public Works: Award a contract to The Experienced Gardener of Visalia, CA to perform spraying services for the City's drainage basins and easements for an amount not to exceed $36.500.

GENERAL BUSINESS:

A. Parks and Community Services: Approval of a contract for Park Planet for the purchase and construction of one playground structure at Civic Park.

B. Public Works: Authorization to purchase the Centracs Essentials system, wireless cellular modems for 18 traffic signals, initial system startup, and preparing signal timing and coordination for the traffic signals from Econolite of Anaheim, CA in the amount of $100,790.00, and appropriate an additional $26,790.00 from Gas Tax Reserves (Fund 0040).

C. Public Works: Approval of the purchase and installation of new well equipment from Valley Pump & Dairy Systems, Inc. of Armona and Authorization to take part in the SCE Incentive Grant and Loan programs to fund the project.

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

Upcoming Dates

November 11: Veteran's Day – City offices will be closed.
November 17: City Council Meeting
November 26 & 27: Holiday – City offices will be closed.
December 1: City Council Meeting
December 15: City Council Meeting

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the City's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	AGENDA SECTION: B

SUBJECT:
Review and discussion of proposed financial policies that will be used to direct the City's budget development and fiscal management.

RECOMMENDATION:
That the City Council review and discuss the attached report on financial policies that will direct the City's budget development and fiscal management. Although no formal action is proposed for today, staff is looking to Council for direction in the development of these foundational budget policies.

BACKGROUND:
See Attached Staff Report

FISCAL IMPACT:
Good policy development will assist the City in clearly identifying what need to be done so that the essential items can be handled, freeing the Council to how best to develop the City after essential actions and functions are take care of.

ATTACHMENTS:
Staff Report - Policies

AGENDA

STAFF REPORT

MEETING DATE: Nov. 3, 2020	AGENDA SECTION: Study Session

TO: **Mayor and City Council**

FROM: **Eric Frost, Interim Finance Director**

DATE: **October 27, 2020**

SUBJECT: **Financial Polices**

RECOMMENDATION: That the City Council discuss financial policies that will direct the City's budget development and fiscal management. Although no formal action is proposed for today, staff is looking to Council for direction in the development of these foundational budget policies.

BACKGROUND:

The City Council annually adopts a budget. The budget is the City's plan on how to spend money to achieve their goals. To assure consistent City operations, certain budget policies are helpful to ensure that the City's fiscal resources are used wisely.

This document lays out various financial policies which have been implemented at various levels in the past. The task today is to discuss the policies and to let the Council consider if the policy should be adopted, reaffirmed or discontinued. The policies to discuss are:

General Fund Policies

- Balanced Budget
- Emergency Reserves
- Accumulated Capital Outlay

Internal Service Fund

- Risk Management
- Computers
- Vehicles
- Buildings

The policies are discussed given the best reliable information that I have been able to identify. Also, the policies are then compared to our present situation in order to access Hanford's ability to comply with the proposed policies. It should be noted that Hanford has been using all these policies to a greater or lesser extent for some time.

GENERAL FUND POLICIES

Balanced Budget

Goal: Have the City live within its fiscal means by requiring the City Manager to present each year a balanced budget.

Action Steps

- Require that the City Manager present to the City Council a balanced budget proposal defined as:

> A balanced budget will be defined as total General Fund revenues and transfers in being equal to or more than total General Fund expenditures and transfers out less one-time capital expenditures and/or transfers out if supported by available fund balance.

Current Status

The City's FY 20/21 budget is not available for examination yet. However, in FY 19/20, the following condition existed in the General Fund:

Total Revenues:	$32,510,488
Total Expenditures:	$32,504,310
Less: One-time Transfers	$ (720,000)
(Over)/Under Balanced Budget	$ 726,178

I could not determine if the transfers were one-time or not. If they were, then the calculation as shown is correct. If the transfers are expected to be on-going, the budget is very close to balance.

Over the long run, no government can sustain deficit spending unless creditors are willing to extend credit. Only national governments have been able to sustain extended deficit spending.

For local governments, such an option does not exist. At the same time, if a government builds up resources to fund a specified project, then it may be appropriate in any given year to spend more than the fund's supporting revenues for that year.

General Fund Emergency Reserves

Goal: To have sufficient unencumbered cash to be able to weather an economic challenge, allowing for an adjustment to the new fiscal realities.

Action Steps

The City needs to have sufficient reserves to be able to adjust to new fiscal realities when economic downturns occur and revenues suffer. Most cities strive to have between 10 to 25% of their expenditures or revenues set aside for such a contingency. The Governmental Finance Officers Association recommends that reserves by at least 10% of operating expenditures. However, the more volatile a government's revenues, the larger the reserve should be. Table I, General Fund Revenues, shows what the City's major General Fund revenues are.

Table I
General Fund Revenues

General Fund Major Revenues						
Amounts in Millions						
Revenue	Acct #		FY 18	FY 19	FY 20	FY 21 to date
CY Property Tax	400000		4.9	5.1	5.1	-
Property Tax VLF	400020		4.8	5.0	5.3	-
Sales Tax	412000		11.4	11.2	12.0	3.6
Franchise - Electric	413000		0.4	0.4	0.4	-
Franchise - Cable	413300		0.4	0.3	0.4	0.1
Transient Occupancy	416100		0.5	0.5	0.5	0.1
Construction Permits	14120000	421000	1.0	0.9	1.1	0.1
All Other			5.0	6.8	7.3	
Total Revenues			28.4	30.2	32.1	
			82.4%	77.5%	77.3%	
	Property & Sales Tax		21.1	21.3	22.4	
			74%	71%	70%	

The top three revenues, Sales Tax, Current Year Property Tax and Property Tax from the Vehicle License Fee, represent approximately 70% of the General Fund. Property tax is very stable but also tends to grow slowly. Sales tax may grow quicker but can be more volatile.

Current Status

Given this background the City's emergency reserves should probably be more than the minimum. Given that Hanford's revenue may be less volatile, a 15% of revenues emergency reserve may be sufficient. For the FY 19/20 budget, total revenues were $32.1 million, implying a need for $4.8 million. The City's emergency reserve currently stands at $5.0 million or 15.6% of revenues.

Accumulated Capital Outlay (ACO)

Goal: Provide for the consistent capital expenditure for governmental projects not otherwise funded.

Action Steps

After funding an adequate emergency reserve, provide for capital projects not otherwise funded.

Local governments always have more projects than the City's available resources. Hanford's practice has been to transfer into the ACO all surplus General Fund revenues at the end of a fiscal year and then designate them to specific projects. This strategy allows the City to set-aside funds for projects, knowing that a project is funded prior to initiating the project. As a result, the discussion of what to do with revenues in excess of budget in the General Fund occurs when General Fund capital projects are considered.

Further, Capital Project funds differ from other funds in the manner they handle budget appropriations. For most funds, the budget appropriation expires at the end of the fiscal year. In contrast, a Capital Project budget ends when the project is completed. This allows for monies set-aside for a project to remain committed to the project until completed.

Current Status

The ACO has $3 million is cash and inter-fund loans receivable as follows:

Intermodal	$ 261,224
Airport	375,468
Court House Square	1,022.334
Total	$1,659,026

It may be unlikely that the Intermodal and Court House Square operations will ever be able to repay their loans. But the Airport probably can. As a result, the ACO has $3.4 million potentially available for projects.

A clear demarcation of what projects are to be funded from the money and what is available needs to be made clearer. Further, the Council probably should reaffirm or change the policy that all revenues in excess of General Fund expenditures in any given year are swept into the ACO fund.

At least two approaches could be taken:

1) Normally fund balance is shown as what is available and what is committed. The committed portion of fund balance would be what is designated by Council for capital projects.

2) Another approach could be to separate the fund into two; one fund would receive cash deposits for approved projects. Therefore, all cash in that fund would be for a specific

project. The remaining money would be in the ACO fund but would be available for projects as authorized by Council. When a project is authorized, the related cash for that project would be transferred to the General Fund Capital Projects fund.

INTERNAL SERVICE FUND POLICIES

Internal service funds are usually extensions of the General Fund but are created to handle specific costs that do not conform to the one-year time horizon of General Fund budgeting. These costs usually cover longer time periods and are taken out of the General Fund to be examined and managed more closely.

Risk

Goal: Fund the liability and workers compensation risks for the City.

Action Steps

1) Annually, the City will have an actuarial study performed to assess the City's risk management liabilities

2) The City will reserve the amount due for claims payable (the projected cost of known claims) and Incurred But Not Reported (IBNR) (claims that have not been presented to the City or the adverse development of a claim).

3) Finally, the City in time will set aside additional reserves to handle the more extreme case of being presented multiple maximum value claims in any given year. For example, a liability claim has a $100,000 limit except for certain exclusions. Out of an abundance of caution, we might want to reserve 2 or 3 such shock losses in addition to what is known and even anticipated. But after that, the City can state it has enough risk management funds.

Current Status

The City is currently underfunded in funding its risk management claims as shown in the Table II, Risk Management Activities.

Self-funding for risk exposures has shown to be a sound, lower cost method of dealing with city risk exposures. Table II, however, shows that the City's risk exposure is underfunded. If Hanford wants to continue to self-fund its risks, additional monies will be needed to be set-aside to cover these liabilities.

Table II
Risk Management Activities

City of Hanford			
Risk Management Activity			
6/30/2020			
All Amounts in Thousands			
Unaudited			
	Liab.	W/C	Total
Claims Payable	172	2,792	2,964
Incurred but not reported claims	208	2,851	3,059
Liability	380	5,643	6,023
Cash on hand	1,035	1,735	2,770
Surplus/(Shortfall)	655	(3,908)	(3,253)

The City should make it a high priority to fully fund these liabilities. The State of California may also require the City to fully fund these liabilities if the City wishes to continue to have a self-insurance program. To the extent the liability fund may have surplus assets, they should first be contributed to the W/C fund. After that action, some possible alternatives are:

1) Fund the liability now by determining how much is owed by the contributing funds. The major contributors will be the General Fund (Police and Fire operations) and Refuse. The City could access its emergency reserves and fund the program and then build up the emergency reserve over time.

2) After determining what should be contributed to the fund to make up the shortfall, plan to contribute that money to the fund over three or four years. For example, say it is determined that the shortfall should be shared in the following manner:

	Shortfall	4 Yr/Pmt Annually
General Fund (Police and Fire)	$2,000,000	$500,000
Refuse Fund	$1,000,000	$250,000
All Other Funds	$ 253,000	$ 63,250
Total	$ 3,253,000	$813,250

Staff would work to finalize these alternatives.

Computers

Goal: Collect sufficient funds to orderly replace all the City's computer infrastructure and equipment.

Action Steps

Assume that the useful life of technology is 5 years. Charge a usage charge equal to cost + 10% divided by the useful life (I think this may be the policy now). If the equipment is kept longer than 5 years, discontinue charging the replacement charge. It should be noted that Generally Accepted Accounting Practices (GAAP) only allows a depreciation charge on assets in the fund. But the Council may find it appropriate to charge more than a simple depreciation charge.

Current Status

The financial position of the Computer Internal Service Fund as of 6/30/19 is shown below in Table III, Computer Replacement Fund from the 6/30/19 audit. Please note that the fund includes both operations and capital replacement. If the objective is to have the assets set-aside to fully fund the depreciated value of the equipment + 10%, the reader would expect the following:

Cash – Liabilities = Depreciated Equipment Value + 10%

Or

$734k (Cash) – $324k (All liabilities) = $81k (value of depreciated assets) x 1.1

$410k = $89k

In this case, it appears that the Computer fund has a surplus of $321k. Because this fund also includes operations and is accounted for on a full accrual account basis, it includes a sizeable liability for pension costs. This cost is not due immediately nor in the near future. Rather, CalPERS costs are paid for overtime and if the City pays the amounts due each year, after 20 years the present pension liability will be paid off. This does not mean; however, that new pension liabilities may appear.

Buildings

Goal: Provide for the replacement of building elements which will need periodic replacement such as roof, floors, paint, fixtures.

Action Steps

Identify the reasonable useful life of building maintenance items. Apply a useful life. Charge a usage charge of cost + 6% per year (or some margin of error number) divided by the useful life. If the building element last longer than anticipated, the charge could stop. In this case, however, we may want to continue because building costs tend to vary greatly in forecasted costs. Further, the Building Fund also includes operating costs for the fund.

Table III
Computer Maintenance Fund

	Computer Maintenance Fund
ASSETS	
Current assets	
Cash and investments	$ 732,938
Receivables, net	3,289
Deposits	-
Inventory	-
Prepaid expenses	13,328
Due from other funds	-
Total Assets	749,555
Noncurrent assets	
Capital assets:	
Machinery and equipment	855,304
Accumulated depreciation	(80,525)
Total Capital Assets (Net of Accumulated Depreciation)	774,779
Total Noncurrent Assets	774,779
Total Assets	1,524,334
Deferred Outflows of Resources	
Deferred outflows related to pensions	69,778
Total Deferred Outflows of Resources	69,778
LIABILITIES	
Current Liabilities	
Accounts payable	14,356
Salaries and benefits payable	7,484
Compensated absences - current portion	-
Total Current Liabilities	21,840
Noncurrent Liabilities	
Compensated absences payable	-
Net pension liability	230,605
Total Noncurrent Liabilities	230,605
Total Liabilities	252,445
Deferred Inflows of Resources	
Deferred inflows related to pensions	71,868
Total Deferred Inflows of Resources	71,868
NET POSITION	
Net invested in capital assets	774,779
Unrestricted	495,020
Total Net Position	$ 1,269,799

Current Status

Using the same analysis for the building fund as the computer fund would lead one to believe that the fund has more than enough assets to replace needed components of buildings, as shown in the 2019 financial report as found in Table IV, Building Replacement Fund.

However, Council has wanted to reroof the Court House for some time, a $0.6 million venture. Further, the auditorium could benefit from a $2.4 million A/C system. These components are not in the fund. So, the fund has not included somethings the Council may want to include and replacement costs have not been updated for certain building components to keep pace with building costs.

To correct this situation, the replacement schedule needs to be carefully reviewed and updated to include all desired components and a reasonable replacement cost. However, the mere fact that the fund cannot fully pay for the Courthouse replacements shows work needs to be done on this fund.

Vehicles

Goal: Collect sufficient funds to orderly replace vehicles in the City's fleet.

Action Steps

Assign a reasonable useful life to the asset. Charge a usage charge of cost + 2.75% per year divided by the useful life. If the asset's cost has been fully collected, the annual charge is discontinued. If the asset is transferred to another fund, the receiving fund should be charged the remaining asset value.

Current Status

The financial position of the Vehicle Internal Service Fund as of 6/30/19 is shown below in Table V, Vehicle Replacement Fund. This fund also includes a capital replacement component and an operations component. If the objective is to have cash set-aside to fully fund the depreciated value of the equipment + 2.75% per year, the reader would expect the following:

Cash – Liabilities = Depreciated Equipment Value + 2.75%/Per Year * (Assumed 10% for this analysis)

Or

$10,894k (Cash) – $1,443k (All liabilities) = $8,056k (value of depreciated assets) x 1.1

$9,451k = $8,861k

In this case, it appears that the Vehicle fund has a surplus of $590k

What should be noted in this analysis is that the vehicle fund has all City vehicles, including vehicles funded from the enterprises. A further analysis needs to be conducted to determine if the surplus is applicable generally or is due to certain funds. In other words, is the surplus due equally to all the funds that participate in the fund or not? For example, maybe more of the money in the fund came from and is due to the refuse trucks. If the analysis determines that some funds are more amply funded, this means some funds are under funded.

Table IV
Building Replacement Fund

	Building Fund
ASSETS	
Current assets	
Cash and investments	$ 1,205,295
Receivables, net	4,852
Deposits	-
Inventory	-
Prepaid expenses	1,612
Due from other funds	-
Total Assets	1,211,759
Noncurrent assets	
Capital assets:	
Machinery and equipment	458,242
Accumulated depreciation	(81,782)
Total Capital Assets (Net of Accumulated Depreciation)	376,460
Total Noncurrent Assets	376,460
Total Assets	1,588,219
Deferred Outflows of Resources	
Deferred outflows related to pensions	180,440
Total Deferred Outflows of Resources	180,440
LIABILITIES	
Current Liabilities	
Accounts payable	27,145
Salaries and benefits payable	16,676
Compensated absences - current portion	945
Total Current Liabilities	44,766
Noncurrent Liabilities	
Compensated absences payable	12,894
Net pension liability	612,715
Total Noncurrent Liabilities	625,609
Total Liabilities	670,375
Deferred Inflows of Resources	
Deferred inflows related to pensions	160,055
Total Deferred Inflows of Resources	160,055
NET POSITION	
Net invested in capital assets	376,460
Unrestricted	561,769
Total Net Position	$ 938,229

Table V
Fleet Management Fund

	Fleet Management Fund
ASSETS	
Current assets	
Cash and investments	$ 10,894,010
Receivables, net	39,404
Deposits	-
Inventory	241,965
Prepaid expenses	2,071
Due from other funds	3,228,446
Total Assets	14,405,896
Noncurrent assets	
Capital assets:	
Machinery and equipment	15,409,925
Accumulated depreciation	(8,056,234)
Total Capital Assets (Net of Accumulated Depreciation)	7,353,691
Total Noncurrent Assets	7,353,691
Total Assets	21,759,587
Deferred Outflows of Resources	
Deferred outflows related to pensions	226,482
Total Deferred Outflows of Resources	226,482
LIABILITIES	
Current Liabilities	
Accounts payable	408,022
Salaries and benefits payable	21,284
Compensated absences - current portion	2,881
Total Current Liabilities	432,187
Noncurrent Liabilities	
Compensated absences payable	33,692
Net pension liability	768,112
Total Noncurrent Liabilities	801,804
Total Liabilities	1,233,991
Deferred Inflows of Resources	
Deferred inflows related to pensions	210,377
Total Deferred Inflows of Resources	210,377
NET POSITION	
Net invested in capital assets	7,353,691
Unrestricted	13,188,010
Total Net Position	$ 20,541,701

SUMMARY AND REQUIRED ACTION STEPS

The report has discussed seven policies. Depending upon Council's eventual direction, these policies will guide budget development and will tend to keep the City's fiscal house in order.

Further, depending upon Council's direction, these policies may need further inquiry to confirm or disconfirm their status. This validation-follow-up process will require that the details behind the policy are evaluated, updated and then compared again against policies' criteria.

	Future Council Action	
	Approval	Validation – Follow-up
General Fund Policies		
- Balanced Budget	✓	
- Emergency Reserves	✓	
- Accumulated Capital Outlay		✓
Internal Service Fund		
- Risk Management		✓
- Computers		✓
- Buildings		✓
- Vehicles		✓

Next Steps – Depending upon the general direction of the Council, the next steps could be:

1) Allow the Council time to consider this item and return for Council direction later; or,

2) Direct staff to continue ahead with the policies, gathering additional information to validate if the City can fully implement the policy, and return to Council for review and final direction later.

FISCAL IMPACT:

Good policy development will assist the City in clearly identifying what need to be done so that the essential items can be handled, freeing the Council to how best to develop the City after essential actions and functions are take care of.

ATTACHMENTS: None

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	**AGENDA SECTION:** B

SUBJECT:
City Clerk: Approval of the Minutes of the August 18, 2020 Meeting

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Approve the minutes of the August 18, 2020 meeting.

FISCAL IMPACT:

ATTACHMENTS:
8.18.2020

The City of Hanford
CALIFORNIA

CITY COUNCIL MEETING
MINUTES
August 18, 2020 7:00 PM
Council Chambers
400 N. Douty St.

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION :

Mayor Draxler called the Study and Closed Session to order at 5:30 p.m.

ROLL CALL BY CITY CLERK :

Present: John Draxler, Francisco Ramirez, Sue Sorensen, Martin Devine, Art Brieno.

PUBLIC COMMENT :

Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of ***three minutes*** *is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Mark Pratter expressed his concerns regarding Prop 68 funding available to the City of Hanford. He also commented on the August 4th Study Session item: Planning Commission's review of the Citizen's Initiative, submitted by Save Our Parkland.

Bob Ramos expressed his concerns regarding the 18 acres adjacent to Hidden Valley Park.

STUDY SESSION:

A. Parks and Community Services: Presentation of Proposed Sites and Rankings for Community Park sites under the Prop 68 Statewide Park Development and Community Revitalization Program

Parks and Community Services Director, Brad Albert presented the program overview with eight possible project sites and rankings. Dir. Albert is seeking direction from Council on selecting one project site for the Statewide Park Development and Community Revitalization Program grant application. Dir. Albert answered questions from the Council. The Council came to a consensus to direct Dir. Albert to move forward on the project site located at 9 1/4 Ave. and Florinda St.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING :

Mayor Draxler adjourned meeting to Closed Session at 6:25 p.m.

CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS (GC 54956.8):

Property: APNs 028-240-018, 028-240-020, 08-310-005, 028-310-007, 028-310-008, 028-310-025
Agency Negotiators: Mario Cifuentez, John Doyel, Ty Mizote,
Negotiating Party: City Farm Industries, Inc.; Ross Lyndon-James and Mark Askey

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GC 54956.9 (d)(1):

Helena v. City of Hanford
Kings County Case No. 17C0102

Cesar Pimentel v. Mark Carrillo and Alfred Rivera
Eastern District Case No.: 1:19-cv-1088

Antoine Barnes v. Officer Wyand
Eastern District Case No.: 1:20-cv-389

Montreal Hemphill v. Officer Farr, Officer Medeiros
Eastern District Case No.: 1:19-cv-1119

David Quair v. Hanford Police Department
Eastern District Case No.: 1:20-cv-570

CLOSED SESSION REPORT :

City Attorney Ty Mizote reported that there was no action taken.

7:00 PM CALL TO ORDER REGULAR SESSION:

Mayor Draxler called meeting to order 7:01 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	7:00 PM
Martin Devine	Council Member	Present	7:00 PM
Sue Sorensen	Vice Mayor	Present	7:00 PM
Art Brieno	Council Member	Present	7:00 PM
Francisco Ramirez	Council Member	Present	7:00 PM

INVOCATION:

Invocation was led by Alex Nava

FLAG SALUTE:

Vice Mayor Ramirez led the Flag Salute.

STAFF COMMUNICATIONS:

City Manager Cifuentez gave an update on the heat wave and power supply notices from PG&E and Southern California Edison. He also announced that he will be attending the upcoming State Support Team Meeting.

Parks and Community Services Director Brad Albert gave an update on the cooling centers, operating hours of the Park splash pads, and announced that the Plunge pool pump is under repair, so the Plunge is closed until further notice.

Fire Chief Pendergrass gave an update on Hanford's representation at the out of county assignments and reported on the task progress of the new Fire Marshal.

COUNCIL REPORTS/COMMENTS:

A. Council Comments

Vice Mayor Ramirez had nothing to report.

Council Member Devine reported attending the Hanford Chamber of Commerce Board Meeting.

Council Member Brieno reported attending the recent Parks & Community Services open bid meeting.

Council Member Sorensen reported attending the Parks and Recreation Commission meeting, Planning Commission meeting and the local Stuff the Bus event. She reported meeting with the Kings County, Public Health Director and requested a regular update to the City of Hanford from the County.

Mayor Draxler reported meeting with the Kings County Public Health Director. He also encouraged small businesses that were affected by COVID-19 to apply for the assistance offered by Kings County.

PUBLIC COMMENT:

This is the time for citizens to comment on subject matters not on the agenda within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed.

*A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Amory Marple shared the winners of the Chamber of Commerce 2020 Distinguished Citizens and Business awards.

Jack Swartz commented on the live streaming system of the City Council meeting and stated that the City of Hanford needs to have a telephone interchange option for public comment. Mr. Swartz also thanked the City of Hanford for utilizing COVID-19 funds for rental assistance and requested more information.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to approve.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

A. City Clerk: Approval of the Minutes of the June 2, 2020 Meeting

B. City Clerk: Approval of the Minutes of the June 16, 2020 Meeting

C. City Clerk: Approval of the Minutes of the June 18, 2020 Special Meeting

D. City Clerk: Approval of the Minutes of the June 23, 2020 Meeting

E. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Stephen McLemore.

F. City Clerk: Denial of a claim for damages and authorization for the City Clerk to send out notification of such to Alma McLemore.

G. Administration: Second Reading of Ordinance No. 20-08 amending Municipal Code Section 2.01.18 fixing salaries for the City Council at $500.00 per month pursuant to Government Code Section 36516 (a)(2)(C).

H. Administration: Approval of an Avigation and Clearance Easement from EBC Farms, LLC, in conformance with the City's Airport Layout Plan (ALP), and authorization for the City Manager to sign and the City Clerk to notarize said easement and record said document with the Kings County Recorder's Office.

I. Public Works: Approval of a Sole Source Purchase of two 2020 Global R4AIR Regenerative Air Sweepers from Terry Equipment Inc., of Bloomington, Ca., in the amount of $619,454.55; and a declaration of two 2008 street sweeper vehicles as surplus and authorization for the sale of those vehicles in accordance with City policy.

J. Public Works: Approval of the Notice of Completion for the Hanford Airport Runway 14-32 Rehabilitation Project, and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.

K. Public Works: Award of Contracts and Authorization for the City Manager to execute, and the City Clerk to attest, the attached On-Call Materials Testing and Geotechnical Services agreements with Kleinfelder, Inc. of Fresno, CA, and Moore Twining Associates, Inc. of Fresno, CA to provide geotechnical services for all capital improvement projects for calendar years 2020-2023.

ITEMS PULLED FROM CONSENT CALENDAR:

A. Administration: Approval of a Lease Agreement with City Farm Industries, Inc. for 1,600 acres of property owned by the Wastewater Fund.

[Item I] Pulled by City Attorney Ty Mizote

City Attorney Ty Mizote recommended the Council, by motion, approve the lease with the modification that the City would be allowed to terminate the lease for any type of default. Mr. Mizote also stated, the Council instructed negotiators that the tenant would have until September 1, 2020, to deliver three items to the City, City Hall:

1. Signed lease
2. First-year rent payment
3 Proof of funds that would be needed to do the weed abatement

Motion to approve the modified lease, allowing for termination for any type of default.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

GENERAL BUSINESS:

A. Administration: Discussion of the 2020 National Night Out event and Council direction regarding the regularly scheduled Council Meeting for that date.

Chief Sever gave a brief description of the planned event that will begin at 5:30 p.m. The Council will attend the National Night Out event before the Regular City Council Meeting, and the Closed Session will begin after the regular meeting is adjourned.

Motion to approve the 2020 National Night Out Event to take place on September 1, and begin the regular session of the City Council Meeting at 7:00 p.m.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Sue Sorensen, Vice Mayor
SECONDER:	Francisco Ramirez, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

B. Administration: Discussion regarding the upcoming visit by the State Unified Support Team and direction from Council regarding topics of importance to be covered with the Team.

City Manager Cifuentez gave the details of the upcoming meeting, and only two officials are invited from the City of Hanford to attend in person. Vice Mayor Ramirez will be attending in place of the Mayor, with City Manager Cifuentez. The Council expressed their concerns and gave their input. Council Member Sorensen stated that she'd like to attend the meeting if Vice Mayor Ramirez becomes unavailable.

C. Public Works: Introduction and waiver of the first reading of Ordinance 20-09 adding Section 12.20 to the Hanford Municipal Code pertaining to the duty of Property Owners to maintain and repair sidewalks and confirming the liability of property owners, under existing state law, for failing to satisfy such duty.

Public Works Director John Doyel presented Ordinance 20-09 and asked that the Council consider the addition of the provision that the property owner will be entirely responsible for damages caused by the property owners' negligence. Dir. Doyle answered questions of the Council.

Motion to approve with the addition of the provision that the property owner will be entirely responsible for damages caused by the property owners' negligence.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Art Brieno
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

ADJOURNMENT:

Mayor Draxler adjourned meeting into closed session at 9:01 p.m.

Respectfully submitted,

Natalie Ortega
Interim City Clerk

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	AGENDA SECTION: C

SUBJECT:
Public Works: Approval for the purchase of commercial trash and recycle dumpsters from Wastequip of Taft, CA in an amount not to exceed $96,285 for fiscal year 2020/21 (tax and freight included).

RECOMMENDATION:
The City Council, by motion, approve for the purchase of commercial trash and recycle dumpsters from Wastequip of Taft, CA in an amount not to exceed $96,285 for fiscal year 2020/21 (tax and freight included).

BACKGROUND:
In order to keep up with refuse service to new businesses and to replace dumpsters which have deteriorated and cannot be repaired, the Public Works Department - Refuse Division budget includes annual funding for the purchase of new dumpsters to maintain an adequate inventory.

The approved Fixed Asset budget for FY 20/21 for the Refuse Division includes a budget appropriation of $96,285 for this purpose. At a delivered cost of approximately $600 to $900 each (depending on size), the approved funding is sufficient to purchase approximately 120 dumpsters over the course of the year.

The existing inventory of all City commercial refuse containers was previously purchased from Confab Containers, which was recently acquired by Wastequip. Staff is requesting that the Council approve the sole source purchase from Wastequip because of the benefit of maintaining one brand in inventory. This also allows the City to carry fewer repair parts and utilizes the City's existing parts inventory. This helps the overall cost of ordering and storing future parts and additional inventory from a separate vendor. Confab/Wastequip containers are very dependable and the company has handled warranty issues without exception.

In addition, as a governmental entity, the City is able to "piggy-back" on various contracts at pre-negotiated contract pricing, including contracts listed by Sourcewell purchasing cooperative.

Sourcewell uses a competitive bid process to select product suppliers, and each product category undergoes a competitive approach to negotiate contracts for those products. Wastequip has undergone this process and has been designated as a low-cost supplier for waste and recycling equipment and containers. The Sourcewell contract No. 041217-WQI is valid through July 2021, but may be renewed for an additional one year term through July 2022.

The initial order from Wastequip will consist of 31 one-yard bins, 25 two-yard bins, and 25 three-yard bins. Total cost for this order will be $59,557.72, which represents a savings of approximately $760 as compared to non-Sourcewell pricing. Additional bins will be purchased throughout the year, as needed.

FISCAL IMPACT:
The FY 20/21 Refuse Division Fixed Asset Budget provides $96,285 for the purchase of commercial trash and recycle dumpsters, funded out of the Refuse Fund through user fees.

ATTACHMENTS:
Bins quote, Wastequip-Sourcewell 102220

WASTEQUIP

Sourcewell Formerly NJPA

Awarded Contract

Contract # 041217-WQI

27506 Highway 119, Taft, CA, 93268
PHONE: 877-333-4414 FAX: 209-333-4422
WQ-10171857

NEW!! WASTEQUIP MUNICIPAL FINANCE PROGRAM
Equipment loans/lines of credit at competitive rates*.
Up to 100% financing on new equipment purchases. Terms up to 10 years.
For details call: Will Kessler · Phone: 717-377-2312 · Email: wkessler@wastequip.com
*Financing subject to credit approval and other criteria, qualifications and restrictions established by Wastequip and third-party lenders. See the Wastequip Equipment Finance Application for further details.

Sell To:

Bill To Name	City of Hanford	Ship To Name	City of Hanford
Bill To	315 N Douty St Hanford, CA 93230-3903 USA	Ship To	900 10th Ave Hanford, CA 93230 USA

Quote Information

Salesperson	Rob Vezina	Created Date	10/21/2020
Salesperson Email	rvezina@wastequip.com	Expiration Date	11/4/2020
Salesperson Phone	(818) 406-2573	Quote Number	WQ-10171857 Please Reference Quote Number on all Purchase Orders

Model	Product Description	Description	Quantity	Sales Price	Total Price
SPECIAL REAR LOAD CONTAINER	Special Rear Load - CA (See Details for Product Information)	1 YD Standard Rear Loader w/ 10 Gauge Banding **1yd Impact Plastic Lids **Channels: BOT to BOT Flush Rear **6" x 2" Phenolic Casters (4) Swivel) **Drain Plug: Right Side Bottom Center **Full Inseam Weld **Pull Handles: 12" Center to Center on Banding **Outriggers - Front and Rear **Water Tested **Lid Rod Assembly - 60" Rear Loader 90 DEG Bend / Nylon Lock Nut - No props *8Send Touch Up Paint	31.00	$538.00	$16,678.00
SPECIAL REAR LOAD CONTAINER	Special Rear Load - CA (See Details for Product Information)	2yd Special Rear Loader w/ Lid Baffle **2yd Duraflex Lids **Bot to Bot Channels centered on sides **6" x 2" Phenoloc Casters (4) swivel **Full Inseam Weld **Pull Handles - 12" Center to Center on Banding **Outriggers - Front Only **Water Tested	25.00	$707.00	$17,675.00

WASTEQUIP

Sourcewell Formerly NJPA

Awarded Contract

Contract # 041217-WQI

27506 Highway 119, Taft, CA, 93268
PHONE: 877-333-4414 FAX: 209-333-4422
WQ-10171857

		**Lid Rod Assembly - 60" Rear Loader 90 DEG Bend / Nylon Lock Nut - No Props **Special Top Bumpers - Rear Casterpads			
SPECIAL REAR LOAD CONTAINER	Special Rear Load - CA (See Details for Product Information)	3yd Special Rear Loader w/ Lid Baffle & Special Bumpers **Impact Plastic Lids **Bot to Bot Channels centered on sides **6" x 2" Phenolic Casters (4) swivel **Drain Plug - Right Side Bottom Center **Full Inseam Weld **Pull Handles - 12" Center to Center on Banding **Outriggers - Front Only **Water Tested **Lid Rod Assembly - 60 degree Rear Loader / 90 deg bend / Nylon Lock Nut **Special Top Bumbers - Rear Casterpads	25.00	$762.00	$19,050.00

Payment Terms	Net 30 Days if credit has been established
Shipping Terms	FOB Origin

Subtotal	$53,403.00
Shipping	$2,283.00
Tax	$3,871.72
Grand Total	$59,557.72

Additional Information

Additional Terms

Our Quote is a good faith estimate, based on our understanding of your needs. Subject to our acceptance, your Order is an offer to purchase our Products and services in accordance with the Wastequip Terms & Conditions of Sale ("WQ T&C") located at: https://www.wastequip.com/terms-conditions-of-sale, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. These WQ T&Cs may be updated from time to time and are available by hard copy upon request.

Additional Information

Pricing is based on your anticipated Order prior to the expiration of this Quote, including product specifications, quantities and timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change.

Special Contract Information

Sourcewell-Pricing & Product offerings are based on the Sourcewell Co-Operative Contract with Wastequip, LLC (#041217, eff. 7/7/17), and such Contract terms & conditions are incorporated herein by reference. Pricing & Product (& related) changes may occur at any time with proper documentation, & subject to Sourcewell approval; therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability & Remedies, & Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: ______________________

WASTEQUIP

Sourcewell
Formerly NJPA
Awarded Contract
Contract # 041217-WQI

27506 Highway 119, Taft, CA, 93268
PHONE: 877-333-4414 FAX: 209-333-4422
WQ-10171857

Company Name: ______________________________

Date: ______________________________

Purchase Order: ______________________________

Please Reference Quote Number on all Purchase Orders

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	**AGENDA SECTION:** D

SUBJECT:
Public Works: Approval of the purchase of one 250 HP turbine motor for Water Well operation, from Telstar Instruments of Hanford, in the amount of $25,891.

RECOMMENDATION:
That the Council, by motion, approve the purchase from Telstar Instruments of one 250 HP motor at a not to exceed cost of $25,891.

BACKGROUND:
The City of Hanford water system includes 14 well sites. One well has failed and is scheduled for replacement and a second well is limited to emergency use only. Of the twelve remaining well sites, ten utilize a standardized 250 HP turbine motor to power a deep well pump. In order to meet the City's water demand, it is critical that each of these sites remain online.

The motors at these well sites range in age from 5 to 12 years old. The life expectancy of the motors is about 10 years. The lead time for a new motor is 12 weeks before a replacement can be delivered. In order to avoid prolonged shutdown of a well and the resulting system pressure losses, it is important to have a spare motor in stock and ready for deployment. This motor will replace an existing backup motor that was recently put into service and insure that we maintain a capable backup.

Three quotes were solicited for this purchase and are listed below.

- Telstar Instruments $25,891
- Bogie's Pump Systems $27,751
- Valley Pump $36,036

FISCAL IMPACT:
The 2020-21 FY operating budget for the Water Utility division includes funding for this project.

ATTACHMENTS:
250 HP motor quotes

TELSTAR INSTRUMENTS

California Contractor License #422364
California Contractor DIR #1000000899
Nevada Contractor License # 0084749

CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE

October 15, 2020

Hanford Public Works Department
900 South 10th St.
Hanford, CA 93230
Sent via Email: rwilliams@cityofhanfordca.com

Attn: Bob Williams
Subject: Well 49 Motor (parts only)
Reference: 37298

Drawings: N/A
Specifications: N/A

Dear Bob,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer"). Well 49 Motor (parts only).

By accepting this proposal from Telstar, you agree to treat this as confidential information.

SCOPE OF SUPPLY / SERVICES

1. Provide one (1) new GE 250HP vertical hollow shaft motor, 1800RPM, H445TPS Frame, WPI, 460V, 3-Phase, Premium Efficiency, Inverter Duty, 1-11/16" coupling size, 3/8" keyway, Aegis shaft grounding ring factory installed, with a 3 year warranty.
2. Includes winding heaters and over temperature switch.
3. Delivery to the Corporate Yard for off-loading and installation by Hanford PW.

Material Only Price for this Scope...$25,891.00
Shipping and Handling for Telstar Supplied Materials IS INCLUDED
Sales Tax IS INCLUDED

This quotation is based on Customer's representation that this IS a prevailing wage project.

Attachment: 250 HP motor quotes (PW: Purchase of one 250 HP motor that can be used at various well sites.)

Estimate

BOGIE'S PUMP SYSTEMS
4916 E. Ashlan Ave, Fresno, CA 93726

Job Name	Date	10/15/2020
	Estimate #	12202

OFFICE: 559-291-9701
FAX: 559-291-2134

Name / Address
City of Hanford Attn: Accounts Payable 315 N Douty St Hanford, CA 93230

Customer Contact	Customer E-mail	Customer Phone	Terms
Mike Cosenza	jorgem@bpumps.net	559-585-2556	Net 30

Item	Description	Qty	Cost	Total
Motor	250HP HOLLOW SHAFT TYP SQUIRREL CAGE ROTOR, CLASS F INSULATION 4 POLE 460 VOLT/3PHASE	1	25,875.50	25,875.50T
Freight	TBD Freight		0.00	0.00
	18 WEEK LEAD TIME			

Subtotal	$25,875.50
Sales Tax (7.25%)	$1,875.97
Total	$27,751.47

1. Freight is not included and needs to be added unless mentioned in this quotation.
2. Quotation valid for 30 days.
3. 25% restocking fees to be charged for cancelled items.
4. Offloading and installation of equipment by others, unless mentioned in this quotation.

Please let us know if there shall be any questions or concerns.

Attachment: 250 HP motor quotes (PW: Purchase of one 250 HP motor that can be used at various well sites.)

Valley Pump & Dairy Systems, Inc.

P.O. BOX 668
ARMONA, CA 93202

Estimate

Date	Estimate #
10/12/2020	305

Name / Address
CITY OF HANFORD Accounts Payable 315 N. DOUTY STREET HANFORD, CA 93230

Project

Description	Qty	Rate	Total
ESTIMATE FOR MOTOR REPLACEMENT WELL #49			
MOTOR, VHS 250HP VACUUM IMPREGNATED INSULATION	1	33,600.00	33,600.00
7.25% Kings County		7.25%	2,436.00
1A service charge of 1.5% per month will be made on all past due accounts.		**Total**	$36,036.00

Attachment: 250 HP motor quotes (PW: Purchase of one 250 HP motor that can be used at various well sites.)

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	AGENDA SECTION: E

SUBJECT:
Public Works: Award a contract to The Experienced Gardener of Visalia, CA to perform spraying services for the City's drainage basins and easements for an amount not to exceed $36.500.

RECOMMENDATION:
That the City Council, by motion, award a contract to The Experienced Gardener of Visalia, CA to perform spraying services for the City's drainage basins and easements for an amount not to exceed $36,500.

BACKGROUND:
The Storm Drainage Division is responsible for the maintenance and operations of drainage basins, easements and rights of way dealing with the storm drainage functions. Approximately 4 years ago, the regulations dealing with storm water coupled with the regulations dealing with pesticide handling near bodies of water necessitated the City to utilize contracted professional spraying services in order to avoid having to specialty train staff and keep up with specialty licenses.

Currently, the storm drainage maintenance facilities include over 215 acres of basins and nearly 21 miles of fence lines and easements.

City staff contacted multiple spraying companies and the Experienced Gardener was the only company to submit a response that met the criteria established by the City. The Experienced Gardener is currently the contractor for the City's solar fields and for various areas at the Wastewater Treatment Plant.

The work completed by The Experienced Gardner has shown staff that The Experienced Gardener is qualified to provide the services requested for by the City. The price submitted is competitive in the marketplace for the work required and is in line with previous contracts with The Experienced Gardener.

FISCAL IMPACT:
The FY20/21 Storm Drainage Operating Budget provides $69,000 for vegetation control.

ATTACHMENTS:
The Experienced Gardener Quote

THE EXPERIENCED GARDENER
PO Box 6460
Visalia, CA 93290
559 732-1667
559 732-1679 FAX

SERVICE ESTIMATE 2019

CITY OF HANFORD
900 SOUTH 10TH AVE
HANFORD, CA 93230

PHONE: 559-381-6803
CELL:
EMAIL: jwbpatriot@yahoo.com

THANK YOU FOR CHOOSING THE EXPERIENCED GARDENER
FOLLOWING IS THE ESTIMATED COST FOR THE SERVICE YOU REQUESTED. PLEASE EMAIL US
ESTIMATING@EXPERIENCEDGARDENER.COM.

SITE: Various (Includes all basins from 2018 service year plus #48,#49)

SERVICES	FREQUENCY	COST
Vegetation Control	Yearly	$ 36,500.00

- This includes no cost follow ups (3) to ensure weed control
- this includes tops & only spray out cattails at the base of basins
- the spray areas may be reduced from the presence of local vagrant/homeless encampment areas

Costs reflect a single treatment/application therefore if 2 or more is recommended to control the situation the total estimated price will be determined by the number of applications.

**Vegetation Control services need to be watered in 30-45 days, if no rain is due during that time manual watering of the site with a a sprinkler or water truck may be necessary to ensure the material prevents weed germination. **

The Experienced Gardener is licensed and insured as required by the state of California.
All weed control service contracts includes follow up treatments as required after the initial treatment. Follow up treatments are designed to keep a relativily weed free environment throughout the season. However, additional follow ups may be required and will be billed as needed.

ADDITIONAL TREATMENTS MAY BE REQUIRED DEPENDING ON THE EXISTING ACTIVITY. AND WILL BE BILLED AT AN ADDITIONAL COST.

I agree to allow the Experienced Gardener to start the suggested application.
I understand that I will be called before each service and will give a verbal authorization before the service is completed unless otherwise advised. All late payments will be subject to an interest charge of 1.5% per month.

Please sign: ______________________ Date: ______________

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	AGENDA SECTION: A

SUBJECT:
Parks and Community Services: Approval of a contract for Park Planet for the purchase and construction of one playground structure at Civic Park.

RECOMMENDATION:
That the City Council, by motion, award the contract for the Civic Playground structure and construction to Park Planet for their proposed Option #2 design and provide direction on either the wood chip surface option for $136,921.03 or the rubberized poured-in-place surface for $170,474.23.

See attached staff report

FISCAL IMPACT:

ATTACHMENTS:
Civic Park Playground Structure staff report narrative
Civic Park Playground Renderings

Civic Park Playground Structure

SUBJECT:
Parks and Community Services: Approval of the purchase and construction of one playground structure at Civic Park.

STAFF RECOMMENDATION:
To award the Civic Playground structure and construction to Park Planet's Option #2 with the woodchip surface for $136,921.03 or with the rubberized poured-in-place surface for $170,474.23.

BACKGROUND:
The new playground at Civic Park was adopted by the City Council as part of the Capital Improvement Project (CIP) Five Year Capital Plan. On August 26, 2020 a Request for Proposal (RFP) was released to potential vendors with the following specifications:

- Provide a minimum of one structure designed for ages 5-12
- Playground design shall match the architectural time period and façade of the existing structures in and around Civic Park
- Allowed to submit two options for consideration

On October 13, 2020 we received proposals from five vendors for consideration. A selection committee rated and scored the proposals utilizing the following scoring criteria:

Criteria	Points
Meets ADA, ASTM, IPEMA & CPAC compliance.	YES/NO
Proposal addresses design guideline and specs	0-25
Quality of design, play value and target demographic	0-20
Quality and durability	0-20
Uniqueness of equipment	0-15
Reputation and reliability of manufacturer	0-10
Overall quality of the proposal	0-10
Maximum points	**0-100**

Based on the above scoring criteria, the proposals were scored by five individual raters, then averaged. The scoring results are as follows:

Vendor	Option 1 Amount	Points	Option 2 Amount	Points
MRC Game Time	$80,370.50	79.4	$77,596.72	78.4
Little Tykes	$136,321.80	64.8	N/A	N/A
Park Planet	$136,991.42	85	**$136,921.03**	**89.4**
Miracle	$107,627.00	84.8	$118,413.37	81.2
BCI Burke	136,842.00	79.6	$77,596.72	81.2

Based on the final results of the scoring, the selection committee recommends Park Planet's Option #2 as the selected playground structure (See attachments of playground structure renderings). There are two options for the playground surface.

Wood Chips

Advantages	**Disadvantages**
Low lifetime cost	Increased maintenance (sweeping chips)
Less upfront cost	Bio degrades and decomposes
Easy to install	Can hide sharp objects, insects & animal waste
Low site preparation	Hard to use mobility devices

Rubberized Poured-in-Place Surface

Advantages	**Disadvantages**
Recommended as a best practice	Higher initial investment
ADA accessibility	Must be swept of debris
Low maintenance	Site preparation
Low lifetime cost	Challenging to change playground equipment
Many design options	
Aesthetically pleasing	

Rubberized poured-in place surface:	$170,474.23
Woodchip Option	$136,921.02
Difference	$ 33, 553.20

FISCAL IMPACT:
The project cost and the added expense of the poured-in-place rubberized surface is allocated from the park impact fee reserve account.

Attachment: Civic Park Playground Renderings (Parks: Civic Park Playground Structure)


CUSTOM
PANEL


CUSTOM
PANEL


COUNTY OF KINGS
COURT HOUSE

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	AGENDA SECTION: B

SUBJECT:
Public Works: Authorization to purchase the Centracs Essentials system, wireless cellular modems for 18 traffic signals, initial system startup, and preparing signal timing and coordination for the traffic signals from Econolite of Anaheim, CA in the amount of $100,790.00, and appropriate an additional $26,790.00 from Gas Tax Reserves (Fund 0040).

RECOMMENDATION:
That the City Council, by motion,

1. Authorize the purchase of the Centracs Essentials system, wireless cellular modems for 18 traffic signals, initial system startup, and preparing signal timing and coordination for the traffic signals from Econolite of Anaheim, CA in the amount of $100,790.00; and
2. Appropriate an additional $26,790.00 from Gas Tax Reserves (Fund 0040).

BACKGROUND:
In 2006, the City contracted with Hartzog and Crabill Inc., of Anaheim, CA to complete a Traffic Signal Coordination Study. This study evaluated coordination and provided signal timing for the corridors of 11th Avenue and 12th Avenue from Hanford-Armona Road to Grangeville Boulevard, and Lacey Boulevard from 11th Avenue to 12th Avenue.

The City was awarded a grant project in 2008 to complete the installation of broadband radios that interconnected the signal system and allowed for the implementation of a coordinated system along those corridors. The City has been operating a coordinated system along those corridors since that time.

Staff has had difficulty in maintaining the broadband radios and ensuring they are fully functioning over the last couple of years. Some radios are either barely functioning or need replacement. Before a determination to replace the radios was made, staff reviewed newer technology and software systems to evaluate whether replacing the old system was appropriate or if installing an all new system would better serve the City and the public.

The Centracs system which is serviced by Econolite, will utilize all of the existing traffic controllers while only requiring the installation of new cellular modems and Ethernet ports within the existing equipment.

Centracs has many new features including, traffic signal performance measures, intersection status, performance of traffic counting which will alleviate the use of staff time, and notification of issues with performance of the signal. This new system will also allow emails and text messages to be sent to City staff to notify them of issues as they happen, prior to citizens calling in to notify staff of functional problems with the traffic signals, which will eliminate downtime and dangerous outages.

In addition, Econolite and their traffic engineers will provide traffic counts and evaluate system performance to adjust the signal coordination timing to accommodate changes in traffic patterns since the system was implemented. Centracs will also have the ability evaluate the traffic patterns over time and identify areas where adjustments could be made to make the system flow more smoothly. This will assist City staff in adjusting traffic signal timing and reduce the use of consultants for coordination plan updates in the future.

FISCAL IMPACT:
The FY 20/21 adopted budget appropriated $74,000 for the purchase of the Centracs monitoring system and hardware for the 18 traffic signals. Staff included in the scope of work a re-evaluation of the coordination timing system which increased the overall project cost. An additional appropriation of $26,790 will be required from the Gas Tax Reserves (Fund 0040) to fully implement this project. The unencumbered balance in the Gas Tax Reserve Account (Fund 0040) is $284,000.00. There are sufficient reserves to award this project and complete and projects that are currently planned to be funded from this fund.

ATTACHMENTS:
Hanford Centracs Essentials Quote 201002
2020-Centracs-Suite-Final

ECONOLITE SYSTEMS

Econolite Systems

City of Hanford, California

Centracs Essentials Quote

October 2, 2020

Econolite Systems, Inc. is pleased to offer you the following quotes at the prices and terms set forth in this letter and subject to agreement on terms in any resultant contract/agreement.

Hanford, California

Centracs Essentials Quote

<table>
<tr><th>ITEM #</th><th>Item Description</th><th>Unit</th><th>Qty</th><th>Unit Price</th><th>Total</th></tr>
<tr><td rowspan="2">1</td><td>Centracs Essentials – Initial System Setup</td><td>LS</td><td>1</td><td>$23,700.00</td><td>$23,700.00</td></tr>
<tr><td colspan="5">Included: Econolite Systems quote includes pricing to supply the following items.
• Initial Centracs Essentials set-up & configuration for up to 18 intersections.
• Remote training – up to 8 hours.
Assumptions:
• Controllers & firmware that work with Centracs Essentials.
• End-to-end, operational IP-based communications to the 18 traffic signal controllers.
• Agency will provide VPN and/or remote access to the intersections.
• Agency & Econolite execute the Centracs Essentials Cloud Services Agreement.
• Any project specific testing is not included.
• Any project specific documentation and training is not included.</td></tr>
<tr><td rowspan="2">2</td><td>Centracs Essentials – System Service (1 Year)</td><td>Int.</td><td>18</td><td>$365.00</td><td>$6,570.00</td></tr>
<tr><td colspan="5">Included: Econolite Systems quote includes pricing to supply the following items.
• Provide Centracs Essentials SPM, Closed Loop, and Timing system service for up to 18 intersections for 1 year.
Not Included: Any of the following is not included within Econolite Systems' quote: controllers, firmware, database conversions; or any spare equipment.</td></tr>
<tr><td rowspan="2">3</td><td>Wireless Cellular Modem</td><td>EA</td><td>18</td><td>$1,310.00</td><td>$23,580.00</td></tr>
<tr><td colspan="5">Included: Econolite Systems quote includes pricing to supply the following items.
• Digi TX54 (TX54-A106), includes 4 Ethernet ports or Sierra Wireless MP70, also includes 4 Ethernet ports.
• Power supply
• Cellular Antenna</td></tr>
<tr><td rowspan="2">4</td><td>Communications Configuration</td><td>LS</td><td>1</td><td>$7,340.00</td><td>$7,340.00</td></tr>
<tr><td colspan="5">Included: Econolite Systems quote includes pricing to supply the following items.
• Configuration of 18 Cellular Modems
• Up to eight (8) hours of remote turn-on support.
Assumption:
• Equipment installation to be performed by City.
• Cellular service to be provided by City.</td></tr>
<tr><td rowspan="2">5</td><td>Signal Timing and Coordination</td><td>INT</td><td>18</td><td>$2,200</td><td>$39,600</td></tr>
<tr><td colspan="5">Included: Econolite Systems quote includes pricing to:
• Collect system performance data from the 18 intersections using SPM
• Develop AM Peak, Off-Peak, and PM Peak timing plans
• Implement timing plans at each intersection
• Fine tune timing plans
Assumption:
• Every effort will be made, within technical constraints, to ensure signal timing at 11th and 12th Avenues operates as efficiently as possible with Caltrans intersections.</td></tr>
<tr><td colspan="6">TOTAL PRICE $100,790.00</td></tr>
</table>

Attachment: Hanford Centracs Essentials Quote 201002 (PW: Purchase of Centracs Monitoring System)

ECONOLITE SYSTEMS

General Terms & Conditions

1. All prices quoted inclusive of freight.
2. All prices quoted inclusive of sales tax.
3. Payment shall be in accordance with the mutually agreed upon contract.
4. Price quotation is valid for 60-days.

Special Conditions

1. Please examine explanation below each bid item carefully for inclusions and exclusions.

Quote Date: October 2, 2020

Quoted by: Marc A. Porter

Vice President

mporter@econolite.com

Marc A. Porter

Contact: (310) 418-1663

Signature

ECONOLITE

Centracs®
MOBILITY

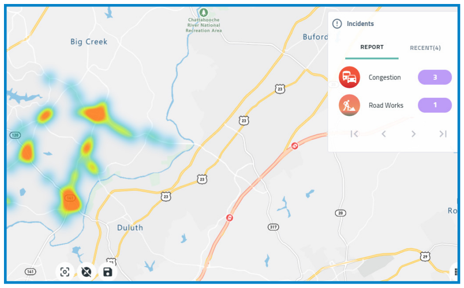
Reinventing Cloud-Based Traffic Management

ECONOLITE

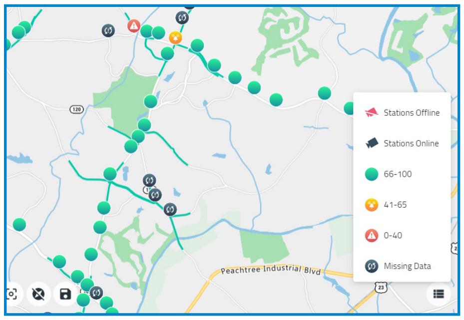
What is Centracs Mobility?

Since 2009, Centracs® has led the industry in providing advanced transportation management solutions for over 300 customers across North America, controlling over 57,000 signalized intersections. Centracs has evolved along with the industry, keeping pace with both day-to-day operational demands and the emerging connected vehicle environment to ensure the highest levels of safety, system reliability, and optimized mobility.

Centracs Mobility continues this natural evolution by providing all the features of Centracs combined with the data analytic capabilities of Signal Performance Measures, timing pattern optimization, and an entirely new way of providing adaptive signal control in real-time—in turn delivering new levels of traffic signal control and intelligent automation.



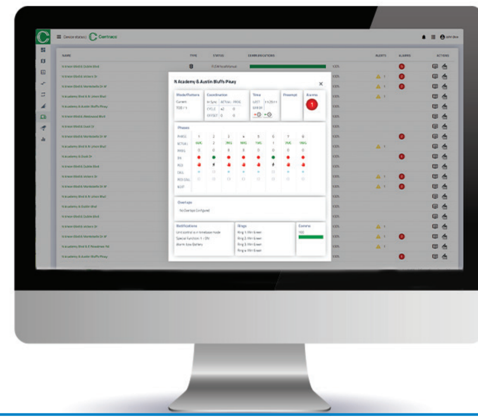
This flexible cloud-based platform, offered in five suites, ensures transportation agencies will have the most sustainable and future-proof solutions available—meeting the evolving traffic control demands of the Smart City multimodal transportation environment, as well as the unique needs of each agency.



Centracs
Suites

Centracs Essentials

The Centracs Essentials Suite provides agencies with entry-level tools for traffic management, including the data analytic capabilities of Signal Performance Measures, signal status and display or automated data reporting for Autoscope Vision sensors.



Signal Performance Measures (SPM)

Provides rich data analytics, leveraging the high-resolution data capabilities of advanced transportation controllers to support decision making that facilitates the development of performance-based operational and maintenance strategies.

Centracs Closed Loop

Provides basic intersection status display, remote database access, and compares features to facilitate entry-level traffic control strategies. It enables uploads and downloads of optimized signal programming to locally-connected traffic controllers.

OR

Centracs +Detect

Automates data reporting, analytics, and monitoring for Autoscope Vision sensor systems. It captures and leverages high-resolution data collected by these sensors.

Coming Soon!

Four additional Suites with new modules will be available in 2020, including a completely customizable option, to provide agencies with their perfect fit for a one-stop-shop advanced transportation management system. Stay tuned for more information!

	Centracs Standard	Centracs Signature	Centracs Enterprise	Centracs Custom
SPM	●	●	●	●
ATMS	●	●	●	*
Timing	●	●	●	*
Interoperability	●	●	●	*
Jurisdiction	●	●	●	*
+Detect	●	●	●	*
Edaptive		●	●	*
Video		●	●	*
DMS		●	●	*
Priority			●	*
MMS			●	*
Ramps			●	*
Integrated Corridor			●	*

Specific Solutions can be customized to fit the unique needs of our customers.

* **Build Your Own Suite**
(All Suites Include SPM)

ECONOLITE

1250 N, Tustin Avenue, Anaheim, CA 92807 · 714-630-3700 · sales@econolite.com · www.econolite.com

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	**AGENDA SECTION:** C

SUBJECT:
Public Works: Approval of the purchase and installation of new well equipment from Valley Pump & Dairy Systems, Inc of Armona and Authorization to take part in the SCE Incentive Grant and Loan programs to fund the project.

RECOMMENDATION:
That the Council, by motion, approve the purchase and installation of new well equipment (pump, motor, shaft, etc.) at Water Well #49 from Valley Pump & Dairy Supply Inc, for a not to exceed price of $72,409.52 and authorize staff to take part in the SCE Incentive Grant and Loan programs to fund the project.

BACKGROUND:
Southern California Edison (SCE) offers various programs to incentivize renewable energy production and the efficient use of energy resources. One such program is the Customized Solutions Program ("program"). Under the program, high energy use sites are identified and evaluated to determine whether it is technically and economically feasible to provide a similar level of service in a more energy efficient manner.

In March of 2020, Public Works staff requested that SCE evaluate its well sites to determine whether they were operating efficiently or if changes could be made that would improve system performance and at the same time be cost effective to implement.

Of the well 12 sites and 11 booster pump sites evaluated, only one site, Water Well #49, was found to be a good candidate for the program. At this site, it was determined that replacing the pump, motor, and related equipment would save approximately $1,852 per month ($22,223 per year) in energy costs.

The total cost to perform the necessary work, including parts and labor, is $72,409.52 based on a quote from Valley Pump & Dairy Systems, Inc.

Utilizing program guidelines, SCE determined that they would provide an incentive payment (grant) of $32,414.46 to City to upgrade the well site.

A second SCE energy efficiency incentive program is the On-Bill Financing Program (OBF). Under this program, SCE will provide interest free financing for energy efficiency upgrades. The loan is paid back in monthly installments equal to the amount saved in energy costs. In other words, despite a reduced energy usage, the monthly amount paid to SCE remains unchanged for a pre-determined number of months until the loan is repaid.

As it relates to Water Well #49, the monthly energy savings of $1,852 becomes the monthly repayment amount. After 22 months, the monthly repayment amount disappears from the bill. Essentially, SCE receives the first 22 months of energy savings after which the City realizes the monthly energy savings for the remaining life of the equipment (initially $1,852 per month).

Fortunately for the City, both programs can be used for the same project.

The following table summarizes the project costs. As shown in the table, over the expected 10 year life of the equipment, the City expects an approximately $141,500 savings from proceeding with the project compared to not doing the project.

	Detail	City Cost
Well #49 rehab project cost	$72,409.52	
SCE Customized Solutions incentive	<$32,414.46>	
OBF Financed cost		$39,995.06
22 months of loan payments	$39,995.06	
22 months of energy savings	<$39,995.06>	
Net cost of loan		$0
Remaining lifetime savings (98 months)		<$181,496>
Expected Lifetime Project <savings>		**<$141,500.94>**

It is also important to note that the equipment at Water Well #49 is several years beyond its expected 10 year useful life. In fact, the motor at this site recently failed and several thousand dollars in repairs were needed to keep the site in service.

FISCAL IMPACT:

Project is funded by a $32,414.46 Energy Management Solutions Incentive grant from Southern California Edison (SCE) and a $39,995.06 On-bill Financing loan from SCE to be repaid over 22 months with payments matching the energy savings from the project.

There is no increase to the City's Water budget to fund this project.

ATTACHMENTS:

SCE documents, Well 49

Quote, well 49, Valley Pump

SOUTHERN CALIFORNIA EDISON
An EDISON INTERNATIONAL® Company

SEND TO: Southern California Edison,
Business Incentives – OBF Program
P.O. Box 800, Rosemead, CA 91770-0800
E-mail: BusinessIncentives@sce.com | Fax: (626) 633-3243
Questions? (866) 635-6015

August 11, 2020

Customer Information:
John Doyel
City Of Hanford
315 Douty St, #4520
Hanford, CA 93230

Trade Professional Information
N/A

RE: **NOTICE OF ON-BILL FINANCING (OBF) APPLICATION APPROVAL AND FUNDING RESERVATION**
PROJECT NUMBER: 363-20-0501226809 SA#: 3-034-5813-90

Dear John Doyel:

Your On-Bill Financing Application has been reviewed and approved, and funding for your On-Bill Financing (OBF) Loan has been reserved in the amount of **$39,995.06**. This reservation is subject to the following terms and conditions.

If the loan reserved amount exceeds $250,000, you have the option to receive either the OBF Loan or the Program Incentive/Rebate, but not both. If you would rather receive the incentive/rebate in lieu of financing, contact us to cancel your OBF Loan Reservation within 10 business days from the date on this letter. Otherwise, we will continue to process your loan reservation without incentive/rebate payments.

Terms and Conditions of Loan Reservation:
1. The reserved amount has been calculated based on your Energy Efficiency Project Application and OBF guidelines in the attached OBF Loan Term Calculation [LTC]. The loan reservation amount is an estimate of the actual loan amount.
2. The final loan amount will be calculated based on the results of your Energy Efficiency Project Installation Report and OBF guidelines in the final OBF Loan Term Calculation [LTC]. The actual amount of the OBF Loan may differ from the reserved amount and shall not exceed the reserved amount presented above.
3. The expiration of the loan reservation shall be consistent with that of the project incentive.

Next Steps:
- For **Midstream Point of Purchase Program** – Present this letter to the authorized Distributor at the time of equipment purchase.
  Distributor Note: For customers seeking OBF loans exceeding $250,000, process equipment sale at full price. (Rebate discount will not apply)
- Submit the completed Installation Report [IR] to SCE according to the instructions received from the incentive program.
- SCE will calculate the final loan amount based on the results of the IR approval and the LTC provisions.
- SCE will issue the OBF Loan Agreement for your signature using DocuSign.
- SCE will counter-sign the Agreement and fund the OBF loan. You will receive an electronic copy of the fully executed Loan Agreement for your records.

If you have any questions, contact your SCE Account Representative, call (866) 635-6015, or send an e-mail to **BusinessIncentives@SCE.com**. Please include your Project Number for reference.

Sincerely,

Delia Williams
Program Manager - On Bill Financing
Southern California Edison Company.

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning SCE is the Federal Trade Commission, Equal Credit Opportunity, Washington DC 20580

Rev Feb 2020

Attachment: SCE documents, Well 49 (PW: Well #49 rehabilitation project)

OBF13-A5875

On-Bill Financing Program - Preliminary Loan Term Calculation (LTC1)

Completion Date/Time:	8/11/2020 1:05 PM
Project Number:	363-20-0501226809
Service Account:	3-034-5813-90
Customer Number:	1-0-001-8510
Customer Account Number:	2-26-451-5354
OBF Application Receipt Date:	6/9/2020
Project Type(s) :	Customized
Market Segment:	Government and Institutions
Business Name:	HANFORD, CITY OF
Reference Name:	PND ED - OBF - CITY OF HANFORD - WELL 49
Address:	1386 WATERVIEW ST
City, CA Zip:	HANFORD, CA 93230

***** LTC1 *****

ACTUAL TERMS WILL BE CALCULATED BASED ON FINAL REVIEW AND VERIFICATION OF THE PROJECT INSTALLATION REPORT

LTC1 Reserved Amount is $39,995.06
First month payment is $1,104.11
21 subsequent monthly payments $1,851.95

PROJECT ECONOMIC SUMMARY			EXPLANATION
A. AVERAGE ELECTRIC BILLING RATE -- past 12 months (Cents/kWh)	$	0.10284	Based on Billing History
B. ENERGY EFFICIENCY PROJECT SAVINGS			
B.1. Estimated Annual Kilowatt Hour Savings (kWh)		216,096.4	From Approved Project Application
B.2. Estimated Annual Dollar($) Savings	$	22,223.35	Estimated Annual kWh Savings x Average Rate = $ savings (B.1 x A)
B.3. Estimated Monthly Dollar($) Savings	$	1,851.95	Estimated Monthly $ Savings (B.2 / 12)
C. COSTS			
C.1. Estimated Total Project Cost	$	72,409.52	From Approved Project Application
C.2. Excess Project Cost	$	-	Project Cost Adjustments
C.3. Estimated Total Rebate/Incentive	$	32,414.46	From Approved Project Application
C.4. Other	$	-	
C.5. Estimated Potential Loan Amount (Gross Amount)	$	39,995.06	(C.1) - (C.2) - (C.3) - (C.4)
C.6. LTC1 Reserved Amount	$	39,995.06	From LTC1 calculation following Approved Project Application
C.7. LTC2 Reserved Amount			
D. LOAN			
D.1. Gross Amount for Potential Financing	$	39,995.06	Lesser of (C.5) or (E.1.2) or (E.2.3) or other rules apply
D.2. Monthly Loan Repayment Amount	$	1,851.95	(B.3)
D.3. Actual loan term (Months)		22	Time required to repay loan in months (subject to exception analysis below)
D.4. Actual loan term (Years)		1.8	Time required to repay loan in years: (D.3) /12
E. LOAN LIMIT TESTS			
E.1. Market Segment Amount of Loan Test (Min/Max Loan Amount)			
E.1.1. Market Segment Minimum Loan Amount	$	5,000.00	Minimum Loan Amount per Service Account or Bundle
E.1.2. Market Segment Maximum Loan Amount	$	1,000,000.00	Com, Ind, Ag, Multifamily = $250,000; G&I = $1,000,000
E.1.3. Within Market Segment Limit?		Y	Is D.1 within loan amount limits Y/N?
E.2. Customer Loan Limit Test (Previous Loans for this Service Account)			
E.2.1. Service Account Loan Amount Limit	$	1,000,000.00	(E.1.2) or $1M for G&I
E.2.2. Previous Loans Reserved for this Service Account	$	-	Total of previous OBF loans + reservations
E.2.3. Estimated Amount Eligible for Loans	$	1,000,000.00	(E.2.1) - (E.2.2), If < 0, then 0.
E.2.4. Within Available Amount?		Y	Is D.1. ≤ E.2.3. Y/N?
E.3. Length of Loan Test			
E.3.1. Loan Length Limit (months)		120	CIA = 60 months, G&I, Multifamily = 120 months
E.3.2. Within Loan Length Limit?		Y	Is D.3 within limit Y/N?
E.4. Expected Useful Life (EUL)* Loan Length Limit Test			
E.4.1. Applicable Measure EUL (months)		36	EUL in months of measure with greatest kWh contribution
E.4.2. Within EUL Loan Length Limit?		Y	Is D.3 within limit Y/N?
E.5. EXCEPTION ANALYSIS (If any E.1 thru E.4. yields a "No")			**Exception Analysis Loan Minimum Requirement Test**
			Does the loan amount from Exception Analysis meet the $5K loan minimum requirement? YES
E.5.1. First Payment Amount	$	1,104.11	
E.5.2. Subsequent Monthly Loan Repayment Amount	$	1,851.95	**Based on minimum loan requirement of $5K and supplemental Exception Analysis, this amount qualifies for an estimated OBF loan.**
E.5.3. Subsequent Monthly Payments		21	
E.5.4. Net Amount for Financing	$	39,995.06	

*Expected Useful Life (EUL) Each measure is expected to perform satisfactorily for a period of time. An EUL for each energy efficiency measure is assigned by the California Energy Commission (CEC)

LTC ID: 16725

Attachment: SCE documents, Well 49 (PW: Well #49 rehabilitation project)

SOUTHERN CALIFORNIA EDISON
Energy for What's Ahead

SEND TO: **Southern California Edison, Business Incentives**
P.O. Box 800, Rosemead, CA 91770-0800
E-mail: BusinessIncentives@sce.com | Fax: 626-633-3243

August 12, 2020

Project Number: 363-20-0501226809
Project: Customized Solutions Approach
Customer Ref.: City of Hangford

Trade Professional Information:
n/a

Customer Information:
John Doyle
City of Hanford
315 N. Douty
Hanford, CA 93230

RE: **NOTICE OF CUSTOMIZED SOLUTIONS CONTRACT AND INCENTIVE APPROVAL**
SA # 3-034-5813-90

Dear John Doyle:

Thank you for submitting your Energy Management Solutions Incentive Application ("Application") for the Customized Solutions Program ("Program"). Your Application for incentives for the Project(s) described in your application has been reviewed and approved. Funds reserved are based on SCE approved savings estimate set forth below; however, the actual incentive payments will be made based on verified and actual savings' amounts:

SCE Final Approved Savings and Incentive Estimate

SOLUTIONS DESCRIPTION	Code	kWh	kW	Therms	$ Incentive Amount
Commercial Pump System Overhaul – retrocommissioning	PM-21412	216,096.4	0.00	0.00	$ 32,414.46
					$ -
					$ -
					$ -
					$ -
Total Approved Savings/Incentive Estimates		216,096.4	0.00	0.00	$ 32,414.46
Project Cost Adjustment					$ -
Total Estimated Incentive					**$ 32,414.46**
10% Measurement and Verification Adder (if applicable)					

If you do not concur with the energy savings and incentive amounts shown above, you have 30 days from the date of this letter to notify SCE, so that we can attempt to resolve your concern(s). If you do not notify us of any concerns within 30 days of this letter, the savings/incentive estimates set forth above will be deemed correct.

(Rev. September 2019)

Attachment: SCE documents, Well 49 (PW: Well #49 rehabilitation project)

If you agree with the estimates, you may proceed to purchase and install the above solution code(s) at any time. This Project Approval incorporates by reference the Application, including the Applicant Agreement regarding Program Terms and Conditions.

After your project is completely installed, operational, and meets all requirements of the Program, which is described in detail in the Customized Statewide Procedures Manual for Business and at www.sce.com/customized_solutions:

- Complete, sign and submit the enclosed Customized Solutions Installation Report.
- Submit final invoices and/or documentation to support project cost, clearly detailing all costs associated with the project (equipment, labor, tax, etc.).
- Submit complete engineering calculations to demonstrate energy savings and documentation, if applicable (including archival diskette, CD, etc.).
- Submit schematic drawings and/or manufacturer specification sheets, if applicable.
- Operating Report, if measurement and verification is required.
- Submit Pump Curve (if applicable)
- Submit Permit Closure for HVAC measures (if applicable)

NOTE:
As a reminder, the deadline for the project to be completely installed and operational is 24 months from the date of this Project Approval letter. Please submit the completed Installation Report within 30 days after installation and prior to the two year deadline.

Payments of Incentives will be made only after all Program requirements are met by the Customer to SCE's sole satisfaction.

1. All Projects and/or solutions must be completely installed and fully operational within 24 months from the date the Project(s) is approved by SCE to be eligible for Incentive payments. SCE reserves the right to cease making Incentive payment(s), require the return of the total or prorated Incentive payment(s) and/or terminate this Agreement if the Project(s) is not completely installed and fully operational within such 24 month period, unless an installation extension is granted by SCE, in SCE's sole discretion, in writing. Any extension that is granted shall not exceed 6 months.

2. Prior to any extension being granted, SCE will reassess the Project(s) viability and the Customer must provide reasonable assurance(s), at SCE's direction and in SCE's sole discretion that the Project is progressing toward installation and fully operational status. Assurances include, but are not limited to: (1) proof that the equipment was ordered; (2) a copy of the commissioning agent contract (when applicable); (3) project implementation schedule; (4) written confirmation provided by the Customer or Customer's Trade Professional that the project will be completed within the requested extension of time. Additionally, after the initial 24 month period from SCE's approval of the Project, changes impacting savings calculations or solution eligibility, such as Title 24, CPUC Energy Division direction, etc., may cause SCE to revise the energy savings and Incentive amounts for which the Customer is eligible.

3. SCE retains sole discretion to determine the appropriate baseline values and energy savings calculations used to determine Incentive payments. Incentives shall only be paid on Projects that meet or exceed the baseline performance standards applicable when this Agreement is signed. SCE reserves the right to modify or cancel the Incentive amount if the actual solution installed (or the actual energy savings resulting from such solution) differs from the installation as set forth in this Agreement.

4. Energy savings for which Incentives are paid cannot exceed the actual electric usage for each SCE customer service account for which Incentives are being requested. Non-SCE supply, such as cogeneration or deliveries from another commodity supplier, does not qualify as usage from SCE (with the exception of Direct Access customers or customers paying departing load fees for which SCE collects PPP surcharges).

Upon SCE review and approval of your completed Installation Report and supporting cost documentation, you will be notified in writing. Thereafter, SCE will process the incentive check or SCE utility bill credit, as applicable. If SCE is unable to approve your incentives based on the information provided, SCE may require you to submit other documents related to the Project, Project site, solutions, energy savings, or any other documents it requires, in its sole discretion, to make a decision on your Application.

If you have any questions, please contact your SCE Account Representative. You may also call us at (626) 635-6015 Monday through Friday, from 8:00 a.m. to 5:00 p.m., or send an e-mail to BusinessIncentives@sce.com. Please have your project number available for reference when you call and include it in any e-mail correspondence.

Derek M. Okada
Senior Manager - Business, Public & Finance Programs
Southern California Edison

Valley Pump & Dairy Systems, Inc.

P.O. BOX 668
ARMONA, CA 93202

Estimate

Date	Estimate #
4/22/2020	291

Name / Address
CITY OF HANFORD Accounts Payable 315 N. DOUTY STREET HANFORD, CA 93230

Project

Description	Qty	Rate	Total
ESTIMATE FOR WELL #49			
14M 5-STAGE TURBINE BOWL	1	12,940.00	12,940.00
MOTOR, VHS 250HP (11 WEEK LEAD TIME)	1	33,600.00	33,600.00
PIPE, COLUMN 10" X 10' WATER LUBE	10	435.00	4,350.00
SHAFT, S.S. 1-11/16" X 10' WATER LUBE	10	385.00	3,850.00
RETAINERS, 10" X 1-11/16" BRONZE	10	178.00	1,780.00
SHAFT, PUMP S.S. T416 1 11/16"	60	6.05	363.00
SEAL, MECH GADDIS	1	1,000.00	1,000.00
WELL VIDEO STD UP TO 1000'	1	750.00	750.00
LABOR TO REMOVE & INSTALL DOG HOUSE	6	310.00	1,860.00
PULL & INSTALL PUMP LABOR	22	310.00	6,820.00
SHOP LABOR	10	90.00	900.00
7.25% Kings County		7.25%	4,196.52

1A service charge of 1.5% per month will be made on all past due accounts.

Total $72,409.52

Attachment: Quote, well 49, Valley Pump (PW: Well #49 rehabilitation project)

AGENDA
STAFF REPORT

MEETING DATE: 11/3/2020	**AGENDA SECTION:** A

SUBJECT:
Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS:
Council Future Agenda Items

Council Future Agenda Items				
Originated Date	**Item**	**Originator**	**Staff Lead**	**Date Estimate**
6/5/18	Comprehensive Study of downtown businesses, including crosswalks. Study to change 7th Street one-way going WEST and 6th Street going EAST to increase angled parking.	Council Consensus	John Doyel	12/1/20 Awaiting Draft Document
5/22/19	Abandoned shopping cart ordinance	Brieno	Parker Sever, Karl Anderson	11/17/20 Public Outreach Meeting Shceduled
6/18/20	Discussion of Courthouse improvements, funding sources, and potential revenue	Council Consensus	Various Staff	Special Mtg in Oct/Nov
9/3/20	Proposed Rates & Fees adjustments	City Manager	Various Staff	Mid-Year Budget review Jan 2021
9/3/20	Revised Business License Ordinance	Finance	Various Staff	12/1/20
9/9/20	Revised Refuse Ordinance	Public Works	Jim Ross	2/9/21
10/02/20	Introduction Hemp Ordinance	Council Consensus	Parker Sever	12/1/20
10/14/20	Discussion of City of Hanford Finance Policies	Finance	Eric Frost	Nov/Dec meetings