

The City of Hanford
CALIFORNIA



City Council Meeting Agenda

July 21, 2020
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Video Teleconference via ZOOM. Council Members will attend remotely.

Zoom meeting information:

<https://us02web.zoom.us/j/81337084732?pwd=MXRlQlg3WUpoSmFJUG00cHF6UFdZZz09>

(Limited virtual access.)

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION:

ROLL CALL BY CITY CLERK :

PUBLIC COMMENT :

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION:

- A. Public Works: Discussion regarding a proposed Sidewalk Repair Ordinance for the City of Hanford
- B. Police: HART Team update

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUNSEL-REAL PROPERTY NEGOTIATIONS (GC 5495.8)
Property: 109 E Eighth St.
Agency Negotiations: Mario Cifuentez and Ty Mizote
Negotiating Party: The Carnegie Museum

7:00 PM CALL TO ORDER REGULAR SESSION :

ROLL CALL:

INVOCATION:

A. John Escalera

FLAG SALUTE:

PUBLIC HEARING:

- A. Public Works: Conduct a Public hearing to receive public input regarding the proposed reduction, no change, or proposed increase in the assessment and imposition of the annual assessment for the City of Hanford's Landscape Assessment Districts, per the Annual Engineer's Report for the Fiscal Year 2020-2021, and adopt Resolution 20-15-R confirming levy and collection of annual assessments pursuant to Chapter 3 of the Landscape and Lighting Act of 1972.

CLOSED SESSION ACTION REPORT:

STAFF COMMUNICATIONS:

COUNCIL REPORTS/COMMENTS:

A. Council Comments

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. City Council: Authorization for Council Signatures on a letter, from Congressman TJ Cox to Congressional Leadership, in support of provisions in the House-passed Heroes Act (H.R. 6800) providing direct funding to local governments and provisions in the bipartisan Coronavirus Community Relief Act (H.R. 6467)
- B. Administration: Approval of the attached salary schedules last updated effective July 13, 2020.
- C. Police: Approval of a contract with Milo Range for the Purchase of a Training Simulator for the Hanford Police Department and appropriation of \$44,991.38 in funding from grants and asset forfeiture funds to cover the cost of the purchase.

- D. Public Works: Approval of the Suggested Routes to School plans for Hanford Elementary School District and Saint Rose-Thomas McCarthy School for the upcoming 2020-2021 school year.
- E. Public Works: Authorization to issue a Purchase Order to Toter Wastequip, LLC., for the purchase of residential refuse containers in an amount not to exceed \$93,000 in fiscal year 2020/21 (tax and freight included).

PUBLIC HEARING:

- A. Community Development: Adoption of Resolutions 20-18-R and 20-19-R, authorizing the City Manager to apply for and accept funds from the State of California's Permanent Local Housing Allocation program in an amount not to exceed \$1,532,808 to support local affordable housing.

GENERAL BUSINESS:

- A. Police: Authorization for Staff to implement the Food for Fines Drive, which will allow for donation of food items in lieu of parking fines for citations issued during the month of December.
- B. Public Works: Approval of a Sole Source Contract with TelStar Instruments of Hanford, CA in the amount of \$66,074.00, for the purchase and installation of one double containment tank, chlorine pump, injection system, and related electrical and SCADA programming at Water Tank No. 4 and appropriation of \$66,074.00 from Water Capital Reserves to fund the project. (Iona Avenue and 11th Avenue)
- C. Report on the voting results for balloted districts and adoption of Resolution 20-15-R. (See attachment on Public Hearing: LAD)

COUNCIL FUTURE AGENDA ITEMS:

- A. Council Future Agenda Items

Upcoming Dates

July 31: Movies in the Park, Civic Park, dusk

August 4: City Council Meeting

August 7: Last Day to File Nomination Papers with the City Clerk, **5:00 p.m. deadline**

August 12: Last Day to File Nominations Papers during Extension Period, **5:00 p.m. deadline**

August 18: City Council Meeting

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020	AGENDA SECTION: A
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SUBJECT:

Public Works: Discussion regarding a proposed Sidewalk Repair Ordinance for the City of Hanford

RECOMMENDATION:

Staff will present the preliminary draft of a proposed sidewalk repair ordinance, for the purpose of providing sidewalk area maintenance, repair, and replacement procedures which are alternative and supplementary to the procedures set forth in Streets and Highways Code, and take direction from Council on the contents of the new ordinance. The ordinance will return to the Council at a future date for consideration of approval.

BACKGROUND:

<Insert Background Here>

FISCAL IMPACT:

ATTACHMENTS:

2017.04.04 - Sidewalk Repair Ordinance

ORDINANCE NO. __
AN ORDINANCE OF THE CITY OF HANFORD PERTAINING TO THE DUTY OF
PROPERTY OWNERS TO MAINTAIN AND REPAIR SIDEWALKS AND THE
LIABILITY OF PROPERTY OWNERS FOR FAILING TO SATISFY SUCH DUTY

The City Council of Hanford does ordain as follows:

Section 1: Findings.

A. Pursuant to California Streets and Highways Code Section 5610, landowners adjacent to public sidewalk areas are responsible for maintaining “any sidewalk in such condition that the sidewalk will not endanger persons or property and maintain it in a condition which will not interfere with the public convenience in the use of those works or areas. . . .”

B. Pursuant to California Streets and Highways Code Section 5610, *et seq.*, the “superintendent of streets” (in Hanford, the Director of Public Works or his/her authorized designee) may repair and maintain a sidewalk area if the adjacent landowner fails to do so, and may assess and charge the adjacent landowner for the cost of such repairs and maintenance.

C. Legal authority, including, without limitation, *Gonzales v. City of San Jose* (2004) 125 Cal.App. 4th 1127, 23 Cal.Rptr.3d 178, recognizes the City of Hanford’s ability to affirm a landowner’s obligation to maintain, repair, and replace a sidewalk adjacent to the owner’s property and the landowner’s corresponding liability for failure to do so.

D. The purpose of this Ordinance is to confirm: (i) each landowner’s responsibility to maintain and repair the sidewalk adjacent to or on an owner’s property; and (ii) a landowner’s liability to the general public for personal injury and/or property damage that results from a landowner’s failure to maintain, repair, or replace a sidewalk adjacent to or on the owner’s property.

Section 2: Adoption

Chapter 12.20 of the Hanford Municipal Code is hereby added to read as follows:

Chapter 12.20

MAINTENANCE AND REPAIR OF SIDEWALKS

Sections:

12.20.010	Purpose and Applicability
12.20.020	Definitions
12.20.030	Maintenance and repair of sidewalks
12.20.040	Liability for injury to the public
12.20.050	Property owner’s failure to maintain and repair – Director’s authority
12.20.060	Notice of cost and hearing by Council

- 12.20.070 Conference with Director**
- 12.20.080 Hearing by City Council**
- 12.20.090 Collection of city's costs**

12.20.010 Purpose and Applicability

It is the purpose of this chapter to provide sidewalk area maintenance, repair, and replacement procedures which are alternative and supplementary to the procedures set forth in Streets and Highways Code, Division 7, Part 3, Chapter 22, Section 5600, *et seq.*, as those sections now exist or may hereafter be amended or renumbered. The City of Hanford (city), in each instance, may follow the procedures set forth in the Streets and Highways Code or those set forth in this chapter, or some combination thereof. In the event of any conflict between the provisions of the Streets and Highways Code and this chapter, the provisions of this chapter shall control.

12.20.020 Definitions

For purposes of this chapter, the following definitions apply:

A. “Defective sidewalk” means a sidewalk area where, in the judgment of the Director, the vertical or horizontal line or grade is altered or displaced to the extent that a safety hazard exists, or the sidewalk area is in such a condition as to endanger property or persons using the sidewalk area in a reasonable manner, or is in such a condition as to interfere with the public convenience in the use thereof.

B. “Director” means the city’s Public Works Director or his/her designee; “Director” shall have the same meaning as the term “Superintendent of Streets” as utilized in the Streets and Highways Code Section 5600, *et seq.*

C. “Lot,” “lots” and “portions of a lot” mean a parcel of real property located within the city on which a sidewalk is located or that is adjacent to or fronting on any portion of a sidewalk, and when used in connection with the phrase “adjacent to or fronting on the defective sidewalk,” or variation thereof, shall refer to the property in front of or along the side of the defective sidewalk.

D. “Maintain and repair” and “maintenance and repair” shall mean maintenance so that the sidewalk area remains in a condition that is not dangerous to property or persons using the sidewalk area in a reasonable manner and in a condition that will not interfere with the public convenience in use of the sidewalk area, and shall include, but not be limited to: maintenance, repair, and improvement of sidewalks, including, without limitation, grinding, removal and replacement of sidewalks; removal and filling or replacement of parking strips; supervision and maintenance of permissible signs and removal of impermissible signs; and/or tree root pruning and installing root barriers. Any root pruning, trimming or removal of trees or shrubs as a part of sidewalk maintenance and repair is subject to the provisions of Chapter 12.12 of this Code.

E. “Owner” means any person owning a lot, lots, or portions of a lot within the city,

adjacent to or fronting on any portion of a sidewalk area.

F. “Person” shall include a natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or the manager, lessee, agent, servant, officer or employee of any of them.

G. “Sidewalk” and “sidewalk area” mean that portion of the public street right-of-way between the curb or curb line and the adjacent sidewalk or property line, including, without limitation, sidewalks, park strips, bulkheads, retaining walls, or other works for the protection of any sidewalk area. The term “park strip” is defined in Section 12.12.020 of this Code, which is incorporated herein by reference. A sidewalk may be located on private property or may be located on public property that abuts private property.

12.20.030 Maintenance and repair of sidewalks.

A. An owner of a lot or portion of a lot adjacent to or fronting any portion of a sidewalk area or on which a sidewalk area is located shall maintain and repair the sidewalk so that it remains a safe and non-dangerous condition at his/her/its sole cost and expense. In the event a property owner fails to maintain and repair a sidewalk in accordance with this Chapter, the owner will be responsible for costs incurred by the city in undertaking maintenance and repair work on the owner’s behalf, including without limitation, any charge for the city’s costs of inspection and administration whenever the city awards a contract for such work, the costs of collecting the city’s expenses for the maintenance and repair work, and the handling of any lien placed on the property due to the failure of the property owner to promptly pay the city’s costs.

B. An owner’s responsibility for trees, shrubs, and other items located in a park strip is set forth in Chapter 12.12 of this Code.

C. Notwithstanding the provisions of Streets and Highways Code Section 5614, as may be amended, the Director may, in his/her discretion and for sufficient cause, extend the period within which required maintenance and repair of sidewalk areas must commence by a period of not exceeding ninety (90) calendar days from the time the notice referred to in said Section 5614 is given. For the purposes of this Chapter, an owner will be deemed to have commenced the maintenance and repair of a sidewalk when physical work begins.

D. The maintenance and repair work occurring under this Chapter, including material utilized for such work, shall be in strict conformance with the applicable portions of the city’s standard specifications as they now exist, or as they may hereafter be amended.

E. Prior to commencing any maintenance and repair work, an owner must apply for and obtain an encroachment permit from the city’s Public Works Department.

F. An owner may request that the city perform sidewalk maintenance and repair work on the owner’s behalf. If the city, in its sole discretion, agrees to such a request, the city may perform the work with city forces or may contract with a vendor of the city’s choosing to perform the work. In either case, the property owner will remain responsible for all costs of maintenance

and repair unless the City Council establishes a policy or program through which the city assists property owners with maintenance and repair work or the costs associated with such work.

12.20.040 Liability for injury to the public.

Each property owner that is responsible for the maintenance and repair of a sidewalk pursuant to this Chapter shall owe a duty to members of the public to keep and maintain the sidewalk area in a safe and non-dangerous condition. If, as a result of the failure of a property owner to maintain a sidewalk area in a safe and non-dangerous condition, any person who suffers injury or damage to person or property, the property owner shall be liable to such person for the resulting damages, losses, and/or injuries and shall indemnify, defend, and hold the city harmless from such damages, losses, and injuries.

12.20.050 Property owner's failure to maintain and repair – Director's authority.

Where the Director has actual notice of the existence of a defective sidewalk, the Director may give written notice to maintain and repair the defective sidewalk to the owner of the lot, lots, or portions thereof adjacent to or fronting on the defective sidewalk or on which the sidewalk is located. Service of the notice to repair shall be by either regular U.S. mail or by personal service. The notice to repair shall particularly specify: (i) what work is required to be done and how the same is to be done and what materials shall be used in the repair; (ii) that, if the owner proceeds to undertake the repair by private contract, his/her/its activities will be governed by the provisions of this Chapter; (iii) the time period within which the repair must be commenced by the owner; (iv) and that if the repair is not commenced within such time period and prosecuted diligently without interruption to completion, the city may, but shall not be required to, proceed with the repair, and the cost shall be subject to reimbursement in accordance with this Chapter.

12.20.060 Notice of cost and hearing by Council.

A. If the city undertakes work in accordance with Section 12.20.050 above, the Director shall cause notice of the cost of the maintenance and repair work to be given upon completion in the manner specified in Chapter 22 of Division 7, Part 3, of the California Streets and Highways Code, as may be amended. The notice shall specify the day, hour, and place when the City Council will consider the report of the costs, together with any written objections or protests which may be raised by the property owner and any other interested persons. The notice shall also describe the procedure to be followed for written objections and protests. In no such case shall the hearing occur sooner than fifteen (15) days and not more than sixty (60) days after giving of notice.

B. No such hearing will be required if the property owner waives his/her/its right to a hearing and voluntarily pays or agrees to pay the costs identified in the Director's cost report.

12.20.070 Conference with Director.

The Director shall attempt to meet and confer with an affected property owner if the property owner files a written objection or protest to the Director's report of costs. Upon the conclusion of such a conference, the Director shall record his/her conclusions in the report of costs to the City Council, together with any recommendations for adjustment of the costs of repair, if any.

12.20.080 Hearing by City Council.

The City Council, on the day and hour fixed for hearing, shall hear and pass upon the report of the Director, together with any written protests or objections, which have not been withdrawn prior to the hearing, from the property owner liable for the work of maintenance and repair, in accordance with the procedure provided in Chapter 22 of Division 7, Part 3, of the California Streets and Highways Code, as may be amended.

12.20.090 Collection of city's costs.

The city shall have the remedies available under Chapter 22 of Division 7, Part 3 of the California Streets and Highways Code, as may be amended, to collect the costs confirmed by the City Council as a result of the hearing conducted in accordance with Section 12.20.080 above. Such remedies include the recording of a lien against an owner's property or adding the amount owed to the city to the tax roll for the subject property.

Section 3: This Ordinance shall take effect thirty (30) days after its adoption, and shall be published once in the Hanford Sentinel within fifteen (15) days after its passage or a summary of this ordinance shall be published in the Hanford Sentinel in a manner consistent with the requirements of the California Government Code.

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THEREFORE, BE IT FURTHER RESOLVED, that based on the above and incorporated findings, the City Council approves Ordinance 17-__.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2017 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Ordinance was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the ____ day of _____, 2020.

Date: _____

City Clerk

Attachment: 2017.04.04 - Sidewalk Repair Ordinance (PW: New Sidewalk Ordinance)



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020

AGENDA SECTION: A

SUBJECT:

Public Works: Conduct a Public hearing to receive public input regarding the proposed reduction, no change, or proposed increase in the assessment and imposition of the annual assessment for the City of Hanford's Landscape Assessment Districts, per the Annual Engineer's Report for the Fiscal Year 2020-2021, and adopt Resolution 20-15-R confirming levy and collection of annual assessments pursuant to Chapter 3 of the Landscape and Lighting Act of 1972.

RECOMMENDATION:

That the City Council, by motion:

1. Conduct a public hearing in accordance with the Landscaping and Lighting Act of 1972 and Article XIID., Section 4 of the California Constitution to receive oral and written testimony regarding the proposed reduction, no change, or proposed increase in the annual assessment and imposition of a Standard Annual CPI Increase in the annual assessment amount for the following districts:

<u>District</u>	<u>Subdivision</u>
90-01	Pinecastle Addition, Unit No. 1, 2, 3 and 4
90-02	Park Monterey, Unit No. 1 and 2
90-03	Mansionette Estates, No. 7 and 8
90-04	Hyde Park
91-01	Sierra Vista (Tract 641)/New Dimensions (Tract 703/713), No. 1, 2, 3, 4, 5 and 6
92-01	Portofino, No. 1, 2, 3 and 4
92-02	Cielo En Tierra, No. 1, 2, 3, 4 and 5
93-01	Vintage Estates
93-02	Walnut Forest, Unit No. 1, 2 and 3
94-01	Gateway Estates
94-02	Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9
94-03	Quail Run Estates, No. 1, 2, 3, 4 and 5
97-01	Rosewood Estates, No. 1 and 2
97-02	Summer Field Addition No. 2
97-03	Country Crossing, No. 1, 2, 3, 4 and 5

98-01	Crystal Springs, No. 1, 2 and 3
98-02	Mountain View Estates, No. 1, 2, 3, 4, 5 and 6
01-01	Pacific Grove (Tract 680/777)/N. Pointe (Tract 778), No. 1, 2, 3 and 4
01-02	Cambridge Homes (Tract 770), No. 1, 2 and 3
01-03	Poppy Hills (Tract 771/796), No. 1 and 2
01-04	Silver Oaks, No. 1, 2, 3, 4 and 5
02-01	Ashton Park, No. 1, 2, 3 and 4
03-01	Le Parc, No. 1, 2 and 3
04-01	Sidonia Estates, No. 1 and 2 (Tract 810)/Sidonia Estates II (Tract 814)
04-02	Cambridge Homes (Tract 799)/Majesty II (Tract 830)
04-03	Cambridge Homes (Tract 795/826)/Vineyards (Tract 825), No. 1, 2, 3, 4, 5 and 6
04-04	Sierra Heights (Tract 802/803), No. 1 and 2
05-01	Mission Park
05-02	Copper Valley
06-01	Quail Park Subdivision (Tract 794)
07-02	South Gate Addition (Tract 811)/Greenbrier Gardens (Tract 876)/Live Oak North (Tract 902)
09-01	Victory Estates
09-02	Independence (Tract 843), No. 1 and 2
14-01	Independence (Tract 843), Unit No. 3 and 4
15-01	Silver Oaks Addition III (Tract 887/922)
15-02	The Greens II (Tract 823)
16-01	Woodside Homes (Tract 917)
16-02	Mynderup (Tract 914)
18-01	Bella Vista (Tract 918)
19-01	Pacific Grove (Tract 916)

2. Adopt the attached Resolution 20-15-R confirming the levy of annual assessments pursuant to Chapter 3 of the Landscaping and Lighting Act of 1972 for the above referenced districts.

BACKGROUND:

In 1990, developers of subdivisions began using the Landscaping and Lighting Act of 1972 to create districts to maintain improvements along arterial and collector streets in the form of decorative block fencing and landscaping adjacent to their developments. These Districts are formed at the time a sub divider records a final map.

At the June 2, 2020 meeting, the City Council passed a Resolution of Intention to levy and collect assessments which set this meeting as the time to hold a “Public Hearing”, concerning the assessments proposed in the Annual Engineer’s Report.

Upon concluding the “Public Hearing”, the City Council shall consider all public input prior to taking final action on confirming and levying the assessments proposed in the Annual Engineer’s Report concerning Districts identified in the Annual Engineer’s Report as showing reduction or no change or increase in the annual assessment amount.

The Annual Engineer’s Report identifies an increased assessment amount for the following districts:

<u>LAD</u>	<u>DISTRICT</u>	<u>Current Assessment</u>	<u>Proposed Assessment</u>
90-03	Mansionette Estates, No. 7 and 8	\$49.10	\$75.20
92-01	Portofino Estates	\$50.80	\$93.60
94-01	Gateway Estates	\$26.10	\$54.60
94-03	Quail Run	\$59.00	\$102.50
97-01	Rosewood Estates	\$35.00	\$51.30

The increased assessment ballot for the above listed Districts will also include a separate item to be voted on: imposition of Standard Annual CPI Increase in accordance with California Government Code section 53739(b)(1). The addition of an “adjustment for inflation” must abide by the same criteria as an increase in assessment.

The annual assessment amounts for each affected parcel in Districts with **no change** in the assessment amount is as follows:

<u>LAD</u>	<u>DISTRICT</u>	<u>Current Assessment</u>	<u>Proposed Assessment</u>
90-01	Pinecastle Addition, Unit 1, 2, 3 and 4	\$139.50	\$139.50
90-02	Park Monterey, Unit No. 1 and 2	\$82.00	\$82.00
90-04	Hyde Park	\$62.30	\$62.30
91-01	Sierra Vista	\$18.30	\$18.30
92-02	Cielo En Tierra, No. 1, 2, 3, 4 and 5	\$28.70	\$28.70
93-01	Vintage Estates	\$153.80	\$153.80
94-02	Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9	\$85.00	\$85.00
97-02	Summer Field	\$42.70	\$42.70
97-03	Country Crossing, No. 1, 2, 3, 4 and 5	\$62.70	\$62.70
98-01	Crystal Springs	\$38.00	\$38.00
98-02	Mountain View Estates, No. 1, 2, 3, 4, 5 and 6	\$89.00	\$89.00

The annual assessment amounts for each affected parcel in Districts with an increase in the assessment amount based on the imposition of 3.4% Standard Annual CPI Increase (December 2019) in accordance with California Government Code section 53739(b)(1) is as follows:

<u>LAD</u>	<u>DISTRICT</u>	<u>Current Assessment</u>	<u>Proposed Assessment</u>
93-02	Walnut Forest, No. 1, 2 and 3	\$40.38	\$41.75
01-01	Pacific Grove/N. Pointe, No. 1, 2, 3 and 4	\$41.12	\$42.52
01-02	Cambridge Homes (Tract 770), No. 1, 2 and 3	\$40.70	\$42.08
01-03	Poppy Hills, No. 1 and 2	\$57.62	\$59.58
01-04	Silver Oaks, No. 1, 2, 3, 4 and 5	\$64.26	\$66.44
02-01	Ashton Park, No. 1, 2, 3 and 4	\$107.12	\$110.76
03-01	Le Parc, No. 1, 2 and 3	\$69.62	\$71.99
04-01	Sidonia Estates, (Tract 810), No. 1 and 2/(Tract 814)	\$39.72	\$41.07
04-02	Cambridge Homes (Tract 799)/Majesty II (Tract 830)	\$224.94	\$232.59
04-03	Cambridge Homes (T 795/826)/Vineyards (T 825),	\$128.54	\$132.91
04-04	Sierra Heights, No. 1 and 2	\$449.90	\$465.20
05-01	Mission Park	\$109.58	\$123.65
05-02	Copper Valley	\$101.76	\$105.22
06-01	Quail Park Subdivision (Tract 794), No. 1 and 2	\$187.88	\$194.27
07-02	South Gate Addition (Tract 811), Greenbrier Gardens	\$128.54	\$132.91
09-01	Victory Estates	\$241.02	\$249.21
09-02	Independence (Tract 843), No. 1 and 2	\$187.46	\$193.83
14-01	Independence (Tract 843), Unit No. 3	\$220.80	\$228.31

15-01	Silver Oaks Addition III (Tract 887/922)	\$419.44	\$433.70
15-02	The Greens II (Tract 823)	\$211.32	\$218.50
16-01	Woodside Homes	\$191.80	\$198.32
16-02	Mynderup, No. 1 and 2 (Tract 914)	\$144.74	\$149.66
18-01	Bella Vista, No. 1, 2 and 3 (Tract 918/919)	\$586.30	\$459.30*
19-01	Pacific Grove Addition II (Tract 916)		\$507.40*

*(Current Assessment based on estimate prepared for the formation or restructuring of the District)

Attached for your review is a copy of the Resolution ordering the levy and collection of the annual assessment for the aforementioned Districts. Upon adoption of the attached Resolution, the assessment diagrams and resolution will be filed with the County Assessor for collection along with the 2020-21 property taxes.

FISCAL IMPACT:

If the proposed increase in the annual assessment for the Districts listed below cannot be imposed, maintenance service for the districts may have to be reduced in order to maintain expenditures within available funding levels for the respective districts.

Landscape Assessment Districts:

- Mansionette Estates, No. 7 and 8
- Portofino Estates
- Gateway Estates
- Quail Run
- Rosewood Estates

ATTACHMENTS:

2021 RESO_Intention to Levy_Incr,Decr & Same ASSMT_7-21-20
 Ballot_2021 Hfd LAD 92-01 PORTOFINO Form
 Ballot_2021 Hfd LAD 94-01 GATEWAY Form
 Ballot_2021 Hfd LAD 94-03 QUAIL RUN Form
 Ballot_2021 Hfd LAD 97-01 ROSEWOOD ESTATES Form

RESOLUTION NO. 20-15-R**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF HANFORD CONFIRMING LEVY AND COLLECTION OF ANNUAL
ASSESSMENTS**

At a regular meeting of the City Council of the City of Hanford duly called and held on July 21, 2020, at 7:00 p.m., it was moved by Council Member _____, seconded by Council Member _____, and duly carried that the following resolution be adopted:

WHEREAS, pursuant to the California Landscaping & Lighting Act of 1972 ("Act"), the City of Hanford has established the following landscape and lighting assessment districts within the City limits of the City of Hanford.

ASSESSMENT DISTRICTS

- 90-01 Pinecastle Addition, Unit No. 1, 2, 3 and 4 – (Located East of 10th Avenue and North of Fargo Avenue)
- 90-02 Park Monterey, Unit No. 1 and 2 – (Located West of Douty Street and North of Sherwood Drive)
- 90-03 Mansionette Estates, No. 7 and 8 – (Located West of Douty Street and North Encore Drive)
- 90-04 Hyde Park – (Located East of 12th Avenue and North of Hanford-Armona Road)
- 91-01 Sierra Vista (Tract 641)/New Dimensions (Tract 703/713), No. 1, 2, 3, 4, 5 and 6 – (Located West of 11th Avenue and South of Hanford-Armona Road)
- 92-01 Portofino, No. 1, 2, 3 and 4 – (Located East of Neill Way and South of Fargo Avenue)
- 92-02 Cielo En Tierra, No. 1, 2, 3, 4 and 5 – (Located West of 11th Avenue and South of Fargo Avenue)
- 93-01 Vintage Estates – (Located West of 12th Avenue and North of Grangeville Boulevard)
- 93-02 Walnut Forest, No. 1, 2 and 3 – (Located West of 11th Avenue and North of Hume Avenue)
- 94-01 Gateway Estates – (Located West of 10th Avenue and North of Encore Drive)
- 94-02 Stonecrest, No. 1, 2, 3, 4, 5, 6, 7, 8 and 9 – (Located West of 11th Avenue and North of Fargo Avenue)
- 94-03 Quail Run Estates, No. 1, 2, 3, 4 and 5 – (Located East of 11th Avenue and North of Pepper Drive)
- 97-01 Rosewood Estates, No. 1 and 2 – (Located East of 12th Avenue and South of Grangeville Boulevard)
- 97-02 Summer Field Addition, No. 2 – (Located West 9^{1/4} Avenue and South of Florinda Street)
- 97-03 Country Crossing, No. 1, 2, 3, 4 and 5 – (Located West of Centennial Drive and North of Lacey Boulevard)
- 98-01 Crystal Springs, No. 1, 2 and 3 – (Located West of 9^{1/4} Avenue and North of Grangeville Boulevard)

- 98-02 Mountain View Estates, No. 1, 2, 3, 4, 5 and 6 – (Located West of 11th Avenue and North of Houston Avenue)
- 01-01 Pacific Grove (Tract 680/777)/N. Pointe (Tract 778), No. 1, 2, 3 and 4 – (Located East of 12th Avenue and North of Grangeville Boulevard)
- 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3 – (Located West of 11th Avenue and North of Pepper Drive)
- 01-03 Poppy Hills, No. 1 and 2 – (Located West of 11th Avenue and North of Pepper Drive)
- 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5 – (Located West of 12th Avenue and North of Grangeville Boulevard)
- 02-01 Ashton Park, No. 1, 2, 3 and 4 – (Located West of 12th Avenue and North of Lacey Boulevard)
- 03-01 La Parc, No. 1, 2 and 3 – (Located West of 11th Avenue and South of Fargo Avenue)
- 04-01 Sidonia Estates, No. 1 and 2 (Tract 810)/Sidonia Estates II (Tract 814) – (Located East of 12th Avenue and North of Hume Avenue)
- 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830) – (Located East of 11th Avenue and South of Flint Avenue)
- 04-03 Cambridge Homes (Tract 795/826)/Vineyards (Tract 825), No. 1, 2, 3, 4, 5 and 6 – (Located East of 12th Avenue and South of Fargo Avenue)
- 04-04 Sierra Heights (Tract 802/803), No. 1 and 2 – (Located West of 9th Avenue and North of Fargo Avenue)
- 05-01 Mission Park – (Located West of Highway 43 and South of Flint Avenue)
- 05-02 Copper Valley – (Located West of 12th Avenue and South of Fargo Avenue)
- 06-01 Quail Park Subdivision – (Tract 794), No. 1 and 2, Located West of 11th Avenue and South of Flint Avenue)
- 07-02 South Gate Addition – (Tract 811)/Greenbrier Gardens (876)/ Live Oak North (902) - (Located West of 12th Avenue and South of Hanford-Armona Road)
- 09-01 Victory Estates – (Located West of University Avenue and North of Grangeville Boulevard)
- 09-02 Independence (Tract 843), No. 1 and 2 - (Located West of 12th Avenue and North of Greenfield Avenue)
- 14-01 Independence (Tract 843), No. 3 and 4 - (Located West of 12th Avenue and North of Merritt Street)
- 15-01 Silver Oaks Addition III (Tract 887/922), No. 1, 2, and 3 - (Located West of Centennial Drive and North of West Berkshire Lane)
- 15-02 The Greens II (Tract 823) - (Located West of 9 ¼ Avenue and North of Grangeville Boulevard)
- 16-01 Woodside Homes (Tract 917) –(Located West of Centennial Drive and South of Grangeville B lvd)
- 16-02 Myderup (Tract 914), No. 1 and 2 – (Located East of 12th Avenue and North of Hume Avenue)
- 18-01 Bella Vista (Tract 918/919), No. 1, 2, and 3 – (Located West of Centennial Drive and South of Fargo Avenue)
- 19-01 Pacific Grove Addition No. 2 (Tract 916) – (Located East of 12th Avenue and North of Bristol Lane)

(collectively "Districts").

WHEREAS, it is necessary for the City of Hanford to establish an annual assessment for each of aforementioned Districts for the fiscal year 2020-2021;

WHEREAS, the City Engineer for the City of Hanford has prepared and filed with the City Clerk, an Engineer's Report which includes: (1) a full and detailed description of the improvements and boundaries of each District and any zones therein; (2) identifies the proposed annual assessments upon assessable lots and parcels of land within each District; (3) identifies all parcels of real property which will have a special benefit conferred upon them and upon which the assessment will be imposed; (4) determines the proportionate special benefit derived by each parcel of real property in relationship to the entirety of the cost of maintenance of the public improvements; (5) identifies the special benefit conferred on each parcel of real property; and (6) establishes that the assessment imposed on each parcel of real property does not exceed the reasonable cost of the proportionate special benefit conferred on that parcel of real property.

WHEREAS, the Engineer's Report proposed that the assessments levied for some of the above referenced Districts remain unchanged for the fiscal year 2020-2021; and

WHEREAS, the Engineer's Report proposes that the assessments levied for five (5) of the above referenced Districts be increased for the fiscal year 2020-2021; and:

WHEREAS, The Engineer's Report proposes that the assessments levied for twenty-four (24) of the above referenced Districts be increased based on the imposition of 3.4% Standard Annual CPI Increase (December 2019) in accordance with California Government Code section 53739(b)(1) for fiscal year 2020-2021; and

WHEREAS, at its regular meeting on June 2, 2020, the City Council of the City of Hanford approved the Engineer's Report which, in addition to the information set forth above: (1) provided a full and detailed description of the improvements and boundaries of each District and any zones therein; (2) identified the proposed decreased or unchanged assessments upon assessed lots and parcels of land within each respective District; (3) established that each lot or parcel of real property which is within each District and which is subject to the levy of assessment is receiving a special benefit from the public improvements and maintenance thereof identified in the Engineer's Report above and beyond any general benefit to the general public; (4) established that the special benefit to each affected parcel of real property is proportionate to the amount of the assessment and the amount of the assessment does not exceed the reasonable cost of the proportionate special benefit conferred on that parcel of real property; and

WHEREAS, at its regular meeting on June 2, 2020, the City Council of the City of Hanford adopted a Resolution of Intention declaring its intention to levy and collect the assessments identified in the Engineer's Report; and

WHEREAS, Streets and Highways Code Section 22629 to hold a public hearing on the levy and collection of assessments identified in the Engineer's Report; and

WHEREAS, the City Council for the City of Hanford provided notice of the public hearing as required by Streets and Highways Code Section 22626(a) and (b); and

WHEREAS, a public hearing was held by the City Council of the City of Hanford on July 21, 2020, at 7:00 p.m. in the City of Hanford Council Chambers at the Civic Auditorium, 400 N. Douty Street, Hanford, California, at which time affected property owners were afforded an opportunity to give oral testimony and submit written comments regarding the proposed assessments; and

WHEREAS, at said public hearing, affected property owners within the following Districts:

- 1) 90-03 Mansionette #7 and #8
- 2) 92-01 Portofino Unit No. 1, 2, 3, and 4
- 3) 94-01 Gateway Estates
- 4) 94-03 Quail Run Estates No. 1, 2, 3, 4, and 5
- 5) 97-01 Rosewood Estates No. 1 and 2

subject to the proposed increased assessment and Standard Annual CPI increase were afforded an opportunity to give oral testimony and written evidence and to submit written ballots identifying the affected property owners' support or opposition to the proposed increase in the assessment amount and imposition of the Standard Annual CPI Increase for the above listed Districts; and

WHEREAS, written ballots for the above listed Districts were received prior to the closing of the public hearing and tabulated after the public hearing was closed; and

WHEREAS, a majority, as defined by Section 53753 of the California Government Code, of the following Districts:

- 1) 90-03 Mansionette #7 and #8
- 2) 92-01 Portofino Unit No. 1, 2, 3, and 4
- 3) 94-01 Gateway Estates
- 4) 94-03 Quail Run Estates No. 1, 2, 3, 4, and 5
- 5) 97-01 Rosewood Estates No. 1 and 2

ballots received approved an increase in the assessment amounts and approved imposition of the Standard Annual CPI Increase as identified in the approved Engineer's Report for the above listed Districts; and

WHEREAS, based upon the above findings, the oral and written evidence submitted at the public hearing, and the existence of a majority protest, as defined by Section 53753 of the California Government Code, the City Council finds that the assessment amount for the following Districts:

- 1) 90-03 Mansionette #7 and #8
- 2) 92-01 Portofino Unit No. 1, 2, 3, and 4
- 3) 94-01 Gateway Estates
- 4) 94-03 Quail Run Estates No. 1, 2, 3, 4, and 5
- 5) 97-01 Rosewood Estates No. 1 and 2

should be increased and the Standard Annual CPI Increase shall be imposed for the above listed Districts; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanford confirms the diagram of the Districts and the assessments proposed in the approved Engineer's Report for those Districts for which landscape and lighting assessments will remain unchanged for the fiscal year 2020-2021;

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an increase in the assessment amount for each affected parcel in Districts based on the imposition of 3.4% Standard Annual CPI Increase (December 2019) in accordance with California Government Code section 53739(b)(1) is as follows:

- 93-02 Walnut Forest (Tract 673) No. 1, 2 and 3
- 01-01 Pacific Grove (Tract 680/777)/N. Pointe (Tract 778), No. 1, 2, 3 and 4
- 01-02 Cambridge Homes (Tract 770), No. 1, 2 and 3
- 01-03 Poppy Hills (Tract 771/796), No. 1 and 2
- 01-04 Silver Oaks, No. 1, 2, 3, 4 and 5
- 02-01 Ashton Park, No. 1, 2, 3 and 4
- 03-01 Le Parc, No. 1, 2 and 3
- 04-01 Sidonia Estates, No. 1 and 2 (Tract 810)/Sidonia Estates II (Tract 814)
- 04-02 Cambridge Homes (Tract 799)/Majesty II (Tract 830)
- 04-03 Cambridge Homes (Tract 795/826)/Vineyards (Tract 825), No. 1, 2, 3, 4, 5 and 6

04-04	Sierra Heights (Tract 802/803), No. 1 and 2
05-01	Mission Park
05-02	Copper Valley
06-01	Quail Park Subdivision (Tract 794)
07-02	South Gate Addition (Tract 811)/Greenbrier Gardens (Tract 876)/Live Oak North (Tract 902)
09-01	Victory Estates
09-02	Independence (Tract 843), No. 1 and 2
14-01	Independence (Tract 843), Unit No. 3 and 4
15-01	Silver Oaks Addition III (Tract 887/922)
15-02	The Greens II (Tract 823)
16-01	Woodside Homes (Tract 917)
16-02	Mynderup (Tract 914)
18-01	Bella Vista (Tract 918)
19-01	Pacific Grove (Tract 916)

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an assessment of \$75.20 upon all assessable lots and parcels of land within the 90-03 Mansionette No. 7 and 8 for the fiscal year 2020-2021.

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an assessment of \$93.60 upon all assessable lots and parcels of land within the 92-01 Portofino Unit No. 1, 2, 3 and 4 for the fiscal year 2020-2021.

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an assessment of \$54.60 upon all assessable lots and parcels of land within the 94-01 Gateway Estates for the fiscal year 2020-2021.

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an assessment of \$102.50 upon all assessable lots and parcels of land within the 94-03 Quail Run Estates No. 1, 2, 3, 4 and 5 for the fiscal year 2020-2021.

RESOLVED FURTHER, that the City Council of the City of Hanford hereby levies an assessment of \$51.30 upon all assessable lots and parcels of land within the 97-01 Rosewood Estates No. 1 and 2 for the fiscal year 2020-2021.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Council of the City of Hanford at a regular meeting thereof held on July 21, 2020 by the following vote:

COUNCIL MEMBERS: BRIENO, DEVINE, DRAXLER, SORENSEN, RAMIREZ
AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

SARAH MARTINEZ
CITY CLERK
of the Council of the City of Hanford

APPROVED

JOHN DRAXLER
MAYOR of the City of Hanford

U:\DMR\Rebello\LAD\AnRptCostTabs\FY2019 LAD AR Data\2019 RESO_Intention to Levy_Incr,Decr & Same ASSMT_6-19-2018.doc

Attachment: 2021 RESO_Intention to Levy_Incr,Decr & Same ASSMT_7-21-20 (PW: Landscape Assessment Districts, Conduct Public Hearing re



CITY OF HANFORD

Department of Public Works

Focused On Our Community 24/7

900 South 10th Avenue • HANFORD, CA 93230-5234 • (559) 585-2550

«DATE_MAILED»

«OWNER_NAME»

«PO_ADDRESS»

«PO_CITY_ZIP»

Subject:	Maintenance of common landscape for: Lighting and Landscape District: PORTOFINO DISTRICT Proposed Benefit Assessment Increase for Fiscal Year: 2021 and an Annual Adjustment for Inflation Allowance for the district.
Service Level	Level D Every two weeks (Mar-Oct) and every four weeks (Nov-Feb)

Dear «OWNER_NAME» :

The maintenance of the common landscaping (lawn mowing, planting and replanting of plants and trees, sprinkler maintenance, etc.) for your subdivision is funded by your payment of a benefit assessment through a Lighting and Landscaping District. The common landscaping is maintained at the service level mentioned above. In order to maintain this level of service, the City is seeking your support of an increase in the assessment amount you currently pay and establishing an annual Consumer Price Index (CPI) adjustment. The maintained landscaping and improvements visually enhance your neighborhood, add value to the surrounding properties and increase your quality of life.

This letter includes a ballot. The City is requesting you return the enclosed ballot indicating your choice, either approving or disapproving increasing the annual benefit assessment amount, and either approving or disapproving the establishment of an annual CPI adjustment allowance. The approval of the assessment increase and the CPI adjustment will allow the City to make changes in the benefit assessment fee to balance the district's finances and maintain the current level of service. The increased assessment amount will also provide funds to refurbish the districts landscaping over a period of time as reserves are replenished.

<u>Proposal:</u>	Current Rate	Proposed Rate
A) Increase the annual benefit assessment	from \$50.80	to \$93.60
B) Establish an annual benefit district CPI adjustment allowance in accordance with California Government Code Section 53739(b)(1).		

Please consider the enclosed documents, which include an informational page about the district, a ballot form, a return envelope, Notice of Public Hearing and a map depicting the landscape areas maintained by your district.

If you have questions or concerns, you may contact Debbie Fowler, Senior Administrative Analyst at 585-2563 or John Doyel, Director of the Public Works Department at 585-2571. Thank you for your time and consideration.

INFORMATION

District:	PORTOFINO DISTRICT		
Calendar Year Cash Balance:	2020	\$	(580.11)
Projected Calendar Year Cash Balance:	2021	\$	(2,452.71)
Number of Lots multiplied by Assessment per Lot	78	X	\$50.80
			\$3,962.40

The City is proposing an increase in the Benefit District Assessment Amount in order to keep up with maintenance costs for the common landscape areas in the District and to create a small reserve to help offset any future unexpected maintenance costs (based on the current benefit assessment amount and maintenance costs, the projected calendar year **2021** will have a deficit cash balance of \$(2,452.71). Keeping the landscaped common areas maintained helps to keep neighborhoods looking good and helps to maintain property values. Currently your district is comprised of 78 lots, with total current year benefit assessments equaling \$3,962.40. The projected expenses are detailed as follows:

Annual Benefit District Assessment Reserve - Cash Balance as of Dec 31, 2019	\$821.39
Annual Benefit District Assessment Revenue Collected Amount	\$3,962.40
Proposed Expenses for the Calendar Year	\$(4,335.30)
TOTAL PROJECTED ENDING CASH BALANCE	\$448.49

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2020	\$448.49
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$3,962.40
Proposed Expenses for the Calendar Year	\$(4,991.00)
TOTAL PROJECTED ENDING CASH BALANCE	\$(580.11)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2021	\$(580.11)
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$3,962.40
Proposed Expenses for the Calendar Year	\$(5,835.00)
TOTAL PROPOSED ENDING CASH BALANCE	\$(2,452.71)

Based on the current benefit district assessment revenue and proposed expenses the total cash balance is \$(2,452.71) for the projected calendar year **2021**.

	Existing Amount	Proposed Amount	Increase
Monthly Per Lot	\$4.23	\$7.80	\$3.57
Annually Per Lot	\$50.80	\$93.60	42.80
Annually Per District	\$3,962.40	\$7,300.80	\$3,338.40

The cost to you to keep the maintenance up in your District will be an additional \$42.80 per year, or \$3.57 per month.

You will see this as an increase in the Property Benefit Assessment included on your County of Kings real property tax bill.

In addition to the proposed benefit assessment increase, the City is proposing that an annual benefit CPI adjustment allowance be established in accordance with California Government Section 53739(b)(1). The annual benefit assessment amount will be adjusted by the CPI on an annual basis in accordance with the following formula:

Commencing with calendar year **2019** and on January 1 or each calendar year ("Adjustment Date") thereafter during the life of the District, the Total Annual Assessment amount for the next calendar year shall be an amount equal to the greater of:

- (i) the Total Annual Assessment amount in effect immediately prior to the Adjustment Date; or
- (ii) the product obtained by multiplying the Total Annual Assessment amount in effect immediately prior to the Adjustment Date by a fraction, the numerator of which is the Index published nearest but prior to the Adjustment Date and the denominator of which is the Index published nearest but prior to January 1 of the first year of the Adjustment becomes effective.

The term "Index" means the Consumer Price Index for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Consolidated Statistical Area, 1982-1984, equal 100, published by the Bureau of Labor Statistics of the United States Department of Labor. If the Bureau of Labor Statistics revises the Index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if that agency fails to supply indexes that it deems comparable or if no succeeding index is published, the City shall determine an appropriate alternative published price index.

This annual CPI adjustment allowance process is already being used in districts created after 2001. If approved, the annual inflation allowance will allow the City to better fiscally manage the district and to more closely match benefit assessment revenue to the actual costs incurred.

On the last page is a ballot which gives you, the property owner, certain options:

A. Yes. I approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which will likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

B. Yes. I approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District by utilizing a CPI adjustment for inflation formula for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which may likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

It is very important that you complete and return your ballot. Ballots that are not returned will not be counted. If the "no" ballots exceed the number of "yes" ballots, the proposed fee increase and automatic CPI adjustment will not occur. If only a few people return ballots to the City, those few people will make the decision for the entire district.

The failure to raise service fees will result in a reduction in maintenance services, which will result in a deterioration of the landscaping and/or other improvements.

The failure to approve the CPI adjustment will mean that the City will have to seek approval of owners for all future increases in service fees, even those small increases that are designed to

keep up with inflation. If the CPI adjustment is approved, any future increase in service fees that exceed the CPI adjustment will require the City to distribute ballots and seek owner approval.

If you want maintenance of the landscaping and other improvements to remain at the current level, it will be necessary to vote “yes” and to return your ballot to the City.

Notice of Public Hearing

A Public Hearing for this proposal will be held on July 21, 2020, at the hour of 7:00 PM in the Council Chambers of the Civic Auditorium at 400 N. Douty Street, Hanford, CA. The ballots will be counted and the results announced at the end of the City Council Special Meeting that same evening. At this meeting, affected citizens will have an opportunity to speak to Council, and may also change their ballot vote if desired.

City of Hanford City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

June 3, 2020

City of Hanford, City Clerk's Office
319 N. Douty Street
Hanford, CA 93230
Re: PORTOFINO District Ballot

BALLOT INSTRUCTIONS

Completion and Return Instructions:

1. Fill out the ballot at the bottom of this page. Be sure to print your name, mark your choice, sign, and date the ballot (the ballot will not be counted without your signature)
2. Fold this page so the address above is visible.
3. Insert this page into the provided return envelope so the Clerk's address is visible through the window of the envelope.
4. Place appropriate postage on the return envelope and mail it.
5. In order to be counted, the ballot must arrive at the above address (City Clerk's Office) on or before 5:00pm, July 21, 2020.
6. ALTERNATIVE DELIVERY: You may also hand deliver the ballot to the City Clerk's office at 319 N. Douty Street, Hanford, CA, on or before 5:00pm on July 21, 2020 **or** hand deliver the ballot to the City Clerk at the time of the Public Hearing on July 21, 2020. If delivered in person, the ballot **must** be in a sealed envelope, or it cannot be accepted.

If you have any question or concerns about the ballot process or Increase in the Annual Benefit District Assessment or Annual Benefit District Assessment Adjustment for Inflation Allowance, please contact Debbie Fowler, Senior Administrative Analyst at (559) 585-2563 or John Doyel, Director of the Public Works Department at (559) 585-2571.

DISTRICT No. PORTOFINO BENEFIT DISTRICT

BALLOT (PORTOFINO)

Proposal: A.) Increase the annual benefit district assessment amount from \$50.80 to \$93.60.

B.) Establish an Annual Benefit District Assessment adjustment for inflation allowance.

«OWNER_NAME», owning property with Assessment Number «APN»

:

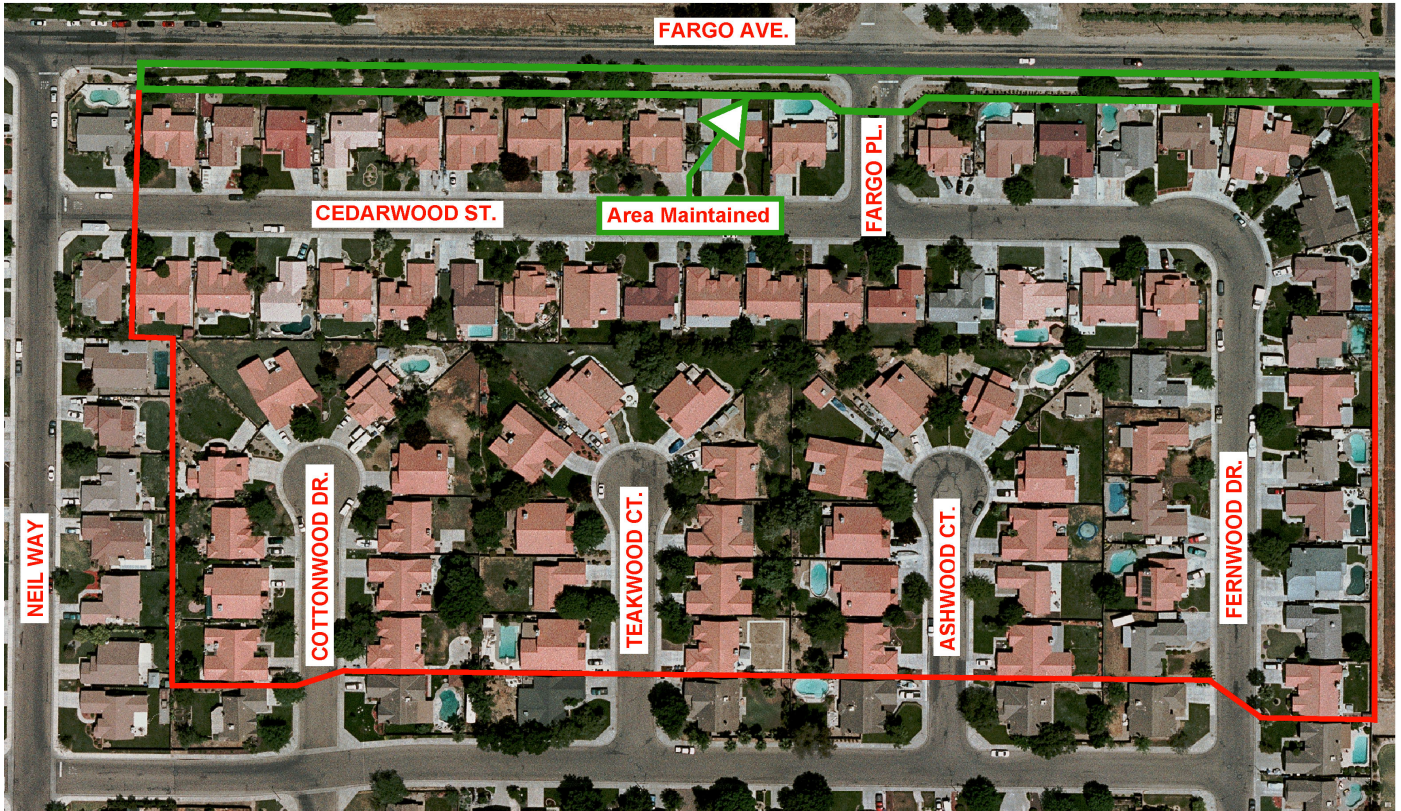
(Check one)	A.) Fee Increase	☐ APPROVES	☐ DISAPPROVES
(Check one)	B.) CPI Adjustment	☐ APPROVES	☐ DISAPPROVES

(Property Owner Signature)

(Date)

(Print Name)

Portofino Landscape Assessment District



Attachment: Ballot_2021 Hfd LAD 92-01 PORTOFINO Form (PW: Landscape Assessment Districts, Conduct Public Hearing re Proposed



CITY OF HANFORD

Department of Public Works

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900 South 10th Avenue • HANFORD, CA 93230-5234 • (559) 585-2550

«DATE_MAILED»

«OWNER_NAME»

«PO_ADDRESS»

«PO_CITY_ZIP»

Subject:	Maintenance of common landscape for: Lighting and Landscape District: GATEWAY ESTATES Proposed Benefit Assessment Increase for Fiscal Year: 2021 and an Annual Adjustment for Inflation Allowance for the district.
Service Level	Level D Every two weeks (Mar-Oct) and every four weeks (Nov-Feb)

Dear «OWNER_NAME» :

The maintenance of the common landscaping (lawn mowing, planting and replanting of plants and trees, sprinkler maintenance, etc.) for your subdivision is funded by your payment of a benefit assessment through a Lighting and Landscaping District. The common landscaping is maintained at the service level mentioned above. In order to maintain this level of service, the City is seeking your support of an increase in the assessment amount you currently pay and establishing an annual Consumer Price Index (CPI) adjustment. The maintained landscaping and improvements visually enhance your neighborhood, add value to the surrounding properties and increase your quality of life.

This letter includes a ballot. The City is requesting you return the enclosed ballot indicating your choice, either approving or disapproving increasing the annual benefit assessment amount, and either approving or disapproving the establishment of an annual CPI adjustment allowance. The approval of the assessment increase and the CPI adjustment will allow the City to make changes in the benefit assessment fee to balance the district's finances and maintain the current level of service. The increased assessment amount will also provide funds to refurbish the districts landscaping over a period of time as reserves are replenished.

<u>Proposal:</u>	Current Rate	Proposed Rate
A) Increase the annual benefit assessment	from \$26.10	to \$54.60
B) Establish an annual benefit district CPI adjustment allowance in accordance with California Government Code Section 53739(b)(1).		

Please consider the enclosed documents, which include an informational page about the district, a ballot form, a return envelope, Notice of Public Hearing and a map depicting the landscape areas maintained by your district.

If you have questions or concerns, you may contact Debbie Fowler, Senior Administrative Analyst at 585-2563 or John Doyel, Director of the Public Works Department at 585-2571. Thank you for your time and consideration.

INFORMATION

District:	GATEWAY ESTATES		
Calendar Year Cash Balance:	2020	\$	\$(2,380.95)
Projected Calendar Year Cash Balance:	2021	\$	\$(4,378.55)
Number of Lots multiplied by Assessment per Lot	114	X \$26.10	\$2,975.40

The City is proposing an increase in the Benefit District Assessment Amount in order to keep up with maintenance costs for the common landscape areas in the District and to create a small reserve to help offset any future unexpected maintenance costs. Keeping the landscaped common areas maintained helps to keep neighborhoods looking good and helps to maintain property values. Currently your district is comprised of 114 lots, with total current year benefit assessments equaling \$2,975.70. The projected expenses are detailed as follows:

Annual Benefit District Assessment Reserve - Cash Balance as of Dec 31, 2019	\$(1,937.89)
Annual Benefit District Assessment Revenue Collected Amount	\$2,975.40
Proposed Expenses for the Calendar Year	\$(3,204.86)
TOTAL PROJECTED ENDING CASH BALANCE	\$(2,167.35)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2020	\$(2,167.35)
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$2,975.40
Proposed Expenses for the Calendar Year	\$(3,189.00)
TOTAL PROJECTED ENDING CASH BALANCE	\$(2,380.95)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2021	\$(2,380.95)
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$2,975.40
Proposed Expenses for the Calendar Year	\$(4,973.00)
TOTAL PROPOSED ENDING CASH BALANCE	\$(4,378.55)

Based on the current benefit district assessment revenue and proposed expenses the total cash balance is \$(4,378.55) for the projected calendar year **2021**.

	Existing Amount	Proposed Amount	Increase
Monthly Per Lot	\$2.18	\$4.55	\$2.37
Annually Per Lot	\$26.10	\$54.60	\$28.50
Annually Per District	\$2,975.40	\$6,224.40	\$3,249.00

The cost to you to keep the maintenance up in your District will be an additional \$28.50 per year, or \$2.37 per month.

You will see this as an increase in the Property Benefit Assessment included on your County of Kings real property tax bill.

In addition to the proposed benefit assessment increase, the City is proposing that an annual benefit CPI adjustment allowance be established in accordance with California Government Section 53739(b)(1). The annual benefit assessment amount will be adjusted by the CPI on an annual basis in accordance with the following formula:

Commencing with calendar year **2019** and on January 1 or each calendar year ("Adjustment Date") thereafter during the life of the District, the Total Annual Assessment amount for the next calendar year shall be an amount equal to the greater of:

- (i) the Total Annual Assessment amount in effect immediately prior to the Adjustment Date; or
- (ii) the product obtained by multiplying the Total Annual Assessment amount in effect immediately prior to the Adjustment Date by a fraction, the numerator of which is the Index published nearest but prior to the Adjustment Date and the denominator of which is the Index published nearest but prior to January 1 of the first year of the Adjustment becomes effective.

The term "Index" means the Consumer Price Index for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Consolidated Statistical Area, 1982-1984, equal 100, published by the Bureau of Labor Statistics of the United States Department of Labor. If the Bureau of Labor Statistics revises the Index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if that agency fails to supply indexes that it deems comparable or if no succeeding index is published, the City shall determine an appropriate alternative published price index.

This annual CPI adjustment allowance process is already being used in districts created after 2001. If approved, the annual inflation allowance will allow the City to better fiscally manage the district and to more closely match benefit assessment revenue to the actual costs incurred.

On the last page is a ballot which gives you, the property owner, certain options:

A. Yes. I approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which will likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

B. Yes. I approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District by utilizing a CPI adjustment for inflation formula for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which may likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

It is very important that you complete and return your ballot. Ballots that are not returned will not be counted. If the "no" ballots exceed the number of "yes" ballots, the proposed fee increase and automatic CPI adjustment will not occur. If only a few people return ballots to the City, those few people will make the decision for the entire district.

The failure to raise service fees will result in a reduction in maintenance services, which will result in a deterioration of the landscaping and/or other improvements.

The failure to approve the CPI adjustment will mean that the City will have to seek approval of owners for all future increases in service fees, even those small increases that are designed to

keep up with inflation. If the CPI adjustment is approved, any future increase in service fees that exceed the CPI adjustment will require the City to distribute ballots and seek owner approval.

If you want maintenance of the landscaping and other improvements to remain at the current level, it will be necessary to vote “yes” and to return your ballot to the City.

Notice of Public Hearing

A Public Hearing for this proposal will be held on July 21, 2020, at the hour of 7:00 PM in the Council Chambers of the Civic Auditorium at 400 N. Douty Street, Hanford, CA. The ballots will be counted and the results announced at the end of the City Council Special Meeting that same evening. At this meeting, affected citizens will have an opportunity to speak to Council, and may also change their ballot vote if desired.

City of Hanford City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

June 3, 2020

City of Hanford, City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

Re: GATEWAY ESTATES District Ballot

BALLOT INSTRUCTIONS

Completion and Return Instructions:

1. Fill out the ballot at the bottom of this page. Be sure to print your name, mark your choice, sign, and date the ballot (the ballot will not be counted without your signature)
2. Fold this page so the address above is visible.
3. Insert this page into the provided return envelope so the Clerk's address is visible through the window of the envelope.
4. Place appropriate postage on the return envelope and mail it.
5. In order to be counted, the ballot must arrive at the above address (City Clerk's Office) on or before 5:00pm, July 21, 2020.
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If you have any question or concerns about the ballot process or Increase in the Annual Benefit District Assessment or Annual Benefit District Assessment Adjustment for Inflation Allowance, please contact Debbie Fowler, Senior Administrative Analyst at (559) 585-2563 or John Doyel, Director of the Public Works Department at (559) 585-2571.

DISTRICT No. GATEWAY ESTATES BENEFIT DISTRICT

BALLOT (GATEWAY ESTATES)

Proposal: A.) Increase the annual benefit district assessment amount from \$26.10 to \$54.60.

B.) Establish an Annual Benefit District Assessment adjustment for inflation allowance.

«OWNER_NAME», owning property with Assessment Number «APN»

:

(Check one)	A.) Fee Increase	☐ APPROVES	☐ DISAPPROVES
(Check one)	B.) CPI Adjustment	☐ APPROVES	☐ DISAPPROVES

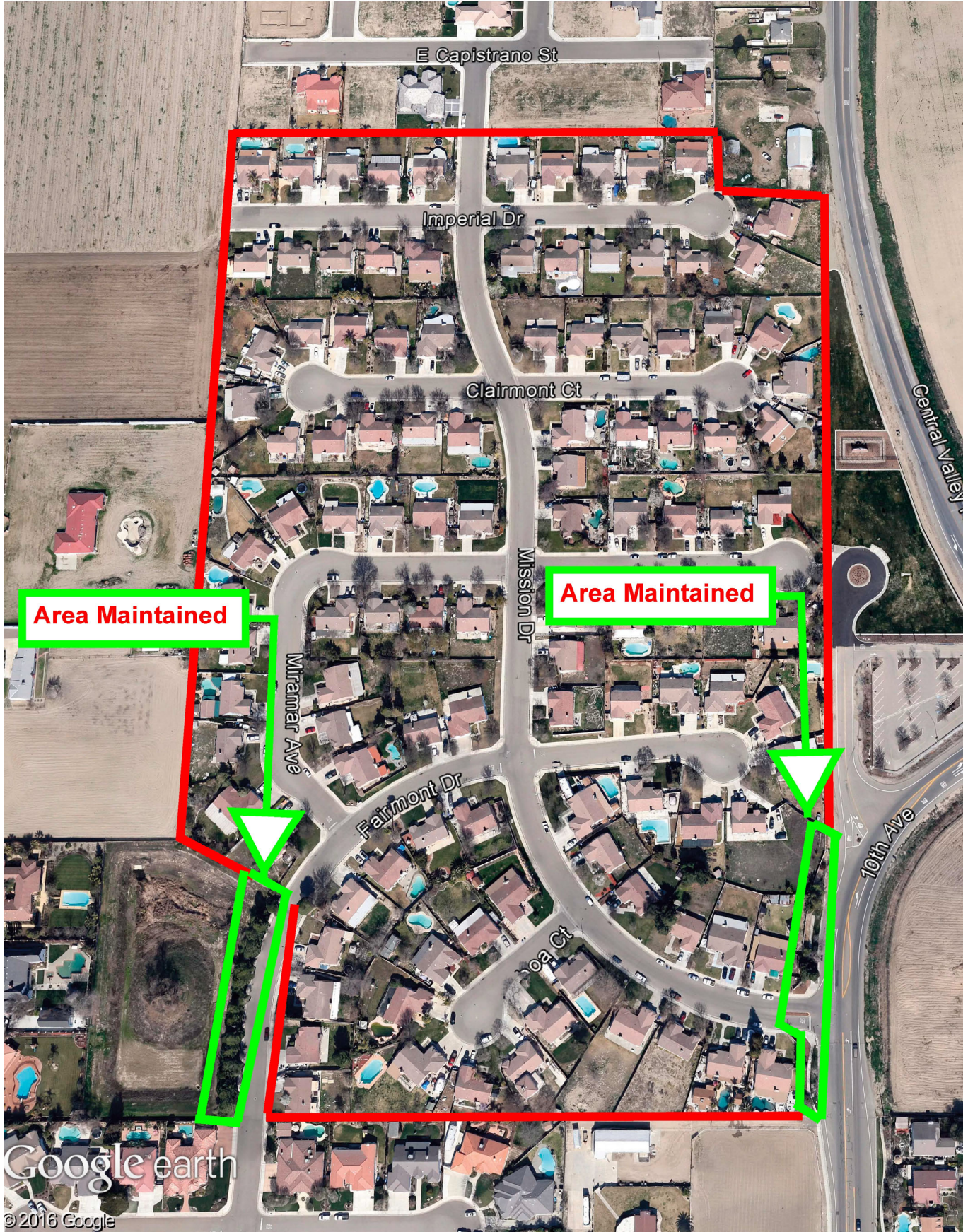
(Property Owner Signature)

(Date)

(Print Name)

Attachment: Ballot_2021 Hfd LAD 94-01 GATEWAY Form (PW: Landscape Assessment Districts, Conduct Public Hearing re Proposed Increase)

Gateway Estates LAD No. 94-01





CITY OF HANFORD

Department of Public Works

Focused On Our Community 24/7

900 South 10th Avenue • HANFORD, CA 93230-5234 • (559) 585-2550

«DATE_MAILED»

«OWNER_NAME»

«PO_ADDRESS»

«PO_CITY_ZIP»

Subject:	Maintenance of common landscape for: Lighting and Landscape District: QUAIL RUN ESTATES 94-03 Proposed Benefit Assessment Increase for Fiscal Year: 2021 and an Annual Adjustment for Inflation Allowance for the district.
Service Level	Level D Every two weeks (Mar-Oct) and every four weeks (Nov-Feb)

Dear «OWNER_NAME» :

The maintenance of the common landscaping (lawn mowing, planting and replanting of plants and trees, sprinkler maintenance, etc.) for your subdivision is funded by your payment of a benefit assessment through a Lighting and Landscaping District. The common landscaping is maintained at the service level mentioned above. In order to maintain this level of service, the City is seeking your support of an increase in the assessment amount you currently pay and establishing an annual Consumer Price Index (CPI) adjustment. The maintained landscaping and improvements visually enhance your neighborhood, add value to the surrounding properties and increase your quality of life.

This letter includes a ballot. The City is requesting you return the enclosed ballot indicating your choice, either approving or disapproving increasing the annual benefit assessment amount, and either approving or disapproving the establishment of an annual CPI adjustment allowance. The approval of the assessment increase and the CPI adjustment will allow the City to make changes in the benefit assessment fee to balance the district's finances and maintain the current level of service. The increased assessment amount will also provide funds to refurbish the districts landscaping over a period of time as reserves are replenished.

<u>Proposal:</u>	Current Rate	Proposed Rate
A) Increase the annual benefit assessment	from \$59.00	to \$102.50
B) Establish an annual benefit district CPI adjustment allowance in accordance with California Government Code Section 53739(b)(1).		

Please consider the enclosed documents, which include an informational page about the district, a ballot form, a return envelope, Notice of Public Hearing and a map depicting the landscape areas maintained by your district.

If you have questions or concerns, you may contact Debbie Fowler, Senior Administrative Analyst at 585-2563 or John Doyel, Director of the Public Works Department at 585-2571. Thank you for your time and consideration.

INFORMATION

District:	QUAIL RUN ESTATES		
Calendar Year Cash Balance:	2020	\$	\$(6,559.32)
Projected Calendar Year Cash Balance:	2021	\$	\$(12,805.32)
Number of Lots multiplied by Assessment per Lot	272	X \$59.00	\$16,048.00

The City is proposing an increase in the Benefit District Assessment Amount in order to keep up with maintenance costs for the common landscape areas in the District and to create a small reserve to help offset any future unexpected maintenance costs. Keeping the landscaped common areas maintained helps to keep neighborhoods looking good and helps to maintain property values. Currently your district is comprised of 272 lots, with total current year benefit assessments equaling \$16,048.00. The projected expenses are detailed as follows:

Annual Benefit District Assessment Reserve - Cash Balance as of Dec 31, 2019	\$3,643.40
Annual Benefit District Assessment Revenue Collected Amount	\$16,048.00
Proposed Expenses for the Calendar Year	\$(20,101.72)
TOTAL PROJECTED ENDING CASH BALANCE	\$(410.32)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2020	\$(410.32)
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$16,048.00
Proposed Expenses for the Calendar Year	\$(22,197.00)
TOTAL PROJECTED ENDING CASH BALANCE	\$(6,559.32)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2021	\$(6,559.32)
Annual Benefit District Assessment Revenue Proposed Collection Amount	\$16,048.00
Proposed Expenses for the Calendar Year	\$(22,294.00)
TOTAL PROPOSED ENDING CASH BALANCE	\$(12,805.32)

Based on the current benefit district assessment revenue and proposed expenses the total cash balance is \$(12,805.32) for the projected calendar year **2021**.

	Existing Amount	Proposed Amount	Increase
Monthly Per Lot	\$4.92	\$8.54	\$3.62
Annually Per Lot	\$59.00	\$102.50	\$43.50
Annually Per District	\$16,048.00	\$27,880.00	\$118.32

The cost to you to keep the maintenance up in your District will be an additional \$43.50 per year, or \$3.62 per month.

You will see this as an increase in the Property Benefit Assessment included on your County of Kings real property tax bill.

In addition to the proposed benefit assessment increase, the City is proposing that an annual benefit CPI adjustment allowance be established in accordance with California Government Section 53739(b)(1). The annual benefit assessment amount will be adjusted by the CPI on an annual basis in accordance with the following formula:

Commencing with calendar year **2019** and on January 1 or each calendar year ("Adjustment Date") thereafter during the life of the District, the Total Annual Assessment amount for the next calendar year shall be an amount equal to the greater of:

- (i) the Total Annual Assessment amount in effect immediately prior to the Adjustment Date; or
- (ii) the product obtained by multiplying the Total Annual Assessment amount in effect immediately prior to the Adjustment Date by a fraction, the numerator of which is the Index published nearest but prior to the Adjustment Date and the denominator of which is the Index published nearest but prior to January 1 of the first year of the Adjustment becomes effective.

The term "Index" means the Consumer Price Index for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Consolidated Statistical Area, 1982-1984, equal 100, published by the Bureau of Labor Statistics of the United States Department of Labor. If the Bureau of Labor Statistics revises the Index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if that agency fails to supply indexes that it deems comparable or if no succeeding index is published, the City shall determine an appropriate alternative published price index.

This annual CPI adjustment allowance process is already being used in districts created after 2001. If approved, the annual inflation allowance will allow the City to better fiscally manage the district and to more closely match benefit assessment revenue to the actual costs incurred.

On the last page is a ballot which gives you, the property owner, certain options:

A. Yes. I approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which will likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

B. Yes. I approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District by utilizing a CPI adjustment for inflation formula for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which may likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

It is very important that you complete and return your ballot. Ballots that are not returned will not be counted. If the "no" ballots exceed the number of "yes" ballots, the proposed fee increase and automatic CPI adjustment will not occur. If only a few people return ballots to the City, those few people will make the decision for the entire district.

The failure to raise service fees will result in a reduction in maintenance services, which will result in a deterioration of the landscaping and/or other improvements.

The failure to approve the CPI adjustment will mean that the City will have to seek approval of owners for all future increases in service fees, even those small increases that are designed to

keep up with inflation. If the CPI adjustment is approved, any future increase in service fees that exceed the CPI adjustment will require the City to distribute ballots and seek owner approval.

If you want maintenance of the landscaping and other improvements to remain at the current level, it will be necessary to vote “yes” and to return your ballot to the City.

Notice of Public Hearing

A Public Hearing for this proposal will be held on July 21, 2020, at the hour of 7:00 PM in the Council Chambers of the Civic Auditorium at 400 N. Douty Street, Hanford, CA. The ballots will be counted and the results announced at the end of the City Council Special Meeting that same evening. At this meeting, affected citizens will have an opportunity to speak to Council, and may also change their ballot vote if desired.

City of Hanford City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

June 3, 2020

City of Hanford, City Clerk's Office
319 N. Douty Street
Hanford, CA 93230
Re: QUAIL RUN ESTATES District Ballot

BALLOT INSTRUCTIONS

Completion and Return Instructions:

1. Fill out the ballot at the bottom of this page. Be sure to print your name, mark your choice, sign, and date the ballot (the ballot will not be counted without your signature)
2. Fold this page so the address above is visible.
3. Insert this page into the provided return envelope so the Clerk's address is visible through the window of the envelope.
4. Place appropriate postage on the return envelope and mail it.
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If you have any question or concerns about the ballot process or Increase in the Annual Benefit District Assessment or Annual Benefit District Assessment Adjustment for Inflation Allowance, please contact Debbie Fowler, Senior Administrative Analyst at (559) 585-2563 or John Doyel, Director of the Public Works Department at (559) 585-2571.

DISTRICT No. QUAIL RUN ESTATES BENEFIT DISTRICT

BALLOT (QUAIL RUN ESTATES)

Proposal: A.) Increase the annual benefit district assessment amount from \$59.00 to \$102.50.

B.) Establish an Annual Benefit District Assessment adjustment for inflation allowance.

«OWNER_NAME», owning property with Assessment Number «APN»

:

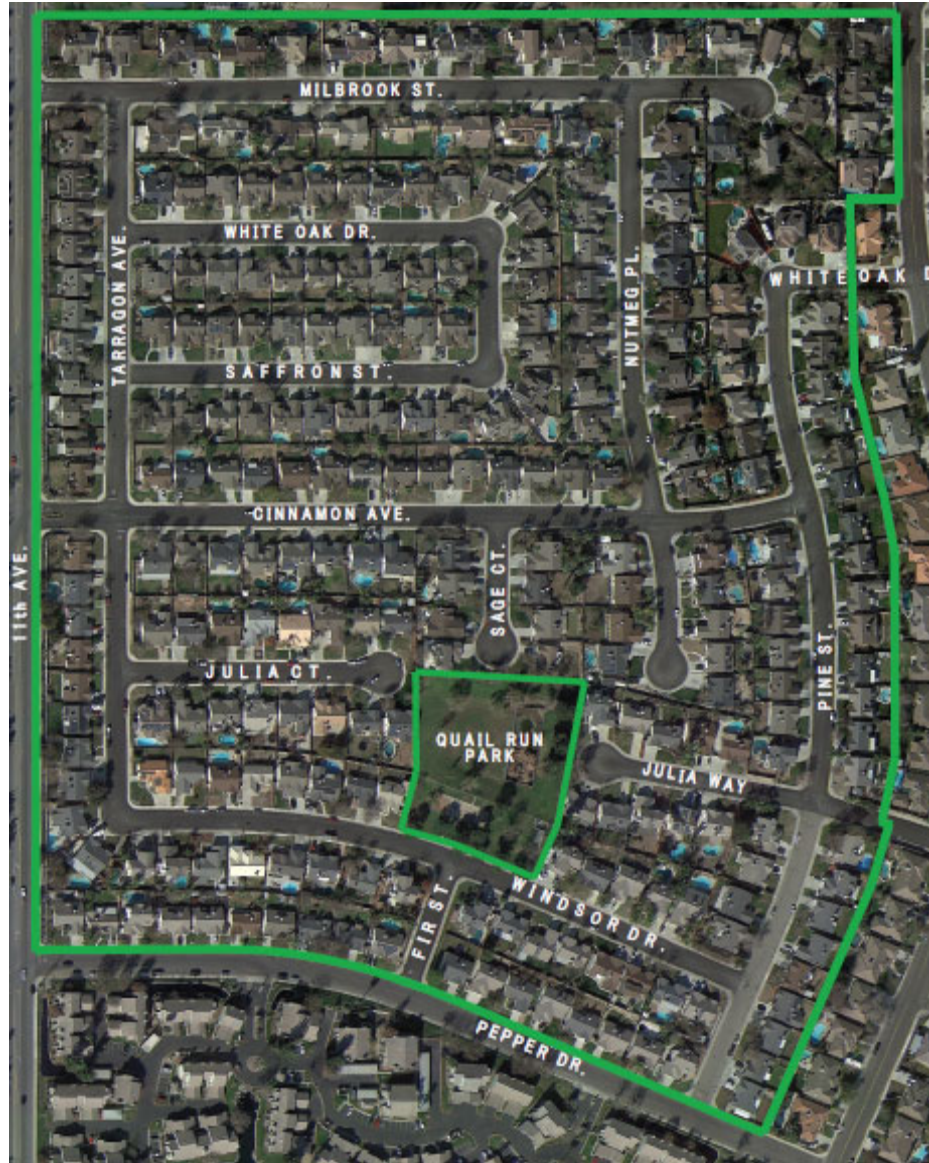
(Check one)	A.) Fee Increase	☐ APPROVES	☐ DISAPPROVES
(Check one)	B.) CPI Adjustment	☐ APPROVES	☐ DISAPPROVES

(Property Owner Signature)

(Date)

(Print Name)

Quail Run Estates 94-03



Attachment: Ballot_2021 Hfd LAD 94-03 QUAIL RUN Form (PW: Landscape Assessment Districts, Conduct Public Hearing re Proposed



CITY OF HANFORD

Department of Public Works

Focused On Our Community 24/7

900 South 10th Avenue • HANFORD, CA 93230-5234 • (559) 585-2550

June 3, 2020

«OWNER_NAME»

«PO_ADDRESS»

«PO_CITY_ZIP»

Subject:	Maintenance of common landscape for: Lighting and Landscape District: ROSEWOOD ESTATES 97-01 Proposed Benefit Assessment Increase for Fiscal Year: 2021 and an Annual Adjustment for Inflation Allowance for the district.
Service Level	Level D Every two weeks (Mar-Oct) and every four weeks (Nov-Feb)

Dear : «OWNER_NAME»

The maintenance of the common landscaping (lawn mowing, planting and replanting of plants and trees, sprinkler maintenance, etc.) for your subdivision is funded by your payment of a benefit assessment through a Lighting and Landscaping District. The common landscaping is maintained at the service level mentioned above. In order to maintain this level of service, the City is seeking your support of an increase in the assessment amount you currently pay and establishing an annual Consumer Price Index (CPI) adjustment. The maintained landscaping and improvements visually enhance your neighborhood, add value to the surrounding properties and increase your quality of life.

This letter includes a ballot. The City is requesting you return the enclosed ballot indicating your choice, either approving or disapproving increasing the annual benefit assessment amount, and either approving or disapproving the establishment of an annual CPI adjustment allowance. The approval of the assessment increase and the CPI adjustment will allow the City to make changes in the benefit assessment fee to balance the district's finances and maintain the current level of service. The increased assessment amount will also provide funds to refurbish the districts landscaping over a period of time as reserves are replenished.

<u>Proposal:</u>	Current Rate	Proposed Rate
A) Increase the annual benefit assessment	from \$35.00	to \$51.30
B) Establish an annual benefit district CPI adjustment allowance in accordance with California Government Code Section 53739(b)(1).		

Please consider the enclosed documents, which include an informational page about the district, a ballot form, a return envelope, Notice of Public Hearing and a map depicting the landscape areas maintained by your district.

If you have questions or concerns, you may contact Debbie Fowler, Senior Administrative Analyst at 585-2563 or John Doyel, Director of the Public Works Department at 585-2571. Thank you for your time and consideration.

INFORMATION

District:	ROSEWOOD ESTATES 97-01		
Calendar Year Cash Balance:	2020	\$(287.71)	
Projected Calendar Year Cash Balance:	2021	\$(549.71)	
Number of Lots multiplied by Assessment per Lot	44	X \$35.00	\$1,540.00

The City is proposing an increase in the Benefit District Assessment Amount in order to keep up with maintenance costs for the common landscape areas in the District and to create a small reserve to help offset any future unexpected maintenance costs. Keeping the landscaped common areas maintained helps to keep neighborhoods looking good and helps to maintain property values. Currently your district is comprised of 44 lots with total current year benefit assessments equaling \$1,540.00. The projected expenses are detailed as follows:

Annual Benefit District Assessment Reserve - Cash Balance as of Dec 31, 2019	(15.71)
Annual Benefit District Assessment Revenue Collected Amount	1,540.00
Proposed Expenses for the Calendar Year	(1,692.00)
TOTAL PROJECTED ENDING CASH BALANCE	\$(167.71)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2020	(167.71)
Annual Benefit District Assessment Revenue Proposed Collection Amount	1,540.00
Proposed Expenses for the Calendar Year	(1,660.00)
TOTAL PROJECTED ENDING CASH BALANCE	\$(287.71)

Projected CY Assessment Reserve - Cash Balance as of Dec 31, 2021	(287.71)
Annual Benefit District Assessment Revenue Proposed Collection Amount	1,540.00
Proposed Expenses for the Calendar Year	(1,802.00)
TOTAL PROPOSED ENDING CASH BALANCE	\$(549.71)

Based on the current benefit district assessment revenue and proposed expenses the total cash balance is \$(549.71) for the projected calendar year **2021**.

	Existing Amount	Proposed Amount	Increase
Monthly Per Lot	\$2.92	\$4.28	\$1.36
Annually Per Lot	\$35.00	\$51.30	\$16.30
Annually Per District	\$1,540.00	\$2,257.20	\$717.20

The cost to you to keep the maintenance up in your District will be an additional \$16.30 per year, or \$1.36 per month.

You will see this as an increase in the Property Benefit Assessment included on your County of Kings real property tax bill.

In addition to the proposed benefit assessment increase, the City is proposing that an annual benefit CPI adjustment allowance be established in accordance with California Government Section 53739(b)(1). The annual benefit assessment amount will be adjusted by the CPI on an annual basis in accordance with the following formula:

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The term "Index" means the Consumer Price Index for Urban Wage Earners and Clerical Workers, San Francisco-Oakland-San Jose Consolidated Statistical Area, 1982-1984, equal 100, published by the Bureau of Labor Statistics of the United States Department of Labor. If the Bureau of Labor Statistics revises the Index, the Bureau of Labor Statistics will be the sole judge of the comparability of successive indexes, but if that agency fails to supply indexes that it deems comparable or if no succeeding index is published, the City shall determine an appropriate alternative published price index.

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A. Yes. I approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Benefit Assessment Increase for Fiscal Year 2021. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which will likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

B. Yes. I approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will allow the City to secure funding from your District by utilizing a CPI adjustment for inflation formula for the increased costs of maintenance, and over a period of time will repay any outstanding deficit cash balance.

No. I do not approve of the proposed Annual Benefit CPI Adjustment Allowance. If a majority of the returned ballots select this option, it will cause the City to re-evaluate the level of maintenance provided to your District, which may likely result in reduced maintenance, such as reduced watering and/or reduced frequency of mowing and trimming of the common areas.

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Notice of Public Hearing

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City of Hanford City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

June 3, 2020

City of Hanford, City Clerk's Office
319 N. Douty Street
Hanford, CA 93230

Re: ROSEWOOD ESATTES 97-01 District
Ballot

BALLOT INSTRUCTIONS

Completion and Return Instructions:

1. Fill out the ballot at the bottom of this page. Be sure to print your name, mark your choice, sign, and date the ballot (the ballot will not be counted without your signature)
2. Fold this page so the address above is visible.
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If you have any question or concerns about the ballot process or Increase in the Annual Benefit District Assessment or Annual Benefit District Assessment Adjustment for Inflation Allowance, please contact Debbie Fowler, Senior Administrative Analyst at (559) 585-2563 or John Doyel, Director of the Public Works Department at (559) 585-2571.

DISTRICT No. ROSEWOOD ESTATES 97-01 BENEFIT DISTRICT

BALLOT (ROSEWOOD ESTATES 97-01)

Proposal: A.) Increase the annual benefit district assessment amount from \$35.00 to \$51.30.

B.) Establish an Annual Benefit District Assessment adjustment for inflation allowance.

«OWNER_NAME», owning property with Assessment Number «APN»

:

(Check one)	A.) Fee Increase	☐ APPROVES	☐ DISAPPROVES
(Check one)	B.) CPI Adjustment	☐ APPROVES	☐ DISAPPROVES

(Property Owner Signature)

(Date)

(Print Name)

ROSEWOOD ESTATES 97-01





**AGENDA
STAFF REPORT**

MEETING DATE: 7/21/2020	AGENDA SECTION: A
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SUBJECT:
Council Comments

FISCAL IMPACT:

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020

AGENDA SECTION: A

SUBJECT:

City Council: Authorization for Council Signatures on a letter, from Congressman TJ Cox to Congressional Leadership, in support of provisions in the House-passed Heroes Act (H.R. 6800) providing direct funding to local governments and provisions in the bipartisan Coronavirus Community Relief Act (H.R. 6467)

RECOMMENDATION:

That Council, by motion, approve support for a Letter of Support to Congressional Leadership and authorize Council Signatures on the letter, from Congressman TJ Cox, in support of provisions in the House-passed Heroes Act (H.R. 6800) providing direct funding to local governments and provisions in the bipartisan Coronavirus Community Relief Act (H.R. 6467)

BACKGROUND:

Council recently received a request from Congressman TJ Cox's office for signatures on a letter that Rep. Cox plans to send to Congressional Leadership. It is apparent that there will likely be another round of COVID-19 relief funding for localities. However, at this time, there is no indication as to what the bill will look like or what any of the timelines may be. However, Rep. Cox wants to make it loud and clear to Leadership that local elected officials in our district are urging additional and equitable relief as soon as possible.

If approved, electronic signatures will need to be submitted as the letter needs to be sent on July 22, 2020.

FISCAL IMPACT:

ATTACHMENTS:

Letter to Pelosi McConnell McCarthy Schumer on Coronavirus Relief Funds.RepCox

July xx, 2020

The Honorable Nancy Pelosi
Speaker
U.S. House of Representatives
H-232, U.S. Capitol
Washington, D.C. 20515

The Honorable Mitch McConnell
Majority Leader
United States Senate
S-230, U.S. Capitol
Washington, D.C. 20510

The Honorable Kevin McCarthy
Republican Leader
U.S. House of Representatives
H-204, U.S. Capitol
Washington, D.C. 20515

The Honorable Charles Schumer
Democratic Leader
United States Senate
S-220, U.S. Capitol
Washington, D.C. 20510

Dear Speaker Pelosi, Leader McCarthy, Leader McConnell, and Leader Schumer:

As the U.S. Representative, county supervisors, local mayors, and city officials representing the communities of California's 21st Congressional District, we urge you to include direct funding for local governments, regardless of population size, in the next emergency coronavirus package.

Many towns, cities, and other localities desperately need federal assistance, but are too small to qualify for present stimulus programs created under the CARES Act. To that end, we strongly support provisions in the House-passed Heroes Act (H.R. 6800) providing direct funding to local governments and provisions in the bipartisan Coronavirus Community Relief Act (H.R. 6467) which would provide \$250 billion in direct stabilization funds to localities with populations below 500,000.

Smaller localities have been forced to depend on states and larger counties for disbursement of CARES Act funds. Yet according to recent reports, states have set aside only 16 percent of the funds for smaller localities, despite guidance from the Department of the Treasury to allocate 45 percent of the funds for this purpose. Our communities are being left behind while the pandemic continues to spread, making direct funding a necessity.

Without stabilization funding, small towns in California's 21st Congressional District will fall short in their attempts to slow the spread of COVID-19 and will face compounding challenges when implementing economic recovery efforts. The expensive but necessary response to the spread of the virus requires an expansion of emergency services, testing and contact tracing programs, a transition to telework for municipal services, compensation for first responders, personal protective equipment, and more. The pandemic has also led to a decrease in sales tax, property taxes, court fees, parking fees, fuel taxes, hotel occupancy, and other municipal revenue sources. With the State of California facing similar budgetary issues, all municipalities are scrambling to sustain the necessary responses to the pandemic and are forced to rely only on the federal government for relief funds.

The decrease in revenue combined with the necessary increase in emergency spending in response to the pandemic creates an unsustainable fiscal outlook, which has particularly affected

the already under-resourced local governments in many low-income, rural communities throughout the Central Valley. Furthermore, California requires municipalities to balance their budgets, meaning that in the absence of federal support, our towns will have to increase taxes or furlough municipal employees and cut essential services, including resources for public schools, police, and fire departments.

Thank you for your leadership and your attention to this request. Small communities in California's Central Valley and across the nation are depending on Congress to respond to this crisis, and we urge you to act swiftly on the next emergency coronavirus package.

Sincerely,

TJ Cox
Member of Congress

DRAFT



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020

AGENDA SECTION: B

SUBJECT:

Administration: Approval of the attached salary schedules last updated effective July 13, 2020.

RECOMMENDATION:

That the City Council, by motion, approve the attached salary schedules to include the job classifications added during the adoption of the 20/21 budget and to reflect the recent increases approved through the labor negotiation process and authorize administration to amend all other documents as may be necessary to implement the updates.

BACKGROUND:

Pursuant to the California Code of Regulations (CCR) 570.5, the California Public Employees' Retirement System (CalPERS) requires that a publicly available pay schedule be used to determine pay rates. Additionally, pay rates shall be limited to the amount listed on a pay schedule and must meet all of the following eight requirements:

1. Be duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws
2. Identify the position title for every employee position
3. Show the pay rate as a single amount or multiple amounts within a range for each identified position
4. Indicate the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually
5. Be posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's website
6. Indicate an effective date and date of any revisions
7. Is retained by the employer and available for public inspection for not less than five years
8. Does not reference another document in lieu of disclosing the pay rate

In light of the minimal effort to bring the City's various bargaining group salary schedules into a

single document for approval by the City Council, staff intends to continue to maintain a comprehensive salary schedule going forward which will be approved by the City Council on a frequent basis to include on-going updates to satisfy the requirements set forth by the California Code of Regulations (CCR) 570.5.

FISCAL IMPACT:

There are no new fiscal impacts as all changes have previously been approved by City Council.

ATTACHMENTS:

City of Hanford FT Employee Salary Schedule
City of Hanford PT Employee Salary Schedule
City of Hanford Employee Salary Schedule Descriptions



City of Hanford Salary Schedule (Full-Time Employees)

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Accountant	1809	\$5,280	to	\$6,448	\$30.46	to	\$37.20	GEMA	1	E
Accounting Clerk	1313	\$3,216	to	\$3,928	\$18.55	to	\$22.66	SEIU	3	40
Accounting Technician	1447	\$3,677	to	\$4,491	\$21.21	to	\$25.91	GEMA	2	40
Administrative Analyst II	1763	\$5,043	to	\$6,159	\$29.09	to	\$35.53	GEMA	1	E
Administrative Assistant	1489	\$3,835	to	\$4,683	\$22.12	to	\$27.02	SEIU	3	40
Administrative Technician	1489	\$3,835	to	\$4,683	\$22.12	to	\$27.02	SEIU	3	40
Animal Control Technician	1384	\$3,453	to	\$4,217	\$19.92	to	\$24.33	SEIU	3	40
Assistant Engineer	1909	\$5,835	to	\$7,126	\$33.66	to	\$41.11	SEIU	3	40
Assistant Planner	1755	\$5,003	to	\$6,110	\$28.86	to	\$35.25	SEIU	3	40
Associate Civil Engineer	2008	\$6,442	to	\$7,867	\$37.17	to	\$45.39	GEMA	1	E
Associate Planner	1860	\$5,557	to	\$6,786	\$32.06	to	\$39.15	SEIU	3	40
Building Inspector I	1617	\$4,358	to	\$5,322	\$25.14	to	\$30.71	SEIU	3	40
Building Inspector II	1722	\$4,841	to	\$5,911	\$27.93	to	\$34.10	SEIU	3	40
Building Official	2150	\$7,425	to	\$9,067	\$42.84	to	\$52.31	GEMA	1	E
Building Superintendent	1920	\$5,900	to	\$7,205	\$34.04	to	\$41.57	GEMA	1	E
City Clerk	2002	\$6,404	to	\$7,820	\$36.95	to	\$45.12	GEMA	1	E
City Engineer	2312	\$8,730	to	\$10,661	\$50.36	to	\$61.50	GEMA	1	E
City Manager	2770	\$13,798	to	\$16,850	\$79.60	to	\$97.21	Unrep	1	E
Code Compliance Officer	1597	\$4,272	to	\$5,217	\$24.65	to	\$30.10	SEIU	3	40
Communications Dispatch Supervisor	1643	\$4,473	to	\$5,463	\$25.81	to	\$31.51	SEIU	3	40
Communications Dispatcher	1503	\$3,889	to	\$4,749	\$22.44	to	\$27.40	SEIU	3	40
Community Development Director	2500	\$10,534	to	\$12,865	\$60.77	to	\$74.22	EMEA	1	E

Attachment: City of Hanford FT Employee Salary Schedule (Admin: Approval of the City of Hanford

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Community Enhancement Officer	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Computer Technician	1501	\$3,881	to	\$4,740	\$22.39	to	\$27.34	SEIU	3	40
Construction Coordinator/Inspector	1811	\$5,291	to	\$6,461	\$30.52	to	\$37.28	SEIU	3	40
Construction Inspector I	1610	\$4,328	to	\$5,285	\$24.97	to	\$30.49	SEIU	3	40
Construction Inspector II	1715	\$4,807	to	\$5,870	\$27.73	to	\$33.87	SEIU	3	40
Custodian	1164	\$2,771	to	\$3,384	\$15.99	to	\$19.52	SEIU	3	40
Deputy Public Works Director	2353	\$9,095	to	\$11,107	\$52.47	to	\$64.08	GEMA	1	E
Development Services Assistant	1313	\$3,216	to	\$3,928	\$18.55	to	\$22.66	SEIU	3	40
Development Services Technician	1527	\$3,983	to	\$4,865	\$22.98	to	\$28.06	SEIU	3	40
Engineering Manager	2252	\$8,222	to	\$10,040	\$47.43	to	\$57.92	GEMA	1	E
Engineering Technician I	1565	\$4,138	to	\$5,053	\$23.87	to	\$29.15	SEIU	3	40
Engineering Technician II	1670	\$4,595	to	\$5,612	\$26.51	to	\$32.38	SEIU	3	40
Facilities Maintenance Technician I	1304	\$3,188	to	\$3,893	\$18.39	to	\$22.46	SEIU	3	40
Facilities Maintenance Technician II	1399	\$3,505	to	\$4,280	\$20.22	to	\$24.69	SEIU	3	40
Finance Director	2489	\$10,419	to	\$12,724	\$60.11	to	\$73.41	EMEA	1	E
Finance Manager	2212	\$7,899	to	\$9,647	\$45.57	to	\$55.65	GEMA	1	E
Financial Analyst	1899	\$5,777	to	\$7,055	\$33.33	to	\$40.70	GEMA	1	E
Fire Battalion Chief	2258	\$8,271	to	\$10,101	\$47.72	to	\$58.27	IAFF	1	E
Fire Captain*	1589	\$5,933	to	\$7,246	\$24.45	to	\$29.86	IAFF	4	24
Fire Chief	2490	\$10,430	to	\$12,737	\$60.17	to	\$73.48	EMEA	1	E
Fire Engineer*	1426	\$5,040	to	\$6,156	\$20.77	to	\$25.37	IAFF	4	24
Fire Marshal	1921	\$5,906	to	\$7,212	\$34.07	to	\$41.61	GEMA	1	E
Fire Prevention Coordinator	1597	\$4,272	to	\$5,217	\$24.65	to	\$30.10	SEIU	3	40
Firefighter*	1376	\$4,800	to	\$5,863	\$19.78	to	\$24.16	IAFF	4	24
Fleet Mechanic I	1382	\$3,446	to	\$4,280	\$19.88	to	\$24.28	SEIU	3	40
Fleet Mechanic II	1487	\$3,827	to	\$4,674	\$22.08	to	\$26.96	SEIU	3	40
Fleet Superintendent	1920	\$5,900	to	\$7,205	\$34.04	to	\$41.57	GEMA	1	E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Fleet Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	1	E
Heavy Equipment Operator	1451	\$3,692	to	\$4,509	\$21.30	to	\$26.01	SEIU	3	40
Housing Analyst	1763	\$5,043	to	\$6,159	\$29.09	to	\$35.53	GEMA	1	E
Human Resources Analyst	1802	\$5,244	to	\$6,403	\$30.25	to	\$36.94	GEMA	1	E
Human Resources Manager	2384	\$9,381	to	\$11,456	\$54.12	to	\$66.09	Unrep	1	E
Human Resources Technician	1647	\$4,491	to	\$5,484	\$25.91	to	\$31.64	GEMA	2	40
Information Technology Manager	2118	\$7,191	to	\$8,782	\$41.49	to	\$50.66	GEMA	1	E
Landscape Services Technician	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Maintenance Worker I	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Maintenance Worker II	1404	\$3,523	to	\$4,302	\$20.32	to	\$24.82	SEIU	3	40
Meter Reader	1299	\$3,172	to	\$3,873	\$18.30	to	\$22.34	SEIU	3	40
Parking Control Officer	1302	\$3,181	to	\$3,885	\$18.35	to	\$22.41	SEIU	3	40
Parks & Community Services Director	2384	\$9,381	to	\$11,456	\$54.12	to	\$66.09	EMEA	1	E
Parks Superintendent	1920	\$5,900	to	\$7,205	\$34.04	to	\$41.57	GEMA	1	E
Parks Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	1	E
Police Cadet	1281	\$3,115	to	\$3,804	\$17.97	to	\$21.95	HPOA	3	40
Police Captain	2336	\$8,942	to	\$10,920	\$51.59	to	\$63.00	HPOA	1	E
Police Chief	2562	\$11,208	to	\$13,687	\$64.65	to	\$78.96	EMEA	1	E
Police Corporal	1882	\$5,680	to	\$6,936	\$32.77	to	\$40.02	HPOA	4	14
Police Lieutenant	2198	\$7,790	to	\$9,513	\$44.94	to	\$54.88	HPOA	1	E
Police Officer	1786	\$5,160	to	\$6,302	\$29.77	to	\$36.36	HPOA	4	14
Police Records Assistant	1345	\$3,321	to	\$4,055	\$19.16	to	\$23.40	SEIU	3	40
Police Sergeant	2041	\$6,658	to	\$8,131	\$38.41	to	\$46.91	HPOA	4	14
Police Service Technician	1379	\$3,436	to	\$4,196	\$19.82	to	\$24.20	SEIU	3	40
Police Support Services Administrator	1826	\$5,371	to	\$6,559	\$30.98	to	\$37.84	GEMA	1	E
Principal Planner	2130	\$7,278	to	\$8,888	\$41.99	to	\$51.27	GEMA	1	E
Project Manager	2017	\$6,501	to	\$7,938	\$37.50	to	\$45.80	GEMA	1	E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Property and Evidence Technician	1461	\$3,729	to	\$4,554	\$21.51	to	\$26.27	SEIU	3	40
Public Works Director	2515	\$10,694	to	\$13,059	\$61.69	to	\$75.34	EMEA	1	E
Recreation Supervisor	1668	\$4,586	to	\$5,601	\$26.46	to	\$32.31	GEMA	1	E
Recycling Coordinator	1465	\$3,744	to	\$4,572	\$21.60	to	\$26.38	SEIU	3	40
Refuse Collector	1369	\$3,402	to	\$4,154	\$19.62	to	\$23.96	SEIU	3	40
Refuse Service Worker	1465	\$3,744	to	\$4,572	\$21.60	to	\$26.38	SEIU	3	40
Refuse Superintendent	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Refuse Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Regulatory Compliance Analyst	1628	\$4,407	to	\$5,381	\$25.42	to	\$31.05	GEMA	1	E
Sanitary Sewer Collection Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Senior Administrative Analyst	1899	\$5,777	to	\$7,055	\$33.33	to	\$40.70	GEMA	1	E
Senior Civil Engineer	2067	\$6,834	to	\$8,345	\$39.42	to	\$48.15	GEMA	1	E
Senior Custodian	1260	\$3,050	to	\$3,725	\$17.60	to	\$21.49	SEIU	3	40
Senior Fleet Mechanic	1582	\$4,209	to	\$5,139	\$24.28	to	\$29.65	SEIU	3	40
Senior Maintenance Worker	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Senior Planner	2000	\$6,391	to	\$7,805	\$36.87	to	\$45.03	GEMA	1	E
Senior Police Records Assistant	1440	\$3,652	to	\$4,459	\$21.07	to	\$25.73	SEIU	3	40
Senior Refuse Collector	1618	\$4,363	to	\$5,328	\$25.17	to	\$30.74	SEIU	3	40
Senior Utilities Maintenance Worker	1595	\$4,264	to	\$5,207	\$24.60	to	\$30.04	SEIU	3	40
Shop and Parts Specialist	1487	\$3,827	to	\$4,674	\$22.08	to	\$26.96	SEIU	3	40
Streets Superintendent	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
Streets Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Sweeper Operator	1387	\$3,463	to	\$4,229	\$19.98	to	\$24.40	SEIU	3	40
Traffic Control Technician	1678	\$4,632	to	\$5,657	\$26.73	to	\$32.64	SEIU	3	40
Utilities Maintenance Worker I	1394	\$3,488	to	\$4,259	\$20.12	to	\$24.57	SEIU	3	40
Utilities Maintenance Worker II	1499	\$3,873	to	\$4,730	\$22.35	to	\$27.29	SEIU	3	40
Utilities Superintendent	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E

Title	Range	Monthly Salary			Hourly Salary			Bargaining Group Designation	Overtime Designation	FLSA Designation
Utilities Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
Water Conservation Technician	1501	\$3,881	to	\$4,740	\$22.39	to	\$27.34	SEIU	3	40
WWTP Operator I	1445	\$3,670	to	\$4,482	\$21.17	to	\$25.86	SEIU	3	40
WWTP Operator II	1551	\$4,080	to	\$4,983	\$23.54	to	\$28.75	SEIU	3	40
WWTP Superintendent	2038	\$6,638	to	\$8,107	\$38.30	to	\$46.77	GEMA	1	E
WWTP Supervisor	1818	\$5,328	to	\$6,507	\$30.74	to	\$37.54	GEMA	1	E
WWTP/OIT	1340	\$3,304	to	\$4,035	\$19.06	to	\$23.28	SEIU	3	40

Revised effective July 13, 2020 and approved by City Council on July 21, 2020

The information above notes monthly base salary and does not include any special pays. For more information pertaining to additional compensation options, please refer to the individual MOU's located on the City's website.

* Monthly salary based on working 2,912 hours per year



City of Hanford Salary Schedule (Part-Time Employees)

Title	Hourly Rate			Bargaining Group Designation	Overtime Designation	FLSA Designation
Airport Manager	\$15.50	to	\$18.50	NA	3	40
Certified Instructor	\$13.00	to	\$19.00	NA	3	40
Clerical Support	\$13.00	to	\$15.00	NA	3	40
Code Enforcement Officer	\$13.00	to	\$15.00	NA	3	40
Community Service Officer	\$13.00	to	\$15.00	NA	3	40
Custodian	\$13.00	to	\$15.00	NA	3	40
Engineering Technician Aide	\$13.00	to	\$15.00	NA	3	40
Facilities Host	\$13.00	to	\$15.00	NA	3	40
Fire Inspector	\$25.00	to	\$25.00	NA	3	40
Fleet Mechanic (Helper)	\$13.00	to	\$21.00	NA	3	40
Graffiti Control Officer	\$13.00	to	\$15.00	NA	3	40
Intern	\$13.00	to	\$15.00	NA	3	40
Management Intern	\$13.00	to	\$18.00	NA	3	40
Meter Reader	\$13.00	to	\$15.00	NA	3	40
Paint Program Coordinator	\$13.00	to	\$15.00	NA	3	40
Paint Program Crew Leader	\$13.00	to	\$15.00	NA	3	40
Parking Control Officer	\$13.00	to	\$15.00	NA	3	40
Pool Manager	\$14.00	to	\$16.00	NA	3	40
Parks/Public Works Laborer	\$13.00	to	\$15.00	NA	3	40
Recreation Leader I	\$13.00	to	\$14.00	NA	3	40
Recreation Leader II	\$13.50	to	\$14.50	NA	3	40
Recreation Leader III	\$14.00	to	\$15.00	NA	3	40
Refuse Collector	\$13.00	to	\$16.50	NA	3	40
Reserve Police Officer (Level I)	\$20.74	to	\$24.90	NA	3	40
Sports Coordinator	\$20.50	to	\$20.50	NA	3	40
Sports Official	\$13.00	to	\$19.00	NA	3	40

Revised effective July 13, 2020 and approved by City Council on July 21, 2020

All positions, to which appointments are made for part-time work, as outlined in the Hanford Merit Personnel System Rules and Regulations, may be paid at an hourly rate as high as Step "C" of the range to which the position has been allocated. Part-time appointments made at higher than Step "C" must be approved by the City Manager. If a part-time employee works more than 1,000 hours in a fiscal year he/she must become a member of CalPERS with the employee and the City making the appropriate contribution as defined by the City's CalPERS contract. The employee will remain a CalPERS member until termination.

Bargaining Group Designation

Executive Management Employees Association
 General Employees Management Association
 International Association of Firefighters
 Hanford Police Officers Association
 Service Employees International Union Local 521
 Unrepresented
 Not Applicable

EMEA
GEMA
IAFF
HPOA
SEIU
Unrep
NA

Overtime Designation

Management Employee
 Confidential Employee
 General Employee
 Fire/Police Employee

1. No compensation for overtime work
2. Shall be paid for overtime work
3. Shall be paid for overtime work
4. Shall be paid for overtime work

FLSA Designation

E - Exempt
 40 - 40 hour, 7 day work period (non-exempt)
 14 - 86 hour/14 day work period (7k exemption)
 24 -182 hour/24 day work period (7k exemption)



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020	AGENDA SECTION: C
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SUBJECT:

Police: Approval of a contract with Milo Range for the Purchase of a Training Simulator for the Hanford Police Department and appropriation of \$44,991.38 in funding from grants and asset forfeiture funds to cover the cost of the purchase.

RECOMMENDATION:

The City Council, by motion, approve a contract with Milo Range for the Purchase of a Training Simulator for the Hanford Police Department and appropriate \$44,991.38 in funding from grants and asset forfeiture funds to cover the cost of the purchase.

BACKGROUND:

The Hanford Police Department is always working to ensure our officers are well equipped and prepared for the variety of situations that they may encounter. The Milo Range Simulator is designed to provide Use of Force training for Law Enforcement and will assist the department in achieving this standard. This system has 100's of scenarios, all with multiple outcomes, depending upon the choices the officers make during the scenario. The system utilizes, batons, pepper spray, electronic control devices, flashlights, and the department handgun and rifle. It will allow officers to engage in real life scenarios in a controlled environment where the officer can be evaluated and receive feedback on their choices. All weapons function as they do in real life including blow-back on the simulated firearms.

The goal in this type of system is not to improve an officers weapons proficiencies but instead, focuses on improving the choices that they make during stressful encounters.

The system will be set up at the national guard armory where the training will be provided during the officer's normal shift to reduce overtime. Currently, the use of force training that the department conducts, up to 6 per year, costs in excess of \$12,000.00 each in overtime. This system will reduce the overtime of some of these trainings for the cost of overtime for two instructors. It will also reduce the cost of simunition rounds which are purchased for some of these trainings. Simunition rounds are expensive blanks fired through our existing weapons.

The department will also make this system available for community outreach by allowing access to those citizens that may want to experience situations that our officers face on a regular basis.

This purchase includes;

The Advanced Mobile training simulator

2 - Dry fire Sig Sauer P320 laser weapons

2 - Laser pepper spray canisters

2 - Handheld flashlights

Milo training action capturer for video/audio debrief

Baton/punch /strike scoring simulator

Training

Free scenario updates 12-15 per quarter

2 -2 Taser weapons with dual laser cartridges

2 -2 Sig Sauer p320 with gas blow back

2 -2 AR-15 laser blowback rifles

associated magazines

Staff is proposing to Sole Source the purchase of this equipment as this system is proprietary and is not sold by other vendors. We did evaluate competing products, but each system is unique and offers different features. This system was chosen for the reasons that the warranty is 2 years longer, the companies current contract with California Police Officers standards and Training, and their reputation in use with allied agencies.

The cost for this system will be covered completely with existing grants that we have received in the amount of \$44,991.38. Police officer training is an allowable expense under these grants.

FISCAL IMPACT:

This simulator will be fully funded through a combinatoin of grants and existing civil asset forfeiture funds and will, therefore, have no impact on the City's General Fund.

ATTACHMENTS:

MILO Range Advanced Proposal (Hanford PD)



MILO Range Advanced Training System

Mobile Firearms and Force Options Simulator

Proposal prepared for:

Hanford Police Department
Attn: Lt. James Lutz
Operations Lieutenant
425 N Irwin Street
Hanford, California 93230





June 30, 2020

MILO Range Advanced Interactive Training Simulator

Thank you for your interest in the interactive MILO Range Firearms Training Simulators from FAAC Incorporated. This proposal will provide you with requested system information, specifications, pricing and details for the system and equipment for your training requirement.

The MILO Range use of force and firearms training simulators have been selected by the most demanding law enforcement, military and public safety agencies, and are in daily use around the world in over 40 countries. The MILO Range training system is a comprehensive solution that is designed to allow trainers the ability to give presentations and classes, conduct interactive testing and assessment, and provide immersive hands-on scenario based exercises with detailed debriefing and after action review. Each MILO system is designed to increase trainee knowledge, skills and confidence in a safe, challenging environment that is highly interactive and engaging.

Through our 20-year history of providing innovative interactive simulation training solutions, we have become widely regarded as a low-risk, highly reliable contracting and business partner. We have the industry's most dedicated and experienced sales and support team on staff, and all MILO customers receive the best technical service in the business, including free software updates, newly filmed and released scenarios with new exercises and environments to keep interest high and skills sharp.

On behalf of the entire MILO Range Team, I sincerely appreciate the consideration of our proposal for this requirement and also to have the opportunity to be of service to your agency.

Respectfully Submitted by:

Jesse C. Wimmer
Regional Sales Manager
MILO Range Training Systems
FAAC, Incorporated
Office: 800.344.1707
Cell: 303.378.5283
Fax: 734.531.4002
Email: jesse.wimmer@milorange.com
www.milorange.com

Attachment: MILO Range Advanced Proposal (Hanford PD) (PD: Use of Force Training Simulator)



MILO RANGE ADVANCED TRAINING SIMULATOR

Item	Description	Qty.	Unit Price	Extended Price
1	MILO Range Advanced Mobile Training System System includes: - MILO Laptop – Based on MS Windows OS (64-bit) - HD Short-Throw Projector - HD 12'x7' fast-fold projection screen 8-device Hit Detection with Flashlight Camera <u>Bar Mount</u> - All Power and Video Cables, Power Strip <u>for Ceiling Mounting</u> - Hanford PD will provide their own ceiling mount (no ceiling tiles in room) - Speakers/Digital Audio Sound System - Transport Cases for System and Peripheral Items 850+ Multi-Branching Interactive Scenarios are Pre-loaded as well as 55+Skill Builder exercises	1	\$24,995.00	\$23,700.00
	Dry-Fire Laser Training Weapons System includes two (2) replica SIRT P320 dry-fire training weapons	Inc.		
	OC Spray Training Device Laser modified OC spray training devices for less-lethal applications. Thumb or trigger activation. Includes two (2) laser OC canisters	Inc.		
	Low Light Training Program Allows the trainee to use real flashlight in-conjunction with his/her weapon for low light training. This system is non-lane based which allows for multiple users. Includes two (2) MILO-supplied handheld flashlights	Inc.		
	MILO Trainee Action Capture (TAC) with Picture in Picture Video/Audio Debrief Audio and color video capture of trainee's actions in a scenario for immediate or later debriefing and review.	Inc.		
	Graph-X Targets Allows the user to utilize any of the Graph-X modules for Marksmanship, Shoot-house, Basic Targets and Range Practice includes 55+ interactive CGI skill-builder exercises	Inc.		
	Statistics and Management Allows user to manipulate the database information as to create individual and/or group statistics using relevant filtering criteria	Inc.		
	Baton/Punch/Strike Branching and Scoring Allows the trainer to manually branch the scenario while the trainee uses his actual baton or makes a strike	Inc.		
	Delivery, Insurance and Standard 2-year Full-Coverage Warranty	Inc.		
	FREE Access to MILO Digital Scenario New HD Scenarios available- approx. 12-15 available per quarter.	Inc.		
	System and Peripheral Training – US Sales Only: 4 Students at Client Site for one (1) day of operational training	Inc.		
(A)	MILO RANGE ADVANCED TRAINING SYSTEM TOTAL:			\$23,700.00

Attachment: MILO Range Advanced Proposal (Hanford PD) (PD: Use of Force Training Simulator)



Optional Training Items Requested by Hanford Police Department

Item	Description	Qty.	Unit Price	Total Price
2	X2 Taser Weapon with Cartridges Includes: Taser weapon modified for use on the MILO Range and two (2) dual-laser cartridges.	2	\$2,300.00	\$4,600.00
3	MILO Range WRK Recoil Kit- Pistol (Sig Sauer P320) Drop-In tether-less recoil kit with two (2) disposable CO2 magazines. No permanent modification to weapon required. *Kit does <u>not</u> include weapon	2	\$2,105.00	\$4,210.00
4	MILO Range Refillable Magazines for WRK Recoil P320 Pistol	4	\$360.00	\$1,440.00
5	MILO Range WRK Recoil Kit- AR/M4 Drop-In tether-less recoil kit with two (2) disposable CO2 magazines. No permanent modification to weapon required. *Kit does <u>not</u> include weapon	2	\$2,200.00	\$4,400.00
6	MILO Range Refillable Magazines for WRK Recoil AR/M4	4	\$360.00	\$1,440.00
7	MILO Range WRK Refill Station for Refillable Co2 Magazines with Mag Sled Station includes Co2 Tank, all air cabling, and one sled for refillable magazines.	1	\$1,800.00	\$1,800.00
8	Additional MILO Range WRK AR/M4 Magazine Sled for Refill Station	1	\$360.00	\$360.00
(B) REQUESTED OPTIONAL TRAINING ITEMS TOTAL:				\$18,250.00

MILO Range Advanced System Sub-Total (A):	\$23,700.00
MILO Range Advanced Requested Options Sub-Total (B):	\$18,250.00
Applicable State and Local Taxes for Hanford, California 93230 at 7.25% (C):	\$3,041.38
MILO Range Advanced System Total for Hanford Police Department (A+B)+(C):	\$44,991.38

*Sales tax will be charged at the current rate at time of shipment

Optional Training Items Suggested for Hanford Police Department

Item	Description	Qty.	Unit Price	Total Price
1A	Additional Extended Bronze Warranty Coverage for Years 3+ - Based on 5% of initial system cost plus peripherals (\$41,950.00) - Bronze Warranty coverage is for 12 months - Warranty covers <u>all</u> items (excludes batteries and bulbs) - Bronze Warranty can be purchased in 1-Year Increments	1	\$2,097.50	\$2,097.50

Attachment: MILO Range Advanced Proposal (Hanford PD) (PD: Use of Force Training Simulator)



FAAC Standard Terms and Conditions of Sale

Quote Validity: 90 Days (All prices quoted in US Dollars)

Payment Schedule: US Shipment: 50% upon order, balance to be invoiced within 30 days of announced shipment date or 10 days after acceptance, whichever comes first

Foreign Shipment: 100% Advanced payment upon placing the order

Grant: 100% upon final acceptance or 30 days post-delivery, whichever comes first.

Government/GSA Funded: Upon completion or Performance based payments if applicable

Payment Terms: NET 30 from date of invoice

Termination for Convenience: If Buyer's order is canceled for any reason other than for Seller's default, Buyer is liable for all costs incurred at the time of cancellation to include order termination processing costs and restocking fees for any reusable components credited to Buyer's account

US Delivery Lead Time: Standard Production System: 90 DAYS ARO

US Delivery Location: FOB Destination, unless otherwise stated. Partial Shipment and Partial Invoice may occur.

Taxes (Domestic):

- a) Prices quoted do not include local, state or federal taxes unless indicated otherwise
- b) If this sale is subject to Use Tax, Buyer is liable for the tax and should make payment directly to its taxing authority. However, FAAC will collect Sales Tax for the following states: CA, FL, HI, IA, KY, MA, MI, NY, TN, UT, WA and WV.
- c) If applicable, please include a copy of your tax exemption certificate or direct pay permit with your purchase order.
- d) FOB Factory will be subject to 6% MI Sales Tax.

Warranty: 24 Months from date of installation unless otherwise stated in the written proposal.

GSA Pricing: If eligible, this proposal may contain both GSA and Open Market items. GSA items are identified with a GSA part number and are designated "GSA Item" in the Unit Price column. All other items are to be considered Open Market. Open Market items are allowed under circumstances set forth in FAR 8.402(f).

Cage Code: 3J401

Tax ID: 38-2690218

DUNS: 175204163

GSA Schedule: PSS/00CORP; Contract # GS-00F-332CA

Please address all orders to:

FAAC Incorporated

C/o Contracts Department

1229 Oak Valley Drive

Ann Arbor, MI 48108

(877) 322-2387 / Fax: (734) 531-4002

Email: contracts@faac.com

Please address all sales inquiries to:

Sales Representative: Jesse Wimmer- Regional Sales Manager

Sales Representative Phone: (303) 378-5283 or jesse.wimmer@milorange.com



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020	AGENDA SECTION: D
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SUBJECT:

Public Works: Approval of the Suggested Routes to School plans for Hanford Elementary School District and Saint Rose-Thomas McCarthy School for the upcoming 2020-2021 school year.

RECOMMENDATION:

The City Council, by motion, approve the Suggested Routes to School plans for Hanford Elementary School District and Saint Rose-Thomas McCarthy School for the upcoming 2020-2021 school year.

BACKGROUND:

Pursuant to State of California regulations, City staff met with Hanford Elementary School District staff and Saint Rose-McCarthy School to discuss plans and possible changes to the Suggested Routes to School plans for Hamilton, King, Lincoln, Monroe, Richmond, Roosevelt, Simas, Washington, Kennedy Jr. High, Wilson Jr. High, and Saint Rose-Thomas McCarthy Schools for the upcoming 2020-2021 school year. These plans are required by the State and are provided to the schools to educate students and parents of the suggested routes to schools and to indicate to students the suggested ways to get from home to school and back home. Additionally, the plans show the locations of the school bus stops for the noted school year.

California's Safe Route to Schools Grants are available for cities to apply for. These grants may be used for infrastructure construction projects which encourage and enable students from grades K-8 to safely walk and bike to school. These plans are both a requirement for the grant application, and a requirement for schools to hand out to students and parents.

For the upcoming 2020-2021 school year, the boundaries will remain the same as last annual update. Students will continue to be transferred to Hamilton School and Monroe School. Attached are the maps and written descriptions for each school that describes the element of each

plan.

At the June 25, 2020 Parking and Traffic Commission meeting, the commission voted to recommend to the City Council that the Suggested Routes to School plans be approved for Hanford Elementary School District and Saint Rose-McCarthy School for the upcoming 2020-2021 school year. Attached are the meeting minutes of the Parking and Traffic Commission meeting for review.

FISCAL IMPACT:

There is no fiscal impact from this project. City staff prepares and provides the plans to the school districts and the school districts copy and distribute the plans to the parents and students.

ATTACHMENTS:

Hanford Elementary SRTS for 2020-2021

St Rose McCarthy SRTS 2020-2021

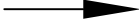
Parking and Traffic Commission meeting minutes 6.25.20

HAMILTON SCHOOL

SUGGESTED ROUTE PLAN PAGE 1 OF 2



LEGEND

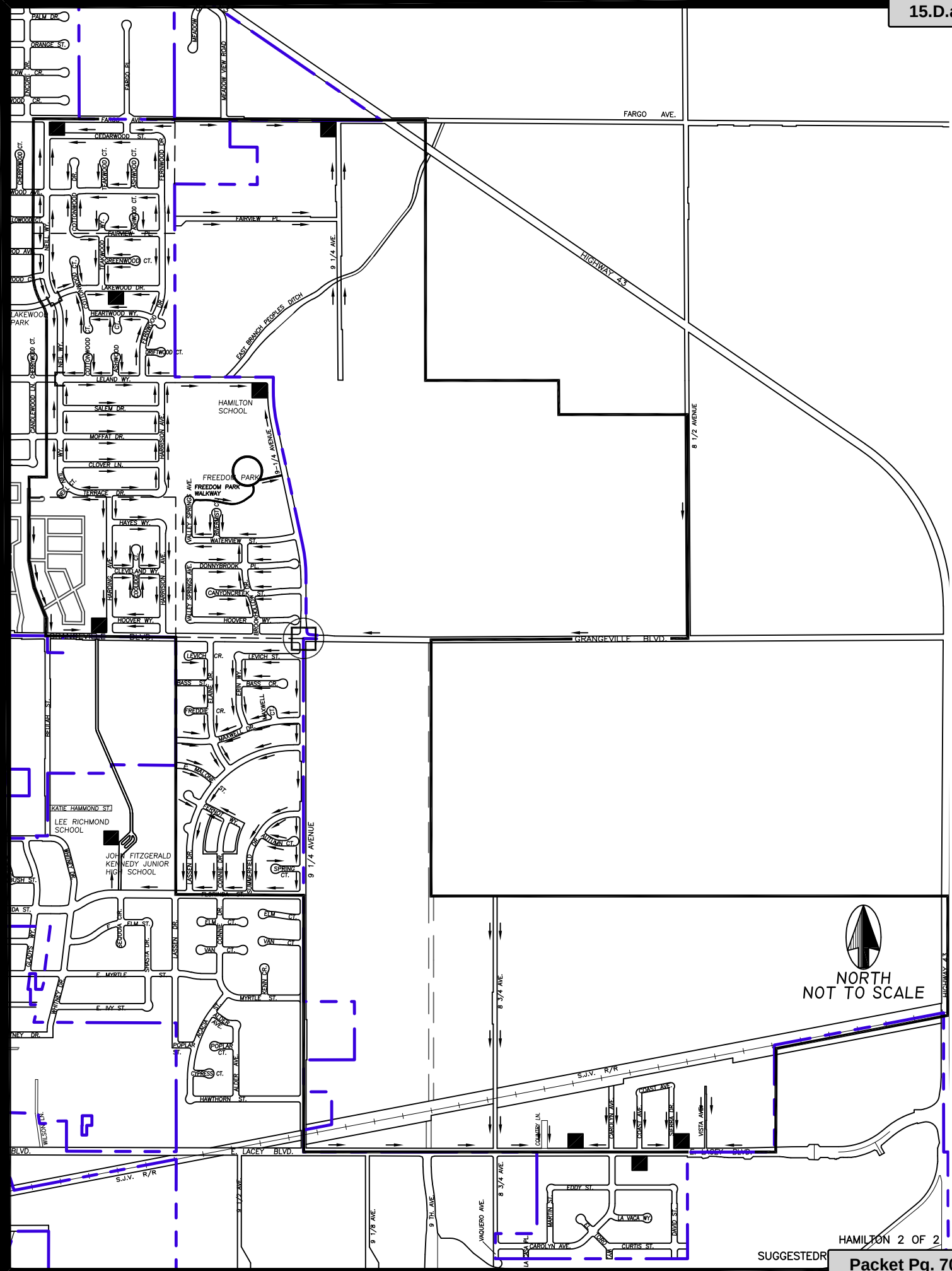
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

HAMILTON SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of Fernwood Drive, north of Fairview Place, and east of Neill Way walk to the bus stop at Fargo Avenue and Neill Way.
2. That the students living south of Fargo Avenue, west of 9 ¼ Avenue, north of Grangeville Boulevard, and east of Fernwood Drive walk to the bus stop at Fargo Avenue and 9 ¼ Avenue.
3. That the students living south of Fairview Place, west of Fernwood Drive, north of Leland Way and east of Neill Way walk to the bus stop at Lakewood Drive east of Teakwood Way.
4. That the students living south of Leland Way, west of 9-1/4 Avenue, north of Terrace Drive, and east of Neill Way walk to Hamilton School.
5. That the students living south of Leland Way, west of 8-1/2 Avenue, north of Grangeville Boulevard, and east of Harrison Avenue walk to Hamilton School.
6. That the students living south of Grangeville Boulevard, west of 9-1/4 Avenue, and north of Florinda Street walk to the bus stop at Richmond School/Kennedy Jr. High School.
7. That the students living south of Grangeville Boulevard, west of Highway 43, north of Lacey Boulevard, and east of 9-1/4 Avenue walk to the bus stop at Lacey Boulevard, west of Carolyn Avenue.
8. That the students living south of Grangeville Boulevard, west of Highway 43, north of Lacey Boulevard, and east of Carolyn Avenue walk to the bus stop at Lacey Boulevard east of Sierra Avenue.



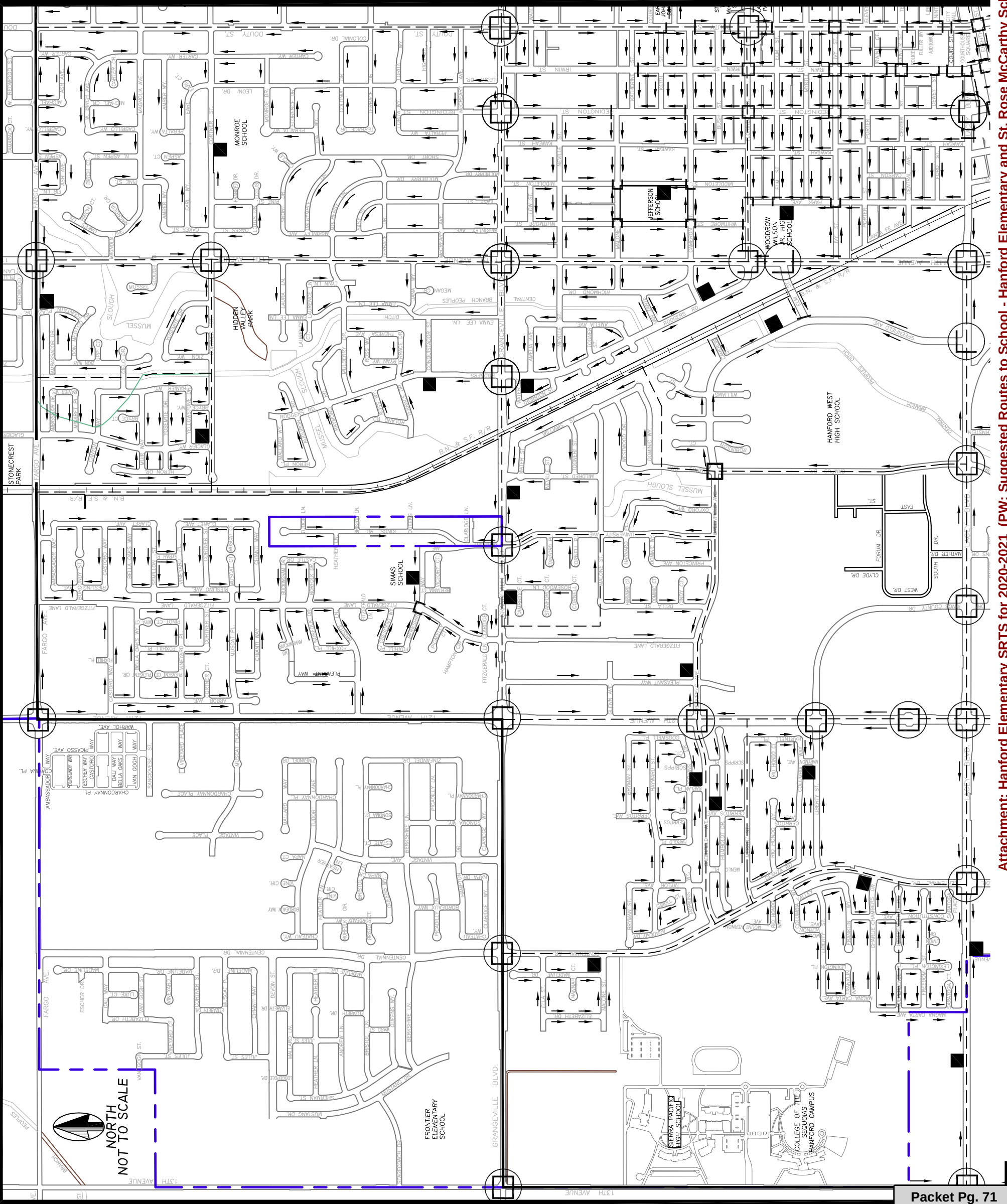
Attachment: Hanford Elementary SRTS for 2020-2021 (PW: Suggested Routes to School - Hanford Elementary and St. Rose McCarthy Schools)

JEFFERSON SCHOOL
SUGGESTED ROUTE PLAN
PAGE 1 OF 3



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL



Attachment: Hanford Elementary SRTS for 2020-2021 (PW: Suggested Routes to School - Hanford Elementary and St. Rose McCarthy Schools)

JEFFERSON SCHOOL

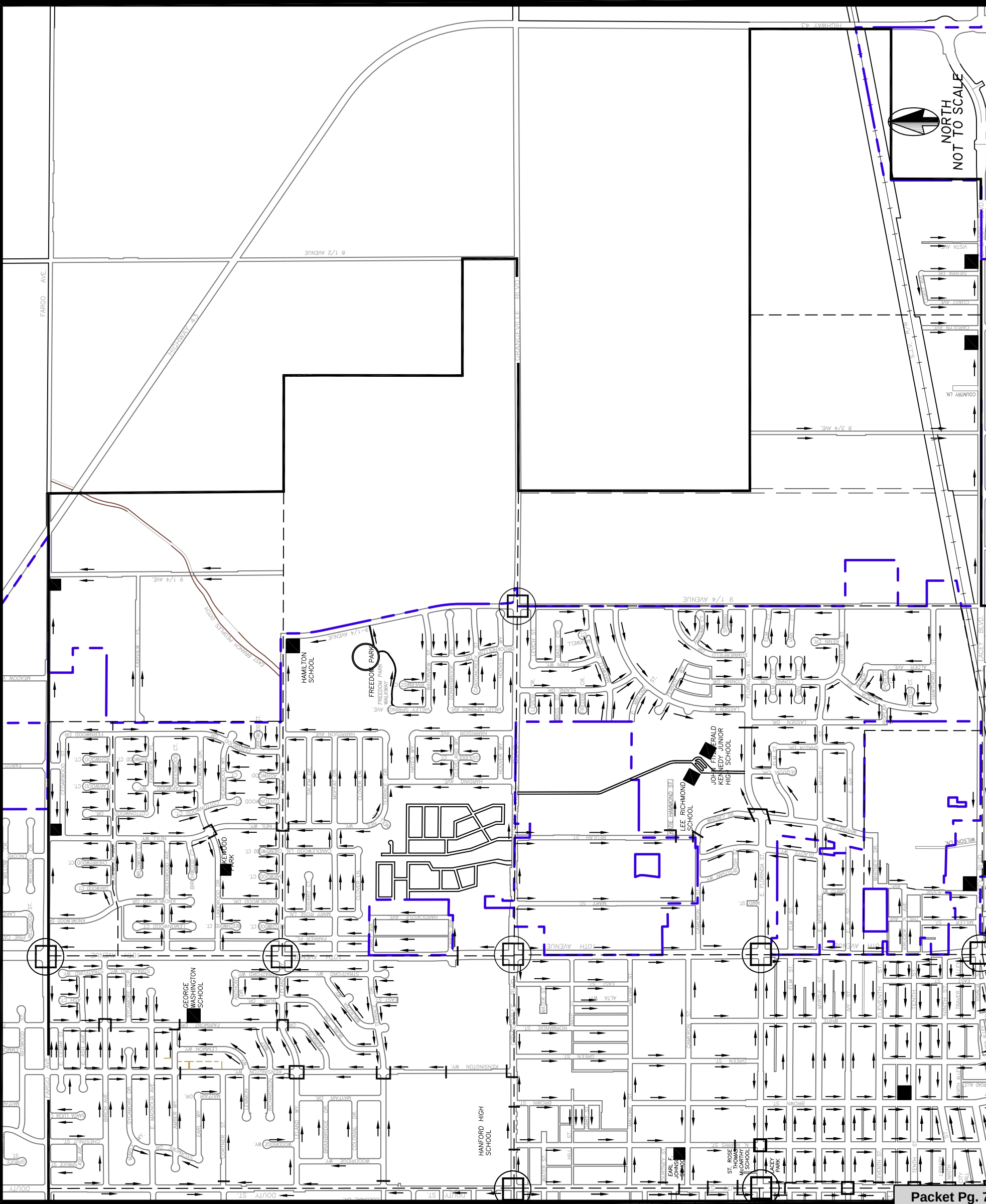
SUGGESTED ROUTE PLAN

PAGE 2 OF 3



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL

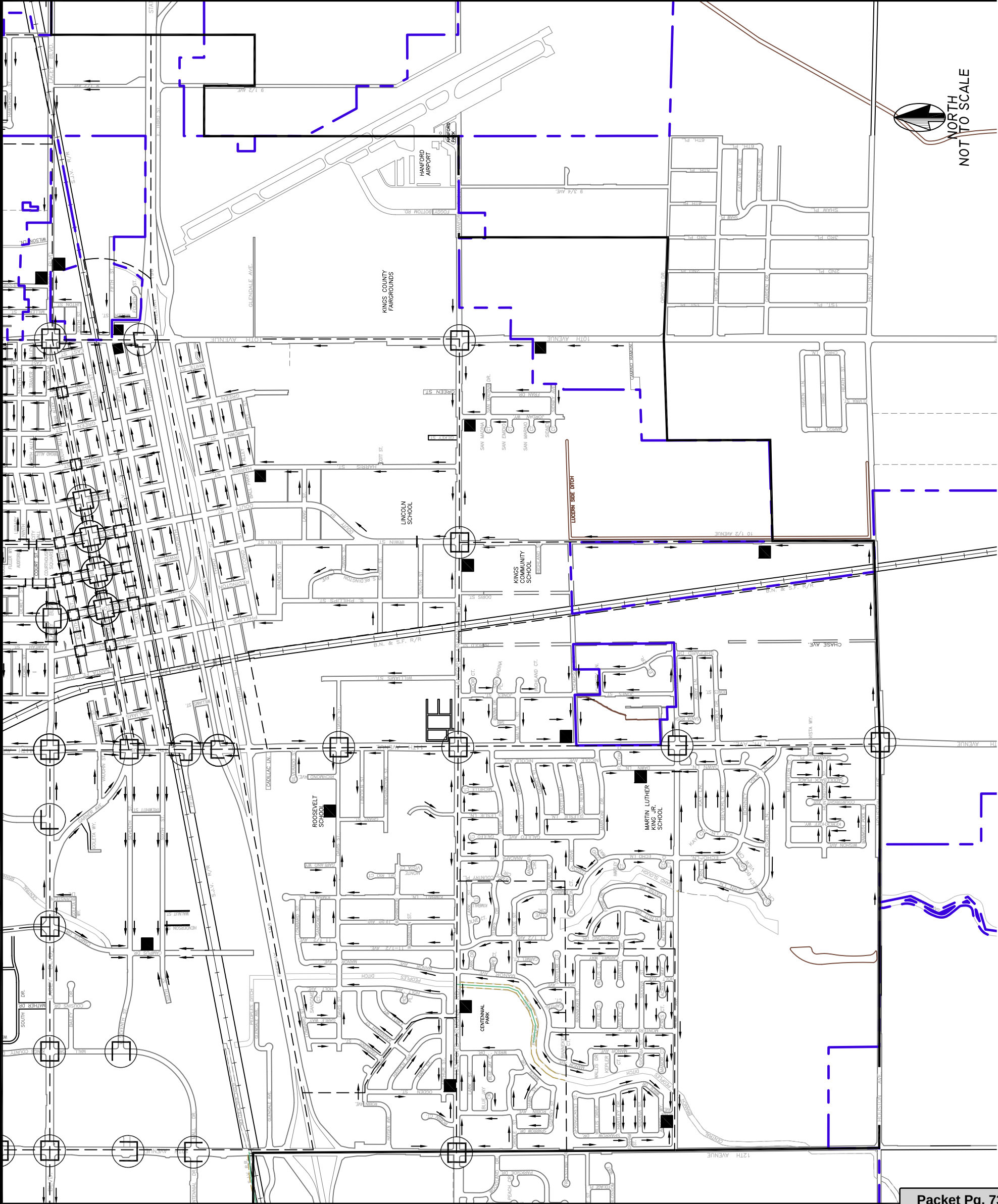


JEFFERSON SCHOOL
SUGGESTED ROUTE PLAN
PAGE 3 OF 3



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL



JEFFERSON SCHOOL
Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, east of 12th Avenue, west of Santa Fe Railroad tracks, north of Grangeville Boulevard, walk to the bus stop at Simas School.
2. That the students living south of Fargo Avenue, east of Santa Fe Railroad, west of Peoples Ditch, north of Cortner Street walk to the bus stop at Cortner Street and Glacier Way.
3. That the students living south of Fargo Avenue, east of 11th Avenue, west of Peoples Ditch, north of Cortner Street walk to the bus stop at Fargo Avenue and Fountain Plaza Drive.
4. That the students living south of Fargo Avenue, west of Douty Street, north of Grangeville Boulevard, east of 11th Avenue walk to the bus stop at Monroe School.
5. That the students living south of Cortner Street, west of Douty Street, north of Grangeville Boulevard, east of Santa Fe Railroad walk to the bus stop at Rodgers Road and Conquistador Street.
6. That the students living south of Grangeville Boulevard, west of 12th Avenue, north of Greenfield Avenue, east of Centennial Drive walk to the bus stop at Greenfield Avenue and Kaplan Place.
7. That the students living south of Greenfield Avenue, west of 12th Avenue, north of Merritt Street, east of Centennial Drive walk to the bus stop at Cerritos Avenue and Greenfield Avenue.
8. That the students living south of Merritt Street, west of 12th Avenue, north of Lacey Boulevard, east of Centennial Drive walk to the bus stop at Liberty Street and Marymont Avenue.
9. That the students living south of Greenfield Avenue, west of Centennial Drive, north of Independence Place, east of Magna Carta Avenue walk to the bus stop at Centennial Drive and Charlie Chambers Drive.
10. That the students living south of south of Independence Place, west of Centennial Drive, north of Lacey Boulevard, east of 13th Avenue walk to the bus stop at Lacey Boulevard and Magna Carta Avenue.
11. That the students living south of Malone Street, west of University Avenue, north of Greenfield Avenue, east of 12th Avenue walk to the bus stop at Greenfield Avenue and Pleasant Way.

Jefferson School, Suggested Route to School, continued

12. That the students living south of Grangeville Boulevard, west of Santa Fe Railroad, north of Greenfield Avenue, east of Fitzgerald Lane walk to the bus stop at Grangeville Boulevard and Mildred Street.
13. That the students living south of Dominic Way, west of Santa Fe Railroad, north of Lacey Boulevard, east of Campus Drive walk to the bus stop at Greenfield Avenue and Elm Street.
14. That the students living south of Grangeville Boulevard, west of Douty Street, north of Ivy Street, east of 11th Avenue walk to Jefferson School.
15. That the students living south of Florinda Street, west of Douty Street, north of Lacey Boulevard, east of Santa Fe Railroad walk to the bus stop at Woodrow Wilson for transfer to Jefferson.
16. That the students living south of Fargo Avenue, west of 10th Avenue, north of Grangeville Boulevard, east of Douty Street walk to the bus stop at George Washington School.
17. That the students living south of Fargo Avenue, west of Fernwood Drive, north of Burlwood Avenue, east of 10th Avenue walk to the bus stop at Neill Way and Cedarwood Street.
18. That the students living south of Burlwood Avenue, west of Fernwood Drive, north of Leland Way, east of 10th Avenue walk to the bus stop at Lakewood Drive east of Knowlwood Drive.
19. That the students living south of Terrace Drive, west of Harrison Avenue, north of Grangeville Boulevard, and east of the extension of Candlewood Lane walk to the bus stop at Harding Avenue and Grangeville Boulevard.
20. That the students living south of Fargo Avenue, west of Highway 43, north of Leland Way, east of Fernwood Drive walk to the bus stop at Fargo Avenue and 9 ¼ Avenue.
21. That the students living south of Leland Way, west of 9 ¼ Avenue, north of Grangeville Boulevard, east of 10th Avenue walk to the bus stop at Hamilton School.
22. That the students living south of Grangeville Boulevard, west of 10th Avenue, north of Seventh Street, west of Douty Street walk to the bus stop at Tenth Street and Brown Street.
23. That the student living south of Grangeville Boulevard, west of Beulah Street, north of Whitney Drive, east of 10th Avenue walk to the bus stop at John F. Kennedy Jr. High School.
24. That the students living south of Grangeville Boulevard, west of 9 ¼ Avenue, north of Lacey Boulevard, east of Whitney Drive walk to the bus stop at John F. Kennedy Jr. High School.
25. That the students living south of San Joaquin Railroad, west of Vista Avenue, north of Lacey Boulevard, east of Coast Avenue walk to the bus stop at Sierra Drive.

Jefferson School, Suggested Route to School, continued

26. That the students living south of Florinda Street, west of Coast Avenue, north of Lacey Boulevard, east of 9 ¼ Avenue walk to the bus stop at Lacey Boulevard and Carolyn Avenue.
27. That the students living south of Whitney Drive, west of Lassen Drive, north of Lacey Boulevard, east of 10th Avenue walk to the bus stop at Lacey Boulevard and Jessie Avenue.
28. That the students living south of Lacey Boulevard, west of 11th Avenue, north of Highway 198, east of 12th Avenue walk to the bus stop at Campus Drive and Sixth Street.
29. That the students living south of Seventh Street, west of 10th Avenue, north of Highway 198, east of Douty Street walk to the bus stop at 10th Avenue and Fifth Street.
30. That the students living south of Lacey Boulevard, west of 9 ¼ Avenue, north of San Joaquin Railroad, east of 10th Avenue walk to the bus stop at Lacey Boulevard and Wilson Lane.
31. That the students living south of San Joaquin Railroad, west of Wilson Lane, north of Highway 198, east of 10th Avenue walk to the bus stop at 10th Avenue and Fifth Street.
32. That the students living south and west of Bengston Avenue, north of Hanford-Armona Road, east of 12th Avenue walk to the bus stop at Hanford-Armona Road and Ogden Street.
33. That the students living south of Highway 198, west of 11th Avenue, north of Hanford-Armona Road, east of Bengston Avenue walk to the bus stop at Roosevelt School.
34. That the students living south of Highway 198, west of 10th Avenue, north of Hanford-Armona Road, east of Santa Fe Railroad walk to the bus stop at Harris Street and First Street.
35. That the students living south of Hanford-Armona Road, west of Butternut Drive, north of Hume Avenue, east of 13th Avenue walk to the bus stop at Hanford-Armona Road and Bengston Avenue.
36. That the students living south of Hanford-Armona Road, west of 11th Avenue, north of Houston Avenue, east of Butternut Drive walk to the stop at M.L.K. School.
37. That the students living south of Hanford-Armona Road, west of Santa Fe Railroad, north of Buena Vista Way, east of 11th Avenue walk to the bus stop at 11th Avenue and Thompson Drive.
38. That the students living south of Hanford-Armona Road, west of 10 ½ Avenue, north of Thompson Drive, east of Santa Fe Railroad walk to the bus stop at Hanford-Armona Road and 10 ½ Avenue.

Jefferson School, Suggested Route to School, continued

39. The students living south of Hanford-Armona Road, west of 10 ½ Avenue, north of Houston Avenue, east of Santa Fe Railroad walk to the bus stop at 10 ½ Avenue north of Houston Avenue.
40. That the student living south of Hanford-Armona Road, west of Fran Drive, north of Houston Avenue, east of 10 ½ Avenue walk to the stop at Hanford-Armona Road and Jordan Way.
41. That the students living south of Hanford-Armona Road, west of 10th Avenue, north of Camino Ramon, east of Fran Drive walk to the bus stop at 10th Avenue south of Hanford- Armona Road.

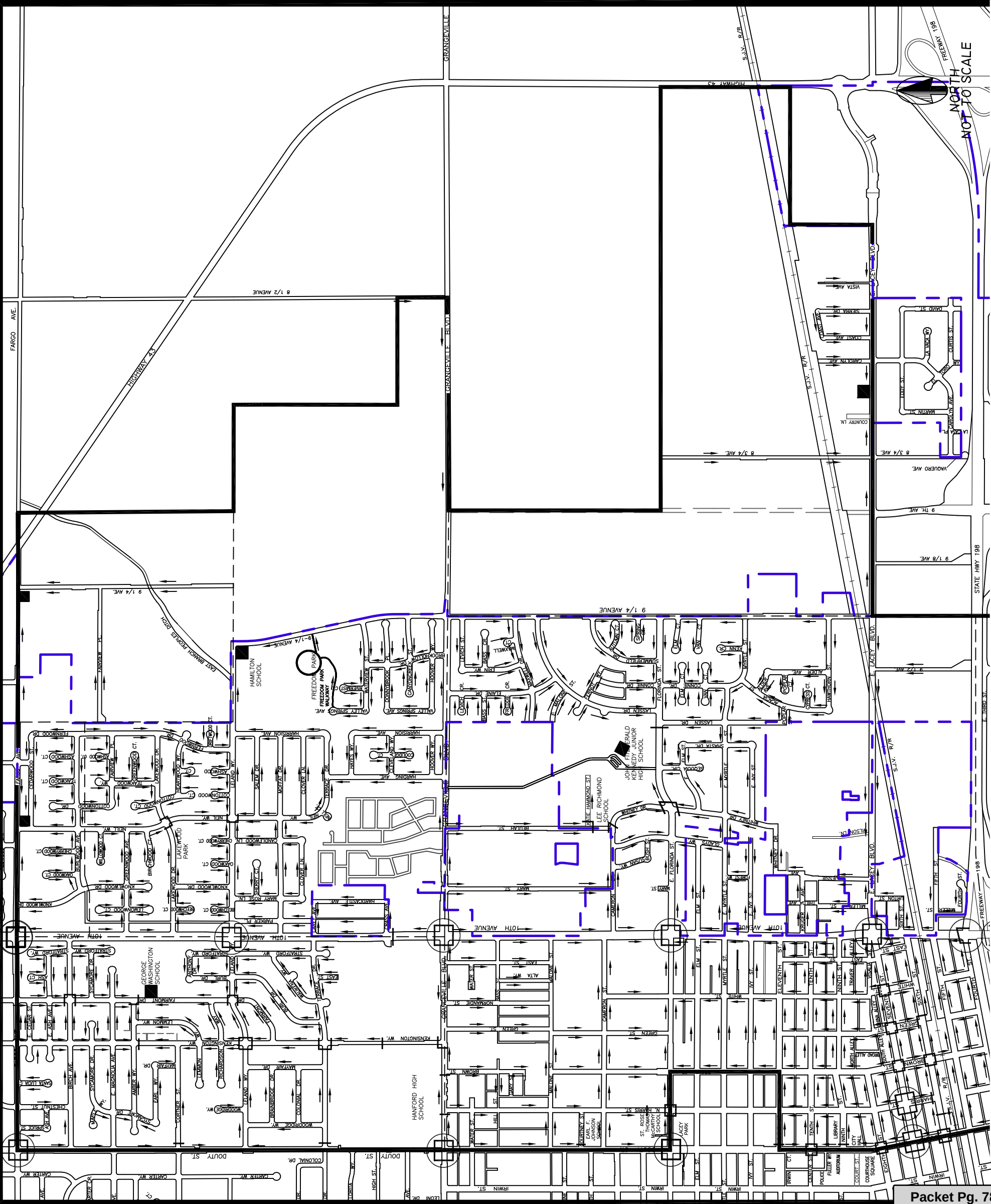
KENNEDY JR. HIGH SCHOOL

SUGGESTED ROUTE PLAN
PAGE 1 OF 2



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL



KENNEDY JR. HIGH SCHOOL

SUGGESTED ROUTE PLAN
PAGE 2 OF 2



LEGEND



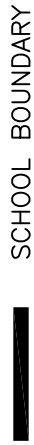
BUS STOP



SUGGESTED SCHOOL ROUTE



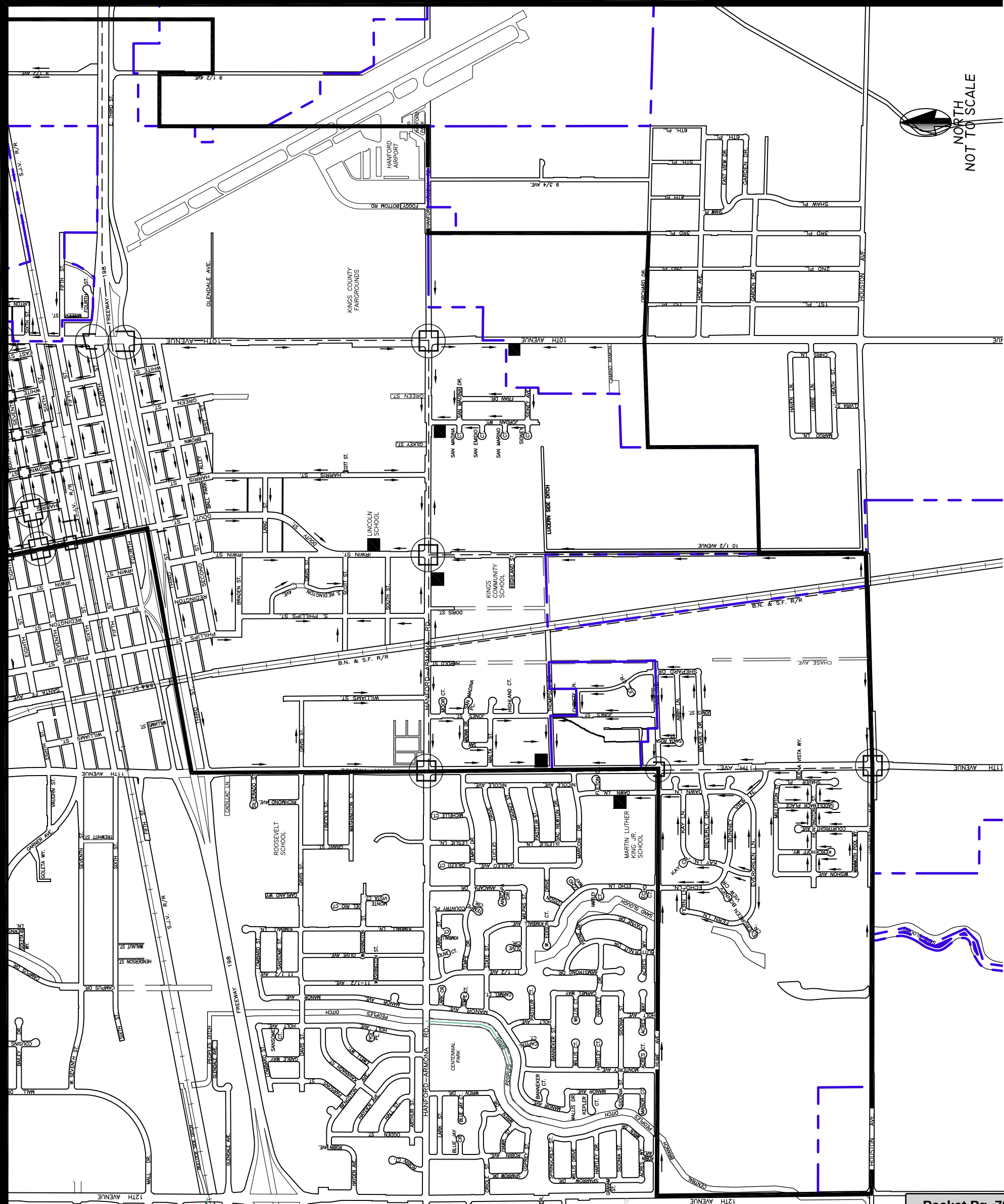
CROSSWALK



SCHOOL BOUNDARY



SIGNAL



NORTH
NOT TO SCALE

KENNEDY JR. HIGH SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of 10th Avenue, north of Grangeville Boulevard, and east of Douty Street walk to the bus stop at Washington School.
2. That the students living south of Fargo Avenue, west of Fernwood Drive, north of Burlwood Avenue, and east of 10th Avenue walk to the bus stop at Fargo Avenue and Neill Way.
3. That the students living south of Fargo Avenue, west of 9¼ Avenue, north of Leland Way, and east of Fernwood Drive walk to the bus stop at Fargo Avenue and 9¼ Avenue.
4. That the students living south of Burlwood Avenue, west of Fernwood Drive, south of Leland Way, west of 8 ½ Avenue, north of Lacey Boulevard and east of 10th Avenue walk to the bus stop at Hamilton School.
5. That the students living south of Grangeville Boulevard, west of 9¼ Avenue, north of Freeway 198, east of Douty Street, walk to Kennedy Jr. School.
6. That the students living south of Florinda Street, east of 9 ¼ Avenue, west of Vista Avenue, and north of Lacey Boulevard walk to the bus stop at Lacey Boulevard, west of Carolyn Avenue.
7. That the students living south of Freeway 198, west of 10th Avenue, north of Hanford- Armona Road, and east of 11th Avenue walk to the bus stop at Lincoln School.
8. That the students living south of Hanford-Armona Road, west of Santa Fe Railroad tracks, north of Houston Avenue, east of 11th Avenue walk to the bus stop at 11th Avenue and Thompson Drive.
9. That the students living south of Hanford-Armona Road, west of 10½ Avenue, north of Houston Avenue, and east of Santa Fe Railroad tracks walk to the bus stop at Hanford-Armona Road and 10½ Avenue.
10. That the students living south of Hanford-Armona Road, west of Foggy Bottom Road, north of Orchard Drive, and east of 10½ Avenue walk to the bus stop at Hanford-Armona Road and Jordan Way and the bus stop at 10th Avenue south of Hanford-Armona Road at Faria's Bakery.
11. That the students living south of Hume Avenue, west of 11th Avenue, north of Houston Avenue and east of 12th Avenue walk to the bus stop at MLK School.

LINCOLN SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

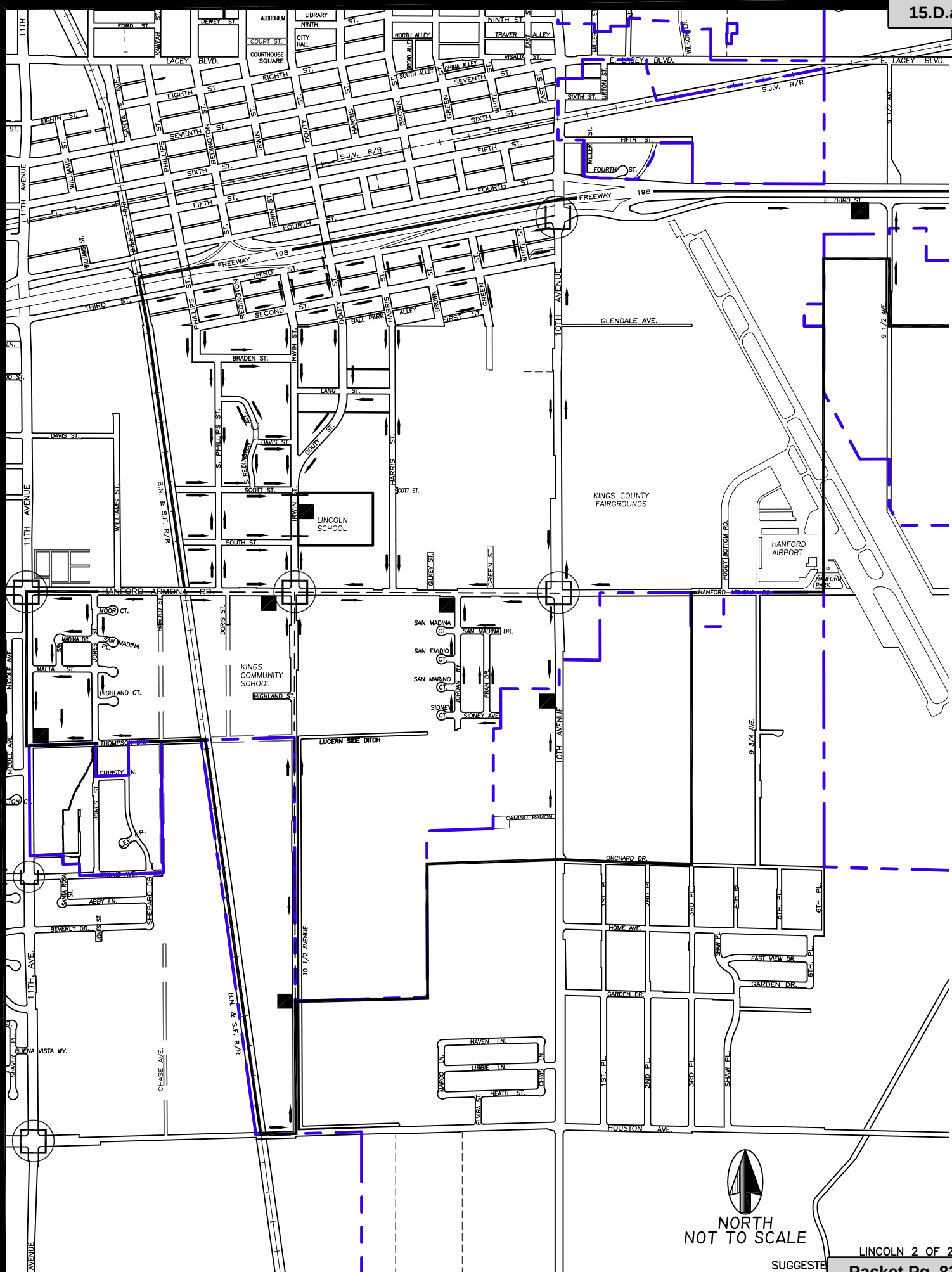
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

LINCOLN SCHOOL

Suggested Routes to School The

key elements of this plan are as follows:

1. That the students living south of Freeway 198, west of 10th Avenue, north of Hanford-Armona Road, and east of Santa Fe Railroad tracks walk to Lincoln School.
2. That the students living south of Freeway 198, west of 9-1/2 Avenue, north of Hanford- Armona Road, and east of 10th Avenue walk to the bus stop at Third Street and 9-1/2 Avenue.
3. That the students living south of Hanford-Armona Road, west of Santa Fe Railroad tracks, north of Thompson Drive, and east of 11th Avenue walk to the bus stop at 11th Avenue and Thompson Drive.
4. That the students living south of Hanford-Armona Road, west of 10-1/2 Avenue, north of Houston, and east of Santa Fe Railroad tracks walk to the bus stop at Hanford-Armona Road and 10-1/2 Avenue and the bus stop on 10-1/2 Avenue north of Houston Avenue.
5. That the students living south of Hanford-Armona Road, west of Foggy Bottom Road, north of Orchard Drive, and east of 10-1/2 Avenue walk to the bus stop at Hanford-Armona Road and Jordan Way and the bus stop on 10th Avenue south of Hanford-Armona Road at Bakery on 10th Avenue.



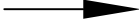
MARTIN LUTHER KING JR. SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

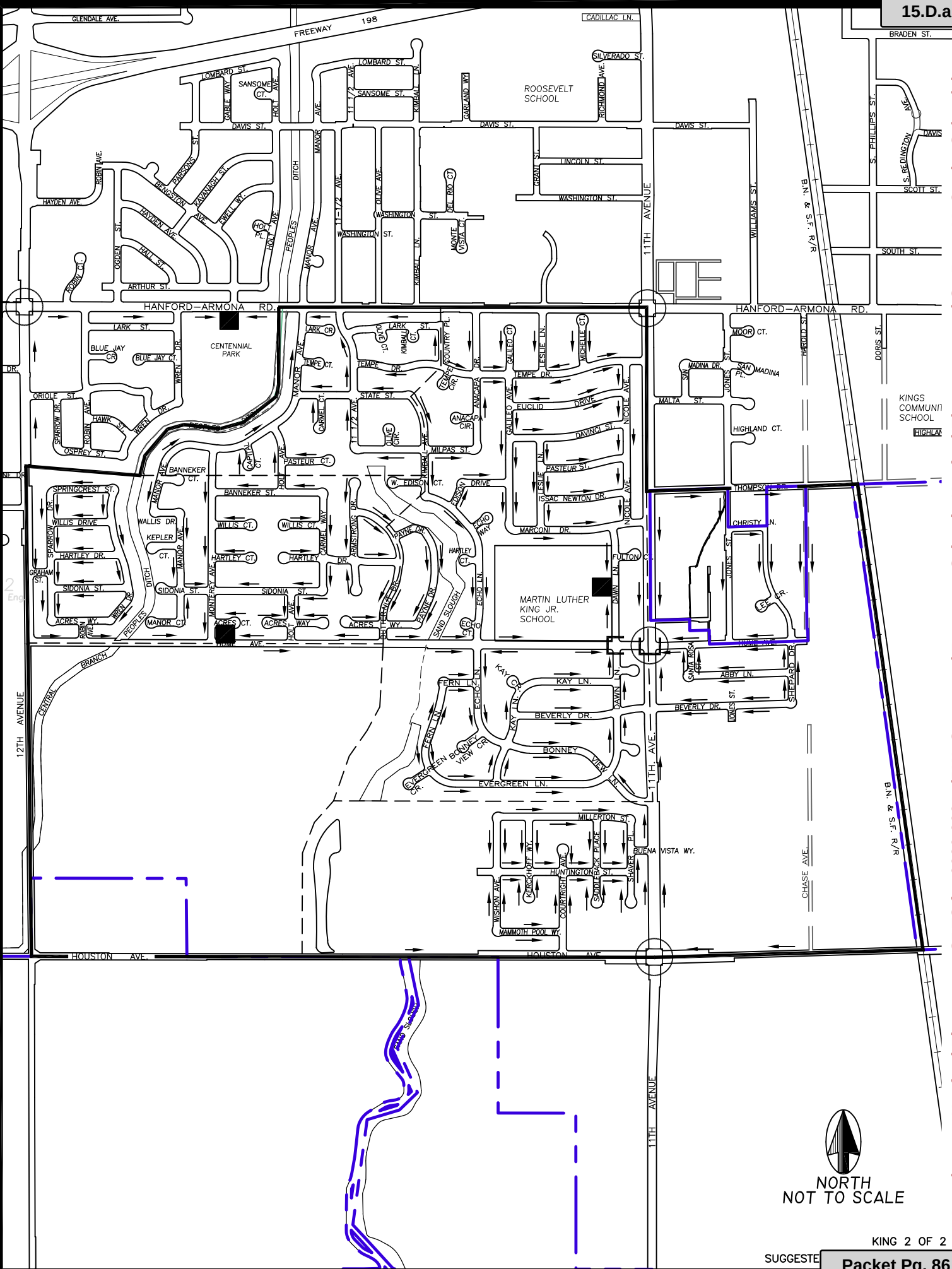
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

MARTIN LUTHER KING JR. SCHOOL

Suggested Routes to School

The key elements of this plan are as follows:

1. That the students living south of Hanford-Armona Road, west of the extension of Country Place/Kimball Avenue, north of Banneker Street/Edison Court, and east of 12th Avenue, walk to the bus stop at Hanford- Armona Road and Centennial Park.
2. That the students living south of Banneker Street, west of Butternut Drive, north of Hume Avenue, and east of 12th Avenue walk to the bus stop at Hume Avenue and Monterey Avenue.
3. That the students living south of Hanford-Armona Road, west of 11th Avenue, north of Millerton Street, and east of the extension of Butternut Drive/Kimball Avenue/Country Place walk to King School.
4. That the students living south of Millerton Street, west of 11th Avenue, north of Houston Avenue, and east of the extension of Butternut Drive/Kimball Avenue/Country Place walk to King School.
5. That the students living south of Thompson Drive, west of Santa Fe Railroad tracks, north of Houston Avenue, and east of 11th Avenue walk to King School.



NORTH
NOT TO SCALE

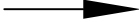
MONROE SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

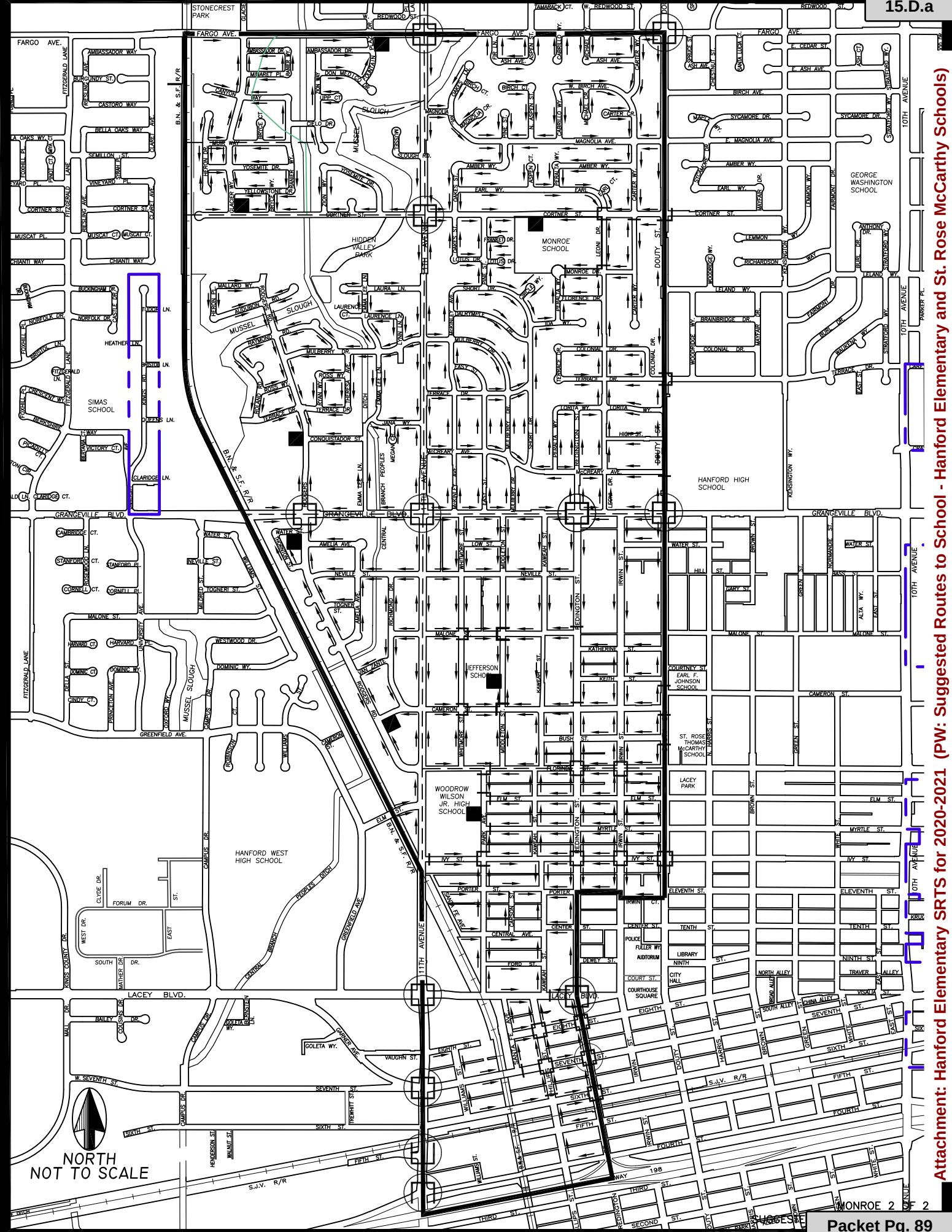
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

MONROE SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of 11th Avenue, north of Mussel Slough, west of Mussel Slough, north of Yosemite Drive, and east of Santa Fe Railroad tracks walk to the bus stop at Fargo Avenue and Fountain Plaza Drive.
2. That the students living south of Mussel Slough, west of 11th Avenue, north of Cortner Street, east of Santa Fe Railroad tracks, south of Muir Way and east of Mussel Slough walk to the bus stop on Glacier Way and Cortner Street.
3. That the students living south of Cortner Street, west of Douty Street, north of Grangeville Boulevard, and east of 11th Avenue walk to Monroe School.
4. That the students living south of Cortner Street, west of 11th Avenue, north of Grangeville Boulevard, and east of Santa Fe Railroad tracks walk to the bus stop at Rodgers Road and Conquistador Street.
5. That the students living south of Grangeville Boulevard, west of 11th Avenue, and east of Santa Fe Railroad tracks walk to the bus stop at Rodgers Road and Water Street and the bus stop at Rodgers Road and Cameron Street.
6. That the students living south of Grangeville Boulevard, west of Douty Street, north of Florinda Street, and east of 11th Avenue walk to the bus stop at Jefferson School.
7. That the students living south of Florinda Street, west of Douty Street, north of Highway 198, and east of 11th Avenue walk to the bus stop at Woodrow Wilson School.



Attachment: Hanford Elementary SRTS for 2020-2021 (PW: Suggested Routes to School - Hanford Elementary and St. Rose McCarthy Schools)

RICHMOND SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

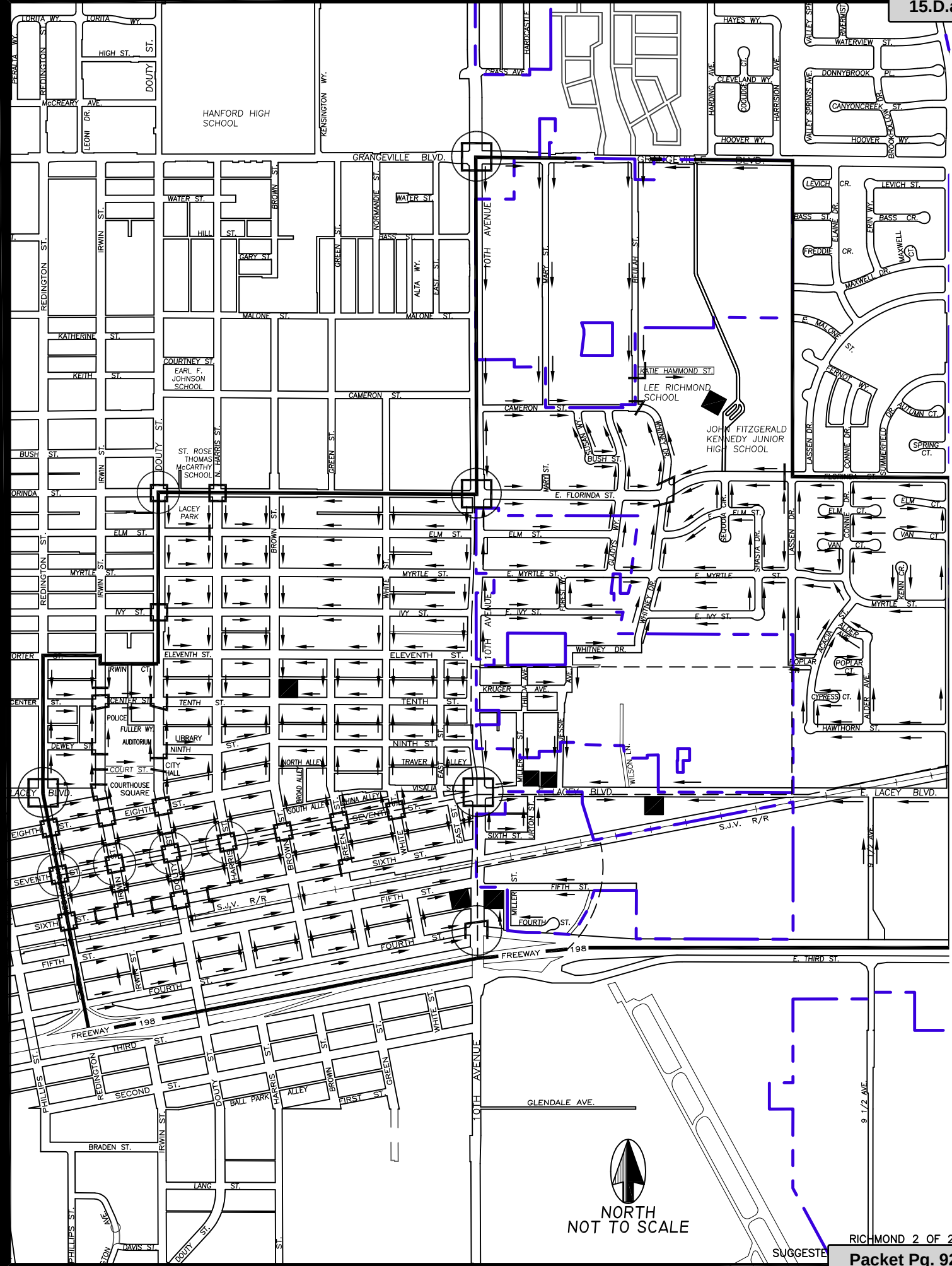
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

RICHMOND SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Grangeville Boulevard, west of 9¼ Avenue, north of San Joaquin Valley Railroad tracks, east of Lassen Drive, north of Kruger Avenue, and east of 10th Avenue walk to Richmond School.
2. That the students living south of Kruger Avenue, west of Lassen Drive, north of Lacey Boulevard, and east of 10th Avenue walk to the bus stop at Lacey Boulevard and Jessie Street for pick-up and Lacey Boulevard and Miller Street for drop-off.
3. That the students living south of Lacey Boulevard, west of 9¼ Avenue, north of Freeway 198, east of Peoples Ditch, north of San Joaquin Valley Railroad tracks, and east of 10th Avenue walk to the bus stop at Lacey Boulevard and Lacey Inn.
4. That the students living south of San Joaquin Valley Railroad tracks, west of Peoples Ditch, north of Freeway 198, and east of 10th Avenue walk to the bus stop at 10th Avenue and Fifth Street.
5. That the students living south of Florinda Street, west of 10th Avenue, north of Seventh Street, and east of Redington Street walk to the bus stop at Tenth Street and Brown Street.
6. That the students living south of Seventh Street, west of 10th Avenue, north of Freeway 198, and east of n Street, walk to the bus stop at 10th Avenue and Fifth Street.



Attachment: Hanford Elementary SRTS for 2020-2021 (PW: Suggested Routes to School - Hanford Elementary and St. Rose McCarthy Schools)

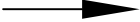
ROOSEVELT SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

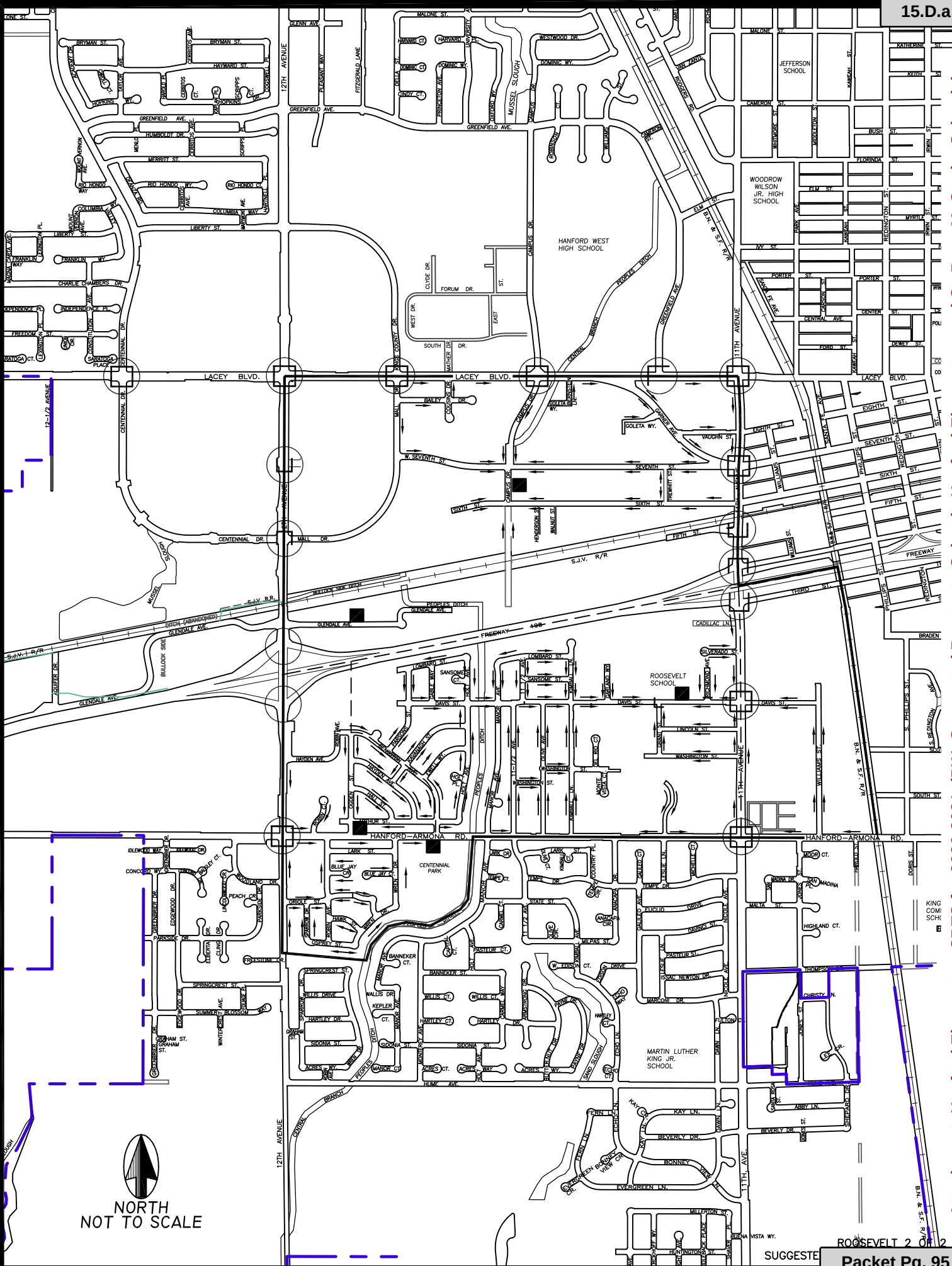
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

ROOSEVELT SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living east of 12th Avenue, south of Lacey Boulevard, west of 11th Avenue, and north of Freeway 198 walk to the bus stop at Campus Drive and Seventh Street.
2. That the students living south of Freeway 198, west of Bengston Avenue, north of Hanford-Armona Road and east of 12th Avenue walk to the bus stop at Hanford-Armona Road and Ogden Street.
3. That the students living south of Freeway 198, west of 11th Avenue north of Hanford-Armona Road, and east of Bengston Avenue walk to Roosevelt School.
4. That the students living south of Freeway 198, west of Santa Fe Railroad tracks, north of Hanford-Armona Road, and east of 11th Avenue walk to Roosevelt School.
5. That the students living south of Hanford-Armona Road, west of Peoples Ditch/Centennial Park, north of Osprey Street, and east of 12th Avenue walk to the bus stop at Hanford-Armona Road and Centennial Park.



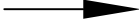
SIMAS SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

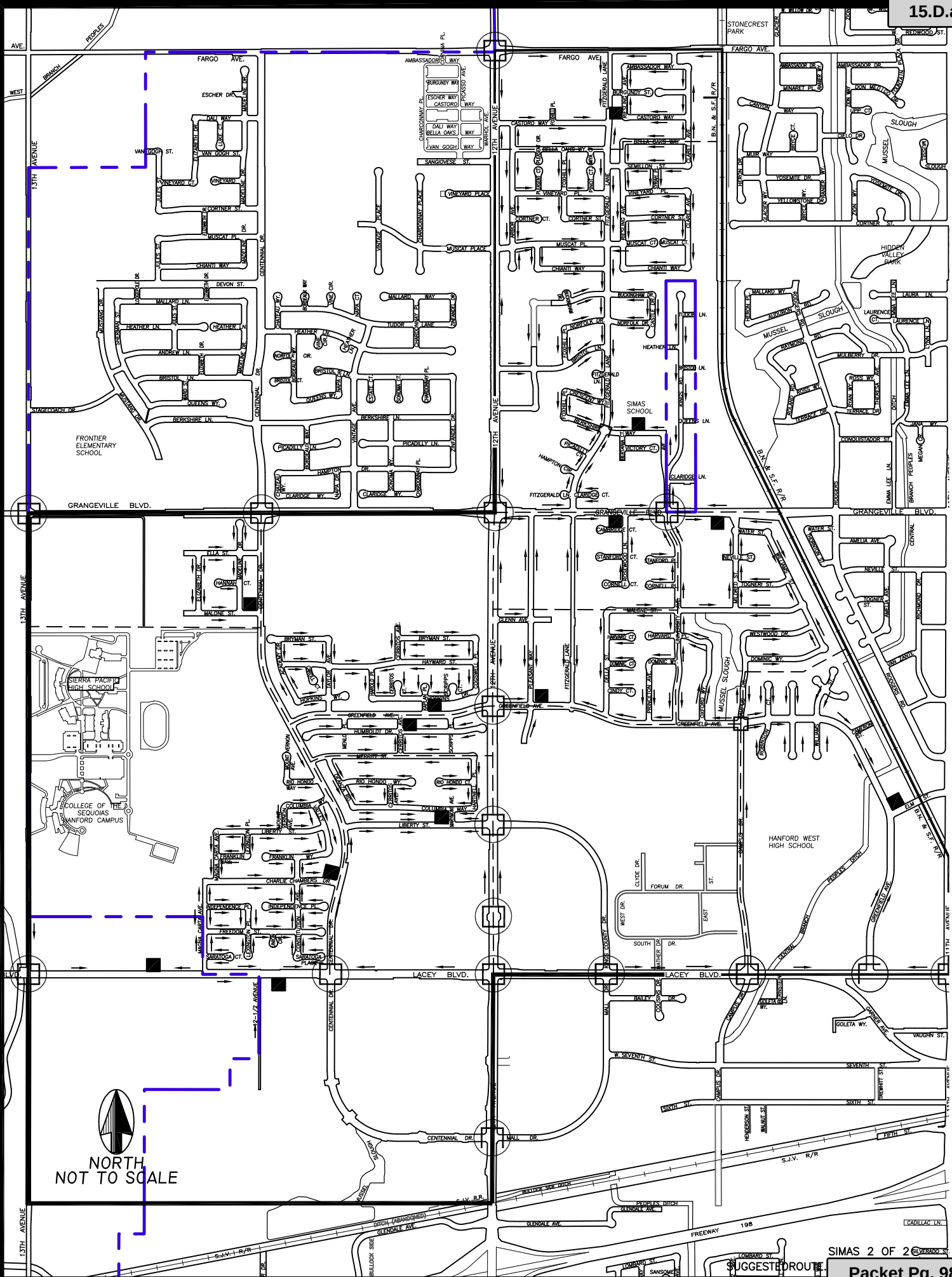
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

SIMAS SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of Santa Fe Railroad tracks, north of Bella Oaks Way, and east of 12th Avenue walk to the bus stop on Fitzgerald Lane and Castoro Way.
2. That the students living south of Bella Oaks Way, west of Santa Fe Railroad tracks, north of Grangeville Boulevard, and east of 12th Avenue walk to Simas School.
3. That the students living south of Grangeville Boulevard, west of Centennial Drive, north of Lacey Boulevard, and east of 13th Avenue walk to the bus stop at Centennial Drive and Charlie Chambers Drive.
4. That the students living south of Lacey Boulevard, west of Centennial Drive, north of the San Joaquin Valley Railroad tracks and east of 13th Avenue walk to the bus stop at Lacey Boulevard and Hofman's Nursery.
5. That the students living south of Merritt Street, west of 12th Avenue, north of Lacey Boulevard, and east of Centennial Drive walk to the bus stop at Liberty Street and Marymont Avenue.
6. That the students living south of Grangeville Boulevard, west of 12th Avenue, north of Greenfield Avenue, and east of Centennial Drive walk to the bus stop at Greenfield Avenue and Kaplin Place.
7. That the students living south of Grangeville Boulevard, west of Centennial Drive, north of Bryman Street, east of 13th Ave. walk to the bus stop at Malone Street and Centennial Boulevard.
8. That the students living south of Greenfield Avenue, west of 12th Avenue, north of Merritt Street, and east of Centennial Drive walk to the bus stop at Greenfield Avenue and Cerritos Avenue.
9. That the students living south of Grangeville Boulevard, west of University Avenue, north of Glenn Avenue, and east of 12th Avenue walk to the bus stop at Grangeville Boulevard and Rosewood Lane.
10. That the students living east of 12th Avenue, south of Glenn Avenue, west of University Avenue, and north of Greenfield Avenue walk to the bus stop at Greenfield Avenue east of Pleasant Way.
11. That the students living south of Grangeville Boulevard, west of Santa Fe Railroad tracks, north of Dominic Way, west of Campus Drive, north of Greenfield Avenue, and east of University Avenue walk to the bus stop at Grangeville Boulevard and Mildred Street.



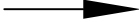
WASHINGTON SCHOOL

SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

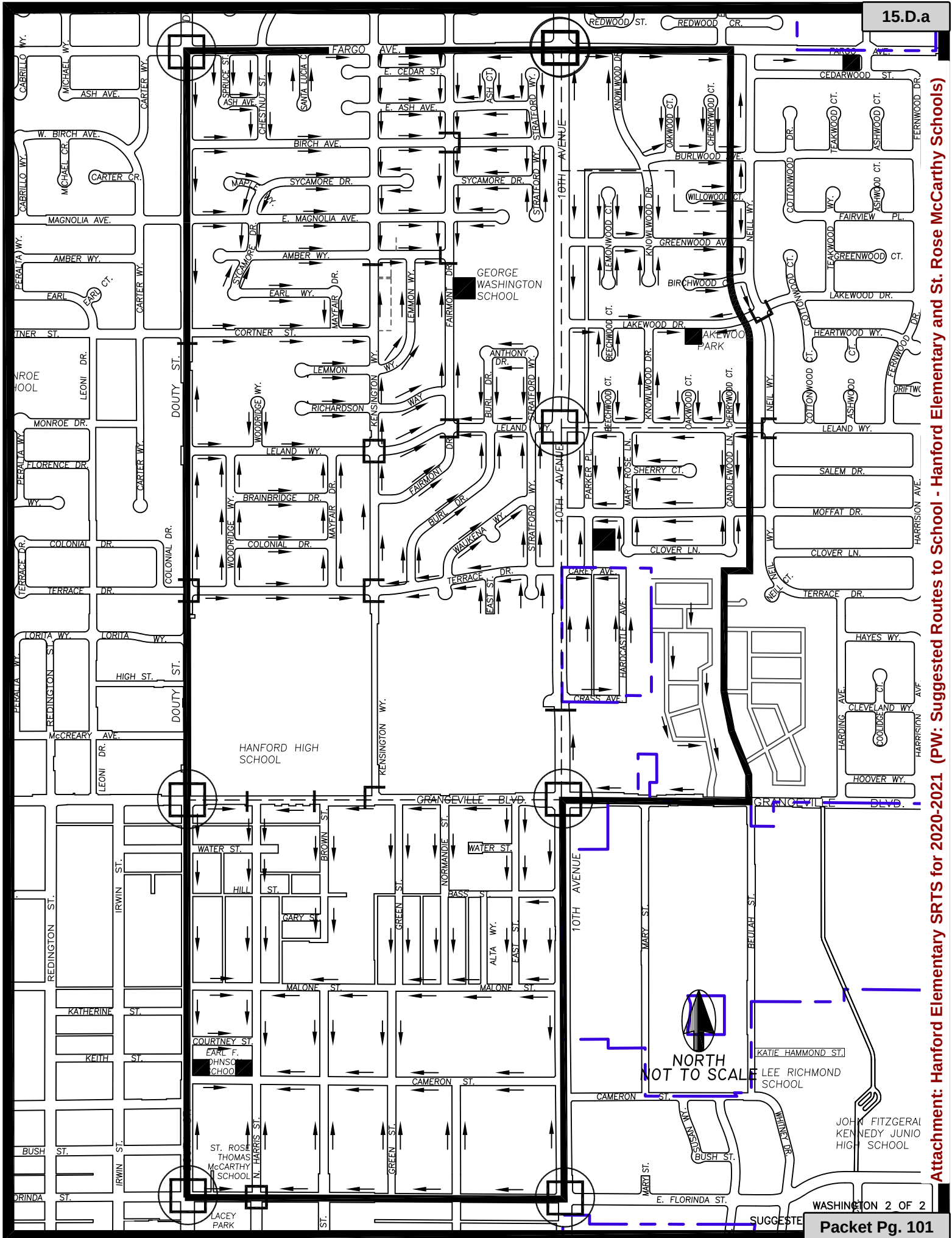
	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL

WASHINGTON SCHOOL

Suggested Route to School

The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of 10th Avenue, north of Grangeville Boulevard, and east of Douty Street walk to Washington School.
2. That students living south of Fargo Avenue, west of Neill Way, north of Willowood Court, and east of 10th Avenue walk to the bus stop at Fargo Avenue and Cedarwood Street.
3. That the students living south of Willowood Court, west of Neill Way, north of Grangeville Boulevard, and east of 10th Avenue walk to the bus stop on Lakewood Drive west of Knowlwood Drive.
4. That the students living south of Leland Way, west of Neill Way, north of Grangeville Boulevard, and east of 10th Avenue walk to the bus stop at Parker Place and Moffat Drive.
5. That the students living south of Terrace Drive, west of Harrison Avenue, north of Grangeville Boulevard, and east of the extension of Candlewood Lane walk to the bus stop at Harding Avenue and Grangeville Boulevard.
6. That the students living south of Grangeville Boulevard, west of 10th Avenue, north of Florinda Street, and east of Douty Street walk to the bus stop at Harris Street and Cameron Street for pick-up and Douty Street and Cameron Street for drop-off.



WILSON JR. HIGH SCHOOL

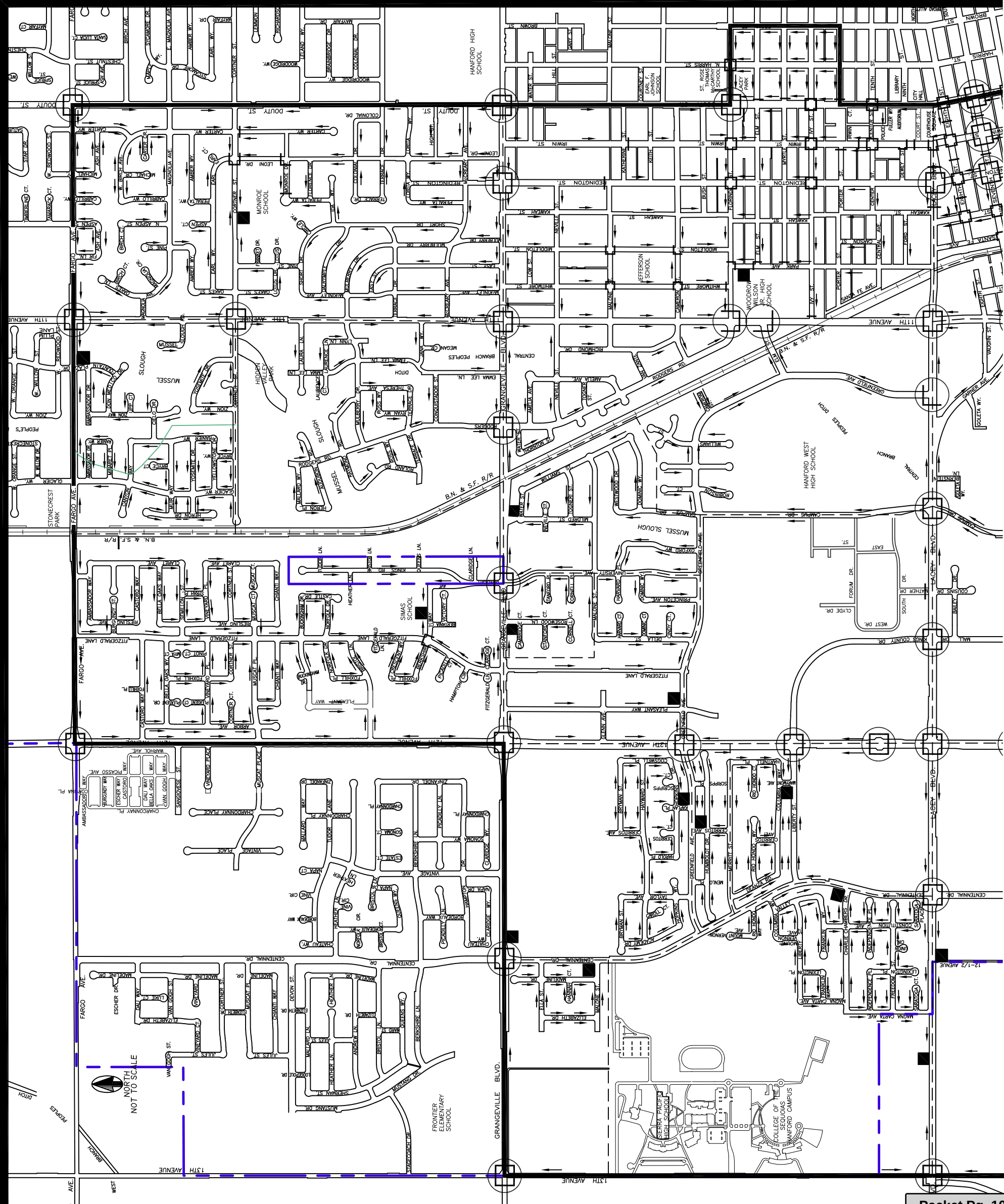
SUGGESTED ROUTE PLAN

PAGE 1 OF 2



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL



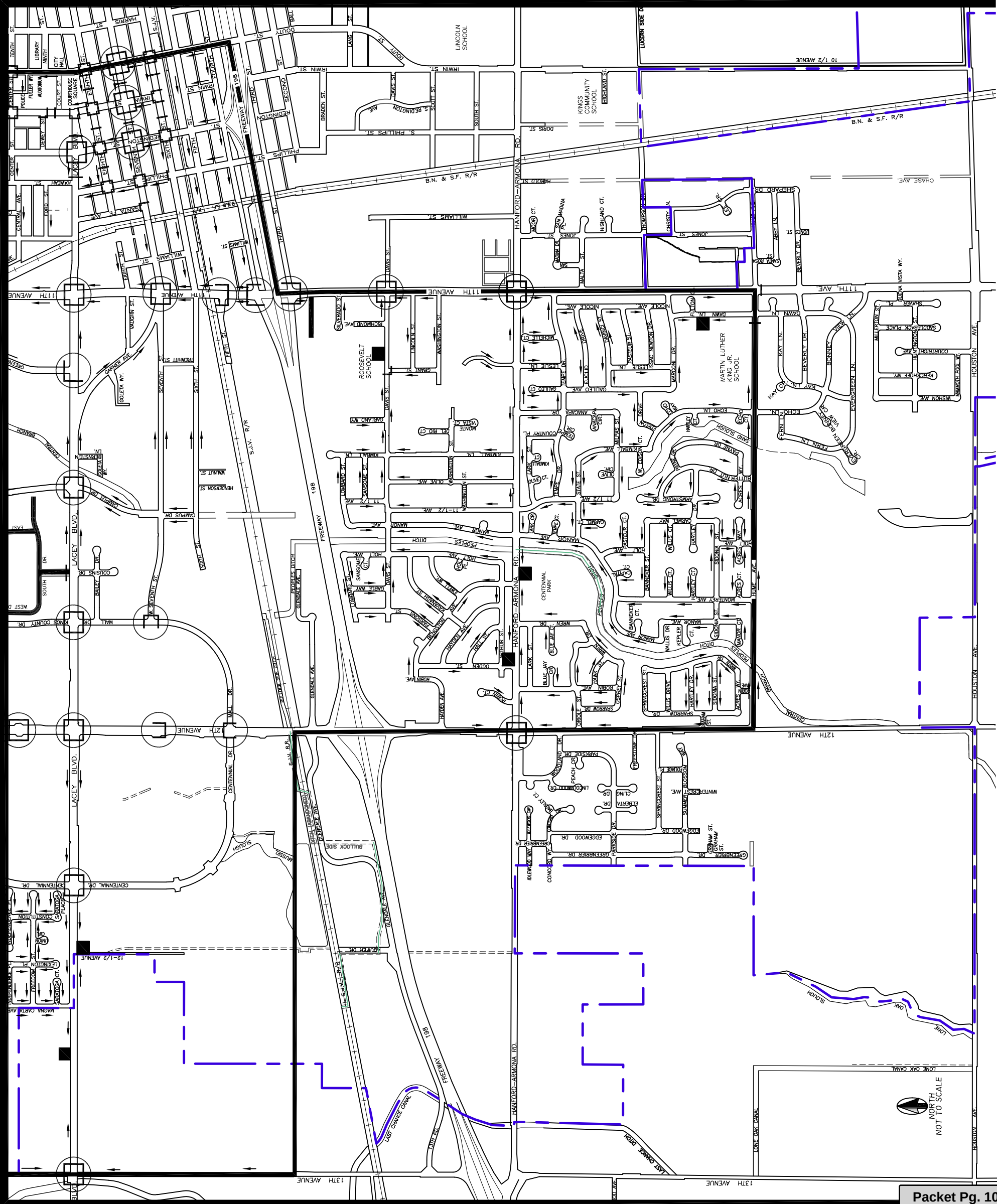
WILSON JR. HIGH SCHOOL

SUGGESTED ROUTE PLAN
PAGE 2 OF 2



LEGEND

- BUS STOP
- SUGGESTED SCHOOL ROUTE
- CROSSWALK
- SCHOOL BOUNDARY
- SIGNAL



WILSON JR. HIGH SCHOOL

Suggested Route to

School The key elements of this plan are as follows:

1. That the students living south of Fargo Avenue, west of Santa Fe Railroad tracks, north of Grangeville Boulevard, and east of 12th Avenue walk to the bus stop at Simas School.
2. That the students living south of Fargo Avenue, west of 11th Avenue, north of Cortner Street, and east of Santa Fe Railroad tracks walk to the bus stop at Fargo Avenue and Fountain Plaza Drive.
3. That the students living south of Cortner Street, west of 11th Avenue, north of Grangeville Boulevard, and east of the Santa Fe Railroad tracks walk to Wilson Jr. High School.
4. That the students living south of Fargo Avenue, west of Douty Street, north of Grangeville Boulevard, and east of 11th Avenue walk to the bus stop at Monroe School.
5. That the students living south of Grangeville Boulevard, west of Centennial Drive, north of Bryman Street, and east of 13th Avenue walk to the bus stop at Malone Street and Centennial Drive.
6. That the students living south of Bryman Street, west of Centennial Drive, north of Lacey Boulevard, and east of 13th Avenue walk to the bus stop at Centennial Drive and Charlie Chambers Drive, the bus stop at 13th Avenue and Lacey Boulevard (mobile home park), and the bus stop at Grangeville Boulevard and Centennial Drive.
7. That the students living south of Grangeville Boulevard, west of 12th Avenue, north of Greenfield Avenue, and east of Centennial Drive walk to the bus stop at Greenfield Avenue and Kaplan Place.
8. That the students living south of Greenfield Avenue, west of 12th Avenue, north of Merritt Street, and east of Centennial Drive walk to the bus stop at Cerritos Avenue and Greenfield Avenue.
9. That the students living south of Merritt Street, west of 12th Avenue, north of Lacey Boulevard, and east of Centennial Drive walk to the bus stop at Liberty Street and Marymont Avenue.
10. That the students living south of Grangeville Boulevard, west of Fitzgerald Lane, south of Malone Street, west of University Avenue, north of Greenfield Avenue, and east of 12th Avenue walk to the bus stop at Pleasant Way and Greenfield Avenue.
11. That the students living south of Grangeville Boulevard, west of University Avenue, north of Malone Street, and east of Fitzgerald Lane walk to the bus stop at Rosewood Lane and Grangeville Boulevard.

Wilson Jr. High School, Suggested Route to School, continued

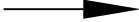
12. That the students living south of Grangeville Boulevard, west of Santa Fe Railroad tracks, north of Dominic Way, west of Campus Drive, north of Greenfield Avenue, and east of University Avenue walk to the bus stop at Mildred Street and Water Street.
13. That the students living south of Grangeville Boulevard, west of Douty Street, north of Florinda Street, west of Brown Street, north of Eleventh Street, west of Douty Street, north of Lacey Boulevard, east of Campus Drive, south of Dominic Way, and east of Santa Fe Railroad tracks walk to Wilson Jr. High School.
14. That the students living south of Lacey Boulevard, west of 12th Avenue, north of San Joaquin Valley Railroad tracks, and east of 13th Avenue walk to the bus stop at Lacey Boulevard and Hofman's Nursery.
15. That the students living south of Lacey Boulevard, west of Douty Street, north of Freeway 198, and east of 12th Avenue walk to Wilson Jr. High School.
16. That the students living south of Freeway 198, west of Ogden Street, south and west of Bengston Avenue, north of Hanford-Armona Road, and east of 12th Avenue walk to the bus stop at Hanford-Armona Road and Ogden Street.
17. That the students living south of Freeway 198, west of 11th Avenue, north of Hanford- Armona Road, and east of Bengston Avenue walk to the bus stop at Roosevelt School.
18. That the students living south of Hanford-Armona Road, west of the extension of Country Place/Kimball Avenue/Butternut Drive, north of Hume Avenue, and east of 12th Avenue walk to the bus stop at Hanford-Armona Road and Centennial Park.
19. That the students living south of Hanford-Armona Road, west of 11th Avenue, north of Hume Avenue, and east of the extension of Butternut Drive/Kimball Avenue/Country Place walk to the bus stop at King School.

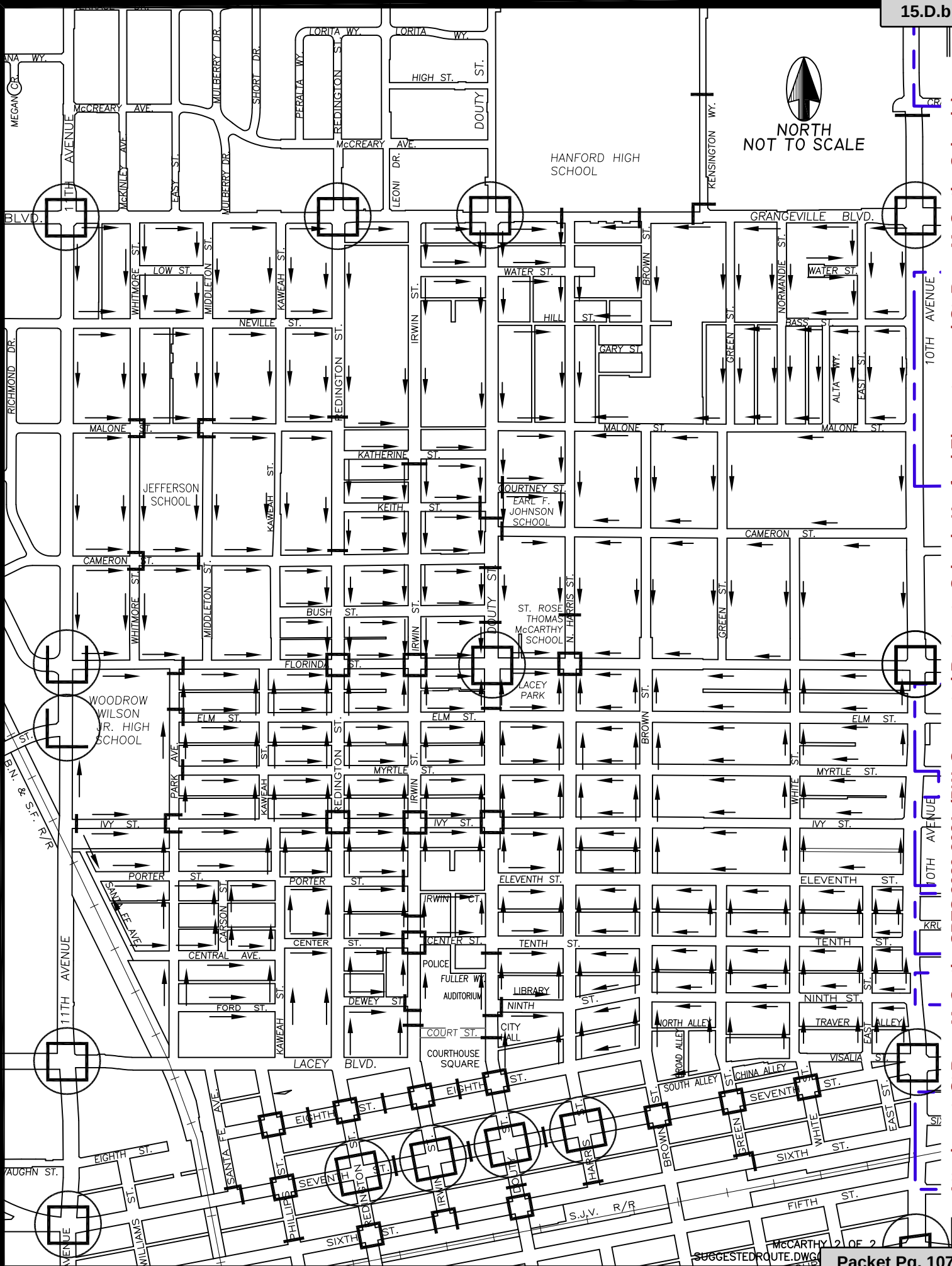
SAINT ROSE-THOMAS McCARTHY CATHOLIC SCHOOL

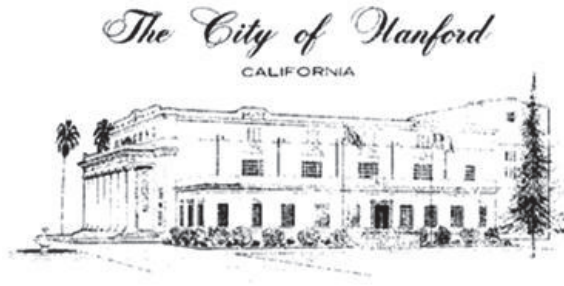
SUGGESTED ROUTE PLAN PAGE 1 OF 2



LEGEND

	BUS STOP
	SUGGESTED SCHOOL ROUTE
	CROSSWALK
	SCHOOL BOUNDARY
	SIGNAL





MINUTES
PARKING AND TRAFFIC COMMISSION
of the
CITY OF HANFORD

COUNCIL CHAMBERS
400 N. Douty St.
5:30 PM, Thursday, June 25, 2020

CALL TO ORDER

ROLL CALL

Attendee Name	Title	Status	Arrived
Dennis Ham		Present	
James MacLellan		Present	
Alex Dwiggins		Present	
Orie Rubalcava		Present	
David Ruiz		Absent	

Also in attendance:
Vice-Mayor Francisco Ramirez

FLAG SALUTE

Chairman DWIGGINS led the flag salute.

MINUTES APPROVAL

1. Approve Minutes from May 28, 2020 Parking & Traffic Commission

Motion made to accept the minutes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Ham
SECONDER:	Orie Rubalcava
AYES:	Ham, MacLellan, Dwiggins, Rubalcava
ABSENT:	Ruiz

PUBLIC COMMENT

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Commission. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

There were none.

STAFF REPORTS

2. Suggested Routes to School, Hanford Union Elementary School District

Staff presented the Suggested Routes to School for the Hanford Union Elementary School District for the 2020/2021 school year. Motion made to accept staffs recommendation to approve the Suggested Routes to School for the Hanford Union Elementary School District for the 2020/2021 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Ham
SECONDER:	Orie Rubalcava
AYES:	Ham, MacLellan, Dwiggins, Rubalcava
ABSENT:	Ruiz

3. Suggested Routes to School, Saint Rose-Thomas McCarthy Catholic School

Staff presented the Suggested Routes to School for the Saint Rose-Thomas McCarthy Catholic School District for the 2020/2021 school year. Motion made to accept staffs recommendation to approve the Suggested Routes to School for the Saint Rose-Thomas McCarthy Catholic School District for the 2020/2021 school year.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Ham
SECONDER:	Orie Rubalcava
AYES:	Ham, MacLellan, Dwiggins, Rubalcava
ABSENT:	Ruiz

STAFF COMMUNICATION

4. Citation Collection System - Time Violations - Informational

Staff brought this information to Commissioners as a follow up from a previous discussion regarding parking in the downtown area.

5. Pavement Management System 2019-20 Update - Informational

Staff presented to Commissioners the Pavement Management System 2019/2020 Update.

6. Kings County Electric Vehicle Readiness Plan - Informational

Staff presented to Commissioners the Kings County Electric Vehicle Readiness Plan.

7. Council Actions

Staff spoke briefly regarding Council Actions. Staff commented on current projects.

COMMISSIONERS ITEMS OF INTEREST

ADJOURNMENT

Chairman DWIGGINS adjourned the meeting at 6:49 PM.

Respectfully submitted,

Shawn Dailey, Secretary
Engineering Technician, II



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020

AGENDA SECTION: E

SUBJECT:

Public Works: Authorization to issue a Purchase Order to Toter Wastequip, LLC., for the purchase of residential refuse containers in an amount not to exceed \$93,000 in fiscal year 2020/21 (tax and freight included).

RECOMMENDATION:

The City Council, by motion, authorize a Purchase Order be issued for the purchase of automated refuse containers to Toter Wastequip LLC., of Statesville, North Carolina in an amount not to exceed \$93,000 for fiscal year 2020/21 (tax and freight included)

BACKGROUND:

In order to keep up with refuse service to new households and to replace automated containers which have deteriorated and cannot be repaired, the Public Works Department - Refuse Division budget includes funding annually for the purchase of new containers. The approved Fixed Asset budget for FY 20/21 for the Refuse Division included a budget appropriation of \$93,000 for this purpose. At a cost of approximately \$55 per container, the approved funding is sufficient to purchase approximately 1,700 containers over the course of one year.

Staff is requesting that the Council approve the sole source purchase from Toter Wastequip for the following reasons:

1. They supply the existing brand of all residential refuse containers in use in the City, and it is of financial benefit to the City to maintain just one brand of inventory.
2. Maintaining one brand of containers will allow repairs to be made, when necessary, utilizing the City's existing parts inventory and reduce the overall cost of ordering and storing future parts and additional inventory from a separate vendor.
3. The City has previously utilized the sole source purchase approach and has purchased thousands of refuse containers from Toter Wastequip over the years. They are very dependable and have handled any warranty issues the City has encountered without question.

As a governmental entity, the City is able to "piggy-back" on various contracts at pre-negotiated contract pricing, including contracts listed by the OMNIA Partners purchasing cooperative. OMNIA uses a competitive bid process to select product suppliers, and each product category undergoes a competitive approach to negotiate contracts for those products. Toter Wastequip has undergone this process and has been designated as a low-cost supplier for waste and recycling equipment and containers. The OMNIA contract No. 171717 is valid through January 2021, but may be renewed for two additional one year terms through January 2023.

FISCAL IMPACT:

The FY 20/21 Refuse Division Fixed Asset Budget provides \$93,000 for the purchase of automated refuse containers to be funded out of the Refuse Fund through user fees.

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020	AGENDA SECTION: A
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SUBJECT:

Community Development: Adoption of Resolutions 20-18-R and 20-19-R, authorizing the City Manager to apply for and accept funds from the State of California's Permanent Local Housing Allocation program in an amount not to exceed \$1,532,808 to support local affordable housing.

RECOMMENDATION:

See staff report attached.

FISCAL IMPACT:

ATTACHMENTS:

Staff Report.072120.PLHA.docx

Hanford PLHA Resolution 20-18-R Application

Hanford PLHA Resolution 20-19-R Plan

**CITY OF HANFORD CITY COUNCIL
STAFF REPORT**

MEETING DATE: Tuesday, July 21, 2020

SUBJECT: Permanent Local Housing Allocation Application (PLHA)

STAFF RECOMMENDATION

Conduct a public hearing and, upon conclusion, adopt Resolution numbers 20-18-R and 20-19-R, authorizing the City Manager to apply for and accept funds from the State of California's Permanent Local Housing Allocation program amount not to exceed \$1,532,808 to support local affordable housing.

RECOMMENDED MOTIONS

- 1) Approval of Resolution numbers 20-18-R and 20-19-R, authorizing and adopting the Local government Plan and certifying that the public had adequate opportunity to review and comment on the Plan.
- 2) Approval of Resolution numbers 20-18-R and 20-19-R, authorizing the City Manager to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate

HISTORY

The California Department of Housing and Community Development (Department) released a Notice of Funding Availability (NOFA) for approximately \$195 million in funding for the Permanent Local Housing Allocation (PLHA) program for Entitlement and Non-entitlement Local governments. The NOFA is funded from moneys deposited in the Building Homes and Jobs Trust Fund (Fund) in calendar year 2019.

Funding for this NOFA is provided pursuant to Senate Bill (SB) 2 (Chapter 364, Statutes of 2017). SB 2 established the Fund and authorized the Department to allocate 70 percent of moneys collected and deposited in the Fund, beginning in calendar year 2019, to Local governments for eligible housing and homelessness activities. The intent of the bill is to provide a permanent, on-going source of funding to Local governments for housing-related projects and programs that assist in addressing the unmet housing needs of their communities.

For the 2019-20 fiscal year, the Department will issue two separate NOFAs to award the (PLHA) funds:

- 1) Entitlement and Non-entitlement Local government formula component NOFA; and
- 2) Non-entitlement Local government competitive component NOFA (anticipated in August 2020)

The Entitlement and Non-entitlement formula allocation NOFA outlines threshold and application requirements, as well as defines the method in which funds will be distributed for Entitlement and Non-entitlement Local governments. Ninety percent of the money will be allocated based on the formula used under Federal law to allocate CDBG funds within California, as specified in Title 42 United States Code (USC), Section 5306 and will be distributed to Entitlement Local governments and Non-entitlements local governments via a competitive grant program. Non-entitlement Local

government allocations come from ten percent of the moneys available and allocated equitably among Non-entitlement local governments. Allocations are distributed on an annual basis in response to an application defining the eligible planned use of funds for five years.

Eligible activities include:

- 1) Predevelopment, development, acquisition, rehabilitation and preservation of multifamily, residential live work, rental housing that is affordable to extremely low-, very low-, or moderate-income households, including necessary operating subsidies.
- 2) Predevelopment, development, acquisition, rehabilitation, and preservation of affordable rental and ownership housing, including accessory dwelling units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas. ADU's shall be available for occupancy for a term of no less than 30 days.
- 3) Matching portions of funds into local or regional housing trust fund.
- 4) Matching portions of funds available through the Low- and Moderate Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.
- 5) Capitalize reserves for Services connected to the preservation and creation of new permanent supportive housing.
- 6) Assist persons experiencing or at risk of homelessness, including, but no limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permeant and transitional housing.
- 7) Accessibility modifications in Lower-income Owner-occupied housing.
- 8) Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
- 9) Homeownership opportunities, including, but not limited to, down payment assistance.
- 10) Fiscal incentives made by a county to a city within the county to incentivize approval of one or more affordable housing projects or matching funds invested by the county in an Affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project.

PHLA PLAN

The proposed plan must describe the manner in which the allocated funds will be used for eligible activities. Describe the way the Local government will prioritize investments that increase the supply of housing for households with incomes at or below 60% of AMI. Describe how the Plan is consistent with programs set forth in the City's Housing Element. Be authorized and approved by resolution, and ensuring the public had adequate opportunity to review and comment on the contents of the Plan. The City of Hanford's annual allocation is set at \$306,562 for a five-year total of \$1,532,808.

The City of Hanford's proposed five-year plan activities include:

1. Provide \$240,000 as secondary financing for the Parkside single-family affordable homeownership project being developed by Self-Help Enterprises.
2. Providing the balance of funds as financing for the development of an affordable multifamily project, to be developed by UPHoldings and Self-Help Enterprises, serving households with income at or below 60% of AMI. The project will include permanent supportive housing (PSH) units serving households with incomes at or below 30% of AMI.

3. Five-percent of each annual allocation can be used to cover administrative cost associated with the administration of the plan. Staffing and overhead cost directly related to carrying out the eligible activities are “activity costs” not subject to the cap on “administrative cost.”

The application and approved five-year plan are due by 5:00 PM on July 27, 2020. Department anticipates issuing award letters between August 2020 and October 2020.

BUDGET IMPACT

There would be no fiscal impact to the City of Hanford.

**Resolution 20-19-R
CITY OF HANFORD**

PERMANENT LOCAL HOUSING ALLOCATION PLAN ADOPTION RESOLUTION

[All, or A necessary quorum and majority] of the **council members** of **City of Hanford** ("Applicant") hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated 02/26/2020 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS Applicant is an eligible Local government applying for the program to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. Applicant in pursuant with threshold requirements outlined in the PLHA NOFA, has provided adequate opportunity for the public to review and comment on the proposed PLHA five-year plan.
- 2. Applicant hereby agrees the PLHA plan contains eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent with Local government's Housing Element.
- 3. Applicant is hereby authorized and adopts the PLHA five-year plan for the formula allocations, as stated in Appendix C of the current NOFA of **\$1,532,808** in accordance with all applicable rules and laws.

4. **Mario Cifuentez, City Manager** is authorized to submit the hereby adopted five-year PLHA plan and execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Hanford does hereby approve the PLHA Resolution.

PASSED AND ADOPTED this _____ day of _____, 2020 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK
STATE OF CALIFORNIA)
COUNTY OF KINGS)
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2020.

Date: _____

City Clerk

**Resolution 20-19-R
CITY OF HANFORD**

PERMANENT LOCAL HOUSING ALLOCATION PLAN ADOPTION RESOLUTION

[All, or A necessary quorum and majority] of the **council members** of **City of Hanford** ("Applicant") hereby consents to, adopts and ratifies the following resolution:

- A. WHEREAS, the Department is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2))).
- B. WHEREAS the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated 02/26/2020 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS Applicant is an eligible Local government applying for the program to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients;

NOW THEREFORE BE IT RESOLVED THAT:

- 1. Applicant in pursuant with threshold requirements outlined in the PLHA NOFA, has provided adequate opportunity for the public to review and comment on the proposed PLHA five-year plan.
- 2. Applicant hereby agrees the PLHA plan contains eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent with Local government's Housing Element.
- 3. Applicant is hereby authorized and adopts the PLHA five-year plan for the formula allocations, as stated in Appendix C of the current NOFA of **\$1,532,808** in accordance with all applicable rules and laws.

4. **Mario Cifuentez, City Manager** is authorized to submit the hereby adopted five-year PLHA plan and execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Hanford does hereby approve the PLHA Resolution.

PASSED AND ADOPTED this _____ day of _____, 2020 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK
STATE OF CALIFORNIA)
COUNTY OF KINGS)
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2020.

Date: _____

City Clerk



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020

AGENDA SECTION: A

SUBJECT:

Police: Authorization for Staff to implement the Food for Fines Drive, which will allow for donation of food items in lieu of parking fines for citations issued during the month of December.

RECOMMENDATION:

The City Council provide direction on the 1st annual charity event to occur in Decembers named the "Hanford Police Department, Food for Fines Drive."

BACKGROUND:

During the month of December the Hanford Police Department typically issues warning citations. This waving of parking citations does create some confusion for residents who want the parking enforced and among some people who take advantage of the relaxed parking situation. This results in a learning period each January as we move back to strict enforcement.

The Hanford Police Department is proposing that we continue to issue parking citations during the month of December. During this month we propose start a new charity drive titled the "Hanford Police Department, Food for Fines Drive". Every person that receives a citation during that month will receive a flyer that they may pay their fine or deliver to the Hanford Police Department 10 canned food items or 1 bag of dog food. The food items must not be expired, missing labels or be in glass containers. If the affected citizen chooses to do so we will dismiss their parking citation. This would equate to as much as a 50% savings or more to the citizen and also allow us to make a donation to a charity providing for the care or feeding of people and animals in need.

This donation may be provided to the Salvation Army, Kings Gospel Mission, Women's Shelter, Kings SPCA or other qualified organization.

We believe this event would be well received by the public, a nice end to the year and be a fitting tribute to the holiday month. We are bringing this to you early so that we have plenty of time to

advertise, prepare flyers and notify effected businesses who may be used to the relaxed enforcement.

FISCAL IMPACT:

This program may actually result in increased revenue due to the fact that some violators may choose to pay the citation instead of donating food items.

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 7/21/2020	AGENDA SECTION: B
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SUBJECT:

Public Works: Approval of a Sole Source Contract with TelStar Instruments of Hanford, CA in the amount of \$66,074.00, for the purchase and installation of one double containment tank, chlorine pump, injection system, and related electrical and SCADA programming at Water Tank No. 4 and appropriation of \$66,074.00 from Water Capital Reserves to fund the project. (Iona Avenue and 11th Avenue)

RECOMMENDATION:

The City Council, by motion,

1. Approve a contract with TelStar Instruments of Hanford, CA in the amount of \$66,074.00 for the purchase and installation of one double containment tank, chlorine pump, injection systems, and related electrical and SCADA programming at Water Tank No. 4; and
2. Appropriate \$66,074.00 from the Water Capital reserves to fund the project.

BACKGROUND:

In 2014, the City of Hanford was required to chlorinate the water distribution system. At that time, chlorination facilities were installed at all active water supply wells throughout the city. Subsequently chlorination facilities were installed at Tank No. 5 and Tank No. 6. This assisted in reducing the amount of chlorine injected at the well sites and managing the residual chlorine in the system better. This resulted in the use of less chlorine system wide.

Operationally, the ability to maintain a chlorine residual has caused some areas of the system to have higher concentrations of chlorine which can result in increased levels of byproducts like Trihalomethanes.

In order to reduce the chlorine residual and still disinfect the system properly, staff has determined that installation of a chlorine injection system at Tank No. 6 would allow the Industrial Park Area to be properly disinfected while still lowering the overall chlorine residual and lowering the accumulation of byproducts.

FISCAL IMPACT:

The FY 21 Water Capital Budget does not include this project. An appropriation of \$66,074.00 from the Water Capital Reserves is necessary to complete this project. The unencumbered fund balance in the Water Capital Reserve is shown below:

Water Capital Reserve	
July 1, 2019 Fund Balance	\$7,038,219
Encumberances (CIP Projects)	\$3,026,024
Unencumbered Fund Balance	\$4,012,195

ATTACHMENTS:

36830 - Hanford PW - Tanks 4 Chlorine Injection System R1



Contractor License #422364
Contractor DIR #1000000899

**CONTROL SYSTEM INTEGRATION • INSTRUMENTATION SERVICES
SCADA/AUTOMATION • PLC/HMI • ELECTRICAL • CALIBRATION • MAINTENANCE**

July 6, 2020

Hanford PW
900 S. 10th Ave.
Hanford, CA 93230

Sent via email to rwilliams@cityofhanfordca.com

Attn: Bob Williams
Subj: Tank 4 Chlorine Injection System
Ref: 36830

Dear Bob,

Telstar Instruments ("Telstar") is pleased to provide a quote for the referenced project to the above identified purchaser ("Customer"). To provide and install a new double containment chlorine tank, chemical feed pump, and the associated electrical, instrumentation and programming to complete the system at Tank 4.

By accepting this proposal from Telstar, you agree to treat this as confidential information.

SCOPE OF SUPPLY / SERVICES:

1. Supply and Install one (1) new 500 Gallon Double Containment Tank and Peristaltic Pump. The tank will be installed inside a new shed similar to the existing Well Site Chlorine sheds.
2. Provide saddle and hot tap for the chemical injection quill.
3. Run the new electrical conduits and wire from the PLC to the Peristaltic Pump and Analyzer.
 - a. Saw cut and repair asphalt as required.
4. Run the water and drain piping from the tank and discharge for the Analyzer and Safety Shower.
 - a. Saw cut and repair asphalt as required.
5. Install Eyewash Station/Safety Shower.
6. Terminate the signal and control wire in the PLC Cabinet and Peristaltic Pump.
7. Program the Peristaltic Pump.
8. Program the PLC and SCADA to match your existing chemical feed systems.
9. Start-up and Testing.

Lump Sum Price for this Scope.....\$66,074.00

Shipping and Handling for Telstar Supplied Materials **IS INCLUDED**

Sales Tax **IS INCLUDED**

1717 Solano Way, Unit 34, **Concord**, CA 94520 Phone 925-671-2888, Fax 925-671-9507
4017 Vista Park Court, **Sacramento**, CA 95834 Phone 916-646-1999, Fax 916-646-1096
202 South Douth Street, **Hanford**, CA 93230 Phone 559-584-7116, Fax 559-584-8028



Contractor License #422364
Contractor DIR #1000000899

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This quotation is based on Customer's representation that this IS a prevailing wage project.

CLARIFICATIONS, EXCEPTIONS, AND EXCLUSIONS

- a. This quotation is based on the inclusion of Telstar's standard Terms and Conditions as part of any purchase order, contract or other agreement.
- b. Telstar's quotation includes only those items listed above. Requests for additions/deletions from our scope will require a change in the quoted price.
- c. Telstar assumes no responsibility for performance, applicability, compatibility, start-up, testing, or acceptance of any equipment not furnished by Telstar under this proposal.
- d. Telstar is supplying only equipment specified and noted above.
- e. Please reference the above stated quote number in all correspondence and purchase orders.

TERMS AND CONDITIONS

Base Terms: Quotation is valid for 30 days from the date of Telstar's quotation. Payment is due and payable 30 days from date of invoice. If payment is not received by the 30th day, a .05% daily service charge (18-3/4% per annum) will be charged on all accounts past due. In the event of a dispute concerning payment, attorney's fees, court costs and costs of collection will be paid to the prevailing party. The cost for permits and bonding are excluded unless expressly referenced in Telstar's quotation. Our standard insurance applies unless agreed to in writing by Telstar. Telstar's standard one year parts only warranty applies to this quotation. All other warranties, express or implied, or referenced elsewhere in contract documents are excluded, including but not limited to implied warranties of merchantability or fitness for purpose. Unless expressly stated in Telstar's estimate, this quote is based on standard straight time hours and does not include any prevailing wage rates. The price quoted herein is for the labor and materials specifically listed within the body of this quote. Service calls are charged at a 4-hour minimum per person, excluding travel time. Unless expressly stated in the quotation, training, operation and maintenance manuals, and preparation of as built drawings are excluded from Telstar's scope of work.

Limitation of Liability: (a) In no event shall Telstar, its suppliers or subcontractors be liable for special, indirect, incidental or consequential damages, whether in contract, warranty, tort, negligence, strict liability or otherwise, including, but not limited to, loss of profits or revenue, loss of use of the Equipment or any associated equipment, cost of capital, cost of substitute equipment, facilities or services, downtime costs, delays, and claims of customers of Customer, its officers, directors, members employees or any third parties for any damages. Telstar's liability for any claim whether in contract, warranty, tort, negligence, strict liability, or otherwise for any loss or damage arising out of, connected with, or resulting from this Agreement or the performance or breach thereof, or from the design, manufacture, sale, delivery, resale, repair, replacement, installation, technical direction of installation, inspection, operation or use of any equipment covered by or furnished under this Agreement, or from any services rendered in connection therewith, shall in no case exceed twenty-five percent (25%) of the purchase price allocable to the Equipment, part or Services that is the subject of the claim. (b) All causes of action against Telstar Instruments arising out of or relating to this Agreement or the performance or breach hereof shall be deemed barred unless brought within one year from the date of discovery or other accrual. (c) In no event, regardless of cause, shall Telstar Instruments be liable for liquidated damages, offsets or penalties of any kind or to indemnify, defend or hold harmless Customer, its officers, directors, members, employees or any third party, arising from or related to the Equipment and/or Services provided by Telstar.

Force Majeure: Telstar shall neither be liable for loss, damage, detention or delay nor be deemed to be in default for failure to perform when prevented from doing so by causes beyond its reasonable control including but not



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Contractor DIR #1000000899

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limited to acts of war (declared or undeclared), Acts of God, fire, strike, labor difficulties, acts or omissions of any governmental authority or of Customer, compliance with government regulations, insurrection or riot, embargo, delays or shortages in transportation or inability to obtain necessary labor, materials, or manufacturing facilities from usual sources or from defects or delays in the performance of its suppliers or subcontractors due to any of the foregoing enumerated causes. In the event of delay due to any such cause, the date of delivery will be extended by period equal to the delay plus a reasonable time to resume production, and the price will be adjusted to compensate Telstar Instruments for such delay.

Cancellation: In the event of cancellation by Customer, Customer agrees to fully reimburse and compensate Telstar for all costs associated with this Quotation or subsequent order, including but not limited to engineering, labor, materials, quote and estimating time, and product return fees, plus a ten percent (10%) markup to compensate for disruption in scheduling, planned production, indirect costs and profit. Payment for cancellation shall be due within ten (10) days from the date of submission of charges by Telstar.

Entire Agreement: This Quotation constitutes the entire agreement between Telstar and Customer. There are no agreements, understandings, restrictions, warranties, or representations between Telstar and Customer other than those set forth herein or herein provided. This Quotation may only be amended, changed or revised by a written amendment signed by an authorized representative of Telstar. No oral or implied agreements shall be of any force or affect.

Precedence: In the event Telstar is issued an authorization for work, Purchase Order, Contract or similar Agreement with conflicting Terms and Conditions than those set forth herein, these Terms and Conditions will shall take precedence and shall supersede any and all other conflicting Terms and Conditions.

Submittals: In the event Telstar receives a Notice to Proceed or a written statement to proceed with submittals, Telstar will be entitled to compensation based on percent of completion of submittal cost to Customer. Telstar will prepare only one set of submittals, and any resubmittals shall be subject to an additional charge for engineering time and other costs in preparing re-submittals.

Prevailing Wages: Telstar relies upon Customer's representations as to whether this Project requires payment of prevailing wages. Customer agrees to defend, indemnify and hold Telstar harmless from and against any and all claims, actions and demands, including but not limited to payment of legal fees, fines, back pay, and any penalties or interest, associated with Customer's inaccurate representation of whether prevailing wages are required to be paid.

Bonding: Cost of Bonding is not included. Contact Telstar for a quote if bonding is required.

We look forward to working with you on this project. If you have any questions, please contact me at the phone number below.

Sincerely,

Konor Meeks

Konor Meeks
Hanford Branch Manager
Telstar Instruments
(559)584-7116

Attachment: 36830 - Hanford PW - Tanks 4 Chlorine Injection System R1 (PW:Tank 4 Chlorination Facilities)



**AGENDA
STAFF REPORT**

MEETING DATE: 7/21/2020	AGENDA SECTION: A
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SUBJECT:

Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS: