

The City of Hanford
CALIFORNIA



City Council Meeting Agenda

July 7, 2020
7:00 PM – Regular Meeting
Council Chambers
400 N. Douty St.

Video Teleconference via Zoom. Council Members will attend remotely.

Zoom meeting information:

<https://us02web.zoom.us/j/88407871583?pwd=bWtUaWVNakxieDBpWWg0bGJ2NUYwQT09>

(Limited virtual access.)

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION:

ROLL CALL BY CITY CLERK:

PUBLIC COMMENT:

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

STUDY SESSION:

- A. Presentation by the Hanford Chamber of Commerce to update Council on their current operations and potential Council actions related to the existing Agreement between the Chamber and the City of Hanford.
- B. Parks and Community Services: Discussion and Council recommendations on the proposed park projects to be funded by Proposition 68 Per Capita Allocation program.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

- A. CONFERENCE WITH LEGAL COUSEL - REAL PROPERTY NEGOTIATIONS (GC 5495.8)

Property: 109 E. Eighth St.

Agency Negotiations: Mario Cifuentes and Ty Mizote

Negotiating Party: The Carnegie Museum

7:00 PM CALL TO ORDER REGULAR SESSION:

ROLL CALL:

INVOCATION:

FLAG SALUTE:

CLOSED SESSION ACTION REPORT:

RECOGNITIONS/PROCLAMATIONS:

- A. Proclamation for Parks and Community Services "Parks Make Life Better!" Month.
- B. Recognition of Mr. Ruben Valdavinos, PAL Program

STAFF COMMUNICATIONS:

COUNCIL REPORTS/COMMENTS:

- A. Council Comments

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion on these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

- A. City Clerk: Approval of the minutes from the City Council Meeting held on April 21, 2020.
- B. City Clerk: Approval of the minutes from the City Council Meeting held on May 5, 2020.
- C. City Clerk: Approval of the minutes from the City Council Special Meeting held on May 8, 2020.
- D. Administration: Authorization to accept the settlement offers from both AT&T and Verizon, resulting from a class action lawsuit for violating cooperative purchasing agreements and authorization for the City Manager to execute the necessary documents on behalf of the City.
- E. Administration: Adoption of Resolution 20-14-R, amending the Handbook of Rules and Procedures to include various amendments as recommended by the Majority of Council.
- F. Administration: Approval of the Re-Adoption of Ordinance Nos. 18-05, 18-06, 19-04, 19-06, 19-07, 19-10, 19-11, 19-12, 20-01, and 20-03.

- G. Community Development: Approval of Program Guidelines for City of Hanford CDBG-CV Programs CARES Emergency Rental Assistance and Small Business Grant Programs.
- H. Information Technology: Approval of a 3-year Lease with Dell Financial Services for the replacement of Police Department server storage equipment, in the total amount of \$69,552.62, with a \$1 buyout option at the end of the Lease Term.
- I. Public Works: Approval of the Notice of Completion for the Hanford-Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project, and authorization for the Mayor to execute, and the City Clerk to attest and file said Notice with Kings County Recorder's Office.
- J. Public Works: Approval of the Notice of Completion for the 11th Avenue Median Landscape Renovation Project and authorization the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.
- K. Public Works: Approval of the Notice of Completion for the City Hall Roof Re-Coating Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.
- L. Public Works: Authorization to advertise for bids for the Stonecrest Basin Equipment Installation Project, and pre-authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder, provided that the project bid is within current budget appropriation.
- M. Fire: Authorization for the City Manager to execute an Agreement with the California Office of Emergency Services (OES) for Temporary Assignment of Vehicular Equipment for a Type 1 Fire Engine.
- N. Fire: Authorization to transfer approximately \$313,000.00 in accrued funding for the 1998 Ferrara Spartan Fire Vehicle from the Vehicle Replacement Reserve fund to the Fire Equipment Replacement Reserve fund to pay off the loan on Fire Ladder Truck and transfer remaining balance of accrued funding back to the General Fund.
- O. Finance: Acceptance of the Warrant Register for the period of June 19, 2020 through June 30, 2020.

PUBLIC HEARINGS:

- A. Community Development: Update on status of previously awarded cannabis dispensary permits and award of one additional Commercial Cannabis Business Permit to California Erudite Ventures, dba Herb N' Joy, located at 102 S. Douty Street (APN 012-095-006) for an adult use and medical dispensary with delivery in approximately 1,700 square feet.
- B. Community Development: Revocation of Administrative Approval 2001-03 and 2019-20 consideration of revoking the approvals for a smog and automotive repair business and expansion for failure to comply with conditions of approval. The business is located at 330 E. 7th Street.

GENERAL BUSINESS:

- A. Police: Approval of a Purchase and Sale Agreement with the California Department of General Services and authorization for the City Manager to execute the appropriate documents for the purpose of purchasing the National Guard Armory for a Purchase price of \$437,000.00.
- B. Public Works: Authorization to award a contract to J.L. Plank Inc. dba Cen-Cal Construction of Bakersfield, CA in the amount of \$114,735.00 for the FY 19/20 Manhole Raising Project; establish a construction contingency of \$10,000.00; and approve an additional appropriation of \$70,435.00 from the Water Capital Reserves and \$54,300.00 from the Wastewater Capital Reserves.

COUNCIL FUTURE AGENDA ITEMS:

Upcoming Dates

July 13: *First Day to Pull Nomination Papers from the City Clerk's Office for the November 3, 2020 Municipal Election*

July 17: Movies in the Park, Hidden Valley Park, dusk

July 21: City Council Meeting

July 31: Movies in the Park, Civic Park, dusk

August 4: City Council Meeting

August 7: Last Day to File Nomination Papers with the City Clerk, **5:00 p.m. deadline**

August 12: Last to file Nomination Papers during Extension Period, **5:00 p.m. deadline**

August 18: City Council Meeting

- A. Council Future Agenda Items

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available to public inspection in the City Clerk's Office located at 319 N. Douty Street, Hanford, California 93230, during normal business hours. Such agendas are also available at the city's website, www.cityofhanfordca.com subject to staff's ability to post the agenda before the meeting.

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's office, 559-585-2515, 319 N. Douty Street, Hanford, California 93230, at least 2 days prior to the meeting {28 CFR 35.102.35.104 ADA Title II}



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: A
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SUBJECT:

Presentation by the Hanford Chamber of Commerce to update Council on their current operations and potential Council actions related to the existing Agreement between the Chamber and the City of Hanford.

RECOMMENDATION:

The Council receive the presentation from the Chamber and provide formal direction to the Chamber and/or staff related to the current Agreement.

BACKGROUND:

Following the City Council's review of the Chamber of Commerce's Services Agreement (Agreement) on August 6, 2019, a Council Subcommittee of Mayor Draxler, Council Member Devine, former

Interim City Manager Olmos, and City Attorney Mizote met with representatives of the Chamber of Commerce to discuss the terms of the Agreement and the Chamber's desire to cease providing some of the required services under the Agreement; namely the operation of Freddy the Fire Truck and the Carousel. An additional outcome of those meetings was a revised list of services that the Chamber agreed to provide under the Agreement.

On February 18, 2020, the City Council approved the First Amendment to Services Agreement between the Hanford Chamber of Commerce and the City of Hanford. The attached First Amendment to Services Agreement was prepared to address the modified services that the Chamber agreed to provide. Since that time, the Chamber has experienced many challenges and is currently going through a rebuilding phase. Accordingly, the Board wanted to be able to provide a presentation to Council to update Council on their current operations and plans for the next fiscal year.

FISCAL IMPACT:

Under the terms of the current agreement, the City of Hanford is obligated to pay the Chamber of Commerce \$47,540 for FY21.

ATTACHMENTS:

June 2020 Council Presentation

First Amendment to Chamber Agreement

Hanford Chamber of Commerce





RE-OCCURRING GOALS

- Strengthen and grow partnerships with local entities
- Enhance membership benefits including those outlined in the First Amended Services Agreement
- Create online new business toolkit in partnership with the City
- Increase membership by 20%
- Increase Charity Dinner revenue by 25%



END OF YEAR GOALS

- Host one new creative & profitable fundraising event
- Be self sustaining by 2021/2022 Fiscal Year
- Decrease debt by 75%
- Fund New Business Grant
- Hire Event Coordinator

REALISTIC EXPECTATIONS

To hit both reoccurring and year end goals we have created a realistic budget cutting expenses in half and re-assessing actual income



\$89,372.00

Cut in Payroll Expenses

\$52,100.00

Cut in Event Expenses

\$11,000.00

Saved from Releasing Firetruck/Carousel

\$11,235.00

Cut from Misc Spending

\$163,707

CUT IN TOTAL



HOW TO MAKE IT POSSIBLE

Payroll Expenses

- Re-negotiated CEO salary and expenses
- Decreased staff and partnering to use interns for basic office needs

Event Expenses

- No longer organizing 2020 Fourth of July event
- Due to Covid19 majority of our events had to be cancelled

Miscellaneous Expenses

- Created stricter budget with office spending reducing office supplies, printing, marketing, meals and entertainment, meetings, and mileage





PROGRESS MADE IN LAST 45 DAYS

Updated Website

- Dedicated Covid19 Resource Page
- Tools for Business
- Chamber Advocacy
- CEO Circle Donors
- Pricing List

Member Benefits

- Fee Waiver for those effected by Covid19
- Weekly E-Blasts
- Monthly Newsletter
- Member Survey



PROGRESS MADE IN LAST 45 DAYS

Fundraising

- Hosted new online fundraiser that had \$0 start up cost and 100% pure profit
- Brainstorming new ideas that involve the community:
 - > Biz Ball
 - > Wedding Expo

Social Media

- Began posting on Instagram again
- Grew over 250 followers since May 18th; triple growth from Jan to May
- Posting only member related news/events
- Professionally themed posts



STRATEGIC PLAN



30
Learn

All Items completed



60
Implement

- Update membership status accurately in our Directory
- Review survey results and action plan for goal achievement



90
Optimize

- Create Membership packets
- Begin soliciting new members
- Enhance benefits based off survey review
- Create Budget for each event
- Follow up with Member Satisfaction incorporating Ambassador Committee
- Calendar 2021 events





KEEPING UP WITH THE PROGRESS

- Plan to attend City Council Meetings regularly
- Give quarterly updates to City Council
- Invited Council Member to attend monthly Chamber Board Meetings

“Encourage and promote positive, balanced business and industrial growth and retention; and provide a program of action that meets the evolving needs and challenges of the community and promotes the quality of life that Hanford has to offer.”

“*Encouraging and Promoting
Balanced Business for the
Benefit of our Community*”

Partnering for Success





4.A.a

Attachment: June 2020 Council Presentation (Study Session:

Packet Pg. 20

FIRST AMENDMENT TO SERVICES AGREEMENT

* * * * *

This First Amendment to Services Agreement (“**First Amendment**”) is effective the 21st day of January, 2020 by and between the CITY OF HANFORD, a municipal corporation (“**City**”), and HANFORD CHAMBER OF COMMERCE, a California non-profit corporation (“**Chamber**”). This First Amendment amends that Services Agreement (“**Agreement**”) executed by City and Chamber, which was effective January 21, 2014. The terms and provisions of the Agreement are incorporated herein by reference.

1. Section 3 of the Agreement is hereby deleted in its entirety and is restated as follows:

“During the term hereof, Chamber shall undertake to provide services that benefit City and businesses operating within City’s boundaries, including, but not limited, to the services identified on the attached Exhibit ‘A,’ which is incorporated herein by reference.”

2. Exhibit “A” to the amended Agreement is attached hereto as Exhibit “A,” which is incorporated herein by reference.
3. Section 8 of the Agreement is hereby deleted in its entirety and is restated as follows:

“8. INSURANCE REQUIREMENTS.

- “a. Chamber will, during the term of this Agreement, maintain insurance coverage which shall be at least as broad as:

“(1) Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 0001 1207 covering CGL on an ‘occurrence’ basis, including products-completed operations, personal and advertising injury, with limits no less than TWO MILLION AND NO/100 DOLLARS (\$2,000,000) per occurrence. Alternatively, Chamber may maintain a CGL policy with limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per occurrence and an umbrella coverage policy with coverage limits of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) and which has a scope of coverage as broad as Chamber’s CGL policy. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Agreement or the general aggregate limit shall be FOUR MILLION AND NO/100 DOLLARS (\$4,000,000).

- “(2) Automobile Liability: If one (1) or more automobile will be utilized in the performance of the Services, Chamber shall maintain ISO Form Number CA 00 01 covering any auto (Code 1), or if Chamber has no owned autos, hired (Code 8), and non-owned autos (Code 9), with a limit no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury and property damage.
- “(3) Workers’ Compensation: as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than ONE MILLION AND NO/100 DOLLARS (\$1,000,000) per accident for bodily injury or disease.

“If Chamber maintains higher limits than the minimums shown above, City requires and shall be entitled to coverage for the higher limits maintained by Chamber.

- “b. Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require Chamber to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. Alternatively, City may require Chamber to provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claim administration, and defense expenses within the retention.
- “c. The policies are to contain, or be endorsed to contain, the following provisions:
- (1) City and its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL and automobile policies with respect to liability arising out of work or operations performed by or on behalf of Chamber including materials, parts, or equipment furnished in connection with such work or operations; products used by Chamber; or automobiles owned, leased, hired or borrowed by Chamber for purposes of performing services hereunder. General liability coverage can be provided in the form of an endorsement to Chamber’s insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used. The coverage shall contain no special limitations on the scope of protection afforded

to the City and its officers, officials, employees or volunteers.

“(2) For any claims related to this Agreement, Chamber’s insurance coverage shall be primary insurance with respect to City and its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by City and/or its officers, officials, employees, or volunteers shall be in excess of Chamber’s insurance and shall be non-contributory.

“(3) Each insurance policy required above shall provide that coverage shall not be canceled or modified without prior notice to City.

“d. Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A:VII.

“e. Chamber shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Chamber’s obligation to provide them. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

“f. Chamber hereby grants to City and its officers, officials, employees, and volunteers a waiver of any right to subrogation which any insurer of Chamber may acquire against City and/or its officers, officials, employees, and volunteers by virtue of the payment of any loss under such insurance. Chamber agrees to obtain endorsements necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

“g. Chamber shall include all subcontractors as insureds under its policies, or, if subcontractors maintain separate coverage, Chamber shall furnish to City separate certificates and endorsements for each subcontractor. The insurance policies of subcontractors shall satisfy all of the requirements stated herein.”

4. All other terms and provisions of the Agreement not otherwise modified by this First Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Services Agreement at Hanford, Kings County, California.

CITY OF HANFORD

Dated: January ____, 2020

By: _____
JOHN DRAXLER
Mayor

HANFORD CHAMBER OF COMMERCE

Dated: January 30, 2020

By: _____
JOHN UMSCHIED
Board President

Attachment: First Amendment to Chamber Agreement (Study Session: Chamber Presentation)

EXHIBIT "A"***Chamber Member Services Provided:***

Listing on the Chamber website with links to their website
 Social Media Promotion
 Luncheon/Networking Meetings
 Chamber Mixers
 Referrals for products & services to member businesses
 Links from Chamber's website to business website
 Member's business cards/pamphlets displayed at the Chamber
 Business Workshops/Seminars
 HR Compliance Posters
 Banner ads on our Website-(for a fee)
 Free Listings in Business & Membership Guide Publication
 Certificates of Origin
 Membership/Mailing List & Mailing Labels
 HR & Legislative Updates: Local, County, State & Federal
 SBA Information and Workshops
 EDD/EAC Updates and Workshops
 Candidate Forums preceding local elections & Candidate Training Seminars
 Advocacy in Support of Business Issues
 Member to Member Business Support
 Coordination of Christmas Parade
 KJUG Country Concerts in co-operation with Hanford Parks and Recreation Dept.

Develop and implement events outside of Downtown Improvement District

City of Hanford Business Retention Benefits Provided

Business financing direction

Identifying permit licensing agencies

Addressing industry specific issues

Create a step by step guide to initiating a business license within the City

Advocacy for incoming industry



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: B

SUBJECT:

Parks and Community Services: Discussion and Council recommendations on the proposed park projects to be funded by Proposition 68 Per Capita Allocation program.

RECOMMENDATION:

Discussion and Council recommendations on the proposed park projects to be funded by Proposition 68 Per Capita Allocation program.

BACKGROUND:

The State of California Department of Parks and Recreation has awarded the City of Hanford \$177,953 through the Proposition 68 Per Capita Program. Funds are available for local park rehabilitation, creation and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors.

Criteria for eligible projects include:

- Capital outlay for recreational purposes, either acquisition or development.
- Multiple projects may be completed under one contract; each project requires a separate application packet.
- A project can have only one location; One project serving several parks is not permitted.
- Grantees must use Per Capita funds to supplement existing expenditures, rather than replace them.

The grant performance period is from July 1, 2020 through June 30, 2024. The resolution grantee submits must be received no later than December 31, 2020. Application packets are due no later than June 30, 2021. Submittal of project completion packets and completion documents are due no later than March 31, 2024.

Within the recently adopted Parks and Recreation Master Plan, there is an element that supports the investment in the existing park system, which is identified and recommended within Section

1.4.2 “Community Input Key Findings” section. The master plan also identifies the shifting of the City's age segmentation in that those who are 55 and older are projected to continue increasing over the next 15 years, making up 24% of the population by 2033, an increase of 2.3% over 2018. This increase is significant as providing access to services and programs to that population will need to continue to be expanded.

Given the list of projects that have previously been identified, staff has narrowed the list to four (4) projects as potential recipients of the Prop 68 Per Capita Program funding. They are included below for Council discussion and recommendation.

Project 1

Construction of six pickleball courts at Lacey Park (Cost estimate: \$170,000)

The sport of pickleball is one of the fastest growing sports nationally and is popular with active adults and seniors. Currently, there are no permanent pickleball courts within the City of Hanford. This project would construct six lighted pickleball courts at Lacey Park adjacent to the restrooms. Park activation has proven to be a viable strategy in reducing loitering and vagrancy within parks.

Project 2

Centennial Park Playground Replacement (Cost estimate: \$74,000)

The eastern playground at Centennial Park is the oldest within the Hanford park system. Constructed over twenty years ago, the equipment is past the typical lifespan and should be replaced.

Project 3

Earl F. Johnson Park Playground Replacement (Cost estimate: \$62,000)

The playground at Earl F. Johnson Park was identified by the Kings County Grand Jury as an area of concern due to damage and vandalism. The two playground slides have been replaced, but the support playground structure has not.

Project 4 (Cost estimate: \$10,000 per park)

Surveillance cameras at Centennial, Hidden Valley and Freedom Parks

Over the past few years, surveillance cameras have been placed within three parks. These cameras provide the Hanford Police Department the ability to remotely monitor park activity and review recordings if needed as evidence in a criminal case.

Depending on the final cost estimates, it is possible to complete a combination of projects within the program funding amount of \$177,953. Once the City Council has provided input and direction, the matter will be referred to the Parks and Recreation Commission on July 13, 2020. Based on their added input, this item will return to the City Council for final approval and submittal of the required resolution.

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020	AGENDA SECTION: A
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SUBJECT:
Council Comments

FISCAL IMPACT:

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020	AGENDA SECTION: A
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SUBJECT:

City Clerk: Approval of the minutes from the City Council Meeting held on April 21, 2020.

RECOMMENDATION:

Approve minutes from the City Council Meeting held on April 21, 2020.

FISCAL IMPACT:

ATTACHMENTS:

4.21.20 minutes



**CITY COUNCIL MEETING
MINUTES**

April 21, 2020 7:00 PM

Council Chambers

400 N. Douty St.

5:30 PM CALL TO ORDER STUDY & CLOSED SESSION:

Mayor Draxler called the Study and Closed Session to order at 5:30 p.m.

ROLL CALL BY THE CITY CLERK:

Present: John Draxler, Francisco Ramirez, Martin Devine, Sue Sorensen, Art Brieno

PUBLIC COMMENT:

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Jack Schwartz, Hanford - He proposed rental assistance as a program that may use CDBG funding.

Steve Robinson, Hanford - He referenced an email he sent to the Council Members regarding the Grangeville Blvd. grade separation project.

Bill Grimm, Carmel Valley - He owns a downtown parcel on 8th Street and Harris St. He discussed real property negotiations.

STUDY SESSION:

- A. Fire: Presentation of Phase 2 of the proposed adjustments to the Fire Prevention Fee and Service Schedule.

Fire Chief Steve Pendergrass provided background information on the fire inspection fees. The goal is to establish Fire Inspection and Services Fees at 100% cost recovery for direct costs including overhead. There are 418 occupancies that meet criteria for an annual inspection rotation. Chief Pendergrass noted that Fire Prevention reviews plans for and inspects approximately 20 new commercial sprinkler and fire alarm systems each year. It is recommended to increase the sprinkler inspection fees from \$255.00 to \$315.00. Chief Pendergrass proposed more fee increases for various types of inspections.

Attachment: 4.21.20 minutes (Clerk: Approve Minutes 4/21/20)

B. Administration: Presentation and Council Discussion regarding the Fiscal Impacts of the COVID Crisis on the City of Hanford

City Manager, Mario Cifuentez discussed the impact of COVID-19 on the City's operations including Utility Billing. The number of delinquent accounts for utility billing has increased significantly; from an average of 250 to over 1,000 in the month of April 2020. A repayment process is outlined in Senate Bill 998; notices of the office closures and payment options as well as the repayment process were sent out in the March and April bills.

One of the biggest impact is the sales tax deferral which allows businesses to defer payment of state sales tax if under \$50,000.00 annually. This is estimated to be a \$1.3 million reduction in the General Fund tax revenue; furthermore the state will withhold payment until July 2021.

Mr. Lance Lipponcott from the Kings Economic Development Center provided information to the Council regarding their response and small business resources during the pandemic crisis.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

The Council did not have time to meet for Closed Session and will conduct the Closed Session after the regular meeting.

A. CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS (GC 54956.8)

Property: 122 E. Eighth St. and 128 E. Eighth St. (APN 010-276-006 and 010-276-008)

Agency Negotiators: Mario Cifuentez, Darlene Mata, and Ty Mizote

Negotiating Party: William and Maryan Grimm

CALL TO ORDER REGULAR SESSION:

Mayor Draxler called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler		Present	5:30 PM
Martin Devine	Council Member	Present	5:30 PM
Sue Sorensen	Vice Mayor	Present	5:30 PM
Art Brieno		Present	5:30 PM
Francisco Ramirez	Council Member	Present	5:30 PM

INVOCATION:

Invocation led by Mr. Kevin Delafu.

FLAG SALUTE:

RECOGNITIONS/PROCLAMATIONS:

A. National Day of Prayer Proclamation

Mayor Draxler presented the National Day of Prayer Proclamation to Mr. Kevin Delafu.

Attachment: 4.21.20 minutes (Clerk: Approve Minutes 4/21/20)

STAFF COMMUNICATIONS:

City Manager Mario Cifuentes spoke on current changes in the workplace due to COVID-19.

COUNCIL REPORTS/COMMENTS:**A. Council Comments**

Council Member Sorensen - She expressed her concern for the economic hit caused by the pandemic.

Council Member Devine - He stated he will attend a LAFCO and KCAPTA meeting the next day.

Council Member Brieno - He spoke about the City budget and he fears that it will take a big hit.

Vice Mayor Ramirez - He echoed Council Member Brieno's sentiments.

Mayor Draxler - He stated he is anxious for the state to begin opening back up and getting people back to work. He gave an update on the Kings Homeless Coalition.

PUBLIC COMMENT:

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item form the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Dave Clevenger, Hanford - He explained what the Kings Gospel Mission is doing during the pandemic. He said there are opportunities for CDBG funds to be used for KGM. He stated KGM is the foremost homeless service provider in the city.

Michelle Brown, Hanford - She stated that it is a scary time for small business owners. She said the City should consider helping the small business as a top priority. She stated that businesses are having a hard time getting federal aid right now and it's not as accessible as it was promoted to be.

Wendy Raygoza, Hanford - As a small business owner [Fatte Albert's Pizza], she echoed Michelle Brown's sentiments and concerns.

Diane Sharp - She spoke on behalf of Kings Gospel Mission. She urged the Council to consider designating some CDBG funding to KGM.

Nathan Odom, Hanford - He spoke in favor of an ordinance to allow chickens in residential zoning in the City of Hanford.

Jacob Sanchez, Hanford - He sent a letter to be read by the City Clerk, Ms. Sarah Martinez, in favor of supporting small businesses during this time. In his letter, he also announced that the Metro 4 Cinemas has been forced to close permanently, precipitated by the pandemic.

Tina Kramer, Hanford - She stated she is representing the Court Barber Shop downtown and is frustrated that barber shops and salons cannot open, however she sees people not adhering to social distancing and the stay-at-home order.

Attachment: 4.21.20 minutes (Clerk: Approve Minutes 4/21/20)

Jack Schwartz, Hanford - He suggested the Council use CDBG funding to institute a renters' assistance program.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion on these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Council Member Sorensen requested to pull Item A [Coe Park] from the Consent Calendar.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Sue Sorensen, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- A. Public Works: Second Reading of Ordinance 20-2, Amending the City of Hanford Municipal Code 10.16 to permit three-hour parking limits and designating City Parking Lot No. 2, located off Douty Street between Sixth Street and Seventh Street, as having a three-hour parking limit.
- B. Public Works: Approval of the Notice of Completion for the FY 19/20 Iron Lifting Project, and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office.
- C. Public Works: Approval of a Sole Source Purchase of 10 (one cubic yard), 10 (two cubic yard), and 15 (three yard), for a total of 35 commercial refuse containers, from CONFAB of Van Nuys CA, in the amount of \$21,591.47 (tax and freight included).
- D. Finance: Warrant Register.

ITEMS PULLED FROM CONSENT:

- A. Parks & Recreation: Approve the purchase and construction of two playground structures from Park Planet for Coe Park in the amount of \$247,736.73.

(Item A)

Council Member Sorensen voiced her concern that the playground equipment and design did not strike her as being very modern or too dissimilar from the equipment it is replacing. She feels the playground lacks creativity. Council Member Brieno said the function of the parks need to be reevaluated and he stated he wants to table this item for a year; Council Member Sorensen did not agree with tabling the project. Council Member Devine said he feels the Parks staff is doing a good job of updating and placing new equipment for the parks.

Motion to approve.

Attachment: 4.21.20 minutes (Clerk: Approve Minutes 4/21/20)

RESULT:	APPROVED [4 TO 1]
MOVER:	Sue Sorensen, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Ramirez
NAYS:	Brieno

GENERAL BUSINESS:

A. Public Works: Presentation of the Grangeville Boulevard Grade Separation Report.

Public Works Director, John Doyel provided the Council with a brief history and summary of the grade separation project. The consultant completed their assessment of the possible project and constructing an underpass is projected to cost \$42,900,000.00 and the construction timeframe would be approximately 12 months. An overpass option would cost \$29,450,000.00 and would take approximately 18 months. The Council reached consensus on directing Dir. Doyel to get a proposal on the project for both an overpass and underpass.

B. Community Development: Discussion regarding the award of \$325,307 in Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding.

Community Development Director, Darlene Mata explained the city was funded approximately \$325,000.00 in COVID-19 CARE Act money through CDBG. The Council reached consensus to explore options to use some of the funding for small business assistance and rental assistance.

C. Public Works: Award of a contract to Pavement Coatings Co. of Sacramento, CA in the amount of \$919,370.00; Establishment of a construction contingency of \$45,000 for this project; and Approval of an additional appropriation of \$29,370 from the Gas Tax Reserves.

Dir. Doyel provided the Council with background information on the project. Council Member Brieno asked about including raising the manhole covers in the project bid. Dir. Doyel stated that going forward that will be included when the requests for proposals first go out.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Vice Mayor
SECONDER:	Francisco Ramirez, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

Vice Mayor Ramirez - He would like to discuss allocating money toward Main Street Hanford and designating the ACO fund to help small businesses.

Council Member Sorensen - She would like some clarification on Costco's sales tax revenue.

ADJOURNMENT:

The Council reconvened to Closed Session at 9:13 p.m.

With nothing to report from Closed Session, Mayor Draxler adjourned the meeting at 9:41 p.m.

Respectfully submitted,

Sarah Martinez
City Clerk

Attachment: 4.21.20 minutes (Clerk: Approve Minutes 4/21/20)



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020	AGENDA SECTION: B
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SUBJECT:

City Clerk: Approval of the minutes from the City Council Meeting held on May 5, 2020.

RECOMMENDATION:

Approve minutes from the City Council Meeting held on May 5, 2020.

FISCAL IMPACT:

ATTACHMENTS:

5.5.20 minutes



**CITY COUNCIL MEETING
MINUTES**

**May 5, 2020 7:00 PM
Council Chambers
400 N. Douty St.**

5:30 PM CALL TO ORDER STUDY & REGULAR SESSION:

Mayor Draxler called the Study and Closed Session to order 5:30 p.m.

ROLL CALL BY THE CITY CLERK:

Present: John Draxler, Francisco Ramirez, Martin Devine, Sue Sorensen, and Art Brieno

PUBLIC COMMENT:

*Comments from the public are limited to items on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Nathan Odom, Hanford - He spoke in support of the chicken ordinance, however he feels that medium-density residential zoning should be included.

STUDY SESSION:

- A. Finance: Review and acceptance of the Fiscal Year 2019 audit reports and financial statements for the City of Hanford, the Single Audit Report, and the Appropriations Limit Report filed by the Public Accounting firm of Hudson, Henderson & Company, Inc., Certified Public Accountants.

Finance Director, Paula Lofgren introduced a representative from the auditing firm contracted with the city, Mr. Brian Henderson. Mr. Henderson presented the results of the audit; the only significant finding was keeping accurate inventory counts. Council Member Sorensen expressed her frustration that the city is hasn't tracked inventory well enough that it has to be brought up on an audit. She stated she wants to see more accountability as this issue is addressed in the future.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Francisco Ramirez, Council Member
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

Attachment: 5.5.20 minutes (Clerk: Approve Minutes 5/5/20)

- B. Police: Discussion regarding the proposed Amendment and addition to Title 6 Animal Control Ordinance for the purpose of allowing chickens within certain residential zones.

Per Council's direction, Police Chief Parker Sever presented a background and proposed language on developing an ordinance to allow chickens to be kept within certain residential zones within the city. It is recommended to limit the number of chickens to no more than 3 per lot. Language for setbacks is also included so chicken pens are not too close to property lines. The Council reached consensus on allowing the zoning to include Medium Density Residential. Council Member Sorensen felt that a 10 foot setback would be too far into the yard, but the Council reached consensus on a 10 foot setback nonetheless.

Vice Mayor Ramirez voiced his request to include the MX-D (Commercial Downtown) zone in the chicken ordinance. The other Council Members were not in agreement.

CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Mayor Draxler adjourned the Council to Closed Session at 6:23 p.m.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (GC 54957(b)(1))

Classification Title: City Manager

- B. CONFERENCE WITH LEGAL COUNSEL - REAL PROPERTY NEGOTIATIONS (GC 54956.8)

Property: Property west of Parkside Drive, south of Woodland Drive

Agency Negotiators: Mario Cifuentez, Darlene Mata, Ty Mizote

Negotiating Party: Self Help Enterprises

7:00 PM CALL TO ORDER REGULAR SESSION:

Mayor Draxler called the meeting to order at 7:00 p.m.

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Draxler		Present	
Martin Devine	Council Member	Present	
Sue Sorensen	Vice Mayor	Present	
Art Brieno		Present	
Francisco Ramirez	Council Member	Present	

INVOCATION:

Invocation led by Sylvia Gaston.

FLAG SALUTE:

CLOSED SESSION ACTION REPORT:

City Attorney, Ty Mizote reported that no action was taken on the items that were discussed. The Council will reconvene after the regular session to discuss remaining items.

Attachment: 5.5.20 minutes (Clerk: Approve Minutes 5/5/20)

STAFF COMMUNICATIONS:

City Manager Mario Cifuentez announced that Mr. Brad Albert was selected for the Parks & Community Services Director position and is currently pending a background check.

COUNCIL REPORTS/COMMENTS:

Council Member Sorensen - She said she attended the last couple of Board of Supervisors meetings. She participated in a Main Street Hanford meeting and they discussed re-opening plans to include health and safety. She congratulated Mr. Mark Daniels on his new position with the Sentinel.

Council Member Brieno - He expressed his concern for small businesses.

Council Member Devine - He attended a KCAPTA (KART) meeting and they're seeing about a 70% decline in ridership since the shelter-in-place order.

Vice Mayor Ramirez - He said that he echoes Council Member Brieno's sentiments.

Mayor Draxler - He expressed his enthusiasm for Main Street Hanford's efforts and working with the City to come up with a way to safely open up the Thursday Night Market Place.

A. Council Comments**PUBLIC COMMENT:**

*This is the time for citizens to comment on subject matters not on the agenda and that are within the jurisdiction of the Hanford City Council. This is also the public's opportunity to request an item from the Consent Calendar be pulled for discussion purposes or to comment on any item on the agenda. Comments related to Public Hearing items will be heard at the time the item is discussed. A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Jeff Garner, KCAO Director - He shared with the Council some of the activities and programs KCAO has conducted in response to the COVID-19 situation. They are also busy with food distribution programs and partnered with Koinonia Church for one of the distributions. He stated KCAO would like to be considered for CDBG funding.

Diane Sharp, Hanford - She spoke on behalf of the Kings Gospel Mission and asked for KGM to also be considered for funding in order to help serve the homeless population.

Michelle Brown, Main Street Hanford - She thanked the Council for wearing shirts in support of the small downtown businesses. She thanked Mario [Cifuentez] and Armando [Da Silva] for their cooperation in organizing the farmers' market.

Bob Ramos, Hanford - He showed appreciation for the pedestrian pathway project at Centennial Park. Regarding the proposed chicken ordinance that was discussed during Study Session, he feels the limit to the number of chickens should be 6 and that the ordinance needs to include the right to slaughter chickens as well.

Judy Scott, Hanford - She stated her opposition to allowing chickens within city limits. She also expressed her encouragement to open up businesses in Hanford.

Linda Silveria, Hanford Chamber of Commerce - She described the hardships that the local businesses have been facing since the quarantine.

Jack Schwartz, Hanford - He expressed his appreciation for the streaming of Council meetings. He spoke in support of CDBG funds being used for rental assistance.

Nate Odom, Hanford - He spoke in support of small businesses.

Andreas, Hanford - He spoke in opposition of allowing chickens in residential areas He is concerned about the noise and the pests that come with keeping chickens.

Tina, Hanford - She spoke on behalf of salons and barbershops and the need for these businesses to reopen.

Joanne Doeter, Hanford Mall - She also spoke about the importance of reopening small businesses.

Jeanette Highfill, Hanford - She also spoke on the importance of opening up salons.

Kari Medeiros, Hanford - She spoke on the importance of reopening salons. She noted the health and safety guidelines that hairdressers must adhere to in order to maintain their licenses.

Crystal Martinez, Hanford - She said the City of Hanford did not qualify for COVID-19 funding.

CONSENT CALENDAR:

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion on these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Martin Devine, Council Member
SECONDER:	Francisco Ramirez, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

- A. Public Works: Award a contract to J.L. Plank Inc. dba Cen-Cal Construction of Bakersfield, CA for the 11th Avenue Landscaping Project in the amount of \$76,562.50 and establish a construction contingency of \$8,000 for this project.
- B. Public Works: Authorize the Acceptance of an easement deed, for right-of-way purposes from Janice I. Alves, trustee of the Janice I Madruga Survivor's Trust of November 4, 2012, and the trustee of the Lawrence J. Bypass Trust of November 4, 2012. (Fargo Avenue west of Centennial Drive)
- C. Public Works: Award a contract for the construction of the Eastside Sanitary Sewer Trunk Main Project on Houston Avenue and 9th Avenue to Floyd Johnston Construction Company of Clovis, CA in the amount of \$9,783,147.40 for the Base Bid and Additive Alternate, establish a construction contingency of \$250,000.00, and approve an additional appropriation of \$743,910.76 from the Wastewater Impact Fee Reserve.

D. Public Works: Approval of the Notice of Completion for the Centennial Park Pedestrian Pathway Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with the Kings County Recorder's Office

E. Finance: Warrant Register

GENERAL BUSINESS:

A. Fire: Discussion of a request by the Hanford Fire Department and, if supported, Authorization for the Fire Chief to sign a letter of interest to receive an CA Office of Emergency Services (CA-OES) Type 1 Engine to be assigned to the department.

Fire Chief Steve Pendergrass provided an overview of the CA-OES program. The CA-OES program enlists the assistance of local fire departments in emergency response to incidents throughout the state. CA-OES provides reimbursements for each event that the Hanford Fire Department may respond to. The City's participation in the program will also provide additional experience for personnel, offsets costs of providing those additional services outside of the jurisdiction and provides reciprocal services when needed.

By approving the Chief to sign the letter of interest in the CA-OES program, the City is not obligated any undo expenses or commitments. If the letter is accepted, the HFD will receive a CA-OES Type 1 Fire Engine to be used during major events around the state.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Vice Mayor
SECONDER:	Martin Devine, Council Member
AYES:	Draxler, Devine, Sorensen, Brieno, Ramirez

B. Community Development: Discussion of reallocating FY 20/21 Community Development Block Grant funds in the 20/21 Action Plan.

Community Development Director, Darlene Mata reviewed the Council's direction from March 17, 2020 on priorities for CDBG funding. The City received COVID-19 Relief funding and Dir. Mata noted potential items to direct that funding toward which include an increase to the Utility Assistance program, a Rental Assistance program, and a Micro-Business program. Dir. Mata noted the Rescue Mission, KCAO, and the Agency on Aging have each expressed interest in receiving funding as well. Approximately 20% of grant funds are used to offset administrative costs as well as allowed by the law. Currently a survey has been submitted to the community to help identify the needs and priorities of the community. A couple of projects already being considered for CDBG funds are the basketball courts at Lacey Park and the floors at the Longfield Center.

Council Member expressed his displeasure that administrative costs were included as a use for the grant funding. City Manager Mario Cifuentez interjected that it is typical to see 15-20% of federal funding is allowable to use for administration costs because that's what it usually costs for municipalities to oversee these programs. Council Member Ramirez stated he would be okay with reducing funding allocated for Big Brothers/Big Sisters because it's primarily a school program and schools are not in session currently. Mayor Draxler voiced his support for the Lacey Park basketball court improvement, the rental assistance program, the micro-business program, and the utility assistance program. Council Member Sorensen agreed with Vice Mayor Ramirez's suggestion about

reducing the amount to Big Brothers/Big Sisters. Council Member Sorensen stated she would prefer an agency to administer a rental assistance program. Dir. Mata replied that they are hopeful that a non-profit will apply to be that administrator, but if no one applies it will fall on the City to administer.

C. Administration: Discussion of the State's Key Indicators for Lifting the Stay at Home Order, Consideration of Guidelines to facilitate the reopening of businesses after the Order is lifted and Approval of Letter of Support for Kings County.

City Manager Cifuentez summarized the key indicators to modify the Stay-at-Home order which include:

- Ability to test, contact trace, isolate, and support the exposed
- Ability to protect those at high risk for COVID-19
- Surge capacity for hospital and health systems
- Therapeutic development to meet the demand
- Ability of businesses, schools, and childcare facilities to support physical distancing
- Determination of when to reinstate measures like Stay-at-Home

The first step of re-opening includes the County writing an attestation of measures that are being taken to follow the State's guidelines. The Council decided to hold a Special Meeting on Friday, May 8th to discuss the outcomes of the Kings County Board of Supervisors meeting to be held earlier that same day.

COUNCIL FUTURE AGENDA ITEMS:

A. Council Future Agenda Items

Council Member Brieno - He asked for a basic overview of how CDBG money is used.

Mayor Draxler reconvened the Council to Closed Session at 9:31 p.m.

ADJOURNMENT:

With nothing to report from Closed Session, Mayor Draxler adjourned the meeting at 10:00 p.m.

Respectfully submitted,

Sarah Martinez
City Clerk

Attachment: 5.5.20 minutes (Clerk: Approve Minutes 5/5/20)



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020	AGENDA SECTION: C
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SUBJECT:

City Clerk: Approval of the minutes from the City Council Special Meeting held on May 8, 2020.

RECOMMENDATION:

Approve minutes from the City Council Special Meeting held on May 8, 2020.

FISCAL IMPACT:

ATTACHMENTS:

5.8.20 special meeting



CITY COUNCIL MEETING MINUTES

May 8, 2020 5:30 PM

Council Chambers

400 N. Douty St.

5:30 PM CALL TO ORDER SPECIAL SESSION:

Mayor Draxler called the Special Meeting to order at 5:30 p.m.

ROLL CALL BY THE CITY CLERK:

Attendee Name	Title	Status	Arrived
John Draxler	Mayor	Present	5:30 PM
Martin Devine	Council Member	Present	5:30 PM
Sue Sorensen	Council Member	Present	5:30 PM
Art Brieno	Council Member	Absent	
Francisco Ramirez	Vice Mayor	Present	5:30 PM

FLAG SALUTE:

PUBLIC COMMENT:

*Comments from the public are limited to items listed on the agenda (GC 54954.3a). A maximum of **three minutes** is allowed for each speaker. Please begin your comments by stating your name and providing your city of residence.*

Jack Schwartz, Hanford - He stressed the need for a rental assistance program for the CDBG funds. He also feels that the city should not spend too much of the CDBG funds on the Lacey Park basketball court project.

Paula Massey, Hanford - She wants to know what the city is doing about enforcement of the stay-at-home order.

GENERAL BUSINESS:

- A. Finance: Authorization of Finance Director, Paula Lofgren and Finance Manager, Matthew Kredit to engage with the Federal Emergency Management Agency (FEMA) and the Governor's Office of Emergency Services (CalOES) regarding grants applied for the by the City of Hanford.

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all applicants to be eligible to receive funding through the Federal Emergency Management Agency (FEMA) and the Governor's Office of Emergency Services (CalOES). The Council must authorize Finance Director, Paula Lofgren and Finance Manager, Matthew Kredit as the city's representatives.

Motion to approve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sue Sorensen, Council Member
SECONDER:	Francisco Ramirez, Vice Mayor
AYES:	Draxler, Devine, Sorensen, Ramirez
ABSENT:	Brieno

B. Administration: Review of the State of California's and Kings County's plans to reopen businesses; City Council discussion and potential action on reopening of businesses and facilities.

City Manager, Mario Cifuentez summarized the Kings County Board of Supervisors meeting held on May 7, 2020. The State is allowing counties to gradually move toward Stage 2 of the reopening process. Council Member Sorensen stated she has the impression that local law enforcement has the prerogative to determine the enforcement measures they will take. The Council all indicated they are in support of allowing businesses to open if they comply with social distancing and other health and safety guidelines.

Council Member Sorensen asked when funds would be available for CDBG COVID-19 relief. Community Development Director, Darlene Mata projected the money would likely not be available to be distributed before July. The Council Members would like to expedite the process as much as possible.

Council Member Devine expressed his frustration with the State's current political leaders and representatives. Council Member Sorensen echoed his sentiments. Council Member Devine stated the city needs to write a letter to the governor in support of local control.

ADJOURNMENT:

Mayor Draxler adjourned the meeting at 6:33 p.m.

Respectfully submitted,

Sarah Martinez
City Clerk



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: D
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SUBJECT:

Administration: Authorization to accept the settlement offers from both AT&T and Verizon, resulting from a class action lawsuit for violating cooperative purchasing agreements and authorization for the City Manager to execute the necessary documents on behalf of the City.

RECOMMENDATION:

The Council, by motion, Authorize staff to accept the settlement offers from both AT&T and Verizon, resulting from a class action lawsuit for violating cooperative purchasing agreements and authorize the City Manager to execute the necessary documents on behalf of the City.

BACKGROUND:

The City of Hanford has received notification, via the attached letters to the City Attorney, that the City has been awarded \$16,726 from the Verizon settlement and \$10,021 from the AT&T settlement for statewide violations of purchasing agreements. These were multimillion dollar settlements that were awarded statewide to municipalities and these amounts represent Hanford's apportionment.

FISCAL IMPACT:

The acceptance of these settlements would result in \$26,747 in new revenue to the City.

ATTACHMENTS:

ATT Consent and Release Form
 Verizon Consent and Release Form
 2020.06.19 Ltr from Constantine Cannon re AT&T
 2020.06.19 Ltr from Constantine Cannon re Verizon

Consent and Release for Non-Intervenors

1. The undersigned has received and reviewed a copy of the Settlement and Release Agreement executed by and between Defendant New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC (“AT&T”), Relator OnTheGo Wireless, LLC, and the political subdivisions that intervened in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County (“Settlement Agreement”), the Notice of Proposed Settlement, and the Order of the California Court approving the settlement approval process.

2. The undersigned hereby represents and warrants that he or she is fully authorized to provide binding consent on behalf of the Non-Intervenor identified below.

3. By signing below and returning this document to Plaintiffs’ counsel pursuant to the terms of and by the deadline set forth in the Court’s Order, the identified Non-Intervenor hereby agrees to be bound by the terms of the Settlement Agreement, including specifically the releases contained therein, and to be treated as a Party to the Settlement Agreement for all relevant purposes.

Dated: _____

Signature

Print Name: _____

Title: _____

On behalf of:

Non-Intervenor Name

Attachment: ATT Consent and Release Form (Admin: Cellular Settlements)

Consent and Release for Non-Intervenor

1. The undersigned has received and reviewed a copy of the Settlement and Release Agreement executed by and between Defendant Cellco Partnership d/b/a Verizon Wireless ("Verizon"), Relator OnTheGo Wireless, LLC, and the political subdivisions that intervened in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County ("Settlement Agreement"), the Notice of Proposed Settlement, and the Order of the California Court approving the settlement approval process.

2. The undersigned hereby represents and warrants that he or she is fully authorized to provide binding consent on behalf of the Non-Intervenor identified below.

3. By signing below and returning this document to Plaintiffs' counsel pursuant to the terms of and by the deadline set forth in the Court's Order, the identified Non-Intervenor hereby agrees to be bound by the terms of the Settlement Agreement, including specifically the releases contained therein, and to be treated as a Party to the Settlement Agreement for all relevant purposes.

Dated: _____

Signature

Print Name: _____

Title: _____

On behalf of:

Non-Intervenor Name

CONSTANTINE | CANNON

SAN FRANCISCO | NEW YORK | WASHINGTON | LONDON

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
(415) 639-4001

June 19, 2020

City of Hanford
Attn: Bob Dowd
City Attorney
315-321 N. Douty St
Hanford, CA 93230

Re: *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court)

Settlement with AT&T: Action Required

Dear Sir or Madam:

The enclosed Notice of Settlement is directed to City of Hanford as a non-intervening real party in interest (“Non-Intervenor”) in the above case, in the form required by order of the Court with respect to a settlement between Plaintiffs and Defendant New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC (“AT&T”).

YOUR RESPONSE TO THIS NOTICE WILL DETERMINE THE AMOUNT OF MONEY THAT CITY OF HANFORD WILL RECEIVE AS A RESULT OF THE SETTLEMENT WITH AT&T. The settlement payment to City of Hanford can be calculated from information in the enclosed pleadings. For your convenience, we outline the calculations here:

Total settlement amount for California government entities	\$47,904,307
AT&T revenue from City of Hanford during relevant time period ¹	\$128,803
Share of all AT&T California revenue and settlement for City of Hanford	0.037%

¹ AT&T provided revenue information in discovery, subject to a court confidentiality order. Information about the determination of AT&T revenues and the calculation of total optimizable charges is set forth in the Declaration of Philip Kline in the enclosed pleadings. To review an unredacted version of the Kline Declaration, you must acknowledge the confidentiality designation; please contact us to do so and receive an unredacted copy.

City of Hanford
June 19, 2020
Page 2

Gross settlement allocation to City of Hanford (0.037% of \$47,904,307)	\$17,580
Requested relator's share of Non-Intervenor recoveries, subject to court approval	43%
Net settlement allocation to City of Hanford after Relator's Share	\$10,021

In order to receive the entire Net Settlement Allocation, City of Hanford must execute the Consent Page, as set forth in the attached, and return it to Plaintiffs' counsel by September 17, 2020. Pursuant to the terms of the settlement, if City of Hanford does not return an executed Consent Page by that date, its **settlement allocation will be reduced by 10%.**

Please note that a separate Consent Page must be returned for each settling defendant.

We encourage you to contact us directly with any questions about the AT&T Settlement or the enclosed notification and documents. You can leave a message for Wayne Lamprey, Anne Hartman, or Ari Yampolsky at (415) 639-4001.

Sincerely,

CONSTANTINE CANNON LLP



Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
Attorneys for Plaintiffs Regents of the
University of California, et al. and Plaintiff-
Relator OnTheGo Wireless, LLC

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

CONSTANTINE | CANNON

SAN FRANCISCO | NEW YORK | WASHINGTON | LONDON

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
(415) 639-4001

June 19, 2020

City of Hanford
Attn: Bob Dowd
City Attorney
315-321 N. Douty St
Hanford, CA 93230

Re: **Notice of settlement with defendant New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC (“AT&T”), and distribution of settlement proceeds in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court)**

Dear Sir or Madam:

You are receiving this letter because City of Hanford is a non-intervening real party in interest (“Non-Intervenor”) in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County. Defendant New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC (“AT&T”), and Plaintiffs have entered into a Settlement Agreement in the case, and City of Hanford has been identified as a party that will receive a share of the AT&T settlement payment.

The lawsuit

The lawsuit was filed by Relator OnTheGo Wireless, LLC on July 5, 2012, pursuant to the California False Claims Act (“CFCA”), on behalf of real parties in interest the State of California and political subdivisions identified therein. The lawsuit, which named several defendants, including AT&T, generally alleged that Defendants failed to comply with the terms of cooperative purchasing agreements the Western States Contracting Alliance (“WSCA”) awarded to Defendants to provide wireless equipment and services to California government entities. As relevant here, Plaintiffs allege the WSCA agreements, and other agreements related to them, required AT&T to provide its California government customers purchasing wireless services pursuant to those agreements with “rate plan optimization reports” and wireless services at the lowest cost available. AT&T’s alleged failure to comply with these provisions resulted in overcharges to those California government customers. AT&T disputes and denies all of the Relator’s allegations and maintains that it complied in full with the WSCA agreements.

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 2

The settlement

The parties have agreed to settle this case with respect to AT&T. Copies of documents filed with the Court in support of the settlement, which include the Settlement Agreement and the Court's order approving this notice procedure, are included herewith. Copies of these documents may also be downloaded at: <https://constantinecannon.box.com/v/Non-Intervenor>

To receive the full amount of the share allocated to a Non-Intervenor in the Proposed Allocation, if any, the Non-Intervenor must execute the Consent Page provided in the Addendum and return the executed Consent Page to Plaintiffs' counsel by **September 17, 2020**. By doing so, a Non-Intervenor affirmatively consents to the terms of the Settlement Agreement, including the general release contained therein. Original signatures are not required.

The executed Consent Page may be returned to Plaintiffs' counsel by PDF to:

E-mail to: WirelessOptIn@constantinecannon.com

You will receive a reply confirming receipt of the Consent Page. Please use this address for the submission of Consent Pages only. Contact information for any questions is below.

If a Non-Intervenor does not execute the Consent Page, and therefore does not agree to be bound by the Terms of the Settlement Agreement, then the Non-Intervenor will receive only 90% of the amount allocated to it in the Proposed Allocation.

In addition, Plaintiffs will apply to the Court for a Relator's share pursuant to California Government Code section 12652(g)(3) and attorney fees pursuant to California Government Code section 12652(g)(8). As set forth in the Motion for Approval and the Proposed Allocation, Plaintiffs are requesting a Relator's share of 43% with respect to any amounts allocated to Non-Intervenors, and have entered into a Settlement Agreement with AT&T to receive attorneys' fees.

Hearing

The Court has set a hearing for final approval of the Settlement Agreement for **September 24, 2020, at 11:00am** in Department 92 or 96 of the Sacramento Superior Court, located at 9605 Kiefer Boulevard, Sacramento, California. The purpose of the hearing is to determine whether the terms of the Settlement Agreement – including but not limited to the dismissal of the California Action with prejudice as to AT&T, the releases, and the Proposed Allocation among the Parties, Relator, and Plaintiffs' counsel – are in all respects fair, adequate, and reasonable, and in the best interests of the parties involved, serve the public purposes behind the CFCA, and should be finally approved.

In the event that it becomes necessary to postpone this hearing, then Relator's counsel will, within 5 calendar days of the Court's postponement order, (a) serve the order on you by mail, and (b) make the order available on the website: <https://constantinecannon.box.com/v/Non-Intervenor>

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 3

Similarly, in the event that it becomes necessary to disallow in-person appearances at the hearing, then within 5 calendar days of the Court's order requiring any attendance at the hearing to be remote/telephonic rather than in-person, Relator's counsel will (a) serve the order on you by mail, and (b) make the order available on the website. Such service shall include an updated notice that contains meeting identification number(s) and login information, if any, that are necessary for remote attendance.

How to object

The Court has ordered that any Non-Intervenor who objects to the approval of the proposed settlement may appear at the Hearing to show cause why the proposed settlement should not be approved. Pursuant to the Court's order, objections to the settlement shall be heard, and any papers or briefs submitted in support of said objections shall be considered by the Court.

Any Non-Intervenor wishing to make an objection is requested to file written notice of its intention to object, together with supporting papers stating specifically the factual basis and legal grounds of the objection, and to serve copies thereof upon counsel for Plaintiffs and AT&T, on or before September 17, 2020.

Additional information

If you have any questions about this notification and settlement payment, or the terms of the Settlement Agreement, please contact:

Constantine Cannon LLP
150 California Street, Suite 1600
San Francisco, CA 94111
Telephone: (415) 639-4001

Wayne Lamprey	wlamprey@constantinecannon.com
Anne Hartman	ahartman@constantinecannon.com
Ari Yampolsky	ayampolsky@constantinecannon.com

If the recipient of this letter is not an attorney who represents City of Hanford in civil legal proceedings, you may want to consult with such counsel.

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 4

Sincerely,

CONSTANTINE CANNON LLP



Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
Attorneys for Plaintiffs Regents of the
University of California, et al. and Plaintiff-
Relator OnTheGo Wireless, LLC

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

Consent and Release for Non-Intervenor

1. The undersigned has received and reviewed a copy of the Settlement and Release Agreement executed by and between Defendant New Cingular Wireless National Accounts, LLC d/b/a Cingular Wireless, now known as AT&T Mobility National Accounts LLC (“AT&T”), Relator OnTheGo Wireless, LLC, and the political subdivisions that intervened in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County (“Settlement Agreement”), the Notice of Proposed Settlement, and the Order of the California Court approving the settlement approval process.

2. The undersigned hereby represents and warrants that he or she is fully authorized to provide binding consent on behalf of the Non-Intervenor identified below.

3. By signing below and returning this document to Plaintiffs’ counsel pursuant to the terms of and by the deadline set forth in the Court’s Order, the identified Non-Intervenor hereby agrees to be bound by the terms of the Settlement Agreement, including specifically the releases contained therein, and to be treated as a Party to the Settlement Agreement for all relevant purposes.

Dated: _____

Signature

Print Name: _____

Title: _____

On behalf of:

Non-Intervenor Name

Attachment: 2020.06.19 Ltr from Constantine Cannon re AT&T (Admin: Cellular Settlements)

CONSTANTINE | CANNON

SAN FRANCISCO | NEW YORK | WASHINGTON | LONDON

Wayne T. Lamprey
 Anne Hayes Hartman
 Ari Yampolsky
 (415) 639-4001

June 19, 2020

City of Hanford
 Attn: Bob Dowd
 City Attorney
 315-321 N. Douty St
 Hanford, CA 93230

Re: *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court)

Settlement with Verizon: Action Required

Dear Sir or Madam:

The enclosed Notice of Settlement is directed to City of Hanford as a non-intervening real party in interest ("Non-Intervenor") in the above case, in the form required by order of the Court with respect to a settlement between Plaintiffs and Defendant Cellco Partnership d/b/a Verizon Wireless ("Verizon").

YOUR RESPONSE TO THIS NOTICE WILL DETERMINE THE AMOUNT OF MONEY THAT City of Hanford WILL RECEIVE AS A RESULT OF THE SETTLEMENT WITH VERIZON. The settlement payment to City of Hanford can be calculated from information in the enclosed pleadings. For your convenience, we outline the calculations here:

Total settlement amount for California government entities	\$68,231,673
Verizon revenue from City of Hanford during relevant time period ³⁵	\$338,466
Share of all Verizon California revenue and settlement for City of Hanford	0.043%
Gross settlement allocation to City of Hanford (0.043% of \$68,231,673)	\$29,344

³⁵ Verizon provided revenue information in discovery, subject to a court confidentiality order. Information about the determination of Verizon revenues and the calculation of total optimizable charges is set forth in the Declaration of Philip Kline in the enclosed pleadings. To review an unredacted version of the Kline Declaration, you must acknowledge the confidentiality designation; please contact us to do so and receive an unredacted copy.

City of Hanford
June 19, 2020
Page 2

Requested relator's share of Non-Intervenor recoveries, subject to court approval	43%
--	-----

Net settlement allocation to City of Hanford after Relator's Share	\$16,726
---	-----------------

In order to receive the entire Net Settlement Allocation, City of Hanford must execute the Consent Page, as set forth in the attached, and return it to Plaintiffs' counsel by September 17, 2020. Pursuant to the terms of the settlement, if City of Hanford does not return an executed Consent Page by that date, its **settlement allocation will be reduced by 10%.**

Please note that a separate Consent Page must be returned for each settling defendant.

We encourage you to contact us directly with any questions about the Verizon Settlement or the enclosed notification and documents. You can leave a message for Wayne Lamprey, Anne Hartman, or Ari Yampolsky at (415) 639-4001.

Sincerely,

CONSTANTINE CANNON LLP



Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
Attorneys for Plaintiffs Regents of the
University of California, et al. and Plaintiff-
Relator OnTheGo Wireless, LLC

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

CONSTANTINE | CANNON

SAN FRANCISCO | NEW YORK | WASHINGTON | LONDON

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
(415) 639-4001

June 19, 2020

City of Hanford
Attn: Bob Dowd
City Attorney
315-321 N. Douty St
Hanford, CA 93230

Re: **Notice of settlement with defendant Cellco Partnership d/b/a Verizon Wireless, and distribution of settlement proceeds in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517 (Sacramento Superior Court)**

Dear Sir or Madam:

You are receiving this letter because City of Hanford is a non-intervening real party in interest (“Non-Intervenor”) in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County. Defendant Cellco Partnership d/b/a Verizon Wireless (“Verizon”), and Plaintiffs have entered into a Settlement Agreement in the case, and City of Hanford has been identified as a party that will receive a share of the Verizon settlement payment.

The lawsuit

The lawsuit was filed by Relator OnTheGo Wireless, LLC on July 5, 2012, pursuant to the California False Claims Act (“CFCA”), on behalf of real parties in interest the State of California and political subdivisions identified therein. The lawsuit, which named several defendants, including Verizon, generally alleged that Defendants failed to comply with the terms of cooperative purchasing agreements the Western States Contracting Alliance (“WSCA”) awarded to Defendants to provide wireless equipment and services to California government entities. As relevant here, Plaintiffs allege the WSCA agreements, and other agreements related to them, required Verizon to provide its California government customers purchasing wireless services pursuant to those agreements with “rate plan optimization reports” and wireless services at the lowest cost available. Verizon’s alleged failure to comply with these provisions resulted in overcharges to those California government customers. Verizon disputes and denies all of the Relator’s allegations and maintains that it complied in full with the WSCA agreements.

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 2

The settlement

The parties have agreed to settle this case with respect to Verizon. Copies of documents filed with the Court in support of the settlement, which include the Settlement Agreement and the Court's order approving this notice procedure, are included herewith. Copies of these documents may also be downloaded at: <https://constantinecannon.box.com/v/Non-Intervenor>

To receive the full amount of the share allocated to a Non-Intervenor in the Proposed Allocation, if any, the Non-Intervenor must execute the Consent Page provided in the Addendum and return the executed Consent Page to Plaintiffs' counsel by **September 17, 2020**. By doing so, a Non-Intervenor affirmatively consents to the terms of the Settlement Agreement, including the general release contained therein. Original signatures are not required.

The executed Consent Page may be returned to Plaintiffs' counsel by PDF to:

E-mail to: WirelessOptIn@constantinecannon.com

You will receive a reply confirming receipt of the Consent Page. Please use this address for the submission of Consent Pages only. Contact information for any questions is below.

If a Non-Intervenor does not execute the Consent Page, and therefore does not agree to be bound by the Terms of the Settlement Agreement, then the Non-Intervenor will receive only 90% of the amount allocated to it in the Proposed Allocation.

In addition, Plaintiffs will apply to the Court for a Relator's share pursuant to California Government Code section 12652(g)(3) and attorney fees pursuant to California Government Code section 12652(g)(8). As set forth in the Motion for Approval and the Proposed Allocation, Plaintiffs are requesting a Relator's share of 43% with respect to any amounts allocated to Non-Intervenors, and have entered into a Settlement Agreement with Verizon to receive attorneys' fees.

Hearing

The Court has set a hearing for final approval of the Settlement Agreement for **September 24, 2020, at 11:00am** in Department 92 or 96 of the Sacramento Superior Court, located at 9605 Kiefer Boulevard, Sacramento, California. The purpose of the hearing is to determine whether the terms of the Settlement Agreement – including but not limited to the dismissal of the California Action with prejudice as to Verizon, the releases, and the Proposed Allocation among the Parties, Relator, and Plaintiffs' counsel – are in all respects fair, adequate, and reasonable, and in the best interests of the parties involved, serve the public purposes behind the CFCA, and should be finally approved.

In the event that it becomes necessary to postpone this hearing, then Relator's counsel will, within 5 calendar days of the Court's postponement order, (a) serve the order on you by mail, and (b) make the order available on the website: <https://constantinecannon.box.com/v/Non-Intervenor>

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 3

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How to object

The Court has ordered that any Non-Intervenor who objects to the approval of the proposed settlement may appear at the Hearing to show cause why the proposed settlement should not be approved. Pursuant to the Court's order, objections to the settlement shall be heard, and any papers or briefs submitted in support of said objections shall be considered by the Court.

Any Non-Intervenor wishing to make an objection is requested to file written notice of its intention to object, together with supporting papers stating specifically the factual basis and legal grounds of the objection, and to serve copies thereof upon counsel for Plaintiffs and Verizon, on or before September 17, 2020.

Additional information

If you have any questions about this notification and settlement payment, or the terms of the Settlement Agreement, please contact:

Constantine Cannon LLP
150 California Street, Suite 1600
San Francisco, CA 94111
Telephone: (415) 639-4001

Wayne Lamprey	wlamprey@constantinecannon.com
Anne Hartman	ahartman@constantinecannon.com
Ari Yampolsky	ayampolsky@constantinecannon.com

If the recipient of this letter is not an attorney who represents City of Hanford in civil legal proceedings, you may want to consult with such counsel.

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

City of Hanford
June 19, 2020
Page 4

Sincerely,

CONSTANTINE CANNON LLP

A handwritten signature in blue ink, appearing to read "Wayne T. Lamprey", is written over a horizontal line.

Wayne T. Lamprey
Anne Hayes Hartman
Ari Yampolsky
Attorneys for Plaintiffs Regents of the
University of California, et al. and Plaintiff-
Relator OnTheGo Wireless, LLC

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

Consent and Release for Non-Intervenors

1. The undersigned has received and reviewed a copy of the Settlement and Release Agreement executed by and between Defendant Cellco Partnership d/b/a Verizon Wireless ("Verizon"), Relator OnTheGo Wireless, LLC, and the political subdivisions that intervened in *State of California ex rel. OnTheGo Wireless, LLC v. Cellco Partnership d/b/a Verizon Wireless, et al.*, Case No. 34-2012-00127517, which is pending in the Superior Court for Sacramento County ("Settlement Agreement"), the Notice of Proposed Settlement, and the Order of the California Court approving the settlement approval process.

2. The undersigned hereby represents and warrants that he or she is fully authorized to provide binding consent on behalf of the Non-Intervenor identified below.

3. By signing below and returning this document to Plaintiffs' counsel pursuant to the terms of and by the deadline set forth in the Court's Order, the identified Non-Intervenor hereby agrees to be bound by the terms of the Settlement Agreement, including specifically the releases contained therein, and to be treated as a Party to the Settlement Agreement for all relevant purposes.

Dated: _____

Signature

Print Name: _____

Title: _____

On behalf of:

Non-Intervenor Name

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

Attachment: 2020.06.19 Ltr from Constantine Cannon re Verizon (Admin: Cellular Settlements)

RECEIVED

JUN 3 0 2020

GRISWOLD, LASALLE,
COBB, DOWD & GIN



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: E
-------------------------------	--------------------------

SUBJECT:

Administration: Adoption of Resolution 20-14-R, amending the Handbook of Rules and Procedures to include various amendments as recommended by the Majority of Council.

RECOMMENDATION:

The Council, by motion, adopt Resolution 20-14-R, amending the Handbook of Rules and Procedures to include various amendments as recommended by the majority of Council.

BACKGROUND:

Historically, Past City Councils have adopted various policies and rules pertaining to City Council meetings, decorum, appointments to Commissions, and several other subjects. These policies were memorialized as resolutions, ordinances, and regular documents that had been approved at Council meetings.

On June 21, 2016, the Hanford City Council formally adopted the Handbook of Rules and Procedures, in order to create one single document to all rules and procedures and to eliminate the multiple references to other regulations. Since the initial adoption, there have been several amendments to the Handbook to note changes to the length of the Public Comment period and the size of various commissions.

Due to recent changes within the City organization, there is a need to amend several sections related to City Departments and staff felt that it was the ideal time to review the full document with the current Council and get direction on other potential amendments. At the June 16, 2020, Council reviewed a draft Handbook, which included many of those proposed amendments. In addition to the following changes proposed by staff:

- Amendments to many City Departments to memorialize several recent departmental reorganizations;
- Modify the section on Video recording to cover the upcoming video broadcasting and recording of future council meetings; and
- Addition of section on Age and Residency requirements for Committees/Commissions.

Council also directed staff to make the following changes to the Handbook and bring back a Resolution for the adoption of the amended Handbook:

- Reduction in the per case use of the City Attorney by individual Council members from \$2,000 to \$600 and the addition of an annual cumulative maximum, without full Council consent, of \$2,500;
- Designate a specific area within the Council Chambers for video recording devices; and
- Make other grammatical and spelling changes.

FISCAL IMPACT:

There is no fiscal impact related to this item.

ATTACHMENTS:

Resolution 20-14-R Handbook Amendments

Handbook of Rules and Procedures - 2020 Final

Handbook of Rules and Procedures - 2020 Redline Version

RESOLUTION 20-14-R**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD AMENDING
THE HANDBOOK OF RULES AND PROCEDURES OF THE CITY COUNCIL OF THE
CITY OF HANFORD**

WHEREAS, the policies, rules and procedures set forth in the attached Handbook are useful to the City Council, Commissions, Staff, and the General Public by eliminating multiple references; and

WHEREAS, pursuant to Government Code Section 36813, the Council may establish rules for the conduct of its proceedings; and

WHEREAS, this Handbook may be amended by resolution to modify or establish other policies relative to the City Council.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hanford does hereby approve the attached Handbook of Rules and Procedures.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2020 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK

Attachment: Resolution 20-14-R Handbook Amendments (Admin: Adoption of Handbook Updates)

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the _____ day of _____, 2020.

Date: _____

City Clerk

HANDBOOK OF RULES AND PROCEDURES

HANFORD CITY COUNCIL



PREFACE

As provided by California Government Code Section 36813, the City Council of the City of Hanford established the Handbook of Rules and Procedures contained therein. The Handbook shall be in effect upon adoption by the City Council and shall remain in effect until such time as it is amended or new rules are adopted in the manner provided herein.

In addition to the Handbook of Rules and Procedures, the City Council has included in this document other information which may be useful to the City Council, Commissions, administrative staff, and the general public. This document is to be known as “The Handbook of Rules and Procedures of the City Council of the City of Hanford.”

Adopted: June 21, 2016

Resolution: 16-31-R

Amended: June 6, 2017

Resolution: 17-34-R

Amended: August 15, 2017

Resolution: 17-44-R

Amended: July 7, 2020

Resolution: 20-14-R

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CHAPTER 1 GENERAL INFORMATION, POWERS AND DUTIES

A. THE CITY OF HANFORD

The City of Hanford has a City Council/City Manager form of government.

Under this form of government, the elected City Council sets the policies for the operation of the Hanford City Government. The Council is responsible to the citizens for:

- Establishing community-wide goals that address short and long range needs.
- Formulating policies that define a course of action that shape city operations.
- Providing quality services within available resources.
- Acting as a link between the professional staff and local citizens.

City Council members are local leaders. The electorate expects the Council to set the tone and direction for municipal operations. Strategic planning and goal setting are the tools that enable a Council to define their vision and determine methods for accomplishing their goals.

The administrative responsibility of the city rests with the City Manager, who is appointed by the City Council. The City Manager has the responsibility to apply and administer Council's policies through the day-to-day operation of the city. The City Manager is the chief administrative officer of the city and directs the totality of city operations.

Teamwork between the Council and the City Manager is a key element of the council-manager form of government. The pooling of skills is essential to resolve the many complex problems that face the city today. The council-manager form of government seeks to enhance the effectiveness of local policy-making and municipal operations by bringing together skilled lawmakers, community representatives, and experts in municipal administration and management.

B. COUNCIL ELECTIONS

The City Council consists of five (5) members, elected by district. Each Council Member serves four-year staggered terms, without limit. Elected Officials serve until his/her successor has been elected and qualified. Elections are held in November of even numbered years.

C. VACANCIES

Vacancies on the City Council shall be filled in accordance with California Government Code 36512.

California Government Code Section 36502 specifies the conditions under which a vacancy occurs.

D. MAYOR/VICE MAYOR SELECTION

The Mayor and Vice Mayor are members of the City Council and selected by the Council and not elected by the voters. These positions typically serve a period of one (1) year.

E. MAYOR AS PRESIDING OFFICER AND DUTIES THERETO

The Mayor shall be recognized as the official head of the City of Hanford for all ceremonial purposes and by the Governor for military purposes. In the time of public danger or emergency, the Mayor may, with the consent of the City Council, cause order to be maintained and enforce laws. The Mayor shall act as the Presiding Officer at all meetings of the City Council and perform such other duties consistent with the office as may be imposed by the City Council. The Mayor may move, second, and debate from the Chair, subject to such limitations of debate as are imposed on all Council Members by these rules and shall not be deprived of any of the rights and privileges of a Council Member as such Presiding Officer. The Mayor shall possess no veto power.

The Mayor shall preserve strict order and decorum at all times. The Mayor shall state each item coming before the City Council, and shall upon conclusion of said presentation related thereto call for the vote. Following the vote, the Mayor shall announce the results of the vote. The Mayor is eligible to vote on all motions, and shall direct the order of participation of Council Members. The Mayor shall, in all instances, have the last chance to speak. The Mayor shall sign all ordinances and resolutions adopted by the City Council during the Mayor's presence. The Mayor shall sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

F. VICE MAYOR

In the absence of the Mayor, the Vice Mayor shall possess and perform the power and duties of the Mayor. In that capacity, the Vice Mayor shall sign ordinances and resolutions adopted in his/her presence. The Vice Mayor shall also sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

G. COMPENSATION

Salaries for the City Council Members may be fixed in accordance with Section 36516 of the Government Code of the State of California. Council Members may be reimbursed for actual and necessary expenses incurred in the performance of their official duties as allowed by Government Code Section 36514 and any resolutions or ordinances adopted by the City.

H. CITY MANAGER

The City Manager, appointed by the City Council, is responsible for the overall administration of the City in response to the policies and programs established by the City Council. The City Manager is responsible for forecasting the program and service needs of the City and its related financial, personnel, and capital improvement requirements. The City Manager is a significant liaison with the community and other levels of government.

I. CITY CLERK

The City Clerk is appointed by the City Manager and is the local official for elections, local legislation, the Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). The City Clerk, in consultation with the City Attorney, ensures that actions are in compliance with all federal, state and local statutes and regulations and that all actions are properly executed, recorded, and archived.

The statutes of the State of California prescribe the basic functions and duties of the City Clerk, and the Government Code and Election Code provide precise and specific responsibilities and procedures to follow.

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services. The City Clerk provides clerical support to the City Council.

J. CITY ATTORNEY

The City Attorney, appointed by the City Council, is responsible for providing necessary legal services and guidance to the City Council, the City Manager, department heads, and city boards, commissions and committees to ensure that city functions are performed on a sound legal basis.

In the event that it is deemed necessary and in the best interest of the City to contract for either Special or Conflict Counsel to act in the place of the City Attorney, the City Manager shall bring forth a recommendation to the City Council

for approval at a regular or special meeting and be designated to execute the necessary documentation to facilitate those contracts. If outside legal counsel is required due to a reason other than a conflict of interest affecting the City Attorney, the City Manager shall confer with the City Attorney regarding the hiring of Special Counsel.

Communications from the City Attorney's Office may be confidential and shall be treated as attorney-client privilege. Only the City Council, as an entire body, may waive the privilege, and not individual Council Members.

During the normal course of a Council Member carrying out the duties of office, it is common practice to discuss issues or ask questions of City Staff, including the City Attorney. For the purpose of this policy statement, the intent is to regulate an individual Council Member's authority to cause work to be performed by the City Attorney.

When an individual Council Member poses a question to the City Attorney, the City Attorney shall estimate the amount of time required to answer the question. In the event the City Attorney believes the amount of time for research involved in answering the question will generate a bill in excess of \$600.00, the City Attorney will notify the Council Member that the answer will exceed policy limitations. If the submitting Council Member continues to seek an answer to the question, the Council Member will pose the question to the Council, as a body, at a Council Meeting and must obtain a consensus of the majority of the Council Members present at the meeting in order for the City Attorney to work on the question.

Legal work involving questions or inquiries that require less than \$2,500.00, per year, in billable hours by the City Attorney may be authorized by the submitting Council Member without the need of obtaining the Council's approval.

K. TRIANGLE OF POLICY, PROCESS & PRODUCT

The City Council establishes the Policy—establishing vision and direction for the community's future.

The City Clerk, in consultation with the City Attorney oversees the Process—ensuring that the decision-making process complies with federal, state, and local regulation and that it is properly recorded.

The City Manager provides the Product—which is the primary reason for the existence of local government: to provide services to the taxpayer that the taxpayers cannot (or will not) provide for themselves.

L. MUNICIPAL CODE

The Hanford Municipal Code sets forth the regulatory, penal and administrative laws of general application to the city. These laws are enforceable by the City, and violation constitutes a misdemeanor or infraction.

Other directives and policies of the City Council are recorded in resolutions or by minute action of the Council.

M. INTERFERENCE IN STAFF FUNCTIONS

The City Council shall deal with the administrative services of the City through the City Manager, except for the purpose of inquiry, and neither the City Council nor any member thereof, shall give orders to subordinates of the City Manager. No member of the City Council shall publicly criticize or censure any staff member of the City, and shall instead relay any criticism of a staff member privately through the City Manager.

The City Council shall deal with the Office of the City Attorney only through the City Attorney or his/her designees, except for the purpose of inquiry, and neither the City Council nor any member thereof, may give orders to subordinates of the City Attorney without the City Attorney's consent.

N. CITY DEPARTMENTS

Administration – In addition to the City Manager and City Clerk, the administrative office also includes Human Resources, Information Technology and the Airport division. Human Resources is responsible for risk management, insurance services, and the city's comprehensive personnel program, including recruitment, classification, compensation, employee benefits, safety administration, and employee training.

Information Technology is responsible for design and maintenance of the city's software systems and administration of the City's Local/Wide Area Network. This division also manages the City's web services and intranet.

Airport operations oversee all matters pertaining to the airport.

Finance – The Finance department is composed of two divisions, the Accounting division and Utility Billing division. The Accounting division is responsible for cash management, financial management services, payroll, purchasing, accounts payable and receivable, and business license administration.

The Utility Billing division is responsible for customer services for Refuse, Sewer, and Water operations. This includes all billing, collections, and adjustments as necessary.

Community Development – The Community Development department includes three divisions: Planning, Building, and Housing. The Planning division is responsible for administering the city's general plan and zoning ordinance, and provides support services to the planning commission.

The Building division is responsible for ensuring that construction activities in the city meet all requirements of the *Uniform Building Code*. The division issues building permits and provides inspections as needed to ensure that buildings are constructed in accordance with the approved plans. The Building division also provides city-wide code enforcement services and abates dangerous buildings to ensure they do not pose a hazard to the community.

The Housing division is responsible for assisting in the development, rehabilitation and maintenance of affordable housing in our community. This division provides funds for the CDBG Housing Rehabilitation Grant Program, the BEGIN/HOME Programs, First-Time Homebuyers Program, and the processing and monitoring of all housing rehabilitation projects.

Parks & Community Services – The Recreation division operates recreational and leisure activities for the community of Hanford. It is composed of administrative services, sports, youth/cultural/special events, Longfield Center, aquatics, senior center, teen center, facilities management, and therapeutic recreation. Hanford's recreation department offers a full range of recreational activities for nearly every segment of our community. The Parks and Community Services department provides recommendations to the Parks and Recreation Commission.

The Parks division is responsible for maintaining the aesthetic and recreation value of city property including City parks, street medians, athletic fields, City parking lot landscapes, the Industrial Park, Airport Park, and the Intermodal Station. The division designs and constructs streetscape improvement projects within the Downtown District; administers the Landscape Assessment District contracts; repairs citywide irrigation systems; performs annual playground safety inspections; and conducts repairs and upgrades to existing playgrounds.

The Facilities division is responsible for the maintenance and repair of all city owned facilities. This includes the civic auditorium, city offices, veterans building, historic courthouse, intermodal facility, public works corporation yard, wastewater treatment plant, Longfield Center, aquatics facility, police department, and fire stations. This is accomplished through a staff of full time and part-time employees.

Public Works – The most complex department in the City of Hanford is the public works department. It is composed of Administration/Engineering, Streets, Refuse, Fleet, Wastewater, and Utilities.

The Administration and Engineering division is responsible for the design and supervision of all capital improvement projects as well as administering the entire public works department. This division is also responsible for providing recommendations to the City Council and Commissions.

The Streets division is composed of two programs: street maintenance and street cleaning. Street maintenance is primarily responsible for maintenance of local streets and city parking lots as well as supervising painting activities, maintenance of traffic signals and streetlights, and other maintenance activities. The street-cleaning program is responsible for sweeping of all city streets on a periodic basis.

The Wastewater Treatment plant is a sophisticated, multimillion dollar facility responsible for the treatment and recycling of all city wastewater. This division is also responsible for maintaining the sanitary sewer collection system. The plant uses state of the art techniques and continues to meet all applicable water quality standards.

The Refuse division provides refuse pickup, recycling, and disposal services for all businesses and residents of the city, as well as some residents located in unincorporated areas around the city.

The Fleet Maintenance division is responsible for maintaining and managing a diverse fleet of equipment including sedans, police vehicles, street sweepers, refuse trucks, motor graders, sewer cleaning equipment, fire vehicles, and other specialized pieces of large and small equipment. The city's fleet maintenance program is set up as a leasing operation with all costs accumulated in this program and charged out to city departments.

The Utilities division is composed of two program areas: storm sewer maintenance and water operations. The storm sewer maintenance section is responsible for maintaining storm drain facilities within the city. The water operations section is responsible for the operation and maintenance of the city water system.

Police – The Police department is responsible for providing police services to preserve the peace and ensure the general safety and welfare of city residents and visitors. The department is organized into multiple areas: support services, records and communications, operations, narcotics task force, traffic enforcement, school resource officer program, and the problem-oriented policing (POP) program. These divisions work cooperatively to maintain a low crime rate with a community approach to law enforcement.

The Support Services division is responsible for the overall administration of the police department and investigative services. This division also administers the

Gang Resistance Education (G.R.E.A.T.) program in conjunction with the Hanford Elementary School District and Hanford Joint Union High School District.

The Records and Communications division is responsible for providing communications, clerical support, and police records management for the police department.

The Operations division is responsible for patrol services, traffic enforcement, and development of a highly responsible force for both emergency and service needs.

The Traffic Enforcement division focuses on traffic education and enforcement, driving under the influence enforcement, seat belt and child restraint education, and bicycle and pedestrian safety in our community.

The School Resource Officer (SRO) program is a cooperative program with the Hanford Joint Union High School District and the purpose of the program is to provide guidance to our youth and to maintain a safe environment at the three (3) Hanford High School campus sites.

The Problem Oriented Policing (POP) program provides specialized police services through community partnerships with citizens to reduce criminal activities in our community. The division concentrates its efforts on developing specific strategies and projects to solve issues within the community.

Fire - The fire department is responsible for the prevention and suppression of fires in the community. The department is broken into two divisions: administration/suppression and fire prevention.

The Administration/Suppression division is responsible for administering the department, as well as providing suppression services when fires occur.

The Prevention division is responsible for building inspections, plan review, weed abatement, and citizen education programs.

CHAPTER 2 CITY COUNCIL MEETINGS

A. RULES OF ORDER

The City Council shall determine its own rules of order and amend them from time to time, or adopt new rules as it deems necessary. The City of Hanford shall follow Rosenberg's Rules of Order and incorporate the procedures set forth in this chapter.

The City Attorney acts as the parliamentarian and advises the Mayor when points of order are raised.

B. REGULAR MEETINGS

Regular meetings of the City Council shall be open to the public and held on the first and third Tuesdays of every month, at the hour of 7:00 p.m. The business to be considered during the council meeting is detailed on a printed agenda. State law (the Ralph M. Brown Act) requires that public notice be given at least 72 hours before the regular meeting indicating the time and place of the meeting. An agenda of each meeting is posted at City Hall. Regular meetings may be adjourned or continued to a specified time and place.

Whenever the day fixed for any regular meeting of the City Council falls upon a day designated as a holiday, such meeting may be held at the same hour on the next succeeding day, not a holiday, as if it were a regular meeting or the meeting may be cancelled.

C. SPECIAL MEETINGS

A special meeting may be ordered whenever the public business may require it or upon the request from three members of the City Council. Whenever a special meeting shall be called, notice of such meeting shall be provided at least 24 hours prior to the time of the meeting pursuant to State law.

Ordinances **may not** be adopted at special meetings; only urgency ordinances may be adopted at such meetings. Items not listed on the agenda shall not be considered at the special meeting.

D. STUDY SESSIONS

The City Council may meet in a "study session" for the purpose of acquiring information on a particular subject(s) or hold "work sessions" for the purpose of collaborating with the public. These sessions are special meetings that shall be open to the public and comply with the Brown Act.

E. CLOSED SESSIONS

Consistent with Government Code Section 54954.2 the Council may hold closed sessions during any regular or special meeting, or any time otherwise authorized by law to consider or hear any matter which is authorized by State law to be heard or considered in closed session.

The general subject matter for consideration shall be expressed in an open meeting before such session is held. After closed session the legislative body must reconvene to open session and may be required to disclose action taken, if any.

Closed sessions may be held to discuss certain matters specified by law, including:

- Personnel matters to consider the appointment, employment, performance, or dismissal of a public employee
- Matters of national and public safety
- Labor negotiations
- License applications by persons with criminal records
- Real estate negotiations
- Anticipated litigation

The legislative body in a closed session can consider only matters covered in its agenda descriptions. City Council Members shall keep all written materials and verbal information provided to them in closed session in complete confidence in accordance with Government Code section 54963. No mention of information in these materials should be made to anyone unless allowed by this statute.

If the City Council in closed session has provided direction to City staff on proposed terms and conditions for any type of negotiations whether it be related to property acquisition or disposal, a proposed or pending claims or litigation, and/or employee negotiations, all contact with the other party should be by the designated representative handling the negotiations or litigation. A Council Member should not have any contact or discussions with the other party or its representative(s) involved concerning the negotiation during this time and not communicate any discussion conducted in closed sessions. All public statements, information, press releases, should be handled by the designated representative or spokesperson.

Government Code Section 54963 (a) – (f) outlines the injunctive relief and disciplinary actions that may be imposed on those who divulge confidential closed session discussions, without first receiving authorization from the legislative body.

F. EMERGENCY MEETINGS

Emergency meetings may be called by the City Council with one-hour notice to its members and local news media. The City Council **may not** meet in closed session during an emergency meeting. Except for the 24-hour notice requirement, the special meeting requirements set forth above shall apply in emergency meetings.

G. AGENDA

In order to facilitate the orderly conduct of the business of the citizens of Hanford, the City Manager and City Clerk shall set the agenda, in addition to any direction by the City Council. The City Clerk shall arrange such matters as may have been timely provided, for inclusion in the agenda. Copies of the agenda are available at City Hall and at the council meeting, as well as posted on the city's website.

H. CALL TO ORDER

The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Vice Mayor. In the absence of the Mayor and Vice Mayor, the meeting shall be called to order by the most senior Council Member present. This person shall serve as the Council's presiding officer until the arrival of the Mayor or Vice Mayor, or until adjournment of the meeting.

I. QUORUM

Three members of the City Council shall constitute a quorum for the transaction of business. A majority of a quorum shall be sufficient to pass any action taken by the City Council except on such matters, which, by law, require a greater majority. All ordinances require at least three affirmative votes. Approval of resolutions and all orders for the payment of money also require an affirmative vote by a majority of the entire Council.

J. LACK OF QUORUM

If a majority of the City Council are absent from any meeting, the remaining members of the City Council may declare the meeting adjourned or if no member of the City Council is present, the City Clerk may adjourn the meeting. If a meeting is adjourned for less than five calendar days, no new agenda need be posted so long as a new item of business is not introduced. A copy of the order of adjournment must be posted within 24 hours after the adjournment, at or near the door of the place where the meeting was held.

K. RULES OF DISCUSSION

1. Motions

Action items listed on the council agenda in accordance with applicable law, or added as an action item on a council agenda in accordance with applicable law, may be voted on by the council.

Following a presentation of the item by staff, the Mayor will open discussion to the City Council for questions and comments. When there appears to be no further discussion or all of the Council Members have had the opportunity to speak, the Mayor may call for a motion.

Motions may be made by any member of the council, including the presiding officer, providing that before a motion is offered by the presiding officer, the opportunity for making a motion should be offered to the other members of the council. Any member of the council, other than the person offering the motion, may second a motion. Following a motion and a second, and any further discussion, the Mayor shall call upon the City Clerk for the vote.

2. Voting

The City Council, in the absence of an electronic voting device, votes by “voice vote” on all matters before it, unless a roll call vote is required by law or is requested by the Mayor. Unless a Council Member states that he or she is not voting, silence shall be recorded as an affirmative vote. The Presiding Officer shall announce the results of the vote.

A majority, also known as a simple majority, is a subset of a group that is more than half of the members present.

A two-thirds majority means that two-thirds of the quorum must agree to the proposition. It is much stronger than a simple requirement. In the event of an absence the vote would have to be unanimous.

3. Abstention/Recuse: Conflict of Interest

Council Members shall disqualify themselves if they have a financial conflict of interest or any other disqualification prescribed by law in a matter before the City Council. In such event, they may not participate in the discussion or the vote. Council Members shall state the specific reason for such disqualification. The disqualified Council Member shall leave the Council dais until the conclusion of the agenda item unless applicable State law or regulations permit otherwise.

It should be noted, however, a Council Member may speak as a member of the public, on his/her own behalf – as opposed to on behalf of someone else – on a matter that directly affects his/her financial interest even when conflicted out. Thus, while a Council Member would have to disqualify

him/herself on a matter affecting a piece of property in which the Council Member has a financial interest, he/she could address the Council, speaking to what the impact would be to his/her property.

In some instances, a Council Member may determine that it is appropriate to abstain from voting on a matter even though no financial conflict of interest exists. If a City Council member abstains from voting, their vote will count as a negative. A Council Member is counted as present for quorum purposes, but his/her abstention is effectively a negative vote. For example, if a matter requires three affirmative votes for approval and one Council Member abstains, at least three other Council Members must cast affirmative votes for the matter to be approved.

4. Tie Votes

A tie vote results in a lost motion. In such an instance, any member of the Council may offer a motion for further action. If there is no action by an affirmative vote, the result is no action. If the matter involves an appeal, and affirmative vote does not occur, the result is that the decision appealed stands as decided by the decision-making person or body from which the appeal was taken.

L. RECOGNITION TO SPEAK, COUNCIL MEMBER

Every Council Member desiring to speak shall address the Mayor and, upon recognition by the Mayor, shall confine his or her remarks to the item coming before the City Council.

1. Interruptions:

A Council Member, once recognized, may voice concerns, comments or ask staff to provide explanation or clarification of the item before the City Council, without interruption, unless out of order with the rules and procedures established herein and/or the Mayor call the item to order.

2. Public Hearings:

Council Members should not speak to the merits of an issue, other than to ask questions, until the public comment has been closed.

M. COUNCIL MEMBERS' OBLIGATION AFTER ABSENCE

When a Council Member is absent from an earlier meeting at which a matter was discussed, it shall be the duty of that Council Member to become acquainted with the issues discussed by reading the documents presented, reviewing the minutes from the meeting in which that item was discussed, listening to or viewing the taped recording of the meeting missed in order to further participate in future discussions and/or vote on the item.

N. ADJOURNMENT OF MEETING

Regular meetings shall conclude no later than 10:00 p.m., unless the time is extended by a majority consensus of the Council.

The Mayor shall adjourn the meeting. In the instance of the lateness of the hour the Mayor may also adjourn the meeting to a date and time specific to continue discussions on either the remainder of the agenda or on a specific item for discussion.

O. RECESS

At any point during a meeting the Mayor may call for a brief recess.

P. AGENDA ITEMS OUT OF ORDER

The Mayor may with the consent of the City Council modify the order of the agenda at the meeting, if such modifications would promote fluidity in the process and discussions.

Q. AUDIO RECORDINGS

All regular meetings (except closed sessions) of the City Council are audio recorded, as well as special meetings. Workshops or meetings that require extensive interaction with the public, staff, and City Council may not be recorded if the length of the meeting is anticipated to be unusually long or if simultaneous discussions are expected to occur.

R. VIDEO RECORDINGS

All regular meetings (except closed sessions) of the City Council are video recorded, as well as any special meetings held in the Council Chambers. The City of Hanford allows the use of additional recordings as long as they are not being disruptive to the proceedings or to those in attendance. Any equipment being used should not block aisles, exits, or the view of others. If the use of equipment is determined to be disruptive by the legislative body, the use of said equipment may be banned. Council has identified an area against the East wall of the Chambers, just south of the Director's box, where all video camera equipment should be setup for recording.

S. AGENDA FORMAT FOR MEETINGS

The agenda format for the Hanford City Council and Commission meetings will be prepared to allow for an efficient method to conduct city business. The format and order of business will be established by the City Clerk, unless modifications are approved by the City Council.

T. COMPONENTS OF MEETING

The following sections of a regular meeting agenda shall set forth the guidelines of decorum for each respective section of the agenda.

1. **Public Comments**

For regular meetings, this is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council, including matters listed on the meeting's agenda and other matters not appearing on the agenda. For special meetings, citizen comments are limited to matters on the agenda. The Council cannot legally discuss or take official action on citizen requests that are introduced under this section.

This is also the time for citizens to comment on items listed under the Consent Calendar or General Business, or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to Public Hearing items will be heard at the time the item is discussed.

Each speaker will be allowed **three minutes**, but the Mayor has the discretion to shorten the time limit to make an efficient use of the Council's time. As a courtesy, but not required, the speaker should state his/her name and provide their city of residence.

2. **Staff Communications**

Staff will provide updates to the City Council on major events or projects that may be of public interest. Any documents submitted by a member of the public to the City Clerk for the purposes of handing out to the City Council will be distributed and made a part of the record. The City Clerk will **not** read the documents out loud, but note who the correspondence was from.

3. **Consent Calendar**

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

4. **Public Hearings**

Staff will provide a report on the item, then the Mayor will open the hearing to public comments. Public comments are subject to the rules and regulation of the Hanford Municipal Code. After closing public comments, the Mayor will allow the Council to provide questions or comments to the staff prior to making a motion. Once public comments are closed it is inappropriate for the public to speak except to answer an inquiry of a

Council Member addressed through the Mayor. However, public comments may be re-opened by a majority approval by the Council to hear new information.

5. General Business

Any other remaining items requiring action may be placed in this section. Items that do not need action, but are to provide informational or receive direction from the City Council may also be placed under General Business.

6. Council Reports/Comments

The City Council may report on other meetings or community events that they have recently attended. General announcements that may be of interest to the other Council Members or the public may be made at this time. If a Council Member receives any written correspondence that they would like to be a part of the record, they may announce that they received said correspondence and that it will be given to the City Clerk for distribution.

7. Items for Future Agendas

Any Council Member may request a matter which is not otherwise scheduled on a City Council agenda to be placed on a future agenda. The Council Member referring the item shall provide sufficient information as to the nature of the item. The City Council by concurrence of a majority may direct the City Manager to put the item on a future agenda.

U. ORDINANCES

Ordinances are the laws of the municipality. City councils are given the power to pass ordinances by Government Code Section 37100 as long as those ordinances are not in conflict with the laws and Constitution of the State of California or the United States. Approval of an ordinance requires a first reading or introduction and a second reading and adoption, with at least five days between readings (except an urgency ordinance). The passage of an ordinance requires the affirmative votes of at least three (3) council members. The ordinance or a summary is then published in the local newspaper and becomes effective thirty (30) days later. The thirty (30) day time frame is known as a referendum period. A referendum period is required by state law and is a time frame in which any citizen can file a petition challenging the legality of a recently adopted ordinance. An ordinance is an action that can be repealed or amended only by a subsequent ordinance.

In matters deemed by the City Council to warrant immediate action to preserve peace, public safety or health, an urgency/emergency ordinance may be passed immediately upon introduction at either a regular or special meeting, and can be effective immediately.

V. RESOLUTIONS

A resolution sets forth the action of the council on certain types of policy, procedural, or administrative matters. It requires only one reading and may be changed by subsequent resolution.

W. RECOGNITIONS/PROCLAMATIONS

The City Council may recognize individuals, organizations, or activities during the meetings. Other organizations may also present recognitions to the City.

X. MINUTES

The City Council utilizes summary minutes, which include the motions made, action taken, and a brief summary of council, staff and/or public comments. The audio recording may be used for reference, but it is not the official record of the meeting.

The City Clerk shall prepare the Minutes, and upon approval of the City Council, it shall become the official record.

Y. APPEALS

The filing of an appeal shall have the effect of staying the issuance of any permit or action until such time as the matter on appeal is resolved. If there are subsequent items to come before the Council that are subject to the outcome of the appeal, those items shall be listed following the item for appeal on the agenda, the decision of which shall be factored upon the Council's decision on appeal.

CHAPTER 3 DECORUM

A. ENFORCEMENT OF DECORUM

The City Manager shall designate the Chief of Police, or his/her designated representative as a sergeant-at-arms when necessary to attend City Council meetings for the purpose of maintaining order and decorum in the City Council Chambers, lobby, or other designated meeting location. Upon instructions from the Mayor, the sergeant-at-arms shall eject any person from the City Council Chambers, in conformance with State law.

B. CONDUCT IN THE CITY COUNCIL CHAMBERS

1. Council Chambers Defined

Council Chambers shall be, in addition to the usual and customary meeting location, any location or facility wherein a majority of the legislative body may meet for an open and public meeting as defined by the Brown Act, whether it be a regular meeting, special meeting, or emergency meeting.

2. Council Dais

The City Council seating area, most commonly referred to as the Council Dais is restricted to Council and City Staff at all times. Loitering or the dissemination of materials are not permitted in the area directly in front of the City Council seating area, commonly referred to as the well, unless invited by a Council Member to step forward. Written or photographic materials are to be handed to the City Clerk for dissemination to the Council, and made part of the record.

3. Rules of Decorum for the Public

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, and stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the City meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the presiding officer or a majority of the City Council, be subject to ejection from the meeting per Government Code Section 54954.3(c).

4. Rules of Conduct and Safety

When the City Council is in session, all persons present must preserve safety and order. Members of the public should sit in the seats provided, subject to ADA compliance, unless addressing the Council or entering or leaving the Council Chambers. Members of the public shall not block the aisles or exits in any manner. Members of the public should not bring

audible equipment into the Council Chambers, including cellular phones or pagers, without first either turning said equipment off or to a silent mode.

5. Removal from the Council Chambers

Any person who commits the following acts in respect to a meeting of the City shall be removed from the Council Chambers per Government Code Section 54957.9.

- (a) Disorderly, contemptuous or insolent behavior toward the City or any member thereof, tending to interrupt the due and orderly course of said meeting; and,
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting; and,
- (c) Disobedience of any lawful order of the Mayor, which shall include an order to be seated or to refrain from addressing the City Council; and,
- (d) Any other unlawful interference with the due and orderly course of said meeting.

C. COURTESY

1. Council Members

Council Members shall accord the utmost courtesy to each other, City employees and the public appearing before the City Council, and shall refrain at all times from rude and derogatory remarks, public criticism of staff, remarks as to integrity, abusive comments and statement as to motives and personalities.

2. Public Speakers

Members of the public have the right to attend City Council meetings and to address the City Council on specific agenda items and under the Public Comments section of the agenda. The right of the public to address the City Council includes their right to criticize the policies, procedures, programs, or services of the City, and the acts or omissions of the City Council members. Criticisms that do not relate to City business will not be tolerated.

While the City Council meeting is in session, all persons must preserve order and decorum. A person who addresses the City Council under a specific agenda item or under Public Comments may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is outside of the Council's jurisdiction, repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If, after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

3. Appointed members of Commissions and Committees

Appointed members of Commissions and Committees of the City shall observe the same rules of order and decorum applicable to the City Council.

D. DISCIPLINING A DISRUPTIVE MEMBER

If one member engages in disruptive behavior, it is the responsibility of the City Council to remind the disruptive member about their duties. The failure of the governing body to deal with a misbehaving member or commissioner can also have legal consequences for the locality. For example:

1. A City Council member or Commissioner that mistreats staff members by using inappropriate language, asking the staff member to perform personal tasks, hugging or touching staff in an inappropriate manner, etc. may be putting the locality at risk for a lawsuit alleging harassment or a hostile work environment. If the governing body does not take appropriate steps to avoid the appearance of agreement with the objectionable behavior of a fellow member or commissioner, the inappropriate behavior may be considered to have been sanctioned by the governing body.
2. A member that leaks a confidential legal opinion of the local government attorney can result in the loss of the attorney client privilege and with the loss of the attorney client privilege it is possible the opinion can be used in court against the locality. In order to protect the attorney client privilege the other members of the governing body need to take affirmative action against the member that leaked the opinion.

In some instances meeting one-on-one outside of a public meeting can rectify a misunderstanding or correct inappropriate behavior. The manner in which a situation is addressed may be on a case by case basis. If the behavior continues or if the actions are more severe, the City Council may determine other methods of discipline.

The Mayor, with the approval by a majority of the Council, may remove a Commissioner from their seat. Similarly, a Council Member may be removed

from his or her standing committee assignments as well as assignments to outside committees.

One of the most common forms of discipline is for the governing body to “censure” a fellow council member. A censure is a public statement condemning the member’s inappropriate behavior with the hopes of reforming him or her so that he or she will not behave in the same way again. Members can be censured for misconduct at meetings, failing to follow proper procedures, violating confidentiality, illegal or immoral conduct, absenteeism, lying, disloyalty, working against the organization, conspiracy, and violating other values that the Hanford City Council holds dear. With a consensus of the Council, a censure may be placed on a future agenda. Censures are then approved by a resolution.

E. NOISE IN THE LOBBY

Noise emanating from the lobby outside the City Council Chambers which disrupts City Council meetings shall not be permitted.

F. DISTRIBUTION OF LITERATURE AND OTHER MATERIALS IN CITY COUNCIL CHAMBERS

No person, other than City staff, shall distribute flyers, leaflets, placards or other literature or circulate any petition within the City Council Chambers.

Flyers, leaflets, placards or literature may only be distributed to the Council by a member of the public under Public Comments, or by a project applicant/appellant pertaining to City business as may be referenced on the agenda, by approaching the City Clerk and requesting such material be distributed on their behalf.

Hand-held signs are permitted in the Council Chambers, but they cannot block the view of others in the audience or prevent the public from freely entering or exiting the room.

CHAPTER 4

PROCLAMATIONS, CERTIFICATES, AND OTHER ACCOLADES

A. PURPOSE

The purpose of this policy is to establish uniform procedures, criteria, and identify authority.

B. GUIDELINES

The following are basic guidelines for recognition.

Proclamations – Generally proclaims certain periods of time (days, weeks, or months) in honor of an event or activity. Proclamations also may recognize individuals for extraordinary contributions they have made to the community. They contain several biographical or informational paragraphs. Examples include Fire Prevention Week, Arbor Day, and American Red Cross Month.

Certificates – Certificates are prepared in response to the type of recognition desired and are to express appreciation for exemplary service or performance to individuals, teams, or organizations.

Other Tokens of Appreciation – These items include various forms of Hanford memorabilia and are distributed at the discretion of individual City Council Members, City Clerk or City Manager. For example, the City Clerk is often contacted for lapel pins and forwards them to the requesting parties.

C. POLICY

It is the policy of the City of Hanford to recognize individuals and/or organizations for their outstanding performance, or honor special events and dates with proclamations, certificates, plaques, or other tokens of appreciation in accordance with the criteria set forth below.

1. Request for proclamations, certificates or plaques from City Council Members, city departments, residents, and local organizations must be submitted to the City Clerk's office.
2. Requests should specify:
 - (a) Reason why recognition should be granted; and
 - (b) Information that will assist the Mayor, City Council, or City Manager in arriving at a decision.
3. Requests by individuals or organizations for proclamations or certificates of recognition/appreciation are subject to approval by the Mayor and City Manager. The Mayor and City Manager will determine if

it will be presented at a City Council meeting or will direct the City Clerk to forward the accolade to the recipient.

4. All requests for plaques, framed certificates, or custom gifts to visiting officials/dignitaries, elected officials, individuals or organizations shall be approved by the Mayor and City Manager.
5. Individual Council Members shall have the discretion to direct the City Clerk to prepare certificates (not framed) or another token of appreciation that he or she will personally present.
6. Requests for plaques, gifts or awards to city employees for dedicated service to the city shall be approved by the City Manager.
7. The Mayor and City Manager shall have the discretion to determine the appropriate type of honor for special or unusual circumstances that may arise and may warrant deviation from this policy.

CHAPTER 5 CITY COMMISSIONS

A. APPOINTMENTS

The mayor, with the approval of the City Council, appoints citizens to various commissions that carry out designated functions and advise the City Council on certain decisions and policy matters. All members serve at the pleasure of the City Council for designated terms. The City Council may remove a member by a majority vote of the Council without cause, notice or hearing.

Members of advisory bodies serve terms of four (4) years beginning in January. In no event shall any one member serve more than two consecutive terms on any one commission, exclusive of appointments to fill unexpired terms. After serving the maximum number of terms, an individual may not be reappointed to that commission for at least one year from the last date served.

Appointees to commissions should be 18 years of age or older, and live within the city limits of Hanford. Individuals under the age of 18 who indicate they are interested in participating are encouraged to attend meetings and participate as a member of the public. Additional requirements may be applicable to a specific Committee or Commission.

The following is a summary of the specific scope of responsibility for each city advisory body.

Planning Commission

The Planning Commission has the principal duty of establishing and maintaining the general plan of the community and advising on physical development, zoning, subdivision proposals, and special studies so that development values are maintained and protected.

Parks and Recreation Commission

The Parks and Recreation Commission's duties are to study and advise on matters pertaining to the city's public park and recreation programs.

Parking and Traffic Commission

The duties of the Parking and Traffic Commission are to investigate ways and means of improving parking and traffic movements and make appropriate recommendations.

B. ATTENDANCE

A compilation of members' attendance will be submitted to the City Council at the end of the calendar year and will be a factor in a request for reappointment.

Members may be removed by the City Council if they have three (3) consecutive absences or attend less than 70% of the meetings, unless extenuating circumstances apply and are noted for the record.

C. RELATIONSHIP TO COUNCIL, STAFF AND MEDIA

Advisory bodies should not become involved in the administrative or operational matters of City departments unless specifically provided in their prescribed powers and duties. Members may not direct staff to initiate major programs, conduct large studies, or establish department policy without specific approval of the City Council. City staff assigned to furnish staff services shall be available to provide general staff assistance, such as preparation of agenda/notice materials and minutes, general review of department programs and activities, and to perform limited studies, program reviews, and other services of a general staff nature. Additional or other staff support may be provided upon a formal request to the City Council. The responsibility for setting policies for the City rests with the City's duly elected representatives, the City Council.

Members should refer all media inquiries to City staff and not provide statements or positions on any issues on behalf of the City or the Advisory Body.

D. PUBLIC APPEARANCE AND REPRESENTATION BY MEMBERS

When a member appears in a non-official, non-representative capacity before the public, for example in a Council meeting, the member shall indicate that he or she is speaking only as an individual, not as a member of a Commission. Conversely, when a member who is present at a Council meeting is asked to address the Council on a matter pertaining to his or her Commission, the member should represent the viewpoint of the particular body as a whole, not a personal opinion. If during a Commission meeting, a member was directed by the body to attend another meeting to speak on their behalf, then that is permitted.

Members shall not act independently of their Commissions in conducting surveys, studies, or petitions, unless he or she is acting as an applicant or submitting a request as a citizen. Commissioners shall not use their positions for personal interest and must recuse themselves if conflicts of interest arise.

E. OTHER RULES AND PROCEDURES

Each Commission may adopt other rules and procedures, as it feels necessary to effectively and efficiently accomplish its duties. Such rules are subject to Council approval before becoming effective and should not be in conflict with this Handbook, or with any local, state, or federal laws.

CHAPTER 6 ADMINISTRATIVE RULES

A. RULES AND PROCEDURES ADMINISTRATION

1. **Review of City Council Rules and Procedures** – The Council will review and revise the Handbook of Rules and Procedures as needed.
2. **Adherence to Rules and Procedures** – During City Council discussions, deliberations and proceedings, the Mayor bears the primary responsibility to ensure that the City Council, staff and members of the public adhere to the Council's adopted protocol.
3. **City Attorney as Rules and Procedures Advisor** – With the consensus of a majority of the Council, the City Attorney may be directed to interpret the City Council's adopted Rules and Procedures and proposed changes.
4. **Applicability of Rules and Procedures** – The City of Hanford City Council Handbook of Rules and Procedures shall also apply to all Commissions and/or Committees as established by the City Council.

B. CONFLICT WITH CITY MUNICIPAL CODE, ADMINISTRATION POLICIES, STATE OR FEDERAL LAW

If there is any conflict contained hereinabove with the City Municipal Code, Administration Policies, State or Federal Law, such laws shall prevail.

HANDBOOK OF RULES AND PROCEDURES

HANFORD CITY COUNCIL



PREFACE

As provided by California Government Code Section 36813, the City Council of the City of Hanford established the Handbook of Rules and Procedures contained therein. The Handbook shall be in effect upon adoption by the City Council and shall remain in effect until such time as it is amended or new rules are adopted in the manner provided herein.

In addition to the Handbook of Rules and Procedures, the City Council has included in this document other information which may be useful to the City Council, Commissions, administrative staff, and the general public. This document is to be known as “The Handbook of Rules and Procedures of the City Council of the City of Hanford.”

Adopted: June 21, 2016

Resolution: 16-31-R

Amended: June 6, 2017

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CHAPTER 1 GENERAL INFORMATION, POWERS AND DUTIES

A. THE CITY OF HANFORD

The City of Hanford has a City Council/City Manager form of government.

Under this form of government, the elected City Council sets the policies for the operation of the Hanford City Government. The Council is responsible to the citizens for:

- Establishing community-wide goals that address short and long range needs.
- Formulating policies that define a course of action that shape city operations.
- Providing quality services within available resources.
- Acting as a link between the professional staff and local citizens.

City Council members are local leaders. The electorate expects the Council to set the tone and direction for municipal operations. Strategic planning and goal setting are the tools that enable a Council to define their vision and determine methods for accomplishing their goals.

The administrative responsibility of the city rests with the City Manager, who is appointed by the City Council. The City Manager has the responsibility to apply and administer Council's policies through the day-to-day operation of the city. The City Manager is the chief administrative officer of the city and directs the totality of city operations.

Teamwork between the Council and the City Manager is a key element of the council-manager form of government. The pooling of skills is essential to resolve the many complex problems that face the city today. The council-manager form of government seeks to enhance the effectiveness of local policy-making and municipal operations by bringing together skilled lawmakers, community representatives, and experts in municipal administration and management.

B. COUNCIL ELECTIONS

The City Council consists of five (5) members, elected by district. Each Council Member serves four-year staggered terms, without limit. Elected Officials serve until his/her successor has been elected and qualified. Elections are held in November of even numbered years.

C. VACANCIES

Vacancies on the City Council shall be filled in accordance with California Government Code 36512.

California Government Code Section 36502 specifies the conditions under which a vacancy occurs.

D. MAYOR/VICE MAYOR SELECTION

The Mayor and Vice Mayor are members of the City Council and selected by the Council and not elected by the voters. These positions typically serve a period of one (1) year.

E. MAYOR AS PRESIDING OFFICER AND DUTIES THERETO

The Mayor shall be recognized as the official head of the City of Hanford for all ceremonial purposes and by the Governor for military purposes. In the time of public danger or emergency, the Mayor may, with the consent of the City Council, cause order to be maintained and enforce laws. The Mayor shall act as the Presiding Officer at all meetings of the City Council and perform such other duties consistent with the office as may be imposed by the City Council. The Mayor may move, second, and debate from the Chair, subject to such limitations of debate as are imposed on all Council Members by these rules and shall not be deprived of any of the rights and privileges of a Council Member as such Presiding Officer. The Mayor shall possess no veto power.

The Mayor shall preserve strict order and decorum at all times. The Mayor shall state each item coming before the City Council, and shall upon conclusion of said presentation related thereto call for the vote. Following the vote, the Mayor shall announce the results of the vote. The Mayor is eligible to vote on all motions, and shall direct the order of participation of Council Members. The Mayor shall, in all instances, have the last chance to speak. The Mayor shall sign all ordinances and resolutions adopted by the City Council during the Mayor's presence. The Mayor shall sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

F. VICE MAYOR

In the absence of the Mayor, the Vice Mayor shall possess and perform the power and duties of the Mayor. In that capacity, the Vice Mayor shall sign ordinances and resolutions adopted in his/her presence. The Vice Mayor shall also sign all agreements and/or contracts, except where otherwise instructed or set forth by policy.

G. COMPENSATION

Salaries for the City Council Members may be fixed in accordance with Section 36516 of the Government Code of the State of California. Council Members may be reimbursed for actual and necessary expenses incurred in the performance of their official duties as allowed by Government Code Section 36514 and any resolutions or ordinances adopted by the City.

H. CITY MANAGER

The City Manager, appointed by the City Council, is responsible for the overall administration of the City in response to the policies and programs established by the City Council. The City Manager is responsible for forecasting the program and service needs of the City and its related financial, personnel, and capital improvement requirements. The City Manager is a significant liaison with the community and other levels of government.

I. CITY CLERK

The City Clerk is appointed by the City Manager and is the local official for elections, local legislation, the Public Records Act, the Political Reform Act, and the Brown Act (open meeting laws). The City Clerk, in consultation with the City Attorney, ensures that actions are in compliance with all federal, state and local statutes and regulations and that all actions are properly executed, recorded, and archived.

The statutes of the State of California prescribe the basic functions and duties of the City Clerk, and the Government Code and Election Code provide precise and specific responsibilities and procedures to follow.

The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and the general public rely on for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services. The City Clerk provides clerical support to the City Council.

J. CITY ATTORNEY

The City Attorney, appointed by the City Council, is responsible for providing necessary legal services and guidance to the City Council, the City Manager, department heads, and city boards, commissions and committees to ensure that city functions are performed on a sound legal basis.

In the event that it is deemed necessary and in the best interest of the City to contract for either Special or Conflict Counsel to act in the place of the City

Attorney, the City Manager shall bring forth a recommendation to the City Council for approval at a regular or special meeting and be designated to execute the necessary documentation to facilitate those contracts. If outside legal counsel is required due to a reason other than a conflict of interest affecting the City Attorney, the City Manager shall confer with the City Attorney regarding the hiring of Special Counsel.

Communications from the City Attorney's Office may be confidential and shall be treated as attorney-client privilege. Only the City Council, as an entire body, may waive the privilege, and not individual Council Members.

During the normal course of a Council Member carrying out the duties of office, it is common practice to discuss issues or ask questions of City Staff, including the City Attorney. For the purpose of this policy statement, the intent is to regulate an individual Council Member's authority to cause work to be performed by the City Attorney.

When an individual Council Member poses a question to the City Attorney, the City Attorney shall estimate the amount of time required to answer the question. In the event the City Attorney believes the amount of time for research involved in answering the question will generate a bill in excess of ~~\$600.00~~~~\$2,000.00~~, the City Attorney will notify the Council Member that the answer will exceed policy limitations. If the submitting Council Member continues to seek an answer to the question, the Council Member will pose the question to the Council, as a body, at a Council Meeting and must obtain a consensus of the majority of the Council Members present at the meeting in order for the City Attorney to work on the question.

Legal work involving ~~a question~~~~s~~ or ~~inquiries~~ that require less than \$2,500.00, ~~per year~~, in billable hours by the City Attorney may be authorized by the submitting Council Member without the need of obtaining the Council's approval.

K. TRIANGLE OF POLICY, PROCESS & PRODUCT

The City Council establishes the Policy—establishing vision and direction for the community's future.

The City Clerk, in consultation with the City Attorney oversees the Process—ensuring that the decision-making process complies with federal, state, and local regulation and that it is properly recorded.

The City Manager provides the Product—which is the primary reason for the existence of local government: to provide services to the taxpayer that the taxpayers cannot (or will not) provide for themselves.

L. MUNICIPAL CODE

The Hanford Municipal Code sets forth the regulatory, penal and administrative laws of general application to the city. These laws are enforceable by the City, and violation constitutes a misdemeanor or infraction.

Other directives and policies of the City Council are recorded in resolutions or by minute action of the Council.

M. INTERFERENCE IN STAFF FUNCTIONS

The City Council shall deal with the administrative services of the City through the City Manager, except for the purpose of inquiry, and neither the City Council nor any member thereof, shall give orders to subordinates of the City Manager. No member of the City Council shall publicly criticize or censure any staff member of the City, and shall instead relay any criticism of a staff member privately through the City Manager.

The City Council shall deal with the Office of the City Attorney only through the City Attorney or his/her designees, except for the purpose of inquiry, and neither the City Council nor any member thereof, may give orders to subordinates of the City Attorney without the City Attorney's consent.

N. CITY DEPARTMENTS

Administration – In addition to the City Manager and City Clerk, the administrative office also includes Human Resources, ~~and~~ Information Technology ~~and the Airport division~~. Human Resources is responsible for risk management, insurance services, and the city's comprehensive personnel program, including recruitment, classification, compensation, employee benefits, safety administration, and employee training.

Information ~~T~~technology is responsible for design and maintenance of the city's software systems and administration of the City's Local/Wide Area Network. This division also manages the City's web services and intranet.

Airport operations oversee all matters pertaining to the airport.

Finance – The ~~f~~Finance department is composed of two divisions, the ~~A~~ccounting division and ~~U~~tility ~~U~~billing division. The ~~A~~ccounting division is responsible for cash management, financial management services, payroll, purchasing, accounts payable and receivable, and business license administration ~~and insurance services~~.

The Utility Billing division is responsible for customer services for Refuse, Sewer, and Water operations. This includes all billing, collections, and adjustments as necessary.

Community Development – The Community Development department includes three divisions: Planning, Building, and Housing. The Planning division is responsible for administering the city's general plan and zoning ordinance, and provides support services to the planning commission.

The Building division is responsible for ensuring that construction activities in the city meet all requirements of the *Uniform Building Code*. The division issues building permits and provides inspections as needed to ensure that buildings are constructed in accordance with the approved plans. The Building division also provides city-wide code enforcement services and abates dangerous buildings to ensure they do not pose a hazard to the community.

The Housing division is responsible for assisting in the development, rehabilitation and maintenance of affordable housing in our community. This division provides funds for the CDBG Housing Rehabilitation Grant Program, the BEGIN/HOME Programs, First-Time Homebuyers Program, and the processing and monitoring of all housing rehabilitation projects.

Parks & Community ServicesRecreation – The Recreation division operates recreational and leisure activities for the community of Hanford. It is composed of administrative services, sports, youth/cultural/special events, Longfield Center, aquatics, senior center, teen center, facilities management, and therapeutic recreation. Hanford's recreation department offers a full range of recreational activities for nearly every segment of our community. The Parks and Community Servicesrecreation department provides recommendations to the Parks and Recreation Commission.

The Parks division is responsible for maintaining the aesthetic and recreation value of city property including City parks, street medians, athletic fields, City parking lot landscapes, the Industrial Park, Airport Park, and the Intermodal Station. The division designs and constructs streetscape improvement projects within the Downtown District; administers the Landscape Assessment District contracts; repairs citywide irrigation systems; performs annual playground safety inspections; and conducts repairs and upgrades to existing playgrounds.

The Facilitiesbuilding maintenance division is responsible for the maintenance and repair of all city owned facilities. This includes the civic auditorium, city offices, veterans building, historic courthouse, intermodal facility, public works corporation yard, wastewater treatment plant, Longfield Center, aquatics facility, police department, and fire stations. This is accomplished through a staff of full time and part-time employees.

Public Works – The most complex department in the City of Hanford is the public works department. It is composed of Aadministration/Engineering, Streets, ~~building maintenance~~, Refuse, Fleet, Wastewater, ~~airport operations~~, and Utilities.

The Aadministration and Engineering division is responsible for the design and supervision of all capital improvement projects as well as administering the entire public works department. This division is also responsible for providing recommendations to the City Council and Commissions.

The Streets division is composed of two programs: street maintenance and street cleaning. Street maintenance is primarily responsible for maintenance of local streets and city parking lots as well as supervising painting activities, maintenance of traffic signals and streetlights, and other maintenance activities. The street-cleaning program is responsible for sweeping of all citydowntown streets on a periodic basis. ~~each business day and all other city streets at least once per week.~~

~~The building maintenance division is responsible for the maintenance and repair of all city owned facilities. This includes the civic auditorium, city offices, veterans building, historic courthouse, intermodal facility, public works corporation yard, wastewater treatment plant, Longfield Center, aquatics facility, police department, and fire stations. This is accomplished through a staff of full time and part time employees.~~

The Wastewater Treatment plant is a sophisticated, multimillion dollar facility responsible for the treatment and recycling of all city wastewaternearly 1.8 billion gallons of sewage each year. This division is also responsible for maintaining the sanitary sewer collection system. The plant uses state of the art techniques and continues to meet all applicable water quality standards.

The Refuse division provides refuse pickup, recycling, and disposal services for all businesses and residents of the city, as well as some residents located in unincorporated areas around the city.

The Fleet Maintenance division is responsible for maintaining and managing a diverse fleet of equipment including sedans, police vehicles, street sweepers, refuse trucks, motor graders, sewer cleaning equipment, fire vehicles, and other specialized pieces of large and small equipment. The city's fleet maintenance program is set up as a leasing operation with all costs accumulated in this program and charged out to city departments.

The Utilities division is composed of two program areas: storm sewer maintenance and water operations. The storm sewer maintenance section is responsible for maintaining storm drain facilities within the city. The water operations section is responsible for the operation and maintenance of the city water system.

~~Airport operations oversee all matters pertaining to the airport.~~

Police – The Police department is responsible for providing police services to preserve the peace and ensure the general safety and welfare of city residents and visitors. The department is organized into multiple areas: support services, records and communications, operations, narcotics task force, traffic enforcement, school resource officer program, and the ~~problem-oriented~~problem-oriented policing (POP) program. These divisions work cooperatively to maintain a low crime rate with a community approach to law enforcement.

The Support Services division is responsible for the overall administration of the police department and investigative services. This division also administers the Gang Resistance Education (G.R.E.A.T.) program in conjunction with the Hanford Elementary School District and Hanford Joint Union High School District.

The Records and Communications division is responsible for providing communications, clerical support, and police records management for the police department.

The Operations division is responsible for patrol services, traffic enforcement, and development of a highly responsible force for both emergency and service needs.

The Traffic Enforcement division focuses on traffic education and enforcement, driving under the influence enforcement, seat belt and child restraint education, and bicycle and pedestrian safety in our community.

The School Resource Officer (SRO) program is a cooperative program with the Hanford Joint Union High School District and the purpose of the program is to provide guidance to our youth and to maintain a safe environment at the three (3) Hanford High School campus sites.

The Problem Oriented Policing (POP) program provides specialized police services through community partnerships with citizens to reduce criminal activities in our community. The division concentrates its efforts on developing specific strategies and projects to solve issues within the community.

Fire - The fire department is responsible for the prevention and suppression of fires in the community. The department is broken into two divisions: administration/suppression and fire prevention.

The Aadministration/Suppression division is responsible for administering the department, as well as providing suppression services when fires occur.

The Prevention division is responsible for building inspections, plan review, weed abatement, and citizen education programs.

CHAPTER 2 CITY COUNCIL MEETINGS

A. RULES OF ORDER

The City Council shall determine its own rules of order and amend them from time to time, or adopt new rules as it deems necessary. The City of Hanford shall follow Rosenberg's Rules of Order and incorporate the procedures set forth in this chapter.

The City Attorney acts as the parliamentarian and advises the Mayor when points of order are raised.

B. REGULAR MEETINGS

Regular meetings of the City Council shall be open to the public and held on the first and third Tuesdays of every month, at the hour of 7:00 p.m. The business to be considered during the council meeting is detailed on a printed agenda. State law (the Ralph M. Brown Act) requires that public notice be given at least 72 hours before the regular meeting indicating the time and place of the meeting. An agenda of each meeting is posted at City Hall. Regular meetings may be adjourned or continued to a specified time and place.

Whenever the day fixed for any regular meeting of the City Council falls upon a day designated as a holiday, such meeting may be held at the same hour on the next succeeding day, not a holiday, as if it were a regular meeting or the meeting may be cancelled.

C. SPECIAL MEETINGS

A special meeting may be ordered whenever the public business may require it or upon the request from three members of the City Council. Whenever a special meeting shall be called, notice of such meeting shall be provided at least 24 hours prior to the time of the meeting pursuant to State law.

Ordinances may not be adopted at special meetings; only urgency ordinances may be adopted at such meetings. Items not listed on the agenda shall not be considered at the special meeting.

D. STUDY SESSIONS

The City Council may meet in a "study session" for the purpose of acquiring information on a particular subject(s) or hold "work sessions" for the purpose of collaborating with the public. These sessions are special meetings that shall be open to the public and comply with the Brown Act.

E. CLOSED SESSIONS

Consistent with Government Code Section 54954.2 the Council may hold closed sessions during any regular or special meeting, or any time otherwise authorized by law to consider or hear any matter which is authorized by State law to be heard or considered in closed session.

The general subject matter for consideration shall be expressed in an open meeting before such session is held. After closed session the legislative body must reconvene to open session and may be required to disclose action taken, if any.

Closed sessions may be held to discuss certain matters specified by law, including:

- Personnel matters to consider the appointment, employment, performance, or dismissal of a public employee
- Matters of national and public safety
- Labor negotiations
- License applications by persons with criminal records
- Real estate negotiations
- Anticipated litigation

The legislative body in a closed session can consider only matters covered in its agenda descriptions. City Council Members shall keep all written materials and verbal information provided to them in closed session in complete confidence in accordance with Government Code section 54963. No mention of information in these materials should be made to anyone unless allowed by this statute.

If the City Council in closed session has provided direction to City staff on proposed terms and conditions for any type of negotiations whether it be related to property acquisition or disposal, a proposed or pending claims or litigation, and/or employee negotiations, all contact with the other party should be by the designated representative handling the negotiations or litigation. A Council Member should not have any contact or discussions with the other party or its representative(s) involved concerning the negotiation during this time and not communicate any discussion conducted in closed sessions. All public statements, information, press releases, should be handled by the designated representative or spokesperson.

Government Code Section 54963 (a) – (f) outlines the injunctive relief and disciplinary actions that may be imposed on those who divulge confidential closed session discussions, without first receiving authorization from the legislative body.

F. EMERGENCY MEETINGS

Emergency meetings may be called by the City Council with one-hour notice to its members and local news media. The City Council **may not** meet in closed session during an emergency meeting. Except for the 24-hour notice requirement, the special meeting requirements set forth above shall apply in emergency meetings.

G. AGENDA

In order to facilitate the orderly conduct of the business of the citizens of Hanford, the City Manager and City Clerk shall set the agenda, in addition to any direction by the City Council. The City Clerk shall arrange such matters as may have been timely provided, for inclusion in the agenda. Copies of the agenda are available at City Hall and at the council meeting, as well as posted on the city's website.

H. CALL TO ORDER

The meetings of the City Council shall be called to order by the Mayor, or in the Mayor's absence, by the Vice Mayor. In the absence of the Mayor and Vice Mayor, the meeting shall be called to order by the most senior Council Member present. This person shall serve as the Council's presiding officer until the arrival of the Mayor or Vice Mayor, or until adjournment of the meeting.

I. QUORUM

Three members of the City Council shall constitute a quorum for the transaction of business. A majority of a quorum shall be sufficient to pass any action taken by the City Council except on such matters, which, by law, require a greater majority. All ordinances require at least three affirmative votes. Approval of resolutions and all orders for the payment of money also require an affirmative vote by a majority of the entire Council.

J. LACK OF QUORUM

If a majority of the City Council are absent from any meeting, the remaining members of the City Council may declare the meeting adjourned or if no member of the City Council is present, the City Clerk may adjourn the meeting. If a meeting is adjourned for less than five calendar days, no new agenda need be posted so long as a new item of business is not introduced. A copy of the order of adjournment must be posted within 24 hours after the adjournment, at or near the door of the place where the meeting was held.

K. RULES OF DISCUSSION

1. Motions

Action items listed on the council agenda in accordance with applicable law, or added as an action item on a council agenda in accordance with applicable law, may be voted on by the council.

Following a presentation of the item by staff, the Mayor will open discussion to the City Council for questions and comments. When there appears to be no further discussion or all of the Council Members have had the opportunity to speak, the Mayor may call for a motion.

Motions may be made by any member of the council, including the presiding officer, providing that before a motion is offered by the presiding officer, the opportunity for making a motion should be offered to the other members of the council. Any member of the council, other than the person offering the motion, may second a motion. Following a motion and a second, and any further discussion, the Mayor shall call upon the City Clerk for the vote.

2. Voting

The City Council, in the absence of an electronic voting device, votes by “voice vote” on all matters before it, unless a roll call vote is required by law or is requested by the Mayor. Unless a Council Member states that he or she is not voting, silence shall be recorded as an affirmative vote. The Presiding Officer shall announce the results of the vote.

A majority, also known as a simple majority, is a subset of a group that is more than half of the members present.

A two-thirds majority means that two-thirds of the quorum must agree to the proposition. It is much stronger than a simple requirement. In the event of an absence the vote would have to be unanimous.

3. Abstention/Recuse: Conflict of Interest

Council Members shall disqualify themselves if they have a financial conflict of interest or any other disqualification prescribed by law in a matter before the City Council. In such event, they may not participate in the discussion or the vote. Council Members shall state the specific reason for such disqualification. The disqualified Council Member shall leave the Council dais until the conclusion of the agenda item unless applicable State law or regulations permit otherwise.

It should be noted, however, a Council Member may speak as a member of the public, on his/her own behalf – as opposed to on behalf of someone else – on a matter that directly affects his/her financial interest even when conflicted out. Thus, while a Council Member would have to disqualify

him/herself on a matter affecting a piece of property in which the Council Member has a financial interest, he/she could address the Council, speaking to what the impact would be to his/her property.

In some instances, a Council Member may determine that it is appropriate to abstain from voting on a matter even though no financial conflict of interest exists. If a City Council member abstains from voting, their vote will count as a negative. A Council Member is counted as present for quorum purposes, but his/her abstention is effectively a negative vote. For example, if a matter requires three affirmative votes for approval and one Council Member abstains, at least three other Council Members must cast affirmative votes for the matter to be approved.

4. Tie Votes

A tie vote results in a lost motion. In such an instance, any member of the Council may offer a motion for further action. If there is no action by an affirmative vote, the result is no action. If the matter involves an appeal, and affirmative vote does not occur, the result is that the decision appealed stands as decided by the decision-making person or body from which the appeal was taken.

L. RECOGNITION TO SPEAK, COUNCIL MEMBER

Every Council Member desiring to speak shall address the Mayor and, upon recognition by the Mayor, shall confine his or her remarks to the item coming before the City Council.

1. Interruptions:

A Council Member, once recognized, may voice concerns, comments or ask staff to provide explanation or clarification of the item before the City Council, without interruption, unless out of order with the rules and procedures established herein and/or the Mayor call the item to order.

2. Public Hearings:

Council Members should not speak to the merits of an issue, other than to ask questions, until the public comment has been closed.

M. COUNCIL MEMBERS' OBLIGATION AFTER ABSENCE

When a Council Member is absent from an earlier meeting at which a matter was discussed, it shall be the duty of that Council Member to become acquainted with the issues discussed by reading the documents presented, reviewing the minutes from the meeting in which that item was discussed, listening to or viewing the taped recording of the meeting missed in order to further participate in future discussions and/or vote on the item.

N. ADJOURNMENT OF MEETING

Regular meetings shall conclude no later than 10:00 p.m., unless the time is extended by a majority consensus of the Council.

The Mayor shall adjourn the meeting. In the instance of the lateness of the hour the Mayor may also adjourn the meeting to a date and time specific to continue discussions on either the remainder of the agenda or on a specific item for discussion.

O. RECESS

At any point during a meeting the Mayor may call for a brief recess.

P. AGENDA ITEMS OUT OF ORDER

The Mayor may with the consent of the City Council modify the order of the agenda at the meeting, if such modifications would promote fluidity in the process and discussions.

Q. AUDIO RECORDINGS

All regular meetings (except closed sessions) of the City Council are audio recorded, as well as special meetings. Workshops or meetings that require extensive interaction with the public, staff, and City Council may not be recorded if the length of the meeting is anticipated to be unusually long or if simultaneous discussions are expected to occur.

R. VIDEO RECORDINGS

All regular meetings (except closed sessions) of the City Council are video recorded, as well as any special meetings held in the Council Chambers. The City of Hanford allows the use of additional recordings as long as they are not being disruptive to the proceedings or to those in attendance. Any equipment being used should not block aisles, exits, or the view of others. If the use of equipment is determined to be disruptive by the legislative body, the use of said equipment may be banned. Council has identified an area against the East wall of the Chambers, just south of the Director's box, where all video camera equipment should be setup for recording.

S. AGENDA FORMAT FOR MEETINGS

The agenda format for the Hanford City Council and Commission meetings will be prepared to allow for an efficient method to conduct city business. The format and order of business will be established by the City Clerk, unless modifications are approved by the City Council.

T. COMPONENTS OF MEETING

The following sections of a regular meeting agenda shall set forth the guidelines of decorum for each respective section of the agenda.

1. Public Comments

For regular meetings, this is the time for citizens to comment on subject matters within the jurisdiction of the Hanford City Council, including matters listed on the meeting's agenda and other matters not appearing on the agenda. For special meetings, citizen comments are limited to matters on the agenda. The Council cannot legally discuss or take official action on citizen requests that are introduced under this section.

This is also the time for citizens to comment on items listed under the Consent Calendar or General Business, or to request an item from the Consent Calendar be pulled for discussion purposes. Comments related to Public Hearing items will be heard at the time the item is discussed.

Each speaker will be allowed **three minutes**, but the Mayor has the discretion to shorten the time limit to make an efficient use of the Council's time. As a courtesy, but not required, the speaker should state his/her name and provide their city of residence.

2. Staff Communications

Staff will provide updates to the City Council on major events or projects that may be of public interest. Any documents submitted by a member of the public to the City Clerk for the purposes of handing out to the City Council will be distributed and made a part of the record. The City Clerk will **not** read the documents out loud, but note who the correspondence was from.

3. Consent Calendar

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

4. Public Hearings

Staff will provide a report on the item, then the Mayor will open the hearing to public comments. Public comments are subject to the rules and regulation of the Hanford Municipal Code. After closing public comments, the Mayor will allow the Council to provide questions or comments to the

staff prior to making a motion. Once public comments are closed it is inappropriate for the public to speak except to answer an inquiry of a Council Member addressed through the Mayor. However, public comments may be re-opened by a majority approval by the Council to hear new information.

5. **General Business**

Any other remaining items requiring action may be placed in this section. Items that do not need action, but are to provide informational or receive direction from the City Council may also be placed under General Business.

6. **Council Reports/Comments**

The City Council may report on other meetings or community events that they have recently attended. General announcements that may be of interest to the other Council Members or the public may be made at this time. If a Council Member receives any written correspondence that they would like to be a part of the record, they may announce that they received said correspondence and that it will be given to the City Clerk for distribution.

7. **Items for Future Agendas**

Any Council Member may request a matter which is not otherwise scheduled on a City Council agenda to be placed on a future agenda. The Council Member referring the item shall provide sufficient information as to the nature of the item. The City Council by concurrence of a majority may direct the City Manager to put the item on a future agenda.

U. **ORDINANCES**

Ordinances are the laws of the municipality. City councils are given the power to pass ordinances by Government Code Section 37100 as long as those ordinances are not in conflict with the laws and Constitution of the State of California or the United States. Approval of an ordinance requires a first reading or introduction and a second reading and adoption, with at least five days between readings (except an urgency ordinance). The passage of an ordinance requires the affirmative votes of at least three (3) council members. The ordinance or a summary is then published in the local newspaper and becomes effective thirty (30) days later. The thirty (30) day time frame is known as a referendum period. A referendum period is required by state law and is a time frame in which any citizen can file a petition challenging the legality of a recently adopted ordinance. An ordinance is an action that can be repealed or amended only by a subsequent ordinance.

In matters deemed by the City Council to warrant immediate action to preserve peace, public safety or health, an urgency/emergency ordinance may be passed

immediately upon introduction at either a regular or special meeting, and can be effective immediately.

V. RESOLUTIONS

A resolution sets forth the action of the council on certain types of policy, procedural, or administrative matters. It requires only one reading and may be changed by subsequent resolution.

W. RECOGNITIONS/PROCLAMATIONS

The City Council may recognize individuals, organizations, or activities during the meetings. Other organizations may also present recognitions to the City.

X. MINUTES

The City Council utilizes summary minutes, which include the motions made, action taken, and a brief summary of council, staff and/or public comments. The audio recording may be used for reference, but it is not the official record of the meeting.

The City Clerk shall prepare the Minutes, and upon approval of the City Council, it shall become the official record.

Y. APPEALS

The filing of an appeal shall have the effect of staying the issuance of any permit or action until such time as the matter on appeal is resolved. If there are subsequent items to come before the Council that are subject to the outcome of the appeal, those items shall be listed following the item for appeal on the agenda, the decision of which shall be factored upon the Council's decision on appeal.

CHAPTER 3 DECORUM

A. ENFORCEMENT OF DECORUM

The City Manager shall designate the Chief of Police, or his/her designated representative as a sergeant-at-arms when necessary to attend City Council meetings for the purpose of maintaining order and decorum in the City Council Chambers, lobby, or other designated meeting location. Upon instructions from the Mayor, the sergeant-at-arms shall eject any person from the City Council Chambers, in conformance with State law.

B. CONDUCT IN THE CITY COUNCIL CHAMBERS

1. Council Chambers Defined

Council Chambers shall be, in addition to the usual and customary meeting location, any location or facility wherein a majority of the legislative body may meet for an open and public meeting as defined by the Brown Act, whether it be a regular meeting, special meeting, or emergency meeting.

2. Council Dais

The City Council seating area, most commonly referred to as the Council Dais is restricted to Council and City Staff at all times. Loitering or the dissemination of materials are not permitted in the area directly in front of the City Council seating area, commonly referred to as the well, unless invited by a Council Member to step forward. Written or photographic materials are to be handed to the City Clerk for dissemination to the Council, and made part of the record.

3. Rules of Decorum for the Public

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, and stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the City meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the presiding officer or a majority of the City Council, be subject to ejection from the meeting per Government Code Section 54954.3(c).

4. Rules of Conduct and Safety

When the City Council is in session, all persons present must preserve safety and order. Members of the public should sit in the seats provided, subject to ADA compliance, unless addressing the Council or entering or leaving the Council Chambers. Members of the public shall not block the aisles or exits in any manner. Members of the public should not bring

audible equipment into the Council Chambers, including cellular phones or pagers, without first either turning said equipment off or to a silent mode.

5. Removal from the Council Chambers

Any person who commits the following acts in respect to a meeting of the City shall be removed from the Council Chambers per Government Code Section 54957.9.

- (a) Disorderly, contemptuous or insolent behavior toward the City or any member thereof, tending to interrupt the due and orderly course of said meeting; and,
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting; and,
- (c) Disobedience of any lawful order of the Mayor, which shall include an order to be seated or to refrain from addressing the City Council; and,
- (d) Any other unlawful interference with the due and orderly course of said meeting.

C. COURTESY

1. Council Members

Council Members shall accord the utmost courtesy to each other, City employees and the public appearing before the City Council, and shall refrain at all times from rude and derogatory remarks, public criticism of staff, remarks as to integrity, abusive comments and statement as to motives and personalities.

2. Public Speakers

Members of the public have the right to attend City Council meetings and to address the City Council on specific agenda items and under the Public Comments section of the agenda. The right of the public to address the City Council includes their right to criticize the policies, procedures, programs, or services of the City, and the acts or omissions of the City Council members. Criticisms that do not relate to City business will not be tolerated.

While the City Council meeting is in session, all persons must preserve order and decorum. A person who addresses the City Council under a specific agenda item or under Public Comments may not engage in speech or conduct which is likely to provoke others to violent or riotous behavior, which disturbs the peace of the meeting by loud and unreasonable noise, which is outside of the Council's jurisdiction, repetitive, or which disrupts, disturbs, or otherwise impedes the orderly conduct of any City Council meeting.

The Mayor or other presiding officer shall request that a person who is breaching the rules of decorum cease such conduct. If, after receiving such a warning, the person persists in breaching the rules of decorum, the Mayor or other presiding officer may order the person to leave the City Council meeting. If such person does not leave, the Mayor or presiding officer may request any law enforcement officer who is on duty at the meeting as sergeant-at-arms to remove the person from the Council Chambers. In the event there is no one from law enforcement present, the Mayor or presiding officer may direct the City Manager to contact law enforcement.

3. Appointed members of Commissions and Committees

Appointed members of Commissions and Committees of the City shall observe the same rules of order and decorum applicable to the City Council.

D. DISCIPLINING A DISRUPTIVE MEMBER

If one member engages in disruptive behavior, it is the responsibility of the City Council to remind the disruptive member about their duties. The failure of the governing body to deal with a misbehaving member or commissioner can also have legal consequences for the locality. For example:

1. A City Council member or Commissioner that mistreats staff members by using inappropriate language, asking the staff member to perform personal tasks, hugging or touching staff in an inappropriate manner, etc. may be putting the locality at risk for a lawsuit alleging harassment or a hostile work environment. If the governing body does not take appropriate steps to avoid the appearance of agreement with the objectionable behavior of a fellow member or commissioner, the inappropriate behavior may be considered to have been sanctioned by the governing body.
2. A member that leaks a confidential legal opinion of the local government attorney can result in the loss of the attorney client privilege and with the loss of the attorney client privilege it is possible the opinion can be used in court against the locality. In order to protect the attorney client privilege the other members of the governing body need to take affirmative action against the member that leaked the opinion.

In some instances meeting one-on-one outside of a public meeting can rectify a misunderstanding or correct inappropriate behavior. The manner in which a situation is addressed may be on a case by case basis. If the behavior continues or if the actions are more severe, the City Council may determine other methods of discipline.

The Mayor, with the approval by a majority of the Council, may remove a Commissioner from their seat. Similarly, a Council Member may be removed

from his or her standing committee assignments as well as assignments to outside committees.

One of the most common forms of discipline is for the governing body to “censure” a fellow council member. A censure is a public statement condemning the member’s inappropriate behavior with the hopes of reforming him or her so that he or she will not behave in the same way again. Members can be censured for misconduct at meetings, failing to follow proper procedures, violating confidentiality, illegal or immoral conduct, absenteeism, lying, disloyalty, working against the organization, conspiracy, and violating other values that the Hanford City Council holds dear. With a consensus of the Council, a censure may be placed on a future agenda. Censures are then approved by a resolution.

E. NOISE IN THE LOBBY

Noise emanating from the lobby outside the City Council Chambers which disrupts City Council meetings shall not be permitted.

F. DISTRIBUTION OF LITERATURE AND OTHER MATERIALS IN CITY COUNCIL CHAMBERS

No person, other than City staff, shall distribute flyers, leaflets, placards or other literature or circulate any petition within the City Council Chambers.

Flyers, leaflets, placards or literature may only be distributed to the Council by a member of the public under Public Comments, or by a project applicant/appellant pertaining to City business as may be referenced on the agenda, by approaching the City Clerk and requesting such material be distributed on their behalf.

Hand-held signs are permitted in the Council Chambers, but they cannot block the view of others in the audience or prevent the public from freely entering or exiting the room.

CHAPTER 4

PROCLAMATIONS, CERTIFICATES, AND OTHER ACCOLADES

A. PURPOSE

The purpose of this policy is to establish uniform procedures, criteria, and identify authority.

B. GUIDELINES

The following are basic guidelines for recognition.

Proclamations – Generally proclaims certain periods of time (days, weeks, or months) in honor of an event or activity. Proclamations also may recognize individuals for extraordinary contributions they have made to the community. They contain several biographical or informational paragraphs. Examples include Fire Prevention Week, Arbor Day, and American Red Cross Month.

Certificates – Certificates are prepared in response to the type of recognition desired and are to express appreciation for exemplary service or performance to individuals, teams, or organizations.

Other Tokens of Appreciation – These items include various forms of Hanford memorabilia and are distributed at the discretion of individual City Council Members, City Clerk or City Manager. For example, the City Clerk is often contacted for lapel pins and forwards them to the requesting parties.

C. POLICY

It is the policy of the City of Hanford to recognize individuals and/or organizations for their outstanding performance, or honor special events and dates with proclamations, certificates, plaques, or other tokens of appreciation in accordance with the criteria set forth below.

1. Request for proclamations, certificates or plaques from City Council Members, city departments, residents, and local organizations must be submitted to the City Clerk's office.
2. Requests should specify:
 - (a) Reason why recognition should be granted; and
 - (b) Information that will assist the Mayor, City Council, or City Manager in arriving at a decision.
3. Requests by individuals or organizations for proclamations or certificates of recognition/appreciation are subject to approval by the Mayor and City Manager. The Mayor and City Manager will determine if

it will be presented at a City Council meeting or will direct the City Clerk to forward the accolade to the recipient.

4. All requests for plaques, framed certificates, or custom gifts to visiting officials/dignitaries, elected officials, individuals or organizations shall be approved by the Mayor and City Manager.
5. Individual Council Members shall have the discretion to direct the City Clerk to prepare certificates (not framed) or another token of appreciation that he or she will personally present.
6. Requests for plaques, gifts or awards to city employees for dedicated service to the city shall be approved by the City Manager.
7. The Mayor and City Manager shall have the discretion to determine the appropriate type of honor for special or unusual circumstances that may arise and may warrant deviation from this policy.

CHAPTER 5 CITY COMMISSIONS

A. APPOINTMENTS

The mayor, with the approval of the City Council, appoints citizens to various commissions that carry out designated functions and advise the City Council on certain decisions and policy matters. All members serve at the pleasure of the City Council for designated terms. The City Council may remove a member by a majority vote of the Council without cause, notice or hearing.

Members of advisory bodies serve terms of four (4) years beginning in January. In no event shall any one member serve more than two consecutive terms on any one commission, exclusive of appointments to fill unexpired terms. After serving the maximum number of terms, an individual may not be reappointed to that commission for at least one year from the last date served.

Appointees to commissions should be 18 years of age or older, and live within the city limits of Hanford. Individuals under the age of 18 who indicate they are interested in participating are encouraged to attend meetings and participate as a member of the public. Additional requirements may be applicable to a specific Committee or Commission.

The following is a summary of the specific scope of responsibility for each city advisory body.

Planning Commission

The Planning Commission has the principal duty of establishing and maintaining the general plan of the community and advising on physical development, zoning, subdivision proposals, and special studies so that development values are maintained and protected.

Parks and Recreation Commission

The Parks and Recreation Commission's duties are to study and advise on matters pertaining to the city's public park and recreation programs.

Parking and Traffic Commission

The duties of the Parking and Traffic Commission are to investigate ways and means of improving parking and traffic movements and make appropriate recommendations.

B. ATTENDANCE

A compilation of members' attendance will be submitted to the City Council at the end of the calendar year and will be a factor in a request for reappointment.

Members may be removed by the City Council if they have three (3) consecutive absences or attend less than 70% of the meetings, unless extenuating circumstances apply and are noted for the record.

C. RELATIONSHIP TO COUNCIL, STAFF AND MEDIA

Advisory bodies should not become involved in the administrative or operational matters of City departments unless specifically provided in their prescribed powers and duties. Members may not direct staff to initiate major programs, conduct large studies, or establish department policy without specific approval of the City Council. City staff assigned to furnish staff services shall be available to provide general staff assistance, such as preparation of agenda/notice materials and minutes, general review of department programs and activities, and to perform limited studies, program reviews, and other services of a general staff nature. Additional or other staff support may be provided upon a formal request to the City Council. The responsibility for setting policies for the City rests with the City's duly elected representatives, the City Council.

Members should refer all media inquiries to City staff and not provide statements or positions on any issues on behalf of the City or the Advisory Body.

D. PUBLIC APPEARANCE AND REPRESENTATION BY MEMBERS

When a member appears in a non-official, non-representative capacity before the public, for example in a Council meeting, the member shall indicate that he or she is speaking only as an individual, not as a member of a Commission. Conversely, when a member who is present at a Council meeting is asked to address the Council on a matter pertaining to his or her Commission, the member should represent the viewpoint of the particular body as a whole, not a personal opinion. If during a Commission meeting, a member was directed by the body to attend another meeting to speak on their behalf, then that is permitted.

Members shall not act independently of their Commissions in conducting surveys, studies, or petitions, unless he or she is acting as an applicant or submitting a request as a citizen. Commissioners shall not use their positions for personal interest and must recuse themselves if conflicts of interest arise.

E. OTHER RULES AND PROCEDURES

Each Commission may adopt other rules and procedures, as it feels necessary to effectively and efficiently accomplish its duties. Such rules are subject to Council approval before becoming effective and should not be in conflict with this Handbook, or with any local, state, or federal laws.

CHAPTER 6 ADMINISTRATIVE RULES

A. RULES AND PROCEDURES ADMINISTRATION

1. **Review of City Council Rules and Procedures** – The Council will review and revise the Handbook of Rules and Procedures as needed.
2. **Adherence to Rules and Procedures** – During City Council discussions, deliberations and proceedings, the Mayor bears the primary responsibility to ensure that the City Council, staff and members of the public adhere to the Council's adopted protocol.
3. **City Attorney as Rules and Procedures Advisor** – With the consensus of a majority of the Council, the City Attorney may be directed to interpret the City Council's adopted Rules and Procedures and proposed changes.
4. **Applicability of Rules and Procedures** – The City of Hanford City Council Handbook of Rules and Procedures shall also apply to all Commissions and/or Committees as established by the City Council.

B. CONFLICT WITH CITY MUNICIPAL CODE, ADMINISTRATION POLICIES, STATE OR FEDERAL LAW

If there is any conflict contained hereinabove with the City Municipal Code, Administration Policies, State or Federal Law, such laws shall prevail.



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: F
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SUBJECT:

Administration: Approval of the Re-Adoption of Ordinance Nos. 18-05, 18-06, 19-04, 19-06, 19-07, 19-10, 19-11, 19-12, 20-01, and 20-03.

RECOMMENDATION:

The Council, by motion, approve the Second Reading and Adoption of Ordinance Nos. 18-05, 18-06, 19-04, 19-06, 19-07, 19-10, 19-11, 19-12, 20-01, and 20-03.

SUMMARY & BACKGROUND:

During a recent audit of the City's ordinances, it was determined that, over the course of the past couple of years, some ordinances had not been published in the manner required by the Government Code.

The Government Code establishes a timeframe during which publication is to occur and it is recommended that the City Council readopt the attached ordinances so the City may publish the ordinances at this time.

Re-adoption will not change any of the substantive provisions of the ordinances. The terms of the ordinances, as originally adopted, will remain in place.

FISCAL IMPACT:

The publishing of all of the Ordinance Summaries will cost approximately \$2,000.

ATTACHMENTS:

- A. Notice of Proposed Ordinance 18-05
- B. Notice of Proposed Ordinance 18-06
- C. Notice of Proposed Ordinance 19-04
- D. Notice of Proposed Ordinance 19-06
- E. Notice of Proposed Ordinance 19-07

- F. Notice of Proposed Ordinance 19-10
- G. Notice of Proposed Ordinance 19-11
- H. Notice of Proposed Ordinance 19-12
- I. Notice of Proposed Ordinance 20-01
- J. Notice of Proposed Ordinance 20-03

**NOTICE OF ORDINANCE
ORDINANCE 18-05**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD AMENDING THE HANFORD MUNICIPAL
CODE TO ADD FIREWORKS REGULATIONS AND REMEDIES FOR FIREWORKS
VIOLATIONS.**

The City Council adopted Ordinance 17-05 on May 16, 2017 which established rules and restrictions relating to fireworks. The 2017 Ordinance allows members of the Fire Department to issue administrative citations for illegal fireworks. The City is required to adopt the International Fire Code (IFC). The 2012 edition of the IFC was in effect at the time the 2017 Ordinance was adopted. The 2017 Ordinance amended the IFC to include the City's illegal fireworks provisions. The Council then adopted the 2015 edition of the IFC later in 2017 which did not include the illegal fireworks provisions.

Ordinance 18-05 will place the fireworks provisions in a new chapter of the Municipal Code that is unassociated with the IFC. This preferable to amending the IFC to include the illegal fireworks provisions every time a new edition is adopted by the City.

Most of the provisions of 2017 Ordinance have been carried over to Ordinance 18-05. The most significant change will result in the Police Department also having the authority to enforce the illegal fireworks provisions.

The ordinance shall take effect 30 days after adoption.

Dated: June 25, 2020

/s/Sarah Martinez
City Clerk

The full text of the ordinance is available in the City Clerk's office.

Publish July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 18-06**

A summary of the ordinance is as follows:

AN ORDINANCE OF THE CITY OF HANFORD APPROVING REZONE NO. 2018-01, A REQUEST TO REZONE THREE PARCELS, TOTALING 2.76 ACRES, FROM R-H HIGH-DENSITY RESIDENTIAL TO MX-C CORRIDOR MIXED USE. THE PROJECT IS LOCATED NORTH OF ELM STREET, EAST OF GREENFIELD DRIVE (APN 010-500-004, 010-500-024, AND 010-500-025).

Section 1: The following described territory situated in the City of Hanford is hereby zoned under the terms of Chapter 17.86 of the Municipal Code:

Rezone No. 2018-01, filed by the City of Hanford:

From: R-H High-Density Residential

To: MX-C Corridor Mixed Use

On property described as follows:

Approximately 2.76 acres, located north of Elm Street, east of Greenfield Drive (APN 010-500-004, 010-500-024, and 010-500-025).

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 19-04**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD ADDING CHAPTER 5.60 (CANNABIS
BUSINESS TAX) TO TITLE 5 OF THE HANFORD MUNICIPAL CODE.**

In accordance with the California Government Code Section 37101 and 37100.5, the city is required to submit to voters, the approval of all taxes to be imposed in the City of Hanford. The City proposed as a ballot measure, known as Measure C, to submit the question of whether to impose a business tax on commercial cannabis businesses in the City of Hanford. The tax is a general tax that would be used to pay general municipal expenses such as police, fire, roads, and recreation.

All cannabis businesses in Hanford would pay Cannabis Business Tax including businesses that involve the cultivating, transporting, distributing, manufacturing, compounding, converting, processing, preparing, storing, packaging, delivering, testing, dispensing, or retailing or wholesaling of cannabis, cannabis products, or related products and accessories.

This ordinance was approved and adopted by the People of the City of Hanford at the City's November 6, 2018 statewide election. The Cannabis Business Tax would continue until repealed by the City Council or the voters.

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 19-06**

A summary of the ordinance is as follows:

AN ORDINANCE OF THE CITY OF HANFORD APPROVING MUNICIPAL CODE AMENDMENT 2019-02, AN AMENDMENT TO TITLE 17, SECTION 17-08-030 OF THE HANFORD MUNICIPAL CODE, ADDING TO THE LINE D8 “DISPENSARIES (NON STOREFRONT RETAIL)” AS A CONDITIONAL USE IN THE IH ZONE, AMENDING LINE I23 TO ALLOW STOREFRONT RETAIL DISPENSARIES AS A CONDITIONAL USE IN THE MX-D ZONE AND AMEND SECTION 17-69 TO ALLOW MEDICAL AND ADULT USE COMMERICAL OPERATIONS AND TO ALLOW DISPENSARIES.

An amendment to Title 17, the Zoning Ordinance to designate MX-D as the zone to allow for storefront retail dispensaries and IH to allow non-storefront retail dispensaries and microbusinesses in the IH Zone. Furthermore, Ordinance 19-06 deletes references to a limitation of medical cannabis businesses; identifies zones; and allows commercial cannabis businesses.

Ordinance 19-06 also includes the addition of Chapter 17-69. The language removed the limitation to medical-only cannabis businesses and includes minor amendments to the limitations on proximity to residential zoned property as well as schools, daycares, and other youth facilities.

The amendments provide clarification and do not change the current distance requirements. Any proposed commercial cannabis facility will be required to be at least 200 feet from an property zoned RL-5, RL-8, RL-12, RH, and RM and 600 feet from schools, daycares, and youth facilities that exist at the time the application is submitted to the City. The distance requirements are consistent with the State regulations.

The ordinance shall take effect 30 days after adoption.

DATED: June 24, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk’s Office.

Publish: July 2, 2020

Attachment: D. Notice of Proposed Ordinance 19-06 (Admin: Ordinance Re-Adoption)

**NOTICE OF ADOPTED ORDINANCE
ORDINANCE 19-07**

A summary of the ordinance is as follows:

AN ORDINANCE OF THE CITY OF HANFORD APPROVING MUNICIPAL CODE AMENDMENT 2019-01, A REQUEST BY 198-43, LLC TO AMEND TITLE 17, SECTION 17.08.030 – COMMERCIAL, OFFICE, AND INDUSTRIAL ZONE USE TABLE OF THE HANFORD MUNICIPAL CODE BY ADDING SECTIONS IN ORDER TO PERMIT OR PERMIT WITH A CONDITIONAL USE PERMIT, THE FOLLOWING USES IN THE C-R REGIONAL COMMERCIAL ZONE DISTRICT: COLLEGES; EXERCISE STUDIOS; LARGE HEALTH FACILITIES; BUSINESS SUPPORT SERVICES AND GOVERNMENT OFFICES.

Section 2: The City Council has held a public hearing on the amendment to Chapter 17.08 “Land Use Table” and renumbering of Chapter 17.96 “Definitions of Land uses” to correspond with the changes in the table only. The proposed amendments include the following and as shown in Exhibit A:

College or University (C5): Add as a conditional use
 Exercise Studios (C14): Add as a permitted use
 Large Health or Fitness Facility (G5): Add as a conditional use
 Business Support Services (E1): Add as a permitted use
 Government office; local, state or federal (F9): Add as a conditional use

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
 CITY CLERK

The full text of the ordinance is available in the City Clerk’s Office.

Publish: July 2, 2020

Attachment: E: Notice of Proposed Ordinance 19-07 (Admin: Ordinance Re-Adoption)

**NOTICE OF ORDINANCE
ORDINANCE 19-10**

A summary of the ordinance is as follows:

AN ORDINANCE OF THE CITY OF HANFORD APPROVING REZONE NO. 2019-02, A REQUEST TO REPEAL THE DOWNTOWN EAST PRECISE PLAN AND ADOPT THE UNDERLYING ZONING AND CHANGE A PORTION OF THE UNDERLYING ZONING FROM MX-D DOWNTOWN MIXED USE TO C-S SERVICE COMMERCIAL; AND ZONE TEXT AMENDMENT NO. 2019-04: A REQUEST TO REMOVE REFERENCE TO THE DOWNTOWN EAST PRECISE PLAN FROM THE HANFORD MUNICIPAL CODE TITLE 17. THE PROJECT PERTAINS TO THE DOWNTOWN EAST PRECISE PLAN, WHICH IS LOCATED BETWEEN HARRIS STREET AND 10TH AVENUE, NORTH OF THE UNION PACIFIC RAILROAD TRACKS, SOUTH OF THE CENTERLINE OF THE ALLEY BETWEEN NINTH AND TENTH STREETS.

Section 1: The following described territory situated in the City of Hanford is hereby zoned under the terms of Chapter 17.86 of the Hanford Municipal Code:

Rezone No. 2019-02, filed by the City of Hanford:

From: Downtown East Overlay Zone

To: The underlying zoning – MX-C Corridor Mixed Use, MX-D Downtown Mixed Use, O-R Office Residential, R-H High-Density Residential, and R-M Medium-Density Residential

On property described as follows: Approximately 65 acres, located north between Harris Street and 10th Avenue, North of the Union Pacific Railroad tracks, south of the centerline of the alley between Ninth and Tenth Streets; and

Section 2: The following described territory situated in the City of Hanford is hereby zoned under the terms of Chapter 17.86 of the Hanford Municipal Code:

Rezone No. 2019-02, filed by the City of Hanford:

From: MX-D Downtown Mixed Use

To: C-S Service Commercial

On property described as follows: Approximately 6.3 acres, located between White Street and 10th Avenue, north of the Union Pacific Railroad, south of Visalia Street (APN 012-032-001, -003, -004, -005; APN 012-033-001; APN 012-035-001, -003, -004, -005, -009, -010, -011, -012; APN 012-034-001, 002, -003; APN 012-103-004; APN 012-104-003); and

Section 3: Zone Text Amendment No. 2019-04

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 19-11**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD PERTAINING TO THE ADDITION OF
CHAPTER 8.16 OF TITLE 8, SMOKING AND TOBACCO REGULATIONS.**

The ordinance bans Smoking and Vaping in city parks. The intent of Ordinance 19-11 is to protect the public visiting those locations from the adverse effects of nearby smoking. The prior ordinance addressing smoking was found to be outdated and no longer in compliance with state and federal regulations. Ordinance 19-11 repeals the current Chapter 8.16 of the Hanford Municipal Code and replaces it with language found in the ordinance.

The new chapter addresses the following:

1. The purpose and intent of the new regulations.
2. Smoking at city facilities.
3. Smoking at places of employment.
4. Smoking in outdoor spaces.
5. Smoking of cannabis and vaping.
6. Enforcement provisions.

All smoking regulations and bans contained in the ordinance also apply to the smoking or vaping of cannabis.

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 19-12**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD PREZONING CERTAIN PROPERTY
ADJACENT TO THE CITY OF HANFORD FROM COUNTY ZONING AL-10 LIMITED
AGRICULTURAL 10-DISTRICT TO R-L-5 LOW-DENSITY RESIDENTIAL, IN
ACCORDANCE WITH THE GENERAL PLAN. THE PROJECT IS LOCATED AT THE
NORTHEAST CORNER OF DEVON STREET AND 13TH AVENUE (APN 009-030-042 AND 009-
030-043).**

Section 1: The following described territory situated in the City of Hanford is hereby prezoned under the terms of Chapter 17.86 of the Hanford Municipal Code:

Annexation 156 filed by Woodside Homes

From: County zoning of AL-10 Limited Agricultural 10- District

To: City zoning R-L-5 Low Density Residential

On property described as follows: Approximately 40.53 acres generally located at the northeast corner of Devon Street and 13th Avenue (APN 009-030-042, and 009-030-043).

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

Attachment: H. Notice of Proposed Ordinance 19-12 (Admin: Ordinance Re-Adoption)

**NOTICE OF ORDINANCE
ORDINANCE 20-01**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD AMENDING HANFORD MUNICIPAL CODE
CHAPTER 13.04**

Senate Bill 988 establishes new requirements and limitations regarding residential water service shutoffs. Ordinance 20-01 will amend Hanford municipal Code Chapter 13.04 to incorporate the new requirements and limitations of SB 988. The new rules and requirements are summarized as follows:

- The City must adopt a residential water service discontinuance policy that includes payment plan terms and a procedure to appeal water service bills.
- A residential customer's water service may not be discontinued until his/her bill is sixty (60) days delinquent.
- A residential customer must be contact by phone or in writing at least seven (7) business days before water service is shut off.
- If a residential customer is suffering a financial hardship, the City may not terminate water service if:
 - o The customer submits a written certification from a primary care provider stating that shutoff will pose a serious threat to the person's health and safety;
 - o The customer demonstrates an inability to pay (e.g. the customer receives public benefits or declares that his/her household income is less than 200% of the federal poverty level); AND
 - o The customer is willing to enter into a payment plan containing terms chosen by the City.
- If a residential customer suffering a financial hardship is making payments under a payment plan, the City may not discontinue water service unless:
 - o The customer fails to comply with the payment plan for sixty (60) days; or
 - o The customer fails to pay his/her current service charges for sixty (60) days.
- The following requirements apply when water service is restored to a customer suffering from a financial hardship:
 - o Restoration fee is limited to: (i) \$50 or actual cost to reconnect, whichever is less, for reconnection during business hours; and (ii) \$150 or actual cost to reconnect, whichever is less, for reconnection during non-business hours.
 - o City must waive interest on charges one every twelve (12) months.
- The City must report the number of annual shutoffs on the City's website and to the State Water Board.

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk's Office.

Publish: July 2, 2020

**NOTICE OF ORDINANCE
ORDINANCE 20-03**

A summary of the ordinance is as follows:

**AN ORDINANCE OF THE CITY OF HANFORD CREATING SECTION 10.16.115 OF THE
HANFORD MUNICIPAL CODE PERTAINING TO PROHIBITED PARKING**

Section 1. Section 10.16.115, “Parking Time Zones—Three Hours” of the Hanford Municipal Code is hereby created to read as follows:

The Following streets or portions of streets, and the following described locations, shall constitutes three-hour parking zones between the hours of 8:00 a.m. and 6:00 p.m. any day, except Sundays and holidays.

A. City Owned Parking Lots

- a. Douty Street Parking Lot located on the west side of Douty Street, between Sixth Street and Seventh Street. All parking stalls except those designated as private parking spaces.

The ordinance shall take effect 30 days after adoption.

DATED: June 18, 2020

/s/SARAH MARTINEZ
CITY CLERK

The full text of the ordinance is available in the City Clerk’s Office.

Publish: July 2, 2020



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: G

SUBJECT:

Community Development: Approval of Program Guidelines for City of Hanford CDBG-CV Programs CARES Emergency Rental Assistance and Small Business Grant Programs.

RECOMMENDATION:

The Council, by motion, approve the guidelines for the CARES Rental Assistance Program and the Small Business Assistance Program.

BACKGROUND:

As part of federal CARES Act, Hanford has received an additional CDBG allocation of \$325,307 to respond to COVID-19 related issues in the community. In compliance with federal guidelines, the following programs are being implemented to be funded by additional allocation of funds:

On June 2, 2020, the Council directed staff to allocate CDBG-CV funding in the amount of \$245,000 to the following programs:

Small Business Grant Program \$100,000

CARES Emergency Rental Assistance Program \$145,000

Approval of this request would authorize the operating guidelines for the new CARES Emergency Rental Assistance and the Small Business Assistance Programs.

FISCAL IMPACT:

ATTACHMENTS:

07 01 20 Small Business Emergency Relief Grant Program Guidelines FINAL Draft
07 01 20 FINAL DRAFT PROGRAM GUIDELINES CARES EM RENT ASSIST



CITY OF HANFORD SMALL BUSINESS EMERGENCY ASSISTANCE PROGRAM GUIDELINES

I. INTRODUCTION

On March 27, 2020, President Trump approved the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (CARES Act). The CARES Act makes available \$5 billion in CDBG Coronavirus response (CDBG-CV) funds to prevent, prepare for, and respond to Coronavirus. The Department of Housing and Urban Development (HUD) has allocated the City of Hanford \$325,307 to provide financial assistance to the community. The City of Hanford values its small businesses as economic contributors to the City and a significant employment resource for its residents. The City has allocated \$100,000 for business stabilization grants up to \$5,000 per business, for businesses undergoing financial hardship, due to a loss or reduction in revenue, directly related to COVID-19.

<https://www.hudexchange.info/programs/cdbg/disease/>

With CDBG-CV allocation, the City would be able to assist approximately twenty (20) small businesses.

Program Objectives

The City of Hanford is working to aid private, for-profit entities through financial support, whose businesses have been affected by the Kings County stay-at-home order and/or social distancing. To assist low-to-moderate income business owners and/or employees, the City's Community Development Department will provide short-term working capital, in the form of a grant.

SMALL BUSINESS GRANT PROGRAM OVERVIEW

A. Program Administration

The City's Housing Division staff will serve as the primary contact for implementation of the program guidelines. They will:

- Market the program
- Accept and process applications
- Ensure businesses meet eligibility requirements
- Recommend approval of grants
- Ensure disbursement of grant funds; and
- Maintain grant files and fiscal records

B. Program Eligibility

Mandatory Requirements

All businesses assisted with a Small Business Grant must meet **ALL** the following requirements:

- Independently owned or family-owned business, within the City of Hanford, employing five or fewer employees, one or more of whom owns the business
- Business must be located and operating within the City of Hanford
- Business must be in good standing with the City, i.e., current business license
- Have no outstanding code violations with federal, state and/or local governments
- Have no liens against the business
- Meet HUD's criteria of low-moderate income for benefit
- Have a verifiable loss of revenue/income due to COVID-19 that justifies the need for assistance
- Have **not** received business assistance from other sources, including federal, state or county governments or the Small Business Administration (SBA), for the same purpose; AND
- Submit a completed, signed application, before the deadline of July 24, 2020 at 5 p.m.

II. CDBG-CV PROGRAM REQUIREMENTS

A. Eligible Program Applicants

CDBG-CV funding is available for Small Business Assistance. A small business is defined as a commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise. Businesses may include part-time employees in its full-time equivalent count. For example, if a business has six employees (4 FT and 2 PT), the two part-time employees may be counted as one full-time equivalent.

Small Business Grant Assistance

For the Small Business Grant Program, grants will be provided to small businesses that meet at least one (1) of the following criteria (see Exhibit A for definitions):

- The business has an owner who is low-moderate income (LMC); OR
- The business provides employment support services (i.e., job training and placement, childcare, transportation, or peer counseling) where at least 51% of the persons benefiting from the service are low-moderate income (LMC); OR
- The business employs or retains employees where 51% of the total employees are low-income (LMJ).

Small businesses may include a wide range of service providers, such as auto mechanics, hair salons, and small restaurants.

All part-time and full-time employees, on a business's payroll at the time of grant application, will be counted. The term "employee" includes all owners of the business on the payroll, even if the owner's salary draws are not on a regular basis. The administrators will require the business to provide third-party records documenting the current number of employees on the payroll, including all owners of the business. If the small business owner is the only employee, the owner must be income eligible.

Under the Small Business Grant Program, the owner(s) of the business must be low-moderate income qualified per HUD guidelines and the assistance must not be a duplication of benefits.

B. Ineligible Program Applicants

The following types of businesses are not eligible for program assistance:

- Business is outside the City of Hanford
- Nonprofit organizations are not eligible and will not be considered for funding
- Payday cash advance businesses
- Liquor or tobacco stores
- Pawn shops
- Firearms or other weapons dealers
- Passive real estate investment offices
- Home-based businesses

C. Eligible Use of Funds

Expenses incurred following the declaration of the COVID-19 pandemic and the stay-at-home order will be reimbursed after the date the agreement is executed. **Eligible uses of funds for the program must be directly related to areas impacted by the COVID-19 pandemic.**

- ✓ Purchase of materials or equipment needed to assist businesses with social distancing requirements
- ✓ Purchase of safety supplies and/or materials for employees
- ✓ Assistance to avoid job loss caused by business closures related to social distancing
- ✓ Purchase of equipment needed to assist with point-of-sale systems to encourage online purchasing and enhance curb-side pick-up
- ✓ Assistance for business stabilization, due to COVID-19 related revenue shortfalls, including business license fees, lease payments, and payroll payments

D. Ineligible Use of Funds

- Reimbursement of expenses incurred prior to the declaration of the COVID-19 pandemic
- Repairs or maintenance costs
- Property taxes past, present, or future
- Pay off non-business debt, such as personal credit cards for purchases not associated with the business
- Any personal expenses, taxes, fines, or penalties
- Funding any political activities
- Purchasing of business equipment

E. Meeting CDBG National Objective Requirement

1. **ELIGIBLE ACTIVITIES:** In addition to meeting a National Objective, applicant must have an eligible CDBG-CV activity, including but not limited to:
 - Small Business Job Creation or Retention Program - Financial assistance to small businesses that employ LMI persons. The business must be able to prove they are hiring employees in response to Coronavirus, or they are at risk of losing employees because of the Coronavirus.
 - Business owner's income must be within low-to-moderate income requirement range, at or below 80% of HUD income limits, as set forth below. A self-certification form must be submitted with the application.

**Current Kings County CDBG Income Limits
Effective July 1, 2020**

Household Number	1	2	3	4	5	6	7	8
Moderate Income 80%	39,150	44,750	50,350	55,900	60,400	64,850	69,350	73,800

III. DUPLICATION OF BENEFITS (DOB)

Community Development Block Grant (CDBG-CV) funding is one of multiple federal sources of funding that assist in disaster recovery, in this case the COVID-19 Pandemic. This funding source may be available through various entities for the same purpose. For this reason, the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) and CDBG-CV appropriations, require the City to coordinate with other federal, state and local agencies that provide CDBG-CV funding, to prevent the duplication of benefits (DOB) under the Small Business Grant Program.

A duplication occurs when a business receives assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need. A DOB is not applicable in cases where 1) business applicants applied for and were approved for business assistance loans but declined assistance; or 2) loan application was declined or cancelled. In the event funding under the Small Business Grant Program is a duplication of assistance, or future CDBG-CV funding is received for the same purpose, funds are subject to repayment.

IV. APPLICATION PROCESSING FOR GRANT

A. Program Marketing and Outreach

Program marketing will be conducted by the City and will include social media posts, City website, and local business organizations.

B. Equal Opportunity Compliance

This program will be implemented in ways consistent with the City's commitment to state and federal equal opportunity laws. No person or business shall be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity funded, in whole or in part, with CDBG program funds, on the basis of his or her religion, religious affiliation, age, race, color, ancestry, national origin, sex, marital status, familial status, physical or mental disability, sexual orientation, or other arbitrary cause.

C. Conflict of Interest Requirement

Applicants for business assistance shall not be an employee, agent, consultant, officer, or elected or appointed official of the City who exercises or has exercised any function or responsibilities with respect to activities relating to this program, or who are in a position to participate in a decision-making process or gain inside information with regard to these activities, may obtain a financial interest or financial benefit from the program, or the proceeds from such activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

D. Grant Application Process

Business applicants may request an application by emailing caressmbus@cityofhanfordca.com or by calling 559-585-4766. The application can also be found on the City's website at www.cityofhanfordca.com.

The City will accept applications beginning July 13, 2020 at 8 a.m. through July 24, 2020 at 5 p.m., or until the first 20 applications have been received, whichever occurs first. Applications may be submitted via email or hand delivered to City Hall, Community Development Department. All applications will be date and time stamped as they are received. Applications will be evaluated for completeness. Incomplete applications will not be accepted and will be returned.

Procedures

1. Submit all required documents and forms to the address or email below:

- Valid City of Hanford business license
- Valid California Driver's License or identification card with your name and address
- Proof of loss or reduction in income due to COVID-19
- Completed Disaster Economic Injury Worksheet for Businesses (Exhibit A)
- List of Employees
- Payroll Register
- Documentation to support low-mod income benefit
- An Employer Identification Number (EIN, Federal Tax ID Number)
- You will need a DUNS number, below is the link to obtain at System for Award Management (SAM)
<https://sam.gov/SAM/pages/public/generalInfo/aboutSAM.jsf>
- Business bank account
- Owner must be 18 years or older
- Owner is not currently in bankruptcy

☐ **By hand or mail delivery to:**

City of Hanford
Community Development Department /Housing
Attn: **Small Business Grant**
317 N. Douty St., Hanford, CA 93230

☐ By Email to: caressmbus@cityofhanfordca.com SUBJECT: **Small Business Grant**

2. Application and all required documentation is screened for eligibility.

3. Grant approval
4. Disbursement of grant funds

Final Review and Funding Recommendations

Designated City Staff will review program applications for completeness and eligibility requirements and compile a list of recommended businesses for award. Note: Any project work started before grant document execution and the clearance of conditions, regardless of the source of funds used, will not be eligible for funding. City staff will be required to complete the necessary environmental review prior to disbursement of funds.

Grant Applicant Confidentiality

All personal and business financial information will be kept confidential to the extent permitted by law. CDBG-CV program participant files, with personal and business confidential information, will be kept in safe and secure locations.

Dispute Resolution/Appeals Procedure

Any business applying for a financial assistance grant through the CDBG-CV program has the right to appeal if their application is denied. The appeal must be made in writing to the City. A written response to the appeal will be provided to the applicant by the City within 30 days of receipt of the applicant's appeal letter.

Exceptions/Special Circumstances

Exceptions are defined as, any action, that would depart from policy and procedures stated in the guidelines. The City reserves the right to make exceptions, but must comply with federal program requirements for business assistance.

Grant Approval and Disbursement of Funds

Once an applicant is determined eligible, the Program Administrator will contact the business for execution of required documents and subsequent disbursement of funds. No grant shall exceed \$5,000. CDBG-CV funds will only be disbursed for eligible uses, based on documented need.

Contact Information:

Sandra Lerma
Phone: (559) 585-4766
Email: slerma@cityofhanfordca.com

The CITY OF HANFORD is an equal opportunity provider. No person shall be denied benefits or be subject to discrimination based on race, color, religion, sex, marital status, national origin, ancestry, familial status, disability, or sexual orientation.

EXHIBIT A**HUD's Definition of Benefit/HUD National Objective**

CFR 570.208(a)(1) – LMA Low/mod area benefit – Activities providing benefits that are available to all residents of a particular area, at least 51% of whom are low/mod income. The service area of an LMA activity is identified by the grantee and need not coincide with Census tracts or other officially recognized boundaries.

CFR 570.208(a)(4) - LMJ – Low/mod job creation and retention – Activities undertaken to create or retain permanent jobs, at least 51% of which will be made available to or held by low/mod persons. There must be sufficient information documenting that the jobs would have been lost without the CDBG-CV assistance.

CFR 570.208(b)(1) – SBA – Activities undertaken to prevent or eliminate slums or blight in a designated area.

HANFORD CARES EMERGENCY RENTAL ASSISTANCE POLICY GUIDIE



PURPOSE

The purpose of the Policy Guide is to provide clear procedural guidelines for administering the Hanford CARES Emergency Rental Assistance Program. The City of Hanford will provide temporary rental assistance to households experiencing a financial hardship, due to a COVID-19-related crisis, such as reduction in loss of income, health and safety concern, or a crisis that can be supported with documentation.

ELIGIBILITY CRITERIA

- 1) All Hanford CARES Emergency Rental Assistance Programs will be administered using an income threshold of at/or below 80% Area Median Income (AMI). **Priority will be given to households who have a gross income of 0-60% AMI for the first two weeks of program implementation.** (See attached chart)
- 2) Participant eligibility will be based on [Hanford CARES Emergency Rental Assistance Program application](#).
- 3) Eligible participants must provide
 - a. **Official form of identification with picture**
 - i. Driver's license or state-issued identification card (The address on this form of identification does not need to match that of the primary address for which applicant is requesting assistance.)
 - b. **Copy of Lease/Rental Agreement** - Copy of executed lease/rental agreement verifying that the applicant is named on the lease. All rental assistance will be paid directly to the landlord/property owner. A W-9 form for the landlord/property owner will be required for payment (attached to the application).
 - c. **Landlord Authorization Form** - Documentation from landlord/property owner for rent owed, which includes tenant's name, the month(s), date(s), and amounts for rent owed (attached to the application).
 - d. **Proof of gross income** (prior to March 1, 2020 and current)
 - i. One month's worth of paystubs prior to March 1, 2020 and most recent source of income. **Note: Applicant must have had a reduction in income to qualify for assistance.**

- ii. Most recent bank statement (providing account(s) balance)
- iii. Benefit letter/statement, and/or
- iv. Other forms of income verification

e. **Documentation of financial impact related to COVID-19**

- i. Letter from employer regarding layoff and/or closure of business. If unable to obtain letter from employer, agency may use a collateral verification (i.e. calling the business and listening to message saying business has closed due to COVID-19 or a picture of a sign on the door of the business.)
- ii. Letter from employer regarding reduction in hours
- iii. Documentation from doctor to quarantine, or hospitalization resulting in loss of income
- iv. Childcare unavailability/school closure. The applicant must provide documents to support the declared COVID-19-related hardship.

4) Participants shall be required to pay 0% of their gross income toward their rent; however, there is a maximum grant allowance of up to \$1,208 per month.

5) Documentation may be provided in several ways:

- Drop off application and supporting documents at City Hall during normal business hours. To ensure staff is available to answer questions, or for assistance, please call ahead at 559-585-2587. **Social distancing and other safety precautions will be enforced.**
- Applications may be mailed to: City of Hanford, 317 N. Douty St., Hanford CA 93230, Attention: **Cares Emergency Rental Assistance.**
- Applications and attachments may be emailed to: caresrentrelief@cityofhanfordca.com

6) Individuals are **ineligible** for assistance if any of the following apply to them–

- a. Current gross income is above 80% AMI
- b. Inability to prove financial hardship due to COVID-19-related crisis
- c. Unemployed for any other reason, **not** due to COVID-19
- d. An applicant who resides outside the City Limits of Hanford
- e. Tenant(s) of the household has received any type of rental assistance or rent-relief benefit from another agency
- f. Tenant(s) of the household receives Housing Choice Voucher (Section 8)
- g. March rent is not paid
- h. If household intends to move out of its current housing

FINANCIAL ASSISTANCE PROCESS

- 1) Staff will review and assess eligibility within 72 hours of receipt of a completed application and will notify the applicant by email or phone call.
- 2) Staff will attempt, at least twice, to obtain all necessary documentation, if not received initially. Contact may be by email or phone call.
- 3) All attempts to obtain documentation will be recorded in the “Office Only” section of the application.
- 4) If applicant documentation is not received within three days of the second request, staff has no further responsibility to work the application and will move the application to a Denied status, indicating reason for denial.
- 5) If applicant meets all of the above eligibility criteria and provides all valid documentation, financial assistance may be granted. The applicant will move to Approved and Eligible status.
- 6) City Staff will notify applicant and landlord/property owner that the applicant is approved. The City’s Finance Department will process the rental assistance payment. The payment will be mailed directly to the landlord/property owner on behalf of the household. (Payments to landlord/property owners can take up to 14 business days.) Once the assistance has been provided, the application file moves to Completed and Closed status.
- 7) The City may pay up to \$1,208 in financial rental assistance per household, per month, for a maximum of three months, which may include rent in arrears. The program can only provide for unpaid rent beginning April 1, 2020, **and the rental assistance for rents in arrears must bring the rental payments current.** (March rent must be paid to be eligible.) This may include late fees accrued; however, total assistance each month cannot exceed \$1,208. The City can only pay one month at a time, with the exception of covering rent in arrears. The City will allow up to the maximum amount of three months rent to be paid in one lump sum **and only if it brings the rental payments current.** If an applicant pays the current month’s rent and is eligible for the program the following month, based on all eligibility criteria, the following month can be paid by the City (i.e. Applicant comes in April, already has paid April rent and is currently applying for May’s rent. The City may pay the May rent. June rent and July rent, if necessary, may be applied for every 30 days). Due to the number of requests for assistance

anticipated, funding may not be available in the subsequent months. The renter household will be required to submit their income documentation for each additional month of rental assistance.

- 8) The City will pay the landlord/property owner directly. No payments will be made directly to an applicant. The Landlord Authorization and W-9 forms must be completed by landlord/property owner in order to receive payment (attached to the application).
- 9) Participants are eligible for assistance each month they experience a financial impact related to COVID-19, up to three months.

SUPPORTIVE SERVICES

These costs include expenses related to direct client coordination of achieving rental assistance.

ADMINISTRATIVE EXPENSES

These costs include expenses related to the overall administration of this contract, such as management, billing, accounting staff, and evaluation activities.

PROGRAM RECORDKEEPING REQUIREMENTS

The City is responsible for keeping all backup documentation on file at their respective office.

Program Files

- Environmental review record
- Tenant selection criteria
- Program policies & procedures
- Affirmative marketing plan & outreach
- Application log & applications
- IDIS set-up & draws
- Waiting list
- Financial records

Tenant/Unit Files

- Application/tenant certification
- Income & eligibility determination
- Unit approval
- Rental assistance calculation
- Rental assistance contract/agreement
- Application denials
- Financial disbursements
- Correspondence (owner & tenant)
- Completion/termination notice

KINGS COUNTY INCOME LIMITS

AMI Table

The **Hanford CARES Emergency Rental Assistance Program** is funded by the U.S. Department of Housing and Urban Development and administered by The City of Hanford, serving our local community. Monthly rental assistance may be available to households who have had a substantial reduction in income, due to COVID-19. Eligible households will be households with total gross monthly income, that when annualized, does not exceed 80 percent of the area median income (AMI), adjusted by household size, for the county in which they reside, as listed below. Eligible households' program would provide a supplement for the remaining rent, due directly to the landlord, up to a maximum of \$1,208/month.

Area Median Income (AMI) Table

Hanford Cares Emergency Rental Assistance Program - Maximum Household Income Allowed								
Kings County	Household Size (persons)							
	1	2	3	4	5	6	7	8 or more
60%	\$29,400	\$33,600	\$37,800	\$41,940	\$45,300	\$48,660	\$52,020	\$55,380
80%	\$39,150	\$44,750	\$50,350	\$55,900	\$60,400	\$64,850	\$69,350	\$73,800

How do I Start?

You may access the online application at www.cityofhanfordca.com and start a self-assessment regarding eligibility. Households without computer access, may contact 559-585-2587 or 559-585-4766 to request an application.



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: H
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SUBJECT:

Information Technology: Approval of a 3-year Lease with Dell Financial Services for the replacement of Police Department server storage equipment, in the total amount of \$69,552.62, with a \$1 buyout option at the end of the Lease Term.

RECOMMENDATION:

The City Council, by motion, approve a lease with Dell Financial Services in the amount of \$69,552.62 for the replacement of the Police Department server storage equipment.

BACKGROUND:

The Police Department has been utilizing storage equipment from Nimble Storage for the last seven (7) years. This equipment is outdated and is no longer supported by the manufacturer. The City is choosing to Sole Source this purchase to Dell Unity storage, for ease of compatibility with other City IT equipment in order to replace the existing equipment. This equipment provides data storage for all of the Police Department server data. A lease with Dell Financial Services has been negotiated at 0% interest for a 3 year term to obtain the equipment. A \$1 buy out at the end of the lease is also included, or at the end of the 3 year term, the equipment can be returned. A lease was chosen to minimize the annual expense for the purchase of this equipment. The annual lease payments for the three year term will be \$23,248.10.

FISCAL IMPACT:

The first year lease cost was included in the FY21 budget as a Fixed Asset Request and approved by Council with the adoption of the budget.

ATTACHMENTS:

DFS Quote City of Hanford CA EMC Unity 3 Year Annual TELP 061520
Dell PD Storage Quote

Prepared For:

City of Hanford, California

June 15, 2020

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term	36
Option	TELP
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	None
Rate Factor	3
	Payments

Quote Number	Summary Product Description	Product Price	Quantity	Extended Price		
Dell Emc Quote # 3000062444437.1	Dell Emc Unity	\$66,782.77	1	\$66,782.77	0.33333	\$22,260.97
	Estimated CA Sales Tax	\$2,772.85	1	\$2,772.85	0.35600	\$987.13
Total				\$69,555.62		\$23,248.10

Proposal Expiration Date:
July 15, 2020

PLEASE NOTE:
Personal Property Taxes (PPT) will not apply to this lease. **Quote includes financing of estimated CA State Sales taxes, subject to verification.**

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change.

End of Term Options:

Tax Exempt Lease Purchase (TELP):
• Exercise the option to purchase the products for \$1.00.
• Return all products to lessor at the lessee's expense.

Agreed to & Accepted

Signature: _____
Name: _____
Title: _____
Federal Tax ID #: _____

Dale Kuby
Financial Solutions Manager-Public Southwest
Dell | Financial Services
630-460-6398
dale.kuby@dell.com

Attachment: DFS Quote City of Hanford CA EMC Unity 3 Year Annual TELP 061520 (IT: Approve Lease with Dell Financial Services)

Prepared For:

City of Hanford, California

June 15, 2020

Additional Information:

LEASE QUOTE: The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, **Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.**

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

PROPOSAL VALIDITY / APPROVALS: This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation.

Attachment: DFS Quote City of Hanford CA EMC Unity 3 Year Annual TELP 061520 (IT: Approve Lease with Dell Financial Services)



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No. 3000062444437.1
Total \$69,555.62
 Customer # 5084549
 Quoted On Jun. 03, 2020
 Expires by Jul. 03, 2020
 Solution ID 12592849

Sales Rep Baron Cotharn
Phone (800) 456-3355, 6179645
Email Baron_Cotharn@Dell.com
Billing To ACCOUNTS PAYABLE
 CITY OF HANFORD
 315 N DOUTY ST
 HANFORD, CA 93230-3951

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
 Baron Cotharn

Shipping Group

Shipping To	Shipping Method	Install At
ERIC FORCEY CITY OF HANFORD 319 N DOUTY ST HANFORD, CA 93230-3951 (559) 585-4646	Standard Delivery	CITY OF HANFORD

Product	Unit Price	Qty	Subtotal
Unity 480F All-Flash DPE DS - AMER	\$55,256.21	1	\$55,256.21
AppSync Basic - All Flash DS - AMER	\$0.00	1	\$0.00
Dell EMC RecoverPoint for Unity XT All Flash NVI - AMER	\$0.00	1	\$0.00
Dell EMC Storage M&R for Unity XT NVI - AMER	\$1,472.60	1	\$1,472.60
Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 3 Meter, Cu SKit	\$44.10	6	\$264.60
Intel X520 DP 10Gb DA/SFP+, + I350 DP 1Gb Ethernet,	\$291.98	1	\$291.98

Attachment: Dell PD Storage Quote (IT: Approve Lease with Dell Financial Services)

Network Daughter Card, Customer Instal I

Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile, Cus kit	\$347.08	1	\$347.08
PowerSwitch S4112-ON - [amer_s4112-on_12808]	\$4,510.05	1	\$4,510.05
PowerSwitch S4112-ON - [amer_s4112-on_12808] (2)	\$4,640.25	1	\$4,640.25
Subtotal:			\$66,782.7
Shipping:			\$0.0
Non-Taxable Amount:			\$28,536.7
Taxable Amount:			\$38,245.9
Estimated Tax:			\$2,772.8
Total:			\$69,555.6

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Attachment: Dell PD Storage Quote (IT: Approve Lease with Dell Financial Services)

Contract # C000000181156
Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
AppSync Unity AF	210-ASON	-	1	
AppSync Bsc for Unity 400F/450F/480F=IC	658-BEJW	-	1	
On-Site Installation Declined	900-9997	-	1	
ProSupport Plus Mission Critical, AppSync, All-Flash, Basic, Software Support/Maintenance 3 Years	827-0441	-	1	
Thank you for Your Order	929-3709	-	1	
Thank you for Your Order	935-6720	-	1	
			Qty	Subtotal
Dell EMC RecoverPoint for Unity XT All Flash NVI - AMER		\$0.00	1	\$0.00

Estimated delivery if purchased today:

Jun. 23, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
RecoverPoint for Unity XT AF	210-ATUQ	-	1	
RP Basic for Unity 380F/480F/680F/880F=IC	528-BNHM	-	1	
On-Site Installation Declined	900-9997	-	1	
ProSupport Plus Mission Critical, RecoverPoint Basic - All-Flash, Software Support/Maintenance, 3 Years	825-7329	-	1	
Thank you for Your Order	929-3709	-	1	
Thank you for Your Order	935-6720	-	1	
			Qty	Subtotal
Dell EMC Storage M&R for Unity XT NVI - AMER		\$1,472.60	1	\$1,472.60

Estimated delivery if purchased today:

Jun. 23, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Storage M&R for Unity XT	210-ATUP	-	1	
Storage M&R for Unity XT =IC	528-BTYG	-	1	
ProDeploy Storage Monitoring and Reporting	825-9266	-	1	
ProDeploy Storage Monitoring and Reporting Deployment Verification	825-9267	-	1	
ProSupport Plus Mission Critical, Storage Monitoring/Reporting, Software Support/Maintenance 3 Years	825-6780	-	1	
Thank you for Your Order	929-3709	-	1	
Thank you for Your Order	935-6720	-	1	
			Qty	Subtotal

Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 3 Meter, Cu SKit		\$44.10	6	\$264.60
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Estimated delivery if purchased today:

Jun. 18, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 3 meter	470-AAVJ	-	6	
			Qty	Subtotal

Attachment: Dell PD Storage Quote (IT: Approve Lease with Dell Financial Services)

Intel X520 DP 10Gb DA/SFP+, + I350 DP 1Gb Ethernet, Network Daughter Card, Customer Instal I

\$291.98

1

\$291.98

Estimated delivery if purchased today:

Jun. 23, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Intel X520 DP 10Gb DA/SFP+, + I350 DP 1Gb Ethernet, Network Daughter Card, Customer Installation	430-4936	-	1	
			Qty	Subtotal

Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile, Custom Kit

\$347.08

1

\$347.08

Estimated delivery if purchased today:

Jul. 17, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Intel X710 Dual Port 10Gb Direct Attach, SFP+, Converged Network Adapter, Low Profile	540-BBIX	-	1	
			Qty	Subtotal

PowerSwitch S4112-ON - [amer_s4112-on_12808]

\$4,510.05

1

\$4,510.05

Estimated delivery if purchased today:

Jun. 18, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Dell EMC Switch S4112F, 12 x 10GbE SFP+, 3 x 100GbE QSFP28, IO to FAN, 2 x AC PSU, OS10	210-AOYR	-	1	
OS10 Enterprise, S4112F	634-BQZX	-	1	
Dell EMC Networking S4112-ON Americas User Guide	343-BBJO	-	1	
Dell Networking Dual Tray, one Rack Unit, 4-post rack only, S4112	770-BCTF	-	1	
Dell Education Services-Dell Networking Data Center Training-eLearning 1 year	975-1242	-	1	
US Order	332-1286	-	1	
Dell Hardware Limited Warranty 1 Year	817-7146	-	1	
ProSupport:7x24 HW/SW Technical Support and Assistance, 3 Years	817-7165	-	1	
ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 2 Years Extended	817-7183	-	1	
ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 1 Year	817-7184	-	1	
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	1	
Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	1	
ProDeploy Dell Networking S Series 4XXX Switch - Deployment Verification	804-2146	-	1	
ProDeploy Dell Networking S Series 4XXX Switch - Deployment	821-5785	-	1	
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	1	
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	1	
			Qty	Subtotal
PowerSwitch S4112-ON - [amer_s4112-on_12808] (2)		\$4,640.25	1	\$4,640.25

Attachment: Dell PD Storage Quote (IT: Approve Lease with Dell Financial Services)

Estimated delivery if purchased today:

Jul. 17, 2020

Contract # C000000181156

Customer Agreement # MNWNC-108/7157034003

Description	SKU	Unit Price	Qty	Subtotal
Dell EMC Switch S4112F, 12 x 10GbE SFP+, 3 x 100GbE QSFP28, IO to FAN, 2 x AC PSU, OS10	210-AOYR	-	1	
OS10 Enterprise, S4112F	634-BQZX	-	1	
Dell EMC Networking S4112-ON Americas User Guide	343-BBJO	-	1	
Dell Education Services-Dell Networking Data Center Training-eLearning 1 year	975-1242	-	1	
US Order	332-1286	-	1	
Dell Hardware Limited Warranty 1 Year	817-7146	-	1	
ProSupport:7x24 HW/SW Technical Support and Assistance, 3 Years	817-7165	-	1	
ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 2 Years Extended	817-7183	-	1	
ProSupport:Next Business Day Onsite Service After Problem Diagnosis, 1 Year	817-7184	-	1	
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	1	
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	
Info 3rd Party Software Warranty provided by Vendor	997-6306	-	1	
ProDeploy Dell Networking S Series 4XXX Switch - Deployment Verification	804-2146	-	1	
ProDeploy Dell Networking S Series 4XXX Switch - Deployment	821-5785	-	1	
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	1	
Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13	450-AAFH	-	1	
Dell Networking Cable, 100GbE QSFP28 to QSFP28, Passive Copper Direct Attach Cable, 0.5 Meter	470-ABOU	-	2	

Subtotal:	\$66,782.7
Shipping:	\$0.0
Estimated Tax:	\$2,772.8
Total:	\$69,555.6

Attachment: Dell PD Storage Quote (IT: Approve Lease with Dell Financial Services)

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions : Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringsspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or service on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: I

SUBJECT:

Public Works: Approval of the Notice of Completion for the Hanford-Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project, and authorization for the Mayor to execute, and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

RECOMMENDATION:

The City Council, by motion, approve the Notice of Completion for the Hanford-Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project, and authorize the Mayor to execute, and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

BACKGROUND:

On September 17, 2019, Council awarded the Hanford-Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project to Bush Engineering, Inc., of Fresno CA. This project consists of installing a traffic signal, ADA ramp curb returns, sidewalk, and pavement channeling at the intersection of Hanford-Armona Road at Irwin Street (10 ½ Avenue).

There were (6) contract change orders on this project which are summarized below:

1	6' extension pole for video camera	\$1,239.70
2	Abandon vault box; remove abandoned pipe under ramp. (1 day)	\$7,633.67
3	Project Winterization	\$12,067.42
4	Relocate fire hydrant and replace water main; Cisneros driveway approach conform; remove sidewalk; credit for winterization and road closure. (57 days)	\$14,624.67
5	Restripe bike lane.	\$1,713.36
6	Abandon storm drain pipe; replace asphalt over abandoned water service; Balance of Quantities. (21 days)	\$15,493.28

Total Change Orders: **\$52,772.10**

The detailed budget and Final Project Construction costs are outlined in the Finance History

below:

FINANCIAL HISTORY:

<u>SOURCE OF BUDGET FUNDING</u>	<u>AMOUNT</u>
Congestion Mitigated Air Quality funds	\$ 579,000.00
Transportation Development Act (TDA funds)	<u>\$ 131,300.00</u>
Total Budget Funding	\$ 710,300.00
<u>CONSTRUCTION COSTS</u>	
Contract – Total Bid Award	\$ 627,975.33
Contract Change Orders Total	\$ 52,772.10
Total Construction Cost	\$ 680,747.43
Fund Balance	\$ <u>29,552.57</u>

FISCAL IMPACT:

The Amended FY 19/20 Capital Improvement Budget provided \$690,780.00 for the construction of the Hanford Armona Road at Irwin Street Traffic Signal Installation Project, including contingencies.

The total cost to complete the project was \$680,747.43. Attached are the Final Project Construction and Finance History for Council review.

ATTACHMENTS:

NOC - Recording Original - HAR at Irwin Signal
 NOC - Recording Original - HAR at Irwin Signal.doc
 Amended FY19-20 Budget Page-Traf Sig at HAR and Irwin Street
 Finance History-HAR at Irwin Traffic Signal

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: Hanford Armona Road at Irwin/10 ½ Avenue, in Hanford CA.
2. The Improvement is particularly described as: Hanford Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project
3. The date of completion of the work of Improvement: May 18, 2020.
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Bush Engineering, Inc., of Hanford CA
7. The surety for the work of Improvement: Western Surety Company
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: July 7, 2020

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 7th day of July, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording Original - HAR at Irwin Signal (PW: NOC for Hanford-Armona Road at Irwin Street Traffic Signal)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

Attachment: NOC - Recording Original - HAR at Irwin Signal (PW: NOC for Hanford-Armona Road at Irwin Street Traffic Signal)

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: Hanford Armona Road at Irwin/10 ½ Avenue, in Hanford CA.
2. The Improvement is particularly described as: Hanford Armona Road at Irwin Street/10 ½ Avenue Traffic Signal Installation Project
3. The date of completion of the work of Improvement: May 18, 2020.
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Bush Engineering, Inc., of Hanford CA
7. The surety for the work of Improvement: Western Surety Company
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: July 7, 2020

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 7th day of July, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording Original - HAR at Irwin Signal.doc (PW: NOC for Hanford-Armona Road at Irwin Street Traffic Signal)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

FISCAL YEAR 2020 "AMENDED BUDGET PAGE"
Traffic Signal at Hanford Armona Road and Irwin Street

Project Background:

This project will consist of the installation of a traffic signal system at this intersection. Additional improvements will include pavement transitioning to facilitate the installation of additional travel lanes.

Existing Conditions:

The current traffic control at this intersection is a two way stop. This intersection meets current traffic signal warrants and is included in the City's Traffic Signal Priority List.

Project Justification:

This project will increase traffic flow efficiency and reduce intersection congestion by allowing more free flow traffic movements through the intersection. The project will also provide air quality benefits by reducing vehicle idling times.

Fiscal Implications:

Funding for this project will be allocated from Congestion Mitigation/Air Quality (CMAQ) funding and Transportation Development Act (TDA) funds.

Project Budget Summary:

		Amended 819655					
		6-Year Funding Allocation					
		2019	2020	2021	2022	2023	2024
Expenditure	Program or Project		Construction				
	Construction Engineering / Inspection		15,000				
	Construction		627,980				
	Contingency		62,800				
	Department Overhead		4,520				
Total Expenditure			\$710,300	\$0	\$0	\$0	\$0
Revenue	Funding						
	055 Congestion Mit. / Air Qual. (CMAQ)		579,000				
	050 Transportation Dev. Act (TDA)		131,300				
Total Funding			\$710,300	\$0	\$0	\$0	\$0

Attachment: Amended FY19-20 Budget Page-Traf Sig at HAR and Irwin Street (PW: NOC for Hanford-Armona Road at Irwin Street Traffic Signal)

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: Hanford-Armona Road at Irwin Street/ 10 ½ Avenue Traffic Signal Installation Project

CONTRACTOR: Bush Engineering, Inc.
5828 E. Harvard Avenue
Fresno, CA 93727

CONTRACT DATES:	Bid Date	September 12, 2019
	Council Award	November 5, 2019
	Contractor Started Work	December 2, 2019
	Contract Time of Completion	May 19, 2020
	Contractor Completed Work	May 18, 2020

CONTRACT CHANGE ORDERS:

1	6' extension pole for video camera	\$1,239.70
2	Abandon vault box; remove abandoned pipe under ramp. (1 day)	\$7,633.67
3	Project Winterization	\$12,067.42
4	Relocate fire hydrant and replace water main; Cisneros driveway approach conform; remove sidewalk; credit for winterization and road closure. (57 days)	\$14,624.67
5	Restripe bike lane.	\$1,713.36
6	Abandon storm drain pipe; replace asphalt over abandoned water service; Balance of Quantities. (21 days)	\$15,493.28

Total Change Orders: **\$52,772.10**

FINANCIAL HISTORY:

<u>SOURCE OF BUDGET FUNDING</u>	<u>AMOUNT</u>
Congestion Mitigated Air Quality funds	\$ 579,000.00
Transportation Development Act (TDA funds)	<u>\$ 131,300.00</u>
Total Budget Funding	\$ 710,300.00

<u>CONSTRUCTION COSTS</u>	
Contract – Total Bid Award	\$ 627,975.33
Contract Change Orders Total	\$ 52,772.10
Total Construction Cost	\$ 680,747.43
Fund Balance	\$ <u>29,552.57</u>



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: J

SUBJECT:

Public Works: Approval of the Notice of Completion for the 11th Avenue Median Landscape Renovation Project and authorization the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

RECOMMENDATION

The City Council, by motion, approve the Notice of Completion for the 11th Avenue Median Landscape Renovation Project and authorize the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

BACKGROUND

On May 5, 2020 Council awarded the 11th Avenue Median Landscape Renovation Project to Cen-Cal Construction of Bakersfield, CA. This project consisted of removing the existing landscaping and terminating the irrigation to install stamped concrete in the turn pockets until the width of the landscape areas were at a minimum of 8 feet in width.

There was (1) contract change order on this project, which included the balance of quantities.

FISCAL IMPACT:

The FY 19/20 Capital Improvement Budget provides \$132,000.00 for the 11th Ave. Median Landscape Renovation Project, including contingencies.

The total cost to complete the project was \$79,908.50. Attached is the Final Project Construction and Finance History for Council review.

ATTACHMENTS:

NOC Report

NOC - Recording

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: 11th Ave. Median Landscape Renovation Project

CONTRACTOR: Cen Cal Construction
34762 Lencioni Avenue
Bakersfield CA 93308

CONTRACT DATES:	Bid Date	March 28, 2020
	Council Award	May 5, 2020
	Contractor Started Work	June 1, 2020
	Contract Time of Completion	June 30, 2020
	Contractor Completed Work	June 9, 2020

CONTRACT CHANGE ORDERS:

Change Order No. 1 – Balance of Quantities

FINANCIAL HISTORY:

<u>SOURCE OF BUDGET FUNDING</u>	<u>AMOUNT</u>
FY 19/20 Capital Improvement Budget	\$ 132,000.00
 Total Budget Funding	 \$ 132,000.00

CONSTRUCTION COSTS

Contract – Total Bid Award	\$ 76,562.50
 CCO# 1	 \$ 3,346.00
 Total Construction Cost	 \$ 79,908.50
 Fund Balance	 <u>-\$52,091.50</u>

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: 11th Avenue in Hanford Ca,
From: Hume Ave. to Marconi Dr.
Marconi Dr. to Tempe Dr.
Tempe Dr. to Washington St.
Washington St. to Silverado St. &
Silverado St. to Third St.
2. The Improvement is particularly described as: 11th Avenue Median Landscape Renovation
3. The date of completion of the work of Improvement: June 9, 2020.
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Cen Cal Construction
7. The surety for the work of Improvement: Argonaut Insurance Company
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: July 7, 2020

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 7th day of July, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording (PW: NOC 11th Avenue Median Landscape Renovation Project)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: K
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SUBJECT:

Public Works: Approval of the Notice of Completion for the City Hall Roof Re-Coating Project and authorization for the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

RECOMMENDATION

The City Council, by motion, approve the Notice of Completion for the City Hall Roof Re-Coating Project and authorize the Mayor to execute and the City Clerk to attest and file said Notice with Kings County Recorder's Office.

BACKGROUND

On April 7, 2020 Council awarded the City Hall Roof Re-Coating Project to Universal Coating, Inc. of Fresno CA. This project consists of restoring the existing built up roofing system at City Hall Building located at 315 N. Douty Street.

The existing roof was 25 years old, and it was re-coated approximately 10 years ago with an oil based aluminum coating that was designed to restore reflectance only. The previous material was not water proof, which eventually caused leaks in the roof and required roof replacement. By re-coating the roofs membrane, the roofs useful life will now be extended by a minimum of ten years.

There were no contract change orders on this project. Attached is the Final Project Construction and Finance History for Council review.

FISCAL IMPACT:

The FY 19/20 Capital Improvement Budget provides \$258,500 for the City Hall Re-Coating Project, including contingencies.

The total cost to complete the project was \$189,687.47 Attached is the Final Project Construction and Finance History for Council review.

ATTACHMENTS:

NOC Report

NOC - Recording

FINAL PROJECT CONSTRUCTION AND FINANCE HISTORY

PROJECT: City Hall Roof Restoration

CONTRACTOR: Universal Coatings, Inc.
P.O. Box 11127
Fresno CA 93771

CONTRACT DATES:	Bid Date	March 18, 2020
	Council Award	April 7, 2020
	Contractor Started Work	May 4, 2020
	Contract Time of Completion	June 3, 2020
	Contractor Completed Work	June 3, 2020

CONTRACT CHANGE ORDERS: None

FINANCIAL HISTORY:

<u>SOURCE OF BUDGET FUNDING</u>	<u>AMOUNT</u>
FY 19/20 Capital Improvement Program Budget	\$ 258,500.00
 Total Budget Funding	 \$ 258,500.00

CONSTRUCTION COSTS

Contract – Total Bid Award	\$ 112,750.00
Roofing Materials	\$ 76,937.47
 Total Construction Cost	 \$ 189,687.47
 Fund Balance	 <u>-\$68,812.53</u>

Attachment: NOC Report (PW: NOC City Hall Roof Re-Coating Project)

RECORDING REQUESTED BY:
CITY OF HANFORD

When recorded return to:

City Clerk
City of Hanford
315 North Douty Street
Hanford, California 93230-3951

G.C. 27361.3 - Fee NIL

NOTICE OF COMPLETION

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED AS FOLLOWS:

1. The work of Improvement is located at: City Hall Building 315 N. Douty Street
2. The Improvement is particularly described as: City Hall Roof Re-Coating Project
3. The date of completion of the work of Improvement: June 3, 2020
4. The Owner of the work of Improvement: City of Hanford.
5. The nature of the owner's interest or estate: Fee Simple Title.
6. The name of the original contractor for the work of Improvement: Universal Coatings, Inc.
7. The surety for the work of Improvement: N/A
8. All work for this project has been completed.
9. Accepted by minute action of the City Council of the City of Hanford on: July 07, 2020

I certify under penalty of perjury that the foregoing is true and correct.
Dated this 7th day of July, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Attachment: NOC - Recording (PW: NOC City Hall Roof Re-Coating Project)

I, the undersigned, say:

I am the person who signed the foregoing notice. I have read the above notice and know its contents, and the facts stated therein are true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at Hanford, California, this ____ day of _____, 2020.

BY: _____
John Draxler, Mayor
City of Hanford, County of Kings, State of California

Authority: Section 1181 Civil Code

Attachment: NOC - Recording (PW: NOC City Hall Roof Re-Coating Project)



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: L

SUBJECT:

Public Works: Authorization to advertise for bids for the Stonecrest Basin Equipment Installation Project, and pre-authorize the City Manager to award and execute the contract on behalf of the City to the lowest responsible bidder, provided that the project bid is within current budget appropriation.

RECOMMENDATION:

The City Council, by motion, authorize staff to advertise for bids for the Stonecrest Basin Equipment Installation Project, and Pre-Authorize the City Manager to award and execute the contract on behalf of the City with the lowest responsible bidder, provided that the project bid is within current budget appropriation.

BACKGROUND:

This project consists of equipping the Stonecrest Basin with an electrical service, control panel, pump, and related piping equipment for dewatering the basin to accommodate additional development and routine maintenance. A storm drain wet well and related piping exists for the pumping of this basin to the People's Ditch.

After bid opening, Staff will examine the bids, validate the lowest bidder's contractor's license status, and verify the contractor is in good standing. Staff is requesting the pre-authorization to award and execute the contract in order to expedite the process of delivery of projects. With Council approval, staff will solicit bids for this project. If awarded, construction is anticipated to begin in August 2020.

FISCAL IMPACT:

The FY 2018/19 Capital Improvement budget provides \$121,000 for construction, including contingencies. A copy of Budget Page is attached for Council review.

ATTACHMENTS:

Budget Page (Stonecrest Basin)

City of Hanford Fiscal Year 2018-2019 Budget

Stonecrest Basin Pump Equipment Installation

Project Background:

This project consists of equipping the Stonecrest Basin with an electrical service, control panel, pump, and related piping equipment for dewatering the basin to accommodate additional development and routine maintenance.

Existing Conditions:

This basin was constructed in 1997 with the Stonecrest Subdivision. The basin has a capacity of 38.6 ac.ft. which accommodates the subdivision as well as the discharge from Tank 6 located across the railroad tracks. A storm drain wet well and related piping exist for the pumping of this basin to the People's Ditch.

Project Justification:

This project will provide for dewatering of the basin to provide routine maintenance, assist in mosquito abatement activities, and increase storage capacity.

Fiscal Implications:

Funding for this project will be allocated from storm drainage reserves.

Project Budget Summary:

	2019	2020	2021	2022	2023
Engineering / Inspection		50,000			
Construction		110,000			
Contingency		11,000			
Department Overhead		4,000			
	\$0	\$175,000	\$0	\$0	\$0
358 Storm Drainage Capital		175,000			
	\$0	\$175,000	\$0	\$0	\$0



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: M

SUBJECT:

Fire: Authorization for the City Manager to execute an Agreement with the California Office of Emergency Services (OES) for Temporary Assignment of Vehicular Equipment for a Type 1 Fire Engine.

RECOMMENDATION:

The the City Council, by motion, authorize the City Manager to sign the OES Agreement for Temporary Assignment of Vehicular Equipment for a Type 1 Fire Engine.

BACKGROUND:

The City of Hanford has received verbal confirmation that the City of Hanford has been approved for the temporary assignment of an OES Type 1 Fire Engine. The agreement is currently being completed by OES maintenance, who will inspect the apparatus and fill in pertinent details for the agreement. Once completed, the document will be sent to City staff for signatures and then the engine will be schedule for pickup.

This engine will be put in service to replace the 1998 Ferrara Spartan reserve fire engine, which is currently out of service and in need a transmission replacement. This repair has been delayed in anticipation of delivery of the replacement OES fire engine. The past maintenance costs in for the Spartan engine were approximately \$6,550 in 2017, \$4,573 in 2018, \$7,129 in 2019, and the engine is currently in need of a transmission, estimated at \$6,000. In addition, the \$14,500 currently allocated to Vehicle Replacement Reserves would no longer be an annual expense to the Fire Department budget. This saves the City an estimated \$23,500 annually. Costs related to the OES Type 1 Fire Engine include agreement to cover up to \$100 for maintenance costs, including a \$100 deductible on all major maintenance work. Personnel must maintain minimum qualifications for operation and response. In addition, liability and/or property insurance totaling \$1 million must be carried on the apparatus. Fire cost reimbursement will cover costs related to incident staffing, including administrative fees currently set at approximately 17%.

FISCAL IMPACT:

This action will result in an annual savings to the Fire Operating Budget (Fund 1611) of approx. \$9,000 for maintenance and \$15,000 for vehicle replacement reserves. Additionally, this action creates a surplus engine that will be sold with no replacement needs. The City agrees to appropriately staff engine when called with the incident covering reimbursement costs and provide maintenance up to \$100 per event. In addition the City will need to carry \$1 million liability insurance coverage on the engine.

ATTACHMENTS:



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: N

SUBJECT:

Fire: Authorization to transfer approximately \$313,000.00 in accrued funding for the 1998 Ferrara Spartan Fire Vehicle from the Vehicle Replacement Reserve fund to the Fire Equipment Replacement Reserve fund to pay off the loan on Fire Ladder Truck and transfer remaining balance of accrued funding back to the General Fund.

RECOMMENDATION:

The City Council, by motion, authorize the Finance Director to transfer the amount of \$313,000 from the vehicle replacement reserves to pay off the balance of the Fire Ladder Truck Loan to the Fire Equipment Reserve Fund and transfer the remaining balance back to the General Fund.

BACKGROUND:

In 2018 the City purchased a ladder truck for the Fire Department from Pierce Manufacturing for a total purchase price of \$1.1 million. At that time, there was not sufficient funding in the Vehicle Replacement Reserve fund or Fire Impact Fees to cover the cost of the ladder truck purchase and additional funding had to be appropriated to cover a balance of \$405,370.00. Accordingly, the City Council approved a loan from the Fire Equipment Replacement Reserves to cover the remaining balance. The terms of the loan identified that OES fire cost reimbursements would be applied until the loan was paid in full.

A \$120,000.00 payment from OES fire cost reimbursements was applied against the loan at the end of FY19, leaving a balance due to the Fire Equipment Replacement Reserves of \$285,370.00. Currently, a total of \$313,000.00 has been paid to the Vehicle Replacement Reserves from the Fire Department General Fund Operations for the replacement of the 1998 Ferrara Spartan.

With the Council's approval on May 5, 2020 for the Fire Department to receive a Type 1 Fire Engine from the CA-OES program, the replacement of the 1998 Ferrara Spartan will not be necessary, leaving the \$313,000 balance in the Fleet Reserves unspent.

With Council's approval, this balance of \$313,000.00 can be transferred from the Fleet Reserves to pay off the loan in the Fire Equipment Replacement Reserves in the amount of \$285,370. This would complete the terms of the loan, leaving \$27,630.00 to be allocated back to the General Fund, where it was originally received from. It is worth noting that while Council approved a loan from the Fire Equipment Reserve Fund and the Fire Department budget has historically had an annual allocation from their budget to the Fire Equipment Replacement Reserve, the money in that reserve fund is still General Fund money and Council has the authority to allocate that funding as it wishes.

A summary of these recommended transactions is as follows:

Original FY19 Loan from Fire Equipment Reserves	405,370
Payment made end of FY19 from OES Reimbursements	(120,000)
Balance Remaining of Loan from Fire Equip Reserves	<u>\$ 285,370</u>
 Fleet Reserve Balance for 1998 Ferrara Spartan	 313,000
Payment to Fire Equip Reserves to close loan	(285,370)
Remaining Reserves to be transferred to General Fund	<u>\$ 27,630</u>

STAFF RECOMMENDATION:

Staff recommends that the City Council, by motion, authorize the Finance Director to transfer a total of \$313,000 from the Fleet Replacement Reserves and credit the amount of \$285,370.00 to Fire Equipment Replacement Reserves to pay off the loan balance for the Ladder Truck and credit the remaining amount of \$27,630.00 back to the General Fund.

FISCAL IMPACT:

This Council action would transfer the funding that has accrued for the 1998 Ferrara Spartan Fire engine from the Vehicle Replacement fund to pay off the existing loan on Ladder Truck in an approximate amount of \$313,000.00

ATTACHMENTS:



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020	AGENDA SECTION: O
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SUBJECT:

Finance: Acceptance of the Warrant Register for the period of June 19, 2020 through June 30, 2020.

RECOMMENDATION:

That Council, by motion, Accept the warrant register for the period of June 19, 2020 through June 30, 2020, in the amount of \$2,282,894.53.

FISCAL IMPACT:

ATTACHMENTS:

WARRANT REGISTER-AGENDA 7-7-20



Warrant Register

Check Date Range: 6/19/2020 - 6/30/2020

Report Date: 6/30/2020

15.O.a

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0001 GENERAL FUND	112000 ACCOUNTS RECEIVABLE	6/30/2020	155782	HANFORD INVESTORS INC	\$63.00	12179	OVER PAYMENT ON INVOICE
	112330 PREPAID EXPENSE	6/24/2020	155671	BENISTAR / HARTFORD-6795	\$357.00	07012020	11110000/749600 RETIREE I
	112330 PREPAID EXPENSE	6/24/2020	155676	RAYMOND DIAS	\$361.00	TR DIAS 5A	ADV/MONTEREY 7/6-7/10 151
	112330 PREPAID EXPENSE	6/24/2020	155676	RAYMOND DIAS	\$567.00	TR DIAS5L	LDG/MONTEREY 7/6-7/10 151
	112330 PREPAID EXPENSE	6/24/2020	155681	G M S, INC	\$280.00	243758	14600000/749500 7/20 LIC
	112330 PREPAID EXPENSE	6/24/2020	155681	G M S, INC	\$100.00	243759	14600000/749500 7/20 SERV
	112330 PREPAID EXPENSE	6/24/2020	155685	STEPHANIE HUDDLESTON	\$361.00	TR HUDDLESTON6A	ADV/CARMEL 7/12-7/16 1511
	112330 PREPAID EXPENSE	6/24/2020	155685	STEPHANIE HUDDLESTON	\$500.00	TR HUDDLESTON6L	LDG/CARMEL 7/12-7/16 1511
	112330 PREPAID EXPENSE	6/24/2020	155687	BRODERICK JOHNSON	\$361.00	TR JOHNSON6A	ADV/MONTEREY 7/6-10 15110
	112330 PREPAID EXPENSE	6/24/2020	155687	BRODERICK JOHNSON	\$567.00	TR JOHNSON6L	LDG/MONTEREY 7/6-7/10 151
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$58,311.54	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$12,009.27	279960	14120000/749500 TRAKIT MT
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$4,848.48	280811	PENT BI ANALYTICS PLUS OP
	140600 SUSPENSE-U	6/30/2020	155820	GLORIA LOPEZ	\$119.00	12390	REISSUE CK#114793 RETIREE
	140600 SUSPENSE-U	6/30/2020	155820	GLORIA LOPEZ	\$119.00	12391	REISSUE CK#115581 RETIREE

Attachment: WARRANT REGISTER-AGENDA 7-7-20 (Finance: Warrant Register)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0001 GENERAL FUND	140910 REVOLVING POSTAGE	6/19/2020	155659	QUADIENT FINANCE USA INC	\$3,000.00	11679274 05/18	2020-05 CMRS-METER
	474101 STATE GRNT FUNDING	6/24/2020	155675	DAVID WELLHOUSE & ASSOC, INC	\$1,500.00	1774	MENTAL HEALTH 17-19
	DIVISION/ORG TOTAL 0001 - GENERAL FUND				\$83,424.29		
0240 LAD 90-1 T606 PINECASTLE	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155718	BAVCO	\$67.71	952879	BACKFLOW REPAIR PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155718	BAVCO	\$135.38	953936	BACKFLOW RPR QUAIL PARK
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$24.08	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$22.57	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$104.09	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$11.74	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$24.40	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$11.35	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$12.17	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$88.13	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$22.70	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$68.15	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$22.80	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$45.36	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$125.32	11994	2020-05 ELECTRIC SVCS

Attachment: WARRANT REGISTER-AGENDA 7-7-20 (Finance: Warrant Register)

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0240 LAD 90-1 T606 PINECASTLE	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$12.50	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$41.06	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$34.07	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$25.15	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$11.54	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$24.23	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$69.49	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$59.78	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$11.31	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$22.76	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$11.37	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$34.88	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$11.37	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$22.65	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$36.12	12351	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$24.08	12351	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$57.46	12366	2020-06 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$10.94	12366	2020-06 ELECTRIC SVCS
DIVISION/ORG TOTAL 0240 - LAD 90-1 T606 PINECASTLE					\$1,306.71		

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0306 REFUSE OPERATIONS FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$5,816.06	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$483.60	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0306 - REFUSE OPERATIONS FUND				\$6,299.66		
0310 CITY HFD PUBLIC HSG AUTH FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$537.60	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$44.70	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0310 - CITY HFD PUBLIC HSG AUTH FUND				\$582.30		
0358 STORM DRAINAGE OPER FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$991.96	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$82.48	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0358 - STORM DRAINAGE OPER FUND				\$1,074.44		
0361 WASTEWATER OPER FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$3,589.80	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$298.49	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0361 - WASTEWATER OPER FUND				\$3,888.29		
0375 BOFA LEASE PURCH AGMT FUND	112330 PREPAID EXPENSE	6/30/2020	155716	BANC OF AMERICA LEASING	\$200,075.37	R80276	PRIN/NBLC FY21 0375/79300
	112330 PREPAID EXPENSE	6/30/2020	155716	BANC OF AMERICA LEASING	\$64,788.90	R80276	PRIN/NBLC FY21 0375/79300
	DIVISION/ORG TOTAL 0375 - BOFA LEASE PURCH AGMT FUND				\$264,864.27		
0390 WATER OPERATIONS FUND	112330 PREPAID EXPENSE	6/24/2020	155694	QUADIENT LEASING USA INC	\$1,039.64	N8316778	12100000/745500 MAIL/FOLD
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$5,419.66	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$450.64	280811	PENT BI ANALYTICS PLUS OP
	220002 UNAPPLIED CREDITS FOR UBS	6/19/2020	155657	ONE TIME VENDOR	\$70.21	10994900-14	UB REFUND-DOUBLE PAID

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155836	ONE TIME VENDOR	\$149.51	14901023-01	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155837	ONE TIME VENDOR	\$69.78	14701123-02	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155841	ONE TIME VENDOR	\$16.80	09225100-11	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155842	ONE TIME VENDOR	\$201.89	08133200-16	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155843	ONE TIME VENDOR	\$38.98	09532418-08	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155845	ONE TIME VENDOR	\$98.67	12017500-05	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155846	ONE TIME VENDOR	\$80.44	11961380-06	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155847	ONE TIME VENDOR	\$14.35	08927600-13	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155849	ONE TIME VENDOR	\$119.83	09563795-11	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155850	ONE TIME VENDOR	\$111.58	10009400-20	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155851	ONE TIME VENDOR	\$28.49	09014600-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155852	ONE TIME VENDOR	\$61.39	11851061-09	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155853	ONE TIME VENDOR	\$53.03	12102911-04	UBS REFUND

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0390 WATER OPERATIONS FUND	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155854	ONE TIME VENDOR	\$61.39	12100185-11	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155855	ONE TIME VENDOR	\$73.01	12104680-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155856	ONE TIME VENDOR	\$31.74	09425332-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155859	ONE TIME VENDOR	\$17.49	10250611-03	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155860	ONE TIME VENDOR	\$82.91	11964725-09	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155861	ONE TIME VENDOR	\$165.54	09002800-04	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155863	ONE TIME VENDOR	\$114.15	14101044-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155864	ONE TIME VENDOR	\$53.44	14101065-02	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155865	ONE TIME VENDOR	\$980.00	09968363-00	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155869	ONE TIME VENDOR	\$12.05	12102931-11	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155870	ONE TIME VENDOR	\$30.03	14701163-01	UBS REFUND
	220002 UNAPPLIED CREDITS FOR UBS	6/30/2020	155871	ONE TIME VENDOR	\$80.34	09532465-00	UBS REFUND
DIVISION/ORG TOTAL 0390 - WATER OPERATIONS FUND					\$9,726.98		
0400 CITY PAYROLL REVOL FUND	205701 INSUR-P/R DED MEDICAL	6/23/2020	76	COMPASS HEALTH ADMINISTRATORS	\$19,885.10	12108	COMPASS EE/ER WIRE# 19260

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
0400 CITY PAYROLL REVOL FUND	205701 INSUR-P/R DED MEDICAL	6/23/2020	76	COMPASS HEALTH ADMINISTRATORS	\$29,827.64	12108	COMPASS EE/ER WIRE# 19260
	205703 INSUR-P/R DED VISION	6/22/2020	70	V S P VISION	\$1,209.38	12022	VISION EE/ER/RETIREE WIRE
	205703 INSUR-P/R DED VISION	6/22/2020	70	V S P VISION	\$1,814.06	12022	VISION EE/ER/RETIREE WIRE
	205900 EMPLOYEES ASSOCNS PAYABLE	6/19/2020	155607	G E M A 1121211070	\$720.00	29023	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	6/19/2020	155608	H M E A 0000129193	\$30.00	29125	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	6/19/2020	155609	H P O A 3242162141	\$3,363.00	29225	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	6/19/2020	155610	I A F F, LOCAL 3898 A/C#9129026	\$2,010.00	29323	PAYROLL DEDUCTIONS
	205900 EMPLOYEES ASSOCNS PAYABLE	6/19/2020	155613	S E I U LOCAL 521	\$2,659.44	29526	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	6/19/2020	155604	CALIF STATE DISBURSEMENT UNIT	\$461.54	28725	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	6/19/2020	155606	FRANCHISE TAX BOARD	\$252.47	28925	PAYROLL DEDUCTIONS
	206300 EMPLOYEES ATTACHMENT PAY	6/19/2020	155611	KINGS COUNTY SHERIFF'S OFFICE	\$342.61	628111	PAYROLL DEDUCTIONS
	207200 AMERICAN FID ASSURANCE	6/19/2020	155602	AMERICAN FIDELITY ASSURANCE	\$1,156.72	28523	PAYROLL DEDUCTIONS
	207300 AMERICAN FID FLEX DEF	6/19/2020	155603	AMERICAN FIDELITY ASSURANCE-FLEX	\$2,552.76	28623	PAYROLL DEDUCTIONS
	207400 TRANSAMERICA	6/19/2020	155614	TRANSAMERICA LIFE INSURANCE CO	\$881.54	29623	PAYROLL DEDUCTIONS
	207700 LEGAL SHIELD	6/19/2020	155612	PRE PAID LEGAL SERVICE, INC	\$809.59	29423	PAYROLL DEDUCTIONS

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0400 CITY PAYROLL REVOL FUND	207800 COLONIAL LIFE	6/19/2020	155605	COLONIAL LIFE & ACCIDENT INSURANCE CO	\$80.83	69789	PAYROLL DEDUCTIONS
	DIVISION/ORG TOTAL 0400 - CITY PAYROLL REVOL FUND				\$68,056.68		
0415 INFORMATION TECH SERV FUND	112330 PREPAID EXPENSE	6/24/2020	155674	COMCAST CABLE COMMUNICATIONS, INC	\$240.94	0287568 7/20	13150000/749500 ACCT#8155
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$680.29	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$56.57	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0415 - INFORMATION TECH SERV FUND				\$977.80		
0416 BUILDING MAINTENANCE FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$1,409.29	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$117.18	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0416 - BUILDING MAINTENANCE FUND				\$1,526.47		
0447 FLEET MAINT OPER FUND	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$2,038.00	279994	COMM PLUS MTCE FEE 7/1/20
	112330 PREPAID EXPENSE	6/24/2020	155697	RAMUNDSEN SUPERIOR HOLDINGS LLC	\$169.46	280811	PENT BI ANALYTICS PLUS OP
	DIVISION/ORG TOTAL 0447 - FLEET MAINT OPER FUND				\$2,207.46		
0511 MISC CASH DEP TRUST FUND	300110 REC-AUDITORIUM DEP TRUST	6/19/2020	155655	ONE TIME VENDOR	\$250.00	11821	REFUND DEPOSIT #2003961 E
	300110 REC-AUDITORIUM DEP TRUST	6/19/2020	155656	ONE TIME VENDOR	\$250.00	10885	REFUND DEPOSIT #2003954 C
	300110 REC-AUDITORIUM DEP TRUST	6/30/2020	155838	ONE TIME VENDOR	\$1,250.00	11617A	REFUND DEPOSIT# 2003963 E
	300110 REC-AUDITORIUM DEP TRUST	6/30/2020	155867	ONE TIME VENDOR	\$250.00	11289	REFUND DEPOSIT# 2003965 E
	300504 INSURANCE-RETIRED EMPLOYE	6/22/2020	70	V S P VISION	\$166.63	12022	VISION EE/ER/RETIREE WIRE
	302430 CAMPBELL GMS LN6085	6/19/2020	155630	FIVE STAR BUILDERS	\$48,022.60	52620	GMS6085 CONSTRUCTION PMT #

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0511	DIVISION/ORG TOTAL 0511 - MISC CASH DEP TRUST FUND				\$50,189.23		
0513 RENTERS INSURANCE DEP FUND	546320 RENTERS INSURANCE DEPOSIT	6/30/2020	155839	ONE TIME VENDOR	\$150.00	11617	REFUND DEPOSIT# 2003962 E
	546320 RENTERS INSURANCE DEPOSIT	6/30/2020	155866	ONE TIME VENDOR	\$212.66	11289A	REFUND DEPOSIT# 2003964 E
	DIVISION/ORG TOTAL 0513 - RENTERS INSURANCE DEP FUND				\$362.66		
11000000 CITY COUNCIL	749500 PROF AND SPEC SERVICES	6/30/2020	155755	DIRECT MEDIA INC	\$3,687.50	21494	PR CONSULTING SERVICES IN
	777001 TRAVEL-DISTRICT A	6/24/2020	155677	JOHN L DRAXLER, JR	\$230.00	EXP 1/22-24	REISSUE CK#153425 EXP/SAC
	790400 CITY CONTRIBUTIONS TO	6/30/2020	155805	KINGS CO ECON DEVELOPMENT CORP	\$6,559.87	2363	JUNE 2020 CONTRIBUTION
	DIVISION/ORG TOTAL 11000000 - CITY COUNCIL				\$10,477.37		
11100000 CITY MANAGER-CITY CLERK	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$65.21	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$64.92	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$63.43	12023	BLKT PO-DEPT STMNT CHGS E
	746000 DUPLICATING EXPENSE	6/19/2020	155670	XEROX CORP	\$250.21	010484070	2020-05 LEASE
	749500 PROF AND SPEC SERVICES	6/30/2020	155873	STANLEY ALFRED CARRIZOSA	\$2,000.00	1020	FY20 EXECUTIVE RETREAT
	DIVISION/ORG TOTAL 11100000 - CITY MANAGER-CITY CLERK				\$2,443.77		
11110000 HUMAN RESOURCES	719603 SELF-INS MEDICAL	6/23/2020	71	COMPASS HEALTH ADMINISTRATORS	\$97.49	12080	COMPASS EE/ER WIRE# 0000:
	719603 SELF-INS MEDICAL	6/23/2020	71	COMPASS HEALTH ADMINISTRATORS	\$146.24	12080	COMPASS EE/ER WIRE# 0000:
	719603 SELF-INS MEDICAL	6/23/2020	72	COMPASS HEALTH ADMINISTRATORS	\$3,367.47	12081	COMPASS EE/ER WIRE# 17386
	719603 SELF-INS MEDICAL	6/23/2020	72	COMPASS HEALTH ADMINISTRATORS	\$5,051.20	12081	COMPASS EE/ER WIRE# 17386

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
11110000 HUMAN RESOURCES	719603 SELF-INS MEDICAL	6/23/2020	73	COMPASS HEALTH ADMINISTRATORS	\$178.50	12083	COMPASS EE/ER WIRE# 17949
	719603 SELF-INS MEDICAL	6/23/2020	73	COMPASS HEALTH ADMINISTRATORS	\$267.75	12083	COMPASS EE/ER WIRE# 17949
	719603 SELF-INS MEDICAL	6/23/2020	74	COMPASS HEALTH ADMINISTRATORS	\$280.03	12085	COMPASS EE/ER WIRE# 18239
	719603 SELF-INS MEDICAL	6/23/2020	74	COMPASS HEALTH ADMINISTRATORS	\$420.04	12085	COMPASS EE/ER WIRE# 18239
	719603 SELF-INS MEDICAL	6/23/2020	75	COMPASS HEALTH ADMINISTRATORS	\$359.64	12088	COMPASS EE/ER WIRE# 18796
	719603 SELF-INS MEDICAL	6/23/2020	75	COMPASS HEALTH ADMINISTRATORS	\$539.47	12088	COMPASS EE/ER WIRE# 18796
	719603 SELF-INS MEDICAL	6/23/2020	77	COMPASS HEALTH ADMINISTRATORS	\$4,630.26	12109	COMPASS EE/ER WIRE# 09100
	719603 SELF-INS MEDICAL	6/23/2020	77	COMPASS HEALTH ADMINISTRATORS	\$6,945.38	12109	COMPASS EE/ER WIRE# 09100
	719603 SELF-INS MEDICAL	6/30/2020	79	COMPASS HEALTH ADMINISTRATORS	\$2,367.85	12385	COMPASS EE/ER WIRE# 09100
	719603 SELF-INS MEDICAL	6/30/2020	79	COMPASS HEALTH ADMINISTRATORS	\$3,551.77	12385	COMPASS EE/ER WIRE# 09100
	719603 SELF-INS MEDICAL	6/30/2020	80	COMPASS HEALTH ADMINISTRATORS	\$100.72	12386	COMPASS EE/ER WIRE# 19376
	719603 SELF-INS MEDICAL	6/30/2020	80	COMPASS HEALTH ADMINISTRATORS	\$151.07	12386	COMPASS EE/ER WIRE# 19376
	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$37.20	14887469	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$54.20	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$54.10	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$59.00	12024	BLKT PO-DEPT STMNT CHGS E
	745500 POSTAGE AND FREIGHT	6/30/2020	155764	FEDERAL EXPRESS	\$39.54	7-043-44872	COMMISSION POST TESTS
	746000 DUPLICATING EXPENSE	6/19/2020	155670	XEROX CORP	\$250.21	010484070	2020-05 LEASE

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11110000 HUMAN RESOURCES	749500 PROF AND SPEC SERVICES	6/24/2020	155672	PRIME ACTUARIAL CONSULTING LLC DBA	\$4,500.00	27817	WC ACTUARIES 6/30/20
	749501 LIVE SCAN	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$295.00	11537	EXAMS
	749501 LIVE SCAN	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$281.00	11537	EXAMS
	749501 LIVE SCAN	6/19/2020	155645	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$3,519.00	82435	EXAMS
	749501 LIVE SCAN	6/30/2020	155728	CALIF DEPT OF JUSTICE	\$98.00	454219	LIVE SCANS
	749501 LIVE SCAN	6/30/2020	155804	KENT M KAWAGOE, PH D	\$325.00	JUNE 9, 2020	PRE-EMPLOYMENT PSYCH EVA
	749502 TUITION	6/19/2020	155651	FRANK J MARTINEZ	\$1,000.00	11486	TUITION
	749502 TUITION	6/24/2020	155690	TOM MCKEAN	\$399.00	12116	TUITION
	749600 GRP INSUR ADM EXPENSE	6/19/2020	155617	BRADLEY ALBERT	\$2,226.93	11885	COBRA PREM REIMB JUNE 202
	749600 GRP INSUR ADM EXPENSE	6/24/2020	155682	DOLORES GALLEGOS	\$119.00	1657	RE-ISSUE CK153008 RETIREE
	749600 GRP INSUR ADM EXPENSE	6/30/2020	81	NAVITUS HEALTH SOLUTIONS, LLC	\$1,243.20	12387	PHARMACY ADMIN FEE WIRE#
	749600 GRP INSUR ADM EXPENSE	6/30/2020	155820	GLORIA LOPEZ	\$119.00	1746	REISSUE CK#152584 RETIREE
DIVISION/ORG TOTAL 11110000 - HUMAN RESOURCES					\$43,074.26		
12010000 FINANCE-ACCOUNTING	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$65.04	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$64.92	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$455.17	12025	BLKT PO-DEPT STMNT CHGS E
	745500 POSTAGE AND FREIGHT	6/30/2020	155835	EXPRESS MESSENGER SYSTEMS	\$13.12	9060099	SHIPPING/OPEN GOV

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12010000 FINANCE-ACCOUNTING	746000 DUPLICATING EXPENSE	6/19/2020	155670	XEROX CORP	\$473.10	010484072	2020-05 LEASE
	746000 DUPLICATING EXPENSE	6/24/2020	155703	XEROX CORP	\$322.36	010606160	2020-05 COPIER
	746000 DUPLICATING EXPENSE	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$120.97	12211	BLKT PO-DEPT STMTNT CHGS E
	749500 PROF AND SPEC SERVICES	6/19/2020	155662	SHRED-IT US JV LLC	\$75.85	8129815792	SHREDDING 5/31
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155770	FRANCHISE TAX BOARD	\$10.00	77-0149243 FY18	FY18 TAX FILE PUBLIC IMPR
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155783	CITY OF HANFORD PETTY CASH	\$15.55	11850	JPERREIRA/DIESEL REIMB
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$696.70	410074806	10K #10 WINDOW ENV
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$819.38	410074806	10K #10 WINDOW ENV
DIVISION/ORG TOTAL 12010000 - FINANCE-ACCOUNTING					\$3,132.16		
12100000 FINANCE-UTILITY BILLING	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$10.56	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$65.04	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$64.92	131379306-0	2020-06 PHONE SVCS
	745500 POSTAGE AND FREIGHT	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$10.14	410074244	POSTAGE 5/26-5/29
	745500 POSTAGE AND FREIGHT	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$29.50	410074475	POSTAGE 6/01-06/05
	745500 POSTAGE AND FREIGHT	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$13.50	410074671	06/08-06/12/20 MAIL TRANS
	745500 POSTAGE AND FREIGHT	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$22.82	410074839	06/15-06/19/20 MAIL TRANS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
12100000 FINANCE-UTILITY BILLING	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155783	CITY OF HANFORD PETTY CASH	\$15.55	11850	JPERREIRA/DIESEL REIMB
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$1,048.91	410074806	10K #10 WINDOW ENV
	941519 COVID-19 EXPENSES	6/30/2020	82	PAYMENTUS CORPORATION	\$10,888.45	12388	CC PAYMENT FEE WIRE# 4100
	941519 COVID-19 EXPENSES	6/30/2020	155876	PRE-SORT CENTER OF STOCKTON INC	\$1,587.33	410074601	2020-05 COVID 19 DELINQUE
	DIVISION/ORG TOTAL 12100000 - FINANCE-UTILITY BILLING				\$13,756.72		
13090000 LIABILITY INSURANCE	733000 LIABILITY INSURANCE	6/30/2020	155936	YORK RISK SERVICES GROUP, INC	\$23,074.32	HANFO-06/25/2020	FY20 REPLENISH YORK TRUST
	733800 SPECIAL-LITIGATION EXPENS	6/30/2020	155767	FERGUSON ENTERPRISES INC 1423	\$2,379.41	1545323	SAFETY EQ-HARD HATS/VESTS
	DIVISION/ORG TOTAL 13090000 - LIABILITY INSURANCE				\$25,453.73		
13100000 WORKERS' COMPENSATION	707169 WORKERS' COMP INSURANCE	6/29/2020	78	ACCLAMATION INSURANCE MGMT SVC-WC	\$7,963.20	110680A	ADMIN SVC FEES APRIL 20 W
	771200 ERGONOMIC RELATED EXPENSE	6/30/2020	155726	CAL & STAN INC	\$391.12	20358-0	MONITOR ARMS/INSTALLATIC
	DIVISION/ORG TOTAL 13100000 - WORKERS' COMPENSATION				\$8,354.32		
13140000 COMPUTER REPL RESERVE	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155911	TYLER TECHNOLOGIES INC	\$3,840.00	045-303933	CIP816030 - TYLER IMPEME
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155911	TYLER TECHNOLOGIES INC	\$1,280.00	045-307463	CIP 816030 TYLER IMPLEMEN
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155911	TYLER TECHNOLOGIES INC	\$3,840.00	045-307464	CIP816030 - TYLER IMPEME
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155911	TYLER TECHNOLOGIES INC	\$7,040.00	045-305608	CIP 816030 - TYLER IMPLEM
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155911	TYLER TECHNOLOGIES INC	\$3,840.00	045-306444	CIP 816030 - TYLER IMPLEM

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
13140000	DIVISION/ORG TOTAL 13140000 - COMPUTER REPL RESERVE				\$19,840.00		
13150000 I T S INFORMATIONAL TECH SERV	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$43.36	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$43.28	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155764	FEDERAL EXPRESS	\$88.77	7-030-71646	MDT RMA SHIPPING FEES - D
	749500 PROF AND SPEC SERVICES	6/30/2020	155771	ERIC DODD	\$858.59	3557	NETWORK WIRING COE PARK
	749500 PROF AND SPEC SERVICES	6/30/2020	155904	SWAGIT PRODUCTIONS, LLC	\$50.00	15299	BLKT PO-VIDEO STREAMING S
	749500 PROF AND SPEC SERVICES	6/30/2020	155919	VERIZON WIRELESS	\$38.01	9855760308	IT AIRCARD
	800121 COMPUTER/MDT/MONITOR	6/30/2020	155752	DELL MARKETING LP	\$2,029.84	10398186680	ASSET10167-LAPTOP PARKS &
	DIVISION/ORG TOTAL 13150000 - I T S INFORMATIONAL TECH SERV				\$3,151.85		
14110000 PLANNING OPERATIONS	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$43.36	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$8.00	14867459	05/10-06/09/2020 583-1633
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$43.28	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$142.96	12220	BLKT PO-DEPT STMNT CHGS E
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$36.10	289923	2020-06 LEASE
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$32.17	289922	2020-06 COPIES
	749500 PROF AND SPEC SERVICES	6/30/2020	155808	KINGS CO TREASURER	\$9,359.00	LAFCO FY 2019-2020	LAFCO FY 2019-2020
	DIVISION/ORG TOTAL 14110000 - PLANNING OPERATIONS				\$9,664.87		

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
14120000 BUILDING INSPECTION	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$18.05	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$119.24	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$8.00	14867459	05/10-06/09/2020 583-1633
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$119.02	131379306-0	2020-06 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155921	VERIZON WIRELESS	\$143.43	9856201539	BILLING 05/09-06/08/2020
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$75.46	12031	BLKT PO-DEPT STMNT CHGS E
	745500 POSTAGE AND FREIGHT	6/30/2020	155772	GENERAL LOGISTICS SYSTEMS US, INC	\$22.79	4208075	SHIP TO INTERWEST
	745500 POSTAGE AND FREIGHT	6/30/2020	155772	GENERAL LOGISTICS SYSTEMS US, INC	\$10.41	4222141	SHIP TO INTERWEST
	745500 POSTAGE AND FREIGHT	6/30/2020	155772	GENERAL LOGISTICS SYSTEMS US, INC	\$33.90	4203399-BLDG	SHIP TO INTERWEST
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$36.11	289923	2020-06 LEASE
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$32.16	289922	2020-06 COPIES
	749500 PROF AND SPEC SERVICES	6/30/2020	155795	JASON ADISON SMITH CONSULTING	\$1,852.50	PC 5686	JAS-PLAN CHECK
	777000 TRAINING/TRAVEL/MEETIN G	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$38.00	200013160	WEBINAR-CACEO-072220HR
	777000 TRAINING/TRAVEL/MEETIN G	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$25.00	200013159	WEBINAR-CACEO-070820HR
	777000 TRAINING/TRAVEL/MEETIN G	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$25.00	200013158	WEBINAR-CACEO-061120HR
	777000 TRAINING/TRAVEL/MEETIN G	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$22.00	200013157	WEBINAR-CACEO-061720HR

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14120000 BUILDING INSPECTION	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$19.00	200013193	WEBINAR-CACEO-062420RB
	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$22.00	200013172	WEBINAR-CACEO-061720RB
	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155727	CALIF ASSC OF CODE ENFORCEMENT	\$25.00	200013173	WEBINAR-CACEO-070820RB
	792400 VEHICLE ABATEMENT EXPENSE	6/30/2020	155779	RONALD HURT	\$775.00	CE20-0499,0483	CE20-0499,0483 TOWED
	DIVISION/ORG TOTAL 14120000 - BUILDING INSPECTION				\$3,422.07		
14130000 CITY HFD PUBLIC HSG AUTH	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$32.52	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$8.01	14867459	05/10-06/09/2020 583-1633
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$32.46	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$56.74	12032	BLKT PO-DEPT STMNT CHGS E
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$36.11	289923	2020-06 LEASE
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$32.16	289922	2020-06 COPIES
	DIVISION/ORG TOTAL 14130000 - CITY HFD PUBLIC HSG AUTH				\$198.00		
14310000 CENTRAL PARKING & IMPRV OPER	755000 OTHER CONTRACTUAL SERVICE	6/24/2020	155689	MAIN STREET HANFORD	\$13,740.51	2020-026	RE-OPEN SAFELY GRANT #1 F
	DIVISION/ORG TOTAL 14310000 - CENTRAL PARKING & IMPRV OPER				\$13,740.51		
14500100 CDBG ENTITLEMENT REUSE	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$280.00	241604	4/20 LIC & WARRANTY
	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$100.00	241605	4/20 SERV & SUPPORT

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14500100 CDBG ENTITLEMENT REUSE	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$280.00	242524	5/20 LIC & WARRANTY
	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$100.00	242525	5/20 SERV & SUPPORT
	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$280.00	243538	6/20 LIC & WARRANTY
	749500 PROF AND SPEC SERVICES	6/19/2020	155631	G M S, INC	\$100.00	243539	6/20 SERV & SUPPORT
	749500 PROF AND SPEC SERVICES	6/30/2020	155807	KINGS CO RECORDER	\$60.00	7748	PROF & SPECIAL SVCS LIEN
DIVISION/ORG TOTAL 14500100 - CDBG ENTITLEMENT REUSE					\$1,200.00		
14500200 CDBG ENTITLEMENT	792300 GRANT PROGRAM EXPENSES	6/30/2020	155751	FELICIANO DELGADILLO	\$1,920.00	362793	CDBG190287 DRYWALL222GA
	792300 GRANT PROGRAM EXPENSES	6/30/2020	155810	KINGS TULARE CONTINUUM OF CARE	\$974.56	1623	CDBG190293 APR PRGM DEL
	792300 GRANT PROGRAM EXPENSES	6/30/2020	155927	VIVINT SOLAR DEVELOPER LLC	\$432.00	S-6098382	CDBG190287 1OF2 RODRIGUE
	792300 GRANT PROGRAM EXPENSES	6/30/2020	155928	VIVINT SOLAR DEVELOPER LLC	\$432.00	S-6098382-2	CDBG190287 2OF2 RODRIGUE
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155891	WITBRO INC	\$36,141.84	12316	CIP0818666 FY 17/18 CDBG
DIVISION/ORG TOTAL 14500200 - CDBG ENTITLEMENT					\$39,900.40		
14600000 HOME GRNT REVOLVING REUSE	749500 PROF AND SPEC SERVICES	6/30/2020	155807	KINGS CO RECORDER	\$20.00	7748	PROF & SPECIAL SVCS LIEN
	DIVISION/ORG TOTAL 14600000 - HOME GRNT REVOLVING REUSE					\$20.00	
15110000 POLICE-SUPPORT SERVICE	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$354.35	14887469	2020-05 PHONE SVCS

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15110000 POLICE-SUPPORT SERVICE	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$627.92	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$40.13	14867472	BLNKT PO- 585-8176 MOTORC
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$730.42	14867391	BLNKT PO-2343419274620 CE
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$20.89	14867467	BLNKT PO INV FAX
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$146.59	14867470	BLNKT PO / CAL L/D
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$20.93	14867600	BLNKT PO- 585-1010 DOJ BR
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$83.75	14867651	BLNKT PO /LEMOORE PD LINE
	732000 COMMUNICATIONS	6/30/2020	155708	A T & T	\$29.26	14867471	585-4977
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$598.14	131379306-0	2020-06 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155917	MCI NETWORK SERV, INC	\$614.45	71511369	BLNKT PO/CLETS SYSTEM
	732000 COMMUNICATIONS	6/30/2020	155918	VERIZON WIRELESS	\$20.04	9855779229	BLNKT PO TRACKER
	732000 COMMUNICATIONS	6/30/2020	155920	VERIZON WIRELESS	\$53.11	9855760307	BLNKT PO - AIRCARD
	732000 COMMUNICATIONS	6/30/2020	155924	VERIZON WIRELESS	\$1,255.83	9855665971	BLNKT PO DEPT ISSUED CEL
	732000 COMMUNICATIONS	6/30/2020	155925	VERIZON WIRELESS	\$2,350.17	9856262895	DEPT CELLS
	749500 PROF AND SPEC SERVICES	6/30/2020	155743	COMCAST CABLE COMMUNICATIONS, INC	\$14.92	0146699 6/20	BLNKT PO HIGH SPEED INT
	749500 PROF AND SPEC SERVICES	6/30/2020	155898	SMARTSAFETY SOFTWARE INC	\$2,137.00	XT00000899	EASY STREET DRAW SOFTWARE
	758000 RENTS AND LEASES-EQUIP	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$35.00	1502622099	BLNKT PO CEO UNIFORM & M

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15110000 POLICE-SUPPORT SERVICE	758000 RENTS AND LEASES-EQUIP	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$98.51	1502626291	BLNKT PO/RUGS & CEO UNIFC
	758000 RENTS AND LEASES-EQUIP	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$35.00	1502629589	BLNKT PO/RUGS & CEO UNIFC
	760300 SWAT EXPENSES	6/30/2020	155880	PROFORCE LAW ENFORCEMENT	\$98.83	410661	SWAT RIFLE MAINTENANCE
	760300 SWAT EXPENSES	6/30/2020	155880	PROFORCE LAW ENFORCEMENT	\$267.60	414291	SWAT RIFLE MAINTENANCE
	777000 TRAINING/TRAVEL/MEETING	6/19/2020	155629	RAYMOND DIAS	\$361.00	TR DIAS4A	ADV/MONTEREY 6/28-7/2
	777000 TRAINING/TRAVEL/MEETING	6/19/2020	155629	RAYMOND DIAS	\$567.00	TR DIAS4L	LDG/MONTEREY 6/28-7/2
	777000 TRAINING/TRAVEL/MEETING	6/19/2020	155639	STEPHANIE HUDDLESTON	\$437.00	TR HUDDLESTON5A	ADV/CARMEL 6/21-26
	777000 TRAINING/TRAVEL/MEETING	6/19/2020	155639	STEPHANIE HUDDLESTON	\$625.00	TR HUDDLESTON5L	LDG/CARMEL 6/21-26
	777000 TRAINING/TRAVEL/MEETING	6/24/2020	155687	BRODERRICK JOHNSON	\$361.00	TR JOHNSON5A	ADV/MONTEREY 6/28-7/2
	777000 TRAINING/TRAVEL/MEETING	6/24/2020	155687	BRODERRICK JOHNSON	\$567.00	TR JOHNSON5L	LDG/MONTEREY 6/28-7/2
	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155817	JOSHUA W LEVIN	\$63.35	EXP 1/27-31	EXP/SACTO 1/27-1/31/20
	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155875	ROSAMARIA PACHECO	\$99.00	EXP 6/2-4	EXP/FRESNO 6/2-6/4
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$47.58	12328	2020-06 GAS SVCS
DIVISION/ORG TOTAL 15110000 - POLICE-SUPPORT SERVICE					\$12,760.77		

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15121000 POLICE-RECORDS	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$350.87	12033	BLKT PO-DEPT STMNT CHGS E
	745500 POSTAGE AND FREIGHT	6/30/2020	155835	EXPRESS MESSENGER SYSTEMS	\$17.06	9060637	SHIP HELMET FOR REPAIRS/P
	746000 DUPLICATING EXPENSE	6/30/2020	155748	DATAFLOW BUSINESS SYSTEMS, INC	\$175.00	290303	SANITZE HARD DRIVES TO CC
	746000 DUPLICATING EXPENSE	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$544.68	12215	BLKT PO-DEPT STMNT CHGS E
	746000 DUPLICATING EXPENSE	6/30/2020	155935	XEROX CORP	\$190.10	010606161	COPIES/POP
	746000 DUPLICATING EXPENSE	6/30/2020	155935	XEROX CORP	\$267.12	010606162	COPIES/RECORDS
	749500 PROF AND SPEC SERVICES	6/30/2020	155896	SHRED-IT US JV LLC	\$107.26	8129881244	BLNKT PO/DOCUMENT SHRED
	749501 LIVE SCAN	6/30/2020	155728	CALIF DEPT OF JUSTICE	\$120.00	452647	BLNKT PO FINGERPRINTS
DIVISION/ORG TOTAL 15121000 - POLICE-RECORDS					\$1,772.09		
15130000 POLICE-OPERATIONS	741200 EQUIPMENT MAINTENANCE	6/30/2020	155916	GEIL ENTERPRISES, INC	\$2,288.25	381993	DOOR ACCESS EQUIP.
	741300 SOFTWARE MAINTENANCE	6/30/2020	155931	THOMSON REUTERS- WEST OR WEST	\$446.00	842421140	BLNKT PO REPORTS SOFTWARE
	753300 GRAFFITI CONTROL	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$3.19	58407188570620	BLNKT PO GRAFFITTI
	792300 GRANT PROGRAM EXPENSES	6/30/2020	155771	ERIC DODD	\$1,242.28	3560	PALPRGMEXP -- PAL/ELECTRI
DIVISION/ORG TOTAL 15130000 - POLICE-OPERATIONS					\$3,979.72		
15140100 POLICE DEPT GRANTS	800169 PD- SPECIALTY EQUIP	6/30/2020	155878	POSITIVE PROMOTIONS	\$1,786.84	06556948	JAGCOBRDGE (PAL GRANT)/E
	DIVISION/ORG TOTAL 15140100 - POLICE DEPT GRANTS				\$1,786.84		
15180000 POLICE-ANIMAL CONTROL	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$185.89	1149957	AC EXAM 5/28-9

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15180000 POLICE-ANIMAL CONTROL	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$52.00	1151106	EXAM
	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$52.00	1151094	EXAM - AC
	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$245.35	1151095	EXAM AC
	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$76.10	1151339	EXAM AC
	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$192.76	1151812	AC/EXAM
DIVISION/ORG TOTAL 15180000 - POLICE-ANIMAL CONTROL					\$804.10		
15190000 POLICE-HART	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$25.44	266786	RATCHET TO HOLD CARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$204.32	82944191400620	GRAFFITI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$37.12	65507191400620	GRAFFITTI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$75.60	59512188570620	GRAFFITTI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$37.12	60643188570620	GRAFFITTI
DIVISION/ORG TOTAL 15190000 - POLICE-HART					\$379.60		
15200000 POLICE-CANINE	749500 PROF AND SPEC SERVICES	6/30/2020	155785	HANFORD VETERINARY HOSPITAL, INC	\$206.70	1151091	K9 ENZO EXAM
	DIVISION/ORG TOTAL 15200000 - POLICE-CANINE				\$206.70		

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16100000 FIRE- ADMIN/SUPPRESSIO N	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155720	COREY BLANKENSHIP	\$60.00	11487	VOLUNTEER STIPEND 2/29/20
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155735	STUART R CARDOZA	\$90.00	11491	VOLUNTEER STIPENDS 2/10/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155747	JESUS CORONADO JR	\$90.00	11492	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155775	DAVID W GREEN	\$60.00	11493	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155800	LISADRO A JIMENEZ	\$90.00	11494	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155801	JUSTIN M JONES	\$30.00	11496	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155827	MULLIGAN, JUSTIN JOHN	\$60.00	11501	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155829	NAPIER, BRADLEY M	\$150.00	11497	VOLUNTEER STIPENDS 2/1/20
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155881	PUERNER, JOSHUA	\$540.00	11502	VOLUNTEER STIPENDS 9/14/1
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155892	RAFAEL A SENCION JR	\$90.00	11499	VOLUNTEER STIPENDS 2/12/2
	707133 VOLUNTEER FIREFIGHTERS	6/30/2020	155929	MATTHEW J VOYLES	\$90.00	11500	VOLUNTEER STIPENDS 2/12/2
	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$37.30	14887469	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$249.32	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155786	HANGAR 14 SOLUTIONS LLC	\$27.00	3323	MONTHLY FEE FEB 2020

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
16100000 FIRE- ADMIN/SUPPRESSION	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$248.86	131379306-0	2020-06 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155922	VERIZON WIRELESS	\$192.33	9854745147	BLNKT PO - MONTHLY CHARG
	732000 COMMUNICATIONS	6/30/2020	155923	VERIZON WIRELESS	\$324.99	9856182383	BLNKT PO- MONTHLY VERIZC
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155762	JUSTIN HILL DBA	\$1,135.50	10885	LADDER TEST ST 3
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155762	JUSTIN HILL DBA	\$700.00	10878	ANNUAL INSPECTION FY20
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155762	JUSTIN HILL DBA	\$554.00	10775	ROPE REPLACEMENT
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155811	L N CURTIS & SONS	\$3,707.30	INV392232	ANNUAL SRV HURST HYDRAUL
	745000 PUBLICATIONS AND DUES	6/30/2020	155739	AMERICAN FUTURE SYSTEMS INC	\$124.95	07295325	DESKBOOK ENCYCLOPEDIA
	746000 DUPLICATING EXPENSE	6/30/2020	155935	XEROX CORP	\$353.17	722817558	MAY FEE
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$147.87	1502613294	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$50.00	1502615449	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$127.53	1502616674	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$129.33	1502618861	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$242.30	1502619039	BLNKT PO - WEKLY TWEL & L

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16100000 FIRE- ADMIN/SUPPRESSIO N	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$100.78	1502616451	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$127.53	1502623459	BLNKT PO - WEKLY TWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$50.00	1502622041	BLNKT PO - WEKLY LANDRY &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$100.78	1502623866	BLNKT PO - WEKLY LANDRY A
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$147.87	1502620371	BLNKT PO - WEKLY LANDRY &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$127.53	1502630105	BLNKT PO- WEKLY TOWEL & L
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$242.30	1502626373	BLNKT PO - WEKLY TOWEL &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$147.87	1502627586	BLNKT PO - WEKLY TOWEL &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$129.33	1502626269	BLNKT PO - WEKLY TOWEL &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$50.00	1502629513	BLNKT PO - WEKLY TOWEL &
	749500 PROF AND SPEC SERVICES	6/30/2020	155712	AMERIPRIDE UNIFORM SERVICE	\$100.78	1502631452	BLNKT PO - WEKLY TOWEL &
	749500 PROF AND SPEC SERVICES	6/30/2020	155776	GUARDIAN ALLIANCE TECHNOLOGIES INC	\$130.00	12698	EMP BACKGROUNDS
	749500 PROF AND SPEC SERVICES	6/30/2020	155776	GUARDIAN ALLIANCE TECHNOLOGIES INC	\$150.00	12663	EMP BACKGROUNDS

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16100000 FIRE- ADMIN/SUPPRESSIO N	749500 PROF AND SPEC SERVICES	6/30/2020	155883	TAYLOR BROTHERS, INC	\$45.00	1822800	BLNKT PO- PEST CONTROL SV
	749500 PROF AND SPEC SERVICES	6/30/2020	155883	TAYLOR BROTHERS, INC	\$45.00	1822801	BLNKT PO- PEST CONTROL SV
	749500 PROF AND SPEC SERVICES	6/30/2020	155883	TAYLOR BROTHERS, INC	\$52.00	1830913	BLNKT PO- PEST CONTROL SV
	749500 PROF AND SPEC SERVICES	6/30/2020	155894	SHAW'S AIR CONDITIONING & HEATING	\$75.00	19792040	ST 1 ICE MAKER DIAGNOSTIC
	749500 PROF AND SPEC SERVICES	6/30/2020	155926	VISALIA OVERHEAD DOORS	\$168.42	377322	ST 2 - REPAIR BAY #1
	749500 PROF AND SPEC SERVICES	6/30/2020	155926	VISALIA OVERHEAD DOORS	\$1,221.97	377321	ST 2 - TEMP REPAIR BAY 1
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155721	JARED BRACY	\$8.57	11488	DEPT PURCHASE REIMBURSE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$135.65	12378	BLKT PO-DEPT STMTNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155814	SCHAUB RENTAL AND SALES INC	\$12.87	8628	POWER BLEND 1 GALLON OIL
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155828	MUNICIPAL EMERGENCY SERVICES INC	\$266.86	IN1464309	6 SUPPLY HANSEN HOSE
	777000 TRAINING/TRAVEL/MEETING	6/30/2020	155723	ERIK BROTEMARKLE	\$77.37	11683	FIRE INCIDENT DINNER DEPT
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$602.60	11556	2020-05 ELECTRIC SVC
	778500 UTILITIES-GAS	6/24/2020	155696	SOUTHERN CALIF GAS CO	\$96.78	11956	2020-06 GAS SVC
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$79.25	12367	2020-06 GAS SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
16100000 FIRE- ADMIN/SUPPRESSION	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$67.91	12367	2020-06 GAS SVCS
	DIVISION/ORG TOTAL 16100000 - FIRE-ADMIN/SUPPRESSION				\$14,261.77		
16100100 FIRE CAP/EQUIP REPL RES	800100 FIXED ASSETS UNDR 500	6/30/2020	155793	J ' S COMMUNICATIONS, INC	\$681.04	57043	ASSET10012 BATTERY'S
	800100 FIXED ASSETS UNDR 500	6/30/2020	155793	J ' S COMMUNICATIONS, INC	\$109.52	56854	ASSET10012 SPEAKER MIC
	800100 FIXED ASSETS UNDR 500	6/30/2020	155793	J ' S COMMUNICATIONS, INC	\$118.31	57462	ASSET10012 SPEAKER MIC
	800138 PERSONAL GEAR	6/30/2020	155736	CASCADE FIRE EQUIPMENT	\$6,113.25	11845	ASSET10041 PERSONAL GEAR
	DIVISION/ORG TOTAL 16100100 - FIRE CAP/EQUIP REPL RES				\$7,022.12		
16110000 FIRE-FIRE PREVENTION	494300 FIRE INSPECTN & OTHR FEES	6/30/2020	155844	ONE TIME VENDOR	\$85.00	12319	FIREWORKS BOOTH REFUND
	745000 PUBLICATIONS AND DUES	6/30/2020	155768	FIRE PROTECTION PUBLICATIONS	\$1,589.28	152601	ST 3 - IFSTA LIBRARY
	745000 PUBLICATIONS AND DUES	6/30/2020	155830	NATIONAL FIRE PROTECTION ASC	\$175.00	12224	1 YEAR RENEWEL FY20
	745500 POSTAGE AND FREIGHT	6/30/2020	155772	GENERAL LOGISTICS SYSTEMS US, INC	\$9.84	4203399	FIRE PLAN SHIPPING
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$570.00	56281	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$270.00	56291	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$90.00	56931	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$360.00	56933	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$720.00	56129	BLNKT PO - PREV PLAN CHEC

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
16110000 FIRE-FIRE PREVENTION	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$240.00	56961	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$900.00	57004	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$570.00	60256	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$330.00	60272	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$480.00	60169	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$150.00	60391	BLNKT PO - PREV PLAN CHEC
	749500 PROF AND SPEC SERVICES	6/30/2020	155792	INTERWEST CONSULTING GROUP	\$390.00	60446	BLNKT PO- PREV PLAN CHECK
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155740	JANET CHURCH	\$218.00	2087	PREV FIRE SHIRTS
DIVISION/ORG TOTAL 16110000 - FIRE-FIRE PREVENTION					\$7,147.12		
17100000 PARKS & COMM SERV-ADMIN	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$43.36	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$43.28	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155809	BRANDON K AINSWORTH	\$42.90	3915	PARK & COMM. SRVCS DIR. B
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$142.20	12036	BLKT PO-DEPT STMNT CHGS E
	745000 PUBLICATIONS AND DUES	6/30/2020	155706	A S C A P	\$368.50	12161	LIC. FEE 7/20-6/30/2021
DIVISION/ORG TOTAL 17100000 - PARKS & COMM SERV-ADMIN					\$640.24		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17110000 PARKS & COMM SERV-SPORTS	501104 SP-ADULT MISC SPORTS	6/30/2020	155840	ONE TIME VENDOR	\$180.00	2003955	RFND EVENT CANCELLED DUE
	501104 SP-ADULT MISC SPORTS	6/30/2020	155848	ONE TIME VENDOR	\$180.00	2003959	RFND EVENT CANCELLED DUE
	501104 SP-ADULT MISC SPORTS	6/30/2020	155857	ONE TIME VENDOR	\$180.00	2003958	RFND EVENT CANCELED DUE
	501104 SP-ADULT MISC SPORTS	6/30/2020	155858	ONE TIME VENDOR	\$180.00	2003957	RFND EVENT CANCELED DUE
	501104 SP-ADULT MISC SPORTS	6/30/2020	155862	ONE TIME VENDOR	\$180.00	2003956	RFND EVENT CANCELED DUE
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$22.97	14897457	INTERNET SERVICES @ LONG
	749500 PROF AND SPEC SERVICES	6/30/2020	155719	MATHEW BERTAINA	\$455.00	6/8 THRU 6/21/20	ADULT SOFTBALL
	749500 PROF AND SPEC SERVICES	6/30/2020	155737	JONATHAN CASTANEDA	\$312.00	6/20 & 6/21/20	ADULT SOFTBALL
	749500 PROF AND SPEC SERVICES	6/30/2020	155754	LELAND DIHEL	\$312.00	6/20 & 6/21/20	ADULT SOFTBALL
	749500 PROF AND SPEC SERVICES	6/30/2020	155821	TONI MARIN	\$78.00	6/20/2020	ADULT SOFTBALL 6/20/2020
	749500 PROF AND SPEC SERVICES	6/30/2020	155877	MANDY S PHILLIPS	\$156.00	6/20 & 6/21/20	ADULT SOFTBALL 6/20 & 6/2
	749500 PROF AND SPEC SERVICES	6/30/2020	155890	ANTHONY SANCHEZ	\$702.00	6/13 THRU 6/21/2020	ADULT SOFTBALL
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$180.61	11579	BLKT PO-DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155652	CONSOLIDATED ELEC DIST, INC	\$76.22	2877-492932	SFTBLL COMPLEX BOOSTER FI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155761	F T G FINE EMBROIDERY & DESIGN	\$175.89	7140	STAFF UNIFORM SHIRTS/HAT

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17110000 PARKS & COMM SERV-SPORTS	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155783	CITY OF HANFORD PETTY CASH	\$12.14	11850	JPERREIRA/DIESEL REIMB
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$208.19	555029776	BLNKT PO SOFTBALL CLEANIN
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$24.59	555483924	BLNKT PO WIPES FOR ADULT
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155823	MILLER'S RENTALAND	\$44.00	778704	CONCRETE VIBRATOR CENTER
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155823	MILLER'S RENTALAND	\$51.00	778681	TWO MAN AUGER CENTENNIA
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$82.52	1609717	CENTENNIAL DR. GATES
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$81.41	1609696	CENTENNIAL DR. GATES
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$78.76	1609707	CENTENNIAL DR. GATES
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155903	SUNSHINE MONTOYA-KENTON	\$129.77	201708630	BLNKT PO ADLT SFTBLL LEAG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155903	SUNSHINE MONTOYA-KENTON	\$155.51	201708631	BLNKT PO ADULT SOFTBALL L
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155903	SUNSHINE MONTOYA-KENTON	\$120.12	201708632	ADULT SOFTBALL LEAGUE SHI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155903	SUNSHINE MONTOYA-KENTON	\$143.72	201708633	ADULT SOFTBALL LEAGUE SHI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155910	TRIPLE J CONCRETE	\$159.91	15442	CONCRETE FOR CENTENNIAL
DIVISION/ORG TOTAL 17110000 - PARKS & COMM SERV-SPORTS					\$4,662.33		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17130000 PARKS & COMM SER- LONGFIELD CTR	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$18.65	14887469	2020-05 PHONE SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155745	COMCAST CABLE COMMUNICATIONS, INC	\$241.93	0714199 6/20	LONGFIELD CENTER SERVICES
	749500 PROF AND SPEC SERVICES	6/30/2020	155831	NICK CHAMPI ENTERPRISES INC	\$389.00	24518	FENCE REPAIR @ LONGFIELD
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$703.56	11994	2020-05 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$16.91	12352	2020-06 GAS SVCS
	DIVISION/ORG TOTAL 17130000 - PARKS & COMM SER-LONGFIELD CTR				\$1,370.05		
17140000 PARKS & COMM SER- AQUATIC/SKATE	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$18.65	14887469	2020-05 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155818	LINCOLN EQUIPMENT INC	\$138.35	D8687628	EQUIPMENT REPLACEMENT SK
	749500 PROF AND SPEC SERVICES	6/19/2020	155624	CLARK PEST CONTROL, INC	\$65.00	26326187	2020-06 PEST CONTROL SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155933	WINSLOW, ASHLEE	\$450.00	15	LIFEGUARD TRAINING 2020
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155702	WAL MART	\$103.26	12017	BLKT PO-DEPT STMNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155872	ORIGINAL WATERMEN, INC	\$195.73	S67348	LIFEGUARD FACE MASK
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155912	ULINE, INC	\$209.09	121143543	(4) TRASH CANS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155818	LINCOLN EQUIPMENT INC	\$1,402.52	50506275	BLNKT PO - POOL CHEMICALS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$15.92	12328	2020-06 GAS SVCS

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17140000 PARKS & COMM SER-AQUATIC/SKATE	800175 MISC EQUIP-PARKS	6/30/2020	155818	LINCOLN EQUIPMENT INC	\$10,593.20	50504393	ASSET10132 POOL COVER
	800175 MISC EQUIP-PARKS	6/30/2020	155818	LINCOLN EQUIPMENT INC	\$424.71	D8687625	ASSET10023 NEW LIFEGUARD
	DIVISION/ORG TOTAL 17140000 - PARKS & COMM SER-AQUATIC/SKATE				\$13,616.43		
17160000 PARKS & COMM SERV-FACILITIES	447200 FM-AUD & EQUIPMENT RENTAL	6/30/2020	155866	ONE TIME VENDOR	\$550.00	11289A	REFUND DEPOSIT# 2003964 E
	447220 FM-FACILITIES-OTHER RENTS	6/30/2020	155741	MARSHA CHATTMAN	\$60.00	2003960	RFND PRK SHLTR RNTL DUE 2
	501601 FM-AUDITORIUM CNTRCT SRVC	6/30/2020	155839	ONE TIME VENDOR	\$130.00	11617	REFUND DEPOSIT# 2003962 E
	501601 FM-AUDITORIUM CNTRCT SRVC	6/30/2020	155866	ONE TIME VENDOR	\$217.34	11289A	REFUND DEPOSIT# 2003964 E
	540300 MISCELLANEOUS REVENUE	6/30/2020	155866	ONE TIME VENDOR	\$20.00	11289A	REFUND DEPOSIT# 2003964 E
	749500 PROF AND SPEC SERVICES	6/30/2020	155744	COMCAST CABLE COMMUNICATIONS, INC	\$119.95	0454929 6/20	BLNKT PO- 815550039045492
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155868	ONE TIME VENDOR	\$219.86	868239-B101	FACILITY RESTROOM STICKEF
	DIVISION/ORG TOTAL 17160000 - PARKS & COMM SERV-FACILITIES				\$1,317.15		
17190000 PARKS & COMM SER-YOUTH SERVICE	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$18.65	14887469	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$21.68	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$20.92	14869030	INTERNET SERVICES @ CIVIC
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$21.64	131379306-0	2020-06 PHONE SVCS
	DIVISION/ORG TOTAL 17190000 - PARKS & COMM SER-YOUTH SERVICE				\$82.89		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17200000 PARKS & COMM SER-ADULT/SPC SRV	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$18.65	14887469	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$10.84	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$10.82	131379306-0	2020-06 PHONE SVCS
	747000 PRINTING	6/30/2020	155935	XEROX CORP	\$137.73	10484075	PRINTING AND COPY SERVICE
	749500 PROF AND SPEC SERVICES	6/30/2020	155887	CINDY LYNN RODRIGUEZ	\$17.00	6/2020	INSTRUCTOR SR AEROBICS CI
DIVISION/ORG TOTAL 17200000 - PARKS & COMM SER-ADULT/SPC SRV					\$195.04		
17210000 PARKS & COMM SERV-COMM PROM/EV	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$10.84	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$10.82	131379306-0	2020-06 PHONE SVCS
	747000 PRINTING	6/30/2020	155935	XEROX CORP	\$137.74	10484075	PRINTING AND COPY SERVICE
	749500 PROF AND SPEC SERVICES	6/30/2020	155766	GARY FEINSTEIN	\$125.00	11581	PHOTOGRAPHER FOR MOVIES
	749500 PROF AND SPEC SERVICES	6/30/2020	155905	SWANK MOTION PICTURES INC	\$435.00	DB 2868327	MOVIE FOR MOVIES IN THE P
	749500 PROF AND SPEC SERVICES	6/30/2020	155905	SWANK MOTION PICTURES INC	\$435.00	DB 2870474	MOVIES IN THE PARK/THE SE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155761	F T G FINE EMBROIDERY & DESIGN	\$203.24	7140	STAFF UNIFORM SHIRTS/HAT
DIVISION/ORG TOTAL 17210000 - PARKS & COMM SERV-COMM PROM/EV					\$1,357.64		
17220000 PARKS & COMM SERV-PARKS	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$55.18	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$21.68	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$21.64	131379306-0	2020-06 PHONE SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17220000 PARKS & COMM SERV-PARKS	745000 PUBLICATIONS AND DUES	6/30/2020	155729	CALIF DEPT OF PESTICIDE REGULATION	\$60.00	12313	DPR RENEWAL CERTIFICATIO
	745000 PUBLICATIONS AND DUES	6/30/2020	155730	CALIF DEPT OF PESTICIDE REGULATION	\$60.00	12314	DPR RENEWAL CERTIFICATIO
	745000 PUBLICATIONS AND DUES	6/30/2020	155731	CALIF DEPT OF PESTICIDE REGULATION	\$60.00	12315	DPR RENEWAL CERTIFICATIO
	749500 PROF AND SPEC SERVICES	6/19/2020	155645	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$140.00	82435	EXAMS
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$608.62	3550	ELECTRICAL OUTLET @ FREE
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$842.18	3551	ELECTRICAL OUTLET HV ACID
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$324.95	3553	SHERWOOD PARK IRRIGATIO
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155816	MICHAEL P LEONI	\$1,000.00	0051	RODENT CONTROL
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$57.00	11576	BLKT PO-DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155734	CALIF TURF EQUIPMENT & SUPPLY INC	\$189.44	459079	BLNKT PO LAWNMOWER RENTAL
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155734	CALIF TURF EQUIPMENT & SUPPLY INC	\$162.38	460903	LAWN MOWER RENTAL
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155760	EWING IRRIGATION PROD INC	\$67.82	11790434	BLNKT PO IRRIGATION VALVE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155763	FASTENAL INDUSTRIAL & CONST SUPP	\$3.75	CAHAN82254	BLNKT PO SCREWS & TAP

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17220000 PARKS & COMM SERV-PARKS	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155771	ERIC DODD	\$2,312.58	3567	CENTENNIAL PARK LIGHT FIX
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155783	CITY OF HANFORD PETTY CASH	\$54.23	11850	JPERREIRA/DIESEL REIMB
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$251.81	12381	BLKT PO-DEPT STMNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$417.62	553533399	RESTROOM SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155806	PHILLIP J GAPEN	\$146.72	5639	BLNKT PO 2007 PAD LOCKS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155814	SCHAUB RENTAL AND SALES INC	\$65.57	8642	BLNKT PO CHAINSAW PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155814	SCHAUB RENTAL AND SALES INC	\$146.92	8803	SMALL ENGINE EQUIPMENT P
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$154.50	1614086	BLNKT PO HOSE CLAMPS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155909	TIFCO INDUSTRIES INC	\$137.17	71544933	HAND SANITIZER
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$594.21	100896	SPRINKLERS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$108.02	100943	IRRIGATION SOLENOIDS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$450.00	100926	FREEDOM PRK IRRIGATION C
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$491.63	100814	SPRINKLERS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
17220000 PARKS & COMM SERV-PARKS	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$338.38	101027	IRRIGATION VALVE @ CENTE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$157.96	101126	VALVE BOXES @ FREEDOM/HI
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$33.45	101094	BLNKT PO IRRIGATION PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$98.17	101090	IRRIGATION SUPPLY
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$42.29	101145	HIDDEN VALLEY IRRIGATION
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$5.83	101190	IRRIGATION PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155932	WEST VALLEY SUPPLY INC	\$6,041.94	352021	IRRIGATION SUPPLY
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155832	NUTRIEN AG SOLUTIONS INC	\$423.64	42627187	BLNKT PO HERBICIDE
	778000 UTILITIES-ELECTRICITY	6/19/2020	155658	P G & E	\$10.51	11698	2020-05 5401477022-3
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$1,226.03	11556	2020-05 ELECTRIC SVC
DIVISION/ORG TOTAL 17220000 - PARKS & COMM SERV-PARKS					\$17,383.82		
20100000 PW- ADMINISTRATION & ENGR	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$15.44	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$195.12	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$21.12	14867458	05/20 PHONE
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$194.29	131379306-0	2020-06 PHONE SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$85.14	12038	BLKT PO-DEPT STMNT CHGS E

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20100000 PW- ADMINISTRATION & ENGR	745000 PUBLICATIONS AND DUES	6/30/2020	155790	INNOVYZE INC	\$2,823.75	Q-52728	INFOCARE RENEWAL
	746000 DUPLICATING EXPENSE	6/19/2020	155670	XEROX CORP	\$713.01	010484071	2020-05 LEASE
	746000 DUPLICATING EXPENSE	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$225.16	12216	BLKT PO-DEPT STMNT CHGS E
	749500 PROF AND SPEC SERVICES	6/30/2020	155822	MICHAEL SUTHERLAND & ASSN	\$455.00	202686-1	PMW 2020-03 1ST REVIEW
	749500 PROF AND SPEC SERVICES	6/30/2020	155822	MICHAEL SUTHERLAND & ASSN	\$325.00	202689-1	PMW 2018-01 1ST REVIEW
	DIVISION/ORG TOTAL 20100000 - PW-ADMINISTRATION & ENGR				\$5,053.03		
20110000 PW-STREET MAINTENANCE	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$45.39	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$21.68	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$21.64	131379306-0	2020-06 PHONE SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$129.00	11537	EXAMS
	749500 PROF AND SPEC SERVICES	6/19/2020	155645	KINGS INDUSTRIAL OCCUP MEDICAL CTR	\$110.00	82435	EXAMS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155618	ALERT-O-LITE	\$570.58	0064655-IN	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155627	DASSEL'S PETROLEUM, INC	\$49.39	50032	BLKT PO-PROPANE
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$49.21	11578	BLKT PO-DEPT STMNT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155652	CONSOLIDATED ELEC DIST, INC	\$71.43	2877-493396	BLKT PO/PARTS

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20110000 PW-STREET MAINTENANCE	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155653	MORGAN & SLATES	\$343.88	1611131	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155771	ERIC DODD	\$1,631.29	3568	ELECTRICAL REPAIRS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$124.07	12383	BLKT PO-DEPT STMNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155794	J A MOMANEY SERVICES INC	\$1,209.96	131736	LIGHT PIPE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155794	J A MOMANEY SERVICES INC	\$1,120.76	132056	POLES, BULLDOG BUTTON
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155794	J A MOMANEY SERVICES INC	\$240.24	132118	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155794	J A MOMANEY SERVICES INC	\$7,373.44	132059	POLES, BULLDOG BUTTON
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155803	K R C SAFETY CO INC	\$245.59	46749	SIGNS & RAGS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155803	K R C SAFETY CO INC	\$75.19	46751	SIGNS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155803	K R C SAFETY CO INC	\$149.82	47049	LETTERS & VESTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155814	SCHAUB RENTAL AND SALES INC	\$13.28	8665	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155902	STATEWIDE TRAFFIC SAFETY & SIGNS	\$343.20	04006771	SUN SHADES
	772000 STREET CONST & MAINT MTRL	6/30/2020	155815	CALAVERAS MATERIALS INC	\$1,158.26	2130918	18.05 TONS PG64-10

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20110000 PW-STREET MAINTENANCE	772000 STREET CONST & MAINT MTRL	6/30/2020	155815	CALAVERAS MATERIALS INC	\$1,176.36	2130460	18.25 TONS PG64-10
	778000 UTILITIES-ELECTRICITY	6/19/2020	155665	SOUTHERN CALIF EDISON CO	\$36,164.81	11556	2020-05 ELECTRIC SVC
	778000 UTILITIES-ELECTRICITY	6/24/2020	155693	P G & E	\$333.45	11955	2020-05 6899346425-1
	DIVISION/ORG TOTAL 20110000 - PW-STREET MAINTENANCE				\$52,771.92		
20200000 AIRPORT OPERATIONS	732000 COMMUNICATIONS	6/19/2020	155615	A T & T	\$18.65	14887469	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$20.89	14867455	AIRPORT SYSTEM LINE JUNE
	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155717	W BANKS MOORE, INC CUST#01833	\$100.00	WO-13177	AIRFIELD INSPECTION MAY 2
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155769	FLIGHT LIGHT, INC	\$2,485.13	0072788-IN	LED TAXI LIGHTS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$1,174.18	11994	2020-05 ELECTRIC SVCS
	DIVISION/ORG TOTAL 20200000 - AIRPORT OPERATIONS				\$3,798.85		
20310000 REFUSE OPERATIONS	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$88.08	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$43.36	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$43.28	131379306-0	2020-06 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/19/2020	155669	VALLEY OXYGEN, INC	\$224.58	425309	BLKT PO/REFUSE RPR ITEMS
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$120.77	12384	BLKT PO-DEPT STMNT CHARG
	749500 PROF AND SPEC SERVICES	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$258.00	11537	EXAMS
	800118 TRASH/RECYCLE CONT	6/30/2020	155746	CONFAB MANUFACTURING COMPANY LLC	\$5,212.35	203055	ASSET10042 1YD CONTAINER

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20310000 REFUSE OPERATIONS	800118 TRASH/RECYCLE CONT	6/30/2020	155746	CONFAB MANUFACTURING COMPANY LLC	\$7,678.63	203056	ASSET10043 2YD CONTAINER
	800118 TRASH/RECYCLE CONT	6/30/2020	155746	CONFAB MANUFACTURING COMPANY LLC	\$729.30	203057	ASSET10046 3YD DUMPSTRS
	800118 TRASH/RECYCLE CONT	6/30/2020	155746	CONFAB MANUFACTURING COMPANY LLC	\$10,971.20	202932	ASSET10046 3YD DUMPSTRS
	DIVISION/ORG TOTAL 20310000 - REFUSE OPERATIONS				\$25,369.55		
20320000 REFUSE STREET CLEANING	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$7.04	2020-0612	232294000 2020-0612 UNIF
	DIVISION/ORG TOTAL 20320000 - REFUSE STREET CLEANING				\$7.04		
20400000 FLEET MAINTENANCE OPER	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$85.54	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$21.68	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$21.64	131379306-0	2020-06 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$117.81	269571	REPAIR PARTS FOR DEF PUMP
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155879	PRECISION CRANE & HOIST INC	\$277.99	6645	TROLLEY N OT WORKING (SH
	743300 FUEL AND LUBE MAINTENANCE	6/19/2020	155627	DASSEL'S PETROLEUM, INC	\$31.10	50031	BLKT PO-PROPANE
	743300 FUEL AND LUBE MAINTENANCE	6/19/2020	155641	INTERSTATE OIL COMPANY	\$547.84	0719027-IN	BLKT PO-FUEL
	743300 FUEL AND LUBE MAINTENANCE	6/24/2020	155679	ELBERT DISTRIBUTING, INC	\$848.26	PI0029156	BLKT PO-AUTO SVCS
	743300 FUEL AND LUBE MAINTENANCE	6/24/2020	155679	ELBERT DISTRIBUTING, INC	\$0.00	PI0028692	BLKT PO-AUTO SVCS
	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155724	BUFORD OIL COMPANY INC	\$16,068.43	76662	LOAD OF DIESEL FOR FLEET

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155757	ELBERT DISTRIBUTING, INC	\$302.93	PI0029433	BLKT PO-AUTO SVCS
	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155757	ELBERT DISTRIBUTING, INC	\$263.05	PI0029435	BLKT PO-AUTO SVCS
	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155796	J C LANSDOWNE DIST INC	\$16,125.82	H18338	LOAD OF UNLEADED FOR FLEET
	743300 FUEL AND LUBE MAINTENANCE	6/30/2020	155897	SILVAS OIL CO INC	\$14,735.95	846484	1) LOAD OF DIESEL FOR FLEET
	743400 TIRES AND TUBES	6/19/2020	155622	BADASCI TIRE CO, INC	\$643.57	160554	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155622	BADASCI TIRE CO, INC	\$0.00	160622	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$22.00	750037901	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$828.99	750037888	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$2,627.17	750037857	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$362.47	750037776	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$3,680.56	750037767	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$22.00	750037749	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$48.18	750037728	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/19/2020	155628	DELRAY TIRE & RETREADING, INC	\$230.45	750037702	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155715	BADASCI TIRE CO, INC	\$491.77	160837	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155715	BADASCI TIRE CO, INC	\$748.59	160946	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$365.74	750038167	BLKT PO/AUTO SVCS

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20400000 FLEET MAINTENANCE OPER	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$4,096.04	750038121	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$512.01	750038052	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$487.65	750038189	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$541.96	750038002	BLKT PO/AUTO SVCS
	743400 TIRES AND TUBES	6/30/2020	155753	DELRAY TIRE & RETREADING, INC	\$926.24	750038018	BLKT PO/AUTO SVCS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$584.30	12039	BLKT PO-DEPT STMNT CHGS E
	749500 PROF AND SPEC SERVICES	6/19/2020	155622	BADASCI TIRE CO, INC	\$0.00	160554	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155622	BADASCI TIRE CO, INC	\$105.00	160622	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155633	HANFORD ALIGNMENT SERVICE	\$596.00	56761	BLKT PO-REPAIR SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155636	HERWALDT AUTOMOTIVE GROUP INC	\$0.00	4148789	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50154709	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50155253	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50155013	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50155368	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50154764	BLKT PO/AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	6/19/2020	155642	J V A C INC	\$0.00	50155308	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155646	KROEGER EQUIP & SUPPLY	\$0.00	K244249	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155646	KROEGER EQUIP & SUPPLY	\$856.00	KR25668	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155649	LITTLE WORLEY'S AUTO ELECTRIC	\$0.00	0054886	BLKT PO-PARTS
	749500 PROF AND SPEC SERVICES	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$0.00	601707	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$0.00	707535	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$0.00	707541	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$0.00	707536	BLKT PO AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$35.00	73431	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$35.00	73384	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$367.95	73354	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$118.00	73460	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$397.00	PR114264	BLKT PO - AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$1,420.00	PR114119	BLKT PO - AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$2,195.00	PR114437	BLKT PO - AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$1,265.00	PR114383	BLKT PO - AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$1,695.09	PR114167	BLKT PO - AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155684	HANFORD MOTORS, LLC	\$0.00	89177CHW	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155684	HANFORD MOTORS, LLC	\$0.00	89176CHW	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155684	HANFORD MOTORS, LLC	\$0.00	89098CHW	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/24/2020	155684	HANFORD MOTORS, LLC	\$0.00	89340CHW	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155704	A & E WELDING & MACHINE, INC	\$4,241.50	4001	REPAIR UPPER HOPPER PANEL
	749500 PROF AND SPEC SERVICES	6/30/2020	155715	BADASCI TIRE CO, INC	\$0.00	160837	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155715	BADASCI TIRE CO, INC	\$0.00	160946	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155717	W BANKS MOORE, INC CUST#01833	\$100.00	WO-13095	30 DAY UST INSPECTION (6/
	749500 PROF AND SPEC SERVICES	6/30/2020	155722	MC KEE ENTERPRISES, LLC	\$18.00	73570	BLKT PO-AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	6/30/2020	155750	DAVID WILLIAM ZANDT	\$205.00	122749	BLKT PO/AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155756	E M THARP INC INTERSTATE BILLING #596724	\$3,565.00	PR114505	R&R DEF PUMP ON #347
	749500 PROF AND SPEC SERVICES	6/30/2020	155771	ERIC DODD	\$375.68	3559	STRIP ADDED ELECTRICAL PR
	749500 PROF AND SPEC SERVICES	6/30/2020	155771	ERIC DODD	\$450.68	3561	STRIP ADDED ELECTRICAL PR
	749500 PROF AND SPEC SERVICES	6/30/2020	155780	HANFORD MOTORS, LLC	\$840.00	CHCS117957	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155784	C & J TOWING DBA	\$35.00	13340	TOW TO CITY SHOP #47
	749500 PROF AND SPEC SERVICES	6/30/2020	155819	LITTLE WORLEY'S AUTO ELECTRIC	\$392.00	54977	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155824	CAR WASH PARTNERS INC	\$430.00	169856	BLKT PO-CAR WASHES
	749500 PROF AND SPEC SERVICES	6/30/2020	155882	QUINN COMPANY	\$195.00	WO150263221	LABOR & PARTS - 30 DAY HY
	749500 PROF AND SPEC SERVICES	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$0.00	707632	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$0.00	707630	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$0.00	707606	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$0.00	707590	BLKT PO-AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	749500 PROF AND SPEC SERVICES	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$0.00	707570	BLKT PO-AUTO SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155889	SAN JOAQUIN VALLEY AIR POLLUTION	\$215.00	C308682	PORTABLE EQUIP APPLICATIO
	749500 PROF AND SPEC SERVICES	6/30/2020	155889	SAN JOAQUIN VALLEY AIR POLLUTION	\$143.00	C308111	20/21 ANNUAL PERMIT TO OP
	749500 PROF AND SPEC SERVICES	6/30/2020	155889	SAN JOAQUIN VALLEY AIR POLLUTION	\$215.00	C308683	PORTABLE EQUIP APPLICATIO
	749500 PROF AND SPEC SERVICES	6/30/2020	155893	SEQUOIA EQUIP CO INC	\$476.00	001-117879	FITTING LEAKING ON #177
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$83.26	F00358662601	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$47.74	F00358672101	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$109.50	F00358680101	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$1,199.61	F00358693701	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$96.56	F00358718901	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	\$36.07	F00358741601	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155616	CENTRAL VALLEY GMC	(\$147.15)	F00358732501	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155622	BADASCI TIRE CO, INC	\$0.00	160554	BLKT PO/AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155622	BADASCI TIRE CO, INC	\$0.00	160622	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155632	HAAKER EQUIP CO	\$264.76	C62052	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155633	HANFORD ALIGNMENT SERVICE	\$640.43	56761	BLKT PO-REPAIR SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$15.42	267351	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$16.95	266975	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$4.72	266950	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$66.67	268760	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$15.13	268573	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$21.15	268373	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$81.50	268111	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$124.45	268100	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$216.62	268069	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	(\$106.12)	267915	BLKT PO-PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$153.39	267897	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$100.82	267820	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$24.87	267740	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$21.22	267725	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$15.51	267708	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$49.90	267707	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$38.58	267690	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$280.86	267610	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$7.75	267565	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$5.95	268806	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$16.22	268964	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155634	HANFORD AUTO & TRUCK PARTS, INC	\$561.52	268587	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155635	HANFORD EQUIPMENT CO, INC	\$142.18	2484	BLKT PO-PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155635	HANFORD EQUIPMENT CO, INC	\$487.90	2336	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155636	HERWALDT AUTOMOTIVE GROUP INC	\$3.49	4148789	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155638	HOME DEPOT U S A INC-DEPT 32 2540194606	\$282.11	55097786	BLKT PO-SUPPLIES
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155640	INTERSTATE BATTERY SYSTEMS	\$255.00	80039865	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	\$71.75	50154709	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	\$208.30	50155253	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	\$69.35	50155013	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	\$146.84	50155368	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	(\$71.75)	50154764	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	\$241.70	50155308	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155642	J V A C INC	(\$84.18)	50155309	RETURN CREDIT
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155646	KROEGER EQUIP & SUPPLY	\$1,431.91	K244249	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155646	KROEGER EQUIP & SUPPLY	\$0.00	KR25668	BLKT PO/AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155648	LAWSON PRODUCTS, INC	\$44.60	9307582882	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155648	LAWSON PRODUCTS, INC	\$246.16	9307568217	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155649	LITTLE WORLEY'S AUTO ELECTRIC	\$27.83	0054886	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155653	MORGAN & SLATES	\$31.91	1611771	BLKT PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155653	MORGAN & SLATES	\$47.34	1611607	BLKT PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155654	STRATFORD TRACTOR INC	\$84.43	IK01690	BLNKT PO -TRACTR SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155660	QUINN COMPANY	\$842.31	WO210030058	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155660	QUINN COMPANY	\$1,115.02	WO210030016	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$820.85	601707	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$409.13	707535	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$172.61	707541	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155661	RUCKSTELL CALIF SALES CO	\$517.11	707536	BLKT PO AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$119.87	01IN454127	BLKT PO- AUTO PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$332.61	01IN454141	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$338.91	01IN455115	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$662.49	01IN455827	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$93.15	01IN455816	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$523.71	01IN455915	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	\$123.10	01IN456027	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155663	SMITH AUTO PARTS, INC	(\$216.87)	01CR068102	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155664	SMITH WELDING AND MACHINE SHOP	\$219.06	48405	BLKT PO-WELDING SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$0.00	73431	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$0.00	73384	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$419.14	73354	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155673	MC KEE ENTERPRISES, LLC	\$73.08	73460	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$648.13	PR114264	BLKT PO - AUTO SVCS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$412.19	PR114119	BLKT PO - AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$565.35	PR114437	BLKT PO - AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$367.02	PR114383	BLKT PO - AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155678	E M THARP INC INTERSTATE BILLING #596724	\$964.67	PR114167	BLKT PO - AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155679	ELBERT DISTRIBUTING, INC	\$0.00	PI0029156	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155679	ELBERT DISTRIBUTING, INC	\$135.14	PI0028692	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155684	HANFORD MOTORS, LLC	\$21.00	89177CHW	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155684	HANFORD MOTORS, LLC	\$39.83	89176CHW	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155684	HANFORD MOTORS, LLC	\$340.26	89098CHW	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155684	HANFORD MOTORS, LLC	\$496.56	89340CHW	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155688	LAWRENCE TRACTOR CO	\$81.49	412302	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155688	LAWRENCE TRACTOR CO	\$218.06	420747	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155688	LAWRENCE TRACTOR CO	\$994.21	408171	BLKT PO-PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155709	CENTRAL VALLEY GMC	\$373.23	F00358854401	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155709	CENTRAL VALLEY GMC	\$37.69	F00358779601	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155715	BADASCI TIRE CO, INC	\$0.00	160837	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155715	BADASCI TIRE CO, INC	\$0.00	160946	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155722	MC KEE ENTERPRISES, LLC	\$50.64	73570	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155756	E M THARP INC INTERSTATE BILLING #596724	\$1,768.19	PR114505	R&R DEF PUMP ON #347
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155757	ELBERT DISTRIBUTING, INC	\$0.00	PI0029433	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155757	ELBERT DISTRIBUTING, INC	\$0.00	PI0029435	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$22.43	261949	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$53.47	270070	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$18.02	269941	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$18.82	269921	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$34.31	269798	BLKT PO-PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$23.51	269683	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$27.03	269667	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$74.52	269624	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$12.73	269132	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$138.23	269486	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$3.09	269532	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$27.34	269623	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$140.08	270075	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$13.97	270592	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$34.96	270430	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$32.73	270417	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$41.41	270147	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$224.24	268930	BLKT PO-PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$157.64	268928	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155778	HANFORD AUTO & TRUCK PARTS, INC	\$262.05	269202	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155780	HANFORD MOTORS, LLC	\$1,489.26	CHCS117957	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155791	INTERSTATE BATTERY SYSTEMS	\$362.13	90047158	BLKT PO/AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155797	JACK B MARTIN	\$21.45	27240A	DECALS FOR NEW UNIT #96
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155797	JACK B MARTIN	\$150.00	27295	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155797	JACK B MARTIN	\$157.45	27294	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155798	JEFF'S AUTO SUPPLY	\$33.13	D219484	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155812	TULARE SAG, INC	\$54.00	5067573A	PARTS FOR POLICE UNIT #50
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155819	LITTLE WORLEY'S AUTO ELECTRIC	\$433.18	54977	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$18.09	1612185	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$15.72	1612958	BLANKET PO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155833	O'REILLY AUTOMOTIVE STORES INC	\$27.87	3632-341611	BLKT PO-PARTS

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155882	QUINN COMPANY	\$131.26	WO150263221	LABOR & PARTS - 30 DAY HY
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$1,121.66	707632	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$865.35	707630	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$1,285.62	707606	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$2,676.92	707590	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155888	RUCKSTELL CALIF SALES CO	\$170.60	707570	BLKT PO-AUTO SVCS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155899	SMITH AUTO PARTS, INC	(\$123.10)	01CR068182	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155899	SMITH AUTO PARTS, INC	\$122.72	01IN457458	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155899	SMITH AUTO PARTS, INC	\$529.82	01IN458370	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155899	SMITH AUTO PARTS, INC	\$523.71	01IN457736	BLKT PO- AUTO PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155908	THERMO-LAY MANUFACTURING LLC	\$339.43	1735	ELECTRICAL CONN & RELAYS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155915	VALLEY OXYGEN, INC	\$105.35	425774	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155930	WASTEBUILT ENVIRONMENTAL SOLUTIONS	\$3,479.15	3464408	1) GRABBER TRACK ASSY FOR

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20400000 FLEET MAINTENANCE OPER	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155934	WORLD OIL ENVIRONMENTAL SERVICES	\$48.80	1500-00565482	13) GALS H/D GREEN COOLAN
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155934	WORLD OIL ENVIRONMENTAL SERVICES	\$87.52	1500-00565476	17) GALS 50/50 AMBER COOL
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155934	WORLD OIL ENVIRONMENTAL SERVICES	\$376.45	1500-00565466	54) ELITE RED COOLANT
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$2,831.46	11994	2020-05 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$92.82	12352	2020-06 GAS SVCS
	DIVISION/ORG TOTAL 20400000 - FLEET MAINTENANCE OPER				\$128,247.70		
20610000 STORM DRAINAGE OPERATIONS	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$31.24	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$20.89	14867466	BLKT PO-PHONE SVCS
	749500 PROF AND SPEC SERVICES	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$129.00	11537	EXAMS
	749500 PROF AND SPEC SERVICES	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$1,896.50	103765	SCADA MAINT
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155886	RICHARD K GONZALES	\$1,000.00	1575	PALM TREE REMOVAL
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155763	FASTENAL INDUSTRIAL & CONST SUPP	\$110.67	CAHAN82196	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155767	FERGUSON ENTERPRISES INC 1423	\$60.52	1551502	HARD HAT & NECK SHIELDS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155773	GRAINGER, INC	\$1,629.73	826607715	DISPOSABLE GLOVES
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155774	GARLICK, INC	\$112.36	12861	WASP SPRAY

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20610000 STORM DRAINAGE OPERATIONS	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155738	CEN-CAL PAVING INC	\$6,240.00	2696	CIP0000012/ CIP0000006/CI
	DIVISION/ORG TOTAL 20610000 - STORM DRAINAGE OPERATIONS				\$11,230.91		
20710000 WASTEWATER OPERATIONS	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$58.60	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$97.56	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$97.38	131379306-0	2020-06 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$6,753.34	103792	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$3,738.59	103837	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$9,104.51	103838	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$10,707.02	103839	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$1,974.00	103843	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$5,635.38	103844	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$4,608.95	103845	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$5,670.33	103846	BLKT PO-MAINT SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155698	TELSTAR INSTRUMENTS, INC	\$1,948.88	103847	BLKT PO-MAINT SVCS

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20710000 WASTEWATER OPERATIONS	741200 EQUIPMENT MAINTENANCE	6/30/2020	155777	HACH COMPANY	\$1,713.76	12012795	BLKT PO-PARTS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$57.36	12040	BLKT PO-DEPT STMNT CHGS E
	746000 DUPLICATING EXPENSE	6/19/2020	155670	XEROX CORP	\$189.51	010484078	2020-05 LEASE
	749500 PROF AND SPEC SERVICES	6/19/2020	155620	ARAMARK UNIFORM SERVICES, INC	\$179.22	503000067896	BLKT PO- SUPPLIES
	749500 PROF AND SPEC SERVICES	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$171.15	503000077038	BLKT PO-SERVICES
	749500 PROF AND SPEC SERVICES	6/30/2020	155885	RESOURCE COMPLIANCE INC	\$650.00	2360	PSM WRITER / PROCESS SAFE
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155619	D S WATERS OF AMERICA, INC	\$156.68	9408211 060120	BLNKT PO - WATER
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155758	ENGIE SERVICES US INC	\$31,092.18	90008448	YR 5 OM FEES 2020-05 TO 2
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155758	ENGIE SERVICES US INC	\$21,237.61	90008445	YR 5 MV FEES 2020-05 TO 2
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155884	RENEWABLE SOLAR INC	\$6,500.00	1133	SOLAR CLEANING 2020-06
	755100 WWTP EFFLUENT DISPOSAL	6/19/2020	155647	LAKESIDE IRRIGATION WATER DISTRICT	\$14,220.00	MAY 2020	BLKT PO- MAY 2020 EFFLUEN
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155692	MORGAN & SLATES	\$56.08	1613131	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$117.59	12379	BLKT PO-DEPT STMNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$39.30	12380	BLKT PO-DEPT STMNT CHARG

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20710000 WASTEWATER OPERATIONS	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155826	MORGAN & SLATES	\$40.00	1614124	BLKT PO-PARTS
	765000 CHEMICAL AND CHEMICAL SUP	6/24/2020	155683	HACH COMPANY	\$832.83	12002109	BLKT PO-CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/24/2020	155686	J C LANSDOWNE DIST INC	\$490.35	75003	BLANKET PO- BULK OIL
	765000 CHEMICAL AND CHEMICAL SUP	6/24/2020	155686	J C LANSDOWNE DIST INC	\$1,798.46	75371	BLANKET PO- BULK OIL
	765000 CHEMICAL AND CHEMICAL SUP	6/24/2020	155699	THATCHER CO OF CALIF INC	\$12,045.04	276056	BLKT PO CHLORINE
	765000 CHEMICAL AND CHEMICAL SUP	6/24/2020	155699	THATCHER CO OF CALIF INC	(\$6,000.00)	276057	BLKT PO CHLORINE
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155759	EVANTEC LAB SUPPLY	\$167.83	20202191	BLKT PO-SUPPLIES
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$23,624.69	11994	2020-05 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$466.98	12367	2020-06 GAS SVCS
	800158 APPLIANCES	6/30/2020	155742	COLE-PARMER INSTUMENT COMPANY LLC	\$4,089.54	2246575	ASSET10169 LAB FURNANCE
	DIVISION/ORG TOTAL 20710000 - WASTEWATER OPERATIONS				\$164,330.70		
20720000 SANITARY SEWER COLLECTION	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$22.82	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$21.68	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$21.64	131379306-0	2020-06 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/24/2020	155691	CONSOLIDATED ELEC DIST, INC	\$70.31	2877-493426	BLKT PO-PARTS
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$56.25	12041	BLKT PO-DEPT STMNT CHGS E

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20720000 SANITARY SEWER COLLECTION	749500 PROF AND SPEC SERVICES	6/19/2020	155620	ARAMARK UNIFORM SERVICES, INC	\$98.05	503000067908	BLKT PO- MATS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155653	MORGAN & SLATES	\$30.53	1606864	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155692	MORGAN & SLATES	\$1.13	1613210	BLKT PO- PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/24/2020	155692	MORGAN & SLATES	\$4.31	1613208	BLKT PO- PARTS
	778000 UTILITIES-ELECTRICITY	6/19/2020	155658	P G & E	\$483.23	11698	2020-05 5401477022-3
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$2,265.05	11994	2020-05 ELECTRIC SVCS
	778000 UTILITIES-ELECTRICITY	6/30/2020	155874	P G & E	\$281.02	12327	2020-06 6359810294-3 ELEC
DIVISION/ORG TOTAL 20720000 - SANITARY SEWER COLLECTION					\$3,356.02		
20810000 WATER OPERATIONS	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$86.77	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155625	COMCAST CABLE COMMUNICATIONS, INC	\$105.94	0439763 6/20	BPO/INTERNET 815550039043
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$43.36	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$19.70	14867462	BLKT PO-PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$43.28	131379306-0	2020-06 PHONE SVCS
	741200 EQUIPMENT MAINTENANCE	6/19/2020	155652	CONSOLIDATED ELEC DIST, INC	\$21.24	2877-492924	BLKT PO- PARTS
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155711	AMERICAN INCORPORATED	\$393.40	7113990	A/C REPAIR WELL #48
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$7,864.00	103712	CO2/PH SENSOR DRAIN LINE

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20810000 WATER OPERATIONS	741200 EQUIPMENT MAINTENANCE	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$18,710.37	103713	WASTE DISCHARGE PPE
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$12,455.00	103715	DESIGN INSTALL 6" PIPING
	741200 EQUIPMENT MAINTENANCE	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$1,800.00	103714	DESIGN INSTALL DISCHARGE
	744000 OFFICE EXPENSE MISC	6/30/2020	155834	OFFICE DEPOT (CONTRACT)	\$57.53	12037	BLKT PO-DEPT STMTNT CHGS E
	745000 PUBLICATIONS AND DUES	6/30/2020	155732	CALIF STATE WATER RESOURCE CTL BRD	\$60.00	11802	S GONZALES D-2 RENEWAL
	745000 PUBLICATIONS AND DUES	6/30/2020	155733	CALIF STATE WATER RESOURCE CTL BRD	\$60.00	11804	R BECERRA D-2 RENEWAL
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$32.00	AD10820	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$48.00	AD10906	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$32.00	AD10680	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$288.00	AD10683	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$16.00	AD10694	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$48.00	AD10695	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$15.00	AD10911	BLKT PO-WATER TESTING

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$48.00	AD11135	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$48.00	AD11342	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$96.00	AD11344	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$288.00	AD11347	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$48.00	AD11376	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155621	B S K & ASSOCIATES INC	\$432.00	AD11445	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/19/2020	155623	CENTRAL VALLEY COMPREHENSIVE CARE	\$37.00	11537	EXAMS
	749500 PROF AND SPEC SERVICES	6/30/2020	155710	AKEL ENGINEERING GROUP INC	\$334.75	19525-01	WTR LOSS AUDIT/VALIDATIOI
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$195.00	AD11829	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$288.00	AD11617	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$16.00	AD11707	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$48.00	AD11706	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$16.00	AD12118	BLKT PO-WATER TESTING

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20810000 WATER OPERATIONS	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$288.00	AD12116	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155714	B S K & ASSOCIATES INC	\$48.00	AD12117	BLKT PO-WATER TESTING
	749500 PROF AND SPEC SERVICES	6/30/2020	155889	SAN JOAQUIN VALLEY AIR POLLUTION	\$731.00	C308035	PERMIT TO OPERATE
	749500 PROF AND SPEC SERVICES	6/30/2020	155889	SAN JOAQUIN VALLEY AIR POLLUTION	\$290.00	C308034	PERMIT TO OPERATE
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$800.00	3566	CIP0000030/INSTALL CONDUIT
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$61.83	11577	BLKT PO-DEPT STMT CHGS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155653	MORGAN & SLATES	\$24.32	1611237	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155667	TRIPLE J CONCRETE	\$76.58	13817	BLKT PO-CONCRETE
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155667	TRIPLE J CONCRETE	\$144.14	13835	BLKT PO-CONCRETE
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$10.66	12377	BLKT PO-DEPT STMT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155788	HOME DEPOT U S A INC-DEPT 32 2540194606	\$92.66	12382	BLKT PO-DEPT STMT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155915	VALLEY OXYGEN, INC	\$203.24	425744	WELDING CUTTING HANDLE
	760100 SYS REPR/NON-INVENT ITEMS	6/30/2020	155907	TELSTAR INSTRUMENTS, INC	\$14,407.80	103716	RAW WATER PIPING TO WELL

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	760100 SYS REPR/NON-INVENT ITEMS	6/30/2020	155937	ZENNER PERFORMANCE METERS INC	\$11,945.00	53184-IN	STEALTH INSTALL SERVICE
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$405.07	48608827	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$345.10	48608828	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$397.13	48602736	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$279.35	48602732	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$509.43	48602733	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$285.94	48602735	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$222.38	48602734	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$410.82	48608825	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/19/2020	155668	UNIVAR SOLUTIONS USA INC	\$1,035.97	48608826	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$198.56	48611989	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$295.80	48611990	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$509.43	48611991	BLKT PO-WELL CHEMICALS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$190.62	48611992	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$190.62	48611993	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$377.96	48616654	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$970.19	48616655	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$190.62	48616656	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$295.80	48616657	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$158.85	48618274	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$305.66	48618275	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$512.72	48618278	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$168.38	48618276	BLKT PO-WELL CHEMICALS
	765000 CHEMICAL AND CHEMICAL SUP	6/30/2020	155913	UNIVAR SOLUTIONS USA INC	\$206.51	48618277	BLKT PO-WELL CHEMICALS
	778000 UTILITIES-ELECTRICITY	6/24/2020	155695	SOUTHERN CALIF EDISON CO	\$113,318.01	11994	2020-05 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155897	SILVAS OIL CO INC	\$3,039.57	608414	EMGCY GENERATOR FUEL
	799000 MATERIALS/SUPP'S/INVENTORY	6/30/2020	155767	FERGUSON ENTERPRISES INC 1423	\$211.72	1539400	3 VALVE / 90 ELBO

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
20810000 WATER OPERATIONS	799000 MATERIALS/SUPP'S/INVENTORY	6/30/2020	155937	ZENNER PERFORMANCE METERS INC	\$19,025.79	48842-IN	2" COMPOUND METERS-INVEN
	799000 MATERIALS/SUPP'S/INVENTORY	6/30/2020	155937	ZENNER PERFORMANCE METERS INC	\$19,489.25	52626-IN	STEALTH METERS
	799000 MATERIALS/SUPP'S/INVENTORY	6/30/2020	155937	ZENNER PERFORMANCE METERS INC	\$490.35	53216-IN	STEALTH METERS
	799000 MATERIALS/SUPP'S/INVENTORY	6/30/2020	155937	ZENNER PERFORMANCE METERS INC	\$2,076.62	48843-IN	3" COMPOUND METERS-INVEN
	DIVISION/ORG TOTAL 20810000 - WATER OPERATIONS				\$239,331.79		
20910000 INTERMODAL FACILITY OPER	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$50.00	26329789	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155707	A T & T	\$38.47	14867461	TRAINSTATION ALARM LINES
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155749	DAVID MATTOS	\$975.00	9847	WEEKEND CLEANING
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$415.20	12366	2020-06 ELECTRIC SVCS
	DIVISION/ORG TOTAL 20910000 - INTERMODAL FACILITY OPER				\$1,478.67		
21000000 BUILDING MAINTENANCE	730000 UNIFORM EXPENSE	6/30/2020	155713	ARAMARK UNIFORM SERVICES, INC	\$28.40	2020-0612	232294000 2020-0612 UNIF
	732000 COMMUNICATIONS	6/19/2020	155666	U S TELEPACIFIC CORP	\$32.52	130253676-0	2020-05 PHONE SVCS
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$40.13	14869029	CITY HALL ALARM LINES #1
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$38.47	14867460	CORP YARD ALARM LINES
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$40.13	14867468	VETS ALARM LINES
	732000 COMMUNICATIONS	6/30/2020	155707	A T & T	\$40.13	14867473	CITY HALL ALARM LINES #2

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	732000 COMMUNICATIONS	6/30/2020	155906	U S TELEPACIFIC CORP	\$32.46	131379306-0	2020-06 PHONE SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155620	ARAMARK UNIFORM SERVICES, INC	\$119.86	503000054364	BLKT PO-MATS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155620	ARAMARK UNIFORM SERVICES, INC	\$119.86	503000063004	BLKT PO-MATS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$50.00	26326706	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$56.00	26326690	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$45.00	26326682	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$45.00	26331090	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$50.00	26331297	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$45.00	26326697	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$45.00	26326737	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155624	CLARK PEST CONTROL, INC	\$50.00	26326756	2020-06 PEST CONTROL SVCS
	755000 OTHER CONTRACTUAL SERVICE	6/19/2020	155643	PHILLIP J GAPEN	\$113.12	5612	BLKT PO-KEYS
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155705	A A A QUALITY SERVICES, INC	\$813.97	297067	PORTA POTTY SERVICES

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155705	A A A QUALITY SERVICES, INC	(\$525.67)	25015	CREDIT PRO RATED SERVICES
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155711	AMERICAN INCORPORATED	\$153.42	7113989	REPLACE A/C BELTS @ CORP
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155711	AMERICAN INCORPORATED	\$223.75	7113988	DIAGNOSTIC ON AC UNIT 19
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155711	AMERICAN INCORPORATED	\$5,048.23	5324206	ASSET10153 AC INSTALL REC
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$500.00	3558	EMERGENCY GENERATOR TES
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$918.74	3562	REPAIR PLATFORM LIGHTING
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155771	ERIC DODD	\$500.00	3565	RE-INSTALL STAGE LIGHTING
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155781	HANFORD GLASS, INC	\$361.00	29346	VENTILATION SCREENS FOR F
	755000 OTHER CONTRACTUAL SERVICE	6/30/2020	155802	JORGENSEN CO INC	\$2,304.92	5881940	EMRCY FIRE SPRKLR RPR-CIT
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155644	KINGS CO PIPE & SUPPLY	\$111.07	2006-258626	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$274.53	11618	BLKT PO- DEPT STMNT CHARG
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155763	FASTENAL INDUSTRIAL & CONST SUPP	\$11.67	CAHAN82200	BLKT PO/PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155763	FASTENAL INDUSTRIAL & CONST SUPP	\$3.75	CAHAN82215	BLKT PO/PARTS

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21000000 BUILDING MAINTENANCE	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155773	GRAINGER, INC	\$111.29	9547359415	PUMP SOAP DISPENSERS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155787	HARBOR FREIGHT TOOLS	\$16.05	919615	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$464.27	555013747	BLKT PO/PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$623.81	553081357	BLKT PO/PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$58.60	554529107	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$32.95	555302876	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$15.81	554806976	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$13.75	551892359	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155789	HOME DEPOT U S A INC-DEPT 32 2540194606	\$33.55	552797177	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/30/2020	155895	THE SHERWIN WILLIAMS COMPANY	\$116.85	86655191400620	BLKT PO-PAINT
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$465.68	12366	2020-06 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$54.41	12328	2020-06 GAS SVCS
DIVISION/ORG TOTAL 21000000 - BUILDING MAINTENANCE					\$13,697.48		
21020000 BLDG (CITY) RESERVES	800112 HVAC/FURNACE/COOLING	6/30/2020	155711	AMERICAN INCORPORATED	\$4,876.00	5324205	ASSET10166 EMGCY A/C RPLC

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21020000 BLDG (CITY) RESERVES	800184 MISC EQUIP-BLD MAINT	6/30/2020	155711	AMERICAN INCORPORATED	\$3,498.77	5324206	ASSET10153 AC INSTALL REC
	DIVISION/ORG TOTAL 21020000 - BLDG (CITY) RESERVES				\$8,374.77		
21040000 ACCUM CAPITAL OUTLAY	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155765	JOEL FEDOR	\$2,138.34	1308.1833	CIP0000005 ADA COMPLIANT
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155799	JERRY MATOS	\$181.00	1356	CIP0000001 CE20-0054 BOAR
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155813	LANE ENGINEERS, INC	\$4,233.00	44586	CIP2020036 TOPOGRAPHIC SL
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155825	MOORE TWINING ASSOCIATES, INC	\$910.00	57723	CIP0000027 PAVEMENT SUB-G
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155914	UNIVERSAL COATINGS INC	\$107,112.50	20-034	CIP2020031 CITY HALL ROOF
	DIVISION/ORG TOTAL 21040000 - ACCUM CAPITAL OUTLAY				\$114,574.84		
21310000 COURTHOUSE SQUARE FACIL	749500 PROF AND SPEC SERVICES	6/19/2020	155624	CLARK PEST CONTROL, INC	\$60.00	26326246	2020-06 PEST CONTROL SVCS
	749500 PROF AND SPEC SERVICES	6/30/2020	155707	A T & T	\$20.89	14867463	COURTHOUSE ALARM LINES
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155637	HOLT LUMBER INC	\$26.68	526174	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155637	HOLT LUMBER INC	\$12.24	526081	BLKT PO-PARTS
	760000 SPECIAL DEPARTMENTAL EXP	6/19/2020	155650	LOWE'S	\$1.14	11619	BLKT PO- DEPT STMNT CHARG
	778000 UTILITIES-ELECTRICITY	6/30/2020	155900	SOUTHERN CALIF EDISON CO	\$1,541.32	12351	2020-05 ELECTRIC SVCS
	778500 UTILITIES-GAS	6/30/2020	155901	SOUTHERN CALIF GAS CO	\$82.69	12328	2020-06 GAS SVCS

DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
21310000	DIVISION/ORG TOTAL 21310000 - COURTHOUSE SQUARE FACIL				\$1,744.96		
21800000 PARKS FACILITY IMPACT FEE	800200 CAPITAL IMPRV PROJECTS	6/24/2020	155680	RAY FIGUEROA CONSTRUCTION INC	\$3,622.04	11989	CIP2020053 RETENTION
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155813	LANE ENGINEERS, INC	\$766.50	44585	CIP2020038 TOPO SURVEY
	DIVISION/ORG TOTAL 21800000 - PARKS FACILITY IMPACT FEE				\$4,388.54		
26650000 GAS TAX - 2103	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155725	BUSH ENGINEERING, INC	\$252,401.50	12242	CIP0818624 FY 17/18 PAVE
	DIVISION/ORG TOTAL 26650000 - GAS TAX - 2103				\$252,401.50		
26670000 T.D.A. - TRANSPORTATION	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155738	CEN-CAL PAVING INC	\$22,260.00	2696	CIP0000012/ CIP0000006/CI
	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155738	CEN-CAL PAVING INC	\$3,555.00	2696	CIP0000012/ CIP0000006/CI
	DIVISION/ORG TOTAL 26670000 - T.D.A. - TRANSPORTATION				\$25,815.00		
26720000 CMAQ	800200 CAPITAL IMPRV PROJECTS	6/30/2020	155725	BUSH ENGINEERING, INC	\$129,901.19	12241	CIP0819655 HANFORD ARMON
	DIVISION/ORG TOTAL 26720000 - CMAQ				\$129,901.19		
29100000 WATER CAPITAL & RESERVE	800200 CAPITAL IMPRV PROJECTS	6/24/2020	155700	J T 2 INC	\$309,377.63	11293	CIP0816637 MINOR WATER M.
	DIVISION/ORG TOTAL 29100000 - WATER CAPITAL & RESERVE				\$309,377.63		
37500100 2012 RFD SWR REV BD	749500 PROF AND SPEC SERVICES	6/24/2020	155701	URBAN FUTURES INC	\$1,526.25	CD-2020-102	ANNUAL DISCLOSURE FY19
	DIVISION/ORG TOTAL 37500100 - 2012 RFD SWR REV BD				\$1,526.25		
37500200 2015 RFD SWR REV BD	749500 PROF AND SPEC SERVICES	6/24/2020	155701	URBAN FUTURES INC	\$1,526.25	CD-2020-102	ANNUAL DISCLOSURE FY19
	DIVISION/ORG TOTAL 37500200 - 2015 RFD SWR REV BD				\$1,526.25		

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DIVISION/ORG CODE	ACCOUNT/OBJECT CODE	CHECK DATE	CHECK NUMBER	VENDOR NAME	AMOUNT	INVOICE	INVOICE DESCRIPTION
39400500 2013 WATER REF REV BD	749500 PROF AND SPEC SERVICES	6/24/2020	155701	URBAN FUTURES INC	\$1,526.25	CD-2020-102	ANNUAL DISCLOSURE FY19
DIVISION/ORG TOTAL 39400500 - 2013 WATER REF REV BD					\$1,526.25		
		TOTAL AMOUNTS FOR CHECKS:			\$2,282,894.53		



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: A
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SUBJECT:

Community Development: Update on status of previously awarded cannabis dispensary permits and award of one additional Commercial Cannabis Business Permit to California Erudite Ventures, dba Herb N' Joy, located at 102 S. Douty Street (APN 012-095-006) for an adult use and medical dispensary with delivery in approximately 1,700 square feet.

SEE ATTACHED STAFF REPORT

FISCAL IMPACT:

ATTACHMENTS:

Resolution 20-16-R Number of Cannabis Storefront Dispensary Permits
 CC Staff Report Award Permit Herb and Joy
 Exhibit A: Site Plan
 Exhibit B: Elevations
 Exhibit C: Hanford Procedure Form 2019
 Exhibit D: Application

RESOLUTION NO. 20-16-R**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HANFORD
AMENDING THE NUMBER OF COMMERCIAL CANNABIS BUSINESS
PERMITS IN ACCORDANCE WITH SECTION 5.56.080 OF THE HANFORD
MUNICIPAL CODE.**

At regular meeting of the City Council of the City of Hanford duly called and held on July 7, 2020, it was moved by Council Member _____, and seconded by Council Member _____, and carried that the following resolution be adopted:

WHEREAS, Resolution 19-45-R was adopted establishing a number of Commercial Cannabis Business Permits for dispensaries and other cannabis permits in the City of Hanford in accordance with Section 5.56.080; and,

WHEREAS, the City Council has determined that allowing additional Commercial Cannabis Business Permits is in the best interest of the City of Hanford, while still allowing the City to address potential impacts to health, safety and welfare and to adequately address issues or impacts that may result from the regulation of the Cannabis industry; and,

WHEREAS, after awarding Cannabis permits for dispensaries, the City Council wished to consider awarding additional storefront dispensary permits in the future; and,

WHEREAS, the City of Hanford underwent a competitive application process for permits and established a list that would be in effect for 24 months; and,

NOW, THEREFORE, BE IT RESOLVED that the City Council finds that allowing additional Commercial Cannabis Business Permits for dispensaries is in the best interest of the City of Hanford and, in accordance with 5.56.080, establishes a maximum of three store front dispensary permits to be issued. The limitation on the number of permits shall remain in effect until changed by resolution of the City Council.

NOW THEREFORE BE IT FURTHER RESOLVED that the issuance of additional cannabis business permits for dispensaries is subject to the following:

1. That the number of store front dispensaries is limited to three.
2. That limits for other cannabis business types is found in Resolution 19-45-R.

Passed and Adopted at a regular meeting of the City Council of the City of Hanford held on July 7, 2020, by the following vote:

AYES:	Council Member	_____
NOES:	Council Member	_____
ABSTAIN:	Council Member	_____

ABSENT: Council Member _____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 7th day of July, 2020.

Date: _____

City Clerk



CITY OF HANFORD CITY COUNCIL

MEETING DATE: July 7, 2020

Community Development: Update on status of previously awarded cannabis dispensary permits and award of one (1) additional Commercial Cannabis Business Permit to California Erudite Ventures dba Herb N' Joy located at 102 S Douty (APN 012-095-006) for an adult use and medical dispensary with delivery in approximately 1,700 square feet.

RECOMMENDATION

In accordance with Section 5.56.090 and 5.56.170 of the Municipal Code, the Community Development Director and Police Chief recommend that the City Council increase the number of dispensary permits to three (3) and award a Commercial Cannabis Business Permit for a retail storefront and delivery dispensary located at 102 S Douty to California Erudite Ventures dba Herb N' Joy subject to performance requirements.

RECOMMENDED MOTION

I move to award adopt Resolution 20-16-R amending the total number of Commercial Medical Cannabis Permits that may be issued to three.

I move to award a Commercial Cannabis Business Permit for a dispensary to California Erudite Ventures dba Herb N' Joy subject to the following performance requirements:

1. Submit for conditional use permit within 14 days
2. Submit building permit to City within 30 days
3. Begin construction within 100 days
4. Hire Management within 210 days
5. Open for Business within 270 days

CALIFORNIA ERUDITE VENTURES dba HERB N JOY

On December 3, 2019, the City Council adopted Resolution 19-45-R, which limited dispensary permits to two, kept the list of companies be kept active for 24 months and directed staff to update the Council in six months or June of 2020. The list of companies and ranking was as follows:

1	Harvest of Hanford (AWARDED)	1,382	2,394	94.41%
2	California Erudite Ventures	1,361	2,373	93.35%
3	Elemental Green Care Corp.	1,277	2,385	91.54%
4	Hanford Facilities	1,251	2,391	91.06%
5	SIGI Hanford, LLC dba Authentic 559	1,367	2,220	89.67%

Given the lack of progress on the two permits that were awarded, staff is recommending that the City Council adopt a resolution increasing the number of permits that can be awarded to three and award an additional permit to the next ranked permittee, California Erudite Ventures.

California Erudite Ventures proposes a retail storefront and delivery dispensary for both medical and adult use cannabis at 102 S. Douty, on the southwest corner of Douty and 5th Street in the MX-D zone. The site is currently occupied by Kings Chiropractic. The space is approximately 1,700 square feet as shown on the attached site plan, Exhibit A. The applicant has submitted elevations of the proposed business, as attached as Exhibit B.

A review of the uses within 600 feet was completed by staff and it is determined that no sensitive uses are located within 600 feet of the proposed location. In addition to reviewing the zoning and uses within 600 feet, the applications are evaluated on the following areas:

- Background check and criminal history check of all principals and owners
- Location
- Business Plan
- Community Benefits
- Enhanced Product Safety
- Environmental Benefits
- Labor and Employment
- Local Enterprise
- Neighborhood Compatibility Plan
- Qualifications of Principals
- Safety and Security Plan
- Air Quality Plan

A complete summary of what is required to be included in each of these required elements is found in the attached Procedure Document, Exhibit C. Most of the information contained in a cannabis application is proprietary or involves security

details, therefore the entire application is not presented to the City Council. Attached is the application only, Exhibit D.

California Erudite Ventures application states that they will hire locally a Store Manager initially then local retail employees. It is estimated that they will start with 18 employees and grow to 32 employees. They store will be open to the public 9:00 a.m. to 9:00 p.m. Monday through Saturday, 9:00 a.m. to 8:00 p.m. on Sunday with one hour to open and close. They will have both interior and exterior security at all times, with one security guards during all open hours and one half hours before and after closing. The security plan has been reviewed by the Police Chief, but it not included in this packet as it is considered confidential.

Based on the application, it is estimated that they will have 200 customers per day or an average of 18 per hour. As part of the review, the location was considered for parking. The site only contains five parking spaces, which will be shared with the chiropractic office. The applicant has stated that additional parking will be provided by improving the vacant lot to the west, which is owned by the same property owner. There is also a large public parking area on 6th St. that is not heavily used. The development of the parking lot will go through the site plan review process prior to development.

PRINCIPAL OWNERS/MANAGERS: Dr. Rajan Dave, Jeff Linden, Amanda Howard, Arjun Dave, and Dr. Sarah Clark, property owner.

PROPERTY OWNER NOTICE

In accordance with 5.56.170(C) of the Municipal Code property owners within 500 feet were mailed a notice of tonight's public hearing. As of the date of this staff report, no comments had been received by staff.

NEXT STEPS

In accordance with the City Municipal Code, the applicants that are awarded permits are required to obtain a conditional use permit for each individual permit. As part of the conditional use permit process, an environmental assessment will be required in accordance with the California Environmental Quality Act.

The conditional use permits will be reviewed by the Planning Commission and only considered by the City Council if appealed.

UPDATE OF PREVIOUSLY AWARDED PERMITS

CALIVA

Caliva was awarded a permit in September of 2019 for a dispensary located at 104 N Douty. Since the award of the permit, they have gone through, and been approved for, a conditional use permit (CUP) and paid the annual fee for a permit through June 30,

2020. Since the CUP approval, we have not seen any activity, although we have been in communication with their representatives. The original date for opening in their application was February 2020. The award of the permit will expire in September of 2020 if they have not made any progress in opening a dispensary.

In addition to the dispensary permit, Caliva was also awarded a permit for cannabis distribution at 10757 Energy Street in 2017. They obtained the required CUP and started operations, only to stop activity. They recently were issued a building permit in January of 2020. To date, no inspections have been completed and the permit will expire on July 19, 2020.

We have requested an update from Caliva on the status of their permits to provide to City Council, an email dated May 29, 2020 attached. In summary, they indicate a lack of working capital and the COVID-19 outbreak as reasons for the delay in activity. The email indicated a target date of June 15 to be operating the distribution site.

The City received approximately \$6,000 in cannabis tax revenue from the distribution operation in FY 19/20 prior to stopping operations. Caliva has paid the annual permit fee and has applied for renewal for the 20/21 fiscal year for both permits. The Community Development Director and Police Chief will review the application and anticipate renewing the permits with some performance standards that will be required to be met or risk revocation of the permit.

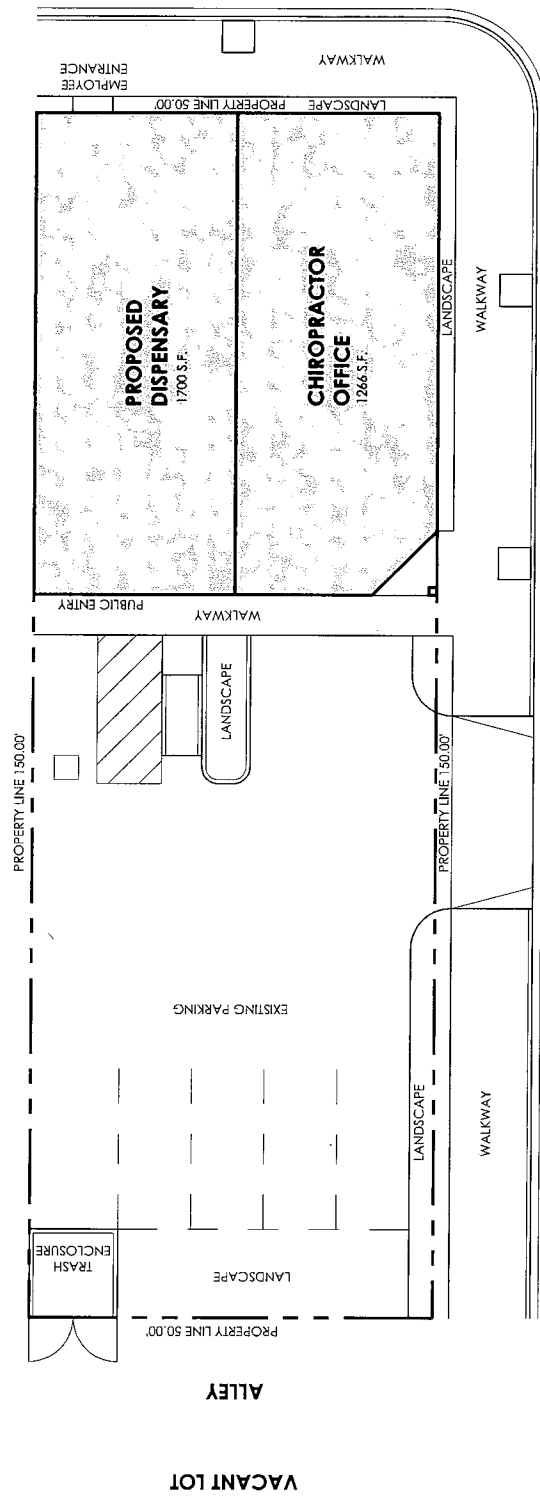
HARVEST OF HANFORD

Harvest of Hanford was awarded a cannabis business permit for a dispensary on November 5, 2019. The proposed dispensary is located on the north side of E. 6th Street, between Green and White Streets (APN 012-036-009). Since that date, no additional activity has occurred, although staff has been in communication with Harvest representatives. Staff requested an update on how they will proceed, but as of the date of this staff report, it has not been received. If staff receives any documents, they will be provided to Council.

The award of the permit is for 12 months and will expire on November 5, 2020 if no progress is made.

SITE DATA:
 JURISDICTION: CITY OF HANFORD
 APN: 012-095-006
 PARCEL AREA: .17 AC (7,500 S.F.)
 BUILDING AREA: 2,966 S.F.
 EXISTING PARKING
 STANDARD STALL 5
 ACCESSIBLE STALL 1

FENCED PARKING LOT



VACANT LOT

ALLEY

EXISTING PARKING

PROPOSED
DISPENSARY
1700 S.F.

CHIROPRACTOR
OFFICE
1266 S.F.

WEST 5TH STREET

VACANT LOT

S. DOUTY STREET

COMMERCIAL BUSINESS

EXISTING SITE PLAN

SCALE: 1" = 30'-0"

api
 PLANNING ARCHITECTURE
 102 S. DOUTY STREET
 HANFORD, CA 93230
 TEL: 209.577.2811
 WWW.API-CA.COM

**ERUDITE
HERB N' JOY**
 102 S. DOUTY STREET
 HANFORD, CA 93230

ARCHITECTURE FUGING INC.
 4334 NORTON WAY
 HANFORD, CA 93234
 TEL: 209.577.2811
 WWW.CORPUS.COM

NORTH



SOUTH ELEVATION

SCALE: 1/8" = 1'-0"



EAST ELEVATION

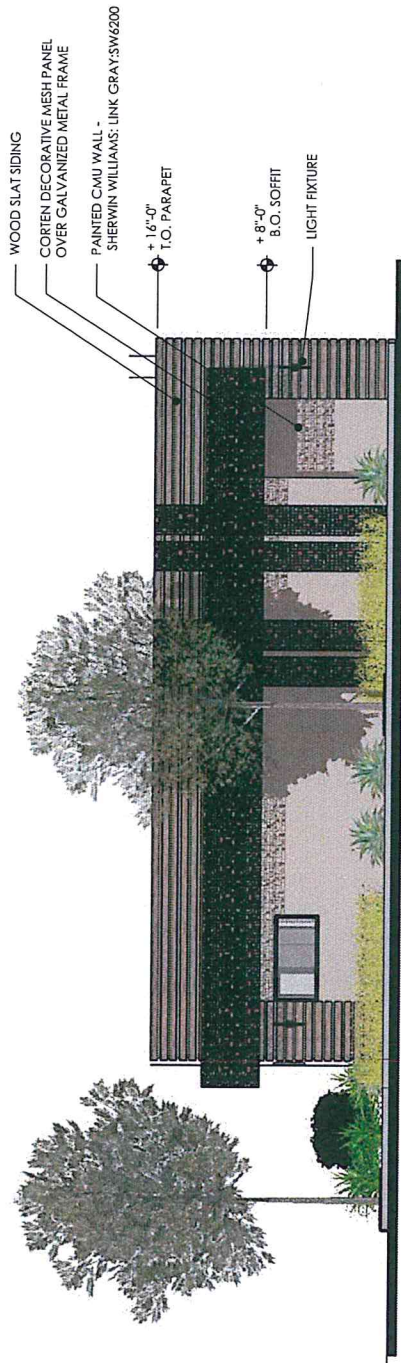
SCALE: 1/8" = 1'-0"

ERUDITE
HERB N' JOY
103 E. DOWNTOWN STREET
HAWAII, CA 92206

api
PLANNING
ARCHITECTURE

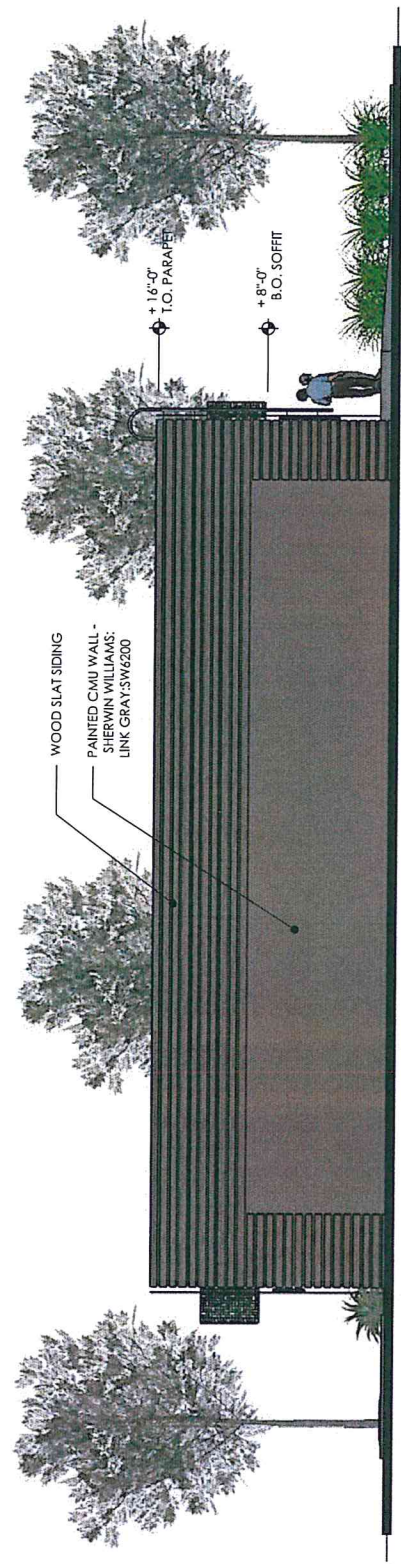
ARCHITECTURE PLUS INC.
4335-S NORTH STAR WAY
MADERA, CA 93554
PH: 209.377.4661
FX: 209.377.0213
WWW.API-CA.COM

and CONSTRUCTION



NORTH ELEVATION

SCALE: 1/8" = 1'-0"



WEST ELEVATION

SCALE: 1/8" = 1'-0"

ERUDITE
HERB N' JOY
102 E. GUNN STREET
MAYWOOD, CA 94554

PLANNING
ARCHITECTURE
api

ARCHITECTURE PLUS INC.
435-55 NORTH PARKWAY
JACKSON, CA 95224
TEL: 209.377.6611
FAX: 209.377.0213
WWW.API-CA.COM

and COPYRIGHT 2018



APPLICATION PROCEDURE TO OPERATE A COMMERCIAL CANNABIS BUSINESS IN THE CITY OF HANFORD

The application process to operate a Commercial Medical Cannabis Business ("CCB") in Hanford will open on Monday, **July 1, 2019**. Applications will be available at the Community Development Department located at City Hall. For questions regarding the application process please review the FAQ's, at the City of Hanford's webpage: www.cityofhanfordca.com. This outlines the application process, required materials, and other information necessary to operate a CCB in Hanford. To be considered, final applications **must be** submitted by **4:00 PM on Monday, August 15, 2019** at the Community Development Department at 317 North Douty Street, Hanford, CA, 93230. This application process is adopted pursuant to Hanford Municipal Code Chapter 17 and Chapter 5.56.090.

BEFORE YOU APPLY:

- Review the information to learn about the application process and which documents you will need.
- Review the application in its entirety to ensure that it is complete and accurate.
- Review the information regarding the Commercial Cannabis Business permit application on the webpage: www.cityofhanfordca.com which includes the following information:

- Local regulations governing Hanford CCB's: Hanford Municipal Code ("HMC") Chapters 17.08, 17.69 and Chapter 5.56
- Background authorization form and/or Live Scan
- State laws governing CCCB's: The California Department of Justice Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use and Senate Bill 420 (Medical Marijuana Program Act).
- Medical Cannabis Safety Act (MCRSA)
- Adult Use Marijuana Act (AUMA)
- Frequently Asked Questions

- (1) **Application Process: Evaluation and Ranking:** The selection process shall consist of the following Four Phases:

Phase 1: Preliminary determination of eligibility. \$4,254

Phase 2: Initial ranking. \$1,689

Phase 3: Second ranking. \$2,241

Phase 4: City Managers Final Recommendation to City Council. \$1,102

For more information, see Evaluation and Selection Process below.

- (2) **Criminal History Check:** As part of Phase 1 of the Application Process each principal/owner must undergo a criminal background check demonstrating that they do not provide "good cause" for denial per HMC Section 5.56.280(l), the Live Scan Fee shall be **\$135.55** and the background review shall be **\$300**. The application for the Live Scan and the background form will be available on the City website or at the Community Development Department in City Hall. Please provide proof of completing your background form and/or Live Scan form by providing proof of a receipt with your application on or before August 15, 2019. This process will be required to meet the minimum threshold qualifications

pursuant to HMC Section 5.56.280 (l). Principals who do not meet criminal history eligibility requirements will be disqualified.

- (3) Applicants will be required to obtain a **“Zoning Verification Letter”** from the Community Development Department in City Hall, located at 317 N. Douty Street to ensure that the location proposal the applicant is applying for meets locational requirements prior to submitting their CMCB application. The review process typically takes approximately ten (10) working days and will cost **\$135**. The “Zoning Verification Letter” will need to be included with the application package. Please note the issuance of a “Zoning Verification Letter” does not mean the written evidence of permission given by the City of Hanford or any of its officials to operate a CCB, nor does it not mean “permit” within the meaning of the Permit Streamlining Act, nor does it constitute an entitlement under the Zoning or Building Code. A regulatory permit for regulating a CCB does not constitute a permit that runs with the land on which the CCB is established. Request for Zoning Verification Letters require a written request from the Community Development Department and will not be completed over the counter since it may require additional research and review.
- (4) **Application:** Applicants must hand deliver two (2) complete comprehensive and signed copies of the Hanford Commercial Cannabis Business Form, and all attachments, if any, along with a flash drive which contains one comprehensive and signed copy of the application in a pdf format, and payment of **\$4,254** for the initial application fee by **4:00 PM on August 15, 2019**. Payment must be made by a certified check, cashier’s check or money order made payable to the City of Hanford. Please note the City will not accept cash and Application Fees are non-refundable. A complete application will consist of the following information:
- The Hanford Commercial Cannabis Business Form;
 - Background Authorization Form and/or Proof of Live Scan payment for each of the Principals;
 - Zoning Verification Letter; and
 - All the information about the CCB to be evaluated in Phase 1, Phase 2 and Phase 3 which is described in the Application and Evaluation Process section below in this procedure. The only information that can be submitted after the initial application is proof of property ownership or lease agreement. However, any change in location will require a new “Zoning Verification Letter” and must be submitted with the application package prior to your interview in Phase 3 of the selection process. Please note that should you choose to submit a different location prior to Phase 3 you can only do so if your initial proposed site was approved as part of your original application package on or before August 15, 2019.

LATE AND INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

(5) **Amendments to the Application:** Applicants will not be allowed to make amendments to their application or to supplement their application, except as otherwise specifically permitted in these procedures or authorized in writing by the City. During Phase 1, applicants will be notified if any of the Principals are ineligible and/or if their application is incomplete and will not move forward in the application process. However, in some cases the City may move forward in the application process to other phases should it anticipate that the Live Scan or background check may be delayed to expedite the application process in a timely manner. In this case Applicants wishing to move forward in the process acknowledge by signing the application that they agree to these terms and should they be disqualified because of a background or a Live Scan disqualification they will not be eligible for a refund of any fees collected resulting from the modification of this procedure.

(6) **Payment of Application Fees:** The individual designated as the CCB contact on the application will be notified by e-mail as to whether the application is advancing to Phase 2 and, subsequently, to Phase 3. A payment of **\$1,689** will be due before Phase 2 and a payment of **\$2,241** will be due before Phase 3. As part of Phase 4 all eligible Applicants as determined by the Ordinance or by resolution will be presented to City Council and must pay a fee of **\$1,102** to move forward for final consideration.

Deadlines for these payments will be included in the e-mail notification to the primary contact person.

EVALUATION AND SELECTION PROCESS:

The evaluation and selection process shall consist of the following four phases:

- **Phase 1: Determination of Eligibility and Application**
 - Each Principal must undergo a criminal history check demonstrating compliance with the eligibility requirements of HMC Section 5.56.280 (I) and 5.56.070.
 - Applications must be complete to be considered. Applications will be considered complete only if they include all information required for Phases 1, 2 and 3.
 - Proposed location of business.
 - Execute an agreement indemnifying the City from liability.
- **Phase 2: Initial Ranking (1,500 Points)**
 - Applications will be evaluated based on the following criteria:
 - Proposed Location of business (200 Points)
 - Business Plan (500 Points)
 - Neighborhood Compatibility Plan (300 Points)
 - Safety and Security Plan (300 Points)
 - Air Quality Plan (100 Points)
 - Labor and Employment Plan (100 Points)
 - Those applicants who scored a minimum of 80% in Phase 2 will move on to Phase 3.
- **Phase 3: Second Ranking (2,500 Points)**
 - All applications who score at least 80% in Phase 2, will be interviewed and evaluated by the Selection Committee based on the criteria listed below.
 - Prior to the scheduling of the interviews in Phase 3 each of the applicants will be required to have their proposed site inspected by the assigned City designee to ascertain current conditions of the facility.
 - The second ranking will be scored based on the following criteria:
 - Final Location (proof of ownership or a signed and notarized statement from the Property Owner (200 Points)
 - Business Plan (300 Points)
 - Community Benefits (750 Points)
 - Enhanced Product Safety (100 Points)
 - Environmental Benefits (100 Points)
 - Labor & Employment (100 Points)
 - Local Enterprise (100 Points)
 - Neighborhood Compatibility Plan (200 Points)
 - Qualifications of Principals (300)
 - Safety and Security Plan (250 Points)
 - Air Quality Plan (100 Points)
 - After all the applicants from Phase 3 scores have been tabulated they will be combined with Phase 2 to establish a new ranking of the top applicants. The top applicants as determined by how many permits will be issued by the City Council will move onto Phase 4 of the selection process.

➤ **Phase 4: City Manager's Recommendations and City Council's Final Approval**

Phase 4 Steps to be followed:

1. Selection Committee's final review and evaluation.
2. City Manager presents final rankings and recommendation report to City Council.
3. City Council Approves Final recommendations.

After the completion of the application interviews in Phase 3 and prior to the Selection Committees final review and evaluation, the City reserves the right to request and obtain additional information from any candidate who submitted a proposal. Upon the completion of the final review process, the Selection Committee will tabulate its final scores of the all applicants who were interviewed in Phase 3. The City Manager will present to the City Council the final ranking along with his/her recommendation in which the City Council may award up to the amount permitted by the Ordinance or Council Resolution pursuant to HMC Section 5.56.080. The City Council reserves the right to award a lesser number of permits, or to award no permits at all. Only those applicants on the final list will be eligible to be issued a permit from the initial permit process. The top Applicants which are being recommended by the City Manager for consideration to the City Council should be prepared to attend a City Council meeting in Hanford to provide a public presentation before the Mayor and City Council introducing their team and providing an overview of their proposal if requested by the City Manager.

- Please note that being awarded a CCB does not constitute a land use entitlement and does not waive or remove the requirements of applying for and receiving permits for all construction including electrical, plumbing, fire, planning permits or reviews, and any other permits, licenses, or reviews as may be necessary by the relevant departments or governmental entities in charge of said permits. Nor does it guarantee that the plans submitted via the CCB application process meet the standards or requirements in Chapter 17 or any other permit requirement from other city departments or agencies.

DESCRIPTION OF EVALUATION CRITERIA:

- **Proposed Location.** Your application must include the address and a detailed description of the proposed location. (Note that proof of ownership, or a notarized letter of the owner's willingness to lease will not be given any additional consideration until Phase 3). This section should also describe all sensitive uses described in within six hundred (600) feet of the proposed location from the property line of a K-12 school, daycare center and youth center. The CCB must be in the appropriate zoning and meet all the locational requirements as described in HMC Chapter 17 and HMC 5.56.280 (n).
- **Business Plan.** With as much detail as possible, the Business Plan should describe:
- Description of day-to-day operations which meet industry best practices for the specific type of permit in which they will be applying for in the City.
 - How the CCB will conform to local and state law. See HMC Sections 5.56.290, and HMC Sections 5.56.310, 5.56.340, and the Attorney General's Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use.
 - Mechanisms for ensuring that the CCB will operate on a Not-for-Profit basis until the Medical Cannabis Regulation and Safety Act is fully in effect or until the implementation of the Adult Use Marijuana Act (AUMA) or those requirements stipulated by Chapter 5.56.
 - How medical and retail cannabis will be tracked and monitored to prevent diversion.
 - A schedule for beginning operation, including a narrative outlining any proposed construction and improvements and a timeline for completion.

The Business Plan should include:

- A **budget** for construction, operation, maintenance, compensation of employees, equipment costs, utility costs, and other operation costs. The budget must demonstrate sufficient capital in place to pay startup costs and at least three months of operating costs, as well as a description of the sources and uses of funds.
Proof of capitalization, in the form of documentation of cash or other liquid assets on hand, Letters of Credit or other equivalent assets.
- A **pro forma** for at least three years of operation.
- **Neighborhood Compatibility Plan.** For the proposed location, your application should address how the CCB, including its exterior areas and surrounding public areas, will be managed, to avoid becoming a nuisance or having impacts on its neighbors and the surrounding community. Furthermore, a site plan (accurate, dimensioned and to-scale [minimum scale of 1/4"]) should be included for each potential location.
- **Safety and Security Plan.** For each proposed location, your application should include:
 - A detailed **safety plan**. This plan should describe the fire prevention, suppression, HVAC and alarm systems the facility will have in place. **It should include an assessment of the facility's fire safety by a qualified fire prevention and suppression consultant.** An appropriate plan will have considered all possible fire, hazardous material, and inhalation issues/threats and will have both written and physical mechanisms in place to deal with each specific situation.
 - A detailed **security plan**. This plan should include a description and detailed schematic of the overall facility security. It should have details on operational security, including but not limited to general security policies for the facility, employee specific policies, training, sample written policies, transactional security, visitor security, 3rd party contractor security, and delivery security. In particular, applications should address ingress and egress access, perimeter security, product security (at all hours), internal security measures for access (area specific), types of security systems (alarms and cameras), and security personnel to be employed. **The security plan shall also include an assessment of site security by a qualified security consultant.** Security plans will not be made public.
 - A **floor plan** showing existing conditions. If changes are proposed as part of the project, then a proposed floor plan should also be submitted. The floor plan(s) should be accurate, dimensioned and to-scale (minimum scale of 1/4").
- **Community Benefits.** The application should describe benefits that the CCB would provide to the local community, such as employment for residents of the City, community contributions, or economic incentives to the City.
- **Enhanced Product Safety.** The application should state how the CCB will ensure enhanced consumer safety as required by State or local law.
- **Environmental Benefits.** The application should describe any proposed "green" business practices relating to energy and climate, water conservation, odor control, and waste management.
- **Labor & Employment.** The application should describe to what extent the CCB will adhere to heightened pay and benefits standards and practices, including recognition of the collective bargaining rights of employees. Specific practices that are subject to consideration include the following:
 - Providing compensation to and opportunities for continuing education and training of employees/staff (applications should provide proof of the CCB policy and regulations to employees);
 - Providing a "living wage" to facility staff and employees. Wage scale should be provided in writing for all levels of employment at the facility. "Living Wage" shall mean 150% of the minimum wage mandated by California or Federal law, whichever is greater.
- **Local Enterprise.** The application should state the extent to which the CCB will be a locally managed enterprise whose Principals reside within Hanford and/or Kings County.
- **Qualifications of Principals.** The application should include information concerning any special business or professional qualifications or licenses of principals that would add to the number or quality of services that the CCB would provide, especially in areas related to medical cannabis, such as scientific or health care fields.

The City's Reservation of Right's

The City reserves the right to reject any and/or all proposals, with or without any cause or reason. The City may also, modify, postpone, or cancel the request for permit applications without liability, obligation, or commitment to any party, firm, or organization. In addition, the City reserves the right to request and obtain additional information from any candidate submitting a proposal. Late and incomplete proposals WILL BE REJECTED. Furthermore, a proposal RISKS BEING REJECTED for any of the following reasons:

1. Proposal considered not fully responsive to this request for a permit application.
2. Proposal contains excess or extraneous material not called for in the request for permit application.

CONTACT:

If you have any questions or would like an update on the status of your application, please contact (Darlene Mata) at 559-585-2590 or by email at DMata@cityofhanfordca.com.

	City of Hanford Community Development Department	FEE PAID \$ _____
	Hanford Community Development Department 317 North Douty Street, Hanford, CA 93230 Tel: 559-585-2590 Email: DMata@cityofhanfordca.com	DATE STAMP HERE

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION

Business Name: California Erudite Ventures dba Herb N' Joy

Business Primary Contact: Jeff Linden

Contact Title: Chief Operating Officer

Contact's Mailing Address: 1900 S. Norfolk Suite 350 San Mateo CA 94403

Phone #: 209-623-8937 E-mail: jlinden@eruditeventuresca.com

24-Hour Contact Information: 209-623-8937

Type of Permit Being Requested:

Please select from one of the following categories for which you are applying for a Commercial Cannabis Business Permit Application. A separate application must be completed for each category type in which you are submitting for consideration along with a separate fee.

- ☐ Cultivation
- ☐ Distribution
- ☐ Manufacturing
- ☐ Testing Labs
- ☒ Store Front Dispensary
- ☐ Non-Storefront Dispensary
- ☐ Microbusiness (list qualifying business types: _____)
- ☐ Cannabis Business Park or Campus
- ☐ Please check this box to indicate whether there are other applications you are applying for on the same premise.

For details about the information required as part of the application process, please see the Chapter 5.56 and 17.69 and the Cannabis Application Process Document for more details to complete the application process. All these documents can be found on the City of Hanford webpage: www.cityofhanfordca.com

Attachment: Exhibit D: Application (CD: Cannabis Update and Award of Permit)

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION

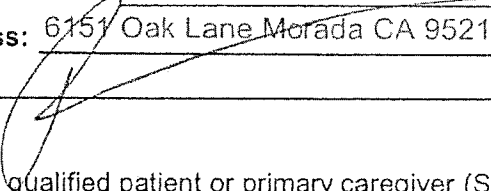
Phase II

Section A: Principal Background Information (Must be signed by all Principals)

Under penalty of perjury, I acknowledge that I have personal knowledge of the information stated in this application and that the information contained herein is true. I also understand that the information provided in this application, except the Safety and Security Plan in Section C and certain confidential information such as driver's license and social security number which can be redacted, may be public information and subject to disclosure under the California Public Records Act.

Principal Name: Rajan Dave M.D.Principal Title: CEOPrincipal Home or Cell Phone: 650-315-0046Principal Home Address: 3211 Los Prados St. San Mateo CA 94403Principal Signature:  Date: August 5, 2019

Attachments:

☐ Proof of status as a qualified patient or primary caregiver (State card or doctor recommendation)☒ Rajan Dave M.D. is a CA Licensed and Board Certified Physician☐ Receipt from background check (Live Scan) City confirmed Live Scan not required/available at time of submission☒ Picture of applicant (two passport quality photographs 2X2)☒ Copy of Social Security Card☒ Copy of Driver's License, DMV issued ID Card or Passport☒ Proof of address (DMV-issued ID/driver's license, and/or recent utility bill under Principal's name)Staff use only: Pass background check ☐ SignaturePrincipal Name: Jeff LindenPrincipal Title: COOPrincipal Home or Cell Phone: 209-623-8937Principal Home Address: 6151 Oak Lane Morada CA 95212Principal Signature:  Date: August 5, 2019

Attachments:

☒ Proof of status as a qualified patient or primary caregiver (State card or doctor recommendation)☒ Receipt from background check (Live Scan)☒ Picture of applicant (two passport quality photographs 2X2)☒ Copy of Social Security Card☒ Copy of Driver's License, DMV issued ID Card or Passport☒ Proof of address (DMV-issued ID/driver's license, and/or recent utility bill under Principal's name)Staff use only: Pass background check ☐ Signature

Attachment: Exhibit D: Application (CD: Cannabis Update and Award of Permit)

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION

Principal Name: Amanda Howard M.D.Principal Title: OwnerPrincipal Home or Cell Phone: 774-257-9487Principal Home Address: 3211 Los Prados St. San Mateo CA 94403Principal Signature: Amanda J. Howard Date: August 5, 2019

Attachments:

- ☐ Proof of status as a qualified patient or primary caregiver (State card or doctor recommendation)
☒ Amanda Howard M.D. is a CA Licensed and Board Certified Physician
☒ Receipt from background check (Live Scan)
☒ Picture of applicant (two passport quality photographs 2X2)
☒ Copy of Social Security Card
☒ Copy of Driver's License, DMV issued ID Card or Passport
☒ Proof of address (DMV-issued ID/driver's license, and/or recent utility bill under Principal's name)

Staff use only: Pass background check ☐ Signature**ADD MORE PAGES AS NECESSARY TO ACCOMMODATE SIGNATURES OF ALL MARIJUANA BUSINESS PRINCIPALS.**

- List whether, the applicant(s) has other licenses and/or permits issued to and/or revoked from the applicant, in the three years prior to the year of the permit application, such other licenses and or permits relating to similar business activities as in the permit application. If yes, please list the type, current status, issuing/denying for each license/permit. (Please attach a separate document explanation if necessary)
 No

- List any and all partners who have been found guilty of a violent felony, a felony or misdemeanor involving fraud, deceit, embezzlement, or moral turpitude, or the illegal use, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substance Act, with the exception of medical cannabis related offenses for which the conviction occurred after the passage of the Compassionate Use Act of 1996. (Please attach a separate document explanation if necessary)
 No

Attachment: Exhibit D: Application (CD: Cannabis Update and Award of Permit)

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION

Section B: Business Organization Status

1. Describe the Commercial Cannabis Business organizational status:

California Erudite Ventures is a California C-type corporation doing business under the brand name of Herb n' Joy. The corporation is in good standing. The corporation currently has four shareholders. All company shareholders are listed and named individually as principals on this application

Attach proof of status, such as articles of incorporation, by-laws, partnership agreements, and other documentation as may be appropriate or required by the City.

Section C: Commercial Cannabis Business Description and Location

1. Statement of Purpose of Commercial Cannabis Business (a separate sheet may be attached):

The purpose of the business is to operate a storefront retail cannabis business in the City of Hanford. The business would serve both medical patients and adult use consumers. The company's statement of values, benefit to the community and operating methods are attached.

2. Proposed Location of Business: 102 S. Douty Street

3. Name and address of property owner:

Dr. Sarah Clark D.C. Sarah Clark Properties LLC 102 S. Douty St. Hanford CA 93230

4. Name and address of school closest to Proposed Location:

Crossroads Trade Tech Charter School
418 8th Street

5. Name and address of existing alcohol related establishment closest to Proposed Location:

Plan B Tap House 129 W 5th Street, Hanford

6. Have you received a Zoning Verification Letter? (Please check the appropriate response)

☒ Yes (If yes, include documentation with this section of the application) No

7. Description of neighborhood around the proposed location (surrounding uses, nearby sensitive uses (such as schools, churches, parks, daycares, or libraries), transit access to site, etc. A separate sheet may be attached.

The area surrounding the proposed location is primarily light industrial, services and retail

There are no sensitive uses near the proposed location - A buffer zone map is attached for reference

COMMERCIAL CANNABIS BUSINESS PERMIT APPLICATION

8. Site plan must be dimensioned and show the entire parcel including parking and additional structures. In addition, please, show elevations and photos of proposed location (Attach to application). If any exterior alterations are proposed for the existing building, also attach proposed site plans (accurate, dimensioned and to-scale [minimum scale of 1/4"] should be included for each potential location and elevations.
9. Floor Plans (Attach to application accurate, dimensioned and to-scale [minimum scale of 1/4"] should be included for each potential location). If any interior alterations are proposed for the existing building, also attach proposed floor plans.
10. Signage Plan. ✓
11. Vicinity Map. ✓
12. Photos of the site and building(s). ✓

Section D: Required supplemental information

This information is required for this application to be considered complete. Attach the following reports to the application. For explanation about the information required, see the Implementation Procedures handout.

- ☒ Business Plan
- ☒ Neighborhood Compatibility Plan
- ☒ Safety and Security Plan



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020	AGENDA SECTION: B
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SUBJECT:

Community Development: Revocation of Administrative Approval 2001-03 and 2019-20 consideration of revoking the approvals for a smog and automotive repair business and expansion for failure to comply with conditions of approval. The business is located at 330 E. 7th Street.

SEE ATTACHED STAFF REPORT

FISCAL IMPACT:

ATTACHMENTS:

City Council Staff Report Revocation
 Resolution No. 20-17-R
 Resolution No. 20-17-R ALTERNATE
 Exhibit A: AA 2001-03 Approval Letter
 Exhibit B: AA 2019-10 Approval Letter
 Exhibit C: New Site Plan
 Exhibit D: Revocation Notice to Richard Aguilar
 D'Agostino Letter



CITY OF HANFORD CITY COUNCIL

MEETING DATE: July 7, 2020

REVOCATION OF ADMINISTRATIVE APPROVAL 2001-03 AND 2019-10
consideration of revoking the following permits for failure to complete the required conditions of approval to allow a smog and automotive repair business and expansion as described below:

Administrative Approval 2001-03 was a request to operate a smog and automotive repair business located at 330 E. 7th Street.

Administrative Approval 2019-10 was a request to add two additional automotive lifts and an outdoor shade structure to the existing smog and automotive repair business to the business located at 330 E. 7th Street.

RECOMMENDATION

Staff recommends the City Council revoke Administrative Permit 2001-03 and 2019-10 for failure to comply with the conditions of approval over the course of the past 16 years.

Alternate

Should City Council wish to allow additional time for compliance with the conditions of approval, staff recommends that the City Council confirm the permits, but establish specific timelines and state that failure to comply will result in immediate revocation of all permits.

RECOMMENDED MOTION

I move to approve Resolution 20-17-R revoking Administrative Approval 2001-03 and 2019-10.

Alternate Motion

I move to approve Resolution 20-17-R to confirm the continuation of the permit to allow an additional extension of time to comply with conditions of approval as follows:

1. That within seven days, or by July 14, an inspection of the premises is made by Fire, Code Enforcement and Building. This is to ensure compliance with storage of vehicles and used part storage and potentially other violations of the conditions that may be occurring on site.

2. That the applicant be issued a building permit within 14 days, or by July 21 on the trash enclosure, lifts, and parking lot.
3. That construction begins with 30 days or by August 7, 2020.
4. That construction be completed within 90 days or by October 7, 2020.
5. That the applicant must require that all patrons park in designated parking spaces only once the parking lot is properly striped. Currently there is an issue with vehicles parking in the public right of way and in some instances double parked in the street.
6. That no servicing of vehicles may occur in the parking lot or public street.
7. That all cars that are kept overnight must be placed in the screened in area behind the building. No cars shall be left in the parking lot.
8. That the applicant dispose of used parts on a regular basis. The applicant previously requested to be allowed to dispose of parts twice a year. The request was denied.
9. That all other conditions of Administrative Approval 2001-03 and 2019-10 continue to apply.
10. That failure to comply with all conditions for a period of 12 months would result in immediate revocation of the Administrative Approvals. No additional hearings would be held.

BACKGROUND

On March 1, 2001 Administrative Approval 2001-03 was approved to allow a smog and automotive repair business at 330 E. 7th Avenue. The approval included many conditions as shown in the attached approval letter, Exhibit A, the most important which were the following requirements:

1. That a 10 ft. x 10 ft. inside clear dimension refuse enclosure with a 6 ft. high solid block perimeter walls be provided. The refuse enclosure shall have gates of chain link with earth tone colored vinyl slats. The enclosure is to be architecturally compatible with the building.
2. That a minimum of two parking spaces and one handicapped space be constructed in the parking lot
3. That all cars shall be serviced within the confines of the site and shall not be serviced or stored in the public right of way
4. That no cars are to remain on the site for over ten days
5. That no used parts are stored on site
6. That all cars that are kept overnight must be placed in screen in area behind the building.
7. That no expansion of the use which would tend to increase the projected scale of operations beyond the scope and nature described in this Administrative approval, shall be permitted except upon application for, and approval of, modification of this application according to all procedures and requirements therefor.

The requirements should have been complied with before opening for business. The applicant has failed to comply with all the above requirements, with the exception that

there are no cars stored in the parking lot at the end of each day, but cars are dropped off in the parking lot throughout the evening and night.

Code Enforcement attempted to enforce the compliance with the conditions of approval in 2004. Since that time there have been several code cases at this location, the most recent beginning in 2019.

In 2019, it was also discovered that the owner, Richard Aguilar, had also constructed several automotive lifts in the back of the site without building permits. This is considered an expansion of the business and would have required modification of the permit, which did not occur. Mr. Aguilar requested to be allowed to keep the lifts, however in 2017, when the General Plan and Zoning Ordinance were updated, his property was changed from CS to MX-D, which no longer allowed automotive uses.

In an attempt to assist Mr. Aguilar, staff reviewed old aerials of the property and found that two of the lifts had been in place at the time of the zone change, although they had not been constructed legally or by modification of the existing permit. At that time, he was allowed to apply for a modification of the permit, Administrative Approval 2019-10, which was approved on October 14, 2019.

Administrative Approval 2019-10 allowed the two additional lifts and a shade structure, but also contained specific conditions to bring the site into compliance with the original permit approved in 2001, see Exhibit B for the approval letter. The applicant was given six months, or until April 14, 2020, to apply for a building permit and begin construction of the trash enclosure, the two lifts, the shade structure and the parking lot.

The applicant failed to meet the six-month deadline, however, at the request of Councilmember Brieno, the applicant was given a two-month extension or until June 14, 2020. The applicant submitted an application for a building permit on April 27, 2020, but the building plans were insufficient to be able to plan check and did not include all the required information. He was notified that the plans needed correction on May 6, 2020. The City did not get a resubmittal of the building plans until after the revocation letter was sent, June 22, 2020, and a hearing scheduled. The plans are currently being plan checked by City staff and the site plan is included as Exhibit C. Once the revocation process is started, the City Municipal Code does not give discretion to staff to stop the process. A copy of the revocation letter is attached as Exhibit D.

It should be noted that the applicant failed to construct the required trash enclosure in 2001 and that the development standards have since changed and required a larger, ADA accessible trash enclosure.

If the City Council chooses to give the applicant an additional opportunity comply, staff recommends the following be imposed as conditions:

1. That within seven days, or by July 14, an inspection of the premises is made by Fire, Code Enforcement and Building. This is to ensure compliance with storage of vehicles and used part storage and potentially other violations of the conditions that may be occurring on site.

2. That the applicant be issued a building permit within 14 days, or by July 21 on the trash enclosure, lifts, and parking lot.
3. That construction begins with 30 days or by August 7, 2020.
4. That construction be completed within 90 days or by October 7, 2020.
5. That the applicant must require that all patrons park in designated parking spaces only once the parking lot is properly striped. Currently there is an issue with vehicles parking in the public right of way and in some instances double parked in the street.
6. That no servicing of vehicles may occur in the parking lot or public street.
7. That all cars that are kept overnight must be placed in the screened in area behind the building.
8. That the applicant dispose of used parts on a regular basis. The applicant previously requested to be allowed to dispose of parts twice a year. The request was denied.
9. That all other conditions of Administrative Approval 2001-03 and 2019-10 continue to apply.
10. That failure to comply with all conditions for a period of 12 months would result in immediate revocation of the Administrative Approvals. No additional hearings would be held.

If the above conditions are not met, the permits would be revoked immediately, and business would be required to cease at this location for an automotive related business.

RESOLUTION 20-17-R

A RESOLUTION OF THE CITY COUNCIL REVOKING ADMINISTRATIVE APPROVAL 2001-03 AND 2019-10 TO ALLOW A SMOG AND AUTOMOTIVE BUSINESS AND EXPANSION AT 330 E. 7TH STREET FOR FAILURE TO COMPLY WITH CONDITIONS OF APPROVAL. (APN 011-060-032).

WHEREAS, Administrative Approval 2001-03 was approved in 2001 to allow a smog and automotive business at 330 E. 7th Street; and,

WHEREAS, Administrative Approval 2019-10 was approved in 2019 to allow expansion of the existing smog and automotive business to add two additional automotive lifts and shade structure; and,

WHEREAS, Administrative Approval 2001-03 and Administrative Approval 2019-10 contained conditions of approval to allow the use while minimizing the impacts to the surrounding properties; and,

WHEREAS, the applicant has failed to comply with conditions of approval in the permits and in accordance with the City of Hanford Municipal Code (HMC); and,

WHEREAS, HMC 17.70.230 requires that permits be suspended and revoked if conditions of approval are not met or completed; and,

WHEREAS, the City Code Enforcement Division has attempted to enforce compliance with the required conditions since 2004; and,

WHEREAS, HMC 17.70.230 requires that a public hearing be held by the City Council to revoke any permit previously issued that is not in compliance; and,

WHEREAS, on the basis of the facts and evidence provided in the staff report and the written and oral evidence presented at the public hearing, the City Council hereby revokes Administrative Approval 2001-03 and Administrative Approval 2019-10.

THEREFORE, BE IT RESOLVED that Administrative Approval 2001-03 and Administrative Approval 2019-10 are revoked and the use must cease to operate immediately.

Passed and Adopted at a regular meeting of the City Council of the City of Hanford held on July 7, 2020, by the following vote:

AYES:	Council Member	_____
NOES:	Council Member	_____
ABSTAIN:	Council Member	_____
ABSENT:	Council Member	_____

Attachment: Resolution No. 20-17-R (CD: Revocation Administrative Permit)

 JOHN DRAXLER
 MAYOR of the City of Hanford

Attest:

 SARAH MARTINEZ
 CITY CLERK

STATE OF CALIFORNIA)
 COUNTY OF KINGS) ss
 CITY OF HANFORD)

I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 7th day of July, 2020.

Date: _____

 City Clerk

CITY OF HANFORD)

Attachment: Resolution No. 20-17-R (CD: Revocation Administrative Permit)

RESOLUTION 20-17-R**A RESOLUTION OF THE CITY COUNCIL CONFIRMING CONTINUATION OF ADMINISTRATIVE APPROVAL 2001-03 AND 2019-10 TO ALLOW A SMOG AND AUTOMOTIVE BUSINESS AND EXPANSION AT 330 E. 7TH STREET. (APN 011-060-032).**

WHEREAS, Administrative Approval 2001-03 was approved in 2001 to allow a smog and automotive business at 330 E. 7th Street; and,

WHEREAS, Administrative Approval 2019-10 was approved in 2019 to allow expansion of the existing smog and automotive business to add two additional automotive lifts and shade structure; and,

WHEREAS, Administrative Approval 2001-03 and Administrative Approval 2019-10 contained conditions of approval to allow the use while minimizing the impacts to the surrounding properties; and,

WHEREAS, the applicant has failed to comply with conditions of approval in the permits as required in the City of Hanford Municipal Code (HMC); and,

WHEREAS, HMC 17.70.230 requires that permits be suspended and revoked if conditions of approval are not met or completed; and,

WHEREAS, the City Code Enforcement Division has attempted to enforce compliance with the required conditions since 2004; and,

WHEREAS, HMC 17.70.230 requires that a public hearing be held by the City Council to revoke any permit previously issued that is not in compliance; and,

WHEREAS, on the basis of the facts and evidence provided in the staff report and the written and oral evidence presented at the public hearing, the City Council hereby confirms the continuance of Administrative Approval 2001-03 and Administrative Approval 2019-10 subject to additional conditions.

THEREFORE, BE IT RESOLVED that Administrative Approval 2001-03 and Administrative Approval 2019-10 are confirmed to continue subject to the following additional conditions:

1. That within seven days, or by July 14, an inspection of the premises is made by Fire, Code Enforcement and Building. This is to ensure compliance with storage of vehicles and used part storage and potentially other violations of the conditions that may be occurring on site.
2. That the applicant be issued a building permit within 14 days, or by July 21 on the trash enclosure, lifts, and parking lot.
3. That construction begins with 30 days or by August 7, 2020.

- 4. That construction be completed within 90 days or by October 7, 2020.
- 5. That the applicant must require that all patrons park in designated parking spaces only once the parking lot is properly striped. Currently there is an issue with vehicles parking in the public right of way and in some instances double parked in the street.
- 6. That no servicing of vehicles may occur in the parking lot or public street.
- 7. That all cars that are kept overnight must be placed in the screened in area behind the building. No cars shall be left in the parking lot.
- 8. That the applicant dispose of used parts on a regular basis. The applicant previously requested to be allowed to dispose of parts twice a year. The request was denied.
- 9. That all other conditions of Administrative Approval 2001-03 and 2019-10 continue to apply.
- 10. That failure to comply with all conditions for a period of 12 months would result in immediate revocation of the Administrative Approvals. No additional hearings would be held.

THEREFORE BE IT FURTHER RESOLVED that failure to comply with conditions within the timeframes prescribed will result in immediate revocation of the approvals and business will be required to cease immediately.

Passed and Adopted at a regular meeting of the City Council of the City of Hanford held on July 7, 2020, by the following vote:

AYES:	Council Member	_____
NOES:	Council Member	_____
ABSTAIN:	Council Member	_____
ABSENT:	Council Member	_____

JOHN DRAXLER
MAYOR of the City of Hanford

Attest:

SARAH MARTINEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss
CITY OF HANFORD)

Attachment: Resolution No. 20-17-R ALTERNATE (CD: Revocation Administrative Permit)

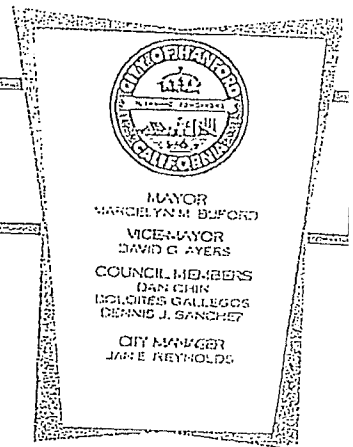
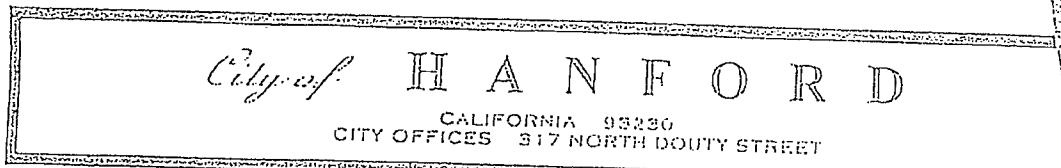
I, Sarah Martinez, City Clerk of the City of Hanford, do hereby certify the foregoing Resolution was duly passed and adopted at a regular meeting of the City Council of the City of Hanford held on the 7th day of July, 2020.

Date: _____

City Clerk

CITY OF HANFORD)

Attachment: Resolution No. 20-17-R ALTERNATE (CD: Revocation Administrative Permit)



March 1, 2001

Mr. Richard Aguilar
1182 Robin Court
Hanford CA 93230

Re: Administrative Approval No. 2001-03 (File 514.174)

Dear Mr. Aguilar:

Your application for Administrative Approval No. 2001-03, a proposal to establish a smog check and automotive repair shop located at 330 E. Seventh Street has been completed. The City of Hanford has made all the necessary findings required by the Zoning Ordinance in order to approve the Administrative Approval subject to the following conditions required by the various city departments.

PLANNING DEPARTMENT

Contact Associate Planner: John Slowe (559) 585-2579
Concerning questions that you may have on the conditions listed below:

General:

1. That the applicant hereby agrees to hold the City of Hanford and all of its departments, officers, agents, and employees free and harmless of and from all claims of any kind or nature arising out of or by reason of the approval of this project.
2. That approval of this project does not exempt compliance with all applicable sections of the Zoning Ordinance, Public Works Improvement Standards, fees, or other City Ordinances.
3. That all approved proposals of the applicant be conditions of development if not mentioned herein.
4. That all development conform to the site plan for Administrative Approval No. 2001-03, as amended in red, and approved by the Community Development Department.
5. That the site be developed according to the administrative approval with minor modifications to be approved by the Community Development Department.
6. That no occupancy shall be permitted of any building and/or structure which is not in substantial compliance with approved plans, excepting upon specific review and approval of any "as built" modifications by the authorizing City body (City Council, Planning Commission, Community Development Department or other appropriate City departments).

7. That no expansion of the use which would tend to increase the projected scale of operations beyond the scope and nature described in this Administrative approval, shall be permitted except upon application for, and approval of, modification of this application according to all procedures and requirements therefor.
8. That all open and unlandscaped portions of the site be maintained in good condition, free from weeds, dust, trash and debris.

Architectural Conditions:

1. That all vents, gutters, downspouts, flashing, etc. are to match the color of adjacent surface.

Fencing and Walls:

1. That the applicant construct chainlink fencing as shown on the approved site plan. Earth tone colored vinyl slats are to be placed in the fence along the east property line.
2. That all proposed and existing fencing on the site be maintained in good repair with graffiti being removed in a timely manner.

Lighting:

1. That all lighting be hooded and directed on site.

Environmental Requirements:

1. That the employer of the facility is encouraged to fill job openings from local sources.

Signage:

1. That all signs proposed for this development be designed and approved in conformance with the City's Sign Ordinance. A separate application is required.
2. That banners, streamers, balloons, and the like are permitted only for a two-week grand-opening period beginning when the Certificate of Occupancy is approved.

Special Requirements

1. That all cars are to be serviced within the confines of the site no cars are to be serviced or stored within the public right-of-way.

Screening:

1. That all outside storage be screened in a manner that is architecturally compatible with the building.
2. That no car are to remain on the site for over ten days
3. That all cars that are kept over night must be placed in screen in area behind the building.
4. That no discarded and/or used parts are to be kept or stored at the site.

Park Fee:

1. That the development is not subject to a park fee.

Off-Street Parking:

1. That a minimum of two off street parking spaces and one handicap space be installed in accordance with City standards as shown on the attached site plan.
2. That signing for the parking lot is to include marked handicap space.
3. That a regular parking lot maintenance program be created to prevent the buildup of dust, debris, and automobile related pollution.

PRIVATE UTILITY COMPANIES

Contact the following persons concerning questions that you may have on the conditions listed below:
 Southern California Edison Co., Kevin Arellano: (559) 685-3286
 Pacific Bell, Dom Rendon: (559) 454-4257
 Southern California Gas Co., Larry Looney: (559) 584-6317
 Media One, Keith Parr: (559) 735-2103
 USA: 1 (800) 642-2444

1. That the local gas, electric, cable and telephone companies be contacted for exact location of their services.
2. That any alterations or reallocations of utilities be the responsibility of the developer.
3. That all new utilities be underground within the site.

FIRE DEPARTMENT

Contact Assistant Fire Chief/Fire Marshal: Tim Ieronimo (559) 585-2545
 Concerning questions that you may have on the conditions listed below:

General:

1. That building plans be reviewed by the Fire Department to make an adequate fire protection determination.
2. That approval of this project does not exempt compliance with all applicable sections of the City adopted fire codes and local fire ordinances.

Fire Extinguisher(s):

1. That Fire Extinguishers be mounted and/or recessed in cabinets where required by the Fire Department. The size, type and location shall be determined by the City Fire Department.

Special Requirements:

1. That the applicant replace the broken windows on the located on the west wall.

CITY UTILITY DIVISION

Contact Utilities Superintendent: Terry Carr (559) 585-2560
Concerning questions that you may have on the conditions listed below:

General:

1. That all work within the City right-of-way shall be under the control of a General Engineering Contractor, licensed for that purpose. Contractor shall verify all conditions in the field prior to commencing construction.
2. That all work and materials shall conform to City of Hanford Construction Standards and Specifications, latest edition.

Water:

1. That the backflow preventer assembly be tested by the applicant with the test results given to the City Utility Superintendent. Modifications and/or repairs required by the city is the responsibility of the applicant.
2. That the backflow cage and adjacent guard post be reset to city standards.
3. If any automotive detailing is performed at with includes washing or steam cleaning then a sand trap must be installed.

PUBLIC WORKS DEPARTMENT

Contact Assistant City Engineer: Lou Camara (559) 585-2555
Concerning questions that you may have on the conditions listed below:

Impact Fees:

1. That development is subject to impact fees.

REFUSE DIVISION

Contact Refuse Supervisor: Lionel Dias (559) 585-2569
Concerning questions that you may have on the conditions listed below:

1. That a 10 ft. x 10 ft. inside clear dimension refuse enclosure with a 6 ft. high solid block perimeter walls be provided. The refuse enclosure shall have gates of chainlink with earth tone colored vinyl slats. The enclosure is to be architecturally compatible with the building.

BUILDING DIVISION

Contact Building Official: Jim Kochar (559) 585-2584
Concerning questions that you may have on the conditions listed below:

1. That building permits must be obtained from the City Building Division for any structural, plumbing, electrical or mechanical work being done.
2. That the site, as well as the building, be made accessible and usable by the handicapped according to State Handicap Regulations.
3. That no building or structure shall be used or occupied, and no change in the existing occupancy classification of building or structure or portion thereof shall be made until the building official has issued a Certificate of Occupancy.

It should be noted that expansion of the proposed use which would tend to increase the projected scale of operation beyond the scope and nature described in the Administrative Approval application is not permitted, unless prior approval is given by the city. Expiration of the Administrative Approval will occur if the proposed use is abandoned for six months, or does not commence within one year of the date of this approval. If you are dissatisfied with the conditions of approval you may appeal to the Planning Commission by filing an appeal form and processing fee with the Community Development Department within ten (10) days of the date of the approval.

APPLICANT'S STATEMENT (Must be signed prior to issuance of a building permit)

I have reviewed a copy of the Administrative Approval No. 2001-03, and I understand that the proposed construction and/or land use is dependent upon the fulfillment of the conditions of approval and construction of all required public improvements prior to use, inauguration or occupancy unless other arrangements are approved.

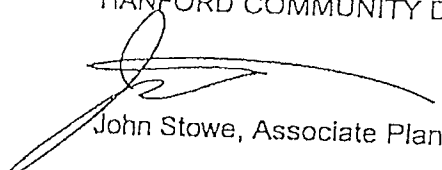
Applicant or Authorized Representative:

Richard L. Aquilino (B)
Signature Date

If you have any questions regarding this approval, please contact me at (559) 585-2579.

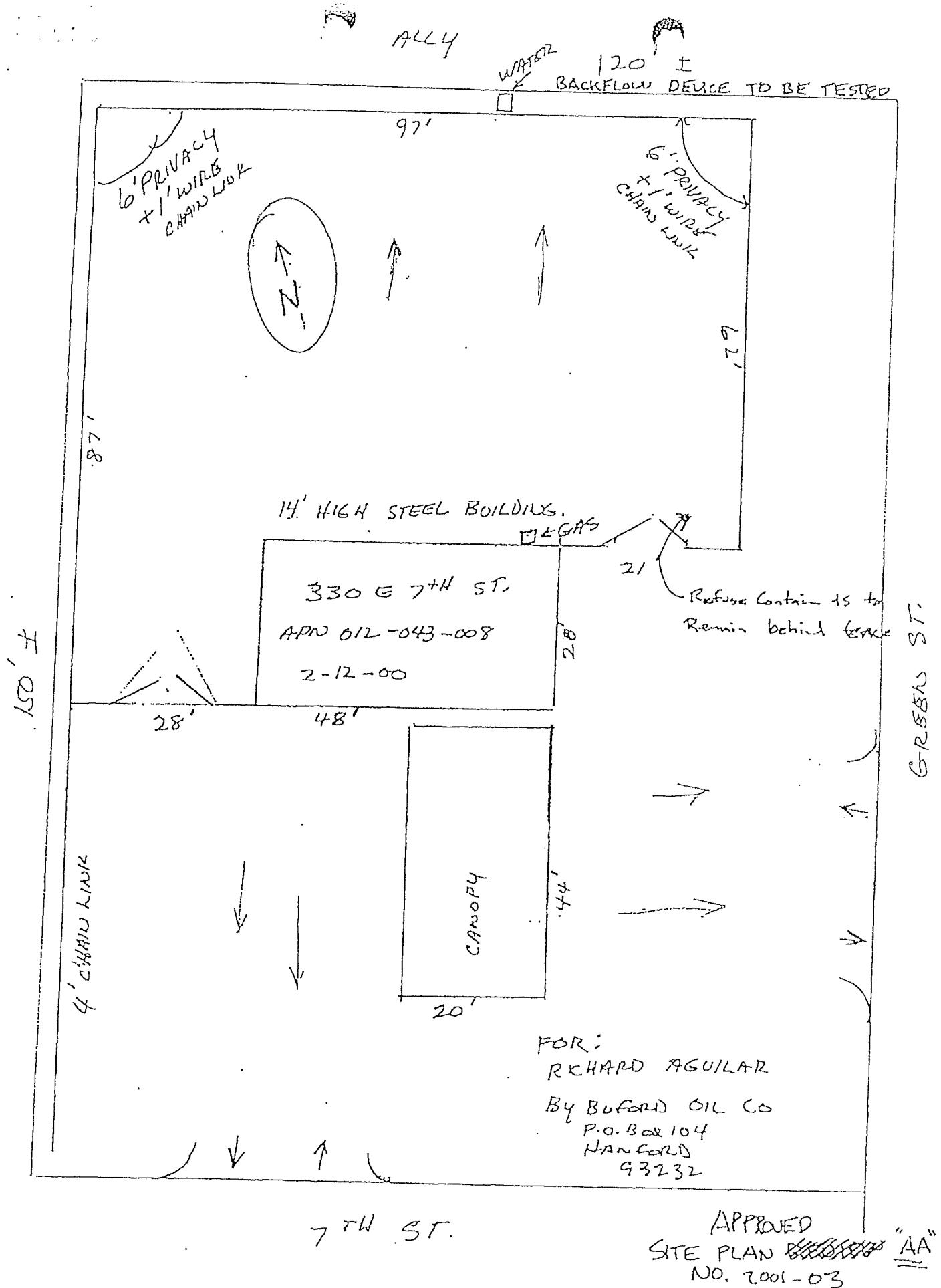
Sincerely,

HANFORD COMMUNITY DEVELOPMENT DEPARTMENT


John Stowe, Associate Planner

cc: File
City of Hanford Building Division
City of Hanford Public Works Department (City Utilities, Engineering, and Refuse)

S: COMDEV/PLANNING/ADMINISTRATIVE APPROVAL/AA# 2001-03 FINAL.DOC



Attachment: Exhibit A: AA 2001-03 Approval Letter (CD: Revocation Administrative Permit)

City of **H A N F O R D**
 CALIFORNIA 93230
 CITY OFFICES 317 NORTH DOUTY STREET



MAYOR
 SUE SORENSEN
 VICEMAYOR
 JOHN DRAXLER
 COUNCIL MEMBERS
 MARTIN DEVINE
 FRANCISCO RAMIREZ
 ART BRIENO
 CITY MANAGER
 MIKE OLMOS

October 14, 2019

Mr. Richard Aguilar
 330 E 7th Street
 Hanford CA 93230

Re: Administrative Approval No. 2019-10 Amendment of 2001-03 (File 514.0359)

Dear Mr. Aguilar:

Your application for Administrative Approval (AA) No. 2019-10, a proposal to amend existing AA 2001-03 to allow two additional vehicle lifts at an existing automotive repair shop located at 330 E. Seventh Street has been completed and is approved subject to conditions of approval below. The City of Hanford has made all the necessary findings required by the Zoning Ordinance in order to approve the Administrative Approval subject to the following conditions required by the various city departments.

Mr. Aguilar, in order to avoid any further citations or issues, you are required to apply for a building permit and begin construction of the trash enclosure, the two lifts and shade structure and the striping of the parking areas within six months from the date on this letter. The building permit for the two lifts will required engineered drawings to be submitted with the building permit.

PLANNING DEPARTMENT

General:

1. That all conditions of Administrative Approval 2001-03 continue to apply.
2. That the applicant hereby agrees to hold the City of Hanford and all of its departments, officers, agents, and employees free and harmless of and from all claims of any kind or nature arising out of or by reason of the approval of this project.
3. That approval of this project does not exempt compliance with all applicable sections of the Zoning Ordinance, Public Works Improvement Standards, fees, or other City Ordinances.
4. That the site must be develop as submitted, and attached, with only minor modifications that may be approved by the Community Development Department.
5. That no occupancy shall be permitted of any building and/or structure which is not in substantial compliance with approved plans, excepting upon specific review and approval of

any "as built" modifications by the authorizing City body (City Council, Planning Commission, Community Development Department or other appropriate City departments).

6. That no further expansion of the use which would tend to increase the projected scale of operations beyond the scope and nature described in this Administrative approval, shall be permitted.
7. That all open and unlandscaped portions of the site be maintained in good condition, free from weeds, dust, trash and debris.
8. That all proposed and existing fencing on the site be maintained in good repair with graffiti being removed in a timely manner.
9. That all cars are to be serviced within the confines of the site no cars are to be serviced or stored within the public right-of-way.
10. That all outside storage be screened in a manner that is architecturally compatible with the building.
11. That no cars are to remain on the site for over ten days
12. That all cars that are kept over night must be placed in screen in area behind the building.
13. That no discarded and/or used parts are to be kept or stored at the site.
14. That signing for the parking lot is to include marked handicap space.

FIRE DEPARTMENT

General:

1. That building plans be reviewed by the Fire Department to make an adequate fire protection determination.
2. That approval of this project does not exempt compliance with all applicable sections of the City adopted fire codes and local fire ordinances.
3. That Fire Extinguishers be mounted and/or recessed in cabinets where required by the Fire Department. The size, type and location shall be determined by the City Fire Department.

CITY UTILITY DIVISION

1. That all work within the City right-of-way shall be under the control of a General Engineering Contractor, licensed for that purpose. Contractor shall verify all conditions in the field prior to commencing construction.
2. That all work and materials shall conform to City of Hanford Construction Standards and Specifications, latest edition.

Water:

1. That the backflow preventer assembly be tested by the applicant with the test results given to the City Utility Superintendent. Modifications and/or repairs required by the city is the responsibility of the applicant.
2. That the backflow cage and adjacent guard post be reset to city standards.
3. If any automotive detailing is performed at with includes washing or steam cleaning then a sand trap must be installed.

PUBLIC WORKS DEPARTMENT**Impact Fees:**

1. That the development of the covered area over the lifts of approximately 2,025 square feet is subject to impact fees in place at the time of building permit. Please note, the City is in the process of updating impact fees, which will be effective January 1, 2020. A complete permit application received after that date will be subject to the new fees.

The Seatrain storage containers are not subject to impact fees unless they are permanently attached to the ground. If they are not attached, they are considered temporary storage.

REFUSE DIVISION

1. That a 10 ft. x 20 ft. inside clear dimension refuse enclosure with a 6 ft. high solid block perimeter walls be provided. The refuse enclosure shall have gates of chainlink with earth tone colored vinyl slats. The enclosure is required to meet current building standards with a grease trap and hot and cold water.

BUILDING DIVISION

1. That building permits must be obtained from the City Building Division for any structural, plumbing, electrical or mechanical work being done.
2. That the site, as well as the building, be made accessible and usable by the handicapped according to State Handicap Regulations.
3. That no building or structure shall be used or occupied, and no change in the existing occupancy classification of building or structure or portion thereof shall be made until the building official has issued a Certificate of Occupancy.

It should be noted that no further expansion of the proposed use will be permitted as the use is a legally existing non-conforming use, unless a change is made to the current zoning. Expiration of the Administrative Approval will occur if the proposed use is abandoned for six months, or building permit is not obtained and construction commenced within six months of the date of this approval.

If you are dissatisfied with the conditions of approval you may appeal to the Planning Commission by filing an appeal form and processing fee with the Community Development Department within ten (10) days of the date of the approval.

APPLICANT'S STATEMENT (Must be signed prior to issuance of a building permit)

I have reviewed a copy of the Administrative Approval No. 2019-10, and I understand that the proposed construction and/or land use is dependent upon the fulfillment of the conditions of approval and construction of all required public improvements prior to use, inauguration or occupancy unless other arrangements are approved.

Applicant or Authorized Representative:

Signature

Date

If you have any questions regarding this approval, please contact me at (559) 585-2579.

Sincerely,

HANFORD COMMUNITY DEVELOPMENT DEPARTMENT



Darlene R. Mata, Community Development Director

cc: File
City of Hanford Building Division
City of Hanford Public Works Department (City Utilities, Engineering, and Refuse)

Attachment: Exhibit B: AA 2019-10 Approval Letter (CD: Revocation Administrative Permit)

GENERAL NOTES

1. PRIOR TO EXCAVATION, CONTRACTOR SHALL CALL DIG ALERT OR USA TO LOCATE ANY UTILITIES THAT COULD CONFLICT WITH THE PROPOSED CONSTRUCTION.
2. AFTER THE CONCRETE ADA PATH IS CONSTRUCTED, CONTRACTOR SHALL ENSURE THAT THE ADA PATH OR THE ADA STALLS DO NOT POND ANY PORTIONS OF THE ASPHALT THAT WILL NEED TO BE REMOVED, REPLACED OR INSTALLED SHALL BE DETERMINED IN THE FIELD AT A MINIMUM CROSS-SLOPE OF 1%.
3. IF THERE ARE ANY SIGNIFICANT DISCREPANCIES IN THE FIELD, CONTRACTOR SHALL NOTIFY THE CITY INSPECTOR OR THE ENGINEER OF RECORD.
4. ALL CONCRETE AND ASPHALT DEBRIS, CHAIN LINK FENCE AND OTHER CONSTRUCTION DEBRIS SHALL BE REMOVED AND TAKEN TO THE LOCAL LANDFILL OR WASTE TRANSFER STATION.
5. PROPERTY CORNERS HAVE BEEN ESTABLISHED AND THE LOCATIONS AND THE LOCATIONS SHOWN ON THE PLAN.
6. ENGINEER OF RECORD SHALL BE PRESENT AT THE PRECONSTRUCTION MEETING.
7. PRECAST OIL / SAND SEPARATOR IS PROPOSED. JENSEN PRODUCTS OR EQUIVALENT, MINIMUM 1000 GALLON CAPACITY IS PROPOSED PRIOR TO ORDERING, A MANUFACTURERS' CUT SHEET SHALL BE SUBMITTED FOR APPROVAL.

INDEX OF SHEETS

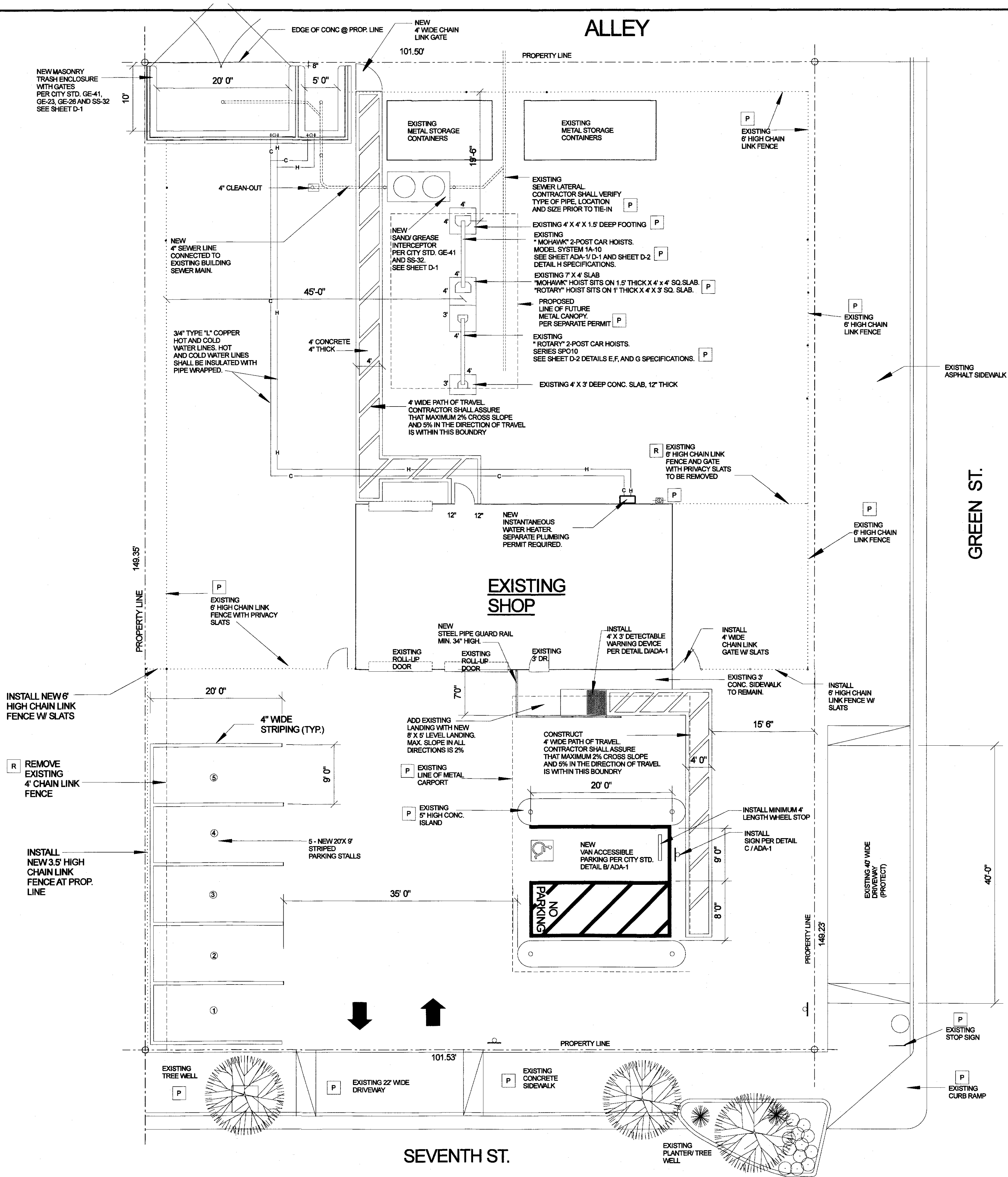
SHEET	DESCRIPTION
C-1	SITE IMPROVEMENTS
ADA-1	ADA DETAILS
D-1	STANDARD PLANS AND DETAILS

KEYNOTES

P	PROTECT IN PLACE
R	REMOVE ITEM (PER PLAN)

SITE IMPROVEMENTS

SCALE: 1" = 10'



DRAWING BY: RIVERA RESIDENTIAL DESIGNS
3000 W. 14TH AVE., SUITE 100
HAYWARD, CA, 94523
CELL: 559 779 1110 EMAIL: frank_rivera22@sbcglobal.net

Rev 1833

PROJECT INFORMATION:
OWNER: RICHARD AGULAR
CIVIL ENGINEER: RIVERA RESIDENTIAL DESIGNS
CONG. BOX 670-234
HAYWARD, CA 94523
(925) 904-4575

PROJECT NAME: AGUILAR AND SONS
PROPOSED: ADA PARKING AND TRASH ENCLOSURE

DATE: 6-15-2020

SHEET C-1

City of HANFORD

CALIFORNIA 93230
CITY OFFICES 317 NORTH DOUTY STREET



MAYOR
JOHN DRAXLER
VICE MAYOR
FRANCISCO RAMIRIZ
COUNCIL MEMBERS
MARTIN DEVINE
ARTHUR BRIENO
SUE SORENSON
CITY MANAGER
MARIO CIFUENTEZ
CITY ATTORNEY
ROBERT M. DOWD

June 18, 2020

Richard Aguilar (Mail and Hand Delivery)
Aguilar and Son's Automotive
330 E 7th
Hanford CA 93230

NOTICE OF SUSPENSION NOTICE OF PUBLIC HEARING

Your permits to operate a smog check and automotive repair business at 330 E 7th Street are suspended.

A public hearing will be held before the Hanford City Council on Tuesday, July 7, 2020 at 7:00 p.m. in the Council Chambers of the Civic Auditorium, 400 N. Douty Street, Hanford, California, pertaining to the revocation of Administrative Approval 2001-03 and Administrative Approval 2019-10.

Administrative Approval 2019-10 amended Administrative Approval 2001-03 to allow the additional two lifts and shade structure to your business. You were required to get a building permit and construct the foundations for the lifts as a condition of the approval and to complete the construction of the trash enclosures and parking lot striping, which have been required since the original approval in March of 2001. You were given six months, until April 14, 2020, and several extensions to June 14, 2020, to comply with the conditions of approval. A correction notice was sent on building permit FY 19-1833 on or about May 7, 2020 requiring corrections. To date, no progress has been made to complete construction, as required.

In accordance with the Hanford Municipal Code, cited below, failure to comply with the conditions of a permit results in suspension of the permit and a public hearing to consider revoking the permit. The revocation of your permits will be considered by the City Council at a public hearing on July 7, 2020 at 7:00 p.m.

17.70.230 Suspension and revocation of approved permit.

A. Upon the violation of any applicable provision of this title, the provisions of any use permit or upon the failure to comply with or satisfy any condition of approval related thereto, the permit or approval issued pursuant to this chapter shall be automatically suspended. Written notice of the suspension shall be sent by the Community Development Director to the person to whom the use permit was issued, or to their successor if known, advising them of the suspension and the violations causing the suspension.

B. No building, grading, encroachment or other development permit shall be issued for any building, excavation, or other structures proposed as a part of a permit that has been suspended. For any construction activity taking place on the site that is the subject of the suspended permit, the Building Official shall issue a stop work order.

C. The City Council shall hold a public hearing and hear evidence from City staff, the holder of the permit and other interested persons. Should the City Council find that there has been a violation of this title, the provisions of the permit, or a failure to comply with or satisfy any condition of approval related thereto, the City Council may either revoke the permit or take such other action as the City Council deems necessary to ensure compliance with the provisions of this title, the permit, and the related conditions of approval.

Operation of an automotive business while your permit is suspended is subject to citation.

If you have any questions, or wish to discuss further, please contact me at dmata@cityofhanfordca.com or (559) 585-2590.

Sincerely,



Darlene R. Mata
Community Development Director

Cc: Mario Cifuentez, City Manager
Ty Mizote, City Attorney
Code Enforcement

Attachment: Exhibit D: Revocation Notice to Richard Aguilar (CD: Revocation Administrative Permit)

D'Agostino Family

821 W. Sandstone Court
Hanford CA 93230
(916) 606.3483

JUNE 29, 2020

CITY COUNCIL OF HANFORD

319 N. DOUTY STREET

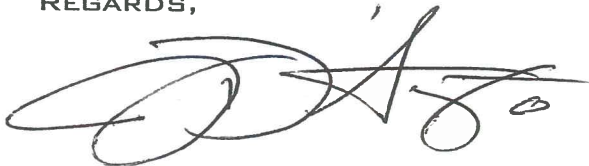
HANFORD, CA 93230

RE: AGUILAR & SONS AUTOMOTIVE

TO WHOM IT MAY CONCERN:

THIS LETTER IS WRITTEN IN LIEU OF PHYSICAL SUPPORT OF AGUILAR & SONS AUTOMOTIVE ON 7TH STREET IN DOWNTOWN HANFORD. RICHARD AND HIS FAMILY PROVIDE AN ESSENTIAL SERVICE TO OUR COLLECTIVE ECONOMY. IN TODAY'S CORPORATE BUSINESS WORLD HIS SHOP UNIQUELY REMINDS US OF HAVING A MECHANIC WHOM YOU TRUST TO GIVE YOU A FAIR PRICE FOR THE WORK NEEDED. THE GOAL SHOULD BE TO PROMOTE LOCALLY OWNED AND OPERATED BUSINESS WITH SERVICES THAT REMIND CUSTOMERS OF A BYGONE ERA. INSTEAD IT APPEARS THAT THIS COUNCIL HAS HIS BUSINESS UNDER A CONSTANT MICROSCOPE. RICHARD IS A PILLAR OF SUPPORT TO LOCAL SPORTS TEAMS, SCHOOLS, AND PHILANTHROPIC EFFORTS AND CAN ALWAYS BE COUNTED ON. PLEASE LOOK WITHIN YOURSELVES TO WORK WITH HIM INSTEAD OF HIDING BEHIND PUNITIVE FINANCIAL MEASURES OR STATUTES THAT COULD CRIPPLE A BUSINESS THAT WE IN THE COMMUNITY YOU SERVE RELY ON. IF I HAVE LEFT ANYTHING UNSAID OR YOU'D LIKE TO DISCUSS THIS FURTHER PLEASE FEEL FREE TO CONTACT ME AT THE NUMBER PROVIDED.

REGARDS,



JOSEPH D. D'AGOSTINO

RECEIVED
CITY OF HANFORD

JUL 02 2020

CITY CLERK

Attachment: D'Agostino Letter (CD: Revocation Administrative Permit)



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: A

SUBJECT:

Police: Approval of a Purchase and Sale Agreement with the California Department of General Services and authorization for the City Manager to execute the appropriate documents for the purpose of purchasing the National Guard Armory for a Purchase price of \$437,000.00.

RECOMMENDATION:

The City Council, by motion, approve the purchase of the National Guard Armory, located at 905 North 11th Avenue Hanford, CA 93230 APN#010490018000, from the State of California, for a price not to exceed \$437,000.00 plus fees. (The additional fees may include all transfer taxes, title insurance premiums and recording and escrow fees as applicable).

BACKGROUND:

The National Guard Armory located at 905 North 11th Avenue, had been vacant for many years, was no longer being utilized by the national guard, and had turned into a blight.

In March of 2016 the Hanford Police Department was looking for a facility to expand into due to the growth of the city and the department's expanding services and programs. After a lengthy search, HPD came to the conclusion that there were very few available sites within the city that would meet their needs and were available. The needs that they had at the time were as follows:

- Housing for armored vehicle (\$400,000.00)
- Housing for armored rescue vehicle (\$900,000.00)
- Housing for command POST (\$350,000.00)
- Housing for Excess vehicles, trailers and ,motorcycles (100,000.00)
- Training area for SWAT
- Storage for SWAT
- K-9 Training area
- Permanent location for PAL programs.
- Storage for evidence vehicles

Of the two sites that were identified at the time, only one was available; The National Guard Armory. After a lengthy negotiation, it was determined that the City could lease the building and be granted a first right of refusal to purchase the property, should it ever become available in the future.

The City has been leasing the building since 2016 and has made the following improvements:

Painted interior and exterior	\$15,000.00
Motorized Rear Door	\$5000.00
Repaired and added fencing including privacy slats	\$5000.00
K-9 Training area	\$15,000.00
Installed Carpeting and Furniture in SWAT briefing	\$10,000.00
Boxing Gym Equipment	\$30,000.00
Total:	\$80,000.00

None of the costs for those improvements were charged to the general fund. Instead, the Department used a variety of grants and donations from local businesses to fund the improvements. In addition to those totals, the Department has spent hundreds of man hours cleaning and volunteering time to bring the building to a usable condition that is no longer considered a blight to the neighborhood.

In December of 2018, the Hanford Police Department was contacted by the State of California and asked if they would like to continue with the purchase of the armory. The City began negotiations, and the property was appraised at \$590,000.00. This appraisal was obtained by the State of California. At the time, City representatives believed that the appraisal price was too high and attempted to argue that the added value to the armory was a result of the City's improvements and labor and that those improvements should not be counted towards the value as the State had never been reimbursed the City for those improvements. At that time, the State made it very clear that they do not negotiate on appraised values and the representative informed the City that had he had only seen an appraisal lowered one time. He did not believe that the City would be successful in negotiating a different price.

Despite that fact, the City had its own appraisal performed at a cost of \$3,600.00. The appraisal did not identify a new price point. It instead identified the weaknesses in the existing appraisal. This document was forwarded to the state for consideration. It was at this time that the City was notified by the state that the governor had ordered the halt of the sale of all state property until a review had been performed for other possible uses of the property. The City also sent to the State of California a letter signed by council requesting the purchase and have been actively contacting our state representatives to attempt to garner support for the purchase.

On May 12, 2020, the State surprisingly sent a request to the City to inquire if the City of Hanford would purchase the building. Additionally, they completed an amendment to the appraisal and had lowered the price of the purchase to \$437,000.00. Staff believes that this new appraisal is a fair purchase price for the city and for the state.

Should the city not purchase the National Guard Armory, the state will sell it and the City would lose the following:

\$1,750,000 in vehicles being housed indoors
 K-9 training facility that is utilized by every agency in Kings County
 Swat training location, briefing room and storage location
 PAL Boxing program and equipment
 \$50,000.00 in improvements

Housing these expensive vehicles indoors has saved the City's general fund on maintenance and labor costs. These expensive vehicles do not do well outdoors. This building allows the Department to respond to emergencies faster and with the right equipment.

The purchase of this building will be funded in the following manner:
 \$327,000.00 State Realignment Account
 \$110,000.00 plus fees Police impact fees

There is currently \$314,286.00 in the police impact fees account..

Police impact fees accumulate annually and can vary from \$50,000.00 to \$200,000.00 depending upon development, but average around \$100,000 per year.

Buildings do not exist in the City of Hanford comparable to the armory, that can meet our needs. Without this purchase it will be a major setback to many of the programs operated by the Hanford Police Department and it could result in a reevaluation of the programs we are supporting.

We believe the State of California is desiring to move quickly on this purchase, so we have brought it for your immediate attention.

FISCAL IMPACT:

ATTACHMENTS:

Armory Purchase

AGREEMENT OF PURCHASE AND SALE AND INITIAL ESCROW INSTRUCTIONS

STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES
[Hanford Armory]

This Agreement of Purchase and Sale and Initial Escrow Instructions ("**Agreement**"), dated for reference purposes only as _____, 2020, is entered into by and between the CITY OF HANFORD, a municipal corporation ("**Buyer**"), and THE STATE OF CALIFORNIA, acting by and through its DEPARTMENT OF GENERAL SERVICES (the "**State**"). State and Buyer are each referred to as a "**Party**" and collectively as the "**Parties**".

Recitals

A. State is the owner of certain property consisting of approximately ± 1.99 acres, together with the improvements located thereon, including, without limitation, one (1) $\pm 10,500$ square foot armory building and ancillary improvements made thereon, located at 902 North Avenue, City of Hanford ("**City**"), County of Kings ("**County**"), State of California, Assessor's Parcel No(s): 010-490-018, and is legally described and depicted in Exhibits A and B attached hereto and made a part hereof (the "**Property**").

B. As used herein, the term "**Property**" shall mean, collectively: (a) that certain parcel of land consisting of approximately ± 1.99 acres of land and more particularly described in Exhibits A and B attached hereto (the "**Land**"), and (b) all of State's right, title and interest (if any) in all improvements located on the Land including, without limitation, one (1) $\pm 10,500$ square foot armory building and ancillary improvements made thereon (the "**Improvements**") or in any other real or personal property, tangible or intangible, located on the Land, subject to the terms and conditions set forth herein.

C. The State, with the consent of the California Military Department ("**CMD**"), as lessor, and Buyer, as lessee, are parties to that certain Lease No.: L-2762, the term of which commenced on September 1, 2016, and ends on August 31, 2021 (the "**Lease**"), pursuant to which State leases the Property to Buyer for the purposes of organizing and operating police activities league box, a community program for youth, as more particularly described therein. So long as the Buyer is not in breach of any of the terms or covenants in the Lease, the Lease shall terminate upon Close of Escrow (as defined below). The Parties shall deliver any documentation, if any, necessary to effectuate the Lease termination.

E. The Agreement contemplates that the Property is being sold by the State pursuant to the provisions of Chapter 726 of the Statutes of 2018, and in accordance with Military and Veterans Code Section 435 et seq.

NOW THEREFORE, in consideration of the above recitals, all of which are expressly incorporated into this Agreement, and the mutual promises and covenants contained in this Agreement, the Parties agree as follows:

Agreement

1. Purchase and Sale. State agrees to sell and convey to Buyer, and Buyer agrees to purchase and accept from State, the Property on the terms and subject to the conditions set forth in this Agreement. For the purpose of this Agreement, the date on which Escrow Holder acknowledges in writing receiving a fully executed copy of this Agreement shall be hereinafter referred to as the "**Effective Date.**"

2. Purchase Price. The purchase price ("**Purchase Price**") for the Property shall be FOUR HUNDRED THIRTY-SEVEN THOUSAND AND NO/100THS DOLLARS (\$437,000.00).

3. Payment of Purchase Price. The Purchase Price shall be payable by Buyer to State as follows:

(a.) Deposit; Release of Deposit; Non-Refundability. No later than two (2) business days after the Effective Date, Buyer shall deposit with Bidwell Title & Escrow, located at 500 Wall Street, Chico, CA 95928, Attention: Becky Schroer (Escrow No. 259898-BLS) ("**Escrow Holder**") the sum of ZERO AND NO/100THS DOLLARS (\$0.00) ("**Deposit**"). Buyer and State agree that the entire Deposit shall be non-refundable to Buyer once made unless (i) this transaction is not consummated solely as a result of State's default (ii) failure of a condition to Closing for the benefit of Buyer as set forth in Section 7(a) below, and (iii) a casualty to the Property or any condemnation proceeding as set forth in Section 18 below. If Buyer fails to deliver the Deposit within the two (2) business day period, then such failure shall be deemed a Buyer default and this Agreement shall terminate and, except as otherwise provided in this Agreement, State and Buyer will have no further obligations or rights to one another under this Agreement.

(b.) Balance of Purchase Price. On or before the Close of Escrow, Buyer shall deposit with Escrow Holder the balance of the Purchase Price, in immediately available funds, which shall be paid to State at Close of Escrow.

(c.) Time of the Essence. Time shall be of the essence with respect to Buyer's obligations to pay the Deposit and all other funds under this Agreement.

4. Escrow.

(a.) Opening of Escrow. Escrow has been opened with Escrow Holder by State ("**Escrow**"). Buyer and State agree to execute and deliver to Escrow Holder, in a timely manner, all escrow instructions necessary to consummate the transaction contemplated by this Agreement. Any such supplemental instructions shall not conflict with, amend or supersede any portion of this Agreement. If there is any inconsistency between such supplemental instructions and this Agreement, this Agreement shall control. Escrow Holder shall, upon receipt of a fully executed copy of this Agreement, sign and date the Receipt by Escrow Holder attached hereto, and distribute it to all parties listed in the "Notices" sections of the Agreement.

(b.) Close of Escrow. For the purpose of this Agreement, the "**Close of Escrow**" shall be defined as the date that the Quitclaim Deed (as defined in Section 5, below) is recorded in the Official Records of the County. The Close of Escrow shall occur no later than sixty (60) days after the Effective Date.

5. Conditions of Title. The Property shall be conveyed to Buyer by State by a quitclaim deed, in the form as set forth in **Exhibit C ("Quitclaim Deed")**, subject only to (a) a lien to secure payment of real estate taxes and assessments, not delinquent; (b) the lien of current supplemental taxes, not delinquent; (c) such other title matters affecting the Property created by or with the written consent of Buyer; (d) all applicable laws, ordinances, rules and governmental regulations (including, but not limited to, those relative to building, zoning and land use, and Chapter 726 of the Statutes of 2018, and in accordance with Military and Veterans Code Section 435 et seq.) affecting the development, use, occupancy or enjoyment of the Property; (e) all matters which would be apparent from an inspection of the Property; (f) all matters which would be disclosed by a survey of the Property; and (g) exceptions which are approved and/or accepted by Buyer in accordance with Section 7(a)(i) of this Agreement (collectively, "**Approved Conditions of Title**").

6. Title Policy. Title shall be evidenced by Escrow Holder's title insurance underwriter ("**Title Company**") issuing its standard California Land Title Association ("**CLTA**") Owner's Policy of Title Insurance to Buyer in an amount equal to the Purchase Price, showing title to the Property vested in Buyer, subject only to the Approved Conditions of Title ("**Title Policy**"). Buyer shall pay the expense of issuing the Title Policy. If Buyer elects to have Escrow Holder issue its American Land Title Association ("**ALTA**") Extended Coverage Owner's Policy of Title Insurance, Buyer shall pay for the expense of such ALTA premium increment and any survey costs associated with such ALTA policy. In addition, Buyer shall pay for any endorsements to the Title Policy. Buyer's ability to obtain an ALTA policy shall not be a condition to the Close of Escrow.

7. Conditions to Close of Escrow.

(a.) Conditions to Buyer's Obligations. The Close of Escrow and Buyer's obligation to consummate the transactions contemplated by this Agreement are subject to the satisfaction of the following conditions (or Buyer's waiver in writing thereof) for Buyer's benefit on or prior to the dates designated below for the satisfaction of such conditions, or the Close of Escrow in the absence of a specified date:

(i) Title. Pursuant to the terms and conditions of this subsection, Buyer shall have the right to approve any and all matters of and exceptions to title of the Property, as disclosed by the following documents and instruments (collectively, "**Title Documents**"): (A) a Preliminary Report issued by Escrow Holder with respect to the Property; and (B) legible copies of all documents, whether recorded or unrecorded, referred to in such Preliminary Report. State shall cause Escrow Holder to deliver the Title Documents to Buyer within five (5) calendar days following the Effective Date. Buyer shall have ten (10) calendar days following the Effective Date to give State and Escrow Holder written notice ("**Buyer's Title Notice**") of Buyer's approval or disapproval of the Title Documents. The failure of Buyer

to give Buyer's Title Notice to State within the specified time period shall be deemed Buyer's approval of the Title Documents. In the event that Buyer's Title Notice disapproves of any matter of title shown in the Title Documents, State shall, within seven (7) business days after Buyer's Title Notice is received by State, give Buyer written notice ("**State's Title Notice**") of those disapproved title matters, if any, which State is unwilling or unable after reasonable and good faith efforts to have eliminated from title to the Property by the Close of Escrow. If State's Title Notice refuses to remove any items disapproved by Buyer, or fails to deliver State's Title Notice, Buyer's sole remedy shall be to (i) proceed with the transaction contemplated hereby despite such objections, which shall thereupon irrevocably be deemed to have been withdrawn, or (ii) terminate this Agreement. Failure of Buyer to take either one of the actions described in clause (i) or (ii) in the previous sentence shall be deemed to be Buyer's election to take the action described in clause (i). If this Agreement is terminated pursuant to this Section 7(a)(i), the Deposit shall be returned to Buyer (provided that Buyer has complied with the terms of Section 22(n), and, except as otherwise provided in this Agreement, State and Buyer will have no further obligations or rights to one another under this Agreement;

(ii) Inspections and Studies/Costs. For the period of time commencing on the Effective Date and ending at 5:00 p.m. (PST) on the thirtieth (30th) calendar day thereafter ("**Contingency Period**"), Buyer shall have the right to conduct any and all non-destructive inspections, investigations, tests and studies (including, without limitation, investigations with regard to zoning, building codes and other governmental regulations, architectural inspections, engineering tests, economic feasibility studies and soils, seismic and geologic reports, environmental testing and investigations to determine if all needed entitlements can be procured in an acceptable form to develop Buyer's intended development) with respect to the Property as Buyer may elect to make or maintain. Nothing herein shall authorize any subsurface testing or drilling on the Property by Buyer or its environmental consultants unless specifically approved in writing by State, which State may condition or deny in its sole and absolute discretion. The cost of any such inspections, tests and/or studies shall be borne by Buyer. If Buyer desires to conduct invasive testing at the Property, Buyer and State shall enter into State's invasive testing entry license to facilitate such testing.

(iii) Right of Entry; Indemnification. Between the Effective Date and the Close of Escrow (provided that Buyer approves the Property prior to the expiration of the Contingency Period), Buyer and Buyer's employees, agents, contractors, subcontractors and consultants (collectively, "**Buyer's Representatives**") shall have the right to enter upon the Property, at reasonable times during ordinary business hours, upon notice to State at least three (3) business day prior to entry, to perform such non-destructive inspections, investigations, tests and studies. Buyer, in performing its non-destructive inspections, investigations, tests and studies hereunder shall not unreasonably interfere with the operation of the Property, and agrees to coordinate its activities on the Property with State in advance to avoid any such interference. Following any such non-destructive tests or inspections, Buyer agrees to promptly return any portions of the Property damaged or altered by Buyer during such tests or inspections to substantially the same condition which existed prior to such test or inspection. In the event Buyer fails to promptly restore Property in accordance with the preceding sentence, State may, in its sole and absolute discretion, restore the Property and all costs and expenses shall be paid immediately by Buyer upon demand by State. Buyer shall indemnify, defend and hold State,

including its agencies, departments, boards, commissions, officers, agents, employees and the Property harmless from any and all claims, damages or liabilities arising out of or resulting from the entry onto or activities upon the Property by Buyer or Buyer's Representatives or liens arising from Buyer's due diligence review of the Property. Prior to entry onto the Property by Buyer or Buyer's Representatives, Buyer shall furnish State with a copy of Buyer's or Buyer's Representatives, as applicable, policy of commercial general liability insurance issued by a financially responsible insurance company (at least an A- VI rating in the most recent edition of *Best's Insurance Guide*), in form and substance acceptable to State and having limits of no less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate and naming State its officers, agents, and employees as additional insured, covering Buyer's entry on the Property, and Buyer's obligations under this Section 7(a)(iii).

(iv) Contingency Period Notice. Prior to the expiration of the Contingency Period, Buyer shall deliver to State and Escrow Holder written notice ("**Contingency Period Notice**") of its approval or disapproval of the Property and the Documents and Materials (as defined in Section 7(a)(viii) below). The failure of Buyer to timely deliver the Contingency Period Notice shall be deemed to constitute Buyer's approval of the Property and the Documents and Materials. In the event Buyer timely delivers the Contingency Period Notice to State disapproving the Property then the Deposit shall be returned to Buyer (provided that Buyer has complied with the terms of Section 22(n) below), and, except as otherwise provided in this Agreement, State and Buyer will have no further obligations or rights to one another under this Agreement. If this Agreement is terminated pursuant to this subsection, Buyer shall deliver to State (i) the Documents and Materials delivered to Buyer by State, and (ii) at no cost and without warranty as to correctness, copies of all reports, studies, maps and engineering studies that were generated by third parties for Buyer with respect to the Property, including, but not limited to, all environmental reports, surveys, marketing reports, geotechnical reports, lot studies and improvement plans.

(v) Title Insurance. As of the Close of Escrow, Title Company shall have committed to issue the Title Policy to Buyer;

(vi) State's Representations. All representations and warranties made by State to Buyer in this Agreement shall be true and correct on the date hereof and shall be true and correct in all material respects as of the Close of Escrow;

(vii) State's Obligations. As of the Close of Escrow, State shall have performed all of the obligations required to be performed by State under this Agreement; and

(viii) Documents and Materials. To assist Buyer in Buyer's due diligence, on or before June 10, 2020 State delivered to Buyer all of the documents and materials described on **Exhibit D** attached hereto, to the extent within State's possession or control ("**Documents and Materials**"). By executing this Agreement, Buyer acknowledges receipt of the Documents and Materials on or before June 10, 2020. State makes no representation concerning the adequacy or accuracy of any of the Documents and Materials. These materials have been furnished solely for the purpose of assisting Buyer in its due diligence, a part of which

is Buyer's independent determination as to the reliability and completeness of the information contained therein. If this Agreement is terminated for any reason, Buyer shall deliver to State (1) the Documents and Materials delivered to Buyer by State, and (2) at no cost and without warranty as to correctness, copies of all inspections, investigations, tests and studies that were generated by Buyer and/or by third parties for Buyer with respect to the Property, including, but not limited to, all environmental reports, surveys, marketing reports, geotechnical reports, studies, maps and engineering studies, lot studies and improvement plans.

(b.) Conditions to State's Obligations. The Close of Escrow and State's obligation to consummate the transactions contemplated in this Agreement are subject to the satisfaction of the following conditions (or State's waiver thereof) for State's benefit on or prior to the dates designated below for the satisfaction of such conditions, or the Close of Escrow in absence of a specified date:

(i) Buyer's Obligations. Buyer shall have timely performed all of the obligations required to be performed by Buyer under this Agreement;

(ii) Buyer's Representations. All representations and warranties made by Buyer to State in this Agreement shall be true and correct on the date hereof and shall be true and correct in all material respects as of the Close of Escrow;

(iii) Purchase Price. Buyer shall have timely delivered the Purchase Price and other sums owing under this Agreement in good funds to Escrow Holder and fully, faithfully and timely performed all of its other obligations under this Agreement;

(iv) Truthfulness at Close of Escrow. The representations and warranties of Buyer set forth in this Agreement shall be true and correct, on and as of the Close of Escrow as if those representations and warranties were made on and as of such time;

(c.) Failure of Condition to Close of Escrow. If the conditions set forth in Section 7(a) or Section 7(b) are not timely satisfied or waived by the appropriate benefited party for a reason other than the default of Buyer or State, this Agreement shall terminate and, except as otherwise provided herein, the Parties shall have no further obligations hereunder.

8. Deposits by State. At least one (1) business day prior to the Close of Escrow, State shall deposit with Escrow Holder the following documents:

(a.) Quitclaim Deed. The Quitclaim Deed, duly executed and acknowledged in recordable form by State, conveying fee simple title to the Property to Buyer, subject only to the Approved Conditions of Title.

(b.) California Franchise Tax Withholding. A certification, acceptable to Escrow Holder, that State is exempt from the withholding provisions of the California Revenue and Taxation Code, as may be amended from time to time, and that neither Buyer nor Escrow Holder is required to withhold any amount from the Purchase Price pursuant to such provisions.

(c.) Miscellaneous. Such other documents and instructions as may be reasonably required by the Escrow Holder or Buyer in order to close Escrow in accordance with the terms of this Agreement.

9. Deposits By Buyer. At least one (1) business day prior to the Close of Escrow, Buyer shall deposit or cause to be deposited with Escrow Holder the following:

(a.) Purchase Price. The balance of the Purchase Price (as adjusted by the Deposit and prorations provided for herein), in cash or immediately available funds.

(b.) Miscellaneous. Such other documents and instructions as may be reasonably required by the Escrow Holder or State in order to close Escrow in accordance with the terms of this Agreement.

10. Costs and Expenses. All transfer taxes, title insurance premiums and recording and escrow fees shall be paid by Buyer.

11. Prorations.

(a.) Taxes/Assessments. State is exempt from property taxes and none are or will be owing at Close of Escrow.

(b.) Other Expenses. All other expenses for the Property, if any, shall be prorated as of 12:01 a.m. on the day of the Close of Escrow between the Parties based upon the latest available information.

(c.) Corrections. If any errors or omissions are made regarding adjustments and prorations as set forth herein, the Parties shall make the appropriate corrections promptly upon discovery thereof. If any estimates are made at the Close of Escrow regarding adjustments or prorations, the Party shall make the appropriate correction promptly when accurate information becomes available. Any corrected adjustment or proration shall be paid in cash to the Party entitled thereto.

12. Condition and Inspection of Property. Notwithstanding any other provision of this Agreement to the contrary, State makes no representation or warranty (except as expressly set forth in Section 14, below) whatsoever regarding the Property, the physical condition of the Property, its past use, its compliance with laws (including, without limitation, laws governing environmental matters, zoning, and land use), or its suitability for Buyer's intended use. The Property is sold AS-IS, WHERE-IS, WITH ALL FAULTS, AND THERE IS NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE CONDITION OF THE PROPERTY. Buyer hereby represents and warrants that Buyer is relying solely upon Buyer's due diligence, and prior to entering into this Agreement and as of the Effective Date has conducted its own independent inspection, investigation, and analysis of the Property as it deems necessary or appropriate in so acquiring the Property from State, including, without limitation, any and all matters concerning the condition, use, sale, development or suitability for development of the Property. State would not sell the Property to Buyer without the foregoing provision and the waiver and release contained in Section 13 hereof.

13. Property Condition Waiver. Notwithstanding any other provision of this Agreement to the contrary, following the Close of Escrow, Buyer waives its right to recover from State, its agencies, departments, boards, commissions, officers, agents, and employees (collectively, "**State's Representatives**"), and hereby waives, releases and forever discharges State and State's Representatives from, any and all damages, losses, liabilities, costs or expenses whatsoever (including attorneys' fees and costs) and claims therefor, whether direct or indirect, known or unknown, foreseen or unforeseen, which may arise on account of or in any way arising out of or connected with the Property, including (i) the physical condition, nature or quality of the Property, including geologic conditions, (ii) the quality of the labor and materials included in any buildings or other improvements or fixtures comprising located on the Property (including latent defects), (iii) the presence of asbestos and lead-based paint, (iv) the failure of the Property, including any existing improvements thereon, to comply with any law or regulation applicable thereto, (v) the inaccuracy or incompleteness of plans, drawings, specifications, any documents listed in the Documents and Materials or other documents provided by State, and (vi) the environmental condition of the Property. The foregoing waiver and release shall exclude only those losses, liabilities, damages, costs or expenses, and claims therefor, arising from or attributable to any breach by State of its express representations or warranties under this Agreement. In connection with foregoing waiver and release, Buyer expressly waives the benefits of Section 1542 of the California Civil Code, which provides as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY."

Buyer's Initials

14. State's Representations and Warranties. In consideration of Buyer entering into this Agreement, State makes the representations and warranties set forth in this Section 14. For the purpose of this Agreement, without creating any personal liability on behalf of such individual, usage of "**to State's actual knowledge**," or words to such effect, shall mean the present, actual knowledge of Terry Todd, Department of General Services, Real Estate Services Division, Asset Management Branch, excluding constructive knowledge or duty of inquiry, existing as of the Effective Date. In the event that Buyer, prior to Close of Escrow, becomes aware, from State or otherwise, of any inaccuracy or omission in the disclosures, information, or representations previously provided to Buyer by State or its consultants or agents, which will have a material, adverse impact on Buyer, the Property or the intended use of the Property, Buyer, as its sole option and remedy, may either (i) terminate this transaction and receive a refund of its Deposit made by Buyer, thereby waiving any claims or actions that Buyer may have against State as a result of such inaccuracy or omission, or (ii) proceed with the Close of Escrow hereunder, thereby waiving any rights that Buyer may have against State as a result of such inaccuracy or omission. Buyer agrees that, under no circumstances, shall Buyer be entitled to purchase the Property hereunder and then bring any claim or action against State for damages as

a result of such inaccuracy or omission, except if such inaccuracy or omission is based on fraud or intentional misrepresentation by State. The representations and warranties of State set forth in this Section 14 shall survive the Close of Escrow for a period of six (6) months.

(a.) State's Authority. State is the sole owner of fee title to the Property and has the legal power, right and authority to enter into this Agreement and the instruments referenced herein, and to consummate the transactions contemplated hereby in the execution, delivery and performance of this Agreement. Furthermore, the execution and delivery of this Agreement has been duly authorized and no other action by State is required in order to make it a valid and binding contractual obligation of State.

(b.) No Prior Transfers. Except as disclosed in the Documents and Materials, Title Documents and this Agreement, State has not previously sold, transferred or conveyed the Property, or granted to any other person or entity any right or interest in all or any part of the Property and State has not entered into any executory contracts for the sale of all or any part of the Property (other than this Agreement), nor do there exist any rights of first refusal or options to purchase the Property, other than this Agreement.

(c.) Legal Actions. There is no pending lawsuit or, to the actual knowledge of State, threatened suit, action, arbitration, legal, administrative or other proceeding or governmental investigation, which affects the Property.

(d.) Surplus Property Sale. The Property is being sold by State pursuant to the provisions of Chapter 726 of the Statutes of 2018, and in accordance with Military and Veterans Code Section 435 et seq.

15. State's Disclosures.

(a.) Existing Building and Infrastructure on Armory Property. There is an existing iron fence located on the Property and there may be other existing improvements or infrastructure located on and beneath the Property. In addition, there is an existing $\pm 10,500$ square foot armory building and infrastructure located on the Property. The State took ownership of the Property in 1948. There are other ancillary improvements located on the Property, including, but not limited to, asphalt paving, concrete paving, chain link fencing, concrete block planters, concrete curbing, light standards, business sign, metal bollards (auto stops), concrete auto stops, marked automobile parking spaces, in ground irrigation system, ornamental landscaping. Except as otherwise expressly provided herein, Buyer shall be solely responsible for all costs and expenses associated with all of the following: (i) repairs, improvements, modifications or alterations of any existing improvements or infrastructure located on and beneath the Property (ii) demolition and removal of any existing improvements and infrastructure located on and beneath the Property (iii) all Hazardous Material that may exist now or be discovered in the future, including any environmental cleanup, remediation and mitigation measures that may be required on the Property by any governmental agency (iv) all Hazardous Material that may exist now or be discovered in the future, including any environmental cleanup, remediation and mitigation measures that may be required by any governmental agency in relation to or arising out of Buyer's demolition, removal,

modification, alteration or repair of any existing improvement or infrastructure located on and beneath the Property, and (v) all Hazardous Material that may exist now or be discovered in the future, including any environmental cleanup, remediation and mitigation measures that may be required by any governmental agency in relation to or arising out of Buyer's intended use and development of the Property.

16. Buyer's Representations and Warranties. In consideration of State entering into this Agreement and as an inducement to State to sell the Property to Buyer, Buyer makes the following representations and warranties, each of which is material and is being relied upon by State (the continued truth and accuracy of which constitutes a condition precedent to State's obligations hereunder):

(a.) Buyer's Authority. Buyer has the legal right, power and authority to enter into this Agreement and to consummate the transactions contemplated hereby, and the execution, delivery and performance of this Agreement and no other action by Buyer is requisite to the valid and binding execution, delivery and performance of this Agreement.

(b.) Enforceability. This Agreement and all documents required hereby to be executed by Buyer are and shall be valid, legally binding obligations of and enforceable against Buyer in accordance with their terms.

(c.) Conflicting Documents. Neither the execution and delivery of this Agreement and the documents and instruments referenced herein, nor the occurrence of the obligations set forth herein, nor the consummation of the transaction contemplated herein, nor compliance with the terms of this Agreement and the documents and instruments referenced herein conflict with or result in the material breach of any terms, conditions or provisions of, or constitute a default under, any bond, note, or other evidence of indebtedness or any contract, indenture, mortgage, deed of trust, loan, partnership agreement, lease or other agreement or instrument to which Buyer is a party.

(d.) No Side Agreements or Representations. Buyer represents, warrants and covenants to State that Buyer has entered into this Agreement based upon its rights and intentions to independently inspect the Property. Except as specifically provided in Section 14 of this Agreement, State makes no representation or warranty regarding the condition of the Property, its past use, or its suitability for Buyer's intended use. Buyer will be relying solely upon its own independent inspection, investigation, and analysis of the Property as it deems necessary or appropriate in so acquiring the Property from State, including, without limitation, any and all matters concerning the condition, use, sale, development or suitability of the Property.

(e.) No Attachments. There are no attachments, executions or assignments for the benefit of creditors, or voluntary or involuntary proceedings in bankruptcy or under any other debtor-relief laws pending or, to the best of Buyer's knowledge, threatened against Buyer.

(f.) Experienced Developer. Buyer is an experienced developer of sophisticated real estate property and is familiar with the kinds of land use and development issues that typically impact the use or developability of property for Buyer's intended uses.

17. [Intentionally Deleted]

18. Damage or Condemnation Prior To Closing. State shall promptly notify Buyer of any casualty to the Property or any condemnation proceeding considered or commenced prior to the Close of Escrow. If any such damage or proceeding relates to or may result in the loss of any "material portion" (as defined herein) of the Property, State or Buyer may, each at its option, elect either to (i) terminate this Agreement, in which event the Deposit shall be returned to Buyer and neither party shall have any further rights or obligations hereunder, or (ii) continue the Agreement in effect, in which event upon the Close of Escrow, Buyer shall be entitled to any compensation, award, or other payments or relief, if any, resulting from such casualty or condemnation proceedings. The term "**material portion**" shall mean damages greater than TWO HUNDRED THOUSAND AND NO/100THS DOLLARS (\$200,000.00). The return of the Deposit under this Section 18 shall be paid to Buyer out of any compensation, award, or other payments or relief resulting from such casualty or condemnation proceedings.

19. Notices. All notices, demands, consents, requests or other communications required to or permitted to be given pursuant to this Agreement shall be in writing, shall be given only in accordance with the provisions of this Section, shall be addressed to the parties in the manner set forth below, and shall be conclusively deemed to have been properly delivered: (a) upon receipt when hand delivered during normal business hours (provided that, notices which are hand delivered shall not be effective unless the sending party obtains a signature of a person at such address that the notice has been received); (b) upon receipt when sent by facsimile to the number set forth below (provided that, notices given by facsimile shall not be effective unless the sending party delivers the notice also by one other method permitted under this Section); (c) upon the day of delivery if the notice has been deposited in an authorized receptacle of the United States Postal Service as first-class, registered or certified mail, postage prepaid, with a return receipt requested (provided that, the sender has in its possession the return receipt to prove actual delivery); or (d) one (1) business day after the notice has been deposited with either Golden State Overnight, FedEx or United Parcel Service to be delivered by overnight delivery (provided that, the sending party receives a confirmation of actual delivery from the courier). The addresses of the parties to receive notices are as follows:

TO STATE:

Robert McKinnon
Assistant Chief
Asset Management Branch
Department of General Services
State of California
707 Third Street, 5th Floor MS-501
West Sacramento, CA 95605
Facsimile: (916) 376-1833

WITH A COPY TO:

Terry Todd

Asset Management Branch
 Department of General Services
 State of California
 707 Third Street, 5th Floor MS-501
 West Sacramento, CA 95605
 Facsimile: (916) 376-1833

Alex Holtz, Esq.
 Office of Legal Services
 Department of General Services
 State of California
 707 Third Street, 7th Floor
 West Sacramento, CA 95605
 Facsimile: (916) 376-5088

TO BUYER:

City of Hanford
 425 North Irwin Street
 Hanford, CA 93230
 Attention: Parker Server, Chief of Police
 Facsimile: (559) 585-4792
 Email: Parker Sever PSever@cityofhanfordca.com

WITH A COPY TO:

N/A

TO ESCROW HOLDER:

Bidwell Title & Escrow
 500 Wall Street
 Chico, CA 95928
 Attention: Becky Schroer (Escrow No. 259898-BLS)
 Facsimile: (530) 894-0713
 Email: becky@bidwelltitle.com

Each party shall make an ordinary, good faith effort to ensure that it will accept or receive notices that are given in accordance with this Section 19, and that any person to be given notice actually receives such notice. Any notice to a party which is required to be given to multiple addresses shall only be deemed to have been delivered when all of the notices to that party have been delivered pursuant to this Section. If any notice is refused, the notice shall be deemed to have been delivered upon such refusal. Any notice delivered after 5:00 p.m. (recipient's time) or on a non-business day shall be deemed delivered on the next business day. A party may change or supplement the addresses given above, or designate additional

addressees, for purposes of this Section by delivering to the other party written notice in the manner set forth above.

20. Brokers. State represents and warrants to Buyer, and Buyer represents and warrants to State, that no broker or finder has been engaged by them in connection with any of the transactions contemplated by this Agreement, or to its knowledge is in any way connected with any of such transactions. Buyer shall indemnify, protect, save harmless and defend State from any liability, cost, or expense connected with any claim for any commission or compensation made by any person or entity claiming to have been retained or contacted by Buyer in connection with this transaction. State shall indemnify, save harmless and defend Buyer from any liability, cost, or expense arising out of or connected with any claim for any commission or compensation made by any person or entity claiming to have been retained or contacted by State in connection with this transaction. This indemnity provision shall survive the Closing or any earlier termination of this Agreement.

21. Assignment. Buyer shall not assign its right, title, or interest in this Agreement to any other party without the prior written consent of State, which determination may be withheld in State's sole and absolute discretion.

22. Miscellaneous.

(a.) Partial Invalidity. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

(b.) Waivers. No waiver of any breach of any covenant or provision herein contained shall be deemed a waiver of any preceding or succeeding breach thereof, or of any other covenant or provision herein contained. No extension of time for performance of any obligation or act shall be deemed an extension of the time for performance of any other obligation or act except those of the waiving party, which shall be extended by a period of time equal to the period of the delay.

(c.) Survival. All of the Buyer's and State's warranties, indemnities, representations, covenants, obligations, undertakings and agreements contained in this Agreement shall survive the Close of Escrow of the Property, and the execution and delivery of this Agreement and of any and all documents or instruments delivered in connection herewith; and no warranty, indemnity, covenant, obligation, undertaking or agreement herein shall be deemed to merge with the Quitclaim Deed for the Property.

(d.) Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the grantees, transferees, successors and permitted assigns of the Parties hereto.

(e.) Entire Agreement. This Agreement (including all Recitals and Exhibits attached hereto), is the final expression of, and contains the entire agreement between, the Parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto. This Agreement may not be modified, changed, supplemented, superseded, canceled or terminated, nor may any obligations hereunder be waived, except by written instrument signed by the party to be charged or by its agent duly authorized in writing or as otherwise expressly permitted herein. The Parties do not intend to confer any benefit hereunder on any person, firm or corporation other than the parties hereto.

(f.) Time of Essence. State and Buyer hereby acknowledge and agree that time is strictly of the essence with respect to each and every term, condition, obligation and provision hereof and that failure to timely perform any of the terms, conditions, obligations or provisions hereof by either party shall constitute a material breach of and a non-curable (but waivable) default under this Agreement by the party so failing to perform.

(g.) Relationship of Parties. Nothing contained in this Agreement shall be deemed or construed by the Parties to create the relationship of principal and agent, a partnership, joint venture or any other association between Buyer and State.

(h.) Construction/Exhibits. Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the Parties and are not a part of the Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to this Agreement. All exhibits referred to in this Agreement are attached and incorporated herein by this reference.

(i.) Governing Law. The Parties hereto acknowledge that this Agreement has been negotiated and entered into in the State of California. The Parties hereto expressly agree that this Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California.

(j.) Days of Week. A "business day," as used herein, shall mean any day other than a Saturday, Sunday or holiday, as defined in Section 6700 of the California Government Code. If any date for performance herein falls on a day other than a business day, the time for such performance shall be extended to 5:00 p.m. on the next business day.

(k.) Possession of Property. Except as disclosed in the Title Documents and this Agreement, Buyer shall be entitled to the possession of the Property immediately following the Close of Escrow.

(l.) Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

(m.) Facsimile Signatures. In order to expedite the transaction contemplated herein, telecopied signatures may be used in place of original signatures on this Agreement. State and Buyer intend to be bound by the signatures on the telecopied document, are aware that the other party will rely on the telecopied signatures, and hereby waive any defenses to the enforcement of the terms of this Agreement based on the use of a facsimile signature.

(n.) Termination Documents. If this Agreement is terminated prior to the Close of Escrow for any reason, Buyer shall deliver to State the following documents and materials (collectively hereinafter referred to as the "**Termination Documents**"): (i) the Documents and Materials delivered to Buyer by State, and (ii) at no cost and without warranty as to correctness, copies of all inspections, investigations, tests and studies that were generated by Buyer and/or by third parties for Buyer with respect to the Property, including, but not limited to, all environmental reports, surveys, marketing reports, geotechnical reports, studies, maps and engineering studies, lot studies and improvement plans. It is understood and agreed that, with respect to any provision of this Agreement which refers to the termination of this Agreement and the return of the Deposit to Buyer, such Deposit shall not be returned to Buyer unless and until Buyer has fulfilled its obligation to return to State the Termination Documents.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

Attachment: Armory Purchase (Police: National Guard Armory Purchase)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the dates set forth below.

"State"
STATE OF CALIFORNIA
Department of General Services
Real Estate Services Division

By: _____
Jim Martone, Chief
Asset Management Branch
Department of General Services

Date: _____

Approved as to Form:

By: _____
Alex Holtz
Attorney IV
Department of General Services

Date: _____

"Buyer"
CITY OF HANFORD
a municipal corporation

By: _____
Mario A. Cifuentes, II
City Manager

Date: _____

Attest:

By: _____

City Clerk

Date: _____

RECEIPT BY ESCROW HOLDER

The undersigned Escrow Holder hereby acknowledges that on _____, 2020, which, pursuant to Section 1 is the "**Effective Date**," the undersigned received a fully executed duplicate original (with all appropriate Sections initialed by both parties) of the foregoing Agreement of Purchase and Sale and Initial Escrow Instructions by and between the CITY OF HANFORD, a municipal corporation, as Buyer, and THE STATE OF CALIFORNIA, acting by and through its DEPARTMENT OF GENERAL SERVICES, as State.

Subject to Escrow Holder's receipt of acceptable escrow instructions, Escrow Holder agrees to act as the Escrow Holder under this Agreement and to comply with these instructions.

Escrow Holder:

By: _____

Its: _____

Date: _____, 2020

EXHIBIT A**LEGAL DESCRIPTION OF PROPERTY**

The land hereinafter referred to is situated in the City of Hanford, County of Kings, State of California, and is described as follows:

That portion of the East half (E1/2) of Section Twenty-six (26) Township Eighteen (18) South, Range Twenty-one (21) East, Mount Diablo Base and Meridian, excepting therefrom the West two hundred Fifty feet (250') of the South Twenty-Eight Hundred Sixty Feet (2860') and that part thereof included in the right of way of the Atchison, Topeka and Santa Fe Railroad Company lying East of the Santa Fe right of way of record there upon described as follows:

Beginning at a point which bears South Twenty-Seven (27) degrees Thirty-One (31) minutes Twenty (20) seconds West, Two Hundred Twenty-Seven Point Twenty-Two feet (227.22') from the East quarter corner of Section Twenty-Six (26), Township Eighteen (18) South, Range Twenty-One (21) East, M.D.B.&M. said point also being Forty Point Zero (40.0) feet South and One Hundred Five Point Zero feet (105.0') West of the intersection of the East line of said Section Twenty-Six (26) and the center line of Florinda Street, as shown on the Woodrow Wilson Subdivision Map recorded in Volume 3, Page 56, Licensed Surveyor Rats, thence South Sixty-Three degrees (63°) Forty-One (41') minutes Forty (40) seconds West Three Hundred Fifty-Eight point Twenty-Nine feet (358.29') to a point on the East line of the A.T. and S.F. railroad right of way; thence South Twenty-Six (26) degrees Eighteen (18) minutes and Twenty (20) seconds East along said East right of way line One Hundred Eighty-Six point Twenty-Seven (186.27'), thence East Two Hundred Eighty-Eight point Forty-Three feet (288.43') to a point Fifty-Five point Zero feet (55.0') West of the East line of said Section Twenty-Six (26); thence North parallel with the East line of said Section Twenty-Six (26) Two Hundred Seventy-Six Point One Eight feet (276.18'); thence on a curve to the left with a radius of Fifty feet (50') and a central angle of Ninety degrees (90°) no minutes distance of Seventy-Eight point Fifty-Four feet (78.54') to the point of beginning.

APN: 010-490-018

(End of Legal Description)

Attachment: Armory Purchase (Police: National Guard Armory Purchase)

EXHIBIT B**MAP DEPICTION OF PROPERTY
(Attached behind this Page)**

Attachment: Armory Purchase (Police: National Guard Armory Purchase)

Standard Scale 1 : 1
0 1 2



LEGEND



Parcel (Fee, Property in Question)



Item No. 2 - Easement for Roadway
01/12/2000, Instrument No. 0000602, of Official Records
Affects as described therein

© 2018
Stewart Title Company
7355 North Palm Avenue, Ste 107
Fresno, CA 93711
(559) 650-3600 Fax: (559) 447-4728

Title Order No. 187131, Preliminary Report Dated as of March 12, 2018

Reference :

Property: 902 North 11th Avenue, Hanford, CA 93230

Drawing Date: 03/25/2018

Assessor's Parcel Nos. : 010-490-018

Data :

Any discrepancies, conflicts in boundary lines, shortage in area, encroachments, or any other facts which a correct survey would disclose and are not shown by the public records. This plat is for your aid in locating your land with reference to streets and other parcels. While this plat is believed to be correct, the Company assumes no liability for any reason of reliance thereon.

Plat Showing the lands referred to herein is situated in the State of California, County of Kings, City of Hanford.

Sheet
1

EXHIBIT C**FORM OF QUITCLAIM DEED
(Attached behind this Page)**

Attachment: Armory Purchase (Police: National Guard Armory Purchase)

RECORDING REQUESTED BY

**State of California – Official Business
Department of General Services**

**Document entitled to free recordation
Pursuant to Gov't. Code Sec. 27388.1**

WHEN RECORDED MAIL TO:

**City of Hanford
425 North Irwin Street
Hanford, CA 93230
Attn: Parker Sever, Chief of Police**

WITH A COPY TO:

**State of California – Official Business
Department of General Services
707 3rd Street, MS-501
West Sacramento, CA 95605
Attention: Robert McKinnon**

(Above Space for Recorder's Use Only)

QUITCLAIM DEED

THE STATE OF CALIFORNIA, acting by and through THE DEPARTMENT OF GENERAL SERVICES (the “State”), does hereby relinquish, abandon, abrogate, transfer, release, remise and quitclaim to the CITY OF HANFORD, a municipal corporation (the “Grantee”), all of the State’s right, title and interest in and to that certain real property situated in the City of Hanford, County of Kings, State of California, described on Exhibit A attached hereto and by this reference incorporated herein (collectively, the “Property”).

EXCEPTING AND RESERVING TO the State, in all lands described herein, all minerals and mineral deposits, as defined in California Public Resources Code Section 6407, including, but not limited to, oil and gas, other gases including, but not limited to, non-hydrocarbon and geothermal gases, oil shale, coal, phosphate, alumina, silica, fossils of all geological ages, sodium, gold, silver, metals and their compounds, alkali, alkali earth, sand, clay, gravel, salts and mineral waters, uranium, trona, and geothermal resources, together with the right of the State or persons authorized by the State to prospect for, drill for, extract, mine and remove such deposits or resources, except that the State or persons authorized by the State shall not have the right to prospect for, drill for, extract, mine or remove such deposits above a plane located 500 feet below the surface of the Property nor a right to occupy and use the surface of such Property for said purposes.

EXHIBIT "A"**LEGAL DESCRIPTION**

The land hereinafter referred to is situated in the City of Hanford, County of Kings, State of California, and is described as follows:

That portion of the East half (E1/2) of Section Twenty-six (26) Township Eighteen (18) South, Range Twenty-one (21) East, Mount Diablo Base and Meridian, excepting therefrom the West two hundred Fifty feet (250') of the South Twenty-Eight Hundred Sixty Feet (2860') and that part thereof included in the right of way of the Atchison, Topeka and Santa Fe Railroad Company lying East of the Santa Fe right of way of record there upon described as follows:

Beginning at a point which bears South Twenty-Seven (27) degrees Thirty-One (31) minutes Twenty (20) seconds West, Two Hundred Twenty-Seven Point Twenty-Two feet (227.22') from the East quarter corner of Section Twenty-Six (26), Township Eighteen (18) South, Range Twenty-One (21) East, M.D.B.&M. said point also being Forty Point Zero (40.0) feet South and One Hundred Five Point Zero feet (105.0') West of the intersection of the East line of said Section Twenty-Six (26) and the center line of Florinda Street, as shown on the Woodrow Wilson Subdivision Map recorded in Volume 3, Page 56, Licensed Surveyor Rats, thence South Sixty-Three degrees (63°) Forty-One (41') minutes Forty (40) seconds West Three Hundred Fifty-Eight point Twenty-Nine feet (358.29') to a point on the East line of the A.T. and S.F. railroad right of way; thence South Twenty-Six (26) degrees Eighteen (18) minutes and Twenty (20) seconds East along said East right of way line One Hundred Eighty-Six point Twenty-Seven (186.27'), thence East Two Hundred Eighty-Eight point Forty-Three feet (288.43') to a point Fifty-Five point Zero feet (55.0') West of the East line of said Section Twenty-Six (26); thence North parallel with the East line of said Section Twenty-Six (26) Two Hundred Seventy-Six Point One Eight feet (276.18'); thence on a curve to the left with a radius of Fifty feet (50') and a central angle of Ninety degrees (90°) no minutes distance of Seventy-Eight point Fifty-Four feet (78.54') to the point of beginning.

APN: 010-490-018

(End of Legal Description)

Attachment: Armory Purchase (Police: National Guard Armory Purchase)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA,

County of _____ } SS.

On _____, before me, _____, Notary Public
Date
 personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

FOR NOTARY SEAL OR STAMP

WITNESS my hand and official seal.

 Signature of Notary Public

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

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- ☐ Individual
☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator

Signer's Name: _____

- ☐ Individual
☐ Corporate Officer – Title(s): _____
☐ Partner – ☐ Limited ☐ General
☐ Attorney in Fact
☐ Trustee
☐ Guardian or Conservator

EXHIBIT D**LIST OF DOCUMENTS AND MATERIALS**

(Attached behind this page)



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Hanford Armory

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Name	UpdatedDetails
 Final ESA_Hanford_Armory_King County.pdf	May 13, 2020 by Marissa Torres Folder Properties
 _Hanford reference data.pdf	May 13, 2020 by Marissa Torres Owner Marissa Torres
 Hanford Lead Survey.pdf	May 13, 2020 by Marissa Torres Enterprise Owner
 prelim_hyperlink.pdf	May 13, 2020 by Marissa Torres California Department of General Services
 Hanford Summary.docx	Created May 13, 2020 by Marissa Torres May 13, 2020 3:22 PM
 1999 Hanford Easement.pdf	Modified May 13, 2020 by Marissa Torres May 13, 2020 3:23 PM
 Hanford Armory 187131_Plotted Easement-3-2018.pdf	May 13, 2020 by Marissa Torres Size 41.8 MB
 Hanford Armory-Military Armory For Sale Tab-10-18.docx	May 13, 2020 by Marissa Torres
 Combined Prelim.aechives.pdf	May 13, 2020 by Marissa Torres

Attachment: Armory Purchase (Police: National Guard Armory Purchase)



AGENDA STAFF REPORT

MEETING DATE: 7/7/2020

AGENDA SECTION: B

SUBJECT:

Public Works: Authorization to award a contract to J.L. Plank Inc. dba Cen-Cal Construction of Bakersfield, CA in the amount of \$114,735.00 for the FY 19/20 Manhole Raising Project; establish a construction contingency of \$10,000.00; and approve an additional appropriation of \$70,435.00 from the Water Capital Reserves and \$54,300.00 from the Wastewater Capital Reserves.

RECOMMENDATION:

The City Council, by motion:

1. Award a contract to J.L. Plank Inc. dba Cen-Cal Construction of Bakersfield, CA in the amount of \$114,735.00 for the FY 19-20 Manhole Raising Project;
2. Establish a construction contingency of \$10,000.00 for this project; and
3. Approve an additional appropriation of \$70,435.00 from the Water Capital Fund and \$54,300.00 from the Wastewater Capital Fund

BACKGROUND:

This Project consists of raising manhole and water valve covers to finish grade following the FY 19/20 Fiberized Micro Surface Treatment that will be applied to existing streets in the City of Hanford.

In accordance with bidding procedures, bids were solicited and opened on June 2nd, 2020 for the FY 19/20 Manhole Raising Project. A total of four (4) bids were received ranging from a low base bid of \$114,735.00 from J.L. Plank Inc. dba Cen-Cal Construction, to a high base bid of \$308,600.00. A copy of the bid tabulations is attached for Council review.

The contract stipulates that the Project be completed within thirty (30) calendar days from the date of the Notice to Proceed. Additionally, liquidated damages are set at \$500.00 per day for each calendar day of completion the project is delayed beyond the Contract Time of Completion.

If approved, work on this project is expected to begin concurrently with the FY 19/20 Fiberized Micro Surface Treatment in July of 2020.

FISCAL IMPACT:

The FY 19/20 Transportation Capital Improvement Budget provided \$964,370 for the FY 19/20 Fiberized Micro Surface Treatment Project. The FY 19/20 Manhole Raising Project was meant to spend the remaining funds from the FY 19/20 Fiberized Micro Surface Treatment Project. Since bids received for the Fiber project utilized the full budgeted amount, an additional appropriation of \$70,435 from the Water Capital Fund and \$54,300 from the Wastewater Capital Fund is necessary to fully fund this project. The unencumbered fund balance in the Water and Wastewater Capital Reserves is shown below:

Water Capital Reserve	
July 1, 2019 Fund Balance	\$7,038,219
Encumbrances (CIP Projects)	\$2,955,589
Unencumbered Fund Balance	\$4,082,630

Wastewater Capital Reserve	
July 1, 2019 Fund Balance	\$6,702,649
Encumbrances (CIP Projects)	\$4,797,672
Unencumbered Fund Balance	\$1,904,977

ATTACHMENTS:

Bid Tabulation

FY 19/20 Manhole Raising Project
26660000-800200-CIP0000011

962895		788798		981146		888139	
J.L. Plank Inc. dba Cen-Cal Construction		JT2 Inc. Todd Companies		Lyles Utility Co.		Bush Engineering, Inc.	
Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal	Unit Cost	Subtotal
1,040.00	\$38,480.00	\$1,662.00	\$61,494.00	\$2,235.00	\$82,695.00	\$2,200.00	\$81,400.00
1,095.00	\$37,230.00	\$2,170.00	\$73,780.00	\$2,235.00	\$75,990.00	\$2,000.00	\$68,000.00
800.00	\$28,000.00	\$1,248.00	\$43,680.00	\$1,276.00	\$44,660.00	\$1,600.00	\$56,000.00
11,025.00	\$11,025.00	\$29,000.00	\$29,000.00	\$54,568.00	\$54,568.00	\$103,200.00	\$103,200.00
	\$114,735.00		\$207,954.00		\$257,913.00		\$308,600.00

Total written in Bid if discrepancy exists

Attachment: Bid Tabulation (PW: Award a Contract and Add. Appropriations for the FY 19/20 Manhole



**AGENDA
STAFF REPORT**

MEETING DATE: 7/7/2020

AGENDA SECTION: A

SUBJECT:
Council Future Agenda Items

FISCAL IMPACT:

ATTACHMENTS: